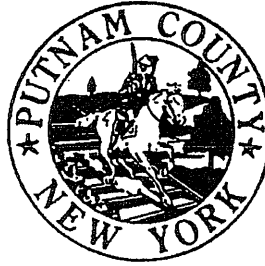


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano and Legislators Ellner & Gouldman

Monday 6:30pm **November 27, 2023**

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – October 12, 2023 Budget Mtg.**
- 4. Correspondence/County Auditor**
 - a. Sales Tax Report**
 - b. Board In Revenue Report**
 - c. 2023 Contingency Report**
 - d. Transfer/Revenue Report**
- 5. Discussion/ Request to Edit Budgetary Amendment & Fund Transfer Forms**
- 6. Correspondence/ Commissioner of Finance**
 - a. Overtime/Temporary Report**
 - b. Approval/ Budgetary Amendment 23A066/ Dept. of Social Services/ Contract Renewal to Child Advocacy Center/ Other than Personnel Costs (Also reviewed in Health)**
 - c. Approval/ Budgetary Amendment 23A068/ Putnam County Golf Course/ Operational Funding through Year End (Also reviewed in Physical)**

- d. Approval/ Budgetary Amendment 23A069/ Health Dept./ Use of Adolescent Tobacco Use Prevention Act Fines (Also reviewed in Health)**
 - e. Approval/ Budgetary Amendment 23A070/ DPW/ Additional Funding to Respond to Flood Damage from July Storm (Also reviewed in Physical)**
 - f. Approval/ Budgetary Amendment 23A071/ Sheriff/ Dept. of Social Services/ Use Awarded Funds for Full Time Mental Health Clinician as part of Police & Mental Health Co-Response Team (Also reviewed in Personnel)**
 - g. Approval/ Budgetary Amendment 23A073/ Health Dept./ Optimize Adolescent Tobacco Use Prevention Act Grant by Increasing Compliance Checks on Sale of Vaping & Tobacco Products to Minors**
 - h. Approval/ Budgetary Amendment 23A076/ Dept. of Social Services/ Utilize Opioid Settlement Trust Monies to Fund Evidence Based Programs and Strategies**
 - i. Approval/ Budgetary Amendment 23A077/ Planning Dept./ Distribution of NY & CT CRRSAA (Coronavirus Response & Relief Supplemental Appropriations Act) and NY & CT ARPA (American Rescue Plan Act) from NYMTC (New York Metropolitan Transportation Council regarding Federal Transit Funding for FFY 2023**
 - j. Approval/ Budgetary Amendment 23A078/ County Attorney/ Cover Legal Services through Year End/ Litigation Settlement/ Haughey v. County of Putnam**
 - k. Approval/ Budgetary Amendment 23A080/ Planning Dept./ Utilize CRRSAA & ARPA Funds to Purchase & Install Automatic Passenger Counter on Transit Vehicles**
 - l. Approval/ Budgetary Amendment 23A081/ Planning Dept./ Federal Transit Administration (FTA) Grant Award of \$1,602,090/ Maybrook Bikeway II Phase/ Rolling Stock Purchases of 2 Hybrid Bus Trolleys, Transit Bus, 4 Passenger Vans & Project Administration**
 - m. Approval/ Budgetary Amendment 23A082/ Planning Dept./ Federal Transit Administration (FTA) Grant Award of \$750,000/ Maybrook Bikeway II Phase A & Project Administration**
- 7. Approval /Fund Transfer 23T352/ Sheriff/ Gasoline Chargeback for 3rd Quarter and Projected 4th Quarter (Also reviewed in Protective)**

- 8. Approval/ Fund Transfer 23T362/ Emergency Services/ Hazmat Team Supplies (Also reviewed in Protective)**
- 9. Approval/ Fund Transfer 23T363/ DPW/ Load Bank Tests Needed for Generators (Also reviewed in Physical)**
- 10. Approval/ Fund Transfer 23T404/ Sheriff/ Annual Maintenance Contract to Securitas (Also reviewed in Protective)**
- 11. Approval/ Fund Transfer 23T407/ Sheriff/ Highway Chargeback for 3rd Quarter and Projected 4th Quarter**
- 12. Approval/ Fund Transfer 23T417/ Office for Senior Resources/ Replace Desktop & Laptop Computers**
- 13. Approval/ Fund Transfer 23T421/ Sheriff/ Purchase 7 Mobile Mounted License Plate Reader Systems for Trailers**
- 14. Other Business**
- 15. Adjournment**

#3

**AUDIT & ADMINISTRATION COMMITTEE
BUDGET MEETING
HELD IN ROOM 318 OF THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Castellano, Legislators Ellner & Gouldman

Thursday 6:30pm October 12, 2023

The meeting was called to order at 6:30pm by Chairman Castellano who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call Legislators Ellner and Gouldman and Chairman Castellano were present.

Item #3 – 2024 Budget Review

Insurance Expense – Account 1915 (page 49)

Risk Manager Mat Bruno stated line 412660, Defensive Driving Fees, is for the defensive driving course offered. He stated the cost for the in-person class is \$25 per student and the online class is \$18 per student. He stated all County drivers are required to take this course, however any County employee can sign up to take it as well. He stated line 54830, General and Excess Liability, increased about 34% over last year. He stated there was an increase in Excess Liability due to a 2.5% increase in payroll. He stated this increase is not a great concern because this year the excess reimbursement received was \$214,000 with another three (3) months left in the year. He stated any increase in premium for Excess Liability is offset by the Excess Reimbursement received back through workers' compensation. He stated General Liability increased 8.06% which is a \$79,000 increase. He stated he looked into other insurance providers and found that their average increase was \$132,000. He stated the inflation in 2022 was 8% and the prediction for 2023 is anywhere from 8%-10%, which puts this increase right within the average. He stated other things within General Liability are health care costs which have increased, costs on County owned property, and legal exposures. He stated all in all with General and Excess Liability, he is comfortable with the amount of the increase from 2023 to 2024. He stated he would also like to note that NYMIR covers all legal fees and expenses associated with a lawsuit, which saves the County a lot of money. He stated there are currently 20 open lawsuits. He stated line 54833, Safety Material and Supplies, increased due to ongoing employee training. He stated line 54989, Miscellaneous, remained flat for the year 2024.

Legislator Montgomery stated her appreciation for the details provided by Risk Manager Bruno.

Department of Finance – Account 1310 (pages 15-21)

Chairman Castellano questioned line 411100, Sales and Use Tax.

Commissioner of Finance Michael Lewis stated the current trend is 8.35%, which would be about \$82 million and is consistent with the 2022 actual budget and will likely be reached in 2023. He stated this line was budgeted less than the \$82 million because of County Executive's proposal to eliminate sales tax on clothing purchases under \$110. He stated they worked with the New York State Department of Taxation and Finance and found that such an exemption could lead to about \$2-\$3 million in lost revenue if enacted. He stated he would rather budget conservatively than have budgetary shortfalls. He stated in regard to line 424011, Interest and Earnings, he has worked with three+one Financial Services, a company sponsored by both NYSAC (New York State Association of Counties) and NACo (National Association of Counties). He stated they have helped the County get into a better financial position. He stated everything is laddered in 6 month, 12 month, and 18 month increments. He stated out of the budgeted \$2.75 million for 2024, the County is already guaranteed almost half of it from the laddered CDs (certificate of deposit).

Chairman Castellano stated the amount of revenue in line 427161, Use of Fund Balance, is less than what was requested for 2024. He questioned if Commissioner Lewis was comfortable with the reduction.

Commissioner Lewis stated at the end of 2022 a significant amount of money was put into the Capital Reserve. He stated it is now being proposed to use that reserve for Capital Projects rather than going out for a bond. He stated if the County were to take out a \$7.8 million bond rather than use the Capital Reserve funding the County would pay almost \$3 million in interest on those bonds. He stated the Fund Balance is used to balance the budget. He stated the revenue in Use of Retirement Reserve, line 427163, is budgeted at \$1.5 million, which he has proposed be used instead of using our own reserve.

Legislator Montgomery questioned if the Use of Fund Balance, line 427161, is all going toward capital projects.

Commissioner Lewis stated \$7.8 million was proposed, of that \$5.2 million was going to be used for this Capital Reserve. He stated the excess is inclusive of the Fund Balance. He stated without that excess, only about \$2 million of Fund Balance is being used to balance the budget. He stated in 2023, it was estimated that \$3 million would be used to balance the budget and the County made \$21 million, which resulted in a \$24 million budget swing. He stated that surplus was put back into reserves and into the tax stabilization fund.

Chairman Castellano stated line 54649, Savings Incentive Partnership is a new line budgeted for \$25,000.

Commissioner Lewis stated the \$25,000 budgeted in that line is a placeholder; no money would be paid out until the program was established and savings were recognized.

Legislator Nacerino questioned how the pay out from this program would work. She questioned if payment to employees who bring forth money saving ideas would be a set amount.

Chairman Castellano stated the details of the program have not yet been discussed.

Chief of Staff to the County Executive Matthew Covucci stated the payment would be based on the rate of realized savings. He stated a committee will be established that will work on the rules and regulations. He stated once the savings are realized, the employee would receive 25% of those savings capped at \$25,000.

Chairman Castellano questioned if the Legislature would be reviewing and approving this program before it is implemented.

County Executive Kevin Byrne stated a draft local law was provided to the Legislature for their consideration. He stated the details of the program will be reviewed and discussed by the Legislature prior to its approval. He stated it was more practical to create this placeholder budget line for the program rather than have it in the various departments, especially because one project could affect multiple departments.

Legislator Nacerino stated this program is a great, innovative idea.

Chief of Staff Covucci stated similar programs were implemented by the City of Baltimore in Maryland and by New York State. He stated he would be happy to share the documents about these similar programs with the Legislature.

Legislator Gouldman stated this is a fabulous idea that listens to the employees who have boots on the ground.

Chief of Staff Covucci clarified that this program would be for non-management employees.

Purchasing – Account 1345 (pages 23-24)

Director of Purchasing John Tully stated as mentioned by County Executive Byrne at his Budget Address, \$50,000 in revenue was budgeted in both line 426551, Minor Sales Other, and line 42770G, Rebates. He stated it is anticipated that \$25,000 has already been secured because a vendor has accepted payment via a credit card, resulting in a savings of \$25,000. He stated he hopes that number continues to grow in future years. He stated an increase was included in line 54640, Education and Training for 2024. He stated over the past few years with COVID, less conferences and trainings were attended. He stated he plans to be an active member of the State Association of

Municipal Purchasing Officials, and he has been asked to attend sessions and standing committees on energy at the NYSAC Conference, which will draw from that line. He stated they also inherited the Asset Management position from the Department of Public Works and they intend to do some training for that employee on the Munis system. He stated earlier this year a position in the Purchasing Department was reclassified and that employee will continue to train as well.

Legislator Montgomery questioned if the increase in line 54675, Travel, is due to the plans for Education and Training.

Director Tully stated that is correct, the lines go hand in hand.

Legislator Montgomery stated she appreciates that Director Tully is investing in his employees.

Real Property Tax Service – Account 1355 (pages 25-26)

Director of Real Property Tax Service Patricia McLoughlin stated she is fairly new to the County and this was the first budget she put together. She stated Real Property is a small department and a major part of what they do is process County, Village, Town, and school tax bills. She stated there have been some changes made to the budget to add some things in and take other things out. She stated in going over the budget, she realized line 51093, Overtime, was partially being used for overtime and partially for processing or other needs within the department. She stated that line was reduced from \$6,000 to \$1,000 for 2024. She stated she included an increase for line 54680, Data Processing. She stated when they do school tax billing, they have a small window of time to get the work done because by the time the information is collected from the State, they then need to process 10 school districts and it takes 45 minutes to run each full report. She stated if there are any glitches or changes, the report needs to be rerun. She stated that information is then sent to the schools and they hold a board meeting before the warrants can be signed. She stated they are then left with about eight (8) days to get the bills out and processed. She stated to try to make the process more efficient, she outsourced the billing for the school bills utilizing the unused overtime line. She stated it ended up working very well and she would like to move some of that overtime line budget into the processing budget to continue outsourcing the school bills moving forward. She stated County, Town, and Village bills will continue to be processed out of the Real Property office. She stated line 54560 Equipment Rental Lease was for a stuffing machine and was not being used as much because those school bills were being outsourced. She stated the Finance Department utilizes their stuffing machine as well and she spoke with Commissioner Lewis about splitting the cost of the rental, which he agreed to.

Commissioner Lewis noted that the revenues are staying flat in 2024 as compared to 2023 and the expenses are less for 2024 than in 2023.

Legislator Ellner stated it appears the reduction in expenditures is in line 58008, Health Plans. He questioned if there are less employees taking the health plan.

Director McLoughlin stated she does not take the health plan.

Legislator Jonke clarified that all assessment rolls, bills, and tax rolls are all printed in-house.

Director McLoughlin stated that is correct.

Legislator Jonke stated moving into the future, the department should look into moving away from printing, which would increase efficiency and save money on equipment.

Director McLoughlin stated she is working on that.

Legislator Jonke stated in line 54680, Data Processing, \$15,000 was requested but \$13,000 was included by the Administration. He questioned if this would be enough.

Director McLoughlin stated they will try this year, especially with the one billing cycle being outsourced.

Legislator Montgomery questioned if everything needs to be printed or if things can be sent digitally.

Director McLoughlin stated when the school bills were processed, rather than printing they emailed the documents in PDF format to the school districts and assessors. She stated she will try the same with the County, Town, and Village bills. She stated this will be a big start in reducing the paper.

Tax Advertising & Expense – Account 1362 (page 27)

Commissioner Lewis stated line 54910, Tax Advertising and Expense is a retainer for an attorney who provides services pertaining to tax foreclosure proceedings and for a title searcher. He stated that expense is offset by the revenue collected in line 412350, Charges for Tax Redemption, which is added to the lien and is about \$50 per parcel.

Expense on Property Acquired for Tax – Account 1364 (page 28)

Commissioner Lewis stated this budget was reduced for 2024, he believes the budgeted amount in 2023 was a little high. He stated this expense is taxes paid to the school districts.

Information Technology – Account 1680 (pages 47-48)

Chairman Castellano stated Director of IT/GIS Thomas Lannon was unable to attend tonight's meeting, therefore Director of Purchasing John Tully will speak to this budget.

Director Tully stated the implementation of the Laserfische program that will assist with the FOIL (Freedom of Information Law) process has impacted multiple budget lines through the IT/GIS Department. He stated similarly, the records management system in the Sheriff's Department has resulted in increases in software, server, and data storage budget lines.

Legislator Ellner requested clarification on line 52130, Computer Equipment, line 52630, Computer Equipment, and line 54382, Computer.

Director Tully stated the two Computer Equipment lines are for purchase under and over \$5,000. He stated requests for computer purchases across all departments was looked at by the County Executive and they totaled \$190,000. He stated the funding for any computer purchases to be made by a department utilizing grant funding or another refundable source was included in the respective department's budget. He stated all other funds were put into the IT/GIS Department. He stated in lieu of adding the full \$190,000 appropriation, about \$50,000 was added to the computer line and about \$54,000 was recommended for subcontingency, and Director Lannon will report on how those resources were used.

Commissioner Lewis clarified that line 52130 is for purchases under \$5,000 and line 52630 is for purchases over \$5,000.

Director Tully stated line 54637, Security Monitoring and Rental, was moved from the Department of Public Works into the IT/GIS budget.

MTA Mobility Tax – Account 1980 (page 54)

Commissioner Lewis stated this is a mandated cost of payroll tax at 0.0034, which currently yields \$212,000. He stated this will continue to increase each year as salaries increase.

Legislator Ellner stated for the record, this is an unfair tax burden on all residents of Putnam County. He stated there is such a small percentage of residents who utilize the MTA.

Legislator Montgomery stated Putnam County does not even have a full vote on the MTA Board. She stated there is a Putnam County representative, but the vote is shared.

Debt Service – Account 9710 (pages 261-262)

Commissioner Lewis stated the County is paying down outstanding debt. He stated the County did not need to use the property tax warrant to fund the principal interest payments, which is why about \$1 million is going back to the general fund. He stated the County is still receiving funding from the State to defray the bond that was taken out

for the new courthouse. He stated because there was surplus it is his recommendation that about \$125,000 of fund balance be used to defray any additional costs. He stated he would like to point out that based on the auditor's recommendation the Axon body cameras are considered debt and was moved into the debt service fund rather than having it in the Sheriff's Department budget.

Legislator Montgomery stated it would be helpful to see the bond expenses alongside each budget item.

Commissioner Lewis stated one (1) bond could be utilized for various purposes.

Legislator Montgomery stated her intention is to make the County's finances more transparent for the public. She stated for example if we are talking about Tilly Foster Farm, it would be helpful to know the current balance of any outstanding bonds related to that property.

Commissioner Lewis stated a company is going to be hired to create a budget transparency website, which will provide multiple ways of looking into the finances.

Financing of Capital Projects

Deputy Commissioner of the Department of Public Works (DPW) Joseph Bellucci stated the DPW has multiple shovel-ready projects ready for advertisement, specifically the Fair Street reconstruction project and the Stoneleigh/Drewville intersection project. He stated the culvert replacement program, which is partly funded through New York State Department of Transportation "Bridge New York", has multiple culverts throughout the County scheduled for much needed repairs. He stated DPW is ready, willing, and able to spend these funds in 2024 so it is critical for the funding to be appropriated early in the year. He stated if the local match for these projects is not appropriated in 2024 it will deter project progress and jeopardize the Federal and State obligations already appropriated to these projects. He stated additionally, waiting to begin these projects will result in an increase in prices.

Commissioner Lewis stated it is important to remember that if the County were to go out for a bond or partial bond there will be an almost 90-day grace period. He stated by utilizing County funding for these Capital Projects, the money will be available on January 1, 2024 and DPW can start working with the vendors right away.

Item #4 – Other Business – None

Item #5 – Adjournment

There being no further business at 7:36pm, Chairman Castellano made a motion to adjourn; Seconded by Legislator Gouldman. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

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BUDGET MEETING
TO BE HELD IN ROOM 318 OF THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairman Castellano, Legislators Ellner & Gouldman

Thursday

6:30pm

October 12, 2023

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. 2024 Budget Review**
- 4. Other Business**
- 5. Adjournment**

#41a

Sales Tax	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	+or(-) Same Period
January**	\$ 3,910,113	\$ 4,117,955	\$ 4,235,351	\$ 4,472,651	\$ 4,699,597	\$ 4,966,930	\$ 5,536,978	\$ 4,810,372	\$ 6,071,784	\$ 6,673,020	\$ 601,236
February	3,270,383	3,234,919	3,828,416	3,797,974	4,062,844	4,228,841	4,573,894	4,483,277	5,047,591	5,979,925	932,334
March	5,708,091	4,670,041	5,932,547	5,174,049	5,383,664	5,792,011	5,949,514	8,065,989	8,250,002	7,952,761	(297,241)
April**	4,077,701	4,248,878	4,354,716	4,344,286	4,696,971	4,674,670	3,538,226	5,264,056	6,424,074	6,652,126	228,052
May	5,793,860	6,075,331	5,946,190	6,367,505	6,807,221	7,425,730	5,011,290	7,975,256	9,113,026	10,361,506	1,248,479
June	4,053,988	3,621,035	4,666,527	3,983,941	4,182,456	4,557,885	5,146,439	6,789,670	4,685,857	5,311,513	625,655
July**	4,320,542	4,558,502	4,372,322	4,952,664	4,835,632	5,266,612	4,871,906	6,094,635	6,393,098	6,737,854	344,755
August	4,179,098	4,312,904	4,286,170	4,754,633	4,815,929	5,368,556	4,918,555	6,017,886	6,254,546	6,609,400	354,854
September	5,997,983	5,347,273	6,377,884	5,821,648	7,067,806	7,331,396	9,125,106	8,508,962	8,459,469	9,682,066	1,222,597
October	4,179,344	4,311,976	4,555,008	4,449,271	4,840,611	5,244,815	4,917,403	5,730,039	6,397,048	6,520,201	123,153
November*	4,513,878	4,190,564	4,407,709	4,616,873	4,715,091	4,959,534	4,492,906	5,514,058	6,265,506		
December	5,881,014	5,264,022	6,092,242	6,056,492	7,037,269	6,186,904	8,678,973	8,798,537	8,601,579		
Actual	\$ 55,885,996	\$ 53,953,400	\$ 59,055,082	\$ 58,791,988	\$ 63,145,092	\$ 66,003,884	\$ 66,761,192	\$ 78,052,738	\$ 81,963,580	\$ 72,480,371	
Budget/(Rev)	\$ 52,495,824	\$ 53,953,400	\$ 54,739,000	\$ 57,366,282	\$ 58,513,608	\$ 60,484,333	\$ 65,705,798	\$ 60,404,887	\$ 65,000,000	\$ 74,750,000	
Over/(Under)/Budget	3,390,172	(0)	4,316,082	1,425,706	4,631,484	5,519,551	1,055,394	17,647,851	16,963,580	(2,269,629)	5,383,876

#216

BOARD IN REVENUE											
	2014*	2015*	2016*	2017*	2018*	2019*	2020*	2021*	2022*	2023*	+or(-) Same Period
January	8,370.00	22,190.00	43,680.00	47,160.00	54,980.00	52,490.00	74,950.00	104,400.00	126,600.00	94,350.00	(32,250.00)
February	9,180.00	17,970.00	41,610.00	41,280.00	52,760.00	45,070.00	72,300.00	95,250.00	113,100.00	86,250.00	(26,850.00)
March	11,640.00	26,490.00	41,400.00	50,480.00	59,820.00	50,795.00	70,650.00	119,700.00	130,800.00	91,100.00	(39,700.00)
April	16,490.00	30,930.00	37,670.00	55,060.00	53,730.00	50,490.00	68,400.00	149,650.00	124,350.00	84,000.00	(40,350.00)
May	17,100.00	35,580.00	39,120.00	61,070.00	49,860.00	52,975.00	63,150.00	149,850.00	131,550.00	84,550.00	(47,000.00)
June	16,760.00	37,160.00	45,700.00	59,190.00	39,060.00	48,300.00	61,050.00	153,300.00	120,450.00	74,850.00	(45,600.00)
July	17,140.00	43,010.00	52,480.00	64,540.00	37,260.00	47,840.00	86,550.00	161,100.00	125,550.00	79,300.00	(46,250.00)
August	16,740.00	43,340.00	49,600.00	62,650.00	37,530.00	50,180.00	92,250.00	154,500.00	121,500.00	78,250.00	(43,250.00)
September	16,830.00	48,370.00	46,290.00	61,050.00	36,180.00	43,600.00	91,200.00	145,800.00	118,800.00	80,850.00	(37,950.00)
October	20,130.00	54,340.00	40,340.00	57,380.00	41,850.00	71,750.00	99,750.00	150,300.00	100,650.00	74,200.00	(26,450.00)
November	18,600.00	45,700.00	34,120.00	56,580.00	43,080.00	71,400.00	95,550.00	135,000.00	90,000.00		
December	21,940.00	42,260.00	39,600.00	56,600.00	46,780.00	76,700.00	98,250.00	133,500.00	98,400.00		
Actual	190,920.00	447,340.00	511,610.00	673,040.00	552,890.00	661,590.00	974,050.00	1,652,350.00	1,401,750.00	827,700.00	
Budget	129,600.00	155,000.00	525,000.00	484,760.00	535,000.00	550,600.00	908,000.00	908,000.00	1,371,750.00	1,478,250.00	
Revised Budget											
Surplus/(Deficit)	61,320.00	292,340.00	(13,390.00)	188,280.00	17,890.00	110,990.00	66,050.00	744,350.00	30,000.00	(650,550.00)	(385,650.00)

*Revenue includes US Marshalls

#410

2023 Contingency Report

<u>Beginning Balance 1/1/23</u>		\$ 1,382,685.00
Res30	County Executive changes	104,724.00
Res80	Highway reclassification	14,428.00
Res87	Criminal Justice Discovery Reform Grant FY22-23	101,157.00
Res152	Youth Bureau	6,945.00
Subtotal General Contingency		\$ 1,609,939.00

Deductions:

Res69	OSR- reclass to Fiscal Technician	(2,700.00)
Res72	To cover Insurance bill	(15,877.00)
Res90	To repair Health Department vehicle	(6,724.35)
Res79	OPWDD Coordinator	(20,951.00)
Res133	Sheriff - funding for Axon	(32,315.00)
Res198	Environmental Health - overtime	(9,646.00)
Res199	Countywide Pavement Maintenance & Rehabilitation	(675,000.00)
Res225	Preschool	(210,600.00)
	Subtotal	(973,813.35)
Total		\$ 636,125.65

Proposed Deductions:

	0.00
Pending Balance 11/27/23	\$636,125.65

Note:

R= resolution

A= proposed budgetary amendment

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23A059	OEOP WIA	24077000	412931		CTRL SERV CHGBK OUTSIDE AGEN	143.00	C	INC DOL TEL EXP WKFRC PINSH CB
2023 10 23A059	OEOP WIA	24077000	54634		TELEPHONE	143.00	D	INCR DOL TEL EXP WKFRC PINSH
2023 10 23A061	Mental Health Case Mgmt	10037000	434946		MH ST AID ADULT CASE MG	13,272.00	C	ST AID 4% COLA INCR A/O 4.1.23
2023 10 23A061	Mental Health Case Mgmt	10037000	54647		SUB CONTRACTORS	13,272.00	D	ST AID 4% COLA INCR A/O 4.1.23
2023 10 23A062	TANF	10061000	446123		TANF	25,000.00	C	23/24 NON-RES DV SVCS FUNDING
2023 10 23A062	TANF	10061000	54647		SUB CONTRACTORS	25,000.00	D	23/24 NON-RES DV SVCS FUNDING
2023 10 23T306	Health Immuz.	10406500	54484		COMM IDS TRMT	335.00	D	PURCHASE VACCINES
2023 10 23T306	Health - Nursing	11401000	54330		MEDICAL SUPPLIES	335.00	C	PURCHASE VACCINES
2023 10 23T307	Real Property	10135500	52110		FURNITURE AND FURNISHINGS	120.00	D	PURCHASE NEW CHAIR FOR DIR.
2023 10 23T307	Real Property	10135500	51093		OVERTIME	120.00	C	PURCHASE NEW CHAIR FOR DIR.
2023 10 23T308	DSS Support Collection	10108000	54634		TELEPHONE	36.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	OEOP CAC	22070000	54634		TELEPHONE	192.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	OEOP CAC	22070000	54640		EDUCATION AND TRAINING	192.00	C	COVER TELEPHONE EXPENSES

#41a

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T308	DSS Overhead	10120000	54310		OFFICE SUPPLIES	579.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Support Collection	10108000	54310		OFFICE SUPPLIES	36.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Food Stamps	10107000	54634		TELEPHONE	55.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Food Stamps	10107000	54640		EDUCATION AND TRAINING	55.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Jobs	10103000	54634		TELEPHONE	124.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Jobs	10103000	54310		OFFICE SUPPLIES	124.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Admin	10102000	54634		TELEPHONE	676.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Admin	10102000	54310		OFFICE SUPPLIES	676.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS	10101000	54634		TELEPHONE	431.00	D	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS	10101000	54646		CONTRACTS	431.00	C	COVER TELEPHONE EXPENSES
2023 10 23T308	DSS Overhead	10120000	54634		TELEPHONE	579.00	D	COVER TELEPHONE EXPENSES
2023 10 23T309	DSS Support Collection	10108000	54310		OFFICE SUPPLIES	35.00	C	NOTARY RENEWAL
2023 10 23T309	DSS Support Collection	10108000	54313		BOOKS AND SUPPLEMENTS	35.00	D	NOTARY RENEWAL
2023 10 23T310	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	1,400.00	C	FOR INTERNET COSTS

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023	10 23T310	Highway Roads & Bridges	10511000	54636		INTERNET COSTS	1,400.00	D	FOR INTERNET COSTS
2023	10 23T311	Consumer Affairs	10661000	52130		COMPUTER EQUIPMENT	1,000.00	C	PURCHASE LICENSE CARD STOCK
2023	10 23T311	Consumer Affairs	10661000	52110		FURNITURE AND FURNISHINGS	300.00	C	PURCHASE LICENSE CARD STOCK
2023	10 23T311	Consumer Affairs	10661000	52120		OFFICE EQUIPMENT	500.00	C	PURCHASE LICENSE CARD STOCK
2023	10 23T311	Consumer Affairs	10661000	54310		OFFICE SUPPLIES	1,800.00	D	PURCHASE LICENSE CARD STOCK
2023	10 23T313	OEOP Crime Victims	22071000	52610		FURNITURE AND FURNISHINGS	6,385.00	D	RECLASSIFY FURNITURE PURCHASE
2023	10 23T313	OEOP Crime Victims	22071000	52110		FURNITURE AND FURNISHINGS	6,385.00	C	RECLASSIFY FURNITURE PURCHASE
2023	10 23T314	Health - Nursing	11401000	51094		TEMPORARY	2,000.00	C	COVER OT COSTS
2023	10 23T314	Health - Nursing	11401000	51093		OVERTIME	2,000.00	D	COVER OT COSTS
2023	10 23T315	Health - EHS	12401000	54310		OFFICE SUPPLIES	1,130.00	D	COVER COST OF SUPPLIES
2023	10 23T315	Health - EHS	12401000	54640		EDUCATION AND TRAINING	680.00	C	COVER COST OF SUPPLIES
2023	10 23T315	Health - EHS	12401000	54320		FOOD	450.00	C	COVER COST OF SUPPLIES
2023	10 23T316	Health - EHS	12401000	52120		OFFICE EQUIPMENT	319.00	D	REPLACE TIME STAMP MACHINE
2023	10 23T316	Health - EHS	12401000	54782		SOFTWARE ACCESSORIES	289.00	C	REPLACE TIME STAMP MACHINE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T316	Health - EHS	12401000	54320		FOOD	30.00	C	REPLACE TIME STAMP MACHINE
2023 10 23T317	Health - EHS Water	12022000	54410		SUPPLIES AND MAT	195.00	C	PURCHASE PRINTER CARTRIDGE
2023 10 23T317	Health - EHS Water	12022000	54310		OFFICE SUPPLIES	195.00	D	PURCHASE PRINTER CARTRIDGE
2023 10 23T318	Health - Recycling	10816000	54410		SUPPLIES AND MAT	2,800.00	C	OT FOR HHWD 10/14/23
2023 10 23T318	Health - Recycling	10816000	51093		OVERTIME	2,800.00	D	OT FOR HHWD 10/14/23
2023 10 23T319	Planning	10802000	51094		TEMPORARY	520.00	D	COVER TEMPORARY LINE
2023 10 23T319	Planning	10802000	54635		CELLPHONES	520.00	C	COVER TEMPORARY LINE
2023 10 23T320	Sheriff	10311000	52110		FURNITURE AND FURNISHINGS	623.00	D	LOBBY SEATING; PRICE INCREASE
2023 10 23T320	Sheriff - Communications	13311000	52110		FURNITURE AND FURNISHINGS	623.00	C	LOBBY SEATING; PRICE INCREASE
2023 10 23T321	Health - Nursing	11401000	55314		CHRGBK POSTAGE	400.00	C	COVER GAS CHARGEBACKS
2023 10 23T321	Health - Nursing	11401000	55371		CHRGBK GASOLINE	400.00	D	COVER GAS CHARGEBACKS
2023 10 23T322	Health - EHS Water	12022000	55370		CHRGBK AUTOMOTIVE	500.00	C	COVER GAS CHARGEBACKS
2023 10 23T322	Health - EHS Water	12022000	55371		CHRGBK GASOLINE	500.00	D	COVER GAS CHARGEBACKS
2023 10 23T323	Health - EHS State	12401002	55370	10050	CHRGBK AUTOMOTIVE	250.00	C	COVER GAS CHARGEBACKS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 10 23T323	Health - EHS State	12401002	55371	10050	CHRGBK GASOLINE	250.00 D	COVER GAS CHARGEBACKS
2023 10 23T324	Tourism	10641000	54989		MISCELLANEOUS	4,000.00 C	TO PAY FOR ADS ON NEWS 12
2023 10 23T324	Tourism	10641000	54664		ADVERTISING	4,000.00 D	TO PAY FOR ADS ON NEWS 12
2023 10 23T325	Sheriff - Patrol Marine	17003000	51093		OVERTIME	2,422.16 D	COVER OT OVERAGE
2023 10 23T325	Sheriff - Civil	15311000	51093		OVERTIME	2,422.16 C	COVER OT OVERAGE
2023 10 23T325	Sheriff - Civil	15311000	58002		SOCIAL SECURITY	185.30 C	RELATED FICA
2023 10 23T325	Sheriff - Patrol Marine	17003000	58002		SOCIAL SECURITY	185.30 D	RELATED FICA
2023 10 23T326	Youth Bureau	10731000	54311		PRINTING AND FORMS	1,282.00 C	DECREASE TO FUND COMPUTER EQ.
2023 10 23T326	Youth Bureau	10731000	52130		COMPUTER EQUIPMENT	1,282.00 D	INCREASE TO FUND COMPUTER EQ.
2023 10 23T327	Health Admin	10401000	54640		EDUCATION AND TRAINING	130.00 C	STORAGE CREDENZA
2023 10 23T327	Health Admin	10401000	52110		FURNITURE AND FURNISHINGS	130.00 D	STORAGE CREDENZA
2023 10 23T328	Central Services	10161000	54210		VEHICLE LEASING/RENTAL	3,000.00 C	COVER COST OF LEASED VEHICLES
2023 10 23T328	Probation	10314000	54210		VEHICLE LEASING/RENTAL	1,000.00 D	COVER COST OF LEASED VEHICLES
2023 10 23T328	Health - EHS	12401000	54210		VEHICLE LEASING/RENTAL	1,000.00 D	COVER COST OF LEASED VEHICLES

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T328	DSS Overhead	10120000	54210		VEHICLE LEASING/RENTAL	1,000.00	D	COVER COST OF LEASED VEHICLES
2023 10 23T329	Highway Road Machinery	10513000	54410		SUPPLIES AND MAT	6,595.00	D	TO PROPERLY ALLOCATE SUPPLIES
2023 10 23T329	Highway Road Machinery	10513000	54370		AUTOMOTIVE	6,595.00	C	TO PROPERLY ALLOCATE SUPPLIES
2023 10 23T330	Highway Admin	10149000	54310		OFFICE SUPPLIES	700.00	C	TO COVER TELEPHONE EXPENSES
2023 10 23T330	Highway Admin	10149000	54634		TELEPHONE	700.00	D	TO COVER TELEPHONE EXPENSES
2023 10 23T331	Youth Court	10087000	54313		BOOKS AND SUPPLEMENTS	75.00	C	ADD FUNDS FOR EXPENSES
2023 10 23T331	Youth Court	10087000	54634		TELEPHONE	75.00	D	ADD FUNDS FOR EXPENSES
2023 10 23T332	Youth Bureau	10731000	54634	10114	TELEPHONE	75.00	D	ADD FUNDS FOR EXPENSES
2023 10 23T332	Youth Bureau	10731000	54410	10114	SUPPLIES AND MAT	75.00	C	ADD FUNDS FOR EXPENSES
2023 10 23T334	Sheriff	10311000	54311		PRINTING AND FORMS	95.00	C	COVER FEDEX CHARGES
2023 10 23T334	Sheriff	10311000	54314		POSTAGE	95.00	D	COVER FEDEX CHARGES
2023 10 23T335	Golf	10085000	52110		FURNITURE AND FURNISHINGS	9,815.00	D	TO PURCHASE FURNITURE AS ATTAC
2023 10 23T335	Golf	10085000	54715		IMPROVEMENTS	9,815.00	C	TO PURCHASE FURNITURE AS ATTAC
2023 10 23T336	Health - EHS	12401000	54675		TRAVEL	150.00	D	COVER MILEAGE AND TRAINING

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T336	Health - EHS	12401000	54640		EDUCATION AND TRAINING	150.00	D	COVER MILEAGE AND TRAINING
2023 10 23T336	Health - EHS	12401000	54664		ADVERTISING	300.00	C	COVER MILEAGE AND TRAINING
2023 10 23T337	Preschool	10296000	54670		TRAVEL NON EMPLOYEES	9,000.00	D	COST OF PARENTS DRIVING
2023 10 23T337	Preschool	10296000	54678		LEASED TRANSPORTATION	9,000.00	C	COST OF PARENTS DRIVING
2023 10 23T338	Highway Facilities	10511100	54510		MACHINE MAINTENANCE	5,000.00	D	TO COVER SHORTFALL FOR INSPECT
2023 10 23T338	Highway Facilities	10511100	54647		SUB CONTRACTORS	5,000.00	C	TO COVER SHORTFALL FOR INSPECT
2023 10 23T339	Tilly Foster	10084000	54146		FEED for FARM ANIMALS	5,000.00	D	FOR PURCHASE OF HAY & FEED
2023 10 23T339	Tilly Foster	10084000	54147		VETERINARIAN SERVICES	5,000.00	C	FOR PURCHASE OF HAY & FEED
2023 10 23T340	Finance	10131000	52110		FURNITURE AND FURNISHINGS	7,500.00	D	FURNITURE
2023 10 23T340	Finance	10131000	54646		CONTRACTS	7,500.00	C	FURNITURE
2023 10 23T342	Board of Elections	10145000	54310		OFFICE SUPPLIES	155.02	C	SUPPLIES
2023 10 23T342	Board of Elections	10145000	54410		SUPPLIES AND MAT	155.02	D	SUPPLIES
2023 10 23T344	OSR	10677900	52130		COMPUTER EQUIPMENT	2,500.00	C	SEE ATTACHED EMAIL
2023 10 23T344	OSR	10677900	54329		PROMOTIONAL MATERIALS	2,500.00	D	SEE ATTACHED EMAIL

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T344	OSR	10677900	52130		COMPUTER EQUIPMENT	200.00	C	SEE ATTACHED EMAIL
2023 10 23T344	OSR	10677900	54410		SUPPLIES AND MAT	200.00	D	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677800	54301		KITCHEN SUPPLIES	2,095.00	D	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677900	52130		COMPUTER EQUIPMENT	2,095.00	C	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677900	52130		COMPUTER EQUIPMENT	1,195.00	C	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677400	54301	10185	KITCHEN SUPPLIES	1,195.00	D	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677900	52130		COMPUTER EQUIPMENT	1,710.00	C	SEE ATTACHED EMAIL
2023 10 23T345	OSR	10677400	54301		KITCHEN SUPPLIES	1,710.00	D	SEE ATTACHED EMAIL
2023 10 23T346	Highway Roads & Bridges	10511000	54300		MISC SUPPLIES	2,000.00	D	FOR ROPES, HARNESES, MISC SAF
2023 10 23T346	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	2,000.00	C	FOR ROPES, HARNESES, MISC SAF
2023 10 23T347	Board of Elections	10145000	54314		POSTAGE	2,122.00	C	CLEAR BALLOT LEASE
2023 10 23T347	Board of Elections	10145000	54510		MACHINE MAINTENANCE	2,122.00	D	CLEAR BALLOT LEASE
2023 10 23T349	Sheriff - Patrol	17311000	52180	10203	OTHER EQUIPMENT	1,736.00	D	AIR VENTILATION SYSTEM
2023 10 23T349	Sheriff - Patrol	17311000	52680	10203	OTHER EQUIPMENT	1,736.00	C	AIR VENTILATION SYSTEM

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT DR/CR	COMMENT
2023 10 23T350	Transit - PART	95630000	55371		CHRGBK GASOLINE	500.00 D	GASOLINE
2023 10 23T350	Transit - PART	95630000	54371		GASOLINE	500.00 C	GASOLINE
2023 10 23T351	Health - Community Health Assessment Fed	26401001	54320	10173	FOOD	180.00 D	TRUNK OR TREAT TREATS
2023 10 23T351	Health - Community Health Assessment Fed	26401001	54329	10173	PROMOTIONAL MATERIALS	180.00 C	TRUNK OR TREAT TREATS
2023 10 23T353	Board of Elections	10145000	54710		MAINT AND REPAIRS	516.00 D	SECURITY REPAIR
2023 10 23T353	Board of Elections	10145000	54640		EDUCATION AND TRAINING	516.00 C	SECURITY REPAIR
2023 10 23T354	Sheriff - Patrol Marine	17003000	54770		MISC SMALL TOOLS UNDER \$100	450.00 D	MULTI-TOOLS <\$100
2023 10 23T354	Sheriff - Patrol Marine	17003000	54410		SUPPLIES AND MAT	450.00 C	MULTI-TOOLS <\$100
2023 10 23T355	Health - Education State	21401000	54311		PRINTING AND FORMS	309.00 C	PURCHASE TONER FOR HEALTH ED
2023 10 23T355	Health - Education State	21401000	54989		MISCELLANEOUS	274.00 C	PURCHASE TONER FOR HEALTH ED
2023 10 23T355	Health - Education State	21401000	52130		COMPUTER EQUIPMENT	28.00 C	PURCHASE TONER FOR HEALTH ED
2023 10 23T355	Health - Education State	21401000	54310		OFFICE SUPPLIES	611.00 D	PURCHASE TONER FOR HEALTH ED
2023 10 23T356	Health - Community Health Assessment Fed	26401001	52180	10160	OTHER EQUIPMENT	5,100.00 D	PURCHASE NEW TENTS
2023 10 23T356	Health - Community Health Assessment Fed	26401001	51093	10160	OVERTIME	5,000.00 C	PURCHASE NEW TENTS

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T356	Health - Community Health Assessment Fed	26401001	54636	10160	INTERNET COSTS	100.00	C	PURCHASE NEW TENTS
2023 10 23T357	Health - EHS	12401000	54313		BOOKS AND SUPPLEMENTS	400.00	C	PURCHASE SEPTIC FORMS
2023 10 23T357	Health - EHS	12401000	54311		PRINTING AND FORMS	400.00	D	PURCHASE SEPTIC FORMS
2023 10 23T358	EMS Dispatch	13398900	54385		UNIFORMS	500.00	C	911 DISPATCH FINGERPRINTING
2023 10 23T358	EMS Dispatch	13398900	54989		MISCELLANEOUS	500.00	D	911 DISPATCH FINGERPRINTING
2023 10 23T359	Personnel	10143000	51093		OVERTIME	4,500.00	D	OVERTIME FOR TRAINING
2023 10 23T359	Personnel	10143000	51094		TEMPORARY	4,500.00	C	OVERTIME FOR TRAINING
2023 10 23T360	Board of Elections	10145000	54313		BOOKS AND SUPPLEMENTS	188.00	C	SURGE PROTECTORS
2023 10 23T360	Board of Elections	10145000	54410		SUPPLIES AND MAT	188.00	D	SURGE PROTECTORS
2023 10 23T361	Highway Facilities	10511100	54647		SUB CONTRACTORS	2,500.00	C	ALLOCATE FOR BOTTLE WATER
2023 10 23T361	Highway Facilities	10511100	54321		BOTTLED WATER	2,500.00	D	ALLOCATE FOR BOTTLE WATER
2023 10 23T364	Board of Elections	10145000	54989		MISCELLANEOUS	1.00	C	SCANNER MAINTENANCE
2023 10 23T364	Board of Elections	10145000	54510		MACHINE MAINTENANCE	1.00	D	SCANNER MAINTENANCE
2023 10 23T365	County Executive	10123000	54635		CELLPHONES	600.00	D	Increase budget line \$600

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T365	County Executive	10123000	54313		BOOKS AND SUPPLEMENTS	600.00	C	Decrease budget line \$600
2023 10 23T366	OSR	10677400	54419		JANITORIAL SUPPLIES	50.00	D	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677900	52180		OTHER EQUIPMENT	100.00	C	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677900	54419		JANITORIAL SUPPLIES	100.00	D	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677900	52180		OTHER EQUIPMENT	100.00	C	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677900	52180		OTHER EQUIPMENT	50.00	C	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677900	52180		OTHER EQUIPMENT	50.00	C	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677200	54419		JANITORIAL SUPPLIES	50.00	D	SUPPLIES FOR KOEHLER CENTER
2023 10 23T366	OSR	10677800	54419		JANITORIAL SUPPLIES	100.00	D	SUPPLIES FOR KOEHLER CENTER
2023 10 23T367	Health - Community Health Assessment Fed	26401001	54636	10160	INTERNET COSTS	500.00	C	PURCHASE DATALOGGERS
2023 10 23T367	Health - Community Health Assessment Fed	26401001	54989	10160	MISCELLANEOUS	100.00	C	PURCHASE DATALOGGERS
2023 10 23T367	Health - Community Health Assessment Fed	26401001	54410	10160	SUPPLIES AND MAT	600.00	D	PURCHASE DATALOGGERS
2023 10 23T368	Highway - Parks	10711000	54410		SUPPLIES AND MAT	150.00	C	NEW CHAIR FOR ANTHONY FALCONE
2023 10 23T368	Highway - Parks	10711000	52110		FURNITURE AND FURNISHINGS	150.00	D	NEW CHAIR FOR ANTHONY FALCONE

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T369	Tourism	10641000	54640		EDUCATION AND TRAINING	1,500.00	C	COVER ADVERTISING COST
2023 10 23T369	Tourism	10641000	54664		ADVERTISING	1,500.00	D	COVER ADVERTISING COST
2023 10 23T371	EMS Fed	10398901	52195	10179	RESCUE EQUIPMENT	3,585.00	C	TECH RESCUE TEAM SUPPLIES
2023 10 23T371	EMS Fed	10398901	54410	10179	SUPPLIES AND MAT	3,585.00	D	TECH RESCUE TEAM SUPPLIES
2023 10 23T372	Mental Health Legal	10033000	54635		CELLPHONES	1.00	C	TO COVER MH CHILDENS CONFR
2023 10 23T372	Mental Health Legal	10033000	54635		CELLPHONES	5.00	C	TO COVER CCSI AMEND INCR
2023 10 23T372	Mental Health Legal	10033000	54311		PRINTING AND FORMS	100.00	C	TO COVER CCSI AMEND INCR
2023 10 23T372	Mental Health Legal	10033000	54646		CONTRACTS	164.00	D	TO COVER CCSI AMEND INCR
2023 10 23T372	Mental Health Legal	10033000	54675		TRAVEL	100.00	C	TO COVER MH CHILDENS CONFR
2023 10 23T372	Mental Health Legal	10033000	54640		EDUCATION AND TRAINING	101.00	D	TO COVER MH CHILDENS CONFR
2023 10 23T372	Mental Health Legal	10033000	54310		OFFICE SUPPLIES	59.00	C	TO COVER CCSI AMEND INCR
2023 10 23T373	Board of Elections	10145000	54311		PRINTING AND FORMS	1,120.00	C	TONER
2023 10 23T373	Board of Elections	10145000	54410		SUPPLIES AND MAT	1,120.00	D	TONER
2023 10 23T382	Early Intervention	10405900	52130		COMPUTER EQUIPMENT	145.00	C	NEW ADOBE LICENSE

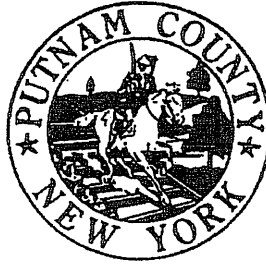
YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2023 10 23T382	Early Intervention	10405900	54783		LICENSING SOFTWARE	145.00	D	NEW ADOBE LICENSE
2023 10 23T383	Health - Nursing	11401000	54329		PROMOTIONAL MATERIALS	60.00	D	PURCHASE STICKERS
2023 10 23T383	Health - Nursing	11401000	54330		MEDICAL SUPPLIES	60.00	C	PURCHASE STICKERS
					Debits	151,978.48		
					Credits	151,978.48		

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

#5

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*




Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: November 21, 2023

TO: Kevin Byrne
Putnam County Executive

CC: Michael Lewis
Commissioner of Finance

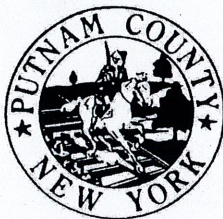
FROM: Joseph Castellano
Chairman, Audit & Administration Committee 

RE: Budgetary Amendments, Budgetary Transfers, & Fund Transfers

At the September 21, 2023 Audit & Administration Committee Meeting a discussion was held regarding the possibility of including the pre-transfer balance of accounts referenced on Budgetary Amendment forms, Budgetary Transfer forms, and Fund Transfer forms. Commissioner of Finance Michael Lewis provided the Committee with a few examples of how these balances can be shown with a detailed explanation of how this additional information might impact the budgetary process.

The November 27, 2023 Audit & Administration Committee Meeting will continue this discussion. Respectfully, I request Commissioner Lewis provide a few more examples of how this information can be relayed to the Legislature. The meeting will begin at 6:30pm in room #318 of the County Office Building. Thank you for your attention to this request.

MICHAEL J. LEWIS
Commissioner Of Finance



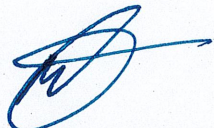
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SHEILA M. BARRETT
First Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

DATE: November 21, 2023

FROM: Michael J. Lewis, Commissioner of Finance 

SUBJECT: **Overtime/Temporary Help Recap for Audit and Administrative Committee Meeting**

Please include the attached report in the Audit and Administrative Committee Agenda for its next meeting.

Enclosure

2023 NOV 21 AM 4:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Overtime Temporary - RECAP - 2023

As of Date:

November 21, 2023

Org Description	Org	Object	Project	Acct. Description	2022 Actual	2023 Original Budget	2023 Revised Budget	2023 Actual	2023 Distributed Budget	2023 Available	2023 Percent
Corrections	10315000	51093	52224	OVERTIME	0.00	0.00	0.00	2,640.26	0.00	-2,640.26	100.00%
Corrections - Jail Transport.	10009000	51093		OVERTIME	84,374.64	66,635.00	66,635.00	57,303.50	58,946.35	9,331.50	86.00%
DPW - Parks & Recreation	10711000	51093	52309	OVERTIME	0.00	0.00	0.00	996.62	0.00	-996.62	100.00%
DPW - Parks & Recreation	10711000	51093		OVERTIME	31,049.19	26,000.00	26,000.00	23,447.65	23,000.00	2,552.35	90.18%
DPW - Road Machinery	10513000	51093	52309	OVERTIME	0.00	0.00	0.00	21,402.81	0.00	-21,402.81	100.00%
DPW - Road Machinery	10513000	51094		TEMPORARY	0.00	0.00	0.00	1,680.00	0.00	-1,680.00	100.00%
DPW - Roads & Bridges	10511000	51093	52309	OVERTIME	0.00	0.00	0.00	44,874.40	0.00	-44,874.40	100.00%
DPW - Roads & Bridges	10511100	51093	52309	OVERTIME	0.00	0.00	0.00	1,991.53	0.00	-1,991.53	100.00%
DPW - Roads & Bridges	10511000	51093		OVERTIME	59,037.15	50,000.00	50,000.00	63,156.00	44,230.77	-13,156.00	126.31%
DSS - ID and PINS	10612300	51093		OVERTIME	17,070.73	23,246.00	23,246.00	20,105.14	20,563.77	3,140.86	86.49%
Emergency Services - Dispatch	13398900	51093		OVERTIME	269,906.33	200,000.00	320,000.00	304,982.47	283,076.92	15,017.53	95.31%
Health - Assess MRC Rise	26401001	51094	10196	TEMPORARY	0.00	0.00	3,640.00	3,325.00	3,220.00	315.00	91.35%
Health - ATUPA	12023000	51093		OVERTIME	2,829.20	4,000.00	4,000.00	4,361.48	3,538.46	-361.48	109.04%
Health - Early Intervention	10405900	51094		TEMPORARY	0.00	0.00	0.00	1,531.08	0.00	-1,531.08	100.00%
Health - EHS - Water	12022000	51094		TEMPORARY	17,493.45	19,900.00	19,900.00	17,220.84	17,603.85	2,679.16	86.54%
Health - Environ. Health	12401000	51093		OVERTIME	38,400.76	32,000.00	46,000.00	44,185.84	40,692.31	1,814.16	96.06%
Health - Nursing	11401000	51093		OVERTIME	15,784.66	16,000.00	13,894.00	13,889.30	12,290.85	4.70	99.97%
Health - Recycling	10816000	51093		OVERTIME	5,100.60	5,500.00	8,300.00	7,345.52	7,342.31	954.48	88.50%
Office for Senior Resources	10677600	51093		OVERTIME	0.00	0.00	0.00	1,807.98	0.00	-1,807.98	100.00%
OSR - Administration	10677900	51094		TEMPORARY	0.00	168,059.00	112,474.00	98,511.27	99,496.23	13,962.73	87.59%
Planning	10802000	51094		TEMPORARY	47,212.50	10,000.00	11,145.00	11,126.25	9,859.04	18.75	99.83%
Probation	10314000	51093		OVERTIME	11,768.05	20,000.00	20,000.00	17,152.32	17,692.31	2,847.68	85.76%
Records Management	10146000	51094		TEMPORARY	21,481.25	22,750.00	22,750.00	19,665.50	20,125.00	3,084.50	86.44%
Sheriff - Civil	15311000	51094		TEMPORARY	16,483.18	21,600.00	21,600.00	19,162.50	19,107.69	2,437.50	88.72%
Sheriff - Communications	13311000	51093	52224	OVERTIME	0.00	0.00	0.00	18,848.72	0.00	-18,848.72	100.00%
Sheriff - DSS Security	19005060	51094		TEMPORARY	51,062.50	59,760.00	59,760.00	51,600.00	52,864.62	8,160.00	86.35%
Sheriff - Security Services	19311000	51094		TEMPORARY	137,053.13	151,125.00	151,125.00	153,435.00	133,687.50	-2,310.00	101.53%
Sheriff - Traffic Safety	18311000	51094		TEMPORARY	12,480.00	10,400.00	10,400.00	9,950.00	9,200.00	1,050.00	89.90%
Sheriff - Youth	16311000	51093		OVERTIME	249,598.16	190,000.00	190,000.00	184,875.49	168,076.92	5,124.51	97.30%
Tourism	10641000	51094		TEMPORARY	14,762.00	15,510.00	15,510.00	14,625.00	13,720.38	885.00	94.29%

* New departments in bold.
 ** Project 52224 (ARPA) will be adjusted at year end.

MICHAEL LEWIS
Commissioner Of Finance



social Health
#Cob
Bess

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 24, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2023 OCT 25 PM 3:51
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2023 Department of Social Services budget which has been submitted for approval.

Increase Estimated Revenues:

22070000 436233 OEOP Child Advocacy Center - Child Advocacy Center \$ 9,430.00

Increase Appropriations:

22070000	OEOP Child Advocacy Center	
54410	Supplies /Materials	500.00
54634	Telephone	204.00
54640	Education & Training	5,326.00
54646	Contracts	2,000.00
54710	Maintenance & Repairs	1,000.00
54675	Travel	400.00
		<u>\$ 9,430.00</u>

2023 Fiscal Impact -0-
2024 Fiscal Impact -0-

This amendment to the 2023 Social Services budget will include Other than Personal Costs funded in accordance with the following contract renewal awarded to the Child Advocacy Center for the period October 1, 2023 through September 30, 2024.

OCFS C029459 is a multi-year agreement awarded by the NYS Office of Children & Family Services (OCFS) for the period 10/1/22 – 9/30/25. Supporting documents are attached.

AUTHORIZATION:

Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **23A066**

Date Audit & Administration - between \$10,000.01 - \$25,000.00

KEVIN BYRNE
County Executive

MICHAEL J. PIAZZA, Jr.
Commissioner
37A298@dfa.state.NY.US

SARA SERVADIO
Deputy Commissioner
Sara.Servadio@dfa.state.NY.US

GRACE M. BALCER
Fiscal Manager
37A279@dfa.state.NY.US



ELIZABETH BARCAVAGE
Director of Eligibility
Elizabeth.Barcavage@dfa.state.NY.US

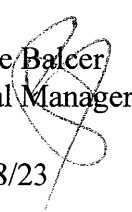
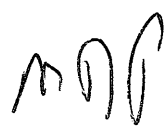
FRANK MAROCCO, ESQ.
Director of Children and
Family Services
Frank.Marocco@dfa.state.NY.US

FAYE THORPE, ESQ.
Counsel for DSS
Faye.Thorpe@dfa.state.NY.US

**DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU**

MEMORANDUM

TO: Michael Lewis
Commissioner of Finance

FROM: Grace Balcer
Fiscal Manager  

DATE: 10/18/23

RE: 2023 DSS Budgetary Amendment

Your approval is requested to amend the 2023 DSS budget to include Other than Personal Costs funded in accordance with the following contract renewal awarded to the Child Advocacy Center for the period 10/1/23 – 9/30/24.

OCFS C029459, a multi-year agreement awarded by the NYS Office of Children & Family Svcs. (OCFS) 10/1/22 – 9/30/25 – (Supporting documentation attached).

Increase Appropriations:

22070000	OEOP Child Advocacy Center	
54410	Supplies/Materials	\$ 500
54634	Telephone	204
54640	Education/Training	5,326
54646	Contracts	2,000
54710	Maint./Repairs	1,000
54675	Travel	400
	Total Appropriations	\$9,430

(2)

Increase Estimated Revenues:

22070000	Child Advocacy Center	
436233	Child Advocacy Center	\$9,430
	Total Estimated Revenues:	\$9,430
	Fiscal Impact (23)	-0-
	Fiscal Impact (24)	-0-

Should you have any questions or require additional information, please do not hesitate to contact me.

Balcer, Grace (DFA)

From: Clark, Kathryn (OCFS)
Sent: Thursday, October 05, 2023 9:15 AM
To: Behler, Marla (EXT-DFA5-A37); Balcer, Grace (DFA)
Subject: C029459 - Putnam CAC - 2023-24 (Year 2) BOE/Claiming Docs
Attachments: Contractual Consultant Breakdown.xlsx; Inventory Form Rv. 3-16-2023.xlsx; Quarterly-Annual Report MDT-CACs FY10.1.23-9.30.24.docx; C029459 - Putnam County Department of Social Services - Yr 2 - Rev 10.4.23 - KC.xlsx

Good Morning Marla & Grace,

Your MDT/CAC contract has been approved for the 2023-24 fiscal year.

Please see the following important information along with the attached. Let me know if there are any questions or concerns, or if there's anything else you I can assist you with.

40% Advances & Advance Recoup (33.3) - Q2, Q3, Q4
Administrative Costs Cap: 10%

Requirements:

- Program Report, Breakdown of Expenses (BOE).
 - If Q4 claim, Final Report
- Contractual/Consultant Breakdown Form, if applicable.
 - All relevant agreements must be uploaded to contract documents.
- Inventory Form, if applicable.
 - Q1 (Oct - Dec) - Due Jan 30
 - Q2 (Jan - Mar) - Due Apr 30
 - Q3 (Apr - Jun) - Due Jul 30
 - Q4 (Jul - Sept) - Due Oct 30

Job aids are available to assist with claiming on the OCFS website:
<https://ocfs.ny.gov/main/contracts/cms/>

Thank you,

Kathryn Clark

Program Manager | Child & Family Safety Unit
New York State Office of Children & Family Services
Bureau of Protective Practices | Child Welfare & Community Services
52 Washington Street, Room 337 North
Rensselaer, NY 12144
Phone (518) 402-1369 | Fax (518) 402-6824
Kathryn.Clark@ocfs.ny.gov | ocfs.ny.gov

Budget Spending Adjustment Justification Narrative

Agency Name: Putnam County DSS/CAC

Contract #: C029459

Contract Term: 10/1/2022 – 9/30/2025

Contract Period: 10/1/23-9/30/2024

Request Period from: 10/1/2023-9/30/2024

Adjustment Number: 1

JUSTIFICATION/REASON FOR REQUEST:

Due to increased funding for year two and changes to program needs and claiming, we are requesting funding be reallocated as follows:

REQUESTED SPENDING ADJUSTMENT Revision + or -:

Personal Services:

- Line Item: Program Staff: $85,047 - 5000 = 80,047$
- Line Item: Fringe Benefits: $39,402 + 5,488 = 44,890$

Adjustments are needed to accommodate an increase in hours for the office manager position (from 28 to 30 hours per week). This increase in hours will result in an increase for fringe benefits. The balance of salaries and fringe will be covered by alternate funding sources. Additionally, salaries are adjusted based on the approved 2024 county contract.

Non-Personal Services:

- Line Item: Consultants/Contractual: $19,598 + 3,000 = 22,598$
 - \$17,039- Prosecutor: \$17,039
 - \$2,000 - Trainer for TF-CBT advance topics - Funds will be used to contract with trainer to provide TF-CBT training for clinicians to treat youth with problematic sexual behaviors. Details are described in our workplan.
 - \$999 – Copier lease
 - \$1,560- Storage Unit Rental
 - \$1,000 – Painting - Funds will be used to support work being done to improve the appearance of the back entranceway where clients now park and enter the CAC. Details are described in our workplan.
- Line item: Travel/Per Diem: $800 + 900 = 1,700$
 - \$900 – Local Travel
 - \$800- Out of Area/State Travel

In accordance with OCFS claiming, funds will be allocated from training to now charge Out of Area/State Travel in accordance with the definition for program staff attending trainings and meetings throughout the year.

- Line item: Equipment: $0 + 0 = 0$

Budget Spending Adjustment Justification Narrative

- Line item: Supplies: $1,753 + 1,368 = 3,121$
 - \$500 - Office supplies
 - \$2,300 - Program supplies Additional funds will be used to purchase outreach items and pinwheels for our Pinwheels for Prevention program in April.
 - \$321 - Printing/outreach- Funds will be used to print program brochures and other relevant material.

- Line item: Other Expenses: $6,221 + 1,280 = 7,501$
 - \$950 - Dues and Membership
 - \$2000 - Technology/Communication Expenses
 - \$ 25- Postage/Shipping
 - \$4,526 Training and Staff Development

Additional funds will be used to cover the increase in internet service and office phones for program staff.

Budget Spending Adjustment Form

Request Date	Adjustment Number	10/1/2022-9/30/2025
OCFS Contract #	Contract Term	10/1/2023-9/30/2024
Agency Name	Contract Period	845-808-1400
Agency Contact	Contact Phone	
OCFS Program Contact	Program Phone	

Effective Date	Request Date	10/1/2022-9/30/2025
Department of Social Services	Contract Term	10/1/2023-9/30/2024
Marla Behler	Contract Period	845-808-1400
Kathryn Clark	Contact Phone	
	Program Phone	

Request Date	Adjustment Number	10/1/2022-9/30/2025
OCFS Contract #	Contract Term	10/1/2023-9/30/2024
Agency Name	Contract Period	845-808-1400
Agency Contact	Contact Phone	
OCFS Program Contact	Program Phone	

COST CATEGORIES	Approved Budget Amount	Requested Spending Adjustment Revision + or -	Previously Approved Spending Adjustments	Cumulative Spending Adjustments	Revised Total Spending	Variation From Approved Budget (*)
A. Personal Services						
1. Program Staff	85,047.00	(5,000.00)		(5,000.00)	80,047.00	-3.27%
2. Fringe Benefits	39,402.00	5,488.00		5,488.00	44,890.00	3.59%
3. Sub-Total of lines (1 + 2)	124,449.00	488.00		488.00	124,937.00	3.59%
B. Non-Personal Services						
4. Consultants/Contractual	19,598.00	3,000.00		3,000.00	22,598.00	1.96%
5. Travel/Per Diem	800.00	900.00		900.00	1,700.00	0.59%
6. Equipment	-	-		-	-	0.00%
7. Supplies	1,753.00	1,368.00		1,368.00	3,121.00	0.90%
8. Other expenses	6,221.00	1,280.00		1,280.00	7,501.00	0.84%
9. Sub-Total (Sum of lines 4 to 9)	28,372.00	6,548.00		6,548.00	34,920.00	4.28%
C. Project Total (Lines 3 & 9)	152,821.00	7,036.00		7,036.00	159,857.00	7.88%

Administrative Expenses: Not to exceed 15% of budget funds if State funded.**

IMPORTANT

- 1) All spending Adjustments must be submitted and approved prior to the effective date. For changes affecting operational adjustments please see paragraph 3 of the guidelines.
- 2) Written Justification must be attached for all proposed changes. Attach any supporting documentation with the justification.
 - Justification must explain how the proposed change(s) will affect the project, including completion of services or the performance targets and milestones.
- 3) This form, justification and any additional supporting documentation must be submitted to your OCFS Program Manager for review prior to the requested effective date.
- 4) This Budget Spending adjustment **IS NOT** approved until reviewed and signed by your OCFS Program Manager and the OCFS Bureau of Contract Management.
- * A Budget Modification is a separate document and requires OSC approval once over-spending of any combination of budget categories exceeds a total of 10% of the contract value for contracts up to \$5 million (or 5% for those over \$5 million).
- **5) If you are federally funded please consult with your OCFS Program Manager to determine if you have a different cap for administrative expenses.

Vendor Signature	Date	Date
OCFS Bureau of Contract Management		
OCFS Program Manager Signature	Date	Date

									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
									\$0.00	\$0.00	\$0.00
Other Total	\$7,501.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,501.00	\$0.00
Non-Personnel Services Total	\$34,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,920.00	\$0.00
GRAND TOTAL	\$159,857.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$159,857.00	\$0.00

ADVANCE REPAYMENT

Date

For State funded contracts this section is not applicable. The advance and the repayment will be in accordance with Attachment D of your contract.
 For Federally funded contracts that received an advance this section must be completed. As required by your contract the advance must be repaid by the third quarter.

Repayment	\$0.00								\$0.00	\$0.00
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MATCH

Required Local Share/Match	0	\$0.00	Enter \$	Enter \$	Enter \$	Enter \$	\$0.00	\$0.00
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Instructions:

Main expense report

In Column A (budget categories), provide a brief description of each line expense. This must align with your approved budget.
 In Column C (Annual Budget Amount), provide the budget amount for each line item. This must align with your approved budget for the period being claimed against and can only be modified when a Budget Modification Amendment is processed and approved. A spending adjustment does not legally alter the approved budget.
 In Column D (Approved Spending Adj), Enter the amount from your most recently approved spending adjustment. Remember, a spending adjustment does not legally alter the approved budget. Spending adjustments are to account for budget overruns.

Columns E, F, G and H (Quarterly expenses): provide expenditures for each quarter to match amount of each quarterly claim submitted in CMS.
 If the amount in the Remaining Balance column is negative you should have an APPROVED Spending Adjustment form or Budget Modification that addresses the overage.

Advance Repayment

In Column C, enter the amount of the original advance issued on the contract
 In Columns E, F, G and H enter the amount of the advance that is being recouped against the claim.
 Any advance not accounted for by the end of the claiming period will need to be repaid to OCFS. For Federal funded contracts the advance must be repaid by the third quarter.

Match

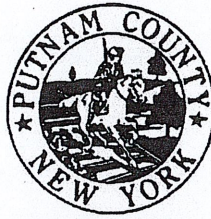
In column B enter the appropriate percent of Local Share/Match for the period being claimed.
 In columns E, F, G, and H enter the amount of Local Share/Match for the period being claimed.
 By the end of the claiming period Local Share/Match MUST be equal to or greater than the required amount. If it does not your final claim may be adjusted accordingly

WORKSHEET FOR OCFS GRANT RENEWAL
 CONTRACT # C029459 10/1/23-9/30/24

		10/23-9/24	REQUESTED	2023
OTHER THAN PERS. SERVICES		GRANT	2024	
		<u>BUDGET</u>	<u>CTY BGT</u>	<u>BUDGET AMEND</u>
		annualized	annualized	Unspent funds in 2023 will be rolled over to 2024
54410	Program Supplies	2,300	1,800	500
54634	Telephone	2,000	1,796	204
54640	Ed/Training	4,526	0	4,526
54646	Contracts	2,000	0	2,000
54710	Maint/Repairs	1,000	0	1,000
54675	Travel local	900	500	400
54640	out-of-state	800		800
		13,526	4,096	9,430

10/17/23

MICHAEL J. LEWIS
Commissioner Of Finance



cc:iall
Phys
A+A #60 Reso

SHEILA BARRETT
First Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A068
DATE: November 8, 2023

2023 NOV - 8 PM 1:49
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

Increase Appropriations:

10085000 54646	Contracts - PGC	\$200,000
10085000 54646 10149	Contracts - Homestyle	\$200,000

Increase Estimated Revenues:

10085000 420031	Putnam Golf Course – Income	\$200,000
10085000 420031 10149	Putnam Golf Course – Homestyle	\$200,000

Fiscal Impact - 2022 - \$ 0
Fiscal Impact - 2023 - \$ 0

This Resolution is required to provide for operational funding through the end of the year based on the increased activity at the golf course in 2023.

Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

23A068

cc All Health A+A Base # God



MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 8, 2023

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2023 Health Department budget:

2023 NOV - 8 PM 1:57
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Increase Revenues:

12401000 416032	ATUPA – Reserve	<u>\$9,362.00</u>
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Increase Expenses:

21401000 54410	Health Education – Supplies/Materials	\$1,400.00
21401000 54989	Health Education – Miscellaneous	<u>7,962.00</u>
		<u>\$9,362.00</u>

2023 Fiscal Impact - 0
2024 Fiscal Impact -0-

This amendment is required to recognize the 50% of Adolescent Tobacco Use Prevention Act (ATUPA) fines that are collected to maintain and enhance tobacco cessation education. The Health Department respectfully requests that any of these funds that are unspent by year-end be rolled over to 2024 to further assist with their efforts towards education and prevention regarding tobacco and vaping products.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **23A069**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00



PUTNAM COUNTY DEPARTMENT OF HEALTH

1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390

www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne

COUNTY EXECUTIVE

Michael J. Nesheiwat, MD

INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

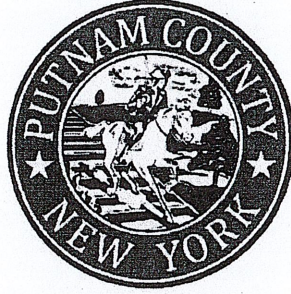
TO: Mike Lewis, Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DATE: November 7th, 2023
RE: Budgetary Amendment

Please process a Budgetary Amendment for the following Health Department accounts:

Increase Revenue Budget Line: 12401000-416032	\$9362.00
ATUPA-Reserve	
Increase Expense Line: 21401000-54410	\$ 1400.00
Health Education-Non-Office Supplies	
Increase Expense Line: 21401000-54989	<u>\$7962.00</u>
Health Education-Miscellaneous	
TOTAL	\$9362.00

The Health Education Program is allotted up to 50% of ATUPA (Adolescent Tobacco Use Prevention Act) fine money that is collected, for use in maintaining and enhancing tobacco cessation education. Funds that are not spent in 2023 will be rolled over to 2024 to continue to enhance Health Education efforts towards education and prevention regarding tobacco and vaping products.

MICHAEL J. LEWIS
Commissioner Of Finance



cc All
Phys
AFA
#606 Reso
SHEILA BARRETT
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A070
DATE: November 8, 2023

2023 NOV -8 PM 3:38
LEGISLATURE
PUTNAM COUNTY
CARROLL NY

At the request of the Administrative Director of the Putnam County Department of Public Works (DPW), the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

10990100 59020 52309 Transfer Out - Capital \$ 500,000

Increase Estimated Revenues:

10131000 424011 Interest and Earnings \$ 500,000

Capital Fund:

Increase Appropriations:

55197000 53000 52309 State of Emergency Damage 7.9.23 \$ 500,000

Increase Estimated Revenues:

55197000 428601 52309 Transfer In - General \$ 500,000

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23A070

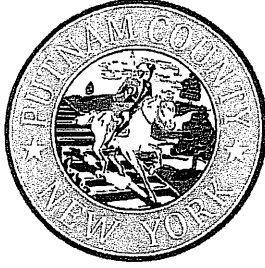
As stated in the attached memorandum, the additional funding of \$500,000 is deemed necessary to continue the efforts of responding to the flood damage to various County roads from the storm event throughout the Hudson Valley that commenced on Sunday, July 9, 2023. Such conditions have threatened the public safety of the citizens of Putnam County. DPW has implemented emergency measures to repair and reopen various County Roads to ensure the safety of vehicular traffic. Engineers (internal and external), the Bureau of Emergency Services, and other county departments have been working collaboratively by conducting a full damage assessment. As mentioned in the previous resolution #2023- 160, DPW was going to report back to the Committee on the progress and additional funding that would be necessary to keep the efforts moving.

Please forward to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Joseph Bellucci
Acting Deputy
Commissioner



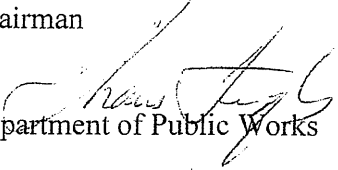
Thomas Feighery
Commissioner

DEPARTMENT OF PUBLIC WORKS

842 Fair Street
Carmel, New York 10512
Phone: 845-878-6331 Fax: 845-808-1908

To: William Gouldman
Physical Chair, Putnam County Legislature

Paul E. Jonke, Chairman

From: Thomas Feighery 
Commissioner Department of Public Works

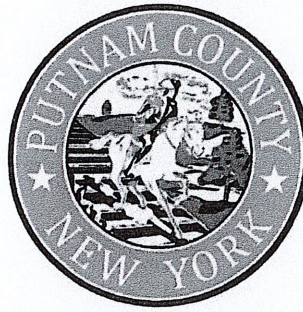
Date: November 8, 2023

Re: Supplemental FEMA Funding Request

Due to the storm events on 7/9/23 and the associated flood damage throughout the Hudson Valley, The Putnam County DPW had implemented emergency measures to repair and re-open various County Roads to ensure the safety of vehicular traffic. As these repairs are still in progress and the initial allocation of \$1,000,000 is running out, the DPW respectfully requests an additional \$500,000 to fund road repair projects located on North Lake Blvd. in Mahopac, Harmony Hill Rd. in Patterson and Oscawana Lake Rd. in Putnam Valley. These locations have already been inspected by FEMA representatives and were deemed eligible for full reimbursement. Within the initial request for funding, this Department had anticipated the repair costs would exceed the original \$1,000,000 and, as such, would request a Budgetary Amendment to continue with the necessary repair work.

cc: Joseph Bellucci
Deputy Commissioner

MICHAEL J. LEWIS
Commissioner Of Finance



cc: all
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Reso

SHEILA BARRETT
Deputy Commissioner Of Finance

#COF

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A071
DATE: November 9, 2023

2023 NOV -9 AM 11:23
LEGISLATURE
PUTNAM COUNTY
CORNELIUS

At the request of the Sheriff and Deputy Commissioner of Mental Health, Social Services & Youth Bureau, the following budgetary amendment is necessary.

General Fund:

Increase Appropriations:

Sheriff - Communications

13311000 51093 10211	Overtime	\$	15,000
13311000 52130 10211	Computer Equipment (under \$5k)		6,000
13311000 52680 10211	Other Equipment (Over \$5k)		10,863
13311000 52680 10211	Other Equipment (Over \$5k)		11,404
13311000 54210 10211	Vehicle Leasing/Rental		18,000
13311000 54640 10211	Education & Training		11,500

Mental Health - Crisis Intervention

10431000 51000 10211	(10102) Personnel Services mental Health Clinician	\$	85,000
10431000 54640 10211	Education & Training		11,500
10431000 58001 10211	State Retirement		8,160
10431000 58002 10211	Social Security		6,503
10431000 58004 10211	Workers Compensation		1,615
10431000 58008 10211	Health Insurance		28,583

Increase Estimated Revenues:

13311000 444900 10211	Federal Aid - CFDA 16.710	\$	72,767
10431000 444900 10211	Federal Aid - CFDA 16.710	\$	141,361

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23 A071

The County of Putnam has been awarded \$400,000 to establish and implement a Police and Mental Health Co-Response Team. These funds would be used to fund a full-time mental health clinician to work proactively with police agencies throughout the County. This grant, which is 100% federally funded (CFDA 16.710) and administered by the USDOJ – Office of Community Oriented Policing Services (COPS), runs from October 1, 2023 through September 30, 2025. Additionally, the Full-Time position will expire contingent upon a renewal of the grant past September 30, 2025.

Please forward it to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

**PUTNAM COUNTY SHERIFF'S OFFICE &
 PUTNAM COUNTY DEPARTMENT OF MENTAL HEALTH, SOCIAL SERVICES, AND YOUTH BUREAU
 POLICE & MENTAL HEALTH CO-RESPONSE TEAM
 TWO-YEAR BUDGET**

A. Personnel:

<i>Name/Position</i>	<i>Computation</i>	<i>Cost</i>
Mental Health Clinician	\$85,000 x 100% FTE x 2 years	\$170,000.00

The Mental Health Clinician's duties shall include co-responding to routine and emergency calls for service involving individuals in emotional, behavioral, and psychiatric crisis concurrently with an assigned CIT trained Deputy Sheriff. The Mental Health Clinician will conduct clinical assessments, develop, and implement appropriate dispositions, and provide appropriate follow-up to ensure continuity of care. The clinician shall coordinate with community resources to facilitate and strengthen community-based intervention services in addition to performing outreach functions to vulnerable and underserved populations. The Mental Health Clinician will participate in risk assessments and provide follow-up services to individuals subject to Extreme Risk Protection Orders. The Mental Health Clinician will report directly to the Deputy Commissioner for Mental Health, Social Services, and Youth Bureau.

TOTAL PERSONNEL COST: \$ 170,000.00

B. Fringe Benefits:

<i>Name/Position</i>	<i>Computation</i>	<i>Cost</i>
Mental Health Clinician		
Employers FICA	\$85,000.00 x 7.65% x 2 years	\$13,005.00
Health Insurance	\$38,110.44 x 75% x 2 years	\$57,165.66
Workmen's Compensation	\$1615.00 x 2 years	\$3,230.00
Unemployment Compensation	Exempt -Self Insured	\$0.00
Life Insurance	\$85,000.00 x .007% x 2 years	\$11.90
NYS Retirement Tier 6	\$85,000.00 x 9.6% x 2 years	\$16,320.00

TOTAL FRINGE BENEFITS: \$ 89,732.56

TOTAL PERSONNEL AND FRINGE BENEFITS COSTS: \$ 259,732.56

Putnam County requests fringe benefits for the Mental Health Clinician position as itemized above subject to all applicable employment benefits entitled under Putnam Management Union contract.

C. Travel:

<i>Location</i>	<i>Item</i>	<i>Computation</i>	<i>Cost</i>
Purpose of Travel: National Co-Responder Conference			
TBD	Airfare	\$2500 (avg.) x 2 people x 2 trips	\$10,000.00
TBD	Lodging	\$500 (avg.) x 5 days x 2 people x 2 trips	\$10,000.00
TBD	Other Expense	\$750.00 x 2 people x 2 trips	\$3,000.00

Purpose of Travel: **CIT International Conference**

TBD	Airfare	\$2500 (avg.) x 2 people x 2 trips	\$10,000.00
TBD	Lodging	\$500 (avg.) x 5 days x 2 people x 2 trips	\$10,000.00
TBD	Other Expense	\$750.00 x 2 people x 2 trips	\$3,000.00

TOTAL TRAVEL COSTS: \$ 46,000.00

The \$46,000 in travel costs has been allocated for the Mental Health Clinician and assigned CIT Deputy Sheriff to attend professional development opportunities at two nationally recognized training conferences. The locations of future conferences are unknown at the time of this writing and funding requests is based on estimates for airfare, lodging expenses, registration fees from past conference events. Education and Training request for travel will follow Putnam County's formal written policy.

D. Equipment:

<i>Item</i>	<i>Computation</i>	<i>Cost</i>
APX 8500 Moblie Radio	\$10,863.00/equipment x 1	\$10,863.00
APX 8000 Portable Radio	\$11,404/equipment x 1	\$11,404.00
Co-Response Vehicle	\$18,000 per year x 2 years	\$36,000.00

TOTAL EQUIPMENT COSTS: \$ 58,267.00

The APX 8500 mobile radio and APX 8000 portable radio will be assigned to the Mental Health Clinician for use in the designated Co-Response Team vehicle. These radios are necessary to communicate with emergency services dispatchers, first responders, and interoperable radio systems throughout Putnam County on the County's P25 700/800MHz Trunking Radio System. The Co-Response Team vehicle will be an equity lease from Enterprise Fleet Management that will be used by the team to respond to emergency and routine calls for service in addition to performing community outreach functions. The vehicle will not be configured as a typical marked police unit but will include necessary "covert" emergency warning equipment to facilitate safety while on-scenes.

E. Supplies:

<i>Item</i>	<i>Computation</i>	<i>Cost</i>
Mobile Computer & Peripherals	\$3,000.00 x 2 each	\$6,000.00
TOTAL SUPPLIES COSTS:		\$ 6,000.00

Mobile computing equipment and associated peripheral devices will be purchased with allocated funding in furtherance of the Co-Response Team's specific needs. Laptops and/or tablets are the preferred devices that have been identified based upon their ability to interface with the Sheriff's Office's Computer Aided Dispatch system for secure report writing as well as a reliable means to conduct video conferencing with individuals and community resources.

F. Construction: Not applicable

TOTAL CONSTRUCTION COSTS: \$ 0.00

Include justification for construction costs.

G. Consultants/Contracts: Not Applicable

SUBTOTAL: \$ 0.00

Consultant Expenses: Not Applicable

SUBTOTAL: \$ 0.00

Contracts: Not Applicable

SUBTOTAL: \$ 0.00

TOTAL CONTRACTS AND CONSULTANT COSTS: \$ 0.00

H. Other Costs:

<i>Description</i>	<i>Computation</i>	<i>Cost</i>
Overtime for Sworn Deputy Sheriff	\$15,000/ per year x 2 years	\$ 30,000.00
TOTAL OTHER COSTS:		\$ 30,000.00

It is projected that the Co-Response Team's wide-ranging assignments will incur overtime of the sworn Deputy Sheriff as defined by the Deputy Sheriff's Police Benevolent Association labor contract. All after-hours emergency callouts, shift holdovers, and scheduled events on regular days off will incur overtime

expense to the Putnam County Sheriff's Office. This allocation of funding will assist in alleviating this financial burden upon the agency.

I. Indirect Costs: Not Applicable

TOTAL INDIRECT COSTS: \$ 0.00

BUDGET SUMMARY

<i>Budget Category</i>	<i>Amount</i>
A. Personnel	\$170,000.00
B. Fringe Benefits	\$89,732.56
C. Travel	\$46,000.00
D. Equipment	\$58,267.00
E. Supplies	\$6,000.00
F. Construction	\$0.00
G. Consultants and Contracts	\$0.00
H. Other Costs	\$30,000.00
I. Indirect Costs	\$0.00
TOTAL PROJECT COSTS	\$399,999.56
Non-Federal (Match) Amount	\$0.00
Federal Share Requested	\$400,000.00

cc: all
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MICHAEL LEWIS
Commissioner Of Finance

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 14, 2023

2023 NOV 16 PM 12:48
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2023 Health Department budget:

Increase Revenues:

12023000 434015	St Aid Grant Tobacco Awareness	<u>\$3,138.00</u>
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Increase Expenses:

12023000 51093	St Aid Grant Tobacco Awareness - OT	\$1,800.00
12023000 54646	St Aid Grant Tobacco Awareness – Contracts	1,200.00
12023000 58002	St Aid Grant Tobacco Awareness – Soc Sec	<u>138.00</u>
		<u>\$3,138.00</u>

2023 Fiscal Impact - 0
2024 Fiscal Impact - 0

The PC Health Department would like to optimize their 2023-24 ATUPA–Tobacco Enforcement grant for CY2023. This amendment reflects additional expenses for increased compliance checks on the sale of vaping and tobacco products to minors and a hearing judge for any violations resulting from them.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **23A073**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00



PUTNAM COUNTY DEPARTMENT OF HEALTH

1 Geneva Road, Brewster, NY 10509 ■ 845-808-1390
www.putnamcountyny.gov/health

A PHAB-ACCREDITED HEALTH DEPARTMENT

Kevin M. Byrne
COUNTY EXECUTIVE

Michael J. Nesheiwat, MD
INTERIM COMMISSIONER OF HEALTH

MEMORANDUM

TO: Michael Lewis, Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*

DATE: November 14, 2023

RE: Budgetary Amendment

Please review and approve the Budgetary Amendment as regards to the ATUPA Grant Award, and upon approval, please forward to the Legislative Committee.

Increase Revenue: 12023000-434015

ATUPA Grant \$3,138

Total Revenue \$3,138

Increase Expense: 12023000-51093

ATUPA Grant-Overtime \$1,800

Increase Expense: 12023000-54646

ATUPA Grant-Contract Hearing Judge \$1,200

Increase Expense: 12023000-58002

ATUPA Grant-FICA \$ 138

Total Expense \$3,138

Fiscal Impact \$0.00

Budgetary Amendment reflects additional expenses for Hearing Judge due to increase in violations related to vaping products sold to underage customers and increase in overtime due to increase in compliance checks related to vaping products being sold to underage customers. ATUPA-Tobacco Enforcement Grant will reimburse above expense 100%.

WAO: mb

MICHAEL J. LEWIS
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner Of Finance

cc: all
AAA or Amy
#6h

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A076
DATE: November 16, 2023

2023 NOV 20 PM 12:01
LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

At the request of the Commissioner of Social Services and Mental Health, the following budgetary amendment is required:

Increase Appropriations:

10431000 54646 10212	MH LGU - Contracts -	\$ 245,000
10431000 54646 10213	MH LGU - Contracts -	208,990
10431000 54646 10214	MH LGU - Contracts -	80,594
10431000 54646 10215	MH LGU - Contracts -	49,900
10431000 54646 10216	MH LGU - Contracts -	134,880

Increase Estimated Revenues:

10431000 427350 10212	MH LGU - Opioid Settlement Monies	\$ 245,000
10431000 427350 10213	MH LGU - Opioid Settlement Monies	208,990
10431000 427350 10214	MH LGU - Opioid Settlement Monies	80,594
10431000 427350 10215	MH LGU - Opioid Settlement Monies	49,900
10431000 427350 10216	MH LGU - Opioid Settlement Monies	134,880

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23A076

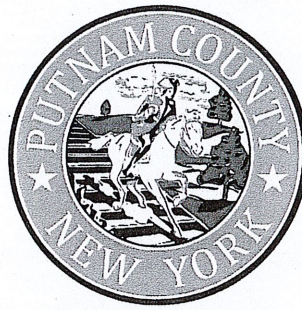
The Commissioner of Social Services and Mental Health is respectfully requesting that the Committee utilize up to \$719,364 of the Opioid Settlement Trust Monies pursuant to RFP-06-2023 to fund the agency's evidence-based programs and strategies for preventing opioid misuse, opioid overdose and connecting those to care and harm reduction services to abate the opioid epidemic in Putnam County. The amounts proposed in this Budgetary Amendment would allow for an award to each provider whereas the award would not exceed the respective amount. The award of the RFP is contingent upon Legislative approval of this Budgetary amendment. Proposers have not yet been notified. Once approved, an award notification will be issued and contractual terms and conditions, within the requirements of RFP, will be negotiated separately with each proposer.

Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

MICHAEL J. LEWIS
Commissioner Of Finance



SHEILA BARRETT
Deputy Commissioner Of Finance

cc: all
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#0:

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A077
DATE: November 17, 2023

2023 NOV 20 PM 1:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

Capital Fund:

Increase Appropriations:

55997000 53000 52103	Capital Expenditures - NY/CT CRRSAA	\$ 854,699
55997000 53000 52103	Capital Expenditures - NY/CT ARPA	\$1,287,092

Increase Estimated Revenues:

55997000 445894 52103	Federal Aid - NY/CT CRRSAA	\$ 854,699
55997000 449898 52103	Federal Aid - NY/CT ARPA	\$1,287,092

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23A077

The above budgetary amendment represents the distribution of NY & CT CRRSAA (Coronavirus Response and Relief Supplemental Appropriations Act and NY & CT ARPA (American Rescue Plan Act) per resolution #530 and 531 from New York Metropolitan Transportation Council (NYMTC) regarding federal transit funding for federal fiscal year FFY 2023. Please see attached for further detail.

Please forward it to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Michele Alfano-Sharkey

From: Barbara Barosa
Sent: Friday, November 17, 2023 4:41 PM
To: Michele Alfano-Sharkey
Cc: Michael Lewis
Subject: Budgetary Amendments - Extenuating circumstances

Good afternoon Michele,

Commissioner Lewis is in the process of forwarding several budgetary amendments for our Department. I kindly request that these items be placed on the upcoming November 27, 20243 Audit Committee meeting due to extenuating circumstances. The funding awards for several FTA grants has recently been received. We would like to initiate work in early December utilizing this funding, including the purchase of much needed transit vehicles as well as the purchase and installation of automatic passenger counters (APC) system on our County bus fleet.

Thank you in advance for your assistance with this matter.

Best,
Barbara

*Barbara Barosa, AICP, Commissioner
Putnam County Department of Planning, Development and Public Transportation
841 Fair Street
Carmel, NY 10512
845-878-3480 x48107*

PROGRAM, FINANCE AND ADMINISTRATION COMMITTEE (PFAC)

RESOLUTION #530

DISTRIBUTION OF FEDERAL TRANSIT FUNDING FROM THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) AND THE AMERICAN RESCUE PLAN ACT (ARPA)

WHEREAS, the New York Metropolitan Transportation Council (NYMTC) is a regional council of governments which is the metropolitan planning organization (MPO) for New York City, suburban Long Island, and the lower Hudson Valley; and

WHEREAS, federal transit funding is allocated to urbanized areas (UZAs) throughout the country; and

WHEREAS, NYMTC's planning area contains a large portion of UZA 63217 and small portions of UZAs 10162 and 22096; and

WHEREAS, these UZAs also encompass areas in the states of New Jersey and Connecticut; and

WHEREAS, the states of New York, New Jersey, and Connecticut have agreed to sub-allocate dedicated COVID-19 emergency relief funds appropriated by Congress through CRRSAA and ARPA to the areas of these UZAs within their boundaries; and

WHEREAS, NYMTC desires to make these suballocated funds available to the designated recipients of federal transit funding in its planning area in a timely manner consistent with the requirements of federal authorizing legislation; and

WHEREAS, the Federal Transit Administration (FTA) will make the full amount of these suballocated funds available for obligation; and

WHEREAS, the designated recipients of federal transit funds in NYMTC's planning area agree to the distribution of these suballocated funds based on a percentage of the 2018 Total Operating Expenses as reported to the National Transit Database, as outlined in the attached table; and

WHEREAS, this distribution conforms to the methodology used by Congress to apportion these dedicated COVID-19 emergency relief funds to the area; and

WHEREAS, the Metropolitan Transportation Authority (MTA) and the New York City Department of Transportation (NYCDOT), who are both designated recipients, will agree at a later date on the portion of these fund sources distributed to NYCDOT that will be transferred to the MTA with the understanding that these funds or equivalent funds will be used for the MTA Bus program as per MTA's agreement with New York City to operate bus service in areas previously served by private bus companies under expired franchise agreements; and

WHEREAS, the MTA and NYCDOT have agreed to continue discussions on the amount to be transferred and, once an agreement has been reached between the two parties, to notify the FTA by letter or email of the agreed upon amount will be transferred to the MTA; and

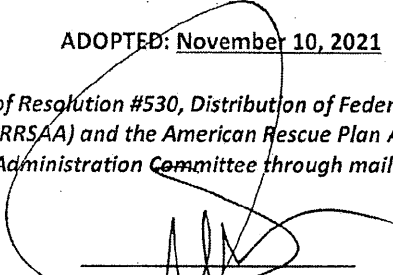
WHEREAS, this pending agreement should not impede the ability of the other designated recipients within the NYMTC planning area to apply for their funds.

NOW, THEREFORE, BE IT RESOLVED that PFAC agrees to distribute the suballocations of the CRRSAA and ARPA funds as specified in the attachment to this resolution.

This resolution shall take effect the tenth day of November two thousand and twenty-one.

ADOPTED: November 10, 2021

"I hereby certify that the above is a true copy of Resolution #530, Distribution of Federal Transit Funding From the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and the American Rescue Plan Act (ARPA) and was adopted unanimously by the voting members of the Program, Finance and Administration Committee through mail ballot."



Ron Epstein, PFAC Chair

Attachment #1 - Resolution #530

Designated Recipient	2018 Total Operating Expenses (TOE)	Share of 2018 TOE	Total CRRSAA/ARPA Funding Amount	Percent of 2018 TOE	CRRSAA Funding Amount	ARPA Funding Amount
Allocation to New York State			\$10,847,078,823			
MTA						
MNR	\$1,265,170,126	10.051%	\$1,090,259,825	86.17%	\$435,155,795	\$655,104,030
MTA Bus	\$736,516,216	5.851%	\$634,692,540	86.17%	\$253,325,061	\$381,367,479
LIRR	\$1,482,474,624	11.778%	\$1,277,521,885	86.17%	\$509,897,768	\$767,624,117
NYCT	\$8,414,871,496	66.852%	\$7,251,511,979	86.17%	\$2,894,298,576	\$4,357,213,403
SIRTOA	\$59,532,166	0.473%	\$51,301,819	86.17%	\$20,476,113	\$30,825,706
NYC	\$230,011,017	1.827%	\$198,211,897	86.17%	\$79,112,386	\$119,099,512
Nassau						
NICE	\$126,543,692	1.005%	\$109,048,973	86.17%	\$43,524,756	\$65,524,218
Long Beach	\$2,569,888	0.020%	\$2,214,600	86.17%	\$883,914	\$1,330,686
Suffolk						
SCT	\$79,296,583	0.630%	\$68,333,797	86.17%	\$27,274,093	\$41,059,704
Huntington	\$5,234,379	0.042%	\$4,510,724	86.17%	\$1,800,367	\$2,710,357
Westchester						
Westchester	\$154,083,720	1.224%	\$132,781,581	86.17%	\$52,997,160	\$79,784,421
Rockland						
Rockland	\$28,486,900	0.226%	\$24,548,574	86.17%	\$9,798,081	\$14,750,493
Putnam						
Putnam	\$2,484,049	0.020%	\$2,140,628	86.17%	\$854,390	\$1,286,238
Totals						
	\$12,587,274,856	100.000%	\$10,847,078,823	86.17%	\$4,329,398,459	\$6,517,680,363

PROGRAM, FINANCE AND ADMINISTRATION COMMITTEE (PFAC)

RESOLUTION #531

ADDENDUM TO THE DISTRIBUTION OF FEDERAL TRANSIT FUNDING FROM THE CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) AND THE AMERICAN RESCUE PLAN ACT (ARPA)

WHEREAS, the New York Metropolitan Transportation Council (NYMTC) is a regional council of governments which is the metropolitan planning organization (MPO) for New York City, suburban Long Island, and the lower Hudson Valley; and

WHEREAS, federal transit funding is allocated to urbanized areas (UZAs) throughout the country; and

WHEREAS, NYMTC's planning area includes a small portion of UZA 10162 (Bridgeport-Stamford, CT-NY); and

WHEREAS, the states of New York and Connecticut have agreed to sub-allocate dedicated COVID-19 emergency relief funds appropriated by Congress through CRRSAA and ARPA to the areas of this UZA within their boundaries; and

WHEREAS, as an addendum to the funds suballocated earlier for UZA 63217 (New York-Newark NY-NJ-CT), NYMTC desires to make these suballocated funds available to the designated recipients of federal transit funding in its planning area in a timely manner consistent with the requirements of federal authorizing legislation; and

WHEREAS, the Federal Transit Administration (FTA) will make the full amount of these suballocated funds available for obligation; and

WHEREAS, the designated recipients of federal transit funds in NYMTC's planning area agree to the distribution of these suballocated funds based on a percentage of the 2018 Total Operating Expenses as reported to the National Transit Database, as outlined in the attached table; and

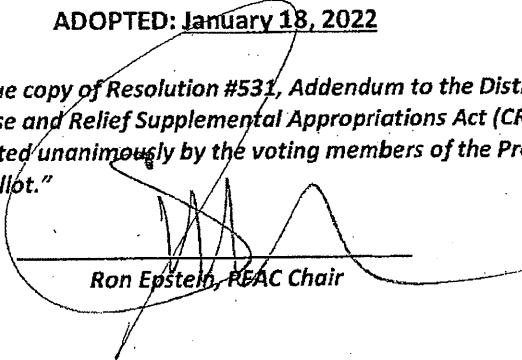
WHEREAS, this distribution conforms to the methodology used by Congress to apportion these dedicated COVID-19 emergency relief funds to the area.

NOW, THEREFORE, BE IT RESOLVED that PFAC agrees to distribute the additional suballocations of the CRRSAA and ARPA funds as specified in the attachment to this resolution.

This resolution shall take effect the eighteenth day of January two thousand and twenty-two.

ADOPTED: January 18, 2022

"I hereby certify that the above is a true copy of Resolution #531, Addendum to the Distribution of Federal Transit Funding from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and the American Rescue Plan Act (ARPA) and was adopted unanimously by the voting members of the Program, Finance and Administration Committee via mail ballot."

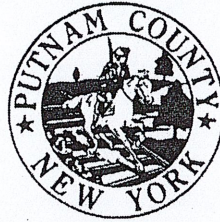


Ron Epstein, PFAC Chair

Attachment #1 - Resolution #531

<u>Designated Recipient</u>	<u>2018 Total Operating Expenses (IOE)</u>	<u>Share of 2018 TOE</u>	<u>CRRSAA/ARPA Funding Amount</u>	<u>Percent of 2018 TOE</u>	<u>CRRSAA</u>	<u>ARPA</u>
Allocation to New York State						
MTA			\$5,895,069		\$1,566,148	\$4,328,921
MNR	\$1,265,170,126	10.051%	\$592,524	0.05%	\$157,416	\$435,108
MTA Bus	\$736,516,216	5.851%	\$344,937	0.05%	\$91,640	\$253,297
LIRR	\$1,482,474,624	11.778%	\$694,296	0.05%	\$184,454	\$509,842
NYCT	\$8,414,871,496	66.852%	\$3,940,984	0.05%	\$1,047,005	\$2,893,979
SIRTOA	\$59,532,166	0.473%	\$27,881	0.05%	\$7,407	\$20,474
NYC	\$230,011,017	1.827%	\$107,722	0.05%	\$28,619	\$79,104
Nassau						
NICE	\$126,543,692	1.005%	\$59,265	0.05%	\$15,745	\$43,520
Long Beach	\$2,569,888	0.020%	\$1,204	0.05%	\$320	\$884
Suffolk						
SCT	\$79,296,583	0.630%	\$37,137	0.05%	\$9,866	\$27,271
Huntington	\$5,234,379	0.042%	\$2,451	0.05%	\$651	\$1,800
Westchester						
Westchester	\$154,083,720	1.224%	\$72,163	0.05%	\$19,172	\$52,991
Rockland	\$28,486,900	0.226%	\$13,341	0.05%	\$3,544	\$9,797
Putnam	\$2,484,049	0.020%	\$1,163	0.05%	\$309	\$854
Total	\$12,587,274,856	100.000%	\$5,895,069	0.05%	\$1,566,148	\$4,328,921

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

cc: all
A+A

Bcso

#Cj

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: **Budgetary Transfer – 23A078**
DATE: November 17, 2023

2023 NOV 20 AM 11:01
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the County Attorney, the following budgetary transfer is required.

Increase Appropriations:

10142000 54125	Legal Services	\$	100,000
10193000 54933	Judgements & Claims	\$	100,000

Increase Estimated Revenues:

10131000 424011	Interest and Earnings	\$	200,000
-----------------	-----------------------	----	---------

Fiscal Impact - 2023 - \$ 0

Fiscal Impact - 2024 - \$ 0

This Resolution is required to cover anticipated legal services through the end of the year. In addition, funding is required for the settlement of Haughey vs. County of Putnam that was presented before the Rules Committee on November 16, 2023.

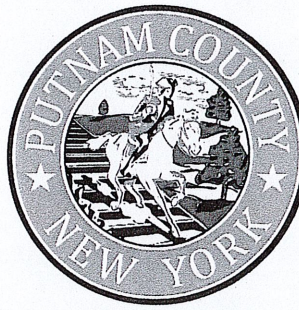
Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

23 A078

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
A+A

Reso

SHEILA BARRETT
Deputy Commissioner of Finance

#OK

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A080
DATE: November 20, 2023

2023 NOV 20 PM 1:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

Capital Fund:

Increase (Decrease) Appropriations:

55997000 53000 52103	Capital Expenditures - NY/CT ARPA	\$ (43,291)
55997000 53000 51711	Capital Expenditures <i>Automatic Passenger Counters</i>	\$ 50,686

Increase (Decrease) Estimated Revenues:

55997000 449898 52103	Federal Aid - NY/CT ARPA	\$ (43,291)
55997000 445970 51711	Federal Aid - Section 5307	\$ 43,291
55997000 435970 51711	State Aid - Section 5307	\$ 7,395

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23A080

This budgetary amendment above will use part of the NY/CT ARPA allocation of \$1,287,092 (23A077) in the amount of **\$43,291**. In addition, **\$7,395** will be used from Funding Source **TC-13-PUT** to purchase and install Automatic Passenger Counter (APC) on transit vehicles. There's currently **\$89,314** in total in project (51711). All these funding sources add up to the approximate cost of **\$140,000** for purchase and installation.

Please forward it to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Michele Alfano-Sharkey

From: Barbara Barosa
Sent: Friday, November 17, 2023 4:41 PM
To: Michele Alfano-Sharkey
Cc: Michael Lewis
Subject: Budgetary Amendments - Extenuating circumstances

Good afternoon Michele,

Commissioner Lewis is in the process of forwarding several budgetary amendments for our Department. I kindly request that these items be placed on the upcoming November 27, 2023 Audit Committee meeting due to extenuating circumstances. The funding awards for several FTA grants has recently been received. We would like to initiate work in early December utilizing this funding, including the purchase of much needed transit vehicles as well as the purchase and installation of automatic passenger counters (APC) system on our County bus fleet.

Thank you in advance for your assistance with this matter.

Best,
Barbara

*Barbara Barosa, AICP, Commissioner
Putnam County Department of Planning, Development and Public Transportation
841 Fair Street
Carmel, NY 10512
845-878-3480 x48107*



Putnam County
Department of Planning, Development,
and Public Transportation

www.putnamcountyny.com

841 Fair Street
Carmel, NY 10512

Phone: (845) 878-3480

Fax: 845) 808-1948

TO: Legislator Joseph Castellano
Chairman, Audit & Administration Committee

FROM: Barbara Barosa, AICP, Commissioner
Department of Planning, Development and Public Transportation

DATE: November 20, 2023

RE: Budgetary Amendment for Transit APC Project

The Department of Planning, Development & Public Transportation has been actively pursuing the purchase and installation of automatic passengers counters on all of our transit vehicles that would allow us to count and track passengers for reporting purposes. We would like to issue a purchase orders for the Automatic Passenger Counter (APC) installation project but we require a budgetary amendment first to supplement our existing funding line 51711 with ARP-NY funding and a 2013 state grant for APC purchase. The vendors are ready to proceed and with costs rising, we would like to lock in the current pricing.

Therefore, I kindly request that the budgetary amendment be added to the Audit Subcommittee agenda on November 27, 2023 for consideration so that we can proceed with these projects in a timely manner.

Thank you in advance for your consideration.

CC: Michael Lewis, Commissioner of Finance
Michele Alfano-Sharkey, County Auditor
Vincent Tamagna, Director of Transportation



Putnam County
Department of Planning, Development,
and Public Transportation

www.putnamcountyny.com

841 Fair Street
Carmel, NY 10512

Phone: (845) 878-3480
Fax: 845) 808-1948

TO: Legislator Joseph Castellano
Chairman, Audit & Administration Committee

FROM: Barbara Barosa, AICP, Commissioner
Department of Planning, Development and Public Transportation

DATE: November 20, 2023

RE: Budgetary Amendment for Transit APC Project

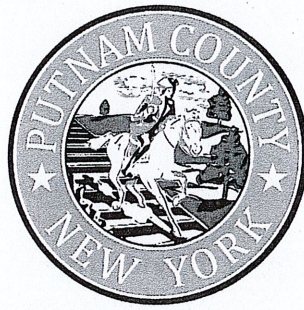
The Department of Planning, Development & Public Transportation has been actively pursuing the purchase and installation of automatic passengers counters on all of our transit vehicles that would allow us to count and track passengers for reporting purposes. We would like to issue a purchase orders for the Automatic Passenger Counter (APC) installation project but we require a budgetary amendment first to supplement our existing funding line 51711 with ARP-NY funding and a 2013 state grant for APC purchase. The vendors are ready to proceed and with costs rising, we would like to lock in the current pricing.

Therefore, I kindly request that the budgetary amendment be added to the Audit Subcommittee agenda on November 27, 2023 for consideration so that we can proceed with these projects in a timely manner.

Thank you in advance for your consideration.

CC: Michael Lewis, Commissioner of Finance
Michele Alfano-Sharkey, County Auditor
Vincent Tamagna, Director of Transportation

MICHAEL J. LEWIS
Commissioner of Finance



cc: all
A+A

SHEILA BARRETT
Deputy Commissioner of Finance

#61

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: Budgetary Amendment – 23A081
DATE: November 20, 2023

2023 NOV 20 PM 2:35
LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

Capital Fund:

Increase (Decrease) Appropriations:

55997000 53000 50309	Maybrook II - Phase A - PIN 8756.84	\$ 750,000
55997000 53000 51711	Transit Buses	\$ 752,090
55997000 53000 52006	Transit - Sect 5307 FFY 2020	(343,159)
55997000 53000 52103	Transit - Sect 5307 FFY 2021	(857,260)
		<hr/>
		\$ 301,671

Increase (Decrease) Estimated Revenues:

55997000 445970 50309	Federal Aid - Maybrook II - Phase A - PIN 8756.84	600,000
55997000 435970 50309	State Aid - Maybrook II - Phase A - PIN 8756.84	75,000
55997000 428601 50309	Local Share - Transfer from General	75,000
55997000 445970 51711	Federal Aid - Transit Buses	601,672
55997000 435970 51711	State Aid - Transit Buses	75,209
55997000 428601 51711	Local Share - Transfer from General	75,209
55997000 445970 52006	Federal Aid - Section 5307 FFY 2020	(274,527)
55997000 435970 52006	State Aid - Section 5307 FFY 2020	(34,316)
57997000 428601 52006	Local Share - Transfer from General	(34,316)
55997000 445970 52103	Federal Aid - Section 5307 FFY 2021	(685,808)
55997000 435970 52103	State Aid - Section 5307 FFY 2021	(85,726)
55997000 428601 52103	Local Share - Transfer from General	(85,726)
		<hr/>
		\$ 301,671

23 A081

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

Funds will be used for the Maybrook Bikeway II Phase A, rolling stock purchases of 2 hybrid bus trolleys, a transit bus, 4 passenger vans and Project Administration. Section 5307 funds will be used for the Maybrook Bikeway II Phase A, 1 hybrid trolley bus, 2 passenger vans and project administration. CMAQ funds will be used for rolling stock purchase of 1 hybrid trolley bus and 2 passenger vans; and Section 5339 funds will be used for purchase of 1 transit bus. Please refer to grant award attached.

Please forward it to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Michele Alfano-Sharkey

From: Barbara Barosa
Sent: Friday, November 17, 2023 4:41 PM
To: Michele Alfano-Sharkey
Cc: Michael Lewis
Subject: Budgetary Amendments - Extenuating circumstances

Good afternoon Michele,

Commissioner Lewis is in the process of forwarding several budgetary amendments for our Department. I kindly request that these items be placed on the upcoming November 27, 2023 Audit Committee meeting due to extenuating circumstances. The funding awards for several FTA grants has recently been received. We would like to initiate work in early December utilizing this funding, including the purchase of much needed transit vehicles as well as the purchase and installation of automatic passenger counters (APC) system on our County bus fleet.

Thank you in advance for your assistance with this matter.

Best,
Barbara

*Barbara Barosa, AICP, Commissioner
Putnam County Department of Planning, Development and Public Transportation
841 Fair Street
Carmel, NY 10512
845-878-3480 x48107*

Award Information

Federal Award Identification Number: NY-2023-063-00

Award Name: Putnam County Maybrook Bikeway II Phase A, Rolling Stock Purchases & Project Administration - FFY 2020 & 2021 Section 5307/Section 5339/ CMAQ (Lapsing Funds)/ FFY 2020 Section 5339 (Lapsing Funds)

Award Start Date: 8/23/2023

Original Award End Date: 3/1/2025

Current Award End Date: 3/1/2025

Award Executive Summary: Putnam County seeks \$1,281,672 in Federal funding. The total project cost with local share is \$1,602,090. The breakdown is as follows:

\$202,537 - FY 2020 Section 5307 NY
\$676,493- FY 2021 Section 5307 NY
\$34,585 - FY 2020 5339 NY (Putnam) - lapsing
\$27,299 - FY 2020 5339 CT (Danbury) - ND - lapsing
\$10,106 - FY 2020 5339 CT (Danbury) - SUZA - lapsing
\$9,315 - FY 2021 5339 CT (Danbury) - SUZA
\$321,337 CMAQ - lapsing

Sub-allocation resolutions, split letters and CMAQ transfer letter are attached to this grant application.

Funds will be used for the Maybrook Bikeway II Phase A, rolling stock purchases of 2 hybrid bus trolleys, a transit bus, 4 passenger vans and Project Administration. Section 5307 funds will be used for the Maybrook Bikeway II Phase A, 1 hybrid trolley bus, 2 passenger vans and project administration; CMAQ funds used for rolling stock purchase of 1 hybrid trolley bus and 2 passenger vans; and Section 5339 for 1 transit bus.

Due to the combined funds and reservation purposes, the projects listed in this grant application will be under P1, P2, P3, P4, P5, P6, P7 and P8.

0.75% Safety Requirement: Putnam's budget for 5307 funds is \$879,030 in this award. FTA requires at least 0.75% of award funds or \$65,927 be spent on safety related projects. Putnam is satisfying this requirement based upon the projects listed within this application that will keep the facility and vehicles in a safe/secure state of good repair.

1% Security Requirement: Putnam receives funds from the New York, NY and Danbury, CT UZAs. Putnam certifies that it will expend 1% of the apportionment on security as required based upon the projects listed within this application that will keep the facility

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-30)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(30), <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: PUTNAM COUNTY

Recipient ID: 1795

UEI: GLN9KUJQKBB8

DUNS: 072709553

and vehicles in a safe/secure state of good repair. Putnam utilizes local funds from bond proceeds.

In addition to FTA's Buy America requirements under 49 U.S.C. 5323(j) and 49 CFR Part 661, which require that the steel, iron, and manufactured goods used in an FTA-funded project are produced in the United States, the Build America, Buy America Act (BABA) (Public Law 117-58, div. G 70914(a)) now requires that construction materials used in infrastructure projects are also produced in the United States. Refer to terms and conditions in FTA's Master Agreement, Section 15. The BABA requirements for construction materials applies to this grant, in addition to the Buy America requirements, except to the extent a waiver of either requirements may apply.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

Award Budget

Total Award Budget: \$1,602,090.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,281,672.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$320,418.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,281,672.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$320,418.00

Award Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
-----------------------	---------------------------	--------------------	---------------

5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$879,030
FHWA Transfer to 5307 Urbanized Area Formula Grants	5307-3	20507	\$321,337
5339 – Buses and Bus Facilities Formula	5339-1	20526	\$81,305
Local			\$160,210
Local/In-Kind			\$0
State			\$160,208
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit Adjustment			\$0
Total Eligible Cost			\$1,602,090

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

DOL Decision: DOL Concur - Certified

DOL Review Date: 8/22/2023

DOL Certification Date: 8/22/2023

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:

Donald Burns

Supervisory Transportation Program Specialist

FEDERAL TRANSIT ADMINISTRATION

U.S. DEPARTMENT OF TRANSPORTATION

Contact Info: donald.burns@dot.gov
Award Date: 8/23/2023

EXECUTION OF THE GRANT AGREEMENT

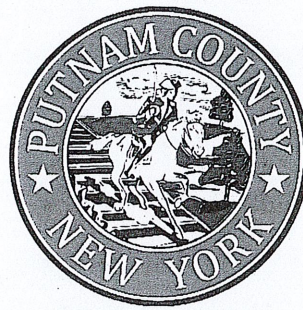
Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:
Kevin Byrne
Putnam County Executive
PUTNAM COUNTY
8/23/2023

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
Deputy Commissioner of Finance

cc: all
A+A

Reso

#Com

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance
RE: **Budgetary Amendment – 23A082**
DATE: November 20, 2023

2023 NOV 20 PM 3:15
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Planning, the following budgetary amendment is necessary.

Capital Fund:

Increase (Decrease) Appropriations:

55997000 53000 50309	Maybrook II - Phase A - PIN 8756.84	\$ 650,000
55997000 53000 52006	Transit - Sect 5307 FFY 2020	(650,000)

Increase (Decrease) Estimated Revenues:

55997000 445970 50309	Federal Aid - Maybrook II - Phase A - PIN 8756.84	520,000
55997000 435970 50309	State Aid - Maybrook II - Phase A - PIN 8756.84	65,000
55997000 428601 50309	Local Share - Transfer from General	65,000
55997000 445970 52006	Federal Aid - Section 5307 FFY 2020	(520,000)
55997000 435970 52006	State Aid - Section 5307 FFY 2020	(65,000)
57997000 428601 52006	Local Share - Transfer from General	(65,000)

Fiscal Impact - 2023 - \$ 0
Fiscal Impact - 2024 - \$ 0

23 A082

Funds will be used for the Maybrook Bikeway II Phase A and Project Administration. \$650,000 will be used to supplement funding for an ongoing project. Please refer to the grant award attached for further detail of the uses of funding and the scope of work.

Please forward it to the appropriate committee.

Approved

Kevin M. Byrne -County Executive

Michele Alfano-Sharkey

From: Barbara Barosa
Sent: Friday, November 17, 2023 4:41 PM
To: Michele Alfano-Sharkey
Cc: Michael Lewis
Subject: Budgetary Amendments - Extenuating circumstances

Good afternoon Michele,

Commissioner Lewis is in the process of forwarding several budgetary amendments for our Department. I kindly request that these items be placed on the upcoming November 27, 2023 Audit Committee meeting due to extenuating circumstances. The funding awards for several FTA grants has recently been received. We would like to initiate work in early December utilizing this funding, including the purchase of much needed transit vehicles as well as the purchase and installation of automatic passenger counters (APC) system on our County bus fleet.

Thank you in advance for your assistance with this matter.

Best,
Barbara

*Barbara Barosa, AICP, Commissioner
Putnam County Department of Planning, Development and Public Transportation
841 Fair Street
Carmel, NY 10512
845-878-3480 x48107*

**UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT
(FTA G-29, October 1, 2021)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(29), <http://www.transit.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA'S AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal Grant as follows:

Recipient Information

Recipient Name: PUTNAM, COUNTY OF

Recipient ID: 1795

UEI: GLN9KUJQKBB8

DUNS: 072709553

Award Information

Federal Award Identification Number: NY-2022-035-00

Award Name: Putnam County, Maybrook Bikeway II - Phase A; 2022 Project Administration FFY 2020 NY Section 5307/5340

Award Start Date: 8/25/2022

Original Award End Date: 3/1/2024

Current Award End Date: 3/1/2024

Award Executive Summary: Putnam County is applying for FFY 2020 Federal funds in the amount of \$600,000 in Section 5307/5340 funds apportioned to NY UZA 360010. Total project(s) cost of this grant is \$750,000 of which 20% will be NYS Department of Transportation and local Putnam County, NY funds combined. Funds will be used for the Maybrook Bikeway II, Phase A and 2022 Project Administration.

Purpose is to supplement funding of an ongoing Bikeway project - Maybrook Bikeway II - Phase A.

Activities to be performed are bridge replacement on the Maybrook Bikeway II - Phase A and project administration of the grant funding.

Expected outcome will be the completion of an existing bikeway project.

Intended Beneficiaries: Project will provide biking and walking pathways for the public. The project will serve residents, visitors, and commuters as an alternate mode of transportation and connect to Metro North Railroad and the Putnam County PART Transit System. This project will complete a critical missing link in the bikeway system.

There will be no subrecipient activities.

P1: Maybrook Bikeway II Phase A will supplement the funding of grants NY-2019-059, NY-2020-085, and NY-2021-035 to repair a bridge abutment. Phase A serves both the Metro North Brewster, New York and Southeast, New York Rail Stations and connects to the PART Transit System, bus route PART 1.

P2: 2022 Project Administration utilizing FFY 2020 NY UZA 360010 Section 5307/5340 funds in the amount of \$80,000 with the remaining 20% utilizing NY State Department of Transportation & Local Putnam County, NY funds for a total project cost of \$100,000.

Federal Fund Source

\$600,000.....FFY 2020 Putnam NY Section 5307/5340 (UZA 360010)

\$150,000.....NYS DOT & Putnam County, NY local funds

\$750,000.....TOTAL

S/TIP documents are attached to this application.

Section 5307 0.75% Safety Requirement - Putnam's budget for 5307 funds is \$520,000. FTA requires at least \$39,000 be spent on safety related projects. Putnam County has identified P1 Maybrook Bikeway II - Phase A with a budget of \$520,000 awarded under 1795-2022-1 to satisfy this requirement.

Research and Development: This award does not include research and development activities.

Indirect Costs: This award does not include an indirect cost rate.

Suballocation Funds: Recipient organization is the Designated Recipient and can apply for and receive these apportioned funds.

Pre-Award Authority: This award is using Pre-Award Authority.

Award Budget

Total Award Budget: \$750,000.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$600,000.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$150,000.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$600,000.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$150,000.00

Award Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
5307 - Urbanized Area Formula Grants (2013 and forward)	5307-2A	20507	\$600,000
Local			\$75,000
Local/In-Kind			\$0
State			\$75,000
State/In-Kind			\$0

Other Federal	\$0
Transportation Development Credit	\$0
Adjustment	\$0
Total Eligible Cost	\$750,000

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

DOL Decision: DOL Concur - Certified
DOL Review Date: 8/25/2022
DOL Certification Date: 8/25/2022

Special Conditions

There are no special conditions.

FINDINGS AND DETERMINATIONS

By signing this Award on behalf of FTA, I am making all the determinations and findings required by federal law and regulations before this Award may be made.

FTA AWARD OF THE GRANT AGREEMENT

Awarded By:
Stephen Goodman
Regional Administrator
FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info: stephen.goodman@dot.gov
Award Date: 8/25/2022

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:
MaryEllen Odell
Putnam County Executive
PUTNAM, COUNTY OF
9/6/2022

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Prot
A+A* *Sign*
#7

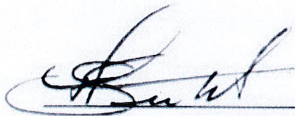
TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff
DATE: October 23, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10311000.55371 (Sheriff Admin: Chargeback Gasoline)	15311000.55371 (Sheriff Civil: Chargeback Gasoline)	\$5,000.00	Cover gas chgbk.3rd and projected 4 th Q.
16311000.55371 (Sheriff Youth: Chargeback Gasoline)	17311000.55371 (Sheriff Patrol: Chargeback Gasoline)	\$5,000.00	Cover gas chgbk. projected 4 th Q.
32311000.55371 (Sheriff BCI: Chargeback Gasoline)	17311000.55371 (Sheriff Patrol: Chargeback Gasoline)	\$5,000.00	Cover gas chgbk. projected 4 th Q.
13311000.55371 (Sheriff Comm: Chargeback Gasoline)	17311000.55371 (Sheriff Patrol: Chargeback Gasoline)	\$5,000.00	Cover gas chgbk. projected 4 th Q.
Total		\$20,000.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
2024 Fiscal Impact \$ 0



Department Head Signature/Designee *10/24/23*
Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

7 _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2023 OCT 26 PM 4:28
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

23T352

PUTNAM COUNTY SHERIFF'S DEPARTMENT
INTER-OFFICE MEMORANDUM

DATE: October 23, 2023

TO: Undersheriff Thomas H. Lindert
Attn: Sheriff Kevin J. McConville

FROM: Fiscal Manager, Kristin Van Tassel



SUBJECT: BUDGET TRANSFER

I am requesting the following budget transfer to cover the 3rd quarter and projected 4th quarter chargebacks for Gasoline.

\$5,000.00 **FROM** 10311000.55371 (Sheriff Admin: Chargeback Gasoline)
TO 15311000.55371 (Sheriff Civil: Chargeback Gasoline)

\$5,000.00 **FROM** 16311000.55371 (Sheriff Youth: Chargeback Gasoline)
TO 17311000.55371 (Sheriff Patrol: Chargeback Gasoline)

\$5,000.00 **FROM** 32311000.55371 (Sheriff BCI: Chargeback Gasoline)
TO 17311000.55371 (Sheriff Patrol: Chargeback Gasoline)

\$5,000.00 **FROM** 13311000.55371 (Sheriff Comm: Chargeback Gasoline)
TO 17311000.55371 (Sheriff Patrol: Chargeback Gasoline)

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Prot - FY1
A+A - sign
Sign
#8*

TO: Commissloner of Finance
FROM: Robert Lipton, Commissioner
DEPT: Bureau of Emergency Services
DATE: 10/26/23

2023 OCT 27 AM 11:11
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10398900 54313 Books & Supplements	10398900 54410 Supplies & Materials	\$1,100.00	Additional funds needed for Hazmat Team Supplies

20 _____ Fiscal Impact \$ _____

20 _____ Fiscal Impact \$ _____

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

→ _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T362



Quotation

505 SAWMILL RIVER RD
 ELMSFORD, NY 10523
 www.grainger.com
 (800)472-4643

Information	
Grainger Quote Number	2055783289
Quote Start Date	10/11/2023
Quote Expiration Date	11/10/2023
Creation Date	10/11/2023
Grainger EIN Number	36-1150280
PO #	
PO Create Date	
PO Release #	NONE
Customer Number	873955736
Department Number	NONE
Project/Job Number	NONE
Requisitioner Name	RALPH FALLOON
Attention	RALPH FALLOON
Caller	RALPH FALLOON
Telephone Number	9144902739
Page	1 / 2

Customer Information
PUTNAM COUNTY BUREAU OF EMER SVCS 112 OLD ROUTE 6 CARMEL NY 10512-2110

Billing Information
PUTNAM COUNTY BUREAU OF EMER SVCS 112 OLD ROUTE 6 CARMEL NY 10512-2110

Shipping Information
PUTNAM COUNTY BUREAU OF EMER SVCS 112 OLD ROUTE 6 CARMEL NY 10512-2110

Freight Forwarder

We will deliver according to the following terms and conditions:

Incoterms® 2020: FOB DESTINATION
 Freight Terms: Prepaid + Fee
 Carrier: * See line item detail
 Payment Terms: Net 30 days after invoice date

Special Instructions:

Item PO-Line	Material	Description	Expected Del Date	Qty	Unit	Price	Total in USD
10	6FHA1	Traffic Cone,28In,Orange Manufacturer: GRAINGER APPROVED Part Number: 6FHA1 Carrier: Origin: CN		60.00	EA	16.96	1,017.60
Sub Total							1,017.60
Estimated Shipping							0.00
Estimated Other Shipping							0.00

23T362

to call
phys
ARA
#9

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Thomas Feighery, Commissioner
DEPT: Dept. of Public Works
DATE: October 26, 2023

2023 OCT 27 PM 3:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME 10511100 54646 Facilities Contracts	ACCOUNT #/NAME 10511100 54510 Facilities Machine Maint	\$26,148.00	for load bank tests needed on generators in 2023

SIGNATURES NOT NEEDED - THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$0
2024 Fiscal Impact \$0

Department Head Signature/Designee Date

AUTHORIZATION : (Electronic signatures)

Date Commissioner of Finance/Designee: Initiation by \$0-\$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T363

**PURCHASE REQUISITION FORM
COUNTY OF PUTNAM**

Purchase Order # _____

Requisition _____

Date _____

All requests for the purchase of equipment and supplies must be forwarded on this form. If you already have a price quotation and/or descriptive literature in your possession, please attach them.

Suggested Vendor(s)

1. Gentech LTD 2. _____ 3. _____
3017 US Route 9W _____
New Windsor, NY 12553 _____

CHARGE ACCT. NO.		
------------------	--	--

Contract # P _____ GP _____ Shipping Terms: FOB Discount Terms _____ % _____ Days _____

ITEM #	Description (including Model No., Color, Size, etc.)	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	(Double space between items. If more space is needed, attach additional sheet on plain bond.)				
	Preventive Maintenance - Various County Facilities 5111-4510				\$21,005.00
	Preventive Maintenance - New Courthouse 1162-4510				\$1350.00
	Preventive Maintenance - Putnam National Golf Club 10085000-54646				\$970.00
	Preventive Maintenance - Putnam National WWTP 10085000-54632				\$585.00
	Preventive Maintenance - Tilly Foster Bldg 8 10084000-54510-10137				\$805.00
	Load Bank Testing - Various County Facilities 5111-4510				\$28,075.00
	Load Bank Testing - New Courthouse 1162-4510				\$1475.00
	Load Bank Testing - Putnam National Golf Club 10085000-54646				\$1250.00
	Load Bank Testing - Putnam National WWTP 10085000-54632				\$890.00
	Load Bank Testing - Tilly Foster Bldg 8 10084000-54510-10137				\$890.00
	(If more space is needed, attach additional sheet on plain bond.)				

32,580.-

23T363

DATE NEEDED _____

ORDER TOTAL

CONT'D

DEPARTMENT _____

AUTHORIZED SIGNATURE _____

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
Prot - Nov
A+A #10
Sign*

TO: Commissioner of Finance
FROM: Undersheriff Thomas H. Lindert
DEPT: Sheriff
DATE: November 9, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10011000.54710 (Jail Maint: Bldg. Maint&Repair) Current Available Bal: \$33,688.02	10011000.54510 (Jail Maint: Machine Maint.) Current Bal: \$33,296.98	\$15,000.00	Pay for Annual Maintenance Contract to Securitas

Total \$15,000.00

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
2024 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

→ _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

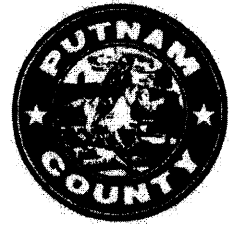
2023 NOV 13 AM 10:53
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

23T404



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

TO: Diane Schonfeld, Legislative Clerk

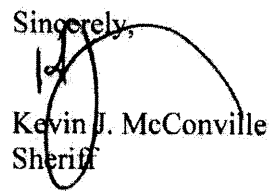
FROM: Sheriff Kevin J. McConville

SUBJECT: Letter of Necessity, Budget Transfer for Annual Maintenance Contract for Securitas.

This letter is being sent as a request, to place on the Protective meeting agenda, November 15, 2023, for a budget transfer to pay for the Annual Maintenance Contract for Securitas. We were unable to obtain a new signed five-year contract before the 1st of the 2023 calendar year which resulted in the 2022 contract being paid with 2023 budgeted funds. The 2023 contract payment is due on December 1, 2023. This contract handles all maintenance pertaining to gates, cameras, and doors in and around the Putnam County Correctional Facility.

We look forward to a favorable response.

Sincerely,


Kevin J. McConville
Sheriff

23T404

P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: November 7, 2023

To: Sheriff Kevin McConville
Attn: Undersheriff Thomas Lindert

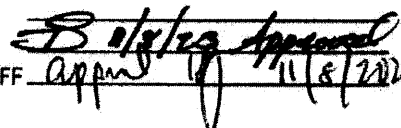
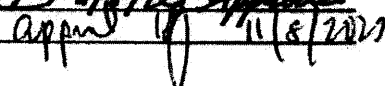
From: Captain James Greenough 

Subject: BUDGET LINE TRANSFER

Request the following funding and budget transfers:

Reduce 10011000.54710 Maintenance Repairs by \$15,000.00
Increase 10011000.54510 Machine Maintenance by \$15,000.00

These funds will be used to pay for the Annual Maintenance Contract for Securitas. The maintenance contract from last year was paid with this year's budget because we were unable to get the new five-year contract signed until after the first of the year. So, we now have this year's contract due on December 1, 2023. This maintenance contract handles all Gates, Cameras, and Doors with and around the Putnam County Correctional Facility.

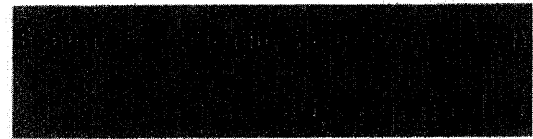
RECEIVED AND FORWARDED FOR ACTION
SGT _____
LT _____
LT _____
CAPT _____
US 
SHERIFF  11/8/2023



23T404



Securitas Electronic Security, Inc.
3800 Tabs Drive
Uniontown, OH 44685



PUTNAM COUNTY
ACCOUNTS PAYABLE
3 COUNTY CENTER
SHERIFFS OFFICE
CARMEL, NY 10512

Your Invoice at a Glance	
Invoice #	7001247941
Date	04/19/2023
Invoice Amount	\$45,000.00
Customer Acct. ID	PUT-006
Master Contract	1000228938
PO # (if applicable)	20001042-00
Total Pages	1 of 1

Federal Tax ID # 47 - 4992129



SITE ID#	DESCRIPTION OF SERVICE	PERIOD OF SERVICE	AMOUNT	SALES TAX	TOTAL
007689900	3 COUNTY CENTER, CARMEL, NY 10512 Location # Maintenance Services - Standard Service Plan (Parts Labor M-F 8-5) - Preventive Maintenance/Fire Control-Annual -Qty1....15 - Third Party Software Management Support Plan - Software License Update Service - Remote Technical Assistance	12/1/2022-11/30/2023	\$45,000.00	\$.00	\$45,000.00

23T404

Sub Total	\$45,000.00
Tax Amount	\$.00
Total Invoice Amount (USD)	\$45,000.00

TERMS: Due Upon Receipt

Cut Here and Return With Payment

Remittance

Inquiries

BY CHECK

Mail To:	Securitas Electronic Security Inc. PO Box 643731 Pittsburgh, PA 15264-3731
----------	--

For Questions and Account Changes:

Billing Inquiries	844-737-2455
Service Request	844-750-TECH (844-750-8324)
Email	Billing@securitasES.com

ELECTRONIC

Remittance Email	CashApplication@securitas.com
Bank Name	PNC Bank NA
Routing #	04300096
Beneficiary Name	Securitas Electronic Security Inc.
Beneficiary Account	1019819475
Swift	PNCCUS33
Account Type	Checking

Visit us at www.SecuritasES.com

ONLINE PAYMENT & INVOICE MANAGEMENT NOW AVAILABLE

BILL PAY & ENROLLMENT	https://ww2.payerexpress.com/ebp/SECURITASES/
-----------------------	---

Your Invoice at a Glance	
Invoice #	7001247941
Date	04/19/2023
Invoice Amount	\$45,000.00
Customer Acct. ID	PUT-006

AMENDMENT THREE TO
AGREEMENT BETWEEN SECURITAS ELECTRONIC SECURITY, INC.
AND THE COUNTY OF PUTNAM
(Contract No. 09-0200)

This Amendment to the Agreement Between Diebold Enterprise Security Systems, Inc. and its successor in interest, Securitas Electronic Security, Inc., ("Contractor") and the County of Putnam ("County") is entered into on the _____ day of October, 2022 ("Effective Date").

WITNESSETH THAT:

WHEREAS, Contractor and County entered into an Agreement effective April 15, 2010 ("Agreement") whereunder Contractor agreed to replace the existing security system in the Putnam County Correctional Facility with a fully functional electronic touch screen security system with PLC control systems, as more fully described in Contractor's "Putnam County Correctional Facility Security System Technical Proposal/Scope of Work" dated March 21, 2008, attached thereto and made part of the Agreement as Schedule "A" and as amended November 12, 2014 by the Amendment to Agreement Between Diebold Enterprise Security Systems, Inc. and the County of Putnam ; and

WHEREAS, Contractor and County desire to amend the Agreement in order to modify certain provisions.

NOW, THEREFORE, for valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree to the following:

1. Add additional pricing information to the end of the SECOND Paragraph of the Agreement:

December 1, 2022- November 30, 2027 - \$45,000 annually.

2. The Agreement term shall be extended through November 30, 2027, unless otherwise terminated in accordance with the NINTH Paragraph of the Agreement.

3. The previous Schedule "B" attached to Amendment Two is not modified and made part of the Agreement. All equipment and pricing shall also remain the same throughout the term of this Amendment Three (i.e. through November 30, 2027).

4. A equipment listing from Amendment Two is also not modified and is made a part of the Agreement and this Amendment Three.

5. Miscellaneous.

a. If any provision of this Amendment shall at any time be deemed to any extent to be invalid or illegal under any applicable statute, law, or ordinance, then to such extent the affected provision shall be deemed to be omitted here from, and all other provisions of this Amendment shall remain valid and in full force and effect.

b. Subject to the amendments and modifications made thereto by this Amendment, the Agreement, together with any exhibits attached thereto, and this Amendment, constitute the entire agreement of the parties as to the subject matter of the Agreement, and the Agreement as amended hereby remains in full force and effect. There are no other promises, representations, terms, conditions, or obligations other than those contained in the Agreement, as amended hereby. This Amendment supersedes all prior communications, representations or agreements, oral or written, between the parties with respect to the subject matter hereof.

23T404

c. No modification, amendment, alteration, supplement or waiver of this Amendment or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by the party or parties to be bound.

d. Unless otherwise set forth herein, defined terms used herein shall have the meanings set forth in the Agreement.

e. Electronic Signature. The parties acknowledge and agree that this Amendment may be executed or accepted using electronic, stamped or facsimile signatures, and that such a signature shall be legally binding to the same extent as a written signature by a party's authorized representative. Each party waives any legal requirements that this Amendment be embodied, stored, or reproduced in tangible media, and agrees that an electronic reproduction shall be given the same legal force and effect as a signed writing. This Amendment shall not be binding upon Contractor until accepted thereby.

IN WITNESS WHEREOF, the parties have executed this Amendment on the Effective Date as set forth above.

SECURITAS ELECTRONIC SECURITY, INC.

Signature: Larry Movsessian
Name: Larry Movsessian, Director of Enterprise Sales
Title: _____
Date: 3/13/2023

THE COUNTY OF PUTNAM

Signature: [Signature]
Name: Kevin M. Byrne
Title: County Executive
Date: _____

Putnam County Sheriff's Department

Signature: [Signature]
Name: Kevin J. McConville
Title: Sheriff
Date: March 9, 2023

23T404

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc: all
A+19
OK Ginny
Reso
#11*

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff
DATE: November 9, 2023

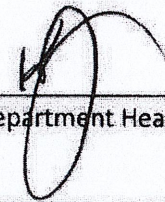
2023 NOV 16 PM 1:00
LEGISLATURE
PUTNAM COUNTY
CARMEL, IN

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10311000.55370 (Sheriff Admin: Chrgbk Automotive)	15311000.55370 (Civil: Chrgbk Automotive)	\$5,000.00	3rd Qtr. Chargeback from Highway And projected 4 th Q
10311000.55370 (Sheriff Admin: Chrgbk Automotive)	32311000.55370 (BCI: Chrgbk Automotive)	\$7,000.00	3rd Qtr. Chargeback from Highway And projected 4 th Q
14311000.55370 (Narcotics: Chrgbk Automotive)	32311000.55370 (BCI: Chrgbk Automotive)	\$ 6,500.00	3rd Qtr. Chargeback from Highway And projected 4 th Q
13311000.55370 (Narcotics: Chrgbk Automotive) <i>Communications</i>	10315000.55370 (BCI: Chrgbk Automotive) <i>Jail</i>	\$ 1,000.00	3rd Qtr. Chargeback from Highway And projected 4 th Q
17311000.55370 (Narcotics: Chrgbk Automotive) <i>Road Patrol</i>	16311000.55370 (BCI: Chrgbk Automotive) <i>Youth Aid Brd</i>	\$23,000.00	3rd Qtr. Chargeback from Highway And projected 4 th Q
Total		\$42,500.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
2024 Fiscal Impact \$ 0



Department Head Signature/Designee 11/13/2023
Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

23T407

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: November 9, 2023

TO: Undersheriff Thomas H. Lindert
Attn: Sheriff Kevin J. McConville

FROM: Fiscal Manager, Kristin Van Tassel

SUBJECT: BUDGET TRANSFER

I am requesting the following budget transfer to cover the 3rd quarter and projected 4th quarter chargebacks for Automotive from Highway.

\$5,000.00 **FROM** 10311000.55370 (Sheriff Admin: Chargeback Automotive)
TO 15311000.55371 (Sheriff Civil: Chargeback Automotive)

\$7,000.00 **FROM** 10311000.55370 (Sheriff Admin: Chargeback Automotive)
TO 32311000.55370 (Sheriff BCI: Chargeback Automotive)

\$6,500.00 **FROM** 14311000.55370 (Sheriff Narco: Chargeback Automotive)
TO 32311000.55370 (Sheriff BCI: Chargeback Automotive)

\$1,000.00 **FROM** 13311000.55370 (Sheriff Comm: Chargeback Automotive)
TO 10315000.55370 (Jail: Chargeback Automotive)

\$23,000.00 **FROM** 17311000.55370 (Sheriff Patrol: Chargeback Automotive)
TO 16311000.55370 (Sheriff YAB: Chargeback Automotive)

APPROVED:



Undersheriff Thomas H. Lindert

23T407

2023
3RD QUARTER CHARGEBACK AUTOMOTIVE

Account	AMT	Patrol	SPD	Call	Commercial	RAV	MSU	10/1/13	10/1/13	10/1/13	10/1/13	10/1/13
PAID	\$ 423.35	\$ 3,668.97	\$ 9,871.09	\$ 5,838.91	\$ 972.38	\$ 2,075.90	\$ 994.88	\$ 23,845.48	\$ -	\$ 23,845.48	\$ 23,845.48	\$ -
TRF	\$ 637.20	\$ 1,588.64	\$ 3,186.24	\$ 295.00	\$ 584.48	\$ 584.00	\$ 940.01	\$ 7,815.57	\$ -	\$ 7,815.57	\$ 7,815.57	\$ -
EXP	\$ 837.70	\$ 3,860.95	\$ 8,268.00	\$ 4,194.26	\$ 676.02	\$ 918.13	\$ 1,168.08	\$ 19,923.16	\$ -	\$ 19,923.16	\$ 19,923.16	\$ -
STATE	\$ 128.34	\$ 220.69	\$ 686.58	\$ 276.26	\$ 91.46	\$ 86.16	\$ 81.32	\$ 1,571.81	\$ -	\$ 1,571.81	\$ 1,571.81	\$ -
Other								\$ 53,156.02	\$ -	\$ 53,156.02	\$ 53,156.02	\$ -
Total	\$ 51.48	\$ -	\$ 178.68	\$ -	\$ 209.20	\$ 87.98	\$ -	\$ 527.34	\$ 0	\$ 527.34	\$ 657.24	\$ 0.00

Avail in 9/1/13 \$ 53,683.36
 LESS INCORRECT FUEL TICKET CHARGES \$ 53,813.26
 \$ 53,813.26

Acct charged
 Remaining to clear

NON-CHARGEBACK	DATE	RECEIPT	PAID	STATE	PAID	TRF	TRF	TRF	TRF	TRF	TRF	TRF
	9/22/2023	DIESEL	36.80	\$	3.53	\$	129.90					

23T407

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*cc: all
A+A*

*#12
Sign*

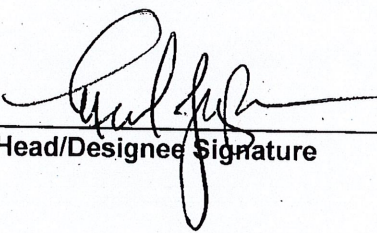
TO: Commissioner of Finance
FROM: Michael Cunningham
DEPT: Office for Senior Resources
DATE: 11/16/2023

2023 NOV 17 PM 11:58
LEGISLATURE
PUTNAM COUNTY
CARROLL, NY

I hereby request approval for the following amendment of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# NAME	AMOUNT	PURPOSE
10677900-52650 Motor Vehicles	10677900-52130 Computer Equipment	\$4,975.00	To replace inefficient OSR desktop and laptop computers.
		\$4,975.00	

2023 Fiscal Impact \$ 0.00
2024 Fiscal Impact \$ 0.00



 Dept Head/Designee Signature

11/16/2023

 Date

AUTHORIZATION: (Electronic Signatures)

_____	Commissioner of Finance/Designee:	\$ 0 - \$5,000.00
_____	County Executive/Designee:	\$5,000.01 - \$10,000.00
_____	Chairperson Audit/Designee:	\$ 0 - \$10,000.00
_____	Audit & Administration Committee:	\$10,000.01 - \$25,000.00

23T417

Kathleen Scheidt

From: Kristen Wunner
Sent: Wednesday, November 15, 2023 12:55 PM
To: Kathleen Scheidt
Subject: Budget Transfer

Hi Kathleen,

Can you please put together the below budget transfer...

Increase 10677900-52130	Computer Equipment	\$4,975
Decrease 10677900-52650	Motor Vehicles	\$4,975

This is for the replacement of inefficient OSR desktop and laptop computers.

Thank you,
Kristen



Kristen Wunner
Fiscal Manager
Putnam County Office for Senior Resources
110 Old Route 6, Bldg. #3
Carmel, New York 10512
845-808-1700 X47123

23T417

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

*cc: all
AVA*

sign

#13

TO: Commissioner of Finance
FROM: Sheriff Kevin J. McConville
DEPT: Sheriff
DATE: November 16, 2023

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
13311000.52640 (Sheriff Communication: AV Equipt)	13311000.52680 (Sheriff Communication: Other Equipt)	\$24,554.98	Purchase (7) Mobile mounted LPR systems for trailers under proper budget line. Items were approved With the 2023 budget.

Total \$24,554.98

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2023 Fiscal Impact \$ 0
2024 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

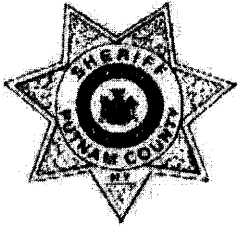
Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

→ _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2023 NOV 17 AM 4:15
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

23T421



KEVIN J. MCCONVILLE
SHERIFF

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



THOMAS H. LINDERT
UNDERSHERIFF

TO: Diane Schonfeld, Legislative Clerk
FROM: Sheriff Kevin J. McConville

A handwritten signature in black ink, appearing to be "KS", located to the right of the "FROM:" line.

SUBJECT: Letter of Necessity, Budget Transfer for LPR systems for trailers

This letter is being sent as a request, to place on the November 27, 2023 Audit meeting agenda, a budget transfer for items that were approved with the 2023 budget, however need to be purchased under an alternate line in accordance with purchasing and audit guidelines.

We look forward to a favorable response.

23T421

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT

INTER-OFFICE MEMORANDUM

DATE: November 16th, 2023

TO: Sheriff Kevin J. McConville
ATTN: Undersheriff Thomas H. Lindert
FROM: Sergeant William M. Rossiter
SUBJECT: FUND TRANSFER



This member requests a fund transfer be completed to purchase (7) Mobile Mounted License Plate Recognition Systems at a price of \$3,507.85 each. The reason for fund transfer is to purchase budgeted items under an alternate line in accordance with new guidance from purchasing.

\$24,554.98 **From** line 01 13311000 52640 (Audio Video Equipment)
to line 01 13311000 52680 (Other Equipment)

23T421

P-1

PUTNAM COUNTY SHERIFF'S DEPARTMENT
INTER-OFFICE MEMORANDUM

DATE: November 16th, 2023

TO: Sheriff Kevin J. McConville

ATTN: Undersheriff Thomas H. Lindert

FROM: Sergeant William M. Rossiter



W. M. Rossiter PC63

SUBJECT: FUND TRANSFER JUSTIFICATION

This transfer is due to new guidance regarding which line is appropriate to order Mobile LPRs from. These items were budgeted for in the AV Equipment line but have been requested to be moved to Other Equipment by purchasing prior to requisition.

This member requests a fund transfer be completed to purchase (7) Mobile Mounted License Plate Recognition Systems at a price of \$3,507.85 each. The reason for fund transfer is to purchase budgeted items under an alternate line in accordance with new guidance from purchasing.

\$24,554.98 From line 01 13311000 52640 (Audio Video Equipment)

to line 01 13311000 52680 (Other Equipment)

23T421



digital surveillance solutions

Prepared For:
 William Rossiter
 Putnam County Sheriff's Department
 3 County Center
 Carmel, NY 10512
 United States
 William.Rossiter@PutnamCountyNY.gov

Prepared By:
 Jessica Pitarresi
 Digital Surveillance Solutions, Inc.
 485 Cayuga Road
 Buffalo, NY 14225
 jessicap@dssvideo.com
 716-597-0369

DSSQ5494	Jessica Pitarresi	30	12/13/2023
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State Contract PT68787

Mx-M73A-RJ45	Mobotix	M73 Body with RJ45 Connector Box (white)	7	\$1,067.40	\$7,471.80
Mx-O-M7SA-8L150	Mobotix	30° 4K LPF Sensor Module TELE	7	\$398.70	\$2,790.90
Mx-O-M7SA-8D150	Mobotix	30° 4K Day Sensor Module TELE	7	\$306.00	\$2,142.00
Mx-F-IRA-T	Mobotix	M73 IR Light Module for Tele Lens (15° - 30°)	7	\$184.50	\$1,291.50
MX-OPT-CBL-LAN-10	Mobotix	Ethernet Patch Cable, 10 m	7	\$45.00	\$315.00

Not on State Contract

TP-DCDC-1248GHP	Tycon	TYCON SYSTEMS, INC : Gigabit +/- 10-15VDC IN, 56VDC OUT Passive 35W High Power DC to DC Converter/PoE+ inserter.	7	\$99.94	\$699.58
110061381	Nvidia	J2021-Edge AI Device with Jetson Xavier NX 8GB module, 4xUSB, M.2 Key E & Key M Slot, Aluminum case, Pre-installed JetPack System	7	\$850.00	\$5,950.00
MB-MJ128KA/AM	Samsung	PRO Endurance + Adapter microSDXC 128GB	14	\$16.65	\$233.10
MZ-V7S2T0B/AM	Samsung	Samsung Commercial Memory Samsung 970 EVO Plus 2 TB Solid State Drive - M.2 2280 Internal - PCI Express (PCI Express 3.0 x4) - 1200 TB TBW - 3500 MB/s Maximum Read Transfer Rate - 256-bit Encryption Standard - 5 Year	7	\$181.44	\$1,270.08
114992152	SeedCase	SeedStudio Case	7	\$38.43	\$269.01

23T421

AP-MF5G-C2W2G-Q-B1	Airgain	MULTIMAX 5G 5in1 with two Cellular/LTE, two WiFi and GNSS. Bolt mount. Black. 1 foot coax to be connected to EZConnect cable assembly.	7	\$147.48	\$1,032.36
CH-C2W2G-1-2-1-14	Airgain	EZConnect standard cable harness with two Cellular, two WiFi & GNSS. 14 feet with SMA on Cell.	7	\$134.95	\$944.65
Shipping		Shipping	1	\$145.00	\$145.00

	\$24,554.98
	\$0.00
	\$0.00
	\$24,554.98

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

To accept this proposal, sign here and return: _____

Signature

Date

23T421

