

PROBATION OFFICER I TRAINEE

**APPLY BY
MAY 7TH!**

This is a one-year traineeship position used to appoint individuals to an entry-level Probation Officer, Probation Officer (Spanish-Speaking) or Probation Officer (Community Liaison) position in a probation department responsible for the care of adults and juveniles subject to probation supervision or intake services which require them to meet certain standards of conduct. A Probation Officer Trainee is responsible for participating in a continuous in-service training program regarding the investigative, supervision, counseling and coaching duties and responsibilities of a Probation Officer and, under close and on-going supervision, performs such duties and exercises such responsibilities in a limited nature. When a Probation Officer Trainee participates in a traineeship for a Probation Officer (Spanish-Speaking) or a Probation Officer (Community Liaison) position, he/she is required to satisfy the additional requirements for these positions and be capable to learn the specialized work they perform. Probation Officer Trainee work is performed under the direct supervision of a probation professional. Upon successful completion of the one-year traineeship the incumbent is appointed to the position of Probation Officer or specified parenthetical without further examination. A Probation Officer Trainee is a Peace Officer pursuant to Criminal Procedure Law, section 2.10 and may be authorized to carry a firearm in the performance of his/her duties. Performs related work as required.

***SPANISH-SPEAKING POSITIONS ALSO AVAILABLE**

This is a Competitive position. Applicants must meet the stated minimum qualifications. Any appointment would be made on a Provisional basis, pending the future administration of a Civil Service examination.

**FOR MORE INFORMATION FOR THIS
POSITION PLEASE VISIT
PUTNAMCOUNTYNY.COM/PERSONNEL**



**\$65,573-\$84,489
PER YEAR**

FULL-TIME

COMPETITIVE

BENEFITS INCLUDED:

- **Dental insurance**
- **Health insurance**
- **Paid time off**
- **Retirement plan**
- **Vision insurance**

**LOCATION:
PROBATION DEPARTMENT
40 GLENEIDA AVENUE
CARMEL, NY 10512**

**VIEW BACK TO SEE IF
YOU WOULD QUALIFY!**



PROBATION OFFICER I TRAINEE

MINIMUM QUALIFICATIONS:

Bachelor's degree or higher with at least thirty (30) credit hours in the social or behavioral sciences.

PLEASE NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

SPECIAL REQUIREMENT: Possession of a valid, unrestricted, appropriate level driver's license, and acceptable driving record are required at time of appointment and must be maintained throughout employment.

SPECIAL REQUIREMENT FOR SPANISH-SPEAKING SPECIFIC POSITIONS:

1. Candidates must be fluent in speaking, reading, writing and translating Spanish.
2. There is an oral Spanish proficiency examination.