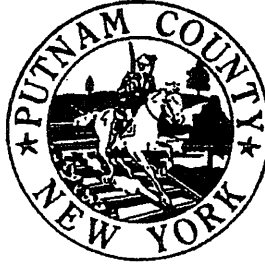


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA  
REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

**Tuesday September 3, 2024**  
**(Immediately following Rescue Task Force Public Hearing starting @ 6:45 P.M.)**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATIONS**

**20th Anniversary of the Putnam County Medical Reserve Corps**

**Recognizing Sheriff's Week – September 15-21, 2024**

**National Recovery Month – September 2024**

**Recognizing the Putnam County Youth Bureau &  
Haldane School District on their Youth-Led 9/11 Memorials**

4. Acceptance of Minutes – Regular Mtg. – July 2, 2024  
Regular Mtg. – August 6, 2024  
Special Mtg. – August 20, 2024
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6a. **Approval – Fund Transfer (24T224) – Sheriff’s Department – Corrections – Correct Personnel Line**

**PROTECTIVE SERVICES COMMITTEE**  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 6b. **Approval – Fund Transfer (24T223) – Emergency Services – Temporary**
- 6c. **Approval – Support for Creation of a Rescue Task Force – Bureau of Emergency Services**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)

- 6d. **Approval – Budgetary Amendment (24A075) – Social Services – Child Advocacy Center (CAC) – Repurposing Grant Funding**
- 6e. **Approval – Budgetary Amendment (24A076) – Social Services – Co-Response Team Crisis Intervention Specialist – Opioid Abatement Funds**

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Ellner, Legislators Castellano & Crowley)

- 6f. **Approval – Grant Application – Crest Grant Program – Putnam County Office Building ADA Compliant Bathrooms**
- 6g. **Approval – Ratification of Application for Grant Funds Available Through the NYSERDA Clean Energy Communities Program and NY SWIMS Initiative**
- 6h. **Approval – Ratification – Sale of Carmel Tax Map No.:63.-1-6 to Next Highest Bidder at the 2024 Real Property Tax Sale**
- 6i. **Approval – Offer County Property for Sale Utilizing at Public Auction Pursuant to Chapter 31 of the Putnam County Code - 100 Zimmer Road, Town of Southeast**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE**  
(Chairwoman Addonizio, Legislators Ellner & Nacerino)

- 6j. **Approval – County Clerk - Department of Motor Vehicles (DMV) Mobile Equipment ARPA Funding Reallocation**
- 6k. **Approval - Budgetary Amendment (24A077) County Clerk - Department of Motor Vehicles (DMV) Mobile Equipment ARPA Reallocation**
- 6L. **Approval – Local Law to Amend the Charter of Putnam County by Amending Article 8, Section 8.01 Entitled “Department of Law – County Attorney”**

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6m. **Approval – Fund Transfer (24T250) – Office for Senior Resources – Contracts**
- 6n. **Approval – Budgetary Transfer (24T256) – Sheriff’s Department, Emergency Services and Social Services, Mental Health – Domestic Terrorism Prevention (DTP) – Grant Program – Threat Assessment and Management Teams (TAM) - Two (2) Part-Time Threat Assessment Analysts – Temporary**
- 7. **Other Business**
- 7a. **Approval/ Authorization/ Legislators to Attend September New York State Association of Counties Conference**
- 7b. **Approval – Rescind Resolution #177 of 2024 and Approve Revised Budgetary Amendment (24A070) – DPW – Fair Street Reconstruction Project PIN 8768.09**
- 8. **Recognition of Public on Agenda Items**
- 9. **Recognition of Legislators**
- 10. **Adjournment**

# Proclamation

## 20th Anniversary of the Putnam County Medical Reserve Corps

**WHEREAS**, the Putnam County Medical Reserve Corps (MRC) is a wholly volunteer program, founded in July 2004 and has been in existence for 20 years; and

**WHEREAS**, Putnam County MRC volunteers build resilience and strengthen county public health emergency preparedness capabilities; and

**WHEREAS**, Putnam County MRC volunteers collaborate, engage and train to keep skills current as a public health response entity; and

**WHEREAS**, Putnam County MRC volunteers continue to maintain and improve overall county healthiness and preparedness by participating in various public health initiatives such as influenza clinics and educational activities; and

**WHEREAS**, Putnam County MRC volunteer services have proven a monetary and economic value to the county; and

**WHEREAS**, Putnam County MRC volunteers rose to the challenge, worked on the frontlines, selflessly donated their time and talents, supplemented the public health response, assisted in providing thousands of vaccines and were instrumental in saving lives during the COVI D-19 pandemic; now therefore be it

**RESOLVED**, that Putnam County Executive Kevin Byrne and the Putnam County Legislature do hereby proclaim the 20th Anniversary of the MRC and recognize the importance of this volunteer group in the county.

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**Kevin Byrne, Putnam County Executive**

**Paul E. Jonke, Chair, Putnam County Legislature**



# Proclamation

## Recognizing Sheriff's Week – September 15-21, 2024

**WHEREAS**, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in Putnam County throughout our history, having been established in the State's first constitution in 1777 and continued in every succeeding Constitution, and having been one of the original Constitutional offices upon the founding of our County; and

**WHEREAS**, despite changes in its function, status, and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community; and

**WHEREAS**, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement and corrections agency, manned by well trained police officers and correctional officers using state-of-the-art technology and applying the latest and most advanced theories and practices in the fields of law enforcement and corrections; and

**WHEREAS**, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of "Keeper of the Peace," and extend into many facets of public service, beyond law enforcement and corrections, to include providing security in our courts, dispatching emergency services, and handling civil process for our courts; and

**WHEREAS**, as a Constitutionally empowered Office directly responsible to the People, the ancient Office of Sheriff remains, even today, responsive and accountable to the public it serves; and

**WHEREAS**, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriffs play in our modern criminal justice system; now therefore be it


**RESOLVED**, that the Putnam County Executive and Putnam County Legislature do recognize the important services provided to the citizens of this County by Sheriff Kevin McConville and the members of the Sheriff's Office, and do hereby proclaim September 15-21, 2024 to be Sheriff's Week in Putnam County.

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**Kevin Byrne, Putnam County Executive**

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**Paul E. Jonke, Chair, Putnam County Legislature**



# Proclamation

## National Recovery Month – September 2024

**WHEREAS**, behavioral health is an essential part of one's overall wellness; and

**WHEREAS**, strategies for the prevention of mental health and substance use disorders work, treatment is effective, and people successfully recover; and

**WHEREAS**, preventing and actively addressing mental health and substance use disorders is essential to achieving healthy lifestyles as defined by each person; and

**WHEREAS**, the recovery of individuals helps improve their own health, the health of their loved ones, and of the entire community; and

**WHEREAS**, we must normalize help seeking behaviors for everyone, and encourage the implementation of preventive measures, recognize the signs of distress, and support those in need in seeking treatment and recovery support services; and


**WHEREAS**, to help more people achieve and sustain long-term recovery, the Putnam County Executive and the Putnam County Legislature invite all residents of Putnam County to participate in National Recovery Month; now therefore be it

**RESOLVED**, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim September 2024 as *National Recovery Month* and together with the Putnam County Department of Mental Health, the Prevention Council of Putnam and the Putnam County Communities that Care Coalition encourage all Putnam County residents to observe this month with appropriate programs, activities, and ceremonies to support this year's *Recovery Month*.

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Kevin Byrne, Putnam County Executive

Paul E. Jonke, Chair, Putnam County Legislature



# Proclamation

## Recognizing the Putnam County Youth Bureau & Haldane School District on their Youth-Led 9/11 Memorials

**WHEREAS**, On September 11, 2001, the peace and security of our Nation was shattered by terrorist attacks that killed nearly 3,000 innocent people. Nineteen terrorists hijacked four commercial airplanes, crashing them into both the north and south towers of the World Trade Center in New York City, the United States Pentagon in Virginia, and in the pristine fields of Shanksville, Pennsylvania; and

**WHEREAS**, although the terrorists' goal was to tear at the fabric of our nation, arising from the very ashes of that tragedy came a remarkable spirit of unity, compassion, and determination that will never be forgotten. Many brave individuals tirelessly participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own well-being at risk. Each year the anniversary of the attacks is a sacred day both in Putnam County and throughout the country as citizens honor the memory of all who were lost on that day; and

**WHEREAS**, the Putnam County Youth Bureau recognizes the importance of introducing this tradition to the younger members of our community. The Youth Bureau will host their 4<sup>th</sup> Annual Youth-Led 9/11 Memorial where youth volunteers will commemorate the 23<sup>rd</sup> anniversary of the September 11, 2001 attacks on our country by reading aloud the names of all who lost their lives on that day. This year the Putnam County Youth Bureau, in partnership with Haldane School District, expands its reach by synchronizing youth-led memorials on both sides of the county in honor of our fallen heroes; now therefore be it

**RESOLVED**, that the Putnam County Executive and the Putnam County Legislature hereby recognize the efforts of the Putnam County Youth Bureau and Haldane School District and encourage residents of Putnam County to participate in the Youth-Led 9/11 Memorials. The public is invited to attend the memorial at the Putnam County Bureau of Emergency Services while the memorial at Haldane School District will be limited to students, faculty, and community officials.

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Kevin Byrne, Putnam County Executive

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Paul E. Jonke, Chair, Putnam County Legislature

#4(1)

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512

Tuesday                      July 2, 2024                      7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairman Jonke who requested Legislator Nacerino lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Addonizio, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Legislator Gouldman was absent. Also present was Legislative Counsel Firriolo.

PROCLAMATIONS

Chairman Jonke recognized Legislator Sayegh who presented the Putnam County 4-H Showcase Week” proclamation to 4-H Educator Brandy Keenan and the 4-H volunteer youth members.

DESIGNATING JULY 24-JULY 29, 2024 AS “PUTNAM COUNTY 4-H SHOWCASE WEEK”

WHEREAS, the Putnam 4-H Showcase, sponsored by Cornell Cooperative Extension of Putnam County is celebrating its 2<sup>nd</sup> year; and

WHEREAS, the Putnam County 4-H Showcase showcases for the many interests and accomplishments of Putnam’s children, adults, and programs; and continues to grow as an educational, cultural, and fun event that provides a wholesome experience for families from Putnam and the surrounding region; and

WHEREAS, the Putnam County 4-H Showcase enjoys the support and dedication of 4-H Club Leaders, members and families, Master Gardeners volunteers, and community service organizations including Rotary Clubs, as well as many local businesses; and

WHEREAS, the Putnam County 4-H Showcase provides a unique opportunity to learn about our community and view educational displays and exhibits created by the many talented young and young at heart residents of Putnam; and

WHEREAS, the Putnam County 4-H Showcase provides an exhibit for arts and an array of accomplished artists from the Hudson Valley Region; and

WHEREAS, the Putnam County 4-H Showcase delights visitors throughout the weekend with activities at the Cornell Cooperative Extension Expo Barn, local artists and craftsmen tents, Touch A Truck, crafts and face painting, and Livestock and Poultry Barn, inflatable activities, food trucks, Duck Derby and more; now therefore be it

RESOLVED, that the week of July 24<sup>th</sup> - July 29<sup>th</sup>, 2024 will be designated “Putnam County 4H Showcase Week”; and be it further

RESOLVED, that the Putnam County Executive and the Putnam County Legislature recognize and congratulate the 2<sup>nd</sup> Annual 4-H Showcase and invite all Putnam County residents to attend.

Chairman Jonke recognized Legislator Crowley who presented the “Pretrial, Probation, Parole Supervision Week” proclamation to Probation Director John Osterhout.



**PRETRIAL, PROBATION, PAROLE SUPERVISION WEEK - JULY 21-27, 2024**

**WHEREAS, community corrections is an essential part of the justice system; and  
WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and  
WHEREAS, community corrections professionals are responsible for supervising adult and juvenile offenders in the community; and  
WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders; and  
WHEREAS, community corrections professionals work in partnership with community agencies and groups; and  
WHEREAS, community corrections professionals promote prevention, intervention, and advocacy; and  
WHEREAS, community corrections professionals provide services, support, and protection for victims; and  
WHEREAS, community corrections professionals advocate community and restorative justice; and  
WHEREAS, community corrections professionals are a true Force for Positive Change in their communities; now therefore be it  
RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of July 21-27, 2024 as Pretrial, Probation, Parole Supervision Week and encourage all Putnam County residents to honor these community corrections professionals and to recognize their achievements.**

**Item #4 – Acceptance of Minutes – Regular Meeting – May 7, 2024  
Budget & Finance Mtg. – June 4, 2024**

The minutes were accepted as submitted.

**Item #5 – Correspondence  
a) County Auditor**

There was no activity during the reporting period.

**Item #6 – Pre-filed resolutions:**

**BUDGET & FINANCE COMMITTEE  
(All Legislators)**

**Item #6a – Approval - 2025 Decentralized Budget Review Process for Preparation and Adoption of the 2025 County Budget was next. On behalf of the members of the Budget & Finance Committee, Chairman Jonke moved the following:**

**RESOLUTION #140**

**APPROVAL/ 2025 DECENTRALIZED BUDGET REVIEW PROCESS FOR PREPARATION AND ADOPTION OF THE 2025 COUNTY BUDGET**

**WHEREAS, the Budget and Finance Committee has reviewed and recommended the adoption of the attached Decentralized Budget Review Process for implementation in 2024 of the adoption of the 2025 budget; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby adopts the attached budget review process; and be it further**

**RESOLVED, that pursuant to Putnam County Charter Section 7.04 the Putnam County Legislature hereby adopts and notifies the County Executive of the policy and practice guidelines contained in Section E of this Decentralized Budget Review Process/2025 to be complied with by the County Executive.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

**Item #6b – Approval - DSS - Authorization to Establish a Mental Health Petty Cash Account was next. Chairman Jonke recognized Legislator Sayegh, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Crowley and Gouldman, Legislator Sayegh moved the following:**

**RESOLUTION #141**

**APPROVAL - DSS - AUTHORIZATION TO ESTABLISH A MENTAL HEALTH PETTY CASH ACCOUNT**

**WHEREAS, the Commissioner of Social Services, Mental Health & Youth Bureau has requested the establishment of a \$100 petty cash fund which will be used to assist our MH/SPOA clients in deescalating crisis situations and provide them with some basic necessities, like toiletries and food; and**

**WHEREAS, the Commissioner of Finance has approved this request; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have considered and approved this request; now therefore be it**

**RESOLVED, that the Putnam County Legislature authorizes the Putnam County Commissioner of Finance to establish a \$100 petty cash fund for the Commissioner of Social Services, Mental Health & Youth Bureau office for use in providing assistance to MH/SPOA clients in deescalating crisis situations and provide them with some basic necessities, like toiletries and food.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Ellner, Legislators Castellano & Crowley)**

Item #6c – Approval - Adopt Putnam County’s Proposed Disadvantaged Business Enterprise (DBE) Program Plan in Conformance with and as Required by the U.S. Department of Transportation (USDOT) 49 CFR PART 26 was next. Chairman Jonke recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

Legislator Ellner read two (2) Whereas clauses from the resolution.

**RESOLUTION #142**

**APPROVAL - ADOPT PUTNAM COUNTY’S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM PLAN IN CONFORMANCE WITH AND AS REQUIRED BY THE U.S. DEPARTMENT OF TRANSPORTATION (USDOT) 49 CFR PART 26**

WHEREAS, the U.S. Department of Transportation (“USDOT”), by and through the Federal Transit Administration (“FTA”), provides funding and/or financial assistance to transit providers to, among other things, develop new transportation systems and improve, maintain and operate existing systems; and

WHEREAS, the County of Putnam (“County”) is a direct recipient of Federal funding and/or financial assistance, as defined in FTA C 4702.1B (the “Circular”), such funding authorized under Titles I, II, V and VI and, as such, compliance with the respective mandate thereunder is required, more specifically here, to ensure that DBEs have an equitable opportunity to participate in the County’s USDOT-assisted contracts, *to wit*: (i) ensure non-discrimination in the award and administration of USDOT-assisted contracts; (ii) create a level playing field on which DBEs can compete fairly for USDOT-assisted contracts; (iii) ensure the County’s DBE Program is narrowly tailored in accordance with applicable law; (iv) ensure that only firms that fully meet 49 CFR Part 26, *et seq.*, eligibility standards are permitted to participate as DBEs; (v) help remove barriers to the participation of DBEs in USDOT-assisted contracts; and (vi) promote the use of DBEs in all types of federally-assisted contracts and procurement activities conducted by respective recipients; and

WHEREAS, the County, by and through the Department of Planning, Development and Public Transportation, in furtherance of the aforesaid objectives and as required by the FTA, has prepared, for submission to and approval by the FTA, the Putnam County DBE Program Plan (the “Plan”), supporting the integration into the County’s services, programs and activities the considerations, goals and mandate of USDOT 49 CFR Part 26, *et seq.*; and

WHEREAS, the Plan’s objectives include, without limitation, ensuring no person shall be excluded from participation in, deny any person the benefits of, or otherwise discriminate against anyone on the basis of race, color, sex or national origin in connection with the award and performance of any contract covered by USDOT 49 CFR Part 26, *et seq.*; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County’s continued participation in approved FTA services, programs and activities, as well as continue to be a recipient of FTA funding and/or financial assistance therefor; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, approve and adopt the Putnam County DBE Program Plan, which is attached hereto and made a part hereof as Schedule A, and support, approve and authorize the Department of Planning, Development and Public Transportation to submit to the FTA for

its review and approval the County's DBE Program Plan, which conforms to the mandate set forth and required by USDOT 49 CFR Part 26, *et seq*; and be it further **RESOLVED**, that this resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6d – Approval - Ratification of Applications Submitted for Grant Funding Available Through the 2024 Consolidated Funding Application (CFA) Program Aimed to Increase Local Economic Development and Encourage Growth in Putnam County was next. On behalf of the Physical Services Committee members, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #143**

**APPROVAL - RATIFICATION OF APPLICATIONS SUBMITTED FOR GRANT FUNDING AVAILABLE THROUGH THE 2024 CONSOLIDATED FUNDING APPLICATION (CFA) PROGRAM AIMED TO INCREASE LOCAL ECONOMIC DEVELOPMENT AND ENCOURAGE GROWTH IN PUTNAM COUNTY**

**WHEREAS**, the County Executive and the Putnam County Legislature (the "Legislature") agree that economic development efforts generate, retain and/or create jobs; prevent, maintain and upgrade government facilities to improve operations; and increase business and economic activity in Putnam County (the "County"); and

**WHEREAS**, competitive funding opportunities are offered through New York State and set forth in NYSREDC's 2024 Available CFA Resources Manual (the "Manual"), for which the submission deadline of applications is July 31, 2024; and

**WHEREAS**, funding opportunities described in the Manual include repairing or renovating historic structures, strategic plans, and economic development generating infrastructure projects, all of which are expected to improve the economic and environmental conditions of County facilities and promote social viability and vitality, thereby positively impacting the County's economic competitiveness, which is wholly in the best interests of County taxpayers; and

**WHEREAS**, the County, by and through the Putnam County Department of Planning, Development and Public Transportation (the "Department"), is desirous to competitively seek grant funds through REDC's 2024 CFA program; and

**WHEREAS**, if grant funding is awarded to the County, depending on the award and grant category, the state award is a maximum of eighty to twenty percent of the total project costs:

<b>Proposed Project</b>	<b>Location</b>	<b>Estimated Costs</b>	<b>CFA Application</b>
<i>Putnam County Historic Courthouse Column/Façade Restoration</i>	<i>40 Gleneida Avenue Carmel, NY</i>	<i>\$500,000</i>	<i>\$250,000</i>
<i>Terry Hill Road/ Rt. 311 Roadway Improvements</i>	<i>Intersection Mahopac, NY</i>	<i>\$1,800,000</i>	<i>\$360,000</i>

<i>Strategic Plan for County-owned Buildings</i>	<i>Various Locations</i>	<i>\$200,000</i>	<i>\$100,000</i>
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Now therefore be it

RESOLVED, that the County Executive, together with the Legislature, support and approve of the County’s applications for CFA grant funding to be submitted by the Department by July 31, 2024 to the NYREDC for its consideration; and it is hereby further RESOLVED, that this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.

**PROTECTIVE SERVICES COMMITTEE**  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

Item #6e – Approval - Budgetary Amendment (24A050) - Sheriff’s Department/ Vehicle Accident Claim - Insurance Recovery was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #144**

**APPROVAL - BUDGETARY AMENDMENT (24A050)/ -SHERIFF’S DEPARTMENT - VEHICLE ACCIDENT CLAIM/ INSURANCE RECOVERY**

WHEREAS, Risk Manager Mat Bruno requested a budgetary amendment (24A050) to recognize reimbursement from Farmers Casualty Insurance and Allstate Insurance companies for damages to three (3) vehicles in the Sheriff’s fleet resulting from accidents that occurred on April 3, 2024 and April 5, 2024; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

17311000 426801	Sheriff Patrol – Insurance Recoveries	23,435.01
32311000 426801	Sheriff BCI – Insurance Recoveries	1,044.95
14311000 426801	Sheriff Narcotics - Insurance Recoveries	<u>1,827.76</u>
		26,307.72

**Increase Expenses:**

17311000 54210	Sheriff Patrol – Vehicle Leasing	23,435.01
32311000 54370	Sheriff BCI – Automotive	1,044.95
14311000 54370	Sheriff Narcotics – Automotive	<u>1,827.76</u>
		26,307.72

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6f – Approval - Budgetary Amendment (24A053) – Probation - Stop DWI HVEC (High Visibility Engagement Campaign) was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #145**

**APPROVAL - BUDGETARY AMENDMENT (24A053) – PROBATION - STOP DWI HVEC (High Visibility Engagement Campaign)**

**WHEREAS, Putnam County was allocated \$24,000 in HVEC funds for the grant cycle of October 1, 2023 through September 30, 2024; and**

**WHEREAS, the NYS Stop DWI Foundation has increased the Putnam County allotted HVEC funding by an additional \$7,500; and**

**WHEREAS, this additional allocation is subject to use under the same criteria as the original funds granted; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

<b>10331500 443890</b>	<b>Probation DWI – Public Safety Other</b>	<b>7,500</b>
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**Increase Expenses:**

<b>10331500 54936</b>	<b>Probation DWI – Partnership Initiative</b>	<b>7,500</b>
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**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6g – Approval - Budgetary Amendment (24A054) - Sheriff’s Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #146**

**APPROVAL - BUDGETARY AMENDMENT (24A054)/ SHERIFF’S DEPARTMENT - UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A054) to use Federally Seized Asset Forfeiture Funds to purchase Forensic Computers to be used by the Bureau of Criminal Investigation – Digital Evidence Lab personnel; and**

**WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff's Federal Seized Asset Reserve account; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

<b>32311000 427151</b>	<b>Sheriff BCI – Proceeds of Seized Assets</b>	<b>74,712.33</b>
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**Increase Expenses:**

<b>32311000</b>	<b>Sheriff BCI</b>	
52630	Computer Equipment	73,003.00
52130	Computer Equipment	1,269.92
54782	Software Accessories	<u>439.41</u>
		<b>74,712.33</b>

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6h – Approval - Budgetary Amendment (24A055) - Sheriff's Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #147**

**APPROVAL - BUDGETARY AMENDMENT (24A055) - SHERIFF'S DEPARTMENT/ UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A055) to use Federally Seized Asset Forfeiture Funds to purchase Crime Scene Camera Equipment and a FARO Laser Scanner to be used by the Bureau of Criminal Investigation; and**

**WHEREAS, this equipment will permit advanced analysis of crime scenes, permitting the creation of a 3D model for review and inquiry; and**

**WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff's Federal Seized Asset Reserve account; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**Increase Revenues:**

<b>32311000 427151</b>	<b>Sheriff BCI – Proceeds of Seized Assets</b>	<b>100,379.07</b>
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**Increase Expenses:**

<b>32311000</b>	<b>Sheriff BCI</b>	
52680	Other Equipment	58,610.00

52180	Other Equipment	1,200.00
54510	Machine Maintenance	10,710.00
54782	Software Accessories	610.00
52630	Computer Equipment	5,590.00
54640	Education & Training	11,428.13
54410	Supplies & Materials	1,610.00
54783	Licensing	5,500.00
54510	Machine Maintenance	4,900.00
54314	Postage	<u>220.94</u>
		100,379.07

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.

Item #6i – Approval - Budgetary Amendment (24A056) - Sheriff’s Department - Utilize Federally Seized Asset Forfeiture Funds was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #148**

**APPROVAL - BUDGETARY AMENDMENT (24A056) - SHERIFF’S DEPARTMENT - UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS**

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A056) to use Federally Seized Asset Forfeiture Funds to purchase Cameras and Accessories to be used by the Narcotics Division to enhance their investigation and aid in the prosecution of narcotics related cases; and

WHEREAS, any unused funds from these purchases will be deposited back into the Sheriff’s Federal Seized Asset Reserve account; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**Increase Revenues:**

14311000 427151 Sheriff Narcotics – Proceeds of Seized Assets 16,291.00

**Increase Expenses:**

14311000	Sheriff Narcotics	
52640	Audio-Visual Equipment	10,411.00
54783	Licensing	<u>5,880.00</u>
		16,291.00

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.



Item #6j – Approval - Budgetary Amendment (24A057) - Sheriff’s Department - Sheriff Response Team (SRT) was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #149**

**APPROVAL – BUDGETARY AMENDMENT (24A057) – SHERIFF’S DEPARTMENT – SHERIFF RESPONSE TEAM (SRT)**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A057) to recognize additional revenue for the SRT Program; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Revenue:**

<b>17311000 422601 10102</b>	<b>Sheriff Patrol – Outside Serv-Callouts</b>	<b>15,709</b>
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**Increase Estimated Appropriations:**

<b>17311000 51093 10102</b>	<b>Sheriff Patrol – Overtime-Callouts</b>	<b>14,593</b>
<b>17311000 58002 10102</b>	<b>Sheriff Patrol – FICA-Callouts</b>	<b><u>1,116</u></b>
		<b>15,709</b>

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY ROLL CALL VOTE: SEVEN AYES. ONE NAY – LEGISLATOR CROWLEY. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6k – Approval - Grant Application - Bureau of Emergency Services - FY 2024 Emergency Management Performance Grant (EMPG) Program was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Montgomery stated that this program strengthens our preparedness and resilience program, insuring the adoption and implementation of our National Incident Management System (NIMS). She stressed the importance of training everyone, including minimal on-line training for elected officials. She believed that we should utilize the extensive level of training offered through NIMS for the Sheriff’s Department and Bureau of Emergency Services. She stated that our incidents have become more frequent and severe.

**RESOLUTION #150**

**APPROVAL - GRANT APPLICATION - BUREAU OF EMERGENCY SERVICES – FY 2024 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) PROGRAM**

**WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant application and renewals that require County matching funds; and**

**WHEREAS, the Bureau of Emergency Services requested permission to apply for the FY2024 Emergency Management Performance Grant (EMPG) Program funding in the amount of \$39,382; and**

**WHEREAS, the funding is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA); and**

**WHEREAS, the New York State Division of Homeland Security and Emergency Services (DHSES) will administer this funding on behalf of FEMA; and**

**WHEREAS, the performance period for this grant is 36 months, from October 1, 2023 to September 30, 2026; and**

**WHEREAS, the grant application deadline is June 11, 2024; and**

**WHEREAS, matching funds must be treated as grant funds therefore any personnel used to meet the match requirement will need to meet the same training requirements as EMPG funded personnel; and**

**WHEREAS, matching funds will be offset by salaries; and**

**WHEREAS, the Protective Services Committee has reviewed and approved this request; now therefore be it**

**RESOLVED, that the Bureau of Emergency Services is authorized to apply for a \$39,382 grant from the NYS Homeland Security and Emergency Services under the FY2024 Emergency Management Performance Grant (EMPG) Program.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)**

**Item #6L – Approval – Fund Transfer (24T152) – District Attorney – Temporary was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #151**

**APPROVAL – FUND TRANSFER (24T152) – DISTRICT ATTORNEY – TEMPORARY**

**WHEREAS, the Putnam District Attorney has requested a fund transfer (24T152) to hire a temporary support staff member to keep up with workload of a full-time Senior Office Assistant out on medical leave for potentially 2-6 months and cover pre-approved summer vacations; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

<b>10116500 51000 (123)</b>	<b>Pers Serv. Victim Witness Asst</b>	<b>10,000</b>
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**Increase:**

<b>10116500 51094</b>	<b>Temporary</b>	<b>10,000</b>
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2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6m – Approval – Confirmation – Appointment – Director of Tourism was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Chairman Jonke stated that he has known Tara Keegan for a few years, and he believed she was a perfect fit for this position.**

**Legislator Castellano stated that he has known Tara Keegan for a number of years as well. She is a hard worker with a great background. He stated that he was looking forward to working with her as the Director of Tourism.**

**Legislator Sayegh believed that Tara Keegan was a perfect fit for this position and will do a great job.**

**Legislator Nacerino stated that she was happy to support this appointment of Tara Keegan. She explained that she is a hard worker and was confident she would do a good job.**

**Chairman Jonke acknowledged the great work done by Tracey Walsh over the last five (5) years in this position.**

**RESOLUTION #152**

**APPROVAL – CONFIRMATION – APPOINTMENT - DIRECTOR OF TOURISM**

**WHEREAS, County Executive Kevin M. Byrne has appointed Tara Keegan as Director of Tourism, pursuant to Article 12, Section 12.12 of the Putnam County Charter; and**

**WHEREAS, Tara Keegan possesses the requisite knowledge, experience, and qualifications to serve as the Director of Tourism for the County of Putnam; and**

**WHEREAS, the Personnel Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it**

**RESOLVED, that the Legislature hereby confirms the appointment of Tara Keegan as the Director of Tourism for the County of Putnam, pursuant to Article 12, Section 12.12 of the Putnam County Charter; and be it further**

**RESOLVED, that Tara Keegan shall serve at the pleasure of the County Executive in accordance with the terms of the Putnam County Charter; and be it further**

**RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

Item #6n – Approval – Budgetary Amendment (24A048) – Health Department – Adolescent Tobacco Use Prevention Act (ATUPA) – Grant Award – Tobacco Enforcement Program was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #153**

**APPROVAL – BUDGETARY AMENDMENT (24A048) – HEALTH DEPARTMENT – ADOLESCENT TOBACCO USE PREVENTION ACT (ATUPA) – GRANT AWARD – TOBACCO ENFORCEMENT PROGRAM**

WHEREAS, on April 12, 2024, the Putnam County Health Department was notified by the NYS Department of Health of an annual grant award for the Tobacco Enforcement Program in the amount of \$44,600 for the anticipated contract term 4/1/2024 – 3/31/2029; and

WHEREAS, the current budgeted amount is \$41,680 therefore an incremental adjust of \$2,920 is requested; and

WHEREAS, the Commissioner of Health has requested a budgetary amendment (24A048) to cover this adjustment; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

12023000 52130	ATUPA Grant – Computer Equip	1,700
12023000 54782	ATUPA Grant – Software Accessories	200
12023000 54310	ATUPA Grant – Office Supplies	<u>1,020</u>
		2,920

**Increase Estimated Revenues:**

12023000 434015	ATUPA Grant – State Aid	2,920
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

Item #6o – Approval – Budgetary Amendment (24A049) – Department of Social Services – Suicide Prevention & Crisis Services was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

**RESOLUTION #154**

**APPROVAL – BUDGETARY AMENDMENT (24A049) – DEPARTMENT OF SOCIAL SERVICES – SUICIDE PREVENTION & CRISIS SERVICES**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A049) to amend the 2024 Mental Health budget to reflect approved New York State aid levels to be passed through to a provider agency in accordance with State Aid authorizations from the NYS Office of Mental Health (OMH) dated 4/22/2024 for Suicide Prevention & Crisis Services; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

**Increase Appropriations:**

**10051460 54647      MH Svcs Mobile Crisis – Sub contractors                      300,000**

**Increase Estimated Revenues:**

**10051460 434981      MH Svcs Mobile Crisis – State Aid    300,000**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6p – Approval – Budgetary Amendment (24A052) – Social Services – Child Advocacy Center (CAC) – NYS Office of Children & Family Services (OCFS) Supplemental Grant Funding was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**RESOLUTION #155**

**APPROVAL – BUDGETARY AMENDMENT (24A052) – SOCIAL SERVICES – CHILD ADVOCACY CENTER (CAC) – NYS OFFICE OF CHILDREN & FAMILY SERVICES (OCFS) SUPPLEMENTAL GRANT FUNDING**

**WHEREAS, the Child Advocacy Center (CAC) received an award from the NYS Office of Children & Family Services (NYSOCFS) in the amount of \$49,999; and**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A052) to amend the 2024 DSS budget to include expenses funded in accordance with the contract awarded for the Multi-Disciplinary Team (MDT) CAC Program for the period 3/01/24 – 9/30/24; and**

**WHEREAS, the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Revenue:**

22070000 445980 10221	Office of Educational Opportunity Programs (OEO) CAC – Federal Aid – MDT CAC	49,999
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**Increase Estimated Appropriations:**

22070000 52140 10221	OEO CAC – Audio Vision Equipment	14,526
22070000 54410 10221	OEO CAC – Supplies & Materials	1,104
22070000 54640 10221	OEO CAC – Education & Training	16,200
22070000 54710 10221	OEO CAC – Bldg Maint & Repairs	15,469
22070000 54783 10221	OEO CAC – Licensing Software	<u>2,700</u>
		<b>49,999</b>

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #6q – Approval - Budgetary Amendment (24A058) – DPW – 2023 County-Wide Pavement Maintenance & Rehabilitation Program was next. On behalf of the members of the Audit & Administration Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:**

**Legislator Sayegh stated that the County has bonded when the interest rates are low to save taxpayer monies. She was happy to be able to utilize surplus funding while interest rates are high.**

**RESOLUTION #156**

**APPROVAL - BUDGETARY AMENDMENT (24A058) – DPW – 2023 COUNTY-WIDE PAVEMENT MAINTENANCE & REHABILITATION PROGRAM**

**WHEREAS, the Commissioner of Public Works has requested a budgetary amendment (24A058) to continue the 2023 County-Wide Pavement Maintenance & Rehabilitation Program; and**

**WHEREAS, said program was originally going to be funded with bond proceeds; and**

**WHEREAS, due to the present economic conditions, it was determined to be financially prudent to cover this program with surplus interest earnings rather than borrowing and incurring additional closing costs and accrued interest costs throughout the life of the borrowing; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**GENERAL FUND:**

<b>Increase Appropriations:</b>		
10990100 59020 52302	Transfer Out – Capital	325,000

Increase Estimated Revenues:  
10131000 424011 Interest & Earnings 325,000

**CAPITAL FUND:**

Increase Estimated Revenues:  
55197000 428601 52302 Transfer In – General 325,000

Decrease Estimated Revenues:  
05000 45710N 52302 2023 Serial Bond Proceeds 325,000

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR GOULDMAN WAS ABSENT. MOTION CARRIES.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Public on Agenda Items**

There was no member of the public that wished to be recognized.

**Item #9 – Recognition of Legislators**

Legislator Ellner gave a shout out to the Carmel High School Varsity Lacrosse Team. He stated that for the first time in history they made it to the sectional finals. Unfortunately, they were not victorious against Mamaroneck High School. He stated that a number of these high schoolers are going to be scholars and were recognized in the section 1 all-star game.

Legislator Montgomery congratulated Putnam County for receiving the bronze certification for Climate Smart. She stated that this is a State program that helps local government take action to reduce greenhouse gas emissions and adapt to climate change. She congratulated Planning Commissioner Barbara Barosa and Planning Assistant Ilona Campo for their hard work on this achievement.

Legislator Sayegh thanked the Planning Department as well. She explained that having more energy efficient County buildings started when Legislator Carl Albano was the Chairman of the Physical Services Committee. She explained how Planning Assistant Ilona Campo has been very instrumental in working collaboratively with the community on the Climate Smart Program. Legislator Sayegh wished everyone a Happy 4<sup>th</sup> of July.

There being no other business, at 7:30 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Nacerino and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery Dist. 1  
William Gouldman Dist. 2  
Toni E. Addonizio Dist. 3  
Ginny Nacerino Dist. 4  
Greg E. Ellner Dist. 5  
Paul E. Jonke Dist. 6  
Joseph Castellano Dist. 7  
Amy E. Sayegh Dist. 8  
Erin L. Crowley Dist. 9

**AGENDA  
REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

**Tuesday                      July 2, 2024                      7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATIONS**

**Designating July 24<sup>th</sup> – July 29<sup>th</sup> 2024 as “Putnam County 4-H Showcase Week”**

**Pretrial, Probation, Parole Supervision Week – July 21<sup>st</sup> – July 27<sup>th</sup>, 2024**

4. Acceptance of Minutes – Regular Mtg. – May 7, 2024  
Budget & Finance Mtg. – June 4, 2024
5. Correspondence  
a) County Auditor
6. Pre-filed resolutions:

**BUDGET & FINANCE COMMITTEE  
(All Legislators)**

- 6a. Approval - 2025 Decentralized Budget Review Process for Preparation and Adoption of the 2025 County Budget



**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE**  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)

- 6b. **Approval - DSS - Authorization to Establish a Mental Health Petty Cash Account**

**PHYSICAL SERVICES COMMITTEE**  
(Chairman Ellner, Legislators Castellano & Crowley)

- 6c. **Approval - Adopt Putnam County's Proposed Disadvantaged Business Enterprise (DBE) Program Plan in Conformance with and as Required by the U.S. Department of Transportation (USDOT) 49 CFR PART 26**
- 6d. **Approval - Ratification of Applications Submitted for Grant Funding Available Through the 2024 Consolidated Funding Application (CFA) Program Aimed to Increase Local Economic Development and Encourage Growth in Putnam County**

**PROTECTIVE SERVICES COMMITTEE**  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 6e. **Approval - Budgetary Amendment (24A050) - Sheriff's Department/ Vehicle Accident Claim - Insurance Recovery**
- 6f. **Approval - Budgetary Amendment (24A053) – Probation - Stop DWI HVEC (High Visibility Engagement Campaign)**
- 6g. **Approval - Budgetary Amendment (24A054) - Sheriff's Department - Utilize Federally Seized Asset Forfeiture Funds**
- 6h. **Approval - Budgetary Amendment (24A055) - Sheriff's Department - Utilize Federally Seized Asset Forfeiture Funds**
- 6i. **Approval - Budgetary Amendment (24A056) - Sheriff's Department - Utilize Federally Seized Asset Forfeiture Funds**
- 6j. **Approval - Budgetary Amendment (24A057) - Sheriff's Department - Sheriff Response Team (SRT)**
- 6k. **Approval - Grant Application - Bureau of Emergency Services - FY 2024 Emergency Management Performance Grant (EMPG) Program**

**PERSONNEL COMMITTEE**  
(Chairman Jonke, Legislators Castellano & Nacerino)

- 6L. Approval – Fund Transfer (24T152) – District Attorney – Temporary**
- 6m. Approval – Confirmation – Appointment – Director of Tourism**

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

- 6n. Approval – Budgetary Amendment (24A048) – Health Department – Adolescent Tobacco Use Prevention Act (ATUPA) – Grant Award – Tobacco Enforcement Program**
- 6o. Approval – Budgetary Amendment (24A049) – Department of Social Services – Suicide Prevention & Crisis Services**
- 6p. Approval – Budgetary Amendment (24A052) – Social Services – Child Advocacy Center (CAC) – NYS Office of Children & Family Services (OCFS) Supplemental Grant Funding**
- 6q. Approval - Budgetary Amendment (24A058) – DPW – 2023 County-Wide Pavement Maintenance & Rehabilitation Program**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

#4(2)

REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512

Tuesday                      August 6, 2024                      7:00 P.M.

The meeting was called to order at 7:39 P.M. by Chairman Jonke who requested Legislator Castellano lead in the Pledge of Allegiance and Legislator Crowley lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Nacerino, Ellner, Castellano, Crowley and Chairman Jonke were present. Legislator Sayegh was absent. Also present was Legislative Counsel Firriolo.

PROCLAMATION

Chairman Jonke recognized Legislator Addonizio who presented the "Overdose Awareness Day" proclamation to Certified Recovery Peer Advocate Prevention Council of Putnam, Victoria Metz.

OVERDOSE AWARENESS DAY

WHEREAS, Putnam County does affirm and acknowledge the harm and hardship caused by drug overdose; and

WHEREAS, we recognize the purpose of International Overdose Awareness Day as remembering loved ones lost to overdose and ending the stigma of drug-related deaths; and

WHEREAS, we resolve to play our part in reducing the toll of overdose in our community, which claimed the lives of 14 Putnam County Residents last year together with countless more affected forever; and

WHEREAS, we affirm that the people affected by overdose are our sons and daughters, our mothers and fathers, our brothers and sisters, and deserving of our love, compassion and support; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim August 31, 2024, as International Overdose Awareness Day in Putnam County.

Item #4 – Acceptance of Minutes – Regular Meeting – June 4, 2024

The minutes were accepted as submitted.

Item #5 – Correspondence

a) County Auditor was duly noted.

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)

**Item #6a – Approval- Budgetary Amendment (24A061) – District Attorney – NYS Division of Criminal Justice Services (DCJS) Grant Funding – Reclassification – Assistant District Attorney to Appellate Attorney and Assistant District Attorney to Assistant District Attorney Bureau Chief was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #157**

**APPROVAL- BUDGETARY AMENDMENT (24A061) – DISTRICT ATTORNEY – NYS DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) GRANT FUNDING – RECLASSIFICATION – ASSISTANT DISTRICT ATTORNEY TO APPELLATE ATTORNEY AND ASSISTANT DISTRICT ATTORNEY TO ASSISTANT DISTRICT ATTORNEY BUREAU CHIEF**

**WHEREAS, the 2024 budget earmarked \$19,706 to be utilized to transition to a full-time entry level Assistant District Attorney if and when the part-time Assistant District Attorney position, account #116510115, at a salary of \$65,294 became vacant; and**

**WHEREAS, the full-time entry level Assistant District Attorney salary would then be \$85,000; and**

**WHEREAS, based on the needs of the District Attorney’ office, which was discussed during the Personnel Committee meeting on July 9, 2024, the District Attorney has requested an additional \$45,000 to bring the salary to \$130,000 with the intent of hiring an experienced full-time Appellate Attorney to fill the vacant position; and**

**WHEREAS, the Personnel Department recently conducted a job analysis review of a current full-time Assistant District Attorney position, account #116510105, which resulted in a title change of Assistant District Attorney Bureau Chief, increasing current salary by \$22,112 from \$107,888 to \$130,000; and**

**WHEREAS, the District Attorney is requesting that the reclassification and salary increase for position #116510105 be effective retroactively to January 1, 2024; and**

**WHEREAS, the newly created full-time Appellate Attorney position will be effective upon the hiring of a qualified candidate; and**

**WHEREAS, the NYS Division of Criminal Justice Services (DCJS) provided funding to support local law enforcement agencies with expenses related to the discovery and pretrial reforms that took effect January 1, 2020; and**

**WHEREAS, all funding provided is intended to support estimated costs during the SFY 2023-24; and**

**WHEREAS, the salary increases and the change in classification will be covered by the Discovery Grant funds; and**

**WHEREAS, the District Attorney has requested a budgetary amendment (24A061) to accommodate these requests; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that Resolution #274 of 2023 setting the Salaries for Officers and Employees paid from County Funds is hereby amended for the following positions:**

<b>Budget Line:</b>	<b>Positions:</b>	<b>Salary:</b>
10116500 51000 116510115	Part-Time Assistant District Attorney	65,294 to 0
10116500 51000 116510133	New Full-Time Appellate Attorney (65,294 + 19,706 +	

10116500 51000 116510105	45,000) Assistant District Attorney	0 to 130,000 107,888 to 0
10116500 51000 116510134	Reclassify to: Assistant District Attorney Bureau Chief	0 to 130,000

And be it further

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

10116500 54936 10171	Partnership Initiative	92,990
32311000 51093 10171	PCSO – Overtime (BCI)	48,437
32311000 58002 10171	PCSO – Social Security (BCI)	3,705
10116500 51000 (134)	Pers. Serv. – ADA Bureau Chief	22,112
10116500 51000 (133)	Pers. Serv. – Appellate Attorney	18,721

**Decrease Appropriations:**

10116500 51000 (999)	Pers. Serv. – Reserve for Reclass	19,706
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**Increase Estimated Revenues:**

10116500 430890 10171	State Aid – Criminal Justice Discovery Reform Grant FY 23-24	145,132
10131000 424011	Interest Earnings	21,127

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6b – Approval – Fund Transfer (24T177) – Health Department – Rabies Vaccines & Co-Pay was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #158**

**APPROVAL – FUND TRANSFER (24T177) – HEALTH DEPARTMENT – RABIES VACCINES & CO-PAY**

**WHEREAS, June through September is typically “bat’ season; and  
WHEREAS, the Commissioner of Health has requested a fund transfer (24T177) to fund the Rabies Medical Supplies line to purchase vaccines, and fund the Rabies Co-Pay line to cover patient bills to be paid; and  
WHEREAS, this fund transfer will utilize funding from a vacant Public Health Nurse position to cover both accounts through end of season; and  
WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it  
RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
11401000 51000 (120)	Pers. Serv. – Public Health Nurse	17,000
<b>Increase:</b>		
11024000 54330	Rabies – Medical Supplies	12,000
11024000 54488	Rabies – Co-Pay	<u>5,000</u>
		17,000

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6c – Approval – Fund Transfer (24T178) – Health Department – Tuberculosis Lab Analysis & Tuberculosis Co-Pay was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #159**

**APPROVAL – FUND TRANSFER (24T178) – HEALTH DEPARTMENT – TUBERCULOSIS LAB ANALYSIS & TUBERCULOSIS CO-PAY**

**WHEREAS, the Commissioner of Health has requested a fund transfer (24T178) to utilize funding from a vacant Public Health Nurse position to cover both the Tuberculosis Lab Analysis line and the Tuberculosis Co-Pay line; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
11401000 51000 (120)	Pers. Serv. – Public Health Nurse	14,000
<b>Increase:</b>		
11018000 54445	Tuberculosis – Lab Analysis	4,000
11018000 54488	Tuberculosis – Co-Pay	<u>10,000</u>
		14,000

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6d – Approval – Fund Transfer (23T179) – Health Department – Administrative Temporary was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #160**

**APPROVAL – FUND TRANSFER (23T179) – HEALTH DEPARTMENT – ADMINISTRATIVE TEMPORARY**

**WHEREAS, the Commissioner of Health has requested a fund transfer (24T179) to utilize funding from a vacant Office Assistant position to cover part-time Temporary person training Fiscal Staff person and part-time Temporary person providing clerical support to all Health Department programs, including vacant Environmental Office Assistant and vacant Receptionist; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**10401000 51000 (915)                      Pers. Serv. – Office Assistant                      10,000**

**Increase:**

**10401000 51094                      Admin. – Temporary                      10,000**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6e – Approval – Fund Transfer (24T180) – Health Department – Nursing Overtime was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**Legislator Montgomery stated that we were short three (3) nurses in the Health Department. She hoped that during the budget season the Administration and the Legislature could offer more incentives in order to hire more nurses.**

**RESOLUTION #161**

**APPROVAL – FUND TRANSFER (24T180) – HEALTH DEPARTMENT – NURSING OVERTIME**

**WHEREAS, the Commissioner of Health has requested a fund transfer (24T180) to cover Nursing Overtime which is higher than anticipated due to three (3) vacancies (two (2) resignations and one (1) retirement in 2024; and**

**WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

**Decrease:**

**11401000 51000 (120)                      Pers. Serv. – Public Health Nurse                      10,000**

**Increase:**

**11401000 51093                      Nursing – Overtime                      10,000**

**2024 Fiscal Impact – 0 –**

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6f – Approval – Fund Transfer (24T181) – Sheriff’s Department – Corrections Cook Overtime was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

RESOLUTION #162

APPROVAL – FUND TRANSFER (24T181) – SHERIFF’S DEPARTMENT – CORRECTIONS COOK OVERTIME

WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T181) to cover projected Full-Time Cook position Overtime in the Correctional Facility for the months of May and June, due to Cook out on extended sick leave; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10129	Jail General Pers. – Sr Office Asst.	11,051
10315000 58002	Jail General – FICA	<u>847</u>
		11,898

Increase:

10010000 51093	Jail Food Overtime	11,051
10010000 58002	Jail Food FICA	<u>847</u>
		11,898

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6g – Approval – Fund Transfer (24T182) – Sheriff’s Department – Corrections Cook Temporary was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

RESOLUTION #163

APPROVAL – FUND TRANSFER (24T182) – SHERIFF’S DEPARTMENT – CORRECTIONS COOK TEMPORARY

WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T182) to cover an increase in Temporary Part-Time Cook hours due to Full-Time Correctional Facility Cook out on extended sick leave; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it



RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10129	Jail General Pers. Sr. Office Asst.	9,509
10315000 58002	Jail General FICA	<u>731</u>
		10,240

Increase:

10010000 51094	Jail Food Temporary	9,509
10010000 58002	Jail FICA	<u>731</u>
		10,240

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6h – Approval – Budgetary Transfer (24T183) – Social Services - Reclassification – Senior Data Entry Operator to Principal Office Assistant was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:

RESOLUTION #164

APPROVAL – BUDGETARY TRANSFER (24T183) – SOCIAL SERVICES - RECLASSIFICATION – SENIOR DATA ENTRY OPERATOR TO PRINCIPAL OFFICE ASSISTANT

WHEREAS, the Commissioner of Social Services and the Personnel Officer have requested an upgrade/reclassification of the current Senior Data Entry Operator position (WMS) to Principal Office Assistant; and

WHEREAS, effective 1/01/24, this position absorbed all the Staff Development (NYS mandated) duties vacated by previous incumbent on 12/30/23; and

WHEREAS, the employee will transition from a Grade 11, Step 4 plus 2 longevities to a Grade 12, Step 4 plus 2 longevities; and

WHEREAS, under 2023 CSEA pay rates, the upgrade will result in an increased pay rate of \$2,614; and

WHEREAS, by repurposing funds in the 2024 budget originally budgeted in the temporary line, this upgrade will have zero fiscal impact for 2024; and

WHEREAS, the Commissioner of Social Services has requested a budgetary transfer (24T183) to account for this reclassification effective 1/01/24; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10106000 51000 (102)	Pers. Serv. – Principal Office Assistant (Staff Development)	42,250
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**Decrease Appropriations:**

10116000 51000 (101)	Pers. Serv. – Sr Data Entry Operator (Welfare Mgmt Systems)	36,246
10110000 51000 (101)	Pers. Serv. – Sr Data Entry Operator (Fraud Abuse)	3,390
10116000 51094	Temporary (Welfare Mgmt Systems)	1,307
10106000 51094	Temporary (Staff Development)	1,307
		<u>42,250</u>

2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6i – Approval – Standard Work Day and Reporting Resolution was next. On behalf of the members of the Personnel Committee, Legislators Castellano and Nacerino, Chairman Jonke moved the following:**

**RESOLUTION #165**

**APPROVAL - STANDARD WORK DAY AND REPORTING RESOLUTION**

**WHEREAS, the New York State and Local Employees' Retirement System requires the County to file the Standard Work Days for elected and appointed employees based on time and attendance records or the records of activities maintained and submitted by these officials to the Clerk of the Legislature, and**

**WHEREAS, a copy of this report was contained in the following:**

- Resolution #195 of 2010 and Resolution #286 of 2010 (one employee only).
- Resolution #338 of 2011 correcting Resolution #190 of 2011.
- Resolution #218 of 2012 correcting Resolution #155 of 2012.
- Resolution #143 of 2013.
- Resolution #168 of 2014.
- Resolution #150 of 2015.
- Resolution #148 of 2016.
- Resolution #156 of 2017.
- Resolution #244 of 2017 reflecting change made on Resolution #226 of 2014 which corrected Resolution #143 of 2013 (one employee only).
- Resolution #170 of 2018.
- Resolution #141 of 2019.
- Resolution #266 of 2019 correcting Resolution #141 of 2019.
- Resolution #115 of 2020.
- Resolution #176 of 2020 correcting Resolution #115 of 2020.
- Resolution #125 of 2021.
- Resolution #209 of 2021 correcting Resolution #125 of 2021.
- Resolution #131 of 2022.
- Resolution #266 of 2022.

- Resolution #155 of 2023.

And

WHEREAS, it is now time to file the report for 2024; now therefore be it

RESOLVED that the County of Putnam hereby established the following as standard work days for the listed elected officials in schedule “A” and will report the following days worked to the New York State and Local Employees’ Retirement system based upon time and attendance records or on the record of activities maintained and submitted by these officials to the Clerk of this body.

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

Item #6j – Approval – Budgetary Amendment (24A063) – Social Services – Mental Health Local Government Unit (MH LGU) County Contributions was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Crowley, Gouldman and Chairwoman Sayegh, Chairman Jonke moved the following:

**RESOLUTION #166**

**APPROVAL – BUDGETARY AMENDMENT (24A063) – SOCIAL SERVICES – MENTAL HEALTH LOCAL GOVERNMENT UNIT (MH LGU) COUNTY CONTRIBUTIONS**

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A063) to cover projected expenses for 730 examinations, Court Ordered Guardianships, and Court Order placements in Office of Mental Health (OMH)/ Office of People with Developmental Disabilities (OPWDD) Facilities; and

WHEREAS, as of 7/1/24, there is one (1) court ordered Guardianship at \$562.75 per month, one (1) court ordered placement in OMH / OPWDD facility at \$1,352.13 per day, and one (1) court ordered placement in OMH / OPWDD facility at \$1,588.54 per day; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**GENERAL FUND:**

**Increase Appropriations:**

10431000 54950	MH LGU – County Contribution	309,609
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**Increase Estimated Revenues:**

10131000 424011	Interest Earnings	309,609
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairwoman Addonizio, Legislators Ellner & Nacerino)**

**Item #6k – Approval – Budgetary Amendment (24A059) – Sheriff’s Department – Boiler Replacement & Life Safety Systems (County ARPA Funding School Safety) was next. Chairman Jonke recognized Legislator Addonizio, Chairwoman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:**

**RESOLUTION #167**

**APPROVAL – BUDGETARY AMENDMENT (24A059) – SHERIFF’S DEPARTMENT – BOILER REPLACEMENT & LIFE SAFETY SYSTEMS (County ARPA Funding School Safety)**

**WHEREAS, by Resolution #135 of 2022, the Sheriff’s Department was granted \$2 million of ARPA funding designated for School Safety – Infrastructure Upgrades; and**

**WHEREAS, it was determined that all the Sheriff’s Capital Projects that were approved as part of the 2024 Capital Plan are also eligible under Expenditure Category 6.1 – Provision of Government Services; and**

**WHEREAS, as the County approaches the 12/31/2024 ARPA deadline set forth by the US Treasury to commit funds, it is the Administration’s and Sheriff’s belief that reallocating \$875,000 from the School Safety program to the Sheriff’s Capital Projects is the best way to utilize the ARPA funding; and**

**WHEREAS, the recommended projects are: Boiler Replacements, Gate Improvements, and Life Safety Systems Modernization; and**

**WHEREAS, by Resolution #139 of 2024, \$125,000 of the \$2 million designated for School Safety was reallocated to cover the Gate Improvements Project; and**

**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A059) to transfer an additional \$875,000 from the School Safety towards the recommended projects; and**

**WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Decrease Appropriations:**

<b>53097000 53000 52223</b>	<b>Capital – PCSO School Safety – ARPA</b>	<b>875,000</b>
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**Decrease Estimated Revenues:**

<b>53097000 428601 52223</b>	<b>Transfer In – General</b>	<b>875,000</b>
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**GENERAL FUND:**

**Increase Appropriations:**

<b>10990100 59020 52403</b>	<b>Transfer Out – Capital – ARPA PCSO Boiler Replacement</b>	<b>155,000</b>
<b>10990100 59020 52405</b>	<b>Transfer Out – Capital – ARPA PCSO</b>	

	Life Safety	720,000
<b>Increase Estimated Revenues:</b>		
10131000 449898 52403	Federal Aid – ARPA CFDA 21.027	155,000
10131000 449898 52405	Federal Aid – ARPA CFDA 21.027	720,000
<b>Decrease Appropriations:</b>		
10990100 59020 52223	Transfer Out – Capital – ARPA PCSO School Safety	875,000
<b>Decrease Estimated Revenues:</b>		
10131000 449898 52223	Federal Aid – ARPA CFDA 21.027	875,000
2024 Fiscal Impact – 0 –		
2025 Fiscal Impact – 0 –		

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6L – Approval – Town of Philipstown ARPA Funding Reallocation was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:**

**Legislator Montgomery thanked the Legislature for considering this. She also thanked the County Executive and the Director of Compliance & Intergovernmental Relations Jennifer Caruso for their work and collaboration with the Town of Philipstown in finding a solution to reallocate the funding.**

**RESOLUTION #168**

**APPROVAL - TOWN OF PHILIPSTOWN ARPA FUNDING REALLOCATION**

**WHEREAS, the Town of Philipstown was allocated a total of \$739,341 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and**

**WHEREAS, the Town of Philipstown these funds were originally approved for the Garrison Landing Water District Project pursuant to Resolutions #133 & #134 of 2022; and**

**WHEREAS, the Legislature approved the Sales Tax portion of the funds (\$369,670) to be expended on the Garrison Landing Water District – Well 8 Project pursuant to Resolution #121 of 2024; and**

**WHEREAS, the Town of Philipstown wishes to expend the ARPA portion of the funds on further costs associated with the Garrison Landing Water District; and**

**WHEREAS, it has been determined by the County’s consultant that these costs are not eligible ARPA expenses and/or will not likely comply with ARPA rules; and**

**WHEREAS, the County, in order to support the Town of Philipstown as originally contemplated and according to the intent contained in Resolutions \$133 & #134, while also seeking to preserve the ARPA funds granted to it by the U.S. Treasury, wishes to assist the Town of Philipstown with the amount of \$184,835 from the General Fund; and**

**WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and**

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that the Town of Philipstown ARPA funding of \$369,670 originally allocated pursuant to Resolution # 133 of 2022 is hereby authorized to be expended on ARPA-eligible County capital project(s), with efforts to focus on a Department of Public Works project located in the Town of Philipstown; and be it further

RESOLVED, that the Town of Philipstown shall receive \$184,835 from the County's General Fund which shall be expended on expenses associated with and costs incurred related to the Garrison Water District repairs.

RESOLVED, that the distribution of said funds shall be contingent upon the receiving municipality executing an intermunicipal agreement with Putnam County, as prepared by the Putnam County Attorney, and executed by the Putnam County Executive including such terms as contained herein.

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6m – Approval – Budgetary Amendment (24A060) – Town of Philipstown ARPA Funding Reallocation was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Nacerino, Legislator Addonizio moved the following:

**RESOLUTION #169**

**APPROVAL – BUDGETARY AMENDMENT (24A060) – TOWN OF PHILIPSTOWN ARPA FUNDING REALLOCATION**

WHEREAS, by Resolution #168 of 2024, the Putnam County Legislature reviewed and approved the Town of Philipstown ARPA Funding Reallocation; and

WHEREAS, the Commissioner of Finance provided the following budgetary amendment (24A060) to accommodate said change; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

56989000 53000 52218	Capital – Town of Philipstown	184,835
55197000 53000 52202	Capital – ARPA (Highway Infrastructure)	369,670

**Increase Estimated Revenues:**

56989000 428601 52218	Transfer In – General	184,835
55197000 428601 52202	Transfer In – General	369,670

**Decrease Appropriations:**

56989000 53000 52218	Capital – ARPA (Town of Philipstown)	369,670
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Decrease Estimated Revenues:  
56989000 428601 52218     Transfer In – General     369,670

**GENERAL FUND:**

Increase Appropriations:  
10990100 59020 52218     Transfer Out – Capital     184,835  
10990100 59020 52202     Transfer Out – Capital     369,670

Increase Estimated Revenues:  
10131000 424011             Interest Earnings     184,835  
10131000 449898 52202     Federal Aid – ARPA CFDA 21.027                                        369,670

Decrease Appropriations:  
10990100 59020 52218     Transfer Out – Capital  
   (ARPA Town of Philipstown)     369,670

Decrease Estimated Revenues:  
10131000 449898 52218     Federal Aid – ARPA CFDA 21.027                                        369,670

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Ellner, Legislators Castellano & Crowley)**

**Item #6n – Approval – Budgetary Amendment (24A065) – DPW – Insurance Recovery – Guardrail Damages – Croton Falls Rd & Sandy St, Cornwall Hill Rd, Oscawana Lake Rd and Crane Rd & Route 6 was next. Chairman Jonke recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:**

**Chairman Jonke commended Risk Manager Mat Bruno for all his hard work in bringing these funds into the County.**

**RESOLUTION #170**

**APPROVAL – BUDGETARY AMENDMENT (24A065) – DPW – INSURANCE RECOVERY – GUARDRAIL DAMAGES – CROTON FALLS RD & SANDY ST, CORNWALL HILL RD, OSCAWANA LAKE RD AND CRANE RD & ROUTE 6**

**WHEREAS, the Department of Public Works has been compensated a total of \$28,385.43 for guardrail damages resulting from four (4) separate accidents; and**

**WHEREAS, compensation has been received in the amount of \$15,699.32 from Geico Insurance Co., for damages on Croton Falls Rd & Sandy St and Cornwall Hill Road; \$8,092.56 from USAA Insurance for damages on Oscawana Lake Road and \$4,593.55 from Progressive Insurance for damages on Crane Rd & Route 6; and**

WHEREAS, Risk Manager Mat Bruno requested a budgetary amendment (24A065 to proceed with the repair of said guardrails; and  
 WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

10511000 426801	DPW Rd/Bridges – Insurance Recoveries	28,385.43
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**Increase Expenses:**

10511000 54410	DPW Rd/Bridges – Supplies & Materials	9,157.55
10511000 54647	DPW Rd/Bridges – Sub-Contractors	<u>19,227.88</u>
		<b>28,385.43</b>

2024 Fiscal Impact – 0 –  
 2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

Item #6o – Approval – Budgetary Amendment (24A074) – Planning – Maybrook Bikeway II Phase A Bridge 5 Project PIN 8756.84 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

Legislator Ellner explained that the bids for this project higher than the anticipated project costs.

**RESOLUTION #171**

**APPROVAL – BUDGETARY AMENDMENT (24A074) – PLANNING – MAYBROOK BIKEWAY II PHASE A BRIDGE 5 PROJECT PIN 8756.84**

WHEREAS, the County conducted a bid solicitation for the Bridge 5 Project, which is the final outstanding project along Putnam County’s section of the Maybrook Bikeway portion of the Empire State Trail in the Village of Brewster; and

WHEREAS, the bids exceeded the anticipated project costs; and

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (24A074) to provide the requisite funds for a bid award; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 50309	Capital Expenditures – Maybrook Bikeway II Phase A Bridge 5 PIN 8756.84	1,719,402
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**Increase Estimated Revenues:**

55997000 428601 50309	Transfer In – Capital	1,719,402
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**GENERAL FUND:**

**Increase Appropriations:**

<b>10990100 59020 50309</b>	<b>Transfer Out – General Fund</b>	<b>1,719,402</b>
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**Increase Estimated Revenues:**

<b>10131000 427112</b>	<b>Use of Capital Project Reserve</b>	<b>1,175,000</b>
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<b>10564000 445894</b>	<b>Federal Aid – CARES ACT</b>	<b>544,402</b>
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**2024 Fiscal Impact – 1,175,000**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6p – Approval – Inclusion of Parcels in Putnam County Agricultural District was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:**

**Legislator Ellner stated that the resolution is to decline to include any of the parcels requested for inclusion in the Putnam County Agricultural District.**

**Chairman Jonke called for a discussion.**

**Legislative Counsel Firriolo stated that before you proceed with the discussion, he stated that Chairman Jonke mentioned earlier that there was an error in the location of one (1) of the parcels. He stated that the resolution as currently drafted has Hidden Hope Farm under the Town of Southeast and it should be under the Town of Patterson. He suggested calling for a motion to amend to transfer Hidden Hope Farm from being categorized in the Town of Southeast to the Town of Patterson in order to correct that error.**

**Legislator Ellner made a motion to correct the location error of Hidden Hope Farm to the Town of Patterson; seconded by Chairman Jonke and Legislator Nacerino. All in favor.**

**Legislator Gouldman explained that some of the application requests for parcels to be included in the Agricultural District were approved by the Agricultural Board. He stated that at the Physical Services Committee meeting all the parcels were voted down. He explained that the Legislature appoints members to several advisory boards. He explained that the Agricultural Board advises the Legislature on agricultural and farming issues in Putnam County. He stated that the Supervisor of Putnam Valley, along with the Town Board are supportive of the Big Red Barn Farm parcel in Putnam Valley.**

**Legislator Gouldman made a motion to amend the resolved clause to include Big Red Barn Farm into the Agricultural District; seconded by Legislator Crowley.**

**Legislator Montgomery stated that she would like to vote on each parcel individually. She questioned how that could be done.**

**Legislative Counsel Firriolo stated that there is one (1) motion on the floor; Legislator Gouldman's. He stated that if his motion carries, Legislator Montgomery could amend it**

again to include all the parcels. If the motion to include all the parcels carries, any Legislator may make a request to divide the question, so Legislator Montgomery could call for a vote on each parcel individually.

Chairman Jonke called for a discussion on Legislator Gouldman's motion to include Big Red Barn Farm.

Chairman Jonke stated that he would be inclined to vote in favor of these parcels, however, for the first time in eight (8) years as a Legislator, it was brought to his attention that Resolution #139 of 2007 states that parcels shall have 50% of prime farmland. He stated that Lobster Hill Farm is in his district, and he likes the whole idea of it, however he believed that they were disqualified because there is currently a violation on the property. He stated that he was supportive of amending Resolution #139 of 2007 to allow for inclusion, because apparently there were other parcels in the past that were included without looking at their soil types, which he believed was not right. He stated that he attended the Agricultural Board meeting, and the soil types were never brought up.

Legislator Montgomery thanked everyone who participated in this process. She wondered if any parcel in Putnam County met this arbitrary number for soil quality. She believed that there were many resolutions approved in the county which are not implemented. She believed this was a lengthy process, and the Agricultural Board invested a lot of time and effort before they approved the recommendation of five (5) parcels to be included in the Agricultural District. She stated that they are our advisory board, and she respected their input. She believed in the future we could revise the process of reviewing parcels. She stated that none of the information we are requiring was given to these applicants, therefore she did not believe it was fair to impose that resolution on them that was just found. She stated that she was in favor of the five (5) parcels that the Agricultural Board put forward for approval.

Legislator Ellner appreciated everyone that came out to speak at the Public Hearing. He stated that very important information was brought forward. He stated that as a Legislator and Chairman of the Physical Services Committee he was bound by the rules. He stated that the rules that exist today prevent him from voting in favor of any of these parcels. He stated that moving forward, Resolution #139 of 2007 would be reviewed and possibly modified.

Legislator Castellano concurred. He believed that we needed to follow our resolutions. He stated that he was in favor of amending the resolution, however there is a process in making changes. He stated that nobody is being shut down tonight. He stated that he was bound by Resolution #139 of 2007.

Legislator Nacerino stated that she was very conflicted and takes everyone's comments very seriously. She stated that she must agree with her colleagues that as a lawmaker it was her responsibility to be bound to follow State law and our resolution.

Chairman Jonke called for a Roll Call Vote on Legislator Gouldman's motion to include Big Red Barn Farm.

**By Roll Call Vote: Four Ayes – Legislators Addonizio, Crowley, Gouldman & Montgomery. Four Nays - Legislators Castellano, Ellner, Nacerino & Chairman Jonke. Legislator Sayegh was absent. Motion fails.**

**Legislator Montgomery made a motion to include the five (5) applications put forward by the Agricultural Board; Ridge Ranch, Cascade Enterprises, Lobster Hill Farm, Big Red Barn Farm and Pine View Farm; seconded by Legislators Crowley and Gouldman.**

**Legislator Montgomery believed that there were incorrect comments made with what the resolution means and what is State law. She believed there were many incidences when resolutions or policies were not being implemented. She stated that these are just hardworking Putnam County people trying to run a small business.**

**Legislator Ellner respectfully disagreed with his colleague. He stated that the original resolution when it was drafted was very specific. He stated that the Legislature at that time chose to excluded parts what was available to them under NYS law. He believed that the last time four (4) parcels were put up for inclusion, two (2) of them failed because they did not have the requisite 50% soil requirement. He explained that the 50% requirement is not only the quality of the soil, it also deals with steep slopes. He stated that he must follow Resolution #139 of 2007 and NYS Agriculture & Markets law 29 regarding a commercial horse boarding operation being required to have at least 10 horses on the property.**

**Chairman Jonke stated that our rules are not arbitrary. He stated that he was in favor of amending the resolution which would allow these farms to be included.**

**Chairman Jonke called for a Roll Call Vote on Legislator Montgomery's motion to include the five (5) applications put forth by the Agricultural Board.**

**By Roll Call Vote: Four Ayes – Legislators Addonizio, Crowley, Gouldman & Montgomery. Four Nays – Legislators Castellano, Ellner, Nacerino & Chairman Jonke. Legislator Sayegh was absent. Motion fails.**

**Legislator Crowley made a motion to include Ridge Ranch, Lobster Hill Farm, Big Red Barn Farm and Pine View Farm; seconded by Legislator Addonizio.**

**Legislator Crowley believed that we have an antiquated resolution. She stated that the soil quality is not a law requirement, it is our resolution. She did not believe the resolution provides farmers the ability to do what they need to do. She believed they added a lot to the community. She stated that we need to revisit our resolution for next year, however for this year she believed in her heart that they were doing the right thing and she needed to follow her conscience.**

**Legislator Ellner stated that one (1) of the parcels Legislator Crowley recommended is a horse breeding operation and that is unequivocally State law that requires at least 10 horses and \$10,000 worth of revenue.**

**Chairman Jonke called for a Roll Call Vote:**

**By Roll Call Vote: Four Ayes - Legislators Addonizio, Crowley, Gouldman & Montgomery. Four Nays – Legislators Castellano, Ellner, Nacerino & Chairman Jonke. Legislator Sayegh was absent. Motion fails.**

**Legislator Montgomery made a motion to table this item; seconded by Legislator Crowley.**

**By Roll Call Vote: Five Ayes – Legislators Addonizio, Crowley, Gouldman, Montgomery and Nacerino. Three Nays – Legislators Castellano, Ellner and Chairman Jonke. Legislator Sayegh was absent. Motion carries.**

**APPROVAL - INCLUSION OF PARCELS IN PUTNAM COUNTY AGRICULTURAL DISTRICT**

**WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and**

**WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and**

**WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and**

**WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and**

**WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and**

**WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and**

**WHEREAS, in 2024, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:**

**Town of Carmel:**

**Kascade Enterprises (Eric Hasbrouck) – Tax Map #54.-1-36 (28.32 acres) Total Acreage: 28.32**

**Town of Kent:**

**Angry Goose Farm (Robert Lena/Tofo Realty LLC) – Tax Map #10.-2-6.-1 (115.26 acres)  
Tax Map #10.-1-38.-1 (39.66 acres) Total Acreage: 154.92**

**Town of Patterson:**

**Ridge Ranch (Daniel Honovich) – Tax Map #15.-1-46 (68.04 acres) Tax Map #15.-1-49 (45.03 acres) Tax Map #15.1-48 (.45 acres) Total Acreage: 113.52**

**Lobster Hill Farm (Jessica & Andrew Jarrett) – Tax Map #35.-4-56 (22.49 acres) Total Acreage 22.49**

**Mother Farm (Peter Clarke & Martha Cotto) – Tax Map #34.-3-1.41 (15.5 acres) Total Acreage 15.5**

**Town of Philipstown:**

**Pine View Farm (George Whipple) – Tax Map #71.-1-34 (2.60 acres) Tax Map #71.-1-35 (2.21 acres) Tax Map #71.-1-27 (15.08 acres) Tax Map #71.-1-24 (17.40 acres) Total Acreage: 37.29**

**Town of Putnam Valley:**

**Francis W. Rush III – Tax Map #83.20-1-6 (33 acres) Total Acreage: 33**

**Big Red Barn Farm (Joey Mancuso) – Tax Map #72.16-1-1 (67.05 acres) Total Acreage: 67.05**

**Town of Southeast:**

**Lobster Hill Farm (Jessica & Andrew Jarrett) – Tax Map #35.-1-10 (56.13 acres) Total Acreage: 56.13**

**Hidden Hope (Shannon & Eric Nitti) – Tax Map #24.-1-62 (18.61 acres) Total Acreage: 18.61**

**Total acreage in petitions: 546.83**

**WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on August 6, 2024; and**

**WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that certain parcels applying for inclusion would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and**

**WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and considered the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and**

**WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the recommendations of the Physical Services Committee, the various letters in support and in opposition to the inclusion of these parcels in the modification of the Agricultural District; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby declines to include any of the parcels requested for inclusion in the Putnam County Agricultural District.**

**\*Copy of Applications on file in the Legislative Office for review.**

**Item #6q – Approval – Appointments – Putnam County Soil & Water Conservation District Board was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:**

Legislator Gouldman recognized Fred Finger of Putnam Valley as a very dedicated individual.

Legislator Montgomery stated that she was happy to be appointing these individuals.

**RESOLUTION #172**

**APPROVAL – APPOINTMENTS – PUTNAM COUNTY SOIL & WATER CONSERVATION DISTRICT BOARD**

**RESOLVED**, that the following be appointed to the Putnam County Soil & Water Conservation District Board:

Frederick T. Finger, Town of Putnam Valley, to fill the unexpired term of Ervin Raboy, said term to expire December 2024.

David Vickery, Town of Philipstown, to fill the unexpired term of Brian Bergen, said term to expire December 31, 2025.

Max Emerson Garfinkle, Hopewell Junction, for a three (3) year term, said term to expire December 31, 2026.

And be it further

**RESOLVED**, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

Item #6r – Approval – SEQRA – Negative Declaration – County Office Building ADA Ramp and Entry Door Project – Town of Carmel was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #173**

**APPROVAL - SEQRA - NEGATIVE DECLARATION/ COUNTY OFFICE BUILDING ADA RAMP AND ENTRY DOOR PROJECT - TOWN OF CARMEL**

**WHEREAS**, the Putnam County Legislature is considering the approval of a Putnam County Department of Public Works project to install an ADA ramp and entry door for public visitor, elected official and county employee access to the main entrance of the Putnam County David D. Bruen County Office Building located at 40 Gleneida Avenue, Carmel, New York; and

**WHEREAS**, the proposed ramp will consist of a switchback design with a minimum of 42 inches unobstructed width at all points, a maximum 1:12 grade on sloped areas, a 60-inch unobstructed radius on both platforms and a safety railing where required. The entry door will be a 3/0 x 6/8 steel frame full glass outswing design complete with a handicap access sill and automatic opener/closer activated by push buttons located on both the interior and exterior walls of the building. The ramp and

entry door will be constructed using applicable ADA & NYS Building Code compliant practices; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act and the Regulations promulgated thereunder (“SEQRA 6 NYCRR Part 617”); and

WHEREAS, on May 7, 2024, as part of Resolution #24-106, the County Legislature issued a Type I Action determination for the above referenced project, and declared its intent to serve as Lead Agency with respect to SEQRA; and

WHEREAS, a Full Environmental Assessment form (EAF) was prepared for the Project; and

WHEREAS, the EAF and associated documentation was circulated to all involved and interested agencies for the requisite 30 days with a Notice of the Putnam County Legislature’s Intent to Serve as Lead Agency and no objections were received thereto; and

WHEREAS, the Putnam County Legislature, acting as Lead Agency, conducted a coordinated environmental review in accordance with §617.6, and

WHEREAS, based upon a careful review of the action as a whole, of the EAF, and the criteria set forth in 6 NYCRR Part 617.7I, it has been determined that the proposed Project will not result in any potential significant adverse environmental impacts; now therefore be it

RESOLVED, that the Putnam County Legislature, as Lead Agency, determines that the proposed Project will not have any potential significant adverse impacts and a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that in accordance with 6 NYCRR Part 617, the Putnam County Legislature, as Lead Agency, hereby accepts and adopts the Negative Declaration prepared in connection with the County Office Building ADA Ramp and Entry Door project, a copy of which is annexed hereto and made a part hereof; and be it further

RESOLVED, that this Resolution shall take effect immediately.

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

Item #6s – Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project, of which Qualified Costs may be Reimbursed from Bridge NY Funds (*Croton Falls Road/Mud Pond Outlet Culvert Rehabilitations, Town of Carmel, Putnam County, PIN 8763.29*) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #174**

**AUTHORIZING THE IMPLEMENTATION AND FUNDING OF 100% OF THE COSTS OF A TRANSPORTATION PROJECT, OF WHICH QUALIFIED COSTS MAY BE REIMBURSED FROM BRIDGE NY FUNDS (*Croton Falls Road/Mud Pond Outlet Culvert Rehabilitations, Town of Carmel, Putnam County, PIN 8763.29*)**

WHEREAS, a project for *Croton Falls Road/Mud Pond Outlet Culvert Rehabilitations, Town of Carmel, Putnam County, PIN 8763.29* (the “Project”) is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100%

Bridge NY funds; and

WHEREAS, the County of Putnam will design, let, and administer all phases of the Project.

WHEREAS, The County of Putnam desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering, ROW Incidentals, ROW Acquisition, Construction, and Construction Inspection work for the Project or portions thereof.

NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby

RESOLVE, that the Putnam County Legislature hereby approves the Project; and it is hereby further

RESOLVED, that the Putnam County Legislature hereby authorizes the County of Putnam to pay 100% of the cost of the Preliminary Engineering, ROW Incidentals, ROW Acquisition, Construction, and Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and it is further

RESOLVED, that the sum of \$2,632,924 is hereby appropriated from the Putnam County capital budget line number 05 55997000 53000 52417 and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that the Putnam County Legislature hereby agrees that the County of Putnam shall be responsible for all costs of the Project, including costs that exceed the amount of reimbursement available from the NY Bridge Funding awarded to the County of Putnam; and it is further

RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further

RESOLVED, that the Putnam County Legislature hereby agrees that the County of Putnam hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the County of Putnam will be responsible for all maintenance of the Project; and it is further

RESOLVED, that the Putnam County Executive be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the County of Putnam in connection with the advancement or approval of the Project and providing for the administration of the Project and the Putnam County's funding of the Project costs, and it is further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further

RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in



connection with the Project; and it is further  
RESOLVED, this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6t – Approval – Budgetary Amendment (24A069) – DPW – Croton Falls Road / Mud Pond Outlet Culvert Rehabilitations PIN 8763.29 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #175**

**APPROVAL – BUDGETARY AMENDMENT (24A069) – DPW – CROTON FALLS ROAD / MUD POND OUTLET CULVERT REHABILITATIONS PIN 8763.29**

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (24A069) authorizing the implementation and funding of 100% of the costs of the Croton Falls Road / Mud Pond Outlet Culvert Rehabilitations Project, in the Town of Carmel, using NYS Department of Transportation (NYS DOT) /Bridge NY Funds; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 52417	Capital Expenditures – Croton Falls Rd Mud Pond Culvert PIN 8763.29	2,632,924
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**Increase Estimated Revenues:**

55997000 430971 52417	State Aid – Croton Falls Rd Mud Pond Culvert PIN 8763.29	2,632,924
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6u – Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Fair Street Reconstruction Project PIN 8756.09) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #176**

**AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE “MARCHISELLI” PROGRAM-AID ELIGIBLE COSTS, OF A**

**TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE  
(Fair Street Reconstruction Project PIN 8756.09)**

**WHEREAS, a Project for Fair Street (C.R. 60) Reconstruction is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs, such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and**

**WHEREAS, Resolution No. 54 adopted by the Putnam County Legislature on March 5, 2024 approved and agreed to advance the Project by making a commitment of one hundred (100%) percent of the non-federal share of the cost of Construction and Construction Inspection work; and**

**WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the Construction and Construction Inspection work for the Project not contemplated in the original agreement authorized by the previous Resolution;**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the above-subject project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance one hundred (100%) percent of the federal and non-federal share of the cost of Construction and Construction Inspection work for the Project or portions thereof; and it is further**

**RESOLVED, that the sum of \$3,707,500 (\$30,212,500 minus the previous \$26,505,000) is hereby appropriated from the Putnam County capital budget line number 05 55197000 53000 51622 and made available to cover the cost of participation in the above phases of the Project; and it is further**

**RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Executive, on behalf of Putnam County, be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and Putnam County's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further**

**RESOLVED, this Resolution shall take effect immediately.**

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6v – Approval – Budgetary Amendment (24A070) – DPW – Fair Street Reconstruction Project PIN 8756.09 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #177**

**APPROVAL – BUDGETARY AMENDMENT (24A070) – DPW – FAIR STREET RECONSTRUCTION PROJECT PIN 8756.09**

**WHEREAS**, the Commissioner of DPW has requested a budgetary amendment (24A070) to adjust the Capital Budget for the Fair Street Reconstruction Project based on the most recent Transportation Improvement Program (TIP) Amendment: MHS23-39; and **WHEREAS**, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**CAPITAL FUND:**

**Increase Appropriations:**

55197000 53000 51622	Capital Expenditures – Fair St. PIN 8756.09	3,707,500
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**Increase Estimated Revenues:**

55197000 445971 51622	Federal Aid – Fair Street PIN 8756.09	2,966,000
55997000 428601 51622	Transfer In – General Fund	741,500

**Decrease Appropriations:**

55197000 53000 52210	Capital Expenditures – Farmers Mills Rd Bridge – PIN 8757.67	506,000
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**Decrease Estimated Revenues:**

55197000 445971 52210	Federal Aid – Farmers Mills Rd Bridge PIN 8757.67	404,800
05000 45710M 52210	Bond Proceeds – FY2022	101,200

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020 51622	Transfer Out – Capital Fund	741,500
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**Increase Estimated Revenues:**

10131000 424011	Interest Earnings	741,500
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2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6w – Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project, of which Qualified Costs May Be Reimbursed from Bridge NY Funds (*Peekskill Hollow Road/Peekskill Hollow Creek Culvert Replacement, Town of Kent, Putnam County, PIN 8815.12*) was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:

**RESOLUTION #178**

**AUTHORIZING THE IMPLEMENTATION AND FUNDING OF 100% OF THE COSTS OF A TRANSPORTATION PROJECT, OF WHICH QUALIFIED COSTS MAY BE REIMBURSED FROM BRIDGE NY FUNDS (*Peekskill Hollow Road/Peekskill Hollow Creek Culvert Replacement, Town of Kent, Putnam County, PIN 8815.12*)**

**WHEREAS, a project for Peekskill Hollow Road/Peekskill Hollow Creek Culvert Replacement, Town of Kent, Putnam County, PIN 8815.12 (the “Project”) is eligible for reimbursement of qualified costs from Bridge NY funding that calls for the post-reimbursement apportionment of the qualified costs to be borne at the ratio of 100% Bridge NY funds; and**

**WHEREAS, the County of Putnam will design, let, and administer all phases of the Project; and**

**WHEREAS, The County of Putnam desires to advance the Project by making a commitment of 100% of the costs of the Preliminary Engineering, ROW Incidentals, ROW Acquisition, Construction, and Construction Inspection work for the Project or portions thereof.**

**NOW, THEREFORE, the Putnam County Legislature, duly convened does hereby**

**RESOLVE, that the Putnam County Legislature hereby approves the Project; and it is hereby further**

**RESOLVED, that the Putnam County Legislature hereby authorizes the County of Putnam to pay 100% of the cost of the Preliminary Engineering, ROW Incidentals, ROW Acquisition, Construction, and Construction Inspection work for the Project or portions thereof, with the understanding that qualified costs will be reimbursed from Bridge NY funding; and it is further**

**RESOLVED, that the sum of \$1,840,000 is hereby appropriated from the Putnam County capital budget line number 05 55997000 53000 52418 and made available to cover the cost of participation in the above phases of the Project; and it is further**

**RESOLVED, that the Putnam County Legislature hereby agrees that the County of Putnam shall be responsible for all costs of the Project, including costs that exceed the amount of reimbursement available from the NY Bridge Funding awarded to the County of Putnam; and it is further**

**RESOLVED, that in the event the costs of the Project exceed the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof, and it is further**

**RESOLVED, that the Putnam County Legislature hereby agrees that the County of Putnam hereby commits that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further**

**RESOLVED, that the County of Putnam will be responsible for all maintenance of the Project; and it is further**

**RESOLVED, that the Putnam County Executive be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests with NYSDOT for State Aid and/or Bridge NY funding on behalf of the County of Putnam in connection with the advancement or approval of the Project and providing for the administration of the Project and the Putnam County's funding of the Project costs, and it is further**

**RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute all necessary documents, including, without limitation, the State/Local Agreement, in connection with the Project; and it is further**

**RESOLVED, that in addition to the Putnam County Executive, the Commissioner of the Department of Public Works and the Commissioner of Finance are also authorized, with the consent of the County Executive, to execute any necessary Agreements or certifications on behalf of Putnam County with the New York State Department of Public Transportation in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further**

**RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further**

**RESOLVED, this Resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6x – Approval- Budgetary Amendment (24A072) – DPW – Peekskill Hollow Road / Peekskill Hollow Creek Culvert Replacement – PIN 8815.12 was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:**

**RESOLUTION #179**

**APPROVAL- BUDGETARY AMENDMENT (24A072) – DPW – PEEKSKILL HOLLOW ROAD / PEEKSKILL HOLLOW CREEK CULVERT REPLACEMENT – PIN 8815.12**

**WHEREAS, the Commissioner of DPW has requested a budgetary amendment (24A072) authorizing the implementation and funding of 100% of the costs of the Peekskill Hollow Road/ Peekskill Hollow Creek Culvert Rehabilitation Project, in the Town of Kent using NYS Department of Transportation (NYS DOT) /Bridge NY Funds; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Appropriations:**

**55997000 53000 52418**

**Capital Expenditures – Peekskill Hollow Rd  
Creek Culvert – PIN 8815.12**

**1,840,000**

**Increase Estimated Revenues:**

<b>55997000 430971 52418</b>	<b>State Aid – Peekskill Hollow Rd Creek Culvert – PIN 8815.12</b>	<b>1,840,000</b>
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**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6y – Approval – Ratification of the 2024 Real Property Tax Sale was next. On behalf of the members of the Physical Services Committee, Legislators Castellano and Crowley, Legislator Ellner moved the following:**

**Legislator Ellner stated that in the event the highest bidders fail to complete the transaction as specified in the terms and conditions of the auction, the County Attorney is authorized to complete the transaction by offering the property to the second highest bidder.**

**Chairman Jonke thanked Commissioner of Finance Lewis and the Finance Department for working on this and doing a great job.**

**RESOLUTION #180**

**APPROVAL - RATIFICATION OF THE 2024 REAL PROPERTY TAX SALE**

**WHEREAS, on July 10, 2024, the County of Putnam held a public auction for its 2024 Real Property Tax Sale; and**

**WHEREAS, the County received bids on the parcels offered, as indicated by the listing attached hereto and made a part hereof as Schedule “A”; now therefore be it**

**RESOLVED, that the Putnam County Legislature, on behalf of the County of Putnam, hereby accepts the bid of the highest bidder on the parcels listed on the attached Schedule “A”; and be it further**

**RESOLVED, that the County Attorney is authorized to prepare a deed for each parcel to the highest bidder, said deed to be executed on behalf of the County by the County Executive; and be it further**

**RESOLVED, that upon delivery of the balance of the purchase price as indicated in the bid, along with the appropriate transfer tax, fees, and any property taxes due, as specified in the promulgated Terms and Conditions of the auction, the County Attorney is hereby authorized to deliver said deed to the highest bidder; and be it further**

**RESOLVED, that in the event any of the highest bidders fail to complete the transaction as specified in the promulgated Terms and Conditions of the auction, the County Attorney is authorized to complete the transaction with the second highest bidder in the same manner as set for the above.**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**PROTECTIVE SERVICES COMMITTEE  
(Chairwoman Nacerino, Legislators Addonizio & Sayegh)**

Item #6z – Approval – Budgetary Amendment (24A051) – Sheriff’s Department, Emergency Services and Social Services, Mental Health – Domestic Terrorism Prevention (DTP) Grant Program – Threat Assessment & Management Teams (TAM) – Amendment to Resolution #60 of 2024 was next. Chairman Jonke recognized Legislator Nacerino, Chairwoman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #181**

**APPROVAL – BUDGETARY AMENDMENT (24A051) – SHERIFF’S DEPARTMENT, EMERGENCY SERVICES AND SOCIAL SERVICES, MENTAL HEALTH – DOMESTIC TERRORISM PREVENTION (DTP) GRANT PROGRAM – THREAT ASSESSMENT & MANAGEMENT TEAMS (TAM) – AMENDMENT TO RESOLUTION #60 OF 2024**

WHEREAS, by Resolution #60 of 2024, the Putnam County Legislature approved budgetary amendment (24A010) to account for the NYS Department of Homeland Security and Emergency Services (DHSES) award of \$172,413 under the Domestic Terrorism Prevention (DTP) Grant Program; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A051) to reclassify revenue and expenses related to the DPT Grant Program; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

**Increase Estimated Revenue:**

10431000 440891 10218	MH LGU – Homeland Security SHSP	50,000
	NYSDHSES – TAM Grant	

**Decrease Estimated Revenue:**

10033000 440891 10218	MH LGU SPOA – Homeland Sec SHSP	50,000
	NYSDHSES – TAM Grant	

**Increase Estimated Appropriations:**

10431000 54783 10218	MH LGU – Licensing Software	50,000
	NYSDHSES – TAM Grant	

**Decrease Estimated Appropriations:**

10033000 54783 10218	MH LGU SPOA – Licensing Software	50,000
	NYSDHSES – TAM Grant	

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

Item #6aa – Approval – Budgetary Amendment (24A066) – Sheriff’s Department – Outside Donations – Green Chimneys Children’s Services Inc. – K9 Program was next. On behalf

of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #182**

**APPROVAL – BUDGETARY AMENDMENT (24A066) – SHERIFF’S DEPARTMENT – OUTSIDE DONATIONS – GREEN CHIMNEYS CHILDREN’S SERVICES INC. – K9 PROGRAM**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A066) to recognize a donation made to the Sheriff’s Department from Green Chimneys Children’s Services Inc. for the K9 Program; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

<b>Increase Revenues:</b>		
<b>17311000 427051</b>	<b>Sheriff Patrol – Outside Donations</b>	<b>200.00</b>
<b>Increase Expenses:</b>		
<b>17311000 54150</b>	<b>Sheriff Patrol – Canine</b>	<b>200.00</b>
	<b>2024 Fiscal Impact – 0 –</b>	
	<b>2025 Fiscal Impact – 0 –</b>	

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6bb – Approval – Budgetary Amendment (24A067) – Sheriff’s Department – Overtime Reimbursement – NYS Stop-DWI Foundation Inc. was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

**RESOLUTION #183**

**APPROVAL – BUDGETARY AMENDMENT (24A067) – SHERIFF’S DEPARTMENT – OVERTIME REIMBURSEMENT – NYS STOP-DWI FOUNDATION INC.**

**WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (24A067) to recognize reimbursement of overtime from the NYS Stop-DWI Foundation Inc. for DRE callouts on April 14, 2024; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:**

<b>Increase Revenues:</b>		
<b>14311000 443890</b>	<b>Sheriff Narcotics – Public Safety Other</b>	<b>282.11</b>
<b>Increase Expenses:</b>		
<b>14311000 51093</b>	<b>Sheriff Narcotics – Overtime</b>	<b>282.11</b>



2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6cc – Approval – Budgetary Amendment (24A071) – Sheriff’s Department – NYS Division of Criminal Justice Services (DCJS) Law Enforcement Technology (LETECH) Grant Program was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

**RESOLUTION #184**

**APPROVAL – BUDGETARY AMENDMENT (24A071) – SHERIFF’S DEPARTMENT – NYS DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS) LAW ENFORCEMENT TECHNOLOGY (LETECH) GRANT PROGRAM**

WHEREAS, at the November 15, 2023 Protective Services Committee meeting, the Sheriff’s Department informed the Committee of the NYS Division of Criminal Justice Services (DCJS) of a non-matching grant opportunity to support law enforcement technology purchases; and

WHEREAS, this grant opportunity is aimed at enhancing public safety through the application of emerging technologies by law enforcement agencies; and

WHEREAS, on May 31, 2024, DCJS notified the Putnam County Sheriff’s Department that they would receive funding in the amount of \$119,411.51 under the State’s Law Enforcement Technology (LETECH) Program for Fiscal Year 2024-2025; and

WHEREAS, the term dates are from April 1, 2024 through March 31, 2025; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

**Increase Revenues:**

13311000 10222	Sheriff Comm – SFY 2024-2025 LETECH Grant	
433890	Other Public Safety	119,411.51

**Increase Expenses:**

13311000 10222	Sheriff Comm – SFY 2024-2025 LETECH Grant	
52680	Other Equipment	81,655.00
52130	Computer Equipment	<u>37,756.51</u>
		119,411.51

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

Item #6dd – Approval – Confirmation – Appointments – Putnam County Emergency Services Safety Advisory Board was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:

Legislator Gouldman stated that Michael Mocuiski is extremely qualified and knowledgeable in this field. He believed he would be an asset for this Board. He welcomed both individuals on their appointment to the Board.

**RESOLUTION #185**

**APPROVAL – CONFIRMATION – APPOINTMENTS – PUTNAM COUNTY EMERGENCY SERVICES SAFETY ADVISORY BOARD**

**WHEREAS, Section 25-38 of the Putnam County Code provides for the appointment of members of the Putnam County Emergency Services Safety Advisory Board by the County Executive subject to confirmation by the Putnam County Legislature; and**

**WHEREAS, the County Executive has appointed the following:**

**Michael Mocuiski, Emergency Medical Services Council Representative, for the remainder of a three (3) year term, said term to expire December 31, 2026.**

**Catherine Lewis, Emergency Medical Services Council Representative, for the remainder of a three (3) year term, said term to expire December 31, 2024.**

**WHEREAS, the Protective Services Committee of the Putnam County Legislature has reviewed and approved said appointments; now therefore be it**

**RESOLVED, that pursuant to Section 25-38(B) of the Putnam County Code, the Putnam County Legislature hereby confirms the above appointments to the Putnam County Emergency Services Safety Advisory Board made by the County Executive; and be it further**

**RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6ee – Authorization for Intermunicipal Agreement with Westchester County to Effectuate the Installation of Mobile Radios for the Police Departments Participating in a Mutual Aid and Rapid Response Plan was next.**

Legislator Montgomery stated that she would be voting in favor of this. She stated that she would like some clarification on how this will work with our new radio system which we have invested in for fire and EMS. She hoped that all of these radio systems worked together.

Legislator Crowley stated that a comment was made that were no channels left and that was the reason we were receiving these radios. She hoped that we were actively searching for a resolution to this issue to eliminate having so much equipment and bring it down to one (1) radio. She stated that for now, she was happy to have this intermunicipal agreement.

**RESOLUTION #186**

**AUTHORIZATION FOR INTERMUNICIPAL AGREEMENT WITH WESTCHESTER COUNTY TO EFFECTUATE THE INSTALLATION OF MOBILE RADIOS FOR THE POLICE DEPARTMENTS PARTICIPATING IN A MUTUAL AID AND RAPID RESPONSE PLAN**

**WHEREAS, pursuant to Article 5-G of the general Municipal Law, the County of Putnam and the County of Westchester (collectively the “Parties”) created and entered into a Mutual Aid and Rapid Response Plan (the “Plan”) to formalize operational procedures for law enforcement assistance to participating agencies; and**

**WHEREAS, the Plan provides that each member law enforcement agency agrees to make available its police personnel and equipment to the others upon the occurrence of a condition which is beyond the scope of its police resources; and**

**WHEREAS, the County of Westchester operates public safety radio communication systems for its Department of Public Safety, Department of Emergency Services, and Department of Public Works and Transportation Bee-Line transit operations; and**

**WHEREAS, the County of Putnam is in need of mobile radios for its municipal police vehicles programmed with radio communication systems that will allow it to communicate with the County of Westchester, law enforcement, fire, EMS and other first responders for purposes of carrying out the Plan; and**

**WHEREAS, the County of Westchester wishes to furnish the mobile radios to the County of Putnam for installation in its municipal police vehicles; and**

**WHEREAS, the County of Westchester wishes to provide the mobile radios to the County of Putnam, as well as the initial radio programming services, at no charge to the County of Putnam; and**

**WHEREAS, the Parties desire to enter into an intermunicipal agreement to provide for the installation and operation of mobile radios (the “Radio Agreement”); and**

**WHEREAS, entry into such intermunicipal agreement is permitted under Article 5-G of the General Municipal Law; and**

**WHEREAS, due to prevailing world, national, and local security situations, the ever-increasing flow of intelligence, and actual threats directed against once benign sites and facilities, the parties desire that the Radio Agreement be flexible and subject to review and revision as necessary in a timely manner; and**

**RESOLVED, that the County of Putnam be and hereby is authorized to enter into an intermunicipal agreement (“IMA”) with the County of Westchester, in order to effectuate the installation and operation of mobile radios in municipal police vehicles; and be it further**

**RESOLVED, that such IMA shall be substantially similar in form and content to the draft items accompanying this resolution; and be it further**

**RESOLVED, that the term of the IMA will be five (5) years commencing in January, 2024, and continuing through January, 2029; and be it further**

**RESOLVED, that the County Executive is authorized to execute said IMA on behalf of the County of Putnam; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #6ff – Approval – Resolution Advocating Against OSHA Reforms in New York State for Firefighters was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Sayegh, Legislator Nacerino moved the following:**

Legislator Nacerino stated that while we recognize and appreciate the work OSHA does to enhance our safety, we join our fire departments and other elected officials opposing the standards set forth which would dramatically change the face of firefighters in the United States and New York State. Legislator Nacerino continued by reading excerpts of the resolution. She expressed that Putnam County faces challenges in getting individuals to volunteer in the fire departments, as well as retaining these individuals. She believed that these new restrictions and mandates bring on more undue burdens. She believed they would further jeopardize our fire departments fiscally and with obtaining new recruitments. She stated that this resolution was brought forward by Legislator Gouldman.

Legislator Gouldman explained that OSHA is implementing new regulations to improve the safety of individuals in fire service which he was glad to see. He believed that the new regulations which treat volunteer fire departments the same as large paid fire departments did not make sense. He stated that it threatens the survival of our local fire departments here in Putnam County and throughout New York State. He stated that was the reason why he brought this resolution forward.

Legislator Crowley concurred with her colleagues. She hoped that we could find a solution for our volunteer firefighters, so we do not end up having to raise property taxes to have paid fire departments. She believed that would have a huge impact on our residents.

Legislator Montgomery stated that she supports this resolution. She stated that the community believes that the best service to taxpayers was for OSHA to start this rule making process over from the beginning. She hoped that was the sentiment of the fire departments and the elected officials. She stated that OSHA is a great organization, and she believed that they made these new rules because they were probably necessary. She stated that she was not opposing the new standards, but she was opposing the way OSHA went about it. She believed that our fire departments and municipalities need more time and to be part of the process.

#### **RESOLUTION #187**

#### **APPROVAL - RESOLUTION ADVOCATING AGAINST OSHA REFORMS IN NEW YORK STATE FOR FIREFIGHTERS**

**WHEREAS, the County of Putnam is the home to 13 all-volunteer fire companies, that have served the County and its towns and villages faithfully for decades; and**

**WHEREAS, the personnel of these companies form the backbone of our emergency response apparatus, tirelessly working to ensure the safety, security, and well-being of our residents, often at great personal sacrifice; and**

**WHEREAS, the County of Putnam acknowledges, with gratitude, the commendable efforts of the Occupational Safety and Health Administration (OSHA) in initiating measures aimed at enhancing the safety and welfare of our invaluable emergency responders; and**

**WHEREAS, notwithstanding the strides made in bolstering emergency responder safety, the County of Putnam harbors legitimate concerns regarding the future accessibility, affordability, and efficacy of emergency services within our jurisdiction; and**

**WHEREAS, OSHA has published significant changes to OSHA Rule 1910.156, the Fire Brigades Standard, on February 5, 2024, converting the current Fire Brigades Standard to the proposed Emergency Response Standard, which has the potential to dramatically change the face of the fire service in the United States, the State of New York, and the County of Putnam; and**

**WHEREAS, the County of Putnam has serious concerns that the proposed changes will have major implications for every firefighter in the County of Putnam through unfunded mandates and possible fines for noncompliance, along with the imposition of additional liabilities upon fire service organizations and municipalities; and**

**WHEREAS, the County of Putnam believes the proposed changes are not economically and technically feasible for the volunteer fire service in present form and will cause our volunteer fire departments significant financial burden and hardships through increased costs for administration, training, equipment inspection and replacement, and facility renovations; and**

**WHEREAS, the County of Putnam believes the best service to taxpayers and the fire service community at large is for OSHA to start this rule making process over from the beginning; and**

**WHEREAS, this matter has been duly considered by the Legislature of the County of Putnam and the Putnam County Executive; now therefore be it**

**RESOLVED, that the County of Putnam, mindful of its responsibility to safeguard the interests and welfare of its residents, hereby expresses its reservations to the proposed changes to OSHA Rule 1910.156 and respectfully requests that OSHA, in conjunction with our state and national officials, give due consideration to the following:**

- 1. Extend the public comment period beyond the deadline of July 22, 2024, so all fire service organizations and governmental bodies have adequate time to review the 608 page document and formulate comprehensive, fact based comments;**
- 2. OSHA and the Congress of the United States of America should hold in-person public hearings on the proposed changes;**
- 3. Remove the National Fire Protection Association (NFPA) standards (Twenty-one (21) being incorporated in whole or in part, and fourteen (14) other standards contributing to new requirements to varying degrees) from the proposed rule and continue these standards as voluntary consensus standards;**
- 4. Reevaluate the intended audience and scope of the standard to accommodate the varying regulatory frameworks and classifications of volunteer firefighters across different states, ensuring equitable treatment and compliance with applicable laws and regulations;**
- 5. Transform the proposed standard into a dynamic, adaptive “living document” capable of evolving in tandem with emerging national needs, technological advancements, and best practices, thereby obviating the need for periodic overhauls and updates to address obsolescence and inefficiency;**
- 6. Identify and prioritize additional safety measures and protocols that can be expeditiously implemented with minimal resource expenditure and**

manpower requirements, thereby augmenting the resilience and effectiveness of our emergency response infrastructure;

7. Collaborate closely with stakeholders to develop a standardized framework that strikes a judicious balance between economic feasibility and technical efficacy, thereby ensuring the sustainability and viability of our emergency response initiatives in the long run;
8. OSHA should provide clear definitions of “volunteer” and “employee” factoring in the various definitions found in the first responder community across the country to provide consistency in implementation of the proposed rule;
9. OSHA should start the rule making process on 1910.156 over giving the volunteer fire service who provide sixty-five (65) percent of firefighting services in the United States a formal seat at the rule making table;
10. Significant changes to OSHA Rule 1910.156, the Fire Brigade Standard, should be phased in over time to allow fire companies to come into compliance and to budget for the fiscal impacts caused by the changes; and be it further

RESOLVED, that Clerk of the Legislature is directed to forward copies of this resolution to OSHA, United States Senators Charles E. Schumer and Kirsten Gillibrand, United States Representative Michael Lawler, Governor Kathy Hochul, Senator Peter Harckham, Assembly Members Matthew Slater and Dana Levenberg, and any others deemed necessary and proper.

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.

**AUDIT & ADMINISTRATION COMMITTEE**  
(Chairman Castellano, Legislators Ellner & Gouldman)

Item #6gg – Approval – Budgetary Amendment (24A068) – Finance – Vacancy Control Factor 2024 was next. Chairman Jonke recognized Legislator Castellano, Chairman of the Audit & Administration Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Castellano moved the following:

RESOLUTION #188

APPROVAL – BUDGETARY AMENDMENT (24A068) – FINANCE – VACANCY CONTROL FACTOR 2024

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A068) to provide for the Vacancy Control Factor for 2024; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease Estimated Appropriations:

10131000 51000	Personnel Services	49,620
10131000 58002	FICA	3,796
10134500 51000	Personnel Services	30,813
10134500 58002	FICA	2,357
10141000 51000	Personnel Services	19,110
10141000 58002	FICA	1,462
10141100 51000	Personnel Services	23,382
10141000 58002	FICA	1,789
10142000 51000	Personnel Services	29,771
10142000 58002	FICA	2,277
10143000 51000	Personnel Services	26,070
10143000 58002	FICA	1,994
10314000 51000	Personnel Services	30,552
10314000 58002	FICA	2,337
10431000 51000	Personnel Services	1,737
10431000 58002	FICA	133
10641000 51000	Personnel Services	32,901
10641000 58002	FICA	2,517
10677200 51000	Personnel Services	46,219
10677200 58002	FICA	3,536

**Decrease Estimated Revenues:**

10131000 427705	Vacancy Control Factor	312,373
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2024 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

**BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.**

**Item #7 – Other Business**

There was no other business submitted to the meeting.

**Item #8 – Recognition of Public on Agenda Items**

Donald Shields, a resident in the Town of Carmel explained that he bid on a parcel that was adjacent to his during the County's auction. He explained that after contacting the County, he was informed that there was a person that placed a bid on the same parcel incorrectly. He explained that when the highest bidder does not fulfill their obligations, you are usually notified by the auction company or agency selling those assets. He stated that if he did not contact the County, he would not have known about the incorrect bid. He explained many terms and conditions on the bid process. He questioned why the Legislature was going to exclude that property from the auction.

**Item #9 - Recognition of Legislators**

Legislator Montgomery explained that there is a time limit for voting on the requests for parcels to be included in the Agricultural District.

Legislative Counsel Firriolo confirmed that the requirement is 120 days from the end of the notice period which would be April 30, 2024.

**There was further discussion about when a meeting would be held.**

**There being no further business, at 8:58 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislators Crowley and Ellner. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**



THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA  
REGULAR MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
TO BE HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

**Tuesday August 6, 2024**  
(Immediately following Agr. Dist. Public Hearing starting @ 6:45 P.M.)

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

**PROCLAMATION**

**Overdose Awareness Day – August 31, 2024**

4. Acceptance of Minutes – Regular Mtg. – June 4, 2024
5. Correspondence
  - a) County Auditor
6. Pre-filed resolutions:

**PERSONNEL COMMITTEE  
(Chairman Jonke, Legislators Castellano & Nacerino)**

- 6a. Approval - Budgetary Amendment (24A061) – District Attorney – NYS Division of Criminal Justice Services (DCJS) Grant Funding – Reclassification – Assistant District Attorney to Appellate Attorney and Assistant District Attorney to Assistant District Attorney Bureau Chief
- 6b. Approval – Fund Transfer (24T177) – Health Department – Rabies Vaccines & Co-Pay

- 6c. **Approval – Fund Transfer (24T178) – Health Department – Tuberculosis Lab Analysis & Tuberculosis Co-Pay**
- 6d. **Approval – Fund Transfer (23T179) – Health Department – Administrative Temporary**
- 6e. **Approval – Fund Transfer (24T180) – Health Department – Nursing Overtime**
- 6f. **Approval – Fund Transfer (24T181) – Sheriff’s Department – Corrections Cook Overtime**
- 6g. **Approval – Fund Transfer (24T182) – Sheriff’s Department – Corrections Cook Temporary**
- 6h. **Approval – Budgetary Transfer (24T183) – Social Services - Reclassification – Senior Data Entry Operator to Principal Office Assistant**
- 6i. **Approval – Standard Work Day and Reporting Resolution**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE  
(Chairwoman Sayegh, Legislators Crowley & Gouldman)**

- 6j. **Approval – Budgetary Amendment (24A063) – Social Services – MH LGU County Contributions**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE  
(Chairwoman Addonizio, Legislators Ellner & Nacerino)**

- 6k. **Approval – Budgetary Amendment (24A059) – Sheriff’s Department – Boiler Replacement & Life Safety Systems (County ARPA Funding School Safety)**
- 6L. **Approval – Town of Philipstown ARPA Funding Reallocation**
- 6m. **Approval – Budgetary Amendment (24A060) – Town of Philipstown ARPA Funding Reallocation**

**PHYSICAL SERVICES COMMITTEE  
(Chairman Ellner, Legislators Castellano & Crowley)**

- 6n. **Approval – Budgetary Amendment (24A065) – DPW – Insurance Recovery – Guardrail Damages – Croton Falls Rd & Sandy St, Cornwall Hill Rd, Oscawana Lake Rd and Crane Rd & Route 6**
- 6o. **Approval – Budgetary Amendment (24A074) – Planning – Maybrook Bikeway II Phase A Bridge 5 Project PIN 8756.84**

- 6p. **Approval – Inclusion of Parcels in Putnam County Agricultural District**
- 6q. **Approval – Appointments – Putnam County Soil & Water Conservation District Board**
- 6r. **Approval – SEQRA – Negative Declaration – County Office Building ADA Ramp and Entry Door Project – Town of Carmel**
- 6s. **Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project, of which Qualified Costs may be Reimbursed from Bridge NY Funds (*Croton Falls Road/Mud Pond Outlet Culvert Rehabilitations, Town of Carmel, Putnam County, PIN 8763.29*)**
- 6t. **Approval – Budgetary Amendment (24A069) – DPW – Croton Falls Road / Mud Pond Outlet Culvert Rehabilitations PIN 8763.29**
- 6u. **Authorizing the Implementation, and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore (Fair Street Reconstruction Project PIN 8756.09)**
- 6v. **Approval – Budgetary Amendment (24A070) – DPW – Fair Street Reconstruction Project PIN 8756.09**
- 6w. **Authorizing the Implementation and Funding of 100% of the Costs of a Transportation Project, of which Qualified Costs May Be Reimbursed from Bridge NY Funds (*Peekskill Hollow Road/Peekskill Hollow Creek Culvert Replacement, Town of Kent, Putnam County, PIN 8815.12*)**
- 6x. **Approval- Budgetary Amendment (24A072) – DPW – Peekskill Hollow Road / Peekskill Hollow Creek Culvert Replacement – PIN 8815.12**
- 6y. **Approval – Ratification of the 2024 Real Property Tax Sale**

**PROTECTIVE SERVICES COMMITTEE**  
 (Chairwoman Nacerino, Legislators Addonizio & Sayegh)

- 6z. **Approval – Budgetary Amendment (24A051) – Sheriff’s Department, Emergency Services and Social Services, Mental Health – Domestic Terrorism Prevention (DTP) Grant Program – Threat Assessment & Management Teams (TAM) – Amendment to Resolution #60 of 2024**
- 6aa. **Approval – Budgetary Amendment (24A066) – Sheriff’s Department – Outside Donations – Green Chimneys Children’s Services Inc. – K9 Program**
- 6bb. **Approval – Budgetary Amendment (24A067) – Sheriff’s Department – Overtime Reimbursement – NYS Stop-DWI Foundation Inc.**

- 6cc. Approval – Budgetary Amendment (24A071) – Sheriff’s Department – NYS Division of Criminal Justice Services (DCJS) Law Enforcement Technology (LETECH) Grant Program**
- 6dd. Approval – Confirmation – Appointments – Putnam County Emergency Services Safety Advisory Board**
- 6ee. Authorization for Intermunicipal Agreement with Westchester County to Effectuate the Installation of Mobile Radios for the Police Departments Participating in a Mutual Aid and Rapid Response Plan**
- 6ff. Approval – Resolution Advocating Against OSHA Reforms in New York State for Firefighters**

**AUDIT & ADMINISTRATION COMMITTEE**  
**(Chairman Castellano, Legislators Ellner & Gouldman)**

- 6gg. Approval – Budgetary Amendment (24A068) – Finance – Vacancy Control Factor 2024**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

#4(3)

**SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRMAN  
HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

Tuesday August 20, 2024  
(Immediately Following Health & Physical Committee Mtgs. starting at 6:00 P.M.)

The meeting was called to order at 7:01 P.M. by Chairman Jonke who requested Legislative Counsel Firriolo lead in the Pledge of Allegiance and Legislator Sayegh lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Nacerino, Ellner, Castellano, Sayegh, Crowley and Chairman Jonke were present. Legislator Addonizio was absent. Also present was Legislative Counsel Firriolo.

Item #4 – Approval – Inclusion of Parcels in Putnam County Agricultural District was next.

Chairman Jonke explained that this item was tabled at the Full Legislative meeting held on August 6, 2024. Chairman Jonke called for a discussion.

Legislator Crowley explained that she was hoping that there would be communication and/or an adjustment proposed to the resolution.

Legislator Gouldman expressed that both the Putnam Valley Supervisor and Town Board were in support of adding the Big Red Barn Farm parcel into the Agricultural District. He stated that the Legislature received a letter from Putnam Valley Supervisor Jacqueline Annabi and the Code Enforcement Officer in support of the Big Red Barn Farm.

Legislator Gouldman made a motion to include the Big Red Barn Farm parcel in the Agricultural District; seconded by Legislator Crowley.

Legislator Ellner explained that NYS Law is very clear. You must have 10 horses and \$10,000 of revenue. He stated that there are not 10 horses and no receipts for revenue have been provided. He stated that the parcel did not qualify. He believed that the Town of Putnam Valley was never approached for any variances or special use permits, which he believed was the first step in this process.

Legislator Gouldman again referenced the letters of support from the Town of Putnam Valley.

Legislator Crowley questioned if Legislator Ellner, as Chair of the Physical Services Committee, requested the receipts for revenue.

Legislator Ellner said not directly, and it is not a requirement for him to do so. He stated that what is being interpreted is not correct. He stated that it is very clear that, per Agriculture & Markets Law 239, you must have 10 horses. He stated that the simple fact that the applicant has three (3) horses is enough to deny inclusion. He stated that the soils on the property also disqualify it. He stated that if the properties do not comply with any of the criteria on Resolution #139 of 2007, that would be enough to decline the application.

Legislator Montgomery stated that she understands what Legislator Ellner is saying, however, she would base her vote on the recommendation of the Agriculture & Farmland Protection Board, and more importantly, the recommendation of the Town Supervisor and Code Enforcement Officer. She stated that the application use is consistent with the previous owner and neighboring parcels and having demonstrated an adequate boarding capacity of 10 horses.

Legislator Nacerino stated that the revenue requirement is stipulated, and the applicant should have been aware of that. She believed it was ironic that we would negate from the law based on assumption and speculation.

Legislator Castellano stated it appears that although the town wants this approved, there is a remedy with the town, with the special district and the Zoning Board. He stated that if the town wants to handle that, it should be handled at the town level and not by the Agriculture & Farmland Protection Board.

Legislator Sayegh concurred with Legislator Castellano. She explained that on the Agriculture & Markets website they have guidelines for review of local zoning and planning laws. She stated that the towns can go to Agriculture & Markets to review these laws. She stated that we can remedy this situation moving forward by changing our Resolution #139 of 2007, which she believed was going to be done tonight, to be able to move some of these properties into the Agricultural District. However, she was not willing to skirt around our laws at this time. She stated that we needed to abide by our resolution and the State law. She stated that the Agricultural District was formed to counter act local government infringing on farming operations. The intent was to preserve farmland in New York State, which she believed we were all in favor of. She proceeded to read some of the restrictions and/or requirements.

Legislator Crowley stated that she spoke to Soil & Water District Manager Neal Tomann. She believed that he stated if any of these parcels are included, he would need to submit a SEQRA. She believed that moving forward, it was important to require the applicants to submit this so that when the application goes to the Agriculture & Farmland Protection Board for review, a lot of the answers to questions have already been provided. She stated that it would negate the process that we are going through right now.

Legislator Montgomery stated that for this particular applicant they would not need a site plan because the adequate boarding capacity for 10 horses is already there. She believed that a resolution was a sentiment or intent and was not a law. She stated that she did not intend to enforce that resolution now. She stated that while we have these State and County restrictions, she would base her vote on input from town government.

**Legislator Sayegh wanted to point out that we were not saying no to these businesses. She stated that each applicant can continue to operate the way they have been. She believed that Resolution #139 of 2007 should be revised and give them the opportunity to be included next year.**

**Legislator Nacerino concurred with Legislator Sayegh. She explained that she was the deciding vote to table this item. She stated that this has been a complicated process this year. She believed that we needed to follow process and procedure, our resolution and State law. She stated that it did not impede the operations of any farm. She has asked Legislator Ellner to place Resolution #139 of 2007 on the Physical Services Committee agenda for discussion. She explained that we could figure out ways to justify Legislator Crowley's concerns and possibly the notification to neighbors of farms requesting inclusion. She believed there will be a lot of discussion on this to develop ways to improve efficiencies.**

**Chairman Jonke stated that to be fair to the Agriculture & Farmland Protection Board, at the time they were voting on the parcels for inclusion, he did not believe they were aware of Resolution #139 of 2007. He stated that moving forward, he was in favor of amending that resolution. He stated that as Legislator Nacerino mentioned, at the very least if someone applies to be included in the Agricultural District, most towns have a 500-foot notification radius. He believed that the neighbors should be made aware of the request especially if it is occurring in a residential area. He believed the neighbors should be given the opportunity to voice their opinion. As Legislator Nacerino stated, what we do or do not do tonight will not impede the legal operation of any of the farms going forward.**

**Chairman Jonke called for a Roll Call Vote on the motion to include the Big Red Barn Farm.**

**By Roll Call Vote: Three Ayes – Legislators Crowley, Gouldman and Montgomery. Five Nays – Legislators Castellano, Ellner, Nacerino, Sayegh and Chairman Jonke. Legislator Addonizio was absent. Motion Fails.**

**Legislator Montgomery question if we could divide the question.**

**Legislative Counsel Firriolo explained at this point there is no question to divide because the only motion that was made was to include one (1) parcel which failed. He stated that we are now left with the original resolution which states that the Legislature declines to include any parcels.**

**Legislator Montgomery made a motion to include the Pine View Farm in the Agricultural District; seconded by Legislator Gouldman.**

**Legislator Montgomery explained that the Agriculture & Farmland Protection Board voted to include this parcel by a vote of 9-2 in favor. The Town Supervisor and Town Board are in favor of this. She believed it was a farm for hundreds of years and they are restoring it back to its original enterprise.**

Legislator Ellner stated that there are four (4) parcels and three (3) of the four (4) have 0% of soil groups 1-6. He stated that in 2007, the County derived from NYS Agriculture & Markets Law, a system to rate the soils. He stated that NYS Agriculture & Markets Law states that the parcels must have predominantly prime agricultural soil. He stated that was determined to be soil groups 1-6. He stated that three (3) of the four (4) parcels have 0% and the 4<sup>th</sup> parcel has 46%, therefore this application is defective. He stated that this is not open to interpretation. The Agriculture & Farmland Protection Board does not make policy for the County. They are supposed to provide expert advice and only meet when there are applications before them. He stated that Resolution #139 of 2007 was provided to them which was indicated in their meeting minutes.

Legislator Crowley stated that at the time Resolution #139 of 2007 was approved, equine was not even included. It was added in later.

Legislator Ellner stated that he disagreed. He stated that the equine portion is Agriculture & Markets State Law.

Legislator Crowley stated that when we adopted it in after, and at that time the soil content should have looked at and taken into consideration when running a farm for animals. She stated that the soil content is not going to affect animals that are rotating and herding on the properties. She believed that by rotating the animals made the soil more protein rich and hardy.

Legislator Sayegh concurred with Legislator Crowley and believed that the resolution needed to be revisited in order to make our Agricultural District better. However, she believed that we need to follow the current laws and resolutions on the books today. She stated that each of these farms can continue their operations. She stated that the reason you apply to be included in the Agricultural District is to receive benefits. She proceeded to read some of those benefits.

Legislator Montgomery believed that if this is going the way I think it is going, then we will have to go back and examine every parcel that we have approved in the past that does not meet the criteria on the resolution, which she believed was not a law but a sentiment. She stated that she would like to review all resolutions that are not implemented. She stated that you are about to deny an application based on the soil quality when they are not even going to be planting anything. She stated that it is a critically endangered cow operation.

Legislator Nacerino explained that the Legislature has been made aware of Resolution #139 of 2007. She stated that the fact that we know is the reason we must adhere to it and comply with it. She stated that State law supersedes any resolution whether or not certain components were included or excluded from the resolution.

Legislator Ellner said, "yes."

Chairman Jonke called for a Roll Call Vote on the motion to include Pine View Farm.



**By Roll Call Vote: Three Ayes – Legislators Crowley, Gouldman and Montgomery. Five Nays – Legislators Castellano, Ellner, Nacerino, Sayegh and Chairman Jonke. Legislator Addonizio was absent. Motion Fails.**

**Legislator Crowley mentioned for the record that equine was added to the State Agricultural District in 2011. She believed that it was unfair that our resolution was not reviewed at that time.**

**Chairman Jonke stated that many things were overlooked. He stated that this is the eighth year as a Legislator participating in the inclusion of parcels in the Agricultural District. He stated that this was never brought to his attention before, and shame on them whoever was in charge back then. He stated that it is not obscure, it is the criteria for inclusion. He stated that Legislator Crowley was the Legislative Representative on the Agriculture & Farmland Protection Board. He stated that none of what you stated tonight was said prior to tonight.**

**Legislator Nacerino explained that whether it was included or whenever it came to light, this is a meaningful discussion, and we understand and recognize that we need to move forward in a different direction. She believed that we needed to reconsider and take into account the things we now have knowledge of. However, State law supersedes everything. Whether it was 2007 or 2011, the State law is specific.**

**Legislator Montgomery explained again that everyone can continue on with their businesses and hopefully will comply with town code and laws. She stated that this will not prevent anyone from farming.**

**Legislator Crowley stated that she brought many of her concerns about how the Agriculture & Farmland Protection Board was being operated to Chairman Jonke and Legislator Ellner. She stated that she also had conversations with Legislative Counsel Firriolo about certain rules not being followed. She believed it was untrue to say that she did not come to anyone for support or help.**

**Chairman Jonke called the question to vote on the resolution.**

**RESOLUTION #189**

**APPROVAL - INCLUSION OF PARCELS IN PUTNAM COUNTY AGRICULTURAL DISTRICT**

**WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and**

**WHEREAS, by Resolution #193 of 2011, after the 8<sup>th</sup> year anniversary of the formation of the district, the Putnam County Legislature modified said Putnam County Agricultural District #1, and**

**WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and**

**WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1<sup>st</sup> through April 30<sup>th</sup>, commencing in the year 2016 and each year thereafter; and**

**WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of this district requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and**

**WHEREAS, by Resolution #204 of 2019 the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and**

**WHEREAS, in 2024, requests were presented to the Putnam County Legislature to modify the existing Agricultural District in the County of Putnam by including the following parcels in the District:**

**Town of Carmel:**

**Kascade Enterprises (Eric Hasbrouck) – Tax Map #54.-1-36 (28.32 acres) Total Acreage: 28.32**

**Town of Kent:**

**Angry Goose Farm (Robert Lena/Tofo Realty LLC) – Tax Map #10.-2-6.-1 (115.26 acres)  
Tax Map #10.-1-38.-1 (39.66 acres) Total Acreage: 154.92**

**Town of Patterson:**

**Ridge Ranch (Daniel Honovich) – Tax Map #15.-1-46 (68.04 acres) Tax Map #15.-1-49 (45.03 acres) Tax Map #15.1-48 (.45 acres) Total Acreage: 113.52**

**Lobster Hill Farm (Jessica & Andrew Jarrett) – Tax Map #35.-4-56 (22.49 acres) Total Acreage 22.49**

**Mother Farm (Peter Clarke & Martha Cotto) – Tax Map #34.-3-1.41 (15.5 acres) Total Acreage 15.5**

**Hidden Hope (Shannon & Eric Nitti) – Tax Map #24.-1-62 (18.61 acres) Total Acreage: 18.61**

**Town of Philipstown:**

**Pine View Farm (George Whipple) – Tax Map #71.-1-34 (2.60 acres) Tax Map #71.-1-35 (2.21 acres) Tax Map #71.-1-27 (15.08 acres) Tax Map #71.-1-24 (17.40 acres) Total Acreage: 37.29**

**Town of Putnam Valley:**

**Francis W. Rush III – Tax Map #83.20-1-6 (33 acres) Total Acreage: 33**

**Big Red Barn Farm (Joey Mancuso) – Tax Map #72.16-1-1 (67.05 acres) Total Acreage: 67.05**

**Town of Southeast:**

**Lobster Hill Farm (Jessica & Andrew Jarrett) – Tax Map #35.-1-10 (56.13 acres) Total Acreage: 56.13**

**Total acreage in petitions: 546.83**

**WHEREAS, pursuant to Article 25 AA of the Agriculture and Market Law, section 303-b, a public hearing on the requests was conducted by the Putnam County Legislature on August 6, 2024; and**

**WHEREAS, the Putnam County Agriculture and Farmland Protection Board considered the requests for inclusion and reported that certain parcels applying for inclusion would serve the public interest by assisting in maintaining a viable agricultural industry within the District and recommended the inclusion of said parcels in the Putnam County Agricultural District; and**

**WHEREAS, the Physical Services Committee of the Putnam County Legislature reviewed and considered the recommendations made by the Putnam County Agriculture & Farmland Protection Board; and**

**WHEREAS, the Putnam County Legislature has considered the comments of the speakers at the public hearing, the recommendations of the Putnam County Agricultural and Farmland Protection Board, the recommendations of the Physical Services Committee, the various letters in support and in opposition to the inclusion of these parcels in the modification of the Agricultural District; now therefore be it**

**RESOLVED, that the Putnam County Legislature hereby declines to include any of the parcels requested for inclusion in the Putnam County Agricultural District.**

**BY ROLL CALL VOTE: FIVE AYES. THREE NAYS – LEGISLATORS CROWLEY, GOULDMAN & MONTGOMERY. LEGISLATOR ADDONIZIO WAS ABSENT. MOTION CARRIES.**

**\*Copy of Applications on file in the Legislative Office for review.**

**Item #5 – Approval – Lead Agency – Agricultural District was next.**

**Chairman Jonke stated that since no parcels were included, this resolution is no longer needed.**

**APPROVAL – LEAD AGENCY – AGRICULTURAL DISTRICT**

**WHEREAS, the Department of Agriculture and Markets as Lead Agency for the Agricultural Districts Program has conducted a programmatic review of the environmental effects of Agricultural Districts and has concluded that there is little likelihood of significant adverse environmental impact resulting from the formation or modification of such districts; and**

**WHEREAS, it is the responsibility of the County to review the site-specific proposals under consideration to determine if unique circumstances exist which increase the likelihood of environmental significance; and**

**WHEREAS, the Department of Agriculture and Markets recommends that the County Legislative body serve as the Lead Agency to insure compliance with the**

**requirement of the State Environmental Quality Review Act as it is the only other agency required to undertake an action except for the Department of Agriculture and Markets; now therefore be it**

**RESOLVED, that with respect to the inclusion of any additional parcels into the Putnam County Agricultural District in 2024, the Putnam County Legislature declares itself to be the lead agency to ensure compliance with the requirements of the State Environmental Quality Review Act.**

**There being no other business, at 7:38 P.M., Chairman Jonke made a motion to adjourn; seconded by Legislator Sayegh. All in favor.**

**Respectfully submitted by Diane Schonfeld, Clerk.**

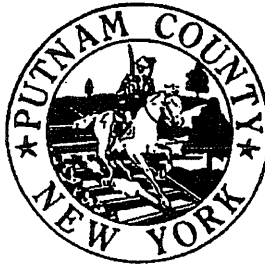
THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA  
SPECIAL MEETING  
OF THE  
PUTNAM COUNTY LEGISLATURE  
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRMAN  
HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512**

**Tuesday August 20, 2024**

(Immediately Following Health & Physical Committee Mtgs. Starting at 6:00 P.M.)

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Re-Consideration – Approval – Inclusion of Parcels in Putnam County Agricultural District (tabled from Full Mtg 8/6/24)**
- 5. Approval – Lead Agency - Agricultural District**
- 6. Adjournment**

**Michele Alfano- Sharkey**  
County Auditor

**Francine Romeo**  
Deputy County Auditor



**COUNTY AUDITOR**

**Putnam County Audit Dept.**  
40 Gleneida Ave #319  
Carmel, N.Y. 10512  
Main (845) 808-1040  
Fax (845) 808-1900

**TO:** Putnam County Legislature

**FROM:** Michele Alfano-Sharkey  
County Auditor (MAS)

**DATE:** August 28, 2024

**RE:** Refund of Taxes

This is the report for August 28, 2024, as provided by

Real Property Tax Law – Section 556.

**REFUND OF TAXES REPORT  
REQUIRED BY  
REAL PROPERTY TAX LAW**

<b>REFUND AMOUNT</b>	<b>SCHOOL DISTRICT</b>	<b>FISCAL IMPACT</b>	<b>LOCATION</b>
\$890.53	Putnam Valley	\$0.00	TM# 83.12-3-27

Francine Delvalle

#6a

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – FUND TRANSFER (24T224) – SHERIFF’S DEPARTMENT – CORRECTIONS – CORRECT PERSONNEL LINE**

**WHEREAS, the Putnam County Sheriff has requested a fund transfer (24T224) to correct personnel line to cover Sergeant’s Salary in Corrections Department; and WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
10315000 51000 10129	Jail General Personnel	1,925
10315000 58002	Jail General FICA	<u>147</u>
		2,072

<b>Increase:</b>		
10315001 51000 10032 (10111)	Jail Federal Pers – SCAAP	1,925
10315001 58002 10032	Jail Federal FICA – SCAAP	<u>147</u>
		2,072

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Pers  
A+A*

*Reso*

**TO: Commissioner of Finance**  
**FROM: Sheriff Kevin J. McConville**  
**DEPT: Sheriff/Corrections**  
**DATE: August 6, 2024**

**I hereby request approval for the following transfer of funds:**

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000 (position# 10129) (Jail General: Personnel)	10315001.51000.10032 (Jail Federal: Personnel: SCAAP) <i>(10111)</i>	\$1,925.00	Cover Sergeant Salary shortage due to Incorrect line Placement
10315000.58002 (position# 10129) (Jail General: FICA)	10315001.58002.10032 (Jail Federal: FICA: SCAAP)	\$ 147.00	Cover FICA portion
<b>Total</b>		<b>\$2,072.00</b>	

2024 AUG - 7 PM 12: 54  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

2024 Fiscal Impact \$ 0  
 2025 Fiscal Impact \$ 0

\_\_\_\_\_  
 Department Head Signature/Designee Date

**AUTHORIZATION: (Electronic signatures)**

\_\_\_\_\_  
 Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
 Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
 Date Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
 Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

**24T224**

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: August 5, 2024

To: Sheriff Kevin McConville  
Undersheriff Thomas Lindert

From: Captain James Greenough *James Greenough*

Subject: FUNDS TRANSFER  
PERSONNEL LINE COVERAGE

Request the below funds transfers for July be approved to cover A Sergeant Salary based on the wrong person being placed in a line. Originally this salary line was only base salary. Approving the below-listed lines will cover the Salary shortage.

Reduce 10315000.10129 Open Personnel Line Funds by \$1,925.00.  
and *(51000)*

Increase 10315001.51000 Jail Federal Personnel by \$1,925.00.

Reduce 10315000.58002 Jail General FICA by \$147.00 and  
Increase 10315001.58002 Jail Federal FICA by \$147.00.

*10315000.51000.10032*  
*10002*

*10315001.58002.10032*  
*FDD*

RECEIVED AND FORWARDED FOR ACTION

SGT \_\_\_\_\_  
LT \_\_\_\_\_  
LT \_\_\_\_\_  
CAPT \_\_\_\_\_  
US \_\_\_\_\_  
SHERIFF *[Signature]* *8/5/2023*

#6b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – FUND TRANSFER (24T223) – EMERGENCY SERVICES – TEMPORARY**

**WHEREAS, the Commissioner of Emergency Services has requested a fund transfer (24T223) to the Temporary line to cover County Fire Instructors training for the remainder of 2024; and**

**WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
<b>10398900 54540</b>	<b>Radio Communications</b>	<b>20,000</b>
<b>Increase:</b>		
<b>10398900 51094</b>	<b>Temporary</b>	<b>20,000</b>

**2024 Fiscal Impact – 0 –**  
**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
Prof  
A+A

Reso

# COUNTY OF PUTNAM FUND TRANSFER REQUEST

TO: Commissioner of Finance  
FROM: Robert Lipton, Commissioner  
DEPT: Bureau of Emergency Services  
DATE: 8/6/24

2024 AUG -6 PM 3:58  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10398900 54540 Radio Communications	10398900 51094 Temporary	\$20,000	Additional funds needed for BES <i>Bureau of Emergency Services</i> Temporary line for County Fire Instructors to train for the remainder of 2024

20 Fiscal Impact \$ \_\_\_\_\_

20 Fiscal Impact \$ \_\_\_\_\_

\_\_\_\_\_  
Department Head Signature/Designee Date

### AUTHORIZATION: (Electronic signatures)

\_\_\_\_\_  
Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit /Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

24T 223

#6C

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL - SUPPORT FOR CREATION OF A RESCUE TASK FORCE - BUREAU OF EMERGENCY SERVICES**

**WHEREAS, Putnam County over the last several decades has established a number of specialized response teams to support local fire departments accomplish their mission to protect the health and safety of County residents; and**

**WHEREAS, there exists in Putnam County a need for a Rescue Task Force in order to support Police, Fire, EMS, and the community when sophisticated resources and specially trained personnel are required to assist residents and/or visitors needing rescue; and**

**WHEREAS, General Municipal Law section 209-bb authorizes Putnam County to establish, maintain, and supervise municipal-wise and inter-municipal specialized teams, and to appropriate and expend such sums as are deemed necessary to establish and maintain specialized teams, composed of volunteer firefighters, volunteer ambulance workers or municipal employees for purposes including training for, or responding to, a man-made or natural disaster; and**

**WHEREAS, this Task Force will comprise of volunteers from the County's fire departments and ambulance corps who have expressed interest in being part of such a task force; and**

**WHEREAS, the County will obtain authorization from the volunteer fire departments, communities, and ambulance corps for these personnel to participate on a County sponsored Rescue Task Force while being covered under the home department's insurance; and**

**WHEREAS, the Putnam County Sheriff's Department will assist in the specialized training of the Rescue Task Force to remove victims from danger; and**

**WHEREAS, the need to have a Rescue Task Force is becoming increasingly important in order for Putnam County to be prepared in case of an incident; and**

**WHEREAS, pursuant to General Municipal Law section 209-bb, the Putnam County Legislature conducted a public hearing on September 3, 2024 regarding the creation of a Putnam County Rescue Task Force, and the Legislature has duly considered any public comment received at said hearing; now therefore be it**

**RESOLVED, that the Putnam County Legislature does hereby authorize the Commissioner of the Bureau of Emergency Services to create a Rescue Task Force and oversee the training, equipping, and operations of said task force.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



# PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



Protective  
8/13/24  
#5

Kevin M. Byrne  
County Executive

Robert A. Lipton  
Commissioner of Emergency Services

J. Ralph Falloon  
Deputy Commissioner of Emergency Services

Christopher E. Shields  
Director of Emergency Management

Robert Cuomo  
Director of Emergency Medical Services

## MEMORANDUM

**To:** Ginny Nacerino  
Chair, Protective Services Committee

**From:** Robert A. Lipton, Commissioner

**Re:** August Protective Services Committee Meeting

**Date:** August 7, 2024

I respectfully request to provide an update on the creation of the Rescue Task Force at the August Protective Services Committee meeting.

Thank you.

2024 AUG - 7 1:13:00  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

APPROV. Protective  
8/13/24  
#5

APPROVAL/SUPPORT FOR CREATION OF A RESCUE TASK FORCE/BUREAU OF EMERGENCY SERVICES

WHEREAS, Putnam County over the last several decades has established a number of specialized response teams to support local fire departments accomplish their mission to protect the health and safety of County residents; and

WHEREAS, there exists in Putnam County a need for a Rescue Task Force in order to support Police, Fire, EMS, and the community when sophisticated resources and specially trained personnel are required to assist residents and/or visitors needing rescue; and

WHEREAS, General Municipal Law section 209-bb authorizes Putnam County to establish, maintain, and supervise municipal-wise and inter-municipal specialized teams, and to appropriate and expend such sums as are deemed necessary to establish and maintain specialized teams, composed of volunteer firefighters, volunteer ambulance workers or municipal employees for purposes including training for, or responding to, a man-made or natural disaster; and

WHEREAS, this Task Force will comprise of volunteers from the County's fire departments and ambulance corps who have expressed interest in being part of such a task force; and

WHEREAS, the County will obtain authorization from the volunteer fire departments, communities, and ambulance corps for these personnel to participate on a County sponsored Rescue Taks Force while being covered under the home department's insurance; and

WHEREAS, the Putnam County Sheriff's Department will assist in the specialized training of the Rescue Task Force to remove victims from danger; and

WHEREAS, the need to have a Rescue Task Force is becoming increasingly important in order for Putnam County to be prepared in case of an incident; and

WHEREAS, pursuant to General Municipal Law section 209-bb, the Putnam County Legislature conducted a public hearing on [DATE] regarding the creation of a Putnam County Rescue Task Force, and the Legislature has duly considered any public comment received at said hearing; now therefore be it

RESOLVED, that the Putnam County Legislature does hereby authorize the Commissioner of the Bureau of Emergency Services to create a Rescue Task Force and oversee the training, equipping, and operations of said task force.



#6d

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – BUDGETARY AMENDMENT (24A075) – SOCIAL SERVICES – CHILD  
ADVOCACY CENTER (CAC) – REPURPOSING GRANT FUNDING**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A075) to amend the 2024 DSS budget to repurpose grant funds previously allocated to the Forensic Interviewer / Community Outreach Worker that has been vacant for the majority of 2024; and**

**WHEREAS, these expenses are funded in accordance with three (3) contracts awarded to the Child Advocacy Center; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Appropriations:**

<b>22070000</b>	<b>*OEOP CAC 1 *OCFS TIER 1 Grant</b>	
52110	Furniture & Furnishings	2,300
54410	Supplies & Materials	902
54640	Education & Training	2,250
<b>22070000 10221</b>	<b>OEOP CAC 1 – *MDT CAC Program</b>	
54640	Education & Training	12,326
54989	Miscellaneous	11,200
<b>22071000</b>	<b>OEOP VICTIM – CRIME VICTIM GRANT</b>	
52110	Furniture & Furnishings	2,710
52140	Audio & Visual	14,526
54640	Education & Training	<u>13,000</u>
		<b>59,214</b>

**Decrease Appropriations:**

<b>22070000</b>	<b>OEOP CAC 1 OCFS TIER 1 GRANT</b>	
51000 (601302104)	Salary Forensic Interviewer / Community Outreach Worker (vacant)	3,523
58002	FICA	1,929

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
 Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
 Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

<b>22070000 10221</b>	<b>OEOP CAC 1 – MDT CAC PROGRAM</b>	
<b>52140</b>	<b>Audio Visual Equipment</b>	<b>14,526</b>
<b>54710</b>	<b>Bldg Maintenance &amp; Repairs</b>	<b>9,000</b>
<b>22071000</b>	<b>OEOP VICTIM – CRIME VICTIM GRANT</b>	
<b>51000 (601302104)</b>	<b>Salary Forensic Interviewer / Community Outreach Worker (vacant)</b>	<b>25,106</b>
<b>58002</b>	<b>FICA</b>	<b><u>5,130</u></b>
		<b>59,214</b>

**2024 Fiscal Impact – 0 –**  
**2025 Fiscal Impact – 0 –**

\*OEOP – Office of Equal Opportunity Programs  
 OCFS – Office of Children & Family Services  
 MDT – Multi-Disciplinary Team

Legislator Addonizio \_\_\_\_\_  
 Legislator Castellano \_\_\_\_\_  
 Legislator Crowley \_\_\_\_\_  
 Legislator Ellner \_\_\_\_\_  
 Legislator Gouldman \_\_\_\_\_  
 Legislator Montgomery \_\_\_\_\_  
 Legislator Nacerino \_\_\_\_\_  
 Legislator Sayegh \_\_\_\_\_  
 Chairman Jonke \_\_\_\_\_

MICHAEL LEWIS  
Commissioner Of Finance



CALL  
Health  
A+A

SHEILA BARRETT  
First Deputy Commissioner of Finance

Reso

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

August 7, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2024 AUG 14 PM 3:15  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following 2024 budgetary amendment has been submitted for approval.

Increase Appropriations:

22070000	OEOP CAC 1 OCFS TIER 1 GRANT	
52110	Furniture & Furnishings	\$ 2,300
54410	Supplies & Materials	902
54640	Education & Training	2,250
22070000 10221	OEOP CAC1 – MDT-CAC PROGRAM	
54640	Education & Training	\$12,326
54989	Miscellaneous	11,200
22071000	OEOP VICTIM – CRIME VICTIM GRANT	
52110	Furniture & Furnishings	\$ 2,710
52140	Audio Visual Equipment	14,526
54640	Education & Training	13,000
		<u>\$59,214</u>

Decrease Appropriations:

22070000	OEOP CAC 1 OCFS TIER 1 GRANT	
51000 (601302104)	Salary Forensic Interviewer/Comm Out Wrkr -vacant	\$ 3,523
58002	FICA	1,929
22700000 10221	OEOP CAC1 – MDT-CAC PROGRAM	
52140	Audio Visual Equipment	\$14,526
54710	Bldg Maint & Repairs	9,000
22071000	OEOP VICTIM – CRIME VICTIM GRANT	
51000 (601302104)	Salary Forensic Interviewer/Comm Out Wrkr -vacant	\$25,106
58002	FICA	5,130
		<u>\$59,214</u>

2024 Fiscal Impact -0-  
2025 Fiscal Impact -0-

24A075

Please refer to the attached memorandum from Commissioner Servadio and the detailed analysis from Fiscal Manager Wunner regarding this personnel change.

Authorizations:

\_\_\_\_\_  
Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 – \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit/Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

KEVIN BYRNE  
County Executive

SARA SERVADIO  
Commissioner

NICOLLE MCGUIRE  
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

August 13, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2024 Budgetary Amendment

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Your approval is requested to amend the 2024 DSS budget to repurpose grant funds previously allocated to the **Forensic Interviewer / Community Outreach Worker** that has been vacant for the majority of 2024. Repurposing these funds will assist in ensuring there is not a decrease in funding for future contract periods. These expenses are funded in accordance with the following contracts awarded to the Child Advocacy Center (CAC):

**OCFS C029459**, an agreement by the NYS Office of Children and Family Services (OCFS), 10/01/2023-09/30/2024.

**OCFS T012874**, an agreement by the NYS Office of Children and Family Services (OCFS), CFDA #93.669, 03/01/2024-09/30/2024.

**OVS 01-C11348GG-1080200**, an agreement by the NYS Office of Victim Services (OVS), CFDA #16.575, 10/01/2023-09/30/2024.

See attached **Child Advocacy Center Grant Adjustments – 23/24 Program Year** for detail and support.

Fiscal Impact (24)	- 0 -
Fiscal Impact (25)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

Child Advocacy Center Grant Adjustments – 23/24 Program Year

Budget Spending Adjustment Justification Narrative – OCFS C029459

Justification / Reason for Request - OCFS T012874

Attachment B-1(A) – Expenditure Based Budget Amendment Summary – OVS 01-C11348GG-1080200

cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau  
Nicolle McGuire, Deputy Commissioner of Social Services and Youth Bureau

CHILD ADVOCACY CENTER GRANT ADJUSTMENTS - 23/24 PROGRAM YEAR

OCFS TIER 1 GRANT (22070000)  
 CONTRACT NUMBER #C029459  
 10/01/2023-09/30/2024

	<u>DR (+)</u>	<u>CR (-)</u>
51000 PERSONNEL SERVICES		
601302104 - FORENSIC INTERV / COMM OUT WKR	\$	3,523
58002 SOCIAL SECURITY	\$	1,929
52110 FURNITURE & FURNISHINGS	\$ 2,300	
54410 SUPPLIES AND MAT	\$ 902	
54640 EDUCATION AND TRAINING	\$ 2,250	
	<u>\$ 5,452</u>	<u>\$ 5,452</u>

OCFS SUPPLEMENTAL GRANT (22070000-10221)  
 CONTRACT NUMBER #F012874  
 03/01/2024-09/30/2024

	<u>DR (+)</u>	<u>CR (-)</u>
52140 AUDIO VISUAL EQUIPMENT		\$ 14,526
54710 BLDG MAINT AND REPAIRS		\$ 9,000
54640 EDUCATION AND TRAINING	\$ 12,326	
54989 MISCELLANEOUS	\$ 11,200	
	<u>\$ 23,526</u>	<u>\$ 23,526</u>

OVS VICTIM ASSISTANCE PROGRAM GRANT (22071000)  
 CONTRACT NUMBER #OVS01-C11348GG-1080200  
 10/01/2023-09/30/2024

	<u>DR (+)</u>	<u>CR (-)</u>
51000 PERSONNEL SERVICES		
601302104 - FORENSIC INTERV / COMM OUT WKR	\$	25,106
58002 SOCIAL SECURITY	\$	5,130
52110 FURNITURE & FURNISHINGS	\$ 2,710	
52140 AUDIO VISUAL EQUIPMENT	\$ 14,526	
54640 EDUCATION AND TRAINING	\$ 13,000	
	<u>\$ 30,236</u>	<u>\$ 30,236</u>

## Budget Spending Adjustment Justification Narrative

**Agency Name: CAC of Putnam County**

**Contract #: C029459**

**Contract Term: 10/01/2022 – 9/30/2025**

**Contract Period: 10/01/2023 – 9/30/2024**

**Request Period from: 07/01/2024 to: 9/30/2024**

**Adjustment Number: 2**

### **JUSTIFICATION/REASON FOR REQUEST:**

Due to a vacancy in our Forensic Interviewer/Outreach Worker position, we are requesting to allocate 5,452.00 to equipment and program supplies. This funding will be used to renew our license to implement the Monique Barr Child Safety Matters curriculum as well as outreach materials. We will also be purchasing a Smart Board to be used in our conference room.

### **REQUESTED SPENDING ADJUSTMENT Revision + or -:**

**Personnel:** \$80,047 – \$3,523 = \$76,524

- FI/Community Outreach Worker 1 (P) \$1,410 +/- 0 = **\$1,410**
- FI/Community Outreach Worker 2 (P) \$4,539 – 3,523 = **\$1,016**
  - FI/Community Outreach Worker 2 has been vacant since 1/19/2024. We anticipate filling the position by September 1. At that time, we will slightly increase the salary, and the remainder of the personnel salary will be expended based on the month of work for this position.

**Fringe:** \$44,890 - \$1,929 = **\$42,961**

- Reduced due to reduction in personnel.

**Equipment:** 0 + 2,300 = 2,300

- Technology & Accessories (P) 0 + 2,300 = 2,300
  - Funds will be used to purchase two storage cabinets for the office.

**Supplies:** \$3,121 (+ 3,152) = 6,273

- Program Supplies: 2,300 +/- 0 = 2,300
- Printing/Copying and Outreach Supplies: 321 + 3,152 = \$3,473
  - Additional funds will be used to renew the license for the Child Safety Matters Curriculum (2,250) and outreach materials (902.00).

## Budget Spending Adjustment Form

Request Date	6/2/2024	Adjustment Number	2
OCFS Contract #	CO29459	Contract Term	10/1/2022-9/30/2025
Agency Name	Putnam County Department of Social Services	Contract Period	10/1/2023-9/30/2024
Agency Contact	Marla Behler	Contact Phone	845-808-1400
OCFS Program Contact	Kathryn Clark	Program Phone	518-402-1369

COST CATEGORIES	Approved Budget Amount	Requested Spending Adjustment Revision + or -	Previously Approved Spending Adjustments	Cumulative Spending Adjustments	Revised Total Spending	Variation From Approved Budget (*)
1. Program Staff	80,047.00	(3,523.00)		(3,523.00)	76,524.00	-2.20%
2. Fringe Benefits	44,890.00	(1,929.00)		(1,929.00)	42,961.00	-1.21%
3. Sub-Total of lines (1 + 2)	124,937.00	(5,452.00)		5,452.00	119,485.00	0.00%
4. Consultants/Contractual	22,598.00				22,598.00	0.00%
5. Travel/Per Diem	1,700.00		(50.00)	(50.00)	1,650.00	-0.03%
6. Equipment	-	2,300.00		2,300.00	2,300.00	1.44%
7. Supplies	3,121.00	3,152.00		3,152.00	6,273.00	1.97%
8. Other expenses	7,501.00		50.00	50.00	7,551.00	0.03%
9. Sub-Total (Sum of lines 4 to 9)	34,920.00	5,452.00		5,452.00	40,372.00	3.44%
C. Project Total (Lines 3 & 9)	159,857.00			10,904.00	159,857.00	3.44%

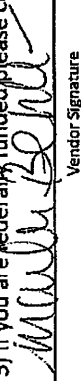
Administrative Expenses: Not to exceed 15% of budget funds if State funded.\*\*

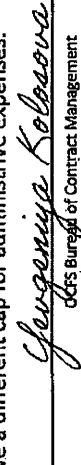
**IMPORTANT**

- 1) All spending Adjustments must be submitted and approved prior to the effective date. For changes affecting operational adjustments please see paragraph 3 of the guidelines.
- 2) Written Justification must be attached for all proposed changes. Attach any supporting documentation with the justification. Justification must explain how the proposed change(s) will affect the project, including completion of services or the performance targets and milestones.
- 3) This form, justification and any additional supporting documentation must be submitted to your OCFS Program Manager for review prior to the requested effective date.
- 4) This Budget Spending adjustment **IS NOT** approved until reviewed and signed by your OCFS Program Manager and the OCFS Bureau of Contract Management.

\*A Budget Modification is a separate document and requires OSC approval once over-spending of any combination of budget categories exceeds a total of 10% of the contract value for contracts up to \$5 million (or 5% for those over \$5 million).

\*\*5) If you are federally funded please consult with your OCFS Program Manager to determine if you have a different cap for administrative expenses.


7/27/24  
 Vendor Signature Date


7/25/2024  
 OCFS Bureau of Contract Management Date


7/23/2024  
 OCFS Program Manager Signature Date



**Budget Details**

Budget/Category	Local Share/Match	OCFS Funds	Total
<b>Personal Services</b>			
Personnel	\$0.00	\$11,200.00	\$11,200.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$11,200.00</b>	<b>\$11,200.00</b>
<b>Non-Personal Services</b>			
Contractual/Consultant	\$0.00	\$6,469.00	\$6,469.00
Travel/Per Diem	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$3,804.00	\$3,804.00
Other Expenses	\$0.00	\$28,526.00	\$28,526.00
<b>Sub Total</b>	<b>\$0.00</b>	<b>\$38,799.00</b>	<b>\$38,799.00</b>
<b>Grand Total</b>	<b>\$0.00</b>	<b>\$49,999.00</b>	<b>\$49,999.00</b>

**JUSTIFICATION/REASON FOR REQUEST:**

We are requesting approval to reallocate funds from equipment and Contractual to Other. We were able to secure alternate funding to cover the costs for the forensic interview recording equipment and for a percentage of the painting. These funds will be used to provide staff retention bonuses and to host training to increase our capacity to provide Inspiring Comfort Training.

**REQUESTED SPENDING ADJUSTMENT Revision + or -:**

**Personnel:** Staff Retention Bonus: 0 + 11,200 = **11,200**

Funds will be used for staff retention to off-set additional work duties covering for vacancy positions

- Senior Bilingual Victim Advocate: \$2,500
- Office Manager: \$2,500
- Program Director: \$2,500
- DA's Office Investigator (through contract): \$2,500
- Victim Advocate: \$1,200 (reduced amount reflects time out for medical leave)

**Fringe:** N/A

**Contractual Space Cost:** Line Item: 15,469.00 (- 9,000) = **6,469**

- Painter: 15,469 (- 9,000) = 6,469 (partial funding from alternate source has been secured).

**Equipment:** Forensic Interviewing Recoding Equipment: 14,526 (-14,526) = **0**

- Funding from an alternative source has been secured to cover this expenditure.

**Printing/Copying and Outreach Supplies:** 3,804 (+/- 0) = **3,804**

- Screenagers: \$2,700 (to purchase license for film)
- Outreach materials: \$1,104

**Other Expenses:** 16,200 (~~+ 28,526~~) = **28,526**

12,326

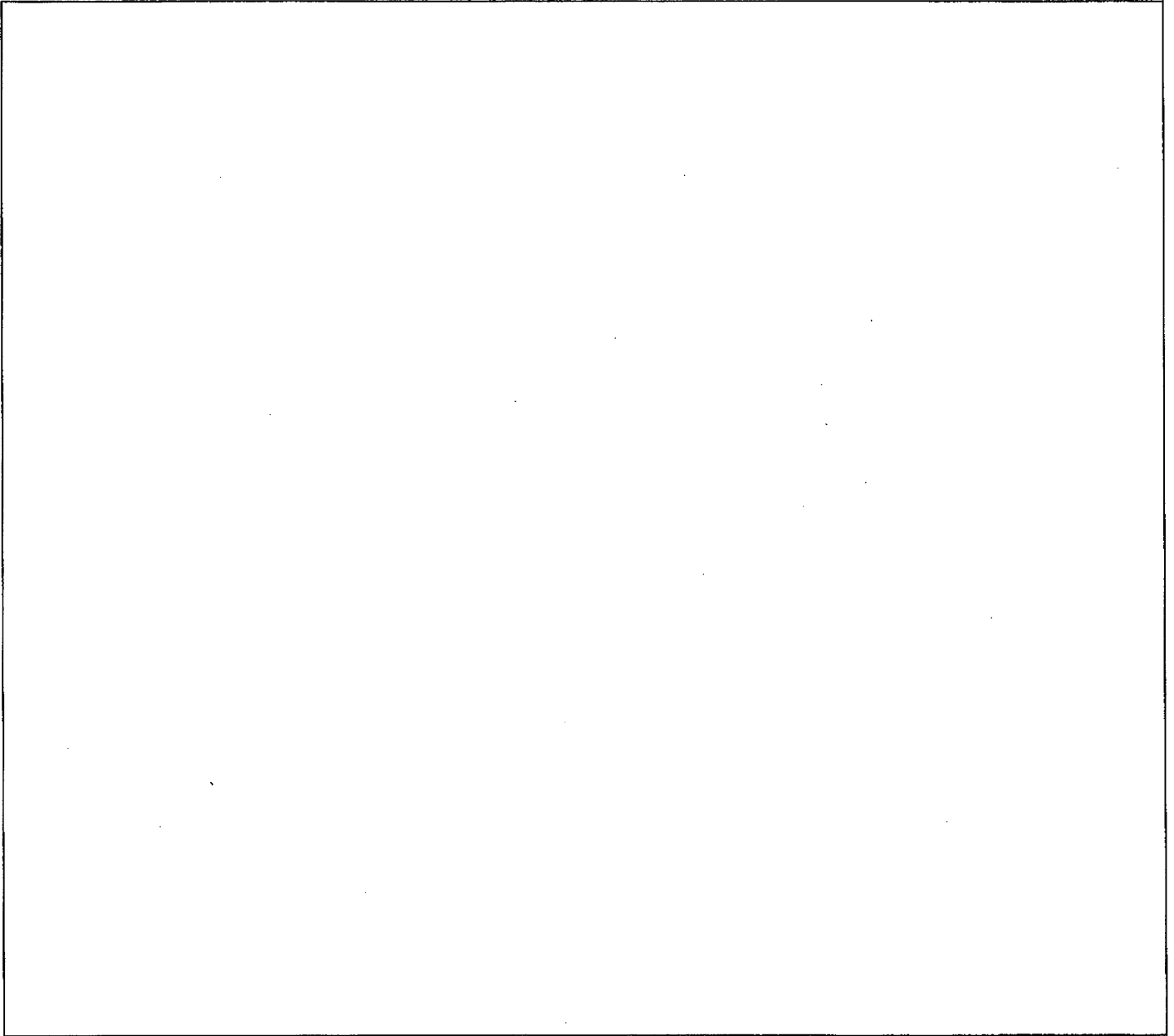
- Training and Staff Development:  $16,200 + 12,326 = 28,526$ 
  - Inspiring Comfort Training: \$12,000
  - Team Retreat: \$4,700
  - Champions for Children Breakfast: \$4,000
  - Modell Consulting (Interviewing children with disabilities training): \$7,500
  - Miscellaneous training: \$326

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
SUMMARY**

PROJECT NAME: FY22 Victim Assistance  
 CONTRACTOR NAME: PUTNAM COUNTY OF  
 CONTRACT PERIOD NUMBER: 2  
 CONTRACT PERIOD: From: 10/01/2023  
 To: 09/30/2024

CATEGORY OF EXPENSE	GRANT FUNDS			MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
	CURRENT BUDGET	CHANGE	REVISED BUDGET				
1) Personal Services							
a) SALARY	\$194,099.97	(\$25,105.81)	\$168,994.16	\$87,666.08	52%	\$0.00	\$256,660.24
b) FRINGE	\$45,790.00	(\$5,130.00)	\$40,660.00	\$0.00	0%	\$0.00	\$40,660.00
<b>Subtotal</b>	<b>\$239,889.97</b>	<b>(\$30,235.81)</b>	<b>\$209,654.16</b>	<b>\$87,666.08</b>	<b>42%</b>	<b>\$0.00</b>	<b>\$297,320.24</b>
2) Non Personal Services							
a) CONTRACTUAL	\$132,429.80	\$0.00	\$132,429.80	\$0.00	0%	\$0.00	\$132,429.80
b) TRAVEL	\$12,000.44	\$12,999.56	\$25,000.00	\$0.00	0%	\$0.00	\$25,000.00
c) EQUIPMENT	\$12,657.20	\$17,236.25	\$29,893.45	\$0.00	0%	\$0.00	\$29,893.45
d) SPACE/PROPERTY RENT	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
e) SPACE/PROPERTY OWN	\$9,300.00	\$0.00	\$9,300.00	\$0.00	0%	\$0.00	\$9,300.00
f) UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
g) OPERATING EXPENSES	\$5,759.00	\$0.00	\$5,759.00	\$0.00	0%	\$0.00	\$5,759.00
h) OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$172,146.44</b>	<b>\$30,235.81</b>	<b>\$202,382.25</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$202,382.25</b>
<b>Total</b>	<b>\$412,036.41</b>	<b>\$0.00</b>	<b>\$412,036.41</b>	<b>\$87,666.08</b>	<b>21%</b>	<b>\$0.00</b>	<b>\$499,702.49</b>

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
JUSTIFICATION**



**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
PERSONAL SERVICES DETAIL WORKSHEET**

SALARY									
POSITION TITLE	ANNUALIZED SALARY PER POSITION	STANDARD WORK WEEK (HOURS)	PERCENT OF EFFORT FUNDED	NUMBER OF MONTHS FUNDED	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Volunteer (Match 100% - \$13,500)	\$13,500.00	15.00	100.00	12	\$0.00	\$13,500.00	0%	\$0.00	\$13,500.00
2. Senior Bilingual Victim Advocate	\$69,699.00	35.00	100.00	3	\$17,424.75	\$0.00	0%	\$0.00	\$17,424.75
3. Victim Advocate	\$64,575.00	35.00	100.00	3	\$16,143.75	\$0.00	0%	\$0.00	\$16,143.75
4. Forensic Interviewer/Community Outreach Worker	\$56,408.00	35.00	90.00	3	\$12,691.80	\$0.00	0%	\$0.00	\$12,691.80
5. Senior Bilingual Victim Advocate	\$73,184.00	35.00	100.00	9	\$54,888.00	\$0.00	0%	\$0.00	\$54,888.00
6. Victim Advocate	\$66,512.00	35.00	100.00	1	\$5,542.67	\$0.00	0%	\$0.00	\$5,542.67
7. Forensic Interviewer/Community Outreach Worker	\$60,519.00	35.00	90.00	92	\$9,077.85	\$0.00	0%	\$0.00	\$9,077.85
8. Program Director (Match 40% - \$9,279)	\$92,790.00	35.00	40.00	3	\$0.00	\$9,279.00	0%	\$0.00	\$9,279.00
9. Program Director (Match 40% - \$28,672.20)	\$95,574.00	35.00	40.00	9	\$0.00	\$28,672.20	0%	\$0.00	\$28,672.20
10. Office Manager (Match 75% \$8,854.88)	\$47,226.00	30.00	75.00	3	\$0.00	\$8,854.88	0%	\$0.00	\$8,854.88
11. Office Manager (Match 75% - \$27,360)	\$48,640.00	30.00	75.00	9	\$0.00	\$27,360.00	0%	\$0.00	\$27,360.00
12. Victim Advocate	\$69,838.00	35.00	100.00	8	\$46,558.67	\$0.00	0%	\$0.00	\$46,558.67
13. Program Coordinator	\$80,000.00	35.00	100.00	1	\$6,666.67	\$0.00	0%	\$0.00	\$6,666.67
<b>Sub Total</b>					\$168,994.16	\$87,666.08	52%	\$0.00	\$256,660.24
FRINGE									
TYPE/DESCRIPTION									
1. Fringe Benefits for funded staff					\$40,660.00	\$0.00	0%	\$0.00	\$40,660.00
<b>Sub Total</b>					\$40,660.00	\$0.00	0%	\$0.00	\$40,660.00
<b>Personal Services Total</b>					\$209,654.16	\$87,666.08	42%	\$0.00	\$297,320.24

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
PERSONAL SERVICES DETAIL WORKSHEET**

**PERSONAL SERVICES NARRATIVE - SALARY**

"CAC Senior Bilingual Victim Advocate: Funding requested is for a full-time senior bilingual victim advocate to provide direct services to clients and assist with training and supervision of the victim advocate, student interns and volunteers. Salary is based on position title and grade determined by the Putnam County Personnel Department. Cost of living increase effective January 1, 2023, is based on county approved budget. Position works a 35-hour work week and 100% of time is dedicated to this contract. CAC Victim Advocate: Funding requested is for full-time victim advocate to provide direct services to clients in addition to receiving regular supervision and skills training. Salary is based on position title and grade determined by the Putnam County Personnel Department. Cost of living increase effective January 1, 2023, is based on county approved budget. Longevity increase based on county contract goes into effect 2/5/2024. Position works a 35-hour work week and 100% of time is dedicated to this project. Forensic Interviewer/Community Outreach Worker: Funding is for a full-time Forensic Interviewer/Community Outreach Worker to coordinate and conduct forensic interviews, facilitate monthly case review meetings with team members, facilitate forensic interviewing peer review meetings, oversee outreach initiatives to educate and identify crime victims. Time will also be dedicated to attending relevant trainings and professional development opportunities and receiving supervision. Salary is determined by Putnam County Personnel Department. Position works a 35-hour work week and 90% of time is dedicated to this contract. 10% will be funded by alternate sources. Volunteer: Volunteers assist with case management which includes providing direct services to clients as well as assisting with community outreach and entering cases in our data base. Volunteer match is based on \$25.00 per hour x 15 hours per week x 44 weeks. Program Director: coordinates direct services and supervises direct service staff and office manager, does budget and amendment negotiation as well as payment work and PMT work, while also providing direct services to clients as needed. Coordinates and participates in multi-disciplinary team and victim service coalitions and crisis response teams. Office Manager: provides direct services as well as supervision to volunteers new direct service staff, while also assisting with collecting and assembling PMT data. Assists with coordination of the multidisciplinary team and attends team meetings. Also attends relevant trainings and professional development, as well as receiving supervision themselves. "

Program Coordinator - to coordinate and conduct forensic interviews where needed facilitate case review meetings with team members, facilitate forensic interviewing peer review, oversee efforts to identify crime victims, as well as coordinate with other service providers and community resources.

**PERSONAL SERVICES NARRATIVE - FRINGE**

"The fringe benefit rate for this project is currently budgeted based on the projected 2023 - 2024 Putnam County approved fringe benefit rate of 24.06%. Funding is being requested to cover 100 % fringe for the victim advocate, senior bilingual advocate, and 90% for the forensic interviewer/prevention outreach worker assigned to this project. "

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
NON-PERSONAL SERVICES DETAIL WORKSHEET – CONTRACTUAL**

CONTRACTUAL TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Putnam Northern Westchester Women's Resource Center	\$132,429.80	\$0.00	0%	\$0.00	\$132,429.80
<b>Total</b>	\$132,429.80	\$0.00	0%	\$0.00	\$132,429.80

**CONTRACTUAL NARRATIVE**

"CAC will contract with the Putnam/Northern Westchester Women s Resource Center to designate 2 full-time clinicians (1 being bilingual) to the CAC. Responsibilities will include assessing trauma on CAC clients and provide evidence-supported, standardized, trauma-focused mental health services for the child victim. They may also assist with the forensic interviews and will attend monthly case review meetings to provide client updates and education for team members regarding the impact of trauma. Positions will be contracted as: 1 Full Time Clinician: \$53,045 + 22% fringe rate for 12 months = \$64,714.9 x 2. An additional \$1,500 will be awarded to each position to compensate for their additional work covering forensic interviews while that position is vacant.

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
NON-PERSONAL SERVICES DETAIL WORKSHEET – TRAVEL**

TRAVEL TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. staff travel, team training and conference attendance	\$25,000.00	\$0.00	0%	\$0.00	\$25,000.00
<b>Total</b>	\$25,000.00	\$0.00	0%	\$0.00	\$25,000.00

**TRAVEL NARRATIVE:**

"Funds will be used to send project staff to various trainings approved by OVS. Such trainings include the OVS conference, National Children's Advocacy Center trainings, NCA approved Forensic Interview training and other relevant conferences. Funds will also cover mileage reimbursement for required travel to carry out responsibilities related to this project. Budgeted amount is an estimate to support costs associated with attendance at training activities and prior approval will be requested prior to attendance. "



**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT  
NON-PERSONAL SERVICES DETAIL WORKSHEET – EQUIPMENT**

EQUIPMENT TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Furniture	\$9,867.45	\$0.00	0%	\$0.00	\$9,867.45
2. Computer equipment	\$5,500.00	\$0.00	0%	\$0.00	\$5,500.00
3. Forensic Interview Recording Equipment	\$14,526.00	\$0.00	0%	\$0.00	\$14,526.00
<b>Total</b>	<b>\$29,893.45</b>	<b>\$0.00</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$29,893.45</b>

**EQUIPMENT NARRATIVE**

"Computer equipment for project staff. Budgeted amount will be used to purchase 2 computer monitors and keyboard for program staff, and two new computers, 1 for the waiting area for clients to complete satisfaction surveys and 1 for program staff.

Furniture: Funds will be used to purchase furniture for our therapy room, a small table for the outreach worker position and a cabinet for the forensic interview room

Funding will be used to purchase new forensic interviewing recording equipment. This equipment is crucial to the performing of forensic interviews, allowing staff to review the experience for details, insight, and recall. Our current system is dated and the audio system continues to fail. Funded amount is based on quote provided by the vendor. Increase funding in furniture will be used to replace broken file cabinets and furniture for our interview room and staff offices.

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT**  
**NON-PERSONAL SERVICES DETAIL WORKSHEET – SPACE/PROPERTY OWN**

SPACE/PROPERTY OWN TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH* PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Painting	\$9,300.00	\$0.00	0%	\$0.00	\$9,300.00
<b>Total</b>	\$9,300.00	\$0.00	0%	\$0.00	\$9,300.00

SPACE/PROPERTY OWN NARRATIVE
<p>Funding will be used to paint client bathrooms and back entrance to improve the appearance. This is essential as it affects the overall experience of the clients who park in the back lot, and this is often the first point of contact. Poor lighting, a lack of paint, and an overall uninviting atmosphere can trigger negative memories and emotions in clients. Improving the area to make it more welcoming, not only helps children and families feel more comfortable, but can also serve as a symbol of hope and safety, encouraging them to seek out the support they need. The proposed cost for the painting will be prorated based on our current prorating percentage. The balance of the painting will be covered by alternate funding sources.</p>

**ATTACHMENT B-1(A) - EXPENDITURE BASED BUDGET AMENDMENT**  
**NON-PERSONAL SERVICES DETAIL WORKSHEET – OPERATING EXPENSES**

OPERATING EXPENSES TYPE/DESCRIPTION	GRANT FUNDS	MATCH FUNDS	MATCH PERCENTAGE	OTHER FUNDS	TOTAL FUNDS
1. Office and Program Supplies	\$800.00	\$0.00	0%	\$0.00	\$800.00
2. Cell phones	\$2,180.00	\$0.00	0%	\$0.00	\$2,180.00
3. Vehicle Maintenance	\$2,479.00	\$0.00	0%	\$0.00	\$2,479.00
4. Criminal Background Checks	\$300.00	\$0.00	0%	\$0.00	\$300.00
<b>Total</b>	\$5,759.00	\$0.00	0%	\$0.00	\$5,759.00

**OPERATING EXPENSES NARRATIVE**

Cell Phones: Cell phones will be provided to the 5 positions proposed in this application (2 victim advocates, 2 mental health providers, forensic interviewer/outreach worker) to carry out their job responsibilities. The budgeted amount is based on current annual county rate of \$436.00 per phone = \$2,180 Office and Program Supplies: (\$800.00) Funds will be used to purchase supplies specific to this project such as pens, paper, printing supplies, therapy supplies, and other items needed to carry out job responsibilities. Budgeted amount is based on funds spent in previous budget year. Vehicle Expenses (\$2,479) Ongoing vehicle expenses include insurance (\$200 per year), maintenance (\$700/vehicle), Gas (\$4.50 gal = \$1,579 per year). Criminal background checks (\$300): expenses related to background checks required of staff

# 6e

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – BUDGETARY AMENDMENT (24A076) – SOCIAL SERVICES – CO-RESPONSE TEAM CRISIS INTERVENTION SPECIALIST – OPIOID ABATEMENT FUNDS**

**WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (24A064) to purchase items needed by the Co-Response Team’s Crisis Intervention Specialist utilizing Opioid Abatement funds; and**

**WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**

**RESOLVED, that the following budgetary amendment be made:**

**Increase Estimated Revenues:**

<b>10431000</b>	<b>MH LGU</b>		
<b>434983 10206</b>	<b>OASAS Abatement Funds</b>		<b>4,300</b>

**Increase Appropriations:**

<b>10431000 10206</b>	<b>*MH LGU – OASAS Abatement</b>		
<b>52110</b>	<b>Furniture &amp; Furnishings</b>		<b>2,500</b>
<b>52130</b>	<b>Computer Equipment</b>		<b>300</b>
<b>52180</b>	<b>Other Equipment</b>		<b><u>1,500</u></b>
			<b>4,300</b>

**2024 Fiscal Impact – 0 –**  
**2025 Fiscal Impact – 0 –**

\*MH – Mental Health  
LGU – Local Government Unit  
OASAS – NYS Office of Addiction Services & Support

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL LEWIS  
Commissioner Of Finance



CALL  
Health  
A+A

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

August 12, 2024

Ms. Diane Schonfeld, Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512

2024 AUG 14 AM 11:20  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following 2024 budgetary amendment has been submitted for approval. Please forward to the appropriate committee.

Increase Estimated Revenues:

10431000		MH LGU	
	434983 10206	OASAS Abatement Funds	<u>\$4,300.</u>

Increase Appropriations:

10431000	10206	MH LGU – OASAS Abatement	
	52110	Furniture and Furnishings	\$2,500.
	52130	Computer Equipment	300.
	52180	Other Equipment	<u>1,500.</u>
			<u>\$4,300.</u> ✓

2024 Fiscal Impact -0-  
2025 Fiscal Impact -0-

**24A076**

This amendment is required to purchase items needed by the Co-Response Team's Crisis Intervention Specialist using Opioid Abatement funds.

AUTHORIZATION:

\_\_\_\_\_  
Date Department of Finance/Designee: Initiation by \$0 - \$5,000.00

\_\_\_\_\_  
Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 – \$10,000.00

\_\_\_\_\_  
Date Chairperson Audit/Designee: \$0 - \$10,000.00

\_\_\_\_\_  
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

KEVIN BYRNE  
County Executive

SARA SERVADIO  
Commissioner

NICOLLE MCGUIRE  
Deputy Commissioner




DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

August 12, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: MH 2024 Budgetary Amendment

---

Your approval is requested to amend the 2024 MH budget to fund the purchase of office furniture, workstation computer monitors and a safety vest (quotes attached) for the **Crisis Intervention Specialist** as part of the Co-Response Team using Opioid Abatement funds.

**Increase Estimated Revenue:**

10431000	MH LGU	
434983	OASAS ABATEMENT FUNDS	\$4,300
10206	OASAS ABATEMENT	
	Total Estimated Revenue	\$4,300

**Increase Estimated Appropriations:**

10431000	MH LGU	
52110	FURNITURE AND FURNISHINGS	\$2,500
52130	COMPUTER EQUIPMENT	\$300
52180	OTHER EQUIPMENT	\$1,500
10206	OASAS ABATEMENT	
	Total Estimated Appropriations	\$4,300
	Fiscal Impact (24)	- 0 -
	Fiscal Impact (25)	- 0 -

The above has been rounded up to account for any increases in between the time a quote was received and approval for spend. Thank you for your time and consideration of this request.

Attachments:

Federal Eastern International Quote 569408  
Crisis Intervention Team – Co-Responder Furniture  
B&H Photo Quote 1108412066

cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau



FEDERAL EASTERN INTERNATIONAL  
 135 W ADAMS ST  
 JACKSONVILLE, FL 32202  
 WWW.FEDEASTINTL.COM

# QUOTE 569408

**BILL TO:** PUTNAM CO SO - NY  
  
 3 COUNTY CENTER  
 CARMEL NY 10512

**SHIP TO:** PUTNAM CO SO - NY  
 1ST SGT. T. KEITH  
 3 COUNTY CENTER  
 ATTN: 1ST SGT. T. KEITH  
 CARMEL NY 10512

SALES REP	SALES EMAIL	SALES PHONE
RICH KOSAKOWSKI	RICHK@FEDEASTINTL.COM	518-586-4024

DATE	QUOTE	ACCT	CUSTOMER/PO	TERMS	REP ID	OPERATOR	SHIP VIA
05/30/24	569408	FE1828	CLINICIAN	NET 30	116	KOS	UPS GROUND

UNITS	U/M	DESCRIPTION	DISC	UNIT PRICE	AMOUNT
		<b>PRICING BASED ON POINT BLANK</b> <b>NYS CONTRACT #PC69427</b> <b>NO SHIPPING CHARGE PER NYS</b> <b>CONTRACT</b>			
1	EA	<b>NASPCKWCDBV0J</b> FRK 720, CIIIA-3 BASE & SIDE PANELS BLACK COLOR : BLACK  SHERIFF  CO-RESPONDER  TWO LINES		695.00	695.00
2	EA	<b>NYPLTOMG10X12</b> 10X12 OMEGA PLUS ICW PLATE		289.00	578.00
		<b>SUBTOTAL</b>			1,273.00
		<b>QUOTE TOTAL</b>			1,273.00
		<b>CREDIT CARD SURCHARGE NOTICE:</b> EFFECTIVE 4/1/24, WE WILL START TO IMPOSE A 2.75% SURCHARGE ON CREDIT CARD AND PURCHASING CARD PAYMENTS WHERE APPLICABLE BY LAW AND IS NOT GREATER THAN OUR COST OF ACCEPTANCE. AS AN ALTERNATIVE WE ALSO ACCEPT ACH PAYMENTS ONLINE WITHOUT ANY ASSOCIATED FEES.  YOU MAY PAY ONLINE WITH ACH, VISA OR MASTERCARD AT: HTTPS://PORTAL.FEDEASTINTL.COM			
		<b>**** CONTINUED ON PAGE 2</b>			





FEDERAL EASTERN INTERNATIONAL  
135 W ADAMS ST  
JACKSONVILLE, FL 32202  
WWW.FEDEASTINTL.COM

**QUOTE**  
**569408**

**BILL TO:** PUTNAM CO SO - NY  
  
3 COUNTY CENTER  
CARMEL NY 10512

**SHIP TO:** PUTNAM CO SO - NY  
1ST SGT. T. KEITH  
3 COUNTY CENTER  
ATTN: 1ST SGT. T. KEITH  
CARMEL NY 10512

SALES REP	SALES EMAIL	SALES PHONE
RICH KOSAKOWSKI	RICHK@FEDEASTINTL.COM	518-586-4024

DATE	QUOTE	ACCT	CUSTOMER PO	TERMS	REP ID	OPERATOR	SHIP VIA
05/30/24	569408	FE1828	CLINICIAN	NET 30	116	KOS	UPS GROUND

UNITS	U/M	DESCRIPTION	DISC	UNIT PRICE	AMOUNT
		<p>***** QUOTATION ***** ***** PAGE 2 *****</p> <p><b>TERMS:</b> PRICES ARE EFFECTIVE FOR 30 DAYS FROM THE DATE OF THIS QUOTE UNLESS OTHERWISE NOTED.</p> <p>ITEMS LISTED ON THIS DOCUMENT MAY REQUIRE A UNITED STATES GOVERNMENT LICENSE FOR EXPORT. EXPORTING CONTROLLED ITEMS WITHOUT A LICENSE IS PROHIBITED BY LAW.</p>			

**CRISIS INTERVENTION TEAMS - CO-RESPONDER**

	<b>AMAZON</b>	<b>QNTY</b>		<b>TOTAL</b>
DESK CHAIR - GRAY		2	\$179.99	\$359.98
SWIVEL BARREL GUEST CHAIR - 2 PACK DRK GREY		1	\$459.99	\$459.99
	<b>10431000.54640.52110</b>			
	<b>ULINE</b>			
OFFICE DESK 60" X 24" - GRAY		2	\$420.00	\$840.00
MOBILE 3-DRW FILE 16" X 20" X 26" - GRAY		2	\$240.00	\$480.00
	<b>10431000.54640.52110</b>			
	<b>AMAZON</b>			
REFRIG 3.1 CU FT - BLACK		1	\$199.00	\$199.00
	<b>10431000.54640.52170</b>			
			<b>TOTAL</b>	<b><u>\$2,338.97</u></b>

10431000.54640.52110 - \$2,139.97

10431000.54640.52170 - \$199.00



The Professional's Source

**Government, Education, and Corporate Department**  
For Pricing Requests, Purchase Orders, and Customer Service:

Phone: <b>800-947-8003</b> <b>212-239-7503</b>	Fax: <b>800-858-5517</b> <b>212-239-7759</b>	Email: Education: <a href="mailto:emailbids@bhphoto.com">emailbids@bhphoto.com</a> Corporate: <a href="mailto:corporatesales@bhphoto.com">corporatesales@bhphoto.com</a>	Fed Gov: <a href="mailto:federalsales@bhphoto.com">federalsales@bhphoto.com</a> State and Local: <a href="mailto:biddept@bhphoto.com">biddept@bhphoto.com</a>
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Prices Are Valid Until: 09/11/24      Quote No.: 1108412066  
Reference No.: R201202-OMNIA

Sold To: Alison Melahn  
Putnam County  
110 Old Route 6  
Bldg 2  
Attn: Dept Of Social Svcs  
CARMEL, NY 10512

Ship To:  
Putnam County  
110 Old Route 6 Bldg 2  
Attn: Alison Melahn  
CARMEL, NY 10512

Bill Phone: (845)808-1500 Ext.:45223

(845)808-1500 Ext.:45223

Date	Customer Code	Terms	Salesperson	Ship Via	
08/12/24	70257372	N/A	WB	FDX GROUND	
Line No	Qty Ord	Item Description	SKU# MER#	Item Price	Amount
1	2	DELL 24" LED LCD MONITOR/REG	DEP2422H (P2422H)	139.32	278.64
<p>Instant Savings 35.00 \$35.00 Instant Savings Exp. 09/30/24</p> <p>This item currently has a price of \$149.00 while supplies last. In Stock - while supplies last.</p>					
<div style="border: 1px solid black; padding: 5px;"> <p><b>IT/GIS Dept. Reviewed</b></p> <p><input checked="" type="checkbox"/> Approved    <input type="checkbox"/> Not Approved</p> <p><i>Alison Melahn</i></p> </div>					
Continued on Next Page ...					

Federal ID#: 15-0761071



**Government, Education, and Corporate Department**  
For Pricing Requests, Purchase Orders, and Customer Service:

<b>Phone:</b> 800-947-8003 212-239-7503	<b>Fax:</b> 800-858-5517 212-239-7759	<b>Email:</b> Education: emailbids@bhphoto.com Corporate: corporatesales@bhphoto.com	Fed Gov: federalsales@bhphoto.com State and Local: biddept@bhphoto.com
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Federal ID#: 15-2758071

*The Professional's Source*

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**Quote No.: 1108412066**

Date	Customer Code	Terms	Salesperson	Ship Via	
	70257372	N/A	Sism	FDX GROUND	
Line No	Qty Ord	Item Description	SKU# MFR#	Item Price	Amount
<p>PLEASE NOTE: -----</p> <p>**** Please reference your quote number on all PO's ****</p> <p>**** ALL PRICES ARE LISTED IN USD ****</p>					
<b>Payment Type -</b> N/A				<b>- Amount</b>	<b>Sub-Total:</b> 278.64  <b>Shipping:</b> Free STND  <b>Total:</b> 278.64

BNE\_quote

#6f

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL - GRANT APPLICATION - CREST GRANT PROGRAM - PUTNAM COUNTY OFFICE BUILDING ADA COMPLIANT BATHROOMS**

**WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County ("the County") matching funds shall notify the Putnam County Legislature ("the Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and**

**WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a Community Resiliency, Economic Sustainability and Technology Program (CREST) Grant in the amount of \$200,000 administered by the Dormitory Authority of the State of New York ("DASNY") for installation of ADA compliant bathrooms at the County Office Building (one per floor); and**

**WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and**

**WHEREAS, there is no matching fund requirement by the County to accept the CREST grant for the Project; now therefore be it**

**RESOLVED, that the Legislature authorizes and approves the County's submission, by the Department of Planning, Development and Public Transportation, of its application for a \$200,000 grant administered through DASNY and awarded by the CREST Grant Program for the Project; and be it further**

**RESOLVED, that this resolution shall take effect immediately.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
phys.

**APPROVAL/ GRANT APPLICATION/ CREST GRANT PROGRAM/ PUTNAM COUNTY  
OFFICE BUILDING ADA COMPLIANT BATHROOMS**

WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County (“the County”) matching funds shall notify the Putnam County Legislature (“the Legislature”) of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Hareckham, the County has the opportunity to apply for a Community Resiliency, Economic Sustainability and Technology Program (CREST) Grant in the amount of \$200,000 administered by the Dormitory Authority of the State of New York (“DASNY”) for installation of ADA compliant bathrooms at the County Office Building (one per floor); and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and

WHEREAS, there is no matching fund requirement by the County to accept the CREST grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County’s submission, by the Department of Planning, Development and Public Transportation, of its application for a \$200,000 grant administered through DASNY and awarded by the CREST Grant Program for the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

2024 AUG - 9 PM 12: 17  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## Diane Schonfeld

---

**From:** Barbara Barosa  
**Sent:** Friday, August 9, 2024 11:15 AM  
**To:** Diane Schonfeld; Diane Trabulsy  
**Cc:** Joseph Bellucci; Thomas Feighery; Matthew Covucci; Jennifer Caruso; Jennifer Nygard  
**Subject:** CREST grant for \$200,000. Request approval to use for COB ADA bathrooms  
**Attachments:** Resolution - CREST grant \$200,000 COB ADA bathrooms.docx

Good Morning Diane,

Attached please find a proposed Resolution respectfully requested be placed on the next Physical Services Meeting agenda for the Legislature's review/consideration.

Thank you,  
Barbara

*Barbara Barosa, AICP, Commissioner  
Putnam County Department of Planning, Development and Public Transportation  
841 Fair Street  
Carmel, NY 10512  
845-878-3480 x48107*



### **Barbara Barosa, AICP**

Commissioner • Department of Planning, Development & Public Transportation •

**PHONE | 845.878-3480 • WEBSITE | [PUTNAMCOUNTYNY.COM](http://PUTNAMCOUNTYNY.COM)**

PUTNAM COUNTY NEW YORK GOVERNMENT

**"Empowering Putnam County through dedicated service."**

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#69

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL/RATIFICATION OF APPLICATION FOR GRANT FUNDS AVAILABLE THROUGH THE NYSERDA CLEAN ENERGY COMMUNITIES PROGRAM AND NY SWIMS INITIATIVE**

**WHEREAS, NYSERDA has allocated Putnam County \$125,000, \$10,000 and \$5,000 respectively in Clean Energy Communities funding to invest in future-focused clean energy solutions; and**

**WHEREAS, the County has identified opportunities to utilize the funding toward energy efficient window upgrades at the Donald B. Smith Campus and the purchase of electric landscaping equipment; and**

**WHEREAS, as part of the NYS SWIMS initiative, Putnam County is eligible for \$30,000 of funding as part of an initiative to support municipal swimming facilities in underserved communities; and**

**WHEREAS, the County is desirous to utilize the funds to enhance the lifeguard training program for both the County and its municipal partners; and**

**WHEREAS, both funding opportunities require applications to apply the funding to eligible projects, and the deadline for application submissions for the SWIMS grant application is due Friday, August 9, 2024, and the NYSERDA grant funding is awarded on a rolling basis until the funding is fully allocated; and**

**WHEREAS, both grant funding opportunities are one hundred (100%) percent State funding; and**

**WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and**

**WHEREAS, the Legislature, by and through the Physical Services Committee, approves the County’s application for NYSERDA and SWIMS grant funding that have been submitted; now therefore be it**

**RESOLVED, that the County Executive, together with the County Legislature, supports the County’s applications to NYSERDA and SWIMS in connection with the costs associated with window replacements, electric landscaping equipment and the lifeguard training program, is hereby accepted, approved and ratified by the County Legislature.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



cc: all  
Phys

**RESOLUTION**

**APPROVAL/RATIFICATION OF APPLICATION FOR GRANT FUNDS AVAILABLE THROUGH THE NYSERDA CLEAN ENERGY COMMUNITIES PROGRAM AND NY SWIMS INITIATIVE**

WHEREAS, NYSERDA has allocated Putnam County \$125,000, \$10,000 and \$5,000 respectively in Clean Energy Communities funding to invest in future-focused clean energy solutions; and

WHEREAS, the County has identified opportunities to utilize the funding toward energy efficient window upgrades at the Donald B. Smith Campus and the purchase of electric landscaping equipment; and

WHEREAS, as part of the NYS SWIMS initiative, Putnam County is eligible for \$30,000 of funding as part of an initiative to support municipal swimming facilities in underserved communities; and

WHEREAS, the County is desirous to utilize the funds to enhance the lifeguard training program for both the County and its municipal partners; and

WHEREAS, both funding opportunities require applications to apply the funding to eligible projects, and the deadline for application submissions for the SWIMS grant application is due Friday, August 9, 2024, and the NYSERDA grant funding is awarded on a rolling basis until the funding is fully allocated; and

WHEREAS, both grant funding opportunities are one hundred (100%) percent State funding; and

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires the Legislature approve all grant applications prior to their submission and that in the event time is of the essence requiring submission before Legislature approval is obtained for such application submission, consideration of the application shall occur at the next Full Legislature Meeting; and

WHEREAS, the Legislature, by and through the Physical Services Committee, approves the County's application for NYSERDA and SWIMs grant funding that have been submitted; now therefore be it

RESOLVED, that the County Executive, together with the County Legislature, supports the County's applications to NYSERDA and SWIMs in connection with the costs associated with window replacements, electric landscaping equipment and the lifeguard training program, is hereby accepted, approved and ratified by the County Legislature.

2024 AUG - 9 PM 3:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## Diane Schonfeld

---

**From:** Barbara Barosa  
**Sent:** Friday, August 9, 2024 2:42 PM  
**To:** Diane Schonfeld; Diane Trabulsy  
**Cc:** Thomas Feighery; Joseph Bellucci; Chris Ruthven  
**Subject:** Request for Retroactive Approval for Grants  
**Attachments:** Reso-NYSERDA.SWIMS Grant App Retroactive Approval-Aug24 (002).docx

Good Afternoon Diane,

Attached please find a proposed Resolution respectfully requested be placed on the next Physical Services Meeting agenda for the Legislature's review/consideration.

Thank you,  
Barbara

*Barbara Barosa, AICP, Commissioner  
Putnam County Department of Planning, Development and Public Transportation  
841 Fair Street  
Carmel, NY 10512  
845-878-3480 x48107*



### **Barbara Barosa, AICP**

Commissioner • Department of Planning, Development & Public Transportation •

PHONE | 845.878-3480 • WEBSITE | [PUTNAMCOUNTYNY.COM](http://PUTNAMCOUNTYNY.COM)

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# 6h

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – RATIFICATION - SALE OF CARMEL TAX MAP NO.: 63.-1-6 TO NEXT HIGHEST BIDDER AT THE 2024 REAL PROPERTY TAX SALE**

**WHEREAS, on July 10, 2024, the County of Putnam held a public auction for its 2024 Real Property Tax Sale wherein the County received bids on the parcels offered; and**

**WHEREAS, the highest bidder on Lot # 5 of the auction, a parcel known as Carmel Tax Map No.: 63.-1-6, made a transpositional error on the date of the auction by bidding \$160,000 when the intent was to be for \$1,600; and**

**WHEREAS, after careful consideration with the Chairman of the Physical Committee, Legislative Counsel, and the County Attorney, the bid was removed from the ratification of sale by the Legislature on August 6, 2024 due to such error; and**

**WHEREAS, pursuant to the terms and conditions of the auction, the parcel shall be offered to the next highest bidder at the discretion of the County; and**

**WHEREAS, the next highest bidder is an adjoining property owner who bid at \$1,500.00; now therefore be it**

**RESOLVED, that the Putnam County Legislature approves the sale of the property located in the Town of Carmel and identified as Carmel Tax Map No. 63.-1-6 to the next highest bidder from the auction held on July 10, 2024; and be it further**

**RESOLVED, that the Putnam County Legislature, on behalf of the County of Putnam, hereby accepts the bid of the next highest bidder on the parcel located in the Town of Carmel and identified as Carmel Tax Map No. 63.-1-6, previously known as Lot # 5 at the tax auction held on July 10, 2024; and be it further**

**RESOLVED, that the County Attorney is authorized to prepare a deed for each parcel to the highest bidder, said deed to be executed on behalf of the County by the County Executive; and be it further**

**RESOLVED, that upon delivery of the balance of the purchase price as indicated in the bid, along with the appropriate transfer tax, fees, and any property taxes due, as specified in the promulgated Terms and Conditions of the auction, the County Attorney is hereby authorized to deliver said deed to the next highest bidder; and be it further**

**RESOLVED, that in the event the highest bidder fails to complete the transaction as specified in the promulgated Terms and Conditions of the auction, the County Attorney is authorized to complete the transaction with the next highest bidder in the same manner as set for the above.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Phyp.  
Discussion



MICHAEL J. LEWIS  
*Commissioner of Finance*

SHEILA M. BARRETT  
*First Deputy Commissioner of Finance*

ALEXANDRA GORDON  
*Deputy Commissioner of Finance*

DEPARTMENT OF FINANCE

MEMORANDUM TO: Diane Schonfeld  
Legislative Clerk

MEMORANDUM FROM: Michael J. Lewis  
Commissioner of Finance – *MJL*

DATE: August 15, 2024

REFERENCE: **Lot #5, 2024 Tax Sale Auction**

2024 AUG 15 AM 10:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Pursuant to Resolution #2024-180, on July 10, 2024, the County of Putnam held a public auction for its 2024 Real Property Tax Sale. As stated at the Physical Meeting held on July 23, 2024, Finance made the Chairman of Physical and the rest of the legislature aware that the highest bidder on Lot # 5, parcel known as Carmel tax map #63.-1-6, made a transpositional error on the date of the auction by bidding \$160,000 when the intent was to be for \$1,600. After careful consideration with the Chairman of Physical, Legislative Council, and the County Attorney, it was removed from the ratification of sale by the Legislature on August 6, 2024, due to such error.

Pursuant to Section #19 of the Terms and Conditions of the Collar City Brochure, if the highest bidder fails to complete their contractual obligations as the successful highest bidder or fails to consummate the purchase of the parcel(s), at the discretion of the County shall be offered the opportunity to sell the parcel to the second highest bidder. The County subsequently learned that the second highest bidder, is an adjoining property owner who bid at \$1,500.00.

It is my recommendation to the Chairman of Physical and the rest of the Legislature that Lot # 5 be sold to the second highest bidder, an adjoining property owner, for the bid amount of \$1,500.00. This will ultimately get this parcel back on the Tax Roll and benefit the Tax Base of Putnam County Residents.

THE PUTNAM COUNTY LEGISLATURE

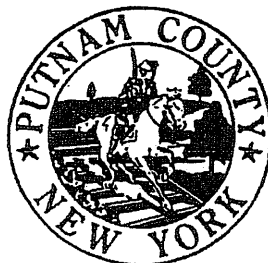
40 Gleneida Avenue

Carmel, New York 10512

(845) 808-1020

Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

TO: Michael J. Lewis  
Commissioner of Finance

CC: Kevin M. Byrne  
County Executive

FROM: Greg Ellner, Chairman  
Physical Services Committee

DATE: August 22, 2024

RE: Lot #5, 2024 Tax Sale Auction Property

Your attached memorandum dated August 15, 2024, regarding the Tax Sale Auction Property referenced above, was discussed during the Physical Services Committee meeting held on Tuesday, August 20, 2024.

Based on your memorandum and the discussion held during the meeting, it is my understanding that the Administration and the County Attorney have recognized the second-highest bid of \$1,500.00 as the winning bid and have offered the property to the second highest bidder for that amount.

The Physical Services Committee approved said bid in concept but had no resolution before it. If such offer has been made and accepted, please forward to the Legislature, by Monday, August 26, 2024, a resolution to approve the bid similar to the one considered and approved by the Legislature last month for the other lots.

Att./

*Prof. [Signature]*



MICHAEL J. LEWIS  
*Commissioner of Finance*

SHEILA M. BARRETT  
*First Deputy Commissioner of Finance*

ALEXANDRA GORDON  
*Deputy Commissioner of Finance*

DEPARTMENT OF FINANCE

MEMORANDUM TO: Diane Schonfeld  
Legislative Clerk

MEMORANDUM FROM: Michael J. Lewis  
Commissioner of Finance – *MJL*

DATE: August 15, 2024

REFERENCE: Lot #5, 2024 Tax Sale Auction

2024 AUG 15 AM 10:32  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

Pursuant to Resolution #2024-180, on July 10, 2024, the County of Putnam held a public auction for its 2024 Real Property Tax Sale. As stated at the Physical Meeting held on July 23, 2024, Finance made the Chairman of Physical and the rest of the legislature aware that the highest bidder on Lot # 5, parcel known as Carmel tax map #63.-1-6, made a transpositional error on the date of the auction by bidding \$160,000 when the intent was to be for \$1,600. After careful consideration with the Chairman of Physical, Legislative Council, and the County Attorney, it was removed from the ratification of sale by the Legislature on August 6, 2024, due to such error.

Pursuant to Section #19 of the Terms and Conditions of the Collar City Brochure, if the highest bidder fails to complete their contractual obligations as the successful highest bidder or fails to consummate the purchase of the parcel(s), at the discretion of the County shall be offered the opportunity to sell the parcel to the second highest bidder. The County subsequently learned that the second highest bidder, is an adjoining property owner who bid at \$1,500.00.

It is my recommendation to the Chairman of Physical and the rest of the Legislature that Lot # 5 be sold to the second highest bidder, an adjoining property owner, for the bid amount of \$1,500.00. This will ultimately get this parcel back on the Tax Roll and benefit the Tax Base of Putnam County Residents.

## Diane Schonfeld

---

**From:** Diane Schonfeld  
**Sent:** Wednesday, August 28, 2024 10:11 AM  
**To:** Michael Lewis  
**Cc:** Greg Ellner; Forwarder Paul Jonke  
**Subject:** Lot #5, 2024 Tax Sale Auction Property

Hi Mike,

I'm following up on the memo Legislator Ellner sent you on August 22, 2024 regarding Lot #5, 2024 Tax Sale Auction Property. This item was discussed at the Physical meeting on Tuesday, August 20<sup>th</sup>. The Committee approved said bid in concept but had no resolution before them.

As stated in Legislator Ellner's memo, it was his understanding that the Administration and the County Attorney have recognized the second-highest bid of \$1,500.00 and have offered the property to this individual. His memo also stated that, if such offer was made and accepted to please forward to the Legislature, by Monday, August 26, 2024, a resolution to approve the bid similar to the one considered and approved by the Legislature last month for the other lots.

As of today, no resolution has been submitted to the Legislature.

Diane Schonfeld  
Clerk  
Putnam County Legislature  
40 Gleneida Avenue  
Carmel, NY 10512  
Phone: 845-808-1020  
Fax: 845-808-1933  
Email: [diane.schonfeld@putnamcountyny.gov](mailto:diane.schonfeld@putnamcountyny.gov)

#61

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL - OFFER COUNTY PROPERTY FOR SALE UTILIZING AT PUBLIC AUCTION PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE - 100 ZIMMER ROAD, TOWN OF SOUTHEAST**

**WHEREAS, the County is in title to the property listed in the attached Schedule "A"; and**

**WHEREAS, an unimproved parcel of real property identified as Town of Southeast Tax Map No.: 45.-1-60 was acquired by the County by bargain and sale deed from the Town of Southeast, which was recorded in the Office of the Putnam County Clerk on March 3, 2011, in Liber 1871 at Page 291; and**

**WHEREAS, said property is not needed for use by the County or another municipality; and**

**WHEREAS the Commissioner of Finance and Commissioner of Planning recommend that said parcels be offered for sale at public auction pursuant to Section 31-4(A)(4) of the Putnam County Code; and**

**WHEREAS, the Putnam County Legislature has reviewed this matter and has determined that the property is not needed for use by the County or another municipality; and**

**WHEREAS, the Putnam County Legislature has further determined that it would be most beneficial to offer said property for sale at public auction; now therefore be it**

**RESOLVED, that said property is not needed for use by the County or another municipality; and be it further**

**RESOLVED, that pursuant to the authority vested in the Putnam County Legislature in Section 31-4 of the Putnam County Code; it is the further determination of the Putnam County Legislature that it would be most financially advantageous to the County to offer the property for sale at public auction utilizing the services of an auction house under contract with the County; and be it further**

**RESOLVED, that the Putnam County Legislature accepts the attached appraisal, which is attached hereto and made a part hereof as Schedule "A"; and be it further**

**RESOLVED, that the County Executive is authorized to offer the Property for sale at public auction utilizing the services of an auction house under contract with the County; and be it further**

**RESOLVED, that pursuant to Section 31-4 of the Putnam County Code, the initial offer amount of the Property shall be in an amount not less than \$290,000.00 to be hereinafter determined by the Putnam County Executive based on the appraisal and comparative market analysis, and with the advice and approval of the Legislature; and be it further**

**RESOLVED, that this Resolution shall take effect immediately.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_



**BARBARA BAROSA, AICP**  
COMMISSIONER



*cc: all  
Phys*

**KEVIN M. BYRNE**  
PUTNAM COUNTY EXECUTIVE

## MEMORANDUM

To: Chairman Greg Ellner, Physical Services Committee  
From: Barbara Barosa AICP, Commissioner  
Date: July 10, 2024  
Re: **Discussion Regarding Disposal of County-owned property  
TM # 45.-1-60 , 100 Zimmer Road Brewster, NY 10509**

The County has been approached regarding the potential purchase of the subject property by the adjoining property owner. After careful consideration of the subject property, the Administration has determined that there would be significant value in selling the property.

For your information, the surrounding property is currently proposed as a sports complex referred to as Brewster Yards. Please see the attached link for more information on the proposed facility: <https://www.brewsteryards.com>.

I respectfully request placement on your next Physical Services Committee Meeting for discussion purposes. Please find attached for your convenience, the appraisal report for the property along with two resolutions for consideration if the Legislature is amenable to the property disposition.

2024 JUL 10 PM 3:57  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## RESOLUTION

APPROVAL/OFFER COUNTY PROPERTY FOR SALE UTILIZING REAL ESTATE BROKER & MLS PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE/100 ZIMMER ROAD, TOWN OF SOUTHEAST

**WHEREAS**, the County is in title to the property listed in the attached Schedule "A"; and

**WHEREAS**, an unimproved parcel of real property identified as Town of Southeast Tax Map No.: 45.-1-60 was acquired by the County by bargain and sale deed from the Town of Southeast, which was recorded in the Office of the Putnam County Clerk on March 3, 2011, in Liber 1871 at Page 291; and

**WHEREAS**, said property is not needed for use by the County or another municipality; and

**WHEREAS** the Commissioner of Finance and Commissioner of Planning recommend that said parcels be offered for sale through the applicable multiple listing service pursuant to Section 31-4(A)(4) of the Putnam County Code; and

**WHEREAS**, the Putnam County Legislature has reviewed this matter and has determined that the property is not needed for use by the County or another municipality; and

**WHEREAS**, the Putnam County Legislature has further determined that it would be most beneficial to offer said property for sale through the applicable multiple listing service rather than at public auction; now therefore be it

**RESOLVED**, that said property is not needed for use by the County or another municipality; and be it further

**RESOLVED**, that pursuant to the authority vested in the Putnam County Legislature in Section 31-4 of the Putnam County Code, it is the further determination of the Putnam County Legislature that it would be most financially advantageous to the County to offer the property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County; and be it further

**RESOLVED**, that the Putnam County Legislature accepts the attached appraisal, which is attached hereto and made a part hereof as Schedule "A"; and be it further

**RESOLVED**, that the County Executive is further authorized to offer the Property for sale through the applicable Multiple Listing Service utilizing the services of a licensed real estate broker under contract with the County, pursuant to an exclusive right to sell agreement as shall be approved by the County Attorney; and be it further

**RESOLVED**, that pursuant to Section 31-4 of the Putnam County Code the initial offer amount of the Property shall be hereinafter determined by the Putnam County Executive based upon the appraisal and comparative market analysis, and with the advice and recommendation of the Legislature and the licensed real estate broker; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

#6j

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – COUNTY CLERK - DEPARTMENT OF MOTOR VEHICLES (DMV) MOBILE EQUIPMENT ARPA FUNDING REALLOCATION**

**WHEREAS, Putnam County allocated its American Rescue Plan Act (ARPA) funds pursuant to Resolution # 135 of 2022, with a focus on infrastructure, related to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges and buildings to aid in the recovery from the COVID 19 pandemic; and**

**WHEREAS, a budgetary amendment was made pursuant to Resolution #135 of 2022 wherein \$303,707 was appropriated for Highway Infrastructure Studies; and**

**WHEREAS, the County Clerk has requested a portion of these funds (\$31,039) be used to purchase mobile equipment from the N.Y.S Department of Motor Vehicles for the Putnam County Department of Motor Vehicles in order to have more flexibility to process DMV transactions throughout the County and to better serve County residents.**

**WHEREAS, the County consultant has indicated that the DMV Mobile Equipment Project is a an allowable use of ARPA funds; and**

**WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and**

**WHEREAS, the County Executive has reviewed and recommended said reallocation; and**

**WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it**

**RESOLVED, that \$31,039 of ARPA funds from the Highway Infrastructure Studies appropriation be reallocated to the DMV Mobile Equipment Project.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc:all  
Rules

APPROVAL/DMV MOBILE EQUIPMENT ARPA FUNDING REALLOCATION

WHEREAS, Putnam County allocated its American Rescue Plan Act (ARPA) funds pursuant to Resolution # 135 of 2022, with a focus on infrastructure, related to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges and buildings to aid in the recovery from the COVID 19 pandemic; and

WHEREAS, a budgetary amendment was made pursuant to Resolution #135 of 2022 wherein \$303,707 was appropriated for Highway Infrastructure Studies;

WHEREAS, the County Clerk has requested a portion of these funds (\$31,039) be used to purchase mobile equipment from the N.Y.S Department of Motor Vehicles for the Putnam County Department of Motor Vehicles in order to have more flexibility to process DMV transactions throughout the County and to better serve County residents.

WHEREAS, the County consultant has indicated that the DMV Mobile Equipment Project is a an allowable use of ARPA funds; and

WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that \$31,039 of ARPA funds from the Highway Infrastructure Studies appropriation be reallocated to the DMV Mobile Equipment Project.

2024 AUG 19 PM 3:43  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

## Diane Schonfeld

---

**From:** Jennifer Caruso  
**Sent:** Monday, August 19, 2024 2:28 PM  
**To:** Diane Schonfeld  
**Cc:** Michael Lewis  
**Subject:** DMV Equipment Draft Reso (ARPA)  
**Attachments:** DMV Equipment Reso DRAFT.docx

Hi Diane,

Please find the draft resolution attached for the above item.

I will also resend all of the backup documentation that I have as a separate email. I believe it has already been sent.

Best,  
Jen



### Jennifer L. Caruso

Director of Compliance & Intergovernmental Relations • County Executive's Office

PHONE | 845.808.1001 • WEBSITE | [PUTNAMCOUNTYNY.COM](http://PUTNAMCOUNTYNY.COM)

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## **Michele Alfano-Sharkey**

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**From:** Michael Lewis  
**Sent:** Tuesday, August 13, 2024 10:03 AM  
**To:** Michael Bartolotti; Paul Jonke  
**Cc:** Diane Schonfeld; Michele Alfano-Sharkey; James McConnell; James Burpoe; Jennifer Caruso  
**Subject:** RE: DMV Mobile Equipment Request  
**Attachments:** 24A077 - ARPA Reallocation - DMV Equipment.pdf; Putnam County Letter-DMV Equipment.pdf

**Importance:** High

Chairman Jonke,

In addition to County Clerk Bartolotti's request below is the Budgetary necessary to facilitate this request. There was a delay with our ARPA Consultant to get an opinion as she services other clients. We do, however, have all the necessary documentation to move forward.

Thank you for your consideration of this item.



### **Michael J. Lewis**

Commissioner of Finance • Putnam County Finance Department  
**PHONE | 845.808.1075 ext 49325 • WEBSITE | [PUTNAMCOUNTYNY.COM](http://PUTNAMCOUNTYNY.COM)**  
PUTNAM COUNTY GOVERNMENT NEW YORK  
**"Empowering Putnam County through dedicated service."**

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**From:** Michael Bartolotti <michael.bartolotti@putnamcountyny.gov>  
**Sent:** Tuesday, August 13, 2024 9:51 AM  
**To:** Paul Jonke <Paul.Jonke@putnamcountyny.gov>  
**Cc:** Diane Schonfeld <Diane.Schonfeld@putnamcountyny.gov>; Michael Lewis <Michael.Lewis@putnamcountyny.gov>; Michele Alfano-Sharkey <Michele.Alfano-Sharkey@putnamcountyny.gov>; James McConnell <james.mcconnell@putnamcountyny.gov>  
**Subject:** FW: DMV Mobile Equipment Request

Mr. Chairman,

Please see the message below as well as the attached memorandum and quote that was sent to Commissioner Lewis, DCE Burpoe, and Ms. Caruso regarding the use of ARPA funds to purchase some mobile DMV equipment from NYS DMV.

We understand that a budgetary amendment must be completed to facilitate this request. To that end, I respectfully request that you treat this message as a message of necessity to ensure that this matter is placed on the necessary committee agenda for the month of August so that it may ultimately be heard at the September Full meeting of the Legislature. Time is truly of the essence for this request given that it may take up to one year for this order to be fulfilled by NYS DMV.

If you wish to discuss this matter further, please do not hesitate to contact me.

Thank you for your time and attention with this matter.

Mike

Michael C. Bartolotti  
Putnam County Clerk  
40 Gleneida Avenue, Room 100  
Carmel, New York 10512  
845-808-1142 extension 49303  
[michael.bartolotti@putnamclerkny.com](mailto:michael.bartolotti@putnamclerkny.com)

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**From:** James McConnell <[james.mcconnell@putnamcountyny.gov](mailto:james.mcconnell@putnamcountyny.gov)>  
**Sent:** Wednesday, August 7, 2024 2:28 PM  
**To:** Michael Lewis <[Michael.Lewis@putnamcountyny.gov](mailto:Michael.Lewis@putnamcountyny.gov)>  
**Cc:** Michael Bartolotti <[michael.bartolotti@putnamcountyny.gov](mailto:michael.bartolotti@putnamcountyny.gov)>; James Burpoe <[James.Burpoe@putnamcountyny.gov](mailto:James.Burpoe@putnamcountyny.gov)>; Jennifer Caruso <[jennifer.caruso@putnamcountyny.gov](mailto:jennifer.caruso@putnamcountyny.gov)>  
**Subject:** DMV Mobile Equipment Request

Hello Everyone,

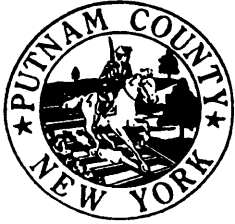
Attached please find a letter from County Clerk Bartolotti requesting the purchase of DMV Mobile equipment. We have also included a quote from NYS DMV for the equipment. Please let us know if you have any questions as we would like to get this request approved as soon as possible due to the timeframe for ordering the equipment.

Thanks,  
Jimmy

*James J. McConnell*  
First Deputy County Clerk

Putnam County Clerk's Office  
40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1142 Ext. 49360





PUTNAM COUNTY CLERK'S OFFICE  
County Office Building  
40 Gleneida Avenue  
Carmel, New York 10512  
Tel. (845) 808-1142  
Fax (845) 225-3953

MICHAEL C. BARTOLOTTI  
*County Clerk*

JAMES J. McCONNELL  
*First Deputy County Clerk*

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**INTEROFFICE MEMORANDUM**

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**TO:** MICHAEL LEWIS, COMMISSIONER OF FINANCE  
**CC:** JAMES BURPOE, DEPUTY COUNTY EXECUTIVE  
JENNIFER CARUSO, DIRECTOR OF COMPLIANCE AND  
INTERGOVERNMENTAL RELATIONS  
**FROM:** MICHAEL C. BARTOLOTTI, PUTNAM COUNTY CLERK  
**SUBJECT:** DMV EQUIPMENT  
**DATE:** AUGUST 7, 2024

---

Please see the attached price quotation from the New York State Department of Motor Vehicles for computer equipment and peripherals necessary to effectuate a mobile solution for our Putnam County Department of Motor Vehicles ("DMV").

Pursuant to previous conversations, we would like to purchase said equipment so that we may have more flexibility to process DMV transactions throughout the County and better serve our constituents.

In addition, we are hopeful that we can use American Rescue Plan Act ("ARPA") funds to make said purchase. It is our understanding that this purchase would be eligible for use of ARPA funds, and we believe that this would be a wise use of said funds.

To that end, we request that you kindly bring this matter forward on our behalf to the County Legislature so that we may be able to secure the funding to make this purchase.

If you have any questions, please contact me.

Thank you for your time and consideration.



Department of Motor Vehicles

QUOTE

7022024

DATE 7/2/2024

BILL TO

Putnam County
40 Gleneida Avenue
Room 100
Carmel, NY 10512

DESCRIPTION:

DMV Equipment

Table with 4 columns: Description, Unit Price, # of Units, Amount. Includes items like HP/Dell Laptop, Printer-Lexmark, Barcode Scanner, Ingencio, Customer Facing Device (CFD), ICW-Mobile, Network quipment-Secure VPN Router, Netowrk Equipment-Wireless Access Point. Subtotal: \$31,039.00, Tax Rate: 0.000%, Total: \$31,039.00.

Payment Processing

Please issue a check made out to New York State Department of Motor Vehicles and send payment to:

NYS Department of Motor Vehicles
Expenditure Accounting
Room 227
6 Empire State Plaza
Albany, New York 12228

If you have any questions or need additional information, please feel free to e-mail me at Laura.Roylance@dmv.ny.gov or call me at 518-486-4478. Thank you.



8/6/2024

Michael Lewis  
Commissioner of Finance  
40 Gleneida Avenue  
Putnam County  
Carmel, NY 10512

Dear Mr. Lewis:

After our discussion and review of the DMV Equipment Project we have deemed that project is eligible under the Coronavirus State & Local Fiscal Recovery Funds issued by the Department of Treasury. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has seven allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects

We recommend using EC 6.1 Provision of Government Services for this project. We reviewed the compliance requirements for Provision of Government Services. We have summarized the compliance requirements below:

The U.S. Department of Treasury's FAQ's state the following:

PKF O'CONNOR DAVIES, LLP

PKF O'Connor Davies, LLP is a member firm of the PKF International Limited network of legally independent firms and does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

Recipients have broad flexibility under the revenue loss eligible use category to provide government services, which generally include any service traditionally provided by a government. These services may include but are not limited to maintenance of infrastructure or pay-go spending for building of new infrastructure, including roads. Construction of schools and hospitals, road building and maintenance, and other infrastructure and health services and general government administration, staff and administrative facilities are all allowable under this category.

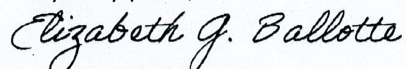
**Subrecipient Monitoring.** SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

We do believe this project is eligible under Provision of Government Services.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,



Elizabeth G. Ballotte  
Partner

#6K

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL - BUDGETARY AMENDMENT (24A077) – COUNTY CLERK - DEPARTMENT OF MOTOR VEHICLES (DMV) MOBILE EQUIPMENT ARPA REALLOCATION**

**WHEREAS, by Resolution #135 of 2022, ARPA funding of \$303,707 was appropriated for Highway Infrastructure Studies; and**  
**WHEREAS, the County Clerk has requested that ARPA funds be used to purchase computer equipment and peripherals necessary to effectuate a mobile solution for the Putnam County Department of Motor Vehicles; and**  
**WHEREAS, as the County approaches the 12/31/24 deadline set forth by the US Treasury to commit funds, Resolution #\_\_\_ of 2024 reallocated a portion of the ARPA funds (\$31,039) towards the purchase of this equipment; and**  
**WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A077) to reallocate said ARPA funding; and**  
**WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it**  
**RESOLVED, that the following budgetary amendment be made:**

**CAPITAL FUND:**

<b>Increase Appropriations:</b>			
51997000 53000 52419	Capital – ARPA DMV Mobile Equipment		31,039
<b>Increase Estimated Revenues:</b>			
51997000 428601 52419	Transfer In – General		31,039
<b>Decrease Appropriations:</b>			
55197000 53000 52229	Capital – ARPA Highway Infrastructure Studies	31,039	
<b>Decrease Estimated Revenues:</b>			
55197000 428601 52229	Transfer In – General		31,039

**GENERAL FUND:**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**Increase Appropriations:**

<b>10990100 59020 52419</b>	<b>Transfer Out – Capital (ARPA – DMV Mobile Equipment)</b>	<b>31,039</b>
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**Increase Estimated Revenues:**

<b>10131000 449898 52419</b>	<b>Federal Aid – ARPA CFDA 21.027</b>	<b>31,039</b>
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**Decrease Appropriations:**

<b>10990100 59020 52229</b>	<b>Transfer Out – Capital (ARPA Highway Infrastructure Studies)</b>	<b>31,039</b>
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**Decrease Estimated Revenues:**

<b>10131000 449898 52229</b>	<b>Federal Aid – ARPA CFDA 21.027</b>	<b>31,039</b>
------------------------------	---------------------------------------	---------------

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

Call  
Rules  
A+A

Reso

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance - *MJL*  
RE: **Budgetary Amendment - 24A077**  
DATE: August 13, 2024

2024 AUG 14 PM 1:22  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is requested.

**Capital Fund:**

**Increase Appropriations:**

51997000 53000 52419 Capital - ARPA DMV Mobile Equipment \$ 31,039

**Increase Estimated Revenues:**

51997000 428601 52419 Transfer in - General \$ 31,039

**Decrease Appropriations:**

55197000 53000 52229 Capital - ARPA Highway Infrastructure Studies \$ 31,039

**Decrease Estimated Revenues:**

55197000 428601 52229 Transfer in - General \$ 31,039

**General Fund:**

**Increase Appropriations:**

10990100 59020 52419 Transfer Out - Capital (ARPA - DMV Mobile Equipment) \$ 31,039

**Increase Estimated Revenues:**

10131000 449898 52419 Federal Aid - ARPA CFDA 21.027 \$ 31,039

**Decrease Appropriations:**

10990100 59020 52229 Transfer Out - Capital (ARPA Highway Infrastructure Studies) \$ 31,039

**Decrease Estimated Revenues:**

10131000 449898 52229 Federal Aid - ARPA CFDA 21.027 \$ 31,039

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

Please refer to County Clerk Bartolotti's Memorandum requesting that ARPA funds be used to purchase computer equipment and peripherals necessary to effectuate a mobile solution for the Putnam County Department of Motor Vehicles. This purchase was reviewed and approved by the County's ARPA Consultant as an appropriate usage of funds as it was classified as 6.1 Provision of Government Services Project. As the County approaches the 12/31/2024 deadline set forth by the US Treasury to commit funds, it is the Administration's and the County Clerk's belief that reallocating \$31,039 towards this equipment is the best way to use the ARPA funds.



#62

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL - LOCAL LAW TO AMEND THE CHARTER OF PUTNAM COUNTY BY AMENDING ARTICLE 8, SECTION 8.01 ENTITLED "DEPARTMENT OF LAW – COUNTY ATTORNEY"**

**Be it enacted by the Legislature of the County of Putnam as follows:**

**Section 1.**

**Section 8.01 of the Charter of the County of Putnam is hereby amended to read as follows:**

**§ 8.01 – Department of Law – County Attorney**

**There shall be a Department of Law under the direction of a County Attorney who shall be appointed by the County Executive, subject to confirmation by the County Legislature. At the time of his or her appointment, and throughout his or her term of office, the County Attorney shall be and remain duly licensed and entitled to practice law in the State of New York. He or she shall be appointed on the basis of his or her legal experience and other qualifications for the responsibilities of his or her office. The County Attorney may be removed by the County Executive, subject to a two-thirds vote of concurrence by the County Legislature. The County Attorney may also be removed by the County Legislature by a two-thirds vote of the Legislature. The County Attorney shall not engage in any private practice nor be employed by any private law firm or other governmental entity in his or her field of expertise of employment. This restriction on employment by the County Attorney shall not be applicable to the County Attorney serving at the time this law takes effect.**

**Section 2.**

**This Local Law shall take effect immediately, as provided by law, upon filing with the New York State Secretary of State.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

**APPROVAL - LOCAL LAW TO AMEND THE CHARTER OF PUTNAM COUNTY BY AMENDING ARTICLE 8, SECTION 8.01 ENTITLED "DEPARTMENT OF LAW – COUNTY ATTORNEY"**

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There shall be a Department of Law under the direction of a County Attorney who shall be appointed by the County Executive, subject to confirmation by the County Legislature. At the time of his or her appointment, and throughout his or her term of office, the County Attorney shall be and remain duly licensed and entitled to practice law in the State of New York. He or she shall be appointed on the basis of his or her legal experience and other qualifications for the responsibilities of his or her office. The County Attorney may be removed by the County Executive, subject to a two-thirds vote of concurrence by the County Legislature. The County Attorney may also be removed by the County Legislature by a two-thirds vote of the Legislature if ~~he or she refuses to comply with § 8.05 of this article.~~ The County Attorney shall not engage in any private practice nor be employed by any private law firm or other governmental entity in his or her field of expertise of employment. This restriction on employment by the County Attorney shall not be applicable to the County Attorney serving at the time this law takes effect.

**Section 2.**

This Local Law shall take effect immediately, as provided by law, upon filing with the New York State Secretary of State.

# Current Wording in Charter

Putnam County, NY  
Monday, August 26, 2024

## Chapter C. Charter

### Article 8. Department of Law

#### § 8.01. Department of Law — County Attorney.

[Amended 12-20-2007 by L.L. No. 3-2008; 9-2-2008 by L.L. No. 25-2008<sup>[1]</sup>]

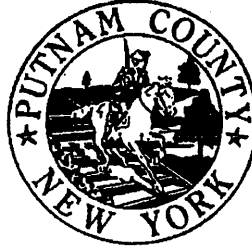
There shall be a Department of Law under the direction of a County Attorney who shall be appointed by the County Executive, subject to confirmation by the County Legislature. At the time of his or her appointment, and throughout his or her term of office, the County Attorney shall be and remain duly licensed and entitled to practice law in the State of New York. He or she shall be appointed on the basis of his or her legal experience and other qualifications for the responsibilities of his or her office. The County Attorney may be removed by the County Executive, subject to a two-thirds vote of concurrence by the County Legislature. The County Attorney may also be removed by the County Legislature by a two-thirds vote by the Legislature if he or she refuses to comply with § 8.05 of this article.

[1] *Editor's Note: This local law was vetoed by the County Executive 9-29-2008, which veto was overridden by the County Legislature 9-29-2008. The local law was then approved at referendum 11-4-2008.*

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*

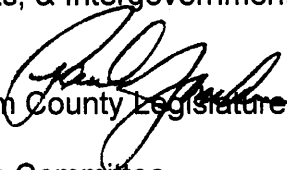


Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**MEMORANDUM**

**DATE:** August 9, 2024

**TO:** Toni Addonizio, Chairwoman  
Rules, Enactments, & Intergovernmental Relations Committee

**FROM:** Paul Jonke  
Chairman, Putnam County Legislature 

**RE:** Request for Rules Committee

Please see the attached draft local law pertaining to an amendment to Article 8 of the Putnam County Charter entitled "Department of Law". Respectfully, I request this proposed local law be placed on the August 14, 2024 Rules, Enactments, & Intergovernmental Relations Committee Meeting agenda for approval.

Thank you for your attention to this request. I look forward to the Committee's consideration of this item.

Attachment

**APPROVAL/LOCAL LAW TO AMEND THE CHARTER OF PUTNAM COUNTY BY AMENDING ARTICLE 8, SECTION 8.01 ENTITLED “DEPARTMENT OF LAW – COUNTY ATTORNEY”**

Be it enacted by the Legislature of the County of Putnam as follows:

**Section 1.**

Section 8.01 of the Charter of the County of Putnam is hereby amended to read as follows:

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**Section 2.**

This Local Law shall take effect immediately, as provided by law, upon filing with the New York State Secretary of State.

#6m

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – FUND TRANSFER (24T250) – OFFICE FOR SENIOR RESOURCES –  
CONTRACTS**

**WHEREAS, the Director of Office for Senior Resources has requested a fund transfer (24T250) to cover Contractor payment from July – December 2024; and  
WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it**

**RESOLVED, that the following fund transfer be made:**

<b>Decrease:</b>		
10762000 54989 10166	Miscellaneous	23,040
<b>Increase:</b>		
10762000 54646 10166	Contracts	23,040

**2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

cc: all  
A+A

Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

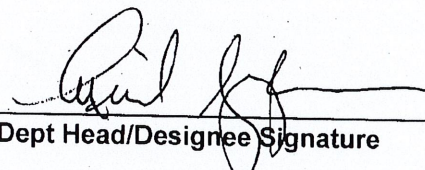
TO: Commissioner of Finance  
FROM: Michael Cunningham  
DEPT: Office for Senior Resources  
DATE: 08/19/24

2024 AUG 21 PM 12:53  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

I hereby request approval for the following amendment of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# NAME	AMOUNT	PURPOSE
10762000-54989-10166 Miscellaneous	10762000-54646-10166 Contracts	\$23,040.00	Ayden Jones' July - Dec payment (contractor)
		<u>\$23,040.00</u>	

2023 Fiscal Impact \$ 0.00  
2024 Fiscal Impact \$ 0.00

  
Dept Head/Designee Signature  
8/19/2024  
Date

AUTHORIZATION: (Electronic Signatures)

Date	Commissioner of Finance/Designee:	\$ 0 - \$5,000.00
Date	County Executive/Designee:	\$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee:	\$ 0 - \$10,000.00
Date	Audit & Administration Committee:	\$10,000.01 - \$25,000.00

24T250

Kevin M. Byrne  
County Executive



Michael Cunningham  
Director

## MEMORANDUM

August 21st, 2024

TO: Diane Shoenfeld

FROM: Thomas DeMarchi, Fiscal Manager

RE: ACL (Fall Prevention) Grant Funded Budget Transfer – Revised Letter of Necessity

The OSR would like this request to be placed on the August 26<sup>th</sup>, 2024, agenda of the Audit & Administration Committee Meeting. There is a major necessity to approve this transfer as soon as possible because Ayden Jones has not been paid for June 2024 through to the present day and we cannot authorize any payments without this fund transfer. If there is a longer delay, the potential of legal issues may increase.

Jones providing fall prevention and exercise services to our clients through December 2024. The prior expiration date of this grant was 4/30/2024 and has been since granted an extension through 4/30/2025. The prior budgeted amount was intended for only four months of payment to Jones, thus requiring a transfer to increase fund available. Please note that there is no impact on county budget with regards to this transfer, this expense 100% reimbursable by funds that come from within our ACL Grant.

Thank you.



#60

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – BUDGETARY TRANSFER (24T256) – SHERIFF’S DEPARTMENT, EMERGENCY SERVICES AND SOCIAL SERVICES, MENTAL HEALTH - DOMESTIC TERRORISM PREVENTION (DTP) – GRANT PROGRAM – THREAT ASSESSMENT AND MANAGEMENT TEAMS (TAM) - TWO (2) PART-TIME THREAT ASSESSMENT ANALYSTS – TEMPORARY**

**WHEREAS, by Resolution #60 of 2024, the Putnam County Legislature allocated for the \$172,413 Grant award received under the Domestic Terrorism Prevention (DTP) Grant Program; and**

**WHEREAS, the Putnam County Sheriff has requested a budgetary transfer (24T256) to reallocate \$70,000 of said grant award to increase the Temporary line to cover funding for two (2) Part-Time (TAM) Threat Assessment Analysts positions; and**

**WHEREAS, the proposed positions were discussed at the Personnel Committee meeting held on June 18, 2024; and**

**WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it**

**RESOLVED, that the following budgetary transfer be made:**

**GENERAL FUND:**

**Increase Appropriations:**

**13311000 51094 10218 Sheriff Communications – Temporary 70,000**

**Decrease Appropriations:**

**13311000 51093 10218 Sheriff Communications – Overtime 70,000**

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

cc: all  
A+A OK PJ

Reso

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24T256**  
DATE: August 26, 2024

2024 AUG 26 PM 3: 29  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Putnam County Sheriff, the following budgetary transfer is required.

**General Fund:**

**Increase Appropriations:**

13311000 51094 10218      SHERIFF COMMUNICATIONS - TEMPORARY      \$      70,000

**Decrease Appropriations:**

13311000 51093 10218      SHERIFF COMMUNICATIONS - OVERTIME      \$      70,000

*Fiscal Impact - 2024 - \$ 0*

*Fiscal Impact - 2025 - \$ 0*

Please refer to the Sheriff's Letter of Necessity dated on August 22, 2024, that will be discussed for the Audit Meeting for Monday August 26, 2024. This is to request for approval and submission of two (2) part-time Threat Assessment Analysts, paid for by the Homeland Security Grant pursuant to Resolution 2024-60.

PUTNAM COUNTY LEGISLATURE

Resolution #60

Introduced by Legislator: Ginny Nacerino on behalf of the Protective Services Committee at a Regular Meeting held on March 5, 2024.

page 1

APPROVAL/ BUDGETARY AMENDMENT (24A010)/ SHERIFF'S DEPARTMENT, EMERGENCY SERVICES AND SOCIAL SERVICES, MENTAL HEALTH/ DOMESTIC TERRORISM PREVENTION (DTP) GRANT PROGRAM/ THREAT ASSESSMENT AND MANAGEMENT TEAMS (TAM)

WHEREAS, at the September 21, 2022 Protective Services Committee meeting, Putnam County Sheriff McConville and Bureau of Emergency Services Deputy Commissioner Lipton informed the Committee of the New York State Department of Homeland Security and Emergency Services (DHSES) award of \$172,413 to Putnam County under the Domestic Terrorism Prevention (DTP) Grant Program; and

WHEREAS, the Putnam County Sheriff and Commissioner of Social Services has requested a budgetary amendment (24A010) to account for said grant award; and

WHEREAS, the funding is earmarked to be used to support the County's capability to prevent targeted violence and domestic terrorism through the utilization of Threat Assessment and Management (TAM) teams; and

WHEREAS, the County submitted their application by the September 16, 2022 deadline, and submitted their comprehensive development plan to the DHSES by December 31, 2022 as indicated by Executive Order 18 of the Governor's office; and

WHEREAS, this is a reimbursable grant which covers a period from September 1, 2022 through August 31, 2024; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Revenues:

10033000 440891 10218	Federal Aid - NYSDHSES TAM Grant	50,000
10398901 440891 10218	Federal Aid - NYSDHSES TAM Grant	5,000
13311000 440891 10218	Federal Aid - NYSDHSES TAM Grant	<u>117,413</u>
		172,413

Increase Appropriations:

10033000 54783 10218	MH LGU - Licensing Software	50,000
10398901 54646 10218	BES - Contracts	5,000
13311000 54646 10218	Sheriff Communications - Contracts	25,000
13311000 51093 10218	Sheriff Communications - Overtime	85,845
13311000 58002 10218	Sheriff Communications - Social Sec.	<u>6,568</u>
		172,413

2024 Fiscal Impact - 0 -

2025 Fiscal Impact - 0 -

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

*[Signature]*  
COUNTY EXECUTIVE  
3/13/24  
DATE

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on March 5, 2024.

Dated: March 7, 2024

Signed: *[Signature]*

Diane Schonfeld  
Clerk of the Legislature of Putnam County



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

To: Commissioner Finance, Michael Lewis  
Diane Schonfeld, Legislative Clerk

From: Sheriff Kevin McConville

Date: August 22, 2024

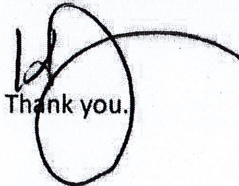
Subject: Letter of Necessity

This letter is being sent as a request to place on the Audit Committee meeting agenda for Monday, August 26, 2024, regarding the funding and approval for two (2) past-time positions as a TAM Threat Assessment Analysts. The position duties and assignments were reviewed and approved by the Personnel Department.

A request was made by Commissioner Robert Lipton, BES, at the request of the PCSO and Mental Health/ Department of Social Services to the Homeland Security and emergency Services Domestic Terrorism (DTP) Grant to fund these positions. The request was made in June of 2024. DTP notified Commissioner Lipton that the funding amendment was approved and secured in the funding for these positions in August 2024.

There are no budgetary considerations to either the PCSO or the County for these positions. They are grant funded and approved. The positions and subsequent funding appropriation was discussed at the *Personnel* Protective Services Committee Meeting of June 18<sup>th</sup> and placed on the Agenda for the Audit committee Meeting of June 24<sup>th</sup>, however since we had not received approval from DTP, no action was taken.

We look forward to a favorable response.

  
Thank you.

**Kevin J. McConville**

**Sheriff**

**Attachments:**

- a. **Form 222 New Position Duties Statement, May 31, 2024**
- b. **Classification/Reclassification Notice – Personnel Département, May 22, 2024**
- c. **Letter from Sheriff to Commissioner, BES, dated June 7, 2024, requesting Grant fund approval**
- d. **Email Notification from Commissioner, BES, to sheriff, dated August 21, 2024, notifying Grant Budget Funds approval**

<b>222</b> <b>FORM</b>	<b>PUTNAM COUNTY PERSONNEL DEPARTMENT</b> <b>NEW POSITION DUTIES STATEMENT</b>	<i>Leave Space Blank ~ For Civil Service Use Only</i>								
<p>The 222 New Position Duties Statement is to be completed by a Department Head or other Appointing Authority for the purpose of requesting the establishment of a new position. A 222 New Position Duties Statement must be completed for each separate new position requested, however, one 222 New Position Duties Statement may be submitted for two or more identical positions in the same organizational unit. <b><u>If a position exists already, complete a Form 220 Job Analysis Questionnaire</u></b> (to be completed by an incumbent when possible). <b><u>If requesting an additional position(s) in an existing title, complete a Form 222A.</u></b></p>										
<p><b>PLEASE RETURN THIS COMPLETED FORM WITH ORIGINAL SIGNATURES to Putnam County Personnel Department</b>  <b>110 Old Route Six, Bldg 3, Carmel, NY 10512</b>  <b>BE SURE TO KEEP A COPY FOR YOUR RECORDS!</b></p>										
<p>In the event of any questions/follow up- please provide the following information for a contact person in your department/agency:</p>										
Name: <u>Michael Knox</u>		Title: <u>Captain</u>								
Email: _____		Phone: _____								
DATE:	1. <input type="checkbox"/> COUNTY <input type="checkbox"/> NON-COUNTY	2. Name of Department, Town, Village, School District, Library, or Special District:								
MONTH/DAY/ YEAR		3. WORK LOCATION:								
4. REQUESTED/ANTICIPATED TITLE OF NEW POSITION <sup>1</sup> : _____										
<p>5. POSITION INFORMATION:</p> <input type="checkbox"/> FULL TIME <input checked="" type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY <input type="checkbox"/> SEASONAL HOURS PER WEEK _____		<p>6. SUPERVISION — CHECK THE BOX THAT BEST DESCRIBES THE POSITION:</p> <input type="checkbox"/> DOES NOT SUPERVISE <input type="checkbox"/> SUPERVISES LARGE NUMBER OF EMPLOYEES <input type="checkbox"/> LEADS AND PARTICIPATES IN WORK <input type="checkbox"/> OTHER SUPERVISORY SITUATION OR RESPONSIBILITIES: <input type="checkbox"/> SUPERVISES SMALL NUMBER OF EMPLOYEES								
<p>7. LIST NAMES &amp; TITLES OF EMPLOYEES WHO WILL BE DIRECTLY SUPERVISED BY AN INCUMBENT IN THIS POSITION, FOR WHOM THIS INCUMBENT WILL BE THE IMMEDIATE SUPERVISOR.  <b>INCLUDE ONLY EMPLOYEES WHO WILL REPORT FOR WORK ASSIGNMENTS TO, &amp; WHOSE WORK PERFORMANCE WILL BE REVIEWED &amp; EVALUATED BY, THE INCUMBENT OF THIS POSITION.</b></p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:50%;">NAME</th> <th style="width:50%;">TITLE</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>			NAME	TITLE						
NAME	TITLE									
8. TOTAL NUMBER OF EMPLOYEES FOR WHOM AN EMPLOYEE IN THIS POSITION WILL BE RESPONSIBLE (DIRECTLY OR INDIRECTLY):										
9. LIST NAMES AND TITLES OF PERSONS WHO WILL SUPERVISE OR DIRECT AN INCUMBENT IN THIS POSITION. INDICATE THE DEGREE OF SUPERVISION:										
NAME	TITLE	DEGREE OF SUPERVISION (General <sup>2</sup> or Direct <sup>3</sup> )								

<sup>1</sup> Please note: All aspects of classification, including final title decisions fall under the purview of the Personnel Department.

<sup>2</sup> **General Supervision** - indicates supervision received when the position is subject to control through conference, review of reports and occasional on-the job inspection. The work is not constantly reviewed or checked, but supervision is normally available when needed.

<sup>3</sup> **Direct Supervision** - indicates that either all work shall be reviewed, and its performance closely supervised or that all work which is other than routine in terms of the skills required shall be reviewed and its performance supervised.

**10. LIST NAMES & TITLES OF PERSONS DOING SUBSTANTIALLY THE SAME KIND AND LEVEL OF WORK AS WILL BE DONE BY THE INCUMBENT OF THIS POSITION:**

NAME	TITLE

**11. SUMMARY OF POSITION: *Attach additional pages if needed.***

**Explanation of reason/context of new job including where this position fits in your current organizational structure:**  
 Due to the promoting of the Putnam County Threat Assessment Management (TAM) team, our workload is increasing. As with other counties that are developing a TAM team, this position has been established to assist investigators with facets involving social media, historical data checks and that will act as a liaison to other county analyst position.

**12. DESCRIPTION OF DUTIES:**

**PLEASE DESCRIBE THE WORK IN FULL DETAIL. LIST ALL MAJOR DUTIES AND RESPONSIBILITIES IN ORDER OF IMPORTANCE. IN THE LEFT COLUMN, GIVE YOUR BEST ESTIMATE OF THE PERCENT OF THE JOB AS TOTAL FOR EACH DUTY OR RESPONSIBILITY. PLEASE DO NOT ATTACH AN ESTABLISHED PUTNAM COUNTY JOB SPECIFICATION WITHOUT PROVIDING FURTHER INFORMATION. *Attach additional pages if needed.***

% OF TIME	JOB DUTIES DESCRIPTIONS ~ SEPARATE PARAGRAPH FOR EACH DUTY/TYPE OF WORK, IN ORDER OF IMPORTANCE:
	Extracts, compiles and analyzes data on reported crisis related incidents and other activity associated with domestic terrorism or targeted violence, in order to identify suspects, detect and predict trends, in support of received information on suspects believed to be a threat; Prepares statistical data on investigations to Core TAM members; Prepares quarterly reports to gauge overall success of TAM; Identifies clustered threat investigations using statistical calculations, graphing and mapping methods; Maintain continued surveillance on statistical abnormalities; Analyzes the linkages between current and past investigations; Coordinates the gathering and sharing of data with other law enforcement agencies and other segments of the criminal justice community; Reviews, interprets and presents information obtained on cell phones and social media to investigators to provide analysis and identify trends to assist law enforcement in combatting crime; Attends and participates in intra/interagency meetings and conferences as assigned; May testify at court proceedings; Uses computer applications such as spreadsheets, word processing, calendar, email and database software in performing work assignments; Performs other incidental tasks, as required.

13. MINIMUM QUALIFICATIONS: EDUCATION. CHECK THE BOX BELOW TO INDICATE THE LEVEL OF EDUCATION THAT YOU THINK SHOULD BE REQUIRED FOR THIS POSITION:

Requires no specific formal education

High school, GED, or comparable diploma, or Completion of an equivalent technical or Vocational program

College study or post high school education.

How many years (check one)?

1  2  3  4

Specific Degree or field of study?

Masters degree (MS, MA, MBA, MPA, etc.) Specific Degree?

Professional degree (PhD, MD, RN, JD, etc.) Specific Degree?

14. PLEASE LIST ANY LICENSES OR CERTIFICATES THAT ARE REQUIRED FOR THIS POSITION:

15. PLEASE LIST ANY SPECIFIC FIELDS OF STUDY OR VOCATIONAL/TECHNICAL SPECIALIZATIONS THAT ARE REQUIRED FOR THIS POSITION:

16. MINIMUM QUALIFICATIONS:

EXPERIENCE. Work experience necessary to perform this job -- please indicate amount and type of experience.

Two years of experience working with and analyzing criminal information in a law enforcement agency using law enforcement database systems and social media.

17. ESSENTIAL KNOWLEDGES, SKILLS AND ABILITIES.

General knowledge and prior experience in police investigations and surveillance of media types (open source and dark web).

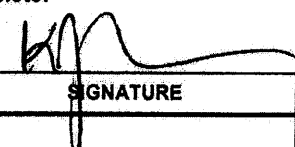
**CERTIFICATION OF APPOINTING AUTHORITY OR DEPARTMENT HEAD**

I certify that the above statements are, to the best of my knowledge and belief, accurate and complete.

May 31, 2024  
DATE

Kevin J. McCormick  
NAME

Sheriff  
TITLE

  
SIGNATURE

**CERTIFICATION OF PERSONNEL DEPARTMENT**

In accordance with the provisions of Civil Service Law, Section 22, the Putnam County Personnel Department certifies that the appropriate civil service title for the position described is:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

**ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY**

Establishment of Position Described Herein:  APPROVED  DISAPPROVED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

**PUTNAM COUNTY PERSONNEL DEPARTMENT**

Donald B. Smith County Government Campus

110 Old Route Six, Building Three

Carmel, NY 10512

Tel: 845-808-1650 Fax: 845-808-1921



PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel Officer

May 22, 2024

Classification/Reclassification Notice

Kevin McConville  
Putnam County Sheriff

Via email

Sheriff McConville,

Our office has completed a review of the below referenced form and documentation that you submitted for a job classification evaluation or re-evaluation:

- Job Classification Questionnaire (Form 220)
- New Position Duties Statement (Form 222)
- Request for Additional Position(s) in an Already Established Classification (Form 222A)

Please be advised that, pursuant to Civil Service Law, Section 22, we have classified this position as Threat Assessment Analyst in the Competitive jurisdictional classification. Please see requirements below.

Please Note:

- Competitive Jurisdictional Classification requires:  
Permanent appointment from an appropriate eligible list, now or subsequent to an approved provisional appointment, should this position be adopted as a position in your department or agency.
- Non-Competitive Jurisdictional Classification requires:  
Permanent appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.
- Labor Jurisdictional Classification requires:  
Permanent appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.
- Exempt Jurisdictional Classification requires:  
Appointment following a review of a current application of any potential appointee should this position be adopted as a position in your department or agency.

In order to best assess next steps, we will need some information from your department. Please have a supervisor or department head complete page two (2) and return to me as soon as possible. This will ensure that the process is handled as quickly as possible.

If you have any questions regarding this notice, please contact our office.

Sincerely,

  
Patricia Rau  
Senior Personnel Specialist

CC: Sara Servadio, Commissioner of Social Services, Mental Health, and Youth

PAUL ELDRIDGE  
Personnel Officer



ADRIENE IASONI  
Deputy Personnel Officer

**Classification/Reclassification Checklist**

Name: Kevin J. McCornille Title: Sheriff  
Municipality: Putnam Department: Sheriff's Office  
Preferred contact information: Kevin.McCornille@putnamcounty.ny.gov

**For employee title re-classification:**

- We plan on requesting and funding approval for this classification
- We have financial approval for this classification, please send the current eligible list/order exam
- We do not plan on moving forward with this classification, please advise as to how/if this will affect the subject employee
- We do not agree with this re-classification decision. Please advise as to next steps

**For new titles:**

- We plan on moving forward with this classification
- We have financial approval for this classification, please send the current eligible list/order exam
- We have a provisional/internal applicant we would like to place in this position.  
The name of the employee is \_\_\_\_\_
- We do not have an internal applicant and/or we would like to hold an Open Competitive Exam if there is no list.

The approved salary for this title is : \$ 35,000 per year

**Important Notes:**

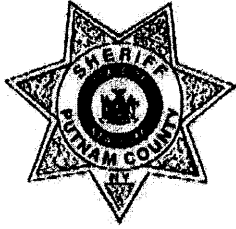
- Position(s) titles listed as PJC (pending jurisdictional classification) will require a request by our office to the New York State Civil Service Commission for approval to add such titles to the Putnam County Civil Service Rules and Appendices. Please contact our office for further guidance.
- Before appointing a provisional- **please be sure that they meet the minimum qualifications.** They will not be allowed to take the test if they do not meet the minimum qualifications.
- Provisional appointments will affect your employee probationary period. As per recent NYS legislation, *all* concurrent time spent as a provisional in the title an employee becomes permanent in, directly before their permanent appointment, must count as part of the probationary period. Therefore, if an employee is provisional longer than the probationary period, once they receive their permanent appointment, they will be permanent and will have completed their probationary period.

**PUTNAM COUNTY PERSONNEL DEPARTMENT**

110 Old Route Six, Building Three  
Carmel, NY 10512

Tel: 845-808-1650 Fax: 845-808-1921

[www.putnamcountyny.com/personneldept](http://www.putnamcountyny.com/personneldept)



**KEVIN J. MCCONVILLE**  
SHERIFF

**PUTNAM COUNTY  
OFFICE OF THE SHERIFF  
AND  
CORRECTIONAL FACILITY  
THREE COUNTY CENTER  
CARMEL, NEW YORK 10512  
845-225-4300**



**THOMAS H. LINDERT**  
UNDERSHERIFF

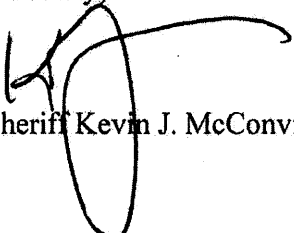
June 7<sup>th</sup>, 2024

Commissioner Robert Lipton  
Putnam County Bureau of Emergency Services  
112 Old Route 6  
Carmel, New York 10512

Dear Commissioner Lipton,

I am writing to request that a grant amendment to the FY22 NYS Department of Homeland Security and Emergency Services Domestic Terrorism Prevention (DTP) Grant be initiated to hire two (2) part-time Threat Assessment Analysts. It has been identified that each TAM submission to this office incurs a significant investment of time and investigative resources to substantiate the validity of the threat. Sworn Investigators are being diverted from other law enforcement duties related to investigations of TAMs in order to compile, analyze, and interpret data from open-source media in addition to coordinating the sharing of information within the criminal justice community. Additionally, if the TAM threat level designation warrants, the constant monitoring of individuals would require a significant investment of time that would again detract from other investigative functions of sworn Investigators. The use of FY22 DTP funds to hire part-time analysts at a rate of \$30.00 per hour will allow the Sheriff's Office the ability to increase our investigative capacity while using sworn law enforcement resources more effectively. I have attached the job description and new duties statement to this request.

Sincerely,

  
Sheriff Kevin J. McConville

## Kevin McConville

---

**From:** Robert Lipton  
**Sent:** Thursday, August 22, 2024 8:57 AM  
**To:** Kevin McConville  
**Cc:** Janet Neuner; Heidi Zatkovich  
**Subject:** RE: TAM's Analyst Position

As requested, \$70k is in place and available for use for 2 part time TAM analysts. There is approximately \$45k left in OT/backfill. Let me know if you want that changed in some way.

Bob

**From:** Janet Neuner <Janet.Neuner@putnamcountyny.gov>  
**Sent:** Wednesday, August 21, 2024 1:51 PM  
**To:** Linda McGuinness <Linda.McGuinness@putnamcountyny.gov>; Robert Lipton <Robert.Lipton@putnamcountyny.gov>  
**Subject:** Fw: TAM's Analyst Position

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**From:** Kevin McConville <Kevin.McConville@putnamcountyny.gov>  
**Sent:** Wednesday, August 21, 2024 12:55 PM  
**To:** Heidi Zatkovich <Heidi.Zatkovich@putnamcountyny.gov>; Janet Neuner <Janet.Neuner@putnamcountyny.gov>  
**Cc:** Servadio, Sara (DFA) <Sara.Servadio@dfa.state.ny.us>  
**Subject:** TAM's Analyst Position

Good afternoon. I hope all is well.

On Friday, June 7<sup>th</sup> F/Sgt. Keith sent you a memo regarding the FY 22 DTP TAM grant memorandum from me and backup, requesting a grant amendment to FY22 DTP grant in order to staff (2) part-time TAM Analysts.

We would like to encumber all remaining funding from the Sheriff's Office's allocation of TAM OT/Backfill funding after deducting the \$5,529.56 previously approved for the TAM Training Conference for which we already submitted to you for reimbursement.

Can you advise as to where you are at with this request?

Thank you.

**Kevin J. McConville**  
**Sheriff**  
Putnam County Sheriff's Office  
3 County Center  
Carmel, New York 10512

# 7a

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL / AUTHORIZATION / LEGISLATORS TO ATTEND SEPTEMBER NEW YORK STATE ASSOCIATION OF COUNTIES CONFERENCE**

**WHEREAS, seven (7) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Monticello, New York in September 2024 for registration and lodging total expenditure of approximately \$1,234 per person; and**

**RESOLVED, that the Putnam County Legislature authorizes seven (7) Legislators to attend the New York State Association of Counties Conference to be held in Monticello, New York in September 2024.**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

#7b

Committee Mtg \_\_\_\_\_ Resolution # \_\_\_\_\_  
Introduced By \_\_\_\_\_ Regular Mtg \_\_\_\_\_  
Seconded By \_\_\_\_\_ Special Mtg \_\_\_\_\_

**APPROVAL – RESCIND RESOLUTION #177 OF 2024 AND APPROVE REVISED BUDGETARY AMENDMENT (24A070) – DPW – FAIR STREET RECONSTRUCTION PROJECT PIN 8768.09**

**WHEREAS, the Commissioner of DPW requested a budgetary amendment (24A070) to adjust the Capital Budget for the Fair Street Reconstruction Project based on the most recent Transportation Improvement Program (TIP) Amendment: MHS23-39; and**

**WHEREAS, the Physical Services Committee and the Audit & Administration Committee reviewed and approved said budgetary amendment in July of 2024; and**

**WHEREAS, by Resolution #177 of 2024, the Putnam County Legislature approved said request; and**

**WHEREAS, the Commissioner of Finance has now revised budgetary amendment (24A070) to correct certain account numbers; and**

**WHEREAS, the Commissioner of Finance has requested that Resolution #177 of 2024 be rescinded and revised accordingly; now therefore be it**

**RESOLVED, that the following revised budgetary amendment be made:**

**CAPITAL FUND:**

**Increase Appropriations:**

55997000 53000 51622                      Capital Expenditures – Fair St. PIN 8756.09      3,707,500

**Increase Estimated Revenues:**

55997000 445971 51622                      Federal Aid – Fair Street PIN 8756.09                      2,966,000

55997000 428601 51622                      Transfer In – General Fund    741,500

**Decrease Appropriations:**

55197000 53000 52210                      Capital Expenditures – Farmers Mills Rd  
Bridge – PIN 8757.67    506,000

**Decrease Estimated Revenues:**

55197000 445971 52210                      Federal Aid – Farmers Mills Rd Bridge  
PIN 8757.67    404,800

05000 45710M 52210                      Bond Proceeds – FY2022    101,200

**GENERAL FUND:**

**Increase Appropriations:**

10990100 59020 51622                      Transfer Out – Capital Fund    741,500

**Increase Estimated Revenues:**

10131000 424011                      Interest Earnings    741,500

**2024 Fiscal Impact – 0 –**

**2025 Fiscal Impact – 0 –**

Legislator Addonizio \_\_\_\_\_  
Legislator Castellano \_\_\_\_\_  
Legislator Crowley \_\_\_\_\_  
Legislator Ellner \_\_\_\_\_  
Legislator Gouldman \_\_\_\_\_  
Legislator Montgomery \_\_\_\_\_  
Legislator Nacerino \_\_\_\_\_  
Legislator Sayegh \_\_\_\_\_  
Chairman Jonke \_\_\_\_\_

MICHAEL J. LEWIS  
Commissioner of Finance



*cc:all  
Full mtg 9/3/24*

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Amendment – 24A070 – Revised**  
DATE: August 29, 2024

2024 AUG 29 AM 10:39  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Public Works, the following budgetary amendment is requested.

**Capital Fund:**

**Increase Appropriations:**

55997000 53000 51622	Capital Expenditures - Fair Street PIN 8756.09	3,707,500
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**Increase Estimated Revenues:**

55997000 445971 51622	Federal Aid - Fair Street PIN 8756.09	2,966,000
55997000 428601 51622	Transfer In - General Fund	741,500

**Decrease Appropriations:**

55197000 53000 52210	Capital Expenditures - Farmers Mills Rd Bridge PIN 8757.67	\$ 506,000
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**Decrease Estimated Revenues:**

55197000 445971 52210	Federal Aid - Farmers Mills Rd Bridge PIN 8757.67	\$ 404,800
05000 45710M 52210	Bond Proceeds - FY2022	\$ 101,200

**General Fund:**

**Increase Appropriations:**

10990100 59020 51622	Transfer Out - Capital Fund	\$	741,500
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**Increase Estimated Revenues:**

10131000 424011	Interest Earnings	\$	741,500
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Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

This budgetary amendment is to adjust the capital budget for Fair Street based on the most recent TIP. Please refer to the attached memorandum.



## Diane Schonfeld

---

**From:** Michael Lewis  
**Sent:** Thursday, August 29, 2024 8:49 AM  
**To:** Diane Schonfeld  
**Cc:** Michele Alfano-Sharkey  
**Subject:** FW: Res177/24  
**Attachments:** DOC082724.pdf; 24A070 - FARMERS MILLS & FAIR ST - Revised 8.29.24.docx

GM Diane - I respectfully ask that you rescind this resolution and revise with this budgetary. It was clearly a transposition error.

Ty Mike

Michael J. Lewis  
Commissioner of Finance • Putnam County Finance Department PHONE | 845.808.1075 ext 49325 • WEBSITE | PUTNAMCOUNTYNY.COM PUTNAM COUNTY GOVERNMENT NEW YORK "Empowering Putnam County through dedicated service."

-----Original Message-----

From: Michele Alfano-Sharkey <Michele.Alfano-Sharkey@putnamcountyny.gov>  
Sent: Tuesday, August 27, 2024 3:57 PM  
To: Michael Lewis <Michael.Lewis@putnamcountyny.gov>  
Subject: Res177/24

Mike,  
A budgetary or transfer needs to be done to correct the budget line.  
Michele

PUTNAM COUNTY LEGISLATURE

Resolution #177

Introduced by Legislator: Greg Ellner on behalf of the Physical Services Committee at a Regular Meeting held on August 6, 2024.

page 1

APPROVAL – BUDGETARY AMENDMENT (24A070) – DPW – FAIR STREET RECONSTRUCTION PROJECT PIN 8756.09

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (24A070) to adjust the Capital Budget for the Fair Street Reconstruction Project based on the most recent Transportation Improvement Program (TIP) Amendment: MHS23-39; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55997000 55197000 53000 51622 Capital Expenditures – Fair St. PIN 8756.09 3,707,500

Increase Estimated Revenues:

55997000 55197000 445971 51622 Federal Aid – Fair Street PIN 8756.09 2,966,000  
55997000 428601 51622 Transfer In – General Fund 741,500

Decrease Appropriations:

55197000 53000 52210 Capital Expenditures – Farmers Mills Rd Bridge – PIN 8757.67 506,000

Decrease Estimated Revenues:

55197000 445971 52210 Federal Aid – Farmers Mills Rd Bridge PIN 8757.67 404,800  
05000 45710M 52210 Bond Proceeds – FY2022 101,200

GENERAL FUND:

Increase Appropriations:

10990100 59020 51622 Transfer Out – Capital Fund 741,500

Increase Estimated Revenues:

10131000 424011 Interest Earnings 741,500

2024 Fiscal Impact – 0 –  
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. LEGISLATOR SAYEGH WAS ABSENT. MOTION CARRIES.  
**APPROVED**

State of New York  
ss:  
County of Putnam

COUNTY EXECUTIVE      8/12/24  
DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on August 6, 2024.

Dated: August 9, 2024

Signed:

Diane Schonfeld  
Clerk of the Legislature of Putnam County

MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
Phys  
A & A

Reso

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – MJL  
RE: Budgetary Amendment – 24A070  
DATE: July 10, 2024

2024 JUL 10 PM 3:07  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Public Works, the following budgetary amendment is requested.

Capital Fund:

Increase Appropriations:

55197000 53000 51622 Capital Expenditures - Fair Street PIN 8756.09 3,707,500

Increase Estimated Revenues:

55197000 445971 51622 Federal Aid - Fair Street PIN 8756.09 2,966,000  
55997000 428601 51622 Transfer In - General Fund 741,500

Decrease Appropriations:

55197000 53000 52210 Capital Expenditures - Farmers Mills Rd Bridge PIN 8757.67 \$ 506,000

Decrease Estimated Revenues:

55197000 445971 52210 Federal Aid - Farmers Mills Rd Bridge PIN 8757.67 \$ 404,800  
05000 45710M 52210 Bond Proceeds - FY2022 \$ 101,200

**General Fund:**

**Increase Appropriations:**

10990100 59020 51622	Transfer Out - Capital Fund	\$ 741,500
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**Increase Estimated Revenues:**

10131000 424011	Interest Earnings	\$ 741,500
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Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

This budgetary amendment is to adjust the capital budget for Fair Street based on the most recent TIP. Please refer to the attached memorandum.

Joseph Bellucci  
Deputy Commissioner



Thomas Feighery  
Commissioner

## DEPARTMENT OF PUBLIC WORKS

842 Fair Street  
Carmel, New York 10512  
Phone: 845-878-6331 Fax: 845-808-1908

Mr. Mohseni,

The Putnam County Department of Public Works is requesting the consideration of the repurposing of the Farmers Mills Road (8757.67) Bridge Project funds to the Fair St. Reconstruction Project (8756.09). Currently, and as indicated on the most recent TIP, the Farmers Mills Rd. Project includes \$551,000 for DETLDES/PRELDES/ROWINCD obligating this FFY, \$138,000 for ROWACQU obligating in FFY 2025 and \$4.793M for CONST/CONINSP obligating in FFY 2026. After thorough evaluation and consideration of alternative immediate needs, the Department feels as if the Farmers Mills Rd. Bridge is not of immediate nor short term concern. The bridge currently lacks any significant visible structural deficiencies and has not been flagged by NYSDOT Inspectors as of now.

The Fair St. Reconstruction Project is scheduled to be let this Spring/Summer with \$24.705M obligated for CONST & CONINSP this FFY. Due to the industry-wide construction market trend increases since the last estimate and programming of funds, the Department anticipates a potential shortfall upon opening of bids. To avoid any delays associated with the potential for a funding shortfall and subsequent impacts to the project schedule, we feel as if the Farmers Mills funds would be better utilized if they were to be repurposed to the Fair St. Reconstruction Project.

We respectfully request your consideration for the reappropriation of funds as outlined above.

Best,

Handwritten signature of Joseph Bellucci in cursive script, underlined.

Joseph Bellucci, Deputy Commissioner

cc: Robert Mortell

**\*\* MID-HUDSON SOUTH TRANSPORTATION COORDINATING COMMITTEE \*\***  
**TIP AMENDMENT: MHS23-39**

AGENCY PIN WORKTYPE <AQ STATUS>	PROJECT DESCRIPTION	FUND SOURCES & OBLIGATION DATE	TOTAL 5-YEAR PROGRAM in millions of dollars	PHASE	PRE FFY 2023		POST FFY 2027	
					COUNTY	TOTAL PROJECT COST		

**From**

PUTNAM CO	FAIR STREET FROM ROUTE 52 TO JOHN SIMPSON ROAD IMPROVEMENTS. THE PROJECT INCLUDES PAVEMENT REHABILITATION, DRAINAGE, AND INTERSECTION IMPROVEMENTS AT SIMPSON ROAD, HILL, AND DALE, AND CR 60 BRIDGE REPLACEMENT OVER MIDDLE BRANCH CROTON (PIN 8756 03). TOWN OF CARMEL, PUTNAM COUNTY.	CMAQ 04/2023 LOCAL 04/2023 STBG LG URB 04/2023 LOCAL 04/2023 STBG LG URB 04/2023 LOCAL 04/2023	2.500 0.625 2.640 0.660 14.624 3.656	CONST CONST CONINSP CONINSP CONST CONST						
AQC-A10P	PUTNAM	TOTAL-5YR COST : TPC : \$26-\$40 M	24.705		0.000	24.705	0.000	0.000	0.000	0.000

**To**

PUTNAM CO	FAIR STREET FROM ROUTE 52 TO JOHN SIMPSON ROAD IMPROVEMENTS. THE PROJECT INCLUDES PAVEMENT REHABILITATION, DRAINAGE, AND INTERSECTION IMPROVEMENTS AT SIMPSON ROAD, HILL, AND DALE, AND CR 60 BRIDGE REPLACEMENT OVER MIDDLE BRANCH CROTON (PIN 8756 03). TOWN OF CARMEL, PUTNAM COUNTY.	CMAQ 04/2023 LOCAL 04/2023 STBG LG URB 04/2023 LOCAL 04/2023 STBG LG URB 04/2023 LOCAL 04/2023 STBG FLEX 05/2024 LOCAL 05/2024	2.500 0.625 2.640 0.660 14.624 3.656 2.966 0.741	CONST CONST CONINSP CONINSP CONST CONST CONST CONST			2.966 0.741			
AQC-A10P	PUTNAM	TOTAL-5YR COST : TPC : \$26-\$40 M	28.412		0.000	24.705	3.707	0.000	0.000	0.000

**Ballot Comment:** MHS23-39 TO ADD STBG FLEX TO FFY 2024 FOR CONSTRUCTION USING FUNDING FROM PIN 875767.

**\*\* MID-HUDSON SOUTH TRANSPORTATION COORDINATING COMMITTEE \*\***  
**TIP AMENDMENT: MHS23-39**

AGENCY PIN WORKTYPE <AQ STATUS>	PROJECT DESCRIPTION	FUND SOURCES & OBLIGATION DATE	TOTAL 5-YEAR PROGRAM in millions of dollars	PHASE	PRE		POST
					FFY 2023		
AQ CODE	COUNTY	TOTAL PROJECT COST					
<b>From</b>							
PUTNAM CO	FARMERS MILLS ROAD (CR 42) SEVEN HILLS LAKE OUTLET DECK REPLACEMENT WITH A WIDER BRIDGE THAT WILL BE SUPPORTED ON PILES. (BIN 3345630), TOWN OF KENT, PUTNAM COUNTY	STBG FLEX 04/2026 LOCAL 04/2026 LOCAL 04/2026 STBG FLEX 04/2026 LOCAL 04/2026 LOCAL 04/2026 STBG FLEX 05/2025 LOCAL 05/2025 LOCAL 05/2025 STBG FLEX 10/2023 LOCAL 10/2023 LOCAL 10/2023 LOCAL 10/2023 STBG FLEX 10/2023 LOCAL 10/2023 STBG FLEX 10/2023 LOCAL 10/2023	0.402 0.100 0.187 2.224 0.556 1.324 0.039 0.010 0.089 0.138 0.034 0.088 0.138 0.034 0.088 0.025 0.006	CONINSP CONINSP CONINSP CONST CONST CONST ROWACQU ROWACQU ROWACQU DETLDES DETLDES PRELDES PRELDES PRELDES ROWINCD ROWINCD	0.402 0.100 0.187 2.224 0.556 1.324	0.039 0.010 0.089	0.400 0.100 0.187 2.224 0.556 1.324
AQA19P	PUTNAM	TPC : \$4.6-\$7.5 M	5.482		0.000	0.138	0.000
<b>To</b>							
PUTNAM CO	FARMERS MILLS ROAD (CR 42) SEVEN HILLS LAKE OUTLET DECK REPLACEMENT WITH A WIDER BRIDGE THAT WILL BE SUPPORTED ON PILES. (BIN 3345630), TOWN OF KENT, PUTNAM COUNTY	STBG FLEX 04/2026 LOCAL 04/2026 LOCAL 04/2026 STBG FLEX 04/2026 LOCAL 04/2026 LOCAL 04/2026 STBG FLEX 05/2025 LOCAL 05/2025 LOCAL 05/2025 STBG FLEX 10/2023 LOCAL 10/2023 LOCAL 10/2023 LOCAL 10/2023 STBG FLEX 10/2023 LOCAL 10/2023 STBG FLEX 10/2023 LOCAL 10/2023	0.402 0.100 0.187 2.224 0.556 1.324 0.039 0.010 0.089 0.138 0.034 0.088 0.138 0.034 0.088 0.025 0.006	CONINSP CONINSP CONINSP CONST CONST CONST ROWACQU ROWACQU ROWACQU DETLDES DETLDES PRELDES PRELDES PRELDES ROWINCD ROWINCD	0.402 0.100 0.187 2.224 0.556 1.324	0.039 0.010 0.089	0.400 0.100 0.187 2.224 0.556 1.324
AQA19P	PUTNAM	TPC : \$4.6-\$7.5 M	0.000		0.000	0.000	0.000

**Ballot Comment:** MHS23-39 DELETING PROGRAMMED FUNDING AND REPROGRAMMING FUNDING TO PIN 875609.