

EARLY INTERVENTION SERVICE COORDINATOR

This is specialized professional social casework which primarily involves responsibility for coordinating the direct delivery of early intervention services to challenged infants and toddlers under three years of age and their families. Work is performed in accordance with New York State Department of Health regulations and guidelines. Direct supervision is provided by the Administrator of Early Intervention & Pre-School Programs. Supervision of others is not a responsibility of this position. Performs related work as required.

***SPANISH-SPEAKING POSITIONS ALSO AVAILABLE**

This is a Competitive position. Applicants must meet the stated minimum qualifications. Any appointment would be made on a Provisional basis, pending the future administration of a Civil Service examination.

FOR MORE INFORMATION FOR THIS
POSITION PLEASE VISIT
PUTNAMCOUNTYNY.COM/PERSONNEL



\$63,135-\$76,890
per year

FULL-TIME

COMPETITIVE

BENEFITS INCLUDED:

- Dental insurance
- Health insurance
- Paid time off
- Retirement plan
- Vision insurance

LOCATION:
DEPARTMENT OF HEALTH
1 GENEVA ROAD
BREWSTER, NY 10509

**VIEW BACK TO SEE IF
YOU WOULD QUALIFY!**



EARLY INTERVENTION SERVICE COORDINATOR

MINIMUM QUALIFICATIONS:

- a) Bachelor's Degree in a health or human services field; or
- b) Associate's degree in a health or human services field and one (1) year of service coordination experience; or
- c) Graduation from high school or possession of a comparable diploma and one (1) of service coordination experience and an additional one (1) year of experience in a service setting with infants and toddlers with developmental delays or disabilities; or
- d) Graduation from high school or possession of a comparable diploma and two (2) years of experience in service coordination experience; or
- e) A license, certification, or registration in one of the professions listed in Title 10 of the State of New York Department of State Codes, Rules and Regulations (NYCRR), Part 69 - §69-4.1 (a)+

PLEASE NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

SPECIAL REQUIREMENTS:

1. All early intervention service coordinators are required to participate in a introductory service coordination training sponsored or approved by the New York State Department of Health within the first year of employment, as set forth in Title 10 of the State of New York Department of State Codes, Rules and Regulations (NYCRR), Part 69 - §69-4.4, Qualifications of Service Coordinators.
2. Possession of a valid, unrestricted, appropriate level driver's license, and acceptable driving record are required at time of appointment and must be maintained throughout employment.

SUBSTITUTION NOTE: Per NYCRR Title 10, Part 69, §69-4.4(a)(1)(i), verifiable voluntary or part-time experience is acceptable to meet the above-described requirements on a pro-rata basis.

**Minimum qualifications reflect and comply with §69-4.4 of Part 69 of Title 10 of State of New York Codes, Rules and Regulations (NYCRR).*