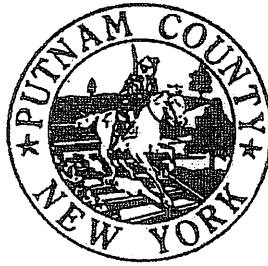


THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue  
Carmel, New York 10512  
(845) 808-1020 Fax (845) 808-1933

Paul E. Jonke *Chairman*  
Amy E. Sayegh *Deputy Chair*  
Diane Schonfeld *Clerk*  
Robert Firriolo *Counsel*



Nancy Montgomery Dist. 1  
William Gouldman Dist. 2  
Toni E. Addonizio Dist. 3  
Ginny Nacerino Dist. 4  
Greg E. Ellner Dist. 5  
Paul E. Jonke Dist. 6  
Joseph Castellano Dist. 7  
Amy E. Sayegh Dist. 8  
Erin L. Crowley Dist. 9

AGENDA

PERSONNEL COMMITTEE MEETING  
TO BE HELD IN ROOM 318  
PUTNAM COUNTY OFFICE BUILDING  
CARMEL, NEW YORK 10512

Members: Chairman Jonke Legislators Castellano & Nacerino

Tuesday

December 10, 2024

(To Immediately Follow 6:15p.m. Special Full Mtg.)

1. Pledge of Allegiance
2. Roll Call
3. Approval/ Local Law Establishing the 2025 Salary of Certain Elected Officials Serving for Fixed Terms
4. Approval/ Local Law Establishing the 2025 Salaries of Certain Appointed Officers Serving for Fixed Terms
5. Approval/ 2025 Salaries for Officers and Employees Paid from County Funds
6. Approval/ Fund Transfer 24T466/ Cover September through December 2024 Overtime Costs incurred due to Correction Officer Vacancies/ Sheriff Kevin McConville
7. Approval/ Budgetary Transfer 25T001/ Funding for 2025 Salary and Benefit Costs Pursuant to the Ratified Contract Settlement Between Putnam County and Putnam County Sheriff's Employees Association, Inc. (PCSEA)/ Commissioner of Finance Michael Lewis
8. Approval/ Budgetary Transfer 25T002/ Department of Mental Health (DMH)/ DMH 2025 Budget Funding for the Purpose of Training Newly Hired Children's SPOA Coordinator/ Commissioner DSS, Mental Health and Youth Bureau Sara Servadio

**9. FYI/ Accident Report**

**10. FYI/ Incident Report**

**11. Other Business**

**12. Adjournment**

Pers  
12/10/24

approval

#3

**A LOCAL LAW ESTABLISHING THE 2025 SALARY OF CERTAIN ELECTED OFFICIALS SERVING FOR FIXED TERMS**

**BE IT ENACTED BY THE PUTNAM COUNTY LEGISLATURE AS FOLLOWS:**

**Section 1.**

Section 201 of the County Law and Municipal Home Rule Law requires that salary increases of fixed term officers shall be established by Local Law, subject to permissive referendum.

**Section 2.**

The annual salary of the hereinafter designated County Officers elected for a fixed term is hereby set the following amounts effective January 1, 2025:

Michael Bartolotti  
Putnam County Clerk ..... \$152,391

Kevin McConville  
Putnam County Sheriff ..... \$175,061

John Bourges  
Putnam County Coroner..... \$ 26,394

Michael Nesheiwat  
Putnam County Coroner..... \$ 26,394

Toni Addonizio  
Putnam County Legislator ..... \$ 46,770

Erin Crowley  
Putnam County Legislator ..... \$ 46,770

Greg Ellner  
Putnam County Legislator ..... \$ 46,770

William Gouldman  
Putnam County Legislator..... \$ 46,770

Paul Jonke  
Putnam County Legislator ..... \$ 46,770

Amy Sayegh  
Putnam County Legislator ..... \$ 46,770

- Additional Stipend for Legislature Chairperson..... \$ 11,693

**Section 3.**

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.**

Revs  
12/10/24  
Approval  
#4

**A LOCAL LAW ESTABLISHING THE 2025 SALARIES OF CERTAIN APPOINTED OFFICERS SERVING FOR FIXED TERMS**

Be it enacted by the Legislature of the County of Putnam as follows:

**Section 1.**

Section 201 of the County Law and Municipal Home Rule Law, Section 23, requires that certain salary increases of fixed term officers be established by Local Law, subject to permissive referendum.

**Section 2.**

The annual salaries of the hereinafter designated County Officers appointed for a fixed term are hereby set at the following amounts effective January 1, 2025:

Paul Eldridge..... Personnel Officer	\$158,600
Michael Nesheiwat..... Interim Commissioner of Health	\$226,050
Sara Servadio ..... Commissioner of Social Services/Mental Health/Youth Bureau	\$162,312
Patricia McLoughlin..... Director of Real Property Tax Services	\$109,799
Kelly Primavera ..... Commissioner Board of Elections	\$ 107,343
Catherine Croft..... Commissioner Board of Elections	\$ 107,343
Diane Schonfeld..... Clerk of the Legislature	\$ 119,973

**Section 3.**

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.**

Pass  
December  
Approval  
# 5

**APPROVAL/ 2025 SALARIES FOR OFFICERS AND EMPLOYEES PAID FROM COUNTY FUNDS**

**WHEREAS, Pursuant to Section 2.04 of the Putnam County Charter and Section 201 of the NYS County Law, the Putnam County Legislature must fix by resolution the compensation of all officers and employees paid from County funds; now therefore be it**

**RESOLVED, that the salaries for fiscal year 2025 for all officers and employees, or their successors, who are not members of bargaining units or whose salaries are not required to be set by Local Law are hereby set at the amounts listed attached; and be it further**

**RESOLVED, that these employees will also be paid any benefits and/or receive incentive payments resulting from the Putnam County Flex Plan; and be it further**

**RESOLVED, that the Commissioner of Finance is authorized to determine the method of pay out of monies as herein described.**

**2025 PERSONNEL SERVICES**

<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Pay Position</u>	<u>Pay Position Description</u>	<u>2025 Adopted</u>
10101001	51000		101010101	LEGISLATOR	46,770.00
10101001	51000		101010102	LEGISLATOR	46,770.00
10101001	51000		101010103	LEGISLATOR	46,770.00
10101001	51000		101010104	LEGISLATOR	46,770.00
10101001	51000		101010105	LEGISLATOR	46,770.00
10101001	51000		101010106	LEGISLATOR	46,770.00
10101001	51000		101010107	LEGISLATOR	46,770.00
10101001	51000		101010108	LEGISLATOR	46,770.00
10101001	51000		101010109	LEGISLATOR	46,770.00
10101001	51000		101010110	CLERK TO LEGIS	119,973.00
10101001	51000		101010111	DEP CLERK TO LEGIS	97,983.00
10101001	51000		101010113	ADMIN ASST (LEGIS)	69,874.00
10101001	51000		101010114	ADMIN ASST (LEGIS)	74,525.00
10101001	51000		101010190	LEGISLATIVE STIPEND	11,693.00
10116500	51000		116510101	DISTRICT ATTORNEY	223,700.00
10116500	51000		116510103	CHIEF ASST DA	175,594.00
10116500	51000		116510104	ASST DA	102,475.00
10116500	51000		116510108	ASST DA	95,880.00
10116500	51000		116510110	CRIM INVES (DA)	91,955.00
10116500	51000		116510111	ASST DA	75,019.00
10116500	51000		116510122	SPECIAL VICTIMS INVES (DA)	89,838.00
10116500	51000		116510123	VICTIM/WITNESS ASST	37,987.00
10116500	51000		116510125	ASST DA	103,181.00
10116500	51000		116510126	ASST DA	90,338.00
10116500	51000		116510129	CHIEF OF STAFF (DIST ATTORNEY)	84,511.00
10116500	51000		116510130	FIRST ASST DA	151,579.00
10116500	51000		116510133	APPELLATE ATTORNEY	130,000.00
10116500	51000		116510134	ASS'T DA - BUREAU CHIEF	133,575.00
10118500	51000		118510101	CORONER	26,394.00
10118500	51000		118510102	CORONER	26,394.00
10118500	51000		118510103	CORONER	26,394.00
10118500	51000		118510104	CONF SEC TO COUNTY CORONER	60,000.00
10118500	51000		118510194	COORD OF CORONERS	12,000.00
10123000	51000		123010101	COUNTY EXECUTIVE	176,022.00
10123000	51000		123010102	DEP CNTY EXEC	162,586.00
10123000	51000		123010103	CHIEF OF STAFF (COUNTY EXEC)	90,908.00
10123000	51000		123010106	CONF SEC TO COUNTY EXEC	71,755.00
10123000	51000		123010107	DIRECTOR OF COMMUNICATIONS	87,628.00
10123000	51000		123010108	DIRECTOR OF COMPL & INTERGOV	66,716.00
10131000	51000		131010101	COMM OF FINANCE	162,312.00
10131000	51000		131010110	DEP COMM FINANCE	101,209.00
10131000	51000		131010116	PAYROLL MANAGER	98,000.00
10131000	51000		131010120	FIRST DEP COMM FINANCE	126,999.00
10132000	51000		132010101	COUNTY AUDITOR	133,888.00
10132000	51000		132010102	AUDIT MANAGER	74,083.00
10132000	51000		132010103	DEP CNTY AUDITOR	110,066.00
10134500	51000		134510101	DIR PURCH & CTRL SVCS	148,988.00
10134500	51000		144010103	CAPITAL ASSEST AND PROCUREMENT COORDINATOR	62,100.00

10135500	51000	135510101	DIR REAL PRP TAX SVC	109,799.00
10141000	51000	141010101	COUNTY CLERK	152,391.00
10141000	51000	141010102	FIRST DEP CNTY CLERK	131,282.00
10141000	51000	141010104	CONF SEC TO COUNTY CLK	71,759.00
10141100	51000	141110101	DEP CNTY CLERK	67,120.00
10141100	51000	141110103	DEP CNTY CLERK	95,087.00
10142000	51000	142010101	COUNTY ATTORNEY	170,662.00
10142000	51000	142010102	CONF SEC TO COUNTY ATTY	67,119.00
10142000	51000	142010103	DEP COUNTY ATTY	95,428.00
10142000	51000	142010104	FIRST DEP CNTY ATTY	151,925.00
10142000	51000	142010105	SR DEP CNTY ATTY	133,232.00
10142000	51000	142010110	RISK MANAGER	102,380.00
10142000	51000	142010112	SR DEP CNTY ATTY	118,610.00
10142000	51000	142010116	PARALEGAL	68,513.00
10142000	51000	142010118	DEP COUNTY ATTY	120,000.00
10142000	51000	142010119	SR DEP CNTY ATTY	61,650.00
10142000	51000	142010120	DEP COUNTY ATTY	125,894.00
10143000	51000	143010101	PERSONNEL OFFICER	158,600.00
10143000	51000	143010103	PR PERSONNEL SPEC	87,125.00
10143000	51000	143010105	CONF SECRETARY	77,460.00
10143000	51000	143010108	SR PERSONNEL SPEC	72,000.00
10143000	51000	143010110	SR PERSONNEL SPEC	72,000.00
10143000	51000	143010111	DEPUTY PERSONNEL OFFICER	120,855.00
10143000	51000	143010123	PERSONNEL TECHNICAN	57,900.00
10200000	51000	143010105	CONF SECRETARY	3,873.00
10144000	51000	144010101	SUPV PLAN & DESIGN	137,952.00
10144000	51000	144010106	FED FUNDED PROGRAM MGR	86,988.00
10144000	51000	144010109	PROJECT MANAGER	87,208.00
10144000	51000	144010110	COORD ENGINEERING PROJECTS	116,133.00
10144000	51000	144010111	PROJECT MANAGER	87,208.00
10149000	51000	149010134	COMM OF DPW	155,854.00
10149000	51000	149010135	DEP COMM OF DPW	125,661.00
10149000	51000	149010136	CONF SEC TO COMM DPW	62,628.00
10149000	51000	145010101	COMM OF ELECTIONS	107,343.00
10145000	51000	145010102	COMM OF ELECTIONS	107,343.00
10145000	51000	145010103	DEP COMM BD OF ELECT	96,976.00
10145000	51000	145010104	ELECTION SPECIALIST	70,514.00
10145000	51000	145010105	ELECTION SPECIALIST	64,166.00
10145000	51000	145010106	DEP COMM BD OF ELECT	96,976.00
10145000	51000	145010109	ELECTION SPECIALIST	70,514.00
10145000	51000	145010110	ELECTION SPECIALIST	70,514.00
10145000	51000	145010111	VOTING MCH TECH (PT)	33,651.00
10145000	51000	145010112	VOTING MCH TECH (PT)	33,651.00
10145000	51000	145010113	ELECTION SPECIALIST	64,166.00
10145000	51000	145010114	ELECTION SPECIALIST	67,340.00
10146000	51000	146010101	ASST RCDS MGMT OFCR	73,296.00
10146000	51000	146010193	COUNTY CLERK	7,500.00
10168000	51000	168010113	IT SYSTEMS SPECIALIST	70,853.00
10168000	51000	168010115	IT SYSTEMS SPECIALIST	65,403.00
10168000	51000	168010123	IT SYSTEMS SPECIALIST	53,300.00
10168000	51000	168010120	DIR OF IT/GIS	147,515.00

10168000	51000		168010109	DEPUTY DIRECTOR OF IT/GIS	90,000.00
10311000	51000		311010101	SHERIFF	175,061.00
10311000	51000		311010102	UNDERSHERIFF	162,497.00
10311000	51000		311010103	ROAD PATROL CAPTAIN	154,758.00
10311000	51000		311010110	CONF SECRETARY	66,150.00
10311000	51000		311010114	CRIMINAL INVESTIGATIONS CAPT	154,758.00
10311000	51000		311010125	CHIEF OF STAFF (SHERIFF)	80,000.00
10311000	51000		311010127	OPERATIONS CAPT	154,758.00
10311000	51000		311010128	CIVIL BUREAU CAPT	154,758.00
10311000	51000		311010129	FISCAL MANAGER	100,435.00
17311000	51000		311017149	DEP SHERIFF LIEUT	141,353.00
10314000	51000		314010119	TREATMENT COURT COORD	64,247.00
10314000	51000		314010122	PROBATION DIRECTOR GROUP A	135,862.00
10314000	51000		314110101	STOP DWI PRGM ADMIN	14,001.00
10314000	51000		315010101	CORRECTION CAPTAIN	154,758.00
10315000	51000		315010106	CORRECTION LIEUT	143,295.00
10315000	51000		315010109	CORRECTION LIEUT	143,295.00
10014000	51000		398910101	COMM OF EMERG SVCES	62,860.00
10014000	51000		398910115	DIR EMERGENCY MGMT	94,530.00
10142000	51000		398913103	DEP COMM EMERG SVCES	102,750.00
10398900	51000		398910101	COMM OF EMERG SVCES	62,860.00
10398900	51000		398910102	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910104	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910105	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910106	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910107	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910109	CONF SECRETARY	67,368.00
10398900	51000		398910112	DIR OF EMERG MED SERV	89,393.00
10398900	51000		398910113	EMERG SVC COORD (PT)	5,000.00
10398900	51000		398910114	EMERG SVC COORD (PT)	5,000.00
14398900	51000		398914101	EMS EDUCATION COORDINATOR	64,884.00
10401000	51000		401010111	SR FISCAL MANAGER	134,809.00
10401000	51000		401010116	INTERIM COMM OF HEALTH	226,050.00
10816000	51000		816010101	SOLID WASTE MANAGER	80,000.00
12401000	51000		401012102	DIR OF ENVIR HLTH SVCES	140,520.00
26401001	51000	10205	401066109	QUALITY IMPR/PROGRAM EVAL MNGR	81,204.00
26401001	51000	10205	401077101	PUBLIC HEALTH DATA AND INFORMATICS SPECIALIST	81,204.00
10198900	51000		198910102	COORD OFFICE INDIVIDUALS WITH DISAB	35,896.00
10033000	51000		431013101	SPOA COORD (CHILDREN)	99,388.00
10033000	51000		431013102	SPOA COORD (ADULTS)	94,697.00
10431000	51000		198910102	COORD OFFICE INDIVIDUALS WITH DISAB	53,844.00
10431000	51000		431010101	DIRECTOR OF MENTAL HEALTH	66,000.00
10431000	51000		601020124	FISCAL MANAGER	58,501.00
10431000	51000		731010108	COMM OF SOC SVCES & MH	32,463.00
10431000	51000	10206	431010101	DIRECTOR OF MENTAL HEALTH	44,000.00
10431000	51000	10206	431010103	DUAL RECOVERY COORDINATOR	87,338.00
10431000	51000	10206	601303103	DIRECTOR OF CAC	16,729.00
10431000	51000	10206	731010104	YOUTH DIRECTOR	11,192.00
10431000	51000	10211	431010102	CRISIS INTERVENTION SPECIALIST	87,338.00
10102000	51000		601002101	DIR OF CHILD/FAM SVCES	118,779.00
10102000	51000		601303103	DIRECTOR OF CAC	59,085.00



10102000	51000	731010104	YOUTH DIRECTOR	20,762.00
10108000	51000	601008103	COORD CHILD SUPP ENF	85,348.00
10120000	51000	601020110	DIR OF ELIGIBILITY	114,942.00
10120000	51000	601020120	PARALEGAL	65,403.00
10120000	51000	601020124	FISCAL MANAGER	68,676.00
10120000	51000	601020125	DEPUTY COMMISSIONER OF DSS & YOUTH	110,970.00
10120000	51000	731010108	COMM OF SOC SVCES & MH	121,734.00
22070000	51000	601303101	COORD CHILD ADVC PRG	17,000.00
22070000	51000	601303103	DIRECTOR OF CAC	39,186.00
22071000	51000	601303101	COORD CHILD ADVC PRG	68,000.00
10641000	51000	641010101	DIRECTOR OF TOURISM	89,906.00
10651000	51000	651010101	COUNTY VETERANS DIR	89,480.00
10651000	51000	651010106	VETERANS ASST (PT)	4,420.00
10651000	51000	651010108	DEP CNTY VETERANS DIR	66,464.00
10661000	51000	661010101	DIR OF CONS AFFAIRS/WTS&MSRS	50,963.00
10661000	51000	661010104	SECY TO ELECTR BOARD	46,125.00
10661000	51000	661010106	SECY TO PLUMB BOARD	50,348.00
10661000	51000	661010110	DIR OF CODE ENFORCEMENT	65,310.00
10661000	51000	661010111	CONF SECRETARY	25,270.00
10661000	51000	661010112	SECY TO HOME IMP BOARD	25,174.00
10677200	51000	677210101	DIR, OFFICE SENIOR RESOURCES	113,234.00
10677200	51000	677210103	CONF SECRETARY	65,000.00
10677200	51000	677210124	FISCAL MANAGER	85,931.00
10677200	51000	677410132	NUTRITION SERVICES MANAGER	84,050.00
10677200	51000	677210145	DEPUTY DIR, OSR	95,018.00
10677900	51000	677910104	SENIOR CENTER MGR	62,340.00
10762000	51000	761110102	SENIOR CENTER MGR	68,562.00
10711000	51000	711010102	PARK SUPERINTENDENT	96,136.00
10731000	51000	731010104	YOUTH DIRECTOR	83,046.00
10731000	51000	731010108	COMM OF SOC SVCES & MH	8,115.00
10731000	51000	731010112	DEPUTY YOUTH DIRECTOR	82,200.00
10731000	51000	601020125	DEPUTY COMMISSIONER OF DSS & YOUTH	12,330.00
10751000	51000	751110101	COUNTY HISTORIAN	45,370.00
10802000	51000	802010101	COMM OF PLAN DEV & PUB TRANS	126,634.00
10802000	51000	802010120	DEPUTY COMM OF PLAN DEV & PUB TRANS	110,000.00
10874500	51000	802110107	SOIL WATER CONS DISTRICT MANAG	105,000.00
10511000	51000	511010127	SUPV CONSTR & MAINT	112,778.00

**COUNTY OF PUTNAM  
FUND TRANSFER REQUEST**

*cc: all  
Pers  
ATA*

*Reso  
#6*

**TO:** Commissioner of Finance  
**FROM:** Sheriff Kevin J. McConville  
**DEPT:** Sheriff/Corrections  
**DATE:** November 26, 2024

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10315000.51000.10121 (Jail: General Personnel) <i>Correction officer</i>	10315000.51093 (Jail General: Overtime)	\$ 5,252.00	September vacancy to cover OT
10315000.51000.10121 (Jail: General Personnel) <i>Correction officer</i>	10315000.51093 (Jail General: Overtime)	\$ 5,013.00	October vacancy to cover OT
10315000.51000.10121 (Jail: General Personnel) <i>Correction officer</i>	10315000.51093 (Jail General: Overtime)	\$ 5,491.00	November vacancy to cover OT
<b>Total</b>		<b>\$15,756.00</b>	

2024 Fiscal Impact \$ 0  
 2025 Fiscal Impact \$ 0

2024 DEC - 2 PM 4:42  
 LEGISLATURE  
 PUTNAM COUNTY  
 CARMEL, NY

Department Head Signature/Designee \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION: (Electronic signatures)**

Date \_\_\_\_\_ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date \_\_\_\_\_ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date \_\_\_\_\_ Chairperson Audit /Designee: \$0 - \$10,000.00

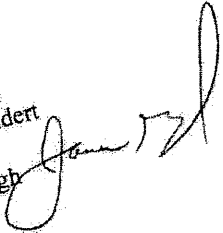
Date \_\_\_\_\_ Audit & Administration Committee: \$10,000.01 - \$25,000.00

P-1

Putnam County Sheriff's Department  
Inter - Office Memorandum

Date: November 26, 2024

To: Sheriff Kevin McConville  
Undersheriff Thomas Lindert

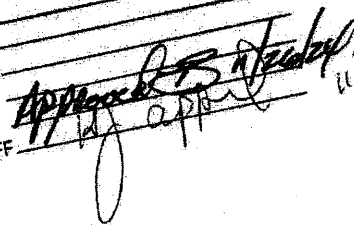
From: Captain James Greenough 

Subject: **FUNDS TRANSFER**  
**OVERTIME JAIL**

Request the funds transfers below be approved to cover overtime costs that were incurred due to running the months of September through December 2024 with five Correction Officer vacancies. Approving the below-listed lines will cover projected overtime costs.  
Reduce 10315000.10121 Open Personnel Line Funds (September) by \$5,252.00.  
Reduce 10315000.10121 Open Personnel Line Funds (October) by \$5,013.00.  
Reduce 10315000.10121 Open Personnel Line Funds (November) by \$5,491.00.  
and  
Increase 10315000.51093 Jail General Overtime by \$15,756.00.

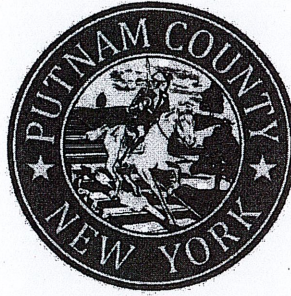
RECEIVED AND FORWARDED FOR ACTION

SGT \_\_\_\_\_  
LT \_\_\_\_\_  
LT \_\_\_\_\_  
CAPT \_\_\_\_\_  
US \_\_\_\_\_  
SHERIFF \_\_\_\_\_

 11/26/2024

24T466

MICHAEL J. LEWIS  
Commissioner of Finance



cc: all  
Pers.  
ATA  
Orig mtg 1/7/25  
Reso  
Approval  
#7

SHEILA BARRETT  
First Deputy Commissioner of Finance

ALEXANDRA GORDON  
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budgetary Transfer – 25T001**  
DATE: December 5, 2024

2024 DEC -5 PM 12:38  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is recommended.

**Increase Appropriations:**

10010000 51000	Personnel Services	\$ 12,494
10010000 58002	Social Security	955
10315000 51000	Personnel Services	270,905
10315000 58002	Social Security	20,725
15311000 51000	Personnel Services	6,869
15311000 58002	Social Security	525
17311000 51000	Personnel Services	3,658
17311000 58002	Social Security	280
32311000 51000	Personnel Services	10,924
32311000 58002	Social Security	835
		<hr/>
		\$ 328,170

**Decrease Appropriations:**

10199000 54980	Contingency	\$ 328,170
----------------	-------------	------------

Fiscal Impact - 2025 - \$328,170

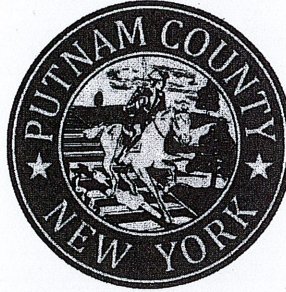
Fiscal Impact - 2026 - \$186,419

25T001

This budgetary transfer is required to provide for the funding for the 2025 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and the Putnam County Sheriff's Employees Association, Inc. (PCSEA). In addition, the ratification happened substantially to the 2025 Budget passing pursuant to Resolution 315-2024 therefore this transfer will reestablish current salary and fringe benefit levels for 2025.

**25T001**

MICHAEL J. LEWIS  
Commissioner of Finance



SHEILA BARRETT  
First Deputy Commissioner of Finance

*cc: all  
Pers  
A+A  
Orig mtg 12/25 R-50  
APPROVAL  
#8*

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk  
FROM: Michael J. Lewis, Commissioner of Finance – *MJL*  
RE: **Budget Transfer 25T002**  
DATE: December 5, 2024

2024 DEC -5 PM 12:38  
LEGISLATURE  
PUTNAM COUNTY  
CARMEL, NY

At the request of the Fiscal Manager at DSS and Mental Health, the following budgetary transfer is recommended.

<u>GENERAL FUND</u>			
<b>INCREASE APPROPRIATIONS:</b>			
10033000 51094	TEMPORARY	\$	8,064.00
10033000 58001	STATE RETIREMENT	\$	710.00
10033000 58002	SOCIAL SECURITY	\$	617.00
<i>Mental Health LGU SPOA</i>		\$	9,391.00 ✓
<b>DECREASE APPROPRIATIONS:</b>			
10033000 51000 (101)	PERSONNEL SERVICES - SPOA COORD (CHILDREN)	\$	3,046.00
10033000 58001	STATE RETIREMENT		268.00
10033000 58002	SOCIAL SECURITY		233.00
10431000 51000 (117)	PERSONNEL SERVICES - PR OFFICE ASSISTANT		5,018.00
10431000 58001	STATE RETIREMENT		442.00
10431000 58002	SOCIAL SECURITY		384.00
<i>Mental Health LGU</i>		\$	9,391.00 ✓
2025 Fiscal Impact		\$	0
2026 Fiscal Impact		\$	0

Please refer to the attached memorandum from Commissioner Servadio and the detailed analysis from Fiscal Manager Wunner regarding this personnel change.

25T002

KEVIN BYRNE  
County Executive

SARA SERVADIO  
Commissioner

NICOLLE MCGUIRE  
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH  
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

December 3, 2024

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2025 Budgetary Transfer

Your approval is requested to transfer funds within the 2025 Department of Mental Health budget for the purpose of training the newly hired **Children's SPOA Coordinator**. This position's incumbent has been employed in this role for over 25 years and her intuitional knowledge is a vital asset to the DMH. Fortunately, she agreed to come back in 2025 for a smooth transition while the new hire is acclimated with their new role and responsibilities.

**Increase Appropriations:**

10033000	MH LGU SPOA	
51094	TEMPORARY	\$8,064
58001	STATE RETIREMENT	\$710
58002	SOCIAL SECURITY	\$617
	Total Appropriations Increased	\$9,391

**Decrease Appropriations:**

10033000	MH LGU SPOA	
51000 (101)	PERSONNEL SERVICES	\$3,046
58001	STATE RETIREMENT	\$268
58002	SOCIAL SECURITY	\$233
10431000	MH LGU	
51000 (117)	PERSONNEL SERVICES	\$5,018
58001	STATE RETIREMENT	\$442
58002	SOCIAL SECURITY	\$384

Total Appropriations Decreased \$9,391

Fiscal Impact (25) - 0 -  
Fiscal Impact (26) - 0 -

Thank you for your time and consideration of this request.

**Attachments:**

**Children's SPOA Coordinator – 2025 Fiscal Impact**

**cc: Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau  
Adriene Iasoni, Deputy Personnel Officer**





**CHILDREN'S SPOA COORDINATOR - 2025 FISCAL IMPACT**

**INCREASE APPROPRIATIONS:**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>WEEKLY HOURS</b>	<b>FY25 WEEKS</b>	<b>HOURLY RATE*</b>	<b>FY25 BUDGETED EXPENSE</b>
10033000-51094	TEMPORARY	21	8	\$ 48.00	\$ 8,064.00
10033000-58001	STATE RETIREMENT				\$ 710.00
10033000-58002	SOCIAL SECURITY				\$ 617.00
					<u>\$ 9,391.00</u>

\*Budgeted hourly rate is approximately 90% of 2024 hourly rate

**DECREASE APPROPRIATIONS:**

<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>HOURLY RATE</b>	<b>SAVINGS</b>
10033000-51000 (101)	VACANT - SPOA COORDINATOR (CHILDREN'S) - 1/1-1/10**	\$ 54.40	\$ 3,046.00
10033000-58001	STATE RETIREMENT		\$ 268.00
10033000-58002	SOCIAL SECURITY		\$ 233.00
10431000-51000 (117)	VACANT - PRINCIPAL OFFICE ASSISTANT - 1/1-2/4	\$ 28.73	\$ 5,018.00
10431000-58001	STATE RETIREMENT		\$ 442.00
10431000-58002	SOCIAL SECURITY		\$ 384.00
			<u>\$ 9,391.00</u>

\*\*Tentative start date for SPOA Coordinator (Children's) is 1/13/25

**Personnel Committee Mtg.**  
**December 10, 2024**  
**#9**

**FYI/Accident Report**

**Personnel Committee Mtg.  
December 10, 2024  
#10**

**FYI/ Incident Report**