

- e. **Approval/ ARPA Reallocation/ Golf Course Renovation**
 - f. **Approval/ Budgetary Amendment 24A110/ Finance/ ARPA Allocation/ Administer Projects per the US Treasury's 2022 Final Rule**
 - g. **Approval/ Budgetary Amendment 24A111/ Commissioner of Finance – County ARPA Projects Reallocation – Amend Resolution #135 of 2022**
- 5. **Approval/ Re-Appointment/ Plumbing & Mechanical Trades Board/ Boyd, Losee, & Lyons**
- 6. **Approval/ Fund Transfer 24T417/ Law Dept./ Cover NYMIR Invoices through Year End**
- 7. **Approval/ Fund Transfer 24T424/ Law Dept./ Cover Outstanding Legal Services Invoices not yet Received for Remainder of Year**
- 8. **Approval/ Contract/ Legislative Counsel**
- 9. **Discussion/ County Mission Statement**
- 10. **FYI/ Litigation Report**
- 11. **Other Business**
- 12. **Adjournment**

#300

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Addonizio and Legislators Ellner & Nacerino

Monday 6:00pm **August 26, 2024**

The meeting was called to order at 6:00pm by Chairwoman Addonizio who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call Legislators Ellner and Nacerino and Chairwoman Addonizio were present.

Item #3 – Acceptance of Minutes – June 24, 2024 & July 11, 2024

The minutes were approved as submitted.

Item #4 – Approval/ Sheriff's Office/ ARPA Funding Reallocation/ Fund New Building at 101 Deacon Smith Hill Rd. (Camp Herrlich)

Chairwoman Addonizio stated this request is for \$1 million of ARPA (American Rescue Plan Act) funding originally allocated to the Sheriff's Department be reallocated to other projects that support the County's school children. She stated the Administration has proposed that this funding be reallocated to partially fund a new building for use by Camp Herrlich.

Legislator Nacerino stated she cannot emphasize enough how great Camp Herrlich is; she has championed them during her time both on the Patterson Town Board and the Legislature. She stated that being said, she was taken aback to see this reallocation of ARPA funding that was to be utilized toward school safety under the Sheriff's purview. She stated she contacted Sheriff McConville, who knew little about this at the time of their conversation. She stated as the Legislator representing the Town of Patterson, she was never included in any meetings or discussions related to this consideration; only learning about it once it was put to Committee. She stated last month, Director of Compliance and Intergovernmental Relations Jen Caruso attended the Rules Committee Meeting and spoke to ARPA funding being utilized for school safety purposes, of which the Legislature was supportive, but failed to be open and transparent and mention that it was for this project at Camp Herrlich. She stated Executive Director of Camp Herrlich Dean Stichbury attended that meeting, but did not speak, which left her wondering why he was there. She stated in retrospect it seems that this was planned for quite a while and practically consummated before being submitted for Legislative consideration. She stated while she is not opposed to this project, she does have many questions. She stated Camp Herrlich is a not-for-profit organization; it is a camp not a school. She questioned:

- What will the new building be used for?
- Will private donors contribute to the completion of this project?

- Will there be any matching funds from Camp Herrlich?
- How does this project tie into school safety?

She stated she would like to ask Sheriff McConville if some of this allocation could still go to school safety projects in the public school system. She stated it has become common practice over the past few months to swap funding sources for projects originally funded through ARPA. She stated she would like to table this item so outstanding questions can be addressed.

Legislator Ellner questioned what the building will be used for and what the total cost will be.

Director of Compliance and Intergovernmental Relations Caruso stated she is happy to answer any questions on this project.

Legislator Nacerino stated as the sitting Legislator who represents the Town of Patterson she would have thought she would have knowledge about this before it was submitted to the Legislature for consideration. She stated she was taken aback that she was not included in any discussion or given any information on this before a proposal was developed.

Director Caruso stated there was no ill will, the Administration was working to get their ducks in a row before presenting it to the Legislature.

Commissioner of the Department of General Services (DGS) John Tully stated he would be happy to provide a brief overview of the process thus far. He stated the current building, Schwieger Hall, is a main building on the Camp Herrlich campus that houses the cafeteria area and other programs. He stated the condition of this building was brought to the attention of the previous Administration. He stated at that time he was working in the former Highways & Facilities Department (now DPW). He stated in late 2021 or early 2022 a roof repair for this building was brought to the Legislature and 50% of the project cost was appropriated. He stated the roof repair was put out to bid and the bids came in considerably high so it went back out to bid and there were no acceptable bids. He stated a consultant was then brought in to do an evaluation based on some feedback from bidders and it was estimated that the proper repair and replacement of the roof would be close to \$500,000. He stated at that time, they began brainstorming how to partner with Camp Herrlich to get this repair done. He stated since that time, the new Administration has come in and he himself has switched roles, now serving as the Commissioner of DGS. He stated Executive Director of Camp Herrlich Stichbury brought this issue to the current Administration. He stated it is something that is needed for the long-term vitality of Camp Herrlich. He stated the lease agreement the County currently has with Camp Herrlich is such that the responsibility of the infrastructure falls on the County. He stated Camp Herrlich, recognizing the extensive cost, at one point was willing to pay 50% of the repair costs. He stated with the \$500,000 estimate for the roof repair, they began looking at the cost benefit of putting that much money into a building with other issues as well.

Legislator Nacerino questioned if this is the same building that was previously repaired, she believes in 2016, at which time the lease was renegotiated. She requested the opportunity to take a site walk of the area before taking action.

Commissioner Tully stated that was a separate project. He clarified that the roof replacement was never done, and the funds were never spent. He stated a patchwork repair was done.

Dean Stichbury, Executive Director of Camp Herrlich stated the building built in 2016 was at Camp Herrlich's expense. He confirmed that the lease was renegotiated at that time. He stated that building houses administrative offices and housing for their weekend retreats. He stated the building in question, Schwieger Hall, has been there since 1968 and serves as the primary dining hall, kitchen, and is the home base for the before and after school program. He stated the students are from the Carmel Central School District, the before-school program begins at 6:30am and the after-school program ends at 6:30pm. He stated the roof is beyond the point of repair or patching.

Legislator Nacerino stated she means no disrespect; she is trying to collect information in order to make an informed decision. She reiterated her respect for Camp Herrlich and stated her children attended camp there and returned as counselors. She stated it is disheartening that this was submitted to the Legislature for approval without sufficient background information. She stated she needs her outstanding questions answered before she can vote on this.

Legislator Ellner questioned:

- What is the overall project cost?
- What is the design of the building?
- What will the square footage be?

He stated there are many details missing. He stated the resolution states that the \$1 million will partially fund a new building, meaning this project will cost more than \$1 million and before voting on this he would like a clearer picture of what the County's responsibility will be above and beyond \$1 million.

Director Caruso stated that is correct, the \$1 million coming from the County will partially fund phase 1 of the new building. She stated the final cost of the project is unknown at this time, they have estimates. She stated the County executed a letter of intent with Camp Herrlich to state initial details. She stated Camp Herrlich is responsible for the design phase of the project; they are currently working on plans and cost estimates.

Commissioner Tully stated the consultant provided a cost estimate for the roof replacement and included an estimated cost of a replacement building. He stated the estimated cost of a new building was \$130-\$150 per square foot. He stated the building is about 6,000 square feet, bringing the cost to right around \$1 million. He stated the estimate is for a relatively generic building and that was provided in late 2023. He stated Camp Herrlich has agreed to cover the cost over \$1 million, including

the design. He stated Camp Herrlich would like the results of the bid. He stated the County would be responsible for the laying of the project to ensure compliance with ARPA regulations and because it is a County building.

Chairwoman Addonizio stated it was mentioned the \$1 million would partially fund phase 1; she questioned how many phases there will be.

Commissioner Tully stated it could be completed at phase 1. He stated if this is approved by the Legislature, phase 1 would be to build the new building. He stated before that begins, they need to determine if permission is needed from the New York City Department of Environmental Protection to build a new building before removing the existing building because of the impervious surface. He stated there is more work to be done.

Legislator Nacerino questioned what the primary function of the new building will be.

Executive Director Stichbury stated it will serve the same purpose of the current building, Schwieger Hall.

Legislator Crowley stated on May 22, 2024 she wrote to Legislator Nacerino as Chairwoman of the Protective Services Committee requesting an update be provided on the \$2 million in ARPA funding allocated to the Sheriff's Department for school safety. She stated it was briefly discussed with Sheriff McConville at the May 23, 2024 Audit & Administration Committee Meeting. She stated an additional request was made on May 28, 2024 and Legislator Nacerino responded stating it would not be placed on the June Protective Services Committee agenda because she believed it was adequately addressed during the May Audit Meeting. She stated to say it was surprising to see this on an agenda under a time constraint when these requests were rejected is ridiculous.

Legislator Nacerino stated school safety is painted with a broad brush. She stated this evening when she stated she was surprised to see this on the agenda she was referring to specifically the project at Camp Herrlich. She questioned if Sheriff McConville had any plans for this funding, in full or partial, for public school children. She questioned how this project can be funded with funding allocated for school safety when it is a camp.

Director Caruso stated the funding is appropriate because Camp Herrlich is a safe place for school children to go.

Legislator Nacerino questioned how many Putnam County students attend the before and after school programs.

Executive Director Stichbury stated there are 120 children in the program on a daily basis.

Legislator Ellner questioned if there is a cost for the before and after school program.

Executive Director Stichbury stated yes, there is.

Legislator Ellner stated he would like more details before he can make an informed decision. He posed the following questions:

- What is the overall square footage?
- What is the design?
- What is the environmental impact?
- Is a SEQRA needed?
- What is the timetable on this project?
- Is it a direct replacement?
- Will any of the existing equipment from the kitchen be repurposed?

He stated he is not against this proposal, he believes there is not enough information at this time to make an informed decision.

Sheriff McConville stated in response to Legislator Nacerino's question, the Sheriff's Department has an allocation of \$1 million. He stated he has been working with Commissioner Tully on the items they are looking to purchase for the schools. He stated this allocation is enough to cover these purchases.

Legislator Nacerino questioned if it is satisfactory to Sheriff McConville that the other \$1 million be reallocated elsewhere.

Sheriff McConville stated yes. He stated in April he spoke with Commissioner Tully about urgent projects that are needed. He stated those projects were funded by swapping funding sources.

Commissioner Tully stated those projects are underway.

Legislator Nacerino questioned if there are any private donors contributing to this project, since Camp Herrlich is a not-for-profit organization.

Executive Director Stichbury stated their starting point is to make sure the ARPA money can be secured. He stated Camp Herrlich has money for capital projects budgeted as well, which is why they can commit to a certain amount beyond the \$1 million. He stated in response to Legislator Ellner, it is their intent to utilize current kitchen equipment in the new building.

Legislator Ellner stated this is a time sensitive project and questioned if an architect or engineer has been hired to do the design.

Executive Director Stichbury stated they began the process of having an architect provide a rendering so a cost could be estimated. He stated right now, it looks like the building could be done for the \$1 million.

Legislator Ellner stated the ARPA funds need to be encumbered and spent within a time period. He stated before going forward with this, he wants to make sure that the process is far enough along that there will not be any surprises and the timetable will be met. He stated conceptually, it sounds great but he does not currently have enough information to move forward on it.

Director Caruso stated the timetable is such that the funds must be encumbered by the end of this year and the project must be completed by the end of 2026. She stated there is a time crunch in getting a contract with Camp Herrlich to encumber the funds.

Legislator Nacerino questioned how the Legislature can move to encumber \$1 million without knowing what the remaining expenses are. She stated there is nothing in writing stating what Camp Herrlich's responsibility will be. She stated there is nothing binding; no comprehensive plan saying where the responsibilities lie.

Director Caruso stated approval is needed to draft such a contract. She stated the letter of intent states that the County's contribution is limited to the \$1 million in ARPA funding and Camp Herrlich will be responsible for anything above that.

Commissioner Tully stated in the number of meetings they have had with Camp Herrlich, they have made it clear that if the Legislature approved it, the maximum amount the County will contribute is \$1 million.

Legislator Ellner stated that is only for phase 1.

Commissioner Tully stated if the term "phase 1" is troubling it can be removed. He stated at the time, they looked at the project in phases as they were considering demolition of the existing structure. He stated phase 1 is really constructing the new building and phase 2 would be the demolition and sitework needed. He stated Camp Herrlich has committed to a certain amount above the \$1 million, which is articulated in the letter of intent. He stated the second phase would be initiated by Camp Herrlich and be their sole responsibility.

Legislator Nacerino stated there is nothing set in stone and the Legislature cannot blindly approve this. She stated there are many outstanding questions.

Commissioner Tully stated once approved, they can go out to bid and when the bids come in they can either be accepted or not accepted. He stated if it is not approved, the repair would need to be considered because it is the County's responsibility to repair the building. He stated one way or another some level of investment would need to be made to the structure.

Legislator Ellner questioned if permission has been requested from NYCDEP to build the new building prior to demolition of the existing building.

Commissioner Tully stated the request has not yet been made, but it can be done relatively quick.

Legislator Ellner disagreed that the NYCDEP would move quickly upon receipt of the request.

Commissioner Tully stated the NYCDEP has always been a good partner with the County where there is a contractual relationship.

Chairwoman Addonizio questioned what happens to the funding if the NYCDEP does not approve the request. She stated this could be months from now, at which point the ARPA funding could not be reallocated to another project.

Commissioner Tully stated the request would not be if the County can build a new building; it would be if it can be built before removing the existing building.

Legislator Nacerino stated she would like to give this more consideration.

Legislator Ellner stated the Administration has been excellent in moving around ARPA funds to ensure no funding is lost. He questioned if there is a possibility of swapping the funding here so this project can be done without the time constraints.

Director Caruso stated the intent behind applying the ARPA funding to this project was to keep it in the same vein as it was originally allocated for; school safety.

Legislator Nacerino made a motion to table this item.

Chairwoman Addonizio stated there were still some outstanding questions from Legislators.

Legislator Sayegh requested clarification on what exactly "encumbered" means in this situation where the \$1 million needs to be encumbered by the end of the year.

Director Caruso stated in this instance the money would be encumbered with a contract.

Legislator Sayegh stated she believes this is a good project. She stated she is playing devil's advocate and stated specific plans are not needed to create a contract. She stated it is important not to lose this ARPA funding.

Chairwoman Addonizio clarified that she is not against this project; she would like more information on it.

Director Caruso stated once the process can move forward more information will become available.

Legislator Ellner stated any successful construction project follows Critical Path Management (CPM). He stated the first thing needed is a conceptual design of the building which includes square footage, HVAC, power demands, etc. He stated once that is ready, potential designers can be sought to get an estimate of what the conceptual design would cost. He stated before he approves this project he would like more details. He stated the final prices of construction projects right now are coming in higher than estimated, sometimes 40% higher.

Executive Director Stichbury stated there is a decent expense to the investigative process and he wants to make sure on his end that there is a fair chance that the County's contribution will be available before spending Camp Herrlich's money. He stated he is happy to schedule a walk through of the property to go over the details.

Legislator Nacerino stated she is supportive, there are just many outstanding questions. She questioned if the funding source for this project could be swapped to allocate the ARPA funds to another project and utilize the general fund here if the project slows down.

Legislator Ellner stated protecting the money is paramount.

Commissioner Lewis stated they provided the ARPA consultant with the County's capital project plan and they went over which projects would be ARPA eligible. He stated the funding could be swapped if necessary.

Legislator Ellner stated he is in favor of making this as easy as possible as long as all the i's are dotted and the t's are crossed.

Legislator Nacerino stated she would like to remove the mention of phases.

Legislator Nacerino made a motion to table Item Approval/ Sheriff's Office/ ARPA Funding Reallocation/ Fund New Building at 101 Deacon Smith Hill Rd. (Camp Herrlich); Seconded by Legislator Ellner. All in favor.

Item #5 – Approval/ Budgetary Amendment 24A073/ Sheriff's Dept./ ARPA Reallocation/ School Safety/ Fund New Building at 101 Deacon Smith Hill Rd. (Camp Herrlich)

Chairwoman Addonizio made a motion to table Budgetary Amendment 24A073; Seconded by Legislator Nacerino. All in favor.

Item #6 – Approval/ Dept. of Motor Vehicles/ ARPA Funding Reallocation/ DMV Mobile Equipment

Putnam County Clerk Michael Bartolotti stated it has been a vision and priority of his to create opportunities where the Department of Motor Vehicles (DMV) footprint could be expanded. He stated today there are so many options for mobility and automation that

there is no reason why the DMV services cannot be brought to the community. He stated DMV offers a mobile solution that is not tethered to anything; it is a program run on a laptop that has the same ability as the station in the office. He stated he brought this idea to the Administration and inquired if there might be available ARPA funding and then secured an estimate for two (2) workstations. He stated he is making this request now for two (2) reasons, one being the ARPA funding needs to be encumbered by the end of the year and the other being that there is a 6-12 month time period to get the equipment. He stated he has had preliminary conversations with the State DMV regarding where this equipment can be used. He stated the security details still need to be figured out with the State DMV. He stated NYS DMV opens a booth at the NYS Fair in Syracuse, which gave him the idea to do the same at the Putnam County 4H Fair at Veterans Memorial Park. He stated this is a completely mobile solution; the equipment can only be purchased through NYS DMV and the quote is in the backup material on this evening's agenda. He stated he believes this is a great opportunity for the Putnam County DMV and it is a win/win to be able to utilize ARPA funding for it.

Chairwoman Addonizio questioned if the equipment would allow DMV employees to do home visits for residents who are unable to leave their home.

County Clerk Bartolotti stated it would be difficult to set up for a home visit without it being tethered to anything, such as a vehicle. He stated what would be more practical is to go to nursing facilities throughout the year. He stated just having the opportunity to bring DMV service on the road is going to be fantastic customer service for the residents of Putnam County.

Legislator Ellner questioned if the County received a share of the revenue if transactions are done online.

County Clerk Bartolotti stated beginning this year there is now a flat revenue retention rate across the board. He stated they are now able to be better partners with NYS DMV to get work done. He stated there are still a great number of transactions that cannot be done online, such as Real ID or enhanced drivers licenses. He stated it is his hope that eventually all transactions can be done via this mobile equipment.

Legislator Ellner questioned when a Real ID will become a requirement to travel.

County Clerk Bartolotti stated the requirement will begin in May 2025.

Legislator Ellner stated the mobile DMV is a great idea.

Legislator Nacerino stated this is a great initiative and service to the residents of Putnam County.

Legislator Jonke thanked County Clerk Bartolotti for bringing this forward and serving our population well. He questioned if the mobile DMV unit would be on the road once a week.

County Clerk Bartolotti stated his intention is to keep the financial impact as small as possible, especially in the beginning. He stated a good place to start is to have a couple of employees go on the road one day a week. He stated he is assuming all locations will need to be approved by NYS DMV first.

Legislator Jonke suggested doing outreach to the residents, especially the seniors, to make sure the community is aware this service will be available to them.

County Clerk Bartolotti agreed.

Legislator Sayegh stated the \$31,000 in ARPA funding is coming from highway infrastructure studies and being reallocated to the DMV. She stated she appreciates the detailed quote that was submitted with this request.

Chairwoman Addonizio made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

Item #7 – Approval/ Budgetary Amendment 24A077/ Finance/ ARPA Funding/ DMV Mobile Equipment

Chairwoman Addonizio made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

Item #8 – Approval/ Local Law to Amend the Charter of Putnam County by Amending Article 8, Section 8.01 Entitled “Department of Law – County Attorney”

Chairwoman Addonizio stated she does not believe this proposed Charter change necessarily presents a conflict, but because discussion of this item could include a matter currently before the Board of Ethics, she will recuse herself to avoid even the appearance of impropriety.

Chairwoman Addonizio appointed Legislator Jonke as Chair pro tem for the duration of agenda item #8. By poll vote: All in favor.

Legislator Jonke stated he requested this amendment. He stated the County Attorney has a unique relationship with the Legislature. He stated there is a long history of the question of which branch of government the County Attorney is loyal to. He stated in the event of a conflict with the County Executive and Legislature, the County Attorney defaults to being the representative of the Legislature. He stated there is a delicate balance of the powers between the Legislative and Executive branches. He stated it makes perfect sense that the Legislature, who approves the appointment of the County Attorney, should have the authority to remove the County Attorney with a 2/3 vote. He stated as far as the County Attorney's outside employment, the County Attorney position is a full time job and requires 100% attention to the business of the County. He

stated the deputy county attorneys are not permitted to work outside of the job, so it makes sense to memorialize the same for the County Attorney in the Charter.

Legislator Nacerino stated it is fair to say that this amendment is merely a safeguard; there is no intent to implement anything at this time. She stated this gives the Legislature a voice. She stated the deputies are not allowed to work in private practice and it is only fair for that rule to apply to the County Attorney as well. She stated that being said, she would like to amend this resolution to exempt the current County Attorney from this rule and have it implemented moving forward.

Legislator Jonke stated for the record, as an ex officio member of this Committee he will not be making any motions, seconding, or voting this evening.

Legislator Nacerino made a motion to amend the resolution to exempt the current County Attorney from the provision that they shall not participate in private practice, but moving forward it will be implemented for future County Attorneys; Seconded by Legislator Ellner. All in favor.

Legislator Crowley read into the record an August 26, 2024 memorandum from herself, Legislator Montgomery, and Legislator Gouldman regarding this proposed change to the Putnam County Charter.

Legislator Gouldman questioned why this is being rushed through Committee right now. He stated this was put on the agenda with short notice. He stated he made a request for items to be considered by this Committee in May and July (the same items were requested by County Executive Byrne in October 2023 and January 2024) and the response was that the Committee is not yet ready to address his request. He questioned why his colleagues are afraid to debate issues for the betterment of Putnam County. He stated the County Attorney has a pending ethics complaint on which a decision has not yet been made by the Ethics Board. He stated it appears that the proposed change is being rushed before the Ethics Board can respond. He stated this appears to be a political retaliation. He urged the Committee to table this item until a decision from the Ethics Board has been received.

Legislator Jonke stated Legislator Gouldman mentioned wanting to debate issues, but he does not want to debate this one. He stated this proposal was not submitted with short notice, the Legislators have had it for 2.5 weeks. He stated this is the first time since becoming a Legislator that he has seen fellow legislators run away from a debate or discussion. He stated he has not heard anything of substance in regard to the Charter change. He stated this proposal has nothing to do with the Ethics Board, therefore waiting for their decision on the complaint is nonsensical.

Legislator Gouldman questioned why a redlined copy of this proposal was not provided.

Legislator Jonke questioned if Legislator Gouldman had a copy of the Charter.

Legislator Nacerino stated nobody is saying anything about firing anybody; the memorandum Legislator Crowley read into the record is based on speculation and conjecture. She stated it is the discretion of the Chair of each Committee to either accept or reject items for the agenda. She stated now there are legislators lobbying against the decision of the Committee Chair. She stated sending such a memorandum is unprecedented; the business is done in Committee and decisions are made at the Full Legislative Meeting. She stated the complaint before the Board of Ethics is being comingled with these proposed changes. She stated the proposal on the agenda this evening is a safeguard that would give the Legislature a voice in the removal of the County Attorney for very egregious reasons. She stated comingling this with other issues is shameful.

Legislator Crowley questioned who wrote the proposed resolution.

Legislator Jonke stated he submitted this proposal.

Legislator Crowley questioned if the Law Department reviewed this proposed resolution.

Legislator Jonke stated no, it has been in the public domain for 2.5 weeks.

Legislator Crowley stated neither the Law Department nor County Executive reviewed or commented on this proposal. She stated currently, the Legislature can only fire the County Attorney for certain justified reasons; this takes away needing a reason to fire the County Attorney. She stated the County Executive can only remove the County Attorney with Legislative confirmation by a 2/3 vote. She stated this proposed change makes the County Attorney serve at the pleasure of the Legislature rather than the County Executive. She questioned if there are other counties where this structure exists. She stated this was brought forward in 2008 and then-County Executive Bondi provided a comprehensive memorandum explaining why he believed changing this section of the Charter was not a good idea. She questioned if Legislator Jonke reviewed that memorandum.

Legislator Jonke stated yes, he read former County Executive Bondi's veto message; the veto was overridden.

Legislator Crowley stated this is a proposal to change the balance of power in our government as far as the authority to fire a county officer. She stated the officer is a legal advisor to our entire County. She stated the Charter Review Committee met in 2010 and 2020 and did not seek this change. She questioned why this is being pushed through now. She stated the proposal has not been vetted through any legal means.

Legislator Jonke stated he submitted the proposal and Legislative Counsel reviewed it.

Legislator Crowley stated she is uncomfortable with this proposal, the manner it was rushed onto the agenda, and that it did not go through the proper channels of review. She stated she believes it is being presented in a sloppy form without transparency

about the language being changed. She stated in its current form she does not believe it is actionable. She stated she objects to proceeding with this in its current form and she believes it should be tabled pending it being provided to the County Executive and County Law Department. She stated she would like a motion to be made to discharge this item from Committee and present it to the Full Legislative body.

Legislator Nacerino questioned why the Legislature would present a proposed resolution to the County Executive or seek his permission.

Legislator Ellner stated this proposal relates to the office of the County Attorney, no individuals.

Legislator Gouldman stated the Committee should wait until the Ethics Board provides a decision.

Legislator Nacerino stated one has nothing to do with the other.

Legislator Jonke stated this is unrelated to what is before the Ethics Board.

Legislator Sayegh stated this proposal has been amended to exclude the current County Attorney.

Legislator Jonke clarified that the current County Attorney is exempt from the provision relating to outside work.

Legislator Nacerino stated she proposed that amendment because the current County Attorney is in the middle of a term, and she did not believe it should be applicable at this time. She stated moving forward, the same rules that apply to the deputy attorneys should apply to the County Attorney.

Legislator Sayegh stated it is important to note that changes are made to the Charter throughout the year and the Legislature has the right to do so.

Legislator Crowley stated this looks like an oligarchy and she does not believe this serves the best interests of Putnam County.

County Executive Kevin Byrne requested clarification on the amendment made for the exclusion of the current County Attorney related to earning outside income. He requested the specific wording that will be included.

Legislator Jonke stated the existing language will remain with the exemption of the current County Attorney included.

County Executive Byrne stated he understands there was discussion about engaging with him about this item. He stated the County Executive is part of the law-making process, including changing the Charter. He stated the Legislature, being the peoples'

body, crafts policy which requires the Executive's approval or veto. He stated had he been asked, he would have suggested that this take effect at the beginning of the next term of the County Executive. He questioned if there have been inquiries to find if other counties have similar provisions in their charter.

Legislator Jonke stated he did not look into what other counties have in their charters because Putnam is unique. He stated this language does not seem to be such a big change. He stated how other counties operate is irrelevant; he is focused on what is best for Putnam County.

County Executive Byrne stated he believes this is a major change. He stated the language currently in the Charter was approved by the voters in 2008 when then-County Executive Bondi's veto was overridden and the local law went to referendum. He stated he agrees with former County Executive Bondi's veto message that it shifts the power more to the Legislature. He stated as a former legislator, maybe he would have taken a different position but as County Executive, he is against it. He questioned if this change has ever been recommended by the Charter Review Commission.

Legislator Jonke stated no, not that he is aware of. He stated Charter changes are made often. He stated there have been quite a few since County Executive Byrne has been in office.

County Executive Byrne acknowledged that changes are made to the Charter. He stated the Charter is a very important document, it is the County's governing document. He stated a change related to how a public officer can be removed is a significant change. He stated he understands this was originally on the agenda for the Rules Committee Meeting that was scheduled earlier in the month, and then cancelled. He stated it was unknown to the public if this was going to be put back on the agenda once the meeting was rescheduled, allowing just a short time to review it. He questioned if this passes out of Committee this evening, if it is the intention to consider it at the September 3, 2024 Full Legislative Meeting next week.

Legislator Jonke stated yes.

County Executive Byrne stated that is shocking. He stated he was previously criticized for passing laws at record speed under a declared emergency. He stated this is trying to change the County Charter in less than a week and a half. He stated it was insinuated that so much has had to do with the County Attorney when there is a conflict between the Executive and Legislature. He stated he understands that, but what has not been stated is that the Legislature currently has the independent authority to remove the County Attorney if there is a perceived conflict between the Executive and Legislature. He stated there is a section of law that delineates the justifications for the Legislature, independently of the Executive, by 2/3 vote can remove the County Attorney. He stated this proposed Charter change removes that justification entirely. He read section 8.05 of the Putnam County Charter entitled Department of Law – Conflicts:

§ 8.05. Conflicts.

[Amended 6-23-2008 by L.L. No. 20-2008]

Whenever the interests of the County Executive and the Legislature are inconsistent, the County Attorney shall represent the interests of the Legislature. In such event, nothing herein shall be construed to deny the County Executive access to obtaining legal counsel at County expense. The County Attorney shall comply with any and all lawful and permissible resolutions which may be adopted by the Legislature. If said resolution is vetoed by the County Executive, the County Attorney shall represent the Legislature only where the veto is overridden. If the override fails, the County Attorney shall represent the will of the County Executive.

He stated this is an important justification. He stated removing this justification, essentially making the County Attorney at-will does a few things. He stated it fundamentally changes the checks and balances in a major way. He stated the County Attorney, as other department heads are, is appointed by the County Executive and affirmed by a vote of the County Legislature. He stated the County Executive has the authority and responsibility to administer County departments. He stated the County Attorney is the sole legal advisor for the County. He stated changing this will hamstring the County Executive because if he wanted to remove the County Attorney based on them serving at the pleasure of, he could do so with a 2/3 approval of the County Legislature. He stated this proposed change flips that so the Legislature can remove the County Attorney by a 2/3 vote for any reason. He stated he does not know of any other County that has his provision and he believes for good reason. He stated he believes this completely upends checks and balances. He stated other counties that may have a similar model may have it because they do not have a County Executive, but rather a County Administrator. He stated it is also concerning to him that this does not have a referendum requirement for voter approval. He questioned if that has been reviewed by the Law Department or anyone.

Legislator Jonke stated he reviewed the proposal with Legislative Counsel.

County Executive Byrne stated we have a Law Department for a reason and he finds it troubling that this was not brought to the Law Department. He stated he believes this change should go to a mandatory referendum.

Legislator Nacerino questioned if County Executive Byrne is suggesting that the intent of this change is being proposed for arbitrary and capricious reasons; that this Legislative body would act in that manner.

County Executive Byrne stated the proposed law removes the justification that is required for the removal of the County Attorney by 2/3 vote. He stated without that a Legislature, not necessarily the current Legislature, but future ones as well, could vote to remove a County Attorney. He stated this amendment is something that will change the structure of our Charter and County government for years to come, unless a future Legislature changes it back. He stated clearly there is a disagreement here. He stated

this was not shared with the Executive branch prior to submission to Committee, nor does it have to be, but to limit unnecessary back and forth from both bodies engagement is important from both branches. He stated this is being rushed through, it should require a referendum, it upends checks and balances, and it creates a conflict between the Executive and Legislature.

James Maxwell, resident, stated perception is reality, perception is observation plus judgement. He stated his judgement on what he just saw is that the Legislature is a circular firing squad and the County Executive is in the middle of it; fire away.

Legislator Nacerino made a motion to pre-file the necessary resolution with the requested amendment; Seconded by Legislator Ellner. All in favor.

Item #9 – FYI/ Litigation Report – Duly Noted

Item #10 – Other Business – None

Item #11 – Adjournment

There being no further business at 7:30pm, Chairwoman Addonizio made a motion to adjourn; Seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

#3(2)

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Addonizio and Legislators Ellner & Nacerino

**Thursday September 12, 2024
(Immediately following Protective Mtg. beginning at 6:00pm)**

The meeting was called to order at 6:38pm by Chairwoman Addonizio who requested Legislator Ellner lead in the Pledge of Allegiance. Upon roll call Legislators Ellner and Nacerino and Chairwoman Addonizio were present.

Item #3 – Approval/ Fund Transfer 24A267/ County Attorney/ Outstanding Legal Services Invoices & Invoices Not Yet Received for Remainder of Year

First Deputy County Attorney John Cherico stated the County Attorney's office is seeking a \$150,000 fund transfer, which will be used for contractual and personnel disciplinary matters which required the involvement of outside counsel. He stated the Roemer Wallens firm and the Girvin & Ferlazzo firm have served as outside counsel. He stated what really necessitated this transfer at this time is the Arben v. Putnam County litigation. The Harris Beach firm has been retained as outside counsel on this case. He stated a contract was entered into under the previous administration and commenced shortly after the current County Executive took office. He stated this transfer will allow outside counsel to continue working on the County's behalf.

Legislator Ellner stated the Fund Transfer shows the requested \$150,000 coming from contingency. He stated there are some vacancies in the Law Department and questioned why the vacancy savings are not being used for this purpose.

First Deputy County Attorney Cherico stated he is not familiar with where the funds are coming from.

Legislator Sayegh stated year to date \$282,172 has been spent for outside counsel and she clarified that this is another \$150,000 to cover the rest of the year. She stated the amount spent in 2023 for outside counsel was \$383,000 for the whole year.

First Deputy County Attorney Cherico stated that is correct. He stated this year has been unusual with the Arben litigation which has been very time intensive.

Legislator Ellner stated in the memorandum it states that the cost of the Harris Beach law firm is \$27,000 per month and their services could continue through the end of the year. He questioned if this fee is in addition to the requested \$150,000.

First Deputy County Attorney Cherico stated that fee was taken into consideration when making the request.

Legislator Jonke stated in previous years outside counsel has worked on cases involving union contracts and the Arben litigation has been going on for a few years. He in 2023 outside counsel for the Law Department was the most expensive in the department's history, and 2024 will be even more costly. He questioned how many vacancies are currently in the Law Department.

First Deputy County Attorney Cherico stated there are two (2) vacancies, one of those was recently vacated on August 1st.

Legislator Jonke questioned if having one or both of those positions filled would reduce the amount of outside counsel work.

First Deputy County Attorney Cherico stated that is tough to say. He stated his background is in litigation and there have been a number of matters that have been handled internally since he has been in the Law Department that may not have been possible prior to his arrival. He stated the matters being handled by outside counsel are ones that require a specific level of expertise. He stated if these cases were to be handled by the attorneys in the Law Department, it could end up costing more when factoring in the learning curve of each case. He stated the County Attorney handles all possible matters in-house.

Chairwoman Addonizio made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

Item #4 – Approval/ Litigation Settlement/ Krivak v. County of Putnam

At 6:48pm Chairwoman Addonizio made a motion to go into Executive Session to discuss the litigation settlement; Seconded by Legislator Ellner. All in favor.

At 7:20pm Chairwoman Addonizio made a motion to come out of Executive Session; Seconded by Legislator Ellner. All in favor.

No action was taken in Executive Session.

Chairwoman Addonizio made a motion to pre-file the necessary resolution. There was no second. Motion fails.

Item #5 – Approval/ Local Law to Amend the Charter of Putnam County by Amending Article 8, Section 8.01 Entitled “Department of Law – County Attorney”

Chairwoman Addonizio stated she does not believe this proposed Charter change necessarily presents a conflict, but because discussion of this item could include a

matter currently before the Board of Ethics, she will recuse herself to avoid even the appearance of impropriety.

Chairwoman Addonizio appointed Legislator Jonke as Chair pro tem for the duration of agenda item #5. By poll vote: All in favor.

Legislator Jonke stated a redlined copy of the proposed changes is included in the agenda.

Legislator Crowley stated it appears the Board has had issues with conflicts and a better job needs to be done of honoring the appearance of impropriety. She stated at the May 16, 2024 Rules, Enactments, & Intergovernmental Relations Committee Legislator Addonizio was asked by a member of the public to expose a conflict and she did not. She stated it is being claimed that this local law has nothing to do with the sitting County Attorney, but if that is the case she questioned why it is being brought forward now. She stated she is calling a spade a spade; there is no way around the origin of this legislation being retaliatory towards the current County Attorney. She stated she understands the concerted effort to sanitize it from the record and to rewrite history but there is no other reason to do it out of the blue because there is no issue that needs correction. She stated this legislation is a non-solution to a non-issue.

Legislator Jonke stated he does not see how this could be retaliatory when it is exempting the current County Attorney. He stated he would like to make an amendment to this proposal so it does not apply to the individual currently occupying the seat of County Attorney at any time.

Legislator Crowley questioned if this change is required to go to permissive referendum and if this has been asked of the Board of Elections or the Law Department.

Legislator Jonke stated this was not run by the Law Department. He stated as of right now, the Legislature does not have special counsel of its choosing.

Legislator Crowley questioned when it would go to permissive referendum.

Legislator Jonke stated the earliest would be 2025.

Legislative Counsel Firriolo stated it would only go to permissive referendum if the voters have enough signatures to include it.

Legislator Ellner questioned if it is still necessary to have this law take effect 1/1/2027 if the current County Attorney is being exempt.

Legislator Jonke stated not necessarily; the reason that date is in there is to run through the current term of the County Executive. He stated he is comfortable leaving that in.

Legislator Nacerino stated there are opinions, conjecture, and speculation here that are not necessarily accurate in her opinion. She stated it was questioned why this is being brought forward to which she responded the County Attorney represents the Legislature and there is nothing wrong with the Legislature believing they should have a voice. She stated, as stated in previous meetings, there is no intent to fire anyone. She stated the version before the Committee this evening should alleviate any doubt that this was the mission.

Legislator Montgomery stated it is obvious that the first iteration of this proposal stemmed from a disagreement between the County Attorney and some members of the Legislature including the Chair and Legislative Counsel. She stated she would like to get to the business of providing services to the people of Putnam County. She stated the County Executive is just that, an executive, not a County Administrator. She stated there is a separation of powers here, an Executive branch and a Legislative branch. She stated this proposal denies the County Executive adequate counsel, requires unnecessary expenditures of taxpayer funds, and would deny the County Executive the unhampered ability to exercise all the powers granted to him under the law. She stated this would severely impede the County Executive's ability to obtain representation of their choosing. She stated the Legislature votes on the County Executive's choice for the position. She stated the ability for the Legislature to remove the County Attorney could leave the County without representation and therefore vulnerable. She stated this precludes the County Executive from ever having the ability to appoint and obtain their own counsel. She stated as the County Charter is chipped away at, the balancing of power may be lost.

Legislator Jonke stated there is a balance of power. He stated the County Attorney works for the Legislature; it is a different relationship than any other department head. He stated if there is a conflict between the Executive and Legislative branch, the County Attorney represents the Legislature and the Legislature should have the right to remove them. He stated this is a fundamental issue; it is an authority the Legislature should have. He stated currently the Charter includes a provision for the Legislature to remove the County Attorney and this proposal looks to broaden the reasoning needed.

Legislator Crowley stated she believes this came from a thin-skinned fight and this proposal is ridiculous. She stated there is obviously a conflict between Chairman Jonke and the County Attorney.

Legislator Jonke stated there is a conflict between the County Attorney and the entire Legislature.

Legislator Crowley stated she does not have a conflict with the County Attorney.

Legislator Jonke stated the County Attorney filed an ethics complaint against Legislative Counsel and a member of this Legislature.

Legislator Nacerino stated each Legislator can cast their vote on this based on how they feel; that is the democratic process. She stated it is her opinion that this does not dilute the power of the County Executive; it increases the power of Legislature. She stated what is obvious is that there was an ethics complaint filed by the County Attorney after the May 16, 2024 Rules Committee Meeting. She stated the conflict was not initiated by the Legislature.

Legislator Montgomery stated good on the County Attorney for filing an ethics complaint. She stated she has been on the Legislature for six (6) years and has witnessed some ethics violations.

Legislator Jonke questioned why Legislator Montgomery never filed an ethics complaint on any of those matters.

Legislator Crowley provided an example of what she believes to be an ethics violation related to Legislator Jonke voting on a matter involving a company she believes he works for.

Legislator Jonke questioned what company Legislator Crowley is referring to.

Legislator Crowley stated there was a property being handled by McGrath & Company.

Legislator Jonke stated McGrath & Company is an appraisal company that he has never worked for.

Legislator Montgomery questioned if Legislator Jonke was in the McGrath & Company office this past weekend.

Legislator Jonke stated he was in the McGrath Realty office.

Legislator Crowley stated an item was considered that went through McGrath & Company.

Legislator Jonke stated McGrath & Company and McGrath Realty are two different businesses.

Legislator Castellano stated they are owned by the same people.

Legislator Jonke stated they are not owned by the same people.

Legislator Montgomery requested that a member of the Committee move to dismiss this Charter change.

Lynne Eckardt, resident of Southeast, questioned why this change would go to permissive referendum rather than mandatory referendum.

Legislative Counsel Firriolo stated this does not fall into the category of mandatory referendum. He stated a mandatory referendum happens when required by State law.

Ms. Eckardt requested clarification on the timeline; she questioned if the Legislature would be able to remove the County Executive's choice of County Attorney once the current term ends by 2/3 vote.

Legislator Jonke stated it is the County Executive's choice who is confirmed by the Legislature. He stated there are many employees that serve at the pleasure of the County Executive. He stated those employees are not going to be removed if they are doing their job.

Ms. Eckardt questioned why this matter is coming up now when it never has before. She questioned if there is something the public may not be aware of that is a problem for the majority of the Legislature.

Legislator Jonke stated he believes a lot of it stems from what took place at the May 16, 2024 Rules Meeting.

Ms. Eckardt stated that could be considered retaliatory.

Legislator Jonke stated after that meeting, he looked at the situation because it has gotten difficult to do business.

Legislator Ellner stated he believes this change does not take anything away from the County Executive. He stated the County Executive still appoints the County Attorney and it is subject to confirmation by the Legislature. He stated this change provides a future Legislature the authority to remove the County Attorney by 2/3 vote if there is an issue. He stated when this was discussed at last month's Rules Meeting, the County Executive was present and stated that if he were a Legislator he would be in favor of this.

Legislator Nacerino stated it is important to recognize that a Legislature could not remove the County Attorney arbitrarily; there would have to be just cause. She stated in its current form today, the Charter allows for removal of the County Attorney by the Legislature for an egregious reason.

Legislator Montgomery stated she believes this change could possibly allow a Legislature to vote based on politics. She stated she believes votes have been taken by her colleagues during her tenure for political reasons. She stated she does not have confidence that this power will be used properly.

Legislator Jonke clarified the amendment being made is that the removal provision shall not affect the person currently in the position.

Legislator Ellner made a motion to pre-file the necessary resolution; Seconded by Legislator Nacerino. All in favor.

Item #6 – Approval/ Local Law Granting Voters of Putnam County the Authority to Amend, Modify or Repeal County Legislative Term Limits and Providing for the Increase of the Term of County Legislator from Three (3) to Four (4) Years

Legislator Nacerino made a motion to waive the rules and accept the revised local law; Seconded by Legislator Ellner. All in favor.

Legislator Jonke stated he has been working with Dan Birmingham, who is a former Legislator and former Deputy County Executive, on strengthening term limits for both the Legislature and County Executive. He introduced Mr. Birmingham to speak to this item and item #7.

Legislator Crowley requested that Legislators have the opportunity to speak on this before the public is invited to speak. She stated in a context where this Board is chasing ghosts and personal vendettas, she finds it perplexing that the Board even thinks it is appropriate to address term limits. She stated this is a non-solution to a non-problem. She stated there is no reason to do this before the court case related to election years is decided; and regardless judges and other offices will still be on odd years. She questioned why they would want to throw themselves into this controversy. She questioned if the County Attorney or Board of Elections was consulted on these proposals.

Legislator Ellner questioned why the Legislature would defer to a County department for authority.

Legislator Montgomery stated it is the Board of Elections. She questioned if the State was contacted.

Legislator Crowley stated the Legislature has not heard feedback from the public requesting this change. She stated this is another item being rushed through. She stated the proposal is designed to extend terms from three (3) to four (4) years, looking at exemptions for transition years, this would allow some Legislators to serve 15+ years instead of 12. She stated these inconsistent outcomes are not appropriate. She questioned if the intent is to get the Legislators' terms on even years, why not change them to two (2) years. She stated the motivations are transparent and she is uncomfortable with this.

Legislator Nacerino stated she is in the last year of her final term therefore this will not affect her should it come to fruition. She stated she would like to address Legislator Crowley's question about changing the terms to two (2) year terms. She stated when she first moved here a town-wide dump was proposed in the Town of Patterson and it was met with much opposition. She stated she got involved in politics through a

grassroots campaign to stop that consideration. She stated that following November, the majority of the Legislature was voted out of office, leaving the Legislature with rookies with no institutional knowledge. She stated the staggered terms allow for institutional knowledge to remain as new Legislators come on board.

Legislator Crowley stated many other counties do not have staggered terms and all run at once. She stated the staggered terms are a good thing, it provides seniority with institutional knowledge and equal turnover. She stated there is currently no mandate to hold elections on even years.

Legislator Gouldman stated he spoke with the Board of Elections and was told that local elections in Putnam County are not currently being affected. He suggested waiting until a decision is reached in regard to any mandate that may be imposed on the County, and then make a change if necessary. He questioned why this is being done when it is unnecessary at this time.

Legislator Montgomery stated she does not understand why this is being put forward without consulting with the Board of Elections, either our local Commissioners, or on a State level. She stated Putnam County's elections are not being affected. She stated institutional knowledge was discussed, and in this case those with institutional knowledge did not even speak with the experts on this matter so she would like to get rid of the institutional knowledge here. She stated at this time in our Country, people want change; they do not want to extend term limits and the time the same people are in office. She stated this seems like another power grab. She requested the Committee to dismiss this item.

Legislator Nacerino stated she would like to give Dan Birmingham the opportunity to speak to this. She stated this does not have to be moved forward this evening, saying this is being rushed through is speculative.

Dan Birmingham, resident of Southeast, thanked Chairwoman Addonizio and the Committee for having him here this evening. He spoke to both agenda item #6 and item #7. He stated he is here this evening as a citizen from the Town of Southeast. He stated he is a former Legislator and when he was on the Legislature he was skeptical of term limits. He stated since that time, he has seen this Legislature change for the better with new individuals with new ideas, and he has changed his mind and sees the value in term limits. He provided the following information that he got from a not-for-profit out of Washington, DC called US Term Limits:

- 82% of Americans are supportive of term limits
- 76% of Democrats support term limits
- 89% of Republicans support term limits
- 83% of Independents support term limits

He stated term limits are very important, they restore a citizen Legislature that discourages individuals from squatting in office for decades. He stated the framers of our government did not intend for career politicians, rather people from all walks of life who could serve a short time and then continue to live under the laws they created. He

stated term limits demolishes the seniority system and therefore curbs potential corruption. He stated also, most importantly, term limits increase voter turnout because there are more candidates campaigning, which brings out more voters. He stated there are currently term limits in place and he believes more can be done to protect those term limits. He stated the statute currently in place for the County Executive is two (2) four-year terms for a total of eight (8) years. He stated for Legislators it is four (4) three-year terms, not to exceed 12 years in one's life. He stated he believes the best way to safeguard term limits would be to put them to voter referendum, however upon doing further research he found there are very few instances for a county to have anything placed before the voters on a mandatory referendum basis. He encouraged the Committee to consult with Legislative Counsel and the County Attorney on this as well. He stated a revised proposal was submitted to the Committee and he clarified this is only an idea he is submitting. He stated the County Charter only allows the origination of a Charter amendment to come from one of three (3) classes of people: a Legislator, the County Executive, or a legislative body from the towns or villages. He stated he does not fit into any of those categories and he is merely suggesting this. He stated the revised proposal requires any modification or abolishment of term limits for either the Legislature or County Executive to be subject to a unanimous vote of the Legislature and permissive referendum. He stated the revised proposal pertaining to the County Executive term limits includes clarification to what he believes is currently an ambiguity. He stated Section 3.01 of the Charter currently states "He or she shall serve a maximum two (2) consecutive full terms." He stated a previous County Executive served two (2) full terms plus a partial term. He stated the proposal tightens this language by amending it to "His or her service as County Executive shall be limited to a maximum of two (2) terms, whether partial or full, and whether consecutive or not." He stated with the revised proposal before the Committee pertaining to the Legislature does not change the length of the term from three (3) to four (4) years; the only reason it was included in the first draft was to accommodate State laws that may affect Putnam County in the future in regard to holding elections on even years. He stated Putnam County is unique in that the office of County Legislature is a three (3) year term. He stated the possible change could also be accommodated by changing the terms to two (2) years. He stated as Legislator Nacerino mentioned earlier, in 1989 the majority of the Legislature was voted out of office over one issue. He stated the total length of time a Legislator would serve does not change under this proposal, it is still a total of 12 years, except for the transition terms. He stated the reason for the transition terms is to keep the staggered terms in place without penalizing any Legislative seat by not allowing them to serve all 12 years. He reviewed the changes on the redlined copy of the revised proposal for Section 2.02 of the Charter. He stated paragraph E was stricken and replaced with: "Except in the instance where a general or special state law would otherwise necessitate, amending, modifying or repealing the term limit provisions as set forth in this Section 2.02 may only be accomplished by the enactment of a local law adopted by the County Legislature by a unanimous vote of the whole of its number, subject to referendum on petition as provided in the Municipal Home Rule Law." He stated a similarly worded paragraph pertaining to the County Executive has been inserted into Section 3.01 as well. He stated this addition was included in an effort to

not lock a Legislature in to crafting a solution to get onto the even years should State law mandate Putnam County do so.

Legislator Crowley clarified that even if the State Legislature enacts the law pertaining to even year elections, Putnam County will not be affected by it.

Mr. Birmingham stated right now, it would not apply to Putnam County.

Legislator Crowley questioned if this would have to go through the New York State Assembly twice if it were to go to referendum before taking effect.

Mr. Birmingham stated it would have to pass both houses in separate Legislative sessions.

Legislator Crowley stated this could take years.

Mr. Birmingham stated that is why it is not in the draft being considered by the Committee.

Legislator Ellner stated it is bad government to be reactive. He stated this is an eloquent solution that provides for a smooth transition in the future if necessary.

Legislator Jonke stated the overwhelming opinion of the population is favorable to term limits. He stated as it stands right now, six (6) people in Putnam County could abolish term limits for this Legislative body and the County Executive. He stated this proposal requires a unanimous vote of all nine (9) Legislators and a permissive referendum.

Legislator Gouldman stated it is not broken; let's not try to change it. He stated he is in favor of unanimous approval and suggested changing only that at this time.

Legislator Jonke stated that is what is in front of the Committee.

Legislator Gouldman stated the proposal is changing the terms from three (3) to four (4) years.

Legislator Jonke stated a revised proposal has been submitted to and accepted by the Committee.

Legislator Gouldman stated that revision was provided right before the meeting began.

Mr. Birmingham stated the revision does not change the length of the term from three (3) to four (4) years. He stated it simply changes, as Legislator Gouldman suggested, the power to amend, modify, or abolish term limits from a supermajority vote of six (6) Legislators to a unanimous vote of nine (9) Legislators. He stated after a discussion with a County Elected Official, he realized that changing the length of the term could

detract from the main point of solidifying and protecting the term limit provisions. He stated he believes this is worthy of a discussion this evening.

Legislator Addonizio agreed that it is important to preserve term limits and this proposal safeguards what is currently in place.

Legislator Crowley stated if there is no rush on this, it should go through the Charter Review Commission.

Mr. Birmingham stated the Charter Review Commission officially meets every 10 years. He stated he is enthusiastic about this and he believes it is worthy to protect term limits. He stated why put off until tomorrow what can be done today. He reviewed the changes that would be necessary to implement this into the Charter. He acknowledged that this is a lot to take in.

Legislator Crowley stated she would like to hear from the voters.

Mr. Birmingham agreed and stated that was his original goal, but a County is only allowed to put things to mandatory referendum under a specific provision.

Legislator Crowley stated a public hearing could be held.

Legislator Jonke stated anyone he has spoken with during his tenure on the Legislature are firmly supportive of term limits. He stated that he believes there should be term limits on the State and Federal level as well. He stated our job is to act on behalf of the public, and the public is in favor of term limits.

Legislator Gouldman stated the revision was provided right before the meeting this evening. He suggested reviewing this further and bringing it back to Committee at a future meeting to be tweaked if necessary. He stated this should not be voted on this evening; it should be tabled to allow the Legislators time to review it thoroughly.

Legislator Nacerino stated she is a strong proponent of term limits. She stated we have seen how dysfunctional the State operates and she would not want to see complacency in our County government. She stated if the Committee believes more time is needed to review this, she would be supportive of tabling this to another meeting, however she believes this can be reviewed between this evening and the October 1, 2024 Full Legislative Meeting.

Legislator Gouldman stated he also agrees with term limits, that is not the issue here. He stated he would like the opportunity to read and understand the revision that was provided.

Legislator Nacerino stated if this were passed tonight, it would not be voted on by the Full Legislature until October 1, 2024 which allows time to review.

Legislator Montgomery stated next month the Legislature will be reviewing the 2025 County Budget, therefore regular Committee Meetings are not scheduled. She thanked Mr. Birmingham for his presentation. She stated she wishes this were more transparent because these revisions are not on the website.

Mr. Birmingham stated he would be happy to attend a Special Rules Committee Meeting if the Committee chose to schedule one.

Legislator Nacerino stated there is ample time to review this before the Full Legislative Meeting.

Ms. Eckardt stated this is so disorganized. She stated she believes tabling this item makes the most sense because these revisions are being discussed for the first time. She stated it is premature to discuss term extensions and she believes the Board of Elections should have been contacted. She stated she understands the revision is now about the unanimous vote and encouraged the Committee to table this item.

Legislator Nacerino stated there is no harm in tabling this to the November Rules Committee Meeting. She stated to Legislator Montgomery's point, the public has not seen the revision and what is on the agenda and posted on the website is extending the term limits. She stated time is not of the essence here.

Legislator Jonke stated because this change pertains only to the unanimous vote, it should be done sooner rather than later.

Mr. Birmingham suggested a Special Rules Committee Meeting be held and the revised proposal be posted on the website.

Legislator Crowley agreed with Legislator Nacerino's suggestion of tabling this to November.

Chairwoman Addonizio made a motion to move the local law to a Special Rules Committee Meeting; Seconded by Legislator Ellner. All in favor.
(The date of September 23, 2024 was discussed at the meeting, however due to scheduling issues the Special Rules Committee Meeting was scheduled for October 8, 2024.)

Item #7 – Approval/ Local Law Granting Voters of Putnam County the Authority to Amend, Modify or Repeal County Executive Term Limits

Chairwoman Addonizio made a motion to move the local law to a Special Rules Committee Meeting; Seconded by Legislator Ellner. All in favor.
(The date of September 23, 2024 was discussed at the meeting, however due to scheduling issues the Special Rules Committee Meeting was scheduled for October 8, 2024.)

Item #8 – Other Business

a. Approval/ Appointment of Outside Counsel for the Legislature

Chairwoman Addonizio made a motion to waive the rules and accept the Other Business; Seconded by Legislator Ellner. All in favor.

Legislator Jonke stated the Legislature finds itself in a position without counsel on several different matters where the Law Department and Legislative Counsel have actual or potential conflicts of interest. He stated as Chairman of the Legislature he is putting forward the appointment of Keane & Beane, PC, Attorneys at Law as counsel for the Legislature.

Legislator Montgomery questioned what outside counsel is needed for.

Legislator Jonke stated there are issues that involve potential conflict for the County Attorney's Office, the Legislature, and Legislative Counsel.

Legislator Montgomery stated this is an unnecessary expenditure of taxpayer funds.

Legislator Jonke stated a budgetary amendment was approved earlier this evening for an additional \$150,000 to the County Attorney's Office and Legislator Montgomery did not have an issue with that.

Legislator Crowley questioned what the conflicts are.

Legislator Jonke stated one is that the County Attorney's brother submitted a FOIL request to the Legislative Office for information that may be considered attorney-client privileged, but the Legislature does not have anyone to make that determination.

Legislator Castellano questioned what the other conflicts are.

Legislator Nacerino stated the County Attorney assigned legal counsel to the Legislature; it is our prerogative to choose our own representation.

Legislator Crowley stated she does not believe it works that way. She stated this petty conflict is turning into a minutia of Charter changes and expenses to the taxpayers.

Legislator Sayegh stated the County Attorney has assigned outside counsel to the Legislature, which is an expense. She stated the Legislature should be able to choose their representation.

Legislator Jonke stated there was no objection earlier when the Committee considered the \$150,000 fund transfer for the County Attorney.

Legislator Montgomery stated this outside counsel is being obtained to defend the Legislature; not to provide any services to the public. She stated other Legislatures

have counsel for their minority leader and majority, so maybe she should have her own counsel as well.

Chairwoman Addonizio made a motion to pre-file the necessary resolution; Seconded by Legislator Ellner. All in favor.

Item #9 – Adjournment

There being no further business at 8:34pm, Chairwoman Addonizio made a motion to adjourn; Seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE



JAMES BURPOE
DEPUTY COUNTY EXECUTIVE

#4

TO: Paul Jonke
Chairman, Putnam County Legislature

CC: Diane Schonfeld,
Clerk, Putnam County Legislature

The Putnam County Legislature

FROM: James Burpoe
Deputy County Executive

DATE: October 30, 2024

RE: Request for Meeting to Consider ARPA Items

2024 OCT 30 PM 4:07
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

The deadline to encumber ARPA funds that the County received is December 31, 2024, as you may recall. This means that all the funds must be allocated properly (generally, either by contract or purchase order) by the end of this year. While we do have until December 31, 2026 to fully expend the funds, we have been constantly monitoring the status of the projects (both internal County and subrecipient projects) for compliance with various ARPA guidelines. This monitoring included determining if any funds should be reallocated to different projects before the encumbrance deadline, so that every dollar can be used properly.

As we near this first major deadline, some funds remain that have not yet been encumbered within our own Putnam County projects. It is essential that this is done before the end of the year. There are some subrecipient reallocations requests as well.

It is essential that we work together to ensure that all ARPA funds given to Putnam County have been expended timely and in compliance with all applicable ARPA rules and regulations.

In the interest of efficiency and allowing as much time as possible for actions related to these changes (i.e. accounting, drafting of contracts, procurement etc.), on behalf of the Administration's ARPA Committee, I respectfully request that the Legislature consider these items together, and as soon as feasible.

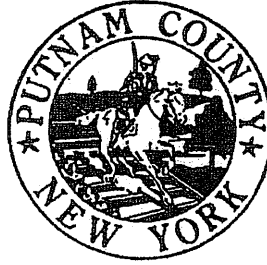
We remain grateful that the Legislature has been a crucial partner in being responsible stewards of the County's ARPA funds.

Please see the attached ARPA requests for the Legislature's review and consideration.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*
Amy E. Sayegh *Deputy Chair*
Diane Schonfeld *Clerk*
Robert Firriolo *Counsel*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Ginny Nacerino	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Joseph Castellano	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: November 12, 2024

TO: Kevin Byrne
Putnam County Executive

FROM: Toni Addonizio
Chairwoman, Rules, Enactments & Intergovernmental Relations Committee

RE: November Rules Meeting

The November 19, 2024 Rules, Enactments & Intergovernmental Relations Committee agenda will include your office's request for consideration of ARPA items pertaining to Putnam CAP/WestCOP, the Town of Patterson Reallocation, and the Sheriff's Office Reallocation (Camp Herrlich Project) as well as the related Budgetary Amendments 24A110 and 24A111. Respectfully, I request you or a representative be present to speak to these items.

In your letter requesting the reconsideration of the Sheriff's ARPA Funds to the Camp Herrlich Building Project, you stated that if the Legislature were not to support this proposal the Administration would offer alternative suggestions. Given the approaching deadline of December 31, 2024 to encumber ARPA funding, I believe it would be most efficient for the Rules, Enactments & Intergovernmental Relations Committee to consider all possibilities as soon as possible. Therefore, I respectfully request said suggestions be submitted to the Legislature by Wednesday, November 13, 2024 so they can be included on the meeting agenda.

Also, please clarify the final "resolved" clause of the proposed resolution attached to Budgetary Amendment 24A111 which states "Resolved, that future ARPA funds reallocations from Putnam County ARPA projects may be done so administratively, and put into the General Infrastructure/Design Services Category..." Specifically, what does "administratively" mean here? Also, please provide an explanation of the "General Infrastructure/Design Services Category".

Thank you for your attention to these inquiries. This information will allow us to move forward efficiently within the ARPA timeline.

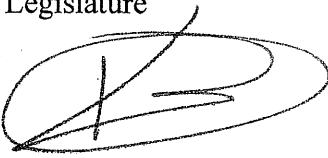
/br



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

TO: Toni Addonizio
Chairwoman, Rules, Enactments & Intergovernmental Relations Committee

CC: The Putnam County Legislature

FROM: Kevin M. Byrne
County Executive 

DATE: November 13, 2024

RE: November Rules

2024 NOV 13 PM 3:12
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I am in receipt of your November 12, 2024 Memo regarding certain requests related to American Rescue Plan Act (ARPA) items for the Committee's consideration at its November 19, 2024. This serves as my response to the queries cited in yesterday's correspondence.

Please be advised that several members of the County's internal ARPA Committee (including individuals from this office and the Administration) will be present to provide information on the items submitted for consideration. Additionally, it is my understanding that a representative from Camp Herrlich and Supervisor Williams from the Town of Patterson intend to attend as well.

This Administration's position remains that the Camp Herrlich Building project is the best use of the funds, to encumber them timely, while honoring the original intent of the funding to support County school children, and that also addresses a need at a County-owned property. However, should the Legislature wish to provide for Camp Herrlich in a different manner, the ARPA funds may be encumbered timely by putting them into other, pre-approved ARPA eligible County projects such as the AXON security project through the Sheriff's Office and the relocation of the Youth Bureau to Tilly Foster (a project already approved in the County's 2025 Capital Plan). Should the Legislature choose to not support ARPA funding being used for the Camp Herrich Building Project, please see the attached draft resolution for review and consideration.

To expand upon Commissioner Lewis' memorandum of October 30, 2024 which accompanied the proposed resolution for the Budgetary Amendment 24A111, the ARPA Committee has carefully reviewed the County's ARPA projects. As a result of these reviews, it was decided that to ensure proper ARPA compliance, including timely encumbrance, certain funds should be

reallocated. It was also proposed collaboratively by several departments (including DGS, DPW and Finance) to combine certain categories into a new project category to be called "General Infrastructure/Design Services." The goal in proposing this resolution and category was to enable the future reallocation of ARPA funds to projects internally, in an expeditious manner to projects that are *already pre-approved by this Legislature* in the Capital Plan. This broader category would allow the County to use ARPA funds for Capital Plan projects that are already preapproved by the ARPA consultant as an ARPA eligible project, and projects that have already been procured in compliance with the ARPA guidelines. Projects that could fall into this category also may include certain DPW projects (such as paving). Members of the ARPA Committee will be on hand to answer questions regarding this as well.

Finally, please see enclosed an additional reallocation request identified by the ARPA Committee for the Committee's consideration. Commissioner Lewis will be present at the meeting to assist in further clarifying this request as well.

Thank you for your interest and support.

#6a

APPROVAL/SHERIFF'S OFFICE ARPA FUNDING REALLOCATION

WHEREAS, Putnam County allocated its American Rescue Plan Act (ARPA) funds pursuant to Resolution # 135 of 2022, with a focus on infrastructure, related to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges and buildings; and

WHEREAS, a budgetary amendment was made pursuant to Resolution #135 of 2022 wherein \$2,000,000 was appropriated for School Safety- Infrastructure Upgrades through Putnam County Sheriff's Office;

WHEREAS, the Sheriff's Office has requested that \$1,000,000 of the funds originally allocated now be reallocated to pursue additional projects that support the County's school children; and

WHEREAS, the Administration has proposed, and the Sheriff's Office is requesting that \$1,000,000 be reallocated to partially fund a new building for use by Camp Herrlich at the County's property located at 101 Deacon Smith Hill Road in Patterson; and

WHEREAS, the County consultant has indicated that the Camp Herrlich Building Project is a allowable use of ARPA funds; and

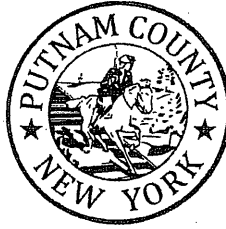
WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that \$1,000,000 of ARPA funds from the Sheriff's Office School Safety - Infrastructure Upgrades be reallocated to the Camp Herrlich Building Project.

RESOLVED, that the distribution of said funds shall be contingent upon Camp Herrlich executing a subrecipient agreement with Putnam County, as prepared by the Putnam County Attorney, and executed by the Putnam County Executive including such terms as contained herein.




PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

TO: Paul Jonke
Chairman, Putnam County Legislature

CC: Diane Schonfeld,
Clerk, Putnam County Legislature

The Putnam County Legislature

FROM: Kevin M. Byrne
County Executive 

DATE: October 30, 2024

RE: Request to Reconsider Reallocation of Sheriff's ARPA Funds to the Camp Herrlich Building Project

I am writing regarding the request to reallocate \$1M of ARPA funds from the Sheriff's Office that was originally allocated to be expended on school safety-infrastructure projects pursuant to Resolution #135 of 2022. Due to challenges identified by the Sheriff, the Sheriff's Office has indicated that it would not be able to utilize the \$1M in the manner allocated, and in compliance with ARPA requirements.

With the Sheriff's request to reallocate the funds to a project supporting County school children, this Administration identified the Camp Herrlich Building Project as a project that fit this description. Among its numerous programs, Camp Herrlich supports County school children with its before and after school childcare. Most notably, Camp Herrlich provided licensed, full-day childcare to the children of essential workers (at no cost to those families) during the COVID-19 pandemic, which is in line with the intent of ARPA funding to provide relief from the effects of the COVID-19 pandemic.

Further, as stated in memoranda from this office (dated September 12, 2024) and Commissioners Feighery and Tully (dated September 27, 2024), in response to queries received from Legislator Nacerino (September 6, 2024), it was made clear that using the funds for the Camp Herrlich Project both meets a current, identified need at a County-owned property, with the potential to also increase the value of this County-owned asset.

Most members of the Legislature have had the opportunity to personally tour the facility and to ask questions of both members of the Administration and Camp Herrlich staff.

With the deadline to encumber ARPA funds looming, it is imperative that these funds be allocated to a project where they can be successfully encumbered before the end of the year. With initial terms between the County and Camp Herrlich already determined per the Letter of Intent signed in August, a contract between these parties could be executed in time to encumber the funds for the Camp Herrlich Project.

For the foregoing reasons, it is the Administration's position that the Camp Herrlich Project is the best use of these funds, to encumber them timely, while honoring the commitment made by the previous Administration and Legislature to use them for County school children. As such, I ask that the Legislature reconsider this request. A proposed resolution is attached.

However, if the Legislature still finds itself unwilling to support this proposal, to ensure that these ARPA funds are properly encumbered in time, and not at risk of being returned to the federal government, the Administration will make itself available to offer alternative suggestions.

It should be noted that if the Legislature chooses not to address the needs of Camp Herrlich through the approval of this request, the obligations the County has as lessor will still need to be provided for in an alternative manner.

#4a:

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: Budgetary Amendment – 24A073
DATE: July 23, 2024

2024 JUL 23 AM 9:46
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is requested.

Capital Fund:

Increase Appropriations:

53097000 53000 52416 Capital - ARPA Camp Herrlich \$ 1,000,000

Increase Estimated Revenues:

53097000 428601 52416 Transfer in - General \$ 1,000,000

Decrease Appropriations:

53097000 53000 52223 Capital - ARPA PCSO School Safety \$ 1,000,000

Decrease Estimated Revenues:

53097000 428601 52223 Transfer in - General \$ 1,000,000

General Fund:

Increase Appropriations:

10990100 59020 52416 Transfer Out - Capital (ARPA Camp Herrlich) \$ 1,000,000

Increase Estimated Revenues:

10131000 449898 52416 Federal Aid - ARPA CFDA 21.027 \$ 1,000,000

Decrease Appropriations:

10990100 59020 52223 Transfer Out - Capital (ARPA PCSO School Safety) \$ 1,000,000

Decrease Estimated Revenues:

10131000 449898 52223 Federal Aid - ARPA CFDA 21.027 \$ 1,000,000

Fiscal Impact - 2024 - \$ 0
Fiscal Impact - 2025 - \$ 0

The Administration has worked closely with the Sheriff's Department that was granted ARPA funds pursuant to Resolution #135 of 2022 by the Legislature to ensure compliance with applicable rules and regulations set forth by the US Treasury. This has included efforts from our own internal ARPA Committee, as well as review and assistance by the County's outside ARPA consultant. As a result of these reviews, the Sheriff is allowing \$1,000,000 of its originally allocated \$2,000,000 to be used to pursue other projects that support the County's school children. Camp Herrlich supports the County's school children. Please refer to the attached memorandum and the attached letter from the ARPA consultant which was deemed as a 6.1 Provision of Government Services project. As the County approaches the 12/31/2024 deadline set forth by the US Treasury to commit funds, it is the Administration's and the Sheriff's belief that reallocating \$1,000,000 towards this project is the best way to use the ARPA funds.

#41b

WHEREAS, Putnam County allocated its American Rescue Plan Act (ARPA) funds pursuant to Resolution # 135 of 2022, with a focus on infrastructure, related to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges and buildings; and

WHEREAS, a budgetary amendment was made pursuant to Resolution #135 of 2022 wherein \$2,000,000 was appropriated for School Safety- Infrastructure Upgrades through Putnam County Sheriff's Office;

WHEREAS, the Sheriff's Office has requested that \$1,000,000 of the funds originally allocated now be reallocated to pursue additional projects; and

WHEREAS, the Administration has proposed that \$800,000 be reallocated to the AXON Officer Safety Technology Project and

WHEREAS, the remaining \$200,000 of the funds may be reallocated to another County project, the relocation of the Youth Bureau Project.

WHEREAS, the County consultant has indicated that the AXON Officer Safety Technology Project and the Youth Bureau Relocation Project are both allowable uses of ARPA funds; and

WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the Rules, Enactments and Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that \$1,000,000 of ARPA funds from the Sheriff's Office School Safety - Infrastructure Upgrades be reallocated to the Sheriff's AXON Officer Safety Technology Project (\$800,000) and the Youth Bureau Relocation Project (\$200,000).



October 30,2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis

Following our recent discussion and subsequent review of AXON transition project, we have assessed that the project is deemed eligible under the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) issued by the U.S. Department of the Treasury.

The SLFRF, a component of the American Rescue Plan Act, provides \$350 billion to state, local, and Tribal governments nationwide to facilitate response and recovery efforts in the wake of the COVID-19 public health emergency. This funding is intended to enable governments to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has seven allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects



After a comprehensive review, we recommend that the Putnam County Sheriff's Office AXON transition project be considered under EC 6.1 (Provision of Government Services), given its focus on modernizing law enforcement resources and enhancing officer and public safety.

AXON's Officer Safety 10 (OSP 10) package offers a comprehensive suite of tools and AI software designed to improve police operations, including body-worn cameras, advanced TASER devices, and case management capabilities. This project supports both public safety and recovery objectives as specified under ARPA.

We have summarized the compliance requirements below:

The U.S. Department of Treasury's FAQ's state the following:

Recipients have broad flexibility under the revenue loss eligible use category to provide government services, which generally include any service traditionally provided by a government. These services may include but are not limited to maintenance of infrastructure or pay-go spending for building of new infrastructure, including roads. Construction of schools and hospitals, road building and maintenance, other infrastructure and health services and general government administration, staff and administrative facilities are all allowable under this category.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with the requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

We do believe this project is eligible under the Provision of Government Services.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,

Elizabeth Ballotte

Elizabeth G. Ballotte
Partner



October 28, 2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis

Following our recent discussion and subsequent review of the County Youth Bureau relocation projects, we have assessed that the project is deemed eligible under the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) issued by the U.S. Department of the Treasury. This project aligns with the objectives of the American Rescue Plan, specifically by enhancing essential community services and strengthening public health support systems for disproportionately impacted populations.

The SLFRF, a component of the American Rescue Plan Act, provides \$350 billion to state, local, and Tribal governments nationwide to facilitate response and recovery efforts in the wake of the COVID-19 public health emergency. This funding is intended to enable governments to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has seven allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects



After a comprehensive review, we recommend that the County Youth Bureau relocation projects be considered under EC 2.34 (Services to Disproportionately Impacted Communities) and EC 3.9 (Public Health and Economic Recovery), given their focus on expanding equitable access to essential community services.

Renovation for County Youth Bureau Use: The proposed renovations will strengthen the County Youth Bureau's infrastructure, enabling it to serve as an enhanced community resource and meet the increased demand for services resulting from the pandemic. This project supports both public health and economic recovery objectives as specified under ARPA.

Compliance and Monitoring Requirements

As outlined in the U.S. Department of the Treasury's Final Rule, recipients of SLFRF funds must adhere to strict compliance and monitoring standards, especially in cases where subrecipients are involved. The Treasury's guidance stipulates eligible uses for public health and recovery funding, including:

- Enhanced behavioral health services, particularly for at-risk youth.
- Expansion of critical community services to address pandemic-related impacts.
- Equitable access to programs that mitigate disparities in public health and economic outcomes.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with the requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

We are confident that these projects align with ARPA's focus on fostering strong, resilient, and healthy communities and recommend their classification under the relevant expenditure categories as indicated.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,

Elizabeth Ballotte

Elizabeth G. Ballotte
Partner



Capital Request # 2025-011

REQUEST INFORMATION:

DEPARTMENT: Public Works

REQUESTER: Thomas Feighery, Commissioner

STATUS: _____

Description of Project or Purchase: Youth Bureau Relocation



This project involves the renovation of Building 7 at the Tilly Foster Farm and the subsequent relocation of the Putnam County Youth Bureau from the Donald B Smith Campus to the Farm. This new location would provide additional and advantageous resources and opportunities that are not available at their current offices at the Donald B Smith Campus.

Description of program impacted by capital request:

Relocating the Youth Bureau to the Tilly Foster Farm would enhance the services the Youth Bureau currently provides.

Capital Request: Financial Summary/Information	
FUNDING SOURCE	2025
Capital Request	\$125,000.00
COUNTY FUNDING REQUESTED	\$125,000.00

#4C

APPROVAL/PUTNAM CAP/WESTCOP AMERICAN RESCUE PLAN ACT (ARPA)
FUNDING

WHEREAS, Putnam CAP/WestCOP (“Putnam CAP”) was allocated a \$130,000 of American Rescue Plan Act (ARPA) funding pursuant to Resolution # 135 of 2022; and

WHEREAS, Putnam CAP has requested that the use of the funds originally approved for a mobile food pantry pursuant to Resolution #135 of 2022 be reallocated to another project that will benefit the County; and

WHEREAS, the Administration and the ARPA Committee have requested that the funds be reallocated to administrative expenses associated with ARPA accounting and compliance; and

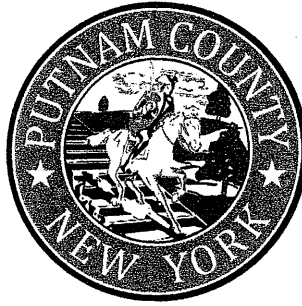
WHEREAS, the Commissioner of Finance and the County Auditor have confirmed that the use of these funds for administrative expenses is an existing, pre-approved use of ARPA funds.

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the Rules, Enactments and Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes that the \$130,000 of funding originally allocated to a mobile food pantry to be operated by Putnam CAP pursuant to Resolution # 135 of 2022 is hereby authorized to be expended on administrative expenses.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Putnam CAP/WestCOP ARPA Reallocation Request**

DATE: October 30, 2024

Enclosed, please find correspondence from Putnam CAP/WestCOP regarding the \$130,000 that was allocated for this organization to start a mobile food pantry through Resolution #135 of 2022.

As enumerated in the attached correspondence, establishing and maintaining the mobile food pantry is not feasible for Putnam CAP, and may in fact, cause the agency a hardship. For these reasons, Putnam CAP has asked that the County reallocate the funds.

Please find a proposed resolution for consideration by the Legislature.

Approved:

A handwritten signature in black ink, appearing to read "Kevin M. Byrne", is written over a large, empty oval shape.

Kevin M. Byrne
County Executive

Jennifer Caruso

From: John Tully
Sent: Monday, September 16, 2024 5:09 PM
To: Kevin Byrne
Cc: James Burpoe; Jennifer Caruso; Michael Lewis
Subject: FW: ARPA Funds WESCOP Putnam CAP

Categories: ARPA

County Executive,

Please see below from Marissa O'Leary.

This was sent to me as a member of your ARPA committee in response to my confirmation phone call. I am working on getting something similar from Second Chance Foods if they do not plan to purchase the refrigerator units.

Thank you,
John

From: Marisa O'Leary <moleary@westcop.org>
Sent: Monday, September 16, 2024 4:23 PM
To: John Tully <John.Tully@putnamcountyny.gov>
Subject: ARPA Funds

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER. DO NOT CLICK ON LINKS, DO NOT OPEN ATTACHMENTS, DO NOT PROVIDE YOUR CONTACT INFORMATION OR OTHER PERSONAL INFORMATION TO ANYONE. REMEMBER, NEVER PROVIDE YOUR SOCIAL SECURITY NUMBER OR ANY OTHER SENSITIVE INFORMATION TO ANYONE.

Good Afternoon John,
I am writing in regard to the \$130,000 in ARPA funding Putnam CAP/WestCOP was approved for to start a mobile food pantry program. While this is a program that is certainly needed due to the increasing levels of food insecurity throughout Putnam County, the feasibility of the program, at this time, is not sustainable for the organization. Approximately \$75,000 of the funding would be exhausted just by the purchase of the outfitted vehicle, leaving a very modest amount of funding to support the salary of a part-time staff member to drive the mobile pantry out to the Western side of the County, gas, maintenance of and insurance for the vehicle as well as the increased expense of food to serve more individuals/families. Those additional costs, which would be incurred annually, are not sustainable for the organization. Putnam CAP must fundraise \$150,000 annually to sustain our current programs and services, and with our small staff, it is not realistic to think we could raise enough additional funds to adequately ensure success of the mobile food pantry program at this time. It is with great regret that I share this with you. Please know that Putnam CAP is grateful for the County's consideration and support in such an endeavor. We respectfully request that the funds be reallocated to another program/project that will benefit the Putnam County community.
Should you have any questions, please do hesitate to reach out to me at (845) 278-8021, ext. 250.

Best Regards,

#41d

APPROVAL/TOWN OF PATTERSON AMERICAN RESCUE PLAN ACT (ARPA) FUNDING REALLOCATION & SALES TAX FUNDING REALLOCATION

WHEREAS, the Town of Patterson was allocated a total of \$1,181,656.00 of American Rescue Plan Act (ARPA) and sales tax funding pursuant to Resolutions # 133 & # 134 of 2022; and

WHEREAS, the Town of Patterson has requested that the use of the funds originally approved for the Putnam Lake Dam pursuant to Resolutions #133 and #134 of 2022 be modified to provide that \$234,940 be reallocated to the EMS Building project; and

WHEREAS, the Commissioner of Finance and the County Auditor have confirmed that the EMS Building project is an existing, pre-approved project.

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

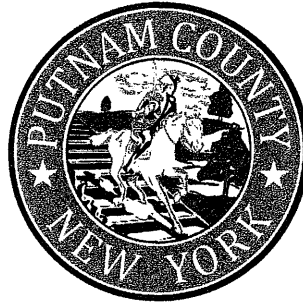
WHEREAS, the Rules, Enactments and Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Town of Patterson funding of \$234,940 originally allocated pursuant to Resolution # 133 and #134 of 2022 hereby authorized to be expended on the EMS Building.

DRAFT

PROJECT DESCRIPTION	ARPA EXPENDITURE CATEGORY	EC CODE	APPROVED ALLOCATION	APRA Allocation Reso #133-2022	Sales Tax Allocation Reso #134-2022	Revised APRA Allocation Reso #90-2024	Revised Sales Tax Allocation Reso #2022	Proposed Allocation	YTD Actual	Available	Revised ARPA Available Funds	Revised Sales Tx Available Funds
EMS Building	Public Health	1.6	\$ 850,200	\$ 425,100	\$ 425,100	\$ 175,100	\$ 425,100	234,940	-	\$ 835,140	\$ 292,570	\$ 542,570
Electronic Message Board	Public Health	1.7	96,517	48,259	48,259	48,259	48,259	-	-	96,516	48,258	48,258
Putnam Lake Dam	Water and Sewer	5.6	234,939	117,470	117,470	117,470	117,470	(234,940)	-	-	-	-
Dorset Hollow Water Dist.	Water and Sewer	5.11	-	-	-	250,000	-	-	-	250,000	250,000	-
			\$ 1,181,656	\$ 590,828	\$ 590,828	\$ 590,828	\$ 590,828	\$ -	\$ -	\$ 1,181,656	\$ 590,828	\$ 590,828

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Town of Patterson ARPA and Sales Tax Reallocation Request**

DATE: October 30, 2024

Enclosed, please find correspondence from the Town of Patterson requesting that both the Sales Tax and ARPA funding from its Putnam Lake Dam Project be reallocated to its EMS Building Project. Pursuant to Resolutions #133 & 134 of 2022, the County Legislature approved **\$234,940** to be used for the Putnam Lake Dam. The Supervisor has requested that this funding be now used for the EMS building, which is an already existing, pre-approved project. The Town of Patterson has indicated that it does not anticipate completion of the Putnam Lake Dam Project within the timeline provided by ARPA, but that the EMS building will be bid imminently, and will be completed prior to the December 31, 2026 deadline required by ARPA.

Attached is a proposed resolution for consideration by the Legislature.

Approved:

A handwritten signature in black ink, appearing to read "Kevin M. Byrne", is written over a large, faint circular stamp or watermark. The signature is fluid and cursive.

Kevin M. Byrne
County Executive

SUPERVISOR

Richard Williams Sr.
Tel. (845) 878-6500
Fax. (845) 878-6343
supervisor@pattersonny.org



TOWN BOARD

Peter Muentener
Shawn Rogan
Mary E. Smith

Susan Brown
Aide to the Town Board

TOWN COUNSEL

Hogan & Rossi
Tel. (845) 279-2986
Fax (845) 278-6135

TOWN OF PATTERSON

1142 Route 311
P.O. Box 470
Patterson, New York 12563
www.pattersonny.org

TOWN CLERK

Donna Ramos
Tel. (845) 878-6500
Fax (845) 878-6343
townclerk@pattersonny.org

September 23, 2024
Revised October 3, 2024

Jennifer L. Caruso
Director of Compliance and Intergovernmental Relations
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Re: Reallocation of ARPA Funds

Dear Mrs. Caruso:

I would like to request that all funding presently allocated to the Putnam Lake Dam be reallocated to the Patterson EMS Building project. The Patterson EMS Building has already been reviewed and approved for use of ARPA Funds.

Based on design and permitting issues, it does not appear that the Town will be in a position to fully commit the ARPA Funds allocated to the Putnam Lake Dam by December 31, 2024, or when the project will be ready for construction. I would therefore request that the ARPA funding and sales tax funding allocated to the Putnam Lake dam project be reallocated to the EMS Building. The EMS building should be ready for bidding within the next two weeks which, when awarded would fully commit any ARPA funds allocated to this project.

Thank you for your consideration.

Richard Williams Sr.
SUPERVISOR

cc: Kevin Byrne, County Executive
Michael Lewis, Commissioner of Finance
Ginny Nacerino, Legislator

#11e

APPROVAL/PUTNAM COUNTY GOLF COURSE RENOVATION PROJECT ARPA FUNDING REALLOCATION

WHEREAS, the County was allocated \$19.1 million through ARPA, to be used to provide certain government services; and

WHEREAS, a budgetary amendment was made allocating a total of \$400,000 of American Rescue Plan Act (ARPA) funding pursuant to Resolutions # 37 of 2022 to carry out Capital Improvements to the MacGregor Grille at the Putnam County Golf Course; and

WHEREAS, it has since been determined by the County's ARPA consultant that these costs are not eligible ARPA expenses and/or likely will not comply with ARPA rules and guidelines set forth by the U.S. Treasury; and

WHEREAS, in order to comply with ARPA rules and in an effort to preserve the ARPA funds granted to it by the U.S. Treasury, the County wishes to reallocate the ARPA funds to the "General Infrastructure/Design Services" project category to fund other ARPA eligible projects; and

WHEREAS, the County must then fund the Golf Course Renovation Project with \$400,000 from the General Fund; and

WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

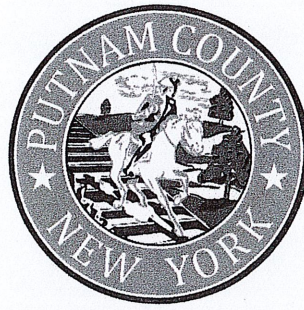
WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the *Rules, Enactments and Intergovernmental Relations Committee* has reviewed and approved of this request; now therefore be it

RESOLVED, that the ARPA funding of \$400,000 originally allocated to the Putnam County Golf Course Renovation Project pursuant to Resolution # 37 of 2022 is hereby authorized to be placed into a project category called "General Infrastructure/Design Services" with the intent for the funds to be expended on ARPA-eligible County Capital project(s); and be it further

RESOLVED, that \$400,000 from the General Fund shall be used to fund the Golf Course Renovations Project expenses.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Golf Course Renovation Project Reallocation Request**

DATE: November 13, 2024

2024 NOV 13 PM 4: 29
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

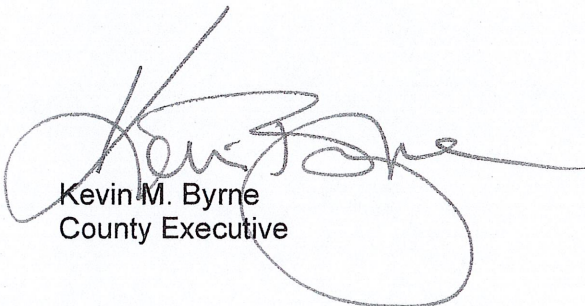
As a result of internal reviews, it has come to the attention of the Administration's ARPA Committee that expenses related to the Golf Course Renovation Project are not ARPA eligible as the Project itself was not eligible for ARPA.

Please see the attached correspondence from the County's ARPA Consultant, PKF O'Connor Davies as to same.

In order to comply with ARPA guidelines and the encumbrance deadline, the ARPA Committee has proposed reallocating these funds to the project category, "General Infrastructure/Design Services." Monies from the General Fund will need to be used to fund the Golf Course Renovation Project.

I will make myself available at the meeting discussing this request should further information be needed.

Approved:



Kevin M. Byrne
County Executive



November 7, 2024

Michael Lewis
Commissioner of Finance
40 Gleneida Avenue
Putnam County
Carmel, NY 10512

Dear Mr. Lewis:

After our discussion and review of the *Golf Course Renovations project* we have assessed that the project is deemed ineligible under the Coronavirus State & Local Fiscal Recovery Funds issued by the Department of Treasury. The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.

The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue,
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

The program has seven allowable categories:

- Replacing Lost Public Sector Revenue
- Public Health and Economic Impacts
- Premium Pay
- Water, Sewer & Broadband Infrastructure
- Emergency relief from natural disasters
- Support surface transportation projects
- Support Title I projects

We have summarized the compliance requirements below:

In reviewing Putnam County's ARPA-funded projects ahead of the encumbrance deadline, it was found that the Golf Course Renovations project was the first standalone project undertaken with ARPA funding before the County's compliance standards for ARPA were fully established.

PKF O'CONNOR DAVIES, LLP

PKF O'Connor Davies, LLP is a member firm of the PKF International Limited network of legally independent firms and does not accept any responsibility or liability for the actions or inactions on the part of any other individual member firm or firms.

Additional project details:

- A new project funding request was made on January 19, 2022.
- Project funding was approved (Resolution #37/2022 attached) by Full Legislature on February 1, 2022.
- The ARPA Checklist and Addendum were developed and finalized in 2023.
- A list of project expenditures is provided for review.

Subrecipient Monitoring. SLFRF recipients that are pass-through entities as described under 2 CFR 200.1 are required to manage and monitor their subrecipients to ensure compliance with requirements of the SLFRF award pursuant to 2 CFR 200.332 regarding requirements for pass-through entities.

Accordingly, your organization should develop written policies and procedures for subrecipient monitoring and risk assessment and maintain records of all award agreements identifying or otherwise documenting subrecipients' compliance obligations.

We do believe this project is ineligible

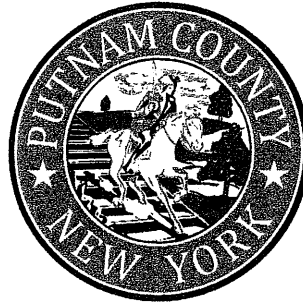
We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Very truly yours,



Elizabeth G. Ballotte
Partner

MICHAEL J. LEWIS
Commissioner of Finance



ccAll
Rules
A+A

Reso #41f

SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Budgetary Amendment – 24A110**
DATE: October 30, 2024

At the request of the Commissioner of Finance, the following budgetary amendment is requested.

Capital Fund:

Increase Appropriations:

58989000 53000 52228	Capital - ARPA Administrative Costs	\$	138,293
53097000 53000 52404	Capital - ARPA PCSO Gate Improvements	\$	20,412

Increase Estimated Revenues:

58989000 428601 52228	Transfer in - General	\$	138,293
53097000 428601 52404	Transfer in - General	\$	20,412

Decrease Appropriations:

58989000 53000 52226	Capital - ARPA CAP MOBILE FOOD PANTRY	\$	(130,000)
58989000 53000 52227	Capital - ARPA Second Chance Foods	\$	(1,856)
53097000 53000 52405	Capital - ARPA PCSO Life Safety	\$	(26,849)

Decrease Estimated Revenues:

58989000 428601 52226	Transfer in - General	\$	(130,000)
58989000 428601 52227	Transfer in - General	\$	(1,856)
53097000 428601 52405	Transfer in - General	\$	(26,849)

General Fund:

Increase Appropriations:

10990100 59020 52228	Transfer Out - Capital (ARPA Administrative Costs)	\$	138,293
10990100 59020 52404	Transfer Out - Capital (ARPA PCSO Gate Improvements)	\$	20,412

Increase Estimated Revenues:

10131000 449898 52228	Federal Aid - ARPA CFDA 21.027	\$	138,293
10131000 449898 52404	Federal Aid - ARPA CFDA 21.027	\$	20,412

Decrease Appropriations:

10990100 59020 52226	Transfer Out - Capital - ARPA CAP MOBILE FOOD PANTRY	\$	(130,000)
10990100 59020 52227	Transfer Out - Capital - ARPA Second Chance Foods	\$	(1,856)
10990100 59020 52405	Transfer Out - Capital - ARPA PCSO Life Safety	\$	(26,849)

Decrease Estimated Revenues:

10131000 449898 52226	Federal Aid - ARPA CFDA 21.027	\$	(130,000)
10131000 449898 52227	Federal Aid - ARPA CFDA 21.027	\$	(1,856)
10131000 449898 52405	Federal Aid - ARPA CFDA 21.027	\$	(26,849)

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

Back on January 10, 2024, the County amended their engagement with PKF O'Connor Davies LLP to assist the County with grant compliance and subrecipient monitoring in connection with the American Rescue Plan Act (ARPA). Since that time, the County's ARPA consultant and her team have provided the County and its subrecipients with effective management and oversight with continuous meetings with both the administration and our local Towns and Villages. Pursuant to the US Treasury's 2022 Final Rule, recipients may elect up to 10% of their ARPA allocation to administer these projects. Therefore, an additional \$138,293 is recommended to adhere to the current U.S. Treasury Guidelines of obligating County and subrecipient projects through the end of 2024.

MICHAEL J. LEWIS
Commissioner of Finance



cc: all Rules A+A #49 Resc

SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*
RE: **Budgetary Amendment – 24A111**
DATE: October 30, 2024

2024 NOV -5 PM 4:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is requested.

Capital Fund:

Increase Appropriations:

55197000 53000 52420 Capital - ARPA General Infrastructure & Design Services \$ 481,568

Increase Estimated Revenues:

55197000 428601 52420 Transfer in - General ARPA General Infrastructure & Design Services \$ 481,568

Decrease Appropriations:

55197000 53000 52202 Capital - ARPA - Highway Infrastructure \$ 7,200
55197000 53000 52229 Capital - ARPA - Feasibility Studies \$ 202,668

Decrease Estimated Revenues:

55197000 428601 52202 Transfer in - General ARPA Highway Infrastructure \$ 7,200
55197000 428601 52229 Transfer in - General ARPA Feasibility Studies \$ 202,668

General Fund:

Increase Appropriations:

10990100 59020 52420 Transfer Out - Capital (ARPA General Infrastructure & Design Services) \$ 481,568
10990100 59020 51912 Transfer Out - Capital (ARPA Drewville Rd (PIN 8757.65)) \$ 182,535

Increase Estimated Revenues:

10131000 449898 52420 Federal Aid - ARPA CFDA 21.027 \$ 481,568
10131000 449898 51912 Federal Aid - ARPA CFDA 21.027 \$ 182,535

General Fund (continued):

Decrease Appropriations:

10990100 59020 52202	Transfer Out - Capital - ARPA Highway Infrastructure	\$	7,200
10990100 59020 52229	Transfer Out - Capital - ARPA Feasibility Studies	\$	202,668
10990100 59020 51912	Transfer Out - Capital - ARPA Drewville Rd (PIN 8757.65)	\$	271,700

Decrease Estimated Revenues:

10131000 449898 52202	Federal Aid - ARPA CFDA 21.027	\$	7,200
10131000 449898 52229	Federal Aid - ARPA CFDA 21.027	\$	202,668
10131000 449898 52405	Federal Aid - ARPA CFDA 21.027	\$	271,700

Fiscal Impact - 2024 - \$ 0

Fiscal Impact - 2025 - \$ 0

Please refer to the cover memo attached.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance – *MJL*

RE: **Putnam County Projects Reallocation Request**

DATE: **October 30, 2024**

As a result of careful internal reviews, members of the Administration and its ARPA Committee have identified certain reallocations of funds to ensure proper compliance with applicable ARPA guidelines, including timely encumbrance.

Please see the attached proposed resolution and budgetary amendment outlining these reallocations to a project category, "General Infrastructure/Design Services." General Infrastructure/Design Services may include DPW projects (such as paving), and Capital Program projects.

Approved:

A large, stylized handwritten signature in black ink, appearing to read "Kevin M. Byrne".

Kevin M. Byrne
County Executive

APPROVAL/BUDGETARY AMENDMENT (24A111)/ COMMISSIONER OF
FINANCE/COUNTY ARPA PROJECTS REALLOCATION

WHEREAS, the County was allocated \$19.1 million through ARPA, to be used to provide certain government services; and

WHEREAS the County allocated a portion of these funds to certain projects pursuant to Resolution #135 of 2022; and

WHEREAS ARPA requires funds to be encumbered by December 31, 2024; and

WHEREAS, in order to ensure compliance with the encumbrance deadline, and to best serve the needs of the County, the Commissioner of Finance has requested a budgetary amendment to reallocate certain of the funds; and

WHEREAS, the requested reallocations shall be put into a project category called "General Infrastructure/Design Services"; and

WHEREAS, the Commissioner of Finance, and the County Auditor have reviewed and recommended said reallocation; and

WHEREAS, the County Executive has reviewed and recommended said reallocation; and

WHEREAS, the Rules, Enactments and Intergovernmental Relations Committee has reviewed and approved of this request; now therefore be it

RESOLVED, that the following budgetary amendment (24A111) be made:

; and be it further

RESOLVED, that future ARPA funds reallocations from Putnam County ARPA projects may be done so administratively, and put into the General Infrastructure/Design Services category, to be used on ARPA-compliant (as confirmed by the County's ARPA consultant), approved Capital Program projects.

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 1

APPROVAL/ BUDGETARY AMENDMENT (22A044)/ COMMISSIONER OF FINANCE/ COUNTY ARPA PROJECTS

WHEREAS, the American Rescue Plan Act of 2021 ("ARPA") provides fiscal recovery funds to county governments, as well as other forms of government, pursuant to US Department of Treasury Compliance and Reporting Guidance, for the purpose of alleviating the fiscal stress caused by the COVID-19 pandemic, and

WHEREAS, Putnam County has been allocated \$19.1 million through ARPA, which may be used to provide certain government services; and

WHEREAS, County Executive Odell has proposed that Putnam County ARPA funds be allocated with a focus on infrastructure as it pertains to school safety, mental health, substance abuse, food insecurity, clean water, roads, bridges, and buildings to aid in the recovery from the COVID 19 pandemic; and

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (22A044) to address these infrastructure needs; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment (22A044) be made:

Increase Estimated Appropriations:

53097000 53000 52223	ARPA – School Safety – Infrastructure Upgrades	2,000,000
53097000 53000 51601	ARPA – Radios – Police & Fire	2,500,000
53097000 53000 52224	ARPA – Sheriff Dept Software	1,500,000
58989000 53000 52225	ARPA – Stabilization Center	2,500,000
58989000 53000 52226	ARPA – Cap Mobile Food Pantry	130,000
58989000 53000 52227	ARPA – Second Chance Food Pantry Refrigeration Units	25,000
58989000 53000 52228	ARPA – Administrative Expenses	30,000
55197000 52660 52204	ARPA – Highway Equipment	100,000
55197000 53000 52229	ARPA – Highway Infrastructure Studies	303,707
55997000 53000 51622	Fair Street - PIN 8756.09	<u>325,000</u>
		<u>9,413,707</u>

Decrease Estimated Revenues:

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed:

Diane Schonfeld
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #135

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on July 5, 2022.

page 2

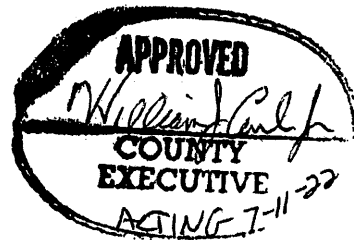
05000 45710L 50245	Bond Proceeds - Peekskill Hollow Rd	1,000,000
05000 45710M 52202	Bond Proceeds - Infrastructure	1,000,000
05000 45710M 52204	Bond Proceeds - Highway Equipment	500,000
05000 45710G 51622	Bond Proceeds - Fair Street	90,000
05000 45710H 51716	Bond Proceeds - Stoneleigh/Drew	185,000
05000 45710M 51912	Bond Proceeds - Drewville Rd Br	988,800
05000 45710M 51914	Bond Proceeds - Sprout Brook Rd Br	<u>520,000</u>
		4,283,800

Increase Estimated Revenues:

53097000 449898 52223	ARPA - School Safety - Infrastructure Upgrades	2,000,000
53097000 449898 51601	ARPA - Radios - Police & Fire	2,500,000
53097000 449898 52224	ARPA - Sheriff Dept Software	1,500,000
58989000 449898 52225	ARPA - Stabilization Center	2,500,000
58989000 449898 52226	ARPA - Cap Mobile Food Pantry	130,000
58989000 449898 52227	ARPA - Second Chance Food Pantry Refrigeration Units	25,000
58989000 449898 52228	ARPA - Administrative Expenses	30,000
55197000 449898 50245	ARPA - Peekskill Hollow Road	1,000,000
55197000 449898 52202	ARPA - Highway Infrastructure	1,000,000
55197000 449898 52206	ARPA - Highway Equipment	600,000
55197000 449848 52229	ARPA - Highway Infrastructure Studies	303,707
55997000 449848 51622	ARPA - Fair Street - PIN 8756.09	415,000
55197000 449848 51716	ARPA - Stoneleigh /Drew PIN 8761.97	185,000
55197000 449848 51912	ARPA - Drewville Rd Bridge PIN 8757.65	988,800
55197000 449848 51914	ARPA - Sprout Brook RD Br PIN 8762.13	<u>520,000</u>
		13,697,507

2022 Fiscal Impact - 0 -
2023 Fiscal Impact - 0 -

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.



State of New York
 ss:
 County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on July 5, 2022.

Dated: July 7, 2022

Signed: *Diane Schonfeld*

Diane Schonfeld
 Clerk of the Legislature of Putnam County

Michael Budzinski, P.E.
Director
Ext. 46111



cc All Rules #5 Reso

Ellen Sorrento, Secretary
Plumbing/Mechanical Board
Ext. 46026

**PUTNAM COUNTY PLUMBING BOARD
CONSUMER AFFAIRS
110 OLD ROUTE 6, BUILDING 3
CARMEL, NY 10512
Trades Licensing & Registration**

MEMORANDUM

**TO: Diane Schonfeld, Clerk
Legislature**

**FROM: Ellen Sorrento, Secretary
Plumbing/Mechanical Trades Board**

DATE: September 13, 2024

RE: Re-appointment of Board Members

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2024 SEP 13 PM 12:19

The following recommendations have been made by the Plumbing/Mechanical Trades Board at the August 8 and September 12, 2024 meetings:

Henry Boyd – Well Driller – Three (3) year term – said term to expire 12/31/2027
Homer Losee – Master Plumber – Three (3) year term – said term to expire 12/31/2027
Christopher Lyons – Three (3) year term – said term to expire 12/31/2027

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

The following recommendations have been made by the Plumbing/Mechanical Trades Board at the August 8, 2024 meeting to elect:

Russell Bleakley – Chairman
Robert Sleight – Vice Chairman

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Cc: Michael Budzinski

cciall Rules A+A #6 Reso

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

TO: Michael Lewis
Commissioner of Finance

FROM: C. Compton Spain
County Attorney

DEPT: Law

DATE: November 8, 2024

2024 NOV 12 PM 1:48
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

<u>FROM ACCOUNT# / NAME</u>	<u>TO ACCOUNT# / NAME</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
10199000 54980 General Contingency	10193000 54933 Judgment & Claims	\$30,000.00	To cover NYMIR Invoices through Year end.

2024 Fiscal Impact \$ 30,000.00

2025 Fiscal Impact \$ _____

C. Compton Spain 11/8/24
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

24T417

13

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

New York Municipal Insurance Reciprocal

900 Stewart Avenue, Suite 600 • Garden City, NY 11530-4869 • (877) 976-2111 • (516) 227-2352

Deductible Invoice

Putnam County
48 Gleneida Ave
Carmel NY 10512

INVOICE# 193403
October 10, 2024

Agency: Brown & Brown Insurance Services, Inc.

Producer: Brian Miles

For Claim Number: PUTN-2024-012-001
Claimant: US Foods
Policy: MPK-PUTN-0000001-23

Date of Loss: 5/14/2024
Policy Period: 8/1/2023 - 8/1/2024

Deductibles:
General Liability/Each Occurrence/Aggreg - \$250,000

Payments:
General Liability/Each Occurrence/Aggreg Claims Paid to Date: \$3,246.18

Deductible Due This Invoice: \$3,246.18

[Handwritten Signature]
OK Today

Please make check payable to:

NYMIR
New York Municipal Insurance Reciprocal
119 Washington Avenue
Albany, NY 12210

[Handwritten Signature]
10/17/24

24T417

29



NEW YORK MUNICIPAL INSURANCE RECIPROCAL
INSURANCE COMPANY

New York Municipal Insurance Reciprocal

900 Stewart Avenue, Suite 600 • Garden City, NY 11530-4869 • (877) 976-2111 • (516) 227-2352

Deductible Invoice

Putnam County
48 Gleneida Ave
Carmel NY 10512

INVOICE# 193420
October 10, 2024

Agency: Brown & Brown Insurance Services, Inc.
Producer: Brian Miles

For Claim Number: PUTN-2024-016-001
Claimant: Daphne Chivily
Policy: MCA-PUTN-0000001-24

Date of Loss: 9/6/2024
Policy Period: 8/1/2024 - 8/1/2025

Deductibles:
Bodily Injury & Property Damage (comb) - \$250,000
Collision - \$250
Comprehensive/Glas s - \$250

Payments:
Bodily Injury & Property Damage (comb) Claims Paid to Date: \$4,458.23

Deductible Due This Invoice: \$4,458.23

Please make check payable to:

[Handwritten Signature]
OK to pay

NYMIR
New York Municipal Insurance Reciprocal
119 Washington Avenue
Albany, NY 12210

[Handwritten Signature]
10 **247417**

3



NEW YORK MUNICIPAL INSURANCE RECIPROCAL
Health Care Claims Billing

New York Municipal Insurance Reciprocal

900 Stewart Avenue, Suite 600 • Garden City, NY 11530-4869 • (877) 976-2111 • (516) 227-2352

Deductible Invoice

Putnam County
48 Gleneida Ave
Carmel NY 10512

INVOICE# 193343
September 17, 2024

Agency: Brown & Brown Insurance Services, Inc.

Producer: Brian Miles

For Claim Number: PUTN-2023-002-001

Claimant: Wanda Hatchettbaiz

Date of Loss: 2/27/2023

Policy: MCAPUTN001

Policy Period: 8/1/2022 - 8/1/2023

Deductibles:

Bodily Injury & Property Damage (comb) - \$250,000

Collision - \$250

Comprehensive/Glas - \$250

Payments:

Bodily Injury & Property Damage (comb) Claims Paid to Date: \$2,144.96

Deductible Due This Invoice:

\$558.06

Please make check payable to:

NYMIR
New York Municipal Insurance Reciprocal
119 Washington Avenue
Albany, NY 12210

24T417

18



NEW YORK MUNICIPAL INSURANCE RECIPROCAL
TRAFFIC GUARANTEE

New York Municipal Insurance Reciprocal

900 Stewart Avenue, Suite 600 • Garden City, NY 11530-4869 • (877) 976-2111 • (516) 227-2352

Deductible Invoice

Putnam County
48 Gleneida Ave
Carmel NY 10512

INVOICE# 193348
September 17, 2024

Agency: Brown & Brown Insurance Services, Inc.

Producer: Brian Miles

For Claim Number: PUTN-2024-015-001
Claimant: Asha Ramnauth
Policy: MCA-PUTN-0000001-23

Date of Loss: 7/16/2024
Policy Period: 8/1/2023 - 8/1/2024

Deductibles:

Bodily Injury & Property Damage (comb) - \$250,000
Collision - \$250
Comprehensive/Glass - \$250

Payments:

Bodily Injury & Property Damage (comb) Claims Paid to Date: \$9,008.72

Deductible Due This Invoice:

\$9,008.72

Please make check payable to:

NYMIR
New York Municipal Insurance Reciprocal
119 Washington Avenue
Albany, NY 12210

24T417

cc: all
Re: #7
A#A

COUNTY OF PUTNAM FUND TRANSFER REQUEST

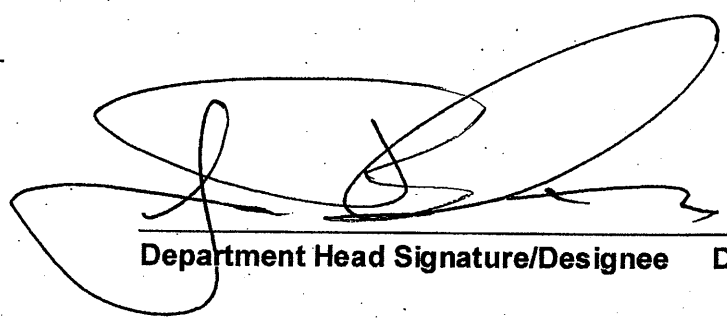
TO: Commissioner of Finance
FROM: C. Compton Spain
County Attorney
DEPT: Law
DATE: November 12, 2024

2024 NOV 13 AM 11:48
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

<u>FROM ACCOUNT# /NAME</u>	<u>TO ACCOUNT# /NAME</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
10199000 54980 Contingency	10142000 54125 Legal Services	\$50,000.00	To cover outstanding legal services invoices Not yet received for The remainder of 2024

2024 Fiscal Impact \$ 50,000
2025 Fiscal Impact \$ 0



Department Head Signature/Designee Date 11/12/24

AUTHORIZATION: (Electronic signatures)

- Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
- Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
- Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00
- Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

247404

#8

APPROVAL/ CONTRACT / LEGISLATIVE COUNSEL

WHEREAS, on July 21, 2021, Putnam County issued a Request for Proposal for legislative counsel for the Putnam County Legislature; and

WHEREAS, after review of the one proposal submitted in response to the Request for Proposal the Legislature recommended contracting with Boutin & Altieri, P.L.L.C. for personal services, encompassed in the terms as specified in the Request for Proposal; and

WHEREAS, the term of the agreement was for three (3) years commencing January 1, 2022 and shall terminate December 31, 2024; and

WHEREAS, under the terms of the Agreement, upon mutual agreement by the parties hereto in writing, this Agreement may be renewed for three (3) consecutive one (1) year periods, to be renewed one (1) year at a time; and

WHEREAS, per the contract addendum in April 2024 Legislative Counsel services continued to be provided by Firriolo Law Office, P.L.L.C.; now therefore be it

RESOLVED, that the Putnam County Legislature designates Firriolo Law Office, P.L.L.C. for outside services encompassing the terms as specified in the Request for Proposal 6-2021, and as amended in the addenda to the Agreement; and

WHEREAS, as stated in the Agreement, the annual fees shall increase based upon the consumer price index for All Urban Consumers (CPI-U), taken from the then-current annual index for "all items" or the category encompassing legal services, whichever is greater; now therefore be it

RESOLVED, that the contract term shall be extended for an additional one (1) year to run from January 1, 2025 through December 31, 2025.



Re: 125

#9

PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

To: Paul E. Jonke
Chairman, Putnam County Legislature

CC: The Putnam County Legislature

FROM: Kevin M. Byrne
County Executive

DATE: October 9, 2024

RE: Mission Statement

2024 OCT -9 PM 4:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

In my March 6, 2024 memo, I informed the Legislature of the creation of an advisory committee, the Executive Review Committee. As you may recall, the Committee's first endeavor was to review and update the County's Mission Statement.

The Committee rose to the task. After a number of meetings, varied research, and much thoughtful consideration the Committee drafted an updated Mission Statement, which also includes a vision statement.

Please see attached the Mission Statement submitted by the Committee, which has been adopted by this Administration.

I hope that you join me in recognizing the efforts of the Executive Review Committee in crafting what I believe to be a timeless and inclusive Mission Statement.

Enclosures:

- Cover Memo From Executive Review Committee
- Updated Putnam County Mission Statement



To: Kevin M. Byrne, County Executive

From: The Executive Review Committee

Date: August 26, 2024

Re: Final Mission Statement Draft

Attached for your consideration is the Executive Review Committee's final draft of an updated Putnam County Mission Statement. The current Mission Statement, adopted by the Legislature and signed into law by County Executive Bondi in 2003, is also attached.

The Committee met seven times between April and August. During this time, the Committee utilized surveys submitted by County employees, sought and received input from County Department Heads, and performed pertinent research, including reviewing the mission statements of counties throughout New York State. Additionally, the Committee relied on the current Mission Statement of the County as a valuable resource and took great effort to incorporate its principles and spirit into the new version.

As you will see, our final draft includes a Mission and Vision Statement. After careful discussion and deliberation, the Committee felt that the inclusion of both would best describe the core purpose of county government, how we intend to meet those responsibilities, all while also looking towards the future and what we aspire to be.

We would also like to highlight how well the Committee worked together and collaborated since its formation. This is a diverse group of experienced, thoughtful, and diligent individuals who brought forth valuable insights and contributions throughout this process.

The Committee is available for any questions you may have. Additionally, we are happy to attend any Legislative Committee meetings that may be called to consider our draft.

We would like to thank the County Department Heads and employees for their time in providing much-appreciated perspectives and suggestions to the Committee.

Finally, we would like to thank Marjorie Keith for her work as Special Advisor during our review of the Mission Statement. As a member of the last Mission Statement Committee in 2003, Marjorie's knowledge and expertise has been second to none.

We look forward to continuing our work and turning our attention towards the County Charter and Code, as requested by you in at the Committee's formation.

Mission Statement:

Putnam County Government provides for the health, safety and well-being of the public while upholding the laws of the United States, New York State, and the County. Our dedicated workforce is critical to meeting community needs and we strive to deliver a fiscally responsible, accountable, and accessible government that serves everyone with transparency. By working in partnership with all levels of government and others, we are committed to providing services that will achieve the best possible outcomes for our residents.

Our Vision:

The County seeks to encourage community engagement, responsible economic growth, and a high-quality of life for all residents through innovative and collaborative efforts. We aspire to be a vibrant and healthy community that values and nurtures Putnam County's natural beauty, rich history, cultural heritage, and most importantly, our people. Together, we seek to build a future that honors our past, embraces our present, and inspires generations to come.

THE PUTNAM COUNTY LEGISLATURE

Resolution # 89 Meeting
Introduced by Legislator: Regina Morini on b/h of Personnel Committee Regular May 6, 2003
Seconded by Legislator: Michael Semo Jr. & Vincent Tamagna Special _____

AMENDMENT TO THE MISSION STATEMENT OF PUTNAM COUNTY

Putnam County Government, while operating under statute, primarily exists to provide and facilitate the delivery of essential, quality public services for the health, safety, protection and well-being of all residents in the County in cooperation and conjunction with the community. These services will be provided at the least cost to the taxpayers consistent with the efficient delivery of quality services and delivered with a "good neighbor" attitude. Leadership shall identify and plan for changes in resources that create an environment whereby the people in the County can be afforded opportunities for achieving quality of life.

Principles*

In carrying out those principles embodied in its mission statement, Putnam County shall:

- Promote responsible, honest, respectful and caring behavior toward the public and its employees
- Value participatory decision-making and teamwork through partnering at all levels

Vote:
State Of New York
ss:

County Of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on

Dated: _____

Signed: _____

10 Donna C. McMahon
Clerk Of The Legislature Of Putnam County

THE PUTNAM COUNTY LEGISLATURE

Resolution # 89 (continued)

Meeting

Introduced by Legislator: _____

Regular _____

Seconded by Legislator: _____

Special _____

- Be responsive to community needs
- Be responsible and ethical stewards of public resources
- Encourage self-sufficiency and empower the public and employees to maximize their potential
- Enhance quality of services through a continued development of a well-trained workforce
- Be a learning, improving and achieving organization
- Participate to the extent possible in the setting of Regional, State and Federal goals.

*Revised Fall, 2002

BY POLL VOTE: ALL AYES, CARRIED UNANIMOUSLY.

Vote:
State Of New York

ss:

County Of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on

May 6, 2003

Dated: May 8, 2003

Signed: _____

Donna C. McMahon

11 Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY

MISSION STATEMENT

Putnam County Government, while operating under statute, primarily exists to provide and facilitate the delivery of essential, quality public services for the health, safety, protection and well-being of all residents in the County in cooperation and conjunction with the community. These services will be provided at the least cost to the taxpayers consistent with the efficient delivery of quality services and delivered with a "good neighbor" attitude. Leadership shall identify and plan for changes in resources that create an environment whereby the people in the County can be afforded opportunities for achieving quality of life.

PRINCIPLES*

In carrying out those principles embodied in its mission statement, Putnam County shall:

- *Promote responsible, honest, respectful and caring behavior toward the public and its employees*
- *Value participatory decision-making and teamwork through partnering at all levels*
- *Be responsive to community needs*
- *Be responsible and ethical stewards of public resources*
- *Encourage self-sufficiency and empower the public and employees to maximize their potential*
- *Enhance quality of services through a continued development of a well-trained workforce*
- *Be a learning, improving and achieving organization*
- *Participate to the extent possible in the setting of Regional, State and Federal goals.*

**Revised Fall, 2002
Adopted May, 2003*

PUTNAM COUNTY

MISSION STATEMENT

Putnam County government, while operating under statute, primarily exists to provide and facilitate the delivery of essential, quality public services for the health, safety, protection and well-being of all residents in the County in cooperation and conjunction with the community. These services will be provided at the least cost to the taxpayers consistent with the efficient delivery of quality services and delivered with a "good neighbor" attitude. Leadership shall identify and plan for changes in resources that create an environment whereby the people in the County can be afforded opportunities for achieving quality of life.

PRINCIPLES

In carrying out those principles embodied in its mission statement, Putnam County shall:

- ◆ provide affordable government
- ◆ be responsive to community needs
- ◆ encourage self-sufficiency
- ◆ support the continued improvement of services
- ◆ provide services through a coordinated interdepartmental approach
- ◆ be responsible stewards of public resources
- ◆ be governed by professional integrity
- ◆ treat the public and its employees with respect and dignity
- ◆ value participant decision-making
- ◆ participate, to the extent possible, in the setting of State goal

Adopted March 1, 1994

#10

November 19, 2024
Rules Meeting

#10

FYI/ Litigation Report