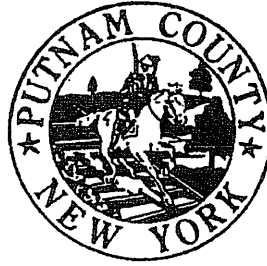


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery Dist. 1
William Gouldman Dist. 2
Toni E. Addonizio Dist. 3
Ginny Nacerino Dist. 4
Greg E. Ellner Dist. 5
Paul E. Jonke Dist. 6
Joseph Castellano Dist. 7
Amy E. Sayegh Dist. 8
Erin L. Crowley Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano and Legislators Ellner & Gouldman

Monday July 24, 2023
(Immediately following Economic Development Mtg. beginning at 6:15pm)

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – June 26, 2023**
- 4. 2022 Audit Report/ PFK O'Connor Davies, LLP**
- 5. Correspondence/County Auditor**
 - a. Sales Tax Report**
 - b. Board In Revenue Report**
 - c. OTB Report**
 - d. 2023 Contingency Report**
 - e. Transfer/Revenue Report**
- 6. Correspondence/ Commissioner of Finance**
 - a. Approval/ Budgetary Amendment 23A040/ Sheriff's Dept./ Cyber Fraud Task Force Grant (Also reviewed in Protective)**
 - b. Approval/ Budgetary Amendment 23A041/ District Attorney/ Use Asset Forfeiture Funds to Purchase Video & Recording Equipment for Kent Police Dept. (Also reviewed in Protective)**

- c. **Approval/ Budgetary Amendment 23A042/ Health Dept./ NYS DOH Public Health Infrastructure, Workforce, & Data Systems Grant Award (Also reviewed in Personnel)**
 - d. **Approval/ Budgetary Amendment 23A044/ Emergency Services/ Advanced Life Support (ALS) Ambulance Service Contract/ Empress Ambulance (Also reviewed in Protective)**
 - e. **Approval/ Budgetary Amendment 23A045/ Dept. of Public Works/ Storm Damage Repair (Also reviewed in Physical)**
 - f. **Approval/ Budgetary Amendment 23A046/ Sheriff's Dept./ Payment Received from Prevention Council of Putnam for Compliance Checks at Alcohol Establishments (Also reviewed in Protective)**
- 7. **Approval/ Fund Transfer 23T153/ Dept. of Public Works/ Close out Capital Projects and Transfer to Capital Projects Reserve for Future Projects (Also reviewed in Physical)**
 - 8. **Approval/ Fund Transfer 23T158/ Dept. of Social Services/ Health Insurance Coverage due to Change in Hours (Also reviewed in Personnel)**
 - 9. **Approval/ Fund Transfer 23T162/ Youth Bureau/ Cover Maternity Leave (Also reviewed in Personnel)**
 - 10. **Approval/ Fund Transfer 23T189/ Planning Dept./ Education & Training (Also reviewed in Personnel)**
 - 11. **Approval/ Fund Transfer 23T192/ Emergency Services/ Additional Funding for 2 Message Boards (Also reviewed in Protective)**
 - 12. **Approval/ Fund Transfer 23T193/ Finance/ Correct Vacancy Control Entry**
 - 13. **Approval/ Fund Transfer 23T195/ Emergency Services/ Additional Funds to Upfit 2023 Tahoe (Also reviewed in Protective)**
 - 14. **FYI/ County's Deposit & Investment Policies for the 2nd Quarter Ending June 30, 2023**
 - 15. **Other Business**
 - 16. **Adjournment**

#3

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano and Legislators Ellner & Gouldman

Monday

6:30pm

June 26, 2023

The meeting was called to order at 6:30pm by Chairman Castellano who requested Legislator Sayegh lead in the Pledge of Allegiance. Upon roll call Legislator Ellner and Chairman Castellano were present. Legislator Gouldman was absent. Legislator Sayegh sat on the Committee in Legislator Gouldman's absence.

Item #3 – Acceptance of Minutes – April 24, 2023 & May 22, 2023

The minutes were accepted as submitted.

Item #4 – Correspondence/County Auditor

a. Sales Tax Report

Legislator Ellner requested clarification on the projection for the first quarter, which seems to be a decrease as compared to last year.

Interim Commissioner of Finance Michael Lewis stated a payment will be received this week for the reconciliation of the first quarter in 2023.

- b. Board In Revenue Report – Duly Noted**
- c. OTB Report – Duly Noted**
- d. 2023 Contingency Report – Duly Noted**
- e. Transfer/Revenue Report – Duly Noted**

Item #5 – Correspondence/ Commissioner of Finance

a. Overtime/Temporary Report – Duly Noted

- b. Approval/ Budgetary Amendment 23A032/ Finance/ Account for State Aid from NYS Office of Indigent Legal Services (Also reviewed in Protective)**

Interim Commissioner Lewis stated this is \$750,000 spread over three (3) years, \$250,000 per year. He stated the \$250,000 for year two (2) will be included in the 2024 County budget.

Legislator Crowley questioned how much of this is used per year in Putnam County.

Interim Commissioner Lewis stated he would send that information to the Legislature. He stated anything not used would be carried over.

Legislator Crowley questioned how many County Attorneys participate and how much money is used in Putnam County.

Interim Commissioner Lewis stated he would provide the requested information.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

c. Approval/ Budgetary Amendment 23A033/ Planning/ Additional UPWP Funding Awarded to Putnam County under NYMTC (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

d. Approval/ Budgetary Amendment 23A034/ Planning/ Additional UPWP Funding Awarded to Putnam County under NYMTC (Also reviewed in Physical)

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

e. Approval/ Budgetary Amendment 23A037/ Sheriff's Dept./ SAM Grant Award/ Purchase Various Equipment (Also reviewed in Protective)

Legislator Crowley questioned if the Sheriff's Department still has an accident reconstruction unit.

Sheriff McConville stated the Sheriff's Department is awaiting receipt of a \$100,000 grant which will allow them to purchase a program called 3D FARO, which greatly aids in accident reconstruction. He stated once the Department receives that with formal training it will be utilized. He stated there are currently members of an accident reconstruction unit, but they are out of training and therefore have not been used. He stated the State Police are called upon for accident reconstruction when necessary.

Legislator Crowley stated it is her understanding funding was received in the past for equipment and training.

Sheriff McConville stated the Department still has the equipment and training standards and certification letters are being reviewed.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

f. Approval/ Budgetary Amendment 23A038/ Youth Bureau/ Adjusted State Aid Allocations for Runaway & Homeless Youth Programs

Interim Commissioner Lewis stated this is the final allocation from January to September 2023; this grant follows a Federal fiscal year which runs from October 1st to September 30th. He stated this is a one-time adjustment for this allocation.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

Item #6 – Approval/ Fund Transfer 23T139/ Office for Senior Resources/ Increase Hours to Close Out Project

Chairman Castellano made a motion to approve Fund Transfer 23T139; Seconded by Legislator Sayegh. All in favor.

Item #7 – Approval/ Fund Transfer 23T146/ Sheriff's Dept./ Cover Projected Comp Payout Requests (Also reviewed in Protective)

Legislator Crowley questioned if the Sheriff's Department's bicycle patrol was seasonal.

Sheriff McConville stated yes, it is.

Legislator Crowley questioned if the allocation for the bicycle patrol is \$15,000.

Sheriff McConville stated that is correct.

Legislator Crowley questioned why funds are being borrowed from this line already if the season just began.

Sheriff McConville stated with the deployment schedule they will be able to have the patrol without expending those funds. He stated there are no restrictions on comp time and they need to be paid out when requested.

Legislator Crowley questioned if an officer was being removed from the road to be put on bicycle patrol.

Sheriff McConville stated no, because of their deployment schedule they have sufficient personnel to cover.

Legislator Sayegh questioned how many employees would be covered by this \$65,000 transfer.

Sheriff McConville stated it is difficult to determine how many employees would be covered because there are varying salary levels.

Interim Commissioner Lewis stated the maximum number of hours that can be accrued in 480. He stated when cashed in, those hours are paid at time and a half at their highest rate of pay.

Legislator Ellner questioned where the funds go if not all utilized.

Interim Commissioner Lewis stated they will go back into the general fund.

Chairman Castellano stated the comp time can be cashed in at any point, making it difficult to predict.

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #8 – Approval/ Fund Transfer 23T155/ Finance/ Reclass Vacancy Control Factor to Correct Line

Chairman Castellano made a motion to pre-file the necessary resolution; Seconded by Legislator Sayegh. All in favor.

Item #9 – Other Business – None

Item #10 – Adjournment

There being no further business at 6:47pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

THE PUTNAM COUNTY LEGISLATURE

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Monday 6:30pm June 26, 2023

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 - c. Approval/ Budgetary Amendment 23A033/ Planning/ Additional UPWP Funding Awarded to Putnam County under NYMTC (Also reviewed in Physical)
 - d. Approval/ Budgetary Amendment 23A034/ Planning/ Additional UPWP Funding Awarded to Putnam County under NYMTC (Also reviewed in Physical)

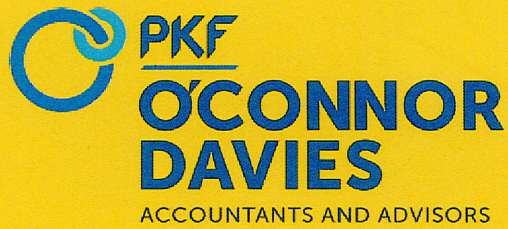
- e. **Approval/ Budgetary Amendment 23A037/ Sheriff's Dept./ SAM Grant Award/ Purchase Various Equipment (Also reviewed in Protective)**
 - f. **Approval/ Budgetary Amendment 23A038/ Youth Bureau/ Adjusted State Aid Allocations for Runaway & Homeless Youth Programs**
6. **Approval/ Fund Transfer 23T139/ Office for Senior Resources/ Increase Hours to Close Out Project**
 7. **Approval/ Fund Transfer 23T146/ Sheriff's Dept./ Cover Projected Comp Payout Requests (Also reviewed in Protective)**
 8. **Approval/ Fund Transfer 23T155/ Finance/ Reclass Vacancy Control Factor to Correct Line**
 9. **Other Business**
 10. **Adjournment**

July 24, 2023
Audit Meeting

#4

#4

2022 Audit Report/ PFK O'Connor Davies, LLP



County of Putnam, New York Report to the County Legislators December 31, 2022

**Nicholas DeSantis, Partner
Alan Kassay, Partner**

July 24, 2023

**KNOW
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VALUE®**

Agenda

Audit Results – PKF O'Connor Davies Opinion on Financial Statements

- Fund Balance - General Fund Retrospective
- General Fund - Budget to Actual Summary
- General Fund - Budget to Actual - Revenues
- General Fund - Budget to Actual – Expenditures
- Other Governmental Funds

Audit Results

We have completed our audit of the 2022 financial statements of the County of Putnam in accordance with auditing standards generally accepted in the United States of America. **The objective of our audit was to obtain reasonable assurance about whether these financial statements are free of material misstatement.** As part of the scope of our work, we reviewed management's accounting estimates and the accounting treatment afforded to all significant accounting matters.

Audit Scope

Our audit approach was directed at the evaluation of all significant aspects of the County's operations to reduce audit risks to an acceptable level. Our primary focus was not on individual transactions and balances but on the financial statements we are opining on taken as a whole. **We are satisfied that the scope of our audit was sufficient to enable us to express our opinion on these financial statements.**

We have issued an unmodified ("clean") opinion relating to the County of Putnam as of December 31, 2022 and for the year then ended.

Fund Balance – General Fund Retrospective

	Increase (Decrease) 2022 vs 2021	2022	2021	2020	2019
<i>Nonspendable:</i>					
Prepaid expenditures	\$ (397,802)	\$ 2,011,851	\$ 2,409,653	\$ 1,895,830	\$ 1,881,182
Leases	115,940	115,940	-	-	-
Long term receivables	-	4,000,000	4,000,000	4,000,000	2,000,000
	<u>(281,862)</u>	<u>6,127,791</u>	<u>6,409,653</u>	<u>5,895,830</u>	<u>3,881,182</u>
<i>Restricted:</i>					
Law Enforcement	8,525	558,213	549,688	630,310	565,160
Health	-	20,308	20,308	16,433	17,583
Driving while intoxicated program	18,771	18,771	-	24,834	57,557
Grants and obligations	<u>(2,002,358)</u>	<u>1,196,035</u>	<u>3,198,393</u>	<u>2,354,823</u>	<u>1,735,613</u>
	<u>(1,975,062)</u>	<u>1,793,327</u>	<u>3,768,389</u>	<u>3,026,400</u>	<u>2,375,913</u>
<i>Assigned</i>					
Purchases on order	560,794	1,607,886	1,047,092	1,560,936	1,011,064
Subsequent year's expenditures	(633,624)	2,283,691	2,917,315	2,207,565	1,102,689
Retirement	-	2,693,196	2,693,196	3,568,196	3,568,196
Future Capital projects	5,000,000	5,738,086	738,086	738,086	1,290,896
Tax stabilization	1,462,317	5,000,000	3,537,683	3,537,683	3,537,683
Insurance	2,000,000	5,800,000	3,800,000	4,000,000	4,000,000
Post Employment	5,000,000	5,000,000	-	-	-
State aid	5,000,000	5,000,000	-	-	-
	<u>18,389,487</u>	<u>33,122,859</u>	<u>14,733,372</u>	<u>15,612,466</u>	<u>14,510,528</u>
Unassigned	<u>5,862,400</u>	<u>71,541,790</u> *	<u>65,679,390</u>	<u>43,267,359</u>	<u>29,864,516</u>
Total Fund Balance	24% <u>\$ 21,994,963</u>	<u>\$ 112,585,767</u>	<u>\$ 90,590,804</u>	<u>\$ 67,802,055</u>	<u>\$ 50,632,139</u>

* Represents approximately 44% of the 2023 Appropriations, prior year was 44%.

General Fund – Budget to Actual Summary

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Total Revenues	\$ 146,609,303	\$ 156,780,988	\$ 167,217,173	\$ 10,436,185
Total Expenditures	150,193,710	158,534,449	135,713,343	22,821,106
Excess (Deficiency) of Revenues Over Expenditures	(3,584,407)	(1,753,461)	31,503,830	33,257,291
Total Other Financing Sources (Uses)	(380,000)	(9,624,807)	(9,624,807)	-
Net Change in Fund Balance	(3,964,407)	(11,378,268)	21,879,023	33,257,291
Fund Balance - Beginning of Year	3,964,407	13,068,909	90,590,804	77,521,895
Fund Balance - End of Year	\$ -	\$ 1,690,641	\$ 112,469,827	\$ 110,779,186

General Fund – Budget to Actual Revenues

REVENUES	Budget		Actual	Variance with Final Budget (Negative)	
	Original	Final			
Real Property Taxes	\$ 31,606,314	\$ 31,606,314	\$ 30,620,334	\$ (985,980)	1
Other Tax Items	5,263,800	5,388,800	5,390,190	1,390	
Non-Property Taxes	66,145,000	66,145,000	83,550,054	17,405,054	2
Departmental Income	12,736,270	13,066,365	12,098,187	(968,178)	3
Use of Money and Property	700,388	1,665,875	1,780,232	114,357	
Licenses and Permits	904,700	904,700	999,600	94,900	
Fines and Forfeitures	94,325	94,325	125,420	31,095	
Sale of Property and Compensation for Loss	44,500	79,704	189,595	109,891	
State Aid	20,770,190	22,447,510	20,221,644	(2,225,866)	4
Federal Aid	7,409,735	13,646,113	10,346,931	(3,299,182)	5
Miscellaneous	934,081	1,736,282	1,894,986	158,704	
Total Revenues	\$ 146,609,303	\$ 156,780,988	\$ 167,217,173	\$ 10,436,185	6

1 - Real Property Taxes - based on calculation of deferred taxes.

Tax Liens increased by approximately \$600,000.

2 - Non-Property Taxes - Sales Tax, increased \$3.7 million, 5%, compared to 2021, \$17.4 greater than Budget.

3 - Spread through expenditures.

4 - State Aid - Overall up \$4.3 million; Health and Social Services, accounted for \$1.6 million of negative variance.

5 - Federal Aid - Overall up \$1.5 million. Includes \$1.7 million of ARPA, Public Health Grant negative variance of \$1.8 million.

6 - Total Revenues up by \$9.8 million, Positive Budgetary Variance \$12.1 million.

General Fund – Budget to Actual Expenditures

	Budget		Actual	Variance with
	Original	Final		Final Budget - Positive (Negative)
EXPENDITURES				
Current:				
General Government Support	\$ 29,584,179	\$ 29,969,269	\$ 26,549,089	\$ 3,420,180 1
Education	12,085,422	12,037,531	11,891,287	146,244
Public Safety	40,639,093	42,312,116	36,971,819	5,340,297 2
Health	13,747,114	17,223,115	13,905,530	3,317,585 3
Transportation	1,440,276	1,543,043	1,543,043	-
Economic Opportunity and Development	37,796,683	39,133,072	30,521,966	8,611,106 4
Culture and Recreation	6,635,600	7,362,672	6,475,356	887,316
Home and Community Services	2,404,632	2,913,029	1,847,333	1,065,696
Employee Benefits Undistributed	5,860,711	6,040,602	6,007,920	32,682
Transfers Out	380,000	9,624,807	9,624,807	-
Total Expenditures	150,573,710	168,159,256	145,338,150	22,821,106
Net Change in Fund Balance	(3,964,407)	(11,378,268)	21,879,023	33,257,291
FUND BALANCE				
Beginning of Year	3,964,407	11,378,268	90,590,804	79,212,536
End of Year	\$ -	\$ -	\$ 112,469,827	\$ 112,469,827

1 - General Government Support -up from prior year by \$1.4 million, positive variance, spread throughout the functions.

2 - Public Safety - positive variance in Emergency Services (\$721,098), Sheriff (\$1,221,360), Jail (\$552,585).

3 - Health - positive variances in Public Health (\$2.5 million), Mental Health programs (\$1.3 million).

4 - Economic Opportunity and Development - total expenditures down from prior year (\$2.1 million), DSS programs, positive variance (\$6.6 million).

Other Governmental Funds

	Capital Projects Fund	County Road Fund	Road Machinery Funds	Transportation Fund	Special Purpose Fund	Debt Service Funds
Revenues	\$ 13,593,886	\$ 5,720,523	\$ 2,287,549	\$ 3,802,599	\$ 4,501	\$ 7,336,147
Expenditures	(18,688,830)	(4,928,429)	(2,249,572)	(2,711,545)	(28,355)	(7,571,291)
Other financing sources(uses)	10,116,756	-	116,500	210,000	-	212,887
Net Change in Fund Balance	5,021,812	792,094	154,477	1,301,054	(23,854)	(22,257)
Fund Balance - Beginning	9,978,575	1,975,544	606,060	2,294,496	521,381	187,919
Fund Balance - Ending	<u>\$ 15,000,387</u>	<u>\$ 2,767,638</u>	<u>\$ 760,537</u>	<u>\$ 3,595,550</u>	<u>\$ 497,527</u>	<u>\$ 165,662</u>

All Funds, have positive fund balances at year-end.

Summary – Closing Points

Issued an **UNMODIFIED OPINION (CLEAN)**

Received the ***Certificate of Achievement in Financial Reporting***
- 31 of the last 32 years

Moody's Bond Rating at Aa2 -

*"Obligations judged to be of high quality and
subject to very low credit risk".*

Tax Anticipation Notes

*Last issued Tax Anticipation Notes in December 2015, 8th year in a row.
Reduced need to borrow from \$17 million in 2013, to \$0 in 2015
Saving annual interest expense by as much as \$165,000 per year,*

Issued Report to Those Charged With Governance -

*"Management Letter", No Material weaknesses
noted.*

New GASB Pronouncements:

GASB Statement No. 87 - Leases. Implemented in 2022.

GASB Statement No. 96 - Subscription-Based Information Technology
Agreements (SBITA). 2023.

Contact Us

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Sales Tax	Year												+or(-) Same Period
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023			
January**	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	5,536,978	4,810,372	6,071,784	6,673,020	601,236		
February	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	4,483,277	5,047,591	5,979,925	932,334		
March	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	8,065,989	8,250,002	7,952,761	(297,241)		
April**	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,538,226	5,264,056	6,424,074	6,652,126	228,052		
May	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730	5,011,290	7,975,256	9,113,026	10,361,506	1,248,479		
June	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885	5,146,439	6,789,670	4,685,857	5,311,513	625,655		
July**	4,320,542	4,568,502	4,372,322	4,952,664	4,835,632	5,266,612	4,871,906	6,094,635	6,393,098				
August	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556	4,918,555	6,017,886	6,254,546				
September	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396	9,125,106	8,508,962	8,459,469				
October	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815	4,917,403	5,730,039	6,397,048				
November*	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	4,959,534	4,492,906	5,514,058	6,265,506				
December	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904	8,678,973	8,798,537	8,601,579				
Actual	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,003,884	66,761,192	78,052,738	81,963,580	42,930,850			
Budget/(Rev)	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	65,705,798	60,404,887	65,000,000	74,750,000			
Over(Under)Budget	3,390,172	(0)	4,316,082	1,425,706	4,631,484	5,519,551	1,055,394	17,647,851	16,963,580	(31,819,150)	3,338,516		

#5d

2023 Contingency Report

<u>Beginning Balance 1/1/23</u>		\$ 1,382,685.00
Res30	County Executive changes	104,724.00
Res80	Highway reclassification	14,428.00
Res87	Criminal Justice Discovery Reform Grant FY22-23	101,157.00
Res152	Youth Bureau	6,945.00
Subtotal General Contingency		\$ 1,609,939.00

Deductions:

Res69	OSR- reclass to Fiscal Technician	(2,700.00)
Res72	To cover Insurance bill	(15,877.00)
Res90	To repair Health Department vehicle	(6,724.35)
Res79	OPWDD Coordinator	(20,951.00)
Res133	Sheriff - funding for Axon	(32,315.00)
		(78,567.35)
Total		\$ 1,531,371.65

Proposed Deductions:

Pending Balance 7/24/23

\$1,531,371.65

Note:

R= resolution

A= proposed budgetary amendment

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23A035	WIA	10629300	54782		SOFTWARE ACCESSORIES	5,595.00 D	RENEW ONLINE TUTORIAL SUBSCRIPT
2023 6 23A035	WIA	10629300	447912		WIA ADULT CFDA 17.258	2,797.00 C	RENEW ONLINE TUTORIAL SUBSCRIPT
2023 6 23A035	WIA	10629300	447917		WIA DISLOCATED WORKER 17.260	2,798.00 C	RENEW ONLINE TUTORIAL SUBSCRIPT
2023 6 23A036	TANF	10067000	446123		TANF	82,138.00 C	23 TANF SUMMER YTH EMPL ALLOC
2023 6 23A036	TANF	10067000	54647		SUB CONTRACTORS	82,138.00 D	23 TANF SUMMER YTH EMPL ALLOC
2023 6 23T139	OSR	10762000	54410	10166	SUPPLIES AND MAT	20,000.00 C	INCREASE CONTRACTOR HOURS
2023 6 23T139	OSR	10762000	54646	10166	CONTRACTS	20,000.00 D	INCREASE CONTRACTOR HOURS
2023 6 23T140	Planning	10802000	54675		TRAVEL	2,500.00 C	DECREASE LINE
2023 6 23T140	Planning	10802000	54640		EDUCATION AND TRAINING	2,500.00 D	INCREASE LINE
2023 6 23T141	Sheriff - Patrol	17311000	54560		EQUIP RENTAL LEASE	3,140.00 D	'23 AXON IN CAR CAMERA PYMT
2023 6 23T141	Sheriff - Patrol	17311000	52180		OTHER EQUIPMENT	3,140.00 C	'23 AXON IN CAR CAMERA PYMT
2023 6 23T142	Health - EHS	12401000	54370		AUTOMOTIVE	400.00 D	REPAIRS FOR BE8889
2023 6 23T142	Health - EHS	12401000	54510		MACHINE MAINTENANCE	200.00 C	REPAIRS FOR BE8889

#51


YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 6 23T142	Health - EHS	12401000	54410		SUPPLIES AND MAT	200.00	C	REPAIRS FOR BE8889
2023 6 23T143	Early Intervention	10405900	52130		COMPUTER EQUIPMENT	40.00	C	ADOBE SUBSCRIPTION
2023 6 23T143	Early Intervention	10405900	54783		LICENSING SOFTWARE	40.00	D	ADOBE SUBSCRIPTION
2023 6 23T145	DSS Overhead	10120000	54640		EDUCATION AND TRAINING	1,277.00	D	EDUCATION
2023 6 23T145	DSS Overhead	10120000	54989		MISCELLANEOUS	1,277.00	C	EDUCATION
2023 6 23T147	Emergency Services	10398900	54989		MISCELLANEOUS	1,000.00	C	ITEMS NEEDED FOR 4H FAIR
2023 6 23T147	Emergency Services	10398900	54329		PROMOTIONAL MATERIALS	1,000.00	D	ITEMS NEEDED FOR 4H FAIR
2023 6 23T148	Youth Bureau	10731000	54989	10114	MISCELLANEOUS	500.00	D	FUNDS FOR PROGRAMS MISC. EXP.
2023 6 23T148	Youth Bureau	10731000	54675	10114	TRAVEL	800.00	C	FUNDS FOR PROGRAMS MISC. EXP.
2023 6 23T148	Youth Bureau	10731000	54640	10114	EDUCATION AND TRAINING	500.00	C	FUNDS FOR PROGRAMS MISC. EXP.
2023 6 23T148	Youth Bureau	10731000	54989	10114	MISCELLANEOUS	800.00	D	FUNDS FOR PROGRAMS MISC. EXP.
2023 6 23T149	DSS Overhead	10120000	54310		OFFICE SUPPLIES	441.00	C	CABLES & HEADSETS
2023 6 23T149	DSS Overhead	10120000	54782		SOFTWARE ACCESSORIES	441.00	D	CABLES & HEADSETS
2023 6 23T150	Health - EHS Water	12022000	52130		COMPUTER EQUIPMENT	318.00	D	REPLACE PRINTER

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 6 23T150	Health - EHS Water	12022000	52110		FURNITURE AND FURNISHINGS	318.00	C	REPLACE PRINTER
2023 6 23T151	Health - Education State	21401000	54329		PROMOTIONAL MATERIALS	610.00	D	PROPERLY ALLOCATE TWZRS EXP
2023 6 23T151	Health - Education State	21401000	54330		MEDICAL SUPPLIES	610.00	C	PROPERLY ALLOCATE TWZRS EXP
2023 6 23T152	OSR	10677400	54640	10185	EDUCATION AND TRAINING	109.00	D	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T152	OSR	10677900	54640		EDUCATION AND TRAINING	267.00	C	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T152	OSR	10677900	54640		EDUCATION AND TRAINING	109.00	C	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T152	OSR	10677400	54640		EDUCATION AND TRAINING	265.00	D	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T152	OSR	10677900	54640		EDUCATION AND TRAINING	265.00	C	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T152	OSR	10677800	54640		EDUCATION AND TRAINING	267.00	D	SERVSAFE - SEE ATTACHED EMAIL
2023 6 23T154	Health - Nursing	11401000	54330		MEDICAL SUPPLIES	300.00	C	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Nursing	11401000	54314		POSTAGE	300.00	D	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Nursing	11401000	54314		POSTAGE	800.00	D	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Nursing	11401000	54313		BOOKS AND SUPPLEMENTS	800.00	C	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Nursing	11401000	54314		POSTAGE	274.00	D	MASS MAILING INCR CH VAX RATES

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T154	Health - Nursing	11401000	52130		COMPUTER EQUIPMENT	274.00 C	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Community Health Assessment Fed	26401001	54640	10173	EDUCATION AND TRAINING	450.00 C	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Community Health Assessment Fed	26401001	54314	10173	POSTAGE	500.00 D	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Community Health Assessment Fed	26401001	54310	10173	OFFICE SUPPLIES	500.00 C	MASS MAILING INCR CH VAX RATES
2023 6 23T154	Health - Community Health Assessment Fed	26401001	54314	10173	POSTAGE	450.00 D	MASS MAILING INCR CH VAX RATES
2023 6 23T159	Highway Admin	10149000	54210		VEHICLE LEASING/RENTAL	3,000.00 D	TO COVER LEASE PYMTS FOR VEHIC
2023 6 23T159	Highway Facilities	10511100	54755		JANITORIAL SERVICES	3,000.00 C	TO COVER LEASE PYMTS FOR VEHIC
2023 6 23T160	Records Mgmt	10146000	54640		EDUCATION AND TRAINING	35.00 C	DECREASE BUDGET LINE
2023 6 23T160	Records Mgmt	10146000	54510		MACHINE MAINTENANCE	35.00 D	INCREASE BUDGET LINE
2023 6 23T161	Highway Facilities	10511100	54516		WATER SYSTEM	2,500.00 D	COVER WATER SYST THROUGH Y/E
2023 6 23T161	Highway Facilities	10511100	54755		JANITORIAL SERVICES	2,500.00 C	COVER WATER SYST THROUGH Y/E
2023 6 23T163	Emergency Services	10398900	54710		MAINT AND REPAIRS	26.00 D	FIRE TRAINING CENTER
2023 6 23T163	Emergency Services	10398900	54379		TRAINING SUPPLIES	26.00 C	FIRE TRAINING CENTER
2023 6 23T164	Health - EHS	12401000	54311		PRINTING AND FORMS	200.00 C	PRCHSE THERMOMETERS FOOD SVCE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T164	Health - EHS	12401000	54410		SUPPLIES AND MAT	200.00 D	PRCHSE THERMOMETERS FOOD SVCE
2023 6 23T165	DSS	10101000	54640		EDUCATION AND TRAINING	463.00 C	SUPERVISORY TRAINING
2023 6 23T165	DSS Medicaid	10104000	54640		EDUCATION AND TRAINING	463.00 D	SUPERVISORY TRAINING
2023 6 23T166	County Executive	10123000	54310		OFFICE SUPPLIES	1,000.00 D	TRANSFER TO OFFICE SUPPLIES
2023 6 23T166	County Executive	10123000	54640		EDUCATION AND TRAINING	1,000.00 C	TRANSFER TO OFFICE SUPPLIES
2023 6 23T167	Sheriff - Narcotics	14311000	51090		CANINE STIPEND	461.58 D	COVER EXPENSE FOR MEMBER TRF
2023 6 23T167	Sheriff - Patrol	17311000	58002		SOCIAL SECURITY	35.31 C	COVER EXPENSE FOR MEMBER TRF
2023 6 23T167	Sheriff - Narcotics	14311000	58002		SOCIAL SECURITY	35.31 D	COVER EXPENSE FOR MEMBER TRF
2023 6 23T167	Sheriff - Patrol	17311000	51090		CANINE STIPEND	461.58 C	COVER EXPENSE FOR MEMBER TRF
2023 6 23T168	DSS	10101000	54636		INTERNET COSTS	70.00 D	INTERNET COSTS
2023 6 23T168	DSS Admin	10102000	54636		INTERNET COSTS	70.00 C	INTERNET COSTS
2023 6 23T169	DMV	10141100	54313		BOOKS AND SUPPLEMENTS	100.00 D	TO COVER COST OF BOOKS - 2023
2023 6 23T169	DMV	10141100	54314		POSTAGE	100.00 C	TO COVER COST OF BOOKS - 2023
2023 6 23T170	District Attorney	10116500	52110		FURNITURE AND FURNISHINGS	1,000.00 D	CHAIRS

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	6 23T170	District Attorney	10116500	54385		UNIFORMS	1,000.00	C	CHAIRS
2023	6 23T171	District Attorney	10001000	54936		PARTNERSHIP INITIATIVE	2,000.00	D	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54782		SOFTWARE ACCESSORIES	1,500.00	C	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54936		PARTNERSHIP INITIATIVE	1,000.00	D	SHRRIFF LPR
2023	6 23T171	District Attorney	10001000	54936		PARTNERSHIP INITIATIVE	1,500.00	D	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54682		SPECIAL SERVICES	1,000.00	C	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54936		PARTNERSHIP INITIATIVE	2,000.00	D	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54313		BOOKS AND SUPPLEMENTS	2,000.00	C	SHERIFF LPR
2023	6 23T171	District Attorney	10001000	54640		EDUCATION AND TRAINING	2,000.00	C	SHERIFF LPR
2023	6 23T172	OSR	10677900	54640		EDUCATION AND TRAINING	2,500.00	C	ACUU CONFERENCE - SEE ATTACHED
2023	6 23T172	OSR	10677200	54640		EDUCATION AND TRAINING	2,500.00	D	ACUU CONFERENCE - SEE ATTACHED
2023	6 23T173	OSR	10677300	55371		CHRGBK GASOLINE	4,000.00	D	MEDICAL TRANS. - SEE ATTACHED
2023	6 23T173	OSR	10677900	55371		CHRGBK GASOLINE	4,000.00	C	MEDICAL TRANS. - SEE ATTACHED
2023	6 23T173	OSR	10677900	55371	10190	CHRGBK GASOLINE	560.00	D	MEDICAL TRANS. - SEE ATTACHED

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T173	OSR	10677900	55371		CHRGK GASOLINE	560.00 C	MEDICAL TRANS. - SEE ATTACHED
2023 6 23T174	OSR	10762000	54410	10166	SUPPLIES AND MAT	5,185.00 C	A MATTER OF BALANCE MATERIALS
2023 6 23T174	OSR	10762000	54313	10166	BOOKS AND SUPPLEMENTS	5,185.00 D	A MATTER OF BALANCE MATERIALS
2023 6 23T175	District Attorney	10001000	54311		PRINTING AND FORMS	1,500.00 C	FURNITURE
2023 6 23T175	District Attorney	10001000	52110		FURNITURE AND FURNISHINGS	2,000.00 D	FURNITURE
2023 6 23T175	District Attorney	10001000	54310		OFFICE SUPPLIES	2,000.00 C	FURNITURE
2023 6 23T175	District Attorney	10001000	52110		FURNITURE AND FURNISHINGS	701.00 D	FURNITURE
2023 6 23T175	District Attorney	10001000	52110		FURNITURE AND FURNISHINGS	1,500.00 D	FURNITURE
2023 6 23T175	District Attorney	10001000	54675		TRAVEL	701.00 C	FURNITURE
2023 6 23T176	Real Property	10135500	54635		CELLPHONES	350.00 D	FOR THE DIRECTORS CELL PHONE
2023 6 23T176	Real Property	10135500	54640		EDUCATION AND TRAINING	350.00 C	FOR THE DIRECTORS CELL PHONE
2023 6 23T177	DSS Overhead	10120000	54782		SOFTWARE ACCESSORIES	105.00 D	TO PURCHASE KVM SWITCH
2023 6 23T177	DSS Overhead	10120000	54310		OFFICE SUPPLIES	105.00 C	TO PURCHASE KVM SWITCH
2023 6 23T178	Highway Roads & Bridges	10511000	52130		COMPUTER EQUIPMENT	1,150.00 D	NEW COMPUTER 6N GARAGE OFFICE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T178	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	1,150.00 C	NEW COMPUTER 6N GARAGE OFFICE
2023 6 23T179	ENGINEERING	10144000	54310		OFFICE SUPPLIES	388.00 C	2 NEW MONITORS FOR PROJ ENG
2023 6 23T179	ENGINEERING	10144000	52130		COMPUTER EQUIPMENT	388.00 D	2 NEW MONITORS FOR PROJ ENG
2023 6 23T180	DSS Overhead	10120000	52130		COMPUTER EQUIPMENT	176.00 C	FOR AV EQUIP FOR DSS CONF RM
2023 6 23T180	DSS Overhead	10120000	52140		AUDIO VISUAL EQUIPMENT	176.00 D	FOR AV EQUIP FOR DSS CONF RM
2023 6 23T181	OSR	10677200	54311		PRINTING AND FORMS	175.00 C	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311		PRINTING AND FORMS	28.00 D	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR TITLE IIIE	10677201	54311		PRINTING AND FORMS	28.00 C	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311		PRINTING AND FORMS	40.00 D	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311	10191	PRINTING AND FORMS	40.00 C	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311		PRINTING AND FORMS	53.00 D	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311	10192	PRINTING AND FORMS	53.00 C	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T181	OSR	10677900	54311		PRINTING AND FORMS	175.00 D	SENIOR GUIDE -SEE ATTACHMENT
2023 6 23T182	OSR	10677200	54314		POSTAGE	1,075.00 D	SENIOR GUIDE -SEE ATTACHMENT

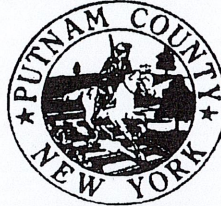
YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T182	OSR	10677900	54314	10192	POSTAGE	118.00 D	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR	10677900	54314		POSTAGE	408.00 C	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR	10677900	54314		POSTAGE	118.00 C	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR	10677900	54314		POSTAGE	1,075.00 C	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR TITLE IIIIE	10677201	54314		POSTAGE	665.00 D	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR	10677900	54314		POSTAGE	665.00 C	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T182	OSR	10677900	54314	10191	POSTAGE	408.00 D	SENIOR GUIDE - SEE ATTACHMENT
2023 6 23T183	OSR	10677400	54313	10185	BOOKS AND SUPPLEMENTS	203.00 C	SEE ATTACHMENT
2023 6 23T183	OSR	10677200	54313		BOOKS AND SUPPLEMENTS	203.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677700	54313		BOOKS AND SUPPLEMENTS	300.00 C	SEE ATTACHMENT
2023 6 23T183	OSR	10677200	54313		BOOKS AND SUPPLEMENTS	356.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677800	54313		BOOKS AND SUPPLEMENTS	356.00 C	SEE ATTACHMENT
2023 6 23T183	OSR	10677200	54313		BOOKS AND SUPPLEMENTS	300.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677700	54313		BOOKS AND SUPPLEMENTS	400.00 C	SEE ATTACHMENT

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 23T183	OSR	10677900	54313		BOOKS AND SUPPLEMENTS	400.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677200	54313		BOOKS AND SUPPLEMENTS	291.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677300	54313		BOOKS AND SUPPLEMENTS	50.00 C	SEE ATTACHMENT
2023 6 23T183	OSR	10677200	54313		BOOKS AND SUPPLEMENTS	50.00 D	SEE ATTACHMENT
2023 6 23T183	OSR	10677400	54313		BOOKS AND SUPPLEMENTS	291.00 C	SEE ATTACHMENT
2023 6 23T184	Tilly Foster	10084000	54560	10137	EQUIP RENTAL LEASE	5,000.00 C	EQUIPMENT RENTAL
2023 6 23T184	Highway - Parks	10711000	54560		EQUIP RENTAL LEASE	5,000.00 D	EQUIPMENT RENTAL
2023 6 23T185	Health - Lead	11015000	54314		POSTAGE	60.00 D	POSTAGE FOR LEAD MAILINGS
2023 6 23T185	Health - Lead	11015000	54330		MEDICAL SUPPLIES	100.00 C	POSTAGE FOR LEAD MAILINGS
2023 6 23T185	Health - Lead	11015000	54314		POSTAGE	100.00 D	POSTAGE FOR LEAD MAILINGS
2023 6 23T185	Health - Lead	11015000	54311		PRINTING AND FORMS	60.00 C	POSTAGE FOR LEAD MAILINGS
2023 6 23T186	Finance	10131000	54310		OFFICE SUPPLIES	500.00 D	EXTRA BANKER BOX
2023 6 23T186	Finance	10131000	54311		PRINTING AND FORMS	500.00 C	EXTRA BANKER BOX
2023 6 23T187	Health ATUPA	12023000	52130		COMPUTER EQUIPMENT	150.00 C	HOME/OFFICE/HOME SATURDAY

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	6 23T187	Health ATUPA	12023000	54675		TRAVEL	150.00	D	HOME/OFFICE/HOME SATURDAY
2023	6 23T188	Health - Lead	11015000	54445		LAB ANALYSIS	100.00	C	RECERT 2 LEAD INSPECTOR
2023	6 23T188	Health - Lead	11015000	54640		EDUCATION AND TRAINING	100.00	D	RECERT 2 LEAD INSPECTOR
2023	6 23T188	Health - Lead	11015000	54310		OFFICE SUPPLIES	100.00	C	RECERT 2 LEAD INSPECTOR
2023	6 23T188	Health - Lead	11015000	54640		EDUCATION AND TRAINING	100.00	D	RECERT 2 LEAD INSPECTOR
2023	6 R#148/23	Sheriff - Patrol	17311000	52180	10203	OTHER EQUIPMENT	816.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	437897	10203	ST AID - SAM GRANT	50,000.00	C	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52680	10203	OTHER EQUIPMENT	15,299.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52130	10203	COMPUTER EQUIPMENT	2,149.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52140	10203	AUDIO VISUAL EQUIPMENT	4,388.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52180	10203	OTHER EQUIPMENT	4,583.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52140	10203	AUDIO VISUAL EQUIPMENT	2,908.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52180	10203	OTHER EQUIPMENT	3,510.00	D	SAM GRANT
2023	6 R#148/23	Sheriff - Patrol	17311000	52130	10203	COMPUTER EQUIPMENT	549.00	D	SAM GRANT

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 6 R#148/23	Sheriff - Patrol	17311000	52630	10203	COMPUTER EQUIPMENT	5,109.00 D	SAM GRANT
2023 6 R#148/23	Sheriff - Patrol	17311000	52680	10203	OTHER EQUIPMENT	10,468.00 D	SAM GRANT
2023 6 R#148/23	Sheriff - Patrol	17311000	54300	10203	MISC SUPPLIES	221.00 D	SAM GRANT
2023 6 R#149/23	Sheriff	10311000	51092		COMP TIME PAYOUT PCSEA	65,000.00 D	CVR. FUTURE COMP PAYOUTS
2023 6 R#149/23	Sheriff	10311000	51093		OVERTIME	10,000.00 C	CVR. FUTURE COMP PAYOUTS
2023 6 R#149/23	Sheriff - Patrol	17311000	51093		OVERTIME	35,000.00 C	CVR. FUTURE COMP PAYOUTS
2023 6 R#149/23	Sheriff - Patrol Weight	17002000	51093		OVERTIME	10,000.00 C	CVR. FUTURE COMP PAYOUTS
2023 6 R#149/23	Sheriff - Patrol	17311000	51093	10144	OVERTIME	10,000.00 C	CVR. FUTURE COMP PAYOUTS
2023 6 R#152/23	Youth Bureau	10731000	438623		ARBOR HOUSE RHY	1,424.00 C	2023 ADDITNL FUNDS ARBOR HOUSE
2023 6 R#152/23	Contingency	10199000	54980		GENERAL CONTINGENCIES	6,945.00 D	NET RHY 2023 ADJUSTMENTS1-9/23
2023 6 R#152/23	Youth Bureau	10731000	54907		HOME CARE	12,083.00 D	2023 GC TLP ADDTL FNDS
2023 6 R#152/23	Youth Bureau	10731000	54970		ARBOR HOUSE	10,077.00 C	2023 GREEN CHIMNEY CORRECTION
2023 6 R#152/23	Youth Bureau	10731000	438204		GREEN CHIMNEYS TLP	7,250.00 C	2023 ADDITNL FUNDS GC TLP
2023 6 R#152/23	Youth Bureau	10731000	438622		RUNAWAY COORDINATION	277.00 C	2023 ADDITNL FUNDS RHY COORD

MICHAEL J. LEWIS
Commissioner Of Finance



cc: all
Prot
AAA

SHEILA M. BARRETT
Deputy Commissioner Of Finance

Reso

#60a

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: Sheila M. Barrett, Deputy Commissioner of Finance
Re: Budgetary Amendment - **23A040**
Date: June 22, 2023

At the request of the Sheriff, the following budgetary transfer is required.

Increase estimated revenue:

32311000.443890.10204 Public Safety: Cyber Fraud Task Forces Grant \$15,000

Increase estimated appropriations:

32311000.51093.10204 Overtime \$13,853
32311000.58002.10204 FICA \$1,147

2023 JUN 23 AM 11:11
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

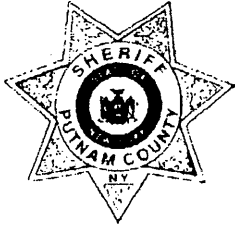
This Resolution is required to account for the Cyber Fraud Task Forces Grant awarded to Putnam County as per the attached correspondence.

(Did not apply for grant)

Approved:

23 A 040

Kevin M. Byrne
County Executive



KEVIN J. MCCONVILLE
SHERIFF

PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



THOMAS H. LINDERT
UNDERSHERIFF

June 20, 2023

Michael Lewis
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Lewis:

I am advising you of the following request to amend the 2023 Putnam County Sheriff's Department budget:

Increase Estimated Revenues:

32311000 443890 10204: BCI: Federal Aid: Public Safety: Cyber Fraud Task Forces: \$15,000

Increase Estimated Appropriations:

32311000 51093 10204: BCI: Overtime: Public Safety: Cyber Fraud Task Forces: \$13,852.50

32311000 58002 10204: BCI: FICA: Public Safety: Cyber Fraud Task Forces \$ 1,147.50

The request is based on an agreement (attached hereto) between the Putnam County sheriff's Office (PCSO) and the United States Secret Service, for the purpose of receiving reimbursable costs incurred by the PCSO in providing resources to joint operations towards its Cyber Fraud Task Forces (CFTF's). The maximum reimbursement for overtime worked is \$15,000 per law enforcement official. The PCSO has designated one law enforcement official for this joint operation.

Thank you for your attention to this matter.

Kevin J. McConville
Sheriff

Sheriff office did not apply for grant

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE PUTNAM COUNTY SHERIFF'S OFFICE
AND
THE UNITED STATES SECRET SERVICE**

The Putnam County Sheriff's Office (PCSO) and the United States Secret Service (Secret Service) enter into this memorandum of understanding (MOU), which becomes effective with the signatures of both parties and remains in effect until terminated by the mutual agreement of the PCSO and the Secret Service or upon 30 day written notice by either party to this agreement.

I. AUTHORITY

This MOU is established pursuant to Title 18, United States Code, Section 3056 and provisions of Public Law 107-56, Title I, Section 105, the Uniting and Strengthening of America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism (USA PATRIOT) Act of 2001. This act directed the Secret Service to take appropriate actions to expand the national network of Electronic Crimes Task Forces (ECTF) throughout the United States. The Secret Service has since consolidated its Financial Crimes Task Forces with its ECTFs, renaming the consolidated task forces as its Cyber Fraud Task Forces (CFTFs).

This MOU is established pursuant to provisions of the Treasury Forfeiture Fund Act of 1992, 31 U.S.C. § 9705, as amended. This act established the Department of the Treasury Forfeiture Fund and authorized the payment of certain overtime expenditures, travel, fuel, training, equipment, and other similar costs of State and Local law enforcement officers, that are involved in joint operations, with a Department of the Treasury law enforcement organization, as prescribed in 31 U.S.C. § 9705 (a)(1)(I) (hereinafter "overtime costs and other expenses").

II. PURPOSE

This MOU establishes the procedures and responsibilities of both the Putnam County Sheriff's Office and the Secret Service for the reimbursement of certain overtime costs and other expenses pursuant to 31 U.S.C. § 9705.

III. CONDITIONS AND PROCEDURES

The parties agree to the following conditions:

- (a) The PCSO may request reimbursement of payment of overtime costs and other expenses directly related to work performed by its officer(s) assigned to assist the Secret Service CFTF in conducting official investigations. The PCSO will submit all requests for reimbursement payments, together with appropriate documentation, to the Secret Service CFTF supervisor. Request for

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reimbursement will be based solely upon overtime worked and other expenses performed on behalf of the Secret Service CFTF.

- (b) All reimbursement hours of overtime costs and all other expenses covered under this MOU must be approved and certified by the Secret Service CFTF supervisor. The reimbursable overtime payments will be based upon the actual hourly overtime rate, exclusive of matching employer contributions for any taxes or benefits.
- (c) The Secret Service CFTF supervisor will forward all approved reimbursement requests through the Special Agent in Charge (SAIC) of the Criminal Investigative Division, Office of Investigations, to the Treasury Forfeiture Fund's payment agent, the U.S. Customs National Finance Center (NFC).
- (d) During the period of assignment to the Secret Service CFTF, the PCSO will remain responsible for establishing the salary and benefits, including overtime of the officer(s) assigned to the CFTF and making all payments due them. Reimbursement under this MOU is contingent upon the availability of mandatory funds allocated to the Secret Service through the Department of the Treasury Forfeiture Fund.
- (e) The PCSO shall permit and have readily available for examination and auditing by the Secret Service, the U.S. Department of Treasury, the Comptroller of the United States, and any of their duly authorized agents and representatives, any and all records, documents, accounts, invoices, receipts or expenditures relating to this agreement. They shall maintain all such records and reports until all audits and examinations are completed and resolved, or for a period of three (3) years, whichever is sooner.
- (f) Payments may be made to the extent they are included in the Secret Service Fiscal Year Plan and the monies are available within the Department of Treasury Forfeiture Fund to satisfy the request(s) for reimbursable expenses. It should also be understood that the total amount(s) made available to the Secret Service through the Department of the Treasury Forfeiture Fund, for reimbursement to the PCSO, could change at any time.
- (g) Pursuant to the Treasury Executive Office for Asset Forfeiture (TEOAF) directive number 18, the maximum reimbursement entitlement for overtime costs to any one law enforcement official cannot exceed fifteen-thousand (\$15,000.00) dollars during the fiscal year.
- (h) This document does not obligate funds. Funding authority will be provided through other documents.
- (i) The PCSO shall provide the Secret Service within 10 days of the signing of this MOU, with their agency's mailing address, contact name, telephone number and tax identification number. Further, this agency must provide the name, account number and ABA routing number of the financial institution where the PCSO wants the Electronic Funds transfer (EFT) payment deposited for the

FOR OFFICIAL USE ONLY

reimbursement of overtime salary costs. Failure to provide this information within the prescribed period of time will nullify this MOU agreement.

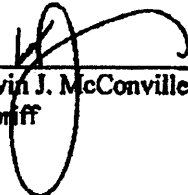
IV. REVISIONS

The terms of this MOU may be amended upon the written approval of both the PCSO and the Secret Service. Such amendment is effective upon the date of approval.

U.S. Secret Service
New York Field Office

Putnam County Sheriff's Office


SAIC Patrick J. Pitaney


Kevin J. McConville
Sheriff

Date: 05/17/23

Date: 5/3/23

U.S. Secret Service
Criminal Investigations Division


for SAIC William Mancino

Date: 5/16/23

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cc: all
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MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

June 23, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2023 JUL - 7 AM 10: 57
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **23A041** which was submitted for approval:

<u>Increase Revenue:</u>		
10001000 427152	DA Asset Forfeiture – Asset Forfeiture Program	\$ 19,500
<u>Increase Appropriations:</u>		
10001000 54936	DA Asset Forfeiture – Partnership Initiative	\$ 19,500
	2023 Fiscal Impact -0-	
	2024 Fiscal Impact -0-	

District Attorney Robert Tandy respectfully requests the use of Forfeited Asset reserve funds to purchase video and recording equipment for two interview rooms at the Town of Kent Police Department.

Please forward to the appropriate committee.

AUTHORIZATION:

- Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
- Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000
- Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00
- Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

PCDA Forfeited Asset Acct ~ Ck # 1036 ~ \$19,500.

23 A041

CHIEF ASSISTANT DISTRICT ATTORNEY
Chana Krauss

FIRST ASSISTANT DISTRICT ATTORNEY
Breanne Smith



ASSISTANT DISTRICT ATTORNEYS

Todd Carpenter
Joseph Charbonneau
Mackenzie Ferguson
Melissa Lynch
Kerianne Morrissey

ROBERT V. TENDY
District Attorney

TO: Michael Lewis, Interim Commissioner of Finance
FROM: Christina Rizzo, Chief of Staff to the District Attorney
DATE: June 22, 2023
RE: Increase Budget Line

Enclosed is check #1036 for \$19,500 to increase 10001000 54936 Partnership Initiatives to be used to purchase video and recording equipment for 2 interview rooms at the Kent Police Department.

Thank you.


Christina Rizzo

CC: Robert V. Tendy

MICHAEL J. LEWIS
Interim Commissioner Of Finance



cc: all
pers
AAA

SHEILA M. BARRETT
Deputy Commissioner Of Finance

#60C

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DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: Sheila M. Barrett, Deputy Commissioner of Finance *SMB*
Re: Budgetary Amendment - 23A042
Date: July 5, 2023

At the request of the Commissioner of Health, the following budgetary amendment is required. (effective October 1, 2023)

Increase estimated appropriations:

26401001.51000.10205 (66108)	Personnel Services	19,758
	Public Health Data and Informatics Specialist	
26401001.51094.10205	Temporary	11,854
26401001.54640.10205	Education & Training	1,000
26401001.58001.10205	Retirement	1,853
26401001.58002.10205	FICA	2,418
26401001.58004.10205	Workers Comp	241
26401001.58006.10205	Dental	499
26401001.58011.10205	Health Insurance	2,223
26401001.58012.10205	Vision	22

Increase estimated revenues:

26401001.444892.10205	Public Health Infrastructure Grant	39,868
	Fiscal Impact - 2023 - 0	
	Fiscal Impact - 2024 - 0	

This Resolution is necessary to recognize the NYS Department of Health Public Health Infrastructure, Workforce and Data Systems Grant. The grant was awarded at \$692,296 for the period 12/1/2022 through 11/30/2027. The new position created is contingent upon renewal of the grant beyond 11/30/2027.

Approved:

Kevin M. Byrne
County Executive

Please forward to the appropriate committee.

Approved:

2023 JUL - 6 AM 9:38
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



PUTNAM COUNTY DEPARTMENT OF HEALTH

1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager **WAO**
DATE: June 29, 2023
RE: **Budgetary Amendment**

Please review and approve the Budgetary Amendment as regards to the Public Health Infrastructure Award, and upon approval, please forward to the Personnel Committee and Health Committee.

Increase Revenue: 26401001-444892-10205	
Public Health Infrastructure	\$39,868
	Total Revenue
	<u>\$39,868</u>
Increase Expense: 26401001-51000-10205	\$19,758
Public Health Infrastructure	
Increase Expense: 26401001-51094-10205	\$11,854
Public Health Infrastructure-QIPM Coordinator	
Increase Expense: 26401001-58001-10205	\$ 1,853
Public Health Infrastructure Retirement (12 months)	
Increase Expense: 26401001-58002-10205	\$ 2,418
Public Health Infrastructure FICA (12 months)	
Increase Expense: 26401001-58004-10205	\$ 241
Public Health Infrastructure Workers Comp (12 months)	
Increase Expense: 26401001-58006-10205	\$ 499
Public Health Infrastructure Dental (12 months)	

Increase Expense: 26401001-58008 -10205 \$ 2,223
Public Health Infrastructure Health Insurance (12 months)

Increase Expense: 26401001-58009-10205 \$ 22
Public Health Infrastructure Vision

Increase Expense: 26401001-54640-10205 \$ 1,000
Public Health Infrastructure Education & Training

Total Expense \$39,868

Fiscal Impact **\$0.00**

In February 2023, NYS Department of Health announced the Public Health Infrastructure, Workforce, and Data Systems Grant. Putnam County Department of Health was awarded \$692,296 over a five-year period through Health Research Incorporated (HRI) for the purpose of strengthening the workforce and foundational capabilities of the county public health department. The current Grant period is 12/1/2022-11/30/2027. NYSDOH has notified all local health departments to budget the entire allocated award, despite the 12/1/2022 start date. Currently, we are budgeting for a full-time Public Health Data and Informatics Specialist and a part-time Quality Improvement/Performance Management (QIPM) Coordinator (Please see attached draft Job Specifications).

The annual salary for the Public Health Data and Informatics Specialist starts at \$79,031 with a 2.00% COLA raise per year. Fringe Benefits are also budgeted annually with a 2% increase per year. Recommended salaries and job specifications were provided by the Personnel Department based on scope of duties and compensation from surrounding counties. The QIPM Coordinator position is 21 hours per week, at an hourly rate of \$43.42. Fringes (FICA) for the part-time position has also been budgeted. The expected start date for both positions is approximately 10/1/2023.

In addition to salaries and benefits, funding for training and education has been included within this Amendment.

Also attached is an Excel spreadsheet delineating the anticipated full Award Expenditures over the five-year Grant period. The first year beginning 10/1/2023 has been prorated, also 2027, the final year of the Grant, has been prorated. We will include a Budget in 2024 and subsequent years.

WAO: mb
Attachment

PUBLIC HEALTH DATA AND INFORMATICS SPECIALIST

DISTINGUISHING FEATURES OF THE CLASS: This is a highly technical position that will play a critical role in public health data modernization efforts at the Putnam County Department of Health. Incumbent will evaluate departmental data collection, management, and analysis needs, and then implement optimal tech solutions. The incumbent will also work closely with the epidemiologist, obtaining and analyzing health data to monitor trends in the community, support epidemiologic investigation, and evaluate public health programs and interventions. Work requires advance knowledge of informatics, applied epidemiology and biostatistics for public health practice. The Public Health Data and Informatics Specialist works under the direct supervision of the Epidemiologist and may exercise supervision over subordinate staff or interns.

TYPICAL WORK ACTIVITIES:

Evaluates departmental data system needs and advises on technological solutions;
Assists the Epidemiologist in the collection, analysis, interpretation, visualization, and reporting of health data to determine and evaluate community health needs;
Designs, manages, and utilizes databases for analysis of health issues and program evaluation;
Analyzes and interprets data from secondary resources using appropriate statistical methods;
Supports primary data collection activities such as surveys and focus groups including instrument development, sampling strategy, statistical analysis, and writing of reports detailing findings;
Provides oversight, supervision, and research analytics in relation to the Community Health Assessment (CHA);
Responds to internal and external requests for health statistics;
Works to integrate performance improvement programs and initiatives to continuously enhance practices, standards of care, services, and programs through tracking indicators, analyzing trends, quality assurance, and improvement activities;
Assists department in the use of relevant methods for planning and program evaluation;
Support disease surveillance and epidemiologic investigations, including outbreak investigations;
Collaborates with Putnam County IT Department;
Works to ensure that the public has access to accurate and timely data as necessary;
Performs related work as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGE, SKILLS, AND ABILITIES:

Good knowledge of database management and design principles; good knowledge of the principles, theories, and techniques of descriptive and inferential statistics; good

PUBLIC HEALTH DATA AND INFORMATICS SPECIALIST (cont'd)

knowledge of current developments in the field of statistics or biostatistics; good knowledge of a variety of statistical software tools for data collection and analysis; working knowledge of public health and/or behavioral health practice and related sources of population data; working knowledge of the regulations and objectives of health department programs; ability to manipulate data into different standard formats; ability to comprehend and maintain complex records and data files; ability to design and manage a database to meet public health needs as they emerge; ability to prepare written reports and summaries including charts and graphs; ability to use established mathematical and biostatistical methods; ability to establish and maintain effective work relationships; ability to communicate effectively both verbally and in writing; initiative; resourcefulness; sound professional judgment; tact and courtesy.

MINIMUM QUALIFICATIONS: Either

- a) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Epidemiology, Biostatistics, or Data Analytics *and* one (1) year of experience in technical or quantitative research or biostatistical analysis; or
- b) Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Public Health, Math, or Computer Science *and* two (2) years of experience in technical or quantitative research or biostatistical analysis; or
- c) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in biostatistics, data analytics, or a closely related field, *and* four (4) years of experience in technical or quantitative research work, health informatics, or biostatistical analysis; or
- d) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree *and* six (6) years of experience in technical or quantitative research work, health informatics, or biostatistical analysis

NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

QUALITY IMPROVEMENT PERFORMANCE MANAGER

DISTINGUISHING FEATURES OF THE CLASS:

This is professional work determining the overall effectiveness and quality of services provided by the Health Department. Work involves development and coordination of the quality improvement plan and accreditation process and activities for the department, including maintenance of the Quality Improvement Performance Management plan, workforce development planning, implementation, and coordination of the quality assurance and utilization review programs of the Putnam County Department of Health. This position is responsible for reviewing the quality of care and the quality of reporting across the department and working with departmental staff to make changes and improve standards of customer service where necessary. In addition, this position must be knowledgeable with all applicable regulations, standards and clinical standards for all populations served by the Department. Other duties include assisting, planning, and directing the implementation of Quality Improvement initiatives across the department. The incumbent also serves as a liaison between the department, contract agencies and the Quality Improvement Committee. The work is performed under the general supervision of the Commissioner. Supervision of staff as it relates to compliance with established quality improvement plans and accreditation processes may be a function of this position.

TYPICAL WORK ACTIVITIES:

- Leads and participates in selected program performance reviews to determine appropriateness of service and reporting;
- Leads and participates in the Quality Improvement Performance Management Committee;
- Oversees department policy and procedure annual review and revision;
- Prepares reports on clinic records compliance and submits findings and recommendations for improvement to supervisors responsible for these units;
- Assists and participates in committee meetings dealing with compliance, quality improvement and utilization review;
- Develops and coordinates department-wide quality improvement program that evaluates the quality outcomes and effectiveness of public health services; analyzes and prepares related reports for administrative review;
- Promotes and ensures department compliance with applicable federal and state regulations and accreditation requirements related to quality improvement, performance improvement and workforce development; coordinates quality improvement and performance improvement plans that reflect department needs, trends, etc.
- Develops and implements organizational initiatives to support accreditation and public health regulation;
- Oversees and revises the Quality Improvement Performance Management plan;
- Oversees and follows-up on customer service by all department programs;
- Leads department-wide accreditation and Quality Improvement Performance Management initiatives;
- Oversees project prioritization and timeline management of the Quality Improvement Performance Management and Public Health Accreditation Programs;
- Completes statistical and narrative reports for the Commissioner and discusses findings with the Quality Improvement Performance Management Committee and other administrative staff;
- Collaborates with the Putnam County IT department;
- Assists and coordinates in-service training with Workforce Development Committee for departmental employees on procedures related to quality improvement performance management;

Identifies needed changes and clarifications on public health regulatory issues and quality improvement programs, including program performance review of activities, and participates in related plans/actions to make necessary changes, including ongoing monitoring of recommended corrective actions to ensure follow up;
Participates in the design, data collection and analysis of performance measures and quality improvement activities for the department and contract agencies;
May act as HIPAA consultant to advise staff and assure that policy and procedures are adhered to, and will report breaches to the Commissioner;
Does related work as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as inappropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES:

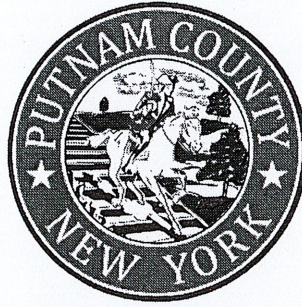
Thorough knowledge of the principles and practices of public health regulations, quality improvement, and performance management including population based health improvements; good knowledge of the factors which contribute to public health; good knowledge of the terminology of the field; good knowledge of clinical quality measures; working knowledge of the services, policies and procedures of public health; good knowledge of statistics; good knowledge of database management and spreadsheets; ability to coordinate and promote collaborative work of different groups and individuals; ability to work independently; ability to facilitate planning processes, understand how systems work, develop work plans and create timelines for project implementation; ability to define priorities and solve problems that may occur; ability to prepare and present ideas clearly and concisely, both orally and in writing; ability to develop and implement new operating procedures, methods, and policies; ability to analyze, prepare, format and present data in a variety of complex statistical reports; ability to define and apply skills of core competencies within the context of the essential public health services; ability to follow complex verbal and written directions; good judgment, accuracy, integrity, resourcefulness, and tact

MINIMUM QUALIFICATIONS:

- A) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in Nursing, Public or Business Administration, Business Management, Accounting, Health or Human Service Administration, or a closely related field and one (1) year of experience which must have included quality improvement; OR
- B) Graduation from a regionally accredited or New York State registered college or university with a Master's Degree and three (3) years of experience which must have included quality improvement; OR
- C) Graduation from a regionally accredited or New York State recognized college or university with an Bachelor's degree in Nursing, Public or Business Administration, Business Management, Accounting, Health or Human Service Administration, or a closely related field and three (3) years of experience which must have included quality improvement: OR
- D) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree and five (5) years of experience which must have included quality improvement

SPECIAL NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

MICHAEL J. LEWIS
Commissioner Of Finance



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SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: **Budgetary Amendment – 23A044**
DATE: July 13, 2023

2023 JUL 14 AM 9:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of the Bureau of Emergency Services, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

14398900 54646 EMS - Contracts \$ 600,000

Increase Estimated Revenues:

10131000 424011 Interest and Earnings \$ 600,000

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

Empress Ambulance Services through a competitive selection process has been awarded the advanced life support (ALS) contract with the effective date of July 16, 2023, through July 15, 2026. Additional funding is needed to accommodate the new fees and conditions of this contract.

To be noted, ALS services are not mandated for county governments by state or federal government. Putnam County has taken on this countywide responsibility with the understanding that providing this service is a priority and essential and provides substantial cost savings to local towns and villages throughout the County.

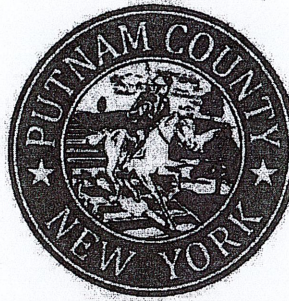
23A044

Please forward to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

MICHAEL J. LEWIS
Commissioner Of Finance



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SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment - 23A045
DATE: July 13, 2023

2023 JUL 13 PM 2:41
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Administrative Director of the Putnam County Department of Public Works (DPW), the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10990100 59020 52309 Transfer Out - Capital \$ 1,000,000

Increase Estimated Revenues:

10131000 424011 Interest and Earnings \$ 1,000,000

Capital Fund:

Increase Appropriations:

55197000 53000 52309 State of Emergency Damage 7.9.23 \$ 1,000,000

Increase Estimated Revenues:

55197000 428601 52309 Transfer In - General \$ 1,000,000

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23 A045

As stated in the attached memorandum, the above funding of \$1,000,000 is deemed necessary to respond to the recent storm events and associated flood damage throughout the Hudson Valley that began on Sunday, July 9, 2023. Such conditions have threatened the public safety of the citizens of Putnam County. DPW has implemented emergency measures to repair and reopen various County Roads to ensure the safety of vehicular traffic. Engineers (internal and external), the Bureau of Emergency Services, and other county departments have been working collaboratively by conducting a full damage assessment. DPW will be able to report to the committee once they have a more accurate and comprehensive report. It is anticipated however, that additional funding will be necessary.

Please forward to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Joseph Bellucci
Acting Deputy
Commissioner



Thomas Feighery
Administrative Director

TO: Paul Jonke, Chair of Putnam County Legislature
FROM: Thomas Feighery, Administrative Director, PCDPW
DATE: July 13, 2023
RE: Storm Events/Budget

Dear Chairman Jonke,

Due to the recent storm events and the associated flood damage throughout the Hudson Valley, The Putnam County DPW has implemented emergency measures to repair and reopen various County Roads to ensure the safety of vehicular traffic. In order to expedite these measures, DPW Administration authorized certain local contractors to assist in these endeavors. To cover the initial costs associated with said work, The Putnam County DPW, Finance and Purchasing Departments are requesting an initial allocation of \$1,000,000. Putnam County DPW has also assigned Engineers (internal and external) to conduct a full damage assessment, which is ongoing at this point. Once this assessment is complete, we will have a more comprehensive and accurate damage report along with the costs associated with the entirety of the required repair work. We anticipate the overall amount to exceed the original allocation and will request a Budgetary Amendment as such.

cc: All Putnam County Legislators
John Tully, Purchasing Director
Mike Lewis, Commissioner of Finance



cc: all
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Book
OF

MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 13, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2023 JUL 14 AM 9:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following **2023** budgetary amendment which has been submitted for approval.

Increase Estimated Revenues:

14311000 415899 Sheriff – Narcotics – NCADD \$5,000.00

Increase Appropriations:

14311000	Sheriff – Narcotics	
51093	Overtime	\$4,645.00
58002	Social Security	<u>355.00</u>
		<u>\$5,000.00</u>

2023 Fiscal Impact -0-
2024 Fiscal Impact -0-

The PC Sheriff's department received a check in the amount of \$5,000 from the Prevention Council of Putnam, Inc to conduct off-premises compliance checks at alcohol establishments in Putnam County. The Sheriff respectfully requests these funds be used to offset the Narcotics Unit's overtime expense.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **23A046**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00



**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



KEVIN J. MCCONVILLE
SHERIFF

THOMAS H. LINDERT
UNDERSHERIFF

PREVENTION COUNCIL OF PUTNAM, INC DONATION.

DATE: 6/16/2023

Mr. Michael Lewis
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Lewis:

Check #0000995498 in the amount of \$5,000.00

From: PREVENTION COUNCIL OF PUTNAM, INC

As per the attached letter from the Prevention Council, this enclosed check represents funding, towards overtime, to the PCSO to conduct off-premise compliance checks at alcohol establishments in Putnam County,

Please apply to the corresponding 2023 revenue account#:

14311000.415899	\$5,000
-----------------	---------

Also increase 2023 expenditure lines:

14311000.51093	\$4,645.00
----------------	------------

Narcotics Overtime

14311000.58002	\$ 355.00
----------------	-----------

Narcotics Social Security

Very truly yours,

Thomas H. Lindert
Undersheriff

The
Prevention Council
of Putnam

Kristin E. McConnell, MS, CPP-G
Executive Director

67 Glensida Avenue, Carmel, NY 10612

Tel: (845)226-4648
Fax: (845)226-5935
www.preventioncouncilputnam.org

March 31, 2023

Sheriff Kevin McConville
Putnam County Sheriff's Office
Three County Center
Carmel, NY 10512

Dear Sheriff McConville,

This letter will confirm our agreement regarding overtime funding for the Putnam County Sheriff's Office to conduct off-premise compliance checks at alcohol establishments in Putnam County. The following outlines the roles, responsibilities and service between the Putnam County Sheriff's Office and the Prevention Council of Putnam.

1. The Prevention Council of Putnam will compensate the Putnam County Sheriff's Office up to \$5,000 for this work. ***This work must be completed by June 1, 2023***
2. The Putnam County Sheriff's Office will provide the Prevention Council of Putnam with the results of the compliance check operations.
3. The Putnam County Sheriff's Office will issue a press release to local media outlets with the results of the compliance checks. The press release will include mention of the co-sponsorship between the Putnam County Sheriff's Office and the Prevention Council of Putnam. The press release will be pre-approved by both entities before it is released to the media.
4. The entire \$5,000 will be payable upon the Putnam County Sheriff's Office completion of the specified work.

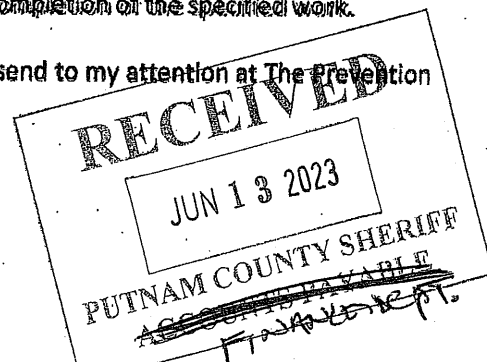
To confirm that this is acceptable, please sign the bottom portion of this letter and send to my attention at The Prevention Council of Putnam, 67 Glensida Avenue, Carmel, NY 10512. Thank you.

Sincerely,


Kristin McConnell


Kevin McConville, Sheriff

April 12, 2023
Date



CL 0000 9956 98 6/12/23

MICHAEL J. LEWIS
Interim Commissioner Of Finance



SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Interim Commissioner of Finance
DATE: June 15, 2023
RE: Budgetary Transfer – 23T153

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 JUN 20 AM 9:57

At the request of the acting Commissioner of Highways & Facilities, the following budgetary transfer is required.

CAPITAL FUND:

Decrease Estimated Appropriations:

55197000 531901 51509	CP1901 Computer Upgrade – Highway	\$ 353.17
55197000 531902 51509	CP1902 Jail Lighting – Sheriff	\$ 115.00
55197000 531908 51509	CP1908 Demolish the Blue House	\$ 5,715.39
55197000 532101 51509	CP2101 Generators 121 Main	\$20,048.11
55197000 532102 51509	CP2102 Door Repl Sheriff, Jail	\$ 5,332.00
55197000 532104 51509	CP2104 Storm Debris	\$10,995.00
		<u>\$42,558.67</u>

Increase Estimated Appropriations:

55197000 53000 51509	County Facility Renovations	\$42,558.67
----------------------	-----------------------------	-------------

Fiscal Impact – 2023 - \$0
Fiscal Impact – 2024 - \$0

This resolution is required to close out various CP projects and transfer to the Capital Projects reserve to fund future projects.

Please forward to the appropriate committee.

Approved: _____
Kevin M. Byrne, County Executive

231153

Joseph Bellucci
Acting Deputy
Commissioner



Thomas Feighery
Administrative Director

DEPARTMENT OF
HIGHWAYS & FACILITIES
842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

TO: Michael Lewis, Commissioner of Finance
CC: Michele Alfano-Sharkey, County Auditor; John Tully, Director of Purchasing
Alexis Hawley, Assistant Supervisor of Planning & Design
FROM: Joseph Bellucci, Acting Deputy Commissioner
DATE: June 12, 2023

A handwritten signature in black ink, appearing to be "John", is written over the "FROM" line of the letter.

We would like to request the following individual CP projects to be closed. We understand these funds will be returned to account number 55197000 53000 51509.

55197000 531901 51509	CP1901 COMPUTER UPGRADE - HIGH	\$858.17
55197000 531902 51509	CP1902 JAIL LIGHTING - SHERIFF	\$115.00
55197000 531908 51509	CP1908 DEMOLISH THE BLUE HOUSE	\$5,715.99
55197000 532101 51509	CP2101 GENERATORS 121 MAIN, VT	\$20,048.11
55197000 532102 51509	CP2102 DOOR REPL SHERIFF JAIL	\$5,832.00
55197000 532104 51509	CP2104 STORM DEBRIS	\$10,995.00
		\$42,558.67

Thank you.

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

cancel
2023
2023
Rese
#8

TO: Commissioner of Finance

FROM: Sheila Barrett, Deputy Commissioner of Finance *SMB*

DEPT: Finance

DATE: June 16, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
22070000.51000.601303102 CAC Personnel Services <i>(beginning October 1, 2023)</i> <i>SMB</i>	22070000.58008.601303102 CAC – Health Insurance	\$ 2,165.00	Health Insurance due to change in hours 25 hpw to 30 hpw
22070000.58002.601303102 CAC FICA <i>(beginning October 1, 2023)</i>	22070000.58008.601303102 CAC – Health Insurance	\$ 18.00	Health Insurance due to change in hours 25 hpw to 30 hpw
10102000.51000.601002126 DSS Services – Personnel Serv. <i>(beginning October 1, 2023)</i> <i>CPB</i>	10102000.51000.601303102 DSS Services – Personnel Services	\$ 2,952.00	Health Insurance due to change in hours from 25 hpw to 30 hpw
Total		\$ 5,135.00	

2023 JUN 22 PM 1:22
LEGISLATIVE
PUTNAM COUNTY
CARMEL, IN

23T158

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ -0-
2024 Fiscal Impact \$ 6,924.00

	Department Head Signature/Designee	Date
AUTHORIZATION:		
Date	Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00	
Date	County Executive/Designee: \$5,000.01 - \$10,000.00	
Date	Chairperson Audit/Designee: \$0-\$10,000.00	
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00	

23T158

KEVIN BYRNE
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.NY.US

SARA SERVADIO
Deputy Commissioner
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.NY.US



ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.NY.US

DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

TO: Michael Lewis
Commissioner of Finance

FROM: Michael J. Piazza, Jr.
Commissioner of MH/DSS/YB

DATE: 6/14/23

RE: 2023 DSS Budgetary Amendment

Your approval is requested to amend the DSS budget to increase Elaine Haskell's hours from 28 hrs. wk. to 30 hrs./wk., split position 75% to the CAC, 25% Services, and provide Health Insurance (Ind.), effective 10/1/23 to be proposed in the CAC's OCFS (Office of Children and Family Services) grant renewal for the period 10/1/23 - 9/30/24. For CY 2023, it is projected that there will be a savings in Services in salaries - \$62,766 and Health Insurance - \$39,615 due to vacancies as of 6/2/23 through year-end resulting in no fiscal impact for 2023. (Supporting documentation attached).

Decrease Appropriations:

22070000	601303102	Sr. Typist Clerk	\$2,165	
	58002	Soc. Security	18	\$2,183

Increase Appropriations:

22070000	58008	Health Insurance	\$2,183	
		Fiscal Impact (23)	-0-	
		Fiscal Impact (24)	-0-	
				Grant funded

(2)

Decrease Appropriations:

10102000	601002126	CPS Caseworker	\$2,952	\$2,952
----------	-----------	----------------	---------	---------

Increase Appropriations:

101020000	601303102	Sr. Typist <i>clerk</i>	\$2,952	\$2,952
-----------	-----------	-------------------------	---------	---------

Fiscal Impact (23)

-0-

Fiscal Impact (24)

\$6,924

Should you have any questions or require additional information, do not hesitate to contact me.

cc: G. Balcer
M. Behler
S. Servadio

Pg 1 of 2

		22070000							10102000
		Gr/Step	Annual (CY) Salary				Hrly Rate	Hours	Total
E. Haskell									
Sr. Clerk		8-4 .8571 2023	47,226		10/1-12/31/23		30.2746	390	11,807
		8-4 .80	44,078				30.2746	364	11,020
									75% 8,855 2,952
									75% 8,265 2,755
Fringe:	Curent salary- E.H.	44,078	Retirement 5,914	FICA 3,372	WC 536	DENTAL 1,994	HEALTH 0	VISION 242	TOTAL 12,058
	Adjusted salary, eff 10/1	41,913	0.134171242 5,624	0.076500749 3,206	0.012160261 166.17/mo. 510	1,869	2,371	227	13,807
	1/1-9/30 33,058								
	10/1-12/31 8,855	-2,165	-290	-166	-26	-125	2,371	-15	1,749
						75% of 3,160.90			
	M.B.		5472	2839	87	491	13532	43	
	M.H.		330	432	69	199	0	24	
	Total Fringes		11,426	6,477	666	2,559	15,903	294	

CAC CY 2023 ADOPTED COUNTY BUDGET				BGT ADJUST FOR EH	ADJUSTMENT	10102000	E.H. salary
							33,058 1/1-9/30/23
							11,807 10/1-12/31/23
							44,865
51000	Coord. .40	601303101	37,116	37,116	0	0	
	Sr. Typist 28 hrs	601303102	44,078	41,913	-2,165	2,952	44,865
	Foren.Int/Outreach .10	601302104	5,641	5,641	0	0	
	Total Salaries		86,835	84,670	-2,165	2,952	
54310	Office Supplies		773	773	0	0	
54311	Printing		180	180	0	0	
54313	Books, Supp, dues		900	900	0	0	
54314	Postage		10	10	0	0	
54410	Supplies		800	800	0	0	
54560	Equip Rental		2,559	2,559	0	0	
54634	Telephone		1,730	1,730	0	0	
54640	Ed/Training		4,100	4,100	0	0	
54675	Travel		300	300	0	0	
55314	Chgbk Postage		24	24	0	0	
55646	Chgbk Contracts		25,247	25,247	0	0	
	Total Contractual		36,623	36,623	0	0	

Pg 2 of 2

CAC CY 2023 ADOPTED COUNTY BUDGET			BGT ADJUST FOR EH	ADJUSTMENT	10102000
58001	Retirement	11716	11716	0	
58002	Soc. Sec.	6643	6625	-18	
58003	Disability	62	62	0	
58004	Workers Comp	692	692	0	
58006	Dental	2685	2685	0	
58007	Life	256	256	0	
58008	Health	13720	15903	2183	790
58009	Vision	309	309	0	
58011	Flex	866	866	0	
	Total Fringe	36949	39114	2165	
		160,407	160,407	0	
	Revenue	153,119	153,119	0	
	Cty	7,288	7,288	0	

6/2/23 gb

EST. COUNTY FISCAL IMPACT - CY 2024

	CY 2024	CAC	SVCS	
CAC Office Mgr. .8571 (30 hrs/wk) .75/.25				
Est. Fringe	ANNUALIZED 2023 SALARY	22070000	10102000	
	47226	35420	0.75	11807 0.25
Retirement	6323			
Soc. Security	3613			
WC	574			
Dental	1994			
Health	12913			
Vision	<u>242</u>			
	25659	19244		6415
	0.543323593			
	FB rate			
Total	72885	54664		18221
		Grant funded		11297 Approx. 62% reimbursement
				6924 Cty

6/2/23 gb

ANALYSIS OF SVCS. - PERSONNEL SERVICES AND HEALTH INSURANCE.
10102000

PERSONNEL SVCS.	2023 Adopted	2023 Projected YE	Difference
601002101 Dir Child/Fam Svcs.	130,876	130,876	0
601002103 CPS Supervisor	102,023	105,083	-3,060
601002104 Caseworker	76,470	76,470	0
601002105 Caseworker	72,829	72,829	0
601002106 Caseworker	75,280	25,740	49,540 Vacant
601002108 CPS Caseworker	59,595	59,595	0
601002110 Caseworker	80,294	80,294	0
601002111 Typist	54,630	54,630	0
601002112 Caseworker	97,597	102,361	-4,764
601002115 Sr Acct Clerk	65,369	65,369	0
601002117 CPS Caseworker	72,829	72,829	0
601002118 CPS Caseworker	80,294	80,294	0
601002119 Case Supvr	104,636	104,636	0
601002120 CPS Caseworker	77,426	77,426	0
601002121 Caseworker	80,294	80,294	0
601002123 Caseworker (SP)	72,829	72,829	0
601002124 Caseworker	72,829	72,829	0
601002125 CPS Caseworker	80,294	80,294	0
601002126 CPS Caseworker	80,294	50,427	29,867
601002128 CPS Caseworker (SP)	72,829	72,829	0
601002129 Sr. Caseworker CPS	95,421	95,421	0
601002130 Sr. Caseworker CPS	65,329	88,230	-22,901
601002131 Sr. Caseworker	92,641	92,641	0
601002132 Caseworker	72,829	72,829	0
601002133 Caseworker	66,598	55,844	10,754
601002134 CPS Caseworker (SP)	59,595	46,071	13,524 Vacant
601002135 Caseworker Asst.	56,408	68,449	-12,041
601002999 Reclass to Sr. Casewkr	3,715	1,858	1,857
601303101 Coord. CAC	55,674	55,674	0
601004103 Caseworker	84,308	84,308	0
731010104 Youth Director	17,973	17,973	0
731010904 Salary adj.	1,692	1,692	0
	2,281,700	2,218,924	62,776 Projected Savings to date as of 6/1/23.

HEALTH INSURANCE

BUDGET	665,677.00
AS OF 5/19 PAYROLL	<u>238,767.76</u>
AVAILABLE BALANCE	426,909.24

CURRENT AMT. PER PAY PERIOD	23,376.44
14 PAY PERIODS TO YE	<u>14</u>
	327,270.16

Est. Health Insurance for 3 new employees for the balance of the yr. 60,023.88

PROJ. SAVINGS AT YEAR END 39,615.20

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*COULD
PUTNAM
AUDIT* *11200
#9*

TO: Commissioner of Finance

FROM: Sheila Barrett, Deputy Commissioner of Finance *SMB*

DEPT: Finance

DATE: June 19, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10731000.51000.10112 Personnel Services – Youth Deputy Director	10731000.51094 Temporary – Youth (August 14 thru December 29, 2023)	\$11,200.00	Cover maternity leave
	Total	\$11,200.00	

23T162

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ -0-
2024 Fiscal Impact \$ -0-

Department Head Signature/Designee

2023 JUN 22 PM 1:21
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T162

KEVIN BYRNE
County Executive

MICHAEL PIAZZA, JR.
Commissioner



SARA SERVADIO
Deputy Commissioner

JANEEN CUNNINGHAM
Executive Director

YOUTH BUREAU

TO: Mike Lewis, Putnam County Interim Commissioner of Finance

CC: Michael Piazza, Commissioner of Social Services, Mental Health & Youth Bureau
Grace Balcer, Fiscal Manager

FROM: Janeen Cunningham, Putnam County Youth Bureau Executive Director *Jmc*

DATE: June 16, 2023

RE: Budget Transfer

Due to a full-time Youth Program Specialist being out on maternity leave, the Youth Bureau would like transfer money to cover the salary of a part-time temporary employee beginning on Monday, August 14, 2023 through Friday, December 29, 2023. The employee rate will be \$20 an hour for a 20-week period totaling the amount of \$11,200. for that period.

Decrease Appropriations:

10731000 731010112 DEPUTY YOUTH DIRECTOR (VACANT) -\$11,200

Increase Appropriations:

10731000 51094 TEMPORARY \$11,200

Fiscal Impact – (2023) -\$0-

Fiscal Impact – (2024) -\$0-

Please contact me if you have any questions or need additional information.

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc:all
Pers
ASA* *2023
#10*

TO: Commissioner of Finance
FROM: John Tully, Acting Administrator of Planning
DEPT: Planning, Development & Public Transportation
DATE: July 6, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10802000.51000.10101 Personnel <i>Commissioner Planning</i>	10802000.54640 Ed. & Training	\$2,000.	Increase Education & Training Line for conference for Planning
10802000.51000.10101 Personnel ✓	10874500.54640 Education & Trng	\$2,000.	Increase Education & Training Line for conference Soil & Water
10802000.51000.10101 Personnel ✓	10874500.54675 Travel	\$ 500.	Increase Travel Line Soil & Water
10802000.51000.10101 Personnel ✓	10874500.55370 Chargeback Auto	\$ 500.	Increase Chargeback Automotive Soil & Water
Total		\$5,000	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
 20__ Fiscal Impact \$ 0

 Department Head Signature/Designee Date

AUTHORIZATION:

 Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

 Date County Executive/Designee: \$5,000.01 - \$10,000.00

 Date Chairperson Audit/Designee: \$0-\$10,000.00

 Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

2023 JUL -6 PM 2:10

23T189

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Prot
A+A*

*R-50
#11*

TO: Commissioner of Finance
FROM: Robert Lipton, Commissioner
DEPT: Bureau of Emergency Services
DATE: 7/11/23

2023 JUL 12 AM 11:40
LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10398901 54379 10157 Training Supplies	10398901 52680 10157 Other Equipment	\$28,650.00	Additional funds needed for 2 Message Boards

20 _____ Fiscal Impact \$ _____

20 _____ Fiscal Impact \$ _____

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T192



P.O. Box 726
 Brewster NY 10509
 United States

Estimate

Date: 7/3/2023
 Estimate #: QUO4844
 Expires: 8/2/2023
 Exp. Close: 7/3/2023
 Project:
 Terms: Net 30
 Shipping Method: Manufacturer Shipping

Bill To
 Ralph Falloon
 Putnam County Bureau of Emerge...
 112 Old Route 6
 Carmel NY 10512
 United States

Ship To
 Ralph Falloon
 Putnam County Bureau of Emerge...
 112 Old Route 6
 Carmel NY 10512
 United States

Item	Description	Quantity	Units	Rate	Amount
VERM-PCMS 546WIN (PRO)	Ver-mac 546, Processor, 45"x80" Display, 30x58 Pixels, 3x85 Watt Solar Panels, Tilt & Rotate, Manual Winch, Refresh/alerts, V-synch With Nticip Touchscreen, Stealth Tech Batteries, 4g Jamlogic 10 Yr, 15 Amp Chgr, Anti-theft Bars. - UNIT# / SN#: - UNIT# / SN#: - HITCH TYPE & POWER HARNESS TYPE TO BE CONFIRMED UPON RELEASE OF ORDER - ***SPECIAL ORDER ITEM, NOT STOCKED. CURRENT MFRs LEAD TIMES ARE 5-7 WEEKS ARO*** ***MFRs FREIGHT TO TLC \$1,500.00 FOR (2EA)***	2	Ea	14,050.00	28,100.00
QUOTE	* All Quotes Good For 30 Days ** If No Freight Charges Are Present They Will Be Added When Location Is Supplied *** Contractor/customer Is Responsible For Quantities **** State And Local Taxes May Apply	1	Ea	0.00	0.00
QUOTE1	***** Pricing Subject To Availability If Item Is Out Of Stock And Is Unable To Be Added To A Stocking Order, Additional Freight Charges May Apply ***** All Pricing Is Subject To Engineer Approval	1	Ea	0.00	0.00
QUOTE2	**** Returns **** **** Signs - No Returns **** Stock Items - 30 Days From Date Of Invoice Assuming Products In New Condition, Unopened, Etc, No Returns Over 30 Days **** Non Stock/special Order Items - Absolutely No Returns **** Payment Is due N30 from date of invoice regardless of Modification or Purchase Order Issuance. Accounts will be put on Credit Hold when an invoice reaches 75 Days.	1	Ea	0.00	0.00

Subtotal 28,100.00
 Shipping Cost (Manufacturer Shipping Charge) 1,500.00
 Total \$29,600.00



23T192

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*cc: all
A+A*

*2,250
#12*

TO: Commissioner of Finance

FROM: Sheila Barrett, Deputy Commissioner of Finance *sbm correct entry*

DEPT: Finance

DATE: July 13, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
108745000.51000 Soil & Water Personnel Services	10802000.51000 Planning Personnel Services	\$38,274.00	Correct original Vacancy Control entry
108745000.58002 Soil & Water Personnel Services	10802000.58002 Planning Personnel Services	2,928.00	Correct original Vacancy Control entry
Total		\$41,202.00	

23T193

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ -0-
2024 Fiscal Impact \$ -0-

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2023 JUL 14 PM 2:49
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

23T193

PUTNAM COUNTY LEGISLATURE

Resolution #153

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on July 5, 2023.

page 1

APPROVAL/ FUND TRANSFER (23T155)/ FINANCE/ CORRECT VACANCY CONTROL LINE

WHEREAS, by Resolution #135 of 2023, the Putnam County Legislature approved a budgetary amendment to provide for the Vacancy Control Factor for 2023; and

WHEREAS, the Commissioner of Finance has requested a fund transfer (23T155) to correct an account line approved by Resolution #135; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10802000 51000	Planning Personnel Services	19,137
10802000 58002	Planning FICA	<u>1,464</u>
		20,601

Increase:

10874500 51000	Soil & Water Pers. Services	19,137
10874500 58002	Soil & Water FICA	<u>1,464</u>
		20,601

2023 Fiscal Impact - 0 -
2024 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. LEGISLATOR NACERINO WAS ABSENT. MOTION CARRIES.

APPROVED

Kevin Bone 7/11/23

COUNTY EXECUTIVE DATE

State of New York
ss:
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2023.

Dated: July 7, 2023

Signed: *Diane Schonfeld*

Diane Schonfeld
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Joseph Castellano on behalf of the Audit & Administration Committee at a Regular Meeting held on June 6, 2023.

page 1

APPROVAL/ BUDGETARY AMENDMENT (23A031)/ FINANCE/ VACANCY CONTROL FACTOR 2023

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A031) to provide for the Vacancy Control Factor for 2023; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Decrease Estimated Appropriations:

10131000 51000	Personnel Services (SEE ATTACHED)	23,176
10131000 58002	FICA	1,773
10141000 51000	Personnel Services (SEE ATTACHED)	12,042
10141000 58002	FICA	921
10141100 51000	Personnel Services (SEE ATTACHED)	49,488
10141100 58002	FICA	3,786
10315000 51000	Personnel Services (SEE ATTACHED)	76,920
10315000 58002	FICA	5,884
13398900 51000	Personnel Services (SEE ATTACHED)	32,225
13398900 58002	FICA	2,465
10431000 51000	Personnel Services (SEE ATTACHED)	30,388
10431000 58002	FICA	2,325
10802000 51000	Personnel Services (SEE ATTACHED)	54,442
10802000 58002	FICA	4,165
		<u>300,000</u>

Decrease Estimated Revenues:

10131000 427705	Vacancy Control Factor	300,000
-----------------	------------------------	---------

2023 Fiscal Impact - 0 -

2024 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

State of New York

ss:

County of Putnam

6/9/23
 COUNTY EXECUTIVE DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 6, 2023.

Dated: June 9, 2023

Signed:

Diane Schonfeld
Clerk of the Legislature of Putnam County

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc:all
Prot - FY1
A+P - sign
Sign
#13*

TO: Commisssioner of Finance
FROM: Robert Lipton, Commissioner
DEPT: Bureau of Emergency Services
DATE: 7/13/23

2023 JUL 14 AM 10:03
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10398901 52650 10200 Motor Vehicles	10398901 54370 10200 Automotive	\$19,650.00	Additional funds needed to upfit 2023 BES Tahoe

20 Fiscal Impact \$ _____

20 Fiscal Impact \$ _____

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

7

23T195



EMERGENCY VEHICLE SPECIALIST

(Physical) 1518 Rt. 9 Suite 1
Wappingers Falls, New York 12590
(Billing) 17 Spoor Ave.
Poughkeepsie, New York 12603

Estimate

Date	Estimate #
5/25/2023	828

Name / Address
PUTNAM COUNTY EMERGENCY RESPONSE

Project

Description	Qty	Rate	MPN	Total
EVS ELECTRICAL PACKAGE (INCLUDES 1 MAG MIC)	1	385.00	ELECTRICAL	385.00T
MAGNETIC MIC	1	36.00	MAGNETIC	36.00T
SHIPPING	1	200.00		200.00T
INSTALLATION OF EMERGENCY LIGHTING AND CONSOLE, REAR COMMAND CABINET AND ACCESSORIES, INSTALL CUSTOMER SUPPLY RADIO (MOUNTING HEADS ONLY)	1	4,600.00		4,600.00T
VEHICLE GRAPHICS	1	985.00		985.00T

Subtotal	\$19,613.55
Sales Tax (0.0%)	\$0.00
Total	\$19,613.55

235195

MICHAEL LEWIS
Commissioner Of Finance



SHEILA BARRETT
Deputy Commissioner of Finance

cc: all
About
#14
Fall

DEPARTMENT OF FINANCE

July 17, 2023

Ms. Diane Schonfeld, Legislative Clerk
Putnam County Legislative
40 Gleneida Avenue
Carmel, New York 10512

2023 JUL 18 AM 8:58
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld:

Pursuant to Section 11 of the County's Deposit and Investment Policies, enclosed is the report on the County's deposits and investments for the second quarter ending June 30, 2023.

Interest income through June 30, 2023, was \$2,286,663.57 vs. \$276,056.78 for June 30, 2022. The significant increase in interest income is attributed to continued high interest rates and Putnam County's ability to take advantage of investment options including NYCLASS, NYLAF and long and short-term Certificates of Deposits.

Enclosures

FINANCIAL INSTITUTION	ACCOUNT TYPE	INTEREST RATE, %	AMOUNT
KEY BANK	GENERAL FUND		\$ 182,857.97
M&T BANK	GENERAL FUND	1.75%	\$ 4,295,293.42
CHASE	GENERAL FUND	2.53%	\$ 3,571,788.76
TOMPKINS MAHOPAC BANK	PUTNAM COUNTY WELFARE ACCT COMM FINANCE	0.08%	80,213.51
PUTNAM COUNTY NATIONAL BANK	GENERAL FUND - CHECKING ACCT	0.05%	2,538,116.18
PCSB BANK	GENERAL FUND - MUNICIPAL MM	3.25%	\$ 8,869,931.52
TOMPKINS MAHOPAC BANK	PC GOLF COURSE OPERATING ACCT	0.08%	\$ 205,846.78
TD BANK	GENERAL FUND		\$ 13,923.18
NEW YORK LIQUID ASSET FUND	GENERAL FUND	4.97%	37,939,614.45
PUTNAM COUNTY NATIONAL BANK	PCSO STATE FORF. ASSETS	0.05%	\$ 88,496.01
TOMPKINS MAHOPAC BANK	INMATE T COMMISSION - CHECKING		\$ 204,425.48
PUTNAM COUNTY NATIONAL BANK	DA FORF. ASSETS CHECKING ACCT	0.05%	\$ 168,184.11
PUTNAM COUNTY NATIONAL BANK	PCSO FORF. ASSETS	0.05%	\$ 86,992.70
PUTNAM COUNTY NATIONAL BANK	PCNB 6192 LAKELAND	0.05%	4,734.28
PCSB BANK	AMERICAN RESCUE ACT 2620	3.25%	\$ 8,326,824.43
NYCLASS	GENERAL FUND	5.13%	13,991,780.00
TOMPKINS MAHOPAC BANK	PC GOLF COURSE FOOD & BEVERAGE	0.08%	\$ 166,463.84
TOMPKINS MAHOPAC BANK	PC GOLF COURSE MERCHANT	0.08%	\$ 1,316,685.36
TOMPKINS MAHOPAC BANK	PC GOLF COURSE FOOD & BEVERAGE MERCHANT	0.08%	\$ 571,124.04
PUTNAM COUNTY NATIONAL BANK	GENERAL FUND - CREDIT CARD ACCT		91,865.76
KEY BANK	ADOPT SUB		
TOMPKINS MAHOPAC BANK	GENERAL ACCOUNT	0.08%	\$ 96,299.53
M&T BANK (Peoples)	MUN INTEREST PLUS CKING	0.10%	2,046,044.75
M&T BANK	WATER QUALITY	2.25%	\$ 2,143,776.55
TD BANK	BOND PROCEEDS - 2012		\$ 300,310.24
TD BANK	2016 SERIES A BOND		\$ 117,686.95
WEBSTER BANK (Sterling)	2017 BOND ISSUE A - MUN MONEY MKT	2.41%	\$ 322,907.83
WEBSTER BANK/(Sterling)	2018 BOND - MUN MONEY MKT PLUS	2.41%	\$ 23,021.26
US BANK	ESCROW 2020 FUND	4.67%	467,284.65
PCSB BANK	BONDS 2020	3.25%	\$ 1,236,147.87
PCSB BANK	6N INSURANCE FUND - MUNICIPAL MM	3.25%	\$ 1,496,065.22
CHASE	TRUST ACCT - WORKMAN'S COMP	2.50%	1.76
TD BANK	WORKERS COMP RESERVE		\$ 4,018,359.19
CHASE	COP FLEX ACCT	2.50%	17,226.78
PCNB	TRUST ACCT - CHECKING	0.05%	2,890,716.65
PCNB	TRUST ACCT - VETERANS SECURITY SAVINGS	0.03%	\$ 19,795.64
PCNB	TRUST ACCT - COURT & TRUST	0.05%	\$ 283,820.00
TD BANK	TRUST ACCT - MTG TAX ACCT	3.35%	\$ 420,872.29
TOMPKINS MAHOPAC BANK	MUNI SAVINGS 1363	2.05%	\$ 6,629,885.27
CHASE	PAYROLL - CHECKING		
NYCLASS PRIME	GENERAL FUND	5.13%	14,148,416.28
NYCLASS PRIME	ARPA	5.13%	9,908,747.71
TD BANK	GENERAL FUND - 3 MONTH CD		2,523,483.05
TD BANK	GENERAL FUND - 6 MONTH CD		7,560,000.00
TD BANK	GENERAL FUND - 12 MONTH CD		13,500,000.00
NYCLASS 21BOND	NYCLASS 21BOND	5.13%	883,373.66
TD Bank	Jumbo CD Matures 5/17/2024	4.98%	4,000,000.00

FINANCIAL INSTITUTIONTD Bank
NY Municipal Trust**GRAND TOTAL****ACCOUNT TYPE**Jumbo CD Matures 5/17/2024
EXCELSIOR FUND GIP470199**INTEREST RATE, %**4.98%
4.14%**AMOUNT**10,000,000.00
10,022,565.15**\$ 177,791,970.06**

RECAP BY BANK	BANK BALANCE	MAXIMUM CAP
JPMorgan Chase	\$ 3,589,017.30	40,000,000
Key Bank	182,857.97	40,000,000
M & T	8,485,114.72	40,000,000
Putnam County National	6,172,721.33	20,000,000
PCSB	19,928,969.04	40,000,000
TD Bank	42,454,634.90	50,000,000
Tompkins Mahopac Bank	9,270,943.81	30,000,000
Webster Bank	345,929.09	40,000,000
NYClass	38,932,317.65	30,000,000
NYLAF	37,939,614.45	30,000,000
NY Municipal Trust	10,022,565.15	50,000,000
US BANK	467,284.65	ESCROW ART 9
	\$ 177,791,970.06	