

**PERSONNEL COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Jonke, Legislators Addonizio & Nacerino

Tuesday

April 12, 2022

(Rules Mtg. Immediately followed)

The meeting was called to order at 6:30PM by Chairman Jonke who requested Legislator Nacerino lead in the Pledge of Allegiance. Upon roll call Legislators Addonizio, Nacerino and Chairman Jonke were present.

Item #3 - Approval/Personnel Committee Meeting Minutes/ March 8, 2022

Chairman Jonke stated the minutes were accepted as submitted.

Item #4 - Approval/ Fund Transfer (22T043)/ To Cover Unpredicted Compensation Time Payout in the Sheriff's Department/ Sheriff Kevin McConville

Chairman Jonke requested Sheriff McConville speak to this request.

Sheriff McConville stated due to the confidential matters involved, he requested the committee go into Executive Session.

6:33PM

Chairman Jonke made a motion to go into Executive Session to discuss a Personnel Matter involving a specific employee; Seconded by Legislator Addonizio. All in favor.

6:38PM

Chairman Jonke made a motion to come out of Executive Session; Seconded by Legislator Nacerino. All in favor.

Chairman Jonke stated no action was taken in the Executive Session.

Chairman Jonke stated based on what was reported in Executive Session he supports moving this matter forward.

Chairman Jonke made a motion to approve Fund Transfer (22T043)/ To Cover Unpredicted Compensation Time Payout in the Sheriff's Department; Seconded by Legislator Addonizio. All in favor.

Item #5 - Approval/ Fund Transfer (22T060)/ To Cover Salary Due to Position Move/ Sheriff Kevin McConville

Chairman Jonke requested Sheriff McConville speak to this request.

Sheriff McConville stated agenda Items #5 and #6 are reconciliations based upon previous moves made by the previous Administration without the budgetary transfer of funds. He stated different budget lines were utilized. He stated the requests in agenda Items #5 and #6 are bookkeeping, there is no fiscal impact to the County's budget.

Chairman Jonke made a motion to Approval/ Fund Transfer (22T060)/ To Cover Salary Due to Position Move; Seconded by Legislator Nacerino. All in favor.

Item #6 - Approval/ Fund Transfer (22T061)/ Due to Merge of Operations and Communications with Bureau of Emergency Services and Normal Operating Moves/ Sheriff Kevin McConville

Chairman Jonke moved forward with a motion on agenda Item #6 based on the Sheriff's explanation provided above.

Chairman Jonke made a motion to Fund Transfer (22T061)/ Due to Merge of Operations and Communications with Bureau of Emergency Services and Normal Operating Moves; Seconded by Legislator Nacerino. All in favor.

Item #7 - Approval/ Budgetary Amendment (22A023)/ Modifying the Original Budgetary Amendment (22A001- Reso #28) to Hire Two (2) Public Health Graduate Fellows/ Senior Fiscal Manager William Orr

Chairman Jonke stated Senior Fiscal Manager William Orr was present to speak to this request.

Senior Fiscal Manager William Orr stated Resolution #28 of 2022 was approved by the Legislature. He explained it supported the Putnam County Health Department's (PCHD) participation in the NYS Fellowship Program Grant. He explained the grant funding would support the salaries of four (4) Fellowship positions at three (3) different levels proposed by the PCHD: Two (2) Public Health Fellows at an annual salary of \$50,000, one (1) Local Coordinator at an annual salary of \$55,000 and one (1) Public Health Graduate Fellow at an annual salary of \$60,000. He stated thus far they have hired the Local Coordinator and recently hired the Public Health Graduate Fellow. He stated through the New York State Portal applicants can apply for the positions in any area of New York. He explained Putnam County is receiving primarily, applicants with a Master's Degree. He stated this request is to reclassify the two (2) Public Health Fellows at an annual salary of \$50,000 to the position of Public Health Graduate Fellow at an annual salary of \$60,000. He stated that would require adding \$10,000 to each position, to bring the salary up the \$60,0000. He stated there is no fiscal impact to the County.

Personnel Director Eldridge stated as a reminder this is a 100% funded grant.

Chairman Jonke stated he recalls when this program was first presented to the Legislature, he commented that he did not believe the salaries would attract the best candidate. He stated he is in support of this request.

1. Legislator Montgomery stated she believes this is a great program. She stated the County is fortunate to get personnel with Master's Degrees in the Health Department during this time of challenge.

Chairman Jonke requested clarification that this is a two (2) year program.

Senior Fiscal Manager William Orr stated it is supposed to end July 31, 2023. He stated however, he has heard they may consider pushing the end date out further.

Chairman Jonke made a motion to Approve/ Budgetary Transfer (22A023)/ Modifying the Original Budgetary Amendment (22A001- Reso #28) to Hire Two (2) Public Health Graduate Fellows; Seconded by Legislator Addonizio. All in favor.

Item #8 – FYI/ 2022/ Accident Report – Duly Noted

Item #9- FYI/2022/ Incident Report – Duly Noted

Item #10 - Other Business - None

Item #11- Adjournment

There being no further business at 6:44 PM Chairman Jonke made a motion to adjourn; Seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Deputy Clerk Diane Trabulsy.