

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday

February 4, 2020

7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Addonizio who requested that Legislator Nacerino lead in the Pledge of Allegiance and Legislator Albano lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Albano, Jonke, Castellano, Sayegh, Sullivan and Chairwoman Addonizio were present. Also present was Legislative Counsel Firriolo.

PROCLAMATION

Chairwoman Addonizio recognized Legislator Sullivan who presented the "Recognizing the Carmel High School Varsity Football Team" proclamation to Head Coach Todd Cayea, Assistant Coaches and all the team players that were in attendance.

RECOGNIZING THE CARMEL HIGH SCHOOL VARSITY FOOTBALL TEAM

WHEREAS, the Carmel High School Varsity Football team is Section One AA finalist that finished their season at 8-2 and had 14 players receive post-season honors; and

WHEREAS, the members of the Team including captains, Will Boalt, Luca Piccolino, Alex Beauchesne, and Matt Massi played with dedication, determination, and tremendous skill scoring victories over Roy C. Ketcham High School and Spring Valley High School before bowing out to the NYS Champion New Rochelle High School. It was a team of selfless and caring players who overcame adversity and never gave up; and

WHEREAS, the Carmel Varsity football team was the first team in 11 years to reach the Section One football finals; and

WHEREAS, Head Coach Todd Cayea, was awarded Section One Coach of the Year, AA Coach of the year, League Coach of the year, Giants Coach of the week, was honored for his 25 years as HFC, and achieved 150 career wins. Assistant Coaches Jim Donahoe, Jay Memmel, Chris Santos, and Jimmy Nyugen deserve special recognition and commendation for their leadership and encouragement by setting of good sportsmanship to their team as well as creating wonderful memories the team members will cherish; and

WHEREAS, the team support staff and families also deserve special recognition for their enthusiasm and commitment; now therefore be it

RESOLVED, that Putnam County Executive MaryEllen Odell and the Putnam County Legislature, on behalf of all the residents of Putnam County, do hereby congratulate the Carmel High School Varsity Football Team for their Section One Finals finish and for proudly representing themselves and our community during all of their games.

**Item #4 – Approval of Minutes – Regular Meeting – December 3, 2019
Year End Meeting – December 18, 2019
Organizational Meeting – January 7, 2020**

Legislator Montgomery stated that there is a section in the December 3, 2019 minutes that refers to Paul Eldridge as the Personnel Director and in another section he is referred to as the Personnel Officer.

Legislative Counsel Firriolo explained that under State Law he is the Personnel Officer, therefore in certain context it would be correct to use that title.

The minutes were approved as submitted.

Item #5 – Correspondence

a) County Auditor was duly noted.

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Sullivan, Legislators Albano & Castellano)**

Item #6a – Approval/ Budgetary Transfer (20T004)/ County Clerk/ Computer Equipment was next. Chairwoman Addonizio recognized Legislator Sullivan, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

RESOLUTION #30

APPROVAL/ BUDGETARY TRANSFER / COUNTY CLERK/ COMPUTER EQUIPMENT

WHEREAS, the County Clerk has requested a budgetary transfer (20T004) to purchase the necessary computer equipment to increase efficiency and productivity; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approve said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10141000 52130	Computer Equipment	9,500
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Decrease Estimated Appropriations:

10199000 54980	Contingency	9,500
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2020 Fiscal Impact \$9,500

2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b – Approval/ Fund Transfer (20T009)/ Finance/ Veteran’s Radio Communications was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

RESOLUTION #31

APPROVAL/ FUND TRANSFER / FINANCE/ VETERAN’S RADIO COMMUNICATIONS

WHEREAS, the Commissioner of Finance has requested a fund transfer (20T009) to pay for New York Communications Company (NYCOMCO) radio in the Veteran’s van; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10199000 54980	General Contingency	2,000

Increase:		
10651000 54540	Veteran’s – Radio Communications	2,000

2020 Fiscal Impact – 0 –
2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6c – Approval/ Fund Transfer (20T015)/ Board of Elections/ Clear Ballot Audit System was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

RESOLUTION #32

APPROVAL/ FUND TRANSFER/ BOARD OF ELECTIONS/ CLEAR BALLOT AUDIT SYSTEM

WHEREAS, the Putnam County Board of Elections has requested a fund transfer (20T015) to account for the purchase of the Clear Ballot Audit System; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10145000 51094	Temporary	73,174

Increase:
10145000 52680 Other Equipment 73,174

2020 Fiscal Impact – 0 –
2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6d – Approval/ Re-Appointments/ Putnam County Plumbing & Mechanical Trades Board was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

Legislator Nacerino explained that she appreciated all the volunteers who serve on the Boards. She applauded each and every one of them.

Chairwoman Addonizio stated that their volunteerism is truly appreciated.

RESOLUTION #33

APPROVAL/ RE-APPOINTMENTS/ PUTNAM COUNTY PLUMBING & MECHANICAL TRADES BOARD

RESOLVED, that the following be re-appointed to the Putnam County Plumbing & Mechanical Trades Board pursuant to Section 190-6(D):

Stephen Alonge, Town of Southeast, as (D1) Master Plumber, for a three (3) year term, said term to expire December 31, 2022.

Thomas Capalbo, Town of Patterson, as (D3) Citizen Representative, for a three (3) year term, said term to expire December 31, 2022.

Alexander Mancone, Town of Carmel, as (D6) HVAC Representative, for a three (3) year term, said term to expire December 31, 2022.

And be it further

RESOLVED, that these re-appointees comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6e – Approval/ Overtime Policy/ County Departments was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

Legislator Montgomery explained that she raised the issue in Committee about whether this was brought before any Department Heads. She believed it would be in our best interest to receive feedback from our Department Heads since it would be directly be affecting them. She explained that she sent a memo requesting said feedback, however

she did not receive any comments and was unsure whether it was forwarded to the Department Heads.

Legislator Sullivan explained that he spoke with some Department Heads during the Department Head meetings and questioned whether they had any problems with the policy. He stated this was sent to all departments for their review. He believed if they had any additional comments, they would have called him; and none of them did.

Legislator Montgomery stated that she wasn't aware that Legislator Sullivan, as Chair of the Committee, had spoken directly to the Department Heads. She thanked him for the information and was glad to hear that he spoke to the Department Heads and that they didn't have any comments. She believed that would have been great information to share during a Committee meeting.

Legislator Albano stated that there is a budget for the year and the Legislature needs to be aware of the expenditures. He believed this will bring more clarity on what to do if things change. He explained that he is aware that issues will come up, however that was addressed in the resolution.

Legislator Montgomery stated that she has no comment about the policy; obviously it is good business. She stated that she only wanted to hear from the Department Heads.

RESOLUTION #34

APPROVAL/ OVERTIME POLICY/ COUNTY DEPARTMENTS

WHEREAS, The Putnam County Charter, Section 7.08 states, "No County officer, employee, administrative unit or other agency, shall during a fiscal year expend any money or incur any liability in excess of the line item amounts appropriated and available in the operating budget or authorized to be borrowed by County Legislature"; and

WHEREAS, The Putnam County Charter, pursuant to Section 7.07, allows for supplemental appropriations and states (Section C) that "No money shall be spent by the County or any agency thereof, nor shall any obligation for the spending of money be incurred, unless in pursuance of the annual budget therefor, except as provided in this section"; and

WHEREAS, The Putnam County Legislature has received requests from time to time for fund transfers increasing the budgeted overtime after the overtime obligation and/or overtime expense has been incurred, which is a violation of the Putnam County Charter; and

WHEREAS, the Legislature requires that the budget controls contained in the Putnam County charter be adhered to; and

WHEREAS, the Legislature has the sole power to make appropriations pursuant to County Charter Section 2.04 (b), and is delegated control of the financial affairs of County government pursuant to County Charter Section 7.01; now therefore be it;

RESOLVED; the Putnam County Legislature requires that all County Employees, Elected and appointed officials, County Departments and administrative units, adhere to the Putnam County Charter Sections 7.07 and 7.08; and be it further

RESOLVED, that requests to increase Non-Mandated budgeted overtime be provided to the Legislature in writing, containing detailed, complete justification regarding the reason(s) why the overtime is required. These requests (excepting emergency situations as declared by the County Executive) must be submitted to the Putnam County

Legislature in a timely manner to complete the fund transfer process pursuant to the Putnam County Code in advance of authorizing and/or expending overtime funds in order to ensure that sufficient funding is appropriated; and be it further

RESOLVED, that the Putnam County Commissioner of Finance shall provide to the Putnam County Legislature's Audit & Administration Committee, on a monthly basis, an overtime report reflecting spending to date, and indicating Departments' spending ahead of the annual adopted Budget (prorated monthly); and be it further

RESOLVED, that a copy of this Resolution be distributed to each Elected Official and Appointed Department Head, each of whom shall be responsible for distribution to the appropriate Employees.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6f – Approval/ Amend Chair of Veterans' Service Medal Advisory Panel was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Albano and Castellano, Legislator Sullivan moved the following:

RESOLUTION #35

APPROVAL/AMEND CHAIR OF VETERANS' SERVICE MEDAL ADVISORY PANEL

WHEREAS, by Resolution #254 of 2017, the Putnam County Legislature created a special Putnam County Veterans' Service Medal Advisory Panel (the "Panel"); and

WHEREAS, said Resolution established that the Chair of the Putnam County Legislature shall serve as Chairperson of the Panel; and

WHEREAS, the Legislature now desires to permit the Chair of the Legislature to serve as Chairperson of the Panel or, alternatively, designate another Legislator to serve as Chairperson of the Panel; now, therefore be it

RESOLVED, that the Chairperson of the Putnam County Veterans' Service Medal Advisory Panel shall be the Chair of the Putnam County Legislature or another member of the Putnam County Legislature so designated by the Chair of the Legislature; and be it further

RESOLVED, that such designee shall serve as Chairperson of the Panel until: 1) removal or replacement of the designee at any time by the Chairperson of the Legislature; 2) resignation of the designee as Chair of the Panel; or 3) such time as the designee ceases to be a member of the Legislature.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**AUDIT & ADMINISTRATION COMMITTEE
(Chairman Castellano, Legislators Gouldman & Sayegh)**

Item #6g – Approval/ Installment Purchase Contract Financing Equipment for Sheriff's Department (Equipment Lease) was next. Chairwoman Addonizio recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #36

EXTRACT OF MINUTES

**Meeting of the County Legislature of
the County of Putnam, New York**

February 4, 2020

* * *

A regular meeting of the County Legislature of the County of Putnam, New York, was held at the Historic County Courthouse, Gleneida Avenue, Carmel, New York, on February 4, 2020, at 7 o'clock P.M. (Prevailing Time).

The following Legislators were present: Albano, Castellano, Gouldman, Jonke, Montgomery, Nacerino, Sayegh, Sullivan and Chairwoman Addonizio.

There were absent: None

**Also present: Diane Schonfeld, Clerk of the County Legislature
Robert Firriolo, Legislative Counsel**

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Legislator Castellano offered the following resolution and moved its adoption:

**RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK
DECLARING THE FINDINGS OF THE COUNTY WITH RESPECT TO
THE PROPOSALS RECEIVED FOR THE INSTALLMENT PURCHASE
CONTRACT FINANCING FOR EQUIPMENT FOR THE SHERIFF'S
OFFICE, AND MAKING CERTAIN OTHER DETERMINATIONS IN
CONNECTION THEREWITH.**

**THE COUNTY LEGISLATURE OF COUNTY OF PUTNAM, NEW YORK,
HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members
of said Legislature) AS FOLLOWS:**

**Section 1. Following the solicitation of proposals, the County of Putnam (the
"County") received proposals from various firms to provide financing for the acquisition
of various equipment for the Sheriff's Office (the "Acquisition").**

Section 2. Following a discussion of the County Legislature of the County, and based upon the written recommendation received from Fiscal Advisors & Marketing, Inc., the County's Municipal Advisor, it is hereby determined that the proposal received from US Bancorp Government Leasing, or one of its affiliates (the "Lessor") is hereby accepted subject to the negotiation of one or more lease purchase agreements approved by counsel.

Section 3. The County Executive, acting on behalf of the County and with the advice of counsel, is hereby authorized to negotiate, enter into, execute, and deliver one or more lease purchase agreements (the "Equipment Lease") with the Lessor, and is further authorized to negotiate, enter into, execute, and deliver such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements). All other related contracts and agreements necessary and incidental to the Equipment Lease are hereby authorized, and such documents shall be filed in the office of the Commissioner of Finance and made available for public inspection.

Section 4. The aggregate original principal amount of the Equipment Lease shall not exceed \$183,150 and shall bear interest and mature as set forth in the Equipment Lease.

Section 5. The County's obligations under the Equipment Lease shall be subject to annual appropriation or renewal by the County Legislature of the County as set forth in the Equipment Lease and the County's obligations under the Equipment Lease shall not constitute a general obligation of the County or indebtedness under the Constitution or laws of the State of New York.

Section 6. The proceeds of the Equipment Lease may be applied to reimburse the County for expenditures made after the effective date of this resolution for the purpose for which said proceeds are authorized, or on or prior to such date in accordance with Treasury Regulation Section 1.150-2 of the United States Treasury Department. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 7. The County Executive, the Commissioner of Finance, the Chief Deputy Commissioner of Finance, the Deputy Commissioner of Finance and the County Attorney are hereby authorized to take any and all other actions necessary in connection with the Acquisition, the Equipment Lease, and all matters related thereto.

Section 8. This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES: NINE – Legislators Albano, Castellano, Gouldman, Jonke, Montgomery, Nacerino, Sayegh, Sullivan and Chairwoman Addonizio.

NOES: NONE

The resolution was declared adopted.

CLERK'S CERTIFICATE

I, Diane Schonfeld, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No.36-2020 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on February 4, 2020, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on February 4, 2020 and approved by the County Executive on February ____, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said County of Putnam this ____ day of February, 2020.

(SEAL)

Clerk to the County Legislature

Item #6h – Approval/ Budgetary Amendment (19A092)/ Sheriff's Department/ Narcotics Task Force Overtime was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #37

APPROVAL/ BUDGETARY AMENDMENT / SHERIFF'S DEPARTMENT/ NARCOTICS TASK FORCE OVERTIME

WHEREAS, the Prevention Council of Putnam Inc., as fiscal agent for the Putnam Communities That Care Coalition, has provided five thousand dollars (\$5,000) for overtime for the Putnam County Sheriff's Department; and

WHEREAS, per the agreement, these funds were utilized to conduct off-premise compliance checks at alcohol establishments in Putnam County during the months of July and August 2019; and

WHEREAS, the required completion date for all work was September 1, 2019; and

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (19A092) to account for these funds; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

14311000 415899	Sheriff Narcotics NCADD Compliance Checks	5,000
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Increase Appropriations:

14311000	Sheriff Narcotics Task Force	
51093	Overtime	4,645
58002	Social Security	<u>355</u>
		5,000

2019 Fiscal Impact – 0 –

2020 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6i – Approval/ Budgetary Amendment (19A093)/ Sheriff's Department/ Road Patrol Overtime was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #38

APPROVAL/ BUDGETARY AMENDMENT / SHERIFF'S DEPARTMENT/ ROAD PATROL OVERTIME

WHEREAS, at the request of the Reform Temple of Putnam Valley, the Putnam County Sheriff's Department Road Patrol Division provided the Temple with security service at four (4) of their functions during the months of September and October 2019; and

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (19A093) to account for the reimbursement received from the Temple for the overtime expenses incurred; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

17311000 422601	Sheriff's Patrol – Deputy Outside Services	1,722.40
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Increase Appropriations:

17311000	Sheriff's Patrol – Deputy Outside Services	
51093	Overtime	1,600.00
58002	Social Security	<u>122.40</u>
		1,722.40

2019 Fiscal Impact – 0 –
2020 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6j – Approval/ Budgetary Amendment (19A094)/ Sheriff's Department/ Overtime was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #39

APPROVAL/ BUDGETARY AMENDMENT / SHERIFF'S DEPARTMENT/ OVERTIME

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (19A094) to account for revenue received from the Board of Elections for security services provided at the various polling sites on Election Day; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

17311000 422601	Sheriff's Patrol – Deputy Outside Services	2,735.18
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Increase Appropriations:

17311000	Sheriff's Patrol – Deputy Outside Services	
51093	Overtime	2,540.81
58002	Social Security	<u>194.37</u>
		2,735.18

2019 Fiscal Impact – 0 –
2020 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6k – Approval/ Budgetary Amendment (20A001)/ Bureau of Emergency Services/ 2019 Statewide Interoperable Communications Grant (SICG) Award was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

Legislator Montgomery believed there was a discrepancy in the performance period dates between the resolution approving the grant application and the backup letter received from the Bureau of Emergency Services Commissioner.

Legislative Counsel Firriolo explained that at the time they requested permission to apply for the grant, it was believed that the performance period would be 2020 through 2022. He stated that when the grant came through, as reflected in Homeland Security's letter, it clarified that the performance period was 2020 through 2021. He explained that the resolution being voted on tonight correctly reflects the performance period.

RESOLUTION #40

APPROVAL/ BUDGETARY AMENDMENT / BUREAU OF EMERGENCY SERVICES/ 2019 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT (SICG) AWARD

WHEREAS, by Resolution #222 of 2019, the Putnam County Legislature approved and authorized the Putnam County Bureau of Emergency Services to apply for a grant under the 2019 Statewide Interoperable Communications Grant (SICG) Program; and

WHEREAS, the Bureau of Emergency Services has requested a budgetary amendment (20A001) to adjust the budget for the receipt of the 2019 SICG-Formula Grant awarded through the New York State Homeland Security and Emergency Services in the amount of \$590,058; and

WHEREAS, this 2019 SICG-Formula Program concentrates on improving interoperability and operability of communications systems in New York State; and

WHEREAS, the performance period for this grant will be 24 months, beginning calendar year 2020 (January 1, 2020 – December 31, 2021), with the possibility of an extension; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

53097000 53000 52008	SICG – 2019 Formula	590,058
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Increase Estimated Revenues:

53097000 433971 52008	State Aid – Public Safety	590,058
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2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6L – Approval/ Budgetary Amendment (20A002)/ Social Services/ Child Advocacy Center/ Grant Award was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #41

APPROVAL/ BUDGETARY AMENDMENT / SOCIAL SERVICES/ CHILD ADVOCACY CENTER/ GRANT AWARD

WHEREAS, by Resolution #203 of 2019, the Putnam County Legislature approved and authorized the three-year renewal option for the current Victim Assistance Program grant; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (20A002) to amend the 2020 Social Services' budget to include grant funds in accordance with the following contracts awarded to the Child Advocacy Center for the period of October 1, 2019 through September 30, 2020:

- 1) OVSO1-C11044GG-1080200, a multi-year agreement awarded by the NYS Office of Victim Advocacy (OVS), CFDA#16.575
- 2) C028056, a renewal granted by the NYS Office of Children and Family Services (OCFS); and

WHEREAS, this budgetary amendment also reflects annualized salary costs and related fringe benefits for an upgrade from Bilingual Victim Advocate to Senior Bilingual Advocate and a new position for Forensic Interviewer/Community Outreach Worker split between the two grants (90%/10%), as well as equipment and contractual costs as approved in the OVS grant budget; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

22070000	436233	OEOP Child Advocacy Center – Child Adv Center	7,644
22071000	446131	OEOP Crime Victim – Crime Victim Bd	<u>88,052</u>
			95,696

Increase Appropriations:

22070000		OEOP Child Advocacy Center	
	51000	Personnel Services	
		601302104 Forensic Interviewer/Community Outreach Worker 10%	4,697
	54314	Postage	17
	58001	State Retirement	302
	58002	Social Security	360
	58004	Worker's Compensation	67
	58006	Dental	172
	58008	Health Insurance	2,005
	58009	Vision	<u>24</u>
			7,644
22071000		OEOP Crime Victim	
	51000	Personnel Services	
		601302101 Bilingual Victim Advocate	(58,520)
		601302103 Sr. Bilingual Victim Advocate	63,162
		601302104 Forensic Interviewer/Community Outreach Worker 90%	42,272
	52130	Computer Equipment	2,200
	54310	Office Supplies	1,367
	54410	Supplies & Materials	1,366
	54635	Cell Phones	872
	54640	Education / Training	6,740
	54646	Contracts	1,500

58001	State Retirement	3,015
58002	Social Security	3,589
58004	Worker's Compensation	668
58006	Dental	1,552
58008	Health Insurance	18,051
58009	Vision	218
		<u>88,052</u>
		99,696
	2020 Fiscal Impact – 0 –	
	2021 Fiscal Impact – 0 –	

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6m – Approval/ Budgetary Amendment (20A003)/ Tourism/ I Love New York Program was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #42

APPROVAL/ BUDGETARY AMENDMENT / TOURISM/ I LOVE NEW YORK PROGRAM

WHEREAS, the Director of Tourism has requested a budgetary amendment (20A003) to reflect the decrease in grant funding for the 2020 Tourism Matching Funds Program per notification from the NYS Department of Economic Development's Division of Tourism; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease Revenue:

10641000 437151	Tourism – St Aid I Love New York Program	7,708
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Decrease Appropriation:

10641000 54328	Tourism – I Love New York Program	15,416
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Increase General Contingency:

10199000 54980	General Contingencies	7,708
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2020 Fiscal Impact (7,708)

2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6n – Approval/ Budgetary Amendment (20A004)/ Planning Department/ Maybrook Bikeway II was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #43

APPROVAL/ BUDGETARY AMENDMENT / PLANNING DEPARTMENT/ MAYBROOK BIKEWAY II

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (20A004) to adjust the capital budget accounts to most recent estimates as a result of the bid opening on January 15 regarding the Maybrook Bikeway II Project; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

55997000 53000 51312	Maybrook II – Phase B – PIN 8761.05	1,584,000
55997000 53000 50309	Maybrook II – Phase A – PIN 8756.84	43,000

Increase Estimated Revenues:

55997000 445970 51312	Fed Aid – Section 5307 FFY 2017	1,267,200
55997000 435970 51312	State Aid – Section 5307 FFY 2017	158,400
55997000 428601 51312	Transfer from General Fund	158,400
55997000 445970 50309	Fed Aid – Section 5307 FFY 2017	34,400
55997000 435970 50309	State Aid – Section 5307 FFY 2017	4,300
55997000 428601 50309	Transfer from General Fund	4,300

Decrease Estimated Appropriations:

55997000 53000 51708	Transit – Section 5307 FFY 2017	1,218,761
55997000 53000 51612	Transit – Section 5307 FFY 2016	51,798
55997000 53000 51806	Transit – Section 5307FFY 2018	356,441

Decrease Estimated Revenues:

55997000 445970 51708	Fed Aid – Section 5307 FFY 2017	975,009
55997000 435970 51708	State Aid – Section 5307 FFY 2018	121,876
57997000 428601 51708	Transfer from General Fund	121,876
55997000 445970 51612	Fed Aid – Section 5307 FFY 2016	41,438
55997000 435970 51612	State Aid – Section 5307 FFY 2016	5,180
55997000 428601 51612	Transfer from General Fund	5,180
55997000 445970 51806	Fed Aid – Section 5307 FFY 2018	285,153
55997000 435970 51806	State Aid – Section 5307 FFY 2018	35,644
57997000 428601 51806	Transfer from General Fund	35,644

2020 Fiscal Impact – 0 –

2021 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6o – Approval/ Fund Transfer (19T458)/ Health Department/ Early Intervention Care at Private Institution was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #44

APPROVAL/ FUND TRANSFER / HEALTH DEPARTMENT/ EARLY INTERVENTION CARE AT PRIVATE INSTITUTION

WHEREAS, the Commissioner of Health has requested a fund transfer (19T458) to fund the account for new private institutions that submitted late payments to the County; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10405900 54441	Early Intervention Itinerant Services	8,000
Increase:		
10405900 54414	Early Intervention Care at Private Inst.	8,000
2019 Fiscal Impact – 0 –		
2020 Fiscal Impact – 0 –		

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6p – Approval/ Fund Transfer (19T470)/ Health Department/ Preschool Evaluations was next. On behalf of the members of the Audit & Administration Committee, Legislators Gouldman and Sayegh, Legislator Castellano moved the following:

RESOLUTION #45

APPROVAL/ FUND TRANSFER/ HEALTH DEPARTMENT/ PRESCHOOL EVALUATIONS

WHEREAS, the Commissioner of Health has requested a fund transfer (19T470) to fund the account for Evaluation Services that were billed late and providers who have not submitted their billing in a timely manner; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:		
10405900 54483	Early Intervention Assistive Tech	8,500
10296000 54678	Preschool Leased Transportation	<u>28,000</u>
		36,500
Increase:		
10296000 54417	Preschool Evaluations	36,500
2019 Fiscal Impact – 0 –		
2020 Fiscal Impact – 0 –		

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

Kathleen Foley, Legislative District #1, stated that regarding Item #6c pertaining to the Clear Ballot Audit System, she hoped that the County was still keeping the paper ballots that people feed into the machines.

Legislator Montgomery stated that she was informed that they were.

Ms. Foley stated that she read the minutes from December and January when the public asked for the regularization of Committee meetings. She stated that Chairwoman Addonizio acknowledged that it would be something that would come forward on the next Rules Committee agenda. She stated that it was not on the agenda. She hoped that it would be considered in February or March. She is requesting that the Legislature comply with the Legislative Manual that was approved at the Organizational meeting, which under Section 6 requires the Legislature to announce and keep a regular monthly schedule for Committee meetings.

Legislator Sullivan stated that there was a memo issued regarding this request. He explained that there are various reasons why it would be difficult to schedule meetings on the same day each month. He stated that the Legislative staff controls the calendar for the Legislature, and we do the best we can to try to schedule meetings in the same week or the same night.

Ms. Foley explained that other municipalities have schedules of when their meetings will take place. She stated that, under the Legislative Manual, you are required to schedule regular meetings.

Legislative Counsel Firriolo stated that the section referenced in the Legislative Manual states, “to the greatest extent possible, the Chair of each Committee shall schedule a Committee meeting in such a manner as to provide that said meetings take place on the same day of each month (i.e.: the second Tuesday of each month, the last Monday of each month, etc...).” He stated that “to the greatest extent possible” means that an effort should be made to do it. He stated that there is no requirement that it actually be done.

Ms. Foley stated that in reading the December and January meeting minutes, she believed that there were some interesting relationships. She stated that at the December meeting, the sister of the County’s Transportation Manager, Vincent Tamagna, was reappointed to the Putnam County Industrial Development Agency (IDA). She stated that at the January meeting, Mr. Tamagna was granted a \$15,000 stipend to serve as Project Manager for the Southeast Rail Link Feasibility Study. He was also named as the Putnam County Representative to the Off-Track Betting Corporation Board. She believed it was wonderful that both members of this family want to serve Putnam County, however, she stated that she has concerns since the IDA approves public financing and tax rebates for development projects and there is a potential for conflict, or at least the perception of conflict, if a sister is reviewing projects that her brother is stewarding as part of his

duties in the Planning Department. She hoped both of them and the Legislature would be mindful of this conflict.

Item #9 – Recognition of Legislators

Legislator Sayegh explained that she attended the Department Head meeting this morning and Health Commissioner, Dr. Michael Nesheiwat provided an update on how the Health Department is coordinating with agencies across the Country with respect to the Coronavirus outbreak. She stated that they have been in contact with Homeland Security, the CDC, the New York State Health Department and the hospitals. She stated that there have been 11 cases in the United States. Dr. Nesheiwat explained that the most important thing you can do is to keep your hands clean and away from your face. He stated that there are no positive cases in the State of New York. She stated that there is no treatment for the coronavirus, only supportive care. Dr. Nesheiwat has also been in contact with the schools. She stated that if you have any concerns, or would like any information on this, you can contact the Health Department at 845-808-1390. She explained that Dr. Nesheiwat will also provide an update at the Legislature's Health Committee meeting scheduled on Tuesday, February 18, 2020 at 6:00 P.M. in Room #318 of the County Office Building.

Chairwoman Addonizio explained that the press release which the Commissioner of Health sent out regarding the Coronavirus can be found on the Health Department's website. She stated that Dr. Nesheiwat has been working diligently with all County Departments and he has also contacted the Monastery in the Town of Kent. She stated that this is not an epidemic at this time.

Legislator Albano stated that he has served on the Legislature for almost 10 years and he has never heard about a complaint regarding the schedule of Committee meetings. He stated that our Full Legislative meeting is at the same time each month; the first Tuesday, and the Committee meeting calendar is posted at the beginning of the month which he believed was ample time for people to plan. He stated that he did not see an issue with the Legislative Calendar.

Chairwoman Addonizio explained that the Audit meeting is scheduled at the end of the month, which leaves approximately 2½ half weeks to schedule the remaining Committee meetings.

Legislator Montgomery explained that her constituents have mentioned to her that they would like to see regular scheduled Committee meetings; which the language in the Legislative manual calls for. She believed that the Legislature needed to look at the language in the Legislative manual pertaining to this and also the section pertaining to Legislators going through the County Executive's office when wanting to speak with a Department Head. She believed that it would be better for the Legislature to have a standard schedule for Committee meetings and then cancel or change it, rather than not knowing completely month to month. She explained that unfortunately she could not attend the Department Head meeting today to hear Dr. Nesheiwat's update on the Coronavirus. She stated that she did send a memo requesting that he attend the Health Committee meeting. She explained that we have access to three (3) nearby major International Airports. She stated that she would like the Health Commissioner to present to the public to let them know the protocols that the County will take. She explained that she wanted the Health Commissioner to present to the public this evening.

She spoke about the NYSAC conference and their emergency preparedness and response workshop and the importance of being prepared. The presentation was given by Chief Joseph Fiefer, who was the first Chief at the World Trade Center attack. She stated that, since 9/11, there have been billions spent in preparedness and response. She believed that the Coronavirus crisis that we are facing now is a great opportunity for us to share the protocols that we have in place and to raise public awareness.

Legislator Jonke stated that on January 25, 2020 we lost Lois Zutell who was the first and, to date, only female Supervisor in the Town of Southeast, serving from 1996 to 2003. He mentioned the many boards she served on over the years and the awards she received. He stated that she was a wonderful lady and the Town of Southeast will miss her.

Legislator Castellano stated that he met Lois Zutell when he first moved into town in 1998. He stated that she was a fantastic person who cared very much about the Town of Southeast and Putnam County. He stated that she will be greatly missed. He stated that the wake is scheduled for this Friday, February 7, 2020 and a funeral mass is scheduled on Saturday, February 8, 2020 at St. Lawrence O'Toole Church.

Legislator Sullivan thanked the Director of Tourism, Tracey Walsh for the conference held at Tilly Foster Farm on January 31, 2020. He explained that during the NYSAC conference there were discussions regarding New York State's \$6 billion budget gap because of Medicaid. He stated that the Governor has decided to shift that cost onto the counties. He stated that Putnam County could face an additional \$600,000 plus mandate from Albany to cover these Medicaid costs. He stated that the State is also considering the legalization of Marijuana. He explained the difficulties the County is facing with the State's Bail Reform and the Green-Light legislation. He explained that Albany continues to pass down unfunded mandates to the counties for programs which the State runs that we have no control over. He stated that the Women's Resource Center is also accepting donations of luggage.

Legislator Gouldman stated that this past weekend the Putnam Valley High School Cheerleading Squad traveled to Dallas, Texas to compete in a National Cheerleading Association High School Competition. He stated that they took third place in the competition. He extended his congratulations to them.

Legislator Sullivan stated that on March 12th the County Executive will be presenting the State of the County at Tilly Foster Farm.

There being no further business, at 7:52 P.M., Chairwoman Addonizio made a motion to adjourn; seconded by Legislators Jonke and Nacerino. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

