

THE PUTNAM COUNTY LEGISLATURE

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Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday April 2, 2024 7:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**

PROCLAMATIONS

Alcohol Awareness Month

Child Abuse Prevention Month

**Developmental Disabilities Awareness Month &
Autism Awareness Month**

Donate Life Month

Healthy Teen Brain Day – April 20, 2024

National Library Week – April 7-13, 2024

Peers Influence Peers Partnership Month

Teen Driver Safety Awareness Month

National Telecommunicators' Week – April 14-20, 2024

- 4. Acceptance of Minutes – Regular Meeting – March 5, 2024
Special Mtg.- State of the County – March 7, 2024**

- 5. Correspondence
 - a) County Auditor

6. Pre-filed resolutions:

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6a. Approval/ Budgetary Amendment (24A024)/ Social Services - Mental Health/ Reclassification / Salary Changes
- 6b. Approval/ Fund Transfer (24T056)/ Sheriff's Department/ Corrections Medical Overtime
- 6c. Approval/ Fund Transfer (24T057)/ Sheriff's Department/ Corrections General Overtime
- 6d. Approval/ Fund Transfer (24T058)/ Sheriff's Department/ Corrections General Overtime

PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Castellano & Crowley)

- 6e. Approval/ Budgetary Amendment (24A023) / Planning Department/ Purchase Four (4) Transit Vans and One (1) Bus
- 6f. Approval/ Budgetary Amendment (24T032)/ Department of Public Works/ Terravest International Property Owners/ Fire Protection Pump #2 Replacement
- 6g. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (24CP02) (Facility Beautification Program)
- 6h. Approval/ Updated Metropolitan Planning Organization (MPO) Federal Aid Project Agreement/ Planning
- 6i. Approval/ Ratification of FY2025 Congressionally Directed Spending Applications in Putnam County for Capital Infrastructure Projects

ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislators Addonizio & Crowley)

- 6j. Approval/ Re-Appointments/ Putnam County Industrial Development Agency Board

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

- 6k. Approval/ Budgetary Amendment (24A013)/ Health Department/ Medical Reserve Corp – State, Territory and Tribal Nations, Representative Organizations for Next Generation (MRC-STTRONG) Grant**
- 6L. Approval/ Budgetary Amendment (24A017)/ Health Department/ Enhanced Laboratory Capacity (ELC) Covid-19 Grant**
- 6m. Approval/ Budgetary Amendment (24A019)/ Social Services, Mental Health/ NYS Office of Mental Health (NYSOMH)**
- 6n. Approval/ Budgetary Amendment (24A020)/ Social Services, Mental Health/ OASAS Abatement Funds**
- 6o. Approval/ Budgetary Amendment (24A025)/ Office for Senior Resources/ Jane Lobdell Bequeathment/ Motor Vehicle**
- 6p. Approval/ Fund Transfer (24T030)/ Social Services/ Division of Juvenile Justice & Opportunities for Youth (DJJOY) Facility Chargebacks**

**PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

- 6q. Approval/ Budgetary Amendment (24A022)/ Bureau of Emergency Services/ New York State 2022 & 2023 Statewide Interoperable Communications Targeted Grant Program (SICG)**
- 6r. Approval/ Budgetary Amendment (24A027)/ Probation/ Stop DWI Program**
- 6s. Approval/ Budgetary Transfer (24T053)/ Probation/ Pretrial Services Grant Award/ NY Division of Criminal Justice Services (DCJS)**
- 6t. Approval/ Appointments/ Putnam County Traffic Safety Board**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Nacerino)**

- 6u. Approval/ Fund Transfer (24T040)/ Law Department/ Judgment & Claims/ Litigation Settlement / TD Auto Finance LLC v. County of Putnam**
- 6v. Approval/ Town of Patterson American Rescue Plan Act (ARPA) Funding Reallocation**

- 6w. Approval/ Town of Southeast American Rescue Plan Act (ARPA) Funding Reallocation**
- 6x. Approval/ Village of Nelsonville Sales Tax Funding Reallocation**
- 6y. Approval/ Local Law to Repeal Sub-sections 5.03 and 5.04 of the Putnam County Charter relating to Tourism, and to Amend Article 12 of the Putnam County Charter Entitled "Other County Functions" by Adding Subsections 12.12 and 12.13**
- 6z. Approval/ DPW/ Use of Capital Facility Reserve/ Amend (20CP01) (Access Control)**
- 6aa. Approval/ Budgetary Transfer (24T069)/ DPW/ Capital Facility Reserve/ Amend 20CP01/ Access Control**
- 6bb. Approval/ Budgetary Transfer (23T524)/ Finance/ Electric Year Ending 2023**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

Proclamation

April 2024 as Alcohol Awareness Month

WHEREAS, alcohol is the most commonly used addictive substance in the United States. 28.8 million adults ages 18 and older suffer from a diagnosable Alcohol Use Disorder; and

WHEREAS, underage alcohol presents an enormous public health issue and alcohol is the most prevalently used substance among children and adolescents. Annually, approximately 3,602 youth under the age of 21 die from motor vehicle crashes, other unintentional injuries, homicides, and suicides that involve underage drinking; 140,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and

WHEREAS, negative health, social, and economic problems result from the use of alcohol by youth. Underage alcohol use is a causal factor in a host of serious problems, including traumatic injury, violent and property crime, high-risk sexual activity, Fetal Alcohol Syndrome, alcohol poisoning, and need for treatment for Alcohol Use Disorder; and

WHEREAS, the 2022 Prevention Needs Assessment Survey reports that 33% of Putnam County youth grades 8-12 have used alcohol in their lifetime; and

WHEREAS, young people who begin drinking before the age of 15 are four times more likely to develop Alcohol Use Disorder than those who begin drinking at age 21; and

WHEREAS, over 7.5 million children live in a household where at least one parent is dependent on or has misused alcohol; and

WHEREAS, alcohol-related problems cost America \$249 billion in lost productivity, absenteeism, healthcare costs, crime, and family-related problems; and

WHEREAS, the typical American will see 100,000 beer commercials before they turn 18; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2024 as Alcohol Awareness Month and along with the Putnam County Department of Mental Health, Putnam Communities That Care Coalition and all prevention, treatment and recovery providers in Putnam County encourage all residents to increase their awareness of substance use disorders, the dangers associated with underage drinking, the success of prevention and treatment programs, especially for our youth, and to support and encourage referrals for low-threshold supportive services for any concerns of underage alcohol use or alcohol misuse.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

April as Child Abuse Prevention Month

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, effective child abuse prevention programs ensure the health of children and families, allowing children to grow into adults who prosper and contribute to society; and

WHEREAS, the Child Advocacy Center of Putnam County, the Department of Social Services Child Protective Services, Child Welfare Services, Legal Division, and Safe Harbour Putnam County are deeply committed to serving child abuse victims and their families with sensitivity, understanding, and compassion and providing services necessary to help healing begin; and

WHEREAS, the Child Advocacy Center of Putnam County, the Department of Social Services Child Protective Services, Child Welfare Services, Legal Division, and Safe Harbour Putnam County especially this month should be commended and recognized for working with schools, faith communities, civic organizations, law enforcement, and the business community to implement prevention programs to ensure the physical, mental, and emotional health and well-being of the children of Putnam County; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2024 as Child Abuse Prevention Month in Putnam County and call upon all citizens to increase their efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

Developmental Disabilities Awareness Month & Autism Awareness Month

WHEREAS, The Arc Mid-Hudson is an integral part of our community, serving both as a business and as a human services agency with the mission to empower people with intellectual and other developmental disabilities to achieve and experience the highest quality of life; and

WHEREAS, for over sixty-five years, The Arc Mid-Hudson has been the leading provider of services in Putnam County for children and adults with intellectual and developmental disabilities from birth through advanced age; and

WHEREAS, The Arc Mid-Hudson is one of the leading employers in Putnam County and also offers Vocational Training and Rehabilitation to participants so they can provide quality work to the business community, training employees in both supported and competitive placements; and

WHEREAS, The Arc Mid-Hudson educates and assists over 50 children with autism and special needs through its Preschool to reach their fullest potential and retain their success through their participation in the public school system; and

WHEREAS, The Arc Mid-Hudson's Residential program provides for more than 130 people in both homes and apartments throughout Putnam County; and

WHEREAS, The Arc Mid-Hudson's Day Habilitation programs offer the opportunity to expand social, communication, and life skills to over 150 adults with developmental disabilities; and

WHEREAS, The Arc Mid-Hudson provides Community Habilitation, Respite, Educational and Advocacy to over 50 children and adults living at home with their families throughout Putnam County; and

WHEREAS, The Arc Mid-Hudson's clinic, Mid-Hudson Health Specialties, offers clinical services for over 200 individuals with intellectual and developmental disabilities in Putnam County and their families, including psychology, social work, occupational, physical, and speech therapies, podiatry, psychiatry, and medical services, as well as behavioral supports for families in their homes; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2024 as Developmental Disabilities Awareness Month and Autism Awareness Month, and recognize and commend The Arc Mid-Hudson for the valuable services this agency provides to people with disabilities, their families, and the business community.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

April 2024 as Donate Life Month

WHEREAS, through their membership in the New York State Association of Counties (NYSAC), New York's Counties have come together to collectively support several important causes; and

WHEREAS, in New York State there are approximately 8,100 people waiting for an organ transplant which represents the third highest need in the nation; and there are an estimated 400 New Yorkers that die every year while waiting for an organ transplant; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 75 others; and

WHEREAS, organ, eye, and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, New York State's County governments play a key role in raising awareness of the need for organ, eye, and tissue donation through the interactions County officials have with the public with regard to this subject through local DMV offices, local boards of elections, departments of health, naturalization ceremonies, and veterans' programs; and

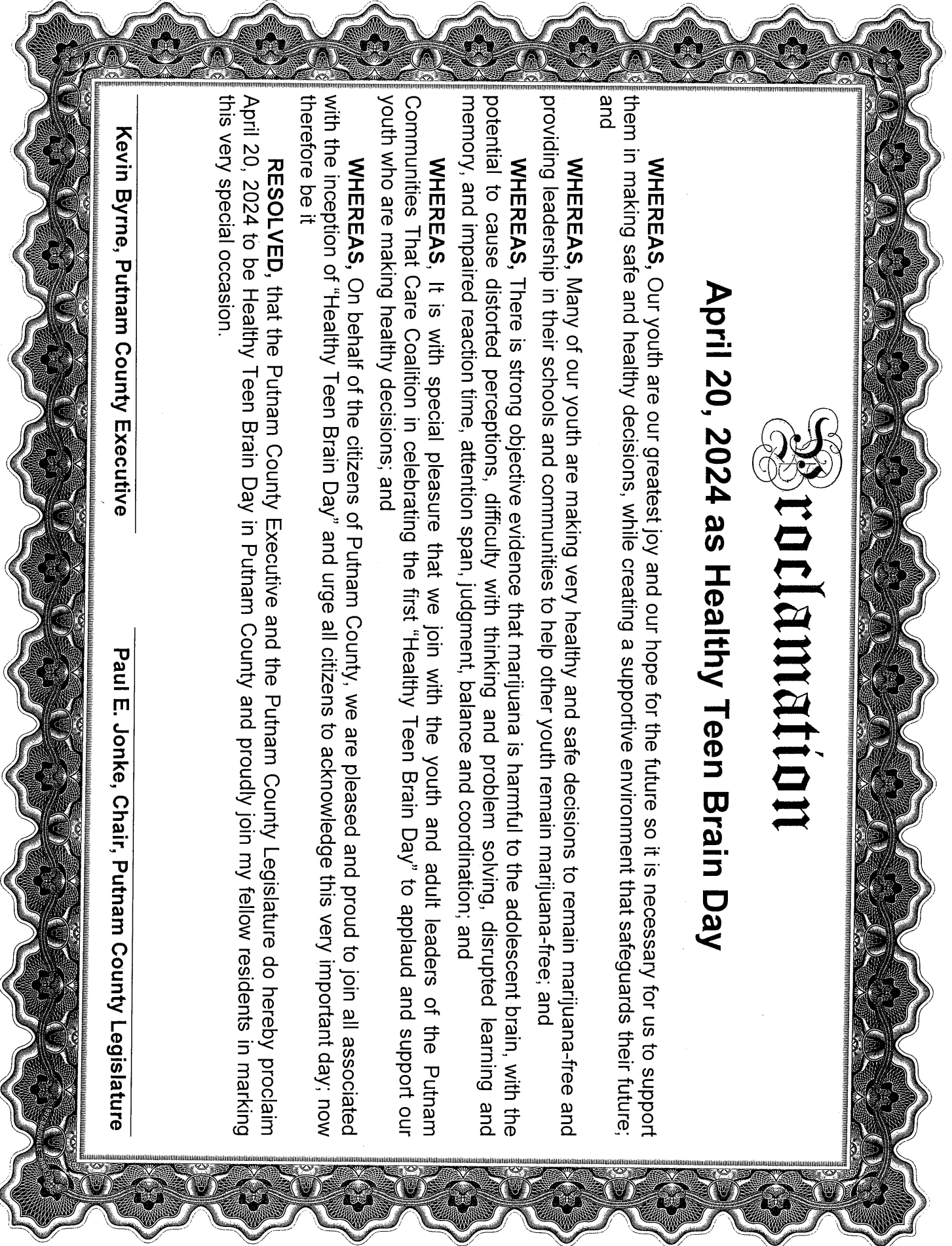
WHEREAS, such interactions by Putnam County officials with the public provide opportunities for the provision of information on how individuals can help their fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, the Putnam County Clerk's Office, through its Department of Motor Vehicles, wishes to promote the month of April 2023 as "Donate Life Month" in Putnam County and calls on residents to join the New York State Donate Life Registry; now, therefore, be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby proclaim the month of April 2024 as "Donate Life Month" in Putnam County and encourage County departments involved in providing information on organ and tissue donations and enrolling residents in the New York State Donate Life Registry to engage in activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Putnam County.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



Proclamation

April 20, 2024 as Healthy Teen Brain Day

WHEREAS, Our youth are our greatest joy and our hope for the future so it is necessary for us to support them in making safe and healthy decisions, while creating a supportive environment that safeguards their future; and

WHEREAS, Many of our youth are making very healthy and safe decisions to remain marijuana-free and providing leadership in their schools and communities to help other youth remain marijuana-free; and

WHEREAS, There is strong objective evidence that marijuana is harmful to the adolescent brain, with the potential to cause distorted perceptions, difficulty with thinking and problem solving, disrupted learning and memory, and impaired reaction time, attention span, judgment, balance and coordination; and

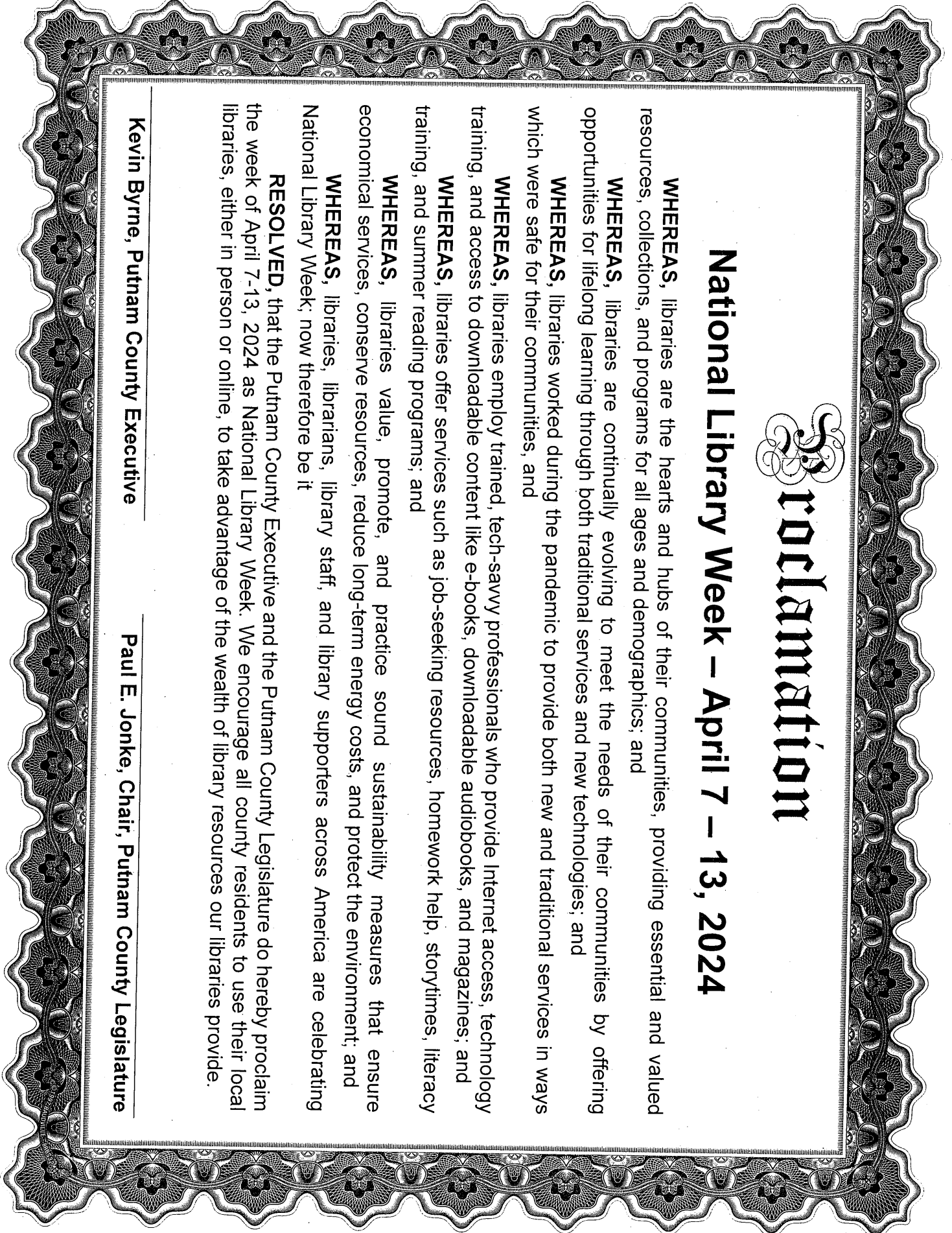
WHEREAS, It is with special pleasure that we join with the youth and adult leaders of the Putnam Communities That Care Coalition in celebrating the first "Healthy Teen Brain Day" to applaud and support our youth who are making healthy decisions; and

WHEREAS, On behalf of the citizens of Putnam County, we are pleased and proud to join all associated with the inception of "Healthy Teen Brain Day" and urge all citizens to acknowledge this very important day; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 20, 2024 to be Healthy Teen Brain Day in Putnam County and proudly join my fellow residents in marking this very special occasion.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



Proclamation

National Library Week – April 7 – 13, 2024

WHEREAS, libraries are the hearts and hubs of their communities, providing essential and valued resources, collections, and programs for all ages and demographics; and

WHEREAS, libraries are continually evolving to meet the needs of their communities by offering opportunities for lifelong learning through both traditional services and new technologies; and

WHEREAS, libraries worked during the pandemic to provide both new and traditional services in ways which were safe for their communities, and

WHEREAS, libraries employ trained, tech-savvy professionals who provide Internet access, technology training, and access to downloadable content like e-books, downloadable audiobooks, and magazines; and

WHEREAS, libraries offer services such as job-seeking resources, homework help, storytimes, literacy training, and summer reading programs; and

WHEREAS, libraries value, promote, and practice sound sustainability measures that ensure economical services, conserve resources, reduce long-term energy costs, and protect the environment; and

WHEREAS, libraries, librarians, library staff, and library supporters across America are celebrating National Library Week; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of April 7-13, 2024 as National Library Week. We encourage all county residents to use their local libraries, either in person or online, to take advantage of the wealth of library resources our libraries provide.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

April 2024 as Peers Influence Peers Partnership Month

WHEREAS, the use of alcohol and illegal drugs cause serious health, social, and educational problems for our young people; and one in four high school girls will suffer from an abusive relationship before they graduate; and

WHEREAS, it has been empirically proven that substance abuse is significantly involved in the three leading causes of death for young people – car crashes, homicides, and suicides – and is also a major factor in school dropouts, violence, and vandalism as well as HIV/AIDS, teenage pregnancy, rapes, and sexual assaults; and

WHEREAS, the recent upturns in drug and alcohol usage, as documented in state and national surveys, show that we must target effective prevention strategies at key population groups, such as middle and high school students; and

WHEREAS, the Peers Influence Peers Partnership has demonstrated a great deal of initiative and sophistication in developing proactive media messages against dating and domestic violence as well as alcohol and other drug use; and

WHEREAS, that work, which has been aired through numerous schools and cable TV systems throughout our state, has won praise from many authorities; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize April 2024 as Peers Influence Peers Partnership Month in hope that this declaration and a joint effort of all agencies and authorities to encourage young people to help others by encouraging them to live safe and healthy lives, may one day rid our children and their children's children of the scourge of drug and alcohol abuse.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



Proclamation

April 2024 as Teen Driver Safety Awareness Month

WHEREAS, statistics and experience demonstrate that the greatest danger to our youth in Putnam County, and throughout our country, are the dangers posed from traffic crashes; and

WHEREAS, highway crash statistics inform us that although teen drivers make up only 7% of the driving population, they comprise 14% of the injury related automobile crashes; and

WHEREAS, the leading cause of accidental deaths to our youthful population throughout the United States are automobile accidents; and

WHEREAS, analysis shows us that the reasons for teen overrepresentation in injury related automobile crashes include: driver inexperience, excessive speed, unnecessary risk taking, inattentive driving, and use of alcohol and drugs; and

WHEREAS, in Putnam County, we have too often experienced a tragedy with the death of a teen driver at the wheel. Many of these deaths have occurred during the spring and summer months with a high incidence rate during the period leading up to prom season; and

WHEREAS, all accidents are preventable and crash rates can be lowered through the use of education and awareness programs through the use of our school systems, law enforcement programs and youth services organizations such as Boy Scouts, Girl Scouts, Junior RTC programs, the Civil Air Patrol, and the Putnam County Sheriff's Office Cadet Program just to name a few; and

WHEREAS, these programs work best when there is a period set aside for local government at every level, our school districts and churches, synagogues, and youth service organizations coming together to provide these educational programs; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2024 as Teen Driver Safety Awareness Month in Putnam County. We encourage all levels of government, our school districts, law enforcement, our churches and synagogues, our youth service organizations and all the citizens of Putnam County to support programs that promote teen driver safety awareness in Putnam County, thereby protecting one of our most precious resources, our children and grandchildren.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

April 14 – 20, 2024 as National Telecommunicators' Week

WHEREAS, the Putnam County 911 Center answered 86,740 calls for help and dispatched Fire, EMS, and Police agencies more than 20,000 times during 2023; and

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers, firefighters, and emergency medical services personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Putnam 911 communications center; and

WHEREAS, Emergency Service Dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Emergency Service Dispatchers are the single vital link for our police officers, firefighters, and emergency medical services by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Emergency Service Dispatchers of the Putnam 911 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of April 14th through April 20th, 2024, to be National Telecommunicators' Week in Putnam County, in honor of the men and women whose diligence and professionalism keep our County and its citizens safe.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

#4 (1)

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday March 5, 2024 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Addonizio lead in the Pledge of Allegiance and Legislator Crowley lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

Item #4 – Acceptance of Minutes – Regular Meeting – February 6, 2024

The minutes were accepted as submitted.

Item #5 – Correspondence
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Castellano & Crowley)**

Item #6a – Approval/ Budgetary Amendment (24A016)/ DPW / Capital Projects/ 20 County Center Courthouse Renovations/ HVAC was next. Chairman Jonke recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

Legislator Montgomery stated that she wondered why this was not included in the Article 9 energy efficient items for the County buildings in 2020.

Chairman Jonke explained that this is a piece of equipment. The County believed that the New York Unified Court System was going to pay for the system, however it was not considered eligible.

Legislator Ellner concurred.

Legislator Montgomery believed that if we were going to face this situation with any of our other buildings, we needed to consider HVAC systems for these buildings.

RESOLUTION #52

APPROVAL/ BUDGETARY AMENDMENT (24A016)/ DPW / CAPITAL PROJECTS/ 20 COUNTY CENTER COURTHOUSE RENOVATIONS/ HVAC

WHEREAS, part of the 2024 Capital Projects Plan was the replacement of four (4) rooftop HVAC units which were approaching the end of their useful life (20 years) at the Courthouse located at 20 County Center in the amount of \$435,000; and

WHEREAS, the intention was to have this Capital Project subsidized with State Aid; and

WHEREAS, after further discussion with the County's representatives from the New York Unified Court System (UCS), this Capital Project was not considered eligible pursuant to the provisions of Chapter 686, Laws of 1996 of the New York State UCS law; and

WHEREAS, to keep this necessary project moving forward, the Commissioner of Finance has requested a budgetary amendment (24A016) to utilize funding from Contingency; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Revenues:

55197000 428601 52408	Interfund Transfer – General (Courthouse HVAC)	435,000
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Decrease Estimated Revenues:

55197000 430211 52408	State Aid (Courthouse Renovations HVAC)	435,000
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GENERAL FUND:

Increase Appropriations:

10990100 59020	Transfer Out – Capital Fund	435,000
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Decrease Appropriations:

10199000 54980	General Contingencies	435,000
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2024 Fiscal Impact - \$435,000

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (24CP01) (Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

RESOLUTION #53

APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ (24CP01) (Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program)

WHEREAS, the Commissioner of Public Works has proposed the use of \$200,000 from the Capital Facility Reserve to fund Project #24CP01 – Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program; and

WHEREAS, the County owns, operates, and maintains countless HVAC systems throughout our County facilities, many of which are critical to building operations; and

WHEREAS, funding is necessary to establish a program to undertake preventative and emergency HVAC repairs and improvements at various County facilities in order to keep these systems in a state of good repair; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$200,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:

24CP01 – Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program

Project cost not to exceed \$200,000

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6c – Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Fair Street Reconstruction) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

Chairman Jonke stated that it was nice to see this project moving forward.

RESOLUTION #54

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE (Fair St Reconstruction)

WHEREAS, a Project for Fair Street (C.R. 60) Reconstruction is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs, such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Putnam County desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection work.

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred (100%) percent of the federal and non-federal share

of the cost of Construction and Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$24,705,000 (\$26,505,000 minus the previous \$1,800,000) is hereby appropriated from the Putnam County capital budget line number 05 55197000 53000 51622 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further

RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Nacerino)

Item #6d – Approval/ Town of Putnam Valley Sales Tax Funding Reallocation was next. Chairman Jonke recognized Legislator Addonizio, Chairwoman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

Legislator Gouldman explained that the Town of Putnam Valley would like to reallocate a portion of the sales tax funding designated for the Bell Hollow Bridge Replacement project to the town's current Parks and Recreation Day Camp project. He explained that due to the storm on July 10, 2023, the culvert was undermined and declared an emergency site by FEMA, resulting in the culvert and bridge being funded by them.

Legislator Montgomery stated that she too would be supporting this. She stated that the Town of Putnam Valley acquired this wonderful facility for the recreation programs. She

stated that she was happy they are investing in this and improving it for the children and everyone's use in Putnam Valley.

RESOLUTION #55

APPROVAL/ TOWN OF PUTNAM VALLEY SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Putnam Valley was allocated a total of \$1,204,284 of American Rescue Plan Act (ARPA) and Sales Tax funding pursuant to Resolutions #133 & #134 of 2022 to be utilized for a Water & Sewer project; and

WHEREAS, by Resolution #61 of 2023, the Town of Putnam Valley requested that the funds be modified to provide that the ARPA funding of \$602,142 be reallocated to the Wenonah Road Stormwater Project and that the Sales Tax funding of \$602,142 be reallocated to the Bell Hollow Bridge Replacement Project; and

WHEREAS, on November 21, 2023, the Town of Putnam Valley stated that due to the storm of July 10th, the Bell Hollow Road Culvert was undermined, and the culvert and bridge will be funded by FEMA; and

WHEREAS, said correspondence from the Town of Putnam Valley requested a \$509,858.90, a portion of the sales tax funding of \$602,142 originally funded for the Bell Hollow Bridge Replacement Project, be reallocated to the town's current Parks and Recreation Day Camp Project; and

WHEREAS, the proposal was submitted to the County Auditor and Commissioner of Finance for review, and then to the County Executive for recommendation; and

WHEREAS, the Commissioner of Finance, and the Rules, Enactments & Intergovernmental Relations Committee have reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Putnam Valley's request for \$509,858.90, a portion of the sales tax funding of \$602,142 originally funded pursuant to Resolution #61 of 2023 for the Bell Hollow Bridge Replacement Project, is hereby authorized to be expended on the town's current Parks and Recreation Day Camp Project.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e - Approval/ Appointment/ Putnam County Home Improvement Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

RESOLUTION #56

APPROVAL/ APPOINTMENT/ PUTNAM COUNTY HOME IMPROVEMENT BOARD

RESOLVED, that the following be appointed to the Putnam County Home Improvement Board:

Stephen Kastuk, Town of Putnam Valley, as a Contractor, for the remainder of John Morrison's term, said term to expire December 31, 2024.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6f - Approval/ Appointment/ Putnam County Plumbing & Mechanical Trades Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

RESOLUTION #57

APPROVAL/ APPOINTMENT/ PUTNAM COUNTY PLUMBING & MECHANICAL TRADES BOARD

RESOLVED, that the following be appointed to the Putnam County Plumbing & Mechanical Trades Board pursuant to Section 190-6(D) of the Putnam County Code:

Gary Redlon, Town of Carmel, as 190-6(D)(2) Master Plumber, for a three (3) year term, said term to expire December 31, 2026.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6g – Approval/ Confirmation/ Re-appointment/ Putnam County Board of Ethics was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

RESOLUTION #58

APPROVAL/ CONFIRMATION/ RE-APPOINTMENT/ PUTNAM COUNTY BOARD OF ETHICS

RESOLVED, that upon the recommendation of the County Executive, the Putnam County Legislature confirms the following re-appointment to the Putnam County Board of Ethics:

Paul Eldridge, for a three (3) year term, said term to expire December 31, 2026.

And be it further

RESOLVED, that this re-appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR CROWLEY. MOTION CARRIES.

Item #6h – Approval/ Putnam Arts Council Grants for 2024 was next. On behalf of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

Legislator Addonizio thanked the Putnam Arts Council and review panel for all their hard work in determining funding awards of the Arts Link Community Regrant Program.

Legislator Nacerino thanked the Putnam Arts Council. She stated that we know that they could use more funding, but they are always grateful for the allocation that they receive. She stated that they distributed the funding over various participants of arts and theater.

Legislator Gouldman explained that the grant recipients are very thankful for the funding award. He thanked the Putnam Arts Council for giving \$2,000 to the Tompkins Corners Cultural Center in Putnam Valley. He encouraged everyone to stop by and enjoy their programs.

Legislator Montgomery thanked Executive Director Joyce Picone and panel she put together. She stated that it is not an easy task when narrowing down the many funding requests they received. She stated that the arts not only contribute educational and cultural programs, but millions of dollars in sales tax revenue that come back to Putnam County. She hoped that in the future we could invest much more than \$13,000 in our arts programs.

RESOLUTION #59

APPROVAL/ PUTNAM ARTS COUNCIL GRANTS FOR 2024

WHEREAS, on February 13, 2024, the Putnam Arts Council reported to the Putnam County Legislature their recommendations for distribution of the 2024 Arts Link Community Regrant Program (formerly Putnam Arts Fund) totaling \$13,993; now therefore be it

RESOLVED, that the Putnam County Legislature accepts and approves the recommendation of the Putnam Arts Council dated February 13, 2024, distribution of \$13,993 for the 2024 Arts Link Community Regrant Program for the first round of applications pursuant to the attached list.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PROTECTIVE SERVICES COMMITTEE (Chairwoman Nacerino, Legislators Addonizio & Sayegh)

Item #6i – Approval/ Budgetary Amendment (24A010)/ Sheriff’s Department, Emergency Services and Social Services, Mental Health/ Domestic Terrorism Prevention (DTP) Grant Program/ Threat Assessment and Management Teams (TAM) was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Nacerino stated that this is a wonderful step forward for Putnam County that these departments, Social Services, Emergency Services and the Sheriff's Department, have brought forth a comprehensive way to meet the goal and objective of this grant.

Legislator Crowley stated that at the Protective Services Committee she requested a list of the TAM Team members from Social Services Commissioner Sara Servadio and the Sheriff's Department. She stated that she has not received that information yet.

Legislator Montgomery stated that she was curious about the teams that are put together. She stated that this is a great step forward and she liked the collaboration regarding reaching out to other areas of the community to participate. She stated that she is in favor of this with caution because we saw how another team was put together and then disbanded due to lack of Legislative approval or the insurance to cover their participation.

Legislator Sayegh stated that Commissioner of Social Services Sara Servadio forwarded the Legislature a memorandum as a follow-up to requests for information during the Protective Services Committee meeting. Legislator Sayegh stated that she was not sure if this was everything that Legislator Crowley was looking for, but the core TAM Team group consists of members from the following agencies: the Sheriff's Office, Bureau of Emergency Services, District Attorney's Office, Mental Health & Social Services, BOCES and the Probation Department. She stated that she also attached a list of the October 16, 2023 TAM Team meeting attendees.

Legislator Crowley stated that she received that list as well, but she requested a more comprehensive list.

RESOLUTION #60

APPROVAL/ BUDGETARY AMENDMENT (24A010)/ SHERIFF'S DEPARTMENT, EMERGENCY SERVICES AND SOCIAL SERVICES, MENTAL HEALTH/ DOMESTIC TERRORISM PREVENTION (DTP) GRANT PROGRAM/ THREAT ASSESSMENT AND MANAGEMENT TEAMS (TAM)

WHEREAS, at the September 21, 2022 Protective Services Committee meeting, Putnam County Sheriff McConville and Bureau of Emergency Services Deputy Commissioner Lipton informed the Committee of the New York State Department of Homeland Security and Emergency Services (DHSES) award of \$172,413 to Putnam County under the Domestic Terrorism Prevention (DTP) Grant Program; and

WHEREAS, the Putnam County Sheriff and Commissioner of Social Services has requested a budgetary amendment (24A010) to account for said grant award; and

WHEREAS, the funding is earmarked to be used to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams; and

WHEREAS, the County submitted their application by the September 16, 2022 deadline, and submitted their comprehensive development plan to the DHSES by December 31, 2022 as indicated by Executive Order 18 of the Governor's office; and

WHEREAS, this is a reimbursable grant which covers a period from September 1, 2022 through August 31, 2024; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Revenues:

10033000 440891 10218	Federal Aid – NYSDHSES TAM Grant	50,000
10398901 440891 10218	Federal Aid – NYSDHSES TAM Grant	5,000
13311000 440891 10218	Federal Aid – NYSDHSES TAM Grant	<u>117,413</u>
		172,413

Increase Appropriations:

10033000 54783 10218	MH LGU – Licensing Software	50,000
10398901 54646 10218	BES – Contracts	5,000
13311000 54646 10218	Sheriff Communications – Contracts	25,000
13311000 51093 10218	Sheriff Communications – Overtime	85,845
13311000 58002 10218	Sheriff Communications – Social Sec.	<u>6,568</u>
		172,413

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PERSONNEL COMMITTEE

(Chairman Jonke, Legislators Castellano & Nacerino)

Item #6j – Approval/ Budgetary Amendment (24A018) / Emergency Services/ Personnel/ Director of Emergency Medical Services Position was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

Chairman Jonke explained that this is a request to increase the salary of a vacant position in order to attract a highly qualified candidate for this vital position.

RESOLUTION #61

**APPROVAL/ BUDGETARY AMENDMENT (24A018) / EMERGENCY SERVICES/
PERSONNEL/ DIRECTOR OF EMERGENCY MEDICAL SERVICES POSITION**

WHEREAS, the Director of Emergency Medical Services position became vacant on February 9, 2024; and

WHEREAS, there is a urgent need to fill this position as soon as possible since it is a vital component of the Bureau of Emergency Services team; and

WHEREAS, the Personnel Officer has requested a budgetary amendment (24A018) to provide additional funding for the vacant Director of Emergency Medical Services position in order to attract a highly qualified candidate; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:		
10398900 51000 (112)	Personnel Services – Director of Emergency Medical Services	11,494
10398900 58002 (112)	FICA	<u>879</u>
		12,373

Increase Estimated Revenues:		
10131000 427705	Vacancy Control Factor	12,373

2024 Fiscal Impact – 0 –
2025 Fiscal Impact – To be determined

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6k – Approval/ Budgetary Transfer (24T024)/ Office for Senior Resources/ Nutrition Services Manager Position/ Salary Increase was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

Legislator Montgomery stated that she would be supporting this. She appreciated the work performed at the nutrition centers and she stated that she was a strong advocate for making these positions whole by increasing their salaries.

Chairman Jonke thanked Office for Senior Resources Director Michael Cunningham. He stated that this request benefits the employees and the County.

RESOLUTION #62

**APPROVAL/ BUDGETARY TRANSFER (24T024)/ OFFICE FOR SENIOR RESOURCES/
NUTRITION SERVICES MANAGER POSITION/ SALARY INCREASE**

WHEREAS, the adopted 2024 Budget provided for a title change to a position in the Office for Senior Resources (OSR) from Nutrition Services Coordinator to Nutrition Services Manager for OSR’s most senior nutrition position; and

WHEREAS, recruitment has been difficult in filling the Nutrition Services Manager position; and

WHEREAS, the Director of Office for Senior Resources has requested that the current salary of \$73,725 be increased to \$82,000 to improve the attractiveness of the position; and

WHEREAS, said increase of \$8,275 will be covered by underfilling the Head Cook position at \$61,500 but was budgeted at \$72,563; and

WHEREAS, the Director of OSR has requested a budgetary transfer (24T024) to account for these salary adjustments; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10677200 51000 (140)	OSR Title II – Nutrition Services Mgr	8,275
10677200 58001 (140)	OSR Title II – State Retirement	682
10677200 58002 (140)	OSR Title II – Social Security	<u>633</u>
		9,590

Decrease Appropriations:

10677400 51000 (930)	OSR Title VI – Reclass Head Cook	8,275
10677400 58001 (930)	OSR Title VI – Stated Retirement	682
10677400 58002 (930)	OSR Title VI – Social Security	<u>633</u>
		9,590

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6L – Approval/ Confirmation/ Appointment/ Commissioner of Social Services, Mental Health, and Youth Bureau was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

Chairman Jonke explained that the Legislature previously confirmed the appointment of the Commissioner of Social Services, Mental Health & Youth Bureau. He stated that the term was to fill the remainder of the previous Commissioner’s term. He stated that it was discovered that Commissioner Servadio should be appointed for her own five-year term. He stated that this resolution is confirming her appointment for that term.

Legislator Nacerino stated that Commissioner Servadio is doing a wonderful job. She stated that we are fortunate to have someone of her caliber as our Commissioner of Social Services.

RESOLUTION #63

APPROVAL/ CONFIRMATION/ APPOINTMENT/ COMMISSIONER OF SOCIAL SERVICES, MENTAL HEALTH, AND YOUTH BUREAU

WHEREAS, by Resolution #240 of 2023, the Putnam County Legislature, at their Full Meeting held on December 5, 2023, appointed Sara Servadio as Commissioner of Social Services, Mental Health & Youth Bureau, effective November 10, 2023, pursuant to Sections 10.01 and 10.08 of the Putnam County Charter as well as Article III, Title 7-B §116 of the New York State Social Services Law; and

WHEREAS pursuant to New York State Social Services Law the term of Commissioner of Social Services is a five-year term; and

WHEREAS Sara Servadio was appointed to complete the remainder of the term of the previous Commissioner expiring on April 1, 2024; and

WHEREAS pursuant to New York State Social Services Law, in the event a Commissioner of Social Services does not complete their five-year term, the next Commissioner is to be appointed to a new five-year term; now therefore be it

RESOLVED that the Legislature hereby confirms the five-year term for Sara Servadio Commissioner of Social Services shall be effective November 10, 2023; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to New York State law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

Item #6m – Approval/ Appointment/ Putnam County Mental Health Community Services Board was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Gouldman, Legislator Sayegh moved the following:

Legislator Sayegh stated that former Commissioner of Social Services Michael Piazza, has comprehensive knowledge of mental health and has served decades in this field here in Putnam County. She highly recommended his appointment to the Putnam County Mental Health Community Services Board. She thanked him for his service and volunteerism.

Legislator Nacerino believed that we were fortunate to have Michael Piazza serve on this Board. He has a wealth of knowledge and experience. She stated that his expertise will serve this Board very well.

Chairman Jonke stated that we could not have a better candidate.

RESOLUTION #64

APPROVAL/ APPOINTMENT/ PUTNAM COUNTY MENTAL HEALTH COMMUNITY SERVICES BOARD

RESOLVED, that the following be appointed to the Putnam County Mental Health Community Services Board:

Michael Piazza, Town of Carmel, as the County Executive’s Designee, for a four (4) year term; said term to expire December 31, 2027.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)**

Item #6n – Approval/ Budgetary Amendment (23A093)/ Commissioner of Finance/ Year End Journal Entry #3 was next. Chairman Jonke recognized Legislator Castellano,

Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #65

APPROVAL/ BUDGETARY AMENDMENT (23A093)/ COMMISSIONER OF FINANCE/ YEAR END JOURNAL ENTRY #3

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A093) for the third Year End Journal Entry for the year ending December 31, 2023; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

COUNTY ROAD FUND:

Decrease Appropriations:

SEE ATTACHED SHEET 1,114,252.00

Increase Estimated Revenues:

SEE ATTACHED SHEET 15,030.00

Decrease Estimated Revenues:

SEE ATTACHED SHEET 1,129,282.00

ROAD MACHINERY:

Increase Appropriations:

SEE ATTACHED SHEET 954.00

Decrease Appropriations:

SEE ATTACHED SHEET 265,053.00

Decrease Estimated Revenues:

SEE ATTACHED SHEET 264,099.00

GENERAL FUND:

Increase Appropriations:

SEE ATTACHED SHEET 419,570.00

Increase Estimated Revenues:

SEE ATTACHED SHEET 419,570.00

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6o – Approval/ Budgetary Amendment (23A094)/ Planning Department/ NYSDOT Contract/ Modernization & Enhancement Program (MEP) Funding / Trolley Replacement

was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #66

APPROVAL/ BUDGETARY AMENDMENT (23A094)/ PLANNING DEPARTMENT/ NYSDOT CONTRACT/ MODERNIZATION & ENHANCEMENT PROGRAM (MEP) FUNDING / TROLLEY REPLACEMENT

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (23A094) in anticipation of receiving an approved contract from NYSDOT for various approved grant funding including Modernization & Enhancement Program (MEP) funding in the amount of \$137,909 for a trolley purchase; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55997000 53000 51711	Capital Expenditures – Transit Buses	137,909
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Increase Estimated Revenues:

55997000 435970 51711	State Aid – Section 5307	137,909
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

There was no member of the public that wished to speak.

Discussion Between Chairman Jonke and Legislator Montgomery:

Legislator Montgomery questioned if she missed the other business item that she thought Chairman Jonke was going to bring forward; the ratification of the PBA Agreement.

Chairman Jonke stated that no one brought it forward.

Legislator Montgomery questioned if she could move it forward.

Chairman Jonke stated that we have moved on with the agenda.

Item #9 - Recognition of Legislators

Legislator Montgomery stated that it is Women's History Month. She stated that all of the women in the Sheriff's Department are getting disenfranchised right now, as well as all the Deputy Sheriffs. She stated that the Chairman did not even put a proclamation on the agenda. She stated that she cannot believe that she lived through a time, as recently as the 1970's, where women's history was virtually an unknown topic in the K-12 curriculum and a task force had to be established to address this fact. She believed that women have come a long way, but not far enough. She stated that while New York has a robust set of anti-discrimination statutes, our laws are still inadequate when it comes to ensuring equality. She detailed how she believed there were a different set of rules for women right here on the Legislature. She stated that she was lucky to witness fearless women throughout history, too many to name, many right in her own town, who have taught her to stand up. She stated that she was glad that the Putnam History Museum was celebrating Women's History Month with an ongoing exhibit.

Legislator Sayegh recognized that March was National Colorectal Cancer Awareness Month. She stated that individuals should be screened starting at the age of 45. She stated that colorectal cancer is the second deadliest cancer in the United States, yet it is one of the few cancers that is preventable thanks to screening. She encouraged everyone to get screened.

Legislator Gouldman reminded everyone that starting on March 1st shopping in Putnam County will save you money. When you purchase clothing and footwear up to \$110.00 there will be a savings on sales tax. He stated that he looked forward to the County Executive's State of the County Address to the Legislature on Thursday, March 7, 2024, at Tilly's Table. He encouraged residents to attend. He stated that if you are unable to attend, the meeting will be live streamed on the County's website.

Chairman Jonke stated that he did not move forward the proposed other business item because he believed it was important enough to go through the Committee process. He stated that there was a comment made that the Chairman did not bring up a proclamation for Women's History Month. He stated, as Chair of the Legislature, he approves the proclamations that are requested, but he is not the one that moves them forward. He stated that Legislator Montgomery is aware of that.

There being no further business, at 7:31 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Sayegh. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday March 5, 2024 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call
4. Acceptance of Minutes – Regular Meeting – February 5, 2024
5. Correspondence
 - a) County Auditor
6. Pre-filed resolutions:

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Castellano & Nacerino)**

- 6a. Approval/ Budgetary Amendment (24A016)/ DPW / Capital Projects/ 20 County Center Courthouse Renovations/ HVAC
- 6b. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (24CP01) (Heating, Ventilation & Air Conditioning (HVAC) Repairs & Improvements Program)
- 6c. Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Fair Street Reconstruction)

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Nacerino)**

- 6d. Approval/ Town of Putnam Valley Sales Tax Funding Reallocation

- 6e. **Approval/ Appointment/ Putnam County Home Improvement Board**
- 6f. **Approval/ Appointment/ Putnam County Plumbing & Mechanical Trades Board**
- 6g. **Approval/ Confirmation/ Re-appointment/ Putnam County Board of Ethics**
- 6h. **Approval/ Putnam Arts Council Grants for 2024**

PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 6i. **Approval/ Budgetary Amendment (24A010)/ Sheriff's Department, Emergency Services and Social Services, Mental Health/ Domestic Terrorism Prevention (DTP) Grant Program/ Threat Assessment and Management Teams (TAM)**

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6j. **Approval/ Budgetary Amendment (24A018) / Emergency Services/ Personnel/ Director of Emergency Medical Services Position**
- 6k. **Approval/ Budgetary Transfer (24T024)/ Office for Senior Resources/ Nutrition Services Manager Position/ Salary Increase**
- 6L. **Approval/ Confirmation/ Appointment/ Commissioner of Social Services, Mental Health, and Youth Bureau**

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Gouldman)

- 6m. **Approval/ Appointment/ Putnam County Mental Health Community Services Board**

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6n. **Approval/ Budgetary Amendment (23A093)/ Commissioner of Finance/ Year End Journal Entry #3**
- 6o. **Approval/ Budgetary Amendment (23A094)/ Planning Department/ NYSDOT Contract/ Modernization & Enhancement Program (MEP) Funding / Trolley Replacement**
- 7. **Other Business**
- 8. **Recognition of Public on Agenda Items**
- 9. **Recognition of Legislators**
- 10. **Adjournment**

#4 (2)

**SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIR
HELD AT
TILLY'S TABLE AT TILLY FOSTER FARM
100 NY 312
BREWSTER, NEW YORK 10509**

Thursday March 7, 2024 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Chairman Jonke who requested the Putnam County Civil Air Patrol to present the colors. Chairman Jonke requested the Putnam County Sheriff Kevin McConville lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

Chairman Jonke introduced Personnel Director Paul Eldridge who recognized the Elected Officials present at the State of the County meeting.

Chairman Jonke introduced County Executive Kevin Byrne to present the 2024 State of the County Address.

County Executive Byrne thanked Chairman Jonke and presented the (attached) 2024 State of the County Address.

Chairman Jonke thanked County Executive Byrne for his presentation. Chairman Jonke asked if any members of the Legislature had any questions they would like the County Executive to address.

Legislator Montgomery thanked the County Executive for providing the comprehensive annual report before this meeting. She stated that it was obvious that the Administration worked very hard on it. She questioned if the County had a fund balance policy. She stated that we are carrying an \$86.9 million fund balance in addition to over \$30 million in cash. She questioned how that was in relation to daily expenses or recommendations on how much of a fund balance we should be carrying. She questioned if it was excessive.

County Executive Byrne stated that there is the general fund balance and those that are assigned to certain accounts. He stated that he could certainly speak to the Commissioner of Finance and provide a more detailed answer to that question.

There being no further business, at 8:19 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Ellner and Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

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Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIR
TO BE HELD AT
TILLY'S TABLE AT TILLY FOSTER FARM
100 NY 312
BREWSTER, NEW YORK 10509**

Thursday March 7, 2024 7:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. STATE OF THE COUNTY ADDRESS
- By the County Executive**
- 5. Adjournment**



Putnam County Executive Kevin Byrne

Special Presentation of the 2024 State of the County

Thank you for joining us for this special presentation of the 2024 State of the County. Your presence is a testament to your commitment to the nearly 100,000 people who call Putnam County home. Each of you here have contributed to our county's success, as well as its robust and rich past.

At the center, is a core group of people this Administration relies on often. Deputy County Executive James Burpoe, Matt Covucci our Chief of Staff, Chris Formisano our Director of Communications, Jen Carusso who serves as our Director of Compliance and Intergovernmental Relations, Lisa Ranghelli our Confidential Secretary, and the newest addition to our team, Barbara Reitz, who continues to serve our entire County in numerous capacities.

I also want to start by recognizing all who helped with the behind the scenes work that enabled us to put this presentation together: Thank you, again, to our Executive Office staff, our remarkable county employees from IT, DPW who helped set up for tonight's special event, the Legislature and its staff for holding their special meeting this evening at this location, and of course our great hosts here at Tilly's Table within our own beautiful Tilly Foster Farm, one of Putnam's frequented and renowned County Parks.

Utilizing County Facilities

Many residents and visitors to this county facility know it is a place of great beauty, great food, and great joy. While it was County Executive Bob Bondi and the Legislature in 2002 that secured this property to preserve it, more recently it was our previous County Executive Mary Ellen Odell and members of the Legislature who were instrumental in turning this property into what it is today- and it has become a great success. But this space is so much more than a County property with a restaurant, a concert venue, or a home for a couple of horses; it is preserved space that supports family friendly activities, and perhaps most importantly, it is a center of education and learning. It is literally a school. I know a lot of folks in this room already know this, but it's worth restating because many residents would be surprised to know that Putnam Northern Westchester BOCES continues to teach multiple culinary classes here at Tilly's Table for students.

One of those classes that is near and dear to my heart is the Food Service Transition to Work course, which allows students with special needs to learn about the culinary industry in a direct hands-on manner, gaining that real world experience that is invaluable for anyone, but especially for those individuals living with disabilities, a population that faces a nation-wide 80% unemployment rate. This is just one of the many ways Putnam County is working to ThinkDIFFERENTLY about all the populations we serve, AND one example of how we are committed to thinking differently about how we utilize our county resources, making them welcome to all.

Our Bureau of Emergency Services Center is a critical facility for our 911 dispatch operations, the Emergency Operations Center, and Emergency Medical Services, but it is also a community space for trainings, presentations, town halls, and just a few weeks ago, our first ever County Career Expo. Which, by the way, was a huge success. Thank you to all our Putnam County departments who participated, chief among them our Personnel Dept., we had over 200 individuals attend to learn about some incredible employment opportunities here in Putnam County Government. It was so successful that our personnel department is already planning a second Career Expo for later this year, and we're expecting to invite partners from all over the county to set up shop, expanding the footprint even further.

The Putnam County Golf Course is another great asset of this county, but it isn't just an incredible public golf course that residents enjoy for affordable outdoor recreation. It's where our Office of Senior Resources hosts all of its holiday Senior luncheons, it's where our incredible Department of Health hosts its annual Food Operators Seminar, which in 2023 returned to an in-person event for the first time since the COVID-19 pandemic. Over 120 individuals attended this unique educational event.

Last year, the county golf course was also identified by the Department of Health and the Bureau of Emergency Services as the location for an alternate Emergency Operation Center should something ever happen to our primary facility. We even conducted a full EOC activation drill at the golf course. And later this year, our Board of Elections will be utilizing the golf course as an early voting location during the Presidential Election. These are just a few of the ways we are actively working to utilize county owned properties differently, always for the betterment of our residents.

Many of our neighboring counties have similar, but notably larger and more costly, facilities such as Westchester's Convention Center, their public golf courses at Hudson Hills and Saxon Woods, Muscoot Farm, or Dutchess County's Stadium, where our neighbors host all sorts of recreational and entertainment activities. Our facilities are unique and often have more limited uses. Here, we work diligently to ensure our facilities are properly maintained and that they are utilized appropriately to maximize their potential for, first and foremost, our Putnam County residents.

That's why I'm pleased to share that our team is actively working to embrace cutting edge ways to encourage more cashless options at these facilities, bringing us into the 21st century. This will allow us to improve record keeping, financial controls, as well as convenience for our visitors.

There are limitations with how we contract out services with some of these facilities, and that's largely due to some specific federal restrictions that date back to the acquisition of the Putnam County Golf Course through the use of tax-exempt bonds. Still, that has not stopped us from fulfilling our obligations to maintain and operate these facilities to their full potential. We do this as we look forward to embracing future opportunities that would permit Putnam County to pay off this debt and have greater flexibility with how the County can manage these contracts.

Regardless, when it comes to the Putnam County Golf Course and Tilly Foster Farm, as we preserve these protected spaces, we continue to do our best to think outside the box, to encourage more family friendly activities, and to embrace new, creative ideas in order to more directly benefit our taxpayers.

Youth Business Market

One such idea this Administration is planning to roll out spurs from a conference I attended in 2023 where I observed how state, county and local governments were responding to a series of controversial enforcement actions against children selling lemonade. Yeah... Lemonade stands, right? It happened in Ohio, as well as in upstate New York where a child's lemonade stand was shut down because they didn't have the proper permit, they weren't collecting sales tax, and a bunch of other bureaucratic nonsense. I thought to myself, seriously? This is crazy. Well, fortunately, several organizations have since stepped up offering a response to this craziness...

And so tonight we're announcing that on June 9th, we'll be holding our own Youth Business Market right here in Putnam County. And what better place than Tilly Foster Farm. We're going to get it done. Taking inspiration from the Children's Entrepreneur Market, led by our Youth Bureau Director Janeen Cunningham, with support from our Putnam County Team and community leaders, we're excited for this new opportunity that will ensure Putnam County is a place that encourages the next generation of entrepreneurs, and that demonstrates to people of all ages that we are open for business. And, we're going to do it, as we continue our commitment to Think Differently, by ensuring there is accommodation for those with developmental disabilities so they too can participate. You can learn more at PutnamCountyNY.com/YBM

Perhaps, you can see why I am so excitement for what lies ahead this year, but it's also important that we take time to reflect, recognize and celebrate Putnam County's many accomplishments from 2023.

Finance Review

2023 was a banner year for Putnam County. Together, in the first year of this administration, we accomplished a lot. I continue to be incredibly proud to work alongside the men and women

who serve in Putnam County Government. Have no doubt, the state of our county is strong... and that is in large part due to the hardworking, dedicated individuals, that go to work every day to serve our residents. Please join me in giving them all a big round of applause.

Now, let us start our review of the State of our County with an eye toward our finances and overall financial strength. Last year, I promised that we would strive to do better, to make county government more affordable, accountable, and accessible - and we delivered.

The 2024 County Budget strengthened services, expanded mental health support, invested in critical infrastructure, and bolstered our property tax stabilization fund, all while still managing to: reduce the overall tax burden in the budget for the first time in 25 years, cut the property tax rate to its lowest level in 15 years, and reduce sales tax to make it fairer and less regressive. And we did it all with no new borrowing, while preserving the county's AA1 bond rating from Moody's. Special acknowledgment goes to our Commissioner of Finance Mike Lewis, for his help, dedication and persistence in achieving these remarkable accomplishments.

That's in addition to the tax relief we provided to our volunteer emergency service providers. If you recall, right out of the gate, in 2023 we worked with the Legislature, especially Chairman Jonke, to provide our volunteer firefighters and ambulance workers with a 10% property tax exemption to not only recognize their service, but to assist with recruitment and retention. As a former Assemblyman, I helped pass the state's enabling legislation in 2022, when it was spearheaded by then Assemblyman, now Congressman, Mike Lawler. By supporting the continued success of our Volunteers in emergency services, this exemption pays for itself by limiting the need for more costly municipal services which would otherwise be staffed by paid government employees.

The 2-year elimination of sales tax on clothing and footwear under \$110, began just a few days ago on **March 1st** and lasts till March 1st, 2026. To all our residents, that means that clothes or shoes you buy online or at any store in Putnam County, will have a 4% discount- completely eliminating the sales tax. That means, finally, it's cheaper to buy right down the road at Marshalls, than it is to go to Dutchess, Westchester, or Danbury.

I recognize that to the majority of our residents, this sales tax cut is not going to make or break your individual budgets. But as we live within this time of economic uncertainty, with inflation still running rampant, and increased costs of everyday goods, it is up to us as public servants to find ways (no matter how small they may seem) to provide financial relief when possible and operate within our means. We do this by practicing fiscal discipline, prioritizing spending, seizing opportunities for cost savings, and ensuring we are prepared for the financial challenges that may lie ahead.

At the onset of last year, this Administration saved over \$100,000 by restructuring budget lines, personnel, and centralizing responsibilities within the County Executive's Office. These savings are still being realized, but we didn't stop there. I'm pleased to share that additionally, just

within the County Executive's office, we were able to lead by example and close out the fiscal year \$111,000 under budget.

This Administration will always work to be responsible in addressing the overwhelming tax burden that county residents, and New Yorkers in general, bear every day. There are many national, state-wide, and regional factors that can either strengthen or hinder our opportunities to foster economic growth and provide tax relief. Inflation continues to be driven by a post pandemic economy, high energy prices, as well as numerous other decisions made at other levels of government. In many ways, this is why we must rely on our federal and state representatives to be our strong advocates and allies to serve as our voice of reason in Washington and Albany.

Unfunded Mandates

We recognize and thank all our federal and state representatives, U.S. Senators Schumer and Gillibrand, Congressman Lawler, state Senators Harckham and Rolison, as well as Assemblymembers Slater and Levenberg, but as the state's budget process takes shape, we must ask them to step up and assist us yet again.

Last year, Putnam County was forced to compensate for the loss of federal Medicaid dollars, known as eFMAP, which should have passed through the state to the county in order to support our most vulnerable populations. Our state representatives pushed back when Albany had sought to out-right steal funds from county governments across the state. However, ultimately, the State Legislature was forced to swallow a painful compromise that phased out the funding over a period of several years—and with no means of recourse, county governments were forced to swallow it as well. That equated to \$1.5 million in lost funding that should have gone to our most vulnerable. Thankfully, due to our County's financial strength and thoughtful fiscal management, we worked with the County Legislature to make those programs whole in our 2024 Budget and, together, ensured that Albany's cut did not equate to a reduction in services in Putnam County. Still, this new State practice sets a troublesome trend. I ask our partners at the federal and state level to stand up against any renewed attempt by Albany to claw back the cap on the local share of Medicaid costs, and to continue the fight to restore eFMAP funding for county governments. In New York, unlike many other states, county government manages and implements the Medicaid program. It is unfair to siphon away federal Medicaid dollars that were intended for those who implement these programs that serve our most vulnerable.

There is also the matter of state funding for our local roads. Earlier this year, in her executive budget, Governor Hochul proposed a massive cut to the Consolidated Local Street and Highway Improvement Program, also known as CHIPS. As it stands, this would be a \$60 million cut statewide. Putnam County as well as the overwhelming majority of its towns and villages rely on

this funding to pave and maintain the roads within our transportation system. Last year, Putnam County received \$1.2 million from CHIPS that was directly used to resurface county roads. The village of Cold Spring relies heavily on CHIPS, with more than 50% of its highway maintenance funding coming from this state program. Any cut to this funding would be unmanageable and cause significant stress to county, town and village budgets.

It is for this very reason that I drove up to our state's Capitol in February to provide testimony on behalf of Putnam County before the State's Budget Hearing on Transportation. Our testimony highlighted the importance of CHIPS and numerous other outstanding needs within our Region of the state's Department of Transportation. I'm hopeful that between our direct advocacy, and the advocacy from our state legislators, that we will receive the full amount of CHIPS funding we've come to rely on. In fact, our state representatives have already proven effective in ensuring Putnam County is not forgotten when it comes to our state roads. While we know more work is always needed, we do appreciate that with the support of Assemblyman Slater, Senator Harckham, Supervisor McGlasson & Highway Superintendent Othmer, significant improvements to Rte 52 in the town of Kent were realized last year, with more work now scheduled to complete the resurfacing of Rte. 52 to the Dutchess County line, next year.

Another familiar challenge we face from the State dates back to last year's proposed state budget, when the Governor proposed a scheme to wrestle away local control of zoning in an attempt to force massive construction of affordable housing complexes around transportation hubs and Metro-North stations. Her administration's poorly conceived plan was resolutely rejected by the state Legislature. However, she's now made it abundantly clear that this year she's going to try to force the issue by devising a new plan that would withhold previously available economic development dollars from towns, villages, and cities that don't comply with her low-income housing vision. This entire situation is untenable and unacceptable.

We need our state reps to keep pushing back against this type of overreach and resistance to local decision making. While there seems to be no current threat to county funding from this proposal, I will not standby and wait for this issue to come to us. And so I ask all of you who serve the people of Putnam County in state government, that when you're working to negotiate this year's State Budget, please keep all of the residents of Putnam County, and that of all our local towns and villages, in mind.

Local Partnerships

Over the years, Putnam County has had to shift priorities and change plans, but the future is bright, and we have a lot of important and exciting projects ahead.

One significant example dates back to 2017, when the prior County Executive announced a municipal sewer project on Rte. 6 with the city of Danbury and its former Mayor. Unfortunately, following that announcement, the proper approvals from the Danbury city council were never

realized, and the project cost ballooned from what was initially estimated at \$12 million to over \$30 million. Part of the design for this project was to be funded by a major grant that former Congressman Sean Patrick Maloney had promised, but it fell through before I took office. Regardless, the former Congressman's grant would have only gotten us to a portion of the design phase and still would have left more than 90% of the new estimated cost unfunded. After discussing the matter in person with Danbury Mayor Roberto Alves, and after consulting with our Commissioner of Planning, Barbara Barosa, it was clear that due to several years without progress on this project, the county was in jeopardy of losing a separate Empire State Development grant from New York. Instead of returning the award, we decided we would find a way to repurpose it and make a positive difference.

We're fortunate that due to our continued dialogue with local government leaders, we identified another project that should be eligible for this state grant. And we're seeking to repurpose the award to assist with the revitalization of Front Street in the town of Patterson.

This is something that's a major priority for the community. Both Supervisor Rich Williams and his town board members have also agreed to utilize their ARPA dollars, in addition to repurposing ARPA dollars provided to the Town by the County, to further support this economic revitalization effort. The commitment to this project's success is real and clear. Front street will see new municipal water installed that brings the potential for a complete makeover. This will make it more attractive to residents, visitors, and businesses.

And on top of all this, earlier this week, I received a call from Congressman Mike Lawler to inform me that the proposed \$5.5 million for new construction and accessibility upgrades to sidewalks throughout Putnam County, was included in the House Appropriations Bill that passed yesterday. Thank you, Congressman for keeping Putnam a priority, and bringing home this critical funding.

We're always seeking to find new and creative ways to partner with and provide savings to our towns and villages, and in turn, assist in further reducing the tax burden on residents. As it stands, the County already successfully executes a number of shared services. Our personnel department serves all other local municipalities, specifically, all 6 towns, 3 villages, 6 school districts, 4 public libraries and numerous other Special District authorities. Our DPW team continues to utilize shared services with a number of local municipalities, benefiting both County, Town and Village governments, to support various projects, training, and storm-response operations. Our Bureau of Emergency Services serves our entire county in many capacities; through emergency response coordination with 8 police agencies, 7 EMS agencies, and 13 fire departments. And on top of providing dispatch services, the Bureau also provides specialized training for EMT certification, CPR, Stop the Bleed, and more. Last year, the county also took on a \$3 million contract with a new paramedic provider, continuing the county subsidized Advanced Life Support service that responds throughout Putnam.

EMS continues to adapt to many modern-day challenges, and county governments across the state are revisiting how they support this local service. Putnam County has long been one of the only, if not the only, county governments to fund county-wide ALS services. More and more counties are looking at regional models, like Putnam County's, to support their local agencies that are struggling. The truth is this is a challenge that every community is facing, and Putnam is no exception. Towns and local agencies across the county are being creative and taking on additional responsibilities to bolster their agency's response capabilities. Carmel is a great example. It's one of the reasons I fully support, without any hesitation, Carmel Volunteer Ambulance Corps' (CVVAC) application for a Certificate of Need to expand its Basic Life Support services Town-Wide in Carmel - something Supervisor Mike Cazzari and CVVAC have been working aggressively towards obtaining. And, that's why I'm also excited to share that Putnam County will be welcoming back a familiar face as its EMS Director at the end of this month. No one is more respected, knowledgeable, and trusted in EMS than Bob Cuomo from Patterson. I thank him for coming back to Putnam County—where he belongs. Thank you, Bob. In addition, earlier this year we hired a new director of emergency management; former Capitol police and Homeland Security special agent Chris Shields of Philipstown. Please join me in welcoming Chris to the team. Chris' first day happened to be during our worst snowstorm in 2 or so years and thankfully we got through it with no issues. Great job Chris, a sign of things to come.

Speaking of emergency services, last summer Putnam County dealt with multiple declared emergencies. On July 9th our region was hit by a massive torrent of rain that brought millions of dollars of damage across the county. Hardest hit was Putnam Valley and Philipstown. Our Bureau of Emergency Services, DPW crews, and County Sheriff's Office lead the effort in making sure residents were safe. The damage to the county's longest stretch of roadway, Peekskill Hollow Road, was significant and we moved swiftly to communicate with local officials and respond.

Many expected the storm damage to further complicate the bridge construction fiasco that had plagued Peekskill Hollow Road since 2021, years before I took office. Fortunately, prior to the storm, we addressed the long-standing issues regarding the delayed work and the previous contractor on Peekskill Hollow Road. Since then, this Administration has brought in a new contractor with work expected to be completed later this summer.

Part of that process was ensuring we had ample communication with Putnam Valley officials and residents. I'm quite lucky, and residents are fortunate to have such a hard working, dynamic supervisor in Jackie Annabi. Jackie, thank you for all you do.

After we secured a new contractor, and coincidentally, shortly after the storm, Legislator Bill Gouldman and I held a joint constituent forum in Putnam Valley to address residents' questions and concerns, regarding both the storm and bridge construction. We had over 100 in attendance and answered every single question that was asked of us. As last year's Chair of Physical Services, no one was a stronger advocate for the completion of this project than Bill. Thank you, my friend.

We intend to take those lessons learned from Peekskill Hollow Road and apply them to the upcoming Fair Street project in Carmel, where we will be announcing additional details of the major reconstruction shortly. This is a huge project that has been talked about for decades, and we're going to hold a constituent forum with local officials, residents, and whichever future contractor is awarded the opportunity to work on this massive undertaking. It is going to be disruptive to our everyday lives, but there is no way around this. The best we can do, and what I promise, is that we will communicate, and continue to push for a level of transparency unseen before in Putnam County Government.

Transparency

Transparency is at the heart of everything we do in this administration. It's one of the reasons why I requested the State Comptroller's assistance in conducting a Risk Assessment of our finances and operations last year. We know we're not perfect, and we remain eager to find ways we can improve. We've already taken a number of steps to be more effective communicators with residents. For example, last year, thanks to IT and DPW, we launched the county construction project portal on our website. Here you can view regular updates regarding county road projects, and each is assigned a color code, red, yellow or green, to easily indicate the project status.

We're currently working to construct our budget transparency website, which will display detailed budgetary information in a more digestible format for the layperson who may not have a degree in accounting. This particular measure, which the Legislature funded in our 2024 Budget, is also part of the administration's proposed Taxpayer Transparency Act that was re-submitted to the Legislature earlier this year, along with the Local Taxpayer Protection Act, as part of a package of proposed local laws. In that package, I also offered several amendments which included a new self-imposed mandate on the County Executive's office, requiring a public hearing to be held by the county executive, after and apart from his or her yearly budget presentation.

The reality is residents are not always available to appear in person to hear about the operations of their government. Accessibility is sometimes an obstacle for differently abled citizens, and sometimes, folks are just plain busy. That's why I'm so excited and proud to see that the Legislature has installed new camera technology in the County Office Building to air their committee meetings in audio and visual formats. I applaud the Legislature, especially the leadership of Chairman Jonke, for this action. I look forward to being able to view your committee meetings remotely.

That said, if we all agree this is a good practice and standard to set, then I continue to believe we should put this standard in statute and codify it. That way, we can rest assured that these standards will have a better chance extending beyond our terms of elected office. I hope this matter will receive additional discussion within the Legislature later this year.

But as I mentioned before, the effort to make information more accessible should not just be on the Legislature or any one branch of government. I too have an obligation as your County Executive, and that is why this administration has sought to obtain a level of accountability and accessibility that is unmatched by prior Administrations in Putnam County. We've shared more budgetary information on our county website than any previous administration. We're more active on social media, utilizing multiple verified platforms, while updating residents more than ever before. Last year, we held 6 constituent forums, one in each town. And this year, as our Legislators can see in the books before them, we've standardized our annual reports. And in doing so, we created a more professional, consolidated, digestible document that every legislator can now have on their own. **[Prop: Compare the old binder reports to show the contrast]** What's more, for the first time ever, this document is also being shared online so that every resident can better visualize and understand where their tax dollars are going.

These annual reports are incredible, showcasing all the detailed work that our dedicated county employees do every single day to make Putnam County a great place to live, work and raise a family. Whether you're one of our valued seniors, or part of a young family just starting your life here, our county employees touch the lives of every single resident in both small and big ways.

Department Highlights

Health

In 2023, it felt as if our employees finally moved beyond the COVID-19 pandemic, illustrated by the activity of our Department of Health. Last year, under Dr. Neishewat's leadership the department once again held the Food Operators Seminar, in-person, at the Putnam County Golf Course. More than 80 different food industry related organizations and businesses from across the county attended, providing them with educational and networking opportunities. No other county in the region offers anything like this.

Health also collaborated with our County Sheriff's Office, and the Prevention Council of Putnam to collect over 387 pounds of old or expired medication, and 375 pounds of used sharps. Our environmental health services employees investigated 334 rabies exposure cases. Our nursing and clinical staff provided nearly 2,000 flu immunizations and performed 316 new-mom assist visits.

DSS

Caring for our most vulnerable often falls on the good and kind people working at our Department of Mental Health, Social Services & Youth Bureau, led by our new Commissioner Sara Servadio. I cannot say enough about the work this team has done over the past year. On top of working round the clock with our partners at PeopleUSA to open a brand-new Stabilization Center in Putnam, they have worked to expand the services we provide to individuals in need.

In 2023, the Mental Health Department set up an RFP process and, with approval from the Legislature, distributed opioid settlement funds to 5 great community partners that are going to collectively expand and better the way in which addiction and recovery services are offered in Putnam. (And by the way, thank you Deputy Chairwoman Amy Sayegh for your work on that committee. I recognize that was a ton of work and to take that on meant a lot. Thank you.) In addition to all this, the department also partnered with school districts to provide Mental Health First Aid training to our youth, and established the office for individuals with disabilities, lead by Dana Touponse, further fulfilling our commitment from last year to ThinkDIFFERENTLY.

In 2023, Child Protective Services investigated 565 cases. Adult protective services investigated 109 cases. DSS processed thousands of applications for social safety net programs including SNAP, HEAP, EAF and temporary housing.

Our Mental Health leaders also launched their new co-response team with the Putnam Sheriff's Office, designed to assist with responding to emergencies by having law enforcement work hand-in-hand with mental health professionals.

Sheriff

Under our Sheriff Kevin McConville, our Putnam County Sheriff's Office has continued to rise to meet new heights and challenges. Earlier this year, it formally applied for accreditation from the New York Department of Criminal Justice Services.

Striving to set the standard for policing and overcoming adversity is not new for the Sheriff's Office. Last year, during the State of the County I referenced a tragic incident that occurred a few short months before, where officers responded to a horrific scene and had to make the split-second decision to exercise deadly force in order to save a life. Our sheriff's deputies were put in an impossible situation where they were forced to take quick and immediate action. We held off on recognizing them last year because we knew the Attorney General's office would have to complete its investigation, but I said that I had no doubt we would be recognizing them as heroes. The AG has since concluded its investigation, and I say again... to our men and women in blue who responded that day, several whom I've known for many years long before my time in elected office, I am so unbelievably proud of you. You saved a life, and you are heroes. Thank you.

Yet another reason why I am so pleased to share tonight that both Sheriff McConville and I came to an agreement with the Sheriff's PBA for a 5 -year contract, which passed the PBA membership this past month. This is a good and fair contract that will retroactively take effect for January of 2023 for our deputies, their families, and our residents. It has my full and complete support. It is my understanding that the Legislature has called for a special full meeting to follow its personnel committee meeting next week to consider this contract. I thank Chairman Jonke for calling this special meeting and encourage the ratification of this contract as soon as possible.

County Clerk

Our amazing Putnam County Clerk who also serves as the county's records management officer, Michael Bartolotti, continues to deliver top notch services throughout the county. Throughout his tenure, he's earned a remarkable reputation for his commitment to customer service. Last year, our Clerk and the DMV partnered with the Youth Bureau to announce a new program called "Parents as Driving Partners." The program does more to engage parents in teaching young people skills on how to drive safely and responsibly, and it has taken off as a regional collaboration with other counties. Interest is growing fast as we see this model being replicated by counties across the state.

District Attorney

Our District Attorney's Office, led by DA Bob Tandy received 1,356 cases, and closed out 1,116 in 2023. The office continues to render legal assistance and partners with Village and Town Police Departments, the Putnam County Sheriff's Office, the New York State Police, the Child Advocacy Center, Women's Resource Center as well as numerous other state and federal law enforcement related agencies. While many may simply think of "prosecution" when they think of a DA's office, the reality is DA Tandy and his team work collaboratively on numerous other outreach efforts to improve quality of life, keep our county safe, and provide alternatives to incarceration-one of the most notable ways is through its participation with the Putnam County Treatment Court. This, as our DA's office continues to face challenges with volumes of extra work created by changes to the state's Discovery and Bail laws.

Veterans

Putnam County's premier Veterans Service Agency, led by the legendary Karl Rohde, was extremely busy in 2023 shattering records. They assisted 385 individual Veterans with a variety of issues, many times helping them access funds that they had earned through their military service; securing over \$820k in retroactive payments, and over \$3.6 million in total compensation. Let me reiterate that; Karl Rohde and his staff managed to help Veterans in our community receive \$3.6 million dollars of benefits last year. That is a 30% increase in monetary recoveries over the prior year.

Our Veterans Service Agency also regularly assists those living in our unique one-of-a-kind Veterans Residence, which saw a new welcome sign installed thanks to the American Legion in Mahopac, and their driveway and parking lot re-paved thanks to some shared services received by our friends at the Southeast Town Highway Department. Our Veterans Services Agency worked with Guardian Revival and Dwyer Vet2Vet to bring back the Veterans Chow down, in person, for the first time in 3 years, serving over 500 meals to Veterans. None of this would have been possible without the hard-work and dedication of Karl's Deputy, Art Hanley, who has notified us that he'll be retiring in June. Please join me in giving a warm round of applause to thank Art for his military service, as well as his years of service as an instrumental part of our Putnam County team.

Probation

Next, our County probation department is innovating to help a commonly overlooked population. In 2023, led by our dedicated Director John Osterhout, the department conducted the first “Ready, Set, Work” program, who’s first cohort of graduates praised as “life changing.” This program provides for a hands-on experience that is designed to improve job prospects and long-term employability of those who have gone through the criminal justice system. By collaborating with local businesses and organizations, including local banks, a local attorney for mock job interviews, and the County Workforce Partnership, John and his team are not only offering practical skills to those on probation, but instilling confidence and a sense of purpose in these individuals.

OSR

The Office for Senior Resources continues its invaluable work of serving hundreds of residents per day, working to provide meals, connections to services, and offer residents with new opportunities for companionship and social interaction. OSR has instituted a new direct messaging system with our senior clients, allowing them to directly call, text, and email people updates to programs, closures, and relevant health information. In 2023, OSR resumed their annual health fairs with collaboration from Assemblyman Slater’s office and began a cooperative venture with Mid-Hudson ARC processing and transporting weekly produce pickups from our own Tilly Foster Farm to provide fresh, healthy, farm-to-table produce at our senior friendship centers. 2023 also saw a dramatic increase in Putnam County SeniorCorps volunteer hours, providing significant savings to the County, and signaling yet another return to normalcy. OSR also seized opportunities to bring in new people to engage and inspire our seniors. Perhaps the most notable example was during last year’s Saint Patrick’s Day luncheon where, in addition to some traditional live Irish music, a group of our seniors were surprised by a special guest speaker, Fox News Meteorologist, Seniors Advocate and Author of “I Am The Storm” Janice Dean. There is a very large team of people at OSR who care for our seniors. Thank you to everyone at OSR, especially Director Mike Cunningham and Deputy Director Marlene Barrett.

Real Property

Our Office of Real Property received new leadership last year, with Trish McLoughlin taking over the division. Trish and her staff have worked diligently to modernize the office with new software, equipment and procedures, making the department more efficient. The office outsourced many of its printing operations. It no longer has to print every single deed that comes through, it stopped printing the tax rolls, and instead has worked to make everything available electronically. Trish and her team are working closer than ever with our local assessors, getting their input on how we as a county can be more effective in the distribution of tax bills.

Planning & Transportation

In the Planning, Development & Public Transportation Department, Commissioner Barbara Barosa and her team have been working tirelessly to get Putnam designated a Climate Smart community. After initial efforts in 2019 stalled, we're now finally moving forward with a Climate Community Task Force. And, earlier this week, a plan and application was submitted to New York State applying for Bronze certification.

Putnam County, led by its Director of Transportation Vinny Tamagna, is also moving forward with a pilot program for its on-demand public transit rides. Access to public transportation continues to be a challenge in a county like ours that is dominated by suburban communities, narrow, windy local roads, and a lack of major metro areas. That's why we're exploring new ways to make our transit system more efficient, by supplanting the current PART 3 route which provides transportation from Putnam Plaza through the Town of Patterson, with an on-demand dispatch and ride system. A smartphone app will dispatch smaller handicap accessible vans to reach a greater geography, meeting people of all abilities, where they are. The fact is, too many of our buses are underutilized. We have to find more creative, accessible solutions, and this is our first step to doing just that.

Consumer Affairs

We task all our departments with spending the public's tax dollars in the most efficient and effective manner possible, and they all manage to deliver quality service. Still, very few of our departments actually generate revenue, or make money, for county government while providing a critical service. That's why I want to take a moment to thank the men and women of Consumer Affairs, and specifically Director Mike Budzinski who works part time as a department head. Mike and his team are responsible for ensuring confidence and quality services are provided by the many contractors who conduct their business within Putnam County. It's their job to make sure bad actors are held accountable. And by doing so in 2023, their office also generated over 1.1 million dollars in revenue. Thank you, Mike.

DPW

Our newly minted Department of Public Works was extremely busy in 2023. On top of ensuring smooth operations at our county parks and maintaining the county's 117 center line miles of roadway and support of over 60 miles of NYS road, DPW does a lot. They also maintain our facilities, they inspect dams, they provide technical support and educational outreach through the soil and water conservation district.. Last year, Commissioner Feighery and his team oversaw the completion of the critically important Drewville Road bridge project; they finished major improvements providing face-lifts to both the 6N DPW Garage, heavily advocated for by Legislator Erin Crowley, and the Koehler Memorial Senior Center in Mahopac; and they completed the demolition of the old Cantina Building on Tilly Foster Farm to make way for a new Cornell Cooperative Building- a project supported with grants from Senator Harckham and a former Assemblyman, that, after some minor delays, has made significant progress with the

successful completion of a lease agreement with the County and construction expected to start this year. DPW was also instrumental in clearing storm damage during last year's emergency on Peekskill Hollow Road, Wood St, as well as Upper and Lower Station Roads..

BES

As I mentioned earlier, in 2023, the Bureau of Emergency Services had its work cut out for it dealing with a number of management vacancies, but it rose to the occasion and performed admirably during the July storms among numerous other emergencies. The TOPS building received a significant makeover, with a new roof and a new front façade that includes a handicap accessible ramp. The Bureau held several emergency and EOC activation drills for county personnel with the state's Department of Homeland Security & Emergency Services. The Bureau also launched a brand-new Computer Aided Dispatch (CAD) system for our 911 center. Not to be outdone by another major project when we had the opportunity to announce plans over the summer for the construction of a brand new fire training center. This facility will play a pivotal role in providing our brave firefighters and other emergency first responders with the resources they need to train and protect our communities effectively. This capital project required the confidence and support of the Legislature, and I'm pleased to say they didn't blink and seized the opportunity to secure the funds required with strong bipartisan support. This project, is also supported with funds secured by U.S. Senator Gillibrand and state Senator Harckham. It remains on schedule. We expect to see it completed towards the end of this summer.

Law/Migrant Crisis

This past year, many departments were tested. Thankfully, our own Law Department led by none other than Compton Spain, ensured the County's interests was protected when faced with numerous legal obstacles. The Law Department was instrumental during negotiations with the previous contractor for Peekskill Hollow Road, and later secured a landmark decision regarding New York City's migrant relocation program and associated litigation. When the migrant crisis exploded in 2023, I declared a county emergency to acknowledge and prevent action by NYC or any other municipality that would seek to foist its responsibilities, without any plan or coordination, onto Putnam County residents. We know that the City's migrant placement provider, whose reputation has since been marred by scandal and controversy, contacted at least one facility in Putnam County to inquire about dropping off homeless individuals in our county.

The overwhelming majority of this Legislature and I felt it important to act, and we passed a local law preventing any municipality (not just New York City) from offloading its homeless population, including migrants, in Putnam without a shared services agreement. Some expressed their concerns, others spread false information and hatred about our actions, some even alleged that the county would be undermining local zoning and have to spend hundreds of thousands of dollars in court defending our action, and that the New York Civil Liberties Union

would sue us. The reality is, it's now fairly obvious these alarmists were wrong. Their predictions were never realized. And that is because their predictions were in fact grounded by falsehoods spread by fearmongers and members of bias press that sought to exploit a humanitarian crisis for clicks — although, to be clear, more than 40 municipalities across the state issued executive orders related to the migrant crisis, and New York City and its Mayor Eric Adams, filed suit against over 30 of them, including Putnam County, and myself, to force us to rescind our emergency actions; clearly validating our concerns, and proving our decision to act was warranted.

In the end, the steps we took, the declaration of emergency, and the local law, were distinctively different from that of our neighbors. Our actions were well thought out, reasoned, and in the best interest of Putnam County given the situation we had faced, and the litigation from NYC against Putnam County was dismissed in its entirety by a New York State Supreme Court Judge in New York City, with minimal expense to Putnam County. We faced a new and unprecedented challenge that County government was simply not designed to address, but we acted and helped prevent a homelessness crisis from unfolding in our communities. Since then, Putnam County's local law has become a model policy for other county and local governments to consider when facing similar challenges.

DGS

As I expressed earlier, this Administration is always seeking new and creative ways to realize savings, prioritize spending, enhance efficiencies, and cut costs for taxpayers. That's why I am pleased that the Legislature, in this year's County Budget, approved a move to enhance efficiency and realize savings through the centralization of expenditures under our Purchasing, Central Services & Information Technology Departments. Thanks to your efforts in centralizing budget lines for computers, fuel, utilities, copiers and vehicle leases to name a few, we have already saved over \$126,000. Many of these lines and purchases had traditionally been somewhat segmented department to department. By centralizing the administration of these services we've managed to get a clearer picture of the County's full spending on these items enabling us to better leverage our purchasing power in the free market and get substantially better deals and rates. But that wasn't my only intention with this move.

In order to most effectively realize the influence that Purchasing, Central Services and IT have on county operations, I believe that we should unite these departments into one **Department of General Services**—and I can think of no one better to lead this new department as its Commissioner than our current Director of Purchasing & Central Services- a former Deputy County Executive, - John Tully.

IT, Purchasing, and Central Services touch every department and operation in county government. By combining the talents that exist within these departments into one, we will be able to better run county government, and create more opportunities for savings and efficiencies across the board.

This is not a new idea or revolutionary concept in county government, it's just new for Putnam County. Looking at our surrounding counties, as well as the state, they each have an office of general services. Like other counties that are realizing greater savings, our proposal would ultimately centralize these services while fixing major deficiencies in our County Charter. I mentioned this last year during our Budget Presentation. While I can't say when this happened for sure, as far as we can tell it was some ten plus years ago, that the Information & Technology Department was mysteriously erased from the Charter and was never rectified by a charter review. With the creation of the Department of General Services, we would be formally recognizing IT/GIS back in our County Charter as an independent division, leveraging its full strength while maintaining all its highly skilled workforce.

John Tully and Tom Lannon have jointly penned a proposal that they hope to present to the Legislature for its consideration. Our executive staff will be following up on the matter first thing tomorrow morning. We already did the financial changes within the budget- this proposal does not cost us a dime more. It is my sincere hope that we can move quickly, respond to questions, and get this done, together.

Executive Charter Review Committee

While reviewing many facets of the County Charter and Code, my office and the Law Department also discovered a number of inefficiencies, contradictions, and omissions. That's why today, I am also announcing my intention to commission an executive review committee of the county charter and code. Representatives from our Administration and the community will meet on a regular basis to work, solely in an advisory capacity, on updating our policies and procedures, assisting us, and offering advice on how best to revise the charter. To be very clear, this committee does not supplant or replace the Charter Review Commission, and again, will be purely advisory. Earlier this week I notified the Legislature of the individuals who have agreed to participate on this committee, which among them includes former Deputy County Executive and Carmel Town Supervisor Frank DelCampo, current Mayor of Nelsonville Christine Winward, and former Executive Director of Cornell Cooperative Extension Margery Keith.

Employee Recognition Program

During my last State of the County, we announced that we would be reviving the Employee Recognition Program. It took a little while to get going but last year, we were able to announce that Kim Roberts of the Health Department was our Employee of the Year for 2022. Kim is an amazing public servant with an infectious personality and energy about her that shines through in everything she does. And I love reading her daily emails about how I can better my own health as a proud Putnam County employee.

Kim was chosen by a selection committee of her peers consisting of 5 union agreement covered employees. The nominations submitted to the committee are redacted heavily to make sure that no one knows who nominated the individuals, what the nominees' names are, and what department they work in. This is to ensure that the individuals are judged purely on their

merits. This is the process we are and will follow every year for the Employee Recognition Program. Following that disclaimer... Tonight, I'm proud to announce the honoree for 2023; Linda Ammicucci of the Department of Social Services.

Linda is a wonderful, kind, public servant who works every day to help some of our most vulnerable residents, working in foster care and adoption

In the words of the individual who nominated her, "She gives of her time and energy freely to get children to a safe environment."

"If someone in need calls, she tries to address it anyway that she can, often going above and beyond what is part of her actual job duty."

"At her adoptions, everyone is accepted and will feel the love. She keeps in touch with the children she has worked with, and is always there for them, even writing College Reference letters and exploring local scholarships with the kids she's helped."

We will be adding Linda's name to the plaque that is proudly displayed in the County Office Building, and later this year, we will honor her at a brief ceremony.

It is because of County employees like Linda, that we live in a county that's such a beautiful place to call home..

Please join me again in giving a warm congratulations and round of applause to Linda.

SIPP

Our county workforce has tremendous knowledge and experience. They possess a wealth of ideas, and we want to tap into their institutional knowledge to make county government work better and realize greater savings. That's why during last year's budget presentation, this administration proposed the Savings Incentive Partnership Program (SIPP). If a county employee has an idea on how to save the county money, and that idea in its execution realizes actual cost-savings, SIPP would provide them an opportunity to get a share of that savings. This program, sometimes referred to in business as "gainsharing" seeks to encourage our employees to think outside the box about how we spend and can save taxpayer money. While the Legislature did approve a budget line for this program for its tracking and implementation, it can only be used after savings are realized, which means the financing for this program comes from its own success. As drafted, the review process for proposals will include participation from both the Administration and the Legislature. Earlier this year I re-submitted a proposed local law for this program for the Legislature's review and consideration. I hope we get to discuss this further so it can be implemented this year.

Conclusion

When I was running to be County Executive, and since taking office, we have been pushing everyone to think differently, not just about those with different abilities, but about everything

we do. I love this community, I love this county, and I love going to work every day with the 650+ some odd employees who are committed to doing work worthy of the residents we serve.

Putnam County is open for business and play. We have record low unemployment rates, we're consistently one of the healthiest, safest counties in NYS, and we're working to create more economic opportunities for all. No idea is too small or too grand. When I took office, I made it clear using the justification "well, that's how we've always done it" would not be an acceptable answer. I was elected to change the status quo and to strengthen this county with a more affordable, accountable, and accessible government that serves us all.

Putnam County is a place where anyone, regardless of their background, can pursue and achieve success. Every single day of this administration, I work to empower individuals to succeed. We are a county of entrepreneurs, innovators, and hardworking people who are dedicated to building a better future for ourselves and our families.

I am deeply honored and proud to work with every single one of you, and I look forward to the future, and what we can achieve, together.

Thank you.

#50

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

COUNTY AUDITOR

TO: Putnam County Legislature
FROM: Michele Alfano-Sharkey
County Auditor *MAS*
DATE: March 26, 2024
RE: Refund of Taxes

This is the report for March 26, 2024, provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (24A024)/ SOCIAL SERVICES - MENTAL HEALTH/ RECLASSIFICATION / SALARY CHANGES

WHEREAS, the Commissioner of Social Services has requested a reclassification of the Deputy Commissioner of Social Services, Mental Health & Youth Bureau and Child Protective Services (CPS) Caseworker positions; and

WHEREAS, these personnel changes include:

- Deputy Commissioner of Social Services, Mental Health & Youth Bureau position #10431000 51000 731010101 – Title being changed to: Deputy Commissioner of Social Services & Youth Bureau position #10120000 51000 60102125 – Proposed Salary \$120,000
- Director of Mental Health position #10431000 51000 431010101 – Increase Salary from \$90,000 to \$110,000
- CPS Caseworker position #10102000 51000 601002120 Increase Salary from \$59,595 to \$66,598
- CPS Caseworker position #10102000 51000 601002126 – Change Title to: CPS Caseworker Hiring Emergency Limited Placement Program (HELP) and New position #10102000 51000 601002920
- CPS Caseworker position #10102000 51000 601002134 – Change Title to: CPS Caseworker Spanish Speaking (SP) (HELP) – Increase Salary from \$59,595 to \$66,598 – New position #10102000 51000 601002934
- CPS Caseworker position #10102000 51000 601002118 – To Be Hired – Reduce Salary from \$80,294 to \$66,598

WHEREAS, said changes shall be effective 4/01/24; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that Resolution #274 of 2023 setting the Salaries for Officers and Employees paid from County Funds is hereby amended for the following positions:

Budget Line:	Positions:	Salary:
10431000 51000 731010101	Deputy Commissioner of Social Services, Mental Health & Youth Bureau	56,471 to 0
	Reclassify to:	

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

10120000 51000 601020125	Deputy Commissioner of Social Services & Youth Bureau	56,471 to 108,000
10731000 51000 601020125	“ “ “	12,549 to 12,000
10431000 51000 431010101	Director of Mental Health	54,000 to 66,000
10431000 51000 10206 431010101	Director of Mental Health	36,000 to 44,000

And be it further
RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10102000 51000 (2120)	Personnel Serv – CPS Worker	5,266.00
10102000 58001 (2120)	FICA – CPS Worker	403.00
10102000 51000 (2934)	Pers Serv – CPS Worker (SP) (HELP)	5,266.00
10102000 58001 (2934)	FICA – CPS Worker (SP) (HELP)	403.00
10120000 51000 (601020125)	Pers Serv – Dep Comm DSS/Youth	24,735.00
10120000 58001 (601020125)	FICA – Dep Comm DSS/Youth	1,892.00

Decrease Appropriations:

10102000 51000 (2118)	Personnel Serv – CPS Worker	5,266.00
10102000 58001 (2118)	FICA – CPS Worker	403.00
10102000 51000 (2118)	Personnel Serv – CPS Worker	5,266.00
10102000 58001 (2118)	FICA – CPS Worker	403.00
10431000 51000 (731010101)	Pers Serv – Dep Comm DSS/Youth/MH	24,735.00
10431000 58001 (731010101)	FICA – Dep Comm DSS/Youth/MH	1,892.00

Increase Estimated Revenues:

10601000 446101	Federal Aid – Admin DSS	13,313.50
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Decrease Estimated Revenues:

10431000 434873	State Aid – Mental Health	13,313.50
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2024 Fiscal Impact – 0 –
2025 Fiscal Impact – To Be Determined

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____

Reso

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Budgetary Amendment – 24A024** *Revised
* For Budget Lines*

DATE: March 6, 2024

At the request of the Fiscal Manager at DSS and Mental Health, the following budgetary amendment is required.

GENERAL FUND			
INCREASE APPROPRIATIONS:			
* 10102000 51000 (2120)	PERSONNEL SERVICES - CPS WORKER		\$ 5,266.00
* 10102000 58001 (2120)	SOCIAL SECURITY - CPS WORKER		403.00
* 10102000 51000 (2934)	PERSONNEL SERVICES - CPS WORKER (SP) (HELP)		5,266.00
* 10102000 58001 (2934)	SOCIAL SECURITY - CPS WORKER (SP) (HELP)		403.00
10120000 51000 (0101) <i>601020125</i>	PERSONNEL SERVICES - DEP COMM DSS/YOUTH		24,735.00
10120000 58001 (0101) <i>601020125</i>	SOCIAL SECURITY - DEP COMM DSS/YOUTH		1,892.00
DECREASE APPROPRIATIONS:			
* 10102000 51000 (2118)	PERSONNEL SERVICES - CPS WORKER		\$ 5,266.00
* 10102000 58001 (2118)	SOCIAL SECURITY - CPS WORKER		403.00
* 10102000 51000 (2118)	PERSONNEL SERVICES - CPS WORKER		5,266.00
* 10102000 58001 (2118)	SOCIAL SECURITY - CPS WORKER		403.00
10431000 51000 (0101) <i>731010101</i>	PERSONNEL SERVICES - DEP COMM DSS/YOUTH/MH		24,735.00
10431000 58001 (0101) <i>731010101</i>	SOCIAL SECURITY - DEP COMM DSS/YOUTH/MH		1,892.00

(SP) Spanish Speaking

(HELP) Hiring Emergency Limited Placement Program

INCREASE ESTIMATED REVENUES:

10601000 446101	FEDERAL AID - ADMIN DSS	\$ 13,313.50
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DECREASE ESTIMATED REVENUES:

<u>10431000 434873</u>	STATE AID - MENTAL HEALTH	\$ 13,313.50
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2024 Fiscal Impact \$ 0
2025 Fiscal Impact \$ TBD

Please refer to the attached for further information.

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
Pers.
A+A

Res 0

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 24A024**
DATE: March 6, 2024

2024 MAR -7 AM 10:53
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Fiscal Manager at DSS and Mental Health, the following budgetary amendment is required.

<u>GENERAL FUND</u>			
INCREASE APPROPRIATIONS:			
10120000 51000 (2120)	PERSONNEL SERVICES - CPS WORKER		\$ 5,266.00
10120000 58002 (2120)	SOCIAL SECURITY - CPS WORKER		403.00
10120000 51000 (2934)	PERSONNEL SERVICES - CPS WORKER	(SP) (HELP)	5,266.00
10120000 58002 (2934)	SOCIAL SECURITY - CPS WORKER	(SP) (HELP)	403.00
10120000 51000 (0101) 731010101	PERSONNEL SERVICES - DEP COMM DSS/YOUTH		24,735.00
10120000 58002 (0101) 731010101	SOCIAL SECURITY - DEP COMM DSS/YOUTH		1,892.00
DECREASE APPROPRIATIONS:			
10120000 51000 (2118)	PERSONNEL SERVICES - CPS WORKER		\$ 5,266.00
10120000 58002 (2118)	SOCIAL SECURITY - CPS WORKER		403.00
10120000 51000 (2118)	PERSONNEL SERVICES - CPS WORKER		5,266.00
10120000 58002 (2118)	SOCIAL SECURITY - CPS WORKER		403.00
10431000 51000 (0101) 731010101	PERSONNEL SERVICES - DEP COMM DSS/YOUTH/MH		24,735.00
10431000 58002 (0101) 731010101	SOCIAL SECURITY - DEP COMM DSS/YOUTH/MH		1,892.00

(SP) Spanish Speaking
(HELP) Hiring Emergency Limited Placement Program

INCREASE ESTIMATED REVENUES:

10601000 446101	FEDERAL AID - ADMIN DSS	\$ 13,313.50
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DECREASE ESTIMATED REVENUES:

<u>10431000 434873</u>	STATE AID - MENTAL HEALTH	\$ 13,313.50
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2024 Fiscal Impact \$ 0
2025 Fiscal Impact \$ TBD

Please refer to the attached memorandum from Commissioner Servadio and the detailed analysis from Fiscal Manager Wunner regarding personnel scenarios for discussion.

Personnel Committee Meeting - March 12, 2024
2024 Fiscal Impact on Positions for Discussion

Old Pos
2136
2134

Title	Position Number	FY24 Budget	Current Salary	Proposed Salary	1/1-3/31	4/1-12/31	1/1-12/31	Budgetary Amendment
CPS Caseworker #1	601002120	\$ 59,595.00	\$ 59,595.00	\$ 66,598.00	\$ 14,785.02	\$ 50,075.60	\$ 64,860.61	\$ 5,265.61
CPS Caseworker (HELP) #2	601002920	\$ 66,598.00	\$ 59,595.00	\$ 66,598.00	\$ 14,785.02	\$ 50,075.60	\$ 64,860.61	N/A
CPS Caseworker SP (HELP) #3	601002934	\$ 59,595.00	\$ 59,595.00	\$ 66,598.00	\$ 14,785.02	\$ 50,075.60	\$ 64,860.61	\$ 5,265.61
TBH CPS Caseworker #4	601002118	\$ 80,294.00	\$ -	\$ 66,598.00	\$ -	\$ 50,075.60	\$ 50,075.60	N/A
		\$ 266,082.00		\$ 266,392.00		\$ 244,657.44		

Budgetary Amendment required for both CPS Caseworker #1 & #3 of \$5,266

Title	Position Number	FY24 Budget	Current Salary	Proposed Salary	1/1-3/31	4/1-12/31	1/1-12/31	Budgetary Amendment
TBH Deputy Commissioner DSS & Youth	731010101	\$ 125,491.00	\$ -	\$ 120,000.00	\$ -	\$ 90,229.01	\$ 90,229.01	\$ 81,206.00 90% DSS allocation \$ (56,471.00) Adopted Budget \$ 24,735.00

*Position is currently allocated 45% DSS, 45% MH & 10% Youth
Allocation will become 90% DSS & 10% Youth
Budgetary Amendment required to transfer MH allocation to DSS of \$24,735 (\$56,471 already budgeted for DSS)*

Title	Position Number	FY24 Budget	Current Salary	Proposed Salary	1/1-3/31	4/1-12/31	1/1-12/31
TBH Director of Mental Health	431010101	\$ 90,000.00	\$ -	\$ 110,000.00	\$ -	\$ 82,709.92	\$ 82,709.92

*40% (\$38,000) of proposed increase is 100% funded through OASAS Abatement. Remainder 60% (\$12,000) is local share.
Budgetary Amendment not required*

	FY24 Adopted Budget	FY24 Expense	FY25 Expense
CPS Caseworker #1	\$ 59,595.00	\$ 64,860.61	\$ 69,519.00 (A)
CPS Caseworker (HELP) #2	\$ 66,598.00	\$ 64,860.61	\$ 69,519.00 (A)
CPS Caseworker SP (HELP) #3	\$ 59,595.00	\$ 64,860.61	\$ 69,519.00 (A)
TBH CPS Caseworker #4	\$ 80,294.00	\$ 50,075.60	\$ 69,519.00 (A)
TBH Deputy Commissioner DSS & Youth	\$ 125,491.00	\$ 90,229.01	\$ 120,000.00 (B)
TBH Director of Mental Health	\$ 90,000.00	\$ 82,709.92	\$ 110,000.00 (B)
	\$ 481,573.00	\$ 417,596.37	\$ 508,076.00

*(A) CSEA; COLA not yet determined due to current negotiations; FY25 Expense represents Step Increase
(B) MGMT; COLA increase at discretion of County Executive*

*SP - Spanish Speaking
HELP - Hiring Emergency Limited Placement Program
TBH - TOBE Hired

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner
Sara.Servadio@putnamcountyny.gov



**DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU**

DATE: March 6, 2024

TO: Paul E. Jonke, Chair
Personnel Committee

FROM: Sara Servadio, Commissioner of Mental Health, Social Services & Youth Bureau

CC: Kevin Byrne, County Executive
Paul Eldridge, Personnel Director
Michael Lewis, Commissioner of Finance

RE: Vacant Positions

Together with Personnel Director Paul Eldridge, I request the opportunity to discuss reclassifying the Deputy Commissioner position. I would also like discuss increasing the salary for the Director of Mental Health and Child Protective Services starting salary.

For 2024, there is no fiscal impact and Commissioner Lewis will prepare the budgetary amendment for the scenarios we will be discussing. As we begin this process, there have not been changes made to any job specification yet.

Thank you for your time and consideration.

#6b

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (24T056)/ SHERIFF'S DEPARTMENT/ CORRECTIONS
MEDICAL OVERTIME**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T056) to
cover projected Corrections Medical Overtime; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee
have reviewed and approved said fund transfer; now therefore be it**

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10124	Pers. Correction Officer	5,387.00
10315000 51000 10129	Pers. Senior Office Assistant	5,911.00
10315000 51000 10140	Pers. Correction Officer	7,783.00
10315000 51000 10143	Pers. Correction Officer	6,161.00
10315000 51000 10150	Pers. Correction Officer	6,260.00
10315000 51000 10153	Pers. Correction Officer	7,266.00
10315000 51000 10156	Pers. Correction Officer	6,041.00
10315000 58002	FICA Corrections General	<u>3,427.88</u>
		48,236.88

Increase:

10008000 51093	Corrections Medical Overtime	44,809.00
10008000 58002	FICA Corrections Medical	<u>3,427.88</u>
		48,236.88

**2024 Fiscal Impact – 0 –
2025 Fiscal Impact – 0 –**

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Pers.
A+A*

RC50

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff/Corrections
DATE: March 5, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10124 (Jail General: Personnel) <i>(Correction Officer)</i>	10008000.51093 (Jail Medical: Overtime)	\$5,387.00	cover projected OT
10315000.51000.10129 (Jail General: Personnel) <i>Sr. Office Asst</i>	10008000.51093 (Jail Medical: Overtime)	\$5,911.00	cover projected OT
10315000.51000.10140 (Jail General: Personnel) <i>Correction officer</i>	10008000.51093 (Jail Medical: Overtime)	\$7,783.00	cover projected OT
10315000.51000.10143 (Jail General: Personnel) <i>Correction Officer</i>	10008000.51093 (Jail Medical: Overtime)	\$6,161.00	cover projected OT
10315000.51000.10150 (Jail General: Personnel) <i>Correction officer</i>	10008000.51093 (Jail Medical: Overtime)	\$6,260.00	cover projected OT
10315000.51000.10153 (Jail General: Personnel) <i>Correction officer</i>	10008000.51093 (Jail Medical: Overtime)	\$7,266.00	cover projected OT
10315000.51000.10156 (Jail General: Personnel) <i>Correction officer</i>	10008000.51093 (Jail Medical: Overtime)	\$6,041.00	cover projected OT
10315000.58002 (Jail General: FICA)	10008000.58002 (Jail Medical: FICA)	\$3,427.88	cover projected OT

Total \$48,236.88 ✓

2024 Fiscal Impact \$ 0
 2025 Fiscal Impact \$ 0

Department Head Signature/Designee

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
 Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
 Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00
 Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

Date _____
 PUTNAM COUNTY
 ARNELL, NY
 LEGISLATURE

2024 MAR -6 PM 3:58

24T056

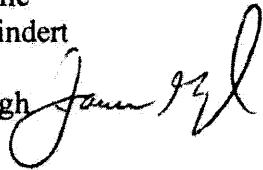
Putnam County Sheriff's Department

Inter - Office Memorandum

Date: March 4, 2024

To: Sheriff Kevin McConville
Undersheriff Thomas Lindert

From: Captain James Greenough



Subject: FUNDS TRANSFER
OVERTIME JAIL

Request the below funds transfers be approved to cover overtime costs that were incurred due to running the month of January 2024 with six Correction Officer vacancies. There was also one Officer on FMLA and one Officer on 207C. During the month of January there was an incarcerated individual admitted to the hospital for 25 days requiring 6 shifts per day being covered by overtime. Approving the below listed lines will cover projected overtime costs.

- Reduce 10315000.10124 Open Personnel Line Funds by \$5,387.00.
- Reduce 10315000.10129 Open Personnel Line Funds by \$5,911.00.
- Reduce 10315000.10140 Open Personnel Line Funds by \$7,783.00.
- Reduce 10315000.10143 Open Personnel Line Funds by \$6,161.00.
- Reduce 10315000.10150 Open Personnel Line Funds by \$6,260.00.
- Reduce 10315000.10153 Open Personnel Line Funds by \$7,266.00.
- Reduce 10315000.10156 Open Personnel Line Funds by \$6,041.00.
- and
- Increase 10008000.51093 Jail Medical Services Overtime by \$44,809.00.

- Reduce 10315000.58002 Jail General FICA by \$3,427.88 and
- Increase 10008000.58002 Jail Medical Services FICA by \$3,427.88.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
 LT _____
 LT _____
 CAPT _____
 US _____
 SHERIFF _____

Approved T. Lindert 3/4/24
[Signature]
 3/4/2024

#6C

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (24T057)/ SHERIFF'S DEPARTMENT/ CORRECTIONS
GENERAL OVERTIME**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T057) to
cover projected Corrections General Overtime; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee
have reviewed and approved said fund transfer; now therefore be it**

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10120	Pers. Correction Officer	671
10315000 51000 10124	Pers. Correction Officer	4,919
10315000 51000 10129	Pers. Senior Office Assistant	5,397
10315000 51000 10140	Pers. Correction Officer	7,106
10315000 51000 10143	Pers. Correction Officer	5,625
10315000 51000 10150	Pers. Correction Officer	5,715
10315000 51000 10153	Pers. Correction Officer	7,266
10315000 51000 10156	Pers. Correction Officer	<u>7,048</u>
		43,747

Increase:

10315000 51093	Corrections General Overtime	43,747
----------------	------------------------------	--------

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Pers
ATA*

Reso

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff/Corrections
DATE: March 5, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10120 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$ 671.00	cover projected OT
10315000.51000.10124 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$4,919.00	cover projected OT
10315000.51000.10129 (Jail General: Personnel) <i>Sr. Office Ass't</i>	10315000.51093 (Jail General: Overtime)	\$5,397.00	cover projected OT
10315000.51000.10140 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$7,106.00	cover projected OT
10315000.51000.10143 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$5,625.00	cover projected OT
10315000.51000.10150 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$5,715.00	cover projected OT
10315000.51000.10153 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$7,266.00	cover projected OT
10315000.51000.10156 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$7,048.00	cover projected OT

Total \$43,747.00

2024 Fiscal Impact \$ 0
2025 Fiscal Impact \$ 0

Department Head Signature/Designee _____ Date _____

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2024 MAR - 6 PM 3:58

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

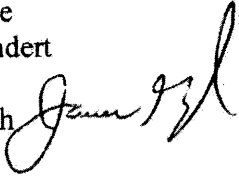
Putnam County Sheriff's Department

Inter - Office Memorandum

Date: March 4, 2024

To: Sheriff Kevin McConville
Undersheriff Thomas Lindert

From: Captain James Greenough



Subject: FUNDS TRANSFER
OVERTIME JAIL

Request the below funds transfers be approved to cover overtime costs that were incurred due to running the month of February 2024 with seven Correction Officer vacancies. There was also one Officer on FMLA, one Officer on 207C and one Officer Suspended. Approving the below listed lines will cover projected overtime costs.

- Reduce 10315000.10120 Open Personnel Line Funds by \$ 671.00.
- Reduce 10315000.10124 Open Personnel Line Funds by \$4,919.00.
- Reduce 10315000.10129 Open Personnel Line Funds by \$5,397.00.
- Reduce 10315000.10140 Open Personnel Line Funds by \$7,106.00.
- Reduce 10315000.10143 Open Personnel Line Funds by \$5,625.00.
- Reduce 10315000.10150 Open Personnel Line Funds by \$5,715.00.
- Reduce 10315000.10153 Open Personnel Line Funds by \$7,266.00.
- Reduce 10315000.10156 Open Personnel Line Funds by \$7,048.00.
- and
- Increase 10315000.51093 Jail General Overtime by \$43,747.00.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
 LT _____
 LT _____
 CAPT _____
 US _____
 SHERIFF _____

Approved R. Smith
3/4/2024

#6d

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (24T058)/ SHERIFF'S DEPARTMENT/ CORRECTIONS
GENERAL OVERTIME**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T058) to
cover projected Corrections General Overtime; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee
have reviewed and approved said fund transfer; now therefore be it**

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10120	Pers. Correction Officer	2,014
10315000 51000 10124	Pers. Correction Officer	1,405
10315000 51000 10129	Pers. Senior Office Assistant	1,542
10315000 51000 10140	Pers. Correction Officer	2,030
10315000 51000 10143	Pers. Correction Officer	1,607
10315000 51000 10150	Pers. Correction Officer	1,632
10315000 51000 10153	Pers. Correction Officer	2,076
10315000 51000 10156	Pers. Correction Officer	<u>2,014</u>
		14,320

Increase:

10315000 51093	Corrections General Overtime	14,320
-----------------------	-------------------------------------	---------------

**2024 Fiscal Impact – 0 –
2025 Fiscal Impact – 0 –**

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Pers
A+A
Reso*

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff/Corrections
DATE: March 5, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10120 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$2,014.00	cover projected OT
10315000.51000.10124 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$1,405.00	cover projected OT
10315000.51000.10129 (Jail General: Personnel)	10315000.51093 (Jail General: Overtime)	\$1,542.00	cover projected OT
10315000.51000.10140 (Jail General: Personnel) <i>Sr. Office Ass't</i>	10315000.51093 (Jail General: Overtime)	\$2,030.00	cover projected OT
10315000.51000.10143 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$1,607.00	cover projected OT
10315000.51000.10150 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$1,632.00	cover projected OT
10315000.51000.10153 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$2,076.00	cover projected OT
10315000.51000.10156 (Jail General: Personnel) <i>Correction Officer</i>	10315000.51093 (Jail General: Overtime)	\$2,014.00	cover projected OT

Total \$14,320.00

2024 Fiscal Impact \$ 0
 2025 Fiscal Impact \$ 0

Department Head Signature/Designee _____ Date _____

2024 MAR - 6 PM 3: 58
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, IN

AUTHORIZATION: (Electronic signatures)

 Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

 Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

 Date Chairperson Audit /Designee: \$0 - \$10,000.00

 Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

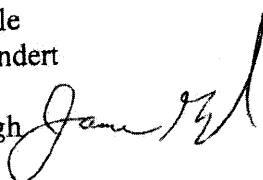
P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: March 4, 2024

To: Sheriff Kevin McConville
Undersheriff Thomas Lindert

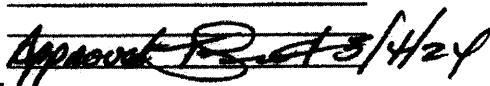
From: Captain James Greenough 

Subject: FUNDS TRANSFER
OVERTIME JAIL

Request the below funds transfers be approved to cover overtime costs that were incurred due to running March 1, 2024, through March 8, 2024, with seven Correction Officer vacancies. There was also one Officer on FMLA, one Officer on 207C and one Officer Suspended. Approving the below listed lines will cover projected overtime costs.

- Reduce 10315000.10120 Open Personnel Line Funds by \$2,014.00.
- Reduce 10315000.10124 Open Personnel Line Funds by \$1,405.00.
- Reduce 10315000.10129 Open Personnel Line Funds by \$1,542.00.
- Reduce 10315000.10140 Open Personnel Line Funds by \$2,030.00.
- Reduce 10315000.10143 Open Personnel Line Funds by \$1,607.00.
- Reduce 10315000.10150 Open Personnel Line Funds by \$1,632.00.
- Reduce 10315000.10153 Open Personnel Line Funds by \$2,076.00.
- Reduce 10315000.10156 Open Personnel Line Funds by \$2,014.00.
- and
- Increase 10315000.51093 Jail General Overtime by \$14,320.00.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
LT _____
LT _____
CAPT _____
US 
SHERIFF _____

#6e

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (24A023) / PLANNING DEPARTMENT/
PURCHASE FOUR (4) TRANSIT VANS AND ONE (1) BUS**

WHEREAS, last year the County was awarded Section 5307 funding to purchase several replacement vehicles for PART including four (4) Transit Vans and a replacement Bus; and

WHEREAS, vehicles were underestimated due to the substantial inflation in vehicle pricing not being anticipated; and

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (24A023) to use NY & CT Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds to cover the excess in cost to purchase these vehicles; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55997000 53000 51711 Capital Expenditures – Transit Buses 47,458

Decrease Appropriations:

55997000 53000 52103 Capital Expenditures – NY/CT CRRSAA 47,458

Increase Estimated Revenues:

55997000 445894 51711 Federal Aid – NY/CT CRRSAA 47,458

Decrease Estimated Revenues:

55997000 445894 52103 Federal Aid – NY/CT CRRSAA 47,458

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner Of Finance



cc: all
Phys.
ATA

Reso

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 24A023**
DATE: March 1, 2024

2024 MAR -5 AM 10:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

55997000 53000 51711 Capital Expenditures - Transit Buses \$ 47,458

Decrease Appropriations:

55997000 53000 52103 Capital Expenditures - NY/CT CRRSAA \$ 47,458

Increase Estimated Revenues:

55997000 445894 51711 Federal Aid - NY/CT CRRSAA \$ 47,458

Decrease Estimated Revenues:

55997000 445894 52103 Federal Aid - NY/CT CRRSAA \$ 47,458

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

The above budgetary amendment represents using part of the distribution of NY & CT CRRSAA (Coronavirus Response and Relief Supplemental Appropriations Act) funds to cover the excess in cost of the initial purchase of 4 Transit Vans and Bus using Section 5307 monies from last year. This was a result of inflation in vehicle pricing. Please see attached for further detail.

Please forward it to the appropriate committee.



**Putnam County
Department of Planning, Development,
and Public Transportation**

www.putnamcountyny.com

**841 Fair Street
Carmel, NY 10512**

**Phone: (845) 878-3480
Fax: 845) 808-1948**

TO: Greg Ellner, Chair, Physical Services Committee

FROM: Barbara Barosa, Commissioner
Department of Planning, Development and Public Transportation

DATE: February 28, 2024

RE: Transfer of ARPA funding to purchase 4 Transit Vans and Bus

I kindly request the Legislature review and consider a budgetary amendment to transfer \$47,458 of CRSSAA COVID-relief funding (Account 55997000 53000 52103) to the Transit Buses line (Account 55997000 53000 51711). Last year, the County was awarded 5307 funding to purchase several replacement vehicles for PART including 4 Transit vans and a replacement bus. Due to substantial inflation of vehicle pricing, we underestimated the price increases for these. I have attached a budget summary of the award amount with the current purchase prices for your information. The proposed transfer would allow us to utilize awarded COVID-relief funding to complete these vehicle purchases.

Therefore, I kindly request that this item be added to the next Physical Services Subcommittee agenda for consideration. Thank you in advance for your consideration.

CC: County Executive Kevin M. Byrne
Commissioner of Finance Michael Lewis
Michele Alfano-Sharkey, County Auditor

PURCHASE DESCRIPTION	32023 Total 5307 Award	Actual Cost (2024)	Balance
Trolley 2	\$251,671.00	\$240,753.00	\$10,918
2 Vans	\$150,000.00	\$163,606.00	(\$13,606)
1 Bus 5339 partial	\$43,231.00		
1 Bus 5339 partial	\$24,276.00		
1 Bus 5339 partial	\$34,124.00	\$132,795.00	-\$31,164.00
2 Vans	\$150,000.00	\$163,606.00	(\$13,606)
Trolley 1 Suppl 5307	\$98788 +\$137909 MEP	\$236,697.00	\$0
			\$13,606.00
			\$31,164.00
			<u>\$13,606.00</u>
			\$58,376.00
			<u>-\$10,918.00</u>
			Vehicle Purchase
			Cost Overruns
			\$47,458.00

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc:all
Phys.
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Budgetary Amendment – 24T032**
DATE: February 15, 2024

2024 FEB 20 AM 10:32
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Public Works, the following budgetary transfer is required.

General Fund:			
Increase Appropriations:			
10511100 54647	Sub Contractors		\$ 20,720.00
Decrease Appropriations:			
10199000 54980	General Contingencies		\$ 20,720.00
	Fiscal Impact 2024 - \$20,720		
	Fiscal Impact 2025 - \$0-		

Please refer to the attached correspondence. This is the prorated cost of the project between Putnam County and Terravest International Property located at 322 Clock Tower Commons in Brewster for the Pump and Installation Fees. Approximately 5% of the cost was Putnam County's share. NYSEG, Ace Endico, Caremount Medical and West Tractor absorbed the rest of the cost of the project.

Covington Development, LLC

322 Clock Tower Commons
Brewster, NY 10509
845-279-9565

January 2, 2024

Melissa Kishbaugh
Putnam County Department of Public Works
842 Fair Street
Carmel, NY 10512

RE: Terravest International Property Owners
2024 Budget and New Pump

Dear Ms. Kishbaugh:

As you know, pump #1 (new pump) went down this year and we had to rely on pump #2 (old pump) for the fire protection. W&M Sprinkler has deemed that pump #2 is no longer sufficient to provide the proper protection and the time has come to replace pump #2. W&M Sprinkler has put together an estimate for the new pump and installation, that has been reviewed by me, Harold Lepler and Michael Endico. We realize and agree that this is the only option, and have signed off with W&M Sprinkler. The new pump will be ordered before the end of the year. A copy of the proposal from W&M Sprinkler for the pump and installation is attached for your review and documentation.

W&M Sprinkler has provided all pump related line items on the 2024 budget. All other line items are based on the actual cost in 2023.

I have attached a request for funds for the 2024 budget, along with the request for funds for the new pump and installation.

If you are in agreement with the attached figures, kindly forward the funds to our office. As always, if you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,



Lori Macomber
Office Manager

lm
enclosures

Covington Development, LLC

322 Clock Tower Commons
Brewster, NY 10509
845-279-9565

January 2, 2024

Melissa Kishbaugh
Putnam County Department of Public Works
842 Fair Street
Carmel, NY 10512

RE: Terravest International Property Owners
New Pump and Installation

INVOICE

Pump	\$330,000.00
Installation	\$ 62,300.00
Taxes	\$ <u>32,286.30</u>
Total	\$424,586.30
\$424,586.30 X 4.88%	\$ 20,719.81
Amount requested	\$ 20,719.81

Please make check payable to

Terravest International Property Owners, Ltd.
C/o Covington Development, LLC
322 Clock Tower Commons
Brewster, New York 10509

Thank You!

To Be Funded as Follows:	NYSEG	NYSEG	NYSEG	ACE	CAREMOUNT	PUTNAM	WEST.	TOTAL
	Lot 6	Lot 8	TOTAL	ENDICO	MEDICAL	COUNTY	TRACTOR	
	5.62%	19.69%	25.31%	56.92%	6.07%	4.88%	6.82%	100%
Funds Required for New Pump	\$ 23,861.75	\$ 83,601.04	\$ 107,462.79	\$ 241,674.52	\$ 25,772.39	\$ 20,719.81	\$ 28,956.79	\$ 424,586.30
Total required from members:	\$ 23,861.75	\$ 83,601.04	\$ 107,462.79	\$ 241,674.52	\$ 25,772.39	\$ 20,719.81	\$ 28,956.79	\$ 424,586.30



50 Broadway
Hawthorne, NY 10532
Phone: 914-741-2222

1433 Bassett Ave.
Bronx, NY 10461
Phone: 718-409-5616

630-1 Broadway Ave.
Holbrook, NY 11741
Phone: 631-472-4500

12/17/23

Terravest
322 Clock Tower Commons
Brewster, NY 10509

23-S1203 R1 Terravest - Pump #2 Package Replacement

W&M Fire Protection is pleased to provide you with our proposal for the following scope of work:

Base Price: \$330,000.00

Proposal Scope:

1. W&M will isolate the water feed as needed to remove the existing fire pump & driver from service.
 - From this point until completion, Pump #2 should be considered completely offline.

2. W&M will demo & remove the existing fire pump, diesel driver, main pump controller, jockey pump controller, jockey pump, sensing lines, battery tray, & fuel cell.
 - The method of removal is to be determined & W&M has carried provisions in this budget for Option #1. W&M has identified multiple options, but more information is required to be determined by owners.
 - Option #1 INCLUDED (Least Impact) The least impact on keeping Pump #1 in service for the duration would be to have access cut through the roof & remove/install the pumps through the hole. W&M has carried a budget figure to provide a rigging contractor & crane to facilitate this portion. A separate proposal #23-S1946 has been provided to include the necessary modifications & general contracting.
 - Option #2 NOT INCLUDED (Higher Impact) W&M will temporarily remove all piping & components of Pump #1 necessary to rig the old fire pump out & the replacement in. Pump #1 would be offline for approx. 3-5 days.

3. W&M will install a new fire pump, diesel driver, jockey pump, & controllers including the following:
 - 2500 GPM @170psi Main Fire Pump
 - Clark Tier 3 Diesel Driver, 412HP @ 2100RPM
 - 6" Muffler
 - 10 GPM Jockey Pump
 - 572 Gallon Double Wall Fuel Tank w/ Leak Sensor
 - Casing Relief Valve
 - Suction & Discharge Gauges
 - Automatic Air Relief Valve
 - 6" Main Relief Valve w/ 6"x10" Waste Cone
 - 10" Test Header
 - New UL/FM NEMA2 Main Fire Pump Controller
 - New UL/FM NEMA2 Jockey Pump Controller

4. W&M will upsize the suction & discharge piping as needed to accommodate the new fire pump.



50 Broadway
Hawthorne, NY 10532
Phone: 914-741-2222

1433 Bassett Ave.
Bronx, NY 10461
Phone: 718-409-5616

630-1 Broadway Ave.
Holbrook, NY 11741
Phone: 631-472-4500

5. W&M will perform all wiring for power & controls for the new jockey pump & main fire pump controllers.
6. W&M will provide a factory tech for full start up & testing of the new pump package.
7. W&M will integrate the new fire pump controller to the fire alarm system.

Bid Qualifications:

1. W&M excludes performance of an engineering analysis of the campus/site demand. The pump to be installed matches the spec of Pump #1 which was previously installed.
2. Any/all permitting. W&M considers this a like-in-kind replacement. In the event permit becomes a requirement, cost to be added.
3. W&M excludes premium time in this price unless otherwise noted above.
4. Temporary removal of Pump #1 components to facilitate the project. In the event Option #2 is selected above, W&M will provide a change order as determined & agreed upon with ownership.
5. W&M excludes painting or prepping of piping for paint.
6. Replacement of the fire pump pad. Condition to be evaluated upon removal of the existing pump. In the event the pump pad is to be replaced, alternate pricing has been provided under proposal #23-S1946.
7. W&M excludes temporary coverage or fire watch.
8. W&M excludes shut down fees.
9. W&M excludes any bond or liquidated damages.
10. Price valid until 12/30/23. Material pricing has been confirmed to be valid until the start of 2024.
11. W&M Fire Protection is not a Disadvantaged Business Enterprise. Furthermore, no DBE, MWBE or other minority program participation goals or requirements are included or inferred. Should this project involve DBE, MWBE or other minority program participation goals or requirements please advise in writing regarding the specific nature of those goals or requirements and specifically how they impact W&M Fire Protection.
12. W&M's price is based on mutually agreeable contract terms and conditions.
13. *W&M does not include any tax in the above quoted price. The appropriate amount will be added if a tax-exempt certificate is not issued before the project is started.*
14. *W&M excludes any/all permitting cost, design, or hydraulic calculation costs unless otherwise noted above.*
15. *Payment terms to be NET30 unless otherwise agreed upon in writing.*



50 Broadway
Hawthorne, NY 10532
Phone: 914-741-2222

1433 Bassett Ave.
Bronx, NY 10461
Phone: 718-409-5616

630-1 Broadway Ave.
Holbrook, NY 11741
Phone: 631-472-4500

We hope this proposal meets with your satisfaction and look forward to working with you on this project.

Sincerely,

W&M Fire Protection

Timothy Paul
Project Manager

If our quotation is acceptable, please sign below & return to my attention at Tim.Paul@WMFPS.US

Signature

Date

Purchase Order #: _____

Terms and Conditions

Performance of the work listed above constitutes acceptance of the following terms and conditions:

<https://www.wmfireprotection.com/terms>

12/15/23

Terravest
322 Clock Tower Commons
Brewster, NY 10509

Terravest Pump House
Zimmer Road
Brewster, NY 10509

23-S1946 Terravest Pump House - Pump Replacement Alternates

W&M Fire Protection is pleased to provide you with our proposal for the following scope of work:

Base Price: \$62,300.00

Proposal Scope:

1. W&M will provide all necessary appurtenances, dumpster, porta-john, materials, supervision & general labor necessary to perform the following services.
2. W&M will demo & remove the existing roofing as needed to access the metal decking. Metal decking will be cut & removed to access the existing beams. All demo materials to be discarded.
3. W&M will frame a temporary curb to facilitate temporary weather covering of the exposed roof.
4. W&M will provide a crane service to remove the existing fire pump components and install the new components.
5. W&M will install new, ancillary supports as needed to the existing beams to facilitate the appropriate roof patching as needed.
6. W&M will supply & install new insulation over the 1.5" metal roof decking.
7. W&M will install new 1.5" metal roof decking over the previously opened area and splice into the roof as needed.
8. W&M will patch the existing EPMD roof over the opening and splice into the existing roof as needed.
9. W&M will disconnect the interior lighting & conduit as needed to facilitate the above modifications. All electrical modifications to be restored upon completion.

Add Alternates:

10. In the event the existing pump pad needs to be replaced or repaired – **ADD - \$15,200.00**
 - Condition to be evaluated upon removal of the existing pump.
 - Re-working of the pump pad will require additional cost for additional days needed with the crane (included).
11. In the event the entire EPMD roofing membrane is to be replaced with new aluminum drip edge – **ADD \$37,000.00**
12. It is W&M's belief that the roof deck does not contain a concrete layer over the roof deck, but further exploratory demo will be needed to determine. In the event there is a concrete layer, a change order will be required. **Pricing to be determined.**



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Bronx, NY 10461
Phone: 718-409-5616

630-1 Broadway Ave.
Holbrook, NY 11741
Phone: 631-472-4500

Bid Qualifications:

- 13. W&M excludes installation of seismic or sway bracing unless otherwise noted above.
- 14. W&M excludes premium time in this price unless otherwise noted above.
- 15. W&M excludes painting or prepping of piping for paint.
- 16. W&M excludes temporary coverage or fire watch.
- 17. W&M excludes shut down fees.
- 18. W&M excludes any bond or liquidated damages.
- 19. W&M Fire Protection is not a Disadvantaged Business Enterprise. Furthermore, no DBE, MWBE or other minority program participation goals or requirements are included or inferred. Should this project involve DBE, MWBE or other minority program participation goals or requirements please advise in writing regarding the specific nature of those goals or requirements and specifically how they impact W&M Fire Protection.
- 20. W&M's price is based on mutually agreeable contract terms and conditions.
- 21. This proposal is valid for a period of 30 days from the date hereof.
- 22. *W&M does not include any tax in the above quoted price. The appropriate amount will be added if a tax-exempt certificate is not issued before the project is started.*
- 23. *W&M excludes any/all permitting cost, design, or hydraulic calculation costs unless otherwise noted above.*
- 24. *Payment terms to be 25% deposit at proposal acceptance & balance NET30 upon completion.*

We hope this proposal meets with your satisfaction and look forward to working with you on this project.

Sincerely,

W&M Fire Protection

Timothy Paul
Project Manager

If our quotation is acceptable, please sign below & return to my attention at Tim.Paul@WMFPS.US

Signature

Date

Purchase Order #: _____

Terms and Conditions

Performance of the work listed above constitutes acceptance of the following terms and conditions:

<https://www.wmfireprotection.com/terms>

#69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/
(24CP02) (Facility Beautification Program)**

WHEREAS, the Department of Public Works Commissioner has proposed the use of \$50,000 from the Capital Facility Reserve to fund Project #24CP02 – Facility Beautification Program; and

WHEREAS, said program will improve and upgrade the exterior aesthetics and amenities at various County facilities; and

WHEREAS, initial funding will be used to address the County Office Building, the Donald B. Smith Campus, and the Board of Elections Building; and

WHEREAS, efforts will include but are not limited to landscaping improvements, privacy fencing around visible mechanicals and dumpsters, planters, picnic tables and pedestrian pathways; and

WHEREAS, remaining funds will be used to programmatically address similar needs at other County facilities; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$50,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:

24CP02 – Facility Beautification Program

Project cost not to exceed \$50,000

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

cc: all
Phys.

Joseph Bellucci
Deputy Commissioner



Thomas Feighery
Commissioner

DEPARTMENT OF
PUBLIC WORKS
842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

2024 MAR - 1 AM 10: 36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MEMORANDUM

TO: Diane Schonfeld, Clerk, County Legislature
FROM: Alexis M. Hawley, Assistant Supervisor of Planning & Design
CC: Thomas Feighery, Commissioner
Joseph Bellucci, Deputy Commissioner
Michael Lewis, Commissioner of Finance
DATE: March 1, 2024
RE: Physical Services – 24CP02 – Facility Beautification Program

Please approve the necessary resolution to authorize 24CP02 in an amount not to exceed \$50,000.

We are requesting the funding for a program to improve and upgrade the exterior aesthetics and amenities at various County facilities. The initial funding will be used to address the County Office Building, the Donald B Smith Campus and the Board of Elections Building. Efforts will include but are not limited to landscaping improvements, privacy fencing around visible mechanicals and dumpsters, planters, picnic tables and pedestrian pathways. The remaining funds will be used to programmatically address similar needs at other County facilities.

We respectfully request your authorization of the funds necessary to establish this beautification program.

Thank you for the consideration.

#6h

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ UPDATED METROPOLITAN PLANNING ORGANIZATION (MPO) FEDERAL AID PROJECT AGREEMENT/ PLANNING

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, federal funds are provided to New York State for the purpose of carrying our Federal-Aid Highway and public transit projects pursuant to various Transportation Acts as administered by Federal Highway Administration ("FHWA") and Federal Transit Administration ("FTA"); and

WHEREAS, certain transportation planning activities (the "Project") are eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such programs to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and

WHEREAS, Resolution No. 76 of 2012 adopted by the County of Putnam on March 14, 2012 approved the County's participation in the project; and

WHEREAS, it was subsequently found necessary to undertake additional Project work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for additional Project work; and

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes the County of Putnam to pay in the first instance 100% of the federal and non-federal share of the cost of the additional Project work or portions thereof; and it is further

RESOLVED, that the County Executive of the County of Putnam be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the County of Putnam with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____



cc:all
Phys. Reso

**Putnam County
Department of Planning, Development,
and Public Transportation**

www.putnamcountyny.com

**Barbara Barosa, AICP
Commissioner**

**841 Fair Street
Carmel, NY 10512**

**Phone: (845)878-3480
Fax: (845)808-1948**

MEMORANDUM

2024 MAR -4 AM 11:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

TO: Greg Ellner
Chair, Physical Services Committee

CC: Paul Jonke
Chair, Putnam County Legislature

FROM: Barbara Barosa, AICP
Commissioner, Department of Planning, Development and Public Transportation

DATE: March 4, 2024

RE: Adoption of Resolution to Increase Federal Aid Agreement's Maximum Amount Payable

Attached please find for your consideration a resolution to increase the maximum amount payable for our Unified Planning Work Program (UPWP) program. Putnam County, as a MPO Member Agency, has a Federal-Aid Project Agreement between NYSDOT and Putnam County that enables NYMTC to "pass-through" federal planning funds, authorized through NYMTC's UPWP, to Putnam County. Such agreements have a maximum amount payable (MAP) established in the Agreement's Schedule A.

The Agreement established for Putnam County for the period of performance between April 1, 2012, and March 31, 2022, has a MAP that is less than the amount of federal aid received by Putnam County through the UPWP over that same period. Therefore, NYSDOT/NYMTC must request that Putnam County adopt a resolution whereby the County will agree to "pay in the first instance" an increase in the contract's MAP. Once adopted, NYSDOT/NYMTC will work through OSC to increase the Agreement's Schedule A amount prior to fully reimbursing the County for eligible work undertaken within the Agreement's period of performance and increase the Schedule A amount by \$666,292.

It is respectfully requested that this matter be placed on the Physical Services Committee Meeting agenda scheduled on March 12, 2024. Thank you.

cc: Kevin M. Byrne, County Executive
Compton Spain, County Attorney
Michael Lewis, Commissioner of Finance

**APPROVAL/ UPDATED METROPOLITAN PLANNING ORGNIZATION (MPO) FEDERAL AID
PROJECT AGREEMENT/ PLANNING**

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, federal funds are provided to New York State for the purpose of carrying our Federal-Aid Highway and public transit projects pursuant to various Transportation Acts as administered by Federal Highway Administration ("FHWA") and Federal Transit Administration ("FTA"); and

WHEREAS, certain transportation planning activities (the "Project") are eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such programs to be borne at the ratio of 80% Federal Funds and 20% non-federal funds; and

WHEREAS, Resolution No. 76 of 2012 adopted by the County of Putnam on March 14, 2012 approved the County's participation in the project; and

WHEREAS, it was subsequently found necessary to undertake additional Project work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for additional Project work; and

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes the County of Putnam to pay in the first instance 100% of the federal and non-federal share of the cost of the additional Project work or portions thereof; and it is further

RESOLVED, that the County Executive of the County of Putnam be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the County of Putnam with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.



MEMORANDUM
DEPARTMENT OF TRANSPORTATION

TO: D Kimmel Prog. Mgmt. Division, 6th Fl
FROM: *M* M. Tamarkin, Contract Management Bureau, 50 Wolf Rd, Suite 1CM ^{Sx}
SUBJECT: MISCELLANEOUS AGREEMENT: C033470 PIN: PTPN.12
Putnam County Sub Regional Program
Putnam County
DATE: Tuesday, August 07, 2012

Enclosed are approved copies of the above identified agreements which have been
been approved on 8/2/2012

Enclosures

MPO MEMBER AGENCY FEDERAL-AID PROJECT AGREEMENT
COMPTROLLER'S CONTRACT NO. C033470

This Agreement, effective this first day of April 2012, is by and between the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232 on behalf of New York State ("State"),

and

Putnam County ("Member Agency"), acting by and through *Mary Ellen Odell, County Executive*, its duly authorized representative, whose office is located at *County Office Building, 40 Gleneida Avenue, Carmel, New York 10512*, on behalf of itself and as a duly-designated member of the below-mentioned Metropolitan Planning Organization.

This agreement provides for the funding of transportation planning activities described in an approved Unified Planning Work more fully described by Schedules A and B annexed to this agreement or one or more duly executed and approved Supplemental Schedules to this agreement (as more specifically described in such Schedules A and B or supplemental Schedules A and B, the "Project").

WITNESSETH:

WHEREAS, the Governor, with the concurrence of the units of local governments composing and representing the entirety of the *the New York State portion of the New York-Newark, NY-NJ-CT urbanized area*, has designated the *New York Metropolitan Transportation Council (NYMTC)* as the metropolitan planning organization for the *New York State portion of the New York-Newark, NY-NJ-CT urbanized area* (hereinafter, "the MPO"); and

WHEREAS, the United States has provided Federal funds to the State for the purpose of carrying out Federal-Aid Highway and public transit projects pursuant to various Transportation Acts as administered by the Federal Highway Administration ("FHWA") and the Federal Transit Administration ("FTA") including, but not limited to those listed below; and

WHEREAS, the New York State Highway Law authorizes the Commissioner to use federal aid available under the Federal-aid highway acts; and

WHEREAS, 23 USC §134 requires and provides for designated metropolitan planning organizations to develop transportation plans and programs for urbanized areas, including long range plans, transportation improvement programs, and congestion management systems for those areas which constitute transportation management areas under §134; provides for coordination between metropolitan planning organizations, sets forth factors to be considered in planning, sets requirements for federal certification of the metropolitan planning process, provides for MPO consultation in Transportation Plan and TIP coordination and also provides for the selection of projects from TIPs, authorizes abbreviated plans and programs for smaller urbanized areas, and imposes additional requirements for certain non-attainment areas, under §134; and

WHEREAS, 23 USC §142, authorizes, and provides that Federal funds apportioned under 23 USC §104 shall be available to finance high occupancy vehicle (HOV) lane, "park and ride" facility, and other projects on federal-aid highways, in order to encourage the use of buses to increase the traffic capacity of Federal-aid systems; carry out any capital transit project eligible for assistance under chapter 5303 of Title 49, provide access and coordination between intercity and rural bus service, and provide connections between highway transportation and other modes of transportation; and

WHEREAS, 23 USC §142 also makes Federal Highway Trust Fund moneys and Federal funds apportioned

MPO Member Agency Federal-Aid Project Agreement

under 23 USC §104 and administered by the FTA, available for capital improvements to carry out any capital transit project eligible for assistance under chapter 5303 of Title 49, provide access and coordination between intercity and rural bus service, and to provide connections between highway transportation and other modes of transportation; and

WHEREAS, 23 USC §142 also provide for the accommodation of passenger, commuter, or high speed rail, magnetic levitation system, and other types of highway and non-highway public mass transit facilities within the existing rights-of-way of federal-aid highways, if such accommodation will not adversely affect automotive safety; and authorize federal approval of the use of sums apportioned under 23 USC §142; and

WHEREAS, 23 USC §142(d) and 49 USC app §1607 provide that the designated projects carried out in an urbanized area shall be subject to the metropolitan planning requirements of 23 USC §134; and

WHEREAS, 23 USC §104 provides for the apportionment of certain FHWA and FTA Federal-aid funds to the State for the purpose of carrying out the provisions of 23 USC §134 as described above; and

WHEREAS, 23 USC §104 further provides that the State shall, in turn, make these funds available to the metropolitan planning organizations designated by the Governor and by units of local government representing no less than 75% of the affected population, as being responsible for carrying out the provisions of 23 USC §134 for each urbanized area; and

WHEREAS, the MPO determines the distribution and appropriate use of FHWA and FTA funds for the metropolitan area as provided by 23 USC §105 and §134, and applicable Federal and State regulations, as described in the annual Unified Planning Work Program; and

WHEREAS, the MPO is a consortium of governmental agencies and transportation providers that acts through Member Agencies for purposes of necessary financial and contractual arrangements; and

WHEREAS, the MPO and its constituent Member Agencies, has designated the Member Agency to undertake certain transportation planning activities as described in the annual Unified Planning Work Program and thereafter seek reimbursement by NYSDOT for Project work performed by or through the Member Agency in accordance with this Agreement;

NOW, THEREFORE, the parties agree as follows:

1. Documents forming this Agreement: The Agreement consists of the following —

Agreement Form: this document titled "MPO Member Agency Federal Aid Project Agreement;"

Schedule "A": Description of Project Funding;

Schedule "B": Description of Scope of Work, Tasks, Products and Duration;

EXHIBIT A: Member Agency Record Keeping Guidelines;

Appendix "A": New York State Required Contract Provisions; and

APPENDIX A-1: Supplemental Title VI Provisions (Civil Rights Act)

APPENDIX B: Requirements for Federally Aided Transportation Projects

MPO Member Agency Federal-Aid Project Agreement

2. Funding: For Project work performed by or through the Member Agency in accordance with this Agreement, NYSDOT will reimburse eligible Project costs in accordance with NYSDOT policy and procedures and this agreement.

2.1.1 Federal Aid: NYSDOT will administer federal-aid funds and will fund federal participating costs incurred in connection with the work covered by this Agreement, subject to the limitations set forth on **Schedule A**.

2.1.2 In no event shall this Agreement create any obligation to the Member Agency for funding or reimbursement of any amount in excess of the lesser of the amount stated in Schedules A (or duly executed Supplemental Schedules A), or actual eligible Project costs.

3. General Description of Work: The Member Agency shall perform or cause the performance of the Scope of Work described in Schedule B by or one or more supplemental Schedules B as may hereafter be executed by the parties hereto and approved as required for a State contract.

3.1 FHWA and FTA Approval: The Unified Planning Work Program shall be subject to review and approval by FHWA and FTA.

4. Funding of Project Costs: Project costs as set forth in Schedule A will be funded or reimbursed as follows:

4.1 Federal Aid: NYSDOT will reimburse Member agencies 100% of the Federally reimbursable costs incurred in connection with the work covered by this agreement, subject to limitations set forth in Schedule A and in accordance with NYSDOT policy and procedures, net of Member Agency in-kind-service costs committed to as the local match in the UPWP.

4.1.1 Participating Items: NYSDOT shall apply Federal funds only for that work and those items that are approved activities described in the annual UPWP and performed in accordance with the approved UPWP budget. Included among the participating items are the actual cost of employee personal services, leave and fringe benefit additives are eligible for Federal participation. Other participating costs include materials and supplies, equipment use charges or other Federal allowable participating costs directly identifiable with the eligible project as provided in OMB circular A-87.

4.1.2 Periodic Reimbursement: If the Member Agency finds it desirable to have reimbursement made periodically, upon the request and certification therefore by the Member Agency, NYSDOT may make Federal-aid progress payments based on billings prepared by the Member Agency in accordance with NYSDOT requirements, based on costs incurred as disclosed by the records thereof, as required by the Project, with adjustments to be made after audit by NYSDOT, FHWA or FTA. These payments shall be made as moneys become available therefore.

4.2 Local Match: The Member Agency shall document local matching funds and local matching in-kind services in the amount(s) identified in Schedule A, and as further described in Schedule B. In-kind-service cost requirements as stated in OMB Circular A-87 include necessary and reasonable costs for proper and efficient administration of the program, must be attributable to, and properly allocable to the project or program, be applied in a consistent manner under generally accepted accounting principles appropriate to the circumstances, be permissible under federal and state laws and regulations, and cannot be claimed against more than one grant.

4.3 All items included by the Member Agency in the record of costs shall be in conformity with accounting procedures acceptable to NYSDOT(See **EXHIBIT A**), the FHWA and the FTA. Such items shall be subject to audit by the State, the FHWA and the FTA.

4.4 If Project work, including oversight thereof, is performed by NYSDOT, NYSDOT will provide in-kind service in accordance with the UPWP.

4.5 If the non-federal match share of Project work is funded by NYSDOT, NYSDOT will reimburse the Member

MPO Member Agency Federal-Aid Project Agreement

Agency subject to limitations set forth in Schedule A and in accordance with the UPWP and with NYSDOT policy and procedures.

5. Supplemental Agreement or Supplemental Schedule A: Supplemental Agreements or supplemental Schedules A may be entered by the parties, and must be approved in the manner required for a State contract.

6. State Recovery of Ineligible Reimbursements: NYSDOT shall be entitled to recover from the Member Agency any moneys paid to the Member Agency pursuant to this Agreement which are subsequently determined to be ineligible for Federal Aid hereunder.

7. Loss of Federal Participation: If the Member Agency takes other action that results in the loss of federal participation for the costs incurred pursuant to this agreement, the Member Agency shall refund to the State all funding received from the State, and shall reimburse the State for 100% of all costs funded or reimbursed hereunder. The State may offset any other State or federal aid due to the Member Agency by such amount and apply such offset to such repayment obligation of the Member Agency.

8. Member Agency Liability:

8.1 The Member Agency shall be responsible for any and all obligations attendant with performance of the ministerial duties and any and all obligations as an employer. If the Member Agency performs transportation planning work under this agreement with its own forces, the Member Agency specifically agrees that its agents or employees shall possess the experience and knowledge necessary to qualify them individually for the particular duties they perform; and therefore, the Member Agency shall be responsible for all damage to person or property arising from any act or negligence performed by or on behalf of the Member Agency, its agents or employees arising from the duties performed.

8.2 The Member Agency shall require its Contractors engaged to perform MPO-related work via a written contract executed by and through the Member Agency for transportation planning services to protect, indemnify and save harmless the Member Agency and the State of New York from and against all liabilities, losses, claims, damages, judgments, penalties, causes of action, costs and expenses (including, without limitation, attorney's fees and expenses) imposed upon or incurred by or asserted against the Member Agency or the State of New York resulting from, arising out of or relating to the performance of this Agreement.

9. Intellectual Property: In any contract, activity or project funded hereunder that involves the use or development of intellectual property hereunder the Member Agency shall provide for intellectual property rights as follows:

9.1 Identification of Intellectual Property of Contractors: Contractors are responsible for identifying and segregating in advance intellectual property which was or will be developed by such Contractor(s) or its/their subcontractors solely with non-federal funding.

9.2 Copyright: In accordance with Federal Government policy, the copyright of work produced under this Agreement, the copyrights to which are not otherwise acknowledged or provided for in this Agreement, shall remain with the authors. However, NYSDOT and the Member Agency reserve a royalty-free, perpetual, transferrable, nonexclusive and irrevocable license to reproduce, publish, modify or otherwise use for government purposes, in any media which exists currently or in the future, and to authorize others to use for government purposes any such copyrightable work produced under this Agreement with government funds.

9.3 Patents: For a contract for the performance of experimental, developmental or research work funded in whole or part by Federal funds, and the contractor is a small business firm or nonprofit organization, rights to inventions made under this Agreement shall be determined in accordance with 37 C.F.R. Part 401. The standard patent rights clause at 37 C.F.R. §401.14, as modified below, is hereby incorporated by reference.

(i) The terms "to be performed by a small business firm or domestic nonprofit organization" shall be deleted from paragraph (g) (1) of the clause;

MPO Member Agency Federal-Aid Project Agreement

(ii) paragraphs (g) (2) and (g) (3) of the clause shall be deleted; and

(iii) paragraph (l) of the clause, entitled "Communications" shall read as follows: "(l) Communications. All notifications required by this clause shall be submitted to the FHWA Division Office."

9.4 Trade Secrets: The parties shall not publicly disclose information they obtain as a result of this Agreement which is marked and identified as proprietary or confidential, and which consists of information such as trade secrets or commercial or financial information that is privileged or confidential within the meaning of §552(b)(4) of Title 5, U.S.C.

10. Independent Contractor: For the purposes of this Agreement, the officers and employees of the Member Agency, in accordance with the status of the Member Agency as an independent contractor, covenant and agree that they will conduct themselves consistent with such status, that they will neither hold themselves out as nor claim to be an officer or employee of the State by reason hereof, and that they will not by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the State, including, but not limited to, Workers Compensation coverage, Unemployment Insurance benefits, Social Security or Retirement membership or credit.

11. Contract Executory; Required Federal Authorization: It is understood by and between the parties hereto that this Agreement shall be deemed executory only to the extent of the moneys available to the State and no liability on account thereof shall be incurred by the State beyond moneys available for the purposes hereof. No phase of work for the project shall be commenced unless and until NYSDOT receives authorization from the Federal government.

12. Assignment or Other Disposition of Agreement: The Member Agency agrees not to assign, transfer, convey, sublet or otherwise dispose of this Agreement or any part thereof, or of its right, title or interest therein, or its power to execute such Agreement to any person, company or corporation without previous consent in writing of the Commissioner.

13. Term of Agreement: As to the Project and phase(s) described in Schedule(s) A executed herewith, this agreement takes effect as of the date of this Master Agreement as first above written. This agreement takes effect as to the Project and phase(s) established in any duly executed and approved supplemental Schedule(s) A as of the date of such supplemental Schedule(s) A. This agreement shall remain in effect so long as federal aid funding authorizations are in effect and funds are made available pursuant to the laws controlling such authorizations and availabilities. However, if such authorizations or availabilities lapse and are not renewed, continued or reenacted, as to funds encumbered or available and to the extent of such encumbrances or availabilities, this agreement shall remain in effect for the duration of such encumbrances or availabilities. Although the liquidity of encumbrances or the availability of funds may be affected by budgetary hiatuses, a federal or State budgetary hiatus will not by itself be construed to lapse this agreement, provided any necessary federal or State appropriations or other funding authorizations therefor are eventually enacted.

14. NYSDOT Obligations: NYSDOT's responsibilities and obligations are as specifically set forth in this contract, and neither NYSDOT nor any of its officers or employees shall be responsible or liable, nor shall the Member Agency assert, make, or join in any claim or demand against NYSDOT, its officers or employees, for any damages or other relief based on any alleged failure of NYSDOT, its officers or employees, to undertake or perform any act, or for undertaking or performing any act, which is not specifically required or prohibited by this agreement.

15. Required Clauses: Attached hereto and made a part of this agreement as if set forth fully herein are Appendix A, standard clauses for all New York State contracts, Appendix A-1, Supplemental Title VI Provisions, and Appendix B, Requirements for Federally Aided Transportation Projects.

16. Reporting Requirements: The Member Agency agrees to comply with and submit to NYSDOT in a timely manner all applicable reports required under the provisions of this Agreement, the Procedures for Locally

MPO Member Agency Federal-Aid Project Agreement

Administered Federal Aid Projects manual and in accordance with current Federal and State laws, rules, and regulations.

17. Notice Requirements:

1. All notices permitted or required hereunder shall be in writing and shall be transmitted either:
 - (a) Via certified or registered United States mail, return receipt requested;
 - (b) By facsimile transmission;
 - (c) By personal delivery;
 - (d) By expedited delivery service; or
 - (e) By e-mail

Such notices shall be addressed as follows or to such different addresses as the parties may from time-to-time designate:

New York State Department of Transportation (NYSDOT)

Name: D. Michele Bager
Title: Principal Capital Program Analyst
Address: NYSDOT, Statewide Planning Bureau, 6th Floor, 50 Wolf Road, Albany, NY 12232
Telephone Number: 518-457-4056
Facsimile Number: 518-457-7659
E-Mail Address: mbager@dot.state.ny.us

Putnam County (Member Agency)

Name: John M. Pilner
Title: Transportation Planner
Address: Putnam County Planning Department, 841 Fair Street, Carmel, New York 10512
Telephone Number: 845-878-3480, Ext. 48108
Facsimile Number: 845-878-6721
E-Mail Address: john.pilner@putnamcountyny.gov

NYMTC (MPO)

Name: Ismet Apdiroglu
Title: Audit Manager and Contract Liaison
Address: NYMTC, 199 Water Street, 22nd Floor, New York, NY 10038-3534
Telephone Number: 212-383-2414
Facsimile Number: 212-383-2418
E-Mail Address: iapdiroglu@dot.state.ny.us

2. Any such notice shall be deemed to have given either at the time of personal delivery or, in the case of expedited delivery service or certified or registered United States Mail, as of the date of first attempted delivery at the address and in the manner provided herein, or in the case of facsimile or email, upon receipt.

The parties may, from time to time, specify any new or different address in the United States as their address for purpose of receiving notice under this Agreement by giving fifteen (15) days written notice to the other party sent in accordance herewith. The parties agree to mutually designate individuals as their respective representatives for the purposes of receiving notices under this Agreement. Additional individuals may be designated in writing by the parties for the purposes of implementation and administration/billing, resolving issues and problems and/or for dispute resolution.

18. Electronic Contract Payments: The Member Agency shall provide complete and accurate supporting documentation of eligible Local expenditures as required by this contract, NYSDOT and the State Comptroller. Following NYSDOT approval of such supporting documentation, payment for invoices submitted by the Member

MPO Member Agency Federal-Aid Project Agreement

Agency shall be rendered electronically, unless payment by paper check is expressly authorized by the Commissioner, in the Commissioner's sole discretion, due to extenuating circumstances. Such electronic payment shall be made in accordance with ordinary State procedures and practices. The contracting Local sponsor shall comply with the State Comptroller's procedures for all Federal and applicable State Aid to authorize electronic payments. Authorization forms are available at the State Comptroller's website at Office of the State Comptroller by email at epunit@osc.state.ny.us or by telephone at 518-402-4067. When applicable to State Marchiselli and other State reimbursement by the NYS Thruway, registration forms and instructions can be found at the NYSDOT Local Programs website at <https://www.nysdot.gov/divisions/operating/opdm/local-programs-bureau>. The Member Agency herein acknowledges that it will not receive payment on any invoices submitted under this Contract agreement if it does not comply with the applicable State Comptroller and / or NYS Thruway Authority's electronic payment procedures, except where the Commissioner has expressly authorized payment by paper check as set forth above.

MPO Member Agency Federal-Aid Project Agreement

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized officials as of the date first above written, Contract No. C033470.

Member Agency:

NYSDOT

BY: Mary Ellen Odell

By: Peter J. Smyler
For Commissioner of Transportation

Mary Ellen Odell
Print Name

Agency Certification: In addition to the acceptance of this contract I also certify the original copies of this signature page will be attached to all other exact copies of this contract.

Title: County Executive

Date: 3-6-12

Date: JUL 03 2012

APPROVED AS TO FORM
NYS ATTORNEY GENERAL

JUL 12 2012

Lorraine I Remo
LORRAINE I REMO
PRINCIPAL ATTORNEY

APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL

BY: _____
Assistant Attorney General

COMPTROLLER'S APPROVAL:
DATE: _____

By: _____
For the New York State Comptroller Pursuant to State Finance Law §112.

APPROVED
DEPT. OF AUDIT & CONTROL

AUG 01 2012

Patricia M O'Donnell
FOR THE STATE COMPTROLLER

STATE OF NEW YORK)
) ss.:
COUNTY OF)

On this 6 day of March, 2012 before me personally came Mary Ellen Odell to me known, who, being by me duly sworn did depose and say that he/she resides at Cornell NY that he/she is the County Executive of Putnam County described in and which executed the above instrument; and that he/she executed the above instrument pursuant to authority vested in him/her.

Maureen Bernard
Notary Public

MAUREEN BERNARD
Notary Public, State of New York
No. 01BE6109598
Qualified in Putnam County
Commission Expires May 10, 2012

SCHEDULE A

FEDERAL AID/LOCAL AGREEMENT - SCHEDULE A
C033470

Beginning Eligibility Date for Project Expenditure Reimbursement: 4/1/2012
 Project Completion Date: 3/31/2022

AGREEMENT PURPOSE: MAIN (Master) Agreement SUPPLEMENTAL Schedule No. ____ Administrative Correction

PROJECT DESCRIPTION: Develop and implement UPWP (Further detail in Schedule B)					
SOURCES OF PROJECT FUNDING ¹					
Project Period	FHWA Funds	FTA Funds	Projected Local Non-Federal Match	Total	
Carryover Savings pursuant to formula in accordance with Title 23 United States Code ²	\$100,908	\$20,460	\$30,342	\$151,710	
SFY 2012-13 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN12D10/D0A	\$121,688	\$47,189	\$42,219	\$211,097	
SFY 2013-14 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN13D10/D0A	\$127,773	\$49,548	\$44,330	\$221,651	
SFY 2014-15 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN14D10/D0A	\$134,161	\$52,026	\$46,547	\$232,734	
SFY 2015-16 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN15D10/D0A	\$140,869	\$54,627	\$48,874	\$244,371	
SFY 2016-17 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN16D10/D0A	\$147,913	\$57,358	\$51,318	\$256,589	

¹ Amounts subject to Federal and State appropriations for the applicable periods. This contract is executory to the extent of amounts so authorized and available and no obligation by the State is created hereunder in excess thereof. NYSDOT will file with the State Comptroller annual confirmations of this Schedule A as appropriations are enacted and the funding distribution formula is applied for the then current State Fiscal Year.

² Amount includes a carryover of funds from savings from prior program years that are eligible for current and future program costs.

MPO Member Agency Federal-Aid Project Agreement

SFY 2017-18 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN17D10/D0A	\$155,308	\$60,226	\$53,884	\$269,419
SFY 2018-19 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN18D10/D0A	\$163,074	\$63,238	\$56,578	\$282,890
SFY 2019-20 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN19D10/D0A	\$171,228	\$66,400	\$59,407	\$297,034
SFY 2020-21 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN20D10/D0A	\$179,789	\$69,720	\$62,377	\$311,886
SFY 2021-22 pursuant to formula in accordance with Title 23 United States Code PIN# PTPN21D10/D0A	\$188,778	\$73,206	\$65,496	\$327,480
TOTAL:	\$1,631,490	\$613,998	\$561,372	\$2,806,860

SCHEDULE B

SCHEDULE B: Project Scope of Work

General Requirements

The Member Agency:

- Shall perform specific tasks under the Project Tasks listed below to be performed by the Member Agency and the MPO Central Staff for projects as are established in the UPWP.
- May contract for with third parties for the accomplishment of the Project in accordance with laws governing the Member Agency, applicable State and Federal law and requirements, including those of this contract;
- Shall submit vouchers for payment under this contract in accordance with requirements of the State Comptroller therefore.

DESCRIPTION OF PROJECT TASKS	DELIVERABLES	ELIGIBLE COSTS
<ul style="list-style-type: none"> • Provide staffing, necessary and appropriate office space, equipment, and other resources for the performance of the Project. • Provide progress reporting of the activities undertaken. These activities include participation in the development and implementation of the UPWP, and the development of the core products and related necessary studies and activities - metropolitan transportation plan and the transportation improvement program in a timely manner. • Provide for financial reporting of the activities undertaken. 	<p>As per project(s) scope(s) as stated in approved NYMTC Unified Planning Work Programs. Proposal for indirect costs to be submitted.</p> <p>Reporting on a periodic basis consistent with MPO procedures and the requirements of 23 USC and 49 CFR.</p> <p>Billing on a periodic basis commensurate with reporting (minimum once per year) consistent with MPO procedures and the requirements of 23 USC and 49 CFR.</p>	<p>Eligible costs must follow the requirements in:</p> <p>OMB Circular A-87 OMB, OMB Circular A-133, & State requirements;</p> <p>49 CFR Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and local governments (US DOT's regulations implementing Circular A-102); and</p> <p>23 CFR Parts 450 and 500, and 49 CFR Part 613 (FHWA and FTA's regulations for Statewide and Metropolitan Transportation Planning).</p> <p>FHWA reserves the right to determine which activities are eligible for funding.</p> <p>Eligible costs include reasonable, allowable direct costs such as compensation of employees for time devoted specifically for the performance of those awards, cost of materials expenses incurred specifically for the purpose of those awards, equipment, travel expenses incurred specifically to carry out the award and indirect costs as approved and certified in a cost allocation plan in the Operating Plan.</p>

EXHIBIT A

EXHIBIT A
Member Agency Record Keeping Guidelines

The following are the record keeping requirements for State reimbursement of participating direct costs on Federal-Aid/State Aid projects:

1. Progress Billings — After approval of the Agreement, the Member Agency may submit progress billings to NYSDOT for the Federal share, and the applicable State share of approved costs shall be supported as follows:
 - a) Contracts/Consultant Agreements - Billings for payments made on contracts or consultant agreements will be made on NYSDOT's Form FIN 421, as it may be amended, and supported by a copy of the applicable payment estimate(s) for contracts or consultant agreements.
 - b) Work by Municipal Employees - Billings for Municipal employees will be on NYSDOT's Form FIN 421, supported by Member Agency records for the period(s) covered by the billings. Only those Project costs as defined in applicable Federal regulations and incurred subsequent to the date of Federal Highway Administration authorization can be included in billings.
2. Non-Personal Service Costs — Copies of invoices or documentation showing amounts and notations as may be required to clearly identify the purpose of each item. Copies of employee reimbursement vouchers for travel or similar costs are not required with progress billings but must be retained by the Member Agency for subsequent audit.
 - a) NYSDOT will reimburse Municipal personal service, fringe benefits, non-personal service, and related costs which are clearly identifiable to a specific project. Local claims for reimbursement of such expenditures utilizes the same Form "FIN 421" processing procedure as is routinely used for reporting Consultant Payment Requests.

December 2011

APPENDIX A
STANDARD CLAUSES FOR NEW
YORK STATE CONTRACTS

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STANDARD CLAUSES FOR NYS CONTRACTS

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "the contract" or "this contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State, whether a contractor, licenser, licensee, lessor, lessee or any other party):

1. **EXECUTORY CLAUSE.** In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. **NON-ASSIGNMENT CLAUSE.** In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of the contracting agency and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. The State retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with the State. The Contractor may, however, assign its right to receive payments without the State's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. **COMPTROLLER'S APPROVAL.** In accordance with Section 112 of the State Finance Law (or, if this contract is with the State University or City University of New York, Section 355 or Section 6218 of the Education Law), if this contract exceeds \$50,000 (or the minimum thresholds agreed to by the Office of the State Comptroller for certain S.U.N.Y. and C.U.N.Y. contracts), or if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$10,000, it shall not be valid, effective or binding upon the State until it has been approved by the State Comptroller and filed in his office. Comptroller's approval of contracts let by the Office of General Services is required when such contracts exceed \$85,000 (State Finance Law Section 163.6.a).

4. **WORKERS' COMPENSATION BENEFITS.** In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. **NON-DISCRIMINATION REQUIREMENTS.** To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, sexual orientation, age, disability, genetic predisposition or carrier status, or marital status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

6. **WAGE AND HOURS PROVISIONS.** If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at

least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-d of the State Finance Law, if this contract was awarded based upon the submission of bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to the State a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 et seq.) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2NYCRR 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by the State agency, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as the agency or agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. The State shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate State official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION. (a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to a New York State agency by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities

and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of the agency contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN. In accordance with Section 312 of the Executive Law and 5 NYCRR 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

- (a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgradings, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;
- (b) at the request of the contracting agency, the Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and
- (c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a", "b", and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or subcontractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this section. The contracting agency shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, the contracting agency shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Appendix A, the terms of this Appendix A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized), but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made. Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of Section 165 of the State Finance Law, (Use of Tropical Hardwoods) which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State. In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in §165 State Finance Law. Any such use must meet with the approval of the State; otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles

20. OMNIBUS PROCUREMENT ACT OF 1992. It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business
30 South Pearl St -- 7th Floor
Albany, New York 12245
Telephone: 518-292-5220
Fax: 518-292-5884
<http://www.empire.state.ny.us>

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
30 South Pearl St -- 2nd Floor
Albany, New York 12245
Telephone: 518-292-5250
Fax: 518-292-5803
<http://www.empire.state.ny.us>

The Omnibus Procurement Act of 1992 requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

- (a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to the State;
- (b) The Contractor has complied with the Federal Equal Opportunity Act of 1972 (P.L. 92-261), as amended;

- (c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and
- (d) The Contractor acknowledges notice that the State may seek to obtain offset credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively) require that they be denied contracts which they would otherwise obtain. NOTE: As of May 15, 2002, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii. Contact NYS Department of Economic Development for a current list of jurisdictions subject to this provision.

22. COMPLIANCE WITH NEW YORK STATE INFORMATION SECURITY BREACH AND NOTIFICATION ACT. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law Section 899-aa; State Technology Law Section 208).

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental, health, and mental health services, accounting, auditing, paralegal, legal or similar services, then, in accordance with Section 163 (4-g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to the agency that awarded the contract, the Department of Civil Service and the State Comptroller

24. PROCUREMENT LOBBYING. To the extent this agreement is a "procurement contract" as defined by State Finance Law Sections 139-j and 139-k, by signing this agreement the contractor certifies and affirms that all disclosures made in accordance with State Finance Law Sections 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the agreement by providing written notification to the Contractor in accordance with the terms of the agreement.

25. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS.

To the extent this agreement is a contract as defined by Tax Law Section 5-a, if the contractor fails to make the certification required by Tax Law Section 5-a or if during the term of the contract, the Department of Taxation and Finance or the covered agency, as defined by Tax Law 5-a, discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the agreement, if the covered agency determines that such action is in the best interest of the State.

APPENDIX A-1

APPENDIX A-1: SUPPLEMENTAL TITLE VI PROVISIONS (CIVIL RIGHTS ACT)

To be included in all contracts

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) **Compliance with Regulations:** The contractor shall comply with the Regulation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation of the United States, Title 49, Code of Federal Regulations, Part 21, and the Federal Highway Administration (hereinafter "FHWA") Title 23, Code of Federal Regulations, Part 200 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin, sex, age, and disability/handicap in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR, section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin, sex, age, and disability/handicap.
- (4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by NYSDOT or the FHWA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to NYSDOT's Office of Civil Rights or FHWA, as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, NYSDOT shall impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
 - (a.) withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b.) cancellation, termination, or suspension of the contract, in whole or in part.
- (6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract or procurement as NYSDOT or the FHWA may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request NYSDOT to enter into such litigation to protect the interests of NYSDOT, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

APPENDIX B: REQUIREMENTS FOR FEDERALLY AIDED TRANSPORTATION PROJECTS

There is a substantial body of requirements attached to the use of Federal highway or transportation aid. These requirements create or overlay processes, procedures, documentation requirements, authorizations, approvals and certifications that may be substantially greater or different from those that are not funded with Federal-aid and proceed under applicable State and local laws, customs and practices. Under Title 23 of the United States Code, NYSDOT is responsible for the administration of transportation projects in New York State to which NYSDOT provides Federal highway or transportation-related aid. Through this Agreement, which provides or is associated with such funding, NYSDOT delegates various elements of project and funding administration as described elsewhere in this Agreement. In undertaking a Federally aided project, the Municipality/Sponsor, Authority or Project Manager designated under this Agreement with Federal-aid funding or project administration undertakes to proceed in compliance with all the applicable Federal-aid requirements.

NYSDOT has, in cooperation with FHWA, assembled the body of Federal-aid requirements, together with information, NYSDOT procedures and practices in its "Procedures for Locally Administered Federal-Aid Projects" (available through NYSDOT's web site at: www.dot.ny.gov/plafap). In addition, the Municipality/Sponsor, Authority or Project Manager designated under this Agreement with Federal-aid funding or project administration that enters Federally aided project construction contracts is required to physically incorporate into all its Federally aided construction contracts and subcontracts there under the provisions that are contained in Form FHWA-1273 (available from NYSDOT or electronically at: <http://www.fhwa.dot.gov/programadmin/contracts/1273.htm>).

In addition to the referenced requirements, the attention of Municipality/Sponsor hereunder is directed to the following requirements and information:

NON DISCRIMINATION/EEO/DBE REQUIREMENTS

The Municipality/Sponsor and its contractors agree to comply with Executive Order 11246, entitled "Equal Employment Opportunity" and Department of Transportation regulations (49CFR Parts 21, 23, 25, 26 and 27) and the following:

1. **NON DISCRIMINATION.** No person shall, on the ground of race, color, creed, national origin, sex, age or handicap, be excluded from participation in, or denied the benefits of, or be subject to, discrimination under the Project funded through this Agreement.
2. **EQUAL EMPLOYMENT OPPORTUNITY.** In connection with the execution of this Agreement, the Municipality/Sponsor's contractors or subcontractors shall not discriminate against any employee or applicant for employment because of race, religion, age, color, sex or national origin. Such contractors shall take affirmative actions to ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, national origin or age. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
3. **DISADVANTAGED BUSINESS ENTERPRISES.** In connection with the performance of this Agreement, the Municipality/Sponsor shall cause its contractors to cooperate with the State in meeting its commitments and goals with regard to the utilization of Disadvantaged Business Enterprises (DBEs) and will use its best efforts to ensure that DBEs will have opportunity to compete for subcontract work under this Agreement. Also, in this connection the Municipality or Sponsor shall cause its contractors to undertake such actions as may be necessary to comply with 49CFR Part 26.

FEDERAL SINGLE AUDIT REQUIREMENTS

Non-Federal entities that expend \$500,000 or more in a year in Federal awards from all sources are required to comply with the Federal Single Audit Act provisions contained in U.S. Office of Management and Budget (OMB) Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations". Non-Federal entities that expend Federal awards from a single source may provide a program specific audit, as defined in the Circular. Non-Federal entities that expend less than \$500,000 in a year in Federal awards from all sources are exempt from Federal audit requirements for that year, except as noted in Sec. 215 (a) of OMB Circular A-133 Subpart B--Audits, records must be available for review or audit by appropriate officials of the cognizant Federal agency² the New York State Department of Transportation, the New York State Comptroller's Office and the U.S. Governmental Accountability Office (GAO).

² The designated cognizant agency for audit shall be the Federal awarding agency that provides the predominant amount of direct funding to a recipient unless OMB changes it.

Non-Federal entities are required to submit a copy of all audits, as described above, within 30 days of issuance of audit report, but no later than 9 months after the end of the entity's fiscal year, to the New York State Department of Transportation, Contract Audit Bureau, 50 Wolf Road, Albany, NY 12232. Unless a time extension has been granted by the cognizant Federal Agency and has been filed with the New York State Department of Transportation's Contract Audit Bureau, failure to comply with the requirements of OMB Circular A-133 may result in suspension or termination of federal award payments.

THE CATALOG OF FEDERAL DOMESTIC ASSISTANCE

The Catalog of Federal Domestic Assistance (CFDA), is an on-line database of all Federally-aided programs available to State, and local governments (including the District of Columbia); federally -recognized Indian tribal governments; Territories (and possessions) of the United States; domestic public, quasi-public, and private profit and nonprofit organizations and institutions; specialized groups; and individuals. The database is accessible at <http://www.cfda.gov/>.

THE CFDA IDENTIFICATION NUMBER

OMB Circular A-133 requires all Federal-aid recipients to identify and account for awards and expenditures by CFDA Number. The Municipality/Sponsor is required to identify in its accounts all Federal awards received and expended, and the Federal programs under which they were received. Federal program and award identification shall include, as applicable, the CFDA title and number, award number and year, name of the Federal agency, and name of the pass-through entity.

The most commonly used CFDA number for the Federal-aid Highway Planning and Construction program is 20.205.

Additional CFDA numbers for other transportation and non-transportation related programs are:

- 20.215, Highway Training and Education**
- 20.219, Recreational Trails Program**
- 20.XXX, Highway Planning and Construction - Highways for LIFE;**
- 20.XXX, Surface Transportation Research and Development;**
- 20.500, Federal Transit-Capital Investment Grants**
- 20.505, Federal Transit-Metropolitan Planning Grants**
- 20.507, Federal Transit-Formula Grants**
- 20.509, Formula Grants for Other Than Urbanized Areas**
- 20.600, State and Community Highway Safety**
- 23.003, Appalachian Development Highway System**
- 23.008, Appalachian Local Access Roads**

PROMPT PAYMENT MECHANISMS

(a) You must establish, as part of your DBE program, a contract clause to require prime contractors to pay subcontractors for satisfactory performance of their contracts no later than 7 calendar days from receipt of each payment you make to the prime contractor.

(b) You must ensure prompt and full payment of retainage from the prime contractor to the subcontractor within 7 calendar days after the subcontractor's work is satisfactorily completed. You must use one of the following methods to comply with this requirement:

(1) You may decline to hold retainage from prime contractors and prohibit prime contractors from holding retainage from subcontractors.

(2) You may decline to hold retainage from prime contractors and require a contract clause obligating prime contractors to make prompt and full payment of any retainage kept by prime contractor to the subcontractor within 7 calendar days after the subcontractor's work is satisfactorily completed.

(3) You may hold retainage from prime contractors and provide for prompt and regular incremental acceptances of portions of the prime contract, pay retainage to prime contractors based on these acceptances, and require a contract clause obligating the prime contractor to pay all retainage owed to the subcontractor for satisfactory completion of the accepted work within 7 calendar days after your payment to the prime contractor.

(c) For purposes of this section, a subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by the recipient. When a recipient has made an incremental acceptance of a portion of a prime contract, the work of a subcontractor covered by that acceptance is deemed to be satisfactorily completed.

(d) Your DBE program must provide appropriate means to enforce the requirements of this section. These means may

include appropriate penalties for failure to comply, the terms and conditions of which you set. Your program may also provide that any delay or postponement of payment among the parties may take place only for good cause, with your prior written approval.

(e) You may also establish, as part of your DBE program, any of the following additional mechanisms to ensure prompt payment:

(1) A contract clause that requires prime contractors to include in their subcontracts language providing that prime contractors and subcontractors will use appropriate alternative dispute resolution mechanisms to resolve payment disputes. You may specify the nature of such mechanisms.

(2) A contract clause providing that the prime contractor will not be reimbursed for work performed by subcontractors unless and until the prime contractor ensures that the subcontractors are promptly paid for the work they have performed.

(3) Other mechanisms, consistent with this part and applicable state and local law, to ensure that DBEs and other contractors are fully and promptly paid.

PUTNAM COUNTY LEGISLATURE

Resolution #76

Introduced by Legislator: Sam Oliverio, Jr. at a Special Meeting held on March 13, 2012.

Seconded by Legislator: Richard T. Othmer, Jr.

page 1

**APPROVAL/UPDATED METROPOLITAN PLANNING ORGANIZATION (MPO)
FEDERAL AID PROJECT AGREEMENT/PLANNING**

Authorizing the implementation and funding in the first instance 100% of the federal aid-eligible costs of a transportation federal-aid project to fully fund the local share of federal-aid eligible and ineligible projects costs and appropriating funds therefore.

WHEREAS, a project for the Unified Planning Work Program (UPWP), (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that call for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

NOW, THEREFORE, the Putnam County Legislature, duly convened, does hereby

RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes the County Executive of Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of the Project or portions thereof; and it is further

RESOLVED, that the estimates sum of \$2,806,860 matched is hereby appropriated pursuant to annual County budgets and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the County Executive of the County of Putnam be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the County of Putnam with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid-eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

Vote:
State Of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on March 13, 2012.

Dated: March 14, 2012

Signed: _____

Diane Schonfeld
Deputy Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #76

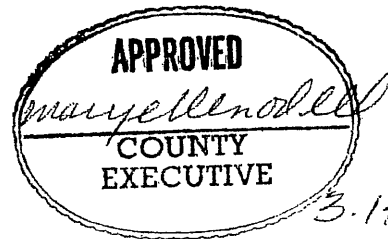
Introduced by Legislator: Sam Oliverio, Jr. at a Special Meeting held on March 13, 2012.

Seconded by Legislator: Richard T. Othmer, Jr.

page 2

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further
RESOLVED, that this Resolution shall take effect immediately.**

BY POLL VOTE: ALL AYES. LEGISLATORS GROSS & LOBUE WERE ABSENT.



Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on March 13, 2012.

Dated: March 14, 2012

Signed: *Diane Schonfeld*

Diane Schonfeld

Deputy Clerk Of The Legislature Of Putnam County

#6i

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/RATIFICATION OF FY 2025 CONGRESSIONALLY DIRECTED SPENDING APPLICATIONS IN PUTNAM COUNTY FOR CAPITAL INFRASTRUCTURE PROJECTS

WHEREAS, competitive funding opportunities are being offered through the United States Senate, as set forth in the recently published Congressionally Directed Spending Guidance, for which submission of applications to Senator Gillibrand’s and Senator Schumer’s offices; and

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature to approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the “Department”), is desirous to competitively seek grant funds described herein and, in furtherance therefor, submit grant applications by the March 13, 2024 deadline, which was subsequently extended to April 5, 2024; and

WHEREAS, funding is available through the Department of Justice for projects which improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve and includes Technology & Equipment purchases for Traffic Safety; and

WHEREAS, funding is available through Homeland Security for improvements to the Emergency Operations Center and for pre-disaster mitigation of which the Lake MacGregor Dam is in need of repairs; and

WHEREAS, funding is also available through the National Park Service for preservation of historic sites, of which the Putnam County Historic Courthouse could benefit from funding for needed repairs to the building columns and facade; and

WHEREAS, the County Executive and the Putnam County Legislature support the submittal of competitive funding applications in connection with projects as aforesaid mentioned for grant funding, more specifically, Traffic Signalization Technology Safety Improvements, Emergency Operations Center technology and campus safety upgrades, Lake MacGregor Dam Repairs, and Historic Courthouse repairs; and

WHEREAS, if grant funding is awarded to the County, depending on the award and grant category, the local shared contribution from the County would be twenty (20%) percent and more; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation, will continue efforts to seek and make application for supplemental grant funding for the aforesaid Proposed Projects; now therefore be it

RESOLVED, that the County Executive, together with the County Legislature, supports and ratifies the County’s applications for funding that will be submitted for FY25 federal Community Project grant competitive funding; and it is hereby further

RESOLVED, that this Resolution shall take effect immediately.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Diane Schonfeld

From: Barbara Barosa
Sent: Monday, March 25, 2024 4:34 PM
To: Diane Schonfeld
Cc: Matthew Covucci; Thomas Feighery
Subject: RE: Congressionally Directed Spending Funding Opportunity - Resolution for Physical Services agenda
Attachments: Resolution-FY2025 Congressionally Directed Spending applications revised 3.25.24.docx

Good Afternoon,

Please see attached for revised resolution supporting the submittal of FY 2025 CDS applications for funding. The original resolution has been revised as discussed at the March 12, 2024 Physical Services meeting to remove the request to fund pedestrian improvements in the vicinity of Brewster Central Schools since the County was recently awarded this funding through last year's request to Congressman Lawler. Additionally, I updated the deadline for the funding requests since it has been extended to Friday, April 5, 2024 for all submittals.

Thank you,
Barbara



Barbara Barosa, AICP

Commissioner • Department of Planning, Development & Public Transportation •

PHONE | 845.878-3480 • WEBSITE | PUTNAMCOUNTYNY.COM

PUTNAM COUNTY NEW YORK GOVERNMENT

"Empowering Putnam County through dedicated service."

APPROVAL/RATIFICATION OF FY 2025 CONGRESSIONALLY DIRECTED SPENDING APPLICATIONS IN PUTNAM COUNTY FOR CAPITAL INFRASTRUCTURE PROJECTS

WHEREAS, competitive funding opportunities are being offered through the United States Senate, as set forth in the recently published Congressionally Directed Spending Guidance, for which submission of applications to Senator Gillibrand's and Senator Schumer's offices; and

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature to approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the "Department"), is desirous to competitively seek grant funds described herein and, in furtherance therefor, submit grant applications by the March 13, 2024 deadline, which was subsequently extended to April 5, 2024; and

WHEREAS, funding is available through the Department of Justice for projects which improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve and includes Technology & Equipment purchases for Traffic Safety; and

WHEREAS, funding is available through Homeland Security for improvements to the Emergency Operations Center and for pre-disaster mitigation of which the Lake MacGregor Dam is in need of repairs; and

WHEREAS, funding is also available through the National Park Service for preservation of historic sites, of which the Putnam County Historic Courthouse could benefit from funding for needed repairs to the building columns and facade; and

WHEREAS, the County Executive and the Putnam County Legislature supports the submittal of competitive funding applications in connection with projects as aforesaid mentioned for grant funding, more specifically, Traffic Signalization Technology Safety Improvements, Emergency Operations Center technology and campus safety upgrades, Lake MacGregor Dam Repairs, and Historic Courthouse repairs; and

WHEREAS, if grant funding is awarded to the County, depending on the award and grant category, the local shared contribution from the County would be twenty (20%) percent and more; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation, will continue efforts to seek and make application for supplemental grant funding for the aforesaid Proposed Projects; now therefore be it

RESOLVED, that the County Executive, together with the County Legislature, supports and ratifies the County's applications for funding that will be submitted for FY25 federal Community Project grant competitive funding; and it is hereby further

RESOLVED, that this Resolution shall take effect immediately.



cc: all
Phys.

**Putnam County
Department of Planning, Development,
and Public Transportation**

www.putnamcountyny.com

**Barbara Barosa, AICP
Commissioner**

**841 Fair Street
Carmel, NY 10512**

**Phone: (845)878-3480
Fax: (845)808-1948**

MEMORANDUM

TO: Legislator Greg Ellner
Chair, Physical Services Committee

FROM: Barbara Barosa, AICP, Commissioner
Department of Planning, Development and Public Transportation

DATE: March 4, 2024

RE: Availability of Funding through Congressionally Directed Spending Appropriations

Attached for your consideration is a request for approval to submit applications for funding available through Senator Gillibrand's and Senator Schumer's offices for various County capital projects. The requests for funding are due by March 13, 2024.

It is respectfully requested that this matter be placed on the Physical Services Committee Meeting agenda scheduled on March 12, 2024. Thank you in advance for your consideration.

cc: Kevin M. Byrne, County Executive
Compton Spain, County Attorney
Thomas Feighery, Commissioner of Public Works
Michael Lewis, Commissioner of Finance

2024 MAR -4 PM 4:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

APPROVAL/RATIFICATION OF FY 2025 CONGRESSIONALLY DIRECTED SPENDING APPLICATIONS IN PUTNAM COUNTY FOR CAPITAL INFRASTRUCTURE PROJECTS

WHEREAS, competitive funding opportunities are being offered through the United States Senate, as set forth in the recently published Congressionally Directed Spending Guidance, for which submission of applications are due to the Senator Gillibrand's and Senator Schumer's offices on or before March 13, 2024; and

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature to approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the "Department"), is desirous to competitively seek grant funds described herein and, in furtherance therefor, submit grant applications by the March 13, 2024 deadline; and

WHEREAS, funding is available through the Department of Justice for projects which improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve and includes Technology & Equipment purchases for Traffic Safety; and

WHEREAS, funding is available through Homeland Security for improvements to the Emergency Operations Center and for pre-disaster mitigation of which the Lake MacGregor Dam is in need of repairs; and

WHEREAS, funding is also available through the Department of Transportation for highway and transit-related capital infrastructure projects, and Putnam County has upcoming related capital projects that could benefit from funding including Roadway Safety Improvements & ADA Sidewalks to provide safe access to the Brewster Central Schools; and

WHEREAS, funding is also available through the National Park Service for preservation of historic sites, of which the Putnam County Historic Courthouse could benefit from funding for needed repairs to the building columns and facade; and

WHEREAS, the County Executive and the Putnam County Legislature supports the submittal of competitive funding applications in connection with projects as aforesaid mentioned for grant funding, more specifically, Brewster School Roadway Safety Improvements, Traffic Signalization Technology Safety Improvements, Emergency Operations Center technology and campus safety upgrades, Lake MacGregor Dam Repairs, and Historic Courthouse repairs; and

WHEREAS, if grant funding is awarded to the County, depending on the award and grant category, the local shared contribution from the County would be twenty (20%) percent and more; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation, will continue efforts to seek and make application for supplemental grant funding for the aforesaid Proposed Projects; now therefore be it

RESOLVED, that the County Executive, together with the County Legislature, supports and ratifies the County's applications for funding that will be submitted for the March 13, 2024 deadline for FY25 federal Community Project grant competitive funding; and it is hereby further

RESOLVED, that this Resolution shall take effect immediately.

#6j

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY INDUSTRIAL DEVELOPMENT AGENCY BOARD

RESOLVED, that the following be re-appointed to the Putnam County Industrial Development Agency:

Simon Carey, Town of Kent, for a three (3) year term; said term to expire December 31, 2026.

Joseph Downey, Town of Patterson, for a three (3) year term; said term to expire December 31, 2026.

Michael B. Karlsson, Esq., Town of Southeast, for a three (3) year term; said term to expire December 31, 2026.

Abigail O'Brien, Town of Putnam Valley, for a three (3) year term; said term to expire December 31, 2026.

And be it further

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____



cc:all
Eco

Putnam County Industrial Development Agency
2 Route 164, Suite 2B
Patterson, NY 12563
845-808-1031 www.putnamida.com

February 7, 2024

William Gouldman, Chairman
Economic Development & Energy Committee, Putnam County Legislature
Putnam County Office Building, 3rd Floor 845 808-1020
40 Gleneida Avenue putcoleg@putnamcountyny.gov
Carmel, NY 10512

Re: Reappointments of Putnam County Industrial Development Agency Board

Dear Chairman Gouldman:

Please be aware of the need for the Legislature to approve a resolution reappointing the following people to the Putnam County Industrial Development Agency Board.

Please note that under the enabling NY State legislation an IDA Board Member is said to retain his/her position until replaced. We consider it important and appropriate for the Putnam County Legislature to confirm our continuing appointments as we move to continue with a full seven-member Board. We have established a staggered schedule arrangement of three-year appointments to help assure a continuing base of experience with IDA history and procedures.

Please confirm the following to terms from January 1, 2024, to December 31, 2026:

- Simon Carey, Town of Kent – first appointed May 2022
- Joseph Downey, Town of Patterson - first appointed June 2016
- Michael B. Karlsson, Esq., Town of Southeast - first appointed March 2018
- Abigail O'Brien, Town of Putnam Valley – first appointed May 2022

If you have any concerns or questions regarding this request, please contact me by reply to this email william.nulk@putnamida.com : or by phone: (c) 845 721-9216.

Thank you for your assistance with this matter.

Best regards,

Bill Nulk, Chairman
Putnam County IDA

Cc: Attn: Diane Schonfeld, Clerk of the Legislature - Diane.Schonfeld@putnamcountyny.gov

2024 FEB - 8 PM 2:57
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

#6K

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (24A013)/ HEALTH DEPARTMENT/ MEDICAL RESERVE CORPS – STATE, TERRITORY AND TRIBAL NATIONS, REPRESENTATIVE ORGANIZATIONS FOR NEXT GENERATION (MRC-STTRONG) GRANT

WHEREAS, the Putnam County Health Department has been awarded \$12,100 for the Medical Reserve Corps – State, Territory and Tribal Nations, Representative Organizations for Next Generation (MRC-STTRONG) Grant from the New York State Department of Health (NYSDOH) Office of Health Emergency Preparedness (OHEP); and

WHEREAS, there are no matching funds required by the County and the performance period for this grant is June 1, 2023 through May 31, 2025; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (24A013) to account for this grant award; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Revenues:

26401001 444892 10217 MRC-STTRONG Grant 12,100

Increase Appropriations:

26401001 54329 10217	Promotional	5,000
26401001 54330 10217	Medical Supplies	1,500
26401001 54640 10217	Education & Training	3,000
26401001 54410 10217	Supplies & Materials	<u>2,600</u>
		12,100

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
Health
A+A

SHEILA BARRETT
First Deputy Commissioner of Finance

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: Budgetary Amendment – 24A013
DATE: February 14, 2024

2024 FEB 20 PM 1:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Senior Fiscal Manager at the Department of Health, the following budgetary amendment is required.

GENERAL FUND				
INCREASE ESTIMATED REVENUES:				
26401001 444892 10217	MRC STTRONG GRANT			\$ 12,100.00
INCREASE APPROPRIATIONS:				
26401001 54329 10217	Promotional			\$ 5,000.00
26401001 54330 10217	Medical Supplies			1,500.00
26401001 54640 10217	Education & Training			3,000.00
26401001 54410 10217	Supplies and Materials			2,600.00
				\$ 12,100.00
	2024 Fiscal Impact \$0-			
	2025 Fiscal Impact \$0-			

Please refer to the attached supporting documentation regarding the MRC STTRONG Grant.

Please forward it to the appropriate committee.

Received add'l Funds.
No matching Funds
Per Billott.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
Health
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 24A013**
DATE: February 14, 2024

2024 FEB 20 PM 1:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Senior Fiscal Manager at the Department of Health, the following budgetary amendment is required.

<u>GENERAL FUND</u>				
<u>INCREASE ESTIMATED REVENUES:</u>				
26401001 444892 10217	MRC STTRONG GRANT			\$ 12,100.00
<u>INCREASE APPROPRIATIONS:</u>				
26401001 54329 10217	Promotional			\$ 5,000.00
26401001 54330 10217	Medical Supplies			1,500.00
26401001 54640 10217	Education & Training			3,000.00
26401001 54410 10217	Supplies and Materials			2,600.00
				\$ 12,100.00
	2024 Fiscal Impact \$0-			
	2025 Fiscal Impact \$0-			

Please refer to the attached supporting documentation regarding the MRC STTRONG Grant.

Please forward it to the appropriate committee.

Received add'l Funds



MEMORANDUM

TO: Michael Lewis, Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager **WAO**
DATE: January 17, 2024
RE: Budgetary Amendment

Please review and approve the Budgetary Amendment as regards to the MRC STTRONG Grant Award, and upon approval, please forward to the Legislative Committee.

Increase Revenue: 26401001-444892-10217		
MRC STTRONG Grant		<u>\$12,100</u>
	Total Revenue	<u>\$12,100</u>
Increase Expense: 26401001-54329-10217		
MRC STTRONG Grant-Promotional		\$5,000
Increase Expense: 26401001-54330-10217		
MRC STTRONG Grant-Medical Supplies		\$1,500
Increase Expense: 26401001-54640-10217		
MRC STTRONG Grant-Ed & Training		\$3,000
Increase Expense: 26401001-54410-10217		
MRC STTRONG Grant-Supplies & Materials		<u>\$2,600</u>
	Total Expense	<u>\$12,100</u>
	Fiscal Impact	<u>\$0.00</u>

Please see attached supporting documents for MRC STTRONG (Medical Reserve Corp – State, Territory and Tribal Nations, Representative Organizations for Next Generation) Funding from NYSDOH.

Putnam County Department of Health has been awarded \$12,100 for the period of 6/1/23 – 5/31/25, to be expended as follows:

Promotional:

Promotional items for recruitment and retention, specific items to be determined. Will need the National MRC logo on some items (may also include Putnam County logo).

Medical Supplies:

For use in “Deployment Bags” for the MRC Volunteers. Examples would be first aid kits, tweezers, scissors, bandages, tissues, alcohol wipes- Various items to be determined.

Education/Training:

Seminars and trainings for MRC Volunteers. Trainings such as “Stop the Bleed” and CPR. Feedback from Volunteers will help decide further trainings.

Non-Office Supplies: for use in Deployment Bags. Examples would be flashlights, batteries, safety gloves, headlamps, canvass bags/backpacks. Other items to be determined.

NC: mb

SUBRECIPIENT CONTACT INFORMATION

SECTION A: NYSDOH / Health Research, Inc. (HRI) Information

Principal Investigator: Kristen Townsend

Prime Sponsor: Administration for Strategic Preparedness & Response (ASPR)

Title of Proposal: Medical Reserve Corp – State, Territory and Tribal Nations, Representative Organizations for Next Generation (MRC-STTRONG)

Period of Performance from: 6/1/23 - 5/31/25

Administrative Contact: Mike Austin; email Michael.austin@health.ny.gov

SECTION B: Subrecipient Information

Legal Name: Putnam County Department of Health

Address: 1 Geneva Road

Address: (9-digit zip code required) Brewster, NY 10509-2339

DUNS#: 072709553

Federal Employer Identification Number (EIN): 14-6002759

GLN9KUJQKBB8

Registered in SAM? /No **Expiration Date:** 2-10-24

Name and Title of Authorized Official: (Responsible individual who is authorized to enter into a contractual agreement with other entities)

William Orr

Phone: 845-808-1390 x43146 _____ Email: william.orr@putnamcountyny.gov _____

Name and Title of Programmatic Contact: (Responsible individual for the day to day program activities)

Connie Bueti

Phone: 845-808-1390 x43239 _____ Email: connie.bueti@putnamcountyny.gov _____

Name and Title of Fiscal Contact: (Responsible individual for vouchering/invoicing and maintaining audit records)

Nancy Collier

Phone: 845-808-1390 x43145 _____ Email: Nancy.collier@putnamcountyny.gov _____

New York State Department of Health (NYSDOH)
Office of Health Emergency Preparedness (OHEP)
MRC-STTRONG
2023-2025 MRC Contract Deliverable Coordination Tool

Introduction:

The MRC State, Territory, and Tribal Nations, Representative Organizations for Next Generation (MRC STTRONG) grant 2023- 2025 contract deliverables:

All MRC deliverable documentation, including guidance documents, can be found on the Health Commerce System (HCS) Secured Collaboration Site. To access, follow the below instructions:

- 1.) Log on to HCS
- 2.) Click Secure Collaboration app (HCS account required)
- 3.) Select NYS MRC Collaboration Site
- 4.) Click on Library
- 5.) Open MRC-STTRONG Deliverables
- 6.) Open the folder for the appropriate Deliverable
- 7.) Add your element of completion.

Unless otherwise stated, all elements of completion are to be submitted as a PDF file using the above process.

Deliverable 1: Background Check Training Course		\$500 (One (1) person per unit)
Description	One staff member from each MRC Unit will attend a sub-regional training course on volunteer background checks. Participants will develop a full understanding of background check requirements, limitations, best practices, and policy memorandum deliverable requirements.	
Provider	NYSDOH Volunteer Program Coordinator	
Delivery of Sessions	In-person	
Target Audience	MRC Unit Leader	
Target Dates	December 1, 2023	
Payment	\$500 per MRC Unit.	
Element of Completion	Sign-in sheet.	
Note	Sign-in sheets/documentation must include the event name, event sponsor, date and time. Participant names must be legible and indicate the MRC Unit's operating name/site (not County or LHD) that they are representing for the MRC Unit to be eligible for payment. Participants cannot request payment for more than one MRC Unit for their participation in this event.	

Deliverable 2: MRC Background Check Policy Memorandum		\$4,000
Description	MRCs will complete a Background check policy memorandum for their unit. Guidance and template(s) will be provided during the background check training course.	
Target Audience	MRC Unit Leader	
Target Date	May 31, 2024	
Payment	\$4,000	

Element of Completion	Submission of Policy Memorandum to the MRC Collaboration site on the Health Commerce System (HCS) Security Collaboration Application using the template(s) provided in the background check training course.
Notes	

Deliverable 3: 2024 MRC Workshop		\$500/(One (1) person per unit)
Description	NYSDOH OHEP will host a two-day workshop for MRC Unit Leaders. The workshop will review MRC program requirements, success stories from the field, and provide guidance and template(s) to enable MRC Unit Leaders to develop MRC Unit Operational Playbooks and Spontaneous Unaffiliated Volunteer plans or policies. This is a pre-requisite for completion of Deliverables 4 and 5.	
Provider	NYSDOH Volunteer Program Coordinator	
Delivery of Sessions	In-Person	
Target Audience	MRC Unit Leaders	
Location and Dates	A training announcement with date and registration information will be forthcoming.	
Target Date	June 30, 2024	
Payment	\$500 per unit, per day, maximum award \$1,000	
Element of Completion	Sign-in sheet	
Note	Sign-in sheets/documentation must include the event name, event sponsor, date and time. Participant names must be legible and indicate the MRC Unit's operating name/site (not County or LHD) that they are representing for the MRC Unit to be eligible for payment. Participants cannot request payment for more than one MRC Unit for their participation in this event.	

Deliverable 4: Production of a Unit Operational Playbook		\$4,000
Description	Each MRC Unit will produce a Unit Operational Playbook. This playbook is not a Volunteer Management Plan, it is a guidance manual on how to properly prepare, deploy, demobilize and recover from planned and unplanned operations that involve volunteers of the MRC.	
Target Audience	MRC Unit Leaders	
Target Date	May 31, 2025	
Payment	\$4,000 per unit	
Element of Completion	Submission of Unit Operations Playbook to the MRC Collaboration site on the HCS Security Collaboration Application.	
Note	An informational training on the development of a Unit Operational Playbook will take place during the Deliverable 3: 2024 MRC Workshop.	

Deliverable 5: Spontaneous Unaffiliated Volunteer Plan		\$2,600
Description	Each MRC will develop a Spontaneous Unaffiliated Volunteer plan. This plan will provide guidance on how the MRC will account for or process Spontaneous Unaffiliated Volunteers before during and after an activation of the MRC.	
Target Audience	MRC Unit Leaders	
Target Date	May 31, 2025	
Payment	\$2,600 per unit	
Element of Completion	Submission of Spontaneous Unaffiliated Volunteer Plan to the MRC Collaboration site on the HCS Security Collaboration Application.	
Note	An informational training on the development of a Spontaneous Unaffiliated Volunteer Plan will take place during the Deliverable 3: 2024 MRC Workshop.	

#62

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (24A017)/ HEALTH DEPARTMENT/ ENHANCED LABORATORY CAPACITY (ELC) COVID-19 GRANT

WHEREAS, the ELC-Covid 19 Grant period was expected to end on December 31, 2023, therefore the Putnam County Health Department did not include revenues or expenses in the 2024 budget; and

WHEREAS, a new agreement was signed in January 2024 extending the grant period through July 31, 2024; and

WHEREAS, all purchases will be reimbursed at 100% by the ELC-Covid 19 Grant per this agreement; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (24A017) to account for said ELC-Covid 19 grant funding; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Revenues:

26401001 444892 10160 Federal Aid – ELC Covid 19 Grant 17,900

Increase Appropriations:

26401001 52130 10160	Computer Equipment	12,000
26401001 54313 10160	Books & Supplements	800
26401001 54410 10160	Supplies & Materials	500
26401001 54636 10160	Internet Costs	600
26401001 54782 10160	Software Accessories	1,000
26401001 54989 10160	Miscellaneous	<u>3,000</u>
		17,900

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
Health
A+A

Reso

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 24A017**
DATE: February 14, 2024

2024 FEB 20 AM 10:32
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Senior Fiscal Manager at the Department of Health, the following budgetary amendment is required.

GENERAL FUND			
INCREASE ESTIMATED REVENUES:			
26401001 444892 10160	Federal Aid - ELC Covid 19 Grant		\$ 17,900.00
INCREASE APPROPRIATIONS:			
26401001 52130 10160	Computer Equipment		\$ 12,000.00
26401001 54313 10160	Books and Supplements		800.00
26401001 54410 10160	Supplies and Materials		500.00
26401001 54636 10160	Internet Costs		600.00
26401001 54782 10160	Software Accessories		1,000.00
26401001 54989 10160	Miscellaneous		3,000.00
			\$ 17,900.00
	2024 Fiscal Impact \$0-		
	2025 Fiscal Impact \$0-		

Please refer to the attached supporting documentation regarding the Enhanced Laboratory Capacity (ELC) – Covid 19 Grant

Please forward it to the appropriate committee.



PUTNAM COUNTY DEPARTMENT OF HEALTH
 1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
 www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne
 COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
 INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*

DATE: February 12, 2024

RE: Budgetary Amendment

Please review and approve the Budgetary Amendment as regards to the Enhanced Laboratory Capacity (ELC)-COVID 19 Grant Award, and upon approval, please forward to the Legislative Committee.

Increase Revenue: 26401001-444892-10160
 ELC-COVID 19 Grant

\$17,900

Total Revenue

\$17,900

Increase Expense: 26401001-52130-10160
 ELC-COVID 19 Grant-Computer Equipment

\$12,000

Increase Expense: 26401001-54313-10160
 ELC-COVID 19 Grant-Books & Supplements

\$ 800

Increase Expense: 26401001-54410-10160
 ELC-COVID 19 Grant-Supplies & Materials

\$ 500

Increase Expense: 26401001-54636-10160
 ELC-COVID 19 Grant-Internet

\$ 600

Increase Expense: 26401001-54782-10160
 ELC-COVID 19 Grant-Software Accessories

\$1,000

Increase Expense: 26401001-54989-10160
 ELC-COVID 19 Grant-Miscellaneous

\$3,000

Total Expense

\$17,900

Fiscal Impact

\$0.00

The ELC-COVID 19 Grant period was expected to end on December 31, 2023, therefore, PCDOH did not include revenues or expenses in the 2024 Budget.

A new Agreement was signed (see attached) in January 2024 extending the Grant period through July 31, 2024. This Amendment funds the county budget for ELC-COVID 19 through July 31, 2024. All purchases will be reimbursed at 100% by the ELC-COVID 19 Grant as per the Agreement.

See attached Quotes for proposed purchases:

Six new laptops with cases for use in office and offsite clinics.

Six tablet cases with keyboards for use at offsite clinics.

Rolling Laptop carrier for transporting multiple laptops to offsite clinics.

"Hot Spots" for internet connection for offsite clinics (Required for "Electronic Medical Record" access).

Continue subscription to Lexis Nexis, a public information search site used for clinics and other Health Department information. (Approximately \$100 per month).

Fund Miscellaneous in the event other items are needed.

NC: mb

Scant 2/2/24

AMENDMENT #3

This Agreement, made this 23rd day of Jan., 2024 by and between **HEALTH RESEARCH INC.**, hereinafter referred to as "HRI," a domestic not-for-profit corporation, and **PUTNAM COUNTY DEPARTMENT OF HEALTH**, hereinafter referred to as "Contractor."

WHEREAS, heretofore on or about the 31st day of July 2020, the parties hereto entered into a certain agreement regarding "COVID-19 Enhanced Detection", HRI Contract Number **6440-01**, which was subsequently modified by Amendment #1 dated 9/29/2021 and Amendment #2 11/28/2022; and,

WHEREAS it is now desired to amend that provision of such contract designated as "Contract End Date".

NOW THEREFORE, it is mutually agreed by both parties that "Contract End Date" of Agreement HRI Contract Number 6440-01 will be **7/31/2024**.

It is further agreed, by and between the parties hereto, that said Agreement in all portions thereof, as heretofore and herein amended, shall remain in full force and effect in accordance with the terms thereof.

IN WITNESS WHEREOF, the parties hereto have agreed and executed this amendment.

HEALTH RESEARCH INC.

PUTNAM COUNTY DEPARTMENT OF HEALTH

Elizabeth Wood
Elizabeth Wood
Deputy Director

William A. Orr, Jr.
Name William A. Orr, Jr.
Title: Senior Fiscal Manager

ELC Grant



Laptops
Computer Agency

Pricing Proposal
Quotation #: 24445004
Reference #: 1/31/2024
Created On: 2/1/2024
Valid Until: 2/29/2024

NY-County of Putnam Health Department

Inside Account Executive

Annmarie Walz
1 Geneva Road
Brewster, NY 10509
United States
Phone: 845-808-1800
Fax:
Email: annmarie.wal@putnamcountyny.gov

Niall El-Adawy
300 Davidson Ave
Somerset, NJ 08873
Phone: 732-652-7686
Fax:
Email: niall_eladawy@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell Latitude 5540 - Intel Core i7 - 1365U / 1.8 GHz - Win 11 Pro - Intel Iris Xe Graphics - 16 GB RAM - 512 GB SSD NVMe, Class 35 - 15.6" IPS 1920 x 1080 (Full HD) - 802.11a/b/g/n/ac/ax (Wi-Fi 6E) - BTS - with 1 Year Basic Onsite Service with Hardware S Dell - Part#: TPJJ4 Contract Name: Sourcewell- Technology Catalog Solutions Contract #: 081419-SHI Note: Participant ID# 34562	6	\$1,765.41	\$10,592.46
		Total	\$10,592.46

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

(Handwritten signature)

PURCHASE REQUISITION FORM
COUNTY OF PUTNAM

ELC
Supplies/Materials

Date

2/1/24

Requisition #

Purchase Order #

Vendor Name / Address
(Company from whom we are purchasing)

B + H Photo

(i.e.: EHS, Nursing, EI, etc)

Charge Program-Account

→ Nursing

Budget Line:

→

Commodity Code:

→

ITEM #	Description (including Model No., Color, Size, etc.)	Quantity	Unit	Unit Price	Amount
	<i>See Attached (Padded Laptop Case)</i>	<i>2</i>	<i>ea</i>	<i>264.74</i>	\$ -
	<i>Rolling Lap top carrier</i>				
	REQUESTED BY: <i>Mary McCormack</i> (Staff who is asking for the product)				

ORDER TOTAL

529.48!

DATE NEEDED A.S.A.P.

DEPARTMENT

Health

SUPV / MGR SIGNATURE

For Fiscal How We're Paying	For Fiscal Office Use
Do Not Send PO to Vendor <input type="checkbox"/>	FTR for this Requisition <input type="checkbox"/>
Program Coord will send PO to Vendor <input type="checkbox"/>	Quote Attached <input type="checkbox"/>
Fax <input type="checkbox"/> Email <input type="checkbox"/>	W9 attached for New Vendor <input type="checkbox"/>
Do Not Send PO to Vendor, Online Order <input type="checkbox"/>	Health ID for Toner Cartridge <input type="checkbox"/>
Send Check to Health Dep't <input type="checkbox"/>	Insurance Attached <input type="checkbox"/>
Pay on Voucher (Under \$200.00) <input type="checkbox"/>	
PCARD Transaction (Credit Card) <input type="checkbox"/>	

ELC Grant

420 Ninth Avenue, New York, NY 10001 • Fax: 212.239.7770



1-212 444-6600 1-800 947-9950	1-212 444-6700 1-800 947-9978	1-212 444-5000 1-800 947-9910	1-212 444-5070 1-800 947-1183
----------------------------------	----------------------------------	----------------------------------	----------------------------------

To Inquire About Your Order Tel: 212.239.7765 - 800.221.5743 • Fax: 212.239.7549 - 800.947.2215

The Professional's Source

www.bhphotovideo.com



Software Accessories

Order No.: 904108463
Bid No.: R201202-OMNIA-P

Bill To: HEALTH DEPARTMENT
HEALTH DEPARTMENT
1 GENEVA RD
BREWSTER, NY 10509
USA

Ship To: HEALTH DEPARTMENT
1 GENEVA RD
BREWSTER, NY 10509

Laptop cases

Bill Phone: (845)808-1390

Ship Phone: (845)808-1390

Invoice Date	Terms	Order No:	Order Date	PO NUMBER	Customer Code	Ship Via	
		904108463	02/05/24		B3539561	FDX GROUND	
Qty Ord	Qty Ship	Qty Bko	Item Description		SKU#/MFR#	Item Price	Amount
6	6		COCOON SLIM XL 17" BACKPACK-BLACK Salesperson Code: WB Qualifies for Free Shipping Within the Contiguous USA Please Remit: 395.94 PLEASE NOTE: _____ **** Please reference your quote number on all PO's **** **** ALL PRICES ARE LISTED IN USD ****		COMCP3451BK (MCP3451BK)	\$65.99	\$395.94
						Sub-Total:	\$395.94
Payment Type						Card/Check Number	Amount
						Total Order:	\$395.94
						Total Payment:	\$0.00
						Balance:	USD \$395.94

Handwritten mark

BH Photo-Video

Customer Copy

Page 1 of 1

**PURCHASE REQUISITION FORM
COUNTY OF PUTNAM**

ELC

*Software
Accessories*

Date 2/1/24
 Requisition # _____
 Purchase Order # _____

Vendor Name / Address
 (Company from whom we are purchasing)

Amazon

(i.e.: EHS, Nursing, EI, etc)

Charge Program-Account → Nursing
 Budget Line: → _____
 Commodity Code: → _____

ITEM #	Description (including Model No., Color, Size, etc.)	Quantity	Unit	Unit Price	Amount
	<i>Tablet Case w/ Keyboard</i>	<i>4</i>	<i>ea</i>	<i>69.98</i>	\$ _____
	<i>See Attached</i>				<i>279.92</i>
	REQUESTED BY: <i>Mary McCormack</i> (Staff who is asking for the product)				

ORDER TOTAL 0

DATE NEEDED _____

DEPARTMENT Health

SUPV / MGR SIGNATURE Kathleen Perreault, SP4

For Fiscal How We're Paying	For Fiscal Office Use
Do Not Send PO to Vendor <input type="checkbox"/>	FTR for this Requisition <input type="checkbox"/>
Program Coord will send PO to Vendor <input type="checkbox"/>	Quote Attached <input type="checkbox"/>
Fax <input type="checkbox"/> Email <input type="checkbox"/>	W9 attached for New Vendor <input type="checkbox"/>
Do Not Send PO to Vendor, Online Order <input type="checkbox"/>	Health ID for Toner Cartridge <input type="checkbox"/>
Send Check to Health Dept <input type="checkbox"/>	Insurance Attached <input type="checkbox"/>
Pay on Voucher (Under \$200.00) <input type="checkbox"/>	
PCARD Transaction (Credit Card) <input type="checkbox"/>	

#6m

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (24A019)/ SOCIAL SERVICES, MENTAL HEALTH/ NYS OFFICE OF MENTAL HEALTH (NYSOMH)

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A019) to amend the Budget in accordance with the New York State Office of Mental Health 2024 State Aid authorization; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10034000 54647 MH Supported Housing – Sub Contractors 54,749

Increase Estimated Revenues:

10034000 434903 State Aid – MH Supported Housing 54,749

Decrease Appropriations:

10040000 54647 MH Reinvestment – Sub Contractors 54,749

Increase Estimated Revenues:

10040000 434981 State Aid – MH Reinvestment 54,749

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc:all
Health
AYA

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

2024 MAR 11 PM 11:06
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Budgetary Amendment – 24A019**
DATE: March 3, 2024

At the request of the Fiscal Manager at DSS and Mental Health, the following budgetary amendment is required.

GENERAL FUND			
INCREASE APPROPRIATIONS:			
10034000 54647	MH SUPPORTED HOUSING - SUB CONTRACTORS		\$ 54,749.00
INCREASE ESTIMATED REVENUES:			
10034000 434903	STATE AID - MH SUPPORTED HOUSING		\$ 54,749.00
DECREASE APPROPRIATIONS:			
10040000 54647	MH REINVESTMENT - SUB CONTRACTORS		\$ 54,749.00
INCREASE ESTIMATED REVENUES:			
10040000 434981	STATE AID - MH REINVESTMENT		\$ 54,749.00
	2024 Fiscal Impact \$ 0		
	2025 Fiscal Impact \$ 0		

The above budgetary amendment is to align the Mental Health Budget in conjunction with the NYSOMH 2024 State Aid Authorization. Please refer to the attached for further information.

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner
Sara.Servadio@dfa.state.NY.US



KRISTEN WUNNER
Fiscal Manager
Kristen.Wunner@putnamcountyny.gov

ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and Family Services
Frank.Marocco@dfa.state.NY.US


DEANNA DICAPRIO, ESQ
Deputy Counsel for DSS
Deanna.Dicaprio@dfa.state.ny.us

DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

February 23, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: MH 2024 Budgetary Amendment

Your approval is requested to amend the MH budget to align with NYS OMH CY 2024 State Aid authorization dated 12/29/2023.

Transfer Estimated Appropriations:

FROM:	10040000	54647	MH REINVESTMENT SUB CONTRACTORS	\$54,749
TO:	10034000	54647	MH SUPPORTED HOUSING SUB CONTRACTORS	\$54,749
			Total Estimated Appropriations	\$0

Transfer Estimated Revenue:

FROM:	10040000	434981	MH REINVESTMENT MH ST AID	\$54,749
TO:	10034000	434903	MH SUPPORTED HOUSING MH ST AID SUPPORTED HOUSING	\$54,749
			Total Revenue	\$0
			Fiscal Impact (24)	- 0 -
			Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

Summary of County budget accounts – OMH/OASAS
OMH Attachment A – Funding Source Allocation Table



cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau

SUMMARY OF COUNTY BUDGET ACCOUNTS-OMH/OASAS ADP CY 2024 - CONTRACT AGENCIES

FC:	013S 10030000 54647	078 10034000 54647	014 10036000 54647	034J/570 10037000 54647	966/965S 10038000 54647	034K/570K 10039000 54647	200/200C 10040000 54647
ADOPTED/REVISED	453035	2173872	108029	373290	74252	54696	847167
AGENCY in accordance with state aid authorizations							
Green Chim							
PHC							250850
ARC			59987		197		
Careers							
SFC		2114333			852		9788
PrYr liability 122P							
SH Workforce RIV FC 200C							
MHA - Putnam			31686	10678	15936		129333
PFCS/COVECARE	353835			311088			218877
Family Supprt Nav.	99793			69220		54696	
Health Home FC 570/570K							
PEOPLES		85716			57267		183570
PrYr liability 122P							
NCA							
MHA - Westchester		28572					
PrYr liability 122P							
PC SHERIFF							
TBD			16356				
TOTALS	453628	2228621	108029	390986	74252	54696	792418
(OVER)/UNDER	586	54749	0	17696	0	0	54749



Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2024 Amendment: 2 - 12/29/2023 4:03:06 PM

Print Date : 01/02/2024 01:39 PM
 Printed By : L6884GMB
 Page : 1 of 2

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Local Assistance	001A	GS	\$60,488	\$0	\$60,488	\$0	\$0	\$0	
Community Support Services	014	GS	\$111,568	\$0	\$111,568	\$0	\$0	\$0	
Adult Case Management & ACT	034J	GS	\$321,766	\$0	\$321,766	\$0	\$0	\$0	
Integrated Supp Emp	037	GS	\$52,328	\$0	\$52,328	\$0	\$0	\$0	
PROS State Aid	037P	GS	\$89,636	\$0	\$89,636	\$0	\$0	\$0	
Remarks									
Effective 1/1/2024, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2023 funding increases are PFCS PROSper SA \$34,824 Voc \$55,011.									
Effective 04/01/2023, PROS Residual State Aid and PROS Vocational Initiative funding is being increased based upon the 4% COLA effective 04/01/2023. CY 2023 funding increases PFCS PROSper SA \$1,088 Voc \$1,696.									
Dwyer Veteran P2P	038F	GS	\$7,400	\$185,000	\$192,400	\$0	\$0	\$0	
Clinical Infrastructure-Adult	039P	GS	\$62,560	\$0	\$62,560	\$0	\$0	\$0	
CMHS Kids COVID Relief Funds	044C	F	\$0	\$0	\$0	\$0	\$0	\$0	
Clinical Infrastructure-C&F	046A	GS	\$77,916	\$0	\$77,916	\$0	\$0	\$0	
Community Support Programs-C&F	046L	GS	\$322,914	\$0	\$322,914	\$0	\$0	\$0	
Supported Housing	078	GS	\$2,228,621	\$0	\$2,228,621	\$0	\$0	\$0	78
Remarks									
Effective 1/1/24, 2 beds and \$54,749 are being moved from FSC 200C to FSC 078.									
Effective 4/1/23, a \$930 per bed COLA and a \$1,812 per bed stipend increase are being allocated for 76 SH beds. The first year value of this increase is \$156,294. The full annual value is \$208,392.									
Prior Year Liability	122P	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Expanded Community Support Adult	142A	GS	\$276,316	\$0	\$276,316	\$0	\$0	\$0	
Suicide Prevention & Crisis Services	164	GS	\$150,000	\$0	\$150,000	\$0	\$0	\$0	
Trans. Mgmt. Kendra's	170B	GS	\$7,700	\$0	\$7,700	\$0	\$0	\$0	
MGP Admin Kendra's	170C	GS	\$2,532	\$0	\$2,532	\$0	\$0	\$0	



Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2024 Amendment: 2 - 12/29/2023 4:03:06 PM

Print Date : 01/02/2024 01:39 PM
 Printed By : L6884GMB
 Page : 2 of 2

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Article 28&31 Closure Re-Invest. (Adult)	175A	GS	\$27,740	\$0	\$27,740	\$0	\$0	\$0	
Com. Reinvestment	200	GS	\$794,416	\$0	\$794,416	\$0	\$0	\$0	
Supported Housing - Workforce RIV	200C	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Remarks									
Effective 1/1/24, 2 beds and \$54,749 are being moved from FSC 200C to FSC 078.									
Effective 4/1/23, a \$930 per bed COLA and a \$1,812 per bed stipend increase are being allocated for 2 SH beds. The first year value of this increase is \$4,113. The full annual value is \$5,484.									
Commissioner's Perf.	400	GS	\$27,524	\$0	\$27,524	\$0	\$0	\$0	
Health Home	570	GS	\$69,220	\$0	\$69,220	\$0	\$0	\$0	
Kids Health Home Care Management	570K	GS	\$54,696	\$0	\$54,696	\$0	\$0	\$0	
Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Personnel Services Enhancements	965S	GS	\$74,252	\$0	\$74,252	\$0	\$0	\$0	
Grand Total:			\$4,819,593	\$185,000	\$5,004,593	\$0	\$0	\$0	\$0

#60

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (24A020)/ SOCIAL SERVICES, MENTAL HEALTH/ OASAS ABATEMENT FUNDS

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A020) to utilize the Office of Addiction Services and Supports (OASAS) opioid abatement funds to purchase a laptop for the Dual Recovery Coordinator; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10431000 52130 10206 MH LGU – OASAS Abatement Funds 560.00

Increase Estimated Revenues:

10431000 434983 10206 MH LGU – Computer Equipment 560.00

**2024 Fiscal Impact – 0 –
2025 Fiscal Impact – 0 –**

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
Health
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Budgetary Amendment – 24A020**
DATE: March 4, 2024

2024 MAR 11 PM 11:06
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Fiscal Manager at DSS and Mental Health, the following budgetary amendment is required.

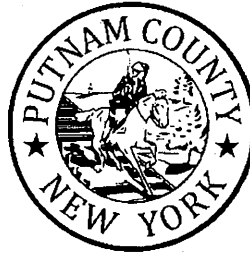
<u>GENERAL FUND</u>				
<u>INCREASE APPROPRIATIONS:</u>				
10431000 52130 10206	MH LGU - OASAS ABATEMENT FUNDS			\$ 560.00
	OASAS ABATEMENT FUNDS			
<u>INCREASE ESTIMATED REVENUES:</u>				
10431000 434983 10206	MH LGU - COMPUTER EQUIPMENT			\$ 560.00
	OASAS ABATEMENT FUNDS			
	2024 Fiscal Impact \$ 0			
	2025 Fiscal Impact \$ 0			

The above budgetary amendment is to request the use of opioid abatement funds to purchase a laptop for the Dual Recovery Coordinator. Please refer to the attached for further information.

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner
Sara.Servadio@dfa.state.NY.US

KRISTEN WUNNER
Fiscal Manager
Kristen.Wunner@putnamcountyny.gov



ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US


DEANNA DICAPRIO, ESQ.
Deputy Counsel for DSS
Deanna.Dicaprio@dfa.state.ny.us

DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

February 26, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: MH 2024 Budgetary Amendment

Your approval is requested to amend the MH budget to fund the purchase of a laptop computer for the **Dual Recovery Coordinator** set to start with the Department of Mental Health on March 4th, 2024 using opioid abatement funds (quote attached).

Increase Estimated Revenue:

10431000	MH LGU	
434983	OASAS ABATEMENT FUNDS	
10206	OASAS ABATEMENT	\$560
	Total Revenue	\$560

Increase Estimated Appropriations:

10431000	MH LGU	
52130	COMPUTER EQUIPMENT	
10206	OASAS ABATEMENT	\$560
	Total Estimated Appropriations	\$560
	Fiscal Impact (24)	- 0 -
	Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

- 2024 Budget – Computer Equipment Request Form
- GovConnection, Inc. Sales Quote 25600248.02




cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau

2024 BUDGET - COMPUTER EQUIPMENT REQUEST FORM

DEPARTMENT #: 17

DEPARTMENT NAME: Mental Health - OASAS Abatement

ITEMS	QUANTITY	FEATURES NEEDED	JUSTIFICATION	EST. COST	% COVERED BY GRANT
	1	Dell Latitude 5420 with 4 yr. warranty 16 GB RAM, Mouse, Keyboard, Docking Station, Laptop case, H-DMI Cable	Proposed Dual Recovery Coord.	1,000	OASAS Abatement Funds.


Department Head Approval

8/11/22
Date

IT Approval

Date



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Timothy Vanasse
Phone: (800) 800-0019 ext. 33011
Fax: (603) 683-1204
Email: tim.vanasse@connection.com

25600248.02

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 2/26/2024
Valid Through: 3/27/2024
Account #:

Customer Contact: AnnMarie Walz
Email: annmarie.walz@putnamcountyny.gov

Phone: (845) 808-4000 x41117
Fax: (845) 225-1421

QUOTE PROVIDED TO:	SHIP TO:
AB#: 5418737 PUTNAM COUNTY DEPT OF SOCIAL SERVICES ACCOUNTS PAYABLE 110 OLD ROUTE 6 BUILDING 2 CARMEL, NY 10512 US (845) 808-1500	AB#: 20600592 PUTNAM COUNTY SOCIAL SERVICES 110 Old Route 6 Bldg#2 Carmel, NY 10512 US (845) 808-4000 x41117

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	10.00 lbs	Net 30	NCPA 01-144

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	41629856	4MRP5	Latitude 3540 Core i5-1335U / 2x8GB / 256GB PCIe / ex / BT / WC / 15.6" FHD / W11P Dell Distribution Systems-Non CTO	Dell Distribution Systems-Non CTO	\$ 943.36	\$ 943.36
2	1	31978597	808-3109	1-Year Next Business Day to 5-Year ProSupport for Select Latitude Models Dell Services	Dell Services	\$ 292.40	\$ 292.40
3	1	41426972	DELL-WD22TB4	WD22TB4 Thunderbolt 4 Dock Dell Computers	Dell Computers	\$ 289.60	\$ 289.60
4	1	41412672	DELL-CC5623	EcoLoop Pro Briefcase Dell Computers	Dell Computers	\$ 34.25	\$ 34.25

Subtotal	\$ 1,559.61
Fee	\$ 0.00
Shipping and Handling	\$ 0.00
Tax	Exempt
Total	\$ 1,559.61

Allen Ducci

Connection™

PUBLIC SECTOR SOLUTIONS

we solve IT™

ORDERING INFORMATION
GovConnection, Inc. DBA Connection
NCPA Contract # NCPA 01-144

Please contact your account manager with questions.

Ordering Address
GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address
GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the Items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SIEDOPS@connection.com

QUESTIONS: Call 800-840-0019

FAX: 603.683.0374

#60

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (24A025)/ OFFICE FOR SENIOR RESOURCES/
JANE LOBDELL BEQUEATHMENT/ MOTOR VEHICLE**

WHEREAS, the Director of Office for Senior Resources has requested a budgetary amendment (24A025) to utilize the Jane Lobdell bequeathment funds to acquire a handicap van for medical transportation; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10677300 52650 OSR – Motor Vehicles 70,000

Increase Estimated Revenues:

10677300 427050 OSR – Gifts and Donations 70,000

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner Of Finance



cc: all
Health
ARA

Reso

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: Budgetary Amendment – 24A023²⁵
DATE: March 8, 2024

2024 MAR - 8 PM 4: 38
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Director of the Office for Senior Resources, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10677300 52650	OSR - Motor Vehicles	\$ 70,000
----------------	----------------------	-----------

Increase Estimated Revenues:

10677300 427050	OSR - Gifts and Donations	\$ 70,000
-----------------	---------------------------	-----------

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

The above budgetary amendment is required to ask for permission from the Legislature to use Jane Lobdell bequeathment funds to acquire a handicap van for medical transportation. Please refer to the attached memorandum from Director Cunningham.

Please forward it to the appropriate committee.

Kevin M. Byrne
County Executive



Michael Cunningham
Director

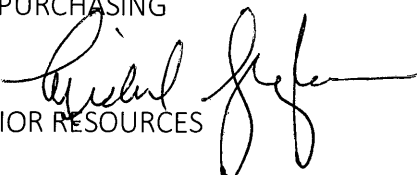


MEMORANDUM

DATE: MARCH 8, 2024

TO: DIANE SCHONFELD
CLERK TO THE LEGISLATURE

CC: KEVIN M. BYRNE, COUNTY EXECUTIVE
JAMES BURPOE, DEPUTY COUNTY EXECUTIVE
MICHAEL LEWIS, COMMISSIONER OF FINANCE
JOHN TULLY, DIRECTOR OF PURCHASING

FROM: MICHAEL CUNNINGHAM 
DIRECTOR, OFFICE FOR SENIOR RESOURCES

RE: PURCHASE OF HANDICAP VAN FOR MEDICAL TRANSPORTATION

Putnam County Office for Senior Resources requests approval for the purchase of a 2024 Chrysler Pacifica modified with BraunAbility wheelchair accessibility features from Bussani Mobility Team East or an alternate bidder for use by the OSR volunteer medical transportation program.

OSR wishes to replace its 1 remaining wheelchair 2014 Mobility Ventures MV-1 vehicle and replace it with a new Chrysler Pacifica wheelchair accessible modified van. OSR operates two wheel chair accessible vehicles for transportation to senior medical appointments by volunteer senior drivers:

- OSR has sought to replace the MV-1s with more conventional vans as the search for replacement parts for MV-1s is challenging with long lead times and costly prices.

Due to the accessibility customization, purchasing this vehicle (versus lease) would be the best option at an all-inclusive price of approximately \$63,395. We are requesting approval for \$70,000 (in case there is adverse movement in the sales price and equipment availability by the time we are prepared to purchase) from the Jane Lobdell bequeathment fund for this purchase.

It is respectfully requested that this matter be placed on the agenda for the next meeting of the appropriate committees.

Thank you for your consideration.

#6P

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (24T030)/ SOCIAL SERVICES/ DIVISION OF JUVENILE JUSTICE & OPPORTUNITIES FOR YOUTH (DJJOY) FACILITY CHARGEBACKS

WHEREAS, the Commissioner of Social Services has requested a fund transfer (24T030) to cover 2022 second through fourth quarter DJJOY Facility Chargebacks; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10612300 54414 Care at Private Institution 88,233

Increase:

10612900 54413 Care State Training School 88,233

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

2024
COUNTY OF PUTNAM

*cc: all
Health
A+A*

Reso

FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Kristen Wunner
DEPT: Dept of Social Services
DATE: 2/14/2024

2024 FEB 20 21 AM 11:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10612300 54414 (Care At Priv. Institution)	10612900 54413 (Care State Train. School)	\$88,233.00	to cover 2022 2nd-4th Qtr DJJOY Facility Chgbaks

*Division of
Juvenile Justice &
Opportunities for Youth*

TOTAL: \$88,233.00

2024_ Fiscal Impact \$ 0 0
2025_ Fiscal Impact \$ 0 0

K. Wunner _____ *2/14/24*
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

24T030

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
CARE AND MAINTENANCE CHARGEBACK STATEMENT OF OBLIGATION

February 09, 2024

County: **PUTNAM** Current Period: **04/01/2022 - 06/30/2022** OCFS Statement Number: **CB 37-Q2-22**
 Local Share Approved Financial Hardship Waiver?: **N/A** Current Period (See details attached) **\$103,566.99**
 County Tax Cap Met for this Period?: **Yes**

Quarter	Previous Period (\$)	Previous Balance	Current Period (\$)	Requirement Amount	Current Period Applied	Current Balance
Quarter ending 03/31/2022	\$0.00		\$0.00		\$0.00	\$0.00
Quarter ending 12/31/2021	\$0.00		\$0.00		\$0.00	\$0.00
Quarter ending 09/30/2021	\$0.00		\$0.00		\$0.00	\$0.00
Quarter ending 06/30/2021	\$0.00		\$0.00		\$0.00	\$0.00
TOTAL OBLIGATION--To be processed through the Child Welfare Services Settlement:						\$103,566.99

Effective as of the first quarter 2017, counties will no longer receive bills since the Care and Maintenance Chargeback is now part of the Child Welfare Service Settlement System. This change was registered in the Enacted State Fiscal Year 2019-20 Budget. This statement provides the details of each county's quarterly Care and Maintenance Chargeback.

AUTHORIZING OFFICIAL: **Mala Boolchandani**

TITLE: **Director, Bureau of Financial Operations**

SIGNATURE: *Mala Boolchandani* DATE: 09/15/2023

24T030

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
CARE AND MAINTENANCE CHARGEBACK STATEMENT OF OBLIGATION

February 09, 2024

County: **PUTNAM** Current Period: **07/01/2022 - 09/30/2022** OCFs Statement Number: **CB 37-Q3-22**
 Local Share Approved Financial Hardship Waiver?: **N/A** Current Period (See details attached) **\$124,239.08**
 County Tax Cap Met for this Period?: **Yes**

Reporting Period(s)	Previous Balance	Fiscal Adjustments	Equipment Amount	Current Period Adjusted	Current Balance
Quarter ending 06/30/2022	\$103,566.99	\$0.00	\$0.00	\$0.00	\$103,566.99
Quarter ending 03/31/2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Quarter ending 12/31/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Quarter ending 09/30/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OBLIGATION--To be processed through the Child Welfare Services Settlement:					\$227,806.07

Effective as of the first quarter 2017, counties will no longer receive bills since the Care and Maintenance Chargeback is now part of the Child Welfare Service Settlement System. This change was registered in the Enacted State Fiscal Year 2019-20 Budget. This statement provides the details of each county's quarterly Care and Maintenance Chargeback.

AUTHORIZING OFFICIAL: **Mala Boolchandani**

TITLE: **Director, Bureau of Financial Operations**

SIGNATURE: *Mala Boolchandani* DATE: 09/18/2023

24T030

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
CARE AND MAINTENANCE CHARGEBACK STATEMENT OF OBLIGATION

February 09, 2024

County: **PUTNAM** Current Period: **10/01/2022 - 12/31/2022** OCFs Statement Number: **CB 37-Q4-22**
 Local Share
 County Tax Cap Met for this Period?: Yes Approved Financial Hardship Waiver?: **N/A** Current Period (See details attached) **\$13,025.06**

Period(s)	Pre-2019 Balance	Total Payments	Reimbursed Amount	Child Support Applied	Child Support
Quarter ending 09/30/2022	\$124,239.08	\$0.00	\$0.00	\$0.00	\$124,239.08
Quarter ending 06/30/2022	\$103,566.99	\$0.00	\$0.00	\$0.00	\$103,566.99
Quarter ending 03/31/2022	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Quarter ending 12/31/2021	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OBLIGATION--To be processed through the Child Welfare Services Settlement:					\$240,831.13

Effective as of the first quarter 2017, counties will no longer receive bills since the Care and Maintenance Chargeback is now part of the Child Welfare Service Settlement System. This change was registered in the Enacted State Fiscal Year 2019-20 Budget. This statement provides the details of each county's quarterly Care and Maintenance Chargeback.

AUTHORIZING OFFICIAL: **Mala Boolchandani** TITLE: **Director, Bureau of Financial Operations**

SIGNATURE: *Mala Boolchandani* DATE: 02/06/2024

24T030

Putnam County, NY Budget Report



Dept/Org	Object	Project	Description	2022	2023	2023	2023	2023	2024	2024	2024	2024
				Actuals	Original Budget	Revised Budget	Actual (10/31/2023)	Requested	Tentative	Adopted		
01 GENERAL FUND												
6123 JUVENILE DELQ AND PINS												
10612300	418231		JD REPAYMENTS	(300.00)	0	0.00	(2,692.26)	0	0	0	0	0
10612300	436231		ST AID FOR JD CARE	(331,590.28)	(90,135)	(90,135.00)	(31,220.84)	(98,744)	0	(98,744)	(98,744)	(98,744)
10612300	51093		OVERTIME	17,070.73	23,246	23,246.00	20,105.14	0	0	0	0	0
10612300	54412		NON SECURE DETENTION FACILITY	24,096.32	20,000	20,000.00	0.00	25,000	25,000	25,000	25,000	25,000
10612300	54414		CARE AT PRIVATE INSTITUTION	269,927.94	400,000	400,000.00	0.00	200,000	200,000	200,000	200,000	200,000
10612300	54646		CONTRACTS	0.00	0	0.00	0.00	139,506	139,506	125,000	125,000	125,000
10612300	54989		MISCELLANEOUS	74,190.10	120,355	120,355.00	65,250.00	0	0	0	0	0
10612300	58001		STATE RETIREMENT	0.00	3,427	3,427.00	0.00	0	0	0	0	0
10612300	58002		SOCIAL SECURITY	1,302.35	1,778	1,778.00	1,528.79	0	0	0	0	0
10612300	58004		WORKERS COMPENSATION	0.00	283	283.00	0.00	0	0	0	0	0
Total Revenue				(331,890.28)	(90,135)	(90,135.00)	(33,913.12)	(98,744)	(98,744)	(98,744)	(98,744)	(98,744)
Total Expense				386,587.44	569,089	569,089.00	86,883.93	364,506	350,000	350,000	350,000	350,000
Raised by Taxation				54,697.16	478,954	478,954.00	52,970.81	265,762	251,256	251,256	251,256	251,256
Total Revenue JUVENILE DELQ AND PINS				(331,890.28)	(90,135)	(90,135.00)	(33,913.12)	(98,744)	(98,744)	(98,744)	(98,744)	(98,744)
Total Expense JUVENILE DELQ AND PINS				386,587.44	569,089	569,089.00	86,883.93	364,506	350,000	350,000	350,000	350,000
Raised by Taxation JUVENILE DELQ AND PINS				54,697.16	478,954	478,954.00	52,970.81	265,762	251,256	251,256	251,256	251,256

24T030

Putnam County, NY
Budget Report



Dept/Org	Object	Project	Description	2022 Actuals	2023 Original Budget	2023 Revised Budget	2023 Actual (10/31/2023)	2024 Requested	2024 Tentative	2024 Adopted
01 GENERAL FUND										
6129 STATE TRAINING SCHOOLS										
10612900	54413		CARE STATE TRAINING SCHOOL	212,122.26	152,599	152,599.00	4,034.84	152,599	152,599	152,599
Total Revenue				0.00	0	0.00	0.00	0	0	0
Total Expense				212,122.26	152,599	152,599.00	4,034.84	152,599	152,599	152,599
Raised by Taxation				212,122.26	152,599	152,599.00	4,034.84	152,599	152,599	152,599
Total Revenue STATE TRAINING SCHOOLS				0.00	0	0.00	0.00	0	0	0
Total Expense STATE TRAINING SCHOOLS				212,122.26	152,599	152,599.00	4,034.84	152,599	152,599	152,599
Raised by Taxation STATE TRAINING SCHOOLS				212,122.26	152,599	152,599.00	4,034.84	152,599	152,599	152,599

24T030

Notice of Claim Settlement

Print Date: 2/14/2024

Dept Code: 27000

Time: 10:38:45 AM

Description: 2/12/2024 - CHILD WELFARE 0124 PUTN (BA067585)

District: PUTN

Package: BOTTOMLINE ADJUSTMENT

Voucher No: BA067585

Check Number: 8440857 Check Date: 2/12/2024

Programs	Claims	Adjustments	Advances	Balance Due	Advance For	Amount Due
	0	0	0	0	0	0
SUBTOTAL:	\$0	\$0	\$0	\$0	\$0	\$0

Description of Deductions/Adjustments

Title IVE CARES Act FMAP Increase Adoption Q-End 3/31/23	2,893
Title IVE CARES Act FMAP Recoup Adop State Sh Q-End 03/31/23	-1,794
Title IVE CARES Act FMAP Increase FC Q-Ending 3/31/23	229
Title IVE CARES Act FMAP Increase Guardian Q-Ending 3/31/23	260
CY 2022 DJJOY Facility Chargeback	-240,831
SFY 2022-23 / FFY 2021-22 Child Welfare Final Settlement	-240,447
FFY 2022-23 Child Welfare Advance	1,425,408
SFY 2022-23 / FFY 2021-22 APDV Final Settlement	53,701
FFY 2022-23 APDV Advance	29,034
SFY 2023-24 FCBG Advance	225,742
Net Payment:	\$1,254,195

24T030

#69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (24A022)/ BUREAU OF EMERGENCY SERVICES/
NEW YORK STATE 2022 & 2023 STATEWIDE INTEROPERABLE COMMUNICATIONS
TARGETED GRANT PROGRAM (SICG)**

WHEREAS, at the April 19, 2022 Protective Services Committee meeting, Deputy Commissioner of the Bureau of Emergency Services Robert Lipton, informed the Committee of the 2022 Statewide Interoperable Communications (SICG) Formula-Based Grant Program; and

WHEREAS, at the August 17, 2023 Protective Services Committee meeting, Commissioner of the Bureau of Emergency Services Robert Lipton, informed the Committee of the 2023 Statewide Interoperable Communications (SICG) Formula-Based Grant Program; and

WHEREAS, on March 1, 2023 and October 24, 2023, Putnam County was awarded \$6 million and \$422,645 respectively, under the 2022 & 2023 (SICG) Grant Program; and

WHEREAS, the performance period for the 2022 SICG Targeted grant will be 48 months beginning March 1, 2023 through February 28, 2027, with expenses claimed occurring within that period; and

WHEREAS, the performance period for the 2023 SICG Targeted grant will be 36 months, beginning January 1, 2023 through December 31, 2025, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time; and

WHEREAS, expenses wishing to be claimed must occur within that period; and

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a budgetary amendment (24A022) to account for both the 2022 and 2023 SICG Formula Grants awarded by New York State Department of Homeland Security and Emergency Services; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED, that the following budgetary amendment be made:**

CAPITAL FUND:

Increase Appropriations:

53097000 53000 51601 Capital – SICG 2022 Formula Grant 6,000,000

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

53097000 53000 51601 Capital – SICG 2023 Formula Grant 422,645

Increase Estimated Revenues:

53097000 433971 51601 State Aid – SICG 2022 Formula Grant 6,000,000

53097000 433971 51601 State Aid – SICG 2023 Formula Grant 422,645

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
Prot
A+A

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 24A022**
DATE: March 1, 2024

2024 MAR - 6 AM 11:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of the Bureau of Emergency Services, the following budgetary amendment is required.

<u>CAPITAL FUND</u>			
<u>INCREASE APPROPRIATIONS:</u>			
53097000 53000 51601	Capital - SICG 2022 Formula Grant		\$ 6,000,000.00
53097000 53000 51601	Capital - SICG 2023 Formula Grant		422,645.00
<u>INCREASE ESTIMATED REVENUES:</u>			
53097000 433971 51601	State Aid - SICG 2022 Formula Grant		\$ 6,000,000.00
53097000 433971 51601	State Aid - SICG 2023 Formula Grant		422,645.00
	2024 Fiscal Impact \$ 0		
	2025 Fiscal Impact \$ 0		

Please refer to the attached award letters and program budgets for both the 2022 and 2023 SICG Formula Grants awarded by New York State Department of Homeland Security and Emergency Services which allows for the State support to aid county, local and municipal public organizations in enhancing emergency response.



**Homeland Security
and Emergency Services**

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

March 1, 2023

The Honorable Kevin Byrne
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Mr. Byrne:


I am pleased to announce that Putnam County has been awarded \$6,000,000 under the New York State 2022 Statewide Interoperable Communications Targeted Grant Program (2022 SICG Targeted). This program, administered by my agency, allows for State support through grant funding for counties to enhance their public safety operations by strengthening communications infrastructure which is critical in emergency situations and ensuring that public safety personnel are prepared as they respond to calls for service. The 2022 SICG Targeted Program focuses on closing gaps in National Interoperability channels implementation and enhancing regional alliance, ensuring that county communication systems remain capable to support multijurisdictional response. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2022 SICG Targeted grant will be 48 months (March 1, 2023 – February 28, 2027). Expenses that you wish to claim must occur within that period. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop the grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark J. Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,


Jackie Bray
Commissioner

cc: Mr. Robert Lipton, Deputy Commissioner of Emergency Services, Putnam County Bureau of Emergency Services



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

October 24, 2023

The Honorable Kevin Byrne
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Mr. Byrne:

I am pleased to announce that Putnam County has been awarded \$422,645 under the New York State 2023 Statewide Interoperable Communications Grant Program (2023 SICG-Formula). This program, administered by my agency, allows for the State support to aid county, local and municipal public safety organizations in enhancing emergency response, improving capability, improvements in governance structures, operating procedures, infrastructure development, and addressing SAFECOM guidance from the U.S. Department of Homeland Security Office of Emergency Communications (OEC). The 2023 SICG-Formula Program will concentrate on improving interoperability and operability of communications systems in New York State. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the State.

The performance period for the 2023 SICG-Formula grant will be 36 months, beginning January 1, 2023 – December 31, 2025, with the possibility of an extension based upon a good cause shown and ample justification for needing additional time. Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 45 calendar days from the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated SICG point of contact to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

A handwritten signature in black ink that reads "Jacqueline Bray".

Jackie Bray
Commissioner

Project #: ST22-1005-E00 Statewide Interoperable Communications Grant - Targeted Program Project Status: Executed
 Participant: Putnam County

Home	General	Participants	Work Plan	Budget	Funding Allocation	Questions	Conditions	Acceptance
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Open
Locked

Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Copy

Budget Summary

Go to Attachment Progress Site	Participant	Grant Funds	Matching Funds	Total
	Putnam County	\$0.00	\$0.00	\$0.00
	Putnam County- Bureau of Emergency Services	\$6,000,000.00	\$0.00	\$6,000,000.00
	Total	100.00%	0.00%	\$0.00

Review Financial Property Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Reports Application Deficiency Draft

Budget Summary by Participant

Putnam County

Contract

Final

Contract

Putnam County- Bureau of Emergency Services

Version 1 - Edit (Click here to add more lines to budget categories)

Help Logout

#	Consultant Services	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Consultant Services for Interoperable Network Admi...	1	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00	no
Total				\$500,000.00	\$500,000.00	\$0.00	

Login ID: hzatkovich

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Tower Build including Towers, Shelters and Generat...	1	\$1,150,000.00	\$1,150,000.00	\$1,150,000.00	\$0.00	no
2	P25 Compliant Interoperable Communications Equipme...	1	\$3,350,000.00	\$3,350,000.00	\$3,350,000.00	\$0.00	no
3	Bi Directional Antenna Systems for schools & hospi...	1	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$0.00	no
Total				\$5,500,000.00	\$5,500,000.00	\$0.00	

4.3.7

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$6,000,000.00	\$6,000,000.00	\$0.00

Project #: SI23-1028-E00 Statewide Interoperable Communications Grant Project Status: Application Received

Project

Participant: Putnam County

Home
Open
Locked

Go to
Attachment
Progress
Site
Review
Financial
Property

Reports
Application
Deficiency
Draft
Contract

Help
Logout

General	Participants	Work Plan	Budget	Funding Allocation	Questions	Acceptance
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Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Budget Summary

Participant	Grant Funds	Matching Funds	Total
Putnam County	\$0.00	\$0.00	\$0.00
Putnam County- Bureau of Emergency Services	\$422,645.00	\$0.00	\$422,645.00
Total	100.00%	\$422,645.00	\$422,645.00

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Budget Summary by Participant
Putnam County

Putnam County- Bureau of Emergency Services

Version 1 - Edit (Click here to add more lines to budget categories)

Login ID:
hzatkovich

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Fixed network equipment	1	\$172,645.00	\$172,645.00	\$172,645.00	\$0.00	no
2	Tower Sight Equipment (shelters and generators etc...	1	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	no
3	Mobile Portable Radios	1	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00	no
Total				\$422,645.00	\$422,645.00	\$0.00	

4.3.7

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$422,645.00	\$422,645.00	\$0.00



cc:all
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Reso

MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
First Deputy Commissioner of
Finance

DEPARTMENT OF FINANCE

2024 MAR 20 PM 2:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

March 20, 2024

Mrs. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Mrs. Schonfeld,

Pursuant to Resolution 46 Section 5.1-A, dated February 14, 2010, the following request to amend the Putnam County Probation Department's 2024 budget has been submitted for approval.

Increase Revenues:

10331500 433890 10219 Probation – Stop DWI \$ 16,500

Increase Appropriations:

10331500	10219	Probation – Stop DWI	
	52180	Equipment	\$ 3,000
	54385	Uniform	350
	54640	Education/Training	2,000
	54329	Promotional Materials	6,000
	54664	Advertising	5,150
			<u>\$ 16,500</u>

2024 Fiscal Impact -0-
2025 Fiscal Impact -0-

The Department of Probation received \$16,500 from the NYS Governor's Traffic Committee's 2023-24 Aid to Localities Stop DWI Program. The funds must be accounted for separately under their Stop DWI account. This amendment is required to establish the lines.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00 **24A027**

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

JOHN F. OSTERHOUT II
Director



RICHARD McCAULEY
Probation Supervisor

AMY DEHAIS
Probation Supervisor

DEPARTMENT OF PROBATION

MEMORANDUM

To: Michele Sharkey, County Auditor
From: John F. Osterhout II, Probation Director *JFO*
Date: March 20, 2024
RE: STOP DWI FY 23-24 Payment from GTSC

Last year, we received an allocation of \$16,500 from the Governor's Traffic Safety Committee to be used for STOP-DWI. The funds were placed in deferred revenue until a plan could be made for the money. At this point, I have a plan to use \$3,350 to support impaired driving education through the Youth Bureau, another \$2,000 for training for law enforcement, and the remainder for promotional materials and advertising campaigns.

I am asking to have this budgetary amendment placed on the Protective Services Committee meeting tomorrow so that we can access these funds as soon as possible. This will enable us to order the equipment the Youth Bureau needs for its education program and have it in place prior to their summer driving education program. It will also help us to support the Mid-Hudson STOP DWI conference for law enforcement officers scheduled to take place on April 17th. The budget lines I'm requesting to be changed are detailed below.

10331500-52180	Equipment	\$3,000.00
10331500-548385	Uniform	\$350.00
10331500-54640	Education/Training	\$2,000.00
10331500-54329	Promotional Materials	\$6,000.00
10331500-54664	Advertising	\$5,150.00
	TOTAL	\$16,500.00

Thank you for your assistance with this, I greatly appreciate your efforts.

JOHN F. OSTERHOUT II
Director



RICHARD McCaULEY
Probation Supervisor

AMY DEHAIS
Probation Supervisor

DEPARTMENT OF PROBATION

MEMORANDUM

To: Michael Lewis, Commissioner of Finance
From: John Osterhout, Director of Probation *JO*
Date: March 13, 2024
Re: STOP DWI FY 23-24 payment from GTSC

Last year we received an allocation of \$16,500 from the Governor's Traffic Safety Committee to be used for STOP-DWI. The funds were placed in Deferred Revenue until a specific plan could be made for spending these funds. At this point, I have a plan to use \$3,350 to support impaired driving education through the youth bureau, another \$2,000 for training and the remainder for promotional materials and advertising campaigns.

At this point, I am asking to have these funds moved into the following budget lines under STOP-DWI:

10331500 – 52180	Equipment	\$3,000.00
10331500 – 54385	Uniform	\$ 350.00
10331500 – 54640	Education/Training	\$2,000.00
10331500 – 54329	Promotional Materials	\$6,000.00
10331500 – 54664	Advertising	<u>\$5,150.00</u>
	Total	\$16,500.00

10331500 - 433890 10219

Thank you for your assistance with this, I greatly appreciate your efforts.

<stopdwi@co.chenango.ny.us>; sheriff@hamiltoncountyny.gov; Sheriff Allard <jallard@steubencountyny.gov>; Sheriff Bourke <Christopher.Bourke@orleanscountyny.gov>; devlinr@otsegocounty.com; tdougherty@co.livingston.ny.us; mhelms@cortland-co.org; Sheriff Kusminski <pkusminsky@greenesheriffny.com>; Luce, W. Timothy (SENECA Co) <tluce@co.seneca.ny.us>; Sheriff Milby <rmilby@co.wayne.ny.us>; quattrone@sheriff.us; michael.schiff@sullivanny.us; rspike@yatescounty.org; stacey.lighthall@oswegocounty.com; Susie Schenck <susan.schenck@orleanscountyny.gov>; Tammi Ferringer <tammi.ferringer@co.genesee.ny.us>; Terry.Comeau@WarrenCountySheriffNY.us; Delaney, Thomas P (SCHENECTADY Co) <thomas.delaney@schenectadycounty.com>; Tracie Coulson <tlcoulson@cayugacounty.us>; Undersheriff Hallett <hallettr@co.tioga.ny.us>; dlinder@wyomingco.net; Olin, Jennifer (TOMPKINS Co) <jolin@tompkins-co.org>; Undersheriff Winchell <jwinchell@washingtoncountyny.gov>; vnac@co.ulster.ny.us; William Johnson <stopdwi@dutchessny.gov>
Cc: Borden, Renee (DMV) <Renee.Borden@dmv.ny.gov>; dmv.sm.STOP.DWI.PROGRAM <STOP.DWI.PROGRAM@dmv.ny.gov>
Subject: STOP DWI State Funding 2023

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Good Afternoon Coordinators,

As you are aware, there is State Funding that will be sent to your County in the next 2 weeks. When looking for this deposit it, in the reference line it will say "STOP DWI FY 23-24 payment from GTSC". Please ensure that this money is moved to your dedicated STOP DWI account, but remember it needs to be accounted for separately.

I am attaching the following form, that needs to be filled out by DECEMBER 31, 2024. This is mandatory to be filled out as GTSC will be required to report back on how this money was spent. Failure to submit this form on time could result in future monies being delayed. If you spend all of your money prior to December 31, 2024, please feel free to submit the form at that time.

If you have any questions regarding this, please let me know. Attached is the spreadsheet to show how much each of your counties will be receiving.

Thank you

Renée Borden
Governor's Traffic Safety Committee
Statewide DRE Coordinator
6 Empire State Plaza, Room 410B
Albany, NY 12228
C: 518-275-7348 O: 518-486-6718
trafficsafety.ny.gov

0	amount	Memo
Albany	\$29,000.00	STOP-DWI FY2324 Payment from GTSC
Allegany	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Broome	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Cattaraugus	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Cayuga	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Chautauqua	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Chemung	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Chenango	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Clinton	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Columbia	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Cortland	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Delaware	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Dutchess	\$29,000.00	STOP-DWI FY2324 Payment from GTSC
Erie	\$39,000.00	STOP-DWI FY2324 Payment from GTSC
Essex	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Franklin	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Fulton	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Genesee	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Greene	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Hamilton	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Herkimer	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Jefferson	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Lewis	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Livingston	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Madison	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Monroe	\$39,000.00	STOP-DWI FY2324 Payment from GTSC
Montgomery	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Nassau	\$53,500.00	STOP-DWI FY2324 Payment from GTSC
New York City	\$70,500.00	STOP-DWI FY2324 Payment from GTSC
Niagara	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Oneida	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Onondaga	\$29,000.00	STOP-DWI FY2324 Payment from GTSC
Ontario	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Orange	\$29,000.00	STOP-DWI FY2324 Payment from GTSC
Orleans	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Oswego	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Otsego	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Putnam	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Rensselaer	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Rockland	\$29,000.00	STOP-DWI FY2324 Payment from GTSC
Saratoga	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Schenectady	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Schoharie	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Schuyler	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Seneca	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
St Lawrence	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Steuben	\$16,500.00	STOP-DWI FY2324 Payment from GTSC



Suffolk	\$53,500.00	STOP-DWI FY2324 Payment from GTSC
Sullivan	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Tioga	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Tompkins	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Ulster	\$21,500.00	STOP-DWI FY2324 Payment from GTSC
Warren	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Washington	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Wayne	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Westchester	\$39,000.00	STOP-DWI FY2324 Payment from GTSC
Wyoming	\$16,500.00	STOP-DWI FY2324 Payment from GTSC
Yates	\$16,500.00	STOP-DWI FY2324 Payment from GTSC

Susanne Galya

From: Joanne Kinash
Sent: Wednesday, March 20, 2024 10:32 AM
To: Susanne Galya
Subject: FW: STOP DWI State Funding 2023
Attachments: 23-23 Aid to Localities STOP DWI Activities Report.pdf; Stop-DWI fund distribution FY2324.xlsx

From: John Osterhout <John.Osterhout@putnamcountyny.gov>
Sent: Wednesday, January 17, 2024 12:12 PM
To: Joanne Kinash <Joanne.Kinash@putnamcountyny.gov>
Subject: FW: STOP DWI State Funding 2023

John F. Osterhout II, Probation Director/STOP-DWI Coordinator
Putnam County Probation Department
40 Gleneida Avenue
Carmel, New York 10512
845-808-1111 ext 49121
Fax: 845-808-1941

From: dmv.sm.STOP.DWI.PROGRAM <STOP.DWI.PROGRAM@dmv.ny.gov>
Sent: Tuesday, August 8, 2023 11:35 AM
To: Albert DelPrincipio <DelprinA@co.rockland.ny.us>; Althea Loglia <alog@co.ulster.ny.us>; barryweiss@ongov.net; Brandy Olcott <brandy.olcott@essexcountyny.gov>; Captain Huff <thomas.huff@niagaracounty.com>; Captain Morley <dmorley@saratogacountyny.gov>; Captain Quinn <tquinn@greenesheriffny.com>; Catie Weaver <cweaver@fultoncountyny.gov>; Colleen Grebleski <cgrebleski@chemungcountyny.gov>; Cortnianne Brienza <Cortnianne.Brienza@broomecountyny.gov>; Craig Collette <craig.collette@franklincountyny.gov>; Brown, Cynthia (NASSAU) <cbrown1@nassaucountyny.gov>; Daniel.Sadowski@essexcountyny.gov; david.hall@oswegocounty.com; dgar@co.ulster.ny.us; denise.minton@co.schoharie.ny.us; Douglas Death <douglas.death@suffolkcountyny.gov>; Eric Townsend <etownsend@ocgov.net>; James Riley <jriley@fultoncountyny.gov>; jwidrick@co.jefferson.ny.us; Jeffrey Kaczor <jkaczor@emo.montgomery.ny.us>; John Gallo <stopdwi@columbiacountyny.com>; John Jones <jjones@orangecountygov.com>; John Osterhout <John.Osterhout@putnamcountyny.gov>; Sullivan, John (ERIE) <john.sullivan@erie.gov>; Kerby Sainclair <Kerby.Sainclair@broomecountyny.gov>; Lindsay Tomidy <lindsaytomidy@monroecounty.gov>; lhoskins@cayugacounty.us; Geraci, Michael N (SCHENECTADY Co) <michael.geraci@schenectadycounty.com>; Lt. Maloney <mmaloney@co.schuyler.ny.us>; Lt. Melanie Churakos <maeaston@cattco.org>; Mary Beer <Mary.Beer@co.ontario.ny.us>; mattmorrow@lewiscounty.ny.gov; mklein@dot.nyc.gov; mbutton@stlawco.org; Michael Dinardo <mdinardo@renesco.com>; Michael Edwards <mledwards@herkimercounty.org>; Molly McNear <Molly.McNear@co.ontario.ny.us>; monica.girard@warrencountysheriffny.us; Nadine Bury <nadine.bury@sullivanny.us>; Naura Slivinsky <Naura.Slivinsky@putnamcountyny.gov>; Patricia McCarthy Tomassi <pat5@westchestergov.com>; Patrick Dewing <Patrick.E.Dewing@broomecountyny.gov>; Richard Finn <richard.finn@suffolkcountyny.gov>; Robert L Doss <rdoss@orangecountygov.com>; D'Alleva, Roseann (NASSAU) <rdalleva@nassaucountyny.gov>; Russell Haag <russell.haag@clintoncountygov.com>; scott.glueckert@co.delaware.ny.us; scott.grantier@alleganyco.gov; Sgt. Nash <matthew.nash@albanycountyny.gov>; Sgt. White <matthew.white@madisoncounty.ny.gov>; Sheri Howe

#65

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY TRANSFER (24T053)/ PROBATION/ PRETRIAL SERVICES
GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)**

WHEREAS, by Resolution #44 of 2024, the Putnam County Legislature approved placing \$130,809 in sub-contingency to account for the Putnam County grant awarded by the New York Division of Criminal Justice Services (DCJS) to offset the costs associated with the provision of certified pretrial services; and

WHEREAS, as a requirement of the reward letter, the Director of Probation presented a plan and received approval from the New York State Division of Criminal Justice Services (DCJS) of how the Pretrial Services Grant Award of \$130,809 would be allocated; and

WHEREAS, the cost for the Probation Officer's salary and the electronic monitoring costs are already included in the County's budget; and

WHEREAS, the Director of Probation has requested a budgetary transfer (24T053) in order to implement this plan; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10199000 54980	General Contingencies	86,366
10314000 51093	Overtime	25,000
10314000 52130	Computer Equipment	2,443
10314000 54635	Cellphone	5,000
10314000 54646	Contracts	<u>12,000</u>
		130,809

Decrease Appropriations:

10199000 54987	Sub-contingency – Probation	130,809
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2024 Fiscal Impact – (86,366)

2025 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
Prot.
ATA

Reso

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Transfer – 24T053**
DATE: March 5, 2024

2024 MAR -5 PM 4:52
LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is required.

General Fund:

Increase Appropriations:

10199000 54980	GENERAL CONTINGENCIES	\$	86,366
10314000 51093	OVERTIME		25,000
10314000 52130	COMPUTER EQUIPMENT		2,443
10314000 54635	CELLPHONE		5,000
10314000 54646	CONTRACTS		12,000
			<hr/>
		\$	130,809 ✓

Decrease Appropriations:

10199000 54987	SUB CONTINGENCY - PROBATION	\$	130,809
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Fiscal Impact - 2024 - \$(86,366)
Fiscal Impact - 2025 - \$ 0

Pursuant to CR 44-2024, Probation was awarded \$130,809 from the New York Division of Criminal Justice Services (DCJS) to offset the costs associated with the provision of certified pretrial services. In the award letter, a program budget needed to be prepared and approved by the DCJS Office of Probation. Since that time, the program budget was approved by the agency. Therefore, a budgetary transfer is needed to properly account for the required budget lines so that the department can plan and access the funding. Please refer to the Probation Directors' memorandum for further information.

Please forward it to the appropriate committee.

JOHN F. OSTERHOUT II
Director



RICHARD McCaULEY
Probation Supervisor

AMY DEHAIS
Probation Supervisor

DEPARTMENT OF PROBATION

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance
FROM: John F. Osterhout II, Probation Director *JO*
RE: Pre-trial Services Award
DATE: February 6, 2024

As we discussed previously, I presented our plan for using the \$130,809 Pre-trial Services Award to the New York State Division of Criminal Justice Services (DCJS) and received their approval on February 1st. Attached is a copy of the plan, which shows how the money should be allocated, and a copy of the approval email from DCJS. It should be noted that the cost for the probation officer's salary and the electronic monitoring costs are already included in our budget. We are not adding a new position. Rather, we are using a portion of this award to offset taxation for previously approved budgetary expenses. Our Account Clerk, Joanne Kinash has already provided the budget lines for those two items.

It is my understanding that the county has already received the money from the state and that it is currently in sub-contingency. I would greatly appreciate your assistance with the required budgetary amendments and setting up the required lines so that we can implement this plan and access the funding.

Thank you for all of your assistance with this project.

c: Kevin M. Byrne, County Executive
Joanne Kinash, Account Clerk

Enclosures

PUTNAM COUNTY LEGISLATURE

Resolution #44

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on February 6, 2024.

page 1

APPROVAL/ BUDGETARY AMENDMENT (24A009)/ PROBATION DEPARTMENT/ COUNTY PRETRIAL SERVICES GRANT AWARD/ NY DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

WHEREAS, the New York Division of Criminal Justice Services (DCJS) granted Putnam County funding to offset the costs associated with the provision of certified pretrial services, including but not limited to screening, assessments, supervision, and reporting as provided in in the SFY 2023-24 New York State budget for the period April 1, 2023 through March 31, 2024; and

WHEREAS, the Director of Probation has requested a budgetary amendment (24A009) to account for this award; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Revenues:

10314000 433106 State Aid – Pretrial Grant FY23-24 NYSDCJS 130,809

Increase Appropriations:

10199000 54987 Sub-contingency – Probation 130,809

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

APPROVED

2/16/24
COUNTY EXECUTIVE **DATE**

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 6, 2024.

Dated: February 8, 2024

Signed:

Diane Schonfeld

Clerk of the Legislature of Putnam County

John Osterhout

From: Aldi, Nicole (DCJS) <Nicole.Aldi@dcjs.ny.gov>
Sent: Thursday, February 1, 2024 12:15 PM
To: John Osterhout
Subject: RE: Pre-trial services award
Attachments: Putnam County Pretrial Services Funding Overview 2023-24 final.pdf

You don't often get email from nicole.aldi@dcjs.ny.gov. Learn why this is important.

PUTNAM COUNTY NOTICE
THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT click links. DO NOT open attachments. DO NOT forward. If you were not expecting this email or if it contains suspicious links in any way, REMEMBER NEVER provide your user ID or password to anyone for any reason.

Good afternoon John. Your Pretrial Services spending overview has been reviewed by DCJS and currently there are no further questions. Please notify us if there are substantial changes to the overview and contact me, Nicole Aldi CCR3 (nicole.aldi@dcjs.ny.gov), with any questions you may have. Thank you for all that you and your agency does to continue to provide services to individuals involved in the criminal justice system.

Best,

Nicole A. Aldi (*she/her/hers*)
Community Correction Representative 3
ATI Unit Manager

New York State Division of Criminal Justice Services
80 South Swan St., Albany, NY 12210
(518) 485-8457 - office | (518) 485-2401 - fax | nicole.aldi@dcjs.ny.gov
www.criminaljustice.ny.gov

From: John Osterhout <John.Osterhout@putnamcountyny.gov>
Sent: Wednesday, January 31, 2024 3:14 PM
To: Aldi, Nicole (DCJS) <Nicole.Aldi@dcjs.ny.gov>
Subject: Pre-trial services award

You don't often get email from john.osterhout@putnamcountyny.gov. Learn why this is important.
ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hello, Nicole. Attached is my plan for using the pre-trial services award. Please let me know once it has been reviewed so I can proceed.

Thanks for your assistance.

John F. Osterhout II, Probation Director/STOP-DWI Coordinator
Putnam County Probation Department
40 Gleneida Avenue
Carmel, New York 10512
845-808-1111 ext 49121
Fax: 845-808-1941

#6t

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL/ APPOINTMENTS/ PUTNAM COUNTY TRAFFIC SAFETY BOARD

RESOLVED, that the following be appointed to the Putnam County Traffic Safety Board:

Michael Stern, Town of Carmel Highway Department Superintendent, for the remainder of a three (3) year term; said term to expire December 31, 2024.

Michael Burdick, Town of Southeast Highway Department Superintendent, for the remainder of a three (3) year term; said term to expire December 31, 2025.

Adam Hotaling, Town of Philipstown Highway Department Superintendent, for the remainder of a three (3) year term; said term to expire December 31, 2025.

Shawn Keeler, Town of Putnam Valley Highway Department Superintendent, for the remainder of a three (3) year term; said term to expire December 31, 2025.

Jason Kinash, Town of Carmel, for the remainder of a three (3) year term; said term to expire December 31, 2025.

Richard T. Othmer, Jr., Town of Kent Highway Department Superintendent, for a three (3) year term, said term to expire December 31, 2026.

Leonor Volpe, Town of Southeast, for a three (3) year term, said term to expire December 31, 2024.

And be it further

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____

Kevin J. McConville
Putnam County Sheriff
Chairman

Mary Smith
Secretary

PUTNAM COUNTY TRAFFIC SAFETY BOARD



CC: All
Protective
TBD 3/21/24

Vice-Chairman

Approval

Judie Mirra
Coordinator/Liaison

The Putnam County Legislature
Protective Services Committee
40 Gleneida Avenue
Carmel, New York 10512

March 13, 2024

Dear Chairwoman Nacerino,

The Putnam County Traffic Safety Board is requesting the Legislature's consideration regarding the appointment to the Traffic Safety Board for the following:

New Appointments:

Michael E. Stern

Thank you for your attention to this matter.
Sincerely,

Judie Mirra

Judie Mirra
Coordinator/Liaison to the Putnam County
Traffic Safety Board

2024 MAR 14 AM 10:04
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Kevin J. McConville
Putnam County Sheriff
Chairman

PUTNAM COUNTY TRAFFIC SAFETY BOARD

Call
Prot

Vice-Chairman

Mary Smith
Secretary



Judie Mirra
Coordinator/Liaison

The Putnam County Legislature
Protective Services Committee
40 Gleneida Avenue
Carmel, New York 10512

March 12, 2024

Dear Chairwoman Nacerino,

The Putnam County Traffic Safety Board is requesting the Legislature's consideration regarding the appointment to the Traffic Safety Board for the following:

New Appointments:

Michael Burdick
Adam Hotaling
Shawn Keeler
Jason Kinash
Richard T. Othmer
Leonor Volpe

Thank you for your attention to this matter.
Sincerely,

Judie Mirra

Judie Mirra
Coordinator/Liaison to the Putnam County
Traffic Safety Board

2024 MAR 12 PM 2:24
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

#64

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (24T040)/ LAW DEPARTMENT/ JUDGMENT & CLAIMS/
LITIGATION SETTLEMENT / TD AUTO FINANCE LLC V. COUNTY OF PUTNAM**

**WHEREAS, the County Attorney requested a fund transfer (24T040) to cover the
litigation settlement TD Auto Finance LLC. V. County of Putnam per Resolution #49 of
2024; and**

**WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and
the Audit & Administration Committee have reviewed and approved said fund transfer;
now therefore be it**

RESOLVED, that the following fund transfer be made:

Decrease:		
10199000 54980	Contingency	102,500
Increase:		
10193000 54933	Judgment & Claims	102,500
	2024 Fiscal Impact - \$102,500	
	2025 Fiscal Impact - 0 -	

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Rules
A+A*

Reso

TO: Michael Lewis
Commissioner of Finance

FROM: C. Compton Spain
County Attorney

DEPT: Law

DATE: February 22, 2024

2024 FEB 26 PM 4:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

<u>FROM ACCOUNT# /NAME</u>	<u>TO ACCOUNT# / NAME</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
10199000 54980 General Contingency	10193000 54933 Judgment & Claims	\$102,500.00	TD Auto Finance, v. Cty. Of Putnam Settlement (Reso #49/2024 attached.)

2024 Fiscal Impact \$ 102,500.00

2025 Fiscal Impact \$ _____


2/22/24
Department Head Signature/Designee Date
John B. Cherico for C. Compton Spain
F.D. Cty. Atty. Cty. Atty.

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

247040

PUTNAM COUNTY LEGISLATURE

Resolution #49

Introduced by Legislator: Paul Jonke at a Regular Meeting held on February 6, 2024.

page 1

APPROVAL/ LITIGATION SETTLEMENT/ TD AUTO FINANCE LLC V. COUNTY OF PUTNAM

WHEREAS, on or about November 4, 2021, Plaintiff TD Auto Finance LLC (Plaintiff) commenced action against the County of Putnam in United States District Court, Southern District of New York alleging Section 1983 civil rights violations, specifically that the County's practice and custom in civil forfeiture matters did not provide Plaintiff with due process of law as Plaintiff was not timely notified of the seizure of the subject vehicle and not provided with an opportunity to be heard at any point in connection with the seizure; and

WHEREAS, Plaintiff sought recovery for financial damages in an undetermined amount as well as costs, disbursements, attorney's fees and interest; and

WHEREAS, the County's insurer, NYMIR, assigned the Portale Randazzo law firm, James A. Randazzo, Esq., to defend the County's interests in this matter, which litigation has been handled by counsel since action was commenced; and

WHEREAS, following extensive motion practice the Court granted Plaintiff's motion for summary judgment determining in doing so that the County violated Plaintiff's procedural due process rights under the Fourteenth Amendment concerning the County's handling of the subject impounded vehicle; and

WHEREAS, Plaintiff proposed for consideration a settlement with the County subject to the County Attorney's endorsement and Legislature's approval, in which the County, would pay Plaintiff, inclusive of attorneys' fees and costs, the sum of one hundred fifteen thousand two hundred sixty six dollars and forty five cents (\$115,266.45); and

WHEREAS, in response to Plaintiff's settlement demand of \$115,266.45, outside counsel, negotiated a reduced settlement of one hundred two thousand five hundred dollars (\$102,500.00); and

WHEREAS, the County Attorney, the County's outside counsel, James A. Randazzo, Esq., and NYMIR's claims representative conditionally recommended settlement as an alternative to proceeding with an appeal that outside counsel does not believe will be successful; and

WHEREAS, the County Attorney and the County's outside counsel, now present this updated settlement to the Legislature and approve the proposed settlement as an alternative to appeal so as to minimize the County's exposure and risk potential for an increased amount; and

WHEREAS, the proposed settlement is in the public interest and would avoid the costs of further litigation, additional attorney's fees and costs and the risk of an appeal; now therefore be it

RESOLVED, that the proposed settlement of this matter for the sum of one hundred two thousand five hundred dollars (\$102,500.00) is hereby approved.

RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and General Release with respect thereto.

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & NACERINO WERE ABSENT. MOTION CARRIES.

State of New York

ss:

County of Putnam

APPROVED

COUNTY EXECUTIVE DATE 2/16/24

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on February 6, 2024.

Dated: February 8, 2024

Signed: Diane Schonfeld

Diane Schonfeld
Clerk of the Legislature of Putnam County

#6v

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ TOWN OF PATTERSON AMERICAN RESCUE PLAN ACT (ARPA) FUNDING REALLOCATION

WHEREAS, the Town of Patterson was allocated a total of \$1,181,656.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Patterson has requested that the use of the funds approved for the EMS Building pursuant to Resolutions #133 and #134 of 2022 be modified to provide that a portion of the APRA funding, \$250,000.00, be reallocated to a different project, the Dorset Hollow Water District Extension; and

WHEREAS, the County consultant has indicated that the Dorset Hollow Water District Extension is an allowable use of ARPA funds; and

WHEREAS, the County Executive, the Commissioner of Finance, County Auditor, and the Rules Committee have reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Patterson ARPA funding of \$250,000.00 originally allocated pursuant to Resolution #133 of 2022 is hereby authorized to be expended on the Dorset Hollow Water District Extension.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
Rules
Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Town of Patterson – ARPA Funding Change Request**

DATE: March 4, 2024

Please find enclosed correspondence from the Town of Patterson dated back on February 16, 2024, requesting that the ARPA funding that was previously approved for the EMS Building (Resolution 133-2022) be reallocated to the Dorset Hollow Water District Extension Project. This project was presented to the County's ARPA Consultant and was deemed ARPA compliant under the requirements of the Water, Sewer & Broadband Infrastructure (EC 5.11 Drinking Water: Transmission & Distribution) which is one of the seven allowable categories under the US Treasury Final Rule. This proposal is furthermore supported by the administration.

Attached is a proposed resolution for consideration by the Legislature.

Approved:

Kevin M. Byrne
County Executive

2024 MAR -5 PM 1:43
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

APPROVAL/TOWN OF PATTERSON AMERICAN RESCUE PLAN ACT (ARPA) FUNDING REALLOCATION

WHEREAS, the Town of Patterson was allocated a total of \$1,181,656.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Patterson has requested that the use of the funds approved for the EMS Building pursuant to Resolutions #133 and #134 of 2022 be modified to provide that a portion of the APRA funding, \$250,000.00, be reallocated to a different project, the Dorset Hollow Water District Extension; and

WHEREAS, the County consultant has indicated that the Dorset Hollow Water District Extension is an allowable use of ARPA funds; and

WHEREAS, the County Executive, and the Rules Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Town of Patterson funding of \$250,000.00 originally allocated pursuant to Resolution # 133 of 2022 hereby authorized to be expended on the Dorset Hollow Water District Extension.

SUPERVISOR

Richard Williams Sr.
Tel. (845) 878-6500
Fax. (845) 878-6343
supervisor@pattersonny.org

Susan Brown
Aide to the Town Board

TOWN COUNSEL

Hogan & Rossi
Tel. (845) 279-2986
Fax (845) 278-6135



TOWN OF PATTERSON

1142 Route 311
P.O. Box 470
Patterson, New York 12563
www.pattersonny.org

TOWN BOARD

Peter Muentener
Shawn Rogan
Mary E. Smith

TOWN CLERK

Donna Ramos
Tel. (845) 878-6500
Fax (845) 878-6343
townclerk@pattersonny.org

February 16, 2024

Jennifer L. Caruso
Director of Compliance and Intergovernmental Relations
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Re: Reallocation of ARPA Funds
Dorset Hollow Water District Extension

Dear Mrs. Caruso:

I would like to request that an additional project be added to the list of approved projects for which ARPA funds and sales tax has been allocated to the Town of Patterson.

It is a priority for the Town of Patterson to extend the service line from the Dorset Hollow Water District to properties located along Front Street in order to encourage the redevelopment of this area. The Town has allocated the full amount of the ARPA funds received from the federal government towards this project. While we are hopeful that the bids for the project are consistent with the initial project estimates, which will be within the federal ARPA funds we have, we are concerned that the recent rise in material costs will result in bids exceeding those available funds.

I am requesting that the County reallocate up to \$250,000 in the ARPA funds from the EMS Building to this project.

Thank you for your consideration.

Richard Williams Sr.
SUPERVISOR

cc: Mr. Michael Lewis, Commissioner of Finance
Mrs. Ginny Nacerino, Legislator



February 26, 2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis:

After our discussion and review of the Front Street Water Project requested by the Town of Patterson, NY we have deemed that project is eligible under the Coronavirus State & Local Fiscal Recovery Funds issued by the Department of Treasury. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has four allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects

We recommend using EC 5.11: Drinking water: Transmission & Distribution for this project. We reviewed the compliance requirements under water, sewer & Broadband for this project. We have summarized the compliance requirements below:

The pandemic caused severe economic damage and, while the economy is on track to a strong recovery, much work remains to continue building a robust, resilient, and equitable economy in the wake of the crisis and to ensure that the benefits of this recovery reach all Americans. While the pandemic impacted millions of American households and businesses, some of its most severe impacts fell on low-income

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and underserved communities, where pre-existing disparities amplified the impact of the pandemic and where the most work remains to reach a full recovery.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

Projects must be eligible under EPA's clean water state revolving fund (CWSRF) or under EPA's Drinking water state revolving fund (DWSRF).

Exceptions include the following:

Beyond the CWSRF and DWSRF, if they are found to be "necessary" according to the definition provided in the final rule and outlined below.

- Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure
- Infrastructure to improve access to safe drinking water for individual served by residential wells, including testing initiatives, and treatment/remediation strategies that address contamination
- Dam and reservoir rehabilitation if primary purpose of dam or reservoir is for drinking water supply and project is necessary for provision of drinking water
- Broad set of lead remediation projects eligible under EPA grant programs authorized by the Water Infrastructure Improvements for the Nation (WIIN) Act, such as lead testing, installation of corrosion control treatment, lead service line replacement, as well as water quality testing, compliance monitoring, and remediation activities, including replacement of internal plumbing and faucets and fixtures in schools and childcare facilities

A "necessary" investment in infrastructure must be:

(1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise,

(2) a cost-effective means for meeting that need, considering available alternatives, and

(3) for investments in infrastructure that supply drinking water in order to meet projected population growth, projected to be sustainable over its estimated useful life.

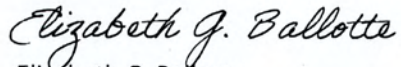
Please note that DWSRF and CWSRF-eligible projects are generally presumed to be necessary investments. Additional eligible projects generally must be responsive to an identified need to achieve or maintain an adequate minimum level of service. Recipients are only required to assess cost effectiveness of projects for the creation of new drinking water systems, dam and reservoir rehabilitation projects, or projects for the extension of drinking water service to meet population

growth needs. Recipients should review the supplementary information to the final rule for more details on requirements applicable to each type of investment.

We do believe this project is eligible under EPA's Drinking water state revolving fund (DWSRF) eligible use category: Transmission and Distribution.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,



Elizabeth G. Ballotte
Partner

PKF O'CONNOR DAVIES, LLP

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#62

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/TOWN OF SOUTHEAST AMERICAN RESCUE PLAN ACT (ARPA) FUNDING REALLOCATION & SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Southeast was allocated a total of \$1,592,128.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Southeast has requested that the use of these funds originally approved for the Town Court Relocation and the Town Hall Relocation pursuant to Resolutions #133 & #134 of 2022 be modified to provide that both the ARPA funding of \$400,000 and the sales tax funding of \$400,000 from these projects be reallocated, in its entirety to other projects; and

WHEREAS, the Town has requested that \$215,000 be reallocated to the Lake Tonetta Bio Treatment System Project; and

WHEREAS, the County consultant has indicated that the Lake Tonetta Bio Treatment System Project is an allowable use of ARPA funds; and

WHEREAS, the Town has requested that \$585,000 be reallocated to the Cobb Road Culvert Replacement Project; and

WHEREAS, the County Auditor and the Commissioner of Finance have confirmed that the Cobb Road Culvert Replacement Project is an existing, approved project; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee has reviewed and approved of said request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Southeast sales tax funding of \$400,000 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended as follows: \$107,500 for the Lake Tonetta Bio Treatment System Project and \$292,500 for the Cobb Road Culvert Replacement Project; and be it further

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Southeast ARPA funding of \$400,000.00 originally allocated pursuant to Resolution # 133 of 2022 is hereby authorized to be expended as follows: \$107,500 for the Lake Tonetta Bio Treatment System Project and \$292,500 for the Cobb Road Culvert Replacement Project.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

PROJECT DESCRIPTION	ARPA EXPENDITURE CATEGORY	EC CODE	APPROVED ALLOCATION	APRA		Request	Proposed Allocation	YTD Actual	Available	Revised ARPA Available Funds	Revised Sales Tx Available Funds
				Allocation Res#133-2022	Sales Tax Allocation Res#134-2022						
Cobb Road-Replace Culvert	Water and Sewer	5.6	\$ 500,000	\$ 250,000	\$ 250,000	\$ 585,000	\$ 1,085,000	\$ -	\$ 1,085,000	\$ 542,500	\$ 542,500
Town Hall-relocation	Public Sector	3.4	500,000	250,000	250,000	(500,000)	-	-	-	-	-
Town court-relocation	Public Sector	3.4	300,000	150,000	150,000	(300,000)	-	-	-	-	-
Peach Lake-remediation of outlet	Negative Economic Impacts	2.22	150,000	75,000	75,000	-	150,000	147,658	2,342	1,171	1,171
Tonetta Lake Park-refurbishing of town park	Negative Economic Impacts	2.22	100,000	50,000	50,000	215,000	315,000	67,587	247,413	123,707	123,707
Digitize historical, current records	Broadband/Technology	5.21	42,128	21,064	21,064	-	42,128	-	42,128	21,064	21,064
			\$ 1,592,128	\$ 796,064	\$ 796,064	\$ -	\$ 1,592,128	\$ 215,245	\$ 1,376,883	\$ 688,442	\$ 688,442

MICHAEL J. LEWIS
Commissioner of Finance



cc All
Rules - Other
Business

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Chairwomen Addonizio, Rules, Enactments, Intergov't Relations Committee

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Letter of Necessity – Town of Southeast – ARPA & Sales Tx Request #2**

DATE: March 19, 2024

I respectfully ask that the Town of Southeast's second and final request that was provided by Councilman Cyprus on March 14, 2024 be considered for tonight's Rules Committee agenda as a special item. His memorandum to myself is attached for review. This second request is strictly a reallocation of the remaining money available from the original plan that was approved via Resolution #133 and 134 of 2022.

Should you have any questions please contact me.

2024 MAR 19 PM 12:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



To: Diane Schonfeld
Clerk, Legislature

FROM: Michael J. Lewis
Commissioner of Finance

DATE: March 18, 2024

RE: *Town of Southeast- ARPA and Sales Tax Funding Change Request*

The Town of Southeast has requested a reallocation of its ARPA and Sales Tax Funds contained in Resolutions #133 and 134 of 2022. Please note this is a further modification from the request submitted to the Legislature for its review and consideration earlier this month on March 5, 2024.

The Town is seeking to reallocate funds from its Town Hall and Town Court Relocation projects funding to increase the funding to one of its other projects that was originally approved in 2022, the Cobb Road Culvert Replacement Project.

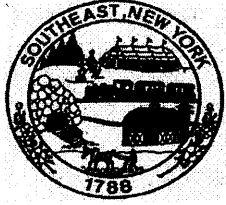
Further, the Town is requesting that the remaining funds from its Town Hall and Town Court Relocation Projects be allocated to its new, ARPA-eligible project, the Lake Tonetta Bio System Treatment Project as contained in the March 5th request. As such, this proposed resolution should be considered subsequent to that proposed resolution.

Attached is the Town's request for reallocation of these funds and a breakdown showing the new proposed project totals. This proposal is supported by the administration.

Please find enclosed a proposed resolutions for consideration by the Legislature.

Approved:

Kevin M. Byrne
County Executive



Town of Southeast

1360 Route 22
Brewster, New York 10509
Tel. (845) 279-5345
ndurante@southeast-ny.gov

Supervisor
Nick Durante

Town Board
Eric Cyprus
Eric Larca
Wendy Lewis
Alex Mazzotta

Town Attorney
Willis Stephens, Jr.

March 14, 2024

Putnam County Commissioner of Finance
40 Gleneida Avenue
Room 202
Carmel, NY 10512

Commissioner Lewis,

Below is our final re-allocation request. Since there are no new projects, it shouldn't need to go to the ARPA consultant.

Cobb Road Culvert:

We'd like to increase the allocation by \$585,000 to \$1,085,000. We were denied BridgeNY grant funding and the estimated cost of this project is now \$1,200,000. We are ready to go to bid with this project.

Town Hall Relocation:

We'd like to decrease the allocation to this line to zero.

Town Court Relocation:

We'd like to decrease the allocation to this line to zero.

Tonetta Lake Remediation:

We'd like to amend our previous request and ask the allocation to be increased to \$215k. We have recently received the bid responses and this is what we will need to move forward with this important project.

PROJECT DESCRIPTION	ARPA EXPENDITURE CATEGORY	EC CODE	Approved Allocation	Request #1	Request #2	Proposed Allocation	YTD Actual	Available
Cobb Road-Replace Culvert	Water and Sewer	5.6	\$ 500,000	\$ -	\$ 585,000	\$ 1,085,000	\$ -	\$ 1,085,000
Town Hall-relocation	Public Sector	3.4	500,000	-	(500,000)	-	-	-
Town court-relocation	Public Sector	3.4	300,000	(150,000)	(150,000)	-	-	-
Peach Lake-remediation of outlet	Negative Economic Impacts	2.22	150,000	-	-	150,000	147,658	2,342
Tonetta Lake Park-refurbishing of town park	Negative Economic Impacts	2.22	100,000	150,000	65,000	315,000	67,587	247,413
Digitize historical, current records	Broadband/Technology	5.21	42,128	-	-	42,128	-	42,128
			\$ 1,592,128	\$ -	\$ -	\$ 1,592,128	\$ 215,245	\$ 1,376,883

Thank you,

Eric Cyprus
Councilman, Town of Southeast

APPROVAL/TOWN OF SOUTHEAST AMERICAN RESCUE PLAN ACT (ARPA) FUNDING
REALLOCATION & SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Southeast was allocated a total of \$1,592,128.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Southeast has requested that the use of these funds originally approved for the Town Court Relocation and the Town Hall Relocation pursuant to Resolutions #133 & #134 of 2022 be modified to provide that both the ARPA funding of \$250,000 and the sales tax funding of \$400,000 from these projects be reallocated, in its entirety to other projects; and

WHEREAS, the Town has requested that \$65,000 be reallocated to the Lake Tonetta Bio Treatment System Project; and

WHEREAS, the County consultant has indicated that the Lake Tonetta Bio Treatment System Project is an allowable use of ARPA funds; and

WHEREAS, the Town has requested that \$585,000 be reallocated to the Cobb Road Culvert Replacement Project; and

WHEREAS, the Commissioner of Finance and the Administration has confirmed that the Cobb Road Culvert Replacement Project is an existing, approved project; and

WHEREAS, the County Executive and the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now there be it

RESOLVED, that the Town of Southeast sales tax funding of \$400,000 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended on the Lake Tonetta Bio Treatment System Project and the Cobb Road Culvert Replacement Project; and be it further

RESOLVED, that the Town of Southeast ARPA funding of \$250,000.00 originally allocated pursuant to Resolution # 133 of 2022 is hereby authorized to be expended on the Lake Tonetta Bio Treatment System Project and the Cobb Road Culvert Replacement Project.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
Rules Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

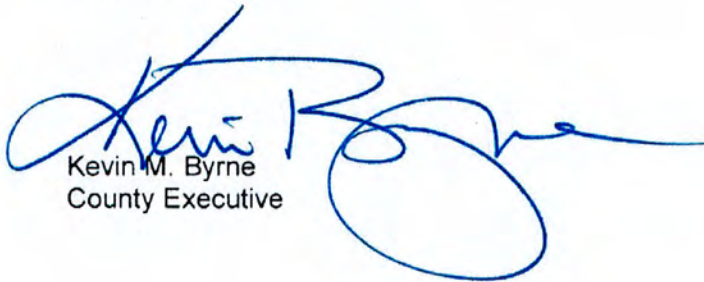
RE: **Town of Southeast – ARPA Funding Change Request**

DATE: March 4, 2024

Please find enclosed correspondence from the Town of Southeast dated back on February 21, 2024, requesting that the ARPA funding that was previously approved for the Town Court Relocation (Resolution 133-2022) be reallocated to the Lake Tonetta Bio Treatment System Project. This project was presented to the County's ARPA Consultant and was deemed ARPA compliant under the requirements of Public Health and Economic impacts (EC 2.22: Neighborhood Features that Promote Health & Safety) which is one of the seven allowable categories under the US Treasury Final Rule. This proposal is furthermore supported by the administration.

Attached is a proposed resolution for consideration by the Legislature.

Approved:


Kevin M. Byrne
County Executive

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2024 MAR -5 PM 1:43

APPROVAL/TOWN OF SOUTHEAST AMERICAN RESCUE PLAN ACT (ARPA) FUNDING REALLOCATION

WHEREAS, the Town of Southeast was allocated a total of \$1,592,128.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Southeast has requested that the use of these funds originally approved for the Town Court Relocation pursuant to Resolutions #133 & #134 of 2022 be modified to provide that a portion the ARPA funding, \$150,000.00, be reallocated to a different project, the Lake Tonetta Bio Treatment System Project; and

WHEREAS, the County consultant has indicated that the Lake Tonetta Bio Treatment System Project is an allowable use of ARPA funds; and

WHEREAS, the County Executive and the Rules Committee has reviewed and approved of this request; now there be it

RESOLVED, that the Town of Southeast ARPA funding of \$150,000.00 originally allocated pursuant to Resolution # 133 of 2022 is hereby authorized to be expended on the Lake Tonetta Bio Treatment System Project.



Supervisor
Nick Durante

Town of Southeast

1360 Route 22
Brewster, New York 10509
Tel. (845) 279-5345
ndurante@southeast-ny.gov

Town Board
Eric Cyprus
Eric Larca
Wendy Lewis
Alex Mazzotta

Town Attorney
Willis Stephens, Jr.

February 21, 2024

Putnam County Commissioner of Finance
40 Gleneida Avenue
Room 202
Carmel, NY 10512

Commissioner Lewis,

As a follow-up to our e-mail conversation, this is a request to see if a proposed aeration and bio treatment system for Lake Tonetta would be eligible for the County ARPA/Sales Tax share. If so, we'd likely consider moving \$125,000 - \$150,000 from our previously approved Town Hall / Town Court relocation lines. Similar to many other local lakes, our Town Beach was closed a significant portion of last summer. Maintaining access to outdoor recreation seems directly in line with the guidelines of SLFRF and this system will accomplish that.

The project is currently out for RFP with responses due March 10th. We would like to complete this project early Spring so that we can hopefully feel some effects this Summer.

Please let me know if you have questions about the lake remediation proposal.

Thank you,

Eric Cyprus
Councilman, Town of Southeast



February 22, 2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis:

After our discussion and review of the Lake Tonetta aeration and bio treatment system project requested by the Town of Southeast, NY we have deemed that project is eligible under the Coronavirus State & Local Fiscal Recovery Funds issued by the Department of Treasury. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has seven allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects

We recommend using EC 2.22: Neighborhood Features that Promote Health and Safety for this project. We reviewed the compliance requirements under Public Health and Economic Impacts for this project. We have summarized the compliance requirements below:

The pandemic caused severe economic damage and, while the economy is on track to a strong recovery, much work remains to continue building a robust, resilient, and equitable economy in the wake of the crisis and to ensure that the benefits of this recovery reach all Americans. While the pandemic impacted

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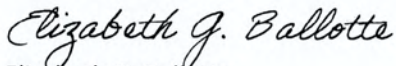
millions of American households and businesses, some of its most severe impacts fell on low-income and underserved communities, where pre-existing disparities amplified the impact of the pandemic and where the most work remains to reach a full recovery.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,



Elizabeth G. Ballotte
Partner



EVERBLUE
LAKES

Keep Lakes Natural

**Proposal for
Lake Tonetta**

Revised January 2024



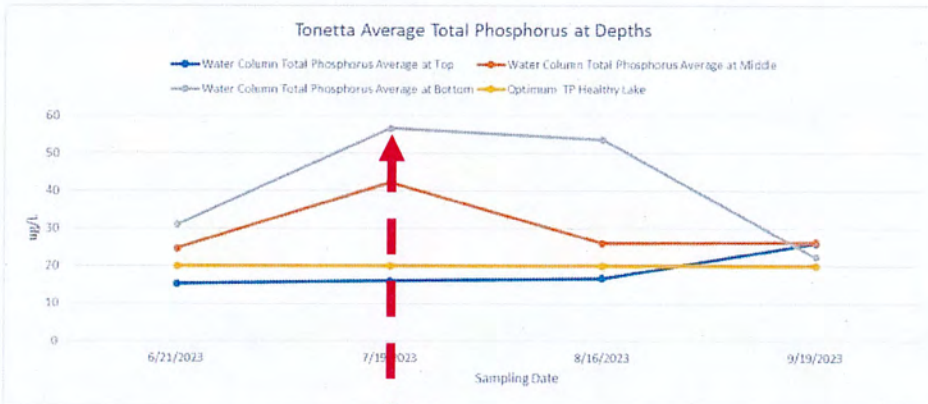
Executive Overview

- ▶ EverBlue Lakes Watershed and Water Quality Analysis process confirmed that Lake Tonetta is an impaired system at risk of more frequent and severe harmful algal blooms and likely to continue to deteriorate in terms of recreational value and asset value to the Town and residents.
- ▶ The Town of Southeast has done a very good job on implementing stormwater infrastructure to protect the lake from external nutrient loading. EverBlue Lakes watershed assessment rated the existing stormwater infrastructure as well above average as compared to most lake communities. The Town of Southeast moved extremely quickly to invest in additional infrastructure to improve filtration on the two top priority input points to Lake Tonetta identified by EverBlue Lakes. This investment has already proved worthwhile based on the new filtration structure' ability to handle and process a SIX-inch rain event in mid-December 2023.
- ▶ While the existing and ongoing watershed efforts are helping the lake, EverBlue Lakes water quality assessment has determined that fertile, nutrient rich sediments and low oxygen levels in the lake are critical drivers of nuisance weed and algae growth in the lake.
- ▶ These issues need to be addressed with in-lake treatment programs in conjunction with the watershed management program to improve the water quality, recreational value and asset value of Lake Tonetta.



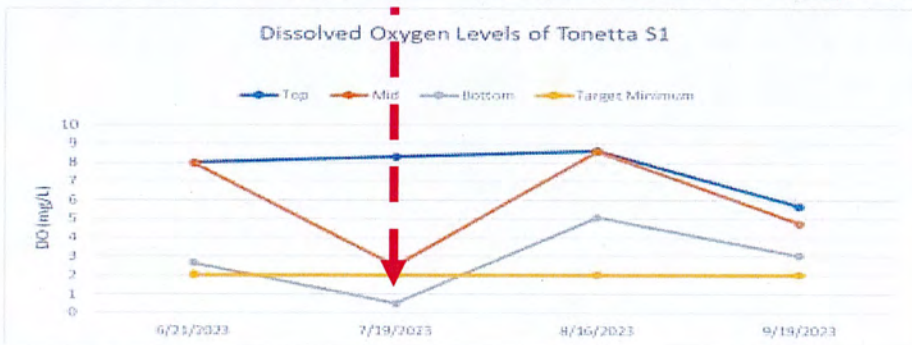
What the Data Tells Us...

Lake Tonetta – Phosphorus



► Textbook example of internal loading of phosphorus from oxygen depleted sediments

Lake Tonetta – Dissolved Oxygen

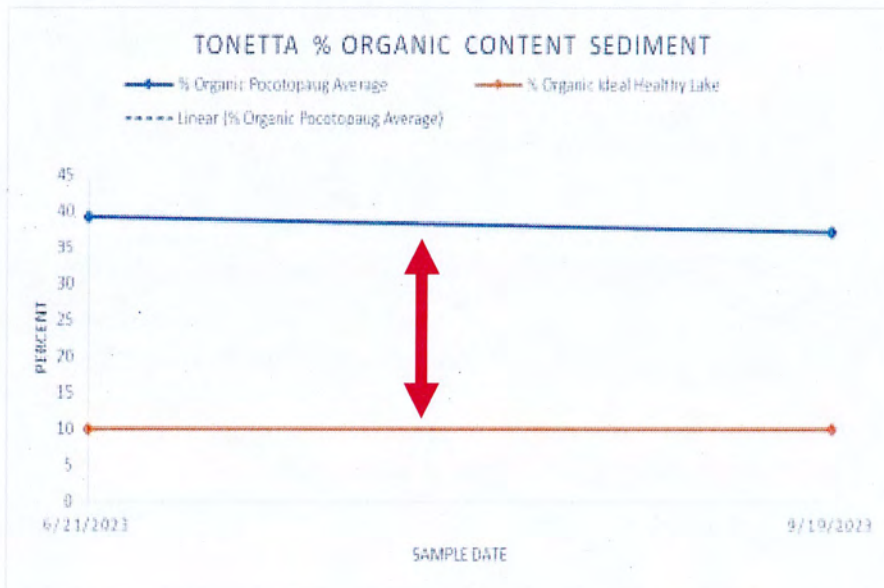


Keep Lakes Natural



What the Data Tells Us...

Lake Tonetta – Muck



- ▶ Lake bottom sediments are high in organics – very rich compost feeding weed and algae growth



Proposal Overview

- ▶ EverBlue is well aware of the funding challenges facing lake communities looking to implement lake restoration programs. While there is grant funding available, much of it is allocated toward watershed management vs. in-lake treatment and it can take a long time to push through the grant writing and awards process.
- ▶ EverBlue Lakes is pleased to offer a proposal to the Town of Southeast for in-lake aeration and biological treatment on an annual fee basis at a significantly reduced rate for three years to both prove the effectiveness of our program and provide more time to secure long-term funding for the protection and betterment of Lake Tonetta.

Program Highlights

- ▶ State of the art Whole Lake Aeration System with additional targeted aeration at the two main beach sites.
- ▶ AutoBio Biological Treatment Technology.
- ▶ Annual water quality sampling and analysis to track progress included with continuous monitoring of Dissolved Oxygen and Temperature and an online accessible web portal for tracking and communication of results.



Diffused Aeration System Design for Lake Tonetta

- ▶ One EBC-150 Aeration System with VFD Controller, Sound Engineered Ventilated Enclosure, manifold and all piping and fittings.
- ▶ Twenty-eight EB-1290 Micro-Porous Ceramic Diffusers US Patent # 9688553.
- ▶ 26,000 feet of self-sinking airline.
- ▶ All required fittings.

EverBlue EBC-150 Aeration System and Manifold



© EverBlue Lakes 2023

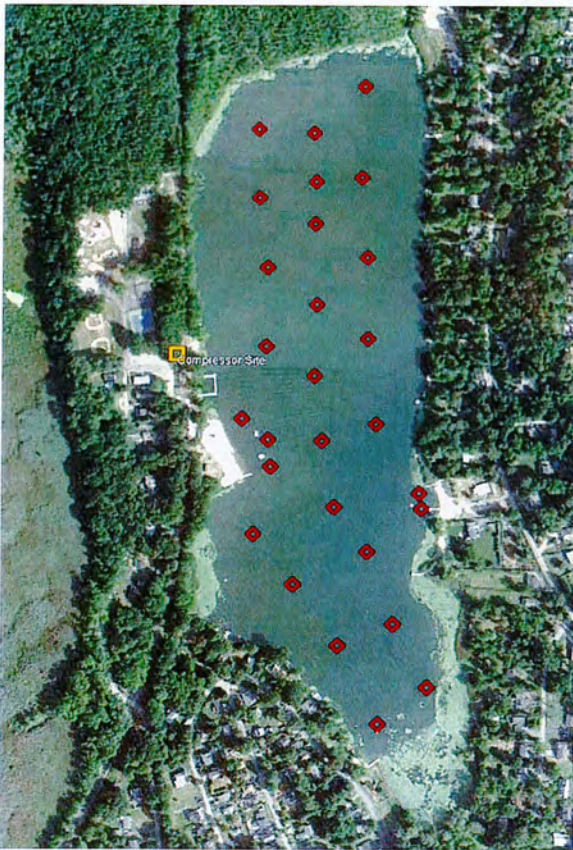
EB-1290 Patented Diffuser Technology



Keep Lakes Natural



Lake Tonetta Aeration Design



Aeration Diffuser Location



Compressor Location

- ▶ The System will circulate and oxygenate 1600- acre feet of water per day.
- ▶ This will completely turnover the entire water volume of Lake Tonetta 2 times per day.



AutoBio Treatment System for Lake Tonetta

- ▶ One 500-gallon AutoBio Treatment System with distribution lines running into the lake to ensure full coverage of treatment for Lake Tonetta

AutoBio is a NEW proprietary technology developed by EverBlue Lakes for continuous Biological Treatment of Lakes and Ponds

- ▶ Guarantees activation of the beneficial bacteria under controlled conditions.
- ▶ Automatically “brews” the formulation using water from the target lake/pond combined with a proprietary blend of bacteria and feedstock to optimize growth and “tune” the product to the unique chemistry of each water body.
- ▶ Delivers exponentially more treatment to the water body at a cost between \$.10 to \$.16 per gallon of treatment – a fraction of the cost of freeze-dried powders/pellets or prepacked liquid on a per acre treated basis.



Keep Lakes Natural



AutoBio Technology

AutoBio Growth Rate 11 Hour Brew Time

Cycles	Time	Bacteria	CFUs
0	0:00	1	5.E+09
1	0:17	4	2.E+10
2	0:34	16	8.E+10
3	0:51	64	3.E+11
4	1:08	256	1.E+12
5	1:25	1,024	5.E+12
6	1:42	4,096	2.E+13
7	1:59	16,384	8.E+13
8	2:16	65,536	3.E+14
9	2:33	262,144	1.E+15
10	2:50	1,048,576	5.E+15
11	3:07	4,194,304	2.E+16
12	3:24	16,777,216	8.E+16
13	3:41	67,108,864	3.E+17
14	3:58	268,435,456	1.E+18
15	4:15	1,073,741,824	5.E+18
16	4:32	4,294,967,296	2.E+19
17	4:49	17,179,869,184	9.E+19
18	5:06	68,719,476,736	3.E+20
19	5:23	274,877,906,944	1.E+21
20	5:40	1,099,511,627,776	5.E+21
21	5:57	4,398,046,511,104	2.E+22
22	6:14	17,592,186,044,416	9.E+22
23	6:31	70,368,744,177,664	4.E+23
24	6:48	281,474,976,710,656	1.E+24
25	7:05	1,125,899,906,842,620	6.E+24
26	7:22	4,503,599,627,370,500	2.E+25
27	7:39	18,014,398,509,482,000	9.E+25
28	7:56	72,057,594,037,927,900	4.E+26
29	8:13	288,230,376,151,712,000	1.E+27
30	8:30	1,152,921,504,606,850,000	6.E+27
31	8:47	4,611,686,018,427,390,000	2.E+28
32	9:04	18,446,744,073,709,600,000	9.E+28
33	9:21	73,786,976,294,838,200,000	4.E+29
34	9:38	295,147,905,179,353,000,000	1.E+30
35	9:55	1,180,591,620,717,410,000,000	6.E+30
36	10:12	4,722,366,482,869,650,000,000	2.E+31
37	10:29	18,889,465,931,478,600,000,000	9.E+31
38	10:46	75,557,863,725,914,300,000,000	4.E+32
39	11:03	302,231,454,903,657,000,000,000	2.E+33

Off-the-Shelf vs AutoBio

- ▶ Off-the-Shelf Powdered, Pellet and Liquid Bacteria formulations contain 3 to 5 Billion CFU (Colony Forming Units Per Gram). These inert bacteria need to “wake-up” and multiply when applied to a lake under hostile, uncontrolled conditions.
- ▶ Auto-Bio starts with a product with 5 Billion CFU and then actively grows out that bacteria in controlled conditions over an 11-hour brew cycle.

Off the Shelf Bacteria Products

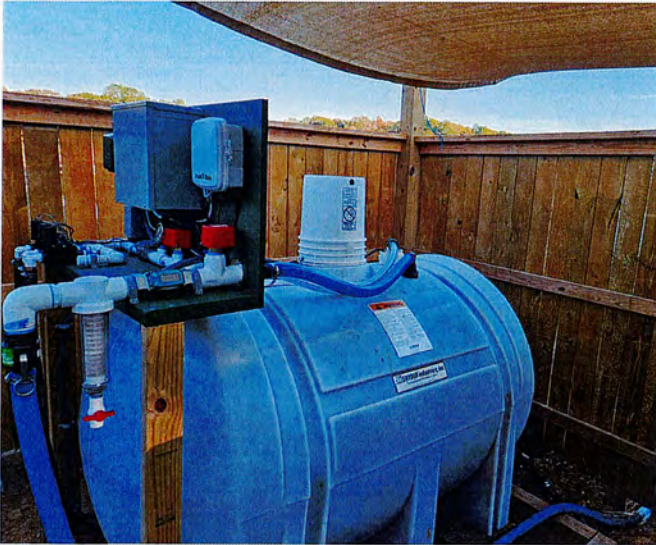
- ▶ **3 – 5 Billion CFU/gram that might activate in the lake.**

AutoBio

- ▶ **302,231,454,903,657,000,000,000 X 3-5 Billion CFU/gram ACTIVATED**, growing and eating bacteria when applied to the lake.
- ▶ Thus producing 1.511 with 33 zeros after of ACTIVATED bacteria units.
- ▶ For perspective that is 1.511 X Trillion X Trillion X Billion - TWICE PER DAY, EVERY DAY!



Pilot Customer Feedback



I live next to a Gully washer, and this is the first year I have not had to see it green all year. People on this lake are delighted as they can see their feet when before they could not even see their hands.

- Bob Ranson, Walnut Grove Water Quality



OMG, it has only been in for two weeks, and we can already see the lake is clearer and a reduction in the lily pads.

- Kenny DeCamp,
DeCamp Lake

Keep Lakes Natural



Lake Tonetta Aeration & Biological Treatment Costs

- ▶ EverBlue is interested in building our customer base for lake restoration in the Southern New York Geographical Region.
- ▶ The Aeration System Design Proposed would **normally cost \$41,100** per year for five years on a lease basis with a discount for renewal after five years. We are sensitive to the funding challenges for Lake Tonetta.
- ▶ We also know that the longer you wait to take action on an impaired lake, the more expensive the project and the more difficult it becomes to turn the lake around.
- ▶ EverBlue has the necessary equipment for the aeration design for Lake Tonetta on-hand and is offering to **reduce the lease rate by 50% for three years and pull forward the discount for renewal to year four** of the program.
- ▶ EverBlue will **FUND the AutoBio Equipment** so that 100% of the AutoBio Treatment Budget goes to treatment and not equipment costs.
- ▶ Our proposal includes the monitoring program **AND ALL** service, replacement and repair of all equipment.
- ▶ In addition, we can work with the Community to utilize our Adopt A Lake Program to support the costs with private, tax-deductible contributions.

	Year 1	Year 2	Year 3	Year 4	Year 5
Systems Installation	\$6,800.00				
Aeration Lease	\$21,200.00	\$21,200.00	\$21,200.00	\$31,000.00	\$31,000.00
AutoBio Treatment	\$8,400.00	\$8,400.00	\$8,400.00	\$7,000.00	\$7,000.00
Service, Data, Reporting	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Total Annual	\$43,900.00	\$37,100.00	\$37,100.00	\$45,500.00	\$45,500.00



Lake Tonetta Aeration System Purchase Option

	Year 1	Year 2	Year 3	Year 4	Year 5
Systems Installation	\$6,800.00				
Aeration System Purchase	\$124,675.00				
AutoBio Treatment	\$8,400.00	\$8,400.00	\$8,400.00	\$7,000.00	\$7,000.00
Service, Data, Reporting	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
	\$152,375.00	\$20,900.00	\$20,900.00	\$19,500.00	\$19,500.00

- ▶ All new equipment. Three-year warranty on compressor and controller, 10-year warranty on all other components.
- ▶ Discount available for reconditioned equipment, however, this may not be allowed if purchased with grant(s).
- ▶ Service does not include “break-fix” repair/replacement under purchase option.



Contact:

John Tucci
President

jtucci@EverBlueLakes.com

(269) 383.3400

www.EverBlueLakes.com

#6X

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/VILLAGE OF NELSONVILLE SALES TAX FUNDING REALLOCATION

WHEREAS, the Village of Nelsonville was allocated a total of \$63,890 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Village of Nelsonville has recognized a savings on one its projects, the Village-wide Sewer Feasibility Study, and would like to shift these funds to its other approved project, the HVAC System-Village Hall; and

WHEREAS, the Village of Nelsonville has requested that the use of these funds originally approved for the pursuant to Resolutions #133 & #134 of 2022 be modified to provide that the remaining \$4,945 of sales tax funding that was originally allocated to the Village-wide Sewer Feasibility Study be reallocated to be used for the HVAC System - Village Hall; and

WHEREAS, the County Auditor and Commissioner of Finance have reviewed the proposed request; and

WHEREAS, the County Executive has recommended said reallocation; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Village of Nelsonville sales tax funding of \$4,945 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended on the HVAC System-Village Hall Project.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



CC: ALL
Reles
SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Village of Nelsonville – Sales Tax Funding Change Request**

DATE: March 14, 2024

The Village of Nelsonville realized a savings of \$4,945 on one of its approved projects (Sewer Feasibility) contained in Resolutions #133 and 134 of 2022. As such, the Village is requesting that the savings of sales tax funds be applied to the other of its approved projects, the HVAC system at Village Hall. Attached is the Village's request and documentation of the Sewer Feasibility project expenditures. This proposal is supported by the administration.

Please find enclosed a proposed resolution for consideration by the Legislature.

Attached is a proposed resolution for consideration by the Legislature.

Approved:

Kevin M. Byrne
County Executive

2024 MAR 14 AM 11:33
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

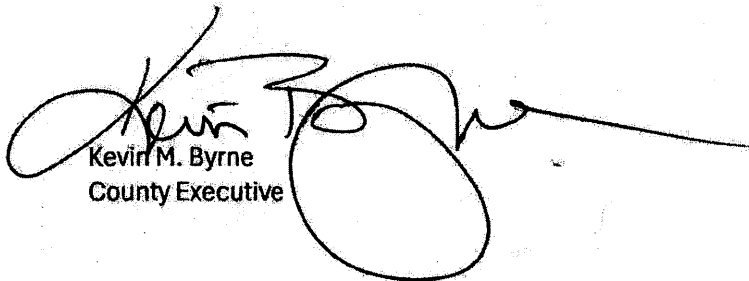
RE: **Village of Nelsonville – Sales Tax Funding Change Request**

DATE: March 14, 2024

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Please find enclosed a proposed resolution for consideration by the Legislature.

Approved:

A handwritten signature in black ink, appearing to read "Kevin M. Byrne", is written over a large, circular, stylized mark.

Kevin M. Byrne
County Executive

APPROVAL/VILLAGE OF NELSONVILLE SALES TAX FUNDING REALLOCATION

WHEREAS, the Village of Nelsonville was allocated a total of \$63,890 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Village of Nelsonville has recognized a savings on one its projects, the Village-wide Sewer Feasibility Study, and would like to shift these funds to its other approved project, the HVAC System-Village Hall; and

WHEREAS, the Village of Nelsonville has requested that the use of these funds originally approved for the pursuant to Resolutions #133 & #134 of 2022 be modified to provide that the remaining \$4,945 of sales tax funding that was originally allocated to the Village-wide Sewer Feasibility Study be reallocated to be used for the HVAC System -Village Hall; and

WHEREAS, the County Executive and the Rules, Enactments, and Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Village of Nelsonville sales tax funding of \$4,945 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended on the HVAC System-Village Hall Project.

Jennifer Caruso

From: Mayor <mayor@nelsonvilleny.gov>
Sent: Monday, March 11, 2024 11:59 AM
To: Michael Lewis; Jennifer Caruso; villageclerk@nelsonvilleny.gov
Subject: Final Nelsonville ARPA/Sales Tax Reimbursement Submission
Attachments: County Docs.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

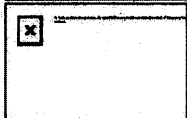
Categories: ARPA

Hello Mike and Jen,
Please find the final documents for our ARPA/Sales Tax reimbursement for our Sewer Feasibility Study. The final amount of the study was \$27,000. As previously discussed, the village would very much appreciate transferring/shifting the unused portion of our Sewer Study Project (\$4,945) to fill the gap from the underestimate of actual costs for the village's HVAC system which came to a total of \$38,486, previously submitted (a difference of \$6,541 from the original award). The village being responsible for the final difference of \$1,596.

Thank you for considering this request, please let me know if you need any further information.

With gratitude,
Chris

Chris Alice Winward, MPA
Mayor, Village of Nelsonville
(845) 265-2500
mayor@nelsonvilleny.gov



	<u>Feasibility Study</u>	<u>HVAC</u>
	Sales Tx \$ 15,972	Total HVAC \$ 38,486
	ARPA 15,973	Less : Sales Tx < 15,972 >
	<u>\$31,945</u>	Less : ARPA < 15,973 >
	Study < 27,000 >	Village Share 6,541
	Savings \$ 4,945 ←	Cost Savings from Sewer Study > 4,945 >
		Revised Village Cost \$ <u>1,596</u>



February 13, 2023

Mayor Winward, Mayor and Board of Trustees
Village of Nelsonville
258 Main Street
Nelsonville, NY 10516

RE: Engineering Services for the Development of a Feasibility and Grant Funding Study for a Sanitary Sewer Collection System Village of Nelsonville, Putnam County, New York LaBella Proposal #P2301165

Mayor, Winward and Village Board,

LaBella Associates, DPC (LaBella) is pleased to submit to the Village of Nelsonville (Village) this proposal for professional services related to the development of a Feasibility and Grant Funding Study for a Sanitary Sewer Collection System to be submitted to funding agencies in order to secure grant monies for the design and construction of a sanitary sewer system for the Village at a later date. This proposal conveys our understanding of the project and proposes the scope of work we believe is necessary to achieve your goals, along with our fee.

PROJECT UNDERSTANDING

LaBella has toured the project site, met with Mayor Winward and Deputy Mayor Moroney, read the Report for the New York State Pure Water Authority on a Sanitary Sewerage System for the Village of Nelsonville, New York, circa 1969 and understands the following:

- The Village is supplied by potable water from the neighboring Village of Cold Spring;
- The existing properties located within the Village have either septic systems or cesspools to treat the wastewater effluent;
- The average property lot size is not large enough to be serviced by a conventional septic system;
- The Village consists of a dense population on small lots;
- The Village wants to consider grant funding for the installation of a sanitary sewer system;
- The Village approached LaBella to discuss possible alternatives for the installation of a sanitary sewer system; and
- The Village will retain LaBella to prepare a Feasibility and Grant Funding Study in order to solicit grant funding from local, state and federal funding agencies.



Scope of Work

LaBella offers the following scope of services which we believe are necessary to accomplish your desired objectives.

Work with Stakeholders

Meet with representatives of the Villages of Nelsonville and Cold Spring to identify issues and develop criteria. Our goal is to listen to the ideas and experiences of the stakeholders, make recommendations from our experience, and then formulate a common vision for success.

Mapping and Data Gathering

Develop mapping through the use of Putnam County's geographic information systems (GIS).

Compile and summarize information about the Village's existing sewage collection and treatment systems. This effort will identify the number of properties with insufficient lot size or other impediments to on-site wastewater treatment.

Identify Parameters/Constraints for Collection and Treatment Systems

Identify any specific areas within the Village having moderate constraints or obstacles to wastewater collection service such as areas below the elevation of the receiving treatment plant necessitating pumping. Identify areas with more serious constraints to the provision of public sewer service and identify alternatives that would effectively eliminate the discharge of pollutants locally on lot.

Consider topography, distance, soil conditions, environmentally sensitive areas, rights-of-way, connection points and other physical features that may affect the design of collection system(s).

Develop Schematic Design

Layout and evaluate potential routes for wastewater collection mains and identify potential physical or permitting hurdles.

Identify special service areas requiring low pressure sewers, pumping stations, or holding tanks and collection service. Estimate the number of properties that would be served in each such service area, if required, and the amount of wastewater expected to be generated.

Develop Opinions of Probable Costs

Consider potential costs of providing sewer service to each of the identified service areas anticipating a phased construction sequence. Develop capital costs as well as on-going operation, maintenance and administrative costs.

Identify Potential Funding Sources and Implementation Options

Identify potential funding sources to implement alternatives. Sources may include U.S.D.A. Rural Development, the Clean Water State Revolving Fund (CWSRF), WIA, IMG and others. Identify eligibility requirements for each of the potential funding sources. Summarize the process required to obtain funding from each source.



Develop a Recommendation

Once the circumstances affecting engineering and hydraulic feasibility have been determined, cost and affordability are likely to emerge as the driving forces determining whether any particular solution can be successfully implemented. LaBella will evaluate alternative implementation scenarios to determine which is most economically advantageous and affordable.

In identifying solutions within the service area and in assessing the feasibility of various alternatives, LaBella will focus on the following opportunities and strategies:

- Economies of scale and opportunities for facility and cost sharing;
- Service contracts and other measures facilitating strategic use of low-pressure collection systems;
- Household incomes and funding assistance necessary to meet target service charges; and,
- Potential environmental impacts and their role in securing additional sources of funding.

Establish Implementation Plan

Identify specific steps to implement the recommended alternative. The implementation plan will include provisions to ensure that stakeholders, including property owners and municipal representatives, understand the implications of the recommended alternative and the steps required.

Publish Final Report

Publish a final report that summarizes the findings of the study. The anticipated table of contents is as follows:

- 1.0 Project Planning
- 2.0 Existing Facilities
- 3.0 Need for Project
- 4.0 Alternatives Considered
- 5.0 Selection of an Alternative
- 6.0 Proposed Project
- 7.0 Funding Strategies
- 8.0 Conclusions and Recommendations

ASSUMPTIONS AND EXCLUSIONS

Unless explicitly stated in this proposal, the following items are not included:

- Topographic and/or boundary surveys; soil surveys, test pits or geotechnical borings; wetlands delineation; and pump station or treatment plant design



PROFESSIONAL SERVICES FEE

LaBella proposes to complete this Feasibility and Grant Funding Study for a fee of twenty-six thousand five hundred dollars (\$ 26,500.00). This scope of services includes only the cost for the preparation of the work as outlined above and does not include our direct expenses, such as mileage, overnight mailings, photocopying, map reproductions, etc. An initial budget of five hundred dollars (\$ 500.00) should be budgeted for these reimbursables and those fees will be included on our invoices.

Please note that while we have furnished what we believe is a comprehensive and complete scope of services in response to our initial dialogues with you, we are open to dialogue as to how we may modify our proposal to ensure that our services may better meet your needs, and/or how alternate approaches may be implemented. This proposal is valid for 90 days from the date hereof.

Please feel free to contact me at (330) 518-6639 or JFusillo@LaBellaPC.com. If you have any questions whatsoever, LaBella looks forward to collaborating with you on this project.

Respectfully submitted,

LaBella Associates


Joseph M. Fusillo, PE, ENVSP
Senior Civil Engineer | Regional Civil Leader

JMF/jmf

cc: file

#64

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

A LOCAL LAW TO REPEAL SUBSECTIONS 5.03 AND 5.04 OF THE PUTNAM COUNTY CHARTER RELATING TO TOURISM, AND TO AMEND ARTICLE 12 OF THE PUTNAM COUNTY CHARTER ENTITLED "OTHER COUNTY FUNCTIONS" BY ADDING SUBSECTIONS 12.12 AND 12.13 RELATING TO TOURISM

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Sections 5.03 and 5.04 of Article 5 of the Putnam County Charter are hereby repealed.

Section 2.

Article 12 of the Putnam County Charter is hereby amended to add a new section 12.12 to read as follows:

§ 12.12 Office of Tourism; Director

There shall be an Office of Tourism under the direction of a Director of Tourism who shall be appointed by the County Executive subject to confirmation by the County Legislature. The Director shall serve at the pleasure of the County Executive. He or she shall have the power, within budgetary appropriations and in accordance with County policy, or as may be otherwise required by law, to appoint and remove such staff as he or she deems necessary. The Director shall serve on a full-time basis and shall not engage in any private practice nor be employed in their field of expertise with the County by any private or other governmental entity.

Section 3.

Article 12 of the Putnam County Charter is hereby amended to add a new section 12.13 to read as follows:

§ 12.13 Director of Tourism; powers and duties.

The Director shall have the following powers and duties:

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

- A. Promote tourism in Putnam County;**
- B. Serve as the County's representative as the official Tourism Promotion Agency ("TPA") under the regulations of the I Love New York Matching Funds program, which is administered by Empire State Development, Market New York and Matching Funds Program;**
- C. Promote already existing attractions, help develop new tourism related events and attractions, and help provide an environment conducive to attracting tourists to Putnam County;**
- D. Create, update, compile and publish brochures and guides that encompass all tourism sites, accommodations, restaurants, a county map, transportation information, brief town histories, county historical information and any and all other information relevant to tourism events and destinations within and throughout the County;**
- E. Promote events throughout the year by advertising in regional and State-wide newspapers, magazines, trade publications and on radio and/or television stations;**
- F. Maintain a presence on the internet and social media outlets with continual updates and posts relative to upcoming events, attractions, business openings, as well as permanent tourist attractions, restaurants and other tourism-related events;**
- G. Promote tourism and tourist-related events, including, without limitation, annual and/or seasonal special events at tourist sites such as: Tilly Foster Farm and Tilly's Table, Boscobel, Putnam County Veteran's Memorial Park, Putnam County Golf Course, as well as various food and beverage festivals, tourism lecture series and any and all other events and festivals of interest to the general public;**
- H. Work closely with the Putnam County Economic Development Corporation to assist in the marketing of local businesses and economic ventures related to tourism;**

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

- I. Report to the Legislature on a quarterly basis, or as often as is directed, relative to the operations of the office;
- J. Perform such other and related duties as may be required by the County Executive.

Section 4.

This Local Law shall take effect forty-five (45) days after its passage and is subject to permissive referendum.

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

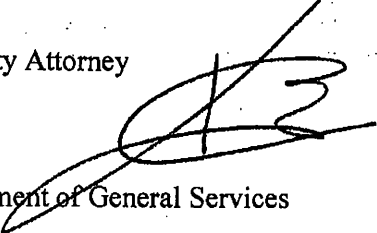
TO: Diane Schonfeld, Legislative Clerk

FROM: Kevin M. Byrne, County Executive

CC: James Burpoe, Deputy County Executive
John Tully, Director of Purchasing
Thomas Lannon, Director of IT/GIS
Michael Lewis, Commissioner of Finance
Paul Eldridge, Personnel Officer
Tracey Walsh, Director of Tourism
Conrad Pasquale, Senior Deputy County Attorney

DATE: March 8, 2024

RE: Proposed Legislation to Create Department of General Services



After months of hard work and collaboration among several departments, we are presenting this comprehensive proposal for the creation of a new Department of General Services. This new department would merge the Department of Purchasing, the Department of IT/GIS, and other related central services of the County with zero fiscal impact.

Like other municipalities that have done this before, this merger will provide a long-term solution using technology to process data. This will provide greater oversight that will cut costs, improve efficiencies, and reduce overhead. Ultimately, the goal is to cut costs to County government, streamline business practices, and maximize existing County resources by providing coordinated procurement. This will assist in ensuring contract compliance, enhancing communications, as well as coordinating grants activities and office services for the departments and agencies of Putnam County.

Integrating these units, offices, and departments under the Department of General Services will aid all departments in performing their respective functions with the greatest potential efficiency and fiscal economy, while avoiding duplication and waste wherever possible.

The Department of General Services will be headed by a Commissioner of General Services. The Commissioner of General Services shall supervise and coordinate the diverse units, offices, departments, activities, functions, and services of purchasing at all County facilities.

Due to the specialized nature of the duties and responsibilities, there will be an independent Division of Information Technology within the Department of General Services. This division will be headed by a Director of Information Technology, who will be responsible for coordinating, planning, developing, and managing all information technology systems and resources for the County. Previously, the Office of Information Technology/GIS was inadvertently removed from the Charter. This change will remedy that flaw, and formally recognize IT/GIS.

Finally, as a result of these changes, the Department of Tourism will be moved to Article 3 of the Charter.

Attached for review and discussion by the Legislature are the following:

- Proposal to form the Department of General Services from John Tully Director of Purchasing and Tom Lannon, Director of IT/GIS
- Charter and Code Changes prepared by Conrad Pasquale, Sr. Deputy County Attorney as follows:
 - Local law to amend the Charter for the formation of the Department of General Services (Article 5);
 - Local law to amend the Code for the formation of the Department of General Services (Chapters 117 and 140);
 - Local law to amend the Charter to add the Commissioner of General Services to the Capital Projects Committee (§7.05);
 - Local law to move the Department of Tourism to Article 3 of the Charter.
- Civil Service appendix from the Director of Personnel, Paul Eldridge
- Budgetary Amendments from Commissioner of Finance, Michael Lewis

The attached legislation is being forwarded for the review and consideration of the Rules, Enactments, & Intergovernmental Relations Committee (or, appropriate committee). Please note that the proposed amendment is subject to a permissive referendum and shall take effect within forty-five (45) days from passage as consistent with Section 15.01 of the Charter, which addresses the procedure for Charter amendments.

Should you have any questions, please do not hesitate to contact my office.

#62

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ DPW/ USE OF CAPITAL FACILITY RESERVE/ AMEND (20CP01) (ACCESS CONTROL)

WHEREAS, by Resolution #144 of 2017 & Resolution #55 of 2020, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for an "Access Control" Project to provide uniform access control systems throughout County Facilities; and

WHEREAS, by Resolution #74 of 2021 & Resolution #98 of 2023, the Putnam County Legislature approved an amendment to Project #20CP01, adding additional funding to further continue this program; and

WHEREAS, some of the facilities and departments with successful security installation under this program include the Law Department, the Sheriff's Department, the Department of Motor Vehicles, the County Office Building and the Donal B. Smith Campus Building 3; and

WHEREAS, the Commissioner of DPW has requested an additional amount of \$50,000 to continue this program, providing new security and access control installations at various facilities including, but not limited to, the Board of Elections Building; and

WHEREAS, the Audit & Administration Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$50,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:

20CP01 – Access Control

- \$ 82,537 – Approved by Resolution #144 of 2017 (CP-6)**
- 75,000 – Approved by Resolution #55 of 2020**
- 35,000 – Approved by Resolution #74 of 2021**
- 20,000 – Approved by Resolution #98 of 2023**
- 50,000 – Additional funds requested to continue project**
- \$262,537**

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Joseph Bellucci
Deputy Commissioner



Thomas Feighery
Commissioner

DEPARTMENT OF
PUBLIC WORKS
842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

MEMORANDUM

TO: Diane Schonfeld, Clerk, County Legislature

FROM: Alexis M. Hawley, Assistant Supervisor of Planning & Design *AMH*

CC: Thomas Feighery, Commissioner
Joseph Bellucci, Deputy Commissioner
Thomas Lannon, Director, IT & GIS
Michael Lewis, Commissioner of Finance

DATE: March 18, 2024

RE: Physical Services – Amend 20CP01 – Access Control

Please approve the necessary resolution to amend and authorize adding \$50,000 to 20CP01.

The County has been systematically installing uniform access control and security throughout our County facilities. CP-6 authorized by the Full Legislature in July 2017 originated the program. Subsequently, 20CP01 authorized by the Full Legislature in March 2020 and the additional funding authorized by the Full Legislature in May 2021 and May 2023 allowed the program to continue.

The County wishes to further continue this program with new security and access control installations at various facilities including, but not limited to, the Board of Elections building ahead of this year's elections beginning in June.

The installation of these systems creates safer and more secure County facilities.

We respectfully request your authorization of the additional funds necessary to continue this important program.

Thank you for the consideration.



**BOARD OF ELECTIONS
COUNTY OF PUTNAM**
25 Old Route 6, Carmel, New York 10512
(845) 808-1300 • Fax (845) 808-1920
www.putnamboe.com

Commissioners
CATHERINE P. CROFT
KELLY K. PRIMAVERA

MEMORANDUM

TO: Diane Schonfeld, Clerk, County Legislature

FROM: Catherine P. Croft, Commissioner
Kelly K. Primavera, Commissioner

DATE: March 18, 2024

RE: 20CP01- Access Control

Putnam County Board of Elections is required to have access control placed on two doors before the June 25th, 2024 Primary Election. We are requesting that this item be placed before the Audit Committee on March 25, 2024 due to time sensitivity and coordination of the vendor.

Thank you for your consideration.

#600

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY TRANSFER (24T069)/ DPW/ CAPITAL FACILITY RESERVE/
AMEND 20CP01**

WHEREAS, per Resolution # _____ of 2024, the Putnam County Legislature approved and authorized an additional expenditure of \$50,000 from the Capital Facility Reserve fund for Capital Project 20CP01 – Access Control; and

WHEREAS, the Commissioner of Public Works has requested a budgetary transfer (24T069) to account for the continuation of this program with new security and access control installation at various facilities including, but not limited to, the Board of Elections building ahead of this year’s elections beginning in June; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

CAPITAL FUND:

Increase Appropriations:

55197000 532001 51509 20CP01 – Access Control 50,000

Decrease Appropriations:

55197000 53000 51509 County Facility Renovations Reserve 50,000

**2024 Fiscal Impact – 0 –
2025 Fiscal Impact – 0 –**

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

Call
Audit

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance - MJL
RE: **Budgetary Transfer – 24T069**
DATE: March 18, 2024

2024 MAR 18 PM 4:15
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Public Works, the following budgetary transfer is necessary.

Capital Fund:

Increase Appropriations:

55197000 532001 51509 CP2001 - ACCESS CONTROL \$ 50,000

Decrease Appropriations:

55197000 53000 51509 County Facility Renovations Reserve \$ 50,000

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

The County wishes to continue this program with new security and access control installations at various facilities including, but not limited to, the Board of Elections building ahead of this year's elections beginning in June. Last amendment to CP2001 was for \$20,000 – Resolution #98 of 2023.

The installation of these systems creates safer and more secure County facilities.

Please forward this to the appropriate committee.

24T069

666

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY TRANSFER (23T524)/ FINANCE/ ELECTRIC YEAR ENDING 2023

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (23T524) to provide additional funding to cover electric for the remainder of 2023; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10511100 54631 Electric 45,152

Decrease Appropriations:

10511100 54630 Natural Gas 26,203

10011000 54630 Natural Gas 18,949

45,152

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

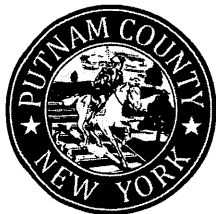
Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Michele Alfano-Sharkey

From: Michael Lewis
Sent: Monday, March 25, 2024 9:52 AM
To: Michele Alfano-Sharkey
Subject: Year End 2023 - Budget Transfer
Attachments: 23T524 - Cover Utilities - DPW.pdf

GM Michele – Please put forth this budgetary transfer for tonight’s Audit Committee meeting. This should be the last budgetary for FYE 2023.

Ty Mike



Michael J. Lewis

Commissioner of Finance • Putnam County Department of Finance
PHONE | 845.808.1075 Ext 49325 • WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY GOVERNMENT NEW YORK
"Empowering Putnam County through dedicated service."
