

**AUDIT & ADMINISTRATION COMMITTEE MEETING  
HELD IN THE  
HISTORIC COURTHOUSE  
CARMEL, NEW YORK 10512**

**Members: Chairwoman Sayegh and Legislators Birmingham & Crowley**

**Monday March 24, 2025  
(Immediately following the Economic Development Mtg. beginning at 6:00pm)**

The meeting was called to order at 6:49pm by Chairwoman Sayegh who requested Legislator Crowley lead in the Pledge of Allegiance. Upon roll call, Legislators Birmingham and Crowley and Chairwoman Sayegh were present.

**Item #3 – Approval of Minutes – October 8, 2024 Budget Meeting & October 28, 2024 Meeting**

The minutes were accepted as submitted.

**Item #4 – Correspondence–County Auditor**

- a. **Sales Tax Report** – Duly Noted
- b. **OTB Report** – Duly Noted
- c. **Board In Revenue Report** – Duly Noted
- d. **Transfer–Revenue Report** – Duly Noted
- e. **2025 Contingency–Sub-Contingency Report** – Duly Noted

**Item #5 – Correspondence – Commissioner of Finance**

- a. **Overtime – Temporary Report** – Duly Noted
- b. **Approval – Budgetary Amendment 24A139 – Finance – Year End Journal Entry #3**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

- c. **Approval – Budgetary Amendment 25A022 – Tourism – I Love New York Funding (Also reviewed in Economic Development)**

Legislator Montgomery stated this is money going back into the advertising budget. She stated the I Love New York funds are very restrictive. She stated print is dead and there are alternative ways to advertise such as social media. She stated this \$9,000 would go a long way for garbage clean up in areas that are overwhelmed with tourists.

Legislator Addonizio stated if the County does not match the State funds the money would be lost.

Commissioner of Finance Michael Lewis stated the money is being put into the County appropriations. He stated if this is not transferred the money would just sit there.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**d. Approval – Budgetary Amendment 25A023 – Planning – NYSDOT Contract – Modernization & Enhancement Program Funding – Various Transit Facility Rehabilitation Projects (Also reviewed in Physical)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**e. Approval – Budgetary Amendment 25A024 – Soil & Water – Part C Funds (Also reviewed in Physical)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham.

Legislator Birmingham made a motion to waive the rules and accept the additional; Seconded by Chairwoman Sayegh. All in favor.

Legislator Crowley stated after the last Physical Services Committee Meeting, she inquired with New York State Soil & Water about the usage of these funds. She read the response she received into the record, which explains the eligibility of the funds.

Legislator Addonizio stated the email received from NYS Soil & Water Conservation Committee Associate Environmental Analyst Benjamin Luskin that clarified that the use of Part C funding for salaries is not only allowed but promoted.

Legislator Montgomery stated the email also states that once awarded, the Soil & Water Conservation District Board (Soil & Water Board) should have full control over the funds. She questioned if Legislative approval was needed.

Commissioner Lewis stated Legislative approval is needed to fund the specific line items as requested by the Soil & Water Conservation District Board. He stated the Part C funds are being utilized to offset the salary and benefits for the Soil & Water Conservation Manager with \$20,000 going back into contingency for future purposes.

Legislator Montgomery clarified that the Soil & Water Board has control over the funds, but they still require Legislative approval. She stated the use of the funds must reflect the purpose of the Soil & Water Conservation District's annual plan, including the \$20,000 going into contingency. She stated she has not seen an annual plan. She stated a lengthy discussion was had about the \$8,000 as well; the memorandum lists it will be used for seedling samples at a one-day conference, the County Fair at Veterans Memorial park over two days, and DPW safety days/MS4 outreach. She stated she

raised the same concern at the Physical Services Committee Meeting and is hopeful information will be sent prior to the April Full Legislative Meeting.

Chairwoman Sayegh stated for clarification, the \$8,000 is going into the education and training line and anything unused will remain.

Cassandra Roth, resident of Pawling and employed in Patterson, questioned what a DPW Safety Day is.

Legislator Birmingham stated he believes it is when Highway Departments throughout the County meet to discuss safety protocols.

Legislator Ellner stated traditionally, the MS4 outreach pertains to soil and water runoff.

Ms. Roth stated the Soil & Water manual defines education and training and provides examples. She stated she is not against salary increases for people doing good work and there should be performance-based incentives, but that means the job must be done.

Commissioner Lewis clarified this is not a salary increase; that was done during the 2025 budget process. He stated this is strictly to offset the current salary and fringes. He stated the extra \$20,000 is going back into contingency.

Ms. Roth questioned how much the Part A funding is.

Commissioner Lewis stated it is \$60,000.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**f. Approval – Budgetary Amendment 25A025 – Dept. of Social Services & Mental Health – Utilize Opioid Settlement Monies for Evidence Based Programs (Also reviewed in Health)**

Chairwoman Sayegh made a motion to prefile the necessary resolution; Seconded by Legislator Birmingham.

Chairwoman Sayegh called for discussion.

Commissioner Lewis stated there was approximately \$900,000 at the end of 2024. He stated Commissioner of DSS Sara Servadio assembled a panel who selected five (5) organizations to receive a total of \$613,000 funding, split amongst them. He clarified that these are grant-like funds and are one-time payments, therefore he would caution any agencies relying on these funds strictly for salary and fringes.

Legislator Montgomery stated she understands the concern around using grant funds for salaries; however she does not think it was made clear to the applicants during the process regarding exactly what the money could be used for. She stated she would rather see this funding be used for battling addiction.

Legislator Birmingham stated with the settlement, the amount changes each year and can therefore not be relied on as strongly as a consistent amount and the County must be more careful how it is portioned out. He stated the biggest impact made in the opioid addiction crisis is through boots on the ground work. He stated he is in favor of this.

Chairwoman Sayegh made a motion to prefile the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**g. Approval – Budgetary Amendment 25A026 – Dept. of Social Services – Office for Children & Family Services Allocation – Foster & Adoptive Parent Recruitment**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**h. Approval – Budgetary Amendment 25A027 – Finance – Rescind Resolution #74 of 2025 & Correct as Amended – Putnam County CSEA Contract Settlement**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**Item #6 – Approval – Budgetary Transfer 25T052 – Real Property – Temporary Position (Also reviewed in Personnel)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**Item #7 – Approval – Budgetary Transfer 25T053 – Youth Bureau – Temporary Youth Aid Position to Part Time Youth Program Specialist (Also reviewed in Personnel)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**Item #8 – Approval – Budgetary Transfer 25A056 – Dept. of Social Services – Pay Differential – Coordinator of Child Support (Also reviewed in Personnel)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**Item #9 – Approval – Budgetary Transfer 25T062 – DPW – Close Out Capital Projects (Also reviewed in Physical)**

Legislator Birmingham questioned if these are funds returning to the County budget.

Commissioner Lewis stated that is correct. He stated he meets with DPW monthly to review the progress of projects and if any funds can go back into the reserve.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**Item #10 – Approval – Budgetary Transfer 25T063 – Dept. of Social Services – Utilize Office of Children and Family Services Funding for Contract (Also reviewed in Health)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**Item #11 – Approval – Budgetary Transfer 25T064 – Finance – County Contribution – Putnam Arts Council (Also reviewed in Rules)**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**Item #12 – Approval – Authorization for Commissioner of Finance to Write Off Delinquent Taxes – Town of Putnam Valley Tax Map #73.8-1-52**

Chairwoman Sayegh stated items #12, #13, and #14 are similar authorizations on different properties.

Commissioner Lewis stated these are actions made years ago that are now being written off to formally zero them out on the County's books.

Legislator Ellner questioned if the County has been paying the Town of Putnam Valley for these taxes.

Commissioner Lewis stated not since 2014.

Legislator Addonizio stated this property is land only.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley.

**Item #13 – Approval – Authorization for Commissioner of Finance to Write Off Delinquent Taxes – Town of Patterson Tax Map #999.-99-102**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

**Item #14 – Approval – Authorization for Commissioner of Finance to Write Off Delinquent Taxes – Town of Patterson Tax Map #4.-1-68**

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**Item #15 – Approval – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.\_\_\_\_% for the Period from December 1, 2025- November 30, 2028**

Chairwoman Sayegh stated this request is to extend the County’s sales tax rate for another three (3) years.

Legislator Crowley stated she is confused about this resolution with the “3.\_\_\_\_%” which she does not believe is appropriate. She stated she is not in support of this proposal. She questioned how many positions in the County are currently funded by grants and how much they total.

Commissioner Lewis stated he believes there are at least five (5) positions at about \$500,000 total.

Legislator Crowley stated if those grants were lost, the County would need to either cut those positions or subsidize them. She stated lowering the sales tax rate could leave the County vulnerable if expenses like this arose. She stated the County’s bond rating would be affected as well. She stated there are many different issues to consider before deciding to lower our sales tax rate.

Legislator Birmingham explained that there is a base of 3% sales tax and every two (2) or three (3) years the County has requested the State allow an additional 1%. He stated there has been discussion among the Legislators that some may prefer to request less than 1% therefore the resolution being considered this evening says “3.\_\_\_\_%” which is meant to be filled in. He suggested making that 3.75%. He stated last month the resolution had 3.5% which did not get out of Committee. He stated there is a time sensitive process this request needs to follow so the County must approve their request in a timely manner. He stated he believes extending the sales tax at a rate of 0.75% rather than a full 1% would benefit shoppers in Putnam County, both residents and non-residents. He stated the County now collects sales tax from sales made online as well, which is a huge benefit to the County.

Legislator Birmingham made a motion to pre-file the necessary resolution with “3.75%” replacing the two (2) blank lines; Seconded by Chairwoman Sayegh.

Chairwoman Sayegh questioned what dollar amount the full 1% or 0.75% would equate to.

Commissioner Lewis stated based on last year's numbers, the difference would be \$5.3 million. He stated the full 1% is about \$20 million so each 0.25% would be about \$5 million.

Chairwoman Sayegh stated last year the County's sales tax revenue came in about \$7 million over budget.

Commissioner Lewis stated it is important to also consider that the State Comptroller is cautioning counties to budget sales tax conservatively because of the impact the wars and tariffs may have on the market. He stated if Federal programming is cut, that trickles down to the states and ultimately local governments. He stated there are also other costs to be factored in such as health insurance premiums, retirement costs, early intervention and pre-kindergarten, etc. He stated within the next few months the Administration will be coming before the Legislature for approval to pay down bonds, some pertaining to the Golf Course and the safe harbor guidelines currently in effect. He stated this would be utilizing the fund balance and saving taxpayer dollars in the long run. He stated there is a committee working on lowering insurance rates for employees, which will result in a cost to the County. He stated there are four (4) bargaining contracts settled, which will result in an additional \$2 million.

Chairwoman Sayegh recognized the many things the County must pay for and stated the taxpayer also has many expenses. She stated requesting a 0.75% sales tax extension rather than the full 1% would give \$5 million back to the taxpayers and when compared to a \$200 million budget, it does not seem so egregious.

Legislator Crowley questioned how much the revenue decreased since the County sales tax break was implemented on clothing and footwear sales under \$110.

Commissioner Lewis stated it decreased approximately \$1.5 million.

Legislator Crowley stated it is important to take this into consideration when discussing potentially cutting the revenue another \$5 million, especially with all of the mandated costs listed by Commissioner Lewis. She stated she would rather see a property tax be given to the residents rather than a decrease in sales tax and she cannot support this.

Legislator Birmingham stated a reduction in sales tax and a reduction in property taxes would affect many of the same residents. He stated Putnam County has a great commercial community, but it is not a regional retail center drawing many shoppers in from outside the County. He stated the same individuals will benefit from either reduction. He complimented the Commissioner of Finance and Administration for husbanding the fund balance and designating portions for necessary expenditures. He stated there is also \$140 million of unrestricted fund balance therefore he believes the County has the ability to return some money to the taxpayers.

Commissioner Lewis clarified that of the \$140 million fund balance, about \$79 million is undesignated and the rest is assigned.

Legislator Ellner stated in 2024 the County sales tax revenue was \$7.1 million over budget, including the break on clothing and footwear purchases under \$110. He stated he is in favor of reducing the sales tax by a  $\frac{1}{4}$  of a percent. He stated a property tax reduction keeps being brought up, he provided the following example of a potential reduction: On a property assessed at \$500,000, the County property tax is about \$1,250 and using an example of a 10% property tax cut, the property owner would save \$125 a year. He stated by reducing the sales tax by a  $\frac{1}{4}$  of a percent, there is a potential for higher savings. He stated the savings on sales tax could also result in consumers spending more money, which would then positively impact the sales tax revenue. He stated he wants to give tax relief to the residents of Putnam County.

Legislator Montgomery questioned how much money was shared with the towns and villages during the Share the Growth program.

Commissioner Lewis stated \$5 million was shared.

Legislator Montgomery stated the  $\frac{1}{4}$  percent equals a similar amount, which could be shared with the towns and villages. She stated budgeting on a town and village level can be very difficult and she sees an opportunity here to help by sharing some of this revenue. She stated if this resolution passes through the Full Legislative Meeting, she believes it will be vetoed and the Legislature will then be forced to compromise. She stated a sales tax reduction will benefit those who visit the County more than residents. She stated there are many unfunded mandates and we are in uncertain times right now. She questioned how much revenue was generated from the 1% sales tax extension in 2024.

Commissioner Lewis stated \$22 million was generated.

Legislator Montgomery stated without extending the 1% sales tax, that \$22 million would be lost and the property taxes would most likely rise and services would be reduced. She stated the \$5 million Share the Growth money went toward projects involving water, infrastructure, and services not provided by the County. She stated she hopes a member of the Committee will move to extend the full 1% sales tax.

Legislator Gouldman agreed that taxes should be cut; the best way to do so must be figured out. He stated taxes have been cut, one example being the legislation pertaining to sales of clothing and footwear under \$110. He stated over the past 15 years Putnam County has used sales tax revenue to keep property taxes level. He stated constituents he has spoken to have expressed concern over their property tax bill and do not even mention sales tax. He stated school taxes make up the largest share of the tax bill, about 70%, with the County portion being only 9%. He stated residents are paying too much to live in New York. He thanked Town of Putnam Valley representatives for being



present this evening. He stated not extending the full 1% this evening would be a mistake. He stated the County has mandated costs that are only going to get more expensive in the coming years. He cited union negotiations and employee health insurance as examples of these costs. He stated Federal cuts will trickle down to the States and local governments. He stated he would like to see the property taxes lowered. He stated it is important to consider the long-term strength of Putnam County.

Legislator Addonizio stated the County provides many services to the towns and requested Commissioner Lewis provide examples of some of those things.

Commissioner Lewis stated the County holds the ALS (Advanced Life Support) contract, pays for community college, and makes the towns and villages whole in terms of unpaid property taxes.

Legislator Addonizio questioned what the cost of sharing sales tax revenue with the towns and villages would be.

Commissioner Lewis stated the amount would need to be decided.

Chairwoman Sayegh clarified that this discussion at this time is about the extension of the sales tax, not about sharing with municipalities; they are two separate issues.

Legislator Crowley questioned what Commissioner Lewis believes is best for the County right now.

Commissioner Lewis stated he is fiscally conservative and cautious. He stated his job is to make the Legislature aware of all the factors to consider. He stated there are other ways to spend down the fund balance but there will always be mandated costs. He stated property taxes could be increased by as much as 2% to stay within the tax levy and the County has kept the taxes flat which resulted in almost \$6 million going back to the taxpayers.

Chairwoman Sayegh clarified that by keeping taxes flat, money was not given back to the taxpayers.

Legislator Crowley questioned how much the County would owe if the CHIPS (Consolidated Local Streets & Highway Improvement Program) funding was lost.

Commissioner Lewis stated right now it is approximately \$1.5 million.

Legislator Crowley stated it is important to remain cognizant of expenses coming our way. She stated cutting sales tax could impact the County's bond rating and eventually increase property taxes to make up for the shortfall.

Legislator Birmingham stated lowering the sales tax is a good thing for the taxpayer. He stated the County Executive has stated that he would like to lower property taxes.

Legislator Birmingham stated he believes both property and sales tax can be lowered. He stated the County has a lot of responsibilities, as outlined by Commissioner Lewis. He stated the Commissioner of Finance is the Chief Financial Officer of the County and the Legislature is the Chief Financial Board of the County and he does not believe this is a huge reduction. He stated the County portion of a resident's property tax bill is the smallest, even a 10% reduction would be nominal. He stated he believes a decrease in sales tax would be more impactful.

Legislator Ellner stated the total generated sales tax in 2024 was about \$85,262,000. He stated he has a significant number of constituents who reside in Carmel Water District 2 and the taxes are almost  $\frac{3}{4}$  of what the County tax is. He stated each of those taxpayers would benefit from a sales tax reduction. He stated the County portion of the sales tax is so low, a reduction would not be as meaningful, even at 10%. He stated the County has a 2% tax cap, which protects property tax from skyrocketing. He stated he believes taxpayers will see more savings through a reduction in the sales tax. He agreed with Legislator Birmingham in that both a reduction in property and sales tax is possible. He stated a sales tax reduction is generating real money into the pockets of the taxpayers.

Legislator Montgomery stated she would like to address comments made earlier about what the County does for the towns; it is not enough. She stated in contrast, Putnam is one of few counties that does not share sales tax with the towns and villages. She stated counties in New York State that have reduced their 1% sales tax extension have faced financial difficulties. She stated when this extension was considered three (3) years ago some of the same Legislators made strong comments defending the full 1% extension. She stated her concern that some Legislators are taking a position on this matter as a political move and it is the residents of Putnam County that face the consequences. She stated this is about community wellbeing, without the tax law enforcement, road repairs, and health services will suffer. She requested that a member of the Committee move to amend this resolution to extend the full 1% sales tax.

Legislator Addonizio stated counties with a city are required to share sales tax and Putnam County does not have a city. She questioned how the County knows the true value of how much less sales tax is being collected since the relief given on clothing and footwear purchases less than \$110. She stated customers might be purchasing more items.

Commissioner Lewis stated it is difficult to quantify.

Chairwoman Sayegh clarified that this discussion is about the sales tax extension; not about sharing sales tax. She stated that being said she wanted to clarify that there are 21 counties in New York State without a city, of those counties 10 share their sales tax revenue with towns and villages while the other 11 do not. She stated the matter of sharing this revenue can be addressed at a later time, but she would like to stay on task and focus on the extension. She stated this extension would be requested for three (3)

years. She stated Dutchess and Orange counties extended their sales tax rate at 3.75% rather than the full 4%.

Legislator Montgomery stated many towns have spoken on this, some of which were not able to come in person due to scheduling conflicts. She stated there have been many community members come before the Legislature over the years requesting that sales tax be shared. She stated if sales tax is not extended the full 1% it is unlikely that it will be shared with the towns. She stated the people of Putnam are not being listened to.

Legislator Gouldman stated this request is for three (3) years, which is concerning because there are many uncertainties. He stated there are many mandated costs that are only going to rise over the next few years. He urged his colleagues to think this decision through.

Legislator Crowley made a motion to amend the resolution to include the full 1% extension. There was no second.

Legislator Birmingham stated although the request is for a three (3) year extension, the request is generally granted for two (2) years.

Jeff Gordon, resident of Putnam Valley, stated he is a sales tax consultant and has been in the field for 40 years. He stated the good thing about sales tax is that it is regressive, meaning it affects people at the bottom the most. He stated reducing the sales tax by 1% will not change much for the consumer.

Town of Putnam Valley Supervisor Jacqueline Annabi stated \$5.3 million is a lot of money and if the Legislature wants to save taxpayer dollars, the extension should be left at the full 1%. She stated that additional revenue could help the towns and make a huge difference. She stated sales tax is another source of revenue outside of property tax for the County. She stated her appreciation for all the County does for the towns and is concerned that by reducing this revenue stream, those things funded by the County could fall back onto the towns if the County could no longer afford it. She requested that the Legislature request the full 1% extension and consider sharing some if the revenue with the towns.

Andrew Jarrett, resident of Brewster, stated 0.25% on \$1.00 is less than a penny; it is \$25 on \$10,000. He stated he does not believe this reduction is going to be saving taxpayers any money. He stated he would rather see a reduction on property taxes, even though the majority of the bill is school taxes. He stated he would rather pay the full sales tax than lose the revenue.

Brett Yarris, resident of Carmel, stated he once got business advice saying not to fall so in love with an idea that its impossible to consider other ideas. He stated if the goal here is to save taxpayer dollars, it is important to recognize that not all tax cuts are equal. He stated in this case, the 0.25% reduction would equal roughly about \$55 per

person, and even less when taking non-residents into account. He stated if the goal is to reduce the tax burden for taxpayers, it is important to remain open to other ideas that will have a real impact. He stated sales tax is not a consideration when people are deciding where to shop or what to buy. He stated the 0.25% reduction in sales tax is not significant and there are better ways to help the taxpayers.

Clinton Brooks, resident of Putnam Valley, stated it cannot be guaranteed where the sales tax is going to come from. He stated what may change in the future is uncertain, but what will not change is the beautiful landscape of this county and how it draws people here.

Town of Putnam Valley Councilman Christian Russo stated he would like to echo the concerns stated this evening. He stated we are entering a time of uncertainty with the tariffs in place. He stated Federal funding may be reduced over the next few years. He stated this may not be the best time to lower the sales tax. He questioned there are some large purchases that can be made in Putnam County, for instance a kitchen renovation from Home Depot. He questioned if those purchases are being made by residents or customers from outside of the county. He stated it is important to look at those numbers before a decision is made. He stated this can be revisited in a few years when some of these uncertainties are made clear. He stated he hopes the Legislature considers sharing some of this revenue with the towns to assist with their expenditures without having to increase taxes.

Legislator Montgomery stated most of the time when taxes are cut there is an alternative revenue source, however all revenue sources could be on the chopping block here. She encouraged her colleagues on the Committee to make a motion to amend this resolution.

Legislator Birmingham stated for clarification, the resolution before the Committee is to request a sales tax extension for three (3) years at the rate of 3.75%.

Legislator Birmingham made a motion to pre-file the necessary resolution with "3.75" replacing the two (2) blank lines; Seconded by Chairwoman Sayegh. By roll call vote: Two Ayes: Chairwoman Sayegh and Legislator Birmingham. One Nay: Legislator Crowley. Motion carries.

Legislator Montgomery requested an additional item be added to the agenda pertaining to sharing sales tax revenue.

**Item #16 – FYI – Guardrail & Property Damage Table – Duly Noted**

**Item #17 – Other Business – Personnel Update – Personnel Officer Eldridge**

Chairwoman Sayegh made a motion to waive the rules and accept the other business; Seconded by Legislator Crowley. All in favor.

Chairwoman Sayegh stated Personnel Officer Paul Eldridge had an update to provide the Legislature related to contract negotiations.

Personnel Officer Paul Eldridge stated there is a proposal relative to one of the agreements and he would like to provide a quick update and analysis to the Legislature.

At 8:57pm Legislator Birmingham made a motion to go into Executive Session to discuss contractual information; Seconded by Chairwoman Sayegh. All in favor.

At 9:17pm Chairwoman Sayegh made a motion to come out of Executive Session; Seconded by Legislator Crowley. All in favor.

No action was taken.

### **Item #18 – Adjournment**

There being no further business at 9:17pm, Chairwoman Sayegh made a motion to adjourn; Seconded by Legislator Birmingham. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.