

# MOTOR VEHICLE CASHIER EXAMINER

This position involves responsibility for determining eligibility for drivers licenses, vehicle titles and vehicle registrations through review of applications and supporting documents. Checks vehicle registration, title, and drivers license applications, proof of ownership documentation, payment of sales tax, insurance coverage, vehicle inspection certificate and any other supporting documents for accuracy and completeness of information.

**\*SPANISH-SPEAKING POSITIONS ALSO AVAILABLE\***

This is a Non-Competitive position. Applicants must meet the stated minimum qualifications.

FOR MORE INFORMATION FOR THIS  
POSITION PLEASE VISIT  
[PUTNAMCOUNTYNY.COM/PERSONNEL](http://PUTNAMCOUNTYNY.COM/PERSONNEL)



**\$50,321 – \$60,600**  
per year

**FULL-TIME**

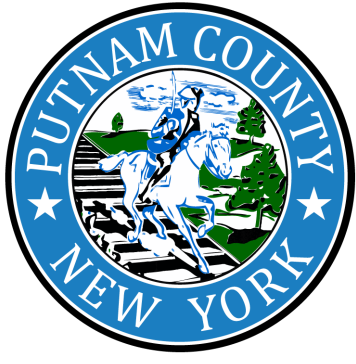
**NON-COMPETITIVE**

## **BENEFITS INCLUDED:**

- Dental insurance
- Health insurance
- Paid time off
- Retirement plan
- Vision insurance

**LOCATION:**  
**DEPARTMENT OF MOTOR**  
**VEHICLES**  
**1 GENEVA ROAD**  
**BREWSTER, NY 10509**

**VIEW BACK TO SEE IF  
YOU WOULD QUALIFY!**



# MOTOR VEHICLE CASHIER EXAMINER

## **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a comparable diploma and two (2) years of clerical experience which must have involved the use of computer applications to enter data, maintain records or prepare reports and documents.

**SUBSTITUTION NOTE:** Post-secondary level education may be substituted for one (1) year of the required experience indicated above on the basis of thirty (30) college credits per year of experience.

## **SPECIAL REQUIREMENT FOR SPANISH-SPEAKING SPECIFIC POSITIONS:**

1. Candidates must be fluent in speaking, reading, writing and translating Spanish.
2. There is an oral Spanish proficiency examination in addition to the written exam.