

**REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

Tuesday                      July 2, 2024                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Nacerino lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Legislator Gouldman was absent. Also present was Legislative Counsel Firriolo.

**PROCLAMATIONS**

Chairman Jonke recognized Legislator Sayegh who presented the Putnam County 4-H Showcase Week” proclamation to 4-H Educator Brandy Keenan and the 4-H volunteer youth members.

**DESIGNATING JULY 24-JULY 29, 2024 AS “PUTNAM COUNTY 4-H SHOWCASE WEEK”**

WHEREAS, the Putnam 4-H Showcase, sponsored by Cornell Cooperative Extension of Putnam County is celebrating its 2<sup>nd</sup> year; and

WHEREAS, the Putnam County 4-H Showcase showcases for the many interests and accomplishments of Putnam’s children, adults, and programs; and continues to grow as an educational, cultural, and fun event that provides a wholesome experience for families from Putnam and the surrounding region; and

WHEREAS, the Putnam County 4-H Showcase enjoys the support and dedication of 4-H Club Leaders, members and families, Master Gardeners volunteers, and community service organizations including Rotary Clubs, as well as many local businesses; and

WHEREAS, the Putnam County 4-H Showcase provides a unique opportunity to learn about our community and view educational displays and exhibits created by the many talented young and young at heart residents of Putnam; and

WHEREAS, the Putnam County 4-H Showcase provides an exhibit for arts and an array of accomplished artists from the Hudson Valley Region; and

WHEREAS, the Putnam County 4-H Showcase delights visitors throughout the weekend with activities at the Cornell Cooperative Extension Expo Barn, local artists and craftsmen tents, Touch A Truck, crafts and face painting, and Livestock and Poultry Barn, inflatable activities, food trucks, Duck Derby and more; now therefore be it

RESOLVED, that the week of July 24<sup>th</sup> - July 29<sup>th</sup>, 2024 will be designated “Putnam County 4H Showcase Week”; and be it further

RESOLVED, that the Putnam County Executive and the Putnam County Legislature recognize and congratulate the 2<sup>nd</sup> Annual 4-H Showcase and invite all Putnam County residents to attend.

Chairman Jonke recognized Legislator Crowley who presented the “Pretrial, Probation, Parole Supervision Week” proclamation to Probation Director John Osterhout.

**PRETRIAL, PROBATION, PAROLE SUPERVISION WEEK - JULY 21-27, 2024**

**WHEREAS, community corrections is an essential part of the justice system; and  
WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and  
WHEREAS, community corrections professionals are responsible for supervising adult and juvenile offenders in the community; and  
WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders; and  
WHEREAS, community corrections professionals work in partnership with community agencies and groups; and  
WHEREAS, community corrections professionals promote prevention, intervention, and advocacy; and  
WHEREAS, community corrections professionals provide services, support, and protection for victims; and  
WHEREAS, community corrections professionals advocate community and restorative justice; and  
WHEREAS, community corrections professionals are a true Force for Positive Change in their communities; now therefore be it  
RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of July 21-27, 2024 as Pretrial, Probation, Parole Supervision Week and encourage all Putnam County residents to honor these community corrections professionals and to recognize their achievements.**

**Item #4 – Acceptance of Minutes – Regular Meeting – May 7, 2024  
Budget & Finance Mtg. – June 4, 2024**

**The minutes were accepted as submitted.**

**Item #5 – Correspondence  
a) County Auditor**

**There was no activity during the reporting period.**

**Item #6 – Pre-filed resolutions:**

**BUDGET & FINANCE COMMITTEE  
(All Legislators)**

**Item #6a – Approval - 2025 Decentralized Budget Review Process for Preparation and Adoption of the 2025 County Budget was next. On behalf of the members of the Budget & Finance Committee, Chairman Jonke moved the following:**

**RESOLUTION #140**

**APPROVAL/ 2025 DECENTRALIZED BUDGET REVIEW PROCESS FOR PREPARATION AND ADOPTION OF THE 2025 COUNTY BUDGET**

**WHEREAS, the Budget and Finance Committee has reviewed and recommended the adoption of the attached Decentralized Budget Review Process for implementation in 2024 of the adoption of the 2025 budget; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby adopts the attached budget review process; and be it further**

**RESOLVED, that pursuant to Putnam County Charter Section 7.04 the Putnam County Legislature hereby adopts and notifies the County Executive of the policy and practice guidelines contained in Section E of this Decentralized Budget Review Process/2025 to be complied with by the County Executive.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

**Item #6b – Approval - DSS - Authorization to Establish a Mental Health Petty Cash Account was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Gouldman, Legislator Sayegh moved the following:**

**RESOLUTION #141**

**APPROVAL - DSS - AUTHORIZATION TO ESTABLISH A MENTAL HEALTH PETTY CASH ACCOUNT**

**WHEREAS, the Commissioner of Social Services, Mental Health & Youth Bureau has requested the establishment of a \$100 petty cash fund which will be used to assist our MH/SPOA clients in deescalating crisis situations and provide them with some basic necessities, like toiletries and food; and**

**WHEREAS, the Commissioner of Finance has approved this request; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have considered and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature authorizes the Putnam County Commissioner of Finance to establish a \$100 petty cash fund for the Commissioner of Social Services, Mental Health & Youth Bureau office for use in providing assistance to MH/SPOA clients in deescalating crisis situations and provide them with some basic necessities, like toiletries and food.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Ellner, Legislators Castellano & Crowley)**

Item #6c – Approval - Adopt Putnam County’s Proposed Disadvantaged Business Enterprise (DBE) Program Plan in Conformance with and as Required by the U.S. Department of Transportation (USDOT) 49 CFR PART 26 was next. Chairman Jonke recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

Legislator Ellner read two (2) Whereas clauses from the resolution.

**RESOLUTION #142**

**APPROVAL - ADOPT PUTNAM COUNTY’S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM PLAN IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION (USDOT) 49 CFR PART 26**

WHEREAS, the U.S. Department of Transportation (“USDOT”), by and through the Federal Transit Administration (“FTA”), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam (“County”) is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the “Circular”), such funding authorized under Titles I, II, V and VI and, as such, compliance with the respective mandate thereunder is required, more specifically here, to ensure that DBEs have an equitable opportunity to participate in the County’s USDOT-assisted contracts, *to wit*: (i) ensure non-discrimination in the award and administration of USDOT-assisted contracts; (ii) create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts; (iii) ensure the County’s DBE Program is narrowly tailored in accordance with applicable law; (iv) ensure that only firms that fully meet 49 CFR Part 26, *et seq.*, eligibility standards are permitted to participate as DBEs; (v) help remove barriers to the participation of DBEs in USDOT-assisted contracts; and (vi) promote the use of DBEs in all types of federally-assisted contracts and procurement activities conducted by respective recipients; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the aforesaid objectives and as required by the FTA, has prepared, for submission to and approval by the FTA, the Putnam County DBE Program Plan (the “Plan”), supporting the integration into the County’s services, programs and activities the considerations, goals and mandate of USDOT 49 CFR Part 26, *et seq.*; and

WHEREAS, the Plan’s objectives include, without limitation, ensuring no person shall be excluded from participation in, deny any person the benefits of, or otherwise discriminate against anyone on the basis of race, color, sex or national origin in connection with the award and performance of any contract covered by USDOT 49 CFR Part 26, *et seq.*; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County’s continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, approve and adopt the Putnam County DBE Program Plan, which is attached hereto and made a part hereof as Schedule A, and support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for

its review and approval the County’s DBE Program Plan, which conforms to the mandate set forth and required by USDOT 49 CFR Part 26, *et seq*; and be it further  
**RESOLVED**, that this resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6d – Approval - Ratification of Applications Submitted for Grant Funding Available Through the 2024 Consolidated Funding Application (CFA) Program Aimed to Increase Local Economic Development and Encourage Growth in Putnam County was next. On behalf of the Physical Services Committee members, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #143**

**APPROVAL - RATIFICATION OF APPLICATIONS SUBMITTED FOR GRANT FUNDING AVAILABLE THROUGH THE 2024 CONSOLIDATED FUNDING APPLICATION (CFA) PROGRAM AIMED TO INCREASE LOCAL ECONOMIC DEVELOPMENT AND ENCOURAGE GROWTH IN PUTNAM COUNTY**

WHEREAS, the County Executive and the Putnam County Legislature (the “Legislature”) agree that economic development efforts generate, retain and/or create jobs; prevent, maintain and upgrade government facilities to improve operations; and increase business and economic activity in Putnam County (the “County”); and

WHEREAS, competitive funding opportunities are offered through New York State and set forth in NYSREDC’s 2024 Available CFA Resources Manual (the “Manual”), for which the submission deadline of applications is July 31, 2024; and

WHEREAS, funding opportunities described in the Manual include repairing or renovating historic structures, strategic plans, and economic development generating infrastructure projects, all of which are expected to improve the economic and environmental conditions of County facilities and promote social viability and vitality, thereby positively impacting the County’s economic competitiveness, which is wholly in the best interests of County taxpayers; and

WHEREAS, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the “Department”), is desirous to competitively seek grant funds through REDC’s 2024 CFA program; and

WHEREAS, if grant funding is awarded to the County, depending on the award and grant category, the state award is a maximum of eighty to twenty percent of the total project costs:

Proposed Project	Location	Estimated Costs	CFA Application
<i>Putnam County Historic Courthouse Column/Façade Restoration</i>	<i>40 Gleneida Avenue Carmel, NY</i>	<i>\$500,000</i>	<i>\$250,000</i>
<i>Terry Hill Road/ Rt. 311 Roadway Improvements</i>	<i>Intersection Mahopac, NY</i>	<i>\$1,800,000</i>	<i>\$360,000</i>

**Strategic Plan for  
County-owned Buildings**

**Various Locations**

**\$200,000**

**\$100,000**

Now therefore be it

**RESOLVED**, that the County Executive, together with the Legislature, support and approve of the County's applications for CFA grant funding to be submitted by the Department by July 31, 2024 to the NYREDC for its consideration; and it is hereby further **RESOLVED**, that this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**PROTECTIVE SERVICES COMMITTEE  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

**Item #6e – Approval - Budgetary Amendment (24A050) - Sheriff's Department/ Vehicle Accident Claim - Insurance Recovery was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #144**

**APPROVAL - BUDGETARY AMENDMENT (24A050)/ -SHERIFF'S DEPARTMENT - VEHICLE ACCIDENT CLAIM/ INSURANCE RECOVERY**

**WHEREAS**, Risk Manager Mat Bruno requested a budgetary amendment (24A050) to recognize reimbursement from Farmers Casualty Insurance and Allstate Insurance companies for damages to three (3) vehicles in the Sheriff's fleet resulting from accidents that occurred on April 3, 2024 and April 5, 2024; and

**WHEREAS**, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**Increase Revenues:**

<b>17311000 426801</b>	<b>Sheriff Patrol – Insurance Recoveries</b>	<b>23,435.01</b>
<b>32311000 426801</b>	<b>Sheriff BCI – Insurance Recoveries</b>	<b>1,044.95</b>
<b>14311000 426801</b>	<b>Sheriff Narcotics - Insurance Recoveries</b>	<b><u>1,827.76</u></b>
		<b>26,307.72</b>

**Increase Expenses:**

<b>17311000 54210</b>	<b>Sheriff Patrol – Vehicle Leasing</b>	<b>23,435.01</b>
<b>32311000 54370</b>	<b>Sheriff BCI – Automotive</b>	<b>1,044.95</b>
<b>14311000 54370</b>	<b>Sheriff Narcotics – Automotive</b>	<b><u>1,827.76</u></b>
		<b>26,307.72</b>

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6f – Approval - Budgetary Amendment (24A053) – Probation - Stop DWI HVEC (High Visibility Engagement Campaign) was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #145**

**APPROVAL - BUDGETARY AMENDMENT (24A053) – PROBATION - STOP DWI HVEC (High Visibility Engagement Campaign)**

**WHEREAS, Putnam County was allocated \$24,000 in HVEC funds for the grant cycle of October 1, 2023 through September 30, 2024; and**

**WHEREAS, the NYS Stop DWI Foundation has increased the Putnam County allotted HVEC funding by an additional \$7,500; and**

**WHEREAS, this additional allocation is subject to use under the same criteria as the original funds granted; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

<b>10331500 443890</b>	<b>Probation DWI – Public Safety Other</b>	<b>7,500</b>
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**Increase Expenses:**

<b>10331500 54936</b>	<b>Probation DWI – Partnership Initiative</b>	<b>7,500</b>
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**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6g – Approval - Budgetary Amendment (24A054) - Sheriff’s Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #146**

**APPROVAL - BUDGETARY AMENDMENT (24A054)/ SHERIFF’S DEPARTMENT - UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A054) to use Federally Seized Asset Forfeiture Funds to purchase Forensic Computers to be used by the Bureau of Criminal Investigation – Digital Evidence Lab personnel; and**

WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff's Federal Seized Asset Reserve account; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

32311000 427151	Sheriff BCI – Proceeds of Seized Assets	74,712.33
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**Increase Expenses:**

32311000	Sheriff BCI	
52630	Computer Equipment	73,003.00
52130	Computer Equipment	1,269.92
54782	Software Accessories	<u>439.41</u>
		74,712.33

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6h – Approval - Budgetary Amendment (24A055) - Sheriff's Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #147**

**APPROVAL - BUDGETARY AMENDMENT (24A055) - SHERIFF'S DEPARTMENT/ UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A055) to use Federally Seized Asset Forfeiture Funds to purchase Crime Scene Camera Equipment and a FARO Laser Scanner to be used by the Bureau of Criminal Investigation; and

WHEREAS, this equipment will permit advanced analysis of crime scenes, permitting the creation of a 3D model for review and inquiry; and

WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff's Federal Seized Asset Reserve account; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

32311000 427151	Sheriff BCI – Proceeds of Seized Assets	100,379.07
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**Increase Expenses:**

32311000	Sheriff BCI	
52680	Other Equipment	58,610.00



52180	Other Equipment	1,200.00
54510	Machine Maintenance	10,710.00
54782	Software Accessories	610.00
52630	Computer Equipment	5,590.00
54640	Education & Training	11,428.13
54410	Supplies & Materials	1,610.00
54783	Licensing	5,500.00
54510	Machine Maintenance	4,900.00
54314	Postage	<u>220.94</u>
		100,379.07

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6i – Approval - Budgetary Amendment (24A056) - Sheriff’s Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #148**

**APPROVAL - BUDGETARY AMENDMENT (24A056) - SHERIFF’S DEPARTMENT - UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A056) to use Federally Seized Asset Forfeiture Funds to purchase Cameras and Accessories to be used by the Narcotics Division to enhance their investigation and aid in the prosecution of narcotics related cases; and**

**WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff’s Federal Seized Asset Reserve account; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

**14311000 427151 Sheriff Narcotics – Proceeds of Seized Assets 16,291.00**

**Increase Expenses:**

<b>14311000</b>	<b>Sheriff Narcotics</b>	
52640	Audio-Visual Equipment	10,411.00
54783	Licensing	<u>5,880.00</u>
		16,291.00

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6j – Approval - Budgetary Amendment (24A057) - Sheriff’s Department - Sheriff Response Team (SRT) was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #149**

**APPROVAL – BUDGETARY AMENDMENT (24A057) – SHERIFF’S DEPARTMENT – SHERIFF RESPONSE TEAM (SRT)**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A057) to recognize additional revenue for the SRT Program; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Revenue:**

17311000 422601 10102	Sheriff Patrol – Outside Serv-Callouts	15,709
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**Increase Estimated Appropriations:**

17311000 51093 10102	Sheriff Patrol – Overtime-Callouts	14,593
17311000 58002 10102	Sheriff Patrol – FICA-Callouts	<u>1,116</u>
		15,709

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR CROWLEY. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6k – Approval - Grant Application - Bureau of Emergency Services - FY 2024 Emergency Management Performance Grant (EMPG) Program was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Montgomery stated that this program strengthens our preparedness and resilience program, insuring the adoption and implementation of our National Incident Management System (NIMS). She stressed the importance of training everyone, including minimal on-line training for elected officials. She believed that we should utilize the extensive level of training offered through NIMS for the Sheriff’s Department and Bureau of Emergency Services. She stated that our incidents have become more frequent and severe.

**RESOLUTION #150**

**APPROVAL - GRANT APPLICATION - BUREAU OF EMERGENCY SERVICES – FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM**

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant application and renewals that require County matching funds; and  
WHEREAS, the Bureau of Emergency Services requested permission to apply for the FY2024 Emergency Management Performance Grant (EMPG) Program funding in the amount of \$39,382; and

WHEREAS, the funding is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and

WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and

WHEREAS, the performance period for this grant is 36 months, from October 1, 2023 to September 30, 2026; and

WHEREAS, the grant application deadline is June 11, 2024; and

WHEREAS, matching funds must be treated as grant funds therefore any personnel used to meet the match requirement will need to meet the same training requirements as EMPG funded personnel; and

WHEREAS, matching funds will be offset by salaries; and

WHEREAS, the Protective Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Bureau of Emergency Services is authorized to apply for a \$39,382 grant from the NYS Homeland Security and Emergency Services under the FY2024 Emergency Management Performance Grant (EMPG) Program.

BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

Item #6L – Approval – Fund Transfer (24T152) – District Attorney – Temporary was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

**RESOLUTION #151**

**APPROVAL – FUND TRANSFER (24T152) – DISTRICT ATTORNEY – TEMPORARY**

WHEREAS, the Putnam District Attorney has requested a fund transfer (24T152) to hire a temporary support staff member to keep up with workload of a full-time Senior Office Assistant out on medical leave for potentially 2-6 months and cover pre-approved summer vacations; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

**Decrease:**

10116500 51000 (123)	Pers Serv. Victim Witness Asst	10,000
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**Increase:**

10116500 51094	Temporary	10,000
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2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6m – Approval – Confirmation – Appointment – Director of Tourism was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Chairman Jonke stated that he has known Tara Keegan for a few years, and he believed she was a perfect fit for this position.**

**Legislator Castellano stated that he has known Tara Keegan for a number of years as well. She is a hard worker with a great background. He stated that he was looking forward to working with her as the Director of Tourism.**

**Legislator Sayegh believed that Tara Keegan was a perfect fit for this position and will do a great job.**

**Legislator Nacerino stated that she was happy to support this appointment of Tara Keegan. She explained that she is a hard worker and was confident she would do a good job.**

**Chairman Jonke acknowledged the great work done by Tracey Walsh over the last five (5) years in this position.**

**RESOLUTION #152**

**APPROVAL – CONFIRMATION – APPOINTMENT - DIRECTOR OF TOURISM**

**WHEREAS, County Executive Kevin M. Byrne has appointed Tara Keegan as Director of Tourism, pursuant to Article 12, Section 12.12 of the Putnam County Charter; and**

**WHEREAS, Tara Keegan possesses the requisite knowledge, experience, and qualifications to serve as the Director of Tourism for the County of Putnam; and**

**WHEREAS, the Personnel Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it**

**RESOLVED, that the Legislature hereby confirms the appointment of Tara Keegan as the Director of Tourism for the County of Putnam, pursuant to Article 12, Section 12.12 of the Putnam County Charter; and be it further**

**RESOLVED, that Tara Keegan shall serve at the pleasure of the County Executive in accordance with the terms of the Putnam County Charter; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**AUDIT & ADMINISTRATION COMMITTEE  
(Chairman Castellano, Legislators Ellner & Gouldman)**

Item #6n – Approval – Budgetary Amendment (24A048) – Health Department – Adolescent Tobacco Use Prevention Act (ATUPA) – Grant Award – Tobacco Enforcement Program was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #153**

**APPROVAL – BUDGETARY AMENDMENT (24A048) – HEALTH DEPARTMENT – ADOLESCENT TOBACCO USE PREVENTION ACT (ATUPA) – GRANT AWARD – TOBACCO ENFORCEMENT PROGRAM**

WHEREAS, on April 12, 2024, the Putnam County Health Department was notified by the NYS Department of Health of an annual grant award for the Tobacco Enforcement Program in the amount of \$44,600 for the anticipated contract term 4/1/2024 – 3/31/2029; and

WHEREAS, the current budgeted amount is \$41,680 therefore an incremental adjust of \$2,920 is requested; and

WHEREAS, the Commissioner of Health has requested a budgetary amendment (24A048) to cover this adjustment; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

12023000 52130	ATUPA Grant – Computer Equip	1,700
12023000 54782	ATUPA Grant – Software Accessories	200
12023000 54310	ATUPA Grant – Office Supplies	<u>1,020</u>
		2,920

**Increase Estimated Revenues:**

12023000 434015	ATUPA Grant – State Aid	2,920
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6o – Approval – Budgetary Amendment (24A049) – Department of Social Services – Suicide Prevention & Crisis Services was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #154**

**APPROVAL – BUDGETARY AMENDMENT (24A049) – DEPARTMENT OF SOCIAL SERVICES – SUICIDE PREVENTION & CRISIS SERVICES**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A049) to amend the 2024 Mental Health budget to reflect approved New York State aid levels to be passed through to a provider agency in accordance with State Aid authorizations from the NYS Office of Mental Health (OMH) dated 4/22/2024 for Suicide Prevention & Crisis Services; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

10051460 54647	MH Svcs Mobile Crisis – Sub contractors	300,000
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**Increase Estimated Revenues:**

10051460 434981	MH Svcs Mobile Crisis – State Aid	300,000
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6p – Approval – Budgetary Amendment (24A052) – Social Services – Child Advocacy Center (CAC) – NYS Office of Children & Family Services (OCFS) Supplemental Grant Funding was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #155**

**APPROVAL – BUDGETARY AMENDMENT (24A052) – SOCIAL SERVICES – CHILD ADVOCACY CENTER (CAC) – NYS OFFICE OF CHILDREN & FAMILY SERVICES (OCFS) SUPPLEMENTAL GRANT FUNDING**

WHEREAS, the Child Advocacy Center (CAC) received an award from the NYS Office of Children & Family Services (NYSOCFS) in the amount of \$49,999; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A052) to amend the 2024 DSS budget to include expenses funded in accordance with the contract awarded for the Multi-Disciplinary Team (MDT) CAC Program for the period 3/01/24 – 9/30/24; and

WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Estimated Revenue:**

22070000 445980 10221	Office of Educational Opportunity Programs (OEOP) CAC – Federal Aid – MDT CAC	49,999
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**Increase Estimated Appropriations:**

22070000 52140 10221	OEOP CAC – Audio Vision Equipment	14,526
22070000 54410 10221	OEOP CAC – Supplies & Materials	1,104
22070000 54640 10221	OEOP CAC – Education & Training	16,200
22070000 54710 10221	OEOP CAC – Bldg Maint & Repairs	15,469
22070000 54783 10221	OEOP CAC – Licensing Software	<u>2,700</u>
		<b>49,999</b>

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6q – Approval - Budgetary Amendment (24A058) – DPW – 2023 County-Wide Pavement Maintenance & Rehabilitation Program was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

Legislator Sayegh stated that the County has bonded when the interest rates are low to save taxpayer monies. She was happy to be able to utilize surplus funding while interest rates are high.

**RESOLUTION #156**

**APPROVAL - BUDGETARY AMENDMENT (24A058) – DPW – 2023 COUNTY-WIDE PAVEMENT MAINTENANCE & REHABILITATION PROGRAM**

WHEREAS, the Commissioner of Public Works has requested a budgetary amendment (24A058) to continue the 2023 County-Wide Pavement Maintenance & Rehabilitation Program; and

WHEREAS, said program was originally going to be funded with bond proceeds; and

WHEREAS, due to the present economic conditions, it was determined to be financially prudent to cover this program with surplus interest earnings rather than borrowing and incurring additional closing costs and accrued interest costs throughout the life of the borrowing; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

Increase Appropriations:		
10990100 59020 52302	Transfer Out – Capital	325,000

Increase Estimated Revenues:  
10131000 424011 Interest & Earnings 325,000

**CAPITAL FUND:**

Increase Estimated Revenues:  
55197000 428601 52302 Transfer In – General 325,000

Decrease Estimated Revenues:  
05000 45710N 52302 2023 Serial Bond Proceeds 325,000

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Public on Agenda Items**

There was no member of the public that wished to be recognized.

**Item #9 – Recognition of Legislators**

Legislator Ellner gave a shout out to the Carmel High School Varsity Lacrosse Team. He stated that for the first time in history they made it to the sectional finals. Unfortunately, they were not victorious against Mamaroneck High School. He stated that a number of these high schoolers are going to be scholars and were recognized in the section 1 all-star game.

Legislator Montgomery congratulated Putnam County for receiving the bronze certification for Climate Smart. She stated that this is a State program that helps local government take action to reduce greenhouse gas emissions and adapt to climate change. She congratulated Planning Commissioner Barbara Barosa and Planning Assistant Ilona Campo for their hard work on this achievement.

Legislator Sayegh thanked the Planning Department as well. She explained that having more energy efficient County buildings started when Legislator Carl Albano was the Chairman of the Physical Services Committee. She explained how Planning Assistant Ilona Campo has been very instrumental in working collaboratively with the community on the Climate Smart Program. Legislator Sayegh wished everyone a Happy 4<sup>th</sup> of July.

There being no other business, at 7:30 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.