

**SPECIAL – PERSONNEL COMMITTEE MEETING
HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairman Jonke, Legislators Addonizio & Nacerino

Monday

August 29, 2022

(The Audit Meeting Immediately Followed)

The meeting was called to order at 6:00pm by Chairman Jonke who requested Legislator Nacerino lead in the Pledge of Allegiance. Chairman Jonke immediately followed the Pledge of Allegiance with a moment of silence in memory of Denis Sant who had served as the County's past Putnam County Clerk for many years. Upon roll call Legislator Nacerino and Chairman Jonke were present. Legislator Addonizio was absent. Chairman Jonke stated Legislator Albano would be sitting as a member of the committee for this meeting.

Item #3 - Approval/ Fund Transfer 22T184/ Sheriff's Dept./ Cover Road Patrol Overtime/ Sheriff Kevin McConville

Chairman Jonke stated Sheriff McConville is present to speak to this agenda item.

Sheriff McConville expressed his appreciation to the members this Committee for holding a Special Personnel meeting. He explained it will allow the Sheriff's Department (Department) to get some important administrative work processed. He explained there is currently a savings in unused salaries. He stated this request is to transfer those funds to cover Road Patrol Overtime. He stated currently there are two (2) Sergeants out on 207C, workers comp, one (1) employee is out on military leave, one (1) member is out on intermittent military leave, and one (1) employee out on FMLA (Family and Medical Leave Act) leave as well as compensatory time pay outs. He stated those circumstances have significantly contributed to the use of the allocated Overtime Funds. He stated the Department has experienced implementation issues with the new DCJS (Department of Criminal Justice Services) and the Civil Service Laws that went into effect October of 2021. He stated the hiring process mechanics were outdated and resulted in a longer period of time before new employees could be brought on board. He stated he has met with the County's Personnel Department and have implemented a more efficient hiring process. He stated there are also stable site locations for all the pre-employment exams, at no additional cost to the County or the Sheriff's Department. He stated they are in favor of the new DCJS mandates that requires polygraph and physiological examinations, even if the candidate has had said examinations at a previous place of employment. He stated currently they have five (5) new hires in the academy training. He stated there are five (5) going through the FTO (Field Training Officer) training, who are scheduled to be released September 1, 2022.

Chairman Jonke stated these are vacant personnel lines that the funding is being moved from.

Sheriff McConville confirmed that was correct.

Legislator Nacerino stated vacancies, military leave, and things beyond our control have a burden on the staff. She stated all that was cited by the Sheriff are circumstantial and beyond control. She stated fortunately there are the vacancies in the department where the needed funds can be transferred from.

Sheriff McConville stated the Sheriff's Department anticipates a \$309,000 savings this year in budget.

Legislator Montgomery stated we were here speaking about the same matter of Overtime this time last year. She questioned if this request is related to money already spent.

Sheriff McConville stated based on the vacancies and personnel matters he reported this is a request to fund anticipated Overtime.

Legislator Montgomery questioned if this adheres to the rules in place regarding Overtime above what was budgeted (Reso# 34/2020).

Chairman Jonke stated the Sheriff McConville stated this request is in "anticipation" of the need. He stated the previous Sheriff spent the money and then requested the funding to be transferred.

Legislator Montgomery read a section of Reso# 34/2020.

Legislator Nacerino stated the Sheriff came to this Committee tonight and provided an explanation and reasons he anticipates needing additional Overtime. She stated that is in accordance with Reso# 34/2020.

Chairman Jonke facilitated further discussion on this matter.

Legislative Council Firriolo stated he does not advise the reading of a portion, mid-sentence, of Reso #34/2020.

Legislator Montgomery stated she is asking that the Sheriff put in writing, as Reso# 34/2020 states, the explanation that he provided verbally. She read from said resolution.

Chairman Jonke stated the backup provided and the explanation Sheriff McConville just provided he believes meets the requirements in Reso# 34/2020.

Chairman Jonke made a motion to Approve Fund Transfer 22T184/ Cover Road Patrol Overtime; Seconded by Legislator Nacerino. All in favor.

Item #4 - Approval/ Fund Transfer 22T188/ Sheriff's Dept./ Cover Projected Jail Overtime for the Remainder of 2022/ Sheriff Kevin McConville

Sheriff McConville stated this fund transfer would also result in a zero fiscal impact. He stated currently they have a savings in the Sheriff's Department of unused salary funds. He spoke to the different circumstances contributing to the need of Overtime. He explained that the mandate of

“Constant Watches” in accordance with State requirements is a huge contributing factor to the Overtime need.

Chairman Jonke made a motion to approve Fund Transfer 22T188/ Sheriff’s Dept./ Cover Projected Jail Overtime for the Remainder of 2022; Seconded by Legislator Nacerino. All in favor.

Item #5 - Approval/ Fund Transfer 22T199/ Purchasing Dept./ Cover Overtime to be Incurred as a Result of the Departure of the County’s Purchasing Director/ Commissioner of Finance William Carlin

Chairman Jonke stated Commissioner Carlin was present to speak to this item.

Commissioner Carlin explained the Purchasing Director left the employment of the County to take another position. He stated the vacant position will be advertised. He stated with a new Administration taking over in three (3) months he is not sure if there will be many applicants; without job security. He stated the resumes will be passed along to the new County Executive. He stated in the meantime they will need to get the job done with the current employees, which will result in Overtime.

Chairman Jonke requested clarification that the requested funding will be coming out of the County Executive’s budget.

Commissioner Carlin stated that is correct. The position of Constituent Services has been left vacant in the County Executive Office. He stated the Legislature recently approved funding be transferred from that budget line to increase the salary of the Confidential Secretary (CS) in the County Executive’s Office, because the CS will be taking on the responsibilities of the Constituent Services until the end of the year. He stated this request is to transfer funding again from the Constituent Services budget line to cover the anticipated Overtime in the Purchasing Department.

Chairman Jonke made a motion to approve Fund Transfer 22T199/ Purchasing Dept./ Cover Overtime to be Incurred as a Result of the Departure of the County’s Purchasing Director; Seconded by Legislator Nacerino. All in favor.

Item #6 - Other Business -None

Item #7 – Adjournment

There being no further business at 6:20M Chairman Jonke made a motion to adjourn; Seconded by Legislator Nacerino. All in favor.

Respectfully submitted by Deputy Clerk of the Legislature Diane Trablusy