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- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Acceptance of Minutes – February 19, 2025 & April 28, 2025**
- 4. Correspondence – County Auditor**
 - a. Sales Tax Report**
 - b. OTB Report**
 - c. Board In Revenue Report**
 - d. Transfer/Revenue Report**
 - e. Contingency/Subcontingency Report**
- 5. Correspondence – Commissioner of Finance**
 - a. FYI – Overtime & Temporary Report**
 - b. Approval – Budgetary Amendment 25A058 – DPW – Purchase Asphalt Grinder (Also reviewed in Physical)**
 - c. Approval – Budgetary Amendment 25A060 – Sheriff – Grant Award from NYS FY22 JAG Program – Purchase Equipment (Also reviewed in Protective)**
 - d. Approval – Budgetary Amendment 25A061 – Sheriff – Insurance Recoveries**

- e. **Approval – Budgetary Amendment 25A062 – Dept. of Social Services – Mental Health – State Aid Passthrough to Provider Agencies (Also reviewed in Health)**
 - f. **Approval – Budgetary Amendment 25A064 – Youth Bureau – Correct Budget Lines – Match Revenue to Appropriate Program**
- 6. **Approval – Fund Transfer 25T175 – Purchasing – Telematic Installation in Transit/Planning Fleet (Also reviewed in Physical)**
- 7. **Approval – Fund Transfer 25T177 – District Attorney – Temporary (Also reviewed in Personnel)**
- 8. **Approval – Fund Transfer 25T179 – Health Dept. – Personnel for Early Learning Center (Also reviewed in Personnel)**
- 9. **Approval – Fund Transfer 25T189 – Subcontingency – County Contribution – Putnam Recreation Programs & Habilitation (PRPH) (Also reviewed in Rules)**
- 10. **Approval – Budgetary Transfer 25T190 – Health Dept. – Early Learning Center (Also reviewed in Health)**
- 11. **Approval – Fund Transfer 25T191 – Health Dept. – Early Learning Center Start Up (Also reviewed in Health)**
- 12. **Approval – Authorizing Redemption of Certain Outstanding Serial Bonds**
- 13. **Approval – Authorization – Legislators to Attend September NYSAC Conference**
- 14. **FYI – 2025 Real Property Tax Sale – 2016 Tax Liens**
- 15. **FYI – Guardrail & Property Damage Table**
- 16. **Other Business**
- 17. **Adjournment**

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Sayegh and Legislators Birmingham & Crowley

Wednesday

February 19, 2025

(Immediately following Rules Meetings beginning at 7:00pm)

The meeting was called to order at 8:45pm by Chairwoman Sayegh who requested Legislator Birmingham lead in the Pledge of Allegiance. Upon roll call Legislators Birmingham and Crowley and Chairwoman Sayegh were present.

Item #3 – Correspondence/County Auditor

a. Sales Tax Report

Legislator Montgomery requested that the numbers be read into the record.

Chairwoman Sayegh stated the sales tax collected in January 2024 was \$7,112,139 and in January 2025 was \$7,785,254.

Legislator Birmingham stated comparing those two months shows an increase of \$673,114, although the sales tax is not budgeted by month.

b. OTB Report – Duly Noted

c. Board In Revenue Report – Duly Noted

d. Transfer/Revenue Report – Duly Noted

e. 2025 Contingency/Sub-Contingency Report

Commissioner of Finance Michael Lewis stated he wanted to clarify the subcontingency line for the outside agencies as discussed earlier this evening in the Rules Committee Meeting. He stated that line began with \$75,000 for the outside agencies and the Legislature utilized some of it to meet the request of the Libraries. He stated the \$13,993 for Putnam Arts Council was then moved into that line. He stated if the Legislature wants to move funding out of subcontingency, he would need a memorandum requesting such to initiate the transfer.

Legislator Birmingham stated at the Rules Meeting, it was discussed that Legislator Ellner should have the opportunity to ask his questions. He spoke to the process if the request were to come from the Administration.

Legislator Montgomery stated this Committee has the opportunity to move the money as well.

Legislator Crowley requested Legislative Counsel Conrad Pasquale provide his recommendation for the Legislature providing funding to Putnam Arts Council.

Legislative Counsel Conrad Pasquale stated this funding would need to be initiated or approved by the County Executive.

Item #4 – Correspondence – Commissioner of Finance

a. Overtime – Temporary Report – Duly Noted

Chairwoman Sayegh made a motion to take the agenda out of order; Seconded by Legislator Crowley. All in favor.

Chairwoman Sayegh stated items #4s, #11, and #12 would be addressed.

s. Approval – Budgetary Amendment 25A020 – DSS – Mental Health OASAS Abatement Funds

Department of Social Services Commissioner Sara Servadio stated this request is to utilize abatement funds for “go bags” which are used when responding to suicides in Putnam County.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #11 – Approval – Dept. of Social Services – Establish Youth Bureau Petty Cash Fund

Commissioner Servadio stated this fund will be about \$200 for the Youth Bureau for purchasing food or décor.

Legislator Crowley stated it is important to keep kids engaged and this is a tool to incentivize their participation.

Legislator Addonizio questioned if this is enough money.

Commissioner Servadio stated it would be replenished when needed.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #12 – Approval – Putnam County to Serve as Sponsor – FY2022 EPA STAG Grant Funding – Hudson Valley Shakespeare

Chairwoman Sayegh stated this is a pass-through grant; the funding will come to Putnam County and then be given to Hudson Valley Shakespeare.

Artistic Director of Hudson Valley Shakespeare Davis McCallum stated he attended an Economic Development & Energy Committee Meeting in 2021 and since then Hudson Valley Shakespeare has been focused on their project to restore a 98-acre property. He stated he is grateful for Putnam County's assistance in receiving this grant funding. He stated the new theatre opens in 2026.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

b. Approval – Budgetary Amendment 24A135 – County Attorney – Outstanding Legal Services for Remainder of 2024 (Tabled from 1/27/25 Audit to Feb. Rules)

Legislator Birmingham made a motion to pre-file the necessary resolution; Seconded by Chairwoman Sayegh. All in favor.

c. Approval – Budgetary Amendment 24A136 – Finance – Year End Journal Entry #2

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

d. Approval – Budgetary Amendment 25A005 – Finance – Personnel Services – Fund New Public Health Director and Medical Consultant (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

e. Approval – Budgetary Amendment 25A006 – Veterans Service Agency – Veterans Peer to Peer Program (Also reviewed in Rules)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

f. Approval – Budgetary Amendment 25A007 – Dept. of Social Services – Safe Harbor Allocation (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

g. Approval – Budgetary Amendment 25A008 – Dept. of Social Services & Mental Health – Expenses other than Personnel for Child Advocacy Center (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

h. Approval – Budgetary Amendment 25A009 – Dept. of Social Services & Mental Health – Expenses other than Personnel for Child Advocacy Center (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

i. Approval – Budgetary Amendment 25A010 – Dept. of Social Services & Mental Health – Code Blue Allocation received from the Office of Temporary & Disability Assistance (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

j. Approval – Budgetary Amendment 25A011 – Dept. of Social Services & Mental Health – Include Administration for Community Living ARPA Adult Protective Services Grant Allocation (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

k. Approval – Budgetary Amendment 25A012 – Dept. of Social Services & Mental Health – Reflect Adjusted State Aid Levels in Accordance with NYS Office of Mental Health Authorization (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor

l. Approval – Budgetary Amendment 25A013 – Dept. of Social Services & Mental Health – 2024–2025 NYS Rental Supplement Program Allocation (Also reviewed in Health)

Commissioner Lewis clarified the budgetary amendments from the Department of Social Services are a result of estimations made during the budget process. He stated the previous years' numbers are used as a baseline and the estimations are made as conservatively as possible.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**m. Approval – Budgetary Amendment 25A014 – Sheriff’s Dept. –
Implementation of GPS for Patrol Fleet (Also reviewed in Protective)**

Chairwoman Sayegh made a motion to pre–file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**n. Approval – Budgetary Amendment 25A015 – Dept. of Social Services &
Mental Health – Child Advocacy Center – Expenses Funded in
Accordance with Contract Awarded by NYSOCFS (Also reviewed in
Personnel)**

Commissioner Lewis stated these are one-time retention bonuses coming from grant funding.

Chairwoman Sayegh made a motion to pre–file the necessary resolution; Seconded by Legislator Birmingham. All in favor

**o. Approval – Budgetary Amendment 25A016 – Health Dept. –
Community Health Survey (Also reviewed in Health)**

Chairwoman Sayegh made a motion to pre–file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**p. Approval – Budgetary Amendment 25A017 – Planning – SAM Grant
Award – Putnam County Veterans Museum Quonset Hut**

Chairwoman Sayegh stated this is a wonderful use of these funds.

Chairwoman Sayegh made a motion to pre–file the necessary resolution; Seconded by Legislator Crowley. All in favor.

**q. Approval – Budgetary Amendment 25A018 – DPW – East Branch Road
over Haviland Hollow Brook Superstructure Replacement – Town of
Patterson – PIN 8763.60**

Commissioner Lewis stated this is setting up the appropriation, of which is 5% local match and 95% federally funded. He stated there is a fiscal impact of \$30,579 being taken from contingency.

Chairwoman Sayegh made a motion to pre–file the necessary resolution; Seconded by Legislator Crowley. All in favor.

r. Approval – Budgetary Amendment 25A019 – DPW – Peekskill Hollow Road over Peekskill Hollow Creek Bridge Repairs – Town of Putnam Valley PIN 8763.61

Commissioner Lewis stated this is setting up the appropriation, of which is 5% local match and 95% federally funded. He stated there is a fiscal impact of \$29,437 being taken from contingency.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

t. Approval – Budgetary Amendment 25A021 – Finance – Legal Aid Society – Indigent Legal Services

Legislator Birmingham made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #5 – Approval – Fund Transfer 24T536 – Dept. of Social Services – Projected Costs through 12/31/2024 (Also reviewed in Health)

Legislator Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #6 – Approval – Fund Transfer 24T537 – Dept. of Social Services – Projected Costs through 12/31/2024 (Also reviewed in Health)

Legislator Birmingham made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #7 – Approval – Fund Transfer 25T032 – Finance – Funding for Ratified CSEA Contract (Also reviewed in Personnel)

Commissioner Lewis stated this represents the retroactive accrual for 2024 and 2025.

Chairwoman Sayegh clarified that this was budgeted for.

Commissioner Lewis stated yes, it was put into contingency and it is now being taken out to fund the lines.

Legislator Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #8 – Approval – Fund Transfer 25T037 – OSR – Reallocate Salaries to Appropriate Grant (Also reviewed in Personnel)

Legislator Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #9 – Discussion – Request from Towns and Villages – Sales Tax Sharing

Chairwoman Sayegh made a motion to waive the rules and accept the additional; Seconded by Legislator Crowley. Legislator Birmingham abstained.

Legislator Birmingham stated his law firm represents three (3) of the municipalities related to this agenda item; the Villages of Brewster and Cold Spring and the Town of Kent. He stated out of an abundance of caution he is going to abstain from this item in its entirety. He stated he will be exiting the room for the discussion.

Chairwoman Sayegh stated a letter was received from Village of Cold Spring Mayor Kathleen Foley and she requested that Legislator Montgomery read it into the record.

Legislator Montgomery read Mayor Foley's letter.

Chairwoman Sayegh stated the Legislature also received a letter dated February 3, 2025 from all town Supervisors and Mayors within the County, which is included in this evening's backup.

Legislator Crowley read the February 3, 2025 letter into the record.

Legislator Gouldman stated every Supervisor and Mayor in the County has voiced their request for the County to share sales tax. He stated the County has a healthy fund balance and if this sales tax revenue is shared with the towns and villages it will be beneficial to everyone.

Chairwoman Sayegh stated there are multiple ways the County does assist the towns financially. She stated the County guarantees school taxes, costing the county over \$23 million. She stated the County also pays the \$2.8 million contract for ALS (Advanced Life Support) Services which services all towns and villages. She stated the County provides funding to the libraries throughout the County and pays the \$4 million cost of community college as well. She stated these costs add up to about \$35 million annually.

Legislator Jonke stated in her letter, Mayor Foley charges that the Legislature identifies two distinct populations: County taxpayers and Town and Village taxpayers. He stated he does not agree with this statement; all taxpayers are taxpayers. He stated anyone who resides in the County, even if they are not a property owner, they are a taxpayer. He stated he is an assessor and has been in this field for over 30 years and has heard many complaints about the tax burden, most of which is from the school district. He

stated the County is sitting on a surplus. He stated after reading the February 3, 2025 letter from the Town Supervisors and Village Mayors he called Town of Southeast Supervisor Nick Durante who said he wants his .5%. Legislator Jonke then asked what Supervisor Durante planned to do with the money. He stated Supervisor Durante responded that he did not know. He stated the letter charges that the surplus funds are "absorbed into the County budget, funding new or unnecessary expenditures." He stated this is offensive; the County is careful about all expenditures. He stated the County has a surplus and shares with the Towns through services such as ambulances and community college costs. He questioned when the County will stop unnecessarily taking money from the taxpayers. He stated he is in favor of lowering the sales tax; he is also in favor of lowering the property tax again. He stated two years ago the County Executive wanted to create a fund of \$2.5 million to award grants to towns. He stated the Legislature stopped that and instead cut property taxes by \$500,000 per year, resulting in \$1 million being given back to the taxpayers. He stated he feels good about giving money back to the taxpayers and wished the school districts felt the same way and were as careful with their money as the County is. He stated this money is all taxpayer's money and he does not believe the County should take it when it is not needed.

Chairwoman Sayegh stated on top of the shared services provided to the towns, the County also has unfunded mandates that need to be budgeted for. She stated with changes at the Federal level it is unknown what changes may be coming down the line.

Legislator Montgomery stated the County has always had those expenses and beginning in 2019 when the Wayfair legislation was passed the sales tax revenue has been surpassing the budgeted amounts. She stated Putnam County is one of very few counties in the State that does not share sales tax. She stated she has brought forward the requests of her town and villages multiple times. She states sales tax generated in her district for Putnam County does not help with the impact on the towns and villages. She stated the #3 item on the taxable sales by category is restaurants and other eating places. She stated the Village of Cold Spring faces an ongoing issue with garbage generated from these businesses. She stated over the years she has requested \$2,500 from the County to supplement their garbage removal. She stated Dutchess County retains 82.74% of their sales tax revenue and shares 5.41% with the City of Poughkeepsie, 2.35% with the City of Beacon, and 9.5% with towns based on population and villages based on property value. She stated Westchester County shares with local municipalities including school districts. She stated Rockland County shares as well. She stated our towns and local volunteer emergency services are struggling to fund their needs.

Legislator Crowley stated the County Executive put out a survey that had 822 participants, 591 of them pushed for a property tax alleviation and 156 pushed to give it back to the towns. She stated it is important to recognize these results and what the residents want. She stated regardless of where the money comes from at some point it has to make its way back to the towns and residents.

Legislator Addonizio stated the County portion of the property tax bill is 9%, which is the lowest portion. She stated in other terms, for every \$100,000 of assessed value the County tax equals \$9.

Commissioner Lewis stated he wanted to bring up some expenses the County is facing such as the four bargaining units settling, which will cost an additional \$1.8 million in 2026, plus an assumed COLA (cost of living adjustment) for management employees. He stated he would also estimate a conservative 7.5% increase for retirement and health insurance, which would be about \$2 million. He stated these two items alone are an additional \$4 million expense for the County. He stated there are also mandates that the County cannot control, which needs to be factored in. He stated a lot of the surplus has been reinvested into capital infrastructure, which has saved taxpayer money in the long run by not having to borrow. He stated he believes there is an appetite to now invest in the employees; the County is facing an issue with salaries and health benefits that are not competitive. He stated there is a committee working on improving the employee health insurance. He stated the funds have been put into assigned buckets; they are not restricted and can be moved around with Legislative approval. He stated over the past few years, the County has lowered or kept the tax levy level through the hard work of the Administration and Legislature. He stated cumulatively since 2023, \$5.7 million has been given back to the taxpayers.

Legislator Gouldman requested clarification on the increase to health insurance.

Commissioner Lewis stated he provided an estimated increase for 2026. He stated currently, a family plan is \$41,000.

Legislator Gouldman stated the Employee Insurance Review Committee has been reviewing this and questioned if they have brought forward any suggestions and what the cost may be.

Commissioner Lewis stated the Committee is still working and has not yet submitted any suggestions.

Legislator Gouldman questioned Commissioner Lewis's opinion on whether the County should share sales tax.

Commissioner Lewis stated he is conservative and believes the best way to give money back would be through property tax. He clarified that the County is not hoarding money, it is reinvesting it into areas where it is needed.

Legislator Jonke stated it is possible to give taxpayers a break on both property tax and sales tax. He stated he would like to address the survey put forward by the Administration. He stated this is the least scientific survey he has ever seen; there are no restrictions on how many times someone can vote. He stated it is a push poll that directs the respondent to the desired result. He stated there was no option to choose both property and sales tax relief. He stated Legislator Montgomery made the

argument that Philipstown generates a lot of sales tax. He stated he believes the whole County is in this together so he has never felt compelled to highlight all the big box stores located in his district that bring in a great deal of sales tax such as Home Depot, Kohls, Restaurant Depot, Ace Endico and car dealerships. He stated if any sharing allocations are to be based upon which district brings in the most sales tax, he would argue his district should receive the lion's share.

Legislator Gouldman stated there is an imbalance of the eastern and western sides of the County. He stated the eastern side has more industry and the western side struggles to get services. He stated he would be in favor of allocating funding toward increasing services to the western side of the County.

Legislator Crowley stated sales tax on vehicles goes to the municipality where it is registered.

Chairwoman Sayegh stated there are many representatives from the towns and villages here this evening and she would like to give them the opportunity to speak.

Town of Putnam Valley Supervisor Jackie Annabi stated the distribution of County sales tax to towns and villages is not a request for something new or unprecedented as it was done in 2022. She stated at that time, Putnam Valley utilized that funding to repair vital infrastructure. She stated when tax dollars stay local they make a direct and lasting impact. She stated the request being made is for 0.5% of the sales tax revenue be shared with the towns and villages, which would make a huge difference for them. She stated reducing sales tax at the register does little to reduce the financial strain on homeowners. She stated although it may sound appealing, it does not solve the real issues at hand. She stated the real solution is to invest these funds into local towns and villages, supporting the quality of life for those who reside there. She stated if Putnam Valley were to receive funding they would put it toward a senior outdoor exercise area, the creation of a mountain bike path, and expand community recreational space to include miniature golf or batting cages.

Town of Patterson Supervisor Rich Williams stated eight (8) years ago he and his fellow supervisors met with the County Executive to discuss sales tax sharing and at that time he was opposed. He stated since then many things have changed. He stated the taxpayers in Patterson are stressed and cannot be pushed any farther. He stated the unfunded mandates from New York State burden the town's budget. He stated they need a revenue source that does not punish the property tax owners.

Town of Putnam Valley Councilman Christian Russo stated Putnam County is one (1) out of 11 counties in the State that do not share sales tax revenue. He stated this lack of sharing is a significant loss of funding for the local communities. He stated the towns and villages are working very hard to find funds, struggling to fund their budgets, and essential services. He stated sharing the sales tax revenue would allow the town to fund critical infrastructure while directly reducing the tax burden on the residents.

Commissioner Lewis stated counties that do not have cities are not required to share sales tax.

Chairwoman Sayegh stated there are 57 counties in New York State outside of New York City, 21 of which do not have cities.

Brett Yarris, resident of Carmel, stated there has been conversation about the discrepancies throughout the various towns in Putnam County. He stated that difference exists right within the Town of Carmel as well. He stated Mahopac gets the lion's share of the funding and services. He stated the difference is noticeable just driving from Route 6 to where it becomes Route 52 in the Hamlet of Carmel. He stated infrastructure is the core issue here and he would encourage the Legislature to earmark these funds for infrastructure. He stated the Hamlet of Carmel is not getting support from the Town and this revenue is a great resource.

Legislator Montgomery stated although the County is not mandated to share sales tax, it does not mean it should not be done.

Item #10 – Discussion – Approval – Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years

Chairwoman Sayegh made a motion to waive the rules and accept the additional; Seconded by Legislator Birmingham. All in favor.

Legislator Birmingham stated he would like to move the resolution on the agenda as presented by the County Executive with the draft in preparation from the County Law Department. He stated he would then need a second to introduce his amendments to it.

Legislator Birmingham made a motion to pre-file the necessary resolution with the below proposed changes; Seconded by Chairwoman Sayegh to discuss. All in favor.

Legislator Birmingham suggested the following amendments:

- Title: Change from "Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years" to "Approval/ Putnam County's Request for the County Sales Tax Rate to be Established as a Rate of 3.5% for the Period from December 1, 2025 through November 30, 2028"
- Strike the first Whereas paragraph.
- 5th Whereas clause: Strike "and needs to be renewed; and" and replace it with "; now therefore be it"
- Strike the 6th Whereas paragraph.
- 1st Resolved clause: strike "the renewal of the expiring one percent County sales tax increase for an additional three years, that is," and add Putnam County's sales tax rate to be increased from three percent (3%) to three and one-half percent (3.5%) for the period from..."

Chairwoman Sayegh clarified that Legislator Birmingham is proposing to reduce the sales tax by 0.5%.

Legislator Birmingham stated that is correct.

Chairwoman Sayegh stated she believes this is a lot to cut, the County has many unfunded mandates and there could be unknown costs moving forward.

Legislator Crowley stated cutting 0.5% is ambitious because sales tax is such a strong revenue generator for the County. He stated Commissioner Lewis has voiced his opinion on the fiscal responsibility he holds for Putnam County and how this cut could affect the County's economic standing. She stated the County currently has a healthy unassigned fund balance and if it is spent in place of tax revenue, a hole will quickly be created and could negatively impact the bond rating, eventually making borrowing money more expensive. She stated the sales tax rate is competitive with other counties and Putnam County has structural expenditures and if the fund balance is spent down the County will be in a bad position when it comes to the next round of contract negotiations. She stated in 2007 and 2008 the County had property tax hikes over 20%. She stated eliminating a portion of the sales tax could bring us back to those dark days. She stated there are other ways to accommodate the towns and our residents, but she does not believe this is it.

Chairwoman Sayegh questioned what the impact of decreasing sales tax 0.5%. She questioned if budgeted based on sales tax is a safe way to budget.

Commissioner Lewis stated 0.5% comes out to about \$10 million.

Legislator Jonke questioned how much money is in unassigned fund balance.

Commissioner Lewis stated there is \$78 million in unassigned fund balance.

Legislator Jonke stated if the sales tax was reduced by 0.5% for three (3) years, at \$10 million per year, the unassigned fund balance would still be over \$40 million, barring unforeseen circumstances.

Commissioner Lewis stated the contracts need to be factored in now that they are settled, it will be about \$3 million or \$4 million more per year.

Legislator Jonke stated the County has the funds to cover those costs and we learned this evening that even in the first month of this year, we are ahead in sales tax revenue as compared to last January. He stated he does not believe potential events are reason to keep money from the taxpayers. He stated the County is sitting on a surplus and he does not believe we should continue to increase that surplus. He stated he believes the taxpayers should be given a break while the County has the surplus to cover the cost at this time.

Legislator Birmingham stated as stated previously the unassigned fund balance is about \$78 million however if you look at both the assigned and unassigned fund balance, it is closer to a total of \$134 million. He stated assigned fund balance is not restrictive; it can be assigned and unassigned as the Commissioner of Finance sees fit. He stated this is a Legislative power that was delegated to the Commissioner of Finance. He stated it is possible for that that authority to be revoked. He stated Commissioner Lewis has very wisely exercised that authority to assign fund balance over the last three (3) budgets. He stated it is important that when thinking about the decrease in sales tax, the full 1% would be \$20 million out of \$134 million rather than out of \$78 million.

Commissioner Lewis stated under the assigned fund balance are buckets of money being used to balance budgets such as capital projects and retirement costs.

Legislator Birmingham acknowledged that long term investments have been made, which is great. He stated in 2024 the County surpassed the budgeted sales tax revenue by over \$7 million, which would pay for 70% of the 0.5% sales tax cut. He stated as Legislator Jonke pointed out, the sales tax revenue in the first month of 2025 is even higher than in 2024.

Commissioner Lewis stated in 2025, \$6.1 million from the general fund was used to balance the capital plan budget, \$1.5 million was used to offset the increase in retirement costs, and \$3 million was used for appreciated fund balance. He stated about \$10 million was used to balance the 2025 budget.

Legislator Birmingham stated even after utilizing \$10 million to balance, there was still \$134 million left in the fund balance. He stated there are other options such as delaying projects if it really became an issue.

Legislator Gouldman agreed that taxes should be lowered, but it is important to figure out the best way to do it. He stated this Legislature has removed sales tax on clothing and footwear purchases under \$110. He stated over the past 15+ years Putnam County has used sales tax revenue to stabilize or lower property taxes. He stated the residents he has spoken to about taxes all mention the property tax burden and none mention sales tax. He stated property tax is paid by property owners where sales tax is paid by residents and non-residents. He acknowledged that the majority of the property tax bill is the school tax and County property tax makes up 9% of the bill. He stated residents are paying too much to live in New York. He stated lowering the sales tax at this point is jumping the gun. He stated the towns and villages have voiced their requests for the County to share sales tax revenue. He stated there are unknown future costs the County will be facing. He referenced the survey discussed earlier when Legislator Jonke said it was unscientific. He stated it is unscientific, but it what we have to base everything on at the moment. He spoke to the results of the survey, most of which were concerns over property tax.

Legislator Montgomery stated she has consistently voted against the 1% sales tax extension over the years. She stated she has always wanted to share this money with

the towns and villages and there now seems to be more of an interest. She stated she is so happy to see the local municipalities at our meetings; it is a great opportunity for collaboration. She stated the towns are being decimated in storms. She stated former Commissioner of Finance Carlin stated the sales tax revenue is the most important piece of legislation for the fiscal health of the County. She read minutes from a previous Legislative Meeting where this was discussed. She stated this year she will be in favor of extending the 1% sales tax because she sees hope that the towns and villages can benefit.

Commissioner Lewis stated the County allocated \$3 million for FEMA related repairs to assist.

Legislator Birmingham stated he too has a mixed record on voting for the sales tax extension, which he spoke to during his former terms as Legislator. He stated he has always based his vote on the health of the budget and fund balance. He stated the ratio of fund balance to budget has never been higher than it is now. He stated he believes it is possible to lower both sales and property taxes in a responsible manner. He stated it is important to adopt something soon because it needs to go through the State Legislature as well.

Chairwoman Sayegh questioned what the timeline is for this.

Legislative Clerk Diane Schonfeld stated once our resolution goes to the State, we usually receive the two (2) bills back in May and our second resolution should be approved before the State is out of session in June.

Commissioner Lewis stated he believes the latest should be April.

Chairwoman Sayegh stated the County has cut sales tax on gasoline when the prices were increasing. She stated it is so difficult to budget based on sales tax.

Commissioner Lewis stated he has an estimation of \$1.5 million going back to the taxpayers as a result of the sales tax break on clothing and footwear purchases under \$110.

Legislator Crowley made a motion to table this for further discussion. There was no second.

Chairwoman Sayegh called for a roll call vote on Legislator Birmingham's earlier motion on the amended resolution (0.5% extension). By roll call vote: One Aye – Legislator Birmingham. Two Nays – Legislator Crowley and Chairwoman Sayegh. Motion fails.

Legislator Birmingham explained that now the Committee will consider the original proposal (1% extension).

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. By roll call vote: Two Ayes – Legislator Crowley and Chairwoman Sayegh. One Nay – Legislator Birmingham. Motion carries.

Item #13 – Other Business

a. Approval – Authorize Application – NYS Assistance – Household Hazardous Waste

Chairwoman Sayegh made a motion to waive the rules and accept the other business; Seconded by Legislator Birmingham. All in favor.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #14 – Adjournment

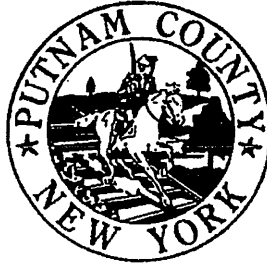
There being no further business at 10:51pm, Chairwoman Sayegh made a motion to adjourn; Seconded by Legislator Crowley. All in favor.

Respectfully submitted by Administrative Assistant Beth Robinson.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairwoman Sayegh and Legislators Birmingham & Crowley

Wednesday **February 19, 2025**

(Immediately following Rules Meetings beginning at 7:00pm)

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Correspondence/County Auditor**
 - a. Sales Tax Report**
 - b. OTB Report**
 - c. Board In Revenue Report**
 - d. Transfer/Revenue Report**
 - e. 2025 Contingency/Sub-Contingency Report**
- 4. Correspondence/ Commissioner of Finance**
 - a. Overtime/ Temporary Report**
 - b. Approval/ Budgetary Amendment 24A135/ County Attorney/ Outstanding Legal Services for Remainder of 2024 (Tabled from 1/27/25 Audit to Feb. Rules)**
 - c. Approval/ Budgetary Amendment 24A136/ Finance/ Year End Journal Entry #2**
 - d. Approval/ Budgetary Amendment 25A005/ Finance/ Personnel Services/ Fund New Public Health Director and Medical Consultant (Also reviewed in Personnel)**
 - e. Approval/ Budgetary Amendment 25A006/ Veterans Service Agency/ Veterans Peer to Peer Program (Also reviewed in Rules)**

- f. Approval/ Budgetary Amendment 25A007/ Dept. of Social Services/ Safe Harbor Allocation (Also reviewed in Health)**
- g. Approval/ Budgetary Amendment 25A008/ Dept. of Social Services & Mental Health/ Expenses other than Personnel for Child Advocacy Center (Also reviewed in Health)**
- h. Approval/ Budgetary Amendment 25A009/ Dept. of Social Services & Mental Health/ Expenses other than Personnel for Child Advocacy Center (Also reviewed in Health)**
- i. Approval/ Budgetary Amendment 25A010/ Dept. of Social Services & Mental Health/ Code Blue Allocation received from the Office of Temporary & Disability Assistance (Also reviewed in Health)**
- j. Approval/ Budgetary Amendment 25A011/ Dept. of Social Services & Mental Health/ Include Administration for Community Living ARPA Adult Protective Services Grant Allocation (Also reviewed in Health)**
- k. Approval/ Budgetary Amendment 25A012/ Dept. of Social Services & Mental Health/ Reflect Adjusted State Aid Levels in Accordance with NYS Office of Mental Health Authorization (Also reviewed in Health)**
- l. Approval/ Budgetary Amendment 25A013/ Dept. of Social Services & Mental Health/ 2024-2025 NYS Rental Supplement Program Allocation (Also reviewed in Health)**
- m. Approval/ Budgetary Amendment 25A014/ Sheriff's Dept./ Implementation of GPS for Patrol Fleet (Also reviewed in Protective)**
- n. Approval/ Budgetary Amendment 25A015/ Dept. of Social Services & Mental Health/ Child Advocacy Center/ Expenses Funded in Accordance with Contract Awarded by NYSOCFS (Also reviewed in Personnel)**
- o. Approval/ Budgetary Amendment 25A016/ Health Dept./ Community Health Survey (Also reviewed in Health)**
- p. Approval/ Budgetary Amendment 25A017/ Planning/ SAM Grant Award/ Putnam County Veterans Museum Quonset Hut**
- q. Approval/ Budgetary Amendment 25A018/ DPW/ East Branch Road over Haviland Hollow Brook Superstructure Replacement/ Town of Patterson/ PIN 8763.60**
- r. Approval/ Budgetary Amendment 25A019/ DPW/ Peekskill Hollow Road over Peekskill Hollow Creek Bridge Repairs/ Town of Putnam Valley PIN 8763.61**
- s. Approval/ Budgetary Amendment 25A020/ DSS/ Mental Health OASAS Abatement Funds**
- t. Approval/ Budgetary Amendment 25A021/ Finance/ Legal Aid Society – Indigent Legal Services**

- 5. Approval/ Fund Transfer 24T536/ Dept. of Social Services/ Projected Costs through 12/31/2024 (Also reviewed in Health)**
- 6. Approval/ Fund Transfer 24T537/ Dept. of Social Services/ Projected Costs through 12/31/2024 (Also reviewed in Health)**
- 7. Approval/ Fund Transfer 25T032/ Finance/ Funding for Ratified CSEA Contract (Also reviewed in Personnel)**
- 8. Approval/ Fund Transfer 25T037/ OSR/ Reallocate Salaries to Appropriate Grant (Also reviewed in Personnel)**
- 9. Discussion/ Request from Towns and Villages/ Sales Tax Sharing**
- 10. Discussion/ Approval/ Putnam County's Request to Extend the 1% Increased County Sales Tax for an Additional 3 Years**
- 11. Approval/ Dept. of Social Services/ Establish Youth Bureau Petty Cash Fund**
- 12. Approval/ Putnam County to Serve as Sponsor/ FY2022 EPA STAG Grant Funding/ Hudson Valley Shakespeare**
- 13. Other Business**
- 14. Adjournment**

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Members: Chairwoman Sayegh and Legislators Birmingham & Crowley

Monday **April 28, 2025**
(Immediately following the Special Full Legislative Meeting beginning at 6:00pm)

The meeting was called to order at 6:15pm by Chairwoman Sayegh who requested Legislator Birmingham lead in the Pledge of Allegiance. Upon roll call Legislators Birmingham and Crowley and Chairwoman Sayegh were present.

Item #3 – Approval of Minutes – November 25, 2024 & December 19, 2024

The minutes were accepted as submitted.

Item #4 – Correspondence/County Auditor
a. Sales Tax Report

Chairwoman Sayegh stated they have about a \$1.7 million shortage.

Commissioner of Finance Michael Lewis stated there are various factors that led to this shortage such as, unemployment, tariffs, CPI (consumer price index). He stated there has also been a large number of late files. He stated it is still too premature to determine but statewide it is still down.

Legislator Birmingham questioned if these numbers reflect all of the March payments as of March 31st.

Commissioner Lewis stated that is correct.

Legislator Crowley questioned if this is expected to continue its downward trend.

Commissioner Lewis stated this depends on several factors. He stated as of now it is level.

Legislator Montgomery stated for the public record, the number this month is \$5,854,261. She stated this was less than the number in March of 2024, which was \$7,642,006. She stated this is still an increase from the 2019 number which is when the Wayfair Act was passed. She stated this legislation allowed them to tax online sales.

Commissioner Lewis stated the \$110 tax exemption on clothing and footwear comes into play as well.

b. OTB Report - Duly Noted

c. Board In Revenue Report

Chairwoman Sayegh explained the board in revenue is the revenue that is received from boarding in the jail from law enforcement from other counties. She stated the board in revenue is down.

d. Transfer/Revenue Report- Duly Noted

e. 2025 Contingency/Sub-Contingency Report - Duly Noted

Chairwoman Sayegh made a motion to move agenda items 16 and 17; Seconded by Legislator Crowley. All in favor.

Item #16 – Approval - Correction of Taxes - Facinelli - Town of Carmel Tax Map #55.19-1-19.1

Director of Real Property Patricia McLoughlin stated items 16 and 17 are essentially the same mistake. She stated when they are prepping for the billing cycle there is data they must upload into their state system. She stated the towns send them a spreadsheet of all the delinquent charges. She stated Carmel requested to add a new code for a property management charge. She stated she neglected to add the code, therefore, when the bill came out the charges were not placed on those two properties. She stated they must put in a correction of error and place it on the next bill.

Legislator Birmingham questioned if the charge has always been there and that they are not creating a new charge.

Director McLoughlin stated that is correct.

Legislator Birmingham questioned why there is a difference between the two costs.

Director of McLoughlin stated this is because one was delinquent longer.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #17 – Approval - Correction of Taxes - Home Source, Inc., Vasquez - Town of Carmel Tax Map #44.17-1-45

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Chairwoman Sayegh made a motion to move agenda item 14; Seconded by Legislator Crowley. All in favor.

Item #14 – Approval - Fund Transfer 25T102 - Board of Elections - Election Night Reporting

Chairwoman Sayegh made a motion to waive the rules and accept the additional;
Seconded by Legislator Birmingham. All in favor.

Commissioner of Board of Elections Kelly Primavera stated they already have enhanced voting through the state, and they are not charged when they have state or federal elections.

Commissioner of Board of Elections Cathy Croft stated the results come from 2 vendors. She stated since the absentee results and election day results are from different vendors this system combines these results and posts them on the website.

Commissioner Primavera stated this will display the results by district and will give instant reports.

Chairwoman Sayegh questioned if this would be posted on their website.

Commissioner Primavera stated yes, it will be found on the website.

Commissioner Croft stated the cost per year is a flat rate of \$16,500.

Legislator Montgomery thanked Commissioner Primavera and Commissioner Croft. She is glad this will save time and believes it is very useful.

Chairwoman Sayegh questioned if this is a 4-year agreement.

Commissioner Primavera stated that is correct.

Legislator Ellner stated he wanted to confirm this will simplify the process.

Commissioner Primavera stated yes, this will make things easier for the Board of Elections and the public.

Commissioner Croft stated currently, the results on the website are posted manually

Commissioner Primavera stated it can take days or weeks to do this.

Commissioner Croft stated this is also subject to human error.

Legislator Crowley asked if this is also used for the school elections.

Commissioner Primavera stated no, they only provide the machines for school elections.

Chairwoman Sayegh made a motion to approve Fund Transfer 25T102; Seconded by Legislator Birmingham. All in favor.

a. Overtime - Temporary Report – Duly Noted

b. Approval - Budgetary Amendment 24A140 - Finance - Year End Journal Entry #4

Commissioner Lewis stated this is the final year end entry and they are about 75% done with the audit.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

c. Approval - Budgetary Amendment 25A028 - Sheriff - Other Equipment - Education & Training (Also reviewed in Protective)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

d. Approval - Budgetary Amendment 25A029 - Sheriff - Insurance Recovery (Also reviewed in Protective)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

e. Approval - Budgetary Amendment 25A030 - Personnel - Transfer Payroll & Fringes from Health Dept. to DPW (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

f. Approval - Budgetary Amendment 25A031 - District Attorney - DCJS Providing Funding for Discovery & Pretrial Reforms (Also reviewed in Personnel)

Commissioner Lewis stated in the 2025 budget the District Attorney had put in about \$150,000. He stated this budgetary is grossing the full amount and the total of the grant is \$262,192.

Chairwoman Sayegh stated the bonuses will be moved to the sub-contingency line and when the transfers are ready to occur then they will be moved out of this line and into the correct one.

Legislator Birmingham stated he noticed the Kent Police Department was on the attachment. He stated he will be recusing himself from a future vote since his firm is a council to 3 municipalities in Putnam County and Kent is included in this. He questioned if this is the full grant.

Commissioner Lewis stated the additional \$98,000 is going to the District Attorney and the \$17,500 is going to the Sherrif.

Legislator Birmingham asked if any of this has to deal with the town of Kent.

Commissioner Lewis stated yes, this would be part of the partnership initiative.

Legislator Birmingham stated he will step out of the meeting until the matter is decided.

Chairwoman Sayegh made a motion to move the personal services merit bonuses into sub-contingency.

Legislator Crowley questioned why the funds are being separated.

Chairwoman Sayegh stated the item needs to go into sub-contingency. She stated this is not going into the salary line it is going into a lump sum.

Putnam County Auditor Michele Alfano-Sharkey stated typically they approve things line by line. She stated this is being put into a lump sum and once it is approved the District Attorney will allocate the bonuses to employees.

Legislator Crowley stated when other departments receive grants and it is divvied up, they do not come back to the Legislature every time they want to utilize the money in the grant.

Chairwoman Sayegh stated they put them directly into the personnel lines. She stated they have other agenda items tonight that deal with moving grant funds because they were placed in the wrong personnel lines. She stated last month they had the Commissioner of Social Services come in to move money for bonuses for their employees.

Legislator Crowley questioned if they have to ask the Legislature every time they want to utilize the funds.

Chairwoman Sayegh stated the Legislature does not have any discretion and the District Attorney is given the discretion to utilize the funds however he wishes. The Legislature only releases the money when he provides the budget lines.

Legislator Crowley stated they have 60 days once the check is received to release the funds or else they will lose them. She stated if this happens and they reapply for the grant the following year issues may arise with getting the grant again. She stated she does not

have an issue with transferring the funds from the grant into a line, but she does not agree with it.

Commissioner Lewis stated the way the grant is being presented is strictly giving the District Attorney the ability to do RPCs (request of personnel change). He stated the District Attorney has not determined who he wants to receive this. He stated the RPC is a personnel action form.

Legislator Crowley stated she is concerned with losing the funding if it is not used within the 60-day time period.

Chairwoman Sayegh questioned if they moved the funds into sub-contingency would they have the ability to spend the money within 60 days.

Commissioner Lewis stated if the District Attorney came up with his recommendations to the committee, this would bring them to the June Full Legislative Meeting. He stated they would also have to go to the May Personnel Committee Meeting to explain where the funds are going.

Legislator Montgomery asked if they could bring up the District Attorney to have him speak on this topic. She stated there is a line item in the backup.

Legislator Crowley stated she is not going to support the motion to separate due to the 60-day time period.

Legislator Ellner stated on the grant award in the second to last paragraph it states the award is available to the agency within 60 days of receiving it.

Legislator Crowley stated this is why it is important to award the grant to them.

Chairwoman Sayegh questioned if there is a policy in place for these types of transfers. She stated it is standard with grants that they know where the funds are going. She stated they have a list of 11 employees who are eligible for this grant.

Commissioner Lewis stated this is the projected budget that was submitted to the Department of General Services. He stated it is up to the District Attorney to divvy up the funds accordingly.

District Attorney Robert Tendy stated at the end of March he met with County Executive Byrne and Commissioner Lewis to discuss the proper ways for utilizing these funds. He stated they determined the fastest and proper way to do this is to place the funds in a 999 line therefore, they would be able to submit an RPC to personnel and have the funds drawn from this. He stated an RPC is a public document and they are commonly done throughout Putnam County.

Chairwoman Sayegh stated the RPCs do not come before the Legislature.

District Attorney Tendy stated the Legislature has the right to ask what RPC was submitted and can receive copies of it. He stated he attended the April 8, 2025 Personnel Committee Meeting, with the full legislative body in attendance and during this meeting the entire Legislature agreed the RPC is the best way to do this. He stated once the funds are received, he must submit a detailed report to the State within 60 days stating what he is going to utilize the funds for. He stated it took him a week to complete two reports. He stated if he has to come in front of the Legislature every time he would like to award a bonus, he would not be able to complete it.

Chairwoman Sayegh stated it is the procedure, and the Legislature does not see the RPCs.

District Attorney Tendy stated he will send copies of the RPCs to the Legislature.

Legislator Crowley stated if they do not use the funding they risk losing it. She stated the office wrote the grant and it is important to consider the time restraint. She stated she is not going to support separating the grant. She stated the District Attorney's Office works very hard and the last time they spoke before the Legislature, everyone was in full support of this. She stated she is in full support of keeping the grant as it is and not separating it.

District Attorney Tendy asked Commissioner Lewis if there was anything financially improper about doing this through a 999 RPC procedure.

Commissioner Lewis stated no, there is nothing financially improper about the procedure.

Chairwoman Sayegh asked to hear from Auditor Michele Alfano-Sharkey.

Auditor Michele Alfano-Sharkey stated the difference is when the Legislature votes on a 999 it is like having a blank check. She stated it is unknown where the funds are going. She stated with the separation of the grant the Legislature has more accountability because they approve the funding.

District Attorney Tendy stated he brought in over \$1 million in revenue over the past 4 years.

Chairwoman Sayegh stated they handle grant funding for other departments all the time and they must always account for each line. She stated the District Attorney has access to the money and decides what it is used for.

District Attorney Tendy stated he must submit a report to the State which details who is receiving the funds and why they are receiving it. He stated he also has to fill out an RPC and submit it to Personnel.

Legislator Montgomery questioned when and how often they have to submit to the State.

District Attorney Tendy stated within 60 days of receiving the funds.

Legislator Montgomery questioned if they could make part of the resolution that the Legislature also receives the State report.

Auditor Michele Alfano-Sharkey stated if District Attorney Tendy has the list now, they could incorporate it into the resolution.

Legislator Montgomery questioned if the list will be finished by the May Full Legislative Meeting.

District Attorney Tendy stated his employees work all the time. He stated he knows what they deserve regarding a retention bonus. He stated he does not understand why he has to go to the Legislature to ask for permission to give his employees money that the State sent him as a result of the grant he wrote. He stated there has been massive turnover in every District Attorney's office.

Chairwoman Sayegh stated she understands how hard the District Attorney's office works and she wants them to have all of the funds. She stated no one is taking the grant from him they just need to go through the proper procedure for the Legislature's accounting. She stated the funds are being moved into his lines.

Legislator Crowley asked Commissioner Lewis how many other departments utilize a similar process like the one being discussed.

Commissioner Lewis stated the Department of Social Services (DSS) has followed a similar process.

Chairwoman Sayegh stated with the DSS the funds went into the employee budget lines.

Commissioner Lewis stated at the time, Commissioner of DSS Servadio knew which personnel lines the funds would be going into. He stated District Attorney Tendy is still working on his.

Legislator Crowley questioned if DSS Commissioner Sara Servadio also had the same 60-day time frame. She stated she does not recall discussing that time was a major factor in her case. She stated the time constraint is the only reason she is disagreeing with the separation of the funds. She stated she is fine if the distribution of the funds is reported to the Legislature. She stated this is disincentivizing anyone to write a grant.

Legislator Montgomery stated the Legislature will receive the report once it is submitted to the State.

Commissioner Lewis stated if the funds are placed in sub-contingency, the District Attorney would have to come back in May to ask for the money and then would not have

access to it until June. He stated doing the RPCs would allow the District Attorney to have access to the funds when they arrive and then he can begin writing the RPCs. He stated that either way the District Attorney would have to report it to the State.

District Attorney Tendy stated he must report where the funds are going to the state and there will be full transparency. He stated he does not believe the Legislature should have to tell him what his employees deserve.

Chairwoman Sayegh stated she understands he is a department head, and she would never tell him how to run his department. She stated the Putnam County Legislature is responsible for financial oversight. She stated this is the Legislature's job.

Legislator Crowley stated they should move this forward to the Full Legislative Meeting and vote on it during this full meeting. She questioned if District Attorney Robert Tendy can have a list by May 6th.

District Attorney Tendy stated no, it is not possible to have a list by May 6th.

Legislator Crowley questioned if the list can be done by June.

District Attorney Tendy stated yes, he can do that.

Legislator Crowley stated it can be put on the June Full Legislative Meeting.

Legislator Crowley made a motion to move the discussion to the May Full Legislative Meeting.

District Attorney Tendy stated he wants to get the funding for his employees, so he is able to retain them.

Legislator Crowley made a motion to accept the proposal with no alterations.

Chairwoman Sayegh stated she will not second this motion because she would like documentation for the Legislature.

District Attorney Robert Tendy questioned where Legislator Birmingham is.

Legislator Crowley stated he cannot vote on this because the question cannot be split.

Chairwoman Sayegh stated he can vote on the bonuses if they split the question.

Legislator Crowley stated Legislator Ellner already asked Commissioner Lewis if they are able to split the question. She stated it was already determined that the question cannot be split because it is coming from the same grant.

Legislator Crowley made a motion to move this item to the Full Legislative Meeting.

Legislator Crowley stated by moving this discussion to the Full Meeting there will be more people to deliberate and vote on the topic.

District Attorney Tendy stated he will begin working on the forms.

Legislator Addonizio stated she believes the Legislature is in full support of District Attorney Tendy and she does not believe anyone will vote against him.

District Attorney Tendy stated he is more concerned about precedent for future groups.

Chairwoman Sayegh stated she is also concerned about precedent. She stated the Legislature has to know where funds are going.

District Attorney Tendy stated this is a one-time bonus.

Chairwoman Sayegh stated they just passed Opioid Settlement Funds, and this was also a one-time bonus for DSS. She stated the Legislature had to account for what budget lines these funds were going into.

Legislator Gouldman stated there are two people who must decide whether they are going to change the proposal or keep it the way it is.

Legislator Crowley stated there is no problem with moving this out of committee because they are running out of time. She stated they should let everyone weigh in on the subject during the Full Legislative Meeting.

Chairwoman Sayegh stated she does not want to withhold the funds from District Attorney Tendy, however, she also wants to do the right thing for the Legislature.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. Legislator Birmingham recused himself. Motion carries.

g. Approval - Budgetary Amendment 25A034 - Dept. of Social Services - Funding from Office of Temporary & Disability Assistance to Provide Shelter Assistance (Also reviewed in Health)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #6 – Approval - Budgetary Transfer 25T071 - Emergency Services - Temporary due to Retirements (Also reviewed in Personnel)

Chairwoman Sayegh stated this Budgetary Transfer is transferring the amount of \$15,000 from the Bureau of Emergency Services dispatch temporary line to the Bureau of Emergency Services temporary budget line. She stated this is necessary due to upcoming retirements.

Chairwoman Sayegh made a motion to approve Budgetary Transfer 25T071; Seconded by Legislator Birmingham. All in favor.

Item #7 – Approval - Fund Transfer 25T073 - Sheriff – Corrections - February Overtime (Also reviewed in Personnel)

Legislator Ellner questioned Sherrif Kevin McConville if they are still short staffed.

Sherrif Kevin McConville stated yes, they are short staffed.

Legislator Ellner questioned if one of the reasons they are short staffed is because of the cost of the medical plan based on the salary. He questioned if this does not incentivize people to fill positions.

Sherrif Kevin McConville stated yes, that is one of the reasons.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #8 – Approval - Fund Transfer 25T075 - Sheriff – Corrections - January Overtime (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #9 – Approval - Fund Transfer 25T076 - Sheriff – Corrections - March Overtime (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #10 – Approval - Fund Transfer 25T078 - Historian - Presenters and Reenactors at County Fair

Chairwoman Sayegh stated they are transferring \$10,000 from their temporary line into contracts. She stated these funds are for presenters and reenactors for the historian's pavilion at the Putnam County Fair.

Legislator Montgomery questioned who the presenters and reenactors are.

Chairwoman Sayegh asked for a list of the presenters and reenactors before she signs.

Chairwoman Sayegh made a motion to sign Fund Transfer 25078.

Legislator Birmingham questioned if they could hold this item until the Full Legislative Meeting. He stated he does not believe this will be a controversial topic, he would just like to know the presenters and reenactors before signing.

Legislator Ellner stated that based on the form, Chairwoman Sayegh should be able to sign without a resolution and without a vote. He stated as soon as Chairwoman Sayegh receives the backup she can sign it, and it does not have to be in a meeting.

Chairwoman Sayegh asked Auditor Michele Alfano-Sharkey if she is able to table this item to the Full Legislative Meeting.

Chairwoman Sayegh made a motion to table the item to the Full Legislative Meeting; Seconded by Legislator Crowley. All in favor.

Item #11 – Approval - Fund Transfer 25T080 - District Attorney - Reclassification - Principal Office Assistant (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #12 – Approval - Fund Transfer 25T081 - Health Dept. - Correct Salary & Fringe (Also reviewed in Personnel)

Legislator Crowley stated this is also a part of filling a non-competitive environmental health aid position. She stated these positions display how understaffed and overworked the County departments are. She stated this specific position directly affects the municipalities and people from the public who are applying for permits and applications. She stated she would like to fill the positions that are vacant.

Chairwoman Sayegh stated she hopes people can check out the career fair so they can fill these positions.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #13 – Approval - Fund Transfer 25T088 - Senior Resources - Correct Budget Lines to Align with Grant (Also reviewed in Personnel)

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Birmingham. All in favor.

Item #15 – Approval - Participation in the NYCLASS Program Under the Terms of the NYCLASS Municipal Cooperation Agreement

Commissioner Lewis stated this is just a formality. He stated on July 1, 2025 they will be merging two investment pools into one. He stated they both have competitive rates. He stated they need a resolution from the Legislature so they can have this in their permanent file.

Chairwoman Sayegh requested clarification that nothing is changing they are just recognizing the merger.

Commissioner Lewis stated yes, they are recognizing the merger. He stated as of June 30th the cash balances will be moved over to NYCLASS.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #18 – Approval - Semi-Annual Mortgage Tax Report - October 1, 2024 - March 31, 2025

Legislator Birmingham stated since this money goes to the municipalities his firm represents, he is abstaining from the vote.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. Legislator Ellner abstained from the vote. Motion carries.

Item #19 – Approval - DPW - Parks & Recreation - Establish Petty Cash Account

Legislator Birmingham questioned if this is consistent with the audit that was done a few months ago.

Commissioner Lewis stated yes, it is consistent.

Legislator Addonizio questioned if this is for the Putnam County Veterans Memorial Park.

Chairwoman Sayegh stated yes, it is for the Putnam County Veterans Memorial Park.

Chairwoman Sayegh made a motion to pre-file the necessary resolution; Seconded by Legislator Crowley. All in favor.

Item #20 – Discussion - Approval - Establish a County Fund Balance Surplus Sharing Program with the Towns and Villages of Putnam County for the Year 2025

Legislator Birmingham stated he will be recusing himself from the future vote on this. He reiterated that his firm represents or has had a legal relationship with 3 municipalities in

Putnam County. He stated the municipalities are the Village of Cold Spring, the Village of Brewster, and the Town of Kent. He stated he does not believe it is appropriate for him to participate in these discussions.

Chairwoman Sayegh stated sales tax is constantly changing and it is difficult for anyone to budget based on sales tax. She suggested a surplus sharing amount of \$3 million to be split based on the 2020 United States census.

Chairwoman Sayegh made a motion to waive the rules and accept the additional; Seconded by Legislator Crowley. Legislator Birmingham recused himself from the vote. Motion carries.

Chairwoman Sayegh stated she is not in favor of sharing the County funds based on sales tax. She stated if they would like to share with the towns, it would be prudent to do that based on a fixed amount.

Legislator Crowley stated she first took office in January of 2023 and since then she has sought after multiple opportunities to create partnerships with Putnam County's towns and villages with the goal of improving the quality of life for residents. She stated in 2023 this Legislature rejected a proposal to create a new program that would have financially assisted the towns and villages. She stated the municipal partnership program was proposed in the 2024 tentative budget. She stated this would have required partnership from both the Executive and Legislative branches. She stated the initial budget for this program was \$250,000 and in the end was eliminated in favor of property tax reduction. She stated she is surprised they are now being presented with a proposal to spend \$3 million in surplus funding on the previously proposed program in surplus funding to support all of the towns and villages. She expressed her appreciation for her colleagues in county government who are doing more to acknowledge the work their colleagues do at the town and village levels. She stated it should be noted that she still supports the sales tax sharing compromise. She stated she reviewed the state legislation submitted and in the initial bill it did not specify the sharing agreement. She stated there are now both Assembly and Senate bills which have been amended to reflect the sharing agreement. She stated the sales tax sharing agreement provides a more sustainable revenue stream to support the county, town, and village governments and allows the Legislature to provide more meaningful tax relief. She stated the tax sharing compromise does not provide any direct support for the towns and villages for 2025. She stated this is why they should consider the proposal as a one-shot to help the municipalities in 2025. She questioned who wrote this resolution.

Chairwoman Sayegh stated she wrote the resolution.

Legislator Crowley stated \$3 million is a lot of taxpayer funds. She stated they traditionally appropriate this level of spending through the budget process. She questioned if it is more appropriate to do after they received the findings from the County's independent auditors.

Chairwoman Sayegh stated she is going by the excessive fund balance with the amount of \$90 million. She stated it would be similar to what they have for their outside agencies where they put the money aside and the towns propose a project to the County then the

Legislature releases the funds. She stated there may be an opportunity when they release those funds to have a MOU (memorandum of understanding) where they can share equipment with the towns and the County. She stated it is difficult to budget based on sales tax because it fluctuates.

Legislator Crowley questioned if the Finance Commissioner or any of the town and village officials were consulted before this resolution was introduced and placed on the agenda.

Chairwoman Sayegh stated yes, they were consulted.

Legislator Crowley stated she supports the towns. She stated the towns informed the Legislature what they wanted, however, they are now coming up with a new plan and she does not understand why. She stated she refuses to support the State legislation that extends the existing sales tax which forces it to drop to 3%, losing 25% of the sales tax revenue. She said this proposal has a considerable amount of red tape which hinders its effectiveness. She stated this makes the proposal less sustainable than the other sales tax sharing alternative. She stated she would like to walk through how these funds are appropriated. She questioned who manages the Inter-Municipal Agreements (IMA). She stated it would be best for them to address her concerns in the Full Legislative Meeting. She questioned if they could table this item so they can have the issues reviewed.

Chairwoman Sayegh stated they are just discussing this tonight, so she is not going to table this item and not discuss it. She stated it is a good idea to talk about it. She stated some of this language was taken out of the sales tax as far as how the funds would be allocated towards projects on public infrastructure, capital improvements, essential services. She stated the funds should not be used for salary or payroll.

Legislator Addonizio reiterated Legislator Crowley's question of why this was not brought up during the budget process by County Executive Byrne. She stated she would like to amend this draft resolution and propose an allocation of \$5 million per year for 2 years. She stated this would come from the County's fund balance to support the municipalities in Putnam County. She stated the funding she is proposing is not tied to sales tax revenue. She stated this \$5 million allocation has been done before by the previous administration. She stated these funds would be distributed proportionately based on population and demonstrated need. She stated the calculations for this proposal. She stated the 1/9th of 1% would be \$293,333 per year and with the \$5 million proposal it would be \$600,000 per year. She stated this proposal will give the communities long-term benefits and it should be approved for 2025. She stated it will ensure the municipalities have sustained resources to meet the needs of their residents. She stated this does not need to be tied to anything other than the fund balance.

Legislator Ellner stated he put a lot of thought into this and has some recommendations. He agreed with the \$5 million proposal. He stated he would like to see this for 2025 and 2026. He stated this is a finite amount and it will not regard sales tax. He stated Mayor of Cold Spring Kathleen Foley mentioned overspending and he stated he would like to see this cut. He stated once the outside audit report is received, it will show at the end of 2024

to the County will have unspent between \$8 million to \$12 million. He stated the effects of this are going to be minimal. He stated the proposal for \$5 million for 2025 and \$5 million for 2026 is fair. He stated it does not matter where the funds come from as long as the towns and villages receive the funds.

Chairwoman Sayegh stated if \$5 million is not spent in 2025, they will get another chance to spend it in 2026.

Legislator Montgomery stated back in March she introduced a resolution proposing a transparent and structured sales tax revenue sharing mechanism that would have proactively and annually supported the towns and villages. She stated the resolution she proposed was not taken up for discussion. She stated she tried to work collaboratively with County Executive Byrne, the municipalities, and the Legislature months ago. She stated she would like to see a more productive process. She stated they are now faced with a resolution that was developed without bi-partisan consultation, input from the County Executive's office, input from the municipalities, and without establishing a recurring process. She stated the current proposed program is only a one-time disbursement based on current surplus. She stated although she is glad to see the recognition of the municipal needs, there are serious process and policy concerns. She stated they are running out of time and the State Legislature session ends on June 13th. She stated if they do not work together on a solution soon, they will miss out on any revenue. She stated she believes that by not meaningfully sharing sales tax revenue the towns and villages will have to raise property taxes. She questioned why there was no process for the County Executive's participation in this resolution.

Chairwoman Sayegh stated she never received any process for participation in the County Executive's resolution.

Legislator Montgomery stated under the Charter, the County Executive is responsible for signing contracts and agreements, and currently they are excluding the County Executive. She stated the funds are coming from the fund balance. She questioned if they are able to identify where the \$3 million is coming from.

Chairwoman Sayegh stated it is similar to what they were talking about with the outside agencies. She stated they would create a line item where the towns can view the amount of funds they have in their balance, and they will be able to budget based on that amount.

Legislator Montgomery questioned if this has to be certified by the Commissioner of Finance each time. She stated they could come to a point where they have no fund balance. She stated she prefers the sales tax sharing. She stated the current language in this resolution restricts the use for these funds to only capital projects and essential services and bans salaries and personnel. She questioned what would happen if a town was preparing for a major historic event or if they had to conduct a full property tax assessment and they have to hire someone. She stated this resolution is limiting the towns by not including personnel and is denying towns flexibility to meet the time sensitive needs of their residents. She stated they should trust the local governments and

they are sending the towns these funds because they know best what their communities need. She proposed improvements to this resolution. She stated she would like to require that County Executive Byrne is involved in approving the agreements, allow for personnel costs, and see clear reporting and audit requirements. She stated this resolution is vague and she is unsure why her resolution was disregarded. She stated her resolution called for 50% of all sales tax revenues collected that exceed the amount budgeted for the fiscal year. She stated this amounts to \$5 million which was proposed by Legislator Addonizio. She stated she would like a committee member to put forward the extension of the 1% sales tax again because they still have time to do it.

Chairwoman Sayegh stated she would like to hear from the Commissioner Lewis. She questioned if he had any comments about including salary and payroll in the resolution.

Commissioner Lewis cautioned that the villages and towns may not be able to sustain the legacy costs.

Legislator Montgomery stated it is not for legacy costs it is for one-time consultations. She questioned if this would be covered under infrastructure.

Chairwoman Sayegh stated paying a consultant would fall into the infrastructure category, not payroll. She stated it would be a good idea to discuss something other than sales tax because it is better for the towns to know exactly what funds they are receiving.

Legislator Crowley stated that with this proposal the towns will not be able to plan because they do not know when they are receiving the money. She stated when this was done in 2022, it took from January to June to implement the procedure. She stated they still do not have any mechanism of how they are going to carry this out. She stated they are going to need IMAs, and they are going to have to go through Physical Services Committee, Audit and Administration Committee, and a Full Legislative Meeting. She stated if the towns were getting quarterly payments, they would be able plan how to utilize the funding better. She stated this resolution sounds good on paper, but she does not see this leaving sub-contingency. She stated she supports the towns and wants them to receive the funding, however, there must be a process, and this resolution is lacking one.

Legislator Addonizio questioned how they can mainstream the funds.

Legislator Ellner stated when this was previously done in 2022, they had ARPA restrictions and now the restrictions are gone.

Legislator Addonizio stated this is not tied to ARPA funding. She stated she believes this is safer and they have a \$90 million fund balance. She questioned why this is more restrictive and why it is harder to mainstream the funding.

Commissioner Lewis stated the previous 2022 project was more of a hybrid of ARPA and sharing the sales tax. He stated he knows the Legislature would like to see what type of

projects the town and villages are doing. He stated he assumes they have capital plans so they should be able to utilize the funding relatively quickly.

Legislator Ellner stated he wants to make this a simple and easy process for the towns. He stated the towns should send a "wish list" to the Legislature. He stated the towns know what they need, and he wants to get them what they need.

Legislator Gouldman stated in theory he likes the idea of sharing sales tax with municipalities. He stated each community in Putnam County has problems and needs funding to take care of them. He stated the towns and villages do not have the sources to get this money. He stated there are a lot of factors that are out of their control. He stated with a 3% county sales tax there is \$20 million that is lost. He questioned where this money is coming from. He stated although they currently have \$90 million, these funds are going to run out quickly. He stated if this happens, they are not going to be able to give the towns the funding anymore which could result in a tax increase. He stated they should think this through and figure out where the money is going to come from.

Chairwoman Sayegh questioned the difference between the \$3 million and \$5 million funding and the 1/9th of 1%.

Commissioner Lewis stated the 1/9th of 1% would be \$2.4 million for 2026.

Legislator Crowley stated before they approve anything they need a process.

Legislator Russo questioned if there is something the Legislature needs to do to make this happen outside of the budget process.

Commissioner Lewis stated they would have to use the fund balance, and this is where the budgetary would come in. He stated they would take these funds from their reserves and give it to the towns.

Mayor of Cold Spring Kathleen Foley stated she likes the idea of receiving funds for 2025 and 2026 in set amounts. She stated she does not want a grant-based process where they have to come to the Legislature and ask for the money. She stated the towns should not have to ask the Legislature to give back their money. She stated she likes the idea of \$5 million, however, she is concerned there is no floor. She stated they previously negotiated that there would be a minimum amount distributed, but in this resolution, there is no minimum. She stated the towns need to understand what the County is asking of the towns regarding things such as documentation. She stated there has been discussion about employee lines and personnel. She stated the towns are okay with the funding not being used for personnel. She stated the funding for infrastructure and public purposes offsets other factors. She questioned how they are setting up a mechanism that is sustainable over time based on sales tax sharing.

Legislator Addonizio stated that should be included in the budget process.

Town Highway Superintendent of Kent Richard Othmer stated this funding is not going to be used for hiring and paying people. He stated it should be used for projects, and he is more interested in paving. He stated the elected officials get audited by the State, so they know how to utilize funding. He said they should not complicate this.

Town of Putnam Valley Supervisor Jackie Annabi stated what the Legislators are asking for is not sustainable. She stated the proposal they had discussed with the Administration is sustainable. She stated that funding goes side by side with the 1% extender. She stated they understand that it fluctuates, and they are ok with it. She stated it helps the towns get their bonds and plan their budgets. She stated the \$3 million or \$5 million proposal is not sustainable. She questioned how the sales tax sharing is possible outside of the budget and if they can legally do it.

Senior Deputy County Attorney Conrad Pasquale stated if the funds are in surplus and they are certified by the County Executive, then the Legislature is able to portion the funds as they want.

Commissioner Lewis stated it would be appropriate to have the independent auditors present the 2024 fiscal results and then disburse the funds.

Town of Philipstown Supervisor John Van Tassel stated he has been involved in the town budget for 15 years and questioned why it is difficult for the towns to make their budget when the Legislature has \$90 million in the budget surplus. He stated the County has sales tax which is a revenue the towns do not have. He stated he is content with the proposals, but he believes this is an opportunity for the towns to catch up from the years they were not sharing. He stated in 2027 there needs to be a process established to share the sales tax. He stated he is happy the towns are receiving some funding.

Chairwoman Sayegh asked Commissioner Lewis how often the sales tax is voted on.

Commissioner Lewis stated it is voted on every 2 years.

Chairwoman Sayegh stated every 2 years the Legislature will vote on sales tax. She stated in 2 years there could be another Legislature who wants a 0% increase.

Commissioner Lewis stated he does not believe this should be as rigorous as ARPA, but they should have a wish list of what they will utilize the funding for.

Legislator Crowley stated IMAs would have to be done for every project and then they would have to go through the Physical Services Committee, Audit and Administration Committee, and a Full Legislative Meeting.

Commissioner Lewis stated the towns should be able to provide a project budget.

Chairwoman Sayegh stated they would have to do that with sales tax sharing as well.

Legislator Crowley stated with sales tax sharing the funds were to be dispensed every quarter through the Comptroller.

Town of Kent Councilman Shaun Boyd suggested instead of using the sales tax sharing since it is unpredictable, they can use \$30 million and distribute it over the course of 5 years. He stated the supervisors have already come to an agreement of how they are going to split the funding through the sales tax sharing. He stated the \$30 million would give them a consistent amount of funding over a 5-year time period. He stated sales tax reduction is not going to help a lot of people as well as property tax reduction because of school tax. He stated the sales tax sharing would not help as many people compared to distributing \$30 million to the towns over 5 years.

Commissioner Lewis stated they are still unsure of what the federal government is going to do regarding cutting programs and funding. He stated he does not believe they can promise \$30 million to the towns and villages right now. He stated they currently have an issue with hiring and retaining employees. He stated as of now they have 53 vacancies and that comes to about \$150,000 per employee and that leaves about \$8 million. He stated this is a part of the problem and is why the undesignated balance has risen over the past few years.

Legislator Ellner stated that is \$8-\$9 million that can be cut if they were able to hire people for these positions. He stated this is \$8-\$9 million of unnecessary overtime. He stated this is why he proposed to have a plan for 2 years and then review how they will continue with the program. He stated he would like to make this simple, quick, and efficient. He stated after the towns and villages receive their funds, they may find other uses for it. He stated Mayor Foley brought up the idea of a minimum and stated the only village which would be under the minimum is Nelsonville because they would receive \$30,000. He stated if a town was not able to spend the funding for a certain year, he would not be opposed to rolling the funds over to the next year.

Legislator Crowley stated in the resolution the towns had the option to either spend the funding for a specific year or lose it. She stated this would be a problem if they wanted to start giving out the funding for 2025 because the towns would only have one month to spend the money and that is not very realistic. She stated they should come up with a mechanism that disperses the funding quarterly. She stated the Legislature needs to agree whether the funding is coming from sharing sales tax or the general fund, but then they must establish a sustainable resolution.

Town of Putnam Valley Councilman Christian Russo stated he is in favor of the \$5 million proposal, however, the towns need a sustainable source of revenue. He stated receiving a one-time payout would be great. He stated the towns need the same treatment the County gets from the State. He questioned how the County Legislature can ask the State Legislature for sales tax support but not let the State Legislature share with the towns and villages. He stated they need a sustainable source of support and not a temporary grant. He questioned if the Legislature is going to extend the sales tax increase back to the 4%. He stated if this is not done then the proposal is not going to be sustainable. He questioned what the plan is moving forward. He stated for a long-term plan he would like the sales tax sharing because it can help them for many years.

Chairwoman Sayegh stated sales tax is voted on every 2-3 years. She stated this could change in 2-3 years based on the sales tax.

Councilman Russo stated there would be a \$22 million loss if County goes back to the 3% sales tax.

Mayor Foley stated for small municipalities it is important to have a floor for the funding because they have to have some way to build up the funds if they are receiving it in small increments. She stated this is why the floor is important but also the ability for the municipalities to hold the funds in their own accounts, so they are able to work towards bigger projects. She stated it will take Nelsonville a long time to get to anything meaningful with \$30,000 in funding.

Legislator Montgomery questioned how this will work if the Legislature moves forward with the resolution, but the County Executive vetoes it. She said the County Executive would most likely approve the resolution if they extended the sale tax to 1%. She stated they would most likely not be able to do that by the May 6th Full Legislative Meeting.

Chairwoman Sayegh stated this is why they wanted to separate the issues so they can ensure the towns will get the funding.

Town of Southeast Supervisor Nick Durante stated as a resident he would not mind seeing a tax break, but logically he would rather have the taxes stay where they are instead of having a tax break and then in 2-3 years have a tax increase. He stated as a Supervisor if the County gives the towns funding, he will take it. He stated he has only been here for a year and a half and they have already lost 3 building department secretaries because they cannot offer enough money for someone to live in Southeast. He stated there are several places this funding can be put towards.

Supervisor Annabi stated she will be speaking on behalf of Town of Kent Supervisor Jaime McGlasson since she was unable to attend the meeting. She stated bringing the sales tax down to 3% is not sustainable and the County cannot afford it. She stated

receiving 1/9th of the 1% keeps the towns and the County sustainable. She stated this will allow the County to lower property tax and the towns can lower the property tax by doing projects with the funding they receive.

Pat Sheehy, resident of Carmel, questioned if the \$90 million fund balance is used for contingency.

Commissioner Lewis stated when they are going through the budget process, they analyze the undesignated fund balance and then will make recommendations on how much they will use.

Pat Sheehy, resident of Carmel, questioned if there is a separate contingency fund.

Commissioner Lewis stated yes, there is a separate contingency fund.

Pat Sheehy, resident of Carmel, stated her disappointment that the County would only be sharing \$3-\$5 million. She stated this money has been hoarded for years and she agrees more with Councilman Boyd's proposal to split \$30 million, however she understands why Commissioner Lewis stated they would not be able to do that right now. She stated Putnam County is one out of 11 or 12 counties in New York that is not sharing sales tax.

Legislator Ellner asked Commissioner Lewis how much the County pays to all the school districts in the County per year.

Commissioner Lewis stated the school districts are given a lot of funding.

Legislator Ellner stated he knows that Haldane Central School District was averaging about \$2.2 million per year and that Carmel Central School District was a lot higher. He stated something they have to factor into all of these discussions is the fact that the County makes all the school districts whole in terms of unpaid taxes.

Brett Yarris, resident of Carmel, stated the decisions the Legislature makes affect real lives, and he asked the Legislature to continue to consider this. He stated they have been having this discussion since February, and he stated something that has stuck out to him is the lack of communication. He stated it is frustrating to watch this as a resident because these conversations are not happening in a way that can produce a quick and efficient decision. He stated he would like to applaud Legislator Addonizio and Legislator Ellner for proposing such a robust proposition. He stated although it is a step in the right direction, they could have already completed this resolution if these conversations were occurring in a more collaborative way. He wanted to clarify that this is not a rebuke on the Legislature, he stated this is about the way this government is operating as a whole. He stated it is looking like a battleground rather than a partnership.

Alex Sewell, resident of Kent, stated he would like to comment on the 1% tax decrease. He stated he is more concerned about the towns being funded rather than decreasing sales tax. He stated he is happy to see some progress on the sales tax revenue sharing. He stated the towns are excited for this funding however, they also really need the funding.

Legislator Montgomery stated the way this resolution has been established requires IMAs (intermunicipal agreements) with each town as well as passing a local law or resolution. She stated her experience with working through IMAs with the towns and the County, it has typically taken more than 6 months. She stated she is curious how long these 9 IMAs will take.

Senior Deputy County Attorney Pasquale stated they have one attorney in the Law Department who handles all of the contracts. He stated she will draft the 9 separate IMAs, negotiating with all of the towns and villages separately and then putting them before the Legislature. He stated he cannot give a time frame, but it will probably be by next week.

Legislator Montgomery stated with the shared sales tax the IMA is not required. She stated they do have a time constraint; they have 36 days to do this and only one meeting left to either stay with the 3% sales tax or approve the 1% extension. She stated they do not have to rely on the Law Department to craft IMAs if they share the surplus sales tax.

Legislator Gouldman requested clarification on a statement the Legislative Counsel made on the distribution of surplus funds.

Senior Deputy County Attorney Pasquale stated in the Charter the certification of funds is required in order to move the funds.

Legislator Crowley made a motion to approve the original sales tax revenue sharing proposal.

Legislator Crowley stated there is a lot that needs to be worked on so they can move this resolution forward, and they still have the Full Legislative Meeting. She stated this resolution is streamlined with quarterly payments and there are no IMAs.

Chairwoman Sayegh stated they are not talking about the 1% at this meeting, they are discussing the sharing of sales tax revenue. She stated it is her firm belief that the County should share with the towns, but she does not understand why it has to be linked with sales tax. She stated she wanted to explore another opportunity with the \$3 million or \$5 million proposals.

Legislator Crowley stated they can change this number at the Full Legislative Meeting.

Chairwoman Sayegh stated tonight is only a discussion for the surplus sharing. She stated she is not going to discuss another resolution when they already have one. She stated this resolution is not ready to be approved and does not have full support of the Legislature. She stated there is a lot more discussion that they can do, and they can work with the Law Department to get a more concrete resolution.

Item #21 – FYI - Guardrail & Property Damage Table – Duly Noted

Item #22 – Other Business – None

Item #23 – Adjournment

There being no further business at 8:41pm, Chairwoman Sayegh made a motion to adjourn; Seconded by Legislator Birmingham. All in favor.

Respectfully submitted by PILOT Intern Aubrey Dall.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
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Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA
AUDIT & ADMINISTRATION COMMITTEE MEETING
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Members: Chairwoman Sayegh and Legislators Birmingham & Crowley

Monday **April 28, 2025**
(Immediately following the Special Full Legislative Meeting beginning at 6:00pm)

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Approval of Minutes – November 25, 2024 & December 19, 2024**
- 4. Correspondence/County Auditor**
 - a. Sales Tax Report**
 - b. OTB Report**
 - c. Board In Revenue Report**
 - d. Transfer/Revenue Report**
 - e. 2025 Contingency/Sub-Contingency Report**
- 5. Correspondence - Commissioner of Finance**
 - a. Overtime - Temporary Report**
 - b. Approval - Budgetary Amendment 24A140 - Finance - Year End Journal Entry #4**
 - c. Approval - Budgetary Amendment 25A028 - Sheriff - Other Equipment - Education & Training (Also reviewed in Protective)**
 - d. Approval - Budgetary Amendment 25A029 - Sheriff - Insurance Recovery (Also reviewed in Protective)**
 - e. Approval - Budgetary Amendment 25A030 - Personnel - Transfer Payroll & Fringes from Health Dept. to DPW (Also reviewed in Personnel)**
 - f. Approval - Budgetary Amendment 25A031 - District Attorney - DCJS Providing Funding for Discovery & Pretrial Reforms (Also reviewed in Personnel)**

- g. Approval - Budgetary Amendment 25A034 - Dept. of Social Services - Funding from Office of Temporary & Disability Assistance to Provide Shelter Assistance (Also reviewed in Health)**
- 6. Approval - Budgetary Transfer 25T071 - Emergency Services - Temporary due to Retirements (Also reviewed in Personnel)**
- 7. Approval - Fund Transfer 25T073 - Sheriff – Corrections - February Overtime (Also reviewed in Personnel)**
- 8. Approval - Fund Transfer 25T075 - Sheriff – Corrections - January Overtime (Also reviewed in Personnel)**
- 9. Approval - Fund Transfer 25T076 - Sheriff – Corrections - March Overtime (Also reviewed in Personnel)**
- 10. Approval - Fund Transfer 25T078 - Historian - Presenters and Reenactors at County Fair**
- 11. Approval - Fund Transfer 25T080 - District Attorney - Reclassification - Principal Office Assistant (Also reviewed in Personnel)**
- 12. Approval - Fund Transfer 25T081 - Health Dept. - Correct Salary & Fringe (Also reviewed in Personnel)**
- 13. Approval - Fund Transfer 25T088 - Senior Resources - Correct Budget Lines to Align with Grant (Also reviewed in Personnel)**
- 14. Approval - Fund Transfer 25T102 - Board of Elections - Election Night Reporting**
- 15. Approval - Participation in the NYCLASS Program Under the Terms of the NYCLASS Municipal Cooperation Agreement**
- 16. Approval - Correction of Taxes - Facinelli - Town of Carmel Tax Map #55.19-1-19.1**
- 17. Approval - Correction of Taxes - Home Source, Inc., Vasquez - Town of Carmel Tax Map #44.17-1-45**
- 18. Approval - Semi-Annual Mortgage Tax Report - October 1, 2024 - March 31, 2025**
- 19. Approval - DPW - Parks & Recreation - Establish Petty Cash Account**
- 20. Discussion - Approval - Establish a County Fund Balance Surplus Sharing Program with the Towns and Villages of Putnam County for the Year 2025**
- 21. FYI - Guardrail & Property Damage Table**
- 22. Other Business**
- 23. Adjournment**

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#4a

[illegible]

Notes

*PILO.

**** PILOT**

*** Good Faith Payment

PILOT= Payment in lieu of taxes

pymt to Brewster schools, and Town of SE. Per Res

a- as per OTB, there is no surcharge for December.

2025 Transfer/Revenue Report - June

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025	6	25T158	Emergency Services	10398900	54313		BOOKS AND SUPPLEMENTS	2,000.00	C	LIGHT BULBS FOR LIGHT TOWERS
2025	6	25T158	Emergency Services	10398900	54410		SUPPLIES AND MAT	2,000.00	D	LIGHT BULBS FOR LIGHT TOWERS
2025	6	25T161	Health - Community Health Assessment Fed	26401001	54640	10217	EDUCATION AND TRAINING	3,900.00	C	NEED FOR 6 HOURS PER WEEK TEMP
2025	6	25T161	Health - Community Health Assessment Fed	26401001	51094	10217	TEMPORARY	3,900.00	D	NEED FOR 6 HOURS PER WEEK TEMP
2025	6	25T161	Health - Community Health Assessment Fed	26401001	54640	10217	EDUCATION AND TRAINING	298.00	C	NEED FOR 6 HOURS PER WEEK FICA
2025	6	25T161	Health - Community Health Assessment Fed	26401001	58002	10217	SOCIAL SECURITY	298.00	D	NEED FOR 6 HOURS PER WEEK FICA
2025	6	25T162	Central Services	10161000	54210		VEHICLE LEASING/RENTAL	4,981.00	C	COVER COST OF UTILITY TRAILER
2025	6	25T162	Sheriff - Communications	13311000	52150		MOTOR VEHICLES	4,981.00	D	COVER COST OF UTILITY TRAILER
2025	6	25T163	DSS WMS	10116000	54310		OFFICE SUPPLIES	80.00	C	PURCHASE ACROBAT LICENSE (YAN)
2025	6	25T163	DSS WMS	10116000	54783		LICENSING SOFTWARE	80.00	D	PURCHASE ACROBAT LICENSE (YAN)
2025	6	25T166	Board of Elections	10145000	54314		POSTAGE	1,000.00	C	TENEX LICENSE
2025	6	25T166	Board of Elections	10145000	54783		LICENSING SOFTWARE	1,000.00	D	TENEX LICENSE
2025	6	25T167	Health Litter	10027000	54646		CONTRACTS	2,500.00	C	FOR PROMOTIONAL GIVE-AWAYS

#4d

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025 6 25T167	Health - Recycling	10816000	54329		PROMOTIONAL MATERIALS	2,500.00	D	FOR PROMOTIONAL GIVE-AWAYS
2025 6 25T168	Health - Education State	21401000	54310		OFFICE SUPPLIES	200.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	54640		EDUCATION AND TRAINING	300.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	54640		EDUCATION AND TRAINING	300.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	54634		TELEPHONE	250.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	54634		TELEPHONE	250.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	54311		PRINTING AND FORMS	200.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	54310		OFFICE SUPPLIES	200.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	52130		COMPUTER EQUIPMENT	150.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	54640		EDUCATION AND TRAINING	150.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	52130		COMPUTER EQUIPMENT	1,225.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	54675		TRAVEL	100.00	C	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Epidemiology	21401003	52130		COMPUTER EQUIPMENT	1,225.00	D	TO FUND EPIDEMIOLOGY
2025 6 25T168	Health - Education State	21401000	54311		PRINTING AND FORMS	200.00	C	TO FUND EPIDEMIOLOGY

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025	6	25T168	Health - Education State	21401000	54783		LICENSING SOFTWARE	100.00	C	TO FUND EPIDEMIOLOGY
2025	6	25T168	Health - Epidemiology	21401003	54783		LICENSING SOFTWARE	100.00	D	TO FUND EPIDEMIOLOGY
2025	6	25T168	Health - Epidemiology	21401003	54675		TRAVEL	100.00	D	TO FUND EPIDEMIOLOGY
2025	6	25T169	Health Litter	10027000	54646		CONTRACTS	1,350.00	C	FOR COMPOST BINS
2025	6	25T169	Health - Recycling	10816000	54410		SUPPLIES AND MAT	1,350.00	D	FOR COMPOST BINS
2025	6	25T170	Highway Roads & Bridges	10511000	54410		SUPPLIES AND MAT	940.00	C	TO PROPERLY ALLOCATE CELL EXPE
2025	6	25T170	Highway Roads & Bridges	10511000	54635		CELLPHONES	940.00	D	TO PROPERLY ALLOCATE CELL EXPE
2025	6	25T171	Health Admin	10401000	54310		OFFICE SUPPLIES	30.00	C	PURCHASE WEBCAM
2025	6	25T171	Health Admin	10401000	52130		COMPUTER EQUIPMENT	30.00	D	PURCHASE WEBCAM
2025	6	25T172	Preschool	10296000	52110		FURNITURE AND FURNISHINGS	500.00	D	PURCHASE SAMPLE FURNITURE
2025	6	25T172	Early Intervention	10405900	54670		TRAVEL NON EMPLOYEES	500.00	C	PURCHASE SAMPLE FURNITURE
2025	6	25T173	Board of Elections	10145000	52180		OTHER EQUIPMENT	120.00	D	SHARK VACUUM FOR POLL SITE
2025	6	25T173	Board of Elections	10145000	54989		MISCELLANEOUS	120.00	C	SHARK VACUUM FOR POLL SITE
2025	6	25T174	EMS Dispatch	13398900	52610		FURNITURE AND FURNISHINGS	1,600.00	D	DISPATCH CONSOLES

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025 6 25T174	EMS Dispatch	13398900	52110		FURNITURE AND FURNISHINGS	1,600.00	C	DISPATCH CONSOLES
2025 6 25T176	DSS Overhead	10120000	54646	10130	CONTRACTS	1,300.00	C	BOOKCASE/FILE CABINET
2025 6 25T176	DSS Overhead	10120000	52110	10130	FURNITURE AND FURNISHINGS	1,300.00	D	BOOKCASE/FILE CABINET
2025 6 25T176	DSS Overhead	10120000	54646	10130	CONTRACTS	800.00	C	ACCESSORIES
2025 6 25T176	DSS Overhead	10120000	54783	10130	LICENSING SOFTWARE	800.00	D	ACCESSORIES
2025 6 25T178	Health Admin	10401000	54783		LICENSING SOFTWARE	30.00	D	WEBCAM FOR SR FISCAL MANAGER
2025 6 25T178	Health Admin	10401000	52130		COMPUTER EQUIPMENT	30.00	C	WEBCAM FOR SR FISCAL MANAGER
2025 6 25T180	Mental Health Legal	10033000	54670		TRAVEL NON EMPLOYEES	240.00	C	MH CLIENT TRANSPORT
2025 6 25T180	Mental Health Legal	10431000	54670		TRAVEL NON EMPLOYEES	240.00	D	MH CLIENT TRANSPORT
2025 6 R#171/25	Health Admin	10401000	51000		PERSONNEL SERVICES	35,000.00	C	FROM POS 10102 TO TEMP LINE
2025 6 R#171/25	Health Admin	10401000	51094		TEMPORARY	35,000.00	D	FROM POS 10102 TO TEMP LINE
2025 6 R#172/25	Health Admin	10401000	51094		TEMPORARY	68,000.00	D	SR FISCAL MAN TO TEMP
2025 6 R#172/25	Health Admin	10401000	51000		PERSONNEL SERVICES	68,000.00	C	SR FISCAL MAN TO TEMP
2025 6 R#173/25	Health Admin	10401000	51000		PERSONNEL SERVICES	15,825.00	D	ADMIN 10111

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025	6 R#173/25	Health - Nursing	11401000	51000		PERSONNEL SERVICES	10,000.00	C	PH NURSE VACANCY 11116
2025	6 R#173/25	Health Admin	10401000	51000		PERSONNEL SERVICES	10,000.00	D	ADMIN 10111
2025	6 R#173/25	Health - Nursing	11401000	51000		PERSONNEL SERVICES	15,825.00	C	PH NURSE VACANCY 11113
2025	6 R#175/25	SPCA	25851300	423890		MISCELLANEOUS	50,000.00	C	SPCA - ADVANCEMENT OF FUNDS
2025	6 R#175/25	SPCA	25851300	54950		COUNTY CONTRIBUTION	50,000.00	D	SPCA - ADVANCEMENT OF FUNDS
2025	6 R#178/25	To Road	10990100	59020	52405	TRANSFER TO CAPITAL	16,000.00	D	PCSO LIFE SAFETY
2025	6 R#178/25	Capital Projects	53097000	428601	52405	TRANSFER FROM OTHER FUND	16,000.00	C	PCSO LIFE SAFETY
2025	6 R#178/25	Capital Projects	53097000	53000	52405	CAPITAL EXPENDITURES	16,000.00	D	PCSO LIFE SAFETY
2025	6 R#178/25	Contingency	10199000	54980		CONTINGENCY	16,000.00	C	PCSO LIFE SAFETY
2025	6 R#179/25	Capital Projects	55997000	435974	51711	MEP STATE AID	137,909.00	C	CORRECT FUNDING STREAM TO MEP
2025	6 R#179/25	Capital Projects	55997000	435970	51711	ST AID SECTION 5307	137,909.00	D	CORRECT FUNDING STREAM TO MEP
2025	6 R#180/25	Contingency	10199000	54980		CONTINGENCY	20,798.00	C	MTA ANNUAL RR MAINTENANCE
2025	6 R#180/25	Railroad Maintenance	10564000	54950		COUNTY CONTRIBUTION	20,798.00	D	MTA ANNUAL RR MAINTENANCE
2025	6 R#187/25	Health - Education State	21401000	427701		UNCLASSIFIED	3,000.00	C	NUVANCE HLTH-TICK REMOVAL KITS

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2025	6	R#187/25	Health - Education State	21401000	54329		PROMOTIONAL MATERIALS	3,000.00	D	NUVANCE HLTH-TICK REMOVAL KITS
2025	6	R#188/25	Legal Aid Society	25117000	54950		COUNTY CONTRIBUTION	242,118.00	D	ILSF DISTRIBUTION 14 AWARD
2025	6	R#188/25	Legal Aid Society	25117000	430251		ST AID INDIGENT LEGAL SERV	242,118.00	C	ILSF DISTRIBUTION 14 AWARD
2025	6	R#189/25	BCI	32311000	54370		AUTOMOTIVE	4,465.21	D	23FORD INTERCEPTOR-DEVOLVE3.25
2025	6	R#189/25	BCI	32311000	426801		INSURANCE RECOVERIES	4,465.21	C	23FORD INTERCEPTOR-DEVOLVE3.25
2025	6	R#190-2025	Contingency	10199000	54980		CONTINGENCY	95,000.00	C	F&F FOR YTH BUREAU
2025	6	R#190-2025	To Road	10990100	59020		TRANSFER TO CAPITAL	95,000.00	D	F&F FOR YTH BUREAU
2025	6	R#190-2025	Capital Projects	55197000	428601	52510	TRANSFER FROM OTHER FUND	95,000.00	C	F&F FOR YTH BUREAU
2025	6	R#190-2025	Capital Projects	55197000	53000	52510	CAPITAL EXPENDITURES	95,000.00	D	F&F FOR YTH BUREAU
										833,309.21
										833,309.21

#4e

2025 Contingency Report

<u>Beginning Balance 1/1/25</u>		2,494,060.00
Res29	Adjust personnel services to proper amounts	9,660.00
Res41	Reclass -Deputy Sheriff 1st Sgt.	7,037.00
Res72	Health department Personnel changes	56,245.00
Res99	Soil & Water Performance Measures- Part C	20,000.00
Res112	District Attorney Criminal Justice Discovery Reform Gr24-25	20,265.00
Res145	Close out Fema projects	927,322.00
Subtotal General Contingency		\$ 3,534,589.00

Deductions:

Res25	PCSEA ratification	(328,170.00)
Res82	East Branch Rd Pin 8763.60	(30,579.00)
Res83	Peekskill Hollow Rd Pin 8763.61	(29,437.00)
Res104	CSEA Ratification	(1,381,346.00)
Res111	State Aid Public Health	(38,417.00)
Res138	Cordinator of Information Technology	(1,119.00)
Res140	PUMA ratification	(5,389.00)
Res146	Garage roof repair-Myrtle Ave	(200,000.00)
Res147	Youth Bureau reallocation	(190,000.00)
Res148	Waste Water Sewer charges	(68,000.00)
Res161	DA -Criminal Justce Disvry Reform Gr24-25-merit bonus	(3,663.00)
Res178	PCSO Life Safety Systems Modernization	(16,000.00)
Res180	Railroad Station Maintenance	(20,798.00)
Res190	Youth Bureau Reallocation	(95,000.00)
		(2,407,918.00)
Total		\$ 1,126,671.00

Proposed Deductions:

Pending Balance 7/28/25	\$1,126,671.00
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Note:

R= resolution

2025 Subcontingency Report

4985- Maintenance & Repairs

<u>Beginning Balance 1/1/25</u>	\$ 45,000.00
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Subtotal Subcontingency	\$ 45,000.00
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Deductions:

25LT01 normal maintenance -nails, paint, plumbing supplies- Tilly	(10,000.00)
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25LT02 normal maintenance -nails, paint, plumbing supplies- Park	(10,000.00)
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	(20,000.00)
Total	\$ 25,000.00

Proposed Deductions:

Pending Balance 7/28/25	\$25,000.00
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Note:

R= resolution

A= proposed budgetary amendment

2025 Subcontingency Report

4987- Subcontingency (Nursing,BES)

<u>Beginning Balance 1/1/25</u>	\$ 78,060.00
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Subtotal Subcontingency	\$ 78,060.00
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Deductions:

Total	0.00
	\$ 78,060.00

Proposed Deductions:

	0.00
Pending Balance 7/28/25	\$ 78,060.00

Note:

R= resolution

A= proposed budgetary amendment

2025 Subcontingency Report

4993- Subcontingency (Cty Exec COLA)

<u>Beginning Balance 1/1/25</u>	\$ 5,211.00
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Subtotal Subcontingency	\$ 5,211.00
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Deductions:

	0.00
Total	\$ 5,211.00

Proposed Deductions:

Pending Balance 7/28/25	\$5,211.00

Note:

R= resolution

A= proposed budgetary amendment

2025 Subcontingency Report

4996- Subcontingency (Outside Agencies)

Beginning Balance 1/1/25

\$ 71,893.00

Subtotal Subcontingency

\$ 71,893.00

Deductions:

Res 94 Putnam Arts Council

(13,993.00)

Total

(13,993.00)
\$ 57,900.00

Proposed Deductions:

25T189 PRPH

(10,000.00)

Pending Balance 7/28/25

(10,000.00)
\$47,900.00

Note:

R= resolution

A= proposed budgetary amendment

#5a

Elizabeth Robinson

From: Michael Lewis
Sent: Tuesday, July 22, 2025 12:32 PM
To: Elizabeth Robinson
Subject: Overtime & Temp Recap for Audit & Administrative Committee Meeting 7.28.25
Attachments: OVERTIME & TEMP THROUGH 7.11.25.pdf
Importance: High

Beth – Please include the attached report for the upcoming Audit Committee meeting, next Monday 7/28/25 as an FYI to the committee.

TY Mike



Michael J. Lewis

Commissioner of Finance • Putnam County Finance Department

PHONE | 845.808.1075 ext 49325 • WEBSITE | [PUTNAMCOUNTYNY.COM](https://putnamcountyny.com)

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
10008000 JAIL MEDICAL SERVICES							
10008000 51093 OVERTIME	309,165	48,090	357,255	140,562.95	.00	216,692.05	39.3%
10009000 JAIL TRANSPORT SERVICES							
10009000 51093 OVERTIME	76,180	0	76,180	32,522.40	.00	43,657.60	42.7%
10010000 JAIL FOOD SERVICES							
10010000 51093 OVERTIME	29,848	0	29,848	5,424.45	.00	24,423.55	18.2%
10010000 51094 TEMPORARY	2,500	0	2,500	390.00	.00	2,110.00	15.6%
10011000 JAIL BUILDING MAINTENANCE RPR							
10011000 51093 OVERTIME	11,944	0	11,944	5,823.26	.00	6,120.74	48.8%
10012000 JAIL STAFF TRAINING							
10012000 51093 OVERTIME	99,310	0	99,310	57,858.54	.00	41,451.46	58.3%
10033000 MH LGU SPOA							
10033000 51094 TEMPORARY	0	8,064	8,064	3,672.00	.00	4,392.00	45.5%
10087000 YOUTH BUREAU YOUTH COURT							
10087000 51093 OVERTIME	500	0	500	200.00	.00	300.00	40.0%
10087000 51094 TEMPORARY	12,720	-9,226	3,494	3,493.75	.00	.25	100.0%
10088000 YOUTH BUREAU PEGASUS							
10088000 51094 TEMPORARY	10,476	0	10,476	3,283.00	.00	7,193.00	31.3%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10101000 SS PROG ADMIN INC MAINT							
10101000 51093 OVERTIME	30,000	0	30,000	14,747.40	.00	15,252.60	49.2%
10101001 LEGISLATURE							
10101001 51093 OVERTIME	400	0	400	.00	.00	400.00	.0%
10102000 SS PROGRAM ADMIN SVCS							
10102000 51093 OVERTIME	20,000	0	20,000	18,922.17	.00	1,077.83	94.6%
10102000 51093 10152 OVERTIME	0	0	0	556.79	.00	-556.79	100.0%
10102000 51093 10229 OVERTIME	0	10,750	10,750	8,260.38	.00	2,489.62	76.8%
10105000 SS PROG ADMIN MA PLAN AND PLC							
10105000 51094 TEMPORARY	33,800	0	33,800	9,067.50	.00	24,732.50	26.8%
10107000 SS PROG ADMIN FDSMP							
10107000 51094 TEMPORARY	22,100	0	22,100	8,818.75	.00	13,281.25	39.9%
10116500 DISTRICT ATTORNEY							
10116500 51094 TEMPORARY	20,000	0	20,000	15,962.50	.00	4,037.50	79.8%
10120000 SS PROGRAM ADMIN OVHD							
10120000 51093 10130 OVERTIME	2,000	0	2,000	.00	.00	2,000.00	.0%
10120000 51094 TEMPORARY	68,630	-4,337	64,293	47,990.36	.00	16,302.64	74.6%
10123000 COUNTY EXECUTIVE							
10123000 51094 TEMPORARY	18,118	0	18,118	15,670.25	.00	2,447.75	86.5%
10131000 FINANCE							
10131000 51093 OVERTIME	17,500	0	17,500	13,739.18	.00	3,760.82	78.5%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10131000 51094 TEMPORARY	30,000	0	30,000	8,932.50	.00	21,067.50	29.8%
10134500 PURCHASING							
10134500 51093 OVERTIME	5,200	0	5,200	2,894.92	.00	2,305.08	55.7%
10134500 51094 TEMPORARY	27,105	0	27,105	3,324.00	.00	23,781.00	12.3%
10135500 REAL PROPERTY							
10135500 51094 TEMPORARY	0	14,463	14,463	7,998.75	.00	6,464.25	55.3%
10141000 COUNTY CLERK							
10141000 51093 OVERTIME	8,500	0	8,500	4,089.91	.00	4,410.09	48.1%
10141000 51094 TEMPORARY	15,000	0	15,000	1,628.00	.00	13,372.00	10.9%
10141100 MOTOR VEHICLE							
10141100 51093 OVERTIME	15,000	0	15,000	9,237.25	.00	5,762.75	61.6%
10141100 51094 TEMPORARY	30,000	0	30,000	11,902.50	.00	18,097.50	39.7%
10143000 PERSONNEL							
10143000 51093 OVERTIME	7,000	5,000	12,000	7,928.49	.00	4,071.51	66.1%
10143000 51094 TEMPORARY	45,000	-5,000	40,000	17,174.60	.00	22,825.40	42.9%
10144000 DPW ENGINEERING							
10144000 51094 TEMPORARY	35,000	0	35,000	20,144.52	.00	14,855.48	57.6%
10145000 BOARD OF ELECTIONS							
10145000 51093 OVERTIME	83,103	0	83,103	14,497.68	.00	68,605.32	17.4%
10145000 51094 TEMPORARY	362,194	0	362,194	65,393.58	.00	296,800.42	18.1%
10146000 RECORDS MANAGEMENT							
10146000 51094 TEMPORARY	23,985	0	23,985	12,033.50	.00	11,951.50	50.2%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10149000 DPW ADMINISTRATION							
10149000 51093 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
10149000 51094 TEMPORARY	34,000	0	34,000	14,747.91	.00	19,252.09	43.4%
10161000 CENTRAL SERVICES							
10161000 51094 TEMPORARY	32,760	0	32,760	18,017.50	.00	14,742.50	55.0%
10168000 INFORMATION TECHNOLOGY GIS							
10168000 51093 OVERTIME	1,500	0	1,500	272.16	.00	1,227.84	18.1%
10168000 51094 TEMPORARY	37,500	0	37,500	9,550.00	.00	27,950.00	25.5%
10311000 SHRF ADMINISTRATION							
10311000 51093 OVERTIME	12,000	0	12,000	877.49	.00	11,122.51	7.3%
10311000 51094 TEMPORARY	19,720	0	19,720	13,674.10	.00	6,045.90	69.3%
10314000 PROBATION							
10314000 51093 OVERTIME	55,000	25,000	80,000	10,040.83	.00	69,959.17	12.6%
10314000 51093 10225 OVERTIME	25,000	0	25,000	12,304.86	.00	12,695.14	49.2%
10314000 51094 TEMPORARY	3,000	15,000	18,000	11,974.22	.00	6,025.78	66.5%
10315000 JAIL							
10315000 51093 OVERTIME	470,850	86,336	557,186	266,365.04	.00	290,820.96	47.8%
10315000 51094 TEMPORARY	81,461	0	81,461	36,780.00	.00	44,681.00	45.2%
10315001 JAIL FEDERAL							
10315001 51093 10032 OVERTIME	0	0	0	87.70	.00	-87.70	100.0%
10398900 EMERGENCY SERVICES							
10398900 51093 OVERTIME	2,000	0	2,000	.00	.00	2,000.00	.0%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10398900 51094 TEMPORARY	50,000	15,000	65,000	32,417.50	.00	32,582.50	49.9%
10401000 HEALTH ADMINISTRATION							
10401000 51093 OVERTIME	3,000	0	3,000	.00	.00	3,000.00	.0%
10401000 51094 TEMPORARY	16,500	103,000	119,500	9,615.50	.00	109,884.50	8.0%
10405900 HEALTH EARLY INTERVENTION							
10405900 51093 OVERTIME	6,500	0	6,500	2,448.57	.00	4,051.43	37.7%
10431000 MH LGU							
10431000 51094 TEMPORARY	0	4,654	4,654	4,438.82	.00	215.18	95.4%
10431000 51094 10227 TEMPORARY	0	10,717	10,717	5,358.08	.00	5,358.92	50.0%
10511100 DPW FACILITIES							
10511100 51093 OVERTIME	55,000	0	55,000	42,576.76	.00	12,423.24	77.4%
10511100 51094 TEMPORARY	30,000	0	30,000	17,415.75	.00	12,584.25	58.1%
10641000 DEPARTMENT OF TOURISM							
10641000 51094 TEMPORARY	22,170	0	22,170	9,900.33	.00	12,269.67	44.7%
10651000 VETERANS SERVICES							
10651000 51094 TEMPORARY	30,000	0	30,000	2,244.00	.00	27,756.00	7.5%
10661000 CONSUMER AFRS WEIGHTS AND MSRS							
10661000 51094 TEMPORARY	51,600	0	51,600	24,950.25	.00	26,649.75	48.4%
10677500 OSR PERSONAL CARE SRVS							
10677500 51094 TEMPORARY	11,237	0	11,237	3,338.77	.00	7,898.23	29.7%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10677900 OSR GENERAL							
10677900 51093 OVERTIME	10,000	0	10,000	326.57	.00	9,673.43	3.3%
10677900 51094 TEMPORARY	108,916	0	108,916	41,257.95	.00	67,658.05	37.9%
10711000 DPW - PARKS AND REC							
10711000 51093 OVERTIME	26,000	0	26,000	5,962.20	.00	20,037.80	22.9%
10711000 51094 TEMPORARY	195,021	0	195,021	71,799.63	.00	123,221.37	36.8%
10731000 YOUTH BUREAU ADMINISTRATION							
10731000 51093 OVERTIME	250	0	250	200.00	.00	50.00	80.0%
10731000 51094 TEMPORARY	28,134	-9,578	18,556	4,156.13	.00	14,399.87	22.4%
10731000 51094 10114 TEMPORARY	18,726	-8,437	10,289	5,077.76	.00	5,211.24	49.4%
10751000 HISTORIAN							
10751000 51094 TEMPORARY	20,300	-12,125	8,175	.00	.00	8,175.00	.0%
10802000 PLANNING							
10802000 51094 TEMPORARY	10,000	0	10,000	.00	.00	10,000.00	.0%
10816000 HEALTH RECYCLING							
10816000 51093 OVERTIME	8,000	0	8,000	4,305.03	.00	3,694.97	53.8%
10874500 SOIL AND WATER							
10874500 51094 TEMPORARY	0	9,360	9,360	976.50	.00	8,383.50	10.4%
11018000 HEALTH NURSING TUBERCULOSIS							
11018000 51093 OVERTIME	3,000	0	3,000	469.98	.00	2,530.02	15.7%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11024000 HEALTH NURSING RABIES							
11024000 51093 OVERTIME	8,000	0	8,000	2,892.90	.00	5,107.10	36.2%
11401000 HEALTH NURSING							
11401000 51093 OVERTIME	25,000	0	25,000	24,044.54	.00	955.46	96.2%
11401000 51094 TEMPORARY	2,000	0	2,000	.00	.00	2,000.00	.0%
12022000 HEALTH EHS DRINKING H2O SUPPLY							
12022000 51093 OVERTIME	800	0	800	.00	.00	800.00	.0%
12022000 51094 TEMPORARY	19,900	0	19,900	12,099.36	.00	7,800.64	60.8%
12023000 HEALTH EHS ATUPA							
12023000 51093 OVERTIME	7,000	1,475	8,475	7,759.03	.00	715.97	91.6%
12023000 51094 TEMPORARY	1,200	0	1,200	633.25	.00	566.75	52.8%
12401000 HEALTH EHS							
12401000 51093 OVERTIME	37,000	0	37,000	21,802.48	.00	15,197.52	58.9%
12401000 51094 TEMPORARY	37,700	0	37,700	13,322.88	.00	24,377.12	35.3%
13311000 SHRF COMMUNICATIONS							
13311000 51093 OVERTIME	42,675	0	42,675	19,896.01	.00	22,778.99	46.6%
13311000 51093 10211 OVERTIME	15,000	2,224	17,224	3,747.54	.00	13,476.06	21.8%
13311000 51093 10218 OVERTIME	85,845	6,500	92,345	5,543.52	.00	86,801.65	6.0%
13311000 51094 10218 TEMPORARY	0	66,895	66,895	31,140.00	.00	35,755.00	46.6%
13398900 BES DISPATCH CTR							
13398900 51093 OVERTIME	200,000	0	200,000	154,294.17	.00	45,705.83	77.1%
13398900 51094 TEMPORARY	15,000	-14,000	1,000	100.00	.00	900.00	10.0%
14311000 SHRF NARCOTICS							
14311000 51093 OVERTIME	153,000	0	153,000	42,940.91	.00	110,059.09	28.1%

Putnam County



OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14311000 51093 10164 OVERTIME	38,000	0	38,000	11,425.34	.00	26,574.66	30.1%
14398900 EMERGENCY MEDICAL SERVICES							
14398900 51094 TEMPORARY	25,000	0	25,000	15,421.50	.00	9,578.50	61.7%
15311000 SHRF CIVIL							
15311000 51093 OVERTIME	26,000	0	26,000	6,275.12	.00	19,724.88	24.1%
15311000 51094 TEMPORARY	24,000	0	24,000	12,270.00	.00	11,730.00	51.1%
16099000 SPECIAL PATROL OFFICER PROGRAM							
16099000 51094 TEMPORARY	560,000	0	560,000	276,847.46	.00	283,152.54	49.4%
16099000 51094 10147 TEMPORARY	70,000	0	70,000	27,675.00	.00	42,325.00	39.5%
16311000 SHRF COMMUNITY AND YOUTH							
16311000 51093 OVERTIME	207,000	0	207,000	188,784.00	.00	18,216.00	91.2%
17002000 SHRF PATROL WEIGHT ENFORCEMENT							
17002000 51093 OVERTIME	16,350	0	16,350	.00	.00	16,350.00	.0%
17003000 MARINE PATROL LK OSCAWANA							
17003000 51093 OVERTIME	27,250	0	27,250	14,306.32	.00	12,943.68	52.5%
17004000 SHRF PATROL BICYCLE							
17004000 51093 OVERTIME	21,800	0	21,800	6,921.04	.00	14,878.96	31.7%
17311000 SHRF PATROL							
17311000 51093 OVERTIME	741,200	0	741,200	148,703.47	.00	592,496.53	20.1%
17311000 51093 10102 OVERTIME	94,250	0	94,250	56,841.92	.00	37,408.08	60.3%

Putnam County

OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
17311000 51093 10144 OVERTIME	13,000	0	13,000	.00	.00	13,000.00	.0%
17311002 SHRF PATROL SERVICES STATE							
17311002 51093 10021 OVERTIME	12,760	0	12,760	5,586.92	.00	7,173.08	43.8%
17311002 51093 10024 OVERTIME	4,400	0	4,400	3,645.68	.00	754.32	82.9%
18311000 SHRF TRAFFIC SAFETY BOARD							
18311000 51094 TEMPORARY	11,000	0	11,000	1,895.00	.00	9,105.00	17.2%
19005060 SHRF SECURITY SERVICES DSS							
19005060 51094 TEMPORARY	59,760	0	59,760	28,800.00	.00	30,960.00	48.2%
19311000 SHRF SECURITY SERVICES							
19311000 51093 OVERTIME	10,570	0	10,570	5,997.19	.00	4,572.81	56.7%
19311000 51094 TEMPORARY	186,000	0	186,000	85,470.00	.00	100,530.00	46.0%
19311003 SHRF SECURITY SERVICES LOCAL							
19311003 51093 10012 OVERTIME	15,600	0	15,600	8,874.04	.00	6,725.96	56.9%
21401000 HEALTH EDUCATION STATE							
21401000 51093 OVERTIME	800	0	800	2,648.18	.00	-1,848.18	331.0%
26401001 HEALTH COMMUNITY HLTH ASMT FED							
26401001 51093 10066 OVERTIME	1,000	-225	775	97.59	.00	677.41	12.6%
26401001 51094 10066 TEMPORARY	27,000	0	27,000	11,893.75	.00	15,106.25	44.1%
26401001 51094 10217 TEMPORARY	0	3,900	3,900	162.50	.00	3,737.50	4.2%
32311000 SHERIFF BCI							
32311000 51093 OVERTIME	286,515	0	286,515	141,471.03	.00	145,043.97	49.4%

OVERTIME & TEMPORARY THROUGH 7-11-2025

FOR 2025 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
32311000 51093 10165 OVERTIME	19,000	0	19,000	8,297.48	.00	10,702.52	43.7%
32311000 51093 10177 OVERTIME	7,000	4,179	11,179	5,368.40	.00	5,810.30	48.0%
32311000 51093 10204 OVERTIME	15,000	0	15,000	.00	.00	15,000.00	.0%
32311000 51094 TEMPORARY	21,600	0	21,600	7,432.50	.00	14,167.50	34.4%
TOTAL GENERAL FUND	6,144,398	377,678	6,522,076	2,701,401.74	.00	3,820,674.73	41.4%
TOTAL EXPENSES	6,144,398	377,678	6,522,076	2,701,401.74	.00	3,820,674.73	
GRAND TOTAL	6,144,398	377,678	6,522,076	2,701,401.74	.00	3,820,674.73	41.4%

** END OF REPORT - Generated by Michael Lewis **

OVERTIME & TEMPORARY THROUGH 7-11-2025

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	N	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

OVERTIME & TEMPORARY THROUGH 7-11-2025

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print Journal detail: N

From Yr/Per: 2021/1

To Yr/Per: 2021/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/ 7

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name	Find Criteria	Field Value
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Fund		01
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Function

Responsibil

Department

Cost Center

Sub Program

Facility/Mun

Funding Type

Character Code

Org

Object

Project

Account type

51093|51094

Putnam County

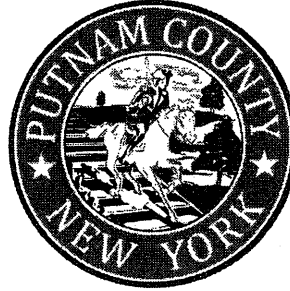
OVERTIME & TEMPORARY THROUGH 7-11-2025



REPORT OPTIONS

Account status
Rollup Code

MICHAEL J. LEWIS
Commissioner of Finance



#50
SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk
FROM: Michael J. Lewis, Commissioner of Finance – MJL
RE: **Budgetary Amendment – 25A058**
DATE: June 26, 2025

2025 JUN 27 AM 11:11
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of the Department of Public Works, the following budgetary amendment is recommended.

CAPITAL FUND:

INCREASE APPROPRIATIONS:

55197000 59010 52515	TRANSFER OUT - COUNTY ROAD FUND	\$	2,281.00
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DECREASE APPROPRIATIONS:

55197000 52660 52515	CAPITAL EXPENDITURES - HIGHWAY & STREET EQUIPMENT	\$	2,281.00
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COUNTY ROAD FUND:

INCREASE APPROPRIATIONS:

10511000 52160	HIGHWAY & STREET EQUIPMENT	\$	2,281.00
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INCREASE ESTIMATED REVENUES:

02021310 428501	TRANSFER IN - CAPITAL FUND	\$	2,281.00
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2025 Fiscal Impact \$0

2026 Fiscal Impact \$0

Please refer to the supporting documentation provided by the Commissioner. This amount represents a purchase of a Tomahawk 8" Road Planer Asphalt Grinder. This purchase is better reflected in the County Road Fund through the operating budget rather than Capital Fund as this item is underneath the County's capital asset threshold of \$5,000.

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Thomas Feighery, Commissioner
DEPT: Dept. of Public Works
DATE: June 24, 2025


I hereby request approval for the following transfer of funds:

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME 55197000 52660 52515 Hwy & Street Equip 2025	ACCOUNT #/NAME 10511000 52160 Roads Hwy & Street Equip	\$ 2281.18	to purchase road planer/grinder

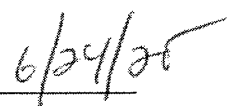
SIGNATURES NOT NEEDED - THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$0

2026 Fiscal Impact \$0



Department Head Signature/Designee



Date

AUTHORIZATION : (Electronic signatures)

Date Commissioner of Finance/Designee: Initiation by \$0-\$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Deliver to PUTNAM
Carmel 10512

All ▼ TOMAHAWK 8" CONC

EN

Hello, Melissa
Account for County of Putn...

0

Punchout Group: County of Putnam

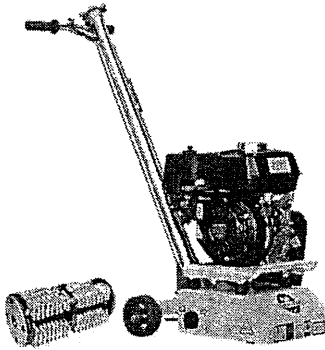
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Save in bulk on Prime Day Lists ▼ Business Prime ▼

Industrial & Scientific Lab Test & Measurement Safety Janitorial & Facilities Food Service Education Material Handling Materials

Sponsored

Tools & Home Improvement › Power & Hand Tools › Power Tools › Grinders › Angle Grinders



Tomahawk 8" Concrete Scarifier Road Planer Asphalt Grinder with 5.5 HP Honda Gas Engine & Drum

Visit the Tomahawk Power Store

4.0 (20) | Search this page

List Price: ~~\$2,499.99~~ Details

Price: **\$2,256.86**

Scheduled Delivery

You Save: **\$243.13 (10%)**

Buy more, save more

2 units Lowest price

-14% **\$4,280.82**

\$2,140.41/unit

Additional shipping fees may apply for items fulfilled directly by selling partners.

Delivery & Support

Select to learn more



Room of Choice
Delivery
available



Ships from
Amazon



Non-returnable.
Transportation
of this item is
subject to haz-
ardous materials
regulation



Customer
Support

Click to see full view

\$2,256.86

Scheduled Delivery

FREE scheduled delivery

**Tomorrow 8 AM - 8 PM. Order
within 6 mins**

Deliver to County - Carmel 10512

In Stock

Quantity: **1**

Request quote for 5+

Add to Cart

Buy Now

Secure transaction

Ships from and sold by Amazon.

Return policy:

Non-returnable. Transportation
of this item is subject to hazardous
materials regulation

☐ Add a gift receipt for easy
returns

Add to List

Other sellers on Amazon

New (2) from **\$2,256.86**

Scheduled Delivery

Style: Scarifier + Tungsten Carbide Blades

Scarifier + 2x
Tungsten...
\$2,256.86
~~\$2,499.99~~

Scarifier +
Tungsten...
\$2,799.99

Scarifier +
Tungsten...
\$2,799.99

Scarifier
Only
\$2,199.99
(\$0.76 / oz)

Scarifier +
Tungsten...
\$2,256.86
~~\$2,499.99~~

Tungsten
Carbide...
\$519.85
~~\$499.99~~

MICHAEL LEWIS
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

June 30, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, D dated February 14, 2010, I am advising you of the following request to amend the 2025 Sheriff's Department budget:

Increase Revenues:

10311000	10003	Sheriff Admin – Byrne Justice Grant	
	443890	Other Public Safety	<u>\$ 97,869.00</u>

Increase Expenses:

10311000	10003	Sheriff Admin – Byrne Justice Grant	
	52680	Other Equipment	\$ 15,650.00
	52130	Computer Equipment	56,360.00
	54710	Building Maintenance & Repair	4,560.00
	54783	Licensing	9,300.00
	52640	AV Equipment	8,500.00
	52110	Furniture	322.00
	54300	Miscellaneous Supplies	<u>3,177.00</u>
			<u>\$ 97,869.00</u>

2025 Fiscal Impact - 0

2026 Fiscal Impact – 0

The Putnam County Sheriff's Office is the recipient of a grant award through the NYS FY22 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application. This funding, provided by the Division of Criminal Justice Services (DCJS) with federal funds through the Bureau of Justice Assistance, is to be used to purchase various law enforcement equipment. The federal award lapse date is 9/30/26.

CFDA#16.738

25A060

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
------	--

Date	Chairperson Audit/Designee: \$0 - \$10,000.00
------	---

Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00
------	---



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Putnam County / Putnam County Sheriff's Office	Date: 6/4/2025
Program Name: Law Enforcement Equipment	Award Amount: \$97,869¹
Signatory Name and Title: Kevin McConville, Sheriff	Term Dates: TBD
Email: kevin.mcconville@putnamcountyny.gov	Contract Number: C633241
Program Description: To support the purchase of various law enforcement equipment including car computers and docks, soundproofing, livescan accessories, breaching equipment, and technology upgrades.	
The following additional information is provided as required when grants are supported with federal funding: <u>Federal Award Identification Information</u> Award Name: New York State FY 2022 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Application Federal Award Number: 15PBJA-22-GG-00624-JAGX Name of the Federal Award Agency: Bureau of Justice Assistance (BJA) Federal Award Lapse Date: 9/30/2026 Total Amount of Federal Award: \$9,231,239.00 Federal Fiscal Year of Funds: FFY 22 Catalog of Federal Domestic Assistance (CFDA) Title and Number: 16.738 Edward Byrne Memorial Justice Assistance Grant Program	
Grant Questions	
Primary Contact Katie Wagner, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518.457.2683 Email: kathryn.wagner@dcjs.ny.gov	Secondary Contact Meagan Armstrong, Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518.485.5569 Email: meagan.armstrong@dcjs.ny.gov

¹ The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller. This funding is provided by the Division of Criminal Justice Services (DCJS) with federal funds through the Bureau of Justice Assistance. Grantees receiving these funds will be subject to federal rules, regulations, and reporting requirements.

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

Thomas Lindert

From: Johnathon Cihanek
Sent: Wednesday, June 18, 2025 2:54 PM
To: Thomas Lindert
Subject: NYS FY 2022 Edward Byrne Memorial Justice Assistance Grant

52680- Other Equipment-\$15,650 ✓
The Saint Breaching tool

52130- Computer Equipment \$56,359.5
15 Latitude 5430 Intel i7 1185G7 and Vehicle Dock ✓

54710- Building Maintenance and Repairs \$4,559.68
BCI Interview Room Sound Proofing

54783- Licensing and Accessories \$9,300
LiveScan Annual Maintenance and Subscription Fee

52140- Audio Visual Equipment \$8,498.12
52110- Lectern \$321.86
Upgrade Training Room

Miscellaneous supplies -\$3,180.02 54300

-F/Sgt. Cihanek

Johnathon Cihanek

First Sergeant | Putnam County Sheriff's Department
3 County Center Carmel, NY 10512
(845)-225-4300 x 42228
Cell- (845)260-0485
Johnathon.Cihanek@putnamcountyny.gov





Government, Education, and Corporate Department

For Pricing Requests, Purchase Orders, and Customer Service:

Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com Fed Gov: federalsales@bhphoto.com
Corporate: corporatesales@bhphoto.com State and Local: biddept@bhphoto.com

The Professional's Source

420 Ninth Avenue, New York City, NY 10001 • www.bhphotovideo.com

Prices Are Valid Until: 07/06/25

Quote No.: 1119587136

Reference No.: R201202-OMNIA

Sold To: Travis Bjorkander
Putnam County Sheriff's Dept
3 County Center
Attn: Accounts Payable
CARMEL, NY 10512

Bill Phone: (845)225-5255

06/06/25		A5326284		N/A		WB		MULTIPLE	
Line No	Qty Ord	Item Description				SKU# MFR#	Item Price	Amount	
1	1	EPSON POWERLITE L730U 7000L WUXGA LSR PRJCTR/REG Country of Origin: PHILIPPINES In Stock - while supplies last.				EPL730U (V11HA25020)	3,488.40	3,488.40	
2	1	KANTO UNIVERSAL PROJECTOR MOUNT - WHITE/REG Country of Origin: CHINA In Stock - while supplies last.				KAP101W (P101W)	59.99	59.99	
3	1	JBL WALL CONTROLLER w/VOL CONTROL (US) WHT/REG Country of Origin: CHINA In Stock - while supplies last.				JBCSRVWHT (CSR-V-WHT)	68.52	68.52	
4	1	JBL VMA 1240 - 5CH IP/1CH 240W OP MXR/AMP/REG Country of Origin: CHINA				JBVMA1240 (VMA1240)	456.80	456.80	

Continued on Next Page



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212-239-7503

Fax: 800-858-5517
212-239-7759

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Corporate: corporatesales@bhphoto.com

Fed Gov: federalsales@bhphoto.com
State and Local: biddept@bhphoto.com

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Quote No.: 1119587136

Line		Qty	Item Description		SKU#	Item Price	Amount
No		Ord			MFR#		
			Instant Savings 200.00 \$200.00 Instant Savings Exp. 08/21/25				
			This item currently has a price of \$499.00 while supplies last. In Stock - while supplies last.				
5	3		JBL CONTROL 26C w/TRANSFORMER (PAIR)/REG		JBC26CT	336.92	1,010.76
			Country of Origin: CHINA		(CONTROL 26CT)		
			Temporarily Out of Stock. More on the Way				
6	1		KRAMER 3.5m M TO 3.5mm M AUDIO PLNM CABLE-50'/REG		KRA35MM50	13.61	13.61
			Country of Origin: CHINA		(CP-A35M/A35M-50)		
			In Stock - while supplies last.				
7	1		SESCOM 3.5mm STEREO to DUAL 1/4"PHONE(MONO)50'/REG		SESIQTRM50	49.29	49.29
			Country of Origin: UNITED STATES		(SES-IPOD-QTRM50)		
			Special Order. 7-14 Business Days				
8	1		LOGITECH 4K AIO MEETUP CONFERNCCAM w/120DEG FOV/REG		LOMUCC120	558.80	558.80
			Country of Origin: TAIWAN		(960-001101)		
			In Stock - while supplies last.				

Continued on Next Page



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Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com Fed Gov: fedalsales@bhphoto.com
Corporate: corporate@bhphoto.com State and Local: biddept@bhphoto.com

The Professional's Source

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Quote No.: 1119587136

Line		Qty		Item Description	SKU# MFR#	Item Price	Amount
No	Ord						
9	1			RDL D-CIJ3 AUDIO INPUTS JACK -MONO/WHT/GRY/REG Country of Origin: UNITED STATES In Stock - while supplies last.	RDDCIJ3 (D-CIJ3)	81.00	81.00
10	1			FSR 2-GANG SURFACE MOUNT GANG BOX (WHITE)/REG Country of Origin: UNITED STATES In Stock - while supplies last.	FSSMWB2GWHT (SMWB-2G-WHT)	61.56	61.56
11	1			BELDEN 3612 MLT-CONDCTR CAT6 CBL/1K' BLUE/BOX/REG Country of Origin: MEXICO In Stock - while supplies last.	BE3612A1KBL (3612-A1000-BL)	346.68	346.68
12	1			PLATINUM EZ-RJ45 CAT6+ CONNECTOR / 100pc / JAR/REG Country of Origin: UNITED STATES In Stock - while supplies last.	PL202010J (202010J)	49.86	49.86
13	1			MASTER 16 AWG 2-COND PURE COPPER SPK CBL/250'/REG Country of Origin: UNITED STATES In Stock - while supplies last.	MA162250W (16/2 250W)	81.00	81.00

Continued on Next Page



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Phone: 800-947-8003
212-239-7503

Fax: 800-858-5517
212-239-7759

Email: Education: emailbids@bhphoto.com
Corporate: corporatesales@bhphoto.com

Fed Gov: federalsales@bhphoto.com
State and Local: biddept@bhphoto.com

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Quote No.: 1119587136

Line		Qty		Item Description	SKU# MFR#	Item Price	Amount
No	Ord						
14	1			SESCOM 3.5mm STEREO to DUAL RCA/M(MONO) 3'CBL/REG Country of Origin: UNITED STATES In Stock - while supplies last.	SESIQRCA03 (SES-IP0D-RCA03)	22.57	22.57
15	1			OWC THUNDERBOLT 4 USB-C CABLE/6.5' BLACK/REG Country of Origin: CHINA In Stock - while supplies last.	OWCBLTB4C2M (OWCCBLTB4C2.0M)	48.22	48.22
16	3			KRAMER DUAL USB-A WALL PLATE INSERT (GRAY)/REG Country of Origin: ISRAEL Special Order. 2-4 Weeks	KRWU2AAG (WU-2AA(G))	33.00	99.00
17	1			KANEXPRO HDMI/USB-C EXTENDR WALL PLATE KIT/230'/REG Country of Origin: CHINA Special Order. 7-14 Business Days	KAWPEHDTCT70 (WP-EXTHDTC70)	524.96	524.96
18	1			FSR DECORA WALL PLATE 2-GANG - WHITE/REG Country of Origin: UNITED STATES In Stock - while supplies last.	FSSSDPLT2W (SS-DPLT2-WHT)	7.46	7.46

Continued on Next Page



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212-239-7503

Fax: 800-858-5517
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Email: Education: emailbids@bhphoto.com Fed Gov: federalsales@bhphoto.com
Corporate: corporatesales@bhphoto.com State and Local: biddept@bhphoto.com

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Quote No.: 1119587136

		A5326284	N/A	Sism	MULTIPLE		
Line No	Qty Ord	Item Description			SKU# MFR#	Item Price	Amount
19	1	DALITE/ELECT COSMOPOL/E 113"/16:10 - MATTE WHT/ L/REG Country of Origin: UNITED STATES <i>This Is A Special Order Item, And Is Not Returnable.</i> Back-Ordered - Special Order. 07/03/25 <					

Payment Type -	- Amount
Sub-Total:	8,192.12
Shipping:	306.00
Total:	8,498.12

What are you looking for?

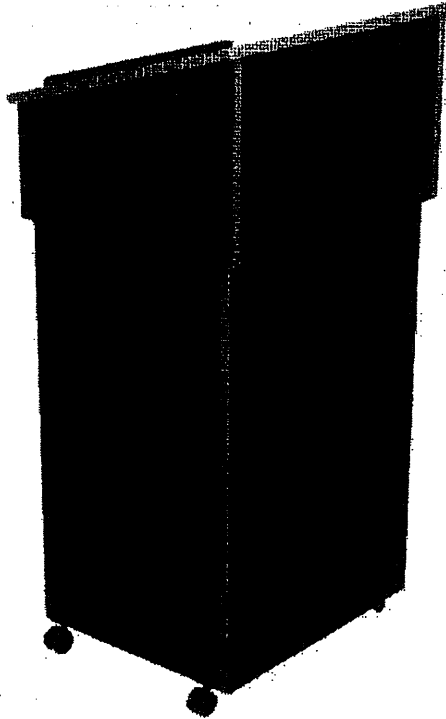
PLUS Unlock Savings with FREE Shipping! > **PLUS** Earn 3% Back* & Save on Plus >

WebstaurantStore > Business Type > Office Products > Office Furniture > Podiums and Lecterns > Oklahoma Sound 22/112-BK Black Finish Combo Tabletop Lectern and Lectern Base

Oklahoma Sound 22/112-BK Black Finish Combo Tabletop Lectern and Lectern Base

Item #: 38622112BK MFR #: 22/112-BK

[Leave a review](#) | [Ask a question](#)



\$321.86/Each

Discounted shipping with **PLUS**

Contact us or login for pricing

Call 717-392-7472

Mon - Fri 9AM - 8PM EST

[Why do we do this?](#)

1

Add to Cart

PLUS Earn up to \$9.66 back (966 points)
with a [Webstaurant Rewards Visa® Credit Card](#)

Add to Wish List



Usually Ships in **1-2 Business Days** from manufacturer

Lead times vary based on manufacturer stock [?](#)

Product Overview

- ✓ Large reading surface with convenient book stop
- ✓ Durable thermofused laminate provides sturdy base for AV equipment
- ✓ Black finish gives a simple, professional appearance
- ✓ Includes four easy-roll casters (two locking) for efficient transport
- ✓ Sturdy construction makes the included shelves perfect for storage






UPC Code:

604747953799





[View all Oklahoma Sound Podiums and Lecterns](#)

Items You Might Like

 <p>Oklahoma Sound 112-BK Lectern Base - Black Finish \$201.09/Each</p> <p>1 Add to Cart</p>	 <p>Oklahoma Sound Greystone Lectern with Sound \$1,061.34/Each</p> <p>1 Add to Cart</p>	 <p>Oklahoma Sound GSL Greystone Lectern \$672.44/Each</p> <p>1 Add to Cart</p>	 <p>Safco 8922RL Scoot 28 3/4" x 22" x 49 3/4" Black \$498.99/Each</p> <p>1 Add to Cart</p>	 <p>Flash Furniture M8830-LECT-MAGG Mahogany \$188.49/Each</p> <p>1 Add to Cart</p>
--	--	---	---	---

Other Products from this Line

 <p>Oklahoma Sound 22-BK Black Finish Tabletop Lectern \$120.76/Each</p> <p>1 Add to Cart</p>	 <p>Oklahoma Sound 22-MY Mahogany Finish Tabletop \$76.07/Each</p> <p>1 Add to Cart</p>
---	---

Oklahoma Sound 22/112-BK Details

A staple for any presentation or conference, this Oklahoma Sound 22/112-BK black finish combo tabletop lectern and lectern base will prove a versatile tool at any function. This item has both a lectern base / AV cart and a tabletop lectern allowing you to use the items together or alone. Used alone, the lectern base provides a sturdy stand for AV equipment like projectors or laptops and the tabletop lectern provides ample space for presentation materials like books and papers. Together, these items create a mobile, full lectern that can be used in classrooms, offices, and conferences.

The 19 1/2" x 14 1/2" shelf located inside the base provides a great storage area and gives you a place to keep larger presentation materials during events. Plus, the shelf is also ideal for storing smaller AV equipment for future use once your event is over. The tabletop lectern also includes a shelf which gives you space to store items like books or extra papers for your presentation and this prevents the surface from getting cluttered during your event. With a built-in paper / book stop, the tabletop piece will help keep all of your presentation materials nearby, organized, and ready to go.

In addition, the lectern base comes with four easy-roll wheels, allowing you to efficiently transport equipment from one location to another. Two of the wheels can be locked, making it easy to secure the base in one place during a presentation. Made of durable thermofused laminate, this combo lectern is designed to hold heavier books and materials while adding to a room's style. This lectern's sleek, black finish with charcoal trim brings a simple, professional style to presentations and events. Its scratch-resistant surface is designed to withstand heavy use and transport without damage. This item ships ready to assemble with hardware included and all that is needed is a #2 Phillips head screwdriver and a hammer (sold separately). A simple yet versatile piece, this lectern is

ideal for hotels, businesses, classrooms, and conference centers. Whether you use its parts on their own or as a full-sized podium, this lectern is a perfect fit for your next event.

Overall Dimensions:

Width: 23 3/4"
Depth: 19 7/8"
Height: 47 1/2"

Tabletop Dimensions:

Width: 23 3/4"
Depth: 19 7/8"
Height: 13 3/4"


Base Dimensions:

Width: 21 1/8"
Length: 17 1/2"
Height: 33 3/4"

This Item Ships via Common Carrier. For more information and tips to help your delivery go smoothly, [click here](#).

Because this item is not stocked in our warehouse, processing, transit times and stock availability will vary. If you need your items by a certain date, please contact us prior to placing your order. Expedited shipping availability may vary. We cannot guarantee that this item can be cancelled off of the order or returned once it is placed.

Oklahoma Sound 22/112-BK Specs	
Quantity	1/Each
Shipping Weight	81 lb.
Width	23 3/4 Inches
Depth	19 7/8 inches
Height	47 1/2 inches
Casters	With Casters
Color	Black
Features	With Sound
Material	Laminate
Type	Tabletop Lecterns

 **Attention CA Residents: Prop 65 Warning** >

Questions & Answers

Looking For Specific Info?
Get quick answers to product questions with our AI-powered search.

 Ask about this product

Ask

Resources and Downloads for
Oklahoma Sound 22/112-BK



Off The X®
Our Experience—Your Future

PRICE QUOTATION (USD)

Date: November 13, 2024
QUOTATION # USD-000406-01

Quote To

OFFICER JOHN CIHANEK
NY PUTNAM COUNTY SHERIFF'S OFFICE
3 COUNTY CENTER
CARMEL HAMLET, NY 10512
845-225-4300

Contact

CHRISTOPHER ANDREW BRKICH, PHD MBA
OFF THE X INC. (USA)
604 TROPHY CV
STATESBORO, GA 30461-4495
352-283-3929 // 587-855-2073

Shipping Method	Shipping Terms	Payment Terms	Stock Delivery
FEDEX INTERNATIONAL GROUND	DDP—OTX INTERNATIONAL	NET 30 OF DELIVERY	EST. 8-10 BUS. DAYS

Line Item	P/N	Description	Qty	Unit Price	Line Total
1	OTX-ST-NEW	THE SAINT® BREACHING TOOL PACKLIST INCLUDED BELOW 1 BREACHING TOOL 2 RECHARGEABLE LITHIUM-ION BATTERIES 1 BATTERY CHARGER 1 REMOTE CONTROL 1 REMOTE CONTROL POUCH 1 REPLACEMENT JAW/TEETH SET 1 JAW/TEETH SET CHANGE TOOL 1 CHANGE TOOL POUCH 2 REPLACEMENT GUIDE RODS 2 BLADE COVERS 1 TRANSPORTATION AND STORAGE CASE 1 OPERATION AND SAFETY MANUAL HS TARIFF CODE: 8467.29.00.90 ORIGIN CRITERION: B // CERTIFICATION: D QUALIFICATION: TV // COO: CANADA INCLUDES ALL SHIPPING/HANDLING/CUSTOMS	1	15,650.00	15,650.00
TO BE BROKERED USING FEDEX TRADE NETWORKS (CLIENT NO. 005633295; FTN ACCT NO. 6433-5411-0) UNDER CONTINUOUS BOND #19C001HUK IF REQ'D.					
				Subtotal	15,650.00
GA SALES & USE TAX NO. 309-368794				Sales Tax 8.0%	EXEMPT
				Total	15,650.00

- Please retain this quotation and any accompanying documentation for your records.
- Payment terms are Net 30 of delivery unless otherwise specified. Amounts due 30 days past delivery confirmation will accrue 1.0% interest per month.
- Remit all payments to:
OFF THE X INC.
Accounts Receivable
604 Trophy Cv
Statesboro, GA 30461-4495

OR BY ELECTRONIC FUNDS TRANSFER (DIRECT DEPOSIT)
Routing 061000227
Account 2006397158
- Send all correspondence to:
Christopher Andrew Brkich
Phone 587-855-2073
Fax 587-415-5900
Email ACCOUNTING@OFFTHEX.CA

THIS PRICE QUOTATION IS FOR ONE (1) **BRAND-NEW UNIT OF THE SAINT®**. IT IS BASED ON STANDARD LIST PRICING AND IS VALID THROUGH 31 DECEMBER 2024 FOR ALL LOCATIONS IN THE CONTINENTAL UNITED STATES OF AMERICA.

DUNS UNIQUE ENTITY ID #111654632
SAM UNIQUE ENTITY ID #NR5CT7BF9AU3
CAGE/NCAGE NUMBER #911W8 // #L0PQ9
FEDERAL EIN #30-1180995

PLEASE FORWARD ALL PURCHASE ORDERS AND/OR FINANCIAL PAPERWORK TO
ACCOUNTING@OFFTHEX.CA.

CHRISTOPHER ANDREW BRKICH, PHD MBA 2024-11-13
Authorized by _____ Date _____

October 30, 2024

Sgt. Travis Bjorkander
 Putnam County Sheriffs Office
 3 County Center
 Carmel, NY 10512
 (845)490-9182

TRAVIS.BJORKANDER@PUTNAMCOUNTYNY.GOV

RE: Livescan and Mugshot System Annual Subscription and Maintenance Pricing

Dear Sgt. Bjorkander,
 DataWorks Plus is providing this quotation for a RIC1 Plus Livescan and Mugshot system
 Upgrade for the sheriff's office and Jail.

Maintenance and Subscription Services				
NYS OGS #	Migration, Maintenance, and Subscription Fee Year 1	Qty	Price	Total
	New York RIC1/CAPS Data Migration (one-time fee) – migration of Data to new RIC1 Cloud System per Livescan	3	\$ 2500	Paid
	Annual Maintenance On-site Advantage Solution, 9X5, Next day on-site response and parts replacement including Idemia TP-5300A-ED Palmprint Scanners	3	\$ 3,100	\$ 9,300
	TOTAL:			\$ 9,300
	Maintenance and Subscription Options Year 2-5:			
	Annual Maintenance On-site Advantage Solution, 9X5, Next day on-site response and parts replacement for new Idemia TP-5300A-ED Palmprint Scanners	3	\$ 3,100	\$ 9,300
	TOTAL:			\$ 9,300

TERMS:

- Price does not include local, county, state or federal taxes, if applicable.
- Dataworks will do its best to integrate older customer provided Epson Cardscan, Idemia TP-XX00 Livescans, Canon Cameras, and Lexmark Printers but cannot guarantee this integration on this old equipment.
- Prices quoted are valid for a period of ninety (90) days from the date of this price quote.
- Net 30 Payment Terms.

Please issue a Purchase Order to:

Dataworks Plus, LLC
 728 North Pleasantburg Drive
 Greenville, SC 29607

Date: October 3, 2024

Proposal Number:

04354-PRP-Option 1

Project Name:

Putnam County Sheriff's Office- Phase 3

Project Ref #: 04354



NEW YORK SOUNDPROOFING

John Alfano
Putnam County Sheriff's Office
john.alfano@putnamcountyny.gov
(845) 808-4313
3 County Center
Carmel, NY 10512

Representative	Job Description	Payment Terms	Expiration Date
Ricardo Martinez	Echo and Noise Leakage	Proposal	3/24/2025

Item #	Description	Item Total
--------	-------------	------------

Supply and install acoustic wall panels in Polygraph Room (with window)

Quantity	Product(s)	Fabric Type / Color	Thickness	Edge	
1					
3.00	4'x5'	Matte White	1 inch	Beveled	\$ 1,255.00
2.00	42"x5'	Matte White	1 inch	Beveled	

Supply and install custom acoustic panel to be installed with handles and latches over window Polygraph Room (with window)

Quantity	Product(s)	Fabric Type / Color	Thickness	Edge	
2					
1.00	Custom Item				\$ 559.68
1.00	Custom-Size Panel (With 3/4" white wood frame, w/latches and handles, weatherstripping on back of panel); 36" x 58"	Matte White Sides Painted White	3 inch	Beveled	

Supply and install insulation above the drop ceiling in Polygraph Room (with window)

Quantity	Product(s)	Fabric Type / Color	Thickness	Edge	
3					
1.00	Custom Item (Rockwool insulation to be installed over drop ceiling)				\$ 799.00

Supply and install sound-reducing door treatment in Polygraph Room (with window)

Quantity	Product(s)	Fabric Type / Color	Thickness	Edge	
4					
1.00	Door Bottom Seal: 36"				\$ 848.00
1.00	L-Shape Door Seal (Gray Metal Door, Metal Frame): 36" x 80"				
1.00	Treat Door Frame: 36" x 80"				

Add additional layer of mass loaded vinyl to the existing panel on the window in 225

Quantity	Product(s)	Fabric Type / Color	Thickness	Edge	
5					
1.00	Custom Item				\$ 599.00



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Timothy Vanasse
Phone: (800) 800-0019 ext. 33011
Fax: (603) 683-1204
Email: tim.vanasse@connection.com

25660402.03

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 10/29/2024
Valid Through: 11/28/2024
Account #:

Customer Contact: William Rossiter
Email: william.rossiter@putnamcountyny.g

Phone: (845) 225-4300 x42209
Fax: (845) 225-1421

QUOTE PROVIDED TO: AB#: 13250684 PUTNAM COUNTY SHERIFFS DEPT ACCOUNTS PAYABLE 3 COUNTY CTR CARMEL, NY 10512 US (845) 225-4300	SHIP TO: AB#: 23400033 Putnam County Sheriffs Dept William Rossiter 3 County Ctr Carmel, NY 10512 US (845) 225-4300 x42209
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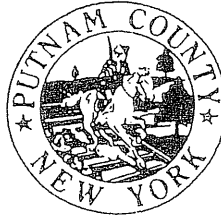
DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	201.00 lbs	Net 30	NCPA 01-144

Important Notice: — THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our NCPA Contract # NCPA 01-144. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	18	34719603	7160-0882-00	Vehicle Dock for Latitude Rugged 14, No RF	Gamber-Johnson	\$ 526.30	\$ 9,473.40
2	7	41853093	3000182576951.1	Cust. Putnam County Office of IT / GIS Latitude 5430 Intel i7-1185G7 14" Touch 11 / 23	Dell Direct CTO/Systems	\$ 3,231.00	\$ 22,617.00
						Subtotal	\$ 32,090.40
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt
						Total	\$ 32,090.40

IS 48,465 16 - 51,696
IS 7894.5 16 - 8,429.8
56,359.5 - 60,116.8

MICHAEL LEWIS
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 1, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

2025 JUL 15 AM 9:44
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2025 Sheriff's Department budget:

Increase Revenues:

14311000 426801	Sheriff Narcotics – Insurance Recoveries	<u>\$ 1,608.80</u>
-----------------	--	--------------------

Increase Expenses:

14311000 54370	Sheriff Narcotics – Automotive	<u>\$ 1,608.80</u>
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2025 Fiscal Impact - 0
2026 Fiscal Impact - 0

This amendment recognizes reimbursement from New York Municipal Insurance Reciprocal.

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
------	--

Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
------	--

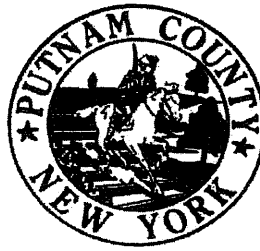
Date	Chairperson Audit/Designee: \$0 - \$10,000.00	25A061
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Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00
------	---

JOHN B. CHERICO
First Deputy County Attorney

ANNA M. DIAZ
Senior Deputy County Attorney

CONRAD J. PASQUALE
Senior Deputy County Attorney



HEATHER M. ABISSI
Senior Deputy County Attorney

MAT C. BRUNO, SR.
Risk Manager

LOWELL R. SIEGEL
Deputy County Attorney

C. COMPTON SPAIN
County Attorney

DEPARTMENT OF LAW

TO: Michael Lewis, Finance
FROM: Mat C. Bruno, Sr., Manager Risk & Compliance
DATE: June 2, 2025
RE: Vehicle Accident Claim Reimbursement

A handwritten signature in black ink, appearing to be "Mat C. Bruno, Sr.", is written over the "FROM:" line.

Enclosed please find NYMIR check # _____ in the amount of \$250.00 representing deductible reimbursement payment for the accident listed below. The Sheriff Department is expecting credit for the check. Please deposit the reimbursement in Sheriff line: 32311000, Auto- 54370.

Accident Number	Date of Accident	Damage	Reimbursement	Ins. Co	Employee Driver
3	12/19/24	\$17,142.93	\$250.00	NYMIR	

Thank you.

MCB/da
Enc.

NYMIR - INS REIMB 14311000 426801 \$250

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903*
**This office will not accept service via facsimile*

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 5/27/2025

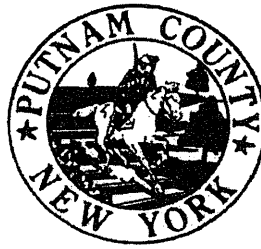
CHECK NO.

Description	Check Amount
Claim No: PUTN-2024-027-001, Deductible Reimbursement	\$250.00
DOL: 12/19/2024, VIN: 1GNSKLED6PR309887, 2023 Tahoe CHECK TOTAL	\$250.00

JOHN B. CHERICO
First Deputy County Attorney

ANNA M. DIAZ
Senior Deputy County Attorney

CONRAD J. PASQUALE
Senior Deputy County Attorney



HEATHER M. ABISSI
Senior Deputy County Attorney

MAT C. BRUNO, SR.
Risk Manager

LOWELL R. SIEGEL
Deputy County Attorney

C. COMPTON SPAIN
County Attorney

DEPARTMENT OF LAW

TO: Michael Lewis, Finance
FROM: Mat C. Bruno, Sr., Manager Risk & Compliance
DATE: March 11, 2025
RE: Vehicle Accident Claim Reimbursement

Enclosed please find NYMIR check # _____ in the amount of \$1358.80 representing payment for the accident listed below. The Sheriff Department is expecting credit for the check. Please deposit the reimbursement in Sheriff line: 32311000, Auto- 54370.

Accident Number	Date of Accident	Damage	Reimbursement	Ins. Co	Employee Driver
3	12/19/24	\$17,142.93	\$1358.80	NYMIR	

Thank you.

MCB/da
Enc.

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903*
**This office will not accept service via facsimile*

DATE ISSUED 3/06/2025

Description	Check Amount
<p>Claim No: PUTN-2024-027-001, Commercial Automobile Collision, Invoice No: Claimant: Putnam County DOL: 12/19/2024, 2023 Chevy Tahoe, VIN: 9887</p>	<p>\$1,358.80</p>
<p>CHECK TOTAL</p>	<p>\$1,358.80</p>

MICHAEL LEWIS
Commissioner of Finance



cc: all
Health
A+A

Reso
#5e

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 3, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following request to amend the 2025 Department of Social Services budget.

Increase Estimated Revenues:

10028000 434887	Mental Health Alcoholism Services Council State Aid COLA	\$3,034
10030000 434884	OASAS Contracted Services State Local Asst	\$11,668
10431000 434981 10151	Mental Health- LGU State Aid OASAS Jail Based Services	\$2,983
10431000 434981 10234	Mental Health-LGU OASAS- Naltrexone & Buprenorphin	<u>\$5,010</u> \$22,695

Increase Appropriations:

10028000 54647	Mental Health Alcoholism Services Council Sub Contractors	\$3,034
10030000 54647	OASAS Contracted Services Sub Contractors	\$11,668
10431000 55646 10151	Mental Health- LGU Chargeback Contracts Jail Based Services	\$2,983
10431000 55646 10234	Mental Health-LGU OASAS- Naltrexone & Buprenorphin	<u>\$5,010</u> \$22,695

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Your approval is requested to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorization from the NYS Office of Addiction Services and Supports (OASAS) dated 06/10/2025. Supporting documentation attached.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

2025 JUL -7 AM 9:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

25A0002

<u>Date</u>	<u>Chairperson Audit/Designee: \$0 - \$10,000.00</u>
-------------	--

<u>Date</u>	<u>Audit & Administration Committee: \$10,000.01 - \$25,000.00</u>
-------------	--

25A062

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

June 26, 2025

TO: Michael Lewis, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2025 Budgetary Amendment

Your approval is requested to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorization from the NYS Office of Addiction Services and Supports (OASAS) dated 06/10/2025. Supporting documentation attached.

Increase Estimated Revenues:

10028000	MH ALCOHOLISM SVCS CNCL	
434887	COUNCIL STATE AID COLA	\$3,034
10030000	OASAS CONTRACTED SVCS	
434884	PRIVATEOASAS ST LOCAL ASST	\$11,668
10431000	MH LGU	
434981	MH ST AID	\$2,983
10151	MH OASAS JAIL BASED SERVICES	
10431000	MH LGU	
434981	MH ST AID	\$5,010
10234	OASAS – NALTREXONE AND BUPRENORPHIN	
	Total Revenue	\$22,695

Increase Appropriations:

10028000	MH ALCOHOLISM SVCS CNCL	
54647	SUB CONTRACTORS	\$3,034
10030000	OASAS CONTRACTED SVCS	
54647	SUB CONTRACTORS	\$11,668
10431000	MH LGU	
55646	CHRGBK CONTRACTS	\$2,983
10151	MH OASAS JAIL BASED SERVICES	
10431000	MH LGU	
55646	CHRGBK CONTRACTS	\$5,010
10234	OASAS – NALTREXONE AND BUPRENORPHIN	

Total Appropriations	\$22,695
----------------------	----------

Fiscal Impact (25)	- 0 -
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Fiscal Impact (26)	- 0 -
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Thank you for your time and consideration of this request.

Attachments:

SUMMARY OF COUNTY BUDGET– OMH / OASAS

New York State Office of Addition Services and Supports State Aid Funding Authorization 06/10/2025

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

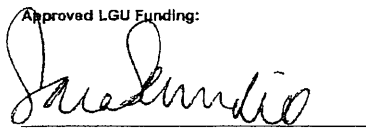
SBRRPALB100
06/10/2025 16:23

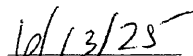
County: Putnam (40)
Region: Hudson

Fiscal Year : 2025

As of: 06/10/2025

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts							Local Share	Non-Funded	Restr. Code
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid			
27700		0850 00 53172		111,461	0	111,461	111,461	013S		111,461	0	0	
Putnam Family and Community Services, Inc. d/b/a CoveCare Center		3520 00 50422		607,675	241,840	365,835	365,835	013S		220,376	145,459	0	
		5520 00 90024		378,255	34,249	344,006	344,006	013S		278,201	65,805	0	
		Agency 27700 Total:		1,097,381	276,089	821,302	821,302	All		610,038	211,264	0	
34280		5520 00 90031		219,786	54,180	165,606	165,606	013S		158,606	7,000	0	
The Prevention Council of Putnam, Inc.		Agency 34280 Total:		219,786	54,180	165,606	165,606	All		158,606	7,000	0	
70310		0890 00 70007		65,087	20,281	44,806	44,806	013S		33,755	11,051	0	
Putnam County Mental Health Services	JB	4084 00 53435		125,052	2,844	122,208	122,208	013S		122,208	0	0	
	BN	4084 10 53435		5,010	0	5,010	5,010	013W		5,010	0	0	
		Agency 70310 Total:		195,149	23,125	172,024	172,024	All		160,973	11,051	0	
County Putnam (40) Summary - All Agencies:				1,512,328	353,394	1,158,932	1,158,932	All		929,617	229,315	0	
Less Direct Contracts/DASNY:				0	0	0	0	All		0	0	0	
Approved LGU Funding:				1,512,328	353,394	1,158,932	1,158,932	All		929,617	229,315	0	


Signature


Date

SUMMARY OF COUNTY BUDGET - OMH / OASAS

FUNDING CODE	TOTAL	OASAS					OMH														
		013S	013W	013S	013S	013S	142A	175A	078	014	034I / 570	965 / 985S	034K / 670K	200	400	046L	142A	037	1708	037P	164
ORG		10431000	10431000	10423000	10028000	10030000	10431000	10431000	10034000	10036000	10037000	10038000	10039000	10040000	10041000	10042000	10043000	10044000	10046000	10052000	10051460
OBJECT		55646	55646	54647	54647	54647	54646	54646	54647	54647	54647	54647	54647	54647	54647	54647	54647	54647	54647	54647	54647
PROJECT		10151	10234				10115	10120													
LGU (RESPIRE / CIT)	54,708						28,240	28,528													
PC SHERIFF	127,218	122,208	5,010																		
PREVENTION COUNCIL	186,808				165,606	365,835															
PFCS COVECARE	1,756,478			344,006		111,461			16,820	319,923				225,093	11,515	289,949			7,920	171,417	
FAMILY SUPP NAV	111,461					111,461															
HEALTH HOME	118,432																				
ARC MIDHUDSON	88,171																				
CAREERS	14,817								61,691	62,184		5,854	58,248						18,526	14,817	
GREATER MH OF NY	32,721								32,721												
GREEN CHIMNEYS	12,143																				
MHA PUTNAM	219,477																				
PEOPLE	753,764								32,586	10,983	16,908			133,006		12,143					
PV LIABILITY	150,000								98,163					168,783		25,904					
PUTNAM HOSPITAL	257,974																257,924				150,000
SEARCH FOR CHANGE	2,433,873													257,974							150,000
TBD	16,791								2,421,389				876	10,066		16,791			20,373		
TOTAL	6,330,484	122,208	5,010	344,006	165,606	477,286	26,240	28,528	2,552,243	111,097	383,090	82,532	56,248	814,921	28,308	332,086	257,924	53,816	7,920	171,417	300,000
ADOPTED / REVISED		119,225	-	344,006	162,572	485,628	26,240	28,528	2,552,243	111,097	402,090	82,816	56,248	814,921	28,308	332,086	257,924	53,816	7,920	171,417	300,000
VARIANCE		(2,983)	(5,010)	-	(3,034)	(11,668)	-	-	-	-	-	9,000	284	-	-	-	-	-	-	-	-

MICHAEL LEWIS
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

July 14, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2025 Youth Bureau budget:

Decrease Revenues:

10731000 438201	Youth Admin – St Aid Youth	<u>\$ 50,938.00</u>
-----------------	----------------------------	---------------------

Increase Revenues:

10731000	Youth Admin	
438202	Coordinated Youth CYFS	\$ 20,228.00
438203 10114	OCFS - Mentoring	10,000.00
438651	PC School Based Program	2,070.00
43889A	Strengthening Families	1,500.00
10087000 438201	Youth Court – St Aid Youth	15,060.00
10088000 438762	Youth Pegasus – St Aid-Pegasus	<u>2,080.00</u>
		<u>\$ 50,938.00</u>

2025 Fiscal Impact - 0
2026 Fiscal Impact - 0

This amendment is required to match the Youth Bureau's revenues to the appropriate program expense.

To correct Budget lines

25A064

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

<u>Date</u>	<u>Chairperson Audit/Designee: \$0 - \$10,000.00</u>
<u>Date</u>	<u>Audit & Administration Committee: \$10,000.01 - \$25,000.00</u>

Susanne Galya

From: Janeen Cunningham
Sent: Wednesday, July 9, 2025 10:26 AM
To: Susanne Galya
Subject: youth court and pegasus
Attachments: 24.25 OCFS YDP REV. LINES.pdf

Hi Sue,

I've attached a spreadsheet for the reallocation of the YDP revenue that was originally budgeted in 1 line. Youth Bureau and Youth Bureau Admin. will remain in the original line (ST AID YTH).

All other programs can be reallocated to the budget lines as indicated.

Thank you
Janeen

		ORIGINAL BUDGET LINE
2025 OCFS YOUTH DEVELOPMENT REVENUE	90,954.00	10731000 438201
	OCFS REV	
PROGRAM		REALLOCATION
Coordinated Youth & Family Services*	20,228.00	10731000 438202
Putnam County Mentoring Program*	10,000.00	10731000 438203 10114
Putnam County Pegasus*	2,080.00	10088000 438762
Putnam County SBP (Cove Care)	2,070.00	10731000 438651
Putnam County Youth Bureau*	22,140.00	10731000 438201
Putnam County Youth Court Coordination*	15,060.00	10087000 438201
Putnam County Youth Forum*	1,500.00	10731000 43889A
Administration 15%	13,643.00	10731000 438201

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

cc: all
Phys. - Disc
A+A - sign

sign

#6

TO: Commissioner of Finance

FROM: John Tully

DEPT: Purchasing

DATE: 06/11/2025

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 JUL -2 AM 10:09

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10161000 54210 (VEHICLE LEASING) <i>Central Services</i>	10161000 54560 (EQUIP RENTAL LEASE) <i>Central Services</i>	15,000.00	TO COVER COST OF TELEMATIC INSTALLATION IN TRANSIT/PLANNING FLEET.
	Total	15,000.00	

20__24 Fiscal Impact \$ 0

20__25 Fiscal Impact \$ 0

John Tully
Department Head Signature/Designee Date *6/20/25*

AUTHORIZATION: (Electronic signatures)

Date	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date	Chairperson Audit /Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T175



Request ID: RFQ1754194S

Request Title

FLEET MANAGEMENT TELEMATICS SOLUTION

Description:

Putnam County, New York is seeking quotations from qualified telematics vendors to provide a comprehensive vehicle telematics solution for a minimum of 175 county-owned vehicles. The objective of this RFQ is to enhance fleet management capabilities through real-time telematics data, artificial intelligence-powered dual-facing camera systems (front and cabin-facing), and robust analytics tools to improve safety, accountability, and operational efficiency. This RFQ is intended to identify a vendor capable of supplying, installing, and supporting a fully integrated fleet management telematics solution with an AI enabled camera system across the County fleet. **The line items noted within this RFQ are illustrative of quantity purposes only and should not be considered brand-name specifications. Please see attached RFQ document for further details** ***Open Market Quotes are not acceptable, participating Contractors must propose products/services on GSA Contract**

Contact

TIMOTHY KEITH

timothy.keith@putnamcountyny.gov

845-808-1088

Reference # / uPIID

PC-GSA-25002

Request Issue Date

04/23/2025 11:19 AM EDT

Request Close Date

04/30/2025 01:00 PM EDT

Actions taken by the Buyer on the Request

Delivery

Period of Performance 05/15/2025 - 05/15/2026

Categories

MAS/54151ECOM

OLM

ANCILLARY

Documents Attached by Buyer

GSA RFQ1754194S Fleet Manage...


#	Address	Individual Receiving Shipment
1	PUTNAM COUNTY DEPARTMENT OF IT/GIS 110 OLD ROUTE 6 BUILDING 3 CARMEL, NY 10512	Thomas Lannon 845-808-1800 thomas.lannon@putnamcountyny.gov

Line Items - 3

Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty.	Unit	Ship Address
1400000030	VERIZON CONNECT FLEET USA LLC	REVEAL VEHICLE TRACKING SUBSCRIPTION	175	EA	1
1400000220	VERIZON CONNECT FLEET USA LLC	REVEAL DUAL DASHCAM AI SUBSCRIPTION	175	EA	1

Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty.	Unit	Ship Address
1400000222	VERIZON CONNECT FLEET USA LLC	REVEAL MICRO SD CARD	175	EA	1

5/1/2025, 11:30:21 AM

 An official website of the United States government


Quote/Bid ID: RFQ1754194S-JJI

Contractor

VERIZON CONNECT FLEET USA LLC

**SAM UEI:**

VEY9KDVMJGS7

Contact

Ellen Toma

703-431-8352

ellen.lord@verizon.com

Contract #

47QTCA22D00DD

Contract End Date

09/20/2027

Source/Category

MAS/54151ECOM

Prompt Pay:

0 Days 0%

FOB:

Destination

Total Quote/Bid Price:

\$7,341.25

This quote/bid is good until:

06/29/2025 01:00 PM EDT

Contractor Comments & Attachments**Contractor Comments**

Please note that Verizon Connect is providing free initial installation of all hardware. Optional Services: ADAS = \$1/mo/unit DMS = \$1/mo/unit Electronic DVIR = \$1/mo/unit API Query / Data Push Services = \$0/mo/unit EAT (Equipment Asset Tracker) = \$9.95/mo/unit EAT-B (Equipment Asset Tracker - Battery Powered) = \$8.45/mo/unit (Note: EAT-B is self-install only; screw-mounted)

Contractor Attachments

Verizon Connect Response to County of Putnam Fleet Management Telematics Solution RFQ.pdf

Line Items - 2

Award Line Item		Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Ship Address	Unit Price	Total Price
No	Yes	1400000030	VERIZON CONNECT	REVEAL VEHICLE	175	EA	1	\$15.95	\$2,791.25

Award Line Item			Mfr. Part/Item #	Manufacturer	Product/Service Name	Qty	Unit	Ship Address	Unit Price	Total Price
				FLEET USA LLC	TRACKING SUBSCRIPTION					
No	Yes	1400000220	VERIZON CONNECT FLEET USA LLC	REVEAL DUAL DASHCAM AI SUBSCRIPTION	175	EA	1	\$24.45	\$4,278.75	
No	Yes	1400000222	VERIZON CONNECT FLEET USA LLC	REVEAL MICRO SD CARD	175	EA	1	\$1.55	\$271.25	

Total Award Line Items: **\$7,341.25**

Total Dollar Amount in Attachments: **\$0.00**

FOB Transportation Cost: **\$0.00**

Total Quote/Bid Line Items: **\$7,341.25**

Total Quote/Bid: **\$7,341.25**

Total Award: **\$7,341.25**

The County of Putnam

Fleet Management Telematics Solution RFQ

April 30, 2025

Submitted to:

The County of Putnam
Timothy Keith
40 Gleneida Ave
Carmel, NY 10512

Submitted by:

Verizon Connect Fleet USA LLC.
5055 North Point Pkwy
Alpharetta, GA 30022

Presented by:

Tim Rodrick, Client Executive
(774) 210-9083
trodrick@verizonconnect.com



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Letter of Interest

April 30, 2025

The County of Putnam
Timothy Keith
40 Gleneida Ave
Carmel, NY 10512

Subject: The County, Fleet Management Telematics Solution RFQ

Dear Mr. Keith:

Verizon Connect Fleet USA LLC ("Verizon Connect") is pleased to provide this response for a Fleet Management Telematics Solution to The County of Putnam ("The County"). We have reviewed the requirements in your RFQ document. With our extensive offering of telematics solutions, award-winning Verizon network and long-standing commitment to customer service, we are the ideal choice for The County.

The Verizon Connect Reveal for Government platform provides a cloud-based fleet management solution that optimizes the way public sector entities and businesses manage their mobile assets and critical data. This solution meets your needs by providing GPS Tracking, AI Dashcam solution, driver behavior, and reporting and alerting. The modular design allows you to leverage one or all components within the platform for a complete fleet and workforce management solution. Verizon Connect provides actionable data to help you maximize vehicle uptime, improve driver behavior, save money on fuel and maintenance, more effectively route your teams, and efficiently get your mobile workers to where they need to be.

Verizon has a long history of providing mission critical, secure solutions to federal, state, and local government agencies. Verizon's proven expertise in delivering wireless network and cybersecurity services enable government agencies to operate with confidence. Verizon is at the cutting edge of technology and will continue to work to support efficient government operations with technological advancement and innovation.

Backed by the financial strength and stability of Verizon, The County can be assured of a long-standing partnership both now and in the years to come.

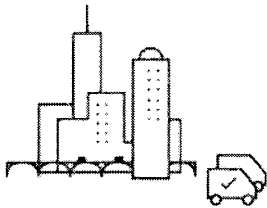
Thank you for the opportunity to continue to provide fleet and workforce management solutions to The County. Should you have any questions or be in agreement to move forward with our proposed solution, please contact Timothy Rodrick at trodrick@verizonconnect.com.

Sincerely,

Timothy Rodrick	Ilyas Karzai
Client Executive	Director, Sales

Executive Summary

As a telematics provider to many government entities, Verizon Connect helps bring about better outcomes for your organization and your state. Our customers include cities, municipalities, state agencies and other government agencies. Our solution supports numerous vehicles and equipment, including passenger cars, light-duty and heavy trucks, trailers and more.



The most trusted telematics provider for government fleets¹

Verizon Connect has the largest number of state and municipal government customers of all commercial fleet management providers.¹

We are an approved vendor for government contracts with software that is backed by the Verizon network.

The County will be supported by Verizon's most awarded network for Network Quality by J.D. Power. Verizon Connect is a U.S.-based company that leads the industry in innovation (according to ABI Research), devoting nearly one third of our employees to software development and engineering. Our tracking device hardware is Verizon-designed and manufactured.

Verizon Connect Reveal for Government Solution

Our solution for The County, Reveal for Government, provides a secure, user-friendly solution for 24/7 real-time vehicle tracking and monitoring, reporting and alerting. The County will have access to extensive reporting features for needed insight to improve vehicle utilization, optimize fuel usage, timely identify vehicle health issues and address driver behavior. Hardware is hardwired and securely installed with regular over-the-air updates. Our innovative technology leads the market and provides the latest features to help you make smarter, data-driven decisions to better manage your fleet.

Implementation & Support Services

To ensure you receive maximum value and immediate return on investment, The County will receive in-house implementation services to deploy the solution. Implementation services include configuration, installation and training. Our team of highly experienced implementation consultants will work closely with The County throughout deployment to ensure early and ongoing success.

After a successful implementation, ongoing account management will be provided by your designated Customer Success Manager. This manager will work with you to ensure you continue to achieve the desired program goals and objectives, realizing value from your investment early on and on a continual basis. This includes a regular communication cadence and quarterly business reviews. Technical support provides 24/7 live support via phone and live chat on the platform. An extensive online Help section provides user-friendly, comprehensive self-help resources.

Secure platform

We use industry-recognized security practices to provide a reliable and secure platform. We operate a multi-master architecture using geographically-dispersed Amazon Web Services data centers for redundancy and extremely high uptime and availability. With regular updates to software and hardware, we maintain physical, technical, and administrative safeguards to protect our internal systems, networks and applications. Our dedicated information security team promotes enforcement of information security policies and provides training and awareness to all employees.

Innovation

Verizon Connect dedicates 600+ employees worldwide to software development and engineering to continue to deliver innovative and cutting-edge solutions. Our platform is designed to be flexible and adaptable to the unique needs of The County's operations, delivering measurable and sustainable operations improvements while minimizing costs.

Our long-term commitment, combined with our strength, history and leading position in the industry, confirms our commitment to collaborate with you to identify and integrate new solutions appropriate for your operational needs and deliver targeted, end-to-end solutions now and in the years ahead.

Company Information

Transforming How Government Businesses Mobilize

Verizon Connect provides all-in-one fleet software solutions for enterprises, small-to medium-size businesses and government organizations, all backed by the reliable Verizon network. With decades of industry experience, Verizon Connect is committed to helping fleets strive for improved productivity, efficiency and safety.

See vehicle and asset status on a live map, schedule and manage work in the field, and coach workers on safe-driving habits with near real-time dashboards, reports and alerts. Connect your other business technology to your fleet data with integrations and partnerships. Plus, you can take your business with you using our suite of mobile apps for on-the-go fleet tracking at home or in the field.

History

In 2016, Verizon formed Verizon Connect by bringing together three best-in-class telematics brands: Telogis, Fleetmatics and Networkfleet. Today, Verizon Connect is the leading telematics and mobile resource management (MRM) solution provider, serving a wide range of customer sizes and segments – from micro to enterprise, and including commercial, consumer and government.

With approximately 2,100 employees from offices in 16 countries with offices all around the world, our mission is to provide an end-to-end solution that helps businesses drive operational change through improved productivity, reduced fuel costs, better customer service and more.

Why customers choose Verizon Connect

Brand and reputation



One of the largest commercial providers with a strong global brand

Innovation



Large investment in R&D

Customer experience



Expertise on products, services, support and deployment

Platform scalability



A platform that scales as your business grows and technology changes

Integrated offerings



Products that work together seamlessly, open API connections and a robust partner marketplace

Contract flexibility



Simple, transparent sales experience with flexible term options

What Makes Us Different

From Innovation and Connected Services to our Developer Solutions, we have several pillars that position Verizon Connect as the leading provider of enterprise-grade mobile workforce management solutions.

Innovation	Connected services	Reliability	Developer solutions	Verizon ecosystem
Thousands of engineers and data scientists	Dedicated customer teams for qualified customers	99.7% system uptime	Open platform capabilities	Most awarded for Wireless Network Quality according to J.D. Power ¹
100+ patents	Implementation services	Global access across 18 countries	Partner marketplace with 45+ integrations	4G LTE to 5G UW helping to build a network for today and the future
Large R&D investment	Premier support and training	High levels of data integrity	API connections	Leader as rated by Gartner in managed IoT connectivity services worldwide ²

Our platform is flexible and scalable to grow with your business, both as you grow and as technology changes. Born out of the best in the industry, we're here to partner with you today, tomorrow and in the months and years to come.

Award-Winning Solutions

Verizon Connect provides award-winning and industry-defining solutions and services. We're honored to be recognized multiple times by many industry organizations, including:

- IoT Evolution Awards, Product of the Year Award, AI Dashcam, 2024
- Stevie Award, Company of the Year, American Business Awards, 2024, 2023, 2020
- Gold Globee Business Award for American Business for our product innovation, 2024
- Gold Globee Business Award for Customer Excellence, 2024
- Excellence in Customer Service Award, Business Intelligence Group, 2024
- autoXreport Innovator Awards for EV Fleet Management Innovator, EV Suitability Tool, 2024
- The Golden Bridge Gold Award, Business and Innovation, 2024, 2023, 2020, 2019

Case Studies can be found at the following link below:

<https://www.verizonconnect.com/resources/case-study/>

References

City of New Haven
Glen Oliwa
(203) 946-4913
goliwa@newhavenct.gov

200 Orange St. Suite 1
New Haven, CT 06510
824 Fleet and Fire Vehicles Utilizing Reveal
October 2020 - Present

Rhode Island Turnpike and Bridge Authority
Kyle Benoit
(401) 255-6136
kbenoit@ritba.org

1 E Shore Rd.
Jamestown, RI 02835
11 Fleet Vehicles Utilizing Reveal
October 2020 - present

Data Security

Verizon Connect systems are hosted within state of the art AWS Data Center facilities, which includes physical security measures. All controls and compliance requirements are documented in their SOC 2 assessments. Physical access is controlled both at the perimeter and at building ingress points by professional security staff utilizing video surveillance, intrusion detection systems, and other electronic means. Identification is required to access the data centers.

Our application architecture is designed as a multi-master cluster using geographically diverse AWS locations. Data is replicated in real time between these locations providing failover and redundancy for customer data. Data is not sent offsite. Our documented disaster recovery plan leverages this model. Actual uptime is greater than 99.9%.

Warranty

Verizon Connect will warranty the device for the lifetime of the agreement and will repair or replace the device should any issues occur.

Verizon Connect Reveal Solution for The County

Verizon Connect Reveal connects The County with its entire business, providing the tools needed to run a safer and more efficient fleet. The County will have access to detailed insight into its operations by remotely monitoring vehicle and asset location, status, health and activity of vehicles. The County will be able to oversee driver behavior, communicate with drivers and make optimized business decisions. Reveal provides the key data The County needs to take action to improve safety, save time, reduce costs, and improve service levels and asset utilization—all in one place.

Our solution for The County includes:

- **Reveal.** Real-time location and driver safety metrics on one dashboard. Includes full fleet metrics, maintenance scheduling, geofencing, instant alerts and detailed reports.
- **Video.** AI Dashcam and smart video available within minutes with optional in-cab driver coaching alerts. View road- and driver-facing video for harsh driving events with severity and speed details along with effective coaching tools, video safety scores, and video on demand right from your desktop or mobile device
- **Driving Style.** Improve driver behavior, increase safety, and lower insurance costs with a comprehensive view of drivers including alerting, reporting, and our proprietary safety scoring.
- **Dashboard.** Dashboards provide a high level overview of activity with the flexibility to review specific metrics and key performance indicators that are crucial to its business.
- **Assets.** Integrates your powered and non-powered assets with your vehicles and aggregates data for one view of your entire fleet.
- **DVIR.** Ensures compliance, reduces maintenance costs and downtime, and promotes a culture of safety by ensuring vehicles are safe to drive.
- **Spotlight.** Provides real-time access to fleet and asset location, health and status for fleet managers and supervisors via Reveal's companion mobile app.
 - **Driver.** Enables communication with drivers, vehicle driver assignments and daily driver safety performance in a user-friendly mobile app.

These solutions are designed to be flexible and adapt to the unique needs of The County business, delivering measurable, sustainable operations improvements while minimizing costs.

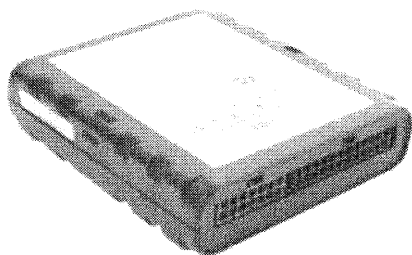
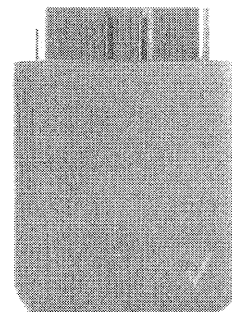
Reveal

Reveal provides visibility into vehicle location, speed, mileage, fuel usage and other valuable insights to drive change across the County's mobile workforce. Putting the County one click away from actionable results allows for making quick, data-driven decisions to help improve the County's bottom line. Our GPS-based platform is scalable, secure and reliable, with 24/7 uptime. The user-friendly interface includes integrated dashboards with fleet metrics, alerts, video and driver coaching tools, maintenance scheduling and scorecard reports that are available for all levels of the County's organization. Reveal provides real-time access to data, which helps you analyze safety, productivity and operating costs in just a few clicks.

Hardware

All information in the Reveal platform is collected via hardware options named the Vehicle Tracking Unit (VTU) or Vehicle Data Device (VDD) and provides Live Status (30 second update rates is default, 15 second updates can be requested for no additional fee), and 1-year historical route replay. The hardware and harness configuration is determined based on the vehicle VIN for optimized performance.

Our most compact commercial vehicle tracking device (VDD) offers easy plug-and-play installation for light-duty vehicles. The Vehicle Data Device provides a simple, versatile solution for monitoring and managing your vehicles.



The VTU tracking device easily connects to a wide range of light-duty, heavy-duty and electric commercial vehicles. It offers additional inputs for accessory functions, such as Driver ID, panic button and power takeoff (PTO).

Life expectancy for both hardware options is 5-7 years with a failure rate that has consistently been below 1%. Both devices work on the Verizon Wireless 4G LTE network. While there are no plans to decommission 4G currently, in the event that this does occur, Verizon Connect will upgrade all hardware, free of cost.

Features of Reveal include:

- Live Map
- Replay
- Reports
- Video
- Places
- Alerts
- Dashboard
- Maintenance
- Driving Style
- Asset Tracking



Live Map



Reports



Replay



Video



Places



Alerts



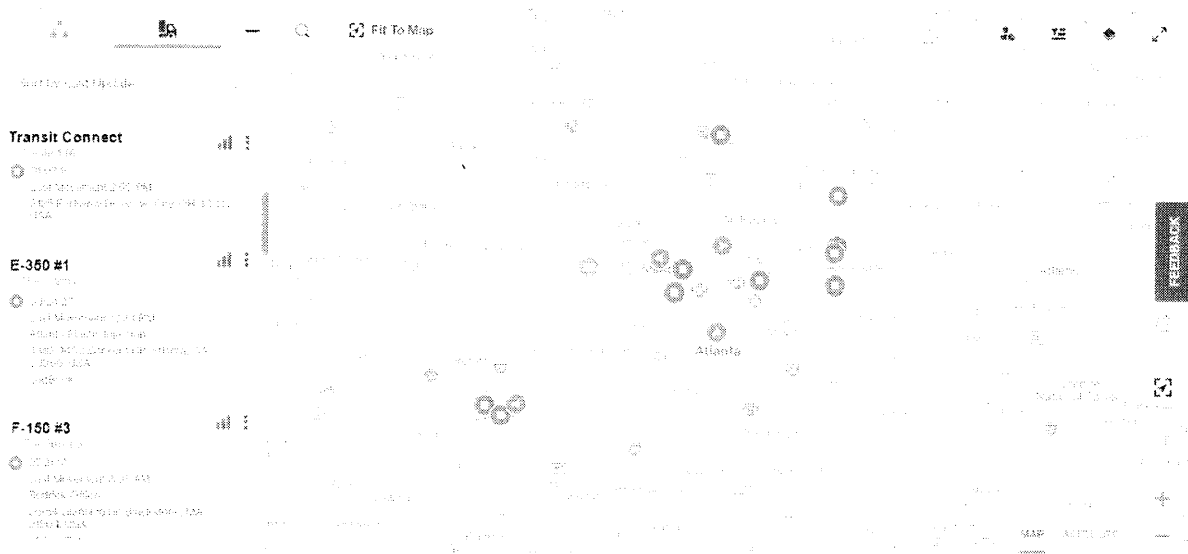
Dashboard



Maintenance

Live Map

The Live Map allows The County to display its entire fleet sorted by vehicles, drivers and groups. Icons represent vehicles in motion, idling, or stopped, providing instant visibility into vehicle activity. Customizable balloons provide vehicle and driver-specific data including vehicle name, driver name, location, speed and much more.



Live Map

The Live Map finds the nearest vehicle to help send the right resource to the right place in times of urgency. Auto Zoom and Icon Clustering help keep scheduled vehicles and locations in the tightest map view possible.

Quickly search for drivers by vehicle groups (e.g., Service Drivers) and track driver performance by location in real-time. The vehicle hierarchy can be customized to match The County's internal organizational structure, with dynamic grouping structures located directly in the Live Map tree. Trees are dynamic and generate content based on the user's assigned access levels. Vehicles and drivers can reside within several groups of the tree simultaneously while also allowing for secondary and tertiary groups.

Powered by Google Maps and equipped with Satellite, Street View and Live Traffic overlays, the Live Map plots vehicle information directly to the Live Map every 30 seconds, with maps refreshing immediately.

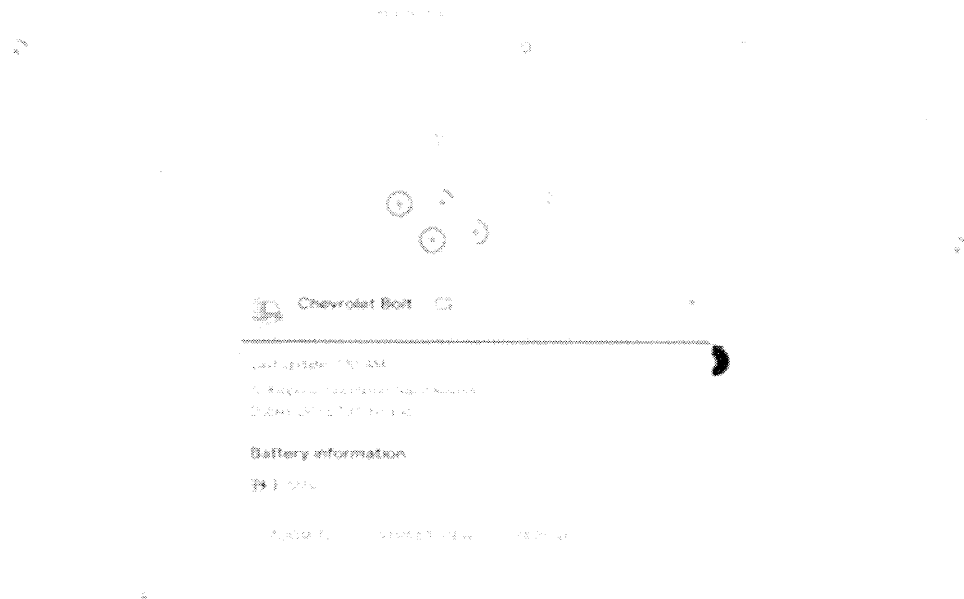
Electric Vehicles are supported

Reveal helps The County easily manage its EV fleet using insightful data. Review detailed data from your EVs and plug-in hybrid electric vehicles alongside the rest of your fleet data. Get EV fleet tracking details in near real time on a live map, including charging status, battery-level percentage and location. The County can also set up low-battery alerts and review reports to help improve utilization of its EV fleet and sustainability efforts

EVs are differentiated in the platform with an EV icon. EVs are visible in the Live Map, Vehicle Selection screen, Reports and Alerts.

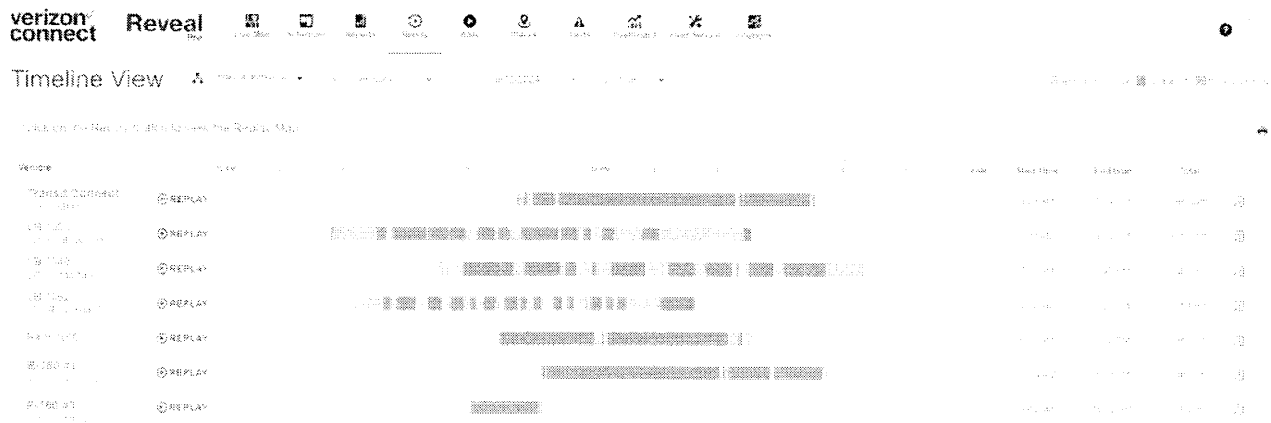
The County can easily manage its EV fleet using insightful data:

- Review detailed data from your EVs and plug-in hybrid electric vehicles alongside the rest of your fleet data
- Get EV fleet tracking details in near real time on a live map, including charging status, battery-level percentage and location
- Set up low-battery alerts and review reports to help improve utilization of your EV fleet and sustainability efforts



Replay

Replay gives The County two useful tools for gaining visibility - Timeline View and Route Replay. Timeline View displays vehicle and driver activity in an easy to read Gantt chart for the current day. Quickly determine if drivers started on time, finished on time, had excessive idling or long stops. Easily investigate stop activity in the Timeline View by accessing Route Replay for additional details.



Timeline View

Route Replay displays vehicle and driver activity for any 24-hour timeframe ('breadcrumb' trail) with a rolling year of data. Replay includes safety-related metrics such as harsh driving (quick starts, harsh cornering and hard braking) and speed (above a certain speed threshold, posted speed or road speed).



Replay

Geofences

Easily create, manage, and correct Geofences directly in the Reveal solution. Geofences can be set up as circles or rectangles around a specific point or as user drawn polygons to monitor a specific area or location.

The County authorized users can create as many geofences within Reveal as desired. Category types can be created for each location (e.g., customer site, fuel station, employee home, etc.) and can be edited at any time.



Reveal provides the flexibility to share geofence locations, views and reports with authorized groups in The County's organization based on user roles and permissions. For example, views can be structured to show geofences in the Northwest Territory to only the Northwest Group set up within the solution.

Geofences to Correct

Reveal will proactively notify The County of the Geofences that have been created but are not capturing nearby vehicle activity. By resizing the Geofence perimeter, The County will ensure all necessary data for that location is accurately captured. Once the Geofence has been resized, any data generated from the location becomes retroactive, allowing you to see data points as if it always existed.

New Suggested Geofences

Reveal will automatically detect frequent vehicle travel to locations and sites not set up as Geofences and will proactively suggest a Geofence be created. Editing these locations and categorizing them by type will help to accurately monitor and report on fleet activity to and from these locations.

Alerts

Reveal's real-time alerts allow The County to take a proactive approach on any event that requires immediate assistance or notification. The County can configure alerts for behavior, safety, health, and compliance. Alert notifications can be sent via email and SMS messages to Reveal platform users and non-users, as well as drivers. Alerts can also appear directly within the platform. All alerts provide the ability to apply filters based on the criteria that The County would like to measure and alert through email or SMS notifications.

Eliminate the noise of excessive and unnecessary alerts by creating custom alert filters to get only needed information. The County can set thresholds for any alerts that pertain to its fleet based on permissions granted within the solution. Each alert is customizable and can be modified at any time to ensure real-time, effective data is captured to help monitor driver activity.

Available alerts include:

- | | | | |
|---------------------|---------------|------------------------------|----------------------|
| • Activity | • Ignition | • Panic | • Towing |
| • Asset low battery | • Inactivity | • Power disruption | • Unassigned vehicle |
| • Geofence activity | • Late starts | • Sensor activation | • Engine Diagnostic |
| • Harsh driving | • Long stops | • Speeding | Trouble Codes |
| • Idling | • Low battery | (including within Geofences) | • Video alert |

Reports

Reveal Reports gives The County the ability to take an objective view of your fleet activity. Reports are available on-demand and can also be scheduled to run automatically on a daily, weekly or monthly basis. All reports are customizable based on numerous criteria in order to collect the data needed for daily operations as a dispatcher, supervisor, or administrator.

Choose from over 30 reports for fleet journey details, activity, driver safety, fuel, vehicle health, compliance and more. Our Custom Summary Report includes over 50 metrics to choose from, enabling The County to build custom reports specific to its requirements and business needs. Reveal Reports provides you with in-depth insight into your fleet's operations.

Standard reports available to the County include:

- Journey reports (Daily journey, distance, geofence, travel and stops, cost)
- Activity reports (Detailed activities, fleet summary, custom summary, sensor and proximity)
- Safety reports (Speeding, driving style, harsh driving, exception)
- Fuel reports (Fuel efficiency and purchases, lost fuel, carbon footprint)
- Vehicle Health (Maintenance)
- Work Order (Daily work orders, travel and stops, work order summaries and variances)
- Admin (Daily and weekly timecards, payroll and user activity)

The County can run or schedule reports for the entire organization in just a few clicks. Easily select the desired report frequency, report recipients, and establish single or multiple users or groups (or the entire fleet). Each report is conveniently available in HTML5, PDF and CSV file formats to accommodate your preferences.

Reports viewed directly within the Reveal solution have unique drill-down capabilities, from a Daily Report to a Detailed Report, or drill down directly from a Harsh Driving Incident Report to an event replay. The following image displays a Harsh Driving Incident Report and the associated replay by simply clicking the "Replay" option directly on the report.

Harsh Driving Incident Report

Created: 03/22/2024 4:14 PM

Report type: Harsh Driving Incident Report

Download PDF

Report Totals for: 04/01/2024 - 04/30/2024

Delivery Vehicle #1

DATE/TIME	EVENT ▲	LOCATION	INITIAL SPEED (MPH)	DURATION	SEVERITY	
04/11/2024 3:14 PM	Hard braking	1500+570 Lincoln Ave, Mantoloking, CA 95630, USA	10	1.6	Moderate	Replay
04/19/2024 3:12 AM	Hard braking	1201+1085 O'Repper Ave, Rio Arriba, CA 92376, USA	40	1.6	Moderate	Replay
04/04/2024 3:55 PM	Hard braking	Foothill Pkwy, Rio Arriba, CA 92376, USA	55	3.2	Moderate	Replay
04/04/2024 3:57 PM	Hard braking	Foothill Pkwy, Rio Arriba, CA 92376, USA	50	2.4	Severe	Replay
04/04/2024 3:42 PM PST	Quick Starts	533 N Mt Vernon Ave, Colton, CA 92324, USA	2	1.8	Moderate	Replay
04/04/2024 3:43 PM	Quick Starts	516-520 E Fairway Dr, Colton, CA 92324, USA	51	1.5	Moderate	Replay
04/04/2024 3:43 PM	Quick Starts	E Fairway Dr, Colton, CA 92324, USA	51	1.5	Moderate	Replay
04/04/2024 3:42 PM	Quick Starts	Carter Chavez Memorial, San Bernardino, CA 92485, USA	48	2.3	Moderate	Replay

Harsh Driving Incident report

Driving Style

The Driving Style report provides Fleet Managers with accurate and timely information needed for the easy identification of poor driving behavior, empowering The County with the ability to reduce inefficient or dangerous driving habits. Driving Style includes several features to help monitor The County's fleet behind the wheel, including:

- Real-time Harsh Driving Alert: Notifies The County the moment hard braking, quick start or harsh cornering events occur
- Harsh Driving Incident Report: Provides detailed information regarding each harsh driving incident on a per-driver basis
- Driving Style Summary Report: Supplies summary level information of aggressive driver behavior and also includes Verizon Connect's proprietary safety score to allow for driver ranking
- Dashboard Metrics: Displays harsh driving, safety score, speeding severity and speeding violations metrics to help The County understand aggressive driving behavior trends and manage safety
- Proprietary Safety Score: Evaluates each driver on a scale of 0 to 100 using an algorithm that takes into consideration the same factors that leading insurance providers use to determine risky driving behavior

By improving behavior, both The County's drivers and organization will benefit from:

- Fewer speeding fines
- Reduced number of accidents
- Decreased operating costs and vehicle costs

- Lower insurance costs

verizon
connect Reveal

Fleet Summary Report

Created: 05/20/2024 4:24 PM | Report type: Fleet Summary Report

File | Settings | Help

Report Totals for: 04/01/2024 - 04/30/2024

Days with Activity 71	Average Driving Duration 21h 29m	Total Engine On 344h 47m
Number of Stops 264	Average Distance Traveled 588	Total Engine On Time 71h 23m
Max Speed 75	Average Idling Duration 1h 41m	Total Distance Traveled 1705
Total Idle Time 5h 04m		

VEHICLE ▲	ACTIVE DAYS	ENGINE ON	DRIVING DURATION	IDLING DURATION	ENGINE OFF	DISTANCE TRAVELED	MAX SPEED (MPH)	NUMBER OF STOPS
Transit Connect	21	33h 05m	12h 10m	58m	64h 06m	667.47	71	75
F-150 #1	21	23h 17m	11h 48m	1h 41m	107h 07m	678.16	71	84
E-259 #1	28	34h 17m	20h 12m	2h 30m	177h 34m	126.7	74	112
Grand Total	71	71h 23m	44h 29m	5h 04m	344h 47m	1765.03	75	264

Fleet Summary Report

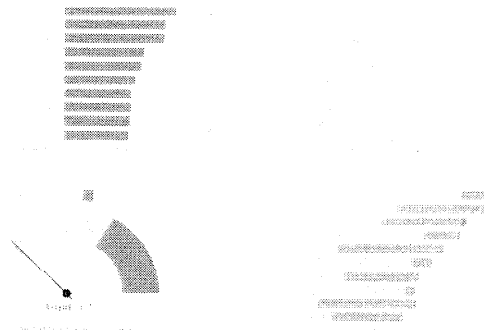
Dashboards

Verizon Connect Reveal Dashboards enables The County to quickly and easily understand fleet activity. Dashboards provide a high level overview of activity with the flexibility to review specific metrics and key performance indicators that are crucial to its business. The County can share dashboards with key people in its fleet or organization to reinforce fleet-specific goals and metrics for continual improvement.

All dashboards are flexible to fit The County's business needs. Reveal includes six predefined dashboards and the ability to create your own that can be edited to meet your requirements:

- Management Overview (default)
- Safety
- Fuel
- Payroll
- Fleet Management
- Operations
- Create a New Dashboard

Each dashboard can have a maximum of 12 metric tiles.



Dashboards can display information by driver, vehicle or group, and in various types of charts including ranking, gauge or trend. Frequencies can also be set for dashboard metrics for current or previous week, month and more. The County can also create custom dashboards so you can focus on specific aspects of your fleet's behavior and highlight possible inconsistencies.

Dashboard metrics include:

- | | | |
|-------------------|---------------------|---------------------------|
| • Average Speed | • Distance Traveled | • Engine On/Off |
| • Fuel Efficiency | • Fuel Purchased | • Harsh Driving |
| • High Speed | • Idling Duration | • Number of Stops |
| • Start Time | • Payroll Expense | • Safety Score |
| • Vehicle | Modeled | • Speeding |
| Maintenance | • Stop Duration | • Vehicle Activity (Hours |
| Expense | • Wasted Fuel | Worked) |

Maintenance

Reveal's Maintenance functionality provides The County with the ability to monitor critical aspects pertaining to vehicle maintenance. The County can create a new service plan for vehicles as well as manage service reminders for any service plan created within the Reveal solution.

Service reminders include:

- | | | |
|-------------------|---------------------|----------------------------|
| • Repair | • Scheduled Service | • Preventative Maintenance |
| • Critical Repair | • General Service | • One-Time Service |
| • Oil Change | • Tire Rotation | |

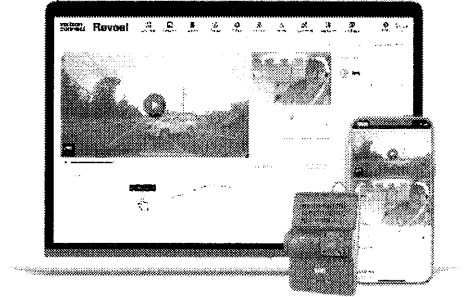
Reveal also provides the ability to display a list of historical services applied to the vehicles within the fleet and gives The County full control to review, edit or delete services directly in the solution. The County can also manage and display service plans for all its vehicles. Reveal monetizes vehicle service to know exactly how much is being spent on maintenance and where potential ROI can come from.

Video

Verizon Connect Integrated Video provides the County with high quality, smart video footage alongside fleet data in the platform and mobile app within minutes of harsh driving events happening. Reveal combines HD video, Artificial Intelligence (AI), driver data and in-cab alerts to help coach drivers, improve safety and mitigate risk at any time and from any place.

Video gives the County the ability to:

- Review live video footage within 30-90 seconds of an AI triggered unsafe event on mobile or desktop. These AI event triggers include:
 - Harsh Driving Events - Harsh Cornering, Sudden Force, Hard Braking, Hard Acceleration
 - Road Facing Events - Tailgating, Rolling Stop Sign, Pedestrian collision, Road Camera covered, Solid Line Crossing, Posted Speed Limit exceeded, Collision, Near Miss, Traffic Light violation, Animal.
 - Driver Facing Events - Distraction, Phone/Text Distraction, Phone Call Detection, Tiredness, Smoking, Driver Camera covered, Food in hand, Seat Belt unfastened.
- Review up to 88 hours of rolling driving footage
- Ability to Request a video on demand via your PC or laptop
- Ability to export all rolling footage video via SD card (as an option to the cloud export)
- Coach drivers with in-cab alerts for outside dangers and distracted driving
- Know right away how severe an event was with harsh driving classifications
- Identify driver's speed directly in the video clip with speed overlay
- Coach drivers on better behaviors with video replay, speed overlay, coaching notes and behavior trends
- View footage for sudden, short events and stationary vehicles as a collision
- Mitigate risk and liability with unbiased footage



AI Dashcam

Our Verizon-built cloud-based AI Dashcam supports both a Road Facing and Driver/Inward Facing Camera. Our AI Dashcam offers a high definition for clear, vivid footage, with a 140° angle of view for road-facing footage and a 130° angle of view for driver-facing video. The video is truncated to 720p to help optimize and expand data storage capabilities. The sleek, small design makes the AI Dashcam easy to install with minimal wires. The camera also includes a privacy lens cover for times when video footage is not required. 256 GB Extended Memory Card provides ~88 hours of rolling video footage storage. Requested and AI captured video events are stored in the cloud server for 90 days. Videos can also be exported and saved (ex. MP4 file).

ADAS & DMS features

Built-in AI includes the **optional** ADAS (Advanced Driver Assistance Systems) and DMS (Driver Monitoring Systems) features that help improve Driver safety and performance with real time in-cab coaching. Audible alerts notify drivers to correct poor driving behavior (distracted driving) and make them aware of potential dangers that can lead to accidents. Detected events include fatigue/tiredness, distracted driving, smoking, phone usage, lane departure, tailgating and pedestrians.

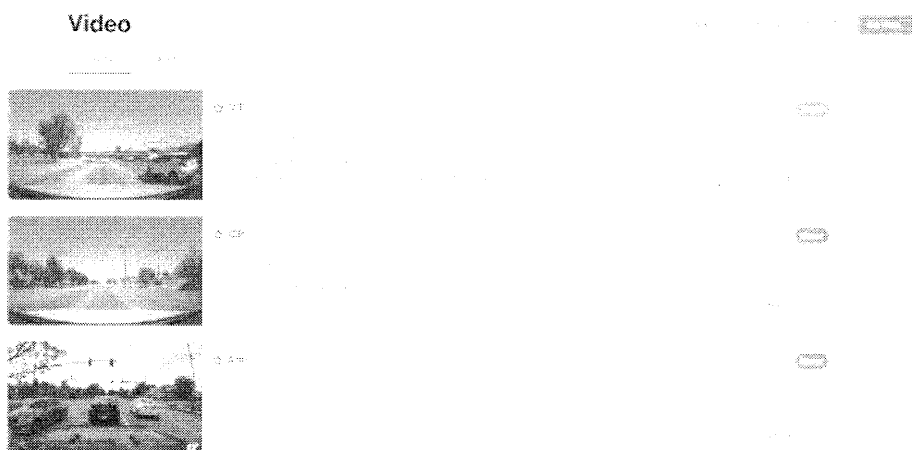


Admins can easily control the Driver experience to ensure Drivers only hear audio alerts for the most dangerous events, reducing unnecessary distraction and improving Driver adoption.

Harsh Driving Events

AI identifies and classifies each harsh driving event and collision (Critical, Major, Moderate, etc.). Machine learning takes user ratings across the platform to help improve the accuracy of future classifications for everyone. With notification of harsh driving incidents when they occur, The County will be able to coach drivers on better driving behavior with video replays, speed overlays and video downloads from the online platform and the Integrated Video mobile app.

All events are displayed in the application with animated thumbnails that provide a preview of the video. Driver, location and timing details are displayed along with the incident trigger and AI analysis (e.g., Critical, Major, Moderate, Minor). The County can also search for video events relating to certain drivers, vehicles, dates and classifications



Event List

Speed overlay provides critical details in the platform and mobile app. Additional context is provided by map location, speed graph and Analysis details. Alerts can also be configured to notify The County when a video is available.



Video clip, location, details and AI analysis

Fleet Safety Overview

The County can view an overview of its fleet safety data in Reveal Video's Fleet Safety Overview. This tab summarizes safety insights tailored to the County's fleet, including weekly video safety scores and driving behaviors, as well videos for review and drivers to coach. This provides the County an efficient and comprehensive view of its fleet's safety performance at a glance.

Dennis R. Coates


5

2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 26

>

3

Orlando, Florida

BEHAVIOR	TOTAL EVENTS	/1000 MB 
Hard acceleration	5	0.2
Hard braking	1	0.1
Hard cornering	1	0.2
Slackbrake turn	0	0.0
Total	21	0.8

The table shows behaviours that occurred over the next 4 weeks. Behaviours with a value of zero (Dierker (Dier) happen, the camera reader cannot detect them, or a privacy cover was used). (Dierker (Dier) happen, the camera reader cannot detect them, or a privacy cover was used).

Driver coaching tools

Video's Driver Coaching tools enable The County to operationalize, monitor and improve driver safety and behavior. In the online platform and mobile app, coaching tools help coach drivers and track progress toward safer driving and reduced risk with features to:

- Assign a coaching status to harsh driving events
- Add notes to drivers and capture details on coaching sessions
- Filter events based on coaching status
- View a driver's safety profile

Driver details

VIEW DRIVER PROFILE

Test Driver

Contact Number: +15088541786

Vehicle: Global Logic 2

Event activity

Training materials shared with driver:

0 of 4000

CANCEL

SAVE

Sarah Dennis

Nov 28, 2023 10:40:00 am

Monitored status:

Coaching needed

Sarah Dennis

Nov 29, 2023 8:17:00 am

First viewed event

Coaching status and notes in the online platform

9:41

Event Details

Event activity

Add a comment

Kate Barratt

Nov 28, 2023 10:40:00 am

9:41

Add a comment

0:00 / 0:00

0%

Q A E R T Y U I O P

A S D F G H J K L

↑ Z X C V B N M ↵

123 space return

9:41

Event Details

Event activity

Add a comment

Billy O'Sullivan

Nov 28, 2023 10:40:00 am

Coaching status and notes in the mobile app

With filters for drivers and coaching status, The County can easily find driving events and video footage that show the need for driver coaching. Once reviewed, fleet or safety managers can easily assign a coaching status to video events and add notes to capture feedback and actions needed from drivers during coaching sessions. This provides an audit trail for efficiency and better outcomes.

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[illegible]

Filter events by coaching status


Video's driver safety profiles provide deep insights on a driver's performance over time and include a full audit trail of coaching notes. Easily view harsh driving event trends by classification over time (up to 12 weeks) and see where reviews are pending or coaching is needed or complete.

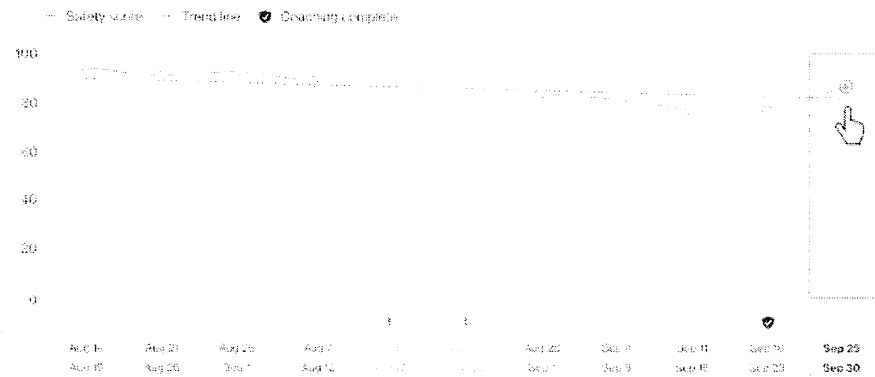
Video Driver Safety Scores quantitatively measure safe driving performance every week by factoring in unsafe driving behaviors, event classifications and risk.

Weekly video safety score

87















85% of drivers scored 87 or higher

A new Video safety score is available at the start of each week. This is based on the risk analysis of driving behaviors, frequency and event classifications that occurred during the previous week. [Learn more](#) 



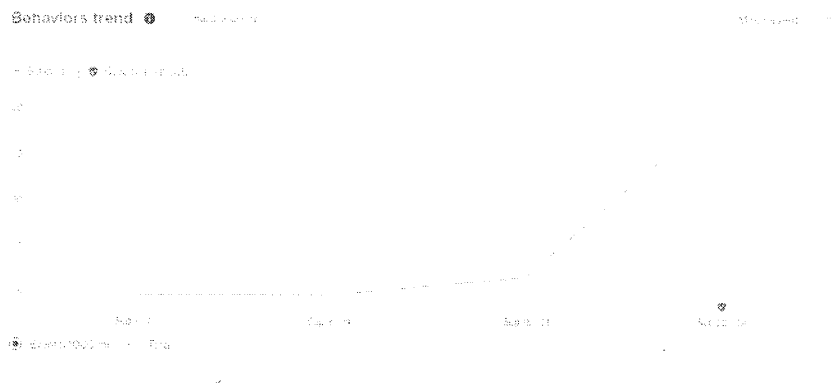
Coaching opportunities

The driver's selected safety score was negatively impacted by the behaviors listed below. Riskier behaviors impact the score more negatively than others. Discussing these behaviors may help improve a driver's score in the future. Behaviors with a value of zero (0) had no impact on the score because they didn't happen, they didn't happen often enough, the camera needed camera data, there, or a privacy cover was used.

Harsh driving	Road-facing	Driver-facing
Hard left lane change 	Rolling stop 	Distraction 
Hard braking 	Run red light 	Phone use while driving 
Harsh cornering 	Excessive speed correction 	Seat belt not buckled 
Excessive idling 	Excessive idling 	Text while driving 
		Prohibited device use 
		Speeding 

Video driver safety profile

Behavior trends help identify areas for improvement and where coaching has been effective.



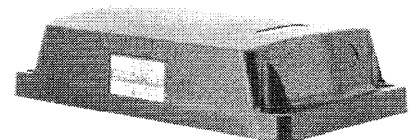
Assets

Reveal provides optional powerful asset tracking alongside vehicle tracking in one online platform. The County can track its powered and non-powered assets in the Live Map including trailers, heavy equipment (e.g., yellow iron), generators, containers, trailers and other equipment and high value assets on one platform. Easily locate your equipment, generate reporting and get alerts on asset activity.

Our Verizon-designed powered and non-powered asset trackers are small and sleek for discreet, easy installation and come with configurable ping rates to align with your specific needs. Devices have an IP-67 rating for weather resistance with built-in antennas. Battery life lasts up to 13 years (at two pings per day) for powered assets and up to ten years for non-powered assets (when reporting location once daily).

Asset tracking on Reveal empowers the County to:

- Track powered and non-powered assets
- Create geofences and custom alerts
- Identify available equipment quickly and manage utilization
- Automate billing based on usage reports
- Uncover unauthorized use and assist in theft recovery using breadcrumb tracking
- EAT (3-wire installation) for monitoring off-road machines (John Deere, Caterpillar, etc.)
- Option for Battery Powered Asset Tracking (EAT-B)



Assets help you improve utilization and productivity, ensuring you have the right asset, in the right place, at the right time. You can track the location of fuel tanks 24/7 from your computer or mobile device. Uncover potential cost savings by tracking how much your assets are being used, or not used. Assets help you right-size your fleet for each job and redeploy or relocate tanks as needed.

DVIR

Maintain DVIR compliance with Reveal's optional electronic Driver Vehicle Inspection Report. Available in our Driver+ mobile app, DVIR eliminates paperwork, reduces maintenance costs, ensures compliance, and promotes a culture of safety.

DVIR's paperless Inspection Forms are customizable to meet The County's needs. Drivers can view a vehicle's inspection history before performing a walkaround inspection to verify that issues are fixed before getting back on the road. Drivers and managers get easy access to completed forms, which are securely stored to help meet FMCSA requirements.

Features of Reveal's DVIR solution include:

- **Reveal integration:** Inspection data is automatically updated to Reveal, including inspection duration information
- **Custom inspection forms:** Tailored to individual company needs, including pass or fail for each item
- **Photos and comments:** Drivers can comment on what they found, indicate if a defect is minor (safe to operate) or major (NOT safe to operate) and upload photos, including walkaround photos
- **Defect alert:** Notify manager when major defect submitted
- **Inspection history:** View all the submitted inspections across the fleet, review failed inspections to see what the defects are, and create a documentation trail of repairs
- **Driver certification:** Drivers can certify that the repairs were actually performed
- **Roadside Assistance:** Now available in the Driver Plus app
- **API Integration:** Share inspection results with third party software

Benefits to The County

- Increased uptime with vehicles that are maintained and operational
- Faster and more accurate inspection form data to help mechanics better address concerns
- Simplified compliance with DOT regulations
- Customizable forms to meet your business needs
- Enhanced safety for drivers and others on the road

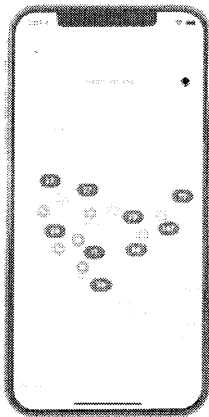
Reveal Mobile apps

Verizon Connect's native mobile application suite offers a comprehensive view of The County's fleet activity without needing to log into a computer or physically be in the office. Available on iOS and Android smartphones and tablets, our Reveal mobile apps provide a seamless and efficient way to receive alerts, manage stops, make driver assignments and view a driver's scorecard of overall performance and driving behavior.

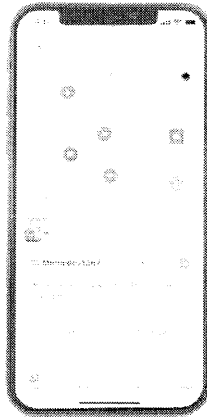
Spotlight

Our Spotlight mobile app provides quick access to all The County's vehicles, assets and drivers via mobile device to make decisions on the fly from anywhere. Key features include:

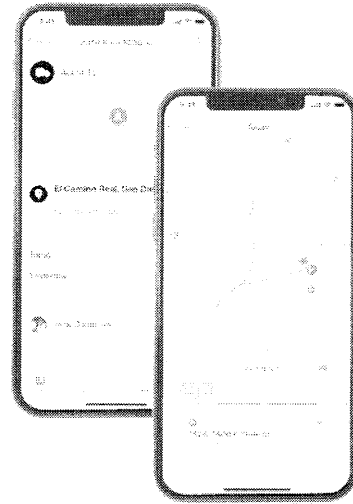
- **Map:** With similar functionality to the Live Map on the desktop version of Reveal, The County can see all vehicles, assets and drivers and their current status (Moving, Idling, Stopped).
- **Drivers:** The Drivers tab, The County can search, view details, access recent alerts and contact drivers, as well as view assigned vehicles, contact information and driver details.
- **Vehicle details:** Click on a vehicle to see which driver is assigned, the model and make, and the current speed.
- **Alerts:** View triggered alerts for speeding, harsh braking and more, with event location, driver and vehicle.
- **Search:** The Map tab allows The County to search for vehicles, drivers and assets.



Map

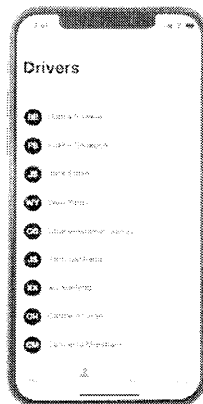


Vehicle Details

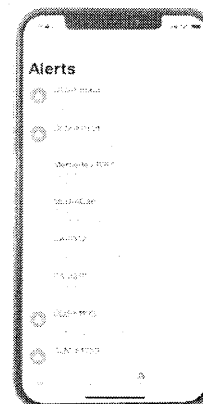


Vehicle History

Vehicle details include name, status, driver, and current speed. The Spotlight app also allows you to enable or disable traffic, and view your vehicles in map or satellite view.



Drivers



Alerts

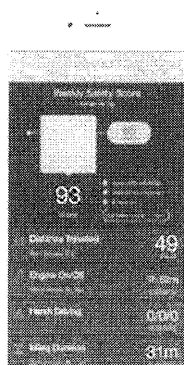
Driver

Reveal's Driver app helps managers communicate with their drivers and manage vehicle assignments and performance with ease. The Driver app allows the County to easily assign drivers to vehicles and promote safe driving habits with daily driver safety scores.

Additional features include:

- Receive turn-by-turn directions to the driver's next stop using preferred navigation app with just one click
- Assign drivers to vehicles using their current location in combination with company vehicle location for accurate assignment
- Automatically confirm new vehicle assignments the moment a driver changes vehicles

- View driver scorecards which detail their daily performance on key metrics and see progress against company benchmarks as well as other drivers



Driver app

Reveal Integration

Verizon Connect Reveal helps The County fit together all parts of your mobile workforce for a complete picture of your field operations. Reveal integrates with many third-party applications to bring data together seamlessly. Reveal's Integration Manager houses all its RESTful APIs to provide a better integration experience for customers, partners and third parties to create robust integrated solutions.

Verizon Connect facilitates the integration process with third parties to validate integration points from scope to rollout. Developers leveraging the APIs use better testing tools, view up to date documentation and interact with their app's analytics and logging.

Reveal's Marketplace makes it simple to enhance The County's core fleet management software with additional functionality and tailor it to your individual needs. Through the Marketplace, The County can take advantage of offerings from nearly 40 integrated partners, spanning a wide array of solution categories including compliance, supply chain visibility, vehicle maintenance, and more. The Marketplace also empowers The County to connect fuel cards to Reveal and link custom applications using Self-Service APIs.

All of these integrations leverage the latest commonly accepted industry standards and security protocols to provide The County with peace of mind that any data The County chooses to share is secure.

Compliance	Amazon Web Services Edulog Highway	LifeSaver Mobile NECS ProMiles
Electric Vehicles (EVs)	Basemap Dynamon	Sawatch Labs
Field Service Management	Dusk	WorkWave

Fuel management	Christensen Fleet Card Comdata Corpay	FLEETCOR Fuelman U.S. Bank Voyager
Insurance	Diesel Insurance Solutions Inc. Nirvana Insurance	SPS – Specialized Program Solutions Ten Four Truck Insurance
OEM	Ford	GM
Professional Services	TruckerCloud	
Safety	SambaSafety SpeedGauge, Inc.	
Supply chain visibility	10-4 Systems Axle Technologies C.H. Robinson Descartes MacroPoint FourKites	Morpheus.Network project44 Shipwell Trucker Tools
Transportation management	Appian Axele Drivewyze Esri Esri ArcGIS Velocity FleetPaths	fleetyr Route4Me SnowPaths Verra Mobility Xenolytic Data Solutions
Vehicle maintenance	AssetWorks Collective Data Fleetio	Roadside Assistance WhipAround

EV Suitability Tool

To empower The County to meet future EV milestones and regulations and to enable customers along their electric vehicle (EV) journey, Reveal's EV Suitability Tool is included with each subscription and uses The County's existing internal combustion engine (ICE) vehicle data to determine which vehicles are ideal candidates to be replaced by EVs. The award-winning tool also shows how converting to EVs can help The County achieve cost reduction and sustainability goals.

The EV Suitability Tool simplifies the process of determining EV suitability by:

- Showing which vehicles fit within an EV's range
- Calculating The County's expected fuel cost savings
- Quantifying CO2 reductions

Armed with this knowledge, The County can confidently transform vehicles to EVs.

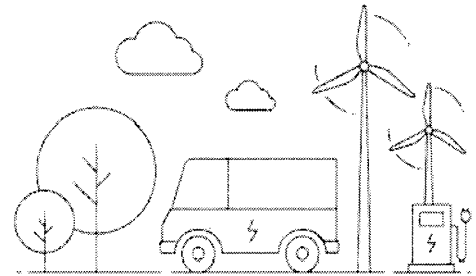
The tool provides recommendations for most suitable vehicles in your fleet to convert to EVs. Detailed analysis explains why the vehicles are good candidates, along with expected cost savings and CO2 reductions.

Replace 21% of your fleet with Electric Vehicles (EVs)

See which of your vehicles are suitable for replacement with EVs. The information here is updated daily and is based on your fleet's activity over the last eight weeks.

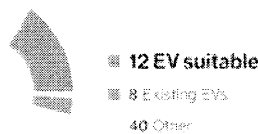
Current EV suitability: 21%

For accurate calculations, ensure you have selected the fuel type for each of your existing EVs as "Battery Electric Vehicle" on the vehicle data page.



Your fleet's EV suitability

Vehicles suitable for replacement with EVs: **21%**




Estimated savings and reductions (per annum)


Total fuel cost savings

\$64,000

Fuel savings

 124,000 gal

CO2 reduction

 20,504 metric tons

The map shows how the vehicle's work can be conducted within the expected EV range.

Implementation & Support Services

Verizon Connect's best in class support services will ensure The County is provided with a full palette of customized support from the initial sale, implementation, and ongoing guidance once The County gets up and running.

Implementation

Our implementation plan for The County follows a phased approach. Your implementation partner will schedule a project kickoff call to collect The County's specific expectations and agree on a project plan to complete the deployment. Once the installation plan is agreed upon (<120 days), units will be shipped out and installations scheduled with the Certified Installation Vendors. The Training phase follows to ensure all users and drivers are ready for go-live. The First Value Call will set project close date expectations, close any open items, and transition the account to your Customer Success Manager.

This program ensures a successful deployment for The County and immediate results from the solution.

Introduction Call <ul style="list-style-type: none"> • Project kickoff call • Collect specific client expectations • Share project plan document • Set implementation expectation 	Training <ul style="list-style-type: none"> • Identify/create training material • Conduct User access training for all levels • Feature training (Live Map, Video, Field, etc.) • Share and review training resources • Verify completion
Scheduling <ul style="list-style-type: none"> • Install plan discussed and/or delivered • Propose agreed install plan to installation vendor(s) • Ship units out • Schedule installs with installation vendor(s) 	First Value Call <ul style="list-style-type: none"> • Set project close expectation timeline • Review open items documented on project plan • Discuss gaps/needs • Provide project background to Customer Success Manager

Customer Support

Live customer support is available 24 hours a day, 7 days a week. Support is provided via phone and live chat for direct interaction with our certified support team members. We use a world-class CRM to track all inquiries and support cases to ensure quality service.

Our Customer Support teams can help The County:

- Resolve or direct general inquiries
- Assist with 'how to' answers
- Act as the conduit for product enhancement suggestions
- Reconfigure firmware or units
- Diagnose units Over-the-Air (OTA)
- Establish potential fault within units
- Schedule service calls and engineer visits (when required) to remedy device issues or remove/re-install devices
- Schedule additional trainings

- Diagnose and triage product-oriented issues through proprietary software to easily identify root causes and remediate issues quickly

Customer Success Team

Ensuring The County achieves desired business outcomes and realizes maximum value early on is critical to our partnership. The County's Customer Success Team will focus on strategic and value-added activities to maximize results and return on investment from our products and services.

The Customer Success Team will use the following activities aligned to ensure success:

- Become a subject matter expert in your business processes related to telematics and mobility
- Communicate with key executives and key account personnel on a regular basis
- Check account health and adoption
- Create collaborative success plans
- Identify and track key ROI initiatives
- Assist in identifying goals, objectives, measurements, KPI's
- Recommend industry best practices and solution best practices
- Measure and assist in driving adoption on a continual basis
- Conduct joint executive business review

Pricing

Verizon Connect Fleet USA LLC (VCF) is offering Reveal products and services under its GSA contract number 47QTCA22D00DD (GSA Contract), the terms of which are incorporated into any resulting contract and orders. In accordance with GSAR 552.238-114, Use of Federal Supply Schedule Contracts by Non-Federal Entities, VCF will work in good faith with The County of Putnam to incorporate any terms and conditions required by statute, ordinance, regulation, order, or as otherwise allowed by State and local government entities, to the extent that these terms and conditions do not conflict with the terms and conditions of the VCF GSA Contract.

Monthly Service Pricing reflects GSA contract # 47QTCA22D00DD.

- VTU = \$15.95/mo/unit
- Dual Camera = \$24.45/mo/unit
- 256 GB Extended Memory = \$1.55/mo/unit
- Hardware = \$0 (included)
- Installation = \$0 (included)

Optional Services:

- ADAS = \$1/mo/unit
- DMS = \$1/mo/unit
- Electronic DVIR = \$1/mo/unit
- API Query / Data Push Services = \$0/mo/unit
- EAT (Equipment Asset Tracker) = \$9.95/mo/unit
- EAT-B (Equipment Asset Tracker - Battery Powered) = \$8.45/mo/unit
 - (Note: EAT-B is self-install only; screw-mounted)

000COUNTY OF PUTNAM
FUND TRANSFER REQUEST

cc: HR
Pers
ATA

#7

TO: Commissioner of Finance

FROM: Robert Tendy, DA

DEPT: District Attorney

DATE: June 25, 2025

I hereby request approval for the following transfer of funds:

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME	ACCOUNT #/NAME		
10116500 51000 Personnel (132)	10116500 51094 Temporary		TO COVER THE COST FOR THE FRONT OFFICE TEMP
Scot's on Assistant (begin)			
Total		\$10,000.	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$ 0

2026 Fiscal Impact \$ 0

Department Head, Signature/Designee

Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2025 JUN 26 PM 3:15
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

25T177

COUNTY OF PUTNAM

#8

FUND TRANSFER REQUEST # 1097

TO: Commissioner of Finance
 FROM: William A. Orr, Jr., Senior Fiscal Manager
 DEPT: Health
 DATE: June 26, 2025

2025 JUN 27 AM 11:11
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54414 Preschool-Itinerant Svcs	10296001-51000 (298615101) Put County-Early Learning Center Personnel (109 days of \$90,000.00) <i>Pre-School Program Manager</i>	\$37,586.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58001 Put County-Early Learning Center Retirement	\$ 3,331.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58002 Put County-Early Learning Center FICA	\$ 2,869.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58003 Put County-Early Learning Center Disability	\$ 64.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58004 Put County-Early Learning Center Worker's Comp	\$ 79.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58006 Put County-Early Learning Center Dental	\$ 689.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58007 Put County-Early Learning Center Life Insurance	\$ 312.00

25T179

10296000-54414 Preschool-Itinerant Svcs	10296001-58008 Put County-Early Learning Center Health Insurance	\$16,667.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58009 Put County-Early Learning Center Vision	\$ 93.00
10296000-54414 Preschool-Itinerant Svcs	10296001-58011 Put County-Early Learning Center FLEX	\$ 900.00
Total:		<u>\$62,590.00</u>

PURPOSE

See the attached supporting documents.

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T179

RIAN RODRIGUEZ, MPH
PUBLIC HEALTH DIRECTOR



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

Please see the attached funds transfer to fund the new, "Pre-School Program Manager", who will be working at the Putnam County Early Learning Center.

Per Paul Eldridge, this position will be designated a PuMA position with an annual salary of \$90,000.

We request the funds to be available for this position beginning August 1, 2025, (five-month proration, August 1, 2025-December 31, 2025).

The five-month proration amount to fund this position in 2025 is \$37,586. The respective fringes for this position are \$25,004. Total transfer request is for \$62,590.

Please approve and forward to the Personnel Committee for July 8, 2025.

Thanks

Bill

From: [William Orr](#)
To: [Milena Berardi](#)
Subject: FW: New Position
Date: Thursday, June 26, 2025 11:00:04 AM

From: Sheila Barrett <sheila.barrett2@putnamcountyny.gov>
Sent: Thursday, June 26, 2025 10:33 AM
To: William Orr <William.Orr@putnamcountyny.gov>
Subject: New Position

Hi Bill,

The fringes for the new PUMA position at \$90,000 (annually) are as follows:

109 days of \$90,000	51000	\$37,586
Retirement	58001	\$ 3,331
FICA	58002	2,869
Disability	58003	64
Workers Comp	58004	79
Dental	58006	689
Life Insurance	58007	312
Health Insurance	58008	16,667
Vision	58009	93
FLEX	58011	<u>900</u>
Total Fringes		\$25,004

Sheila

Sheila Barrett
First Deputy Commissioner of Finance
Putnam County
40 Gleneida Avenue
Carmel, New York 10512

-

Phone: (845) 808-1075 X49320
Fax: (845) 808-1910

25T 179

Michele Alfano-Sharkey

From: William Orr
Sent: Tuesday, July 1, 2025 4:17 PM
To: Michele Alfano-Sharkey
Cc: Rian Rodriguez
Subject: Pre K Program Manager job description
Attachments: DOC070125.pdf

Hi Michele,

Attached is the Pre K Program Manager's job description formulated by Personnel.

Please add attachment to the requested transfer for this position to the agenda of the Personnel Committee meeting.

Thanks

Bill

William A. Orr, Jr.
Fiscal Manager
Putnam County Department of Health
1 Geneva Road
Brewster, New York 10509
Phone: 845-808-1390 ext. 43146
Fax: 845-808-1916
Email: william.orr@putnamcountyny.gov



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Like us on Facebook
www.facebook.com/putnamhealth
www.facebook.com/putnamparents



Go Green

Please think about the environment before you print this email

Notice: The information contained in this transmission, including any attachments, may contain privileged, confidential and/or proprietary information, including patient information protected by federal and state privacy laws. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this communication is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

PRE-SCHOOL PROGRAM MANAGER

DISTINGUISHING FEATURES OF THE CLASS: This is professional work supporting the development, adoption, and management of specialized Preschool Programs under the auspices of the Putnam County Department of Health. Work involves activities involved with coordination and implementation of projects with respect to the needs of children that receive services from the Putnam County Department of Health Early Intervention Preschool Program. Incumbent serves as the liaison between County department(s) and County personnel, School Districts, New York State, and families. Coordination of information among all interested parties involved in the project and ensuring adherence to all regulations, policies, and procedures is also a responsibility of this position. Work is performed under the general direction of The Commissioner of Health/Public Health Director and direct supervision of the Supervisor of Early Intervention/Preschool.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Oversees Center administration;

Participates in meetings pertaining to students and staff and meet regularly with teachers, Supervisor of EI/Preschool, and the School Districts;

Assists in the placement of Students with and without IEP's in class;

Organizes and oversees pick-up and drop-off of students;

Collects attendance and ensures wellness checks are performed;

Assists the classroom teacher with behavior and in the case of child illness;

Monitors and controls visitor access;

Schedules fire drills and evacuation drills ;

Maintain student records, per regulation, ensuring privacy and confidentiality;

Maintain provider/teacher records pertaining to education, training, and health;

Checks fire extinguishers quarterly;

Ensures the safety of the children;

Keeps abreast of policies from the Office of Children and Family Services as well as New York State Special Education Department;

Uses computer applications such as spreadsheets, word-processing, calendar, e-mail and database software in performing work assignments;

Performs a variety of related activities as required.

Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Comprehensive knowledge of child development; Comprehensive knowledge of Preschool curriculum; Thorough knowledge of federal, state and local laws and regulations regarding pre-school and early intervention programs; Good knowledge of therapies and interventions appropriate for treatment of children in early intervention and pre-school programs; Good knowledge of student and educational record keeping procedures; ability to communicate clearly and effectively both orally and in writing; ability to deal effectively and objectively with people, including of diverse socio-economic backgrounds and cultures; ability to

establish and maintain effective working relationships with professionals, agencies, and with family involved in early intervention and pre-school programs; ability to relate sympathetically to a potentially difficult client population; ability to understand and interpret federal and state laws, rules and regulations, and to apply them to County programs; enthusiasm; good judgment; good listening skills; initiative; organizational ability; patience; resourcefulness; social perceptiveness; initiative; patience; tact; courtesy; a high degree of accuracy.

MINIMUM QUALIFICATIONS: Either

- A. Possession of a master's degree or higher in Early Education, Early Childhood Development, or closely related field and 2 years of experience in Preschool programs; or
- B. Possession of a master's degree or higher in Education and 3 years of experience in Preschool Programs; or
- C. Possession of a bachelor's degree or higher in Early Education, Early Childhood Development, Special Education, or closely related field and 4 years of experience in Preschool programs; or
- D. Possession of a bachelor's degree or higher in Education and 5 years of experience in Preschool Programs

PLEASE NOTE: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

MICHAEL J. LEWIS
Commissioner of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

#9

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance - MJL

RE: **Budgetary Transfer – 25T189**

DATE: July 10, 2025

2025 JUL 10 AM 10:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary transfer is recommended.

GENERAL FUND:

Increase Appropriations:

25647000 54950	County Contribution - PRPH	\$ 10,000.00
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Decrease Appropriations:

10199000 54996	Subcontingency - Outside Agencies	\$ 10,000.00
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Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Budgetary transfer is recommended by Legislator Jonke to take from Sub Contingency to the Putnam Recreation Programs and Habilitation (PRPH) in the amount of \$10,000. Please refer to Legislator Jonke's memorandum dated July 9, 2025.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: July 9, 2025

TO: Kevin Byrne
Putnam County Executive

CC: Michael Lewis
Commissioner of Finance

Daniel Birmingham
Chairman, Rules, Enactments & Intergovernmental Relations Committee

FROM: Paul Jonke
Putnam County Legislator, District #6

RE: Funding for Putnam Recreation Programs & Habilitation

Putnam Recreation Programs and Habilitation (PRPH) is a truly invaluable organization in our community, and I have seen firsthand the benefit it provides to those with special needs. During the 2025 budget process your Administration placed funding for these outside agencies in subcontingency for distribution by the Legislature.

At this time, I would like to formally request an appropriate budgetary amendment or fund transfer be prepared by Commissioner of Finance Michael Lewis to provide \$10,000 to PRPH from the subcontingency line.

By copy of this memorandum I am requesting that Chairman Birmingham place said budgetary amendment or fund transfer on the agenda for the Rules, Enactments & Intergovernmental Relations Committee for consideration at its Thursday, July 17, 2025 meeting. In order for this to transparently appear on the agenda, please provide the requested budgetary amendment or fund transfer by tomorrow, July 10, 2025.

Thank you for your attention to this request.

MICHAEL J. LEWIS
Commissioner of Finance



CCEM
4/2/21
APA

#10

SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

TO: Diane Schonfeld, Legislative Clerk

FROM: Michael J. Lewis, Commissioner of Finance - MJL

RE: **Budgetary Transfer – 25T190**

DATE: July 10, 2025

2025 JUL 11 AM 11:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Senior Fiscal Manager at the Health Department, the following budgetary transfer is recommended.

GENERAL FUND:

Increase Estimated Revenues:

10296001 432773	Early Learning Center - Education & Transportation 3 to 5	\$	78,540.00
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Decrease Estimated Revenues:

10296000 432773	Preschool - Education & Transportation 3 to 5	\$	78,540.00
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Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Budgetary transfer is recommended by the Sr. Fiscal Manager. Please see the attached.



MEMORANDUM

TO: Michael J. Lewis, Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*

DATE: July 10, 2025

RE: Budgetary Amendment

Please process a Budgetary Amendment for the following Health Department accounts:

Increase Revenue: 10296001-432773	\$78,540.00
Early Learning Center - Revenue	

Decrease Revenue: 10296000-432773	\$78,540.00
Preschool - Revenue	

Fiscal Impact	-0-
---------------	-----

Transferring respective revenues for kids receiving services in the new Early Learning Center program.

COUNTY OF PUTNAM

FUND TRANSFER REQUEST # 312

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: July 10, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54441 Preschool-Itinerant Services	10296001-52110 ELC-Furniture	\$28,000.00
10296000-54441 Preschool-Itinerant Services	10296001-52120 ELC-Office Equipment	\$2,300.00
10296000-54441 Preschool-Itinerant Services	10296001-52130 ELC-Computer Equipment	\$1,500.00
10296000-54441 Preschool-Itinerant Services	10296001-52170 ELC-Kitchen Equipment	\$900.00
10296000-54441 Preschool-Itinerant Services	10296001-52180 ELC-Other Equipment	\$3,400.00
10296000-54441 Preschool-Itinerant Services	10296001-54310 ELC-Office Supplies	\$10,000.00
10296000-54441 Preschool-Itinerant Services	10296001-54311 ELC-Printing and Forms	\$300.00
10296000-54441 Preschool-Itinerant Services	10296001-54313 ELC-Books and Supplements	\$1,000.00
10296000-54441 Preschool-Itinerant Services	10296001-54410 ELC-Supplies and Materials	\$6,500.00
10296000-54441 Preschool-Itinerant Services	10296001-54441 ELC-Itinerant Services	\$132,000.00
10296000-54441 Preschool-Itinerant Services	10296001-54510 ELC-Machine Maintenance	\$1,000.00

2025 JUL 11 AM 11:20
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

25T191

10296000-54441 Preschool-Itinerant Services	10296001-54634 ELC-Telephone	\$250.00
10296000-54441 Preschool-Itinerant Services	10296001-54635 ELC-Cell Phones	\$900.00
10296000-54441 Preschool-Itinerant Services	10296001-54636 ELC-Internet	\$100.00
10296000-54441 Preschool-Itinerant Services	10296001-54646 ELC-Contracts	\$30,000.00
10296000-54678 Preschool-Leased Transportation	10296001-54670 ELC-Travel Non-Employee	\$1,000.00
10296000-54678 Preschool-Leased Transportation	10296001-54678 ELC-Leased Transportation	\$50,000.00
10296000-54441 Preschool-Itinerant Services	10296001-54783 ELC-Licensing and Accessories	\$100.00
10296000-54441 Preschool-Itinerant Services	10296001-54989 ELC-Miscellaneous	\$1,000.00
TOTAL EXPENSES		\$270,250.00

PURPOSE

This transfer is required to purchase all the items that are necessary to initiate the start up of the new Early Learning Center.

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T191

MICHAEL J. LEWIS
COMMISSIONER OF FINANCE



cc: all
A+R

Reso

#12

KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

To: Amy E. Sayegh, Chair of Legislature & Chair of Audit & Administration

cc: Kevin M. Byrne, County Executive
Daniel G. Birmingham, Legislator
Erin L. Crowley, Legislator

From: Michael J. Lewis, Commissioner of Finance
John Tully, Commissioner of DGS

A handwritten signature in blue ink, appearing to be "ML", written over the "From:" line.

2025 JUL 21 PM 2:19
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Date: July 21, 2025

Re: **Request to Present to Audit Committee Monday July 28th, 2025**

Commissioner Tully and I are respectfully requesting the opportunity to revisit our discussion that took place back on Monday June 23rd regarding the current and potential fiscal arrangements for the Putnam County Golf Course and the prospects said arrangements may offer.

To recap, back in December 2003, The County used proceeds of tax exempt bonds to finance the acquisition of the Golf Course. The IRS Safe Harbor Rules associated with the bond limited the manner in which the County could employ private businesses at the golf course. Resultingly, contractual compensation for both operations and food and beverage services is and has been restrictive.

The County is currently in a position to "call" the bonds on January 15, 2026. This is an excellent opportunity for the County to evaluate the way business could be conducted in the future at the Golf Course, without restriction, if the bonds were to be called.

As I mentioned to the Committee, there's specific timelines that need to be met in order to properly execute. The first step is to get authorization via a Resolution (see attached) from the County Legislature authorizing the Commissioner of Finance to transfer available funds to redeem the Outstanding Bonds (\$4,725,000) prior to maturity (January 15, 2026). In addition, this same resolution also gives the authority to the Commissioner of Finance to work with the County's Bond Council (Barclay & Damon). In accordance with Section 53 of the Local Finance Law, **notice of such call for redemption shall be given by mailing to the registered holder(s) not more than sixty (60) days (November 15, 2025) nor less than thirty (30) days (December 15, 2025) prior to such date (January 15, 2026).**

In conclusion, we're recommending that such resolution be considered for committee approval and moved forward to the August Full Meeting. As I've mentioned in the previous audit committee meeting, please keep in mind the timeline as we approach the year end which includes our 2026 Budget Proceedings and the holiday season.

DRAFT FOR DISCUSSION PURPOSES

**EXTRACT OF MINUTES
Meeting of the County Legislature of
the County of Putnam, New York**

[_____] , 2025

* * *

A regular meeting of the County Legislature of the County of Putnam, New York, was held in said County on [_____] , 2025, at 7:00 o'clock P.M. (Prevailing Time).

The following Legislators were present:

There were absent:

Also present: Diane Schonfeld, Clerk of the Legislature

* * *

_____ offered the following resolution and moved its adoption:

RESOLUTION NO. ____-2025

**RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK
ADOPTED [_____] , 2025, AUTHORIZING THE
REDEMPTION OF CERTAIN OUTSTANDING SERIAL
BONDS OF SAID COUNTY, AND RESOLVING OTHER
MATTERS RELATIVE THERETO.**

WHEREAS, the County of Putnam, New York (the "County") has heretofore duly issued \$11,060,000 aggregate principal amount of Public Improvement Refunding Serial Bonds - 2015, such bonds dated April 15, 2015 and maturing in annual installments in each of the years 2015 to 2031, both inclusive (the "Outstanding Bonds"), as more fully described therein; and

WHEREAS, the Outstanding Bonds were authorized pursuant to a refunding bond resolution dated February 4, 2015 and were issued to refund all or a portion of the principal balance

of the \$16,208,000 Public Improvement (Serial) Bonds, 2007 (the “2007 Refunding Bonds”), as more fully described therein; and

WHEREAS, the 2007 Refunding Bonds were authorized pursuant to various bond resolutions dated August, 6, 2005, July 5, 2006, December 2, 2003 and December 5, 2006 (collectively, the “Bond Resolutions”) to finance parking lot paving, construction of a new central County Courthouse, highway infrastructure and road construction and acquisition of MacGregor Golf Course; and

WHEREAS, the Outstanding Bonds were authorized, issued, sold and delivered subject to the right of the County to redeem the Outstanding Bonds maturing on or after January 15, 2027, as a whole or in part in principal amounts of \$5,000 or integral multiples thereof, on January 15, 2026, or on any date thereafter at par, plus accrued interest to the date of redemption; and

WHEREAS, the County Legislature of the County hereby finds and determines that it is in the best interest of the County to use lawfully available funds of the County to redeem prior to maturity the Outstanding Bonds on the date and in the manner hereinafter provided and in accordance with the requirements prescribed therefor and a notice of redemption of such Outstanding Bonds shall be given as provided in the Bond Resolutions; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, AS FOLLOWS:

Section 1. The County Legislature of the County hereby authorizes the redemption of the Outstanding Bonds on January 15, 2026 or such other date as may be determined by the Commissioner of Finance pursuant to Section 2 of this Resolution.

Section 2. Attached to this Resolution as Exhibit “A” and made a part hereof for all purposes, is a copy of the draft Notice of Redemption for the Outstanding Bonds in substantially

final form with such changes and additions approved by the Commissioner of Finance, the chief fiscal officer of the County. The Commissioner of Finance, the County's municipal advisor, the County's bond counsel are hereby authorized to take all actions necessary to call for the redemption of such Outstanding Bonds, including finalizing the Notice of Redemption and sending all notices of such redemption required by the documents authorizing the issuance of the Outstanding Bonds. The Commissioner of Finance is further authorized to determine the timing of the redemption of the Outstanding Bonds and the delivery of the notice once all requirements of this Resolution for such redemption have been satisfied; provided that such notice in all events is to be given by the time and in the manner required in the Bond Resolutions and other documents authorizing the issuance of the Outstanding Bonds.

Section 3. The Commissioner of Finance is hereby authorized to transfer available funds of the County, as necessary, to redeem the Outstanding Bonds prior to maturity. The County is hereby authorized and directed to cause notice of such call for redemption to be given in the name of the County in the manner and within the time provided in the Outstanding Bonds and in Section 53 of the Local Finance Law. Notice of such call for redemption shall be given by mailing such notice to the registered holder not more than sixty (60) days nor less than thirty (30) days prior to such date. Notice of redemption having been given as aforesaid, the Outstanding Bonds so called for redemption shall, on the date for redemption set forth in such call for redemption, become due and payable, together with interest to such redemption date, and interest shall cease to be paid thereon after such redemption date.

Section 4. The Commissioner of Finance and all other officers, employees and agents of the County, and each of them, shall be and they are hereby expressly authorized, empowered and directed from time to time and at any time to do and perform all such acts and things, including

giving any notices as may be required by the County's continuing disclosure obligations, if any, with respect to the Outstanding Bonds and all other instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Resolution or the Bond Resolutions authorizing the Outstanding Bonds.

Section 5. If any provision of this Resolution or the application thereof to any circumstance shall be held to be invalid, the remainder of this Resolution and the application thereof to other circumstances shall nevertheless be valid, and this governing body hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. This Resolution shall take effect immediately upon its approval of the County Executive and the Clerk of the County Legislature.

* * *

The adoption of the foregoing resolution was seconded by _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

CERTIFICATE

I, Diane Schonfeld, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No. ____-2025 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on [_____] , 2025, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on [_____] , 2025 and approved by the County Executive on [_____] , 2025.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of said County of Putnam this ____ day of _____, 2025.

Diane Schonfeld
Clerk of the County Legislature

EXHIBIT "A"

NOTICE OF REDEMPTION

NOTICE IS HEREBY GIVEN that the County of Putnam, New York (the "County") has called for redemption on [January 15, 2026] (the "Redemption Date") all of the outstanding aggregate principal amount of the \$11,060,000 Public Improvement Refunding Serial Bonds – 2015, dated April 15, 2015 maturing on January 15 in the years 2027 through 2031 (the "Outstanding Bonds"), at par plus accrued interest to the Redemption Date

The Outstanding Bonds are as follows:

<u>Maturity Date</u> <u>(January 15)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
2027	\$ 870,000	5.000%	746639WL3
2028	915,000	5.000	746639WM1
2029	955,000	2.750	746639WN9
2030	980,000	2.875	746639WP4
2031	1,005,000	3.000	746639WQ2

NOTICE IS HEREBY FURTHER GIVEN that the Outstanding Bonds maturing after the Redemption Date shall be presented and surrendered for payment as aforesaid on the Redemption Date at the Office of the Clerk of the County of Putnam, the fiscal agent of the County for the Outstanding Bonds.

NOTICE IS HEREBY FURTHER GIVEN that interest on the Outstanding Bonds shall cease to be paid after the Redemption Date.

Under the provisions of the Jobs and Growth Relief Reconciliation Act of 2003, paying agents making payments of interest or principal on municipal securities may be obligated to withhold a 28% tax from remittance to individuals who have failed to furnish the paying agent with a valid taxpayer identification number. Owners of the Outstanding Bonds who wish to avoid the imposition of the tax should submit certified taxpayer identification numbers when presenting the Outstanding Bonds for payment.

The County shall be responsible for the selection or use of the CUSIP identification numbers printed herein or on the Outstanding Bonds nor is any representation made as to the correctness of any CUSIP identification number shown herein or printed on the Outstanding Bonds. Said CUSIP identification numbers are included solely for the convenience of the holders.

Dated: _____, 2025

COUNTY OF PUTNAM, NEW YORK

#13

**APPROVAL - AUTHORIZATION - LEGISLATORS TO ATTEND SEPTEMBER NEW YORK
STATE ASSOCIATION OF COUNTIES CONFERENCE**

WHEREAS, six (6) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Niagara Falls, New York in September 2025 for registration and lodging total expenditure of approximately \$916 per person; and

RESOLVED, that the Putnam County Legislature authorizes six (6) Legislators to attend the New York State Association of Counties Conference to be held in Niagara Falls, New York in September 2025.

MICHAEL J. LEWIS
COMMISSIONER OF FINANCE



cc: all
A+A
(OK Greg)

FY1 #14
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

To: Amy E. Sayegh, Chair of Legislature & Chair of Audit & Administration

cc: Kevin M. Byrne, County Executive
Daniel G. Birmingham, Legislator
Erin L. Crowley, Legislator

From: Michael J. Lewis, Commissioner of Finance

Date: July 21, 2025

Re: **2025 Real Property Tax Sale – 2016 Tax Liens**

With the collaboration of Collar City Auctions, the County of Putnam will hold a public auction for its 2025 Real Property Sale which is the sale of the County's 2016 Tax Liens. The dates for the online auction are as follows:

- Registration and Preview of all properties Wednesday **August 6, 2025 thru Thursday September 4, 2025.**
- Auction closings Friday **September 5, 2025**
- Purchase contracts and transfer documents signed Monday **September 15 & Tuesday September 16, 2025**
- Legislative approval at Full meeting **October 7, 2025**
- Full payments may be made to Finance after approval of Resolution by Legislature and signed by CE.
- Balance due for closing **October 22, 2025**
- Deeds will need to be filed after payment is made.

2025 JUL 21 AM 10:14
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Attached are the terms and conditions of the auction.

COUNTY OF PUTNAM REAL PROPERTY AUCTION SALE **ONLINE FORMAT**

September 5, 2025 @ 11 am EST

REGISTRATION AND PREVIEW OF ALL PROPERTIES ONLINE August 6, 2025 – September 5, 2025

COUNTY OF PUTNAM, NY REAL ESTATE AUCTION **PARTIAL AUCTION TERMS - SEE BIDDER APPLICATION AND WEBSITE** **FOR ADDITIONAL DOCUMENTS AND INFORMATION**

By electronically or manually signing this certification and submitting along with all documents related to the Online Bidder Registration Application, and in exchange for bidding privileges, I hereby certify under penalty of perjury the following:

This contract and all related documents should be reviewed by your counsel prior to submission as it contains terms and requirements which are not subject to modification, bid withdrawal, or bid cancellation. By bidding on any property being offered for auction, you acknowledge that you have either: (1). reviewed the contract with your attorney or, (2). waived right of attorney review. Further note that failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the Down Payment and Buyer's Premium. You also acknowledge that you are eighteen years or older.

1. The property(s) offered for sale has/have been acquired by the County of Putnam (hereinafter referred to as the "County") by Court Order pursuant to the provisions of Title 3, Article 11 of the Real Property Tax Law of the State of New York.
2. **All potential Bidders/Buyers must BECOME A MEMBER WITH COLLAR CITY AUCTIONS (hereinafter referred to as the "Auction Company") @ WWW.COLLARCITYAUCTIONS.COM.**
3. All Bidders/Buyers must register for this auction and submit all required Bidder Registration Application documents and will then be manually approved to bid once Bidder Registration Application has been received and reviewed by the Auction Company. **REGISTRATION SHALL CLOSE PROMPTLY AT 1:00 PM ON Thursday, September 4, 2025. LATE REGISTRATIONS WILL NOT BE APPROVED.**
4. Former owners are not allowed to bid on their properties. No third parties shall be allowed to bid on behalf of a former owner.
5. **NO PERSON OR ORGANIZATION CAN BID ON PROPERTIES AT THE AUCTION IF THEY, OR A CORPORATION OR COMPANY THEY ARE AFFILIATED WITH, OWE PROPERTY TAXES (CURRENT YEAR OR PRIOR YEARS) TO THE COUNTY. ALL SUCH TAX LIABILITIES MUST BE PAID PRIOR TO THE AUCTION IN ORDER TO OBTAIN BIDDING PRIVILEGES.** Previously defaulting parties (i.e. parties who have a property tax installment contract or have failed to pay taxes for prior tax years) are not allowed to bid until 18 months after the default is cured. Failure to comply with this provision will be grounds for default and forfeiture of any deposits paid without exceptions.
6. The property will be conveyed by the County to the purchaser by quit-claim deed, containing a description of the property known as tax map number and as it appeared on the tax roll for the year upon which the County acquired title or as corrected up to date of deed. The deed will be recorded by the County upon payment in full of the purchase price and all transfer fees/costs. **POSSESSION OF PROPERTY IS FORBIDDEN UNTIL THE DEED IS RECORDED WITH THE PUTNAM COUNTY CLERK CONVEYING TITLE TO THE PURCHASER. TITLE VESTS AT THE RECORDING OF THE DEED.** It is agreed between the County and the purchaser that delivery and acceptance of the deed occurs upon recording of the deed, which shall constitute the transfer of legal title of the premises to the Purchaser.
7. Deeds shall convey title only to the person identified as the successful bidder whose bid has been accepted by the Putnam County Legislature, along with the successful bidder's spouse, if so desired. No deed shall be executed to convey title in the name of anyone other than the successful bidder.
8. The County will not furnish an abstract of title or an instrument survey map.
9. The County does not make any representations or warranties, expressed or implied, (a) concerning: the quality or the condition of the title to the property, the validity or marketability of such title, the ownership of any improvements on the property, the condition of the property and any improvements thereon or its fitness for any use, or the accuracy of the property description on the tax roll or in the notice of sale or any other advertisement of sale furnished by the County or Auction Company; or (b) that the property or any improvements thereon presently comply with building or zoning codes, or with any state or local laws or regulations. Any information concerning the property furnished by the County or any of

its officers, employees, agents, or the Auction Company or any of its officers, employees, agents shall not be deemed to include any such representations or warranties. Any promotional tools such as photographs, tax maps, written or verbal descriptions, etc. are for informational purposes only.

10. **Any successful bidder who fails to tender the deposit as outlined will be forbidden from participating in this or any other auction for a time period of 5 years (five years, or sixty months). Any parcels where the deposit was not received at the close of the auction contract completion date will be considered defaulted. If a purchaser fails to close on the parcel(s) that he/she/they bid on at the auction, he/she/they will be prohibited from participating at future auctions held for the County for a time period of 5 years (five years, or sixty months).**

11. I acknowledge that I have received a complete Bidder Registration Application and will not be approved to bid until the Auction Company has received my fully completed Online Bidder Registration Application.

12. As specified in the "Online Bidder Registration Application," I unconditionally acknowledge, agree, and authorize the Auction Company to place a \$1,000.00 hold on my credit or debit card (**NO PREPAID CARDS OR AMERICAN EXPRESS ACCEPTED**) or you may include an official bank check made payable to COLLAR CITY AUCTIONS, INC. PERSONAL AND/OR BUSINESS CHECKS WILL NOT BE ACCEPTED. Credit card hold released upon completion of the purchase and sale contracts for winning bidders, and within 10+/- business days for non-winning bidders. If your credit card hold is not released, you must contact your credit card company, as the hold gets auto-released post auction. **ANY HOLD UP IS DUE TO YOUR CREDIT CARD COMPANY.** The hold is required to be approved to obtain bidding privileges and will only be converted to a fully executable charge and retained if the successful high bidder does not perform and complete the required purchase contracts and any additional documents by appointment on **Monday, September 15 or Tuesday, September 16, 2025**, at the Putnam County Office Building located at **40 Gleneida Avenue, Carmel, NY 10512**. I further unconditionally pre-authorize and grant permission to the Auction Company to charge my credit or debit card in full or part for all amounts, plus a \$750.00 default fee, if I default in any contractual obligations herein and forever forgo any and all rights to place a chargeback or dispute on any charge placed on my credit card related to my obligations agreed to herein as well as contained in the Online Bidder Registration Application Credit/Debit Card Agreement and/or other auction related documents. If I attempt or do place any chargeback, file a dispute, rescind or claim of any kind, or attempt to cancel any hold or charge of fees due now or in the future, I unconditionally grant the Auction Company pre-authorized permission to charge all monies due in full or increments as available. I further acknowledge, pre-authorize, and instruct my credit card company that if I file a dispute, chargeback, or any claim to block, reverse, or cancel any charge or hold placed by the Auction Company or the County that it is not valid. I further instruct and grant unconditional authorization and permission to my credit card company to void my chargeback, dispute, or requests of any kind now and forever. Additionally, I grant the Auction Company permission to charge my credit card now or at any time in the future an additional recovery fee, in full or increments, the amount of \$750.00 to cover their time involved with answering any chargeback, dispute, or claim now or in the future. **I acknowledge that my credit card information provided on my Bidder Registration Application is valid and provided for manual keyed input regardless of if it is a chipped card.** I also acknowledge and agree to reimburse the Auction Company and County all time, legal expenses, attorney fees incurred if I cause litigation or any claim that would cause these types of fees to be incurred. I further agree not to close or block any credit card in an attempt to prevent fees due from being charged to my credit card. I unconditionally acknowledge and agree that upon registering and entering my name and credit card information into the Auction Company's registration process that I am electronically signing and guaranteeing that I have read, fully understand, and agree to abide by and be bound by all related terms and related auction documents. I agree to be fully responsible for all associated costs involved with the resale, remarketing, and any deficiency if I default and the Auction Company and County must resell any property(s) due to my default. I agree that if I bid on multiple properties, these terms and all fees apply individually to each separate parcel.

13. I have read and agree to be bound by all terms herein as well as contained in the County of Putnam, NY Tax Property Online Bidder Registration Application and fully and unconditionally understand and agree to abide by and be bound to them without exception.

14. By registering, I acknowledge I have sufficient funds to meet all requirements as called for by the terms within the Online Bidder Registration Application as well as purchase agreement post auction. I agree to be fully responsible for all collection costs, plus reasonable attorney fees related to any and all collection costs incurred by the County or Auction Company. If I default and fully understand that litigation between the County and any bidder or buyer will only be brought forth in Putnam County Supreme Court and any litigation between the Auction Company and any bidder or buyer shall only be brought forth in Schenectady County Supreme Court or the bidder as purchaser unconditionally acknowledges the Auction Company may bring action in small claims court in Schenectady County, NY for monies due the Auction Company as well.

15. Upon being declared the high bidder on a parcel, the Bidder as Purchaser will be contacted by the Auction Company to schedule an appointment which will take place at the Putnam County Office Building, **40 Gleneida Avenue,**

Carmel, NY 10512, Monday, September 15 or Tuesday, September 16, 2025, from 9:00 am to 3:30 pm. At that time, the buyer will be required to execute the Contract of Sale Packet and remit the required Down Payment of 10% (ten percent) of the bid price and Buyer's Premium of 7% (seven percent) add-on to the bid price per property, based on the total on bid amount. If a bid price is \$1,000.00 or less, including Buyer's Premium and all other required fees/costs, if any described herein, shall be the total purchase price and must be paid in full at the time of contract completion. The bidder is encouraged to pay the entire bid price at Contract of Sale execution. **All monies must be paid by CASH or Certified Cashier's Check. No Credit Cards Will Be Accepted for Purchase Monies. Certified Cashier's Checks for Buyer's Premium or fees must be made payable to Collar City Auctions, Inc. Certified Cashier's Checks for Down Payments must be made payable to the Putnam County Commissioner of Finance. Certified Cashier's Checks must be drawn on banks insured by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Association (NCUA). No exceptions.**

16. The property will be sold as advertised and "AS IS" with absolutely no warranty or guaranty, expressed or implied. I agree to accept the property in "AS IS" condition with all faults as defined in the Auction Terms & Conditions and Sales Contract. No representations of any kind are or have been made by the Auction Company, County, or their agents as to the title or physical condition of the property or as to the existence of any improvements thereon including water/well and sewer/septic systems. The sale of these properties is pursuant to a purchase contract. Failure of purchaser to secure financing prior to date of transfer does not constitute grounds for an extension or return of the down payment or Buyer's Premium. All information contained in the Auction Brochure and contained within the website of Collar City Auctions, Inc. and contained in the Online Bidder Registration Application is supplied for informational purposes only and not guaranteed. Prospective purchasers are urged to fully research any property prior to bidding at auction. Furthermore, all parties agree to hold harmless the County, Auction Company, and their agents from any errors and/or omissions, injury and/or other matters that may arise now or in the future.

17. I am an eligible buyer as defined in the Auction Terms, Online Bidder Registration Application and Sales Contract Package.

18. (a) I am not the prior owner of any of the properties being offered at auction.

(b) I am not an immediate family member of a prior owner.

(c) I am not in any way acting on behalf of, as an agent of, or as a representative of the prior owner.

(d) I am not acting as an agent of any officer, stockholder of a corporation or general or limited partner of a partnership which owns any of the properties being offered for sale.

(e) I do not own property in the County, either individually, jointly with another, through a corporation or partnership, which has delinquent taxes.

(f) I am not acting on behalf of, as an agent of, or a representative of any of the persons or entities set forth herein or above.

(g) In accordance with the requirements and prohibitions set forth in Article 18 of the General Municipal Law, sitting members of the Putnam County Legislature are precluded from bidding on any parcels included in the auction. Members of Town Boards for each Town in the County are precluded from bidding on any parcels located in their respective Towns. I certify that I am not an elected or appointed official, (nor any employee, the spouse, minor child or dependent, thereof) involved in the assessment, tax levy, budget making, or tax rate setting process in any municipality in the County, including but not limited to Assessors, Board of Review Members, Town Board Members, Town Supervisors, Village Trustees, Village Mayor, County Finance Commissioner, County Attorney, County Executive, County Legislators, County Clerk, or County Real Property Tax Director.

(h) By submission of a bid, each bidder and each person signing in person or electronically on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies that to the best of their knowledge and belief: The prices in a bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition as to any matter relating to such prices with any other bidder or with any competitor.

19. I understand that in the event that I refuse or fail to complete my contractual obligations as a successful high bidder or if I fail to consummate purchase of any parcel at an auction, the second highest bidder of that parcel, at the discretion of the County shall be offered the opportunity to purchase the parcel at the amount of the second highest bid plus the Buyer's Premium, closing costs/fees, and such other amounts as are due under these terms and conditions of sale. Secondary sale is not grounds for any refund or release of performance obligations to initial bidder as purchaser.

20. I understand and agree that if at any time prior to the recording of the deed, the County determines that the Purchaser is one of the persons set forth in paragraph 4, 5 and 6 herein or in violation of paragraph 8 herein, the County at its sole option shall declare the public online auction contract breached and the County shall retain any and all down payments made, and the Buyer shall forfeit all Buyer's Premium to the Auction Company paid or due and owing. I understand that if I am an elected official bidding on tax property within the local government jurisdiction that I serve, knowingly entering into a purchase contract is in violation of state law and may subject me to criminal and/or civil penalties including but not limited to: forfeiture of deposits, purchase price, Buyer's Premium, and title to the subject property.

21. I agree to hold the Auction Company, County, and their respective agents and/or principals to the extent permitted by law, harmless from any claims based on environmental hazards that may be present on any property I purchase. No representations have been made or will be made by the County or Auction Company as to the environmental condition or zoning compliance of the property.

22. I have received a copy of the pamphlet Protect Your Family From Lead in Your Home and I waive the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

23. I understand that only bids made by clearly using my user identification/user screen name will be accepted and that the bidding process will be recorded.

24. All parcels purchased by a Buyer must be paid for in full. Selective closings are not permitted. Failure to remit full payment on all parcels purchased at the auction will result in a forfeiture of all monies paid, which will be retained by the County and Auction Company as liquidated damages, and the cancellation of all sales to the Buyer.

25. All information contained in the Auction Brochure and contained on the website of the Auction Company (www.collarcityauctions.com) is supplied for informational purposes only and not guaranteed. Prospective Purchasers are urged to fully research any property prior to bidding at auction. Seller, Seller's Agents, Auction Company, and Auction Company's Agents will not make and hereby expressly disclaims making any warranties or representations whatsoever, expressed or implied, written or oral, with respect to any parcel. Without limiting its disclaimers, Seller and Auction Company hereby advise all prospective Bidders that they do not make any representations or warranties, express, implied, or oral, subject to:

(a) The nature or condition, physical or otherwise, of any of the parcels or any aspect thereof, including without limitation, any warranties of habitability, suitability, merchantability or fitness for a particular use or purpose.

(b) The nature or quality of construction, structural design or engineering or the improvements, or the state of repair or lack of repair of any improvements.

(c) The quality of the labor or materials included in the improvements.

(d) The soil conditions, drainage, topographical feature, or other conditions of any of the properties which may affect any of the properties with respect to any particular purpose, use, development potential, or otherwise.

(e) The area, size, shape, configuration, locations, capacity, quantity, quality, cash flow, expenses, value, condition, or composition of any of the properties.

(f) The nature or extent of title to any of the properties, any easements, rights of way, leases, possession, liens, encumbrances, licenses, reservations, contracts, conditions or otherwise that may affect title to any of the properties.

(g) The accessibility of the property.

(h) The environmental conditions of the property including, but not limited to, environmental, geological, meteorological, structural or other condition or hazard or the absence thereof heretofore, now or hereafter affecting in any manner any of the properties, including but not limited to, the absence of asbestos or any environmentally hazardous substance on, in, under, or adjacent to any of the properties shall be solely the responsibility of the Purchaser.

(i) The compliance of any of the properties with any laws, rules, ordinances, or regulations. No claim will be considered for allowance, adjustment or rescission based upon failure of the property to correspond with the Buyer's expectations.

(j) The right of redemption of the United States of America, where applicable. This means that if the Internal Revenue Service or any agency of the Government of the United States of America so empowered-exercises its right of redemption, then they will take over the title to the property but will pay you the sum of the following: 1) amount paid for the property by you the Bidder 2) interest at 6 percent on purchase price 3) reasonable expenses necessarily incurred minus income derived 4) interest paid to the holder of the lien.

(k) Rights of the public and others in and to any part of the premises that lies within the bounds of any street, alley, or highway.

(l) Manufactured home, mobile home, or trailer liens, if any.

(m) All covenants, leases, easements, and restrictions of record affecting said premises, if any.

(n) Any state of facts that an accurate, currently dated survey might disclose.

(o) All New York State and Federal tax liens, if any.

(p) All current year taxes due and owing (may include relieved school and village taxes). Purchasers are NOT responsible for payment of any delinquent taxes incurred prior to foreclosure but will be responsible for a pro-rated portion of the 2025 Town and County property tax bill, a pro-rated portion of the 2025-2026 Village tax bill (if any), the full 2025-2026 school tax bill in September 2025, and any water, sewer rents or other charges that may be levied on subsequent tax bills. If a parcel did not generate a tax bill for the current tax year, a pro-rated portion of the 2025 Town and County tax and/or 2025-2026 Village tax will appear on the 2026 Town and County property tax bill and/or the 2026-2027 Village tax bill. Purchasers shall be responsible for all property tax bills issued after the sale. It is solely the Bidder's responsibility to conduct all due diligence prior to bidding. Please contact the County with any questions regarding tax amounts. PLEASE

DO NOT BID UNLESS YOU ARE CONFIDENT AND COMFORTABLE ACCEPTING THE PROPERTY IN "AS IS", "WHERE IS" CONDITION IN REGARD TO ALL ASPECTS INCLUDING TITLE.

(q) Property Inspections: Please drive by or walk vacant land parcels. Improved properties may ONLY be inspected from the exterior. Please do not enter any improved properties. Please ONLY Drive by Occupied Properties.

(r) I understand that my rights pursuant to this Online Bidder Registration Application, Contract, and the Purchase Agreement which I execute as high Bidder are not assignable, transferable, or negotiable.

26. The premises being sold may be subject to tenancies and/or leases affecting the said premises. The buyer is to determine the existence and status of such interests and the applicable legal rights there to. Evictions, if necessary, are solely the responsibility of the Purchaser after the recording and receipt of the deed.

27. The total Bid Price is the combination of the high bid, the Buyer's Premium, and all applicable fees. The buyer shall enter into the required non-contingent purchase and sale agreement. All sales shall be final, absolute and without recourse, and in no event shall the County or Auction Company be or become liable for any defects in title for any cause whatsoever, and no claim, demand or suit of any nature shall exist in favor of the purchaser, its heirs, successors, or assigns, against the County or Auction Company arising from this sale.

28. Notice is hereby given that the premises being sold may lie within an Agricultural District or flood zone. It is the sole responsibility of any bidder to ascertain which specific parcel(s) is so designated and thereby sold subject to the provisions of the law applicable thereto.

29. All bids are subject to acceptance by the Putnam County Legislature. The purchaser's bid will be submitted to the Legislature on October 7, 2025. It shall be the purchaser's responsibility on **October 8, 2025**, to determine whether bids were accepted or rejected by visiting www.CollarCityAuctions.com.

30. The purchaser must pay the balance of the purchase price (paid in cash, certified check, bank check payable to the Putnam County Commissioner of Finance) together with the necessary recording taxes and fees no later than 2:00 PM on **OCTOBER 22, 2025**. Upon receipt of such payments, the deed will be recorded in the County Clerk's Office and mailed to the purchaser upon completion of the recording process. The purchaser may not assign his/her/their right to complete the sale. ALL DEEDS SHALL BE EXECUTED SOLELY IN THE NAME OF THE BIDDER (AND SPOUSE, IF REQUESTED) AS REGISTERED AT THE AUCTION. If the purchaser fails to make such payments on or before **OCTOBER 22, 2025**, the sale shall be deemed cancelled, the County shall not be obligated to convey the property to the purchaser and the purchaser's deposit shall be retained by the County as liquidated damages and the purchaser's Buyer's Premium shall be retained by the Auction Company as liquidated damages.

IF THE BALANCE DUE FROM BUYER(S) PLUS ANY ADDITIONAL CHARGES ON EACH PROPERTY PURCHASED AT AUCTION IS NOT RECEIVED IN FULL ON OR BEFORE **WEDNESDAY, OCTOBER 22, 2025, BY 2:00 P.M.** at the Putnam County Commissioner of Finance Office, **40 Gleneida Avenue, Carmel, NY 10512**, THE BUYER(S) SHALL IMMEDIATELY FORFEIT THEIR DOWN PAYMENT OR ANY PAYMENTS MADE WITHOUT RECOURSE AND THE PURCHASE AND SALE AGREEMENT SHALL BECOME NULL AND VOID FOR ANY OBLIGATION THE COUNTY AND AUCTION COMPANY HAD TO PURCHASER. The purchaser agrees and understands that the Buyer's Premium is deemed earned by Auction Company upon approval or acceptance of bid by the County and is non-refundable. This means when you become the successful high bidder through bidding. A sample purchase and sale agreement is available online at www.CollarCityAuctions.com or call our office at 518-895-8150 x 3003 to request a sample be sent via USPS if you do not have internet access. No internet accessibility? You may also place a bid utilizing our "Absentee Bid Form," which can be obtained by calling the Auction Company office at 518-895-8150 x3003. Persons defaulting from prior year's auctions are disqualified for a period of 5 years (five years, sixty months) from participating in delinquent property tax auctions or acquiring title through such process.

31. The transfer costs/fees which the purchaser shall be required to pay, in addition to bid price, shall consist of:

(a) Filing fee for the Real Property Transfer Report (RP-5217) of \$125.00 if the property is classified as agricultural, a 1-3 family dwelling, an apartment, or condominium, and \$250.00 if the property is otherwise classified (vacant, commercial, entertainment, community service, industrial, public service, forest, etc.).

(b) County Endorsement Page, \$5.00.

(c) Preparing and recording of the deed, \$5.00 per page.

(d) Filing of the deed, \$40.00.

(e) Processing Fee, \$1.00.

(f) Transfer Notice for properties classified as residential, \$10.00

(g) Any other customary fees associated with recording of the deed.

32. In order to avoid future delinquent charges, the new owner should immediately advise all tax collectors of the new ownership, and the address where future tax bills are to be mailed.

33. All bids are subject to and contingent upon approval and acceptance by the Putnam County Legislature. The

County reserves the right to sell to the second highest bidder if the Purchaser defaults.

34. The Legislature reserves the right to accept or reject any or all bids, or to withdraw any parcel from the sale at any time prior to delivery of the deed to the purchaser.

35. In the event that a sale is cancelled by Court Order or judgment or by the Putnam County Legislature, the successful bidder shall be entitled only to a refund without interest of the purchase money. The purchaser shall not be entitled to special or consequential damages, attorney fees, reimbursement for any expenses incurred as a result of ownership or improvements of the property, nor for taxes paid during the period of ownership.

36. No personal property is included in the sale of any property and/or parcel(s) owned by the County. The disposition of any personal property located on, in, or under the property or parcel sold shall be the sole responsibility of the purchaser upon transfer of title.

37. A quitclaim deed issued as a result of the auction shall contain the following provisions: (a) "Nothing contained in any description herein is intended to convey more than the assessed owner owned at the time of the levy of the tax, the non-payment of which resulted in the tax sale. There is no representation as to the extent of the acreage conveyed herein; (b) If the parcel being conveyed herein (by the County of Putnam) does not comply with local zoning ordinances and/or is not suitable for construction of a conventional water and/or septic system and is contiguous with a parcel owned by the party of the second part, the parcel described herein shall be automatically merged with said contiguous parcel and the combined parcel shall thereafter be identified by the existing tax map number of said contiguous parcel; (c) If the former owner takes title to the parcel being conveyed herein within thirty-six (36) months from the date hereof, then all liens that were of record when the County took title shall automatically be reinstated".

39. The successful purchaser of each auction parcel must remove the auction sign within seven (7) days after the recording of the deed.

40. By acknowledging and executing these Terms & Conditions, as well as all information contained within the Online Bidder Registration Application, the bidder certifies that he/she/they is not acting on behalf of the former owner(s) of the property against whom the County foreclosed and has no intent to defraud the County of the unpaid taxes, assessment, penalties and charges which have been levied against the property. The purchaser agrees that neither he/she/they nor his/her/their assigns shall convey the property to the former owner(s) against whom the County foreclosed within thirty-six (36) months subsequent to the date of the auction. If such conveyance occurs, the purchaser understands that he/she/they may be found to have committed fraud, and/or intent to defraud, and will be liable for any deficiency between the purchase price at auction and such sums as may be owed to the County, including all prior tax liens with interest and penalties, and consents to immediate entry of a judgment by the County for said amounts (A copy of the within Terms and Conditions executed by the bidder/purchaser shall be attached to and warrant the filling of an Affidavit of Confession of Judgment).

41. Due to the nature of doing business over the internet, The Auction Company reserves the right to re-start bidding on any lot or lots or entire auction due to any technical or technology issue(s) experienced during the auction process. Furthermore, the bidder, bidder as purchaser or purchaser unconditionally agrees that neither the Auction Company nor the County or its principals, agents, servants, employees, and subcontractors, shall be held liable or responsible, in any manner for damage, loss or claims arising out of or related to technical issues or acts of God which are beyond the reasonable control of the Auction Company and County as they may arise from or during the online auction process. The final decision of the Auction Company shall be final and binding.

42. In the event that an abutting property owner becomes high bidder of a parcel that their existing parcel abuts to, the County reserves the right to transfer assignment in the exact name of the existing parcel. Thus, giving the County the ability to merge parcels for future property tax purposes.

43. Notice to Real Estate Brokers/Agents: The Auction Company is acting in the capacity of a Real Estate Broker/Auctioneer and NOT as a Realtor on the auction of the properties contained herein. The Auction Company is NOT offering any cooperating brokerage fee to any outside brokerage company or agent for producing a bidder or purchaser at this auction. It is recommended that Brokers and/or Agents structure some type of compensation from the buyer they are representing.

I, the Bidder, acknowledge that I, read, write, and fully understand the English language and further agree and acknowledge that I have fully read and, if felt necessary, reviewed all terms/bidder registration documents related to bidding and purchasing with my counsel. I further acknowledge that all information is true and accurate under penalties of law.

Print Name _____

Print Name _____

Signature _____ Date _____

Signature _____ Date _____

DRAFT

July 28, 2025
Audit Meeting

#15

FYI/ Guardrail & Property Damage Table