

5. Correspondence
 - a) County Auditor

6. Pre-filed resolutions:

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6a. Approval/ Budgetary Amendment (23A060)/ Emergency Services/ FY2023 State Homeland Security Program (SHSP) Grant
 - 6b. Approval/ Budgetary Amendment (23A063)/ Commissioner of Finance/ Taxes and Assessments on County Owned Property
 - 6c. Approval/ Budgetary Amendment (23A064)/ Health Department/ Preschool Program Increased Costs
 - 6d. Approval/ Budgetary Amendment (23A065)/ Sheriff's Department/ Axon Body Cameras
 - 6e. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP17) (Countywide Furniture & Furnishings)
 - 6f. Approval/ Budgetary Amendment (23A067)/ Purchasing Department/ Purchasing of Furniture for County Departments
 - 6g. Approval/ Fund Transfer (23T312) / Department of Public Works/ Temporary
 - 6h. Approval/ Fund Transfer (23T343)/ Health Department/ Health Department/ Preschool Itinerant Services
 - 6i. Approval/ Confirmation/ Appointment/ Commissioner of Planning, Development & Public Transportation
 - 6j. Approval/ Semi-Annual Mortgage Tax Report/ April 1, 2023 through September 30, 2023
 - 6k. Approval/ Resolution of the Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York
7. Other Business
 8. Recognition of Public on Agenda Items
 9. Recognition of Legislators
 10. Adjournment

Proclamation

Honoring Jack Robinson

WHEREAS, On their morning commute to BOCES, Carmel High School Juniors Ryan Belmont, Joseph Olivapotenza, Jack Robinson, Alex Rosace, and Jose Jiminez Sola were traveling on Route 6 when they noticed an older man in distress by the roadway; and

WHEREAS, the students stopped to help the man, who they later learned was a Vietnam Veteran. Together they helped the man move to a safer location, called the police for assistance, and waited with him until an officer from the Carmel Police Department arrived; and

WHEREAS, the five students humbly returned to their school day, only casually notifying a teacher of the incident, expecting no accolades for their thoughtful actions. Veterans have given so much to protect our freedom, giving us the ability to enjoy our quality of life. It is heartwarming to see these five young men put the needs of this Vietnam Veteran first and do what they could to help; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize Ryan Belmont, Joseph Olivapotenza, Jack Robinson, Alex Rosace, and Jose Jiminez Sola for trusting their instincts to help someone in need. They are truly hometown heroes!

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

National Runaway Prevention Month

WHEREAS, November has been designated as National Runaway Prevention Month to raise awareness of the issues facing runaway and homeless youth, and to educate the public about solutions and the role they can play in ending youth homelessness; and

WHEREAS, the prevalence of runaway and homelessness among youth is staggering, with studies suggesting that every year, 4.2 million people ages 13 to 25 endure some form of homelessness; and

WHEREAS, children and youth who run away are at increased danger for falling into high-risk situations, including human trafficking; and

WHEREAS, effective programs supporting runaway youth and assisting youth and their families in providing safe and stable homes, succeed because of partnerships created among families, youth-based advocacy organizations, community-based human service agencies, law enforcement, schools, faith-based organizations and businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2023 as National Runaway Prevention Month. We urge all citizens to support the effort to increase public awareness about, advocate on behalf of, and provide positive and safe alternatives to runaway and homeless youth and their families.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

Supporting Operation Green Light

WHEREAS, the residents of Putnam County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Putnam County seeks to honor these individuals who have paid the high price of freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve their community through local organizations, church groups, and civil service; and

WHEREAS, Putnam County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned; now be it

RESOLVED, as we approach Veterans Day in 2023, the Putnam County Legislature and County Executive hereby proclaim that Putnam County recognizes Operation Green Light and encourages its citizens and businesses to honoring those whose immeasurable sacrifice helped preserve our freedom by displaying a green light in a window of their place of business or residence.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

Proclamation

Small Business Recognition Month – November 2023

WHEREAS, small business constitutes the single most important segment of our free enterprise system and our small businesspeople are the backbone of our economy; and

WHEREAS, a successful small business is evidence of the independence, initiative, and hard work of the owner/operator and this spirit has been, and will continue to play an important role in maintaining and improving the vitality of our community; and

WHEREAS, small businesspeople take a leading role in civic affairs to improve the quality of life in our communities; and

WHEREAS, with the assistance of the Putnam County Business Council and the local Chambers of Commerce, small businesspeople provide a variety of services, both business and social, to the community at large; and

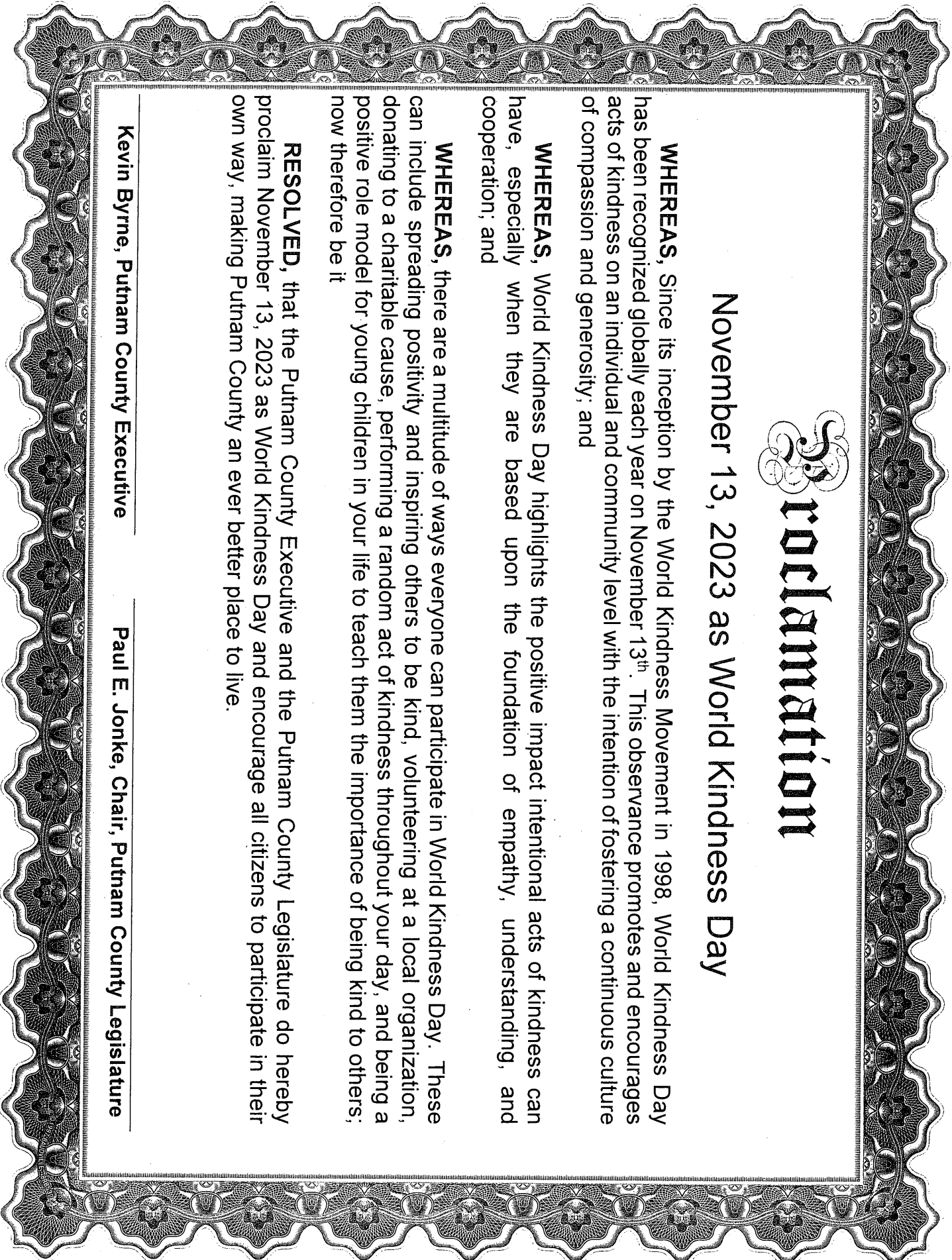
WHEREAS, small businesses have and will continue to provide employment opportunities for our residents and contribute conveniences and services, both in-person and on-line, to our communities; and

WHEREAS, the November-December holiday season is important to the annual success of many of our small businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2023 as Small Business Recognition Month and urge all citizens to join them in recognizing the contributions small businesses make to county-wide development and Shop Small Business to support our local small businesses so that they can remain vital and flourish in Putnam County.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



Proclamation

November 13, 2023 as World Kindness Day

WHEREAS, Since its inception by the World Kindness Movement in 1998, World Kindness Day has been recognized globally each year on November 13th. This observance promotes and encourages acts of kindness on an individual and community level with the intention of fostering a continuous culture of compassion and generosity; and

WHEREAS, World Kindness Day highlights the positive impact intentional acts of kindness can have, especially when they are based upon the foundation of empathy, understanding, and cooperation; and

WHEREAS, there are a multitude of ways everyone can participate in World Kindness Day. These can include spreading positivity and inspiring others to be kind, volunteering at a local organization, donating to a charitable cause, performing a random act of kindness throughout your day, and being a positive role model for young children in your life to teach them the importance of being kind to others; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 13, 2023 as World Kindness Day and encourage all citizens to participate in their own way, making Putnam County an ever better place to live.

Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature

#4(1)

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday September 5, 2023 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Chairman Jonke who requested Legislator Gouldman lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairman Jonke recognized Legislator Addonizio who presented the “National Recovery Month” proclamation to Commissioner of Social Services Michael Piazza and Dr. James Schiller Executive Director at St. Christopher’s Inn.

NATIONAL RECOVERY MONTH – SEPTEMBER 2023

WHEREAS, behavioral health is an essential part of one’s overall wellness; and
WHEREAS, prevention of mental and substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, the recovery of individuals helps improve their health and the health of their loved ones, and of the entire community; and

WHEREAS, we must encourage relatives and friends of people with mental and substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, to help more people achieve and sustain long-term recovery, the Putnam County Executive and the Putnam County Legislature invite all residents of Putnam County to participate in National Recovery Month; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim September 2023 as *National Recovery Month* and together with the Prevention Council of Putnam and the Putnam County Communities that Care Coalition encourage all Putnam County residents to observe this month with appropriate programs, activities, and ceremonies to support this year’s *Recovery Month*.

Chairman Jonke recognized Legislator Nacerino who presented the “Recognizing Sheriff’s Week” proclamation to Undersheriff Thomas H. Lindert and Captain James L. Schepperly.

RECOGNIZING SHERIFF’S WEEK – SEPTEMBER 17 – 23, 2023

WHEREAS, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in Putnam County throughout our history, having been established in the State's first constitution in 1777 and continued in every succeeding Constitution, and having been one of the original constitutional offices guaranteed to the People upon the founding of our County; and

WHEREAS, despite changes in its function, status, and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community; and

WHEREAS, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement agency, manned by fully trained police officers using state-of-the-art technology and applying the latest and most advanced theories and practices in the criminal justice field; and

WHEREAS, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of "Keeper of the Peace," and extend into many facets of public service, including maintaining the county jail, providing security in our courts, dispatching emergency services, and serving and executing civil process for our courts; and

WHEREAS, as a Constitutionally empowered Office directly responsible to the People, the ancient Office of Sheriff remains, even today, responsive and accountable to the public it serves; and

WHEREAS, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriffs play in our modern criminal justice system; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature do recognize the important services provided to the citizens of this County by Sheriff Kevin McConville and the members of the Sheriff's Office, and do hereby proclaim September 17-23, 2023 to be Sheriffs' Week in Putnam County.

Chairman Jonke recognized Legislator Sayegh who presented the "Putnam County Youth Bureau 3rd Annual Youth-Led 9/11 Memorial" proclamation to Executive Director of the Putnam County Youth Bureau Janeen Cunningham and Brewster High School Student Zoe Juncaj.

**RECOGNIZING THE PUTNAM COUNTY YOUTH BUREAU
ON THEIR 3RD ANNUAL YOUTH-LED 9/11 MEMORIAL**

WHEREAS, On September 11, 2001, the peace and security of our Nation was shattered by terrorist attacks that killed nearly 3,000 innocent people. Nineteen terrorists hijacked four commercial airplanes, crashing them into both the north and south towers of the World Trade Center in New York City, the United States Pentagon in Virginia, and in the pristine fields of Shanksville, Pennsylvania; and

WHEREAS, although the terrorists' goal was to tear at the fabric of our nation, arising from the very ashes of that tragedy came a remarkable spirit of unity, compassion, and determination that will never be forgotten. Many brave individuals tirelessly participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own well-being at risk. Each year the anniversary of the attacks is a sacred day both in Putnam County and throughout the country as citizens honor the memory of all who were lost on that day; and

WHEREAS, the Putnam County Youth Bureau recognizes the importance of introducing this tradition to the younger members of our community. This year the Youth Bureau will host their 3rd Annual Youth-Led 9/11 Memorial where youth volunteers will commemorate the 22nd anniversary of the September 11, 2001 attacks on our country by reading aloud the names of all who lost their lives on that day; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby recognize the Putnam County Youth Bureau and encourage residents of Putnam County to attend the annual Youth-Led 9/11 Memorial on September 11, 2023 at the Putnam County Bureau of Emergency Services.

Item #4 – Acceptance of Minutes – Regular Meeting – July 5, 2023
Regular Meeting – August 1, 2023

The minutes were accepted as submitted.

Item #5 – Correspondence
a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Castellano & Nacerino)

Item #6a – Approval/ Fund Transfer (23T211)/ Purchasing/ Reclassification/ Account Clerk to Senior Account Clerk was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

RESOLUTION #172

APPROVAL/ FUND TRANSFER (23T211)/ PURCHASING/ RECLASSIFICATION/ ACCOUNT CLERK TO SENIOR ACCOUNT CLERK

WHEREAS, the Personnel Department recently conducted a job classification evaluation on the duties of the Account Clerk position in the Purchasing Department; and

WHEREAS, it was determined that this position be reclassified as a Senior Account Clerk; and

WHEREAS, Purchasing Director John Tully has requested a fund transfer (23T211) to account for this reclassification effective July 1, 2023; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10161000 54314	Postage – Central Services	1,675
Increase:		
10134500 51000 (105)	Personnel – Purchasing	1,556

10134500 58002

FICA

119
1,675

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Fund Transfer (23T228)/ Social Services/ Additional Fiscal Manager Position from 11/06/23 through 12/31/23 was next. On behalf of the members of the Personnel Committee, Chairman Jonke moved the following:

RESOLUTION #173

APPROVAL/ FUND TRANSFER (23T228)/ SOCIAL SERVICES/ ADDITIONAL FISCAL MANAGER POSITION FROM 11/06/23 THROUGH 12/31/23

WHEREAS, the 2023 Social Services and Mental Health budget reflects one full-time Fiscal Manager position and funding in the Temporary line; and

WHEREAS, the purpose of this was to hire a new Fiscal Manager and have the existing Fiscal Manager stay on as a Temporary employee to train the new Fiscal Manager of the complexities of this position with handling both Mental Health and Social Services; and

WHEREAS, since the Temporary line was not utilized, funding is available to have two (2) Fiscal Manager work full-time in budgeted positions from November 1, 2023 through December 31, 2023; and

WHEREAS, the Commissioner of Social Services has requested a fund transfer (23T228) to add an additional budgeted Fiscal Manager position for the period of November 6, 2023 through December 31, 2023, at a salary of \$108,680; and

WHEREAS, the 2024 budget will reflect one (1) full-time Fiscal Manager and funding in the Temporary line like the original 2023 approved budget; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10120000 51094	Social Serv. Admin. – Temporary	10,032
10431000 51094	Mental Health – Temporary	<u>6,688</u>
		16,720

Increase:

10120000 51000 (601020124)	Fiscal Manager – Social Serv.	10,032
10431000 51000 (601020124)	Fiscal Manager – Mental Health	<u>6,688</u>
		16,720

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Nacerino)

Item #6c – Approval/ Resolution Changes to the Putnam County Youth Board By-Laws/ Resolution #109 of 1978 was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Nacerino, Legislator Sayegh moved the following:

RESOLUTION #174

APPROVAL/ RESOLUTION CHANGES TO THE PUTNAM COUNTY YOUTH BOARD BY-LAWS/ RESOLUTION #109 of 1978

WHEREAS, by Resolution #109 of 1978 the Putnam County Legislature created the Putnam County Youth Board to recommend and put into effect those measures most suitable to supplement and aid in coordinating the work of existing religious and social institutions for the prevention of delinquency and youth crime and the advancement of the moral, physical, mental, and social well-being of the youth of Putnam County; and

WHEREAS, the Putnam County Youth Board, in order to better serve Putnam County and the needs of its youth, want to update their By-Laws, specifically the number of members that can serve on the Board and the duties of the Board; and

WHEREAS, these changes have been considered and approved by the Health, Social, Educational & Environmental Committee; now therefore be it

RESOLVED, that the Putnam County Youth Board created by Resolution #109 of 1978 is hereby amended to reflect that the Youth Board will consist of eleven (11) Board members, two (2) of which shall be youth members, each serving a two-year term and may be re-appointed at the end of their membership term. The Youth Board Membership Chair shall make a recommendation to appoint a potential member who has fulfilled their requirement of attending three (3) Board meetings to the Board, who will vote to approve the potential member. If approved, the name of the potential member will be sent to the Putnam County Executive to formally appoint the member. Members shall serve on a voluntary basis; and be it further

RESOLVED, that duties of the Putnam County Youth Board is expanded to include the following: (1) Develop effective programs for the prevention and control of delinquency and crimes by youth; (2) Supplement and aid in coordinating the activities of public, private, and voluntary agencies devoted in whole or in part to the prevention or delinquency and youth crime and serve as a consultant to such agencies; (3) Encourage closer cooperation between employees, labor, school, churches, recreation commissions, state and local employment bureaus, service clubs and other public and private agencies so as to stimulate employment for youth and encourage sound youth programs on the basis of community planning; (4) Promote and encourage grants from the State, Federal, or County governments and establish reasonable basis for allocations of these funds to youth programs so as to serve most effectively the purpose of this article; (5) Promote programs for positive development of Youth Services; (6) Devise and analyze all plans for the creation or expansion of recreation and youth service projects or other youth programs as defined by laws of the State of New York and appropriate recommendations of the County Executive; (7) Obtain, assemble, and develop statistical records and data including those that reflect the incidence and trends of delinquency and youthful crimes and offenses in the County; (8) Appoint such advisory groups and committees so may be

necessary to carry out its powers and duties; (9) The Youth Bureau Director will submit an Annual Report to the County Executive and other reports; and (10) Perform other such duties as may be recommended by the County Executive or the Youth Bureau Director; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Gouldman)

Item #6d – Approval/ Fund Transfer (23T201)/ Board of Elections/ Election Management Server was next. Chairman Jonke recognized Legislator Addonizio, Chairwoman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Addonizio moved the following:

RESOLUTION #175

APPROVAL/ FUND TRANSFER (23T201)/ BOARD OF ELECTIONS/ ELECTION MANAGEMENT SERVER

WHEREAS, the Commissioners of Board of Elections has requested a fund transfer (23T201) for the purchase of new Election Management Server Hardware, Software and Support Services for Election Voting Machines; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10145000 52130	Computer Equipment	28,433
10145000 54646	Contracts	<u>9,277</u>
		37,710

Increase:

10145000 52680	Other Equipment	37,710
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2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Settlement of Litigation/ Orlando v. County of Putnam was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Addonizio moved the following:

RESOLUTION #176

APPROVAL/ SETTLEMENT OF LITIGATION/ ORLANDO V. COUNTY OF PUTNAM

WHEREAS, long term former Putnam County employee Paul Orlando (“Orlando”) sought a cash health insurance buy out at his retirement based upon his desire not to take retiree health insurance benefits through Putnam County (“the County”) upon his retirement on October 31st, 2016; and

WHEREAS, the County’s position, presented by Personnel Officer Paul Eldridge and advanced by outside counsel, was that because Orlando was not enrolled in the New York State Health Insurance Program (NYSHIP) at the time of his retirement, which is an eligibility requirement of NYSHIP (copy attached), that therefore, Orlando was not entitled to the cash buyout; and

WHEREAS, more specifically, reading the CSEA collective bargaining agreement which states “Any employee who retires on or after 1/1/08 and who is eligible (emphasis added) for retiree health insurance benefits and who opts out of such retiree health insurance due to other coverage, shall receive a cash payout...”, the county’s position was that the retiree was not eligible for retiree health insurance coverage, and as such there was nothing from which to buy him out; and

WHEREAS, Orlando’s position in contrast, was that the applicable collective bargaining agreement provision applied to him to receive the buyout. As such Orlando felt he could have taken the Putnam County offered NYSHIP health plan as an employee and retiree - that he was eligible for it - but did not do so because his wife covered him on her policy (not with Putnam County) instead; and

WHEREAS, on or about May 31st, 2018, plaintiff Paul Orlando commenced an action against the County of Putnam in Supreme Court for the county of Putnam alleging breach of the collective bargaining agreement that he was covered by; and

WHEREAS, plaintiff sought recovery for financial damages in an undetermined amount as well as costs, disbursements, attorney’s fees and interests; and

WHEREAS, Putnam County, was represented by outside counsel Keane & Beane, P.C. and where they have stated “...in it’s Decision, the Court ignored the retiree health insurance eligibility requirements contained in the NYSHIP manual and held that as an employee with the county, Mr. Orlando was eligible for retiree health insurance benefits, and thus the buyout.”; and

WHEREAS, Supreme Court, Putnam County (Zugibe, J.) issued an Order denying Putnam County’s motion for summary judgment dismissing the complaint and granting Plaintiff’s cross-motion for summary judgment on the complaint; and

WHEREAS, the Supreme Court, Putnam County’s Order in favor of Plaintiff was later affirmed, with costs, by the Appellate Division, Second Judicial Department; and

WHEREAS, although outside counsel for the County sought to continue to litigate the issues presented before New York’s highest court, in July 2023 the Court of Appeals declined to hear the matter without comment; and

WHEREAS, rather than proceed to inquest on a determination of monetary damages, outside counsel entered into a Stipulation of Settlement with Orlando wherein counsel agreed the amount Orlando is owed for damages covering the years 2016 through 2022 was \$39,528.20; and

WHEREAS, per the Court’s decision Orlando is also due the “cash payout equivalent to fifty (50%) percent of the value of individual health insurance coverage for the plan with the most active employee enrollees moving forward”, which amount has been determined by Personnel Officer Eldridge to be \$654.17 each month moving forward while the premium remains \$1,308.34; and

WHEREAS, a Stipulation of Settlement has been executed by all parties, and So Ordered by Hon. Gina C. Capone, Supreme Court Justice (a copy of said Stipulation is attached hereto as Schedule "A"); and

WHEREAS, the settlement is in the public interest and would avoid the costs of further litigation; now therefore be it

RESOLVED, that the County of Putnam approves the settlement of this matter for the sum of thirty-nine thousand five hundred twenty-eight dollars and twenty cents (\$39,528.20) and an additional cash payout equivalent to fifty (50%) percent of the value of individual health insurance coverage for the plan with the most active employee enrollees moving forward which amount has been determined by Personnel Officer Eldridge to be \$654.17 per month.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Ellner, Legislators Addonizio & Crowley)**

Item #6f – Approval/ Designation/ County of Putnam/ Tourist Promotion Agency was next. Chairman Jonke recognized Legislator Ellner, Chairman of the Economic Development & Energy Committee. On behalf of the members of the Committee, Legislators Addonizio and Crowley, Legislator Ellner moved the following:

Legislator Montgomery stated that she will continue to petition the State and the County, that while we are promoting tourism in Putnam County, we are not offering any resources to handle the tourism that we are inundated with. She stated that the funding received from New York State for the I Love NY Program serves to promote tourism outside of the County. She stated that they cannot handle the volume of tourism currently in her District. She stated that they need the support of County resources. She explained that sales tax revenue generated in her District goes directly to Putnam County and is not shared with the Town of Philipstown. She stated that she will continue to petition New York State as well.

RESOLUTION #177

APPROVAL / DESIGNATION / COUNTY OF PUTNAM / TOURIST PROMOTION AGENCY

WHEREAS, pursuant to Sections 162 and 163 of the New York State Economic Development Law, the Putnam County Legislature may designate any not-for-profit corporation or other non-profit organizations, associations, or agencies as the Tourist Promotion Agency of the County of Putnam and authorize such agency to make application for and receive grants for the purposes specified in the New York State Tourism Promotion Act; and

WHEREAS, the County of Putnam previously designated itself as the Tourist Promotion Agency for Putnam County; and

WHEREAS, the County of Putnam has established a Department of Tourism and appointed a Director of Tourism for the purposes of promoting tourism throughout Putnam County; and

WHEREAS, as the lead agency in the promoting of Putnam County, the County of Putnam is qualified to be designated as the Tourist Promotion Agency for Putnam County; now therefore be it

RESOLVED, that the Putnam County Legislature hereby designates the County of Putnam as the Tourist Promotion Agency for the County of Putnam; and be it further

RESOLVED, that this designation shall be effective immediately upon adoption and shall remain in effect until December 31, 2024; and be it further

RESOLVED, that the Putnam County Legislature approves and authorizes the Tourist Promotion Agency to make application for and receive grants for the purpose specified in the New York State Tourism Promotion Act.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

Item #6g – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP14) (Fire Training Center) was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Nacerino stated that we are very excited to plan on having our own new Fire Training Facility which will allow our first responders the opportunity for training right here in our County.

Legislator Addonizio was thrilled to see this move forward. She stated that this state-of-the-art facility will increase training for our first responders, making them better prepared for emergencies. She stated that by providing a training facility right here in Putnam County, she was hopeful that we would maximize recruitment.

Legislator Gouldman thanked the County Executive for having the foresight in providing this opportunity. He believed that it was an asset to have local training available for our first responders who would otherwise travel outside of the County to receive the necessary training.

Chairman Jonke stated that this is an example of the County giving back to our local municipalities, town Fire Departments and Emergency Services who will all be able to utilize the facility.

RESOLUTION #178

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/
(23CP14) FIRE TRAINING CENTER**

WHEREAS, the Department of Public Works has proposed the use of \$1.3 million from the Capital Facility Reserve to fund Project #23CP14 – Fire Training Facility; and

WHEREAS, the County’s existing Fire Training Facility is outdated and currently unusable due to long ongoing safety issues; and

WHEREAS, without a viable fire training facility, local emergency services personnel are forced to travel to and train at neighboring County’s facilities; and

WHEREAS, the lack of a training facility within the County contributes to the difficulty in the retention and recruitment of emergency services personnel and fails to

fulfill the County's strong commitment to the safety and preparedness of our emergency services community; and

WHEREAS, funding will be used for the demolition of the existing facility and the necessary site work, purchase, and installation of a new facility; and

WHEREAS, a new, modern, and safe Putnam County Fire Training Facility will afford our local agencies the opportunity to train and prepare for emergency situations so that they are best equipped to ensure for the safety and well-being of County residents during an emergency response; and

WHEREAS, \$1 million of ARPA funding will be transferred to the Capital Facility Reserve funds by Resolution #180 of 2023, \$50,000 will also be transferred from Bureau of Emergency Services Maintenance & Repairs and \$50,000 from Federal Aid (LATCF) Grant funds by Resolution #179 of 2023; and

WHEREAS, the balance of \$200,000 will come from existing Capital Facility Reserve funds; and

WHEREAS, the Protective Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$1.3 million from the Capital Facility Reserve Fund budget line 55197000 53000 51509 as follows:

23CP14 – Fire Training Center

Project cost not to exceed \$1.3 million

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6h – Approval/ Budgetary Amendment (23A039)/ Emergency Services/ Fire Training Center/ Local Assistance & Tribal Consistency Funds (LATCF) and Capital Facility Reserve Funds 23CP14 was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

RESOLUTION #179

APPROVAL/ BUDGETARY AMENDMENT (23A039)/ EMERGENCY SERVICES/ FIRE TRAINING CENTER/ LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUNDS (LATCF) AND CAPITAL FACILITY RESERVE FUNDS 23CP14

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a budgetary amendment (23A039) to earmark funds for the demolition, site work, and foundation preparation of the new Fire Training Center Project; and

WHEREAS, \$50,000 will be funded from the Local Assistance & Tribal Consistency Funds (LATCF) which were received earlier this year; and

WHEREAS, another \$50,000 will be funded from the Bureau of Emergency Services' operating budget; and

WHEREAS, pending receipt of \$200,000 from Grant proceeds, said funds will be placed back in the Capital Facility Reserve Fund for this Capital Project 23CP14; and

WHEREAS, the Bureau of Emergency Services will continue to monitor and apply for any grants that would support this important project; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020 Transfer Out – Capital Fund 100,000

Decrease Appropriations:

10398900 54710 BES - Maintenance & Repairs 50,000

Increase Estimated Revenues:

10131000 440893 Federal Aid – LATCF Funds CFDA 21.032 50,000
(Did not apply for funds)

CAPITAL FUND:

Increase Appropriations:

55197000 532314 51509 Capital – 23CP14 – Fire Training Center 300,000

Decrease Appropriations:

55197000 53000 51509 Capital – Facility Renovation Reserve 200,000

Increase Estimated Revenues:

55197000 428601 51509 Transfer In – General Fund 100,000

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6i – Approval/ Budgetary Amendment (23A043)/ Emergency Services/ Resolution #135 of 2022 ARPA Funding Earmarked for Radios - Police & Fire/ Repurpose for Fire Training Center/ Capital Facility Reserve Funds 23CP14 was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Sayegh stated that the Commissioner of Finance stated at the Committee meeting that it was determined that this project was an approved use of ARPA funding. She believed that there was no better investment in our community than the health and safety of our constituents. She believed this was a wonderful use of ARPA funding.

RESOLUTION #180

**APPROVAL/ BUDGETARY AMENDMENT (23A043)/ EMERGENCY SERVICES/
RESOLUTION #135 OF 2022 ARPA FUNDING EARMARKED FOR RADIOS - POLICE &
FIRE/ REPURPOSE FOR FIRE TRAINING CENTER/ CAPITAL FACILITY RESERVE FUNDS
23CP14**

WHEREAS, per Resolution #135 of 2022, ARPA funds were earmarked to go towards the Statewide Interoperable Communications Grant (SICG) Targeted Grant Program to allow the County to enhance their public safety operations by strengthening communications infrastructure which is critical in emergency situations; and

WHEREAS, it has been determined that the County will continue to utilize SICG – Formula Grant awards towards this project and can repurpose \$1 million to go towards the procurement and installation of the Fire Training Center and other project related costs that will serve the fire fighters from Putnam County’s fire departments and surrounding area departments; and

WHEREAS, the County’s consultant has indicated that the Fire Training Center is an allowable use of ARPA funds which is classified under the 3.4 Public Sector Capacity category which includes investment to support emergency response; and

WHEREAS, the Commissioner of the Bureau of Emergency Services has requested a budgetary amendment (23A043) to repurpose these funds; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55197000 532314 51509	Capital – 23CP14 – Fire Training Center (ARPA Funding)	1,000,000
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Increase Estimated Revenues:

55197000 449898 51509	Federal Aid – ARPA CFDA 21.027	1,000,000
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Decrease Appropriations:

53097000 53000 51601	Capital – Interoperable Public Safety Communication	1,000,000
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Decrease Estimated Revenues:

53097000 449898 51601	Federal Aid – ARPA CFDA 21.027	1,000,000
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6j – Approval/ Budgetary Amendment (23A052)/ Sheriff’s Department/ Correctional Facility/ Use of T-Commission Funds/ Equipment was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

RESOLUTION #181

**APPROVAL/ BUDGETARY AMENDMENT (23A052)/ SHERIFF’S DEPARTMENT/
CORRECTIONAL FACILITY/ USE OF T-COMMISSION FUNDS/ EQUIPMENT**

WHEREAS, Putnam County Sheriff Kevin McConville has requested a budgetary amendment (23A052) to utilize T-Commission Reserve Funds to purchase equipment needed to provide internet access to the Correctional Facility and Inmate Law Library; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

Increase Revenue:
10315000 426605 Jail – Inmate T-Commission Use of Reserve 25,709.72

Increase Appropriations:
10315000 54636 Jail – Internet Costs 25,709.72

2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PHYSICAL SERVICES COMMITTEE
(Chairman Gouldman, Legislators Castellano & Montgomery)

Item #6k – Approval/ Budgetary Amendment (23A048)/ Public Works/ Social Services/ Risk & Compliance/ Insurance Recovery was next. Chairman Jonke recognized Legislator Gouldman, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

RESOLUTION #182

APPROVAL/ BUDGETARY AMENDMENT (23A048)/ PUBLIC WORKS/ SOCIAL SERVICES/ RISK & COMPLIANCE/ INSURANCE RECOVERY

WHEREAS, the Department of Public Works is in receipt of a check for \$6,273.41 from Geico Insurance Co. to cover damages to one (1) of Social Services' vehicles involved in an accident on March 3, 2023; and

WHEREAS, Risk Manager Mat C. Bruno, Jr. has requested a budgetary amendment (23A048) to proceed with the repair of said vehicle; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

Increase Estimated Revenues:
10513000 426802 Hwy Road Machinery – Insurance Recovery 6,273.41

Increase Appropriations:
10513000 54370 Hwy Road Machinery – Automotive 6,273.41

2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6L – Approval/ Budgetary Amendment (23A050)/ Public Works/ Repurpose ARPA Funds/ Fair Street Project PIN 8756.09 was next. On behalf of the members of the

Physical Services Committee, Legislators Castellano and Montgomery, Legislator
Gouldman moved the following:

RESOLUTION #183

**APPROVAL/ BUDGETARY AMENDMENT (23A050)/ PUBLIC WORKS/ REPURPOSE ARPA
FUNDS/ FAIR STREET PROJECT PIN 8756.09**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment
(23A050) to Repurpose ARPA funding for the Fair Street Reconstruction Project; and**

**WHEREAS, by Resolution #135 of 2022, the Putnam County Legislature originally
approved designating \$988,800 of ARPA funding towards the Drewville Road Bridge
project; and**

**WHEREAS, the County was awarded Marchiselli funding in the amount of
\$798,000; and**

**WHEREAS, by Resolution #57 of 2023, the Putnam County Legislature approved a
budgetary amendment which utilized said Marchiselli award for the Drewville Road
Bridge project which then freed up ARPA funding earmarked for this project; and**

**WHEREAS, due to the current economic conditions, by Resolution #71 of 2023,
the Putnam County Legislature approved earmarking \$500,000 of the \$798,000 in ARPA
funding to be used towards Countywide Bridges and Culverts, instead of going out to
bond; and**

**WHEREAS, since then it has been determined that \$252,180 of the \$500,000
earmarked for Countywide Bridges and Culverts be reallocated towards the Fair Street
Reconstruction Project (PIN 8756.09) for additional design services; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration
Committee have reviewed and approved said budgetary amendment; now therefore be it
RESOLVED, that the following budgetary amendment be made:**

CAPITAL FUND:

Increase Appropriations:

55997000 53000 51622	Capital – Fair Street – PIN 8756.09	252,180
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Increase Estimated Revenues:

55197000 428601 51622	Transfer In – General Fund	252,180
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Decrease Appropriations:

55197000 53000 52201	Capital – Bridges & Culverts	252,180
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Decrease Estimated Revenues:

55197000 428601 52201	Transfer In – General Fund	252,180
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GENERAL FUND:

Increase Appropriations:

10990100 59020 51622	Transfer Out – Capital	252,180
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Increase Estimated Revenues:

10131000 449898 51622	Federal Aid – ARPA CFDA 21.027	252,180
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Decrease Appropriations:

10990100 59020 52201	Transfer Out – Capital	252,180
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Decrease Estimated Revenues:
 10131000 449898 52201 Federal Aid – ARPA CRDA 21.027 252,180

2023 Fiscal Impact – 0 –
 2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6m – Approval/ Budgetary Amendment (23A051)/ Public Works/ Resolution #135 of 2022 ARPA Funding Earmarked for Countywide Highway Infrastructure Projects/ Sprout Brook Road Bridge Project PIN 8762.13 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Goldman moved the following:

RESOLUTION #184

APPROVAL/ BUDGETARY AMENDMENT (23A051)/ PUBLIC WORKS/ RESOLUTION #135 OF 2022 ARPA FUNDING EARMARKED FOR COUNTYWIDE HIGHWAY INFRASTRUCTURE PROJECTS/ SPROUT BROOK ROAD BRIDGE PROJECT PIN 8762.13

WHEREAS, per Resolution #135 of 2022, ARPA funds were earmarked to go towards Countywide Highway Infrastructure projects (Project 52202); and

WHEREAS, to date, \$760,430 is still available in this project; and

WHEREAS, it has been determined by the Department of Public Works that approximately \$720,000 is needed to cover anticipated construction and construction inspection costs in connection to the Sprout Brook Road Bridge Project PIN 8762.13; and

WHEREAS, the project is subject to NYSDOT deadlines to meet reimbursement requirements; and

WHEREAS, the preliminary bid package has been developed by our consultants and has been approved by the NYSDOT for Construction Phase Authorization with construction anticipated to begin in early 2024; and

WHEREAS, the Acting Deputy Commissioner of Public Works has requested a budgetary amendment (23A051) to account for request; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55197000 53000 51914	Capital – Sprout Brook Rd Bridge PIN 8762.13	720,000
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Increase Estimated Revenues:

55197000 428601 51914	Transfer In – General Fund	720,000
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Decrease Appropriations:

55197000 53000 52202	Capital – ARPA – Highway Infrastructure	720,000
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Decrease Estimated Revenues:

Decrease Appropriations:
55197000 53000 51509 Capital – Facility Renovation Reserve 225,000

Decrease Estimated Revenues:
55197000 428601 51509 Transfer In – General Fund 225,000

2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6o – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP15) (Donald B. Smith Campus Improvements) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Goldman moved the following:

RESOLUTION #186

APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ (23CP15) (Donald B. Smith Campus Improvements)

WHEREAS, the Department of Public Works has proposed the use of \$50,000 from the Capital Facility Reserve to fund Project #23CP15 – Donald B. Smith Campus Improvements; and

WHEREAS, the Donald B. Smith Campus houses offices provides services which are critical to the public as well as County employees including, but not limited to, the Office for Senior Resources, the Department of Social Services, Putnam County Youth Bureau, Veterans’ Affairs, Bureau of Emergency Services, Consumer Affairs, Personnel, and IT/GIS; and

WHEREAS, currently there is no clear directional site signage and several unmarked exterior doors to each building making it difficult for the visiting public and staff to efficiently and accurately locate the appropriate offices/services; and

WHEREAS, additionally there are several aging metal aesthetic panels on the exterior of the buildings that are in disrepair; and

WHEREAS, the requested funding would be used to create clear directional site signage, place marked awnings above entrance doors for clarity of purpose, and replace the aging aesthetic building panels with modern, more easily maintained PVC panels; and

WHEREAS, the Physical services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approved and authorized the expenditure of \$50,000 from the County Facility Reserve fund budget line 55197000 53000 51509 as follows:

23CP15 – Donald B. Smith Campus Improvements

Project cost not to exceed \$50,000

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6p – Approval/ Lease of Portion of Tilly Foster Farm/ Cornell Cooperative Extension of Putnam County was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

Chairman Jonke made a motion to amend the second RESOLVED clause, stating that the Legislature approves the lease as revised according to the additional terms set forth in his memorandum dated, August 29, 2023, to the County Attorney which is included with the backup information for this item. He read the third and fourth paragraphs from his memorandum which read:

“Lessee’s use of the Premises, as set forth in Article I, should be made more specific. Lessee’s use should be consistent with Lessee’s purpose as a non-profit entity and also consistent with the current mission of Putnam County’s Cornell Cooperative Extension, to wit, the advancement of agriculture, the environment, human health and well-being, and communities through its agriculture, gardening, food and nutrition, energy, environment, and 4-H Youth programs.

Given that this lease is for a ninety-nine (99) year term, provisions ensuring that the premises are used only for the stated purposes should be strengthened. Toward that end, please insert a material covenant that requires Lessee’s continuing compliance with the use of the Premises as set forth in revised Article I. Use of the Premises for other than the purposes set forth in Article I shall constitute a default under Article XVI.”

Motion to amend was seconded by Legislator Ellner.

Legislator Montgomery stated that considering that this was not discussed in Committee and we did not hear from Cornell Cooperative Extension about these changes, she questioned if we could open this up for discussion and hear from Executive Director of Cornell Cooperative Extension Stefani Hubert who is present this evening.

Chairman Jonke stated that our rules do not allow for discussion.

Legislator Montgomery made a motion to table this until she had the time to discuss this with Executive Director Hubert.

There being no second, motion failed.

Legislator Ellner stated that he requested this amendment because of the extensive length of time of the term of the lease. He stated that he wanted to make sure that the use for Cornell Cooperative Extension as it is today will continue to be the same use in the future.

Chairman Jonke stated that he was fine with the original terms of the lease and believed this was basically strengthening the definition of the use of the property. He did not believe we were changing much with this language.

Legislator Sayegh concurred. She stated that we are simply using the same language from Cornell Cooperative’s mission statement, which was also in the original lease. She

stated that this is strengthening the wording. She stated that it does not really change anything that has to do with the lease, the mission of Cornell Cooperative Extension, or our support.

Legislator Nacerino concurred with Legislator Sayegh and Chairman Jonke. She stated that it does not change the lease. She explained that we often have contracts or legal documents that contain broad based language, leaving it up to interpretation. She stated that this strengthens the language to make it very clear.

Legislator Montgomery explained that considering the extent of the work being done by Cornell Cooperative Extension and their investment in this property, and since we were basically allowing them to utilize County property, which is the property of the residents and not the County, she strongly suggested that we have an open and transparent discussion in public. She believed that there should be input from the Executive Director and the Cornell Cooperative Extension Board.

Chairman Jonke called for a Roll Call Vote on the motion to amend. By Roll Call Vote: Eight Ayes. One Abstention – Legislator Montgomery. Motion carries.

Legislator Sayegh believed this was a great lease of County property which benefits everyone in our community. She stated that Cornell Cooperative Extension was making an incredible investment.

Chairman Jonke thanked Executive Director of Cornell Cooperative Extension Stefanie Hubert for her patience, and former Legislator Carl Albano for his contribution in making this happen.

RESOLUTION # 187

APPROVAL/ LEASE OF PORTION OF TILLY FOSTER FARM/ CORNELL COOPERATIVE EXTENSION OF PUTNAM COUNTY

WHEREAS, the County of Putnam (“County”) is the owner of certain real property located at 100 Route 312, Brewster, New York 10509, including the numerous buildings located thereon, which is commonly known as Tilly Foster Farm; and

WHEREAS, a certain portion of Tilly Foster Farm, specifically Building # 6 (“Cantina”), has been vacant and unused since the County took ownership thereof; and

WHEREAS, the County has no public use for the Cantina; and

WHEREAS, Tilly Foster Farm is subject to a certain conservation easement, the beneficial interest of which is held by Watershed Agricultural Council of the New York City Watersheds, Inc.; and

WHEREAS, Cornell Cooperative Extension of Putnam County (“Cornell Cooperative”) is an institution that, as part of its mission, provides a variety of educational programs and services for the residents of the County; and

WHEREAS, Cornell Cooperative is desirous of furthering its mission by leasing the land under the Cantina from the County, for a period of ninety-nine years, for the purpose of constructing a new building (“Cornell Cooperative Center”) on its site; and

WHEREAS, in order to prepare the leased premises for the construction of the Cornell Cooperative Center, the Putnam County Department of Public Works must first demolish and raze the Cantina building; and

WHEREAS, the proposed lease, demolition and construction are permissible under the terms of the aforementioned conservation easement; and

WHEREAS, once built, the Cornell Cooperative Center will enable Cornell Cooperative to provide further services to the residents of the County; and

WHEREAS, the County Executive, pursuant to the authority granted to him under Section 31-22 of the Putnam County Code, has entered into negotiations with Cornell Cooperative for such a lease; and

WHEREAS, the Putnam County Law Department has prepared a lease consistent with the terms negotiated between the County Executive and Cornell Cooperative, such lease being attached hereto as Schedule "A"; and

WHEREAS, Cornell Cooperative has prepared certain design plans for the proposed Cornell Cooperative Center to be built pursuant to said lease, such plans being attached hereto as Schedule "B"; and

WHEREAS, the Putnam County Legislature finds that the proposed lease and the construction of the Cornell Cooperative Center will benefit the community by promoting educational programs consistent with the purpose of Tilly Foster Farm; and

WHEREAS, pursuant to Section 31-22 of the Putnam County Code, the County Executive has requested that the Putnam County Legislature approve such lease agreement; now therefore be it

RESOLVED, that the Cantina building of the Tilly Foster Farm is not required for the County's use and therefore constitutes surplus space; and be it further

RESOLVED, that the Putnam County Legislature approves the lease between the County of Putnam and Cornell Cooperative, which shall be in substantial conformance with the form attached hereto and made a part hereof as Schedule "A", as revised to add the provisions specified in the memorandum from Chairman Paul Jonke to the Putnam County Attorney dated August 29, 2023 (attached), and that the Putnam County Executive is authorized to execute said revised lease; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the lease between the County of Putnam and Cornell Cooperative in the manner approved herein; and be it further

RESOLVED, that this resolution shall take immediate effect.

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR MONTGOMERY. MOTION CARRIES.

**AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)**

Item #6q – Approval/ Fund Transfer (23T208)/ Finance/ Correct Vacancy Control Factor 2023 Entry was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #188

APPROVAL/ FUND TRANSFER (23T208)/ FINANCE/ CORRECT VACANCY CONTROL FACTOR 2023 ENTRY

WHEREAS, by Resolution #135 of 2023, the Putnam County Legislature approved a budgetary amendment to provide for the Vacancy Control Factor for 2023; and

WHEREAS, Resolution #153 of 2023 corrected an account entry approved by Resolution #135 of 2023; and

WHEREAS, Resolution #170 of 2023 further corrected account lines on Resolution #135 of 2023; and

WHEREAS, the Commissioner of Finance has requested a fund transfer (23T208) to further correct account lines approved by Resolution #135 of 2023; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10431000 51000 10167	ELC Reopening – Pers. Serv.	30,388
10431000 58002 10167	ELC Reopening – FICA	<u>2,325</u>
		32,713

Increase:

10431000 51000	Mental Health – Pers. Serv.	30,388
10431000 58002	Mental Health - Pers. Serv. – FICA	<u>2,325</u>
		32,713

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

Former Legislator Carl Albano thanked the Legislature for the approval of the Cornell Cooperative Extension lease.

Item #9 - Recognition of Legislators

Legislator Montgomery gave a special shout out to the Philipstown Behavioral Health Hub which serves as a center of activities, programs and resources related to mental health and addiction. She also thanked the churches and facilities throughout the County who offer their buildings for AA meetings. She thanked those individuals who step up to run the meetings and provide service through sponsorship. She stated that the AA program is based on helping people, not through being allied with any sect, denomination, politics, organization, or institution. AA does not engage in any controversy, does not endorse or oppose any cause. Its primary purpose is to help people stay sober and achieve sobriety. She recognized the selfless individuals who created AA and to all those who keep coming back, especially during recovery month. She thanked Assemblywoman Dana Levenberg and Senator Peter Harckham for the “Save the Hudson” bill that was signed into law by Governor Hochul on August 18, 2023. She thanked them and the New Yorkers for their advocacy of being opposed to the discharge of nuclear waste into the Hudson River from Indian Point by Holtec

International. She stated that this is a victory for citizen action, in addition to 35 municipalities who passed resolutions in support of this legislation. She stated that the Putnam County Legislature, with the leadership of the Health Committee, failed to answer formal requests from both her and Legislator Gouldman. She stated that, despite hearing from the concerns of our constituents, they failed to support the protection of our most important resource. She proceeded to read a quote by Pete Seeger, a famous advocate of the Hudson River, which she added a few of her own lines to.

Legislator Gouldman stated that children are heading back to school. He reminded drivers to be extra vigilant for pedestrians before and after school. He stated that over the last decade, nearly one (1) in four (4) child pedestrian fatalities occur between the hours of 3:00 p.m. and 7:00 p.m. He asked everyone to please drive safely. He wished all the children a great school year. He stated that Saturday, September 16, 2023 is Putnam Valley Town Day, held at the Putnam Valley Town Park, 156 Oscawana Lake Road, from 2:00 p.m. to 9:00 p.m.

Legislator Sayegh reminded everyone that there were several 9/11 ceremonies taking place in Putnam County this week. She stated that the one she attends is at Cornerstone Park where we remember all those who perished from Putnam County. She stated that we also remember our first responders, those who selflessly ran into the buildings and all those who helped in many different ways.

There being no further business, at 7:46 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Crowley. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

- 6b. Approval/ Fund Transfer (23T228)/ Social Services/ Additional Fiscal Manager Position from 11/06/23 through 12/31/23**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Nacerino)**

- 6c. Approval/ Resolution Changes to the Putnam County Youth Board By-Laws/ Resolution #109 of 1978**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Gouldman)**

- 6d. Approval/ Fund Transfer (23T201)/ Board of Elections/ Election Management Server**
- 6e. Approval/ Settlement of Litigation/ Orlando v. County of Putnam**

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Ellner, Legislators Addonizio & Crowley)**

- 6f. Approval/ Designation/ County of Putnam/ Tourist Promotion Agency**

**PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

- 6g. Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP14) (Fire Training Center)**
- 6h. Approval/ Budgetary Amendment (23A039)/ Emergency Services/ Fire Training Center/ Local Assistance & Tribal Consistency Funds (LATCF) and Capital Facility Reserve Funds 23CP14**
- 6i. Approval/ Budgetary Amendment (23A043)/ Emergency Services/ Resolution #135 of 2022 ARPA Funding Earmarked for Radios - Police & Fire/ Repurpose for Fire Training Center/ Capital Facility Reserve Funds 23CP14**
- 6j. Approval/ Budgetary Amendment (23A052)/ Sheriff's Department/ Correctional Facility/ Use of T-Commission Funds/ Equipment**

PHYSICAL SERVICES COMMITTEE
(Chairman Gouldman, Legislators Castellano & Montgomery)

- 6k. **Approval/ Budgetary Amendment (23A048)/ Public Works/ Social Services/ Risk & Compliance/ Insurance Recovery**
- 6L. **Approval/ Budgetary Amendment (23A050)/ Public Works/ Repurpose ARPA Funds/ Fair Street Project PIN 8756.09**
- 6m. **Approval/ Budgetary Amendment (23A051)/ Public Works/ Resolution #135 of 2022 ARPA Funding Earmarked for Countywide Highway Infrastructure Projects/ Sprout Brook Road Bridge Project PIN 8762.13**
- 6n. **Approval/ Budgetary Amendment (23A053)/ Public Works/ Article 9 and Capital Facility Reserve Fund Project/ Emergency Operations Center Roof Replacement**
- 6o. **Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP15) (Donald B. Smith Campus Improvements)**
- 6p. **Approval/ Lease of Portion of Tilly Foster Farm/ Cornell Cooperative Extension of Putnam County**

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6q. **Approval/ Fund Transfer (23T208)/ Finance/ Correct Vacancy Control Factor 2023 Entry**
- 7. **Other Business**
- 8. **Recognition of Public on Agenda Items**
- 9. **Recognition of Legislators**
- 10. **Adjournment**

#4(2)

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday October 3, 2023 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Gouldman lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh and Chairman Jonke were present. Legislator Crowley was absent. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairman Jonke recognized Legislator Nacerino who presented the “Domestic Violence Awareness Month” proclamation to Ms. Ann Ellsworth – Executive Director Putnam/Northern Westchester Women’s Resource Center and Ms. Amy Dehais – Probation Supervisor.

OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, Domestic Violence is an epidemic affecting individuals in every community including Putnam County, regardless of age, economic status, sexual orientation, gender, race, religion, or nationality; and

WHEREAS, 1 in 3 women and 1 in 5 men are victims of some form of physical violence by an intimate partner; and

WHEREAS, in 2022 the Putnam Northern Westchester Women’s Resource Center (WRC) answered 1,106 Hotline calls from victims; and

WHEREAS, WRC staff accompanied 176 victims to the Putnam County Sherriff, Court, District Attorney, Probation; and

WHEREAS, since it’s opening in 2022 the Special Victim Unit, a joint project of the Women’s Resource Center and the Putnam County Sheriff’s Department has so far provided safe space for 30 adult victims to meet with law enforcement and victim advocates following a domestic violence and/or sexual assault incident; and

WHEREAS, the Women’s Resource Center, the Putnam County Department of Probation, Sheriff’s Department, District Attorney, Child Advocacy Center, and the Department of Social Services work tirelessly together to end domestic violence now therefore be it

RESOLVED, that Putnam County Executive Kevin Byrne and the Putnam County Legislature do hereby proclaim October 2023 as “Domestic Violence Awareness Month” in Putnam County.

Chairman Jonke recognized Legislator Addonizio who presented the “National Fire Prevention Week” proclamation to the Commissioner of Emergency Services Robert Lipton and his son Robert Lipton - Chief of the Carmel Fire District.

NATIONAL FIRE PREVENTION WEEK - OCTOBER 8-14, 2023

WHEREAS, National Fire Prevention Week will be October 8-14, 2023, during which attention will be focused on promoting fire safety and prevention. In 2021, there were 1,353,500 reported fires in the United States, 3,800 deaths caused by fires, and 14,700 injuries. Those fires resulted in an estimated \$31.3 billion dollars in property damage; and

WHEREAS, The National Fire Protection Association (NFPA) has announced this year's Fire Prevention Week campaign: "Cooking safety starts with YOU. Pay attention to fire prevention." works to educate everyone about simple but important actions they can take to keep themselves and those around them safe when cooking; and

WHEREAS, Stay in the kitchen while you are frying, boiling, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove; and

WHEREAS, If you are simmering, baking, or roasting food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you are cooking; and

WHEREAS, Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels or curtains — away from your stovetop; and

WHEREAS, On the stovetop, smother the flames by sliding a lid over the pan and turning off the burner. Leave the pan covered until it is completely cooled; and

WHEREAS, If you have any doubt about fighting a small fire... Just get out! When you leave, close the door behind you to help contain the fire. Call 9-1-1 or the local emergency number from outside the home; and

WHEREAS, Putnam County is served by dedicated Volunteer Fire Departments whose service we greatly value and appreciate. In 2021 across this Nation there were 141 firefighter deaths and 60,750 firefighter injuries. Cooking brings family and friends together, provides an outlet for creativity and can be relaxing. But, cooking fires are the number one cause of home fires and home injuries; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of October 8-14, 2023 as National Fire Prevention Week in the County of Putnam and remind the citizens to learn about cooking safety in and around the kitchen.

Chairman Jonke recognized Legislator Ellner who presented the "National Lead Poisoning Prevention Week" proclamation to Putnam County Public Health Nurse Jeanette Baldanza.

NATIONAL LEAD POISONING PREVENTION WEEK – OCTOBER 22-28, 2023

WHEREAS, every Putnam County resident deserves to grow up in a healthy, safe environment, free from harmful effects of lead; and

WHEREAS, the major source of lead exposure is the dust from deteriorating lead-based paint or renovations to houses or childcare facilities built before 1978 and lead poisoning caused by renovations can be prevented by using EPA certified contractors who follow the Renovation, Repair, and Painting Rule; and

WHEREAS, 73% of lead poisoning cases have lead-based paint as the primary or contributing source; and

WHEREAS, although individuals with lead poisoning often exhibit no symptoms, lead interferes with normal brain development, and is associated with permanently

reduced IQ, learning disabilities, behavioral disorders, and has been cited as an indicator of decreased lifelong learning potential; and

WHEREAS, an estimated 535,000 preschool children in the United States are living with lead levels high enough to call for medical management, it is vital that all Putnam County residents, especially parents and child caregivers are aware of the dangers of lead poisoning and seek appropriate screening for their children as a preventative measure; and

WHEREAS, October 22-28, 2023, is National Lead Poisoning Prevention Week and is an opportunity for Putnam County to provide education and raise awareness about lead poisoning prevention measures; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim October 22-28, 2023 as Lead Poisoning Prevention Week in Putnam County, and invite all citizens to duly note this occasion.

Chairman Jonke recognized Legislator Sayegh who presented the “National Substance Abuse Prevention” proclamation to Commissioner of Social Services Michael Piazza, Deputy Commissioner of Social Services Sara Servadio, Mr. James Schiller from St. Christopher’s Inn, Ms. Barbara Naccari-Mueller from CoveCare Prevention Program and Ms. Sylvia Wallin from the Philipstown Behavioral Health Hub.

OCTOBER AS NATIONAL SUBSTANCE ABUSE PREVENTION MONTH

WHEREAS, Every day, far too many Americans, including Putnam County residents, are hurt by substance use disorders. From diminished achievement in our schools to greater risks on our roads and in our communities, to the heartache caused by lives cut tragically short, the consequences of substance abuse are profound. Yet, we also know that they are preventable. This month, we pay tribute to all those working to prevent substance abuse in our communities, and we rededicate ourselves to building a safer, drug-free Putnam County; and

WHEREAS, By promoting awareness with the aim of stopping substance abuse before it starts, we can prevent the disease of addiction and create stronger neighborhoods across our County; and

WHEREAS, Community-based prevention systems that join stakeholders at every level of government with local organizations can deliver local solutions; and

WHEREAS, All of us can play a role in preventing drug and alcohol abuse. As our children’s first teachers, parents and guardians can help by talking to their kids about the dangers of substance abuse. Alongside them, coalitions of teachers, faith-based groups, health care providers, law enforcement officials, and other local leaders are joining together to address substance abuse in their communities; and

WHEREAS, As we observe National Substance Abuse Prevention Month, let us help to address the stigma face by those with Substance Use Disorder by mindfully labeling our recognition as “Substance Use Prevention Month” paying particular attention to preventing onset of any substance use, and reducing negative outcomes of substance misuse; now therefore be it

RESOLVED, That the Putnam County Executive and Putnam County Legislature do hereby proclaim October 2022 as Substance Use Prevention Month. Along with the Prevention Council of Putnam, the Putnam CTC Coalition and all substance use prevention and treatment providers in Putnam County encourage all residents to increase their awareness of Substance Use Disorder, the dangers of substance misuse, the success of prevention and treatment programs; especially for our youth, and to actively

support and encourage referrals for harm reduction, treatment and recovery support of individuals and support individuals with Substance Use Disorder.

- Item #4 – Correspondence
a) County Auditor

There was no activity during this reporting period.

Item #5 – Pre-filed resolutions:

PHYSICAL SERVICES COMMITTEE
(Chairman Gouldman, Legislators Castellano & Montgomery)

Item #5a – Approval/ SEQRA/ Intent to Serve as Lead Agency/ Fair Street – DPW Maintenance Facility Project/ Town of Patterson was next. Chairman Jonke recognized Legislator Gouldman, Chairman of the Physical Services. On behalf of the members of the Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

RESOLUTION #189

APPROVAL/ SEQRA / INTENT TO SERVE AS LEAD AGENCY/ FAIR STREET – DPW MAINTENANCE FACILITY PROJECT/ TOWN OF PATTERSON

WHEREAS, the Putnam County Legislature is considering the approval of a Putnam County project referred to as “Fair Street – DPW Maintenance Facility” (the “Project”); and

WHEREAS, Putnam County is planning to replace the existing DPW maintenance structure at the 841 Fair Street DPW Maintenance Facility with a pre-engineered metal 200’ by 45’ structure (roughly 9,000 square feet) that will serve as the hub for road maintenance and snow operations. It will house the plow truck fleet, brine operations, other equipment storage, an office (for administration, scheduling, dispatch and salt tracking) and a bunk room for overnight road maintenance. The new building will be located slightly north of the previous structure’s footprint. There is minimal site work required to prep the site. The long sides of the building will be the north/south faces. Water for the bathrooms and brine operations will be supplied by the existing drilled well. Sewage will be collected in a holding tank. The tank will be on a regular pumping schedule. Electrical service upgrades are being coordinated with NYSEG; and

WHEREAS, a new salt storage building will be constructed on the western side of the property. This building will be 60’x128’ hi-arch gambrel roofed structure. A retaining wall system will be constructed to create the building pad and the loading dock for the Salt Storage; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617”); and

WHEREAS, other potential involved or interested agencies have been identified in connection with the proposed action; and

WHEREAS, a short Environmental Assessment form (EAF) has been prepared for the Project, along with supporting documentation, which is attached hereto and made a part hereof; and

WHEREAS, the Putnam County Legislature, after a review of SEQRA 6 NYCRR Part 617 et seq., finds that the proposed action is an Unlisted action; now therefore be it

RESOLVED, the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA and will conduct a coordinated SEQRA environmental review for the proposed action; and be it further RESOLVED, that this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5b – Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Municipal Electrification and Renewable Energy Projects was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

Legislator Montgomery thanked Senator Harckham and said that these funds will go a long way.

Legislator Ellner stated that this is a grant application. We have not received the funding.

RESOLUTION #190

APPROVAL/ GRANT APPLICATION/ STATE AND MUNICIPAL FACILITIES GRANT PROGRAM/ MUNICIPAL ELECTRIFICATION AND RENEWABLE ENERGY PROJECTS

WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County (“the County”) matching funds shall notify the Putnam County Legislature (“the Legislature”) of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a State and Municipal (“SAM”) Crest Grant in the amount of \$100,000 administered by the Dormitory Authority of the State of New York (“DASNY”) for municipal electrification and renewable energy projects; and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with projects that support the transition to a fossil fuel-free, clean energy future of which the County is desirous of same; and

WHEREAS, there is no matching fund requirement by the County to accept the SAM Crest grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County’s submission, by the Department of Planning, Development and Public Transportation, of its application for a \$100,000 grant administered through DASNY and awarded by the SAM Crest Facilities Grant Program; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5c – Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Putnam County Fire Training Center was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

RESOLUTION #191

APPROVAL/ GRANT APPLICATION/ STATE AND MUNICIPAL FACILITIES GRANT PROGRAM/ PUTNAM COUNTY FIRE TRAINING CENTER

WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County (“the County”) matching funds shall notify the Putnam County Legislature (“the Legislature”) of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a State and Municipal (“SAM”) Crest Grant in the amount of \$200,000 administered by the Dormitory Authority of the State of New York (“DASNY”) for Renovations to the Putnam County Fire Training Center; and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and

WHEREAS, there is no matching fund requirement by the County to accept the SAM Crest grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County’s submission, by the Department of Planning, Development and Public Transportation, of its application for a \$200,000 grant administered through DASNY and awarded by the SAM Crest Facilities Grant Program for the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5d – Approval/ Ratification of Application for 2023/ 2024 Grant Funds Available Through the New York State Department of Transportation’s Public Transportation Modernization and Enhancement Program was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Montgomery, Legislator Gouldman moved the following:

RESOLUTION #192

APPROVAL/ RATIFICATION OF APPLICATION FOR 2023/ 2024 GRANT FUNDS AVAILABLE THROUGH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION’S PUBLIC TRANSPORTATION MODERNIZATION AND ENHANCEMENT PROGRAM

WHEREAS, the New York State Department of Transportation (NYSDOT) has apportioned Putnam County \$206,564 in funding to upgrade, modernize and enhance public transportation services through NYSDOT’s State Fiscal Year (SFY) 2023-2024 Modernization and Enhancement Program (MEP); and

WHEREAS, the MEP grant funding is one hundred (100%) percent State funding; and

WHEREAS, the MEP grant funding requires an application to apply the funding to an eligible project, and the deadline for application submission was August 21, 2023; and

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the "Department"), is desirous to utilize the awarded funding for renovations at the Transit Facility including new rotary bus lifts and EV charging stations and submitted a grant application by the August 21, 2023 deadline set forth by NYSDOT; and

WHEREAS, the Legislature, by and through the Physical Services Committee, approves the County's application for MEP grant funding submitted by the Department to NYSDOT by the August 21, 2023 deadline; now therefore be it

RESOLVED, that the County Executive, together with the County Legislature, supports the County's application for NYSDOT's MEP grant funding in connection with the costs associated with renovations at the Transit Facility including new rotary bus lifts and EV charging stations to be formally submitted to NYSDOT on/before August 21, 2023, is hereby accepted, approved and ratified by the County Legislature.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

PERSONNEL COMMITTEE

(Chairman Jonke, Legislators Castellano & Nacerino)

Item #5e – Approval/ Confirmation/ Appointment/ Commissioner of the Department of Public Works was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke stated that it was his privilege to move the following:

Legislator Nacerino stated that she was honored to confirm the appointment of Thomas Feighery as the Commissioner of the Department of Public Works. She stated that throughout the years he has demonstrated his acute knowledge and leadership skills in every capacity. She stated that he is highly respected by both his colleagues and staff. She stated that it is no coincidence that two (2) County Executives recognized his boundless potential. She stated that he is an asset to the County and the people of Putnam County.

Legislator Montgomery stated that she is thrilled to confirm this appointment. She explained that when she needed assistance with road clean-ups after the storm, he immediately responded to the hardships in the Town of Philipstown by providing the necessary equipment. She explained that he has always made himself available to address her questions or concerns pertaining highways and facilities.

Legislator Castellano stated that he was part of the interview process of candidates for the position. He explained that there were outstanding candidates that interviewed for the position, but he believed that Thomas Feighery was head and shoulders above the rest. He explained that Thomas Feighery has done a great job while working for Putnam County and will continue to serve the people of Putnam County.

Legislator Gouldman believed that Thomas Feighery will be an asset to Putnam County serving as Commissioner of the Department of Public Works. He explained that he observed the phenomenal job he performed after the County's last devastating rainstorm. He explained that many times he has called Thomas Feighery asking for his help with constituent issues regarding the Peekskill Hollow Road project. He stated he has always made himself available and takes care of the problem right away.

Legislator Addonizio congratulated Thomas Feighery. She stated that his professional background speaks volumes for this position. She stated that she is proud and confident to vote to confirm Thomas Feighery as our next Commissioner of the Department of Public Works.

Legislator Sayegh stated that she was very happy to approve this appointment. She stated that he has years of service with the County and a union perspective serving as the previous Deputy County Executive. She stated that he will be an asset serving as the Commissioner of the Department of Public Works, and the first Commissioner of this newly named department. She shared a story about the American Legion in her district wanting to donate a sign for the Putnam County Veterans Home, and how Thomas Feighery made it happen immediately. She stated that during the ribbon cutting of the new sign, Thomas Feighery and his crew stood in the back row not wanting any recognition.

Legislator Ellner stated that Thomas Feighery is going to be the first Commissioner of the Department of Public Works. He believed that he would set a very high standard for all the future Commissioners to follow. He stated that it was his honor to vote in favor of his confirmation.

Chairman Jonke explained that he has called Thomas Feighery his friend. He stated that he knows his character and how hard he works, which has been demonstrated to all of us. He stated that most importantly, he has demonstrated strong leadership skills. He stated that it is an honor and privilege to confirm his appointment as Commissioner.

RESOLUTION #193

APPROVAL/ CONFIRMATION/ APPOINTMENT/ COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, County Executive Kevin M. Byrne has appointed Thomas Feighery as Commissioner of Public Works, pursuant to Article 9, Section 9.01 of the Putnam County Charter; and

WHEREAS, Thomas Feighery possesses the requisite knowledge, experience, and qualifications to serve as the Commissioner of Public Works for the County of Putnam; and

WHEREAS, the Personnel Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it

RESOLVED, that the Legislature hereby confirms the appointment of Thomas Feighery as the Commissioner of Public Works for the County of Putnam, pursuant to Article 9, Section 9.01 of the Putnam County Charter; and be it further

RESOLVED, that Thomas Feighery shall serve at the pleasure of the County Executive in accordance with the provisions of Section 9.01 of the Putnam County

Charter; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

**PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

Item #5f – Approval/ Fund Transfer (23T272)/ Emergency Services/ Dispatcher Overtime was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

RESOLUTION #194

APPROVAL/ FUND TRANSFER (23T272)/ EMERGENCY SERVICES/ DISPATCHER OVERTIME

WHEREAS, the Commissioner of Finance is requesting a fund transfer (23T272) to cover Bureau of Emergency Services Dispatcher Overtime due to vacancies; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

13398900 51000 10126	Personnel - BES Dispatcher	36,683
13398900 51000 10127	Personnel - BES Dispatcher	36,683
13398900 51000 10128	Personnel - BES Dispatcher	36,683
13398900 51000 10129	Personnel - BES Dispatcher	<u>9,951</u>
		120,000

Increase:

13398900 51093	BES Dispatcher – Overtime	120,000
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5g – Approval/ Continuation of the Community Engagement & Police Advisory Board was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Chairwoman Nacerino explained that it was a pleasure to accept CEPAB’s request for the reinstatement of said board into 2024, allowing them to continue the fine work they do here in Putnam County.

Chairman Jonke stated that he was grateful for the volunteerism provided by the Board members. He stated that they have done a great job.

RESOLUTION #195

APPROVAL/ CONTINUATION OF THE COMMUNITY ENGAGEMENT & POLICE ADVISORY BOARD

WHEREAS, Resolution #104 of 2021 established a Police Policy Advisory Board known as the “Community Engagement & Police Advisory Board” (CEPAB); and

WHEREAS, said Board was reestablished by Resolution #268 of 2022 and is set to expire on December 31, 2023; and

WHEREAS, the CEPAB members have requested the continuation of said Board via letter dated September 2, 2023; now therefore be it

RESOLVED, that unless extended by subsequent resolution, this Advisory Board shall be dissolved and terminate all activity on December 31, 2024, on which date the Advisory Board shall deposit all the records of its proceedings with the Clerk of the Legislature; and be it further

RESOLVED, that this Advisory Board shall inform the Legislature of its desire to continue its existence by a written request to the Clerk of the Legislature prior to the date this Advisory Board is scheduled to terminate.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Nacerino)**

Item #5h – Approval/ Grant Application/ Health Department/ Expanding Harm Reduction Services for Priority Populations Who Use Drugs was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Nacerino, Legislator Sayegh moved the following:

Legislator Nacerino believed this was a wonderful opportunity to support vulnerable populations. She hoped that the County was successful in obtaining the grant funding.

Legislator Montgomery stated that she appreciated the work of the Health Department in conjunction with the work of the Department of Social Services. She stated that this is a very competitive grant which is specifically for older adults and the pregnant/parenting. She believed this was a great population to target and it was much needed in Putnam County. She thanked them for their hard work on this grant.

RESOLUTION #196

APPROVAL/ GRANT APPLICATION/ HEALTH DEPARTMENT/ EXPANDING HARM REDUCTION SERVICES FOR PRIORITY POPULATIONS WHO USE DRUGS

WHEREAS, Section 5-2(E) of the Putnam County Code provided, in relevant part, that any grant application not requiring Putnam County (the “County”) matching funds shall notify the Putnam County Legislature (the “Legislature”) of the submissions of a

grant application and further, if the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and

WHEREAS, through the New York State Department of Health AIDS Institute (NYSDOH AI) Office of Drug User Health announced the availability of state funds to provide harm reduction interventions in community settings in New York State; and

WHEREAS, this funding is directed toward People Who Use Drugs (PWUD), focusing on NYSDOH-identified priority populations who are especially vulnerable to overdose; and

WHEREAS, there is no matching fund requirement by the County, and grant applications are due October 3, 2023; now therefore be it

RESOLVED, that the Putnam County Legislature, by and through the Health, Social, Educational & Environmental Committee, approves and authorizes the County's submission of the NYSDOH AI grant application Expanding Harm Reduction Services for Priority Populations Who Use Drugs; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)

Item #5i – Approval/ Budgetary Amendment (23A054)/ County Clerk/ Local Government Records Management Improvement Fund (LGRMIF) Grant Award was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #197

APPROVAL/ BUDGETARY AMENDMENT (23A054)/ COUNTY CLERK/ LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) GRANT AWARD

WHEREAS, County Clerk Michael C. Bartolotti has requested a budgetary amendment (23A054) to account for a Local Government Records Management Improvement Fund (LGRMIF) Grant (Project #0580-24-0413) awarded in the amount of \$50,150 from New York State Archives, a division of the NYS Education Department (SED); and

WHEREAS, it is a shared services grant with the Town of Putnam Valley which will add to the existing electronic document management system created under the previous shared service grants and will address the problems that are prevalent with the storing and access of paper records, as well as give the availability to convert microfilm to digital images; and

WHEREAS, this grant runs from July 1, 2023 through June 30, 2024; and

WHEREAS, there are no matching County funds required and therefore no approval resolution was needed to apply for said grant; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:
 10146000 430601 10207 State Aid – Records Management
 LGRMIF 22-23 Grant 50,150

Increase Appropriations:
 10146000 54646 10207 State Aid – Records Management – Contracts
 LGRMIF 22-23 Grant 50,150

2023 Fiscal Impact – 0 –
 2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5j – Approval/ Budgetary Amendment (23A056)/ Health Department/ Compensatory Time Payout/ Restore Overtime Line was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #198

APPROVAL/ BUDGETARY AMENDMENT (23A056)/ HEALTH DEPARTMENT/
 COMPENSATORY TIME PAYOUT/ RESTORE OVERTIME LINE

WHEREAS, three years ago, the current Director of Environmental Health was in CSEA Union as Associate Public Health Sanitarian and carried compensation time; and

WHEREAS, the Director of Environmental Health, a PUMA Management position, does not receive and cannot carry any compensation time; and

WHEREAS, accrued compensation time was paid out on March 10, 2023, in the amount of \$14,693.73; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A056) to restore \$14,000 in the Environmental Health Services Overtime line; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

12401000 51093	EHS Overtime	14,000
12401000 58002	EHS FICA	<u>1,071</u>
		15,071

Decrease Appropriations:

10199000 54980	General Contingency	9,646
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Increase Estimated Revenues:

12401000 434011	EHS – General Public Health	5,425
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2023 Fiscal Impact - \$9,646
 2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #5k – Approval/ Budgetary Amendment (23A057)/ Public Works/ 2023 County-Wide Pavement Maintenance & Rehabilitation Program was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #199

APPROVAL/ BUDGETARY AMENDMENT (23A057)/ PUBLIC WORKS/ 2023 COUNTY-WIDE PAVEMENT MAINTENANCE & REHABILITATION PROGRAM

WHEREAS, the adopted 2023 Capital Projects Plan for the County-Wide Pavement Maintenance & Rehabilitation Program was originally going to be funded with Bond Proceeds; and

WHEREAS, due to the present economic conditions, it is financially prudent to cover this program with Contingency Funds rather than borrowing and incurring additional closing costs and accrued interest costs throughout the life of the borrowing; and

WHEREAS, Department of Public Works Interim Commissioner Thomas Feighery has requested a budgetary amendment (23A057) which would allow DPW to continue the Pavement Maintenance & Rehabilitation Program to address the remainder of roads in need of repair for the 2023 season; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020 52302	Transfer Out – Capital	675,000
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Decrease Appropriations:

10199000 54980	General Contingency	675,000
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CAPITAL FUND:

Increase Estimated Revenues:

55197000 428601 52302	Transfer In – General	675,000
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Decrease Estimated Revenues:

05000 45710N 52302	2023 Serial Bond Proceeds	675,000
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2023 Fiscal Impact - \$675,000

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Legislator Castellano made a motion to table Item #5L until we have consideration to fund the Quonset Hut Storage Facility under Other Business Item #6a; seconded by Chairman Jonke.

By Roll Call Vote: Eight Ayes. Legislator Crowley was absent. Motion carries.

Item #5L – Approval/ Budgetary Amendment (23A058)/ Public Works/ Purchase Quonset Hut Storage Facility was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

APPROVAL/ BUDGETARY AMENDMENT (23A058)/ PUBLIC WORKS/ PURCHASE QUONSET HUT STORAGE FACILITY

WHEREAS, by Resolution #____ of 2023, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #23CP16 – Quonset Hut Storage Facility; and

WHEREAS, the old pole barn structure at the Fair Street location which housed numerous trucks, brine making equipment and staff offices, was condemned this past July and was subsequently demolished; and

WHEREAS, in an effort to identify a solution in the interim that would protect expensive County owned equipment throughout the winter months at the Fair Street location, the Department of Public Works solicited proposals from multiple vendors to purchase a storage structure; and

WHEREAS, the estimated cost of said structure was \$50,000; and

WHEREAS, by Resolution #179 of 2023, the County utilized \$50,000 from the Local Assistance and Tribal Consistency Funds (LATCF) awarded in the amount of \$100,000 received earlier this year for the Fire Training Center; and

WHEREAS, Interim Commissioner of Public Works Thomas Feighery has requested a budgetary amendment (23A058) to transfer the remaining balance of \$50,000 from the LATCF award to the Capital Facility Reserve fund to cover the purchase of a Quonset Hut Storage Facility; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020	Transfer Out – Capital Fund	50,000
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Increase Estimated Revenues:

10131000 440893	Federal Aid – LATCF Funds	
	CFDA 21.032 (Did not apply for funds)	50,000

CAPITAL FUND:

Increase Appropriations:

55197000 532316 51509	Capital – 23CP16 – Quonset Hut Storage Facility	50,000
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Increase Estimated Revenues:

55197000 428601 51509	Transfer In – General Fund	50,000
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2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

Item #6 – Other Business

Chairman Jonke made a motion to place Item #6a on the agenda; seconded by Legislator Sayegh.

By Roll Call Vote: Eight Ayes. Legislator Crowley was absent. Motion carries.

Item #6a – Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP16) (Quonset Hut Storage Facility) was next. Chairman Jonke moved the following:

Chairman Jonke explained that procedurally we needed to approve the use of the Capital Facility Reserve prior to approval of the budgetary amendment.

RESOLUTION #200

APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/ (23CP16) (Quonset Hut Storage Facility)

WHEREAS, Interim Commissioner of Public Works Thomas Feighery has proposed the use of \$50,000 from the Capital Facility Reserve to fund Project #23CP16 – Quonset Hut Storage Facility at DPW's Fair Street location; and

WHEREAS, the old pole barn structure at the Fair Street location which housed numerous trucks, brine making equipment and staff offices, was condemned this past July and was subsequently demolished; and

WHEREAS, in an effort to identify a solution in the interim that would protect County owned equipment throughout the winter months at the Fair Street location, the Department of Public Works solicited proposals from multiple vendors to purchase a storage structure; and

WHEREAS, the Putnam County Legislature has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$50,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:

23CP16 – Quonset Hut Storage Facility

Project cost not to exceed \$50,000

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Chairman Jonke requested that Legislator Castellano proceed with Item #5L.

Item #5L – Approval/ Budgetary Amendment (23A058)/ Public Works/ Purchase Quonset Hut Storage Facility was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #201

**APPROVAL/ BUDGETARY AMENDMENT (23A058)/ PUBLIC WORKS/ PURCHASE
QUONSET HUT STORAGE FACILITY**

WHEREAS, by Resolution #200 of 2023, the Putnam County Legislature approved the use of the Capital Facility Reserve fund for Project #23CP16 – Quonset Hut Storage Facility; and

WHEREAS, the old pole barn structure at the Fair Street location which housed numerous trucks, brine making equipment and staff offices, was condemned this past July and was subsequently demolished; and

WHEREAS, in an effort to identify a solution in the interim that would protect expensive County owned equipment throughout the winter months at the Fair Street location, the Department of Public Works solicited proposals from multiple vendors to purchase a storage structure; and

WHEREAS, the estimated cost of said structure was \$50,000; and

WHEREAS, by Resolution #179 of 2023, the County utilized \$50,000 from the Local Assistance and Tribal Consistency Funds (LATCF) awarded in the amount of \$100,000 received earlier this year for the Fire Training Center; and

WHEREAS, Interim Commissioner of Public Works Thomas Feighery has requested a budgetary amendment (23A058) to transfer the remaining balance of \$50,000 from the LATCF award to the Capital Facility Reserve fund to cover the purchase of a Quonset Hut Storage Facility; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020	Transfer Out – Capital Fund	50,000
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Increase Estimated Revenues:

10131000 440893	Federal Aid – LATCF Funds CFDA 21.032 (Did not apply for funds)	50,000
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CAPITAL FUND:

Increase Appropriations:

55197000 532316 51509	Capital – 23CP16 – Quonset Hut Storage Facility	50,000
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Increase Estimated Revenues:

55197000 428601 51509	Transfer In – General Fund	50,000
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2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR CROWLEY WAS ABSENT. MOTION CARRIES.

Item #8 – Recognition of Public on Agenda Items

There were no members of the public that wished to comment.

Item #9 – Recognition of Legislators

Legislator Gouldman reminded the public to get involved in the 2023 County Budget process to see how the County obtains and uses revenue and how your tax dollars are spent. He stated that the process starts on Thursday, October 5, 2023, at 7:00 in the Historic Courthouse when the County Executive will present the budget to the Legislature. He also provided the public with information on the following: Putnam County Sheriff's Cadets, Hazardous Household Waste Day – Saturday, October 14, 2023, at Fahnestock State Park 8:30am-12:30pm, and Breast Cancer Screening at Putnam Hospital – Saturday, October 14, 2023.

Legislator Ellner reminded everyone that this weekend is Carmel High School's Homecoming.

Legislator Castellano stated that October is a great time of year to be in the Hudson Valley area. He stated that we have a great celebration for Columbus Day. He stated that this past Sunday the Putnam County Italian American Club in Brewster celebrated its 90th anniversary. He hoped that next year the Columbus Day Parade could be brought back to the Mahopac area.

Legislator Sayegh reminded everyone that early voting starts on October 28th through November 5th.

There be no further business, at 7:41 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

- 5c. **Approval/ Grant Application/ State and Municipal Facilities Grant Program/ Putnam County Fire Training Center**
- 5d. **Approval/ Ratification of Application for 2023/ 2024 Grant Funds Available Through the New York State Department of Transportation's Public Transportation Modernization and Enhancement Program**

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Castellano & Nacerino)

- 5e. **Approval/ Confirmation/ Appointment/ Commissioner of the Department of Public Works**

PROTECTIVE SERVICES COMMITTEE
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 5f. **Approval/ Fund Transfer (23T272)/ Emergency Services/ Dispatcher Overtime**
- 5g. **Approval/ Continuation of the Community Engagement & Police Advisory Board**

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Sayegh, Legislators Crowley & Nacerino)

- 5h. **Approval/ Grant Application/ Health Department/ Expanding Harm Reduction Services for Priority Populations Who Use Drugs**

AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Ellner & Gouldman)

- 5i. **Approval/ Budgetary Amendment (23A054)/ County Clerk/ Local Government Records Management Improvement Fund (LGRMIF) Grant Award**
- 5j. **Approval/ Budgetary Amendment (23A056)/ Health Department/ Compensatory Time Payout/ Retore Overtime Line**
- 5k. **Approval/ Budgetary Amendment (23A057)/ Public Works/ 2023 County-Wide Pavement Maintenance & Rehabilitation Program**
- 5L. **Approval/ Budgetary Amendment (23A058)/ Public Works/ Purchase Quonset Hut Storage Facility**
- 6. **Other Business**
- 6a. **Approval/ Department of Public Works/ Use of Capital Facility Reserve/ (23CP16) (Quonset Hut Storage Facility)**

7. Recognition of Public on Agenda Items

8. Recognition of Legislators

9. Adjournment

4 (3)

**BUDGET & FINANCE COMMITTEE MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD AT THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Thursday October 5, 2023 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Chairman Jonke who requested that Putnam County Sheriff Kevin McConville lead in the Pledge of Allegiance and Legislator Nacerino to lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

Item #4 – Committee to Meet with the County Executive and the Commissioner of Finance to Discuss the Proposed 2024 Budget.

Chairman Jonke stated that on Monday, October 2, 2023, the County Executive transmitted the 2024 Tentative Budget to the Legislature. Pursuant to the Putnam County Charter, the County Executive and the Commissioner of Finance are required to meet with the Budget and Finance Committee within five days after the transmittal of the Tentative Budget, to review that document with the Committee.

Chairman Jonke recognized the Director of Personnel and Former County Executive Paul Eldridge who then recognized the Elected Officials in attendance for the presentation.

Chairman Jonke introduced County Executive Kevin M. Byrne to present the Proposed 2024 Budget.

County Executive Byrne thanked Chairman Jonke and presented the (attached) 2024 Executive Budget as required by Section 7 of the Putnam County Charter.

Chairman Jonke thanked County Executive Byrne for his presentation of the 2024 Tentative Budget. He stated that the Legislature looks forward to reviewing the proposed budget during our Legislative Budget Committee meetings which are scheduled to begin on Tuesday, October 10, 2023. He stated that the meetings will be held in Room #318 of the County Office Building. Please check the calendar on the Legislative webpage for the dates of the Budget meetings scheduled for this month. He stated that a Public Hearing on the Tentative Budget, as presented by the County Executive this evening, will be held by the Budget & Finance Committee of the Putnam County Legislature immediately following the closing of this meeting.

Chairman Jonke asked if any members of the Legislature would like to comment.

Legislator Montgomery thanked County Executive Byrne for his presentation. She stated that she noticed in the proposed budget was the increase in the salaries for his executive staff. He stated that it is the second increase in less than one (1) year. She stated that there are also double digit increases in the Sheriff's executive staff in a short period of

time as well. She stated that she wanted to point out that there are disparities in the salaries between the women and men in the County Executive's staff. She explained that aside from the salaries, the many changes in the general budget were great. She stated that she was interested in how these will work, and that she was especially interested in the position for developmental disabilities. She stated Congressman Lawlor earmarked funding for sidewalks which she hoped that the County would receive. She believed it would go a long way in her district where they have a lot of tourists. She hoped that money would be shared, along with the millions of dollars in our fund balance and the surplus of sales tax revenue.

There being no further business, at 8:05 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.



Putnam County Executive Kevin Byrne

2024 Executive Budget Presentation

As is required by section 7 of our county charter, earlier this week my office submitted to the legislative clerk our Administration's proposed executive budget, also referred in our charter as the county's tentative budget, for 2024.

Chairman Jonke, members of the Legislature, thank you for holding this special meeting. This is an extraordinarily busy time of year for many of us, and I know you just had your regular meeting earlier this week. Scheduling an additional meeting this evening is much appreciated. Especially because this meeting was originally scheduled to be yesterday, October 4th, ... which also just so happens to be my 10-year wedding anniversary. So I thank you, and more importantly, my wife and family thanks you.

To those watching this meeting at home, thank you for joining us. To those here tonight, many of whom are our incredible county employees and public servants, thank you for being here and for the work you do every day to serve the people of Putnam County.

Before I go on, I must first provide special recognition to the remarkable team members of this Administration, whom without I could not compile, manage and present this county budget. So first and foremost, I need to thank our new Commissioner of Finance, Mike Lewis, and his entire team for all the incredible work they've done these past few months. As you are all no-doubt aware, Commissioner Lewis had enormous shoes to fill with the retirement of the man, the myth, the legend, Bill Carlin. This is the first budget in over 20 years that Bill Carlin was not

leading us through the budget process. And while Bill's been a great resource in his retirement, I can tell you that Mike and his team really stepped up and executed. The Finance Department is still down a deputy commissioner position, and in the face of this challenge ... the entire department rose to the occasion. Please join me in giving Commissioner Lewis, First Deputy Commissioner Sheila Barrett, and everyone else in our Finance Department a round of applause.

Commissioner Lewis and everyone in Finance deserve the lion's share of the credit for their work on this budget, but the fact is there are a lot of other people who were involved in making this happen. In Putnam County, we have what is called a "decentralized budget process." Unlike our surrounding counties, we have no designated central budget office or budget director and in fact the county charter cites that the County Executive is the Chief Budget Officer. The process begins with our departments and elected offices presenting their budget requests to the Finance Dept. and our executive office where we review their requested budget with representatives of the Legislature included as part of the early vetting. I personally participated in every budget meeting and recognize that a lot of the follow up work that would normally fall on a budget office in other counties, ultimately falls on our Finance Department as well as the Legislature's Auditing Department led by the county's Auditor Michelle Sharkey. That's in addition to the men and women working in my Executive office; Deputy County Executive Jim Burpoe, my chief of staff Matt Covucci, our director of communications Chris Formisano, our confidential secretary Lisa Raghelli, and the newest member of our team, Jenn Caruso who serves as our Director of Compliance and Intergovernmental Relations. Please join me in thanking all of them for their hard work over these past few months.

This Administration continues to recognize the overwhelming tax burden that county residents, and New Yorkers in general, bear everyday. There are many national, state-wide, and regional factors that can either strengthen or hinder our opportunities to foster economic growth and provide tax relief. Sky high inflation continues to be driven by a post pandemic economy, high energy prices, as well as a number of other decisions made at the national and international levels. The Tax Foundation's 2023 State Business Tax Climate Index ranks New York's tax system 49th overall (just behind New Jersey for worst overall), and this year's Rich States, Poor States, ranks New York State 50th (dead last) for economic outlook. As New Yorkers, these are serious challenges we face, but they don't prevent Putnam County from marching towards progress to ensure that brighter days remain ahead.

The budget I present to you today, represents a concerted effort to prioritize county government spending, fulfill its mandated responsibilities and core functions, honor our County's obligation to provide services that taxpayers have come to rely on, while reducing the overall tax burden in this county, in part, by offering zero County property tax increase, keeping the property tax levy flat and reducing the property tax rate. Now it's worth noting that the *County's share of the average homeowner's property tax bill* in Putnam County is relatively small compared to what our property taxpayers actually have to pay. Only 9% of your average homeowner tax bill goes to the county government. The rest is made up of school, village, town and other district taxes. But we recognize that within that portion we do control, we have an obligation to practice fiscal discipline where we can.

This budget lowers the property tax rate to \$2.87 per \$1,000 of assessed property value or 2.87%, representing the lowest property tax rate for Putnam County in over fifteen years (since 2008 to be exact). In this budget, our team is projecting a conservative estimate of \$77.5 million in sales tax revenue supplemented by approximately \$46.6 million collected from the County's property tax levy. This is in addition to other sources of revenue we receive to fund a portion of the mandated services we provide, and those dollars almost always have restricted uses. All of this comes together to represent a \$195 million spending plan. This is a big number, and it's important we recognize it is significantly skewed by a number of new outliers which you will hear me highlight in this presentation.

But let's be real, this is a tremendous amount of taxpayer money and I recognize the sticker shock associated with it. It is important to note that it still pales in comparison to most counties throughout the region. If you look, you'll see that we are spending less per person than almost every other county in the region. That notwithstanding, taxpayers deserve to know how we got to this number. And this requires an understanding of the many challenges being foisted upon county government in 2024.

The cost of doing business in every regard has continued to rise, even for those in stable financial situations. Interest rates are through the roof, and even though we have maintained a AA+ bond rating (the 2nd highest possible bond rating achievable, and the highest of any current county in NYS), gone are the days of 1% lending and low cost financing of projects. While traditionally the County has borrowed to fund its large-scale capital projects, after consulting with our Finance Department and independent auditors, we have determined that it instead makes much better fiscal sense to utilize \$7.8 million from our general fund and take advantage

of our capital reserve to support our Capital Plan by committing resources to support important infrastructure projects across the county.

Our nation, and in particular our state, is still in the midst of an affordability crisis that affects both residents and county government operations. Inflation affects every resident of Putnam County, it increases our cost of living and makes the pain associated with increased taxation hurt all the more. At the same time, inflation doesn't just affect our residents directly, but indirectly. As it requires the cost of government to increase as well. The price of fuel, utilities, equipment, paper, computers... everything has gone up. The consumer price index is increasing, and as a result, our operating expenses increase as well.

We cannot ignore the economic reality we face. As the price of everything increases, we know that we must also ultimately adjust compensation to our public employees. As we work to negotiate 4 new county contracts with collective bargaining units, we acknowledge that compensation will be modified. This budget better prepares the county to move forward with those discussions and decisions.

And then of course, predictably, we have a slew of new unfunded mandates coming out of Albany. This year, Governor Hochul and the powers that be in Albany, within the state's budget, eliminated the direct line of Federal Medicaid dollars we traditionally received to support our most vulnerable populations. In New York, county government is the implementing arm of Medicaid services, and while the state had successfully capped the growth of Medicaid spending on county governments several years ago, this recent act demonstrates Albany's appetite to further claw back this critical cap and soak property taxpayers at the local level.

It is important to note that in Putnam County, we appreciate our state legislators who fought to protect this funding, ultimately negotiating for a phase out of the funding as part of the state's budget deal. This funding, the Enhanced Federal Medical Assistance Percentage, (more commonly known as eFMAP) accounts for approximately \$1.5 million in lost funding, just this year. And let's be clear, it's lost funding to programs we absolutely cannot afford to cut at the county level because of how devastating it could be to those families that rely on the social safety net of services the County administers on a daily basis. Our representatives in the Senate and Assembly did speak up for us this last budget cycle, but the final budget came up short.

Putnam County asks them, our most vulnerable residents ask them, and I ask them, to continue to speak out, and stand up against efforts to claw back the cap on the local share of Medicaid costs, and restore eFMAP funding in the next state budget.

Pair this surprise theft of funding, with an announcement just a few weeks ago by New York State Comptroller Tom DiNapoli that we as employers would be required to increase our contribution rates to the state pension system. This increased expense is \$1.3 million more than what was budgeted for in 2023, quite a dramatic increase that was not predicted last year.

But what can be predicted each year, as many of you have already heard before, is the fact that on average approximately 70 cents of every tax dollar that county governments collect is already accounted for because of mandates out of Albany and Washington, DC. New York State is known for pushing down more of a property tax burden on its residents than almost any other state in America. As a result, you and I bear the financial burden of their decisions.

We confront these challenges with an eye toward fiscal responsibility. The truth is that other 30 cents or 30% of your tax dollar, it's not nothing. It still represents nearly \$59 million. This is not all discretionary spending. Some of it, while not mandated, may be subject to various contracts or collective bargaining agreements. Still, we have an obligation to identify savings where we can, become more efficient, maximize your tax dollar, and practice *fiscal discipline*.

It is for this very reason, that earlier this year my office began discussions with New York State Comptroller Tom DiNapoli's Office to explore various resources they make available to assist local and county government. Based on those discussions, I formally requested the Comptroller assist us in performing a comprehensive risk assessment and review of our county's fiscal practices and controls, a service that came at no expense to the County. If there are opportunities for us to further improve and strengthen our financial controls, we want to know about them. It also reaffirms our commitment to transparency and accountability.

This budget is the result of many months of careful planning and execution, long before we began the County's formal budgeting process. Early this year, in consultation with our Finance Department and independent auditors, we made the decision to invest in and bolster a Property Tax Stabilization Fund, with an additional \$1.5 million within the County's general fund,

bringing the total amount to \$5 million. This fund strengthens our County's financial position and provides us a flexible alternative to reduce the County's need to rely on future property tax increases. When I ran for County Executive last year, I said we would put in place guardrails to help control county government spending and taxation. This is one of them.

The fact is, excluding this year, for the past 12 years, every year, the property tax levy has gone up in Putnam County. In 2010, in his last year as County Executive, it was Bob Bondi who kept the property tax levy flat for 2011. Prior to that, you'd have to go back before the year 2000 to find another instance of a County Budget without a tax levy increase. Again, that is, until the more recent 2023 budget.

Last year, the Legislature adopted the 2023 County Budget with no property tax levy increase, and I commend you for it. This Administration, took the budget that was mandated for us, we worked within it, and identified a number of ways to become more efficient and institute savings for taxpayers. And we're doing it again within this budget as we provide for no property tax levy increase and further reduce the property tax rate.

We recognize that while the county government's property tax levy is flat and the rate is lowered, the distribution of that property tax is still based on local assessments. That means that adjustments to the assessed value of homes, properties coming on and off the tax rolls, and new exemptions can all affect how the property tax is ultimately distributed to homeowners.

Fiscal discipline and governing in a conservative, responsible manner are not just buzz words for me. It is something I embrace as a mandate from the voters that put me in this position. And again, in the face of extraordinary economic times, I believe it is our duty to find creative ways to right-size government, prioritize spending, and where possible, reduce the tax burden on our residents.

And so this year, in addition to holding the property tax levy flat, I'm also proposing we participate in New York's program to eliminate sales tax on clothing and footwear under \$110 (*Appendix A*). A move that would help modestly reduce the overall tax burden within this county budget. Something that has not been done in the budget in 25 years. Sales tax on

needed goods like these are inherently regressive, disproportionately harming those most economically vulnerable in our society. To many residents, that 4% tax on a new pair of shoes doesn't seem like much at all, but as the cost-of-living rises, those few extra dollars can mean a world of difference to the family struggling to provide. This is not a novel idea. Recognizing the regressive nature of this type of tax, several other counties as well as the state of New York have provided a similar exemption for many years.

Consumption based taxation like sales tax is typically preferable compared to income or property taxes as it is driven by choice and market pricing. Sales tax also allows Putnam County to collect taxes from those who visit and travel through our county. But that doesn't mean it's not regressive, and it doesn't mean that it doesn't affect our residents.

Years ago, this type of sales tax exemption would have realized little benefit for our residents. However, after the South Dakota v. Wayfair decision in the U.S. Supreme Court, which eliminated a concerning Constitutional conflict and cleared the way for an online sales tax, the reality is many- if not most- of these types of purchases are being made online and being paid for directly by Putnam County residents. Unlike traditional sales tax that is collected at the location of the in-person sale, online sales tax is collected online based on the buyer's residence. That means this tax exemption will directly support Putnam residents who buy online, keeping more of their hard-earned money in their pocket. It will also still provide an added benefit for small businesses that realize additional moneys will be left in the pockets of their consumers instead of government. At a time when businesses and families are struggling, we must do our part, no matter how small it may seem, to offer relief. Politicians have long battled over the 4% county sales tax permitted by the state (which was an increase from the 3% provided many years ago). The reality is, proposals that would abruptly roll back 25% of our county sales tax could destroy our financial position, cost us approximately \$20 million, and force us to rely more on property taxes. The exemption we are proposing costs substantially less and is sustainable. This 2024 budget accounts for the Legislature opting into this sales tax exemption next year. A draft resolution is provided in this budget package, for the Legislature to review and hopefully act on at a later date.

Identifying creative ways to save taxpayer money must become part of our culture in Putnam County government. During my State of the County earlier this year (and admittedly at several other points) I noted that no savings is too small to tout as a victory for taxpayers. Some aspiring political pundits and even my own office at times have poked fun at me for eliminating the

costly outdated cable bill in our executive office in favor of utilizing our internet. But there is a method to our madness here. We wanted to show individuals throughout county government that if there is a way to save money, we want to hear it.

And so today, I am announcing that this budget accounts for a new opportunity for county employees: the Savings Incentive Partnership Program (*Appendix B*). If you have an idea on how to save the county money, and that idea in its execution realizes actual cost-savings, you'll have an opportunity to get a share of that savings. This program, sometimes referred to in business as "gainsharing" seeks to encourage our employees to think outside the box about how we can save taxpayer money. We have a brilliant and talented workforce in Putnam County, and I propose we start tapping into their vast knowledge of operations and expenditures to create a more efficient system of government. While a budget line does exist for this program, it will only be used after savings are realized, which means the financing for this program comes from its own success. As drafted, the review process for proposals will include participation from both the Administration and the Legislature. A proposed local law for this program is included in this budget for the Legislature's review and consideration.

This budget also creates additional opportunities to enhance efficiency and realize savings through the centralization of expenditures under our Purchasing, Central Services & Information Technology Departments. This year, we're consolidating a number of line items like fuel, security cameras, utilities, copiers and vehicle leases to name a few. Unlike all our neighboring counties, many of these lines and purchases had traditionally been segmented department to department. By centralizing the administration of these services, we will have a clearer picture of the County's total spending on these items enabling us to better leverage our purchasing power in the free market and get substantially better deals and rates. These changes will be further aided by moving the unfilled Asset Manager position from DPW to Purchasing. I have every confidence that as the Director of Purchasing and Central Services, John Tully is more than capable of handling this added responsibility.

Centralizing contracts and services under these departments simply makes sense. We're already beginning to do a lot of it administratively, but we know we can do more. Oddly enough, in researching the history and design of these departments in Putnam and other counties, we also discovered a major deficiency in the county's charter.

How many people can point to where IT is cited in the charter? You can't. You know why? As far as we can tell, some ten plus years ago it was mysteriously erased from the charter and was never rectified by a charter review. Years ago, IT used to be recognized in the charter as part of Purchasing, Central Services & IT, but that was when IT was much more focused on data processing. As our IT Director Tom Lannon can attest, a lot has changed in the last 20 years, and IT is a critical part of our county's operations. This flaw in the charter must be rectified, and there are number of ways we can do it by looking at our own county history as well as neighboring municipalities. I look forward to having additional discussions with the Legislature in the future, separate from this budget, to address this issue and I'm confident we can do so in a way that doesn't simply copy from others but is tailored to and for Putnam County.

This budget proposal also includes several changes to our Department of Planning, Development and Transportation. Many, if not all of you on the County Legislature know our own Doctor Vinny Tamagna. He has been serving diligently in county government for nearly 30 years including as Chair of the Putnam County Legislature, and over ten years in this department as transportation manager. For years, he has taken on tasks outside his job description to better serve the department and the people of this county. That's why in this budget we are restructuring the make-up of this department, proposing the elimination of the transportation manager position and the unfilled planning assistant position to create a new Director of Transportation. This will be a senior management position where Vinny can continue to elevate our county's transportation services into the 21st century. One such example is remodeling Part 3 Public Transit in the northeastern portion of our county with a Demand Response system to improve utilization and fill gaps in service. If successful, our hope is to explore expanding this type of service to the Western parts of Putnam County in the future.

This all said, the Putnam County Department of Planning, Development, and Transportation provides much more than just one service. As a former member of the Putnam Valley Town Planning Board, back when our DA Bob Tandy was Town Supervisor, I recognize that our local governments have a tremendous responsibility in local planning and zoning, and that many don't have the full-time services and support of a town planner. Our Planning Department is a natural place to build bridges and relationships that create smart, sustainable economic growth that bring about new opportunities for Putnam County. That's why it was important to fill the previously vacant position of commissioner with a seasoned planner possessing detailed experience in this field. And so today, I'm proud to publicly announce I have appointed a long-time Putnam County employee, our current Senior Principal Planner, Barbara Barosa, as the

Commissioner of Planning, Development, and Transportation. Her interim appointment is presently effective, and her permanent appointment awaits a vote of the Legislature.

With an eye toward creating a more transparent county government for all, during my State of the County, I introduced numerous components of our Taxpayer Transparency Agenda. Part of that plan included a proposal to establish a budget transparency website that the public can view, more easily understand and digest at any given time. I am happy to report that, as I stated in March, we're still on track to have this website built and implemented for our 2025 budget proposal. Instead of just providing a hundred plus page spreadsheet with numbers and line items that the average citizen has no time to look at, our budget transparency website will provide accurate explanations as to what our county budget entails in laymen terms. The funding for this important new feature is included in this budget. It is our responsibility as public servants to provide accurate and up-to-date information to the public in an accessible format.

It is also our responsibility to ensure a strong investment in the maintenance of our county infrastructure. Our newly re-organized and re-named Department of Public Works, under the leadership of Commissioner Tommy Feighery has been hard at work with major improvements and renovations already completed at the 6N DPW Garage and the William Koehler Memorial Senior Center. The needs at the Koehler Center were highlighted earlier this year during the State of the County and served as part of our inspiration to move forward with investing \$2 million into a Facilities Improvements Fund. I thank the Legislature for approving the creation of this fund, and I'm pleased to report that the Koehler Center project was completed quicker and at a significantly reduced cost than if we had gone out to bid through the traditional procurement process. Commissioner Feighery estimated that if we hadn't done these renovations in-house, the cost would have been 5 times what it wound up costing taxpayers, and the project probably would not have even started yet.

Congressman Mike Lawler has also been actively supporting our county's efforts to provide infrastructure improvements and continues to be a champion for us in the House of Representatives where he has advanced measures that would bring back over \$5 million to bolster our efforts to invest in our infrastructure and help connect our communities through a variety of enhancements to sidewalks within Putnam County. Likewise, U.S. Senator Gillibrand has submitted proposals to appropriate federal dollars to support the County's new Fire Training Center that is scheduled to be built next year. State Senator Peter Harckham also helped secure \$200,000 in a state CREST grant to support the new Fire Training Center project. While it's

frustrating to see the frequent squabbling that happens in Washington, D.C. in Albany, it is good to see and know that our representatives are working to find ways where they can partner with us and better serve our residents.

This 2024 budget proposal invests \$7.8 million in county spending to support our infrastructure, with a renewed focus on sticking to our Capital plan. As required by our Charter, the county is responsible for implementing and maintaining a 6-year capital plan, while maintaining our 83 culverts, 31 bridges, and 116 center lane miles of county roadway, a good portion of which is encompassed in Peekskill Hollow Road in the Town of Putnam Valley, our longest county road. Earlier this year, I addressed the long-standing issues regarding the delayed work and the previous contractor on Peekskill Hollow Road. Since then, this Administration has brought in a new contractor with work finally resuming in late August. Earlier this year, Legislator Bill Gouldman and I held a joint town hall in Putnam Valley to address residents' questions and concerns, while also mapping out timelines and expectations for residents. We had almost 100 in attendance and answered every single question that was asked of us.

We intend to take those lessons learned from Peekskill Hollow Road and apply them to the upcoming Fair Street project, here in Carmel, where we hope to announce additional details of the major reconstruction next year. This is a huge project that has been talked about for decades, but it's just one of the major projects outlined in our Capital Plan; a plan that we will be diligent about sticking to as we prepare for the future based on the needs we've identified prior to, and during, my tenure as your County Executive.

In addition to traditional infrastructure improvements like roads, our capital plan also focuses on increasing water quality and energy efficiency improvements to further bring us into the 21st century and save taxpayer dollars year after year in utility expenses. We've already installed solar arrays on several of our county buildings and know this investment will save the county money on our utility bills in the future. We expect these improvements will also be helpful as we prepare to submit our application to become a Climate Smart Community in the coming year.

Our Capital Plan is also informed by our Community Health Needs Assessment, which identifies areas where we should strive to improve for the health and wellbeing of our residents. This year, Putnam County, once again, was ranked the healthiest county in the state. Under the

leadership of our Health Commissioner Dr. Nesheiwat, Putnam has consistently ranked in the very top tier for health outcomes in New York, but of course, there is always room for improvement— and in Putnam, we always strive to do better. Our Community Health Needs Assessment has consistently identified one particular item that requires attention in Putnam County; Mental Health Services.

Whether we'd like to admit it or not, every single community, every family, every individual in one way or another, is affected by mental illness or the preventable and curable disease that is addiction. It is critical we confront the challenges that our loved ones face and expand access to reliable services. And so, as with any issue, we must begin by addressing it. With words, out loud. But that must be followed up with action. Rhetoric about reducing the stigma surrounding mental illness is welcome and helpful, but we cannot let that be the end of our action.

Commissioner Mike Piazza of the Department of Mental Health and Social Services will tell you that for the majority of the 30 years he's been here in county government, they would only receive a few mental health calls a year that required him or his deputy to be on the scene. Now, Commissioner Piazza and Deputy Commissioner Sara Servadio are out responding directly to mental health related calls at LEAST once-a-week. At least. Let that sink in.

The fact is, we need more dedicated professionals focusing on the mental health of our residents and so today, I am announcing that this budget creates a new position in county government, the Director of Mental Health. This individual will assist in responding to these growing needs and strengthen our relationship with our providers like CoveCare, our county's main provider of mental health and recovery services, as well as play a critical role in helping to oversee a new Stabilization Center in Putnam County.

The Director of Mental Health will ensure we're getting the most out of the services we presently pay for, while also serving as a resource for those in crisis and their families, going out on call and assisting those in need. This position will be funded in part by opiate settlement abatement funds made available to the county through New York State. As your former Assemblyman and now as your County Executive, I pledged I would not support the use of opioid settlement funds to plug budget gaps or supplant existing services, but would use them to help support and supplement the system we rely on and are always working to improve. My

predecessor, MaryEllen Odell, made a similar commitment. Creating a Director of Mental Health very much honors that commitment.

When I took office, I promised that we were going to refocus and prioritize our efforts on those core responsibilities and functions of county government. Know that the health and safety of our residents remains a priority of this Administration.

While I do believe that county government has a large role to play in the health of our residents, I still believe there are those in the private/non-profit sector that can do and are doing incredible work beyond what we're capable of. Organizations like the Putnam County Prevention Council work around the clock to save lives. Which is why earlier this year, with the Legislature's approval, the County appropriated a modest portion of the opioid lawsuit settlement funds to the Prevention Council. The prevention council has been providing educational forums, professional training, harm reduction services and so much more since their inception. But they aren't the only organization in Putnam working on this. So in August of this year, we opened up a process for local organizations to apply to receive some of this funding. With the goal of creating a county-wide system of care that is welcoming and effective, we encouraged all community providers committed to prevention, harm reduction, treatment, recovery, and education to apply for funding. A lot of great proposals have been submitted and are currently being evaluated. Legislator Amy Sayegh, Deputy Chair of the Legislature and Chair of the Health Committee sits on this committee and I know she and the team have been hard at work reviewing all proposals. I look forward to seeing the evaluations completed, and for us to announce the awards later this year.

Our goal in creating this review committee structure was to take the politicking, the hand-shake deals, and who-knows who-out of the funding award process. These types of dollars should be distributed not simply based on population size, not based on backroom deals or partisan politics, but rather it should be done in an open, transparent, and competitive manner that allows good ideas and projects to be funded on their merits. We can never completely remove politics from what is an inherently political process, but I believe we can make it cleaner, fairer, and more objective. That's why I'm proud to announce that in this year's budget I am also proposing the creation of two new initiatives to assist community organizations and local municipalities with funding their own ventures. The Community Assistance and the Municipal Partnership initiatives.

The Community Assistance Initiative (CAI) (*Appendix C, D*) is designed to award funding on a competitive basis to 501 c3 non-profit organizations. Throughout my years of public service, I've made it clear I do not support the arbitrary picking of "winners" and "losers" with taxpayer dollars, but that is essentially what our traditional budgeting process had enabled for years. I recognize that Putnam County's budgets have not treated all non-profits equally or fairly, but this initiative seeks to remedy that. It is important that we lend assistance to those organizations who can demonstrate they have the ability and a plan to provide greater assistance to our community, if awarded funds. Focus areas for this initiative include projects that align with the County's goals and budget priorities, address our department of health's community health assessment and health improvement plan, incorporate sensory sensitive components to support our special needs populations, as well as improve overall compliance with the Americans with Disabilities Act.

Similarly, the Municipal Partnership Initiative (MPI) (*Appendix E, F*) will be able to award funds to our town and village governments, as well as special districts. The initiative will support local plans that champion community development with public facilities improvements, encourage environmental sustainability, revitalize areas for economic growth, or provide other general shared services that result in efficiency improvements and tax reductions. Through this new initiative, we're also encouraging municipalities to partner with one another to apply for larger sums of money. If two municipalities demonstrate they have a plan to work together on something that encourages economic growth and is strategically aligned with Putnam County's goals and priorities, the county stands ready to assist through this new initiative.

The previous Administration, after more than a decade of refusing to have any kind of direct financial assistance to towns and villages, abruptly changed their tune last year, disseminating over ten million dollars from a combination of the county's general fund and ARPA dollars in a way that no other county in the entire state did. Putnam's local governments had already received money from ARPA directly from the federal government, in total about \$10 million, and according to our friends in the New York State Association of Counties, Putnam County was the only county government in the state that gave a portion of its ARPA dollars to local governments on top of what they had already received. This act was done separately from any traditional budgeting process and in a manner that has tied up some of the funding with various federal government requirements associated with the American Rescue Plan Act. That said, this Administration has honored that commitment and will continue to work with our local municipalities to ensure that those projects are still supported with funding that was previously committed.

It is my sincere hope that by creating new mechanisms and defined programs for the county to partner with local agencies and municipalities, we can create a fairer system that evaluates how taxpayer dollars are spent based on the value and quality of the idea. Good projects and worthwhile ideas should be encouraged, and checks and balances must be in place.

I suspect that there will undoubtedly be those who disagree with our decision not to directly divert county taxpayer dollars from the general fund to local governments with no strings attached. But the fact is, we are taking on more expenses, more responsibilities to provide a better quality of life for the people who call Putnam home. I mentioned it earlier, the hit the county is taking from the Governor choosing to steal Medicaid funding from us is real. But I will not leave our most vulnerable residents behind, and we will not cut services provided to those individuals. In addition to having to fund millions of dollars more because of the state's eFMAP diversion, just a couple of months ago, I announced that we had entered into a new county wide Advanced Life Support contract— this makes us stand out as Putnam County continues to fund paramedic services, something, to our knowledge, no other county government in New York State does. By taking on this \$3 million dollar per year cost (\$1.5 million more than what was budgeted for in 2023), we kept much of that financial responsibility off towns and villages. We are still waiting for a number of local EMS agencies to enter into an agreement with the paramedic provider. We hope this will be remedied soon, because if they don't opt-in to the program that is subsidized by the county, the full financial responsibility could then ultimately fall back onto other local governments. In the end, the County is providing this funding to provide a more effective county-wide service while relieving this financial burden from our towns and villages. It's been successful for many years, and this budget continues it.

Putnam County government has also stepped up in a number of other ways where it has continued to provide services that local governments shoulder in our neighboring counties. For example, in Westchester County when a property owner is delinquent on their taxes it is the local government that pays the county to make it whole—whereas in Putnam County it is the County that pays to make local governments whole. Another example, where in some counties the county government charges back the cost to operate the Board of Elections, Putnam County government shoulders that responsibility. While several of these points have been raised before by previous administrations, they are no less true today than they were several years ago. The reality is, the cost of the Board of Elections is even more conspicuous as next year, 2024, we are faced, yet again, with the cost of multiple primaries and a Presidential Election. Make no

mistake, we want maximum turnout every year- not just in presidential years- but the reality is there is a cost to running this essential service and that is realized by county government.

Wherever you call home in Putnam County, just because the seat of the County is in Carmel or that the DPW, Planning, Transportation facilities are in Patterson, know that this County government serves you. If you are in the face of an emergency and you call 911, whether you are from North Highlands, Putnam Lake or Lake Peekskill, our County 911 Center will answer the call and dispatch services to your location. Our County Sheriff Kevin McConville and his deputies are based here in Carmel, but they put their lives on the line every single day to serve every corner of this county. County Clerk Mike Bartolotti runs one of the greatest DMV's in the state. An office that's based in Brewster, but an office that serves all no matter what part of the county or state they come from! (We have individuals coming from the Bronx to utilize his office.) The same type of response goes for every other agency- our remarkable case workers at Social Services who manage adult and child protective services, our health department employees, DPW crews, you name it... Our mission, our presence, and our work encompass ALL of Putnam County.

I recognize that a lot of what this Administration has tried to do in less than a year has been bold, and some may say overly ambitious. Ultimately, we are trying to change part of the culture in Putnam County government and get people to think differently. That doesn't happen overnight.

In this budget, we are recommitting ourselves to ThinkDIFFERENTLY, a movement to change the way individuals, businesses and governments think about and treat those with intellectual and developmental disabilities. As a result, earlier this year we created a position in the DSS, the Coordinator for the Office of Individuals with Disabilities, and after an extremely competitive search process, we hired Dana Touponse for the position. She's hit the ground running and is working with community groups and families in Putnam to create a more welcoming environment for those of all abilities. But ThinkDIFFERENTLY is not the job of one county employee. It is very much about all of us. It's why (as you heard earlier) one of the focus areas of our Municipal Partnership and Community Assistance initiatives is about funding projects that make facilities more accessible (ADA compliant). It's why as part of our 6-year Capital Plan, we're also going to upgrade a number of county buildings, including our own county office building, to make them more welcoming. Right now, the third floor of our county office building does not have an ADA accessible public bathroom near Room 318. This is the same room where

Legislative Committee meetings are held and where the public has important opportunities to engage with its elected representatives, including me. Our main entrance only has stairs. Those unable to use the stairs must enter through the opposite side of the building, come in through the basement and then up the elevator. Quite frankly, it's a bit embarrassing. Our county offices belong to the public, and they should be accessible to members of the public, regardless of their physical ability. Changing the culture, thinking differently, it can be hard, but it doesn't have to be.

When I was running to be County Executive, and since taking office, we have been pushing everyone to think differently, not just about those with different abilities, but about everything we do. I made it clear using the justification "well, that's how we've always done it" would not be an acceptable answer. I was elected to change the status quo and strengthen this county with a more affordable, accountable government that serves us all. This executive budget highlights new financial controls, keeps the tax levy flat, lowers the property tax rate, and provides for the reduction of sales tax on more regressive purchases. It also honors a pledge I made when I first announced my candidacy for this office, and does not raise pay for elected officials, including me. As an elected official, we are public servants and I believe in public service. I don't need a special parking space and I'm not asking for a raise in pay.

When I announced my candidacy for this position, I committed publicly that, within my ability, I would freeze pay raises for politicians. I didn't say it would be frozen forever. The executive budget I present to you delivers on that promise: it includes a 2.75% salary adjustment in pay for management employees, excluding elected officials. If we want to find ways to control spending, I believe it necessary to lead by example. My executive budget proposal for 2024 has no merit increase or cost of living adjustment for myself, the sheriff, the clerk, the district attorney, or county coroners. That does not mean these officials are not doing a remarkable job, it simply means we are taking steps, leading by example, to demonstrate fiscal discipline at a time when so many of our residents are struggling to support their families and navigate through the economic uncertainty, we all face.

It's also important as we continue forward with our contract negotiations with various collective bargaining units. I believe it to be unfair to grant myself a pay raise while we are still negotiating contracts for many of our public employees. The County Charter, while vague in a number of other areas, *is* clear that the Legislature's tentative budget is their budget, and "shall not be modified by the County Executive". Also noteworthy is that, while not adjusted in this specific

budget before you, next year the State's Office of Court Administration will likely set the mandated salary of the District Attorney.

This is not the Final budget. It must still go through the required Legislative process which almost always includes some adjustments and compromises, but this budget is one that keeps our tax levy flat, reduces the overall tax burden, enhances needed services, and pushes us into a fairer and brighter future. While there are many economic factors beyond our control, be it far off global events, or presidential politics, or unfunded mandates, I believe we are laying the groundwork for a system that ultimately gives us the best chance to succeed. This budget makes it clear that... despite the challenges thrown our way... We're going to protect taxpayers. We're going to ThinkDIFFERENTLY. We're going to provide for our most vulnerable. We're going to be more transparent. We're going to take advantage of every opportunity presented to us. We're going to build a future worthy of the generation before us, and the ones yet to come.

Thank you.

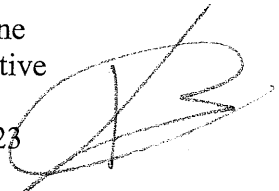
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APPENDIX

TO: Putnam County Legislature

FROM: Kevin M. Byrne
County Executive

DATE: October 5, 2023 

RE: Proposed Resolution Providing an Exemption from Sales Tax for certain Clothing and Footwear

Please see on the next page a draft resolution for your consideration, providing an exemption from sales tax for certain clothing and footwear in Putnam County pursuant to Article 29 of the New York State Tax Law. Included for review are additional documents from the NYS Tax and Finance with greater detail on the program, including statutory deadlines for submission to the state and examples of eligible purchases.

By electing to adopt this year-round exemption, clothing and footwear, as well as certain items used to make or repair exempt clothing, sold for less than \$110 per item or pair are exempt from the County 4% sales tax and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax in addition to being already exempt from the 4% New York State sales tax. In addition to New York State, New York City and nine counties in the state have opted into this program, which now has the potential for much greater financial relief for Putnam County residents due to the 2018 South Dakota v. Wayfair decision in the U.S. Supreme Court concerning online sales tax.

The 2024 Tentative Budget accounts for the adoption of this resolution.

If passed within required state deadlines, this resolution would be effective on March 1st, 2024, in accordance with New York State Tax Law. However, New York State requires that any county who enacts this resolution must send a certified copy to the Commissioner of Taxation and Finance postmarked at least 90 days prior to March 1st. As such, I am respectfully requesting this resolution be considered during the next Audit Committee meeting on October 26th, with the intention of it reaching the floor on the next full Legislative Committee meeting scheduled in November.

RESOLUTION

of the

Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

DRAFT

**APPROVAL/LOCAL LAW TO AMEND THE CODE OF PUTNAM COUNTY BY
ADDING A NEW CHAPTER XXX ENTITLED "SAVINGS INCENTIVE
PARTNERSHIP PROGRAM"**

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

A new Chapter § X is hereby added to the Code of the County of Putnam to read as follows:

**CHAPTER XXX
SAVINGS INCENTIVE PARTNERSHIP PROGRAM**

§ XXX-1 Purpose.

The purpose of the Putnam County Savings Incentive Partnership Program (the "Program") is to maximize the conservation of County resources for the benefit of the County and its taxpayers. The Program recognizes that the employees of the County represent a valuable source of ideas for innovative ways to better serve the public. Every employee has the ability to contribute to the management of the County by identifying creative ways to conserve County resources. The Program seeks to recognize these contributions by offering monetary and honorary awards.

§ XXX-2 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ELIGIBLE EMPLOYEES

All non-management County employees, whether full-time or part-time, covered by any collective bargaining agreement with the County, are eligible to submit proposals. Former employees may also be eligible if the proposals were formally submitted prior to separation of service with the County, such separation was voluntary, and the proposal is implemented within one year of submission.

INELIGIBLE EMPLOYEES

Supervisors, management-level employees, and elected officials are ineligible for this Program.

SAVINGS INCENTIVE PARTNERSHIP PROGRAM COMMITTEE

- A. There shall be a Savings Incentive Partnership Program Committee (the "Committee") made up of the following: the County Executive; the chairperson of the Putnam County Legislature; the Personnel Officer; the Commissioner of

Finance; and the Director of Purchasing. A staff member shall also be available to maintain records and/or decisions. Should any of the above members be unavailable, they may select a designee within their Department to act in their place.

- B. The Committee shall receive all proposals, as defined below. The Committee shall have the power and duty to make rules and regulations pertaining to the receipt of proposals by employees, the review of such proposals by the Committee, and payment of employee awards. All decisions of the Committee regarding the worthiness of a proposal for an award and the amount of such award (if applicable), shall be final and binding, and shall not be subject to review, except as provided for in the rules and regulations promulgated in accordance with this chapter. Adoption of a proposal requires unanimous approval of the Committee, and any individual committee member may veto a proposal.
- C. Members of the Committee shall not receive additional salary or compensation for service as members of such Committee.

PROPOSALS

To qualify for consideration under this Program, a proposal must be a definite, constructive, original idea, or a new application of a previous idea submitted in writing by one or more eligible County employees which is intended to do the following: increase productivity; conserve County resources; and/or reduce County costs.

Proposals must not be the kind which employees are reasonably expected to develop in the course of their regular duties. Time spent creating a proposal is to be done outside of work hours.

The Committee retains complete authority in defining acceptable proposals and in accepting or rejecting such proposals.

§ XXX-3 Procedures; rules and regulations.

- A. The Committee shall review all proposals submitted by eligible County employees at a meeting held at least two (2) times per year. The meeting must include a quorum of eligible voting members of the Committee. A quorum here is defined as three (3) members of the Committee. The Committee must decide whether to approve and implement any of the proposals by unanimous vote of the members present at the meeting. If a member of the Committee must recuse themselves due to a conflict of interest as prohibited by Chapter 55 (the Code of Ethics) of the Putnam County Code, that person will not count as a member of the quorum.
- B. All proposals become the property of the County of Putnam upon their receipt, and all decisions of the Committee shall be final, binding, and nonreviewable, except

as provided for in the rules and regulations promulgated in accordance with this chapter.

- C. Proposals suggesting actions or plans that are already underway or currently in motion within the County are ineligible.
- D. Duplicate proposals cannot be given consideration for cash awards. If duplicate suggestions are received on the same day, the first received in the County Personnel Department shall govern the original and shall be the only one eligible for award.
- E. Payment of a cash award may occur only as a one-time payout based on the savings realized one (1) year after implementation of the proposal.
- F. In order to be eligible for a cash award, a proposal must realize a direct, measurable net savings of at least \$5,000 during the first year after implementation.
- G. The amount of the cash award made for an adopted proposal shall be established by the Committee. The minimum monetary award for a proposal will be \$1,250 and remains twenty-five percent (25%) of the first year's net savings, capped at \$25,000.
- H. Payment will be made to the employee upon verification of annual savings by the Commissioner of Finance.
- I. If adoption of a proposal results in savings to one unit but a loss to another unit, a monetary award may only be given if there is a net savings of at least \$5,000.
- J. Eligible County employees may submit joint proposals with other eligible County employees. However, any cash award will be divided equally among the employees submitting the proposal.
- K. All employees who have a proposal adopted, either individually or in collaboration with others, will receive a Savings Incentive Program Award Certificate and a letter of commendation, both of which will become a permanent part of their personnel file.
- L. Monetary awards shall be paid out from a budgetary line under the Department of Finance that will be newly created for the purpose of this Chapter. Savings may only be paid out one (1) year after implementation and only if the appropriate savings are realized.
- M. The Committee shall establish rules and regulations that will govern the character and quality of proposals; the method of their submission and the procedures for their review; the kind, character, and value of awards; the issuance and payment of such awards; and any other policies and procedures, that are consistent with, and as may be deemed necessary or appropriate for the proper administration of this chapter.

- N. No proposal shall be considered for an award by the Committee unless the proposal has been submitted to the Committee in the manner provided by this Local Law, or the rules and regulations promulgated by the Committee.

No proposal may infringe on any existing collective bargaining agreement, or applicable Federal, State, County, or local law.

§ XXX-4 Funding and expenditure of moneys.

The Putnam County Legislature is hereby empowered to fund and expend moneys for the purpose of this chapter. The Commissioner of Finance is hereby empowered to disburse moneys for the purpose of this Chapter.

§ XXX-5 Severability.

If any clause, sentence, paragraph, or part of this chapter or application thereof to any person or circumstances shall be adjudged by any court to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof or the application thereof to other persons and circumstances but shall be confined in its operation to the clause, sentence, paragraph, or part thereof and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered.

§ XXX-6 Effective date.

This local law shall take effect immediately upon its filing with the NYS Secretary of State. and shall be deemed repealed as of December 31, 2026, unless extended.

Section 2.

This local law shall take effect immediately upon its filing with the NYS Secretary of State.

RESOLUTION

APPROVAL/SUPPORTING THE ESTABLISHMENT OF THE COMMUNITY ASSISTANCE INITIATIVE PROGRAM

WHEREAS, Section 3.02 of the Putnam County Charter vests the County Executive with the authority to prepare and execute the Putnam County Budget in accordance with the appropriations made by the Putnam County Legislature and appoint executive committees to assist in exercising in the administration of executive programs; and

WHEREAS, the County generally provides funding to non-profit entities as specifically allocated and appropriated through the adoption of the municipal budget; and

WHEREAS, funding provided through County Government belongs to all citizens of the County and must be provided with the best interest of the County taxpayers and communities in mind; and

WHEREAS, the County Executive and his administration have determined that it is in the best interests of the County to adopt a new program for the allocation of funds to County 501(c)(3) not-for-profit organizations that provide services to residents of Putnam County; and

WHEREAS, the new methodology will be a competitive based grant program that uses a focused, logical, fair, and inclusive process for awarding service contracts to County agency partners; and

WHEREAS, the County Executive has expounded upon his concepts for changes in the operation and administration of grant programs for 501(c)(3) not-for-profit organizations in the "Community Assistance Initiative (CAI) Program Information and Guidance" a copy of which is attached hereto as Schedule "A"; and

WHEREAS, the County Executive will create a CAI Review Committee to review the applications and make preliminary recommendations to the County Executive for final review and approval, consisting of a designated representative from: Department of Social Services; Department of Health; Planning Department; Purchasing Department; Finance Department; Auditing Department; the Chair of the Legislature or designee; and the Senior Minority Member of the Legislature or designee; and

WHEREAS, the Putnam County Legislature agrees that this program is in the best interests of the citizens and residents of the County; now therefore be it

RESOLVED, that the Putnam County Legislature supports the County Executive's creation of the Community Assistance Initiative (CAI) Program; and be it further

RESOLVED, that effective January 1, 2024, the CAI Program, as particularized in the "Community Assistance Initiative (CAI) Program Information and Guidance," shall be an established methodology for awarding and administering contracts with 501(c)(3) not-for-profit organizations via a competitive grant process for the purpose of providing services to meet the identified needs of the residents of Putnam County; and be it further

RESOLVED, that the Putnam County Legislature will include funding components in the 2024 County Budget for the CAI Program.



DRAFT

Community Assistance Initiative (CAI) Program Information and Guidance

Program Overview

The Community Assistance Initiative (CAI) Program awards funding on a competitive basis to **501(c)(3) non-profit agencies** who demonstrate an ability to provide greater assistance to an existing community need and align with the County's CAI focus areas. CAI focus areas will be reviewed annually, and as a result, the focus areas may be updated from year-to-year.

Eligible Applicants

Any non-profit organization with an **IRS 501(c)(3) tax-exempt designation** providing services to Putnam County residents.

Funding

- The CAI Program has an estimated combined availability of **\$250,000**. Funds are available on a reimbursement basis.
- **Minimum Request: \$ 10,000**
- It is the County's intent to fund multiple projects, that don't otherwise receive County funding. The CAI Review Committee (as defined on page 4 of this guidance) will be selective in their recommendations. Therefore, organizations should take this into consideration when submitting their funding request amount.

Eligible Activities

Proposed activities must demonstrate an ability to fulfill one of the identified CAI community needs. Program activities must include measurable, evidence-based outcomes that can be tracked over the term of the program. For organizations that implement programs that address multiple needs, please choose the primary need addressed by the program. Secondary needs can be discussed throughout the application in the project description.

We support the following types of projects that promote community impact, capacity building and development:

- Capital Projects – including large scale capital campaigns, repairs and replacements, technology upgrades, and equipment/ furnishing purchases.
- Program – support for new and innovative programs, or the expansion of proven existing programs that address our community's most pressing needs.

Ineligible Expenses

- Recurring operational expenses, unless you can demonstrate that reimbursement of said expenses are critical to ensuring the ongoing implementation of a vital multi-jurisdictional service, and without funding, it would not be able to sustain itself;
- Repairs and deferred maintenance expenses;
- Recurring payroll expenses, benefits, and overtime;
- Seminars/Conferences;
- Travel expenses;
- Endowments;
- Those relating to religious purposes;
- Loans or assistance to individuals;
- Medical or academic research; and
- Activities that occurred before the grant award date.

CAI Program Focus Areas

- Aligns with the principles in the County Mission Statement.
- Aligns with County budget initiatives and priorities as laid out by the County Executive and Legislature.
- Aligns with Putnam County Department of Health's 2022-2024 Community Health Assessment and Community Health Improvement Plan.
- Facility improvements that incorporate a sensory component to support special needs populations and encourage ADA compliance.

**The CAI Review Committee and the County Executive may recommend additional focus areas in the future.

What Makes a Successful Proposal

The Organization

- Establishes why it is the appropriate organization to implement the proposed project.
- Clearly demonstrates an ability to accomplish the proposed activities.
- Fosters collaborative approaches and diverse civic participation in conducting its work.
- Promotes mutual trust and reciprocity amongst the various stakeholders in its work.
- Is in good fiscal condition.

The Project

- Demonstrates a vital community need and shared support for the proposed approach to the problem.
- Will have a significant, sustainable impact on the community need.
- Has a clearly outlined project plan and accompanying activities.
- Identifies achievable, measurable outcomes and includes a deliberate plan for evaluating them.
- Secures other sources of financial and in-kind support.
- Is viable in the long term and shows a plan for acquiring future funds.

Timeline

March 11	Application Released
April 1	CAI Application Workshop and Q & A. Written questions and inquiries concerning this grant can be submitted via email to planning@putnamcountyny.gov .
May 1	Applications Due
May- June	CAI Committee review
July 31	County Executive Announcement of Awards
October 1	Program Year Term Start

Program Year

Generally, projects should be completed within one (1) year. The initial grant term will be October 1, 2024, to September 30, 2025. Contracts may be eligible for an extension.

Policies and Procedures

All expenditures are subject to Putnam County policies and procedures surrounding contracting services and the County's procurement policies. Please review this prior to submitting your application to ensure the proposed activity can meet the requirements. **Failure to comply with these policies may affect your ability to be reimbursed.**

****All public work projects are subject to the provisions contained in the New York State Labor Law, including prevailing wage. Please keep this in mind when preparing your project budget and funding request.****

Contract Agreement

Please review the CAI contract template to ensure your organization and proposed activity can meet the County's requirements prior to submitting your application.

How to Apply

The CAI Application and all required forms can be obtained by contacting the Putnam County Department of Planning at (845) 878-3480 or planning@putnamcountyny.gov, or the Planning Department website at [Planning & Transportation - Putnam County, New York \(putnamcountyny.com\)](http://Planning & Transportation - Putnam County, New York (putnamcountyny.com)). You will be able to download each required form, save it to your computer, and upload the completed document. Prospective applicants are strongly encouraged to discuss their request with our staff before beginning the application process. Please call our office at (845) 878-3480 to set up an appointment.

The CAI application must be submitted via email to Planning@putnamcountyny.gov by May 1, 2024, at 4pm. No exceptions.

Only one (1) application per entity can be submitted.

Applications should be submitted by the Chief Elected Official/President/Chairperson, or a representative authorized to submit on behalf of the CEO/President/Chairperson. Submit a well thought-out, thorough, and concise application that addresses one of the identified focus areas. Letters of support and any supporting documentation must be submitted as a separate attachment(s) to the application.

Application Review

The CAI Review Committee will review the applications based on the quality of the work plan, while considering the priorities that have been identified previously in these instructions.

The committee will review applications and make preliminary recommendations to the County Executive for final review and approval. The CAI Review Committee will consist of a designated representative from: Department of Social Services; Department of Health; Planning Department; Purchasing Department; Finance Department; Auditing Department; the Chair of Legislature or designee; and the Senior Minority Member of Legislature or designee.

Applicants will be officially notified of approval or declination. An unsuccessful application does not reflect an opinion on the worthiness of a particular project. We expect to receive more requests than we can fund.

Reporting Requirements

Organizations awarded funding will be required to submit regular progress reports as outlined in a stated agreement.

For more information on this opportunity, contact:

Putnam County Department of
Planning, Development and Public Transportation
841 Fair Street, Carmel, NY 10512
(845) 878-3480

Email: Planning@putnamcountyny.gov

Website: [Planning & Transportation - Putnam County, New York \(putnamcountyny.com\)](http://Planning & Transportation - Putnam County, New York (putnamcountyny.com))

RESOLUTION

APPROVAL/SUPPORTING THE ESTABLISHMENT OF THE MUNICIPAL PARTNERSHIP INITIATIVE PROGRAM

WHEREAS, Section 3.02 of the Putnam County Charter vests the County Executive with the authority to prepare and execute the Putnam County Budget in accordance with the appropriations made by the Putnam County Legislature and appoint executive committees to assist in exercising in the administration of executive programs; and

WHEREAS, the County generally provides funding to municipalities as specifically allocated and appropriated through the adoption of the municipal budget; and

WHEREAS, funding provided through County Government belongs to all citizens of the County and must be provided with the best interest of the County taxpayers and communities in mind; and

WHEREAS, the County Executive and his administration have also determined that it is in the best interest of the County taxpayers and communities to offer a competitive grant program to provide financial support to local initiatives that champion community priorities and improvements for municipalities; general shared services that result in cost savings with a focus on redevelopment and improvements to existing municipal buildings and facilities; Americans with Disabilities Act (ADA) accessibility improvements at government facilities; critical improvements to infrastructure; and enhancements to agency capacity and capability; and

WHEREAS, the County Executive has expounded upon his concepts for a competitive municipal grant program in the "Municipal Partnership Initiative (MPI) Program Information and Guidance," a copy of which is attached hereto as Schedule "A"; and

WHEREAS, the County Executive will create an MPI Review Committee to review the applications and make preliminary recommendations to the County Executive for final review and approval, consisting of a designated representative from: Department of Public Works; Planning Department; Purchasing Department; Finance Department; Auditing Department; the Chair of the Legislature or designee; and the Senior Minority Member of Legislature or designee; and

WHEREAS, the Putnam County Legislature agrees that these programs are in the best interests of the citizens and residents of the County; now therefore be it

RESOLVED, that the Putnam County Legislature supports the County Executive's creation of the Municipal Partnership Initiative (MPI) Program; and be it further

RESOLVED, that effective January 1, 2024, the MPI Program, as particularized in the "Municipal Partnership Initiative (MPI) Program Information and Guidance," shall be the established methodology for awarding and administering competitive grant dollars for the sake of encouraging intergovernmental collaboration and shared services; and be it further

RESOLVED, that the Putnam County Legislature will include funding components in the 2024 County Budget for the MPI Programs.



DRAFT

Municipal Partnership Initiative (MPI) Program Information and Guidance

Program Overview

The Municipal Partnership Initiative (MPI) Program awards funding on a competitive basis to entities who have taxing authority (i.e., towns, villages, and special districts). The program is designed to be fluid and evolve over the years as the needs of the County and its communities change. The MPI Program focus areas will be reviewed annually, and as a result, the focus areas may be updated from year-to-year.

Each year, the County will set aside funding to support local initiatives that champion community priorities and improvements for municipalities and residents. The MPI Program will fund general shared services that result in cost savings, with a focus on redevelopment and improvements to existing municipal buildings and facilities, Americans with Disabilities Act (ADA)-accessibility improvements at government facilities, critical improvements to infrastructure, and enhancements to agency capacity and capability.

The MPI Program prioritizes and incentivizes projects that partner with other municipalities and taxing authorities, develop shared services, align with the County's priorities and needs, and create savings for taxpayers.

Eligible Applicants

All local government entities with taxing authority within Putnam County can apply for funding, including all municipal (town, and village) entities, and special districts. Please note, school districts are not eligible for this program. Entities are encouraged to coordinate efforts and apply jointly, when possible. **Each entity is allowed up to 3 applications which MUST be prioritized by the entity in order of preference for funding.**

Funding

- The MPI Program has an estimated combined availability of **\$250,000**.
- Funds are available on a reimbursement basis.
- It is the County's intent to fund multiple projects, particularly to fund projects that don't otherwise receive County funding. The MPI Review Committee (as defined on page 4 of this guidance) will be selective in their recommendations. Therefore, entities should take this into consideration when submitting their funding request amount.

Eligible Activities

The County will consider applications that address one of the below listed Focus Areas.

Focus Areas

Community Development: Minimum: \$5,000 – Maximum: \$100,000 | Joint Applicant Max²: \$250,000

Projects that improve the quality of life for residents and strengthen and develop communities. Eligible projects include:

1. **Public Facilities & Improvements:** Enhancements to existing municipal parks and recreation areas, community centers, and projects that promote the Americans with Disabilities Act (ADA).
2. **Environmental Sustainability:** Improvements designed to mitigate flooding and improve water quality, resiliency, or new techniques to contain drainage such as green streets, pervious parking lots/walkways, and rain gardens, with a priority for areas where runoff and infiltration of storm water into sewer systems is a problem.

² Two or more entities may partner together and submit a joint application for up to \$250,000.

General Shared Services: Minimum: \$5,000 – Maximum \$100,000

Transformative municipal cooperative activities that result in fiscal and operational efficiencies and/or cost savings, while optimizing municipal resources and providing an equal or better level of service. Priority will be given to entities that identify and demonstrate best practices that will result in immediate savings, shared services, efficiencies, or an increase to the municipal tax base, while demonstrating a long-lasting community impact, including a reduction of the property tax levy.

**The MPI Review Committee and the County Executive may recommend additional focus areas in the future.

Ineligible Expenses

- Recurring operational expenses, unless you can demonstrate that reimbursement of said expenses are critical to ensuring the ongoing implementation of a vital multi-jurisdictional service, and without funding, it would not be able to sustain itself;
- Repairs and deferred maintenance expenses;
- Recurring payroll expenses, benefits, and overtime;
- Seminars/Conferences;
- Travel expenses; and
- Activities that occurred prior to award date.

Priorities

Priority will be given to the following types of projects:

- Partners with other municipalities and taxing authorities;
- Projects that will result in recurring property tax savings;
- Includes an organizational match or contribution (high percentage contributions will be prioritized);
- Aligns with County budget initiatives and priorities as laid out by the County Executive and Legislature;
- Aligns with the principles in the County Mission Statement;
- Aligns with a local master or capital plan;
- Leverages other funding sources, including private resources;
- Redevelops or revitalizes areas for economic growth; and
- Government facility improvements that incorporate a sensory component to support special needs populations and encourage ADA compliance.

Timeline

March 11	Application Released
April 1	MPI Application Workshop and Q & A Written questions and inquiries concerning this grant can be submitted via email to planning@putnamcountyny.gov .
May 1	Applications due by 4:00 p.m. via email to planning@putnamcountyny.gov
May-June	MPI Committee review
July 31	County Executive Announcement of Awards
October 1	Project Year Term Start

Program Year

Generally, projects should be completed within one (1) year. The initial grant term will be October 1, 2024 to September 20, 2025. Contracts may be eligible for an extension.

Policies and Procedures

All expenditures are subject to Putnam County policies and procedures surrounding contracting services and the County's procurement policies. Please review this prior to submitting your application to ensure the proposed activity can meet the requirements. **Failure to comply with these policies may affect your ability to be reimbursed.**

****All public work projects are subject to the provisions contained in the New York State Labor Law, including prevailing wage. Please keep this in mind when preparing your project budget and funding request.****

How to Apply

The MPI Application and all required forms can be obtained by contacting the Putnam County Department of Planning at (845) 878-3480 or planning@putnamcountyny.gov, or the Planning Department website at [Planning & Transportation - Putnam County, New York \(putnamcountyny.com\)](http://Planning & Transportation - Putnam County, New York (putnamcountyny.com)). You will be able to download each required form, save it to your computer, and upload the completed document. Prospective applicants are strongly encouraged to discuss their request with our staff before beginning the application process. Please call our office at (845) 878-3480 to set up an appointment.

The MPI application must be submitted via email to planning@putnamcountyny.gov by May 1, at 4 p.m. No exceptions.

Each entity is allowed up to 3 applications which MUST be prioritized.

Applications should be submitted by the Chief Elected Official/President/Chairperson, or a representative authorized to submit on behalf of the CEO/President/Chairperson. Submit well thought-out, thorough, and concise applications that address one of the identified focus areas. Letters of support and any other supporting documentation must be submitted as a separate attachment(s) to the application.

Application Review

The MPI Review Committee will review the applications based on the quality of the work plan, while considering the priorities that have been identified previously in these instructions. The committee will review applications and make preliminary recommendations to the County Executive for final review and approval. The MPI Review Committee will consist of a designated representative from: the Department of Public Works; Planning Department; Purchasing Department; Finance Department; Auditing Department; the Chair of Legislature or designee; and the Senior Minority Member of Legislature or designee.

Applicants will be officially notified of approval or declination. An unsuccessful application does not reflect an opinion on the worthiness of a particular project. We expect to receive more requests than we can fund.

Reporting Requirements

Organizations awarded funding will be required to submit regular progress reports as outlined in a stated agreement.

For more information on this opportunity, contact:

Putnam County Department of
Planning, Development and Public Transportation
841 Fair Street, Carmel, NY 10512(845) 878-3480

Email: Planning@putnamcountyny.gov

Website: [Planning & Transportation - Putnam County, New York \(putnamcountyny.com\)](http://Planning & Transportation - Putnam County, New York (putnamcountyny.com))

DRAFT

4(4)

**PUBLIC HEARING
ON THE
TENTATIVE BUDGET
AS PRESENTED BY THE
COUNTY EXECUTIVE
HELD BY THE
BUDGET & FINANCE COMMITTEE
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Thursday

October 5, 2023

(Beginning at 8:00 P.M. or immediately following Budget Presentation)

The meeting was called to order at 8:11 P.M. by Chairman Jonke who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

Chairman Jonke requested that the Clerk read the Public Notice.

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Budget and Finance Committee of the Legislature of the County of Putnam will hold a Public Hearing on the Tentative Budget for the year 2024 on Thursday, October 5, 2023, at 8:00 P.M., or immediately following the County Executive's Budget Presentation to the Committee, whichever occurs first, at the Historic Courthouse, Gleneida Avenue, Carmel, New York.

NOTICE IS ALSO GIVEN that any interested persons may review a copy of the Tentative Budget for the year 2024 at the Office of the Clerk of the Putnam County Legislature, Room 321, 40 Gleneida Avenue, Carmel, New York, any time during regular business hours after October 2, 2023, or on the Putnam County Finance Department's website by close of business day October 3, 2023.

BY ORDER OF THE PUTNAM COUNTY LEGISLATURE

Diane Schonfeld
Clerk of the Legislature

Chairman Jonke stated that anyone wishing to speak this evening on the proposed 2024 Tentative Budget, he requested that they come up to the microphone, state their name and the town in which they reside and to please fill out the same information on the sign in sheet on the podium.

Jeff Mikkelson from the Village of Cold Spring stated that he is the Advocacy Chair on the Cold Spring Chamber of Commerce Board. He proceeded to read a letter that was signed by the Cold Spring Chamber of Commerce and 25 Putnam County businesses. The letter urged the Putnam County Legislature to renew and make permanent the sales tax revenue sharing that was enacted by the County last year by Resolution #133. The letter explained that Resolution #133 of 2022 called for \$5 million of the County's 2021 sales tax revenue to be allocated to towns and villages for use on projects related to

infrastructure, mental health, substance abuse, food insecurities, and other local priorities. In their view, the temporary revenue sharing was a success and the letter identified areas throughout the County where these funds were allocated. They believed that by allowing local governments to help by directing surplus funds where they are needed most would be good not only for municipalities, but for the County as a whole.

Eliza Starbuck, Village of Cold Spring Trustee, stated that she was excited about the proposal for the Municipal Partnership Initiative Program, and how the funds would be shared in a more effective way than it has been done perhaps in the past. She stated that they were looking forward to seeing how that would work and how they would apply for it. She stated that the Village of Cold Spring has a tight budget and a small staff. She stated that they have one (1) person to manage their finances. She stated that they do not have a grant writer or anyone that could put together complex plans. She stated the current Mayor has made a big push to add engineering expertise. She stated that they do not have a lot of resources to build plans and most of their budget is to maintain a status quo. She stated that they are sitting on a crumbling infrastructure and do not have the appropriate staff to address it. She stated that they would do everything in their power to apply for the Municipal Partnership Initiative funds, but she wondered if there would be any staffing support to help the municipalities that do not have the staff to put together an effective plan that would be competitive with a larger municipality. She explained that they are currently experiencing stormwater drainage issues and they do not have the funding to address it. She stated that they are in need funding and/or staff to work through these problems.

Kathleen Foley, Village of Cold Spring Mayor, stated that in speaking about stormwater damage, they are currently working with a consultant that was identified by the County. She stated that they are working with one (1) of the members of the Meridian group through a different corporation that he has. She stated that he has been invaluable, and they have their site visits scheduled for tomorrow. She stated that they have received strong support from the Bureau of Emergency Services and the County Executive's team. She believed that they were finally in a position to put forward a problem request to FEMA. She stated that if it wasn't for the County Executive's staff and our Legislator, we would not have had that connection. She explained of the positive shift in how they are communicating with the County, and there has been direct engagement with Department Heads. She thanked the County Executive for selecting Barbara Barosa as the Commissioner of Planning. She stated that Ms. Barosa has been a fantastic partner to the Village of Cold Spring in the last year. She stated that she was deeply disappointed to see the consolidation of Transportation positions into one (1) position and the salary bump for that particular employee. She stated that they still do not even have signs on the Trolley.

Larry Wiesler from the Town of Philipstown, stated that he has resided in the area for 21 years. He stated that he was excited about the County Executive's transparency plan that will be coming out in 2025. He believed it would help to better understand how government works. He looked forward to understanding how Deputy County Executive Burpoe helped to streamline the budget in saving money. He stated that for the size of our County and with the infrastructure we have, he believe the budget was high.

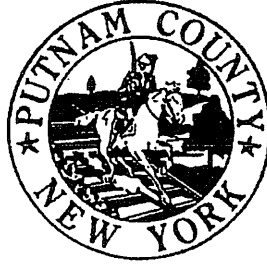
There being no other member of the public that wished to speak on the proposed 2024 Budget, at 8:31 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
PUBLIC HEARING
ON THE TENTATIVE BUDGET
AS PRESENTED BY THE
COUNTY EXECUTIVE
TO BE HELD BY THE
BUDGET & FINANCE COMMITTEE
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Thursday October 5, 2023

(Beginning at 8:00 P.M. or immediately following Budget Presentation)

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Reading of Public Notice**
- 4. Public Comment**
- 5. Adjournment**

4(5)

PUTNAM COUNTY LEGISLATURE
PUBLIC HEARING
ON THE
2024 TENTATIVE BUDGET
AND
REPORT OF THE BUDGET & FINANCE COMMITTEE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Wednesday October 25, 2023 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Nacerino lead in the Pledge of Allegiance and Legislator Sayegh lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Also present was Legislative Counsel Firriolo.

Chairman Jonke read the procedure for public comment on the proposed 2024 Tentative Budget.

Chairman Jonke then requested that the Clerk read the Public Notice.

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Legislature of the County of Putnam will hold a Public Hearing on the Tentative Budget for the year 2024, as presented by the County Executive and the Report of the Budget & Finance Committee of the Legislature, on Wednesday, October 25, 2023, at 7:00 P.M. in the Historic Courthouse, Carmel, New York.

NOTICE IS ALSO GIVEN that any interested persons may review a copy of the Tentative Budget for the year 2024 at the Office of the Clerk of the Legislature, Room 321, 40 Gleneida Avenue, Carmel, New York, any time during regular business hours after October 2, 2023. A copy of the Tentative Budget may also be found online at putnamcountyny.gov under the Department of Finance.

PURSUANT TO SECTION 359 OF THE COUNTY LAW, the maximum salary that may be fixed and payable during the fiscal year 2024 to the members of the Putnam County Legislature and Chairperson, thereof, respective, is as follows:

Legislator's Compensation _____	\$45,518
Chairperson's Stipend _____	\$11,380

BY ORDER OF THE PUTNAM COUNTY LEGISLATURE

Diane Schonfeld
Clerk

Carol Donick, Director of the Kent Public Library, thanked the Legislature for all their support of the Putnam County libraries over the years; including this year. She stated that it makes a great difference to the people who use the libraries. She explained that

the library provides many new services, as well as the traditional services, which could not be done without the County's support.

There being no further public comment; at 7:06 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Sayegh. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
PUTNAM COUNTY LEGISLATURE
PUBLIC HEARING
ON THE
2024 TENTATIVE BUDGET
AND
REPORT OF THE BUDGET & FINANCE COMMITTEE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Wednesday

October 25, 2023

7:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Reading of the Public Notice by the Clerk of the Legislature**
- 5. Public Comment**
- 6. Adjournment**

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



COUNTY AUDITOR

5a

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

TO: Putnam County Legislature

FROM: Michele Alfano-Sharkey
County Auditor (mas)

DATE: October 27, 2023

RE: Refund of Taxes

This is the report for October 27, 2023 provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (23A060)/ EMERGENCY SERVICES/ FY2023
 STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT**

WHEREAS, at the April 17, 2023 Protective Services Committee meeting, Emergency Services Commissioner, Robert Lipton, informed the Committee of the FY2023 State Homeland Security Program (SHSP) grant opportunity; and

WHEREAS, on September 14, 2023, Putnam County was awarded \$234,731 under this FY2023 (SHSP) grant; and

WHEREAS, funding is provided by the U.S. Department of Homeland Security, Federal Emergency Agency (FEMA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES) on behalf of FEMA; and

WHEREAS, per Federal guidelines, at least 35% (\$82,156) of the award must be directed towards law enforcement terrorism prevention activities; and

WHEREAS, there are no matching funds required and the performance period for this grant is September 1, 2023 through August 31, 2026; and

WHEREAS, the Commissioner of Emergency Services has requested a budgetary amendment (23A060) to account for said grant award; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10398901 54330 10210	Medical Supplies	20,000
10398901 52195 10210	Rescue Equipment	42,231
10398901 52695 10210	Rescue Equipment	90,344
10364501 54646 10210	Contracts	<u>82,156</u>
		234,731

Increase Estimated Revenues:

10398901 440891 10210	Federal Aid – FY23 SHSP	152,575
10364501 440891 10210	Federal Aid – FY23 SHSP	<u>82,156</u>
		234,731

**2023 Fiscal Impact – 0 –
 2024 Fiscal Impact – 0 –**

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____

Reso
#56

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A060 Revised
DATE: October 19, 2023

2023 OCT 23 PM 4:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Putnam County has been awarded \$234,731 under the FY 2023 State Homeland Security Program (SHSP). Funding for the grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) and administered by the NYS Division of Homeland Security and Emergency Services (DHSES) on behalf of FEMA. The grant, which does not require matching funds, is effective from September 1, 2023, through August 31, 2026.

Increase Appropriations:

10398901 54330 10210	Medical Supplies	\$	20,000
10398901 52195 10210	Rescue Equipment	\$	42,231
10398901 52695 10210	Rescue Equipment	\$	90,344
10364501 54646 10210	Contracts	\$	82,156

Increase Estimated Revenues:

10398901 440891 10210	Federal Aid - FY23 SHSP	\$	152,575
10364501 440891 10210	Federal Aid - FY23 SHSP	\$	82,156

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

Please forward it to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 14, 2023

The Honorable Kevin Byrne
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Mr. Byrne:

I am pleased to inform you that Putnam County is awarded \$234,731 under the FY2023 State Homeland Security Program (SHSP). Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). The New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA.

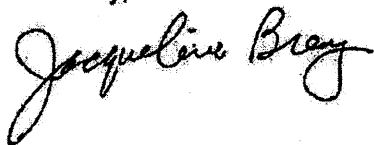
As per Federal guidelines, at least 35 percent (\$82,156) of your award must be directed towards law enforcement terrorism prevention activities. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). Federal guidelines also require that a minimum of 30 percent of your overall award must be allocated to support the following six priority areas: cybersecurity, protection of soft targets and crowded spaces, intelligence and information sharing, combating domestic violent extremism, community preparedness and resilience, and election security. This threshold must be maintained throughout the entire period of performance for all SHSP awards. In addition, as a requirement of FY2023 SHSP federal funding, DHS/FEMA is requiring that all subrecipients complete the Nationwide Cybersecurity Review (NCSR) by February 28, 2024.

Please be advised that under the FY2023 SHSP guidance, all subrecipients will be required to attend DHSES-sponsored event(s) associated with domestic terrorism prevention efforts as they are available.

The performance period for this grant is from September 1, 2023, through August 31, 2026. Grant extensions beyond this date are highly unlikely. DHSES grants management staff will work with your designated SHSP grant program point of contact to provide additional administrative guidance in executing this award.

Thank you for your continued support of New York State's homeland security efforts. DHSES remains committed to providing you with outstanding support in the administration of your homeland security programs. If you have any questions, please contact me at (518) 242-5000 or my Director of Grants Program Administration, Eric Abramson, at (518) 402-2123.

Sincerely,

A handwritten signature in cursive script that reads "Jacqueline Bray". The signature is written in black ink and is positioned above the printed name and title.

Jackie Bray
Commissioner



PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



Robert A. Lipton
Commissioner of Emergency Services

J. Ralph Falloon
Deputy Commissioner of Emergency Services

Kevin M. Byrne
County Executive

Alex Roehner, EMT-P
Director of Emergency Medical Services

MEMORANDUM

To: Michael Lewis, Commissioner of Finance

From: Heidi Zatkovich

Date: October 20, 2023

Re: 2023 State Homeland Security Grant

FY23 State Homeland Security Program
SH23-1015-D00

Please create the following budget lines:

10398901 – 54330 – 10210	\$20,000.00
10398901 – 52195 - 10210	\$42,231.00
10398901 – 52695 – 10210	\$90,344.00

SHERIFF'S OFFICE

10364501 – 54646 - 10210	\$82,156.00
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Revenue Line:

10398901 440891 10210	\$152,575.00
10364501 440891 10210	\$82,156.00

TOTAL GRANT	\$234,731.00
--------------------	---------------------

Project #: SH23-1015-D00 SHSP Project Status: Application Received
 Participant: Putnam County

Project

Home Open Locked

General	Participants	Work Plan	Budget	Funding Allocation	Questions	Conditions	Acceptance
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Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. Once you have finished your Budget, please answer program Specific Questions on the Questions tab (if applicable).

Go to Attachment Progress Site

Budget Summary

Participant	Grant Funds	Matching Funds	Total
Putnam County	\$234,731.00	\$0.00	\$234,731.00
Putnam County- Bureau of Emergency Services	\$0.00	\$0.00	\$0.00
Putnam County Sheriffs Office	\$0.00	\$0.00	\$0.00
Total	100.00% \$234,731.00	0.00% \$0.00	\$234,731.00

Review Financial Property

Reports Application Deficiency Draft Contract

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Help Logout

**Budget Summary by Participant
Putnam County**

Login ID: hzatkovich

Version 1 - Edit (Click here to add more lines to budget categories)

#	Personnel	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Operational Overtime for mass gathering events (R...	1	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	no
Total				\$40,000.00	\$40,000.00	\$0.00	

4.3.7

#	Equipment	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Technical and Water Rescue Equipment (Dry Suits, R...	1	\$42,231.00	\$42,231.00	\$42,231.00	\$0.00	no
2	Breaching Apparatus Equipment (Breaching and Hydra...	1	\$17,500.00	\$17,500.00	\$17,500.00	\$0.00	no
3	Personnel Protective Equipment (Plate Carriers, He...	1	\$80,000.00	\$80,000.00	\$80,000.00	\$0.00	no
4	Backup Emergency Operation Center Physical Securit...	1	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	no
Total				\$174,731.00	\$174,731.00	\$0.00	

#	Supplies	Number	Unit Cost	Total Cost	Grant Funds	Matching Funds	Deficient
1	Supplies for Emergency Medical Training Classes	1	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	no
Total				\$20,000.00	\$20,000.00	\$0.00	

Version 1 Total	Total Cost	Grant Funds	Matching Funds
	\$234,731.00	\$234,731.00	\$0.00

Putnam County- Bureau of Emergency Services

#6b

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (23A063)/ COMMISSIONER OF FINANCE/ TAXES AND ASSESSMENTS ON COUNTY OWNED PROPERTY

WHEREAS, the Commissioner of Finance Michael Lewis has requested a budgetary amendment (23A063) to cover the shortfall in the 2023 Adopted Budget due to additional parcels acquired through foreclosure on the 2014 and 2015 Lien years that were not included during the projected 2023 budget process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

10131000	Finance	
424011	Interest & Earnings	53,000

Increase Appropriations:

10136400	Taxes & Assessments on Cnty Owned Property	
54911	Tax and Assessment	53,000

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

cc:all
A+A

Reso



MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 18, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2023 OCT 20 19 PM
AM 3:41
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2023 Budget.

Increase Revenues:

10131000	Finance	
424011	Interest and Earnings	\$53,000

Increase Appropriations:

10136400	Taxes and Assessments on County Owned Property.	
54911	Tax and Assessment	\$53,000

2023 Fiscal Impact -0-	
2024 Fiscal Impact -0-	23A063

This resolution is required to cover the shortfall in the 2023 Adopted Budget. Additional parcels were acquired through foreclosure on the 2014 and 2015 Lien years that were not included during the projected 2023 budget process.

AUTHORIZATION:

Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

#6c

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (23A064)/ HEALTH DEPARTMENT/ PRESCHOOL PROGRAM INCREASED COSTS

WHEREAS, the New York State Education Department has increased the Special Educational Itinerant Teacher (SEIT) rate by \$3.00 per half hour; and

WHEREAS, many of our Center-Based programs' tuition rates were increased as well; and

WHEREAS, the number of children that attend one (1) of our Center-Based programs has increased due to various reasons, such as: post-covid, increase in population of Spanish speaking community, and limited space in our head start and community daycares; and

WHEREAS, the Interim Commissioner of Health has requested a budgetary amendment (23A064) to cover the unforeseen increased costs associated with the Preschool Program; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10296000 54414 Preschool – Care at Private Institution 520,000

Decrease Appropriations:

10199000 54980 General Contingencies 210,600

Increase Estimated Revenues:

10296000 432773 Preschool – Ed & Transportation 3-5 309,400

2023 Fiscal Impact – 210,600

2024 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

Please forward this to the appropriate committee.

Approved

Kevin M. Byrne - County Executive



PUTNAM COUNTY DEPARTMENT OF HEALTH
1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DATE: October 19, 2023
RE: Budgetary Amendment

Please process a Budgetary Amendment for the following Health Department accounts:

Increase Revenue Line: 10296000-432773	<u>\$309,400.00</u>
Preschool – Education and Transportation Handicap Child 3 to 5	
Total Revenue Increase:	<u>\$309,400.00</u>
Increase Expense Line: 10296000-54414	<u>\$520,000.00</u>
Preschool – Care at Private Institution	
Decrease Contingency:	<u>(\$210,000.00)</u>

WAO:mb

TO: William Orr, Fiscal Manager

FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs

RE: Budget Deficits

DATE: October 19, 2023

This memo is to explain the budget deficit that Preschool Program has encountered. The account for Center-based and SEIT does not have enough funds to last the calendar year. This was unforeseen as the New York State Education Department has increased the SEIT rate by \$3 per a half hour and many of our Center based programs tuition rates were also increased. The number of children that attend of one of our Center-Based Programs has increased due to various reasons, such as, post covid, increase in population of the Spanish speaking community, and limited space in our head start and community daycares.

Below you will find the number of children enrolled in our Preschool Program and the increased number of children attending a Center-Based program. The list also encompasses the main programs that service most of our children and their increased rates that occurred in 2023.

School Year	Children Enrolled	Children in Center-Based	Children Receiving SEIT	Easter Seals Program (per a child)	Elizabeth Seton (Per a Child)	Parkside (per a child)	JCC Of Mid Westchester (Per a Child)
2022	277	86	78	\$41,029.00	\$68,606.00	\$46,159.00	\$46,589.00
2023	281	107	76	\$43,593.00	\$72,894.00	\$49,044.00	\$49,501.00

At the end of September of this school year, we noticed the increase in 21 children attending Center-Based programs and that NYSED increased the program rates averaging \$50,000.00 per a child.

As above, this information was given to us sporadically as the School Districts submitted the children's IEP (Individual Educational Plan) for the start of the school year.

In 2022, there were 309 children receiving Itinerant services and as of September 2023 there are 267. The number of children has decreased; however, most of these children are receiving multiple services from different disciplines. For example, Speech, Occupational Therapy and Physical Therapy.

So, overall, less children but more sessions of services are being provided.

Please feel free to contact me with any questions and or concerns.

#6d

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ BUDGETARY AMENDMENT (23A065)/ SHERIFF'S DEPARTMENT/ AXON BODY CAMERAS

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (23A065) to properly account for the agreement to finance the cost of purchasing equipment through February 2026; and

WHEREAS, on the recommendation of the County's independent auditors PKF O'Connor Davies LLP, appropriations associated with this transaction are being moved to the Debt Service Fund; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59057 Transfer Out – Debt Service 183,171

Decrease Appropriations:

10311000 52680 Other Equipment 183,171

DEBT SERVICE FUND:

Increase Appropriations:

V9710000 56161 IPA – Axon Body Cameras – Principal 173,669

V9710000 57161 IPA - Axon Body Cameras – Interest 9,502

183,171

Increase Estimated Revenues:

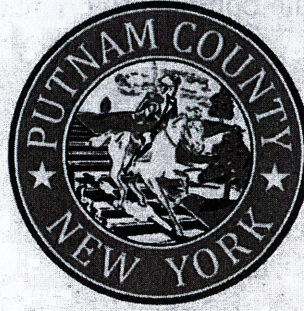
V971000 428601 Transfer In – General Fund 183,171

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner Of Finance



cc: all
A+A

Reso

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: **Budgetary Amendment – 23A065**
DATE: October 20, 2023

A handwritten signature in black ink, appearing to be "ML", written over the name "Michael J. Lewis" in the "FROM" field.

2023 OCT 20 PM 1:23
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10990100 59057	Transfer Out - Debt Service	\$ 183,171
----------------	-----------------------------	------------

Decrease Appropriations:

10311000 52680	Other Equipment	(183,171)
----------------	-----------------	-----------

Debt Service Fund:

Increase Appropriations:

V9710000 56161	IPA - Axon Body Cameras - Principal	\$ 173,669
V9710000 57161	IPA - Axon Body Cameras - Interest	9,502

Increase Estimated Revenues:

V9710000 428601	Transfer In - General Fund	\$ 183,171
-----------------	----------------------------	------------

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

Budgetary amendment is necessary to properly account for the agreement to finance the cost of purchasing equipment through February 2026. On the recommendation of the County's independent auditors (PKFOD LLP), we're moving the appropriations associated with this transaction to the Debt Service Fund.

Please forward this to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Compound Period: Monthly

Nominal Annual Rate: 1.340%
Based on 9/17/21 Refunding All-In TIC

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	2/15/2022	868,085.68	1		
2 Payment	2/15/2022	163,315.22	1		
3 Payment	2/15/2023	182,171.22	1		
4 Payment	2/15/2024	182,171.22	1		
5 Payment	2/15/2025	182,171.22	1		
6 Payment	2/15/2026	182,171.22	1		
7 Payment	3/15/2026	0.00	1		

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	2/15/2022				868,085.68
1	2/15/2022	163,315.22	0.00	163,315.22	704,770.46
2022 Totals		163,315.22	0.00	163,315.22	
2	2/15/2023	182,171.22	9,502.14	172,669.08	532,101.38
2023 Totals		182,171.22	9,502.14	172,669.08	
3	2/15/2024	182,171.22	7,174.11	174,997.11	357,104.27
2024 Totals		182,171.22	7,174.11	174,997.11	
4	2/15/2025	182,171.22	4,814.70	177,356.52	179,747.75
2025 Totals		182,171.22	4,814.70	177,356.52	
5	2/15/2026	182,171.22	2,423.47	179,747.75	0.00
6	3/15/2026	0.00	0.00	0.00	0.00
2026 Totals		182,171.22	2,423.47	179,747.75	
Grand Totals		892,000.10	23,914.42	868,085.68	

#6e

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ DEPARTMENT OF PUBLIC WORKS/ USE OF CAPITAL FACILITY RESERVE/
(23CP17) (Countywide Furniture & Furnishings)**

WHEREAS, Commissioner of Public Works Thomas Feighery has proposed the use of \$100,000 from the Capital Facility Reserve to fund Project #23CP17 – Countywide Furniture & Furnishings; and

WHEREAS, many County Departments have aging furniture and furnishings that are in need of replacement; and

WHEREAS, during budget preparation, several budget lines related to furniture and furnishings were not funded; and

WHEREAS, the County Executive would like to fulfill the furniture and furnishings requests of these Departments in need as soon as possible through the Capital Facility Reserve; and

WHEREAS, there is currently a surplus in the Central Services Leasing/Rental account that can be used to wholly offset this CP funding, resulting in no fiscal impact; and

WHEREAS, the Director of Purchasing and the Commissioner of Finance has proposed the use of \$100,000 to fulfill this initiative set forth by the County Executive; and

WHEREAS, the Audit & Administration Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of 100,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509, which will be funded from the Central Services Vehicle Leasing/ Rental account per Budgetary Amendment (23A067), as follows:

23CP17 – Countywide Furniture & Furnishings

Project cost not to exceed \$100,000

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

JOHN TULLY
Director



*cc: all
approved in concept
A+A mtg 10/26/23*

KEVIN M. BYRNE
County Executive

PURCHASING

MEMORANDUM

TO: Diane Schonfeld, Clerk, County Legislature
FROM: Alexis M. Hawley, Assistant Supervisor of Planning & Design *AMH*
CC: John Tully, Director of Purchasing
Michael Lewis, Commissioner of Finance
DATE: October 30, 2023
RE: Audit Committee – 23CP17 – Furniture and Furnishings

2023 OCT 31 AM 9:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Please approve the necessary resolution to authorize 23CP17 in an amount not to exceed \$100,000.

Many County Departments have aging furniture and furnishings that are in need of replacement. During budget preparation, several budget lines related to furniture and furnishings were not funded. County Executive Byrne would like to fulfill the furniture and furnishings requests of these Departments in need as soon as possible through the Facility Renovation Reserve.

As there is currently a surplus in the Central Services Vehicle Leasing/Rental account that can be used to wholly offset this CP funding, resulting in no fiscal impact, we respectfully request that you authorize this furniture and furnishings CP in continued furtherance of the initiative of the County Executive.

Thank you for the consideration.

#6f

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

**APPROVAL/ BUDGETARY AMENDMENT (23A067)/ PURCHASING DEPARTMENT/
 PURCHASING OF FURNITURE FOR COUNTY DEPARTMENTS**

WHEREAS, during the 2024 budget preparation stages, several budget lines related to Furniture & Furnishings were not funded; and

WHEREAS, County Executive Byrne indicated that he would like to consider accommodating department requests sooner rather than later; and

WHEREAS, Purchasing Director Tully has identified a surplus in the Central Services – Vehicle Leasing/Rental account which could fund a Central Services Furniture account with no fiscal impact; and

WHEREAS, Commissioner of Finance Lewis has requested a budgetary amendment (23A067) to fund said account; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020 Transfer Out – Capital 100,000

Decrease Appropriations:

10161000 54210 Vehicle Leasing/ Rental 100,000

CAPITAL FUND:

Increase Appropriations:

**55197000 532317 51509 23CP17 – Countywide Furniture
 And Fixtures 100,000**

Increase Estimated Revenues:

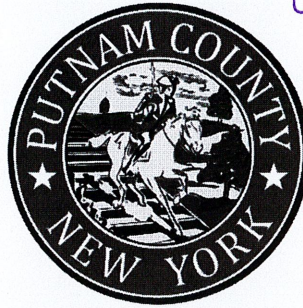
55197000 428601 51509 Transfer In – General Fund 100,000

2023 Fiscal Impact – 0 –

2024 Fiscal Impact – 0 –

- Legislator Addonizio _____
- Legislator Castellano _____
- Legislator Crowley _____
- Legislator Ellner _____
- Legislator Gouldman _____
- Legislator Montgomery _____
- Legislator Nacerino _____
- Legislator Sayegh _____
- Chairman Jonke _____

MICHAEL J. LEWIS
Commissioner Of Finance



*cc:all
Revision approved
in concept @ A+A mtg
10/26/23 Reso*
*Replaced
23T341*

SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: **Budgetary Amendment – 23A067**
DATE: October 30, 2023

2023 OCT 31 AM 9:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Director of Purchasing and Commissioner of Finance, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10990100 59020 Transfer Out - Capital \$ 100,000

Decrease Appropriations:

10161000 54210 Vehicle Leasing/Rental (100,000)

Capital Fund:

Increase Appropriations:

55197000 532317 51509 CP2317 - Countywide Furniture & Fixtures \$ 100,000

Increase Estimated Revenues:

55197000 428601 51509 Transfer In - General Fund \$ 100,000

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

Budgetary amendment is necessary to properly fund the procurement of Furniture and Furnishings throughout several County departments. This was proposed before the Audit Committee as a transfer (23T341) but has since been rescinded and proposed before the Audit Committee as a Facility Renovation Reserve known as "CP". Please refer also to the attached memorandum from the County's Director of Purchasing for further explanation.

Please forward this to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Michael Lewis

DEPT: Commissioner of Finance

DATE: October 19, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
1016100-54210	10161000-52110	\$80,000.00	Furniture & Furnishings
Vehicle Leasing/Rental	Furniture & Furnishing		(see attached)
" "	10161000-52610	\$20,000.00	
	Furniture & Furnishing		
		\$100,000.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2022 Fiscal Impact \$_0__

2023 Fiscal Impact \$_0__

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T341

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

MEMORANDUM

Date: October 19, 2023
To: Mike Lewis, Commissioner of Finance
From: John Tully, Purchasing Director
Re: Budgetary Amendment – Furniture and Furnishings - **23T341**

During the budget preparation stages several budget lines related to furniture and furnishings were not funded. County Executive Byrne indicated that he would like to consider accommodating department requests sooner rather than later. Since we will have a surplus in the Central Services - Vehicle Leasing/Rental account we are proposing the following budgetary amendment that will fund a central services furniture account. The following budgetary amendment, with no fiscal impact, is recommended to further the initiative of the Count Executive:

FROM:

01-1610-1016100-54210 Vehicle Leasing/Rental \$100,000.00

TO:

01-1610-10161000-52110 Furniture & Furnishings \$80,000.00
01-1610-10161000-52610 Furniture & Furnishings \$20,000.00

If the above request is approved, we will work with all departments to place orders as soon as possible. We anticipate that by aggregating the expense and compiling a larger order we will realize a volume discount.

If you have any questions or require additional information, please give me a call. Also, I am available to attend the Audit Committee Meeting if necessary.

cc: James Burpoe, Deputy County Executive
Michele Alfano-Sharkey, County Auditor

23T341

69

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL/ FUND TRANSFER (23T312) / DEPARTMENT OF PUBLIC WORKS/
TEMPORARY**

**WHEREAS, the Commissioner of Public Works has requested a fund transfer (23T312) for Temporary to cover Auto Mechanic Vacant position; and
WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it
RESOLVED, that the following fund transfer be made:**

Decrease:		
10513000 51000 (103)	Personnel Services	5,000
	Diesel Mechanic	
Increase:		
10513000 51094	Temporary	5,000
	2023 Fiscal Impact – 0 –	
	2024 Fiscal Impact – 0 –	

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*cc:iall
A+A*

Reso

TO: Commissioner of Finance

FROM: THOMAS FEIGHERY, COMMISSIONER OF PUTNAM COUNTY DPW

DEPT: DPW

DATE: October 6, 2023

I hereby request approval for the following transfer of funds:

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME 10513000 51000 <i>(103)</i>	ACCOUNT #/NAME 10513000 51094	\$5,000	TO PROPERLY ALLOCATE TO COVER AUTO MECHANIC VACANT POSITION
PERSONNEL SERV <i>Diesel mechanic</i>	TEMP		

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$_0_
2024 Fiscal Impact \$_0_

[Signature]

Department Head Signature/Designee Date *10/6/23*

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 OCT 11 PM 2:16

AUTHORIZATION:

- _____
Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00
- _____
Date County Executive/Designee: \$5,000.01 - \$10,000.00
- _____
Date Chairperson Audit/Designee: \$0-\$10,000.00
- _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T312

#6h

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL/ FUND TRANSFER (23T343)/ HEALTH DEPARTMENT/ HEALTH DEPARTMENT/ PRESCHOOL ITINERANT SERVICES

WHEREAS, the New York State Education Department has increased the Special Educational Itinerant Teacher (SEIT) rate by \$3.00 per half hour; and

WHEREAS, many of our Center-Based programs' tuition rates were increased as well; and

WHEREAS, the number of children that attend one (1) of our Center-Based programs has increased due to various reasons, such as: post-covid, increase in population of Spanish speaking community, and limited space in our head start and community daycares; and

WHEREAS, the Interim Commissioner of Health has requested a fund transfer (23T343) to cover the unforeseen increased costs associated with the Preschool Program; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease:

10296000 54678 Preschool – Leased Transportation 170,000

Increase:

10296000 54441 Preschool – Itinerant Serv. 170,000

2023 Fiscal Impact – 0 –

2023 Fiscal Impact – 0 –

Legislator Addonizio _____
Legislator Castellano _____
Legislator Crowley _____
Legislator Ellner _____
Legislator Gouldman _____
Legislator Montgomery _____
Legislator Nacerino _____
Legislator Sayegh _____
Chairman Jonke _____

cc: all
A+R

Reso

COUNTY OF PUTNAM FUND TRANSFER REQUEST # 767

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: October 19, 2023

2023 OCT 20 AM 9:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT	PURPOSE
10296000-54678 Preschool- Leased Transportation	10296000-54441 Preschool-Parent Travel Itinerant Services	\$170,000.00	See attached verbiage from Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs.

2023 Fiscal Impact \$ 0.00

2023 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T343

TO: William Orr, Fiscal Manager

FROM: Valerie Kurtz, Supervisor of Early Intervention and Preschool Programs

RE: Budget Deficits

DATE: October 19, 2023

This memo is to explain the budget deficit that Preschool Program has encountered. The account for Center-based and SEIT does not have enough funds to last the calendar year. This was unforeseen as the New York State Education Department has increased the SEIT rate by \$3 per a half hour and many of our Center based programs tuition rates were also increased. The number of children that attend of one of our Center-Based Programs has increased due to various reasons, such as, post covid, increase in population of the Spanish speaking community, and limited space in our head start and community daycares.

Below you will find the number of children enrolled in our Preschool Program and the increased number of children attending a Center-Based program. The list also encompasses the main programs that service most of our children and their increased rates that occurred in 2023.

School Year	Children Enrolled	Children in Center-Based	Children Receiving SEIT	Easter Seals Program (per a child)	Elizabeth Seton (Per a Child)	Parkside (per a child)	JCC Of Mid Westchester (Per a Child)
2022	277	86	78	\$41,029.00	\$68,606.00	\$46,159.00	\$46,589.00
2023	281	107	76	\$43,593.00	\$72,894.00	\$49,044.00	\$49,501.00

At the end of September of this school year, we noticed the increase in 21 children attending Center-Based programs and that NYSED increased the program rates averaging \$50,000.00 per a child.

As above, this information was given to us sporadically as the School Districts submitted the children's IEP (Individual Educational Plan) for the start of the school year.

In 2022, there were 309 children receiving Itinerant services and as of September 2023 there are 267. The number of children has decreased; however, most of these children are receiving multiple services from different disciplines. For example, Speech, Occupational Therapy and Physical Therapy.

So, overall, less children but more sessions of services are being provided.

Please feel free to contact me with any questions and or concerns.

23T343

#62

Committee Mtg _____	Resolution # _____
Introduced By _____	Regular Mtg _____
Seconded By _____	Special Mtg _____

**APPROVAL/CONFIRMATION/APPOINTMENT/ COMMISSIONER OF PLANNING,
DEVELOPMENT & PUBLIC TRANSPORTATION**

WHEREAS, County Executive Kevin M. Byrne has appointed Barbara Barosa as Commissioner of Planning, Development & Public Transportation, pursuant to Article 5-A, Section 5-A.01 of the Putnam County Charter; and

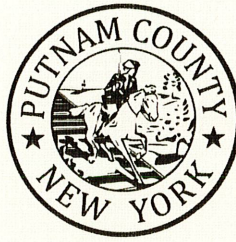
WHEREAS, Barbara Barosa possesses the requisite knowledge, experience, and qualifications to serve as the Commissioner of Planning, Development & Public Transportation for the County of Putnam; and

RESOLVED, that the Legislature hereby confirms the appointment of Barbara Barosa as the Commissioner of Planning, Development & Public Transportation for the County of Putnam, pursuant to Article 5-A, Section 5-A.01 of the Putnam County Charter; and be it further

RESOLVED, that Barbara Barosa shall serve at the pleasure of the County Executive in accordance with the provisions of Section 5-A.01 of the Putnam County Charter; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____



Oct Audit mtg
OK PJ

**PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE**

Memorandum

DATE: September 22, 2023
TO: Ms. Diane Schonfeld
Clerk, Putnam County Legislature
FROM: County Executive Kevin Byrne
SUBJECT: Appointment and Personnel Updates

It is my privilege to appoint Ms. Barbara Barosa as Interim Commissioner of the Department of Planning, Development and Public Transportation effective September 25, 2023, and in accordance with §5.01 of the Putnam County Charter shall be named Commissioner of Department of Planning, Development and Public Transportation following confirmation by the County Legislature. I recommend that her salary be set at \$123,245, which is a four percent reduction of the budgeted 2023 salary for the position.

Ms. Barosa has extensive experience in the planning and development field and has worked in Putnam County Government since November 2013, now serving in the position of Principal Planner. This decision comes after a thorough vetting and interview process conducted by our interview committee consisting of a diverse group of professionals. I respectfully ask that the appointment of Ms. Barosa be placed on the agenda for the next appropriate Legislative Committee meeting with the intention that the position be voted on during the full Legislative Committee meeting scheduled afterwards. Attached is Ms. Barosa's resume and application for your review.

Thank you for your detailed attention.

Respectfully submitted,

Kevin M. Byrne
Putnam County Executive

Attachments

cc: Paul Eldridge, Personnel Director

2023 SEP 22 PM 4:31
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

June 6, 2023

Honorable County Executive Kevin M. Byrne
C/O Personnel Director Paul Eldridge
Putnam County Department of Personnel
110 Old Route 6
Carmel, NY 10512

Dear Mr. Byrne,

I would like to express my sincere interest in being considered for the posted Commissioner of Planning, Development and Public Transportation position. Please accept this letter and attached resume as my application for this position.

I have thoroughly enjoyed serving for over nine years as Putnam County's Senior Planner and now as Principal Planner. I would welcome the opportunity to further work towards defining and developing your vision for Putnam County. I am an American Planning Association (APA) certified professional planner with more than seventeen years of experience in a wide variety of fields, including as an environmental planner for New York City Department of Environmental Protection and as the Somers Town Planner. My work experience with Putnam County includes applying for and receiving significant planning and transportation grants, working with Village officials for the Brewster Revitalization project for the Village of Brewster, managing the Census 2020 outreach, and administering County 230 and SEQR reviews of local projects.

My comprehensive planning experience and in-depth knowledge of Putnam County have positioned me well to serve as Commissioner of Planning, Development and Public Transportation. Thank you in advance for your consideration and time. I look forward to speaking with you further regarding my qualifications.

Best regards,



Barbara Barosa

#6j

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

**APPROVAL/SEMI-ANNUAL MORTGAGE TAX REPORT/ APRIL 1, 2023 THROUGH
 SEPTEMBER 30, 2023**

WHEREAS, upon receipt of approval of the Semi-Annual Report showing the amounts to be credited to each district of the County of the money collected during the period April 1, 2023 through September 30, 2023 from the New York State Department of Taxation and Finance, the Putnam County Audit and Administration Committee reviewed and hereby forwards same to the Putnam County Legislature; now therefore be it

RESOLVED, that pursuant to Section 261 of the Tax Law, the Putnam County Legislature issues tax warrants for the payment to the respective districts of the amounts so credited and authorizes and directs the Commissioner of Finance to make a payment of said amounts to the respective district in accordance with the report as follows:

Town of Carmel		\$ 375,095.30
Town of Kent		191,155.25
Town of Patterson		151,591.54
Town of Philipstown		
	Village of Cold Spring	12,439.39
	Village of Nelsonville	3,510.63
	Town Outside	149,445.94
Town of Putnam Valley		148,974.20
Town of Southeast		
	Village of Brewster	7,001.09
	Town Outside	226,353.74
Total		<u>\$1,265,567.08</u>

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____

cc: aap
A+A

Michael Lewis
Commissioner of Finance



TRISH McLOUGHLIN
County Director- Real Property

2023 OCT 19 PM 4:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Memorandum

To: Hon. Paul E. Jonke, Chairman
Putnam County Legislature
From: Patricia A. McLoughlin, CCD - Real Property
Date: October 19, 2023
Subject: Mortgage Tax Apportionment of Payments – 04/01/2023 to 09/30/2023

Town of Carmel	375,095.30
Town of Kent	191,155.25
Town of Patterson	151,591.54
Town of Philipstown	
Village of Cold Spring	12,439.39
Village of Nelsonville	3,510.63
Town Outside	149,445.94
Town of Putnam Valley	148,974.20
Town of Southeast	
Village of Brewster	7,001.09
Town Outside	226,353.74
Total	<hr/> 1,265,567.08

Mortgage Tax Apportionment
 2023 Final Roll Figures
 Total A/V
 04/01/2023 to 09/30/2023

	Phillipstown 2023		\$ 2,432,302,846
	Village of Cold Spring	Village of Nelsonville	Town of Phillipstown
Total A/V	\$ 182,932,939	\$ 51,627,077	\$ 981,591,407.00
Percentage	0.075209771	0.021225596	0.903564634
Total Mtg. Tax	\$ 165,395.96	\$ 165,395.96	\$ 165,395.96
Apportioned	\$ 12,439.39	\$ 3,510.63	\$ 149,445.94
	Southeast 2023		\$ 8,198,473,872
	Village of Brewster	Town of Southeast	
Total A/V	\$ 245,969,714	\$ 3,853,267,222	
Percentage	0.03000189	0.96999811	
Total Mtg. Tax	\$ 233,354.83	\$ 233,354.83	
Apportioned	\$ 7,001.09	\$ 226,353.74	



COUNTY OF Putnam
 CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT
 FOR THE PERIOD OF April 2023 THROUGH September 2023

TAX RATE: 0.9360528645

Months	BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	201,388.00	6.39	14,483.25	0.00	186,911.14	0.00	186,911.14	0.00	109,172.70	56,302.54	26,190.96	
May	237,083.23	0.00	14,319.77	0.00	222,763.46	0.00	222,763.46	0.00	129,707.26	89,335.09	14,539.01	
Jun	218,102.50	0.00	14,434.31	0.00	203,668.19	0.00	203,668.19	0.00	118,699.12	79,802.53	11,746.75	
Jul	168,071.11	8.14	14,379.00	0.00	153,700.25	0.00	153,700.25	0.00	89,257.21	70,127.65	482.39	
Aug	292,351.59	0.00	14,288.58	0.00	278,063.01	0.00	278,063.01	0.00	162,141.44	116,901.16	13,767.11	
Sep	235,028.79	0.00	14,567.76	0.00	220,461.03	0.00	220,461.03	0.00	128,130.12	86,097.79	9,251.11	
Totals	1,352,025.22	14.53	86,472.67	0.00	1,265,567.08	0.00	1,265,567.08	0.00	737,107.86	498,566.76	75,977.33	

Recording Officer

Treasurer

PART II

Distribution Statement
 (Column 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the bottom of this part.

Credit Statement
 (Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
CARMEL	400,720.20	0.00	0.00	400,720.20	375,095.30
KENT	204,214.16	0.00	0.00	204,214.16	191,155.25
PATTERSON	161,947.63	0.00	0.00	161,947.63	151,591.54
PHILIPSTOWN	176,695.11	0.00	0.00	176,695.11	165,395.96
PUTNAM VALLEY	159,151.48	0.00	0.00	159,151.48	148,974.20
SOUTHEAST	249,296.64	0.00	0.00	249,296.64	233,354.83
Total Tax Districts: 6	1,352,025.22	0.00	0.00	1,352,025.22	1,265,567.08

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

#6K

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

**APPROVAL/ RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF PUTNAM,
 PROVIDING AN EXEMPTION FROM SALES AND COMPENSATING USE TAXES FOR
 RECEIPTS FROM RETAIL SALES OF, AND CONSIDERATION GIVEN OR CONTRACTED
 TO BE GIVEN FOR, CERTAIN CLOTHING AND FOOTWEAR, PURSUANT TO THE
 AUTHORITY OF ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK**

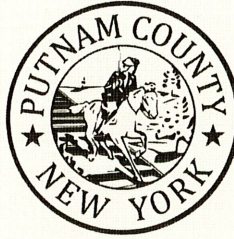
Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall expire and be deemed repealed on March 1, 2026, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

Legislator Addonizio _____
 Legislator Castellano _____
 Legislator Crowley _____
 Legislator Ellner _____
 Legislator Gouldman _____
 Legislator Montgomery _____
 Legislator Nacerino _____
 Legislator Sayegh _____
 Chairman Jonke _____



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

To: Putnam County Legislature

From: Kevin M. Byrne
County Executive

Date: October 26, 2023

Re: Amendment to Resolution Providing an Exemption from Sales Tax for Certain Clothing and Footwear

Enclosed is an amendment, for your consideration, adding a sunset clause from March 1st, 2024, to March 1st, 2025, to the draft resolution providing an exemption from sales tax for certain clothing and footwear to Article 29 of the NYS Tax and Finance Law. The amended language is in Section 2 and states that "This resolution shall take effect March 1, 2024, and shall expire and be deemed repealed on March 1, 2025, and shall apply in accordance with the transitional provisions of the New York Tax Law."

Our office recently corresponded with Mary Ellen Ladouceur, Principal Attorney from the New York State Department of Taxation and Finance, who provided this additional draft language and confirmed that this type of sunset clause is indeed permissible.

2023 OCT 26 PM 4: 36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

RESOLUTION

of the

Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall expire and be deemed repealed on March 1, 2025, and shall apply in accordance with the transitional provisions of the New York Tax Law.



cc:all
AFA

PUTNAM COUNTY EXECUTIVE | KEVIN M. BYRNE

TO: Putnam County Legislature

FROM: Kevin M. Byrne
County Executive

DATE: October 20, 2023

RE: Proposed Resolution Providing an Exemption from Sales Tax for Certain Clothing and Footwear

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2023 OCT 20 PM 1:06

Please see on the next page a draft resolution for your consideration, providing an exemption from sales tax for certain clothing and footwear in Putnam County pursuant to Article 29 of the New York State Tax Law. Included for review are additional documents from the NYS Tax and Finance with greater detail on the program, including statutory deadlines for submission to the State and examples of eligible purchases.

By adopting this exemption, Putnam County would be electing to exempt clothing and footwear, as well as certain items used to make or repair exempt clothing, sold for less than \$110 per item or pair from the Putnam County 4% sales tax and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax. These items are already exempt from the 4% New York State sales tax. Putnam County would join New York City and nine counties in the State that have opted into this program, providing the potential for much greater financial relief to Putnam County residents as a result of the 2018 U.S Supreme Court decision, South Dakota v. Wayfair, which cleared the way for an online sales tax.

The 2024 Tentative Budget accounts for the adoption of this resolution.

If passed within the required State deadlines, this resolution would be effective on March 1, 2024, in accordance with New York State Tax Law. New York State requires that any county who enacts this resolution must send a certified copy to the NYS Commissioner of Taxation and Finance postmarked at least 90 days prior to March 1st. As such, I am respectfully requesting that this resolution be considered during the next Audit Committee meeting on October 26th, with the intention of it reaching the floor on the next full Legislative Committee meeting scheduled in November.

RESOLUTION

of the

Legislature of the County of Putnam, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2024, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

MODEL ENACTMENT
ELECTION of YEAR-ROUND CLOTHING and FOOTWEAR EXEMPTION

This Model Enactment has been prepared by the Commissioner of Taxation and Finance for use by cities of less than one million or counties to **elect** the year-round clothing and footwear exemption from their sales and compensating use taxes to be effective March 1 of any year. Please note the deadlines carefully.

RESOLUTION¹

of the

Legislature² of the County³ of _____⁴, providing an exemption from sales and compensating use taxes for receipts from retail sales of, and consideration given or contracted to be given for, certain clothing and footwear, pursuant to the authority of Article 29 of the Tax Law of the State of New York.

Be it enacted by the Legislature² of the County³ of _____⁴, as follows:

SECTION 1. Subdivision (a) of section six of Resolution⁵ No. _____⁶, of _____⁶, as amended⁷, is amended by adding a new paragraph (____)⁸ to read as follows:

(____)⁸. Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution¹ shall take effect March 1, 20____,⁹ and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

PLEASE FILL IN THE BLANKS AND REMOVE THE FOOTNOTES.

¹ Substitute the term "local law" or "ordinance" for the term "resolution" if the local legislative body is to pass a local law or an ordinance rather than a resolution. Please note that a local law can only be amended by local law; an ordinance can be amended by ordinance or local law; and a resolution can be amended by local law, ordinance or resolution.

² Insert proper title of legislative body.

³ Insert correct designation of county or city.

⁴ Insert name of county or city.

⁵ Substitute the term "local law" or "ordinance" for the term "resolution" if the local enactment being amended is a local law or an ordinance rather than a resolution.

⁶ Insert the identifying number and year of the locality's original sales tax enactment being amended.

⁷ Retain this phrase if the enactment being amended has been previously amended.

⁸ Insert the next number following the latest paragraph in subdivision (a) of section 6 of the locality's enactment.

⁹ Insert the year.

Part 2 – Jurisdictions that do not provide for the local exemption

Sales of eligible clothing and footwear costing less than \$110 in the jurisdictions below are subject to a local tax.

Taxing jurisdiction	Tax rate %
Albany County	4
Allegany County	4½
Broome County	4
Cattaraugus County (outside the following)	4
Olean (city)	4
Salamanca (city)	4
Cayuga County (outside the following)	4
Auburn (city)	4
Chemung County	4
Norwich (city) (Chenango County)	1½
Clinton County	4
Cortland County	4
Erie County	4¾
Essex County	4
Franklin County	4
Fulton County (outside the following)	4
Gloversville (city)	4
Johnstown (city)	4
Genesee County	4
Herkimer County	4¼
Jefferson County	4
Lewis County	4
Livingston County	4
Madison County (outside the following)	4
Oneida (city)	4
Montgomery County	4
Nassau County	4⅝
Niagara County	4
Oneida County (outside the following)	4¾
Rome (city)	4¾
Utica (city)	4¾
Onondaga County	4
Ontario County	3½

Taxing jurisdiction	Tax rate %
Orange County	4⅛
Orleans County	4
Oswego County (outside the following)	4
Oswego (city)	4
Otsego County	4
Putnam County	4⅜
Rensselaer County	4
Rockland County	4⅜
St. Lawrence County (outside the following)	4
Ogdensburg (city)	4
Saratoga County (outside the following)	3
Saratoga Springs (city)	3
Schenectady County	4
Schoharie County	4
Schuyler County	4
Seneca County	4
Steuben County	4
Suffolk County	4⅝
Sullivan County	4
Tompkins County (outside the following)	4
Ithaca (city)	4
Ulster County	4
Warren County (outside the following)	3
Glens Falls (city)	3
Washington County	3
Wayne County	4
Westchester County (outside the following)	4⅜
Mount Vernon (city)	4⅜
New Rochelle (city)	4⅜
White Plains (city)	4⅜
Yonkers (city)	4⅞
Wyoming County	4
Yates County	4

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To order forms and publications: 518-457-5431

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equipment users New York Relay Service



Clothing and Footwear Exemption

Introduction

Clothing and footwear sold for less than \$110 per item or pair and items used to make or repair this clothing are exempt from the New York State 4% sales and use taxes. The exemption does not apply to local sales and use taxes unless the county or city imposing the taxes elects to provide the exemption.

The exemption also applies to the $\frac{3}{8}$ % Metropolitan Commuter Transportation District (MCTD) tax, but only within localities in the MCTD that have elected to provide the exemption.

See Publication 718-C, *Sales and Use Tax Rates on Clothing and Footwear*, for:

- a listing of local jurisdictions that provide the exemption; and
- a listing of local jurisdictions that do not provide the exemption, along with their applicable tax rates.

A county or city may change its election to provide or not provide the exemption; however, any change can take effect only on March 1 of each year.¹

Exempt purchases

This exemption applies to articles of clothing and footwear worn by humans that sell for less than \$110 per item or pair, regardless of the total dollar value of all exempt items purchased. Examples of exempt items include:

- aerobic clothing;
- athletic uniforms or clothing (but not equipment such as mitts, helmets, and pads);
- bathing suits;
- blouses;
- boots (climbing, fishing, riding, ski, waders);
- coats and wraps;
- dresses;
- hats;
- hosiery;
- slacks;
- shirts;
- shoes (ballet, bicycle, bowling, cleated, football, golf, jazz, soccer, etc.);
- sleepwear;
- underwear.

The exemption also applies to most fabric, thread, yarn, buttons, snaps, hooks, zippers, and similar items that are used to make or repair exempt clothing and become a part of the exempt clothing. However, such items are not exempt if they are made from pearls,

¹ To receive email notifications of any sales tax rate changes, including notification of when a locality changes its election to provide or not provide the clothing and footwear exemption, sign up for our email *Subscription Service* on our website.

precious or semi-precious stones, jewels or metals, or imitations thereof, even if the item sells for less than \$110.

Example: You purchase two shirts, two pairs of pants, and a dress. Each item costs less than \$110, but the total amount of the purchase is \$190. All the items purchased qualify for the exemption since each individual item costs less than \$110.

Taxable purchases

Not all items worn on the body qualify as exempt clothing or footwear. Examples of taxable items include:

- costumes and rented formal wear (e.g., Halloween costumes, tuxedos);
- jewelry, watches, and similar accessories;
- equipment items (e.g., tool belts, hard hats, and sport, bicycle, and motorcycle helmets);
- protective goggles, safety glasses (other than prescription), masks, or pads for sport or occupational use;
- hockey and baseball fielders' gloves or mitts;
- ice skates and roller skates.

For a detailed list of exempt and taxable items, see Tax Bulletin *Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing* (TB-ST-530).

Note: A Tax Bulletin is an informational document designed to provide general guidance in simplified language on a topic of interest to taxpayers. It is accurate as of the date issued. However, taxpayers should be aware that subsequent changes in the Tax Law or its interpretation may affect the accuracy of a Tax Bulletin. The information provided in this document does not cover every situation and is not intended to replace the law or change its meaning.

References and other useful information

Tax Law: Sections 1101(b)(15) and 1115(a)(30)

Memoranda:

TSB-M-06(6)S, *Year-Round Sales and Use Tax Exemption of Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing* (Effective April 1, 2006)

TSB-M-12(3)S, *State Sales Tax Exemption for Clothing and Footwear Costing less than \$110 is Restored* Effective April 1, 2012

Publications: Publication 718-C, *Sales and Use Tax Rates on Clothing and Footwear*

Bulletins: *Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing* (TB-ST-530)



Lists of Exempt and Taxable Clothing, Footwear, and Items Used to Make or Repair Exempt Clothing

Clothing, footwear, and items used to make or repair exempt clothing sold for less than \$110 per item or pair are exempt from the New York State 4% sales tax, the local tax in localities that provide the exemption, and the 3/8% Metropolitan Commuter Transportation District (MCTD) tax within exempt localities in the MCTD. See [Publication 718-C, Sales and Use Tax Rates on Clothing and Footwear](#), for:

- a listing of local jurisdictions that provide the exemption; and
- a listing of local jurisdictions that do not provide the exemption, along with their applicable tax rates.

The following charts list examples of exempt and taxable clothing, footwear, and items used to make or repair exempt clothing.

Exempt items

Aerobic clothing	Formal clothing (unless rented)	Shawls and wraps
Antique clothing (for wear)	Fur clothing	Shirts
Aprons	Garters/garter belts	Shoes (ballet, bicycle, bowling, cleated, football, golf, jazz/dance, soccer, track, etc.)
Arm warmers	Girdles	Shoe inserts
Athletic supporters	Gloves (batting, bicycle, dress [unless rented], garden, golf, ski, tennis, work)	Shoe laces
Athletic or sport uniforms or clothing (but not equipment such as mitts, helmets and pads)	Graduation caps and gowns (unless rented)	Shoulder pads for dresses, jackets, etc. (but not athletic or sport protective pads)
Bandannas	Gym suits	Shower caps
Bathing caps	Hand muffs	Ski masks
Bathing suits	Handkerchiefs	Sleepwear
Beach caps and coats	Hats	Slippers
Belt buckles	Hosiery (panty hose, peds, etc.)	Sneakers
Belts/suspenders	Insoles	Socks
Bibs (baby)	Jeans	Sports clothing and uniforms (but not equipment such as mitts, helmets, and pads)
Blouses	Jogging suits	Stockings
Boots (climbing, fishing, riding, ski, waders)	Lab coats	Support hosiery
Bridal gowns and veils (unless rented)	Leg warmers	Suspenders
Caps	Leotards	Sweat bands
Coats and wraps	Lingerie	Sweat suits
Corset laces	Pajamas	Ties/neckwear
Coveralls	Pants (slacks, jeans, etc.)	Tights
Diapers (adult - including disposable)	Ponchos	Tuxedos (unless rented)
Diapers (children - including disposable)	Prom dress (unless rented)	Underwear
Dress shields	Rain wear	Uniforms (occupational, military, scouting, sport)
Dresses	Receiving blankets	Wet and dry suits
Ear muffs	Religious clothing	Yard goods, and notions ¹
Eyeglasses (prescription - including goggles, safety and sun glasses)	Rented uniforms (unless formal wear/costume)	
	Riding pants	
	Robes	
	Scarves	
	Scout uniforms	

Taxable items

Antique clothing (collectible, not for wear)	Jewelry	Shin guards and padding
Barrettes	Key cases	Shoulder pads (football, hockey, etc.)
Bobby pins	Mitts (baseball fielder's glove, hockey, etc.)	Sunglasses (nonprescription)
Costumes	Party costumes	Umbrellas
Crib blankets	Personal flotation devices	Wallets
Elastic ponytail holders	Protective masks (athletic, sport, or occupational)	Watch bands
Goggles (nonprescription)	Roller skates	Watches
Hair bows	Safety glasses	Wigs
Hair clips	(nonprescription)	Yard goods and notions ¹
Handbags and purses	Sewing accessories (not an integral part of clothing such as chalk, instruction books, knitting needles, measuring tapes, needles, patterns, scissors, pins, thimbles)	
Headbands (sweatbands are exempt)		
Helmets (sport, motorcycle, bicycle, etc.)		
Ice skates		
In-line skates		

See also Tax Bulletin *Clothing and Footwear Exemption* (TB-ST-122).

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References and other useful information

Tax Law: Sections 1101(b)(15) and 1115(a)(30)

Publications: Publication 718-C, *Sales and Use Tax Rates on Clothing and Footwear*

Bulletins: *Clothing and Footwear Exemption* (TB-ST-122)

¹ Yard goods and notions (fabric, thread, yarn, buttons, snaps, hooks, zippers and like items) used or consumed to make or repair exempt clothing which become a physical component part of the clothing are generally exempt.