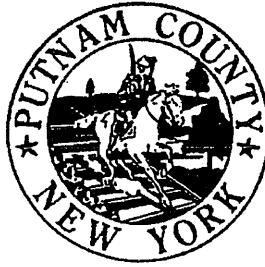


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Addonizio and Legislators Ellner & Nacerino

Thursday **6:30PM** **May 16, 2024**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – April 9, 2024**
- 4. Approval/ Town of Kent American Rescue Plan Act (ARPA) & Sales Tax Funding Change Request**
- 5. Approval/ Town of Philipstown Sales Tax Funding Change Request**
- 6. Discussion/ Requests from the Law Department to the Putnam County Clerk for Records of the County that are maintained by the Clerk's Office**
- 7. Discussion/ Putnam County v. Voutsinas Litigation**
- 8. Discussion/ Requiring Resumes for Board Appointments/ Legislator Montgomery**
- 9. FYI/ Litigation Report**
- 10. Other Business**
- 11. Adjournment**

May Peles
#3

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Addonizio and Legislators Ellner & Nacerino

Tuesday April 9, 2024
(Rules Meeting to Immediately Follow)

The meeting was called to order at 6:50pm by Chairwoman Addonizio who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call Legislators Ellner and Nacerino and Chairwoman Addonizio were present.

Item #3 – Acceptance of Minutes – March 21, 2024

The minutes were approved as submitted.

**Item #4 – Approval/ Budgetary Amendment 24A026/ Veterans Service Agency/
Peer to Peer Program/ Comply with State Aid**

Chairwoman Addonizio stated this is funding for the Peer to Peer Program. She explained the funding is used to assist veterans suffering from post-traumatic stress syndrome and other related combat stress disorders through individual and small group Peer to Peer counseling methods. She stated the program is administered by the Putnam County Office of Veterans Affairs and the NYS Office of Mental Health. She expressed her appreciation for this funding which supports this critical program.

Legislator Nacerino expressed her appreciation that the funding did come through for this critical program. She stated this program is vital to our Veterans.

Chairwoman Addonizio made a motion to; Approval/ Budgetary Amendment 24A026/ Veterans Service Agency/ Peer to Peer Program/ Comply with State Aid; Seconded by Legislator Ellner. All in favor.

Item #5 – Discussion/ Approval/ Proposed Legislation to Create Department of General Services

- a. Local Law to Amend Article 5 of the Putnam County Charter Entitled “Executive Department”**
 - i. Discussion/ Section 5.01 Department of General Services; Commissioner**

Chairwoman Addonizio explained that it was discussed at the last Rules Committee meeting about the possibility of removing either “public” or “political office” from the second paragraph which reads, “The Commissioner shall not hold any other public or

political office, whether elected or appointed, as long as he or she remains in the current position of County employment.” Chairwoman Addonizio stated that, after consideration, she believed the wording should remain since the Commissioner has purchasing powers it would safeguard any perception of impropriety.

Legislator Nacerino concurred.

Legislator Ellner concurred.

Senior Deputy County Attorney Conrad Pasquale explained that his research looked through Attorney General and Comptroller opinions to see if there was any noted incompatibility in an office with a Director of Purchasing type position, and a separate public or elected office. He stated that he was not able to find any. He stated that if there was a conflict or even the appearance of a conflict, and this language was not in the Charter, it would still be prohibited to act when there is a conflict. He stated that we have our Board of Ethics as a safeguard to ensure that does not happen. He stated that if the wording was taken out of the version right now, it is not that there would be no recourse. He stated that if the wording is going to be left in, he believed that we may need to revisit potentially in the Audit Committee, similarly situated positions that we have within the County government to ensure that similar restrictions are across the board. He stated that this does not mean that we must make changes, but we can look into it after the Department of General Services is established.

Chairwoman Addonizio questioned if this would set the stage for compatible wording across the board.

Senior Deputy County Attorney Pasquale stated that would not be his decision. He stated that he briefly discussed it with the Administration. He believed that everything should be reviewed at this point.

Legislator Nacerino stated that consistency was discussed. She believed that if we start going case by case to decide who it applies to and who it does not, then we lose the ability to be consistent in what we say and do. She believed that if there are other departments with similar positions having oversight ability, we should review those and be consistent across the board.

Senior Deputy County Attorney Pasquale agreed and stated that was the conclusion at the last meeting, to ensure that it is consistent with what we are doing here today.

Chairwoman Addonizio stated that it was her understanding that if we keep this wording in place, it will be across the board eventually in every department.

Senior Deputy County Attorney Pasquale stated that it will be reviewed, and it seems like that is the intention. He stated that by having this restriction in the law preventing “public or political office” for the Director of General Services. He stated that the idea is that similarly situated department heads would likely also be subject to that same

restriction in the future if they are not already. He stated that we will be reviewing them, and if it is appropriate and made sense to have that wording included, it would be put before the Legislature for consideration. If the Legislature believed the proposed change was not required, the Legislature could cite against it.

Legislator Ellner stated that if this was the language currently in the Charter, he questioned why we were reviewing it.

Senior Deputy County Attorney Pasquale believed that no one else prior to this has. He believed that the language was incorporated into a few places, but no one has reviewed it for consistency across the board. He stated that with consistency being the goal, that would essentially be the purpose of any future review.

Legislator Ellner stated that he did not see the need for absolute consistency because there are different functionalities by different departments.

Legislative Counsel Firriolo explained that the Charter Review Commission (Commission) considered each and every section of the Charter where these restrictions appear and to his recollection did not recommend any revisions in those sections because they were considered on a case-by-case basis. He believed that some positions were restricted by State law from the ability to hold offices. He stated that depending on what State law says, you may not be able to have consistency. He stated that the Administration could undertake another review, but he stated with certainty that each of these positions was considered, and the Commission determined that there was no need to change anything.

**ii. Approval/ Section 5.05 Division of Information Technology/
Geographic Information Systems; Director**

Chairwoman Addonizio stated that at the last meeting it was requested that the position of Director be appointed by the County Executive, not by the Commissioner of General Services. She stated that what is before us is that change.

Chairwoman Addonizio made a motion to amend Section 5.05 as revised by Item #5aⁱⁱ for the Director to be appointed by the County Executive; seconded by Legislator Nacerino. All in favor.

Legislator Gouldman questioned if Item #5a was being separated into two (2) parts.

Legislative Counsel Firriolo explained that for the purposes of discussion, there were two (2) distinct items that were carried over from the prior meeting; Section 5.01 and 5.05 of Article 5 Department of General Services. He stated that one (1) amendment has been made and one (1) has been declined. He stated that now the discussion pertains to the whole law as amended.

Chairwoman Addonizio questioned if there were any further discussion on the proposed Local Law to amend Article 5.

Legislator Nacerino stated that at last month's meeting she questioned the posting listed on the County's website for a Capital Assessment & Procurement Coordinator position. She stated that the response from the Personnel Director, which was noted in the minutes, was that this position was already budgeted for the Purchasing Department. She explained that the changes in essence being made to Article 5 would dissolve the Purchasing Department as we know it. She stated that she had concerns about Sections 5.03 and 5.04 regarding the Division of Procurement and Central Services. She quoted a Section 5.03 which states: "The Director shall have the authority, in accordance with County policy or as may be otherwise required by law, to appoint, within budgetary appropriations, and remove such staff as he or she deems necessary." She believed that giving the Director the authority to hire or fire personnel was quite alarming. She did not believe that the volume of work relating to the purchasing of materials, supplies, contracts, bids, rentals, servicing of equipment has increased by leaps and bounds. With that being said, the creation of the position of Commissioner of General Services, which she wholeheartedly supports, was approved with a \$21,000 salary increase to include additional responsibilities, distinguishing it from that of the Purchasing Director. She stated that it would include responsibilities such as the vehicle fleet, consortium of printing, copying, phones, procurement compliance and grant writing opportunities. She believed that the only thing growing was County government. She explained that the previous Director of Purchasing ran the department almost solo for many years. She stated that the County Executive Administration has doubled in the County Executive's office. She stated that another position posted on the website was for a Capital Asset Procurement Coordinator was approved in the 2024 budget. She did not believe the County needed two (2) procurement positions at this time. She stated that the duties of the Commissioner, Director and Asset Procurement Coordinator were redundant in many ways. She stated that the Administration has also created a new Compliance Coordinator, and the County has a Risk Manager. She believed that all of these positions intertwine to insure checks and balances. She believed that if and when there comes a time there is a demonstrated need for this position, it could easily be proposed for a Charter change as it was for the Department of Public Works (DPW) as it probably will be for the newly created position for the Health Department. She stated that the duties of the Capital Asset Procurement Coordinator meet the objectives at this time and there is no need to adopt a Division in the Charter for the Director of Procurement and Central Services.

Legislator Nacerino made a motion to remove Sections 5.03 and 5.04; seconded by Chairwoman Addonizio.

Legislator Ellner requested clarification. He believed these were existing and funded positions.

Legislator Nacerino stated that it was created in the proposed changes of the Charter. She stated that they are not existing or funded. She stated that the funded position was

for the Capital Asset Procurement Coordinator. She believed it was redundant in the sense that we would have two (2) people performing, in essence, the same job. She did not believe we needed to set in stone that there will be a Deputy at this time. She believed that the personnel staff in place at this time would certainly suffice.

Legislator Ellner questioned what the Administration's justification was.

Director of Purchasing John Tully explained that the clause was being submitted because if any future Administration wanted to have the opportunity to have two (2) separate division heads in the Department of General Services, they would need to get the position approved by the Legislature, and then a Charter change would not be required. He stated that what Legislator Nacerino is proposing is essentially the same thing. The Administration, whoever that may be, would request a Charter change and new position along with the requisite funding. He stated that there was no growing of government in the proposal submitted. He explained that the Asset Manager position previously resided in the Department of Public Works (DPW). He stated that the Purchasing Department has worked with DPW on a regular basis. He stated that they are active members of the Capital Projects Committee, and the Asset Manager is part of procurement, helping with plans and specifications and work that procurement performs for DPW. He stated that they wanted to put the position in a better place where they could manage it effectively with procurement.

Legislator Nacerino explained that the need for a Deputy Director has not been demonstrated and she believed it was not necessary at this point. She believed that we were on target with just consolidating and making things more efficient internally.

Director Tully believed that the Administration agreed with that at the last meeting. He did not see any issue.

Legislator Nacerino stated that it does not do anything to the plan.

Director Tully concurred.

Legislator Ellner clarified that we were eliminating a sentence in Section 5.03.

Legislator Nacerino said, "no". She stated that Sections 5.03 and 5.04 would be eliminated.

Chairwoman Addonizio called for a vote on the motion and the second to remove Sections 5.03 and 5.04. All in favor.

Legislative Counsel Firriolo stated that there was a vote needed for Article 5 as amended. He stated that there were two (2) amendments. He stated that what is before you are the original proposals with Sections 5.03 and 5.04 deleted, as well as the change in Section 5.05 which you previously adopted. He suggested one (1) more

motion to renumber Sections 5.05 and 5.06 which involve IT/GIS to Sections 5.03 and 5.04 to replace the deleted sections.

Chairwoman Addonizio made a motion to renumber Sections 5.05 and 5.06 to Sections 5.03 and 5.04; seconded by Legislator Ellner. All in favor.

Chairwoman Addonizio made a motion to approve Article 5 as amended; seconded by Legislator Nacerino. All in favor.

b. Local Law to Amend Chapter 117 Entitled “Apprenticeship Training Program” and Chapter 140 Entitled “Contracts and Procurement” of the Putnam County Code in Relation to the Creation of the Department of General Services

Chairwoman Addonizio explained that this changes the title of “Director of Purchasing” to “Commissioner of General Services” throughout sections in the Code.

Chairwoman Addonizio made a motion to approve; seconded by Legislator Nacerino. All in favor.

c. Local Law to Amend Section 7.05 of the Putnam County Charter Entitled “Capital Program and Capital Budget”

Chairwoman Addonizio stated that this removes “Highways & Facilities” and adds “Public Works” and “the Commissioner of General Services”.

Chairwoman Addonizio made a motion to approve; seconded by Legislator Nacerino. All in favor.

Item #6 – Approval/ Settlement of Litigation/ Marc Manzoello vs. County of Putnam et al.

7:21p.m. Chairwoman Addonizio made a motion to go into Executive Session to discuss litigation matters; Seconded by Legislator Nacerino. All in favor.

8:33p.m. Chairwoman Addonizio made a motion to come out of Executive Session; Seconded by Legislator Nacerino. All in favor.

Chairwoman Addonizio stated no action was taken in Executive Session.

Chairwoman Addonizio made a motion to Approve Settlement of Litigation/ Marc Manzoello vs. County of Putnam et al.; Seconded by Legislator Ellner. All in favor.

Item #7 – Approval/ Fund Transfer 24T078/ Settlement of Litigation/ Marc Manzoello vs. County of Putnam et al.

Chairwoman Addonizio made a motion to Approve/ Fund Transfer 24T078/ Settlement of Litigation/ Marc Manzoello vs. County of Putnam et al.; Seconded by Legislator Nacerino. All in favor.

Item #8 – Discussion/ Litigation Update/ County Attorney Spain

The Litigation Update was addressed in the Executive Session.

Item #9 – FYI/ Litigation Report

The Litigation Report was duly noted.

Item #10 - Other Business - None

Item #11 – Adjournment

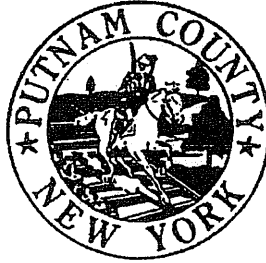
There being no further business at 8:35pm, Chairwoman Addonizio made a motion to adjourn; Seconded by Legislator Nacerino . All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
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AGENDA

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Addonizio and Legislators Ellner & Nacerino

Tuesday

April 9, 2024

(Immediately following Personnel Mtg. beginning at 6:30pm)

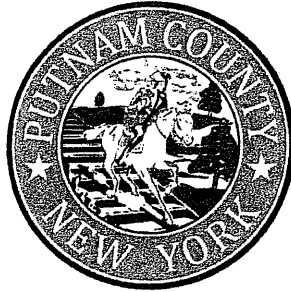
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 - i. Discussion/ Section 5.01 Department of General Services; Commissioner
 - ii. Approval/ Section 5.05 Division of Information Technology/ Geographic Information Systems; Director
 - b. Local Law to Amend Chapter 117 Entitled “Apprenticeship Training Program” and Chapter 140 Entitled “Contracts and Procurement” of the Putnam County Code in Relation to the Creation of the Department of General Services

**c. Local Law to Amend Section 7.05 of the Putnam County Charter Entitled
"Capital Program and Capital Budget"**

- 6. Approval/ Settlement of Litigation/ Marc Manzoeillo vs. County of Putnam et al.**
- 7. Approval/ Fund Transfer 24T078/ Settlement of Litigation/ Marc Manzoeillo vs. County of Putnam et al.**
- 8. Discussion/ Litigation Update/ County Attorney Spain**
- 9. FYI/ Litigation Report**
- 10. Other Business**
- 11. Adjournment**

#4

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Town of Kent – ARPA Funding Change Request**
DATE: April 23, 2024

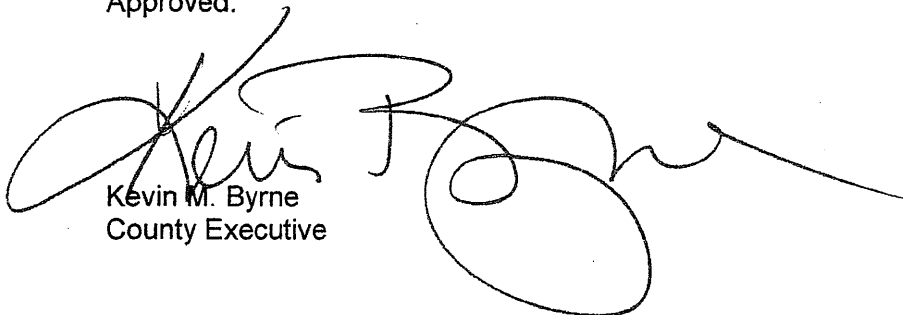
Please find enclosed correspondence from the Town of Kent dated March 19, 2024, requesting that the ARPA and sales tax funding from the County be reallocated. The Town has determined that they'll need an additional **\$70,000** for the Town Hall Renovation Project, as costs have exceeded the original project budget. The Town also would like an additional **\$30,000** for improvements at Ryan's Field for the tennis/basketball/pickle ball courts. Finally, the Food Security project will be reduced by **\$100,000**, as Town officials feel that they will not be able to spend the full amount within the designated time frame.

The \$30,000 for Ryan's Field was presented to the County's ARPA Consultant and was deemed ARPA compliant under the requirements of **EC 2.22 Strong Healthy Communities: Neighborhood Features that Promote Health and Safety**, which is one of the seven allowable categories under the U.S. Treasury Final Rule. (Please see attached correspondence.)

This proposal is further supported by the administration.

Attached is a proposed resolution for consideration by the Legislature.

Approved:


Kevin M. Byrne
County Executive

2024 APR 24 PM 3:27
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

APPROVAL/TOWN OF KENT AMERICAN RESCUE PLAN ACT (ARPA) & SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Kent was allocated a total of \$1,320,801 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Kent has requested that the use of a portion of these funds originally approved for the Food Security Program pursuant to Resolutions #133 and #134 of 2022 be modified to provide that \$50,000 of the ARPA funding and \$50,000 of the sales tax funding from the Food Security Program be reallocated to other projects; and

WHEREAS, the Town has requested that \$30,000 be reallocated to the Ryan's Field Improvements Project; and

WHEREAS, the County consultant has indicated that the Ryan's Field Improvements Project is an allowable use of ARPA funds; and

WHEREAS, the Town has requested that \$70,000 be reallocated to the Town Hall Renovation Project; and

WHEREAS, the Commissioner of Finance and the County Auditor have confirmed that the Town Hall Renovation Project is an existing, approved project.

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Kent ARPA funding of \$50,000 originally allocated pursuant to Resolution #133 to expended as follows: \$15,000 to the Ryan's Field Improvement Project and \$35,000 to the Town Hall Renovation Project; and be it further

RESOLVED, the Putnam County Legislature approves and authorizes the Town of Kent sales tax funding of \$50,000 originally allocated pursuant to Resolution #134 to expended as follows: \$15,000 to the Ryan's Field Improvement Project and \$35,000 to the Town Hall Renovation Project.

2024 MAY -9 PM 2:05
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

PROJECT DESCRIPTION	ARPA EXPENDITURE CATEGORY	EC CODE	APPROVED ALLOCATION	APRA Allocation Res#133-2022	Sales Tax Allocation Res#134-2022	Request	Proposed Allocation	YTD Actual	Available	Revised ARPA Available Funds	Revised Sales Tax Available Funds
Renovate old Town Hall Building as a Community Resource Center	Respond to Negative Economic Impacts	2.23	730,500	\$ 365,250	\$ 365,250	\$ 70,000	\$ 800,500	\$ -	\$ 800,500	\$ 400,250	\$ 400,250
Food security pilot program	Respond to Negative Economic Impacts	2.1	288,000	\$ 144,000	\$ 144,000	(100,000)	188,000	-	188,000	94,000	94,000
Library Technology upgrades and information technology instruction for school children	Healthy Childhood Environments/Broadband	2.14/5.21	50,000	\$ 25,000	\$ 25,000	-	50,000	-	50,000	25,000	25,000
Lake Carmel Dam Engineering	Water and Sewer	5.18	235,000	\$ 117,500	\$ 117,500	-	235,000	-	235,000	117,500	117,500
Ryan's Field Improvements	Government Services-Parks	2.22	-	\$ -	\$ -	30,000	30,000	-	30,000	15,000	15,000
Ryan's Park Driveway Improvements	Government Services-Parks	2.22	17,300	\$ 8,650	\$ 8,650	-	17,300	-	17,300	8,650	8,650
			\$ 1,320,800	\$ 660,400	\$ 660,400	\$ -	\$ 1,320,800	\$ -	\$ 1,320,800	\$ 660,400	\$ 660,400



April 11, 2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis:

After our discussion and review of the Ryan Park improvements requested by the Town of Kent, NY we have deemed that project is eligible under the Coronavirus State & Local Fiscal Recovery Funds issued by the Department of Treasury. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has four allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects

We recommend using EC 2.22 for this project. We reviewed the compliance requirements Strong Healthy Communities: Neighborhood features that promote health and safety. We have summarized the compliance requirements below:

The U.S. Department of Treasury's FAQ's state the following:

The FAQ states that "Coronavirus State and Local Fiscal Recovery Funds" can be used for the following purposes for outdoor space/parks:

PKF O'CONNOR DAVIES, LLP

PKF O'Connor Davies, LLP is a member firm of the PKF International Limited network of legally independent firms and does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

- To improve spaces in areas that have been disproportionately impacted by the pandemic. This provision refers to projects in a “Qualified Census Tract” and can include improving park space that will benefit the health and wellness of these communities.
- Maintenance and upkeep issues because of the increased use parks saw during the pandemic. Addressing these issues are allowable expenses under the ARP.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients’ compliance obligations.

We do believe this project is eligible under Strong and healthy communities.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,



Elizabeth G. Ballotte

Partner

Jaime McGlasson
Supervisor



Phone: (845) 225-3943
Fax: (845) 306-5621

March 19, 2024

Dear Ms. Caruso,

The Kent Town Board has approved the following changes to the allocation of ARPA funds for Town projects. The Library and Dam allocations will remain the same at \$ 50,000 and \$ 235,000 respectively.

We are changing the amounts for the following projects:

Town Hall we would like to *increase* from \$730,051 to \$800,051 as the expenses to undertake this project are significantly higher than originally anticipated. We are still renovating the building to make it assessable for the community to use the downstairs. The upstairs will be utilized as offices for the town employees.

Food Security will be *reduced* from \$288,000 to \$188,000. We are decreasing funding for this project as we feel that the original monies would not be able to be spent within the designated time. We are reallocating the \$100,000 to two separate projects as follows:

Ryan's Field funding will be *increased* from \$17,300 to \$47,300. We have already completed the entrance for the field and will be using the remaining money (\$30,000) to add to money we already have for improvements of our tennis/basketball/pickle ball court. The entire court needs to be redone. Tree roots have grown under the concrete creating huge bulges all over the court and posing a safety hazard. The total price for the court is \$130,000 so we will be using the \$30,000 to supplement the \$100,000 that the town had already set aside years ago for improvements to the park.

Respectfully,

Jaime F. McGlasson

Town of Kent Supervisor

cc: Michael Lewis

TOWN OF KENT
25 Sybil's Crossing
Kent Lakes, New York 10512

Yolanda D. Cappelli
Town Clerk

Administrative Office
Tel. (845) 225-2067
Fax. (845) 306-5282



RESOLUTION

RESCIND RESOLUTION #228 & APPROVE ALLOCATION OF AMERICAN RESCUE PLAN ACT ("ARPA") FUNDS

On a motion by Councilman Ruthven
Seconded by Supervisor McGlasson

WHEREAS, the American Rescue Plan Act of 2022 ("ARPA") provided fiscal recovery funds to county governments, as well as other forms of government, pursuant to U.S. Department of Treasury Compliance and Reporting Guidance, for the purpose of alleviating the fiscal stress caused by the COVID-19 pandemic, and the Town of Kent has received funding from ARPA; and

WHEREAS, by Resolution # 228 approved on July 11, 2023, the Town of Kent Town Board allocated ARPA funding received through Putnam County to certain projects with the Town; and

WHEREAS, the Town Board wishes to rescind Resolution #228 and to allocate the ARPA funds to the ARPA Projects as follows:

Town Hall (old)	\$800,501
Lake Carmel Dam	\$235,000
Food Security	\$188,000
Kent Public Library	\$ 50,000
Ryan's Field Improvements	\$ 47,300

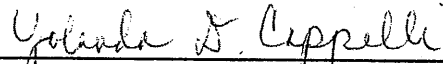
(hereinafter, collectively, the "ARPA Projects");

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Kent hereby rescinds Resolution #228 of 2023; and

BE IT FURTHER RESOLVED, that the Town Board approves the allocating of the ARPA funds from Putnam County to the ARPA Projects as further described above;

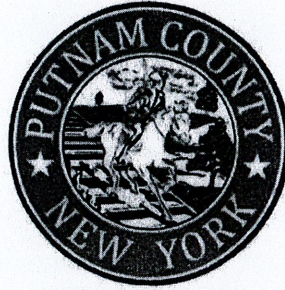
BE IF FURTHER RESOLVED, that the Town Board of the Town of Kent hereby ratifies and approves any actions previously taken to give effect to this Resolution.
Motion carried unanimously

I, Yolanda D. Cappelli, Town Clerk of the Town of Kent, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Town Board of the Town of Kent at a meeting of said Board on March 18, 2024.



Yolanda D. Cappelli, Town Clerk Dated March 18, 2024

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

Revised 5/21/24 cc: Res #5

DEPARTMENT OF FINANCE

MEMORANDUM

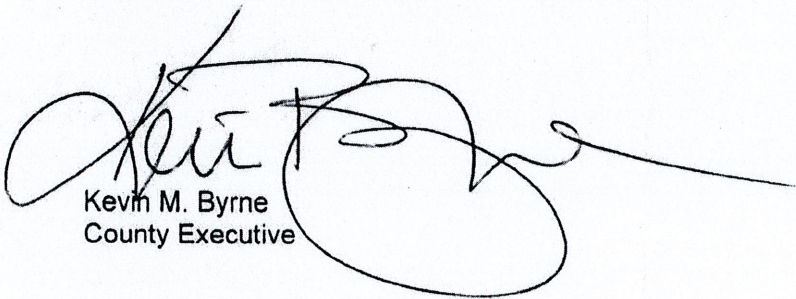
TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: Town of Philipstown – Sales Tax Funding Change Request
DATE: May 2, 2024

2024 MAY -9 PM 1:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Enclosed, please find correspondence from the Town of Philipstown requesting that the Sales Tax funding be reallocated. Pursuant to Resolutions #133 & 134 of 2022, the County Legislature approved **\$739,340** to be used for the Garrison Landing Water District Project. Since this resolution, the Town Supervisor has requested that the Sales Tax portion or **\$369,670** be reallocated to a different project in the Garrison Landing Water District, that would include a new well ("Well 8"). This water improvement project correlates to the implementation and tie-in of a new well ("Well 8") to the existing treatment building at the district's water supply facilities to expand their water source capacity which would provide a greater benefit for the Town.

Attached is a proposed resolution for consideration by the Legislature.

Approved:



Kevin M. Byrne
County Executive

APPROVAL/TOWN OF PHILIPSTOWN SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Philipstown was allocated a total of \$739,341 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Philipstown has requested that the use of these funds originally approved for the Garrison Landing Water District Project pursuant to Resolutions #133 & #134 of 2022 be modified to provide that the sales tax funding of \$369,670 be reallocated to a different project in the Garrison Landing Water District, that would include a new well ("Well 8"); and

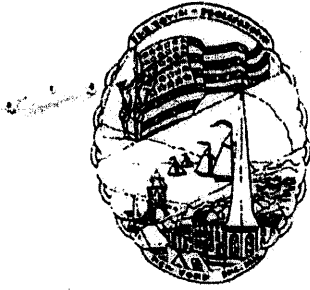
WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that the Town of Philipstown sales tax funding of \$369,670 originally allocated pursuant to Resolution # 134 of 2022 is hereby authorized to be expended on the Garrison Landing Water District - Well 8 Project; and be it further

RESOLVED, that the distribution of said funds shall be contingent upon the receiving municipality executing an intermunicipal agreement with Putnam County, as prepared by the Putnam County Attorney, and executed by the Putnam County Executive including such terms as described further in Resolution #133 and #134 of 2022.



TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516

JOHN VAN TASSEL, SUPERVISOR (845) 265-3329

TARA K. PERCACCILO
TOWN CLERK AND TAX COLLECTOR

ROBERT FLAHERTY, COUNCILMAN
JUDITH FARRELL, COUNCILWOMAN
JASON ANGELL, COUNCILMAN
MEGAN COTTER, COUNCILWOMAN

To: Kevin M. Byrne, Putnam County Executive
40 Gleneida Avenue
Carmel, NY 10512

From: John Van Tassel
Supervisor, Town of Philipstown

Re: American Rescue Plan Act of 2021

Date: July 10, 2023

Background

On March 11, 2021, the American Rescue Plan Act ("ARPA") was signed into law and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Funds, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("CSLFRF") program. This program is intended to provide funding support to State, Territorial, Local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses.

Putnam County (the "County") has been allocated \$19.1 million in ARPA funds and has obligated \$ 369,670.00 to the Town of Philipstown (the "Town") to assist with certain water improvements. The Town is extremely grateful for these funds. They will assist in or local recovery efforts and have a significant positive impact on our stakeholders for generations to come. The Town understands that ARPA funds, including those being transferred by the County, may only be used for eligible purposes, as specified by the U.S. Treasury in its Final Rule.

Request

The Town intended to utilize the County obligated ARPA funds to offset various costs associated with a water extension from a water line at the Garrison Institute to tie into the Garrison Landing Water District (GLWD) water distribution system. However, deemed a more appropriate use of funds, the Town would like to repurpose its initial intended use for a different water improvement that would provide a greater benefit for Town stakeholders. The water improvement project correlates to the implementation and tie-in of a new well (well 8) to the existing treatment building at the District's water supply facilities to expand their water source capacity. In connection with this memo, the Town would like to request the County's approval of the use of the obligated ARPA funds for this purpose. Attached please find a preliminary cost estimate for this project. The

estimate has been reviewed by the Town Engineer but should be considered subject to change. ARPA funds would offset \$ 630,000.00 of project costs.

ARPA Eligibility

The Town has engaged the services of an external financial advisor to assist with its own allocation of Federal aid through the ARPA program. The advisor has reviewed details relating to the proposed project and has deemed it to be an eligible use of funds under ARPA expenditure category 5.13 entitled "Drinking Water: Source."

Additional Information

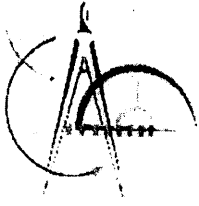
Again, we thank the County for its obligation of aid and we are happy to provide any information that may be helpful for its consideration and approval of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "John Van Passel", written over a large, loopy flourish.

John Van Passel
Supervisor, Town of Philipstown

Cc: Michael Lewis
Commissioner of Finance



TOWN OF PHILIPSTOWN

GLWD - WATER SOURCE IMPROVEMENTS
Implementation of Well 8 @ Town recreation property

Ronald J. Gainer, PE, PLLC

May 15, 2023

ITEM	Quantity	Units	Unit Price	Total Cost
New well exploration/drilling/testing	1	LS	80,000	80,000
Mobilization/Demobilization (use 4±%)	1	LS	20,000	20,000
Bonds/Insurance (use 3±%)	1	LS	15,000	15,000
Survey/Construction Layout	1	LS	10,000	10,000
Submersible pump/pitless adapter	1	LS	15,000	15,000
Electrical Service to well	1	LS	25,000	25,000
<u>2" water main (mat'l/installation)</u>				
▪ Route 9D crossing	1	LS	30,000	30,000
▪ Extension through HCC property	1500	LF	80	120,000
▪ Tie-in at treatment building	1	LS	10,000	10,000
Pump Controls/Panel	1	LS	20,000	20,000
Chemical treatment/controls	1	LS	15,000	15,000
Rock Removal	300	CY	200	60,000
Select Backfill	200	CY	40	8,000
Exploratory Excavations	4	EA	1,000	4,000
Pavement-Remove/Replace	1	Allowance	20,000	20,000
Testing Services	1	LS	10,000	10,000
Sub-Total, Construction				462,000
15% Contingencies				69,300
Sub-Total, Construction				531,300
Allowance, Legal Services (Easements, etc.)				\$15,000
Allowance, Engineering (Permitting/Design/Bidding/Constr. Services: use 15%)				79,695
Total Construction Cost				625,995
TOTAL CONSTRUCTION COST, USE				630,000

#6 + #7

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933


Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

TO: Toni Addonizio
Chairwoman Rules, Enactments & Intergovernmental Relations
Committee

FROM: Paul Jonke
Chairman, Putnam County Legislature 

DATE: May 9, 2024

RE: Meeting Agenda Items Involving the County Attorney

Respectfully, I request you place the following two items on the agenda for discussion at the Tuesday, May 21, 2024, meeting of the Rules, Enactments & Intergovernmental Relations Committee:

- 1) Requests from the Law Department to the Putnam County Clerk for records of County agencies that are maintained by the Clerk's office; and
- 2) Authorization of the County Attorney for filing of the *Putnam County v. Voutsinas* litigation and the reporting of the status of said litigation to the County Legislature.

Please invite County Attorney Spain to attend to discuss both of these agenda items. Please invite County Clerk Bartolotti to attend to discuss item number 1.

Thank you for your attention to his request.

Rules Mtg

CC: All

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MEMORANDUM

TO: Michael Bartolotti
County Clerk

Compton Spain
County Attorney

FROM: Toni Addonizio
Chairwoman Rules, Enactments & Intergovernmental Relations
Committee

DATE: May 9, 2024

RE: Rules, Enactments & Intergovernmental Relations Meeting – May 21st

Toni Addonizio

In response to a request from my colleague, Legislator Jonke, I respectfully request that you attend the upcoming Rules, Enactments & Intergovernmental Relations Meeting on Tuesday, May 21, 2024, at 6:30p.m. in conference room #318.

Attached is the memorandum from Legislator Jonke documenting the matters he would like you to be present to speak to.

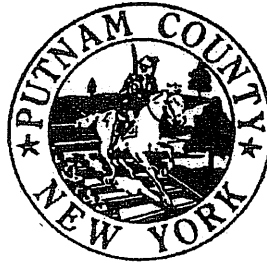
Thank you.

Attachment

#8

THE PUTNAM COUNTY LEGISLATURE
40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
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MEMORANDUM

DATE: April 18, 2024

TO: Toni Addonizio
Chairwoman, Rules, Enactments & Intergovernmental Relations Committee

FROM: Nancy Montgomery
Legislator, District #1 *Nancy A. Montgomery*

RE: Requiring Résumés for Board Appointments

In November of 2022, you sent the attached memorandum to then-County Executive Odell regarding the Legislature’s stance on the necessary documentation for considering County Board appointments. Your memorandum states that the Legislature requires “...a résumé, statement of qualifications, and/or a letter of interest when proposing any member for appointment, re-appointment, or confirmation.”

Respectfully, I request that the Rules Committee, at its May meeting, discuss requiring a résumé regardless of if a letter of interest is provided. I believe this would be the most transparent and effective way for the Legislature to properly consider board appointments. As the makeup of the Legislature can change year to year, I strongly feel that this would be the best way to ensure that the current Legislative Body always has the most information available to make an informed decision.

Thank you for your attention to this request. I look forward to the discussion.

Attachment

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Neal L. Sullivan *Chairman*
Paul E. Jonke *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
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Carl L. Albano	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Neal L. Sullivan	Dist. 9

MEMORANDUM

DATE: November 14, 2022

TO: All County Boards

CC: MaryEllen Odell
Putnam County Executive

FROM: Toni Addonizio *Toni Addonizio*
Chairwoman, Rules, Enactments & Intergovernmental Relations Committee

RE: Board Appointments

Please be advised that, with respect to Board memberships requiring Legislative appointment or confirmation, the Legislature will now require all Boards to submit a résumé, statement of qualifications, and/or a letter of interest when proposing any member for appointment, re-appointment, or confirmation. I believe this will provide the most transparency to the Legislature and the public.

Further, it is the responsibility of each Board to keep track of the terms of office of its members. Requests for appointment, re-appointment, or confirmation should be sent to the Legislature prior to the expiration of a term to avoid the creation of vacancies or having former members continuing to serve in a "holdover" capacity after their terms have expired.

Finally, each Board should confirm that it has provided the Clerk of the Legislature with a copy of its current bylaws, and provide an updated copy when amendments are made.

Thank you in advance for your cooperation on this matter.

May 16, 2024
Rules Meeting

#9

FYI/ Litigation Report