

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

REGULAR MEETING OF THE PUTNAM COUNTY LEGISLATURE TO BE HELD IN THE HISTORIC COURTHOUSE CARMEL, NEW YORK 10512

Wednesday

November 5, 2025

7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

PROCLAMATIONS

National Runaway Prevention Month

Small Business Recognition Month – November 2025

Supporting Operation Green Light

4. Acceptance of Minutes - Special Full Meeting August 20, 2025
Special Full Meeting August 25, 2025
Budget & Finance Meeting October 1, 2025
Public Hearing Meeting October 1, 2025
5. Correspondence
 - a) County Auditor
6. Pre-filed resolutions:

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

- 6a. Approval – Budgetary Amendment (24A092) – Health Department – Revenue from Tobacco/Vaping Fines**
- 6b. Approval – Budgetary Amendment (25A094) – Finance – Legal Aid 18b**
- 6c. Approval – Budgetary Amendment (25A097) – Department of General Services – Leased Vehicle Expenses**
- 6d. Approval – Budgetary Amendment (25A098) – Bureau of Emergency Services – SFY2025 Next Generation 911 (NG911)**
- 6e. Approval - Budgetary Amendment (25A099)/ Sheriff's Office - Police Traffic Safety Grant Program**
- 6f. Approval – Budgetary Amendment (25A100) – DPW – Risk Manager – Vehicle Accident Claim Reimbursement – Insurance Recoveries**
- 6g. Approval – Budgetary Amendment (25A103) – DPW - Commissioner of Finance Correct Budget Lines on Resolution #262 of 2025**
- 6h. Approval – Fund Transfer (25T319) – Social Services – Reappropriate Funds for Agreement with Sheriff's Office**
- 6i. Approval – Semi-Annual Mortgage Tax Report/ April 1, 2025 through September 30, 2025**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

Proclamation

National Runaway Prevention Month

WHEREAS, November has been designated as National Runaway Prevention Month to raise awareness of the issues facing runaway and homeless youth, and to educate the public about solutions and the role they can play in ending youth homelessness; and

WHEREAS, the prevalence of runaway and homelessness among youth is staggering, with studies suggesting that every year, 4.2 million people ages 13 to 25 endure some form of homelessness; and

WHEREAS, children and youth who run away are at increased danger for falling into high-risk situations, including human trafficking; and

WHEREAS, effective programs supporting runaway youth and assisting youth and their families in providing safe and stable homes, succeed because of partnerships created among families, youth-based advocacy organizations, community-based human service agencies, law enforcement, schools, faith-based organizations and businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2025 as National Runaway Prevention Month. We urge all citizens to support the effort to increase public awareness about, advocate on behalf of, and provide positive and safe alternatives to runaway and homeless youth and their families.

Kevin Byrne, Putnam County Executive

Amy Sayegh, Chair, Putnam County Legislature

Proclamation

Small Business Recognition Month – November 2025

WHEREAS, small business constitutes the single most important segment of our free enterprise system and our small businesspeople are the backbone of our economy; and

WHEREAS, a successful small business is evidence of the independence, initiative, and hard work of the owner/operator and this spirit has been, and will continue to play an important role in maintaining and improving the vitality of our community; and

WHEREAS, small businesspeople take a leading role in civic affairs to improve the quality of life in our communities; and

WHEREAS, with the assistance of the Putnam County Business Council and the local Chambers of Commerce, small businesspeople provide a variety of services, both business and social, to the community at large; and

WHEREAS, small businesses have and will continue to provide employment opportunities for our residents and contribute conveniences and services, both in-person and on-line, to our communities; and

WHEREAS, the November-December holiday season is important to the annual success of many of our small businesses; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim November 2025 as Small Business Recognition Month and urge all citizens to join them in recognizing the contributions small businesses make to county-wide development and Shop Small Business to support our local small businesses so that they can remain vital and flourish in Putnam County.

Kevin Byrne, Putnam County Executive

Amy Sayegh, Chair, Putnam County Legislature

Proclamation

Supporting Operation Green Light

WHEREAS, the residents of Putnam County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Putnam County seeks to honor these individuals who have paid the high price of freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve their community through local organizations, church groups, and civil service; and

WHEREAS, Putnam County appreciates the sacrifices our United State Military Personnel made while defending freedom and believes specific recognition be accorded them in appreciation of their service and to demonstrate the honor and support they have earned; now be it

RESOLVED, as we approach Veterans Day in 2025, the Putnam County Legislature and County Executive hereby proclaim that Putnam County recognizes Operation Green Light and encourages its citizens and businesses to honoring those whose immeasurable sacrifice helped preserve our freedom by displaying a green light in a window of their place of business or residence.

Kevin Byrne, Putnam County Executive

Amy Sayegh, Chair, Putnam County Legislature

#4

SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
HELD IN ROOM #318 OF THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Wednesday

August 20, 2025

(Immediately following Physical Services Mtg. starting @ 5:30 P.M.)

The meeting was called to order at 7:23 P.M. by Chairwoman Sayegh who led in the Pledge of Allegiance and the Legislative Prayer. Upon roll call, Legislators Montgomery, Addonizio, Russo, Ellner, Birmingham and Chairwoman Sayegh were present. Legislators Gouldman, Jonke and Crowley were absent.

Item #4 – Approval – Sales Tax Adjustment was next. Chairwoman Sayegh moved the following; seconded by Legislator Montgomery.

Chairwoman Sayegh explained that this resolution was a request to extend the 1% sales tax and share a portion with the towns. She stated that it was approved by the NYS Senate and Assembly and signed by the Governor.

Legislator Birmingham explained that he was glad that we were getting our share of County sales tax as well, however, his firm represents two (2) Villages and one (1) Town that the County would be sharing a portion of. He stated that although they are not mentioned here, by operation of law will receive a portion, therefore, out of an abundance of caution he would abstain.

Legislator Russo stated that this took a long time for us to come to an agreement, and she expressed her thanks to everyone. She hoped that the towns and all the residents would benefit.

Legislator Montgomery concurred. She believed this was a historic event, and for as long as she had been involved in local government, she hoped that the County would give back a portion of the sales tax revenue to the towns and villages. She stated that maybe it was not how she initially wanted to see it but she was thankful that we had something to give to the towns and villages.

Legislator Ellner stated that when we started this process, he and Legislator Addonizio would have preferred to give a greater amount to the towns and villages and not have it tied to the sales tax revenue. He wanted to reduce the sales tax percentage. He explained that this resolution allows for approximately \$2.3 - \$2.4 million to be distributed to the towns and villages. He stated that he and Legislator Addonizio proposed \$5 million for two (2) years.

Chairwoman Sayegh stated that there were many discussions on this. She stated that as Chair of the Legislature she was proud of all these discussions. She explained that everyone had their own ideas, and it was done in a transparent way by continuing the

conversation. She stated that maybe there was a compromise here. She stated that everyone does not always get exactly what they want, however, she believed that in the end the taxpayer will benefit if a portion of the sales tax revenue is going back to each of the towns and villages.

RESOLUTION #208

APPROVAL/SALES TAX ADJUSTMENT

**County Legislature of the County of Putnam
imposing taxes on sales and uses of tangible
personal property and of certain services, on
occupancy of hotel rooms and on amusement
charges, pursuant to Article 29 of the Tax Law of
the State of New York.**

Be it enacted by the County Legislature of the County of Putnam, as follows:

SECTION 1. Section 4-A of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

SECTION 4-A. Imposition of additional rate of sales and compensating use taxes.

Pursuant to the authority of section 1210 of the Tax Law, in addition to the sales and compensating use taxes imposed by sections 2 and 4 of this resolution, there is hereby imposed and there shall be paid an additional one percent rate of such sales and compensating use taxes, for the period beginning September 1, 2007, and ending November 30, 2027. Such additional taxes shall be identical to the taxes imposed by such sections 2 and 4 and shall be administered and collected in the same manner as such taxes. All of the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by such section 2 and 4 shall apply to the additional taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as are set forth in this resolution, with the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

SECTION 2. Paragraph (g) of subdivision (1) of section 11 of Resolution #85 of 1977, adopted by the County Legislature of the County of Putnam on February 10, 1977, imposing sales and compensating use taxes, as amended, is amended to read as follows:

(g) With respect to the additional one percent rate of taxes imposed for the period beginning September 1, 2007, and ending November 30, 2027, in respect to the use of property used by the purchaser in this county prior to September 1, 2007.

SECTION 3. This enactment shall take effect December 1, 2025.

**BY ROLL CALL VOTE: FIVE AYES. ONE ABSTENTION – LEGISLATOR BIRMINGHAM.
LEGISLATORS CROWLEY, GOULDMAN & JONKE WERE ABSENT. MOTION CARRIES.**

Item #5 – Approval – SEQR – Agricultural District was next.

Chairwoman Sayegh made a motion to remove this from the agenda since it pertains to the next item for Reinmaker Farm East LLC which was tabled at the Physical Services Committee meeting which was held tonight before this Special Full meeting; seconded by Legislator Ellner. All in favor.

APPROVAL – SEQR - AGRICULTURAL DISTRICT

WHEREAS, the Department of Agriculture and Markets as Lead Agency for the Agricultural Districts Program has conducted a programmatic review of the environmental effects of Agricultural Districts and has concluded that there is little likelihood of significant adverse environmental impact resulting from the formation or modification of such districts; and

WHEREAS, it is the responsibility of the County to review the site-specific proposals under consideration to determine if unique circumstances exist which increase the likelihood of environmental significance; and

WHEREAS, the Department of Agriculture and Markets recommends that the County Legislative body serve as the Lead Agency to ensure compliance with the requirement of the State Environmental Quality Review Act as it is the only other agency required to undertake an action except for the Department of Agriculture and Markets; now therefore be it

RESOLVED, that the Putnam County Legislature declares itself to be the lead agency to ensure compliance with the requirements of the State Environmental Quality Review Act; and be it further

RESOLVED, that the Putnam County Legislature, as Lead Agency, hereby determines that the site-specific parcels contained in the proposed Agriculture District modifications will not have a significant adverse effect on the environment and that a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Putnam County Legislature, as lead agency, hereby accepts and adopts the Negative Declaration prepared in connection with the proposed Agriculture District modifications, a copy of which is annexed hereto and made a part hereof.

Item #6 – Approval – Stipulation – Inclusion of Parcel in Putnam County Agricultural District was next.

Chairwoman Sayegh made a motion to remove this item from the agenda since it was tabled at the Physical Services Committee meeting held tonight before this Special Full meeting; seconded by Legislator Ellner. All in favor.

APPROVAL – STIPULATION – INCLUSION OF PARCEL IN PUTNAM COUNTY AGRICULTURAL DISTRICT

WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and

WHEREAS, by Resolution #193 of 2011, after the 8th year anniversary of the formation of the Putnam County Agricultural District, the Putnam County Legislature modified said Putnam County Agricultural District No. 1; and

WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established

the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and

WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1st through April 30th, commencing in the year 2016 and each year thereafter; and

WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of the Putnam County Agricultural District requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and

WHEREAS, by Resolution #204 of 2019, the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and

WHEREAS, by Resolution #185 of 2025, the Putnam County Legislature considered applications to include parcels into the Putnam County Agricultural District; and

WHEREAS, included in the applications presented to the Putnam County Legislature in 2025 to modify the existing Agricultural District in the County of Putnam was a request to include the following parcel in the Putnam County Agricultural District (the "Parcel"):

Town of Southeast:

Reinmaker Farm East LLC - Tax Map #58.-1-34.2 (107.50 acres) Total Acreage: 107.50 ; and

WHEREAS, by Resolution 185 of 2025, the Putnam County Legislature voted to exclude Reinmaker Farm East LLC from the Putnam County Agricultural District; and

WHEREAS, Reinmaker Farm East LLC commenced an Article 78 Proceeding in Supreme Court Putnam County challenging the action of the Putnam County Legislature in excluding the Reinmaker Farm East LLC Parcel from the Putnam County Agricultural District; and

WHEREAS, by Stipulation, dated August __, 2025, Reinmaker Farm East LLC and the County of Putnam and the Putnam County Legislature stipulated and agreed that the Putnam County Legislature would vacate and annul its prior determination in Resolution #185, dated July 7, 2025, denying Reinmaker Farm East LLC's application and include the Parcel in the Putnam County Agricultural District in accordance with Article 25-AA of the Agriculture and Markets Law; now, therefore, be it

RESOLVED, the Putnam County Legislature hereby vacates and annuls its prior determination in Resolution #185, dated July 7, 2025, denying Reinmaker Farm East LLC's application to include the Parcel in the Putnam County Agricultural District and hereby adopts the Parcel for inclusion in the Putnam County Agricultural District, to wit:

Town of Southeast:

Reinmaker Farm East LLC - Tax Map #58.-1-34.2 (107.50 acres) Total Acreage: 107.50

For a total of 107.50 acres.

There being no further business, at 7:30 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Montgomery. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

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**AGENDA
SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Wednesday **August 20, 2025**
(Immediately following Physical Services Mtg. starting @ 5:30 P.M.)

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Approval – Sales Tax Adjustment**
- 5. Approval – SEQR – Agricultural District**
- 6. Approval – Stipulation – Inclusion of Parcel in Putnam County Agricultural District**
- 7. Adjournment**

#4

**SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
HELD IN ROOM #318 OF THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Monday

August 25, 2025

(Immediately following Eco, Rules, Audit & Special Physical Mtgs. starting @ 5:30 P.M.)

The meeting was called to order at 8:21 P.M. by Chairwoman Sayegh who requested that Legislator Birmingham lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Gouldman, Russo, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present. Legislators Gouldman and Addonizio were absent.

Item #4 – Approval – SEQR – Agricultural District was next. Chairwoman Sayegh moved the following; seconded by Legislator Birmingham.

Legislator Ellner questioned if we should approve this pending the outcome of the next item.

Legislator Birmingham stated he would defer to the Law Department. He stated that we must approve this first in order to take any action. He stated that under the Environmental Conservation Law we must adopt a SEQR resolution. He stated that the next item would be considered an action.

Senior Deputy County Attorney Heather Abissi concurred. It needed to be done first in order to authorize us to vote on the next item.

Chairwoman Sayegh clarified that even if the next item may or may not pass, we still need to vote on this first.

Senior Deputy County Attorney Heather Abissi said, “yes.”

RESOLUTION #209

APPROVAL – SEQR - AGRICULTURAL DISTRICT

WHEREAS, the Department of Agriculture and Markets as Lead Agency for the Agricultural Districts Program has conducted a programmatic review of the environmental effects of Agricultural Districts and has concluded that there is little likelihood of significant adverse environmental impact resulting from the formation or modification of such districts; and

WHEREAS, it is the responsibility of the County to review the site-specific proposals under consideration to determine if unique circumstances exist which increase the likelihood of environmental significance; and

WHEREAS, the Department of Agriculture and Markets recommends that the County Legislative body serve as the Lead Agency to ensure compliance with the requirement of the State Environmental Quality Review Act as it is the only other agency required to undertake an action except for the Department of Agriculture and Markets; now therefore be it

RESOLVED, that the Putnam County Legislature declares itself to be the lead agency to ensure compliance with the requirements of the State Environmental Quality Review Act; and be it further

RESOLVED, that the Putnam County Legislature, as Lead Agency, hereby determines that the site-specific parcels contained in the proposed Agriculture District modifications will not have a significant adverse effect on the environment and that a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Putnam County Legislature, as lead agency, hereby accepts and adopts the Negative Declaration prepared in connection with the proposed Agriculture District modifications, a copy of which is annexed hereto and made a part hereof.

BY POLL VOTE: ALL AYES. LEGISLATORS ADDONIZIO & MONTGOMERY WERE ABSENT. MOTION CARRIES.

Item #5 – Approval – Stipulation – Inclusion of Parcel in Putnam County Agricultural District (Reinmaker Farm East LLC) was next.

Chairwoman Sayegh made a motion to move the following; seconded by Legislator Birmingham.

Legislator Birmingham stated that he was not present at the July Full meeting when this was first voted on. He stated that he reviewed the tape, application, and Committee meeting minutes and video of the action. He stated that he heard it said tonight that this year things have been a bit truncated because of litigation, and he would not speak specifically about the application itself but would speak on the specific matter in front of us tonight which is the settlement of litigation. He stated that he has been working on and off with the County since 1988. He referenced different positions he held during that time period and stated that he has seen our County Law Department both recommend that the Legislature settle some litigation matters, or they advocate that we move forward with litigation matters. He stated that in each case he cannot recall one (1) instance, especially with respect to the settling of litigation, that we have gone against the advice of our County Attorney. He stated that it is in that vein that he would be supporting this resolution. He stated that the Law Department is here to protect us and the County taxpayers. Having said that he heard what individuals have said and he believes that we do need to get the Agricultural District caught up to speed. He looked forward to working with the members of the community to see if we can make the process better from a Legislative standpoint.

Legislator Jonke stated that he voted for inclusion at the July Full meeting. He stated that tonight we are asked to approve a stipulation that is recommended by the Law Department. He stated that he was inclined to follow Counsel's advice to settle the litigation.

Legislator Ellner stated that a few years ago when this whole situation occurred with the Agricultural Board, he was given advice by the Law Department. He stated that he was sorry that he followed that advice. He believed that if he did not follow that advice we would not be here right now. He believed that a lot of this would have been eliminated if simple meetings could have taken place to allow individuals to have civil discussions.

Legislator Crowley stated that we watched last year many of the other farms getting denied. She stated that she is the liaison to the Agricultural Board, and she did not want people to spend money. She wanted the process to work the right way, being transparent. She believed that we needed to do better in outlining the process and that we understand every application as it comes before us to take a vote so that we do not end up here every single year. She believed it was not fair to the farmers, taxpayers, or any of us. She believed mistakes were made in the past and this year, and now we are correcting them. She did not know if it is always in the best manner. She explained that the County Attorney had given us advice and although she was having a hard time with this, she believed that we needed to move forward and do better.

Chairwoman Sayegh stated that she struggles with this as well. She believed that the Agricultural Board did a great job this year and she supported their decision. She stated that from what she understands from the Law Department there was a misunderstanding of when the startup of the farm begins, which she is still not clear on. She believed that as a startup you had to be in business for at least two (2) years to be considered for inclusion in the Agricultural District. She stated she must also take the advice of the Law Department.

RESOLUTION #210

APPROVAL – STIPULATION – INCLUSION OF PARCEL IN PUTNAM COUNTY AGRICULTURAL DISTRICT (Reinmaker Farm East LLC)

WHEREAS, by Resolution #81 of 2003, the Putnam County Legislature created an Agricultural District in the County of Putnam; and

WHEREAS, by Resolution #193 of 2011, after the 8th year anniversary of the formation of the Putnam County Agricultural District, the Putnam County Legislature modified said Putnam County Agricultural District No. 1; and

WHEREAS, by Resolution #244 of 2003, the Putnam County Legislature established the month of November in which a landowner may request inclusion in the Putnam County Agricultural District; and

WHEREAS, by Resolution #154 of 2015, the Putnam County Legislature changed the annual thirty-day inclusion request period, from the month of November to April 1st through April 30th, commencing in the year 2016 and each year thereafter; and

WHEREAS, November 19, 2019 marked the second 8-Year Anniversary of the formation of the Putnam County Agricultural District requiring the Putnam County Legislature to review this district and either continue, terminate or modify the district created; and

WHEREAS, by Resolution #204 of 2019, the Putnam County Legislature determined that the Putnam County Agricultural District No. 1 remained the same in accordance with the recommendations of the Putnam County Agriculture and Farmland Protection Board to consist of 157 parcels with a total acreage of 5,113.9 acres; and

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WHEREAS, included in the applications presented to the Putnam County Legislature in 2025 to modify the existing Agricultural District in the County of Putnam was a request to include the following parcel in the Putnam County Agricultural District (the "Parcel"):

Town of Southeast:

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WHEREAS, Reinmaker Farm East LLC commenced an Article 78 Proceeding in Supreme Court Putnam County challenging the action of the Putnam County Legislature in excluding the Reinmaker Farm East LLC Parcel from the Putnam County Agricultural District; and

WHEREAS, by Stipulation, dated August 25, 2025, Reinmaker Farm East LLC and the County of Putnam and the Putnam County Legislature stipulated and agreed that the Putnam County Legislature would vacate and annul its prior determination in Resolution #185, dated July 7, 2025, denying Reinmaker Farm East LLC's application and include the Parcel in the Putnam County Agricultural District in accordance with Article 25-AA of the Agriculture and Markets Law; now, therefore, be it

RESOLVED, the Putnam County Legislature hereby vacates and annuls its prior determination in Resolution #185, dated July 7, 2025, denying Reinmaker Farm East LLC's application to include the Parcel in the Putnam County Agricultural District and hereby adopts the Parcel for inclusion in the Putnam County Agricultural District, to wit:

Town of Southeast:

Reinmaker Farm East LLC - Tax Map #58.-1-34.2 (107.50 acres) Total Acreage: 107.50

For a total of 107.50 acres.

BY ROLL CALL VOTE: FIVE AYES. TWO NAYS – LEGISLATORS ELLNER & RUSSO. LEGISLATORS ADDONIZIO & MONTGOMERY WERE ABSENT. MOTION CARRIES.

Legislator Crowley asked if she could make a motion to reconsider another farm that was not considered for inclusion.

Chairwoman Sayegh stated that we were only voting on the litigation matter. She stated that she could not make that motion at a Special Full meeting.

Senior Deputy County Attorney Heather Abissi concurred with Chairwoman Sayegh.

There being no further business, at 8:34 P.M. Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Jonke. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

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Monday

August 25, 2025

(Immediately following Eco, Rules, Audit & Special Physical Mtgs. starting @ 5:30 P.M.)

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Approval – SEQR – Agricultural District**
- 5. Approval – Stipulation – Inclusion of Parcel in Putnam County Agricultural District (Reinmaker Farm East LLC)**
- 6. Adjournment**

#4

**BUDGET & FINANCE COMMITTEE MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD AT THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

WednesdayOctober 1, 202512:00 P.M.

The meeting was called to order at 12:04 P.M. by Chairwoman Sayegh who requested Legislator Jonke lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present. Legislator Russo arrived at 12:21 P.M.

Item #4 – Committee to Meet with the County Executive and the Commissioner of Finance to Discuss the Proposed 2026 Budget.

Chairwoman Sayegh explained the purpose of this meeting is for the County Executive to transmit the 2026 Tentative Budget to the Legislature. She stated that pursuant to the Putnam County Charter, the County Executive and the Commissioner of Finance are required to meet with the Budget and Finance Committee within five days after the transmittal of the Tentative Budget, to review that document with the Committee.

Chairwoman Sayegh introduced the Director of Personnel and Former County Executive, Paul Eldridge, who then recognized the Elected Officials in attendance for the presentation.

Chairwoman Sayegh introduced County Executive Kevin M. Byrne to present the Proposed 2026 Budget.

County Executive Byrne presented the (attached) 2026 Executive Budget as required by Section 7 of the Putnam County Charter.

Chairwoman Sayegh thanked County Executive Byrne for his presentation of the 2026 Tentative Budget. She asked if any members of the Legislature had any questions or comments.

Legislator Jonke thanked the County Executive for his presentation. He stated that it states that the tax rate will be reduced to \$2.39.

County Executive Byrne said, "yes," per \$1,000 assessed value.

Legislator Jonke stated that in looking at a random tax bill, the County's tax rate right now is \$2.34.

County Executive Byrne stated that the budget that was approved is a tax rate of he believed \$2.70, but he could confirm that with Commissioner of Finance William Carlin.

Legislator Jonke stated that it looks like it is an increase over the last year.

County Executive Byrne said, "no." There is a 20-year history that we provide with the budget every year. He stated that they could provide that 20-year history which would show, not just the tax levy, but also the mill rate. He explained to those who were not aware, Putnam, Dutchess and Orange counties use a mill rate which is based on a rate per \$1,000 of the property's assessed value.

Chairman Jonke questioned if it was a blended mill rate.

County Executive Byrne said it is the same mill rate formula that we have been using for as long as he could remember in Putnam County.

Legislator Montgomery stated that the presentation gives a thorough outlook of what to expect during the October review of the budget. Legislator Montgomery acknowledged that Legislative Clerk, Diane Schonfeld, would be retiring. She expressed her appreciation, especially as we head into the budget process, for all the work she and her staff have done over the years to assist us in the budget process. She stated that this is her last budget presentation, and we wish her well.

Legislator Montgomery proceeded to read a statement she prepared. She stated that as Legislators, our first and most important responsibility is to ensure that this budget serves the people of Putnam County; the families, seniors, small businesses, workers, and the many not-for-profits and volunteers who hold our community together. She stated that she wanted to approach this budget process in the spirit of collaboration. She stated that the people of Putnam County expected us to work together, and she believed that they deserve a budget that reflects this balance, fairness, and foresight, especially during these difficult times when families are struggling with rising costs and local municipalities are pressed to deliver more services with fewer resources. She explained that as she reviews the budget, she would be looking at several priorities that have repeatedly surfaced in past budgets; transparency, accessibility, sales tax sharing and municipal support. She stated that while she appreciates the actions taken this year in sharing sales tax revenue, she believed that we need to do more. She stated that local governments are on the front lines of providing services and we should treat them as true partners. She stated that her other priority pertains to emergency services and public safety. She stated that EMS is essential, and she believed that adequate funding and support must be a priority, not an afterthought. She believed that past budgets have sometimes been underinvested in long term needs. She hoped that the proposed budget prepares us for the future. She stated that, at times, Putnam County has carried large surpluses without adequately reinvesting them into our community. She stated that while maintaining a healthy fund balance is wise, our responsibility is also to return that to the taxpayer in the form of services and infrastructure improvements that strengthen the quality of life. She stated that she was looking forward to bringing those services to the western side of the County.

County Executive Byrne explained that Legislator Montgomery will find something that will be very helpful from the County Clerk's office which expands ancillary services.

Chairwoman Sayegh thanked the County Executive for his presentation of the 2026 Tentative Budget. She stated that the Legislature looked forward to reviewing the proposed budget during our Legislative Budget Committee meetings which are scheduled to begin on Monday, October 6, 2025. She stated that the meetings will be held in Room #318 of the County Office Building. She reminded the public to please

check the calendar on the Legislative webpage for the dates and times of the Budget meetings scheduled for this month. She stated that a Public Hearing on the Tentative Budget, as presented by the County Executive this afternoon, will be held by the Budget & Finance Committee of the Putnam County Legislature immediately following the closing of this meeting.

There being no further business, at 1:16 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Jonke. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.



Putnam County Executive Kevin Byrne

2026 Executive Budget Presentation

Good afternoon. As is required by Section 7 of the Putnam County Charter, earlier I submitted to the legislative clerk our Administration's proposed executive budget also known as the county's tentative budget for the Fiscal Year 2026.

Chairwoman Sayegh, members of the Legislature, thank you for scheduling this legislative meeting. To those watching remotely, I appreciate you tuning in. To everyone here in-person, many of whom are our remarkable department heads and county employees, thank you for being here and for being the dedicated public servants our community deserves.

Later this evening marks the beginning of Yom Kippur, the holiest day of the year in the Jewish faith. To our Jewish friends and neighbors who may be joining us here or on the livestream, thank you. Your presence means a great deal.

Before we dive into the details of this year's budget, I must start by recognizing a truly special group of individuals... our team at the Finance Department.

As many of you know, not too long ago our longtime Commissioner of Finance, Bill Carlin, retired after decades of distinguished service to Putnam County. But this year, when the call came, Bill answered. He came out of retirement to step up and once again serve the people of Putnam County as our Finance Commissioner. That alone speaks volumes about his commitment to this county, and his sense of duty.

Commissioner Carlin has been a steady hand, a trusted advisor, and someone I deeply value not just for his institutional knowledge but for his integrity and unwavering dedication to the taxpayers of Putnam.

Of course, Bill does not do this work alone. His deputies, Sheila Barrett and Alex Gordon, along with the entire finance team, worked tirelessly over the past several months to assist in

preparing this budget. Their expertise, professionalism, and long hours behind the scenes are the reason this process moves forward with transparency, accountability, and precision.

So today, I'd like to ask Commissioner Carlin, Deputy Commissioner Barrett, Deputy Commissioner Gordon, and every member of the Finance Department here with us to please stand and be recognized. Please join me in giving them a round of applause for their extraordinary service.

Additionally, I'd like to give special recognition to the remarkable team in our Executive Office who have been instrumental during this year's budget process. Deputy County Executive Jim Burpoe, Chief of Staff Dain Pascoello, Confidential Secretary Lisa Ranghelli, Communications Director Chris Formisano, Director of Compliance Jennifer Caruso, and our ace in the hole who chips in where and when she can, Barbara Reitz. Thank you all.

Our goals with this budget, and indeed with every budget, remain the same: to provide our residents with a more affordable, accountable, accessible and active county government that serves us all.

We know all too well the challenges our families face. While inflation is finally beginning to flatten out, costs of goods and services remain painful for residents. Prices at the pump and groceries are still expensive. The cost of energy continues to rise, with proposed rate hikes looming before the state's Public Service Commission. The purchase of a new home remains at an all-time high, with the average age of first-time homebuyers now 38 years old. Everything stretches household budgets thin.

And then there is the crushing weight of New York State's tax climate. I've shared these metrics before, but sadly, our state's position has not improved. The Tax Foundation's 2025 State Business Tax Climate Index ranks New York dead last, 50th out of all states. This is actually worse than previous years when we ranked 49th (just above New Jersey), but alas, we've sank as low as we can go. And similarly, the "Rich States, Poor States" report once again places New York at the very bottom, ranked 50th for economic outlook.

These are sobering reminders of what it means to live, work, and do business in our state. They are also reminders of why it is so important that county government does what it can, no matter how modest it may appear, to relieve some of that burden.

And we've worked to do just that.

When costs were climbing, we made the decision to cut taxes in the budget for the first time in 25 years. We held the property tax levy flat, and cut the rate to its lowest level in eighteen years. We eliminated all county sales tax on clothing and footwear under \$110 making it less regressive and providing meaningful relief to those most affected from inflation. We also took a

hard look at our own operations. From consolidating and centralizing purchasing across departments to putting delinquent foreclosed properties back on the tax rolls, this Administration has consistently found ways to maximize the value of a dollar, and further protect taxpayers. We've managed to do all of this without having to sacrifice services or neglect our hard-working public employees.

When interest rates skyrocketed, we chose a different path; responsibly using our capital reserve fund to finance major projects instead of relying on more costly borrowing.

That decision continues to save us millions in future interest payments and is accounted for in this proposed budget. It also maintains our strong financial condition, which reflects positively on our county's AA1 bond rating from Moody's.

To date, this Administration, working with the Legislature, has already drastically reduced the county's debt. When we took office in 2023, the County was in a strong financial position but also had a Long Term Debt of over \$51 million. This budget includes a large expenditure to pay off the bonds associated with the County Golf Course. And if we continue forward with our successful practice of limiting new borrowing, the County will have a projected Long Term Debt of \$ 21.6 million by the end of next year.

This dramatic decrease in debt - \$29.4 million, a 58% decrease - demonstrates our commitment to fiscal responsibility, while providing needed services without saddling future generations with more debt.

We've also seized opportunities to stretch dollars further by using our own talented workforce. In more recent years, the Department of Public Works (DPW) supported major facility renovations with its team in-house. Look no further than major improvements to the future homes of the Youth Bureau and Cornell Cooperative Extension at Tilly Foster Farm. By leveraging the skills and expertise of our own crews, we are helping to deliver a product that residents can be proud of. That's in addition to the tremendous work they do supervising our licensed contractors to strengthen our infrastructure. The Peekskill Hollow Road project, a nightmare we had inherited with no work being done when we took office, is now completed. The long talked about Sprout Brook Bridge project in Continental Village—as recently as last week, now completed. The new Lt. Michel Neuner Fire & EMS Training Facility, serving all our local emergency service agencies, now completed and in use. Visitors can see major progress at Veterans Memorial Park, where we are building a new Veterans Museum. And importantly, new ADA improvements including curb cuts, a handicap ramp, handicap bathrooms, complimented by a new courtyard patio outside the County Office Building... all completed and in use.

TAX POLICY & AFFORDABILITY

Time and again, we have led by demonstrating how smart, disciplined management can stretch taxpayer dollars further, deliver meaningful relief, and keep Putnam County on strong financial footing. And as proud as I am of those accomplishments, this year, as I promised in my State of the County Address back in March, we go even further.

Today, I am proud to announce that this budget delivers the largest property tax cut in Putnam County history.

Last year, we continued all our previous tax cuts, kept the levy flat, and cut the property tax rate to its lowest level in 18 years. This year, we're not just holding the line—we're doing more.

With this budget, we are providing a record One Million Dollar cut to the property tax levy; the most significant property tax cut in Putnam County history— by far.

This tax cut will slash the rate to 2.39, the lowest property tax rate since 2007.

In this budget, we are collecting approximately \$45 million from the County's property tax levy, and our team is projecting an estimated \$83.5 million in sales tax revenue. That number could have been devastatingly smaller if not for the historic compromise forged between this Administration, our State Legislators, local supervisors, mayors, highway superintendents, and this county legislature to preserve our long-established sales tax rate and share sales tax revenue with local municipalities.

After removing administrative chargebacks that are tracked for full transparency of department spending, our financial plan for FY2026 comes together to form a \$221.7 million budget. It is a substantial number, but importantly, Putnam County remains the lowest spending per capita when compared to other Hudson Valley counties.

This figure is driven by factors that are outside of our control including inflation, energy costs, and unfunded mandates. It also includes the cost to delivering on commitments previously made by members of this Legislature as well as this Administration. We're budgeting for overdue adjustments to employee salaries and benefits, increases in the County's public insurance premiums, a record number of mandated 730 cases in social services, two new school resource officers, and the aforementioned sales tax revenue distribution to towns and villages which by itself accounts for over \$2 million in new spending. Perhaps most notably though, is a \$4.7 million expense to finally pay down the remaining debt from acquiring the County Golf Course back in 2004. By taking bold steps to pay off this debt now, Putnam County will save hundreds of thousands of dollars in future interest payments, while simultaneously freeing itself of the cumbersome federal restrictions associated with these bonds— enabling the county to

enter into more favorable, commercial style contracts with its vendors in the future- a benefit to both county taxpayers and transparency.

While we have managed to account for all of these, each one represents a significant new increase in our budget.

HISTORIC COMPROMISE

This budget, our county's fiscal future, really is built on the foundation of the historic compromise with local leaders to keep our existing sales tax rate, and share a portion of revenue with towns and villages. Had we not reached a consensus and acted as we did, Putnam County would have turned away over \$21 million in sales tax revenue, which would have forced us to raise property taxes, cut services, and excessively rely on our fund balance. But we avoided this crisis scenario. We forged a compromise. And we created a path forward that benefits every resident, every town, every village. We're delivering on the promise of the largest property tax cut in Putnam County history, and keeping these dollars in Putnam County to support local capital projects and improvements further incentivizing economic development and growth—all while relying less on property taxes from our homeowners.

Under this agreement, 1/9th of the county's 1% sales tax extension, symbolic of our six towns and three villages, will be distributed back to municipalities, with each guaranteed a minimum of \$50,000 annually.

This was a team effort. For all those involved, and to all who ultimately supported it— even if it wasn't your first choice — thank you. You deserve a round of applause.

It wasn't easy getting this done. It required hard conversations. But in the end the product was one that provided tax relief where it matters, and the largest property tax cut in County history.

I'd like to again thank the mayors and supervisors who stood united in support of the sales tax plan that helped make this possible. And I especially want to extend my gratitude to our partners in the State Legislature; Senator Peter Harckham, Senator Rob Rolison, Assemblyman Matt Slater, and Assemblywoman Dana Levenberg. Our representatives worked across party lines to ensure the enabling state legislation became law. Without them, this moment would not have been possible.

By partnering with our towns and villages, who help drive and approve economic development projects, and by keeping the sales tax rate flat at the same competitive rate it has been for years, we can reduce our dependence on property taxes. That's how we provide tax relief where it matters, at the local level, where families and individuals feel it directly.

Looking ahead, our sales tax revenue projections account for something else important: extending the county's sales tax exemption on clothing and footwear under \$110. Originally set to expire in March of 2026, with this budget, I am asking the Legislature to support our proposal to extend that exemption for another full fiscal year, through March of 2027. This has provided real relief for residents, especially working families with growing children who shop online or in Putnam County. As I've said before, this kind of sales tax is particularly regressive. It disproportionately impacts those who can least afford it. Eliminating it ensures that a new pair of shoes, a winter coat, or back-to-school clothes doesn't come with an added financial penalty from government. Members of this Legislature embraced this initiative in 2023, and I ask them to do so again. It's a small step, but for families already stretched thin during hard economic times, it matters a great deal.

SAVINGS / Think Differently

Of course, tax relief like this doesn't happen by accident. It happens because of disciplined choices, smart management, and a willingness to think differently. Nowhere is this more true than in our new Putnam County Early Learning Center; a *ThinkDIFFERENTLY* initiative that I first announced in my State of the County Address back in March. *ThinkDIFFERENTLY* is a movement to change the way individuals, businesses, and governments think about and treat people of every ability, including those with intellectual and developmental needs.

By government standards, the idea of announcing something in early spring and having it successfully open its doors by September is nothing short of miraculous. Some people doubted it could be done. But we proved the naysayers wrong and accomplished something truly special.

Along the way, we faced some setbacks that included miles of bureaucratic red tape, ill-conceived opposition, and of course, a devastating storm in July that damaged the future site in Patterson. Mother Nature herself tested our resolve. But we persevered.

Together, we moved forward with the original plan of utilizing Community Based Services' temporary space for this fall semester and found a path forward for the future, working around the clock to make sure this school would open on time for our children and families. And it did.

This September, the doors opened to Putnam County's first-ever combined special needs and pre-K center for early learning. Today, students are learning in a safe, welcoming environment, and we have the capacity to grow. Families who once had to put their children on exhausting, hours long bus rides outside the county now have access to quality early education closer to home. Taxpayers, too, will benefit, with hundreds of thousands of dollars in savings in avoided transportation costs.

This success would not have been possible without our partners at Community Based Services. They opened their doors, gave up their own office space to house this center of learning, and continue to provide outstanding services and programming for individuals with intellectual and developmental disabilities. Their generosity and partnership turned this vision into a reality.

It was a true team effort across many levels of government. A huge thank-you goes to Senator Harckham and his office, who helped us cut through the state's red tape, and to Supervisor Rich Williams and the Town of Patterson, who worked hard right up to the last hour to make this project possible. But the most praise belongs to our team in the Health Department. Director Rian Rodriguez, Shanna Seigel, and of course, Valerie Kurtz worked tirelessly to champion this initiative and work every step of the way to make this happen. They never lost sight of the children and families this would serve, and their persistence is the reason this dream is now a reality.

This is what it looks like to *think differently*, when we refuse to let obstacles stop us, when we put the needs of children and families first, and when we explore new opportunities to save taxpayer money.

Another example of successfully looking for saving is in the creation of our Department of General Services, which we established last year by merging Purchasing, Central Services and Information Technology into one streamlined department. Under this Administration, these divisions already worked hand in hand every day, and by consolidating them, we made county government more efficient and more accountable.

Since taking the reins, Commissioner John Tully has led the charge to find savings wherever possible. He's been negotiating stronger contracts, driving down costs through more comprehensive competitive bidding, and securing rebates that in the past had been inadvertently left on the table. For example, by negotiating down the cost from large proposals on micro-transit and jail medical services, DGS has already secured over \$500,000 in long-term savings. Commissioner Tully is also responsible for a major shift in how the county manages its fleet of vehicles. Instead of purchasing cars outright — which have heavy upfront costs and mounting maintenance expenses as they age — we've moved to a leasing model. This approach provides our employees with more reliable, safe vehicles while saving taxpayer dollars year after year.

That's in addition to the hard work of our Information and Technology Division at DGS led by Director Tom Lannon who, after many years of work, completed the programming and distribution of radios acquired by the County to support not only our county agencies, but local fire, EMS and police agencies as well. Putnam County did this because it could, and it was the

right thing to do. Over \$2.2 million were spent to distribute over 400 radios to 4 local police departments, 13 fire agencies, and 5 EMS agencies with the vast majority of the programming being done in-house by county personnel— another savings to taxpayers by lifting this burden off of our local governments.

This type of work may not grab flashy headlines, but it makes a real difference.

Another example of how we are thinking differently is in the delivery of lifesaving medical services to our most vulnerable residents. Back in 2023, we entered into a new contract for countywide Advanced Life Support services. That contract sets Putnam County apart from most counties across the state. Years ago, Putnam was the first county government in New York to directly fund countywide paramedic services, sparing our towns and villages from shouldering that enormous financial burden, now, over \$3 million dollars a year. It was the right thing to do, and has been a vital service for our residents. That said, we know we can improve upon the current system. That is why we are updating our current contract to launch a Community Paramedicine pilot program. Community Paramedicine takes paramedics out of the traditional “respond and transport” model and empowers them to serve in expanded roles. These professionals will assist with public health, primary care, and preventive services right in people’s homes, especially for our seniors, homebound residents, and those struggling with chronic conditions. That means fewer unnecessary emergency calls and fewer costly ER visits which not only equates to savings for taxpayers, but a better quality of life for our residents. Services could include things like wound care, medication adjustments, blood draws, even telehealth consultations and fall prevention efforts. It’s about meeting residents where they are, literally at their doorsteps, to provide the care they need before a crisis ever occurs. It’s about ensuring that no matter your age, income, or circumstance, you can count on Putnam County to have your back. And it’s worth noting that this program already has the full support of Putnam County’s EMS Council.

Another area where we’ve embraced innovation is in public transit. Earlier this year, we launched Putnam On-Demand, the Hudson Valley’s first-ever demand-response micro transit system. Instead of running an underutilized, inefficient fixed bus route, we introduced a flexible, app-based service where residents can book rides through an app or by calling in. All for just \$2.50, or \$1.25 for seniors and students. The results speak for themselves. In just a few months, ridership has more than doubled while our cost per ride has been cut in half. This service connects people to where they need to go; Metro-North stations, shopping centers, schools, medical appointments, and the County Clerk’s office to name a few. And with two wheelchair-accessible vans already in the fleet serving as both ride-hailing and paratransit options. This

program has already quickly gained recognition, even beyond our borders. Last month, Hudson Valley Pattern for Progress honored Putnam On-Demand with its prestigious "Progress in Action" Award at their 60th anniversary celebration. That award affirms what we already know: smart planning and innovation can deliver a better product for our residents while saving taxpayers money.

But this is just the beginning. We already are set to conduct a countywide public transit study which I believe will ultimately yield the results we need to expand On-Demand service to other parts of Putnam County. That study is key to bringing such a plan to the federal government to secure transit funding which would assist in covering the cost of a true countywide on-demand transit option. And we know we already have friends at the Federal Transit Administration. Look no further than the FTA's newest Administrator Marc Molinaro, who attended our State of the County presentation at Ace Endico earlier this year.

With Putnam On-Demand, we've shown that we can take a broken system, replace it with something modern and efficient, and improve quality of life for residents.

RECRUITMENT, RETENTION & RETIREMENT

Of course, none of these successes would be possible without the people who make county government run every single day; our county employees. That's why this Administration has made it a priority not just to recruit new talent, but to retain and support the dedicated employees who serve our residents. Over the past two years, we've taken real steps to show our employees that they are valued. We reinstated the Employee Recognition program to celebrate excellence and dedication. We've made record investments to upgrade work facilities, ensuring our employees have safe, modern spaces to do their jobs. And we reached long-term labor agreements by finalizing multi-year contracts with all four of our collective bargaining units, giving employees confidence while protecting taxpayers with sustainable agreements.

We've also worked to make county employment more competitive. Most recently for our newer employees, I successfully negotiated reduced health insurance contribution costs in all labor contracts, easing one of the largest cost burdens for our employees. I'd like to thank all the members of the advisory committee who worked diligently to present their findings to me which ultimately led to my decision and proposal presently before the Legislature. Thank you to Chris York, Bill Carlin, Jim Burpoe, Shanna Siegel, Cindy Trimble, and Pat Sheehy. We now have Memorandums of Agreement signed and agreed to by each labor unit, me, and in the cases of the PBA and PCSEA, Acting Sheriff Brian Hess. This proposal is before the Legislature for its consideration and is reflected in this budget.

Earlier this year, Putnam County also funded an independent salary study across departments to ensure pay scales reflect market realities. That study recommended a series of salary adjustments to help us stay competitive with neighboring counties, so we can attract and retain the best talent possible. This was overdue, but leaders take care of their team first. It was important to me as County Executive, that this study be completed, including a review of positions for management and elected officials, but only after all labor contracts were settled. That's precisely what this Administration did.

When we have a competent, engaged workforce, our residents receive better service. From 911 dispatchers to highway crews, to caseworkers, nurses, and every person in between, it's our public employees who turn our policies into reality. Investing in them isn't just the right thing to do, it's the smart thing to do. And it's how we ensure that the work we've talked about today, whether it's the Early Learning Center, or Putnam On-Demand, is delivered with excellence and pride.

For decades, our workforce has been bolstered by two individuals who are here today; Bob Lipton and Paul Eldridge.

Soon, Bob Lipton, our Commissioner of the Bureau of Emergency Services, will retire after more than a decade of service to Putnam County. Commissioner Lipton has been a selfless first responder and leader during storms, wildfires, earthquakes and more. He has worked to modernize our emergency response systems, strengthen coordination among our first responders, and keep our residents safe. His steady leadership and calm demeanor have made all the difference during some of the toughest moments we have faced as a county. Bob will be sorely missed, but his legacy will live on in the strength of the department he leaves behind.

We are also preparing to say farewell to one of Putnam County's longest serving public servants. Personnel Director Paul Eldridge who will be retiring early next year. He is the most senior department head in our county government, the most senior county employee, and a man whose experience and knowledge are unmatched anywhere in New York. Paul is more than just a department head. He is a legend among his colleagues across the state. Over his decades of service, he has been a mentor, a counselor, and a steady hand guiding Putnam County through times of change.

Paul even briefly served as Putnam County's fourth County Executive and currently serves on the Board of Ethics, bringing the same integrity and wisdom to those roles that he has shown throughout his career. His breadth of experience, his institutional memory, and his dedication to public service have made him an invaluable resource not only for this Administration, but for every administration before it.

Bob and Paul represent the very best of public service. They have given their careers to this county, and on behalf of a grateful community, I want to say thank you. Putnam County is stronger, safer, and better because of your service.

MENTAL HEALTH

The health and safety of our employees will always be paramount. As is the health of our residents. And so, another priority we continue to advance, and one that I believe is critical for the future of this county, is the creation of a Stabilization Center here in Putnam. This has been a long and arduous process. It started with my predecessor, County Executive Odell, and members of the Putnam County Legislature committing \$2.5 million in federal stimulus funding to support the start-up costs of this project - so no direct county funding is spent. Multiple updates and presentations have already been provided to the public and members of this Legislature. I'm grateful for your support. Still, the red tape has been daunting, and the hurdles have been many. Yet we are committed, alongside our partners at PeopleUSA, to break through those barriers and make this a reality.

Every year, our Community Health Needs Assessment tells us the same story: our community does not just need more providers of mental health services, we need easier, earlier access to support for those willing to start their mental health journey. What we lack is a place where individuals, especially our young people, can go at the first signs of struggle. A welcoming environment where peaceful conversations flourish. That is exactly what a Stabilization Center provides.

The model was pioneered in Dutchess County by my friend, former County Executive Marc Molinaro. In Dutchess, the Stabilization Center has proven to be a safe, welcoming facility. This is a place where people can walk in, on their own, or with family, to receive immediate care and support. According to PeopleUSA, during the school year, over 50% of their clientele are children under the age of 18. That alone tells us everything we need to know about the importance of this effort.

And frankly, we don't need an assessment or statistics to know that our county is hurting. We all see it. Our youth are struggling. They were locked away for years during the COVID-19 Pandemic, and now we are witnessing the consequences of those failed lockdowns. Anxiety, depression, despair, these are not abstract concepts, they are daily realities for too many families in our county. That is why we must build this center. So instead of ultimately ending up in a hospital ER, or worse, our children and neighbors who need help can walk into a warm, non-hospital-like environment, and be met by caring professionals who can help them connect to services, heal, and move forward. This Stabilization Center is needed and will be self-sufficient once its open and running. And with perseverance, partnership, and the will to

overcome bureaucratic barriers, I am determined to see this *strictly voluntary* facility open its door, because in Putnam County, Mental Health Matters.

HONOR & PATRIOTISM

Another hallmark of our beautiful county... the Row of Honor. For more than a decade, it has stood as one of the most moving and patriotic displays around. Periodically, throughout the year, hundreds of American flags line the banks of Lake Gleneida in Carmel, creating a powerful tribute to our military heroes. Year after year, residents, Veterans, and visitors see the display, reflect on the sacrifices of our service members, and remember those who never came home. But in recent years, the Row of Honor has begun to show its age. The elements have taken their toll, and the flags and hardware have weathered to the point where repairs are no longer enough. Preserving this cherished tradition requires more than patchwork, it requires a new commitment.

That is why our Veterans Service Agency, under the leadership of Director Karl Rohde and Deputy Director Tanya Pennella, has worked to identify more durable, weather-resistant flags and holders that will preserve the Row of Honor for future generations. Members of the Putnam County Legislature already approved an expenditure to fund these improvements earlier this year, and we thank them. But because Karl and Tanya are busier than ever doing the important work of helping Veterans and their families access the benefits they deserve, supporting our Veterans Residence, and outfitting a new Veterans Museum, among many other responsibilities, we want to bolster this program by formalizing the support it also needs and receives through the county's Parks Division at DPW – the very same division that maintains our beautiful Veterans Memorial Park, including the remarkable monuments that call it home.

In doing so, I am asking the Legislature for its support to formally renew its commitment to the Row of Honor. This program was first rolled out by my predecessor administratively, but it deserves to have its place in law to ensure it remains sustainable for years to come. That's why I'm asking the Legislature to codify the Row of Honor's existence into law. The Row of Honor has always been a community-driven tradition. By formally supporting this program, we are ensuring it remains a living tribute, cared for, preserved, and strengthened for years to come.

On the topic of fallen heroes, today's address is my first without a key public servant in the audience. Just over a month ago, our county suffered the loss of one of its most dedicated public servants; Sheriff Kevin McConville. Sheriff McConville dedicated more than forty years of his life to protecting and serving the people of this county and state. From his decades of service with the MTA Police Department, where he rose to the rank of Chief, to his leadership as Putnam County Sheriff, Kevin McConville was the embodiment of honor, professionalism, and quiet strength. He built new partnerships with organizations like CEPAB, the Community

Engagement Police Advisory Board, during times of immense stress in communities across the country. CEPAB has been a great partner for our county and Sheriff McConville relied on their leadership often.

Sheriff McConville's passing left a void in our community. He was not only a trusted law enforcement officer but also a mentor, a colleague, and a friend to many. That is why, today, I am proud to announce that, in partnership with Acting Sheriff Brian Hess, and in consultation with the McConville Family, we are presenting to the Legislature, for its consideration, legislation to dedicate and rename the Putnam County Sheriff's Office substation in Nelsonville in his honor. I'd like to ask Acting Sheriff Hess to join me and share the proposed rendering.

"The Kevin J. McConville Putnam County Sheriff's Department Nelsonville Station."

This is more than a name on a building — it is a lasting tribute to a man who devoted his life to public safety, to his community, and to the values of integrity and service. Future generations of deputies, residents, and visitors will see his name and be reminded of the standard he set and the legacy he left behind.

I would like to once again acknowledge our new Acting Sheriff Brian Hess and Undersheriff James Menton. In a short period of time, you have shown yourselves to be true professionals. Thank you for stepping up to take on this enormous responsibility. Putnam County is truly lucky to have you both, and of course, lucky to have the men and women who protect and serve in your department.

FUTURE OF FARMING

Another item this budget addresses is an issue that sparked passionate debate in Putnam County this past year and a half: that is, the future of farming. Agriculture has always been a part of our county's heritage, but in recent years, questions about land use, the agricultural district, and the viability of farms in Putnam County have led to unnecessary lawsuits, controversy, and frustration. This year, the county resolved several lawsuits that rightfully resulted in the admission of multiple farms into the Agricultural District. At the time, my Administration had already held a *Future of Farming Roundtable* where members of this Legislature were invited and that brought together farmers, agricultural leaders, and local officials from across the region. It was not always an easy conversation, but it was a necessary one. Out of it came a set of clear steps that county government should take to better support farming.

We updated the farming page on the county website to make information more accurate and accessible. We identified funding to create a new County Farmland Protection Plan, to replace the outdated plan that is now more than twenty years old.

We still need to update the county's local law on Agricultural District admissions, specifically removing restrictive soil requirements that had prevented otherwise viable farms from being admitted. A draft updated local law has already been provided to the Legislature to accomplish this and I eagerly await its consideration and action on the matter.

But perhaps most importantly, I'm excited to announce we have reached an agreement partnering with Cornell Cooperative Extension, funded as part of this budget, for Cornell to take on a new responsibility in order to further support Putnam County's Agricultural needs as an Agricultural Navigator. This will provide a dedicated point of contact and resource for current and future farmers: to help them navigate the process, to assist in effectively and correctly file applications to be considered into the Ag District, and to connect them to opportunities, and serve as a hands-on partner for anyone looking to keep agriculture alive and thriving in Putnam County.

These reforms and investments are not abstract. They are a direct result of listening to our farmers, identifying obstacles, and committing to do better. Farming will never be easy in Putnam County — our geography and land costs guarantee that — but it will always be possible, and it will always be valued. With this budget, we are ensuring that farming and agriculture remains part of Putnam's future, not just its past.

REVOLUTIONARY PUTNAM COUNTY 250

Part of standing up for our values means honoring Putnam County's unique place in American history. Our county motto is "Where the country begins" for good reason: the amazing people who called this place home contributed to the world-changing events that ultimately led to American independence nearly 250 years ago.

Now, some of you may notice our namesake, General Israel Putnam known for many accomplishments including his service at the Battle of Bunker Hill, is not joining us for this speech... the large mural that normally hangs to my right is absent today. That's because General Putnam is traveling throughout the county for planned exhibits at Putnam History Museum, Southeast Museum, and Laura Spain Cornerstone Memorial Park.

In 2026, thanks in-part to funding in this year's budget, we will work to fully restore our beloved Sybil Luddington statue on the banks of Lake Gleneida. This project and others are made possible thanks to the leadership and philanthropy of our Revolutionary Putnam County

Advisory Committee—especially its two chairs, former Governor George Pataki and Garrison resident George Whipple. Together, their committee has ensured that Sybil will ride again. With their support, Putnam County will also roll out a truly memorable event - a large-scale Revolutionary War reenactment at Veterans Memorial Park - in June of next year.

Across the country, communities are gearing up to commemorate this historic occasion, and here in Putnam, we are doing our part. Our county may be small in size, but it is rich in history. Thank you to our Historian Jennifer Cassidy and Director of Tourism Tara Keegan for all you've accomplished already and for all you aim to accomplish next year as we make Putnam a destination for those hungry to learn about our place in American History.

This countywide commemoration will be one that honors our past while inspiring our future. By shining a light on Putnam's Revolutionary history, we remind ourselves and our children that liberty, independence, and self-government were hard-won, and that each generation has a responsibility to defend and strengthen them.

CONCLUSION

This Administration has never been afraid to take on tough challenges. We have never shied away from rethinking how government can and should work. And we have never lost sight of our most important responsibility: to make Putnam County more active, affordable, accountable and accessible for all. That is why this budget delivers the largest property tax cut in Putnam County history. It's also why, anyone can go on our budget transparency website to see in plain sight how and where their tax dollars are being spent. And once again, it's why I will be conducting another Budget Town Hall, just as I did last year, to communicate and respond directly to residents. This time, at Southeast Town Hall. All are welcome to join us Wednesday, October 8 beginning at 5:30pm.

For years, families here have carried the weight of State and Federal mandates, of inflation, of rising costs across the board. Today, I am proud to say that in Putnam County, we are doing something different. We are providing real, meaningful relief with historic tax cuts. We're doing it responsibly, sustainably, and in a way that prepares us for the future.

Yes, we're always mindful of potential shortfalls— from dips in sales tax revenues to funding uncertainties from the state and federal governments. We've dealt with these challenges before, and we're positioned well should we need to address them again.

In Putnam County, we are proving that local government can innovate, that it can protect essential services while also putting money back into the pockets of taxpayers. That is what this budget does, and that is the standard this Administration will continue to uphold. So today, as

we begin the process of reviewing and ultimately adopting the budget, I ask for your partnership. In the Legislature, in our towns and villages, and throughout the community. Let us come together, as we have so many times before, to do what is right for the people we serve. This is not the end of our story, it is just the beginning of what we can achieve when we work together. Thank you.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
BUDGET & FINANCE COMMITTEE MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
ON THE
TENTATIVE BUDGET PRESENTED BY THE COUNTY EXECUTIVE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Wednesday October 1, 2025 12:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Committee to Meet with the County Executive and the Commissioner of Finance to Discuss the Proposed 2026 Budget**
- 5. Comments from Legislators**
- 6. Adjournment**

PLEASE NOTE: Public Hearing to Follow Committee Meeting

#4

PUBLIC HEARING
ON THE
TENTATIVE BUDGET
AS PRESENTED BY THE
COUNTY EXECUTIVE
HELD BY THE
BUDGET & FINANCE COMMITTEE
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Wednesday

October 1, 2025

The meeting was called to order at 1:21 P.M. by Chairwoman Sayegh who requested Legislator Birmingham lead in the Pledge of Allegiance. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Russo, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present.

Chairwoman Sayegh requested that the Clerk read the Public Notice.

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Budget and Finance Committee of the Legislature of the County of Putnam will hold a Public Hearing on the Tentative Budget for the year 2026 on Wednesday, October 1, 2025, at 1:00 P.M., or immediately following the County Executive's Budget Presentation to the Committee, at the Historic Courthouse, Gleneida Avenue, Carmel, New York.

NOTICE IS ALSO GIVEN that any interested persons may review a copy of the Tentative Budget for the year 2026 at the Office of the Clerk of the Putnam County Legislature, Room 321, 40 Gleneida Avenue, Carmel, New York, any time during regular business hours after October 1, 2025, or on the Putnam County Finance Department's website by close of business day October 2, 2025.

BY ORDER OF THE PUTNAM COUNTY LEGISLATURE

Diane Schonfeld
Clerk of the Legislature

Chairwoman Sayegh stated that anyone wishing to speak on the proposed 2026 Tentative Budget, she requested that they come up to the microphone, state their name and the town in which they reside and to please fill out the same information on the sign in sheet on the podium.

There being no other member of the public that wished to speak on the proposed 2026 Budget, at 1:24 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislators Montgomery and Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
PUBLIC HEARING
ON THE TENTATIVE BUDGET
AS PRESENTED BY THE
COUNTY EXECUTIVE
TO BE HELD BY THE
BUDGET & FINANCE COMMITTEE
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Wednesday

October 1, 2025

(Beginning at 1:00 P.M. or immediately following Budget Presentation)

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Reading of Public Notice**
4. **Public Comment**
5. **Adjournment**

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the Budget and Finance Committee of the Legislature of the County of Putnam will hold a Public Hearing on the Tentative Budget for the year 2026 on Wednesday, October 1, 2025, at 1:00 P.M., or immediately following the County Executive's Budget Presentation to the Committee, at the Historic Courthouse, Gleneida Avenue, Carmel, New York.

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BY ORDER OF THE PUTNAM COUNTY LEGISLATURE

**Diane Schonfeld
Clerk of the Legislature**

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



COUNTY AUDITOR

Nov 5 Filed

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

#5a

TO: Putnam County Legislature

FROM: Michele Alfano-Sharkey
County Auditor *MAS*

DATE: October 27, 2025

RE: Refund of Taxes

This is the report for October 27, 2025, provided by Real
Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a.

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL – BUDGETARY AMENDMENT (24A092) – HEALTH DEPARTMENT –
REVENUE FROM TOBACCO/VAPING**

WHEREAS, the Commissioner of Health has requested a budgetary amendment (24A092) to recognize revenue received from Tobacco/Vaping fines that exceeds the 2025 Budget; and

WHEREAS, these funds will be used to further support education and prevention activities related to the use of tobacco and vaping products; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

102401000 10220	Health EHS – Adolescent Tobacco Use Prevention Act	
416032	ATUPA – Reserve	8,075

Increase Expenses:

102401000 10220	Health EHS – Adolescent Tobacco Use Prevention Act	
54329	Promotional	4,037
54989	Miscellaneous	4,038
		<u>8,075</u>

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

WILLIAM J. CARLIN, JR.
Commissioner Of Finance



Oct Audit
10/23

Nov
11/5/25
Reso

SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

#6a.

September 22, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2025 Health Department budget:

Increase Revenues:

12401000 10220	Health EHS - Adolescent Tobacco Use Prevention Act	
416032	ATUPA - Reserve	<u>\$ 8,075.00</u>

Increase Expenses:

12401000 10220	Health EHS - Adolescent Tobacco Use Prevention Act	
54329	Promotional	\$ 4,037.00
54989	Miscellaneous	<u>4,038.00</u>
		<u>\$ 8,075.00</u>

2025 Fiscal Impact - 0
2026 Fiscal Impact - 0

This amendment recognizes revenue received from tobacco/vaping fines that exceeds the 2025 Budget. The Health Department is requesting these funds be used to further support education and prevention activities related to the use of tobacco and vaping products.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

25A092

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00



MEMORANDUM

TO: William Carlin, Interim Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*
DATE: September 16, 2025
RE: Budgetary Amendment

Please review and approve the Budgetary Amendment as regards the Tobacco Fines collected and upon approval, please forward to the Legislative Committee.

Increase Revenue: 12401000-416032-10220 **\$8,075**
Adolescent Tobacco Underage Prevention Act
-ATUPA Reserve

Total Revenue **\$8,075**

Increase Expense: 12401000-54329-10220 **\$4,037**
Adolescent Tobacco Underage Prevention Act
-Promotional

Increase Expense: 12401000-54989-10220 **\$4,038**
Adolescent Tobacco Underage Prevention Act
-Miscellaneous

Total Expense **\$8,075**

Fiscal Impact **\$0.00**

Budgetary Amendment will allocate the portion of revenue of Tobacco Fines collected to appropriate expense lines. Health Education Program will utilize funds to support education/prevention activities related to the use of tobacco products.

WAO: nc

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A094) – FINANCE – LEGAL AID 18B

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A094) to fund Mandated Legal Services to Indigent persons pursuant to County Law; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

25117100 54125	Legal Services - Legal Aid 18b	200,000
-----------------------	---------------------------------------	----------------

Increase Estimated Revenues:

25117100 430251	State Aid - ILSF	100,000
	Indigent Legal Services	

Decrease Estimated Appropriations:

10199000 54980	Contingency	100,000
-----------------------	--------------------	----------------

2025 Fiscal Impact - \$100,000

2026 Fiscal Impact – 0 –

 Legislator Addonizio

 Legislator Birmingham

 Legislator Crowley

 Legislator Ellner

 Legislator Gouldman

 Legislator Jonke

 Legislator Montgomery

 Legislator Russo

 Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc All
Audit - Oct 23rd
Nov. 5th
Full
RESO
#6b
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - **25A094**
Date: October 2, 2025

At the request of the Interim Commissioner of Finance, the following budgetary amendment is required.

Increase Estimated Appropriations:

25117100 54125	Legal Services - 18B	200,000
----------------	----------------------	---------

Increase Estimated Revenues:

25117100 430251	State Aid - ILSF	100,000
-----------------	------------------	---------

Decrease Estimated Appropriations:

10199000 54980	Contingency	100,000
----------------	-------------	---------

Fiscal Impact - 2025 - \$ 100,000

Fiscal Impact - 2026 - \$ 0

This Resolution is required to fund Mandated Legal Services to indigent persons pursuant to County Law. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

LEGISLATURE
PUTNAM COUNTY
CARREL, NY

2025 OCT -3 PM 2:26

#60.

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A097) – DEPARTMENT OF GENERAL SERVICES – LEASED VEHICLE EXPENSES

WHEREAS, the Commissioner of Department of General Services has requested a budgetary amendment (25A097) to account for payment received for lease equity, and to cover leased vehicle expenses in the following county departments: Consumer Affairs, DSS Services, DSS- Administration, OSR- General, Probation and Department of Public Works (DPW); and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10661000 54210	Vehicle Leasing- Consumer Affairs	3,379
10102000 54210	Vehicle Leasing- DSS Services	7,149
10120000 54210	Vehicle Leasing- DSS Admin.	1,628
10677500 54210	Vehicle Leasing- OSR- General	218
10314000 54210	Vehicle Leasing- Probation	4,700
10149000 54210	Vehicle Leasing- DPW	3,187
		<u>20,261</u>

Increase Estimated Revenues:

10134500 426551	Minor Sales	20,261
-----------------	-------------	--------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

Audit
10/23

Reso
cc: ALI

#6c.

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk

From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*

Re: Budgetary Amendment - **25A097** *Revised*

Date: October 17, 2025

At the request of the Director of Purchasing, the following budgetary amendment is required.

Increase Estimated Appropriations:

10661000 54210	Vehicle Leasing - Consumer Affairs	3,379
10102000 54210	Vehicle Leasing - DSS Services	7,149
10120000 54210	Vehicle Leasing - DSS Admin	1,628
10677500 54210	Vehicle Leasing - OSR - General	218
10314000 54210	Vehicle Leasing - Probation	4,700
10149000 54210	Vehicle Leasing - DPW	3,187
		20,261

Increase Estimated Revenues:

10134500 426551	Minor Sales	20,261
	Fiscal Impact - 2025 - \$ 0	
	Fiscal Impact - 2026 - \$ 0	

This Resolution is required to account for payment received for lease equity, as per the attached correspondence. Please forward to the appropriate committee.

Approved : : _____
Kevin M, Byrne, County Executive

2025 OCT 17 AM 11:51
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

MEMORANDUM

Date: October 6, 2025

To: William Carlin, Commissioner of Finance

From: John Tully, ~~Director of Purchasing~~
Commissioner of DGS

Re: Budgetary Amendment - \$20,261.36

Attached please find a check from Enterprise in the amount of \$20,261.36 as payment received for lease equity.

(check # 0000632117)

Please increase Estimated Revenues in account 10134500 426551 for \$20,261.36

Please also increase estimated appropriations in the following accounts:

10661000-54210	Consumer Affairs	\$3,378.99
10102000-54210	DSS Services	\$7,148.60
10120000-54210	DSS-Admin	\$1,627.78
10677500-54210	OSR – General	\$ 219.68
10314000-54210	Probation	\$4,699.85
10149000-54210	DPW	\$3,186.46

Notwithstanding unforeseen circumstances, this budgetary amendment is necessary to cover leased vehicle expenses in the above-mentioned departments through year end with no fiscal impact.

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A098) – BUREAU OF EMERGENCY SERVICES – SFY2025 NEXT GENERATION 911 (NG911)

WHEREAS, at the May 13, 2025 Protective Services Committee meeting, the Commissioner of Emergency Services informed the Committee of the SYF2025 Next Generation 911 (NG911) Grant opportunity which required no County matching funds; and

WHEREAS, on September 16, 2025, NYS Homeland Security and Emergency Services notified and announced that Putnam County has been awarded said grant in the amount of \$1,515,197; and

WHEREAS, the Commissioner of the Putnam County Bureau of Emergency Services has requested a budgetary amendment (25A098) to account for said award; and

WHEREAS, the performance period for this grant is five (5) years (September 1, 2025 – August 31, 2030); and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

53097000 53000 52521	Next Generation 911	1,515,197
-----------------------------	----------------------------	------------------

Increase Estimated Revenues:

53097000 433971 52521	State Aid – SFY2025 NG911 Grant	1,515,197
------------------------------	--	------------------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

 Legislator Addonizio

 Legislator Birmingham

 Legislator Crowley

 Legislator Ellner

 Legislator Gouldman

 Legislator Jonke

 Legislator Montgomery

 Legislator Russo

 Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc All
Audit - 10/23/25 ✓

KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

Reso

#6d.

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - **25A098**
Date: October 9, 2025

At the request of the Commissioner of Emergency Services, the following budgetary amendment is required.

CAPITAL FUND:

Increase Estimated Appropriations:

53097000 53000 52521	Next Generation 911	1,515,197
----------------------	---------------------	-----------

Increase Estimated Revenues:

53097000 433971 52521	State Aid - SFY2025 NG911 Grant	1,515,197
-----------------------	---------------------------------	-----------

Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Resolution is required to adjust the capital budget to fund the Next Generation 911 project, funded by a SFY2025 Next Generation 911 Grant. A copy of the Grant Award letter is enclosed. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 OCT 16 AM 10:21



Homeland Security and Emergency Services

KATHY HOCHUL
Governor

JACKIE BRAY
Commissioner

September 16, 2025

The Honorable Kevin Byrne
Putnam County Executive
Putnam County Office Building
40 Gleneida Avenue, 3rd Floor
Carmel, NY 10512

Dear Mr. Byrne:

I am pleased to announce that Putnam County has been awarded \$1,515,197 under the New York State SFY2025 Next Generation 911 (NG911) Grant Program that is administered by my agency. It is important to note that this program funding is offered on a one-time basis and allows for State support through grant funding for counties to enhance their public safety operations, including strengthening 911 communication infrastructure. These enhancements are critical in emergency situations to ensure that public safety personnel are prepared as they receive and respond to calls for service. The NG911 program focuses on the overarching goal of increasing statewide capabilities to receive and relay 911 calls in accordance with the current National Emergency Number Association (NENA) i3 standard. This ensures that each county's communication system is capable of receiving emerging types of requests for service and supporting a multijurisdictional response. We made a concerted effort with this program to ensure eligible expenses are as expansive as possible in an effort to meet the unique emergency communication needs of your county. All projects must directly support advancing your county's NG911 capabilities, as not doing so will impact potential funding initiatives for this crucial initiative in the future. Your participation in this program is another example of the successful partnerships that continues to develop across public safety and emergency services throughout the State.

The performance period for the SFY2025 Next Generation 911 (NG911) Grant Program will be five (5) years (September 1, 2025 – August 31, 2030). Expenses that you wish to claim must occur within this period. It is critical that you execute your NG911 projects as soon as possible since NG911 readiness is a critical priority statewide and we want to assure that we are collectively contributing to meeting that objective by spending these grant funds in a timely manner. Our Grants Program Administration staff will work with your designated NG911 point of contact to provide additional administrative guidance and to develop the grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "*your public safety first*" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Director, Mark J. Balistreri, at 518-322-4939.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

Jackie Bray
Commissioner



Proposal

Putnam County Bureau of Emergency Services

VESTA 9-1-1 Call Handling

Geo-Diverse Hardware Refresh

October 7, 2025

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola Solutions, Inc.

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MSI3474919E

October 7, 2025

Commissioner Robert Lipton
Putnam County Bureau of Emergency Services
112 Old Rte 6
Carmel Hamlet, NY 10512

RE: VESTA 9-1-1 System Hardware Refresh

Dear Commissioner Lipton,

Motorola Solutions, Inc. (Motorola Solutions) appreciates the opportunity to provide Putnam County Bureau of Emergency Services with quality equipment and services. Motorola Solutions' project team has taken great care to propose a solution to address your needs and provide exceptional value.

Motorola Solutions is proposing a refresh of the existing VESTA® 9-1-1 system, our premiere on-premise Next Generation (NG9-1-1) call handling system, the crucial first step to integrated, multimedia communications. VESTA 9-1-1 unifies your emergency call handling operations and strengthens the service to your community through National Emergency Number Association (NENA) i3-based call processing, Text-to-911, first-class contact management and dialing control. Optional cloud services enhance situational intelligence through real-time text transcription, location intelligence on one map, public photo and video submissions, and access to supplementary life-saving data.

This offer is subject to the terms and conditions of Rockland County Empire Procure Connect (EPC) Contract, RCO-RC-EPC-2024-010. Pricing will remain valid until December 15, 2025. The Putnam County Bureau of Emergency Services may accept this proposal by issuing a purchase order referencing the Rockland County Empire Procure Connect (EPC) Contract, RCO-RC-EPC-2024-010.

Any questions regarding this proposal can be directed to Greg DeWolf, Sr Account Manager NG9-1-1 at (315) 879-9690 or greg.dewolf@motorolasolutions.com. I look forward to exploring together how Motorola can help Putnam County Bureau of Emergency Services build an optimal public safety suite to serve your community.

We thank you for the opportunity to present our proposed solution, and we hope to strengthen our relationship by implementing this project.

Sincerely,



Kenneth Rey
VP MSSSI & Director Software Sales
MOTOROLA SOLUTIONS, INC.

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Section 1

Introduction

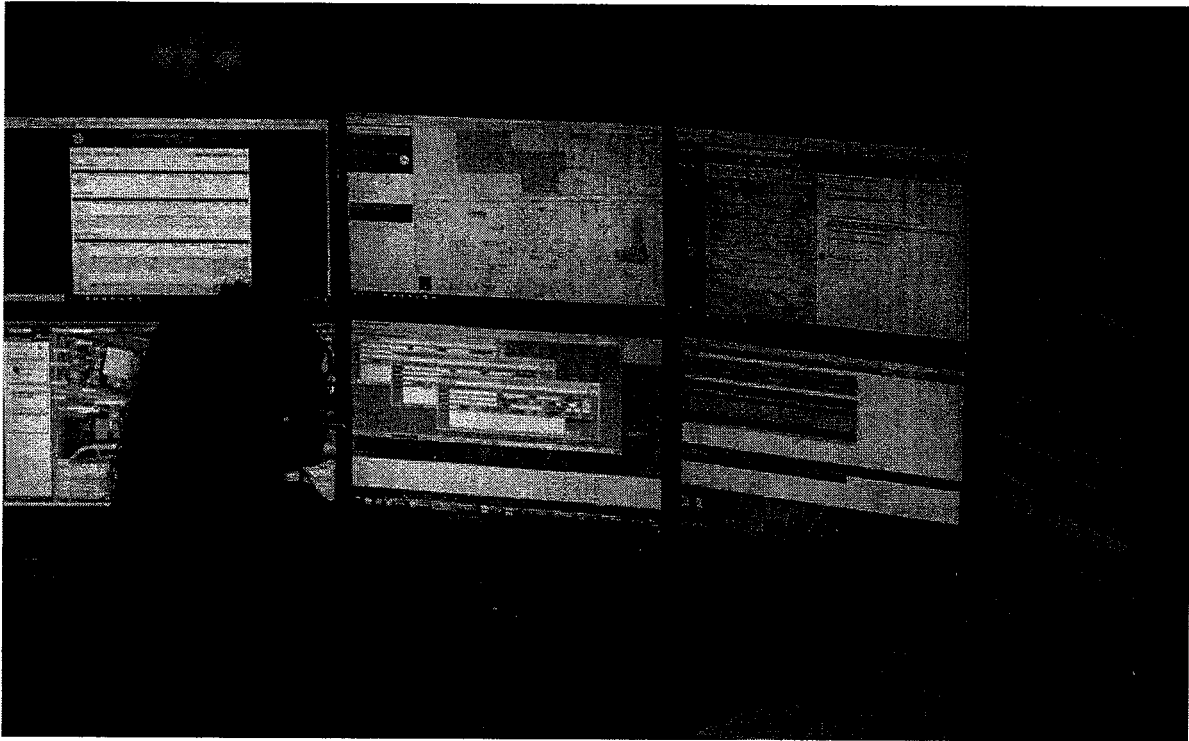
Motorola Solutions is proud to present this firm proposal for the VESTA® 9-1-1 Hardware Refresh in response to Putnam County Bureau of Emergency Services, NY's request. This hardware refresh applies to both Putnam County Bureau of Emergency Services, NY and Putnam County Backup.

Motorola Solutions redesigned its industry leading 9-1-1 call handling platform from the ground up to specifically accommodate future emergency call handling formats. Our VESTA 9-1-1 solution is that Next Generation 9-1-1 (NG9-1-1) platform. Already selected by over 2500 agencies, the VESTA solution was designed to handle IP communications including Wireline, Wireless, VoIP, TDD/ TTY, SMS/Text. It also has evolved to accept additional technologies while maintaining our reputation for reliability and ease of use.

Today, the VESTA 9-1-1 solution is the industry standard comprehensive NG9-1-1 solution. It offers PSAP's increased product features, operational efficiencies, and reliability along with stable, centralized call handling for individual or multiple PSAP locations.

Motorola Solutions offers a trusted, comprehensive suite of cybersecurity solutions to cost-effectively reduce risk and allow customers to focus on their mission instead of security. As cyber attacks become more frequent and sophisticated, and mission-critical communications systems become interconnected to other IP-based systems, prevention and proactive risk management are critical. In addition, finding and retaining qualified cybersecurity professionals is more challenging than ever. As a result, Public Safety Answering Points (PSAPs) must consider next-generation cybersecurity solutions to better detect and defend against advanced threats. Having security elements like antivirus, firewalls or unmonitored intrusion detection systems inspecting traffic is no longer enough. A cyber attack can not only bring your system down — it can also cost you millions of dollars in remediation, along with lost trust and damage to your reputation. Managed Detection and Response and Endpoint Detection and Response are all part of the managed security services options we have purpose built for VESTA 9-1-1 direct customers.

The VESTA 9-1-1 solutions are designed to meet growing community needs and emerging 9-1-1 technology. Putnam County Bureau of Emergency Services is assured the solutions proposed herein will comply and meet both the E9-1-1 requirements of today and the NG9-1-1 requirements of tomorrow. By selecting Motorola Solutions, Putnam County Bureau of Emergency Services can be confident they are partnering with the leading provider of Public Safety 9-1-1 solutions and selecting the highest possible level of service to the visitors, citizens, and public safety professionals of their region.



1.1 Key System Capabilities and Advantages

The VESTA solution provides many significant advantages. Listed below are highlights of a few of the many unique standout capabilities of the VESTA 9-1-1 solution.

- **Operating Systems** – Microsoft Windows LTSC, CentOS (MDS/ASN/CFS), Windows Server and VMware Hypervisor ESxi.
- **Database** – The VESTA Analytics MIS uses Microsoft SQL Server Analysis Services (SSAS) – A database structure has been implemented that enables more efficient reporting and scalability for adding additional capabilities in the future as required.
- **Telecommunications** – Motorola Solutions provides as a standard component, an industry-leading soft-switch packaged with Media Gateway's from AudioCodes, which provides traditional telecom interfaces to the PSTN and Legacy CAMA interfaces as well as general administrative capabilities. The ESInet Interface Module (EIM) interface also provides emerging i3 Next Generation connectivity. The system is highly configurable to support 9-1-1, emergency, non-emergency and administrative telephony needs.
- **Call Handling Functions** – The VESTA 9-1-1 solution call handling functions are very robust and include, multiple party conferencing, single button transfers, extensive dial directory, ALI displayed on the screen layout and/or IP telephone (if equipped), silent monitoring, barge-in, abandoned call management, pocket dialing call prevention, queue activity display and much more.
- **Sound Arbitration Module** – Traditional headset and handset interfaces are provided via the Sound Arbitration Module (SAM) unit. The SAM unit is comprised of the module itself, a headset/handset unit, an external speaker for system audio, and up to three jackboxes (console user, supervisor, and trainer). This provides all necessary analog interconnections for managing

Call Taker/Dispatcher handsets/headsets, radio system integration and digital logging recorder outputs.

- **Call Recording** – The VESTA 9-1-1 solution provides a short term recording capability for emergency, administrative and radio calls. The system records and stores all 9-1-1 calls for IRR purposes at each workstation. All call recordings are made available for playback from the console layout screen.
- **Architecture** - The system's components (such as servers and consoles) can operate on a Wide Area Network (WAN) and can support various deployment architectures, such as multi-site centralized, dual-site distributed, single-site centralized, and multi-site distributed. The system is deployed in a redundant configuration thus providing a High Availability (HA) architecture for centralization and integration of server applications. Firewalls are used on the system to terminate VPNs and to allow remote access to the site(s). Also, SMS and EIM interfaces are supported via Firewalls. In all deployments, a ruggedized laptop (CommandPOST) can provide remote emergency call handling functions outside an emergency call center.
- **COTS Design** – Motorola Solutions is committed to utilizing off-the-shelf, yet highly configurable hardware solutions that eliminate costly implementations and excessive maintenance costs. VESTA 9-1-1 standardizes with Cisco networking switches, HP workstation computer hardware, HP HA Servers, AudioCodes Gateways and Mitel Enhanced IP telephones.
- **Implementation** – Single and/or hosted solution deployments are available. The system may be installed and serviced by Motorola Solutions. Customer agencies may also be trained to maintain the system if desired.
- **Ease of Use** – The VESTA 9-1-1 system offers the most intuitive, flexible and easy-to-use graphical interface available in the Public Safety industry today. Thus, providing significant time and cost savings in training new personnel.
- **Support** – Motorola Solutions provide quality, around-the-clock customer service with remote monitoring, patch management, anti-virus and disaster recovery options. At any time, day or night, a member of our highly skilled service team is available to assist customers with any questions or concerns.

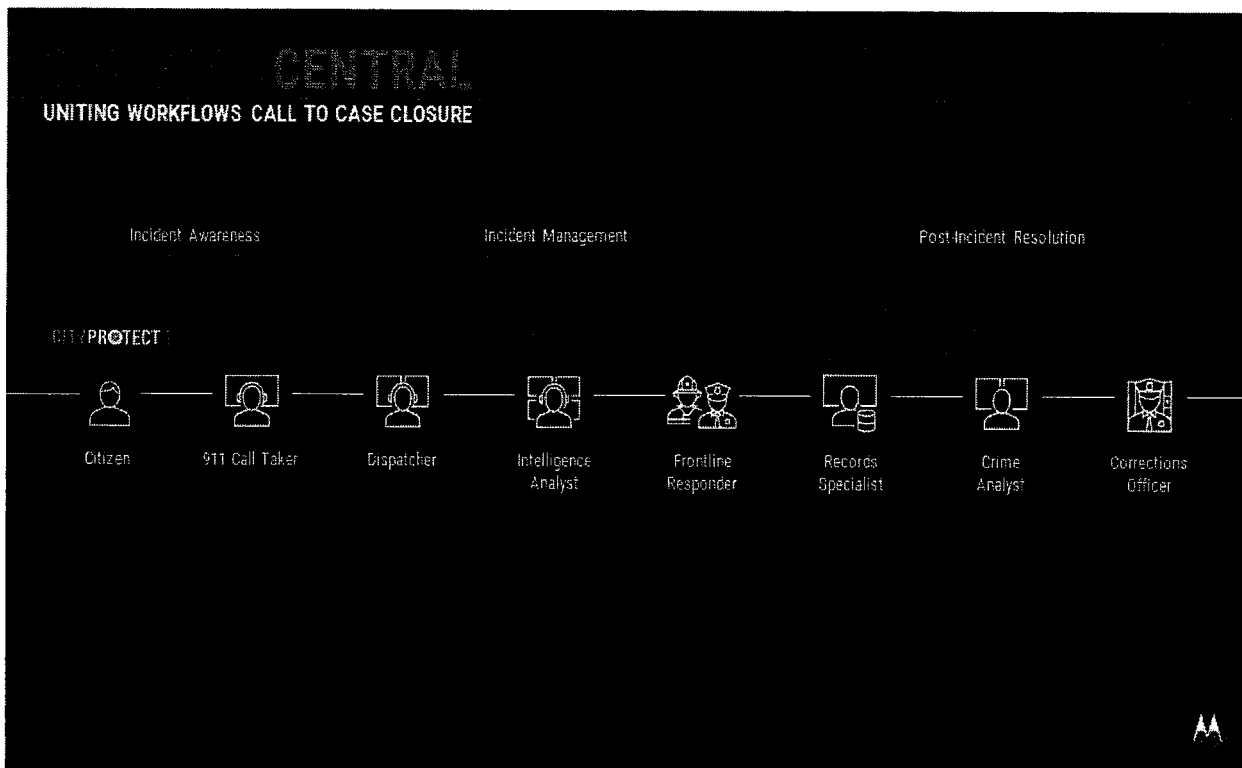
1.2 Enhancements VESTA 9-1-1 Brings to the PSAP

Our systems refine and enhance workflow, while easing many of the issues commonly found in today's PSAPs and dispatch centers. The following address the issues core to the VESTA 9-1-1 platform:

- **Customization** – At the heart of this unified geospatial multimedia platform is a configurable desktop User Interface (UI) that gives Call Takers a richer, more intuitive user experience. The UI hosts multiple layouts and workflows to manage voice calls and integrated Text-to-9-1-1 messages.
- **Full Voice and Text-to-9-1-1 Call Detail** – A Queue Display on the UI shows voice and Text-to-9-1-1 queues and their related data. This includes the number of agents logged in, their status, and the number of calls in queue and average wait times. Thresholds can be set, with visual and audible alerts configured at three levels (High, Medium, and Low).
- **Cost-Effective Scalability** – The VESTA 9-1-1 solution serves PSAPs with 2 to 250 Call Takers, delivering cost-effective scalability as needs change. Its flexible, open architecture sustains single-site installations and geo-diverse, multi-site and multi-agency deployments.

- **Workflow** – PSAP supervisors quickly adapt to changing operational requirements by configuring applications, information and workflows for each Call Taker role assignment. Between this centralized administration and the ability to partition resources and users into agencies, 9-1-1 budget owners also have leverage for investment consolidation.
- **Internet Protocol for Robust Functionality** – The VESTA 9-1-1 solution's purpose-built Internet Protocol (IP) soft switch delivers uninterrupted SIP telephony. This includes IP voice support on i3 Emergency Services IP networks (ESInets), using Request for Assistance Interface (RAFI) protocol. It also supplies advanced telephony functions like Automatic Call Distribution (ACD) and dynamic conferencing.
- **Reliability** – High availability; no single point of failure with robust server connectivity recovery and accurate server connectivity status reporting. Optional geo-redundant host deployment. Redundant connections at remotes, plus support for dual networks at the workstation(s). Optional Local Survivability functionality that gives remote sites the ability to continue to take calls when connection to the host(s) sites is lost.
- **Long Term Investment** – Open, distributed IP architecture. Native ESInet connectivity. Standards compliant (NENA i3). Forward migration path to NG9-1-1 with this integrated, geospatial multimedia platform.

VESTA 9-1-1 is an integral part of Motorola Solutions' end-to-end Public Safety Software Enterprise driving the integration of a complete Command Center suite. From answering thousands of emergency calls and text messages to processing video, disparate evidence and records, Motorola Solutions is helping agencies transform into intelligence-driven command centers, enabling them to make more informed decisions resulting in better outcomes. Learn more about [Motorola Solutions'](#) wide-ranging product portfolio.



Section 2

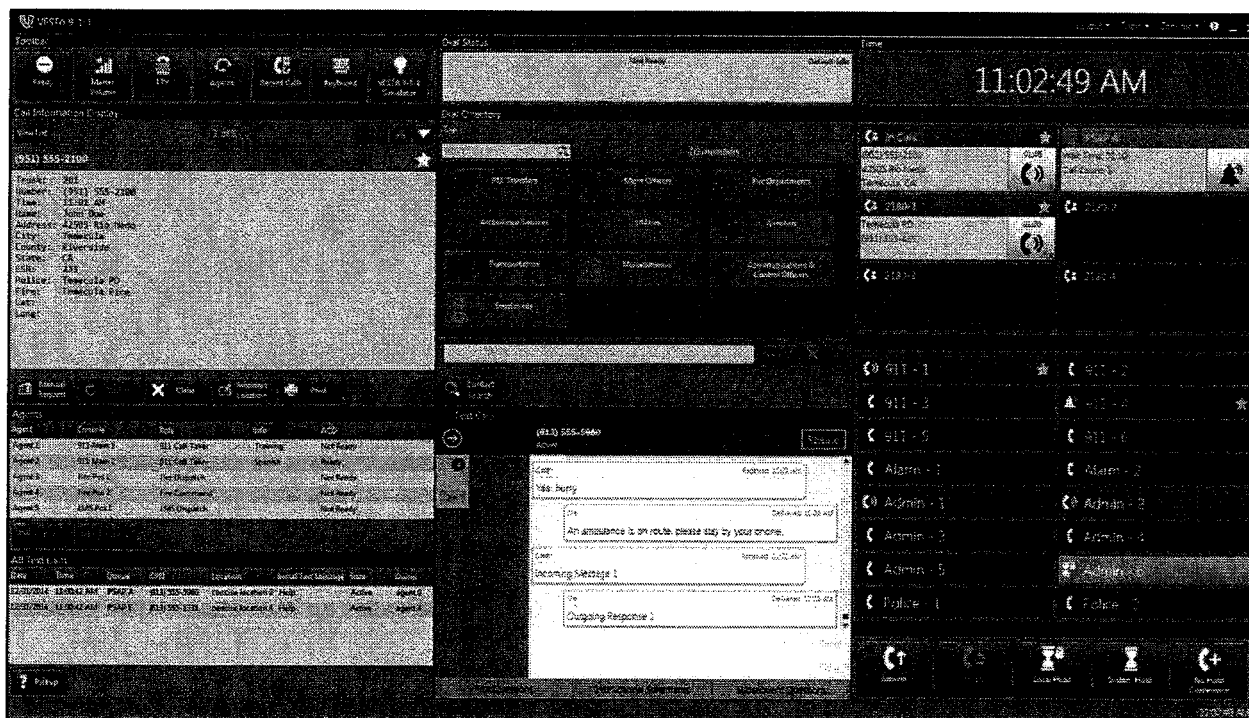
Solution Description

2.1 VESTA 9-1-1 Call Handling

The VESTA 9-1-1 Call Taking solution is a Next Generation 9-1-1, National Emergency Number Association (NENA), i3-based call processing system for advanced call centers seeking scalability and flexibility in their call handling, along with maximum system availability. Our state-of-the-art solution is modernizing the integration of Next Generation 9-1-1 (NG9-1-1) call handling, short message service (SMS), geographic information system (GIS) and the management information systems (MIS).

The VESTA 9-1-1 solution is built on a VoIP - IETF SIP architecture and is ready for NG9-1-1 deployment while supporting legacy E9-1-1 technologies as well. The call handling software application manages the receipt of emergency (and administrative) calls and seamlessly distributes them to Call Takers for disposition via the best user friendly GUI interface in the public safety industry.

Built for both today and tomorrow, the VESTA 9-1-1 solution offers a cost-effective i3-based solution today that will protect municipal investments as NENA develops and launches new standards for the NG9-1-1 Public Safety Answering Points (PSAP). These standards include higher interoperability between networks, PSAP applications and the call processing platform, resulting in significant improvements in efficiency and emergency response of all agencies involved. Motorola Solutions as an industry leader, is actively involved in NENA ICE to develop and understand these standards; and to ensure our products evolve as the Next Generation paradigm takes shape.



Fully Configurable VESTA 9-1-1 Solution

2.2 Summary of Offer

The proposal includes a comprehensive NG9-1-1 Call Handling solution for two PSAP geo-diverse locations.

2.2.1 Putnam County 911, NY PSAP – Host/Side A

- 9 Call Taker positions with single 27-inch LED monitors, VESTA 9-1-1 Advanced Enhanced Operations license and Geo Diverse Add On License

At each position:

- 24-key Genovation keypad
- Sound Arbitration Unit (SAM) with Speaker Kit
- Handset and Cord
- VESTA® 9-1-1 IRR per seat license
- VESTA® Analytics Standard per seat license
- ESInet Interface Module (EIM)
- Direct PSAP Interconnect
- VESTA® SMS
- VESTA® 9-1-1 CDR Module
- VESTA® 9-1-1 IRR Module
- 1 VESTA® 9-1-1 Admin Printer
- Network Equipment
- Peripherals & Gateways for CAMA connectivity
- ALI/CAD Output
- Rack & Peripheral Equipment
- Time Synchronization Equipment - Customer to provide NTP compliant device
- 1 Enhanced Soft Phone Bundle
- 1 CommandPost w laptop, dock/monitor and keyboard/mouse bundle (moved license to Host A from Host B)
- VESTA® Analytics Standard - Multi Product Purchase

Cybersecurity Services for VESTA 9-1-1

- 5 Years - Managed Detection and Response

2.2.2 Putnam County Backup at Sheriff's Office, NY PSAP – Host/Side B

- 4 Call Taker positions with single 27-inch LED monitors, VESTA 9-1-1 Advanced Enhanced Operations license and Geo Diverse Add On License

At each position:

- 24-key Genovation keypad
- Sound Arbitration Unit (SAM) with Speaker Kit
- Handset and Cord
- VESTA® 9-1-1 IRR per seat license
- VESTA® Analytics Standard per seat license
- ESInet Interface Module (EIM)
- VESTA® SMS
- VESTA® 9-1-1 CDR Module
- VESTA® 9-1-1 IRR Module
- Network Equipment
- Peripherals & Gateways
- ALI/CAD Output
- Rack & Peripheral Equipment
- Time Synchronization Equipment - Customer to provide NTP compliant device
- 1 Enhanced Soft Phone Bundle
- Customer has existing CommandPOST moved to Side A
- VESTA® Analytics Standard - Multi Product Purchase
- Spare Equipment

Cybersecurity Services for VESTA 9-1-1

- 5 Years - Managed Detection and Response

Training

- V9-1-1 Agent Training
- V9-1-1 Admin for Standard
- VESTA Analytics Admin Training

Putnam County will reuse/provide the following peripherals at all locations:

- Backroom UPS/Building UPS
- ALI Modems (If applicable)
- KVM's (If applicable)
- Call Taker Headsets
- CDR/Admin Printer
- NTP Compliant Device
- Customer is responsible for TCC services and network charges

2.2.3 System-wide

- Putnam County data collection and reporting services on all 9-1-1 transactions

- System and component level monitoring, alarming, diagnostics and reporting services
- All-inclusive software support, updates, and upgrades for the contract term
- 24/7/365 help desk, trouble ticketing and customer support services
- Installation, testing, training, maintenance and on-site support services by Motorola Solutions
- Project management services for the planning, design, testing, installation and operation of systems for contract term

Section 3

Product Description

The product description gives an overview of the features and benefits of VESTA 9-1-1. Some of these features are optional. Please refer to the Summary of Offer section listing features and functions that are included in this bid. Contact your sales professional if you have any questions.

3.1 VESTA® 9-1-1

The VESTA 9-1-1 call handling solution is a mission-critical call management and response solution that is a NENA compliant, IETF standards-based, IP-centric implementation. In essence, the VESTA 9-1-1 solution:

- Is a 9-1-1 ANI/ALI controller providing voice management and data (ALI) retrieval
- Supports all of the standard telephony interfaces to simplify integration into existing telephony networks.
- Engineered to ensure that there is essentially no single point of failure, i.e. most of the hardware is duplicated within the system to ensure redundancy.

Below is a description of the **minimum** hardware components for a VESTA 9-1-1 system being shipped are as follows:

- Servers running Media Distribution Services (MDS)
- Servers running Data Distribution Services (DDS)
- FXS (Foreign eXchange Subscriber) gateways
- FXO (Foreign eXchange Office) gateways
- Managed Ethernet switches
- Firewall security appliance with VPN capability
- VESTA 9-1-1 workstations to manage and process incoming mission critical calls
- Supported interfaces include:
- Analog 9-1-1 CAMA (wireline and wireless) trunks used only for incoming emergency calls
- Administrative lines – Centrex, CLID, POTS
- Feature Group D (FGD)
- Ring-down lines: wet (battery provided by CO) and dry (battery seen by the CO)
- Digital interfaces: T1 and PRI
- Automatic Location Identification (ALI) to identify caller information
- CAD interface
- VoIP 9-1-1 interfaces using NENA I3 or Intrado RFAI protocol

Specific features may or may not be available based on the options, call flow configurations and command assignments at the VESTA 9-1-1 workstations. Additionally, some features listed above

represent integration with other third party products that may not form part of the solution; these are denoted for reference purposes.

3.1.1 Servers

Media Distribution Services (MDS)

The VESTA 9-1-1 MDS are the software-based call-processing component of the VESTA 9-1-1 solution. The software extends telephony features and functions to packet telephony network devices such as VESTA 9-1-1 workstations and IP phones.

MDS servers provide the following feature/functionality:

- Support for 9-1-1 and Admin queues
- ACD schemes (Longest idle, Ring all, Circular and Linear)
- Conferencing, transfer, and call overflow capabilities
- Administrative phone features and services
- Auto attendant features
- Voice mail

MDS servers are always implemented in pairs and operate in an Active/Standby mode.

Data Distribution Services (DDS)

The VESTA 9-1-1 DDS provides advanced 9-1-1 call data handling and system monitoring services.

DDS servers provide the following feature/functionality:

- Retrieve and extract ALI from ALI databases, perform ALI rebids
- Interfaces to CAD (Computer Aided Dispatch) systems
- Manages the transfer of call details to remote agencies
- System activity events and logs for tracking, alarming and historical reporting
- Management of overall system resources
- A client applications software distribution mechanism for VESTA 9-1-1 workstations, VESTA™ Analytics MIS solution, and Activity View management application
- Real-time CDR (Call Detail Record) printing

DDS servers are always implemented in pairs and operate in an Active/Standby mode.

Advanced Services Node (ASN)

The Advanced Services Nodes (ASNs) are equipped to extend the functionality of the VESTA 9-1-1 system. These are deployed virtual machines, which may be hosted on the System Hypervisor servers or on a separate pair of Hypervisor servers.

The ASNs provide the following functionality:

- Support direct-connect capability for delivery of SMS/text calls utilizing MSRP protocol.
- Provide additional tools for training purposes. This includes simulators for:

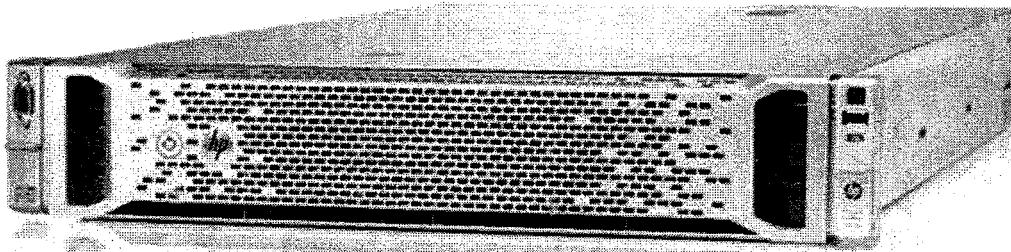
- Generating SMS/text calls
- Generating simulated voice calls
- Provide additional tools for diagnostic and configuration of the ASN.

ASNs are always implemented in pairs and operate in an Active/Active mode.

Virtualized Servers

The MDS, DDS and other peripheral servers may be implemented as virtual machines (VM's) on one or more physical servers. This approach reduces the amount of back-room equipment, lowers power consumption and reduces thermal loading in the equipment room. VM's also provide greater flexibility for future software upgrades, since the operating system and client software are now independent of the server hardware. Virtual servers are normally equipped with:

- Six-core Xenon CPU's (minimum)
- 12 GB of RAM (minimum)
- Multiple disk drives in a minimum RAID 5 configuration
- Multiple 10/100/1000 NIC's
- Dual power supplies



Virtualized Server

3.1.2 Gateways

The VESTA 9-1-1 solution supports various gateways to interface to traditional (non-IP) telephone systems. Gateways convert non-VoIP circuits to standard, SIP-based VoIP.

Foreign Exchange Subscriber (FXS)

FXS gateways support the following interfaces:

- 2-wire CAMA 9-1-1 trunks
- "Dry" ring-down circuits
- Analog stations
- FAX machines/modems
- Web-based Graphical User Interface (GUI) for configuration

Foreign Exchange Office (FXO)

FXO gateways provide the following functionality and interfaces:

- Loop-start CO lines
- Ground-start CO lines (M1K FXO GS modules only)
- “Wet” ring-down circuits
- Direct Inward Dialing (DID) circuits to specific endpoints (phone sets)
- Web-based GUI for configuration

Mediant 1000 (M1K)

Mediant 1000 gateway chassis provides six expansion slots which can be equipped with any combination of FXO, FXS and/or T1/PRI interface modules. The Mediant 1000 chassis is also equipped with redundant power supplies and dual network interfaces (NICs).

The following features and circuit types are supported on these gateways:

- Interface to standard T1/E1 circuits*
- Interface to standard ISDN-PRI circuits*
- Web-based GUI for configuration and management

*A maximum of four digital circuits may be equipped per M1K chassis (pre R6.0) or up to six (R6.x and later, with firmware upgrade).

Mediant 800C gateways

The AudioCodes Mediant 800C enterprise session border controller (E-SBC) and media gateway supports up to 124 voice channels in a 1U platform and provides connectivity between TDM and VoIP networks. It provides the Border Control Function (BCF) for security and cybersecurity purposes between the ESInet/NGCS and agency networks.

The Mediant 800C also connects IP-PBXs to any SIP trunking service provider, scaling to 400 concurrent sessions. It can connect any SIP to SIP environment, legacy TDM-based PBX systems to IP networks, and IP-PBXs to the PSTN.

3.1.3 Remote CAD Port Servers

In virtualized and/or geo-diverse hosts and/or remote PSAPs, RS232 Port Servers RS- 232-to-IP devices are deployed to extend serial CAD ports to the remote location.

These devices provide the following features:

- Four RS-232 ports per unit
- Each unit may communicate with multiple DDS servers
- Web-based GUI for configuration

For each PSAP equipped with a CAD interface, one set of the following will also be provided to allow for CAD port redundancy:

- Serial 2-port arbitrator
- Serial 8-port data sharing unit

3.1.4 Networking

The VESTA 9-1-1 system requires specific network capabilities in order to operate correctly.

Depending upon the price/performance desired by the customer, different managed network switches in 24- or 48-port configurations may be quoted. These are typically Cisco. Network switches may be either standard or Power over Ethernet (PoE) versions, depending on the configuration required.

3.1.5 Printing

The VESTA 9-1-1 system may be equipped with a variety of printers, depending upon the specific customer requirements. Printers may be either locally connected (to a workstation or server) or connected to the VESTA 9-1-1 LAN utilizing either an internal or external network interface.

3.1.6 Workstations

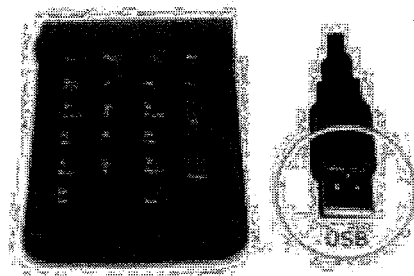
The workstation uses a mini PC providing users with full functionality and power in a space saving design. The clean and compact design allows for flexible deployment options and is small enough to be mounted to the back of a monitor. Dual monitors are supported.



Mini 800 PC for VESTA 9-1-1 Clients

Genovation Keypad

The versatile, 24-key programmable keypad can be labeled to fit specific agency needs. The non-volatile, programmable memory allows the keypad to connect to any USB port without installing resident software. The keypad is easy to program using the Windows compatible software provided. Assembled with high quality key switches, the keys are durable, yet light and easy to press.



Genovation 24-Keypad

3.1.7 VESTA 9-1-1 Call Taking Position

The VESTA 9-1-1 call taking position provides a GUI to allow Call Takers to quickly process emergency and non-emergency calls. Depending upon the specific customer requirements, VESTA 9-1-1 call taking positions may be implemented in a variety of ways:

- Using standard mini workstations
- With one or more widescreen monitors. Workstations support up to two monitors natively using Display Port outputs. Adapters are optionally available to support other display types (VGA, HDMI, DVI, etc.).
- With optional Integrated Instant Recall Recorder (IRR) software. IRR software can be deployed as either single-channel (telephone only) or dual-channel (telephone and radio select audio) modes.
- With one or two Network Interface Cards (NICs). When deployed with two NICs, each NIC may operate independently (connected to two different networks) or be teamed for redundancy.
- With a SAM (Sound Arbitration Module) connected to two standard 310-plug headset jack boxes, a headset/handset unit and a SAM Speaker.
- With optional Genovation 24- or 48-key programmable keypads
- With optional widescreen touch screen monitor(s)

3.1.8 VESTA SMS

The VESTA SMS solution allows VESTA 9-1-1 systems to connect directly to Text Control Centers (TCCs) using standards-based MSRP protocol for delivery of text messages directly to VESTA console users. Some of the features of the VESTA SMS solution are:

- Standards based Text-to-9-1-1 solution
- Easy and flexible to operate
- Supports multiple text queues
- Text capability may be assigned to user roles
- Allows transfer of text calls within a single multi-PSAP system

3.1.9 Direct PSAP Interconnect

Direct PSAP Interconnect (DPI) allows two or more independent VESTA 9-1-1 systems to be connected via a Wide-Area Network (WAN) for the purpose of call transfers and inter-system calling. When transferring 9-1-1 calls, the original ANI/ESRK of the call is sent to the terminating system so that system can retrieve the ALI information. The originating call-taker can either remain on the call or drop out of the call after the terminating call-taker answers.

This feature requires that each system utilizing DPI be equipped with the ESINet Interface Module (EIM) license. Each system must also be able to perform ALI queries on records normally served by the other systems in the DPI network.

3.2 Data Management

3.2.1 VESTA Analytics

VESTA® Analytics is Motorola Solutions next-generation management information system (MIS). The VESTA Analytics solution is a sophisticated emergency call center application for PSAP management and is optimized for regional administrators and PSAP supervisors.

VESTA Analytics provides a number of new capabilities not previously existing in 9-1-1 reporting solutions that play an important role in improving efficiencies in staffing, operations, and information management.

- Enhanced operational management — VESTA Analytics improves the ability to gather, organize, data-mine, and report near real-time information. VESTA Analytics incorporates an advanced data warehouse for improved performance for creating custom reports and searching for data.
- Personnel management — VESTA Analytics includes 9-1-1 specific key performance indicators (KPIs) that help assess the performance within the call center for more informed decision-making regarding staffing.
- Automated evidence organization — VESTA Analytics automatically associates related calls into the context of individual incidents. This approach simplifies the tasks involved with reconstructing, organizing, searching, and archiving historical incident information.

VESTA Analytics is built upon state-of-the-art technology, providing a foundation for future enhancements, and providing next-generation capabilities.

VESTA Analytics Standard provides the following features:

- Home page — VESTA Analytics Home page provides a simple calling party number (CPN) or date-time search, and one-click access to report apps. The following report apps are installed with VESTA Analytics as samples:
 - Last Month Call Count by Call Types per Trunk Line
 - Last Week Call Count by Day per Agent
 - Last Week Wait Time Range per Call Category
 - Previous 365 days Call Count by Month per Xfer Conf Target
- Event display — The Event List and Event Details panes display information that VESTA Analytics captures from integrated systems. Custom filters can be created to find events meeting specific conditions.
- Trigger filtering — Events meeting user-defined criteria can be highlighted as they enter the event list, indicating a possible problem event or trend.
- Scenario and event management — VESTA Analytics automatically associates related events gathered from integrated systems such as the call processing system. The Scenario Management system provides manual control over associations, and creates associations between complex scenarios.
- Microsoft SQL Server Analysis Services (SSAS) — A database structure has been implemented that enables more efficient reporting.

- Custom grouping and filtering — You can create custom groups and filters to generate advanced reports. VESTA Analytics also supports shift-based reporting.
- Automatic data purging — VESTA Analytics Standard, Hosted, and Enterprise automatically removes data after 5 years to reduce the size of the database. This ensures that sites always have access to a 5-year sliding window for running historical reports, comparing trends, and maintaining performance.
- Reports and report layouts — VESTA Analytics includes many new reports offered in three bundles: standard, advanced, and analytical. Reports include custom logos, user-selectable layouts, graphs, and a description of the content of the report. Reports can be created, saved with a user-defined name, and run with a single click. VESTA Analytics Product Brief – Standard 2
- Scheduled reports — You can create custom reports and store them for future generation or scheduled distribution. The Report Scheduler allows reports to be distributed by e-mail (requiring an e-mail server) or stored to a shared folder.
- Ad hoc reports — Custom reports can be created from scratch and saved to the report library using an advanced ad hoc engine, or using the analytical solution. Ad hoc reporting has been enhanced with user-friendly data views based on agent status, agent perspective, caller perspective, and trunk-line perspective. Note VESTA Analytics includes a powerful ad hoc reporting engine built on SQL Reporting Services. Because ad hoc reporting is specific to the needs of a site, does not provide technical support for customized ad hoc reports. If you want to use the ad hoc reporting engine, consider obtaining advanced training on SQL reporting services or work with a firm that has this expertise.
- Standardization of call properties — The classifications applied to calls have been simplified and streamlined for more consistency between call platforms. For example, the origination of the call (Call Origin) is classified as incoming, outgoing, or internal. These classifications can then be used to provide more complete information when filtering or grouping on reports.
- Perspective reporting — This feature allows for analysis of call handling data from different points of view. For example, a call analyzed from the caller perspective includes a ring time until the call was answered, whereas from the agent perspective, it only includes the ring time that occurs at the agent's position. If the agent is on a call, that ring time does not exist from the agent's perspective.
- Time parameters — Reports can be grouped by time-based parameters (by year, quarter, month, week, day, or hour). The requested data element is displayed based on the requested time period.
- Key performance indicators (KPIs) — VESTA Analytics includes 5 key performance indicators developed specifically for emergency call centers.
- SMS support — VESTA Analytics supports capturing and reporting on SMS sessions as a separate call type.
- Printing of configuration data — Configuration information for agents, consoles, lines, and so on can be printed from the App Manager.
- Centralized management of security — Groups, users, and permissions are automatically created when VESTA Analytics is installed. In addition, site administrators and technicians can manage user authorization from the App Manager Product Security page.
- Role-based logon — VESTA Analytics supports the ability to accept an agency (site) name and role from the computer telephony integration (CTI) system and assign activities to the agency

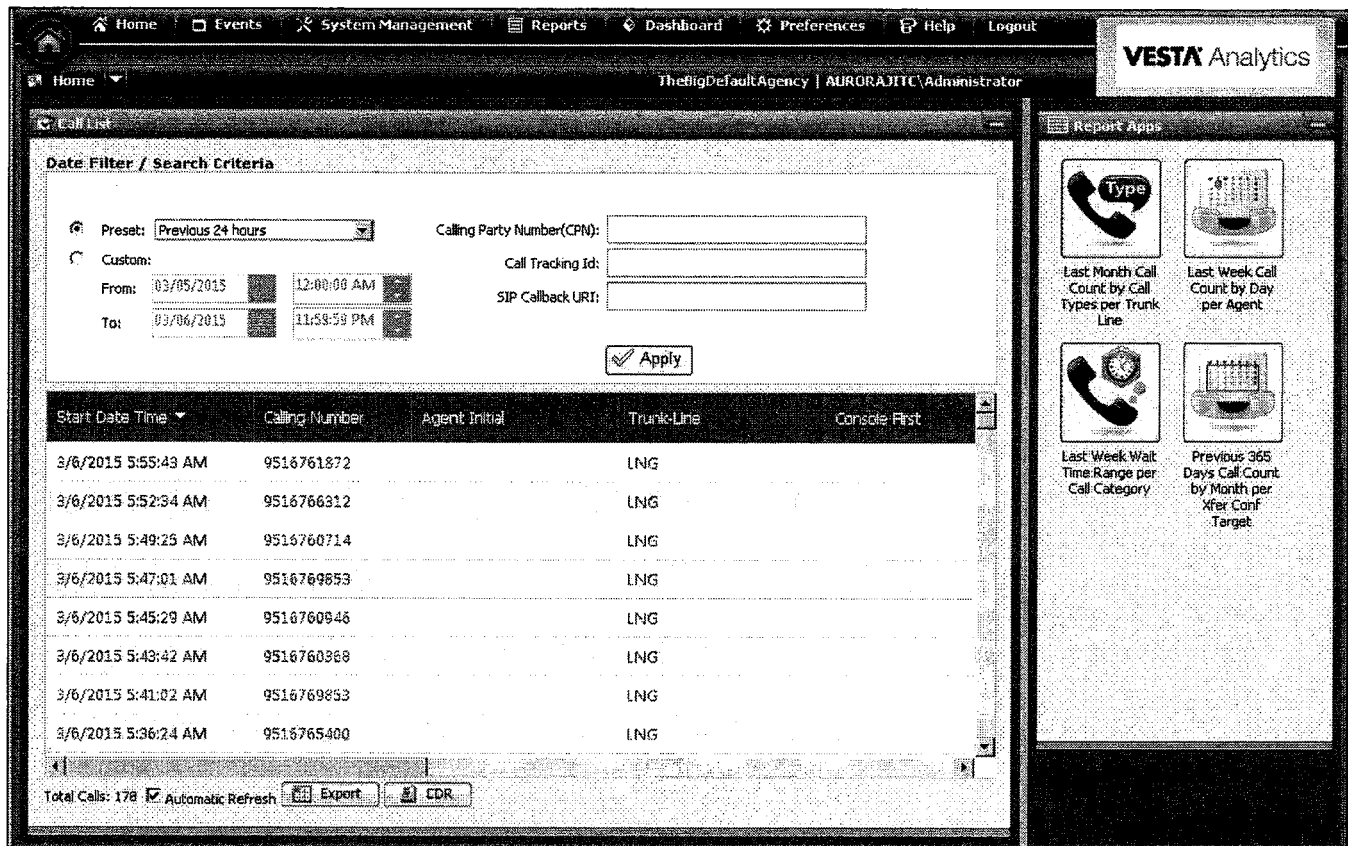
(site) and to the specific role (call taker, dispatcher, and so on). This information is then available for reporting and analysis.

- **Browser-based application** — VESTA Analytics does not need to be installed on remote workstations, thus eliminating possible disruptions to the call takers. It is Key features 3 a server-based application that is accessed from a browser on local or remote computers.
- **VESTA Analytics Data Migration Utility (VADMU)** — A utility that, after a system upgrade is completed, migrates other multiple sites' databases into the newly upgraded VESTA Analytics site database.
- **VESTA Locate integration** — Calls in the Event List can be selected and plotted on a VESTA Locate workstation.

Motorola Solutions also offers the following fee-based enhancements to VESTA Analytics:

- **Advanced reporting** — Advanced reports are next generation reports specifically developed for the 9-1-1 site. They are based on Analysis Services (a historical data warehouse, current to the last collection) and provide more complex information than standard reports.
- **Dashboard reporting** — This reporting module provides drill-down features, the ability to obtain data based on user-defined parameters, and the ability to create special meters, graphs, and tables. In addition, this module provides pre-defined views of configurable data for review.
- **Enterprise and Hosted (multi-site) deployment** — You can run reports for remote Enterprise and Hosted sites. Enterprise functionality is the ability for a single VESTA Analytics Enterprise server to collect call records from other VESTA Analytics servers and aggregate the data in a single database for enterprise-wide reporting. This functionality is similar to MagIC Data Repository (MDR) functionality, with the added ability to segment the data by site. Hosted functionality refers to the ability for multiple sites to share a common CTI system while controlling access to the data by site. In this way, users from one site cannot see data from another site. User authorization controls which users can see which site's data.
- **Data Dictionary** — provides a fee-based Data Dictionary to assist in understanding the database schema.

The reporting capabilities of the VESTA Analytics solution are highly robust, supplying several standard documents that provide facts on call counts, transfer averages, trunk and line utilization, etc., and can accommodate customization when needs are more specific. All reports can be scheduled and automatically distributed, or you may choose to create an ad hoc report. The VESTA Analytics MIS solution can automatically associate related events, which simplifies incident reconstruction, organization, searching and archiving.



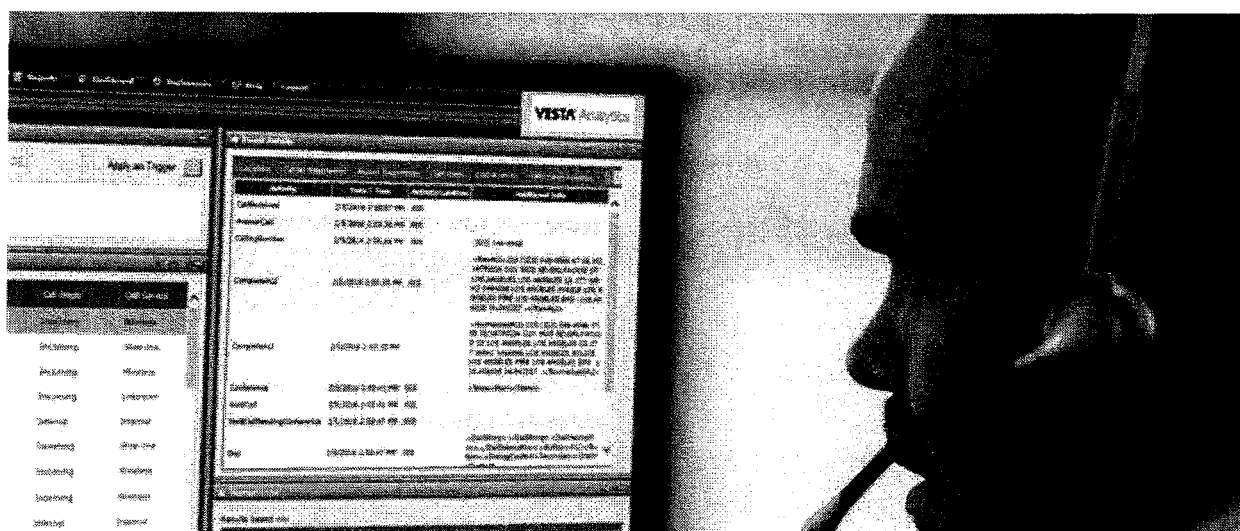
VESTA Analytics Home Page with 4 to 8 Tabs

3.2.2 VESTA Analytics Front End

No dedicated client software is required to access the VESTA Analytics system. All access is performed using the Microsoft Internet Explorer 6.0 or later browser. The workstation accessing the VESTA Analytics system must:

- Have Microsoft .Net 2.0 or later software libraries installed.
- Be connected to the same network as the VESTA Analytics server or have other dedicated, secure access to the VESTA Analytics server network (VPN, etc.)
- One MS-SQL License per user accessing the VESTA Analytics MIS system is required.
- One VESTA Analytics system access license is required per user accessing the VESTA Analytics MIS system is required.

The VESTA Analytics access licenses are "concurrent usage" licenses. Users may log into the system from any workstation connected to the network as long as the number of users concurrently logged in do not exceed the number of access licenses purchased.



VESTA MIS Solution

3.3 Cybersecurity Services for VESTA 9-1-1

Effective cybersecurity monitoring and response relies on a combination of advanced security platforms that can ingest and process large volumes of alerts, and experienced analysts to effectively identify and investigate threats.

Motorola Managed Detection and Response (MDR) services for VESTA® 9-1-1 provides 24/7 monitoring and the expert personnel needed for an effective threat detection solution. As a core feature of this service, our ActiveEyeSM (Managed Security Platform) continuously collects events from components throughout the VESTA® 9-1-1 system. ActiveEyeSM applies advanced filtering techniques to remove false positives so that cybersecurity analysts in the Motorola Network and Security Operations Center (NSOC) can review and determine the scope and priority of the remaining alerts to investigate

Managed Detection and Response

Our MDR services ensure you get optimal benefit from next-gen Endpoint Detection and Response (EDR) solutions to eliminate blind spots. Our NSOC will continuously monitor all endpoint activity within your VESTA® 9-1-1 system and analyze the data in real time to automatically identify and respond to threat activity.

3.3.1 Managed Detection and Response

3.3.1.1 ActiveEyeSM Security Management Platform

The ActiveEyeSM platform centralizes security operations and monitoring by collecting events from system elements using remote sensors. ActiveEyeSM will store and analyze this data, and supply it to both Motorola's NSOC and the customer

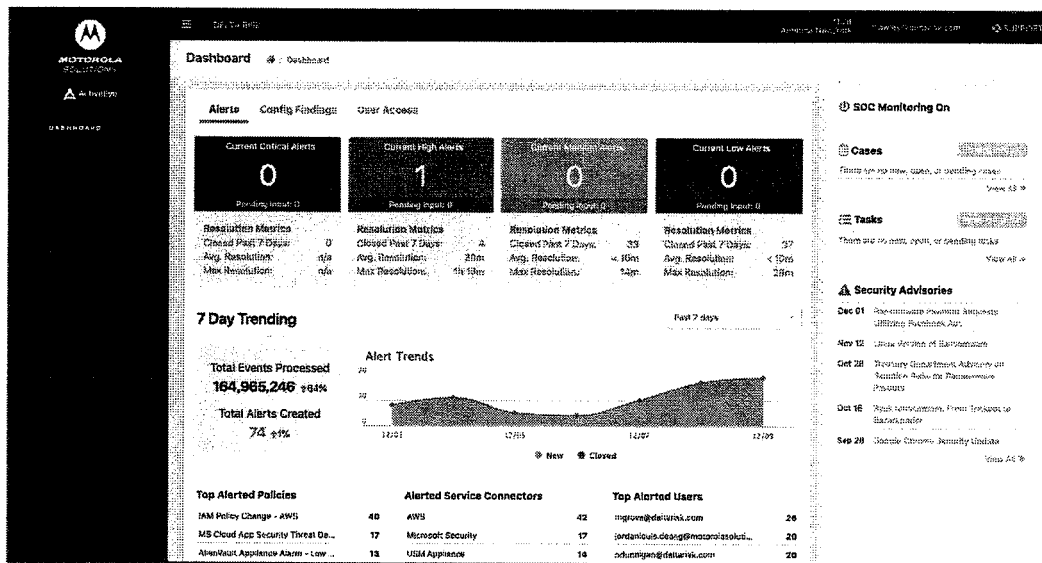


Figure 3-1: ActiveEyeSM Interface

ActiveEyeSM analytics speed response by focusing attention on the most critical cybersecurity events it detects in the VESTA® 9-1-1 system. By continuously monitoring endpoint activity and network traffic, ActiveEyeSM learns the normal patterns of system activity. This enables ActiveEyeSM to spot anomalies that may indicate a system breach or a threat, such as malware or ransomware.

ActiveEyeSM relies on two main sources of information and alerts to support network threat detection logs and an included Intrusion Detection System (IDS).

3.3.1.2 Endpoint Detection and Response (EDR)

Our Managed Detection and Response (MDR) services ensure customers get optimal benefit from next-gen EDR solutions to eliminate blind spots. Our NSOC continuously monitors endpoint activity within the customer's VESTA® 9-1-1 system and analyzes the data in real time to automatically identify threats and alert customers to them. The EDR technology within ActiveEyeSM enables our security team to provide immediate remediation within the platform for many threats, such as malware and ransomware, to contain them quickly. If the customer prefers, they can initiate a response on their own

3.3.1.3 Service Dependencies

It is mandatory that all VESTA Managed Detection and Response customers also subscribe to the Application Monitoring and Response service for VESTA 9-1-1. In the absence of an active Application Monitoring and Response service for VESTA 9-1-1, the VESTA Managed Detection and Response service cannot be delivered.

3.3.2 Network and Security Operations Center

Motorola Solutions' Network and Security Operations Center (NSOC) using specialized monitoring elements. The NSOC's expert cybersecurity analysts monitor for alerts 24x7x365. If an event that may represent a threat is detected, analysts will investigate and initiate an appropriate Customer engagement. Customer engagements may include, but are not limited to, requesting additional

information from the Customer, continuing to monitor the event for further development, or informing the Customer to enact the Customer's documented Incident Response plan.

Section 4

Warranty Services

Motorola Solutions has over 90 years' experience supporting mission critical communications for public safety and public service agencies. Motorola's technical and service professionals use a structured approach to life cycle service delivery and provide comprehensive maintenance and support throughout the life of the system. The value of support is measured by system availability, which is optimized through the use of proactive processes, such as preventive maintenance, fault monitoring and active response management. System availability is a function of having in place a support plan delivered by highly skilled support professionals, backed by proven processes, tools, and continuous training.

4.1 The Service Delivery Team

4.1.1 Customer Support Manager

Your Motorola Solutions Customer Support Manager provides coordination of support resources to enhance the quality-of-service delivery and to ensure your satisfaction. The Customer Support Manager (CSM) is responsible to oversee the execution of the Warranty and Service Agreement and ensure that Motorola meets its response and restoration cycle time commitments. The CSM will supervise and manage the Motorola Authorized Servicer's functions.

4.1.2 Motorola Local Service Provider

Motorola Solutions nationwide network of local Authorized Service Centers are staffed with Motorola Solutions factory trained technicians. They provide rapid response, repair, restoration, installation, removal, and scheduled preventive maintenance tasks for site based NG9-1-1 Call Taking systems. Motorola's Authorized Service Centers are assessed annually for technical and administrative competency to ensure quick and effective service delivery.

Motorola has proven experience to deliver mission critical network support

- Extensive Experience—Motorola has over 90 years' experience supporting mission critical communications and the Public Safety community.
- Capacity to Respond—Motorola's network of Authorized Service Centers, repair depots, system support center and parts support enable Motorola to provide quick and effective service delivery.
- Flexibility and Scalability—Motorola's Support Plans are customized to meet individual Customer needs.
- Skills and Process—Motorola uses a well-established, structured, and disciplined approach to provide service delivery. Motorola's team of well-trained and committed people understands the communications technology business.

4.2 Warranty and Maintenance Services

4.2.1 OnSite Response

Motorola Solutions' OnSite Response service gives you that advantage by making available our network of expert support resources located all across North America to provide on-site support when you need it. These Motorola Solutions certified field technicians arrive at your door equipped and ready to do what it takes to get your system running at optimum capacity.

Using Motorola Solutions-approved test equipment, service procedures and backed by Motorola Solutions centralized technical resources, technicians from your local authorized service center are dispatched to your site. The technicians perform diagnostics, remove components for repair, and reinstall new or reconditioned components. When it is a response to a call for help, Motorola Solutions OnSite Response service guarantees technician dispatch, site arrival, and problem resolution.

Motorola Solutions field technicians average 35-60 hours of technical training per year and 15-25 years of solution experience that aid in the quick and timely resolution of your service issues. Motorola Solutions on-site technicians are also backed up by technical consultants and field engineering support across the county when the situation calls for a more specialized expertise. We recognize that your communication system is critical to your operation and our support strategy of local and centralized support is our promise to you that we will do whatever it takes to keep it working at peak efficiency.

Motorola Solutions' OnSite Response service is a vital component of an intelligent communication support plan that keeps your business running, your costs down, and helps you stay focused on your goals.

4.2.2 VESTA 9-1-1 Operations Manager (ECH Service Management)

A VESTA 9-1-1 Operations Manager is assigned to provide the customer with a field-based single point of contact and manage the contracted maintenance and support services. The Operations Manager works with the on-site support personnel and is backed by Motorola's service and support organization. The Motorola support organization includes the Network Security Operations Center (NOC), Technical Support, and product management teams (as required). All work in concert with on-site support personnel to deliver services and maintain Service Level Agreements.

The Operations Manager will do the following:

- Create and maintain the Support Plan.
- Establish and refine policies and procedures to consistently maximize service performance.
- Proactively manage the life cycle of the service and supply information regarding upgrades and updates.
- Engage the appropriate resources, teams, and individuals to troubleshoot and resolve complex service issues.

- Serve as the escalation point of contact when standard troubleshooting efforts are unsuccessful.
- Serve as the liaison to Motorola's support organization for escalated incidents.
- Provide timely and frequent informational updates about progress towards resolving incidents.
- Maintain the service and performance quality of the system.
- Monitor Motorola's contractual support and provide reviews and analyses of the support performance.
- Manage the Change Management process during the Service operation

4.2.3 Network Security and Operation Center (NSOC)

Designed exclusively for Public Safety communications, the NSOC includes state-of-the-art technology, processes and tools all provided by our highly trained, dedicated team. With connectivity to the NSOC, our advanced systems facilitate true Emergency Services-grade monitoring and management.

4.2.3.1 Service Desk

The Service Desk is the central point of contact to report incidents and submit change requests. Co-located with the Technical Support Center within the Network and Security Operations Center (NSOC), the Service Desk maintains a holistic view of your service delivery environment.

The Service Desk will:

- Open a case and categorize the reported issue or request
- Resolve incidents based on priority
- Perform analysis to assist in identifying a corrective action plan
- Escalate the incident/request to technical or service experts when required
- Engage the next level management to ensure timely problem resolution, when necessary
- Provide regular status updates for escalated incidents

4.2.3.2 Monitor and Response

With the proposed Monitoring and Response service, system thresholds, established during the Monitoring and Response service implementation, are continually monitored by the system. Anytime the system performance exceeds the threshold limit, Monitoring and Response is immediately notified via digital alarm. Motorola Solutions then notifies the designated maintenance provider via the means (email, phone, etc.) set up upon implementation. This is a very stringent process that takes place in seconds. Monitoring and Response provides pre-failure hardware notification, and generates alerts on service/device state changes, runaway processes, and memory leaks. It collects and stores user-defined performance counters, and stores event log messages, performance data, and configuration

data in a centralized database. Below are some of the features available through Monitoring and Response:

- Proactively monitors key systems to detect faults and mitigate risks to ensure highest possible system performance and availability
- Monitors each server, workstation and networking device for hardware alarms, software alarms and performance thresholds
- Minimizes risk and the possibility of service interruptions, predicting issues before they occur
- Alarms the NSOC for remediation, notification and escalation, with most alarms resolved remotely

4.2.3.3 Anti Virus

- Delivers virus protection as a service, ensuring updates are tested and applied in a timely, efficient manner
- Provides a best-in-class antivirus solution, certified for our call handling platforms and continuously updated to automatically detect and remove the latest viruses.

4.2.3.4 Patch Management

- Deploys Microsoft® updates and patches after validating they are compatible with your solution
- Helps ensure system integrity and security, especially when bundled with Virus Protection for comprehensive, hands-free care

4.2.3.5 Software Upgrades

Motorola Solutions, in conjunction with the customer, will oversee all approved hardware and software upgrades. Motorola Solutions will provide the customer notification of scheduled product updates and/or modifications via a Product Change Notice (PCN) or a Product Bulletin (PB). Customer must ensure that their software or firmware release complies with the lifecycle milestones as defined in the Support Program as follows:

- **End of Sales (EOS)** occurs 12 months after the date that a new version is made generally available (GA). Previous version of software are not available in new systems. Bug fixes are supported and license add-ons are available
- **End of Expansion Sales (EOES)** occurs 12 months after EOS. No upgrades, spares, or add-on for the previous version of software are available upon End of Life (EOL). Bug fixes are not available
- **End of Support Date (EOSD)** occurs 12 months from EOES. This is the last date to receive support for the software version. Motorola Solutions will try to resolve any issues beyond that given date

- **Custom Extended Support (CES)** is available for 24 months from the EOSD. CES provided continued access to Technical Support past the EOSD period. Motorola Solutions will try to resolve any issues beyond the given date

Dates and product release versions for each milestone are published here, [VESTA 9-1-1 Emergency Call Handling Products Software Lifecycle Matrix](#)

Section 5

Statement of Work VESTA 9-1-1

5.1 Introduction

In accordance with the terms and conditions of the Agreement, this Statement of Work (SOW) defines the principal activities and responsibilities of all parties for the delivery of the Motorola Solutions, Inc. (Motorola) system as presented in this offer to Putnam County Bureau of Emergency Services (Customer). When assigning responsibilities, the phrase "Motorola" includes our subcontractors and third-party partners.

Deviations and changes to this SOW are subject to mutual agreement between Motorola and the Customer and will be addressed in accordance with the change provisions of the Agreement. Customer acknowledges that such deviations and changes to this SOW may incur additional costs. Said additional costs will be disclosed and mutually agreed upon between Motorola and the Customer pursuant to the change provisions of the Agreement.

Motorola work will be performed (remote or on-site) in accordance with the purchased services in this agreement. For all other engagements not listed as purchased services, work will be performed remotely, unless otherwise specified. Customer will provide Motorola resources with unrestricted direct network access and adheres to the parameters provided in IP Networking Guide and Bandwidth Calculator, which will be introduced and discussed during Kickoff, to enable Motorola to fulfill its delivery obligations.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the mutually agreed upon Project Schedule. Any changes to the Project Schedule will be mutually agreed upon via the change provision of the Agreement.

The number and type of software or subscription licenses, products, or services provided by Motorola or its subcontractors are specifically listed in the Agreement and any reference within this document, as well as subcontractors' SOWs (if applicable), does not imply or convey a software or subscription license or service that is not explicitly listed in the Agreement.

5.2 Award, Administration, and Project Initiation

Project Initiation and Planning will begin following execution of the Agreement between Motorola and the Customer.

Following the conclusion of the Project Planning Session, Motorola's Project Manager (PM) will conduct regular status meetings with the Customer's PM for the purpose of baselining progress of current activities and the planning of future activities. Following the conclusion of the Kickoff, the Motorola PM will prepare and submit monthly status reports to the Customer PM. Monthly Status Reports provide a summary of the activities completed in the month, those activities planned for the following month, project progress against the project schedule, items of concern requiring attention as well as potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If Customer desires a different teleconference tool, Customer may provide a mutually agreeable alternate tool at Customer expense.

5.3 Project Terms

The following project management terms are used in this document. Since these terms may be used differently in other settings, these definitions are provided for clarity.

Project Schedule means the schedule providing dates and timeframes for completion of tasks and deliverables during the course of the project. The Project Schedule is subject to change at the mutual agreement of Motorola and the Customer.

Project Management Plan is composed of the Communications Management Plan and Change Management Plan and provides the criteria for managing those tasks within the project.

Lockdown is a period of time in which there are no configuration or system changes allowed. Motorola will define this period in the Project Schedule.

5.4 Completion Criteria

Motorola Implementation Services are considered complete upon Motorola performing the last task listed in a series of responsibilities or as specifically stated in Motorola Deliverables; further details provided in the Project Schedule delivered during implementation. Customer task completion will occur per the project schedule enabling Motorola to complete its tasks without delay; Motorola is not responsible for any project delays due to incomplete Customer tasks.

The Service Completion will be acknowledged in accordance with the terms and conditions of the Agreement and the Service Completion Date will be memorialized by Motorola and Customer. Software System Completion will be in accordance with the terms and conditions of the Agreement unless otherwise stated in this Statement of Work.

5.4.1 Subscription Service Period

If the contracted system includes a subscription-based solution; the subscription service period will begin upon Customer's receipt of credentials required for access unless mutually agreed otherwise by project change order. Customer will not unreasonably delay beneficial use. In any event, absent a written notice of non-acceptance, beneficial use will be deemed to have occurred thirty (30) days after functional demonstration of the product.

5.5 Project Roles and Responsibilities Overview

5.5.1 Motorola Project Roles and Responsibilities

A Motorola team, made up of specialized personnel, will be assigned to the project under the direction of the Motorola PM. Team members will be multi-disciplinary and may fill more than one role. Team members will be engaged in different phases of the project as necessary.

In order to maximize efficiencies, Motorola's project team will provide services remotely via teleconference, web-conference, or other remote methods in fulfilling its commitments as outlined in this Statement of Work.

The personnel role descriptions noted below provide an overview of typical project team members. One or more resources of the same type may be engaged as needed throughout the project. There may be other personnel engaged in the project under the direction of the PM.

Motorola's project management approach has been developed and refined based on lessons learned in the execution of hundreds of system implementations and is reliant upon collaboration and a working partnership with our customers to enable success. Motorola will provide the expert knowledge around our solutions and industry best practices enabling our resources to guide Customer actions throughout the delivery process. Our guidance coupled with your knowledge of your business, processes, resources and operating environment make a successful partnership.

Motorola's Project Manager

A Motorola Project Manager (PM) will be assigned as the principal point of contact for the project. The PM's responsibilities include the following:

- Manage the Motorola responsibilities related to the delivery of the project.
- Maintain the project schedule and manage the assigned Motorola personnel and applicable subcontractors/supplier resources.
- Manage the Change Order process per the Agreement.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate with Customer resource scheduling to minimize and avoid project delays.
- Measure, evaluate, and report the project status against the Project Schedule.
- Conduct remote status meetings on mutually agreed dates to discuss project status.
- Provide timely responses to issues related to project progress.

Field Engineer

The Motorola Field Engineer (FE) will work with the project team and is responsible for the configuration of the ECH system software, networking based on agreed design, and validation of the hardware operational readiness state. The Field Engineer's responsibilities include the following:

- Installation, configuration, validation, site cut, and post-cut support.
- Confirmation that the delivered technical elements meet contracted requirements.
- Delivery of interfaces and integrations to agreed upon demarcation points based on system design.

Cloud Network Provisioning Services Team

The Motorola Cloud Network Provisioning Services (CNPS) team will assist the FE and SA in network and cloud enablement and provisioning responsibilities, including:

- Motorola supplied router, firewall, and network configurations.

Application Specialist

The Motorola Application Specialist (AS) will work with the Customer project team to configure the graphical user interface (GUI) and other end user elements. The Application Specialist's responsibilities include the following:

- Provide education and guidance to the Customer to set up, operate, and maintain the end user interface system.
- Provide product education as defined by this SOW and described in the Education Plan.

Solution Architect

The Solutions Architect (SA) is responsible for the detailed operational design of the system from equipment to call flow to network and, as such, is considered the Design Authority. The Solution Architect will be responsible for conducting detailed Call Flow design meetings and site walks with the Motorola Project Manager(s), Sales Engineers, and customers. The Solution Architect will design the customer's call flow solution based on the customer's requirements and provide advice and information on the benefits and risks of possible solutions. Responsibilities include:

- Conduct detailed Call Flow design meetings and site walks as needed.
- Engagement in the delivery as needed.

Customer Success Onboarding Advocate

A Customer Success Advocate is assigned to the Customer. The Customer Success Advocate's responsibilities, in coordination with the Project Manager, include the following:

- Collaborate with agency personas and key stakeholders to document desired customer outcomes for the system(s).
- Collaborate with Motorola Project Team to schedule deployments and transitions in alignment with Customer's desired outcomes.
- Establish Customer Success Advocate as Customer's ongoing trusted advisor for Command Center Software.
- Familiarize key Customer stakeholders with Motorola processes (support, feature enhancements, etc.)
- Engage with the Customer on industry trends and Motorola evolutions.

Customer Support Services Team

The Customer Support Services team will provide ongoing support following the commencement of beneficial use of the Customer's System(s) as defined in Customer Support Plan.

5.5.2 Customer Core Team, Project Roles and Responsibilities

The success of the project is dependent on early assignment of a Customer Core Team. Motorola has defined the following key resources that are critical to this project and must participate in all the activities further defined in this SOW. During the Project Planning phase the Customer will be required to deliver names and contact information for the below listed roles that will make up the Customer Core Team. In many cases, the Customer will provide project roles that correspond with Motorola's project roles. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Core Team will be engaged from project initiation through beneficial use of the system. Their continued involvement in the project is key to achieving user

adoption and beneficial use of the system. In some cases, one person may fill multiple project roles. The Customer Core Team must be committed to participate in activities for a successful implementation. In the event that the Customer is unable to provide the roles identified in this section, Motorola may be able to supplement Customer resources at an additional price.

Our experience has shown that Customers who display proficiency and comfort with the system early on and take an active role in delivery and education activities realize quicker user adoption and higher levels of success with system operation.

Customer Project Manager

The PM will act as the primary Customer point of contact for the duration of the project. The PM is responsible for management of all customer stakeholders and any third-party vendors that are the Customer's subcontractors. In the event the project involves multiple agencies, Motorola will work exclusively with a single Customer-assigned PM (the primary PM). The PM's responsibilities include the following:

- Communicate and coordinate with other project participants.
- Manage the Customer project team, including timely facilitation of efforts, tasks, and activities.
- Maintain project communications with the Motorola PM.
- Identify the efforts required of Customer staff to meet the task requirements and milestones in this SOW and Project Schedule.
- Consolidate all project-related questions and queries from Customer staff to present to the Motorola PM.
- Review the Project Schedule with the Motorola PM and finalize the detailed tasks, task dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor the project to ensure resources are available as scheduled.
- Attend status meetings.
- Provide timely responses related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures and all related project tasks required to maintain the Project Schedule.
- Ensure Customer vendors' adherence to overall Project Schedule and Project Plan.
- Assign one or more personnel who will work with Motorola staff as needed for the duration of the project, including at least one Application Administrator for VESTA® and one or more representative(s) from the IT department.
- Identify the resource with authority to formally acknowledge and approve Change Orders, approval letter(s), and milestone recognition certificates, as well as approve and release payments in a timely manner.
- Provide building access to Motorola personnel to all Customer facilities where system equipment is to be installed during the project. Temporary identification cards are to be issued to Motorola personnel, if required for access to facilities. Work with Motorola to identify and facilitate any background or other security clearance that may be required to site access.

- Ensure remote network connectivity and access to Motorola resources.
- As applicable to this project, assume responsibility for all fees for licenses and inspections and any delays associated with inspections due to required permits.
- Provide storage and installation space that adheres to manufacturer specifications for storing and housing equipment.
- Ensure a safe work environment for Motorola personnel.
- Provide signatures of Motorola-provided milestone certifications and Change Orders within five business days of receipt.

System Administrator / IT Personnel

This role manages the technical efforts and ongoing tasks and activities of their system, as defined in the Customer Support Plan (CSP). They will provide the required information related to LAN, WAN, wireless networks, server, and client infrastructure. They must also be familiar with connectivity to internal, external, and third-party systems to which the Motorola system will interface. This role will understand and fulfill requirements detailed in the Networking Guide and Bandwidth Estimates Document.

Application Administrator(s)

The Application Administrator(s) manage the Customer-owned agent programming and Customer contact list(s) required to enable and maintain system operation. The Application Administrator's involvement will start prior to the Project Kickoff stage of the project. They will attend education as outlined in the Education Plan (e.g. provisioning, train-the-trainer) and remain engaged throughout the project. The Application Administrator's responsibilities include the following:

- Participate in overall delivery and training activities to understand the software, interfaces, and functionality of the system.
- Work closely with the SMEs during the Business Process Review (BPR), validation, and training.
- Facilitate escalation to and communication with Motorola Application Specialists during Go-Live activities.

GIS Administrator

The GIS Administrator is responsible for the development and maintenance of all the GIS data used in the Motorola system. Duties for this resource include the following: provide data in the correct schema; develop, maintain and update GIS data; support the GIS elements used in Motorola software; and keep in regular communication with the other administrative resources.

Subject Matter Experts

The Subject Matter Experts (SME or Super Users) are the core group of users involved with the BPR and analysis, training, and provisioning process, including making global provisioning choices and decisions. These members will be experienced users in the working area(s) they represent, possess a working knowledge of the day-to-day operation, understand agency protocols as well as agency field use procedures, have the ability to gather the data needed from the legacy system, and will be empowered to make decisions related to provisioning elements, workflows, and screen layouts.

Training Representative

Training representatives will be the point of contact for the Motorola Application Specialist when policy and procedural questions arise. They will act as course facilitators and are the Customer's educational monitors. They will be responsible for the development of agency-specific training material aside from the Motorola-provided documentation. This role will serve as the first line of support during Go Live for the Customer's end users.

5.5.3 General Customer Responsibilities

In addition to the Customer Responsibilities stated elsewhere in this SOW, the Customer is responsible for:

- All Customer-provided equipment, including hardware and third-party software, necessary for the delivery of the System not specifically listed as a Motorola deliverable.
- Provide a static internet connection meeting the requirements outlined in the IP Networking Guide and Bandwidth Calculator.
- Configuration, maintenance, testing, and supporting the third-party systems the Customer operates that will be interfaced to as part of this project.
- Initiate, coordinate, and facilitate communication between Motorola and Customer's third-party vendors as required to enable Motorola to perform its duties.
- All necessary third-party upgrades of their existing system(s) as may be required to support the solution. Motorola does not include any services, support, or pricing to support Customer third-party upgrades in this proposal.
- Mitigating the impact to third-party systems, to include interfaces that result from Customer upgrading a third-party system. Motorola strongly recommends working with Motorola to understand the impact of such upgrades prior to taking any upgrade action.
- Motorola will have no responsibility for the performance and/or delays caused by other contractors or vendors engaged by Customer for this project, even if Motorola has recommended such contractors.
- Ensuring active participation of Customer Core Team in project delivery meetings and working sessions during the course of the project. Customer Core Team will possess requisite knowledge of Customer operations and legacy system(s) and possess skills and abilities to operate and manage the system.
- Electronic versions of any documentation associated with the business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions, as defined in the Education Plan.
- Ensuring project participants have the ability to participate in remote project meeting sessions using Google Meet or a mutually agreeable, Customer-provided, alternative remote conferencing solution.

5.6 Project Planning

A clear understanding of the needs and expectations of both Customer and Motorola are critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of project-specific information in order to set clear project expectations and guidelines, create the Project Management Plan and Project Schedule, and set the foundation for a successful implementation.

5.6.1 Project Planning Session – Teleconference / Web Meeting

A Project Planning Session teleconference will be scheduled after the Agreement has been executed. The Project Planning Session is an opportunity for both the Motorola and Customer PMs to meet prior to the formal Project Kickoff meeting and review key elements of the project as well as expectations of each other. The agenda typically includes:

- A high-level review of the following project elements:
 - The Agreement documents.
 - A summary of the contracted applications, integrations and interface(s), and bill of materials.
 - Project delivery requirements as described in this SOW.
 - Customer involvement in provisioning, configuration, and installation to confirm understanding of the scope and required time commitments.
 - The Project Management Plan structure.
- Review Learning eXperience Portal (LXP) use in the project.
- Discuss Motorola remote access requirements (24-hour access to a secured two-way Internet connection to the Motorola system firewalls for the purposes of deployment, maintenance, and monitoring).
- Discuss Customer obligation to manage change among the stakeholder and user communities.
- Review completion criteria and the process for transitioning to support.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment and attendance of Customer Core Team and any additional Customer resources that are instrumental in the project's success, as needed.
- Provide the initial Project Management Plan.
- Conduct a review of the Project Management Plan.
- Discuss high-level schedule framework.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document the mutually agreed upon Project Kickoff Meeting Agenda.

Customer Responsibilities

- Identify Customer Core Team and any additional Customer resources that are instrumental in the project's success, as needed.
- Provide acknowledgment of the mutually agreed upon Project Kickoff Meeting agenda.
- Provide approval to proceed with the Project Kickoff meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.
- Project Management Plan.

5.6.2 Project Kickoff Meeting

The purpose of the Project Kickoff Meeting is to introduce project participants and review the scope of the project. The Project Kickoff event may consist of various branched activities' such as the BPR, site walks, and Contract Design Review, which commence following the general kickoff meeting. Availability of Customer Core Team and relevant resources to participate in each activity is critical to the project success.

Motorola Responsibilities

- Schedule and facilitate the Project Kickoff Meeting to clarify roles and responsibilities, establish team working relationships, and initiate project tasks.
- The Motorola PM and Solutions Architect travel to Customer site. Other Motorola project team resources may attend remotely.
- Present a high-level overview of the project scope.
- Review the delivery schedule and associated requirements.

Customer Responsibilities

- Provide a meeting space with remote conferencing capability, enabling remote Motorola project team members to participate.
- Identify and ensure participation of Customer Core Team and other key team members in kickoff and project initiation activities.
- Provide input to the delivery framework.

Motorola Deliverables

- Project Kickoff Meeting Minutes.

Note – The Project Schedule will be maintained by Motorola and updated through mutual collaboration. Schedule updates that impact milestones will be addressed via the change provision of the Agreement.

5.6.3 Contract Design Review

The objective of the Contract Design Review is to review the contracted Products, bill of materials, Education Plan, and contractual obligations of each party. This will occur following the conclusion of the Project Kickoff meeting while Motorola resources are still on-site. In the event it cannot commence following the Project Kickoff meeting while Motorola resources are on-site, Motorola will schedule a web conference session at a mutually agreeable date and time.

Motorola Responsibilities

- Summarize and review the contracted Products, functionality, and features described in the System Description.
- Check the system bill of materials and note any necessary modifications.
- Review third-party party solutions and involvement in the project, as applicable.
- Lead the discussion of the Education Plan, prerequisites, and associated requirements.
- Plan installation activities with the Customer.

- Discuss the Product Validation process for the contracted products.
- Author Contract Design Review meeting minutes.

Customer Responsibilities

- Review all contract materials, inclusive of exhibits: e.g., bill of materials, Education Plan, SOW prior to Contract Design Review.
- Ensure appropriate stakeholders and project resources participate in Contract Design Review.

Motorola Deliverables

- Contract Design Review meeting minutes.

5.6.4 Business Process Review (BPR)

A Motorola-led BPR provides the opportunity for Motorola and the Customer to gather and measure information variables and data of interest, and it provides Motorola and the Customer the opportunity to review current operational processes and workflows and determine the provisioning parameters that will provide the most optimal use of the VESTA® 9-1-1 system.

The multifaceted review provides Motorola the opportunity to gather information on the day-to-day operations of the Communications Center, as well as the agencies served and personnel information. This information is used in the process of creating the Post Sale Document (PSD) and evaluating the agency's current processes for alignment with VESTA®'s processes. Another key facet of the BPR is that it is strictly designed to focus on operational aspects of the VESTA® system and the Customer's current operational environment.

During this meeting, Motorola will gather critical information to set up and program the VESTA® 9-1-1 system, including detailed review of trunks, lines, and circuits. Motorola will document the final system design elements that will be used for all aspects of the programming and configuration of the VESTA® 9-1-1 system in the PSD. Design discussions and decisions will include but are not limited to:

- Detailed review of call flow, workflow, and system design.
 - Call flow is defined as how the different types of trunks, lines, and circuits that are answered at the location(s) are routed to and answered.
 - Workflow is defined as how call takers and dispatchers interact with callers and each other.
- A detailed review of Network Requirements.
- A brief overview of network connectivity (if needed).
- Site walks for Environmental Review and Intra-system Interfaces.

Environmental:

Power: outlets, grounding, and presence of a UPS and/or generator.

Cabling: positions, training room, and backroom.

Adjuncts:

CAD: ALI spill to CAD or external component(s).

Recorder.

Mapping.

PBX - if interfacing with VESTA® 9-1-1.

CDR (Call Detail Records) applications such as ECaTS.

Physical space, furniture, and logistics.

External interfaces: door access and alarms.

- Detail review of external workstation connectivity and connections, i.e., CommandPOSTs, Remote Desktop Consoles.

Motorola Responsibilities

- Conduct BPR Session.

Customer Responsibilities

- Ensure the availability of the Core Team.
- Participate in BPR Session.

Note – Delayed, incomplete, or inaccurate information and BPR Workbooks may have a significant impact on the Project Schedule and start of installation.

Motorola Deliverables

- BPR Agenda.
- BPR Meeting Minutes.

5.6.5 Project Plan Approval

The Planning Phase ends when:

- Customer and Motorola have agreed to the Project Plan.
- System design is complete and documented in PSD.
- Customer has received the Go-Live Plan and System Verification Checklist.
- The equipment and materials purchased from Motorola ship to the site.

5.7 Equipment Installation and Validation

Installation and validation will occur to the degree that is possible without actually going live, while minimizing disruption of the Customer's ongoing operations. The Motorola PM will coordinate the activities with Customer to minimize interference with Customer's operational activities, while ensuring Motorola's installation and validation are completed as per the Project Plan and Project Schedule.

5.7.1 Solution Staging

Motorola will stage the equipment at a Motorola facility. Motorola assembles, configures, and burns-in Customer equipment with site information, including system software IP addresses, machine names, and line and trunk data that is available at the time of staging. The equipment is quality-checked for any defects or errors, then packaged and shipped to Customer site.

5.7.2 Site Installation and Configuration

The following outlines the general steps that will be required for system installation. There will be additional detail and steps added during project meetings.

Motorola Responsibilities

- Unpack and inventory equipment.
- Placement of rack(s)/cabinet(s).
- Physical installation of all new VESTA® 9-1-1 servers and associated components at the identified backrooms per the Solution Description.
- Physical installation of any network equipment required: switches, routers, etc. and associated cabling provided by Motorola as outlined in the Solution Description.
- Physical installation of all new peripheral devices at all sites as listed in the Solution Description.
- For each site, configure and make operable the system as documented in the PSD and network diagram to include:
 - Configure all new VESTA® 9-1-1 system servers.
 - Configure all new workstations purchased for the sites.
 - Perform Router Configuration (if provided by Motorola).
 - Perform Firewall Configuration (if provided by Motorola).
 - Perform installation and configuration of the Motorola provided MIS solution.

Customer Responsibilities

- Confirm receipt of equipment with Motorola.
- Customer specific configuration, including but not limited to agent programming and customer contact list(s).

Note – If a third-party system update is applied, functionality issues with Motorola applications could occur. It is Customer responsibility to engage the third party and coordinate the resolution in order for Motorola to meet functionality requirements.

Note – Customer will not install any software or component on Motorola hardware if not previously documented and agreed upon by all parties. Such actions will adversely affect the Project Schedule and possibly void the support agreement.

5.7.3 System Validation

The Customer will witness the System Validation on the production solution, in the Customer environment. Validation will be a collaborative, concentrated effort between Motorola and Customer, and documented in the System Verification Checklist.

Customer and Motorola will execute the System Verification Checklist that validates the system is functioning and configured as designed and document results.

Motorola Responsibilities

- Submit System Verification Checklist to Customer.

- Execute System Verification Checklist.
- Document results in System Verification Checklist.

Customer Responsibilities

- Witness execution of System Verification Checklist.
- Sign the System Verification Checklist Document.

Motorola Deliverable

- Completed System Verification Checklist.

5.7.4 Lockdown

No significant changes to call flow are allowed after completion and Customer signature of the System Verification Checklist or delays and additional costs could result.

5.8 System Training

Motorola training consists of both computer-based (online) and instructor-led (on-site or remote). Training delivery methods vary depending on course content. Training delivery is in accordance with the Education Plan.

5.8.1 Instructor-Led Training (On-Site and/or Remote)

Motorola Responsibilities

- Deliver User Guides and training materials in electronic format.
- Perform training in accordance with the Education Plan.
- Work with the customer to design production ready layouts (VESTA® GUI), production ready keypad layouts and assure there is a functional contact list.
- Provide Customer with training Attendance Rosters and summarize any pertinent observations that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainers in the delivery of training.
- Facilitate training of all Customer end users in accordance with Customers training delivery plan.

Motorola Deliverables

- Electronic versions of User Guides and Training Materials.
- Attendance Rosters.

5.9 System Go Live

5.9.1 Go-Live Planning

Motorola resources are supplemental to Customer resources and provide support to Customer trainers and subject matter experts. Customer Core Team is the first line of support to end users in the transition of live operations from the Customer's legacy system to the Motorola system. Motorola will provide the Customer with a Go-Live Plan that details tasks, roles, responsibilities, and timing of events.

Motorola Responsibilities

- Develop the Go-Live Plan.
- Facilitate meetings with Customer staff to review the Go-Live Plan.

Customer Responsibilities

- Coordinate the participation of Customer technical and operational staff in Go-Live planning and review of the Go-Live Plan.

Motorola Deliverable

- Go-Live Plan.

5.9.2 Motorola Support Engagement

As part of Go-Live planning, the Motorola PM will complete a System Configuration workbook consisting of Customer contact information and information required for remote access to the system. Motorola will schedule a remote Support Engagement meeting between the PM, Customer Support Manager (CSM), Support Technician, and Customer's project team representatives no later than 30 days before the identified Go-Live date. The CSM will review the Customer Support Plan with the Customer, including the process for obtaining support and contact information.

Motorola Responsibilities

- Facilitate the Support Engagement Meeting between the Customer and the Motorola Support organization.

Customer Responsibilities

- Identify authorized Customer representatives to contact Motorola Support.

5.9.3 Go Live

In accordance with the Go-Live Plan, Motorola and the Customer will begin transitioning the Customer from their legacy system to live operation use of the Motorola system. Motorola will provide on-site support as back up to Customer at a single site per product in accordance with the Go-Live Plan. If resources are desired at multiple communications centers or locations, it will be addressed via the change order provision of the Agreement. The Go-Live transitions the Customer from the implementation phase of the Agreement to the support phase under the governance of the Motorola Support organization.

Motorola Responsibilities

- Work with Customer to schedule the date and time for the Go Live.
- Execute the Go-Live Plan.
- Provide on-site resources as specified in the Go-Live Plan to support Customer's Core Team. Unless otherwise documented in the Go-Live Plan, support will be provided in accordance with the following:
 - A. Field Engineer - contiguous 8 a.m. – 5 p.m. hour coverage for day prior to Go Live through one day after Go Live.
 - i. Contiguous 8 a.m. – 5 p.m. coverage, Tuesday through Thursday, during the week immediately following Go Live.
 - B. Application Specialist- contiguous 8 a.m. – 5 p.m. hour coverage for day prior to Go Live through one day after Go Live.

Customer Responsibilities

- Customer Core Team scheduling for Go-Live activities.
- Manage Go-Live activities.
- Customer to educate Core Team on methods and when to engage Motorola during Go Live.
- Assume responsibility for activities that are beyond the scope of Motorola deliverables as delineated in the approved Project Plan.
- Coordinate third party services and/or activities during the Go Live that are not Motorola deliverables, but may affect Motorola systems and/or services. This includes, but is not limited to, Telco, third party vendors, or other organizations that are participating in the Go Live.

5.10 Project Closure

Following the Go Live the service delivery is complete. Motorola and Customer certify the milestone and the implementation phase is formally closed.

The system is now in the support phase of the Agreement per the terms and conditions of the Maintenance and Support Agreement.

5.10.1 Site Installation and Verification Package

As part of project completion, Motorola will validate Customer receipt of electronic copies of the following documentation:

- CPE inventory, including a complete list of installed equipment.
- Solution Overview / Detailed System Document.
- System Diagrams.
- IP Schema and Naming Convention.
- User Guides (for the primary products).
- System Administration Guide, in electronic format.
- Post Sale Document including, but not limited to:

- CPE inventory, including a complete list of installed equipment.
- Solution Overview / Detailed System Document.
- System Diagrams.
- IP Schema and Naming Convention.
- Bandwidth Estimates.
- System Verification Checklist.
- As-Built System Design Documentation, in electronic format.
- As-Built System documentation is archived with the System Support Center along with customer information and access procedures to facilitate efficient response and resolution of any reported system issues.

Section 6

ActiveEyeSM Managed Detection and Response for VESTA[®] 9-1-1 Statement of Work

In accordance with the terms and conditions of the Agreement, this Statement of Work (SOW), including all of its subsections and attachments, defines the principal activities and responsibilities of all parties for the delivery of Motorola Solutions ("Motorola") Managed Detection and Response (MDR) with Endpoint Detection Response services as presented in this proposal to Putnam County Bureau of Emergency Services (hereinafter referred to as "Customer").

6.1 Overview

Motorola Solutions, Inc.'s (Motorola) VESTA[®] 9-1-1 Managed Detection and Response (MDR) Plus reduces the risk that a cybersecurity threat will impact system availability, integrity, and confidentiality. Qualified cybersecurity analysts with extensive experience working on VESTA[®] 9-1-1 mission-critical systems will monitor the Customer's system for signs of cybersecurity threats.

The below sections describe the deliverables of the service, its technologies, and service obligations. The Included Services section provides the quantities specifically contracted.

6.2 Description of Service

6.2.1 ActiveEyeSM Security Operations Center

MDR for VESTA[®] 9-1-1 service is performed by Motorola's Security Operations Center (SOC) using specialized monitoring elements. The SOC's expert cybersecurity analysts monitor for alerts 24x7x365. If an event that may represent a threat is detected, analysts will investigate and initiate an appropriate Customer engagement. Customer engagements may include, but are not limited to, requesting additional information from the Customer, continuing to monitor the event for further development, or informing the Customer to enact the Customer's documented Incident Response plan.

SOC analysts rely on monitoring elements to detect signs of a potential threat impacting the Customer's system. The following section describes these elements.

6.2.2 ActiveEyeSM Security Platform

Motorola's ActiveEyeSM security platform collects and analyzes security event streams from ActiveEyeSM Remote Security Sensors (AERSS) and software sensors in the Customer's VESTA[®] 9-1-1 system, using security orchestration and advanced analytics to identify the most important security events from applicable systems.

The platform automates manual investigation tasks, verifies activity with external threat intelligence sources, and learns what events will require rapid response action. The goal is to reduce time to resolution and contain any security event.

The Customer will receive access to the ActiveEyeSM platform as part of this service. ActiveEyeSM will serve as a single interface to display system security information. Using ActiveEyeSM, the Customer will be able to configure alerts and notifications, review security data, and perform security investigations.

6.2.3 Service Prerequisites

It is mandatory that customers also subscribe to the Application Monitoring and Response service for VESTA® 9-1-1. In the absence of an active Application Monitoring and Response service, the MDR service cannot be delivered.

6.2.4 Deployment Timeline and Milestones

To begin the service, an AERSS and Endpoint Detection and Response software must be installed, configured and commissioned. Motorola and the Customer will collaborate in order for the deployment tasks to be completed.

6.2.4.1 Phase 1: Information Exchange

After contract completion, Motorola will schedule a service kick-off meeting with the Customer and provide information-gathering documents. This kick-off meeting is conducted remotely at the earliest, mutually available opportunity. Customer is to identify and ensure participation of key team members in kickoff and project initiation activities.

6.2.4.2 Phase 2: Infrastructure Readiness

Motorola, if required, will provide detailed requirements regarding Customer infrastructure preparation actions after the kick-off meeting. It is the Customer or system maintainer's responsibility to accomplish all infrastructure preparations agreed to in the infrastructure readiness phase.

6.2.4.3 Phase 3: System Buildout and Deployment

Motorola will build and provision tools in accordance with the requirements of this proposal and consistent with information gathered in earlier phases. Motorola, if required, will also provide detailed requirements regarding Customer deployment actions.

6.2.4.4 Phase 4: Monitoring "Turn Up"

Motorola will verify in-scope assets are forwarding logs or events. Motorola will notify the Customer of any exceptions. Motorola will begin monitoring any properly connected in-scope sources after the initial tuning period.

6.2.4.5 Phase 5: Tuning/Report Setup

Motorola will conduct initial tuning and refinement of the events and alarms and complete initial configuration steps.

6.2.5 Responsibilities

Motorola Responsibilities

- Provide Endpoint Detection and Response software required to support this service.
- Coordinate with the Customer to maintain authentication credentials where necessary.
- Coordinate with the Customer on any system changes necessary for the Endpoint Detection and Response software to communicate to the ActiveEyeSM platform.
- Monitor the VESTA® 9-1-1 system 24x7x365 for malicious or unusual activity using trained and accredited technicians.
- Respond to cybersecurity incidents in the Customer's system in accordance with the Priority Level Definitions and Response Times section.

Customer Responsibilities

- Endpoint Detection and Response service requires an internet connection. Establish connectivity with a minimum of 10 Mbps bandwidth before service commences.
- Allow Motorola continuous remote access to monitor the system. This includes keeping the connection active, providing passwords, and working with Motorola to understand and maintain privileges.
- Subscribe to and maintain an active contract for VESTA® 9-1-1 Application Monitoring and Response service.
- Comply with the terms of the applicable license agreements between Customer and the non-Motorola software copyright owners.
- Cooperate with Motorola and perform all acts that are reasonable or necessary to enable Motorola to provide the services described in this SOW.

6.2.6 Service Modules

6.2.6.1 Endpoint Detection and Response

Endpoint Detection and Response (EDR) integrates with the ActiveEyeSM Security Management Platform to provide additional threat intelligence, investigation, and orchestrated response actions to optimize protection of critical systems.

EDR integration with ActiveEyeSM accelerates investigations by making necessary information available for analysts in a single platform where they can quickly access details of what caused an alert, its context, and its history.

The platform enables analysts to initiate response actions (i.e. isolate host, ban or block a file hash, terminate a process) on endpoints to respond to detection of verified malicious activity within the Customer's system. Available responses are determined by the Customer's EDR tool and security policies.

Motorola Responsibilities

- Deploy and configure the EDR service and integrate with ActiveEyeSM Service Connectors necessary to monitor and interact with the EDR solution.

- Provide recommendations on endpoint security and configuration to optimize threat identification.
- The SOC will consult with the Customer to define a response automation plan that outlines the scenarios where the SOC should take automatic response actions on systems within the Customer environment. In cases outside the automatic response scenarios the SOC will open Security Cases with the Customer with recommended actions and await approval before taking actions.

Customer Responsibilities

- Initiate response actions on endpoints where Motorola is not authorized and/or enabled to respond via the EDR solution.

6.3 Security Operations Center Monitoring and Support

6.3.1 Scope

Motorola delivers SOC Monitoring using one or more SOC facilities. The SOC includes any centralized hardware and software used to deliver this Service and its service modules.

Motorola's SOC is staffed with security experts who will use the ActiveEyeSM Security Management Platform to monitor elements integrated by service modules. In addition, SOC staff will take advantage of their extensive experience to investigate and triage detected threats, and to recommend responses to the Customer.

Motorola will monitor the VESTA® 9-1-1 MDR service in accordance with Motorola processes and procedures after deployment, as described in the Deployment Timeline and Milestones section.

The SOC receives system-generated alerts 24x7, and provides the Customer with a toll-free telephone number and email address for support requests, available 24x7. Support requests are stored in a ticketing system for accountability and reporting. The SOC will respond to detected events in accordance with the MDR Priority Level Definitions and Response Times.

6.3.2 Responsibilities

Motorola Responsibilities

- Engage the Customer's defined Incident Response Process.
- Gather relevant information and attempt to determine the extent of compromise using existing monitoring capabilities in place as part of the VESTA® 9-1-1 MDR service.
- Analysis and support to help the Customer determine if the Customer's corrective actions are effective.
- Continuous monitoring, in parallel with analysis, to support incident response.

Customer Responsibilities

- Provide Motorola with accurate and up-to-date information, including the name, email, landline telephone numbers, and mobile telephone numbers for all designated, authorized Customer escalation Points of Contact (POC).
- Provide a timely response to SOC security incident tickets or investigation questions.

- Notify Motorola at least twenty-four (24) hours in advance of any scheduled maintenance, network administration activity, or system administration activity that would affect Motorola's ability to perform the Managed SOC Service, as described in this SOW.

6.3.3 Event Response and Notification

Motorola will analyze events created and/or aggregated by the Service, assess their type, and notify the Customer in accordance with the following table.

Table 6-1: Event Handling

Event Type	Details	Notification Requirement
False Positive or Benign	Any events determined by Motorola to not likely have a negative security impact on the organization.	None
Event of Interest (EOI)	Any events determined by Motorola to likely have a negative security impact on the organization.	Escalate to Customer in accordance with routine notification procedure. Escalate in accordance with urgent notification procedure when required by agreed-upon thresholds and SOC analysis. Notification procedures are included in Table 1-2.

6.3.3.1 Notification

Motorola will establish notification procedures with the Customer, generally categorized in accordance with the following table.

Table 6-2: Notification Procedures

Notification Procedure	Details
Routine Notification Procedure	The means, addresses, format, and desired content (within the capabilities of the installed technology) for EOI. These can be formatted for automated processing, e.g., by ticketing systems.
Urgent Notification Procedure	Additional, optional means and addresses for notifications of EOI that require urgent notification. These usually include telephone notifications.

Motorola will notify the Customer according to the escalation and contact procedures defined by the Customer and Motorola during the implementation process.

6.3.3.2 Tuning

Motorola will assess certain events to be environmental noise, potentially addressable configuration issues in the environment, or false positives. Motorola may recommend these be addressed by the Customer to preserve system and network resources.

Motorola will provide the Customer with the ability to temporarily suppress alerts reaching ActiveEyeSM, enabling a co-managed approach to tuning and suppressing events or alarms. The SOC may permanently suppress particular alerts and alarms if not necessary for actionable threat detection.

6.3.3.3 Tuning Period Exception

The tuning period is considered to be the first thirty (30) days after each service module has been confirmed deployed and configured and starts receiving data. Service Availability will not be applicable during the tuning period and responses or notifications may not be delivered. However, Motorola will provide responses and notifications during this period.

Motorola may continue to recommend necessary tuning changes after this period, with no impact on Service Availability.

6.3.4 Managed Detection and Response Priority Level Definitions and Response Times

Priority for an alert-generated incident or EOI is determined by the ActiveEyeSM Platform analytics that process multiple incoming alert feeds, automation playbooks and cybersecurity analyst knowledge.

Priority	Definition	Service Coverage
Critical	Security incidents that have caused, or are suspected to have caused significant damage to the functionality of the Customer's ASTRO 25 system or information stored within it. Efforts to recover from the incident may be significant. Examples: - Malware that is not quarantined by anti-virus. - Evidence that a monitored component has communicated with suspected malicious actors.	Response provided 24 hours, 7 days a week, including U.S. public holidays.
High	Security incidents that have localized impact and may become more serious if not quickly addressed. Effort to recover from the incident may be moderate to significant. Examples: - Malware that is quarantined by antivirus. - Multiple behaviors observed in the system that are consistent with known attacker techniques.	Response provided 24 hours, 7 days a week, including U.S. public holidays.
Medium	Security incidents that potentially indicate an attacker is performing reconnaissance or initial attempts at accessing the system. Effort to recover from the incident may be low to moderate. Examples include: - Suspected unauthorized attempts to log into user accounts. - Suspected unauthorized changes to system configurations, such as firewalls or user accounts. - Observed failures of security components. - Informational events. - User account creation or deletion. - Privilege change for existing accounts.	Response provided on standard business days, Monday through Friday 8 a.m. to 5 p.m. CST/CDT, excluding U.S. public holidays.

Priority	Definition	Service Coverage
Low	These are typically service requests from the Customer.	Response provided on standard business days, Monday through Friday 8 a.m. to 5 p.m. CST/CDT, excluding U.S. public holidays.

6.3.4.1 Response Time Goals

Priority	Response Time
Critical	An SOC Cybersecurity Analyst will make contact with the customer technical representative within one (1) hour of the request for support being logged in the issue management system or the creation of an alert suggesting a cybersecurity incident that requires action. Continual effort will be maintained to identify the extent of the incident and provide actions for containment.
High	An SOC Cybersecurity Analyst will make contact with the customer technical representative within four (4) hours of the request for support being logged at the issue management system or the creation of an alert suggesting a cybersecurity incident that requires action. Continual effort will be maintained to identify the extent of the incident and provide actions for containment.
Medium	An SOC Cybersecurity Support Engineer will make contact with the customer technical representative within the next business day of the request for support being logged at the issue management system or the creation of an alert suggesting a cybersecurity incident that requires action.
Low	An SOC Cybersecurity Support Engineer will make contact with the Customer technical representative within seven business days of the logged request for support at the issue management system.

6.3.4.2 ActiveEyeSM Platform Availability

The platform utilizes a multi-zone architecture which can recover from failures in different data collection, enhancement, analysis, and visualization tiers. Motorola will make commercially reasonable efforts to provide monthly availability of 99.9% for the ActiveEyeSM Platform services. Service availability is subject to limited scheduled downtime for servicing and upgrades, as well as unscheduled and unanticipated downtime resulting from circumstances or events outside of Motorola's reasonable control, such as disruptions of, or damage, to the Customer's or a third-party's information or communications systems or equipment, telecommunication circuit availability/performance between Customer sites, any on-premises core and/or between on-premises equipment and the ActiveEyeSM Platform.

6.3.4.3 ActiveEyeSM Remote Security Sensor (AERSS)

One or more AERSS may be deployed as part of the MDR solution. The AERSS is configured with multiple local redundancy features such as hot-swap hard disk drives in a redundant drive array configuration and dual redundant power supplies.

The AERSS and all components of ActiveEyeSM are monitored by a dedicated Site Reliability Engineering team. In cases of hardware failure of the AERSS, Motorola will provide, subject to active service subscriptions in the Customer contract, onsite services to repair the AERSS and restore service. AERSS operation and outage troubleshooting requires network connection to the ActiveEyeSM Platform

which may be impacted by customer configuration changes, telecommunications connectivity, and/or customer network issues/outages.

6.4 Included Services

6.4.1 Site Information

The services are based on the following deployment type:

Site Information	
Number of System Deployments	1
Type of System Deployment	Dual Site Geo-Diverse
Number of Seats	12 - Includes (9) Workstations, (1) Management Console, (1) Softphone Workstations, (1)CommandPOST

6.4.1.1 Services Included

The ActiveEye service modules included in our proposal are viewable in the Subscribed column below. The Network Environment column designates the location of each module:

Service Module	Capabilities Included	Subscribed
Endpoint Detection and Response	Number of licenses: 1	Yes
Advanced Threat Insights	N/A	No

6.5 Limitations and Exclusions

This section applies to all cybersecurity services contained in the Statement of Work. MDR does NOT include services to perform physical containment and/or remediation of confirmed security incidents, remote or onsite. The Customer may choose to purchase additional Incident Response professional services to assist in the creation of and/or completion of a Customer's Incident Response Plan.

Motorola's scope of services does not include responsibilities relating to recovery of data available through the products or services, or remediation or responsibilities relating to the loss of data, ransomware, or hacking.

Note: Motorola does not represent that it will identify, fully recognize, discover or resolve all security events or threats, system vulnerabilities, malicious codes, files or malware, indicators of compromise or internal threats or concerns

NOTWITHSTANDING ANY PROVISION OF THE AGREEMENT TO THE CONTRARY, MOTOROLA WILL HAVE NO LIABILITY FOR (A) INTERRUPTION OR FAILURE OF CONNECTIVITY, VULNERABILITIES, OR SECURITY EVENTS; (B) DISRUPTION OF OR DAMAGE TO CUSTOMER'S OR THIRD PARTIES' SYSTEMS, EQUIPMENT, OR DATA, INCLUDING DENIAL OF ACCESS TO USERS, OR SHUTDOWN OF SYSTEMS CAUSED BY INTRUSION DETECTION SOFTWARE OR HARDWARE; (C) AVAILABILITY OR ACCURACY OF ANY DATA AVAILABLE THROUGH THE SERVICES, OR INTERPRETATION, USE, OR MISUSE THEREOF; (D) TRACKING AND LOCATION-BASED SERVICES; OR (E) BETA SERVICES

6.5.1 Service Limitations

Cybersecurity services are inherently limited and will not guarantee that the Customer's system will be error-free or immune to security breaches as a result of any or all of the services described in this SOW. Motorola does not warrant or guarantee that this service will identify all cybersecurity incidents that occur in the Customer's system. Services and deliverables are limited by, among other things, the evolving and often malicious nature of cyber threats, conduct/attacks, as well as the complexity/disparity and evolving nature of Customer computer system environments, including supply chains, integrated software, services, and devices. To the extent we do offer recommendations in connection with the services, unless otherwise stated in the Statement of Work, our recommendations are necessarily subjective, may or may not be correct, and may be based on our assumptions relating to the relative risks, priorities, costs and benefits that we assume apply to you.

6.5.2 Processing of Customer Data in the United States and/or Other Locations

Customer understands and agrees that data obtained, accessed, or utilized in the performance of the services may be transmitted to, accessed, monitored, and/or otherwise processed by Motorola in the U.S. and/or other Motorola operations globally. Customer consents to and authorizes all such processing and agrees to provide, obtain, or post any necessary approvals, consents, or notices that may be necessary to comply with applicable law.

6.5.3 Customer and Third-Party Information

Customer understands and agrees that Motorola may obtain, use and/or create and use, anonymized, aggregated and/or generalized Customer Data, such as data relating to actual and potential security threats and vulnerabilities, for its lawful business purposes, including improving its services and sharing and leveraging such information for the benefit of Customer, other customers, and other interested parties. For avoidance of doubt, so long as not specifically identifying the Customer, Customer Data shall include, and Motorola shall be free to use, share and leverage security threat intelligence and mitigation data generally, including without limitation, third party threat vectors and IP addresses (i.e., so long as not defined as personal information under applicable law), file hash information, domain names, malware signatures and information, information obtained from third party sources, indicators of compromise, and tactics, techniques, and procedures used, learned or developed in the course of providing Services, which data shall be deemed Service Use Data (i.e., Motorola data).

6.5.4 Third-Party Software and Service Providers, Including Resale

Motorola may use, engage, license, resell, interface with or otherwise utilize the products or services of third-party processors or sub-processors and other third-party software, hardware, or services providers (such as, for example, third-party endpoint detection and response providers). Such processors and sub-processors may engage additional sub-processors to process personal data and other Customer Data. Customer understands and agrees that the use of such third-party products and services, including as it relates to any processing or sub-processing of data, is subject to each respective third-party's own terms, licenses, End-User License Agreements (EULA), privacy statements, data processing agreements and/or other applicable terms. Such third-party providers and terms may include the following, if applicable, or as otherwise made available publicly, through performance, or upon request:

Palo Alto Networks

EULA: https://www.paloaltonetworks.com/content/dam/pan/en_US/assets/pdf/legal/palo-alto-networks-end-user-license-agreement-eula.pdf

Customer Data Processing Addendum:

https://www.paloaltonetworks.com/content/dam/pan/en_US/assets/pdf/legal/palo-alto-networks-customer-data-processing-agreement.pdf

Motorola disclaims any and all responsibility for any and all loss or costs of any kind associated with security events. Motorola disclaims any responsibility for customer use or implementation of any recommendations provided in connection with the services. Implementation of recommendations does not ensure or guarantee the security of the systems and operations evaluated.

Section 7

Equipment List

7.1 Putnam County Bureau of Emergency Services PSAP – Side A

VESTA® 9-1-1

Qty.	Part No.	Description	Contract Unit Price	U/M	Contract Ext Price
721	09000-01000	VESTA® 9-1-1 HARDWARE, LICENSES, AND WARRANTIES BUNDLE Below items are related to Host A: 9 Workstations with 27" monitors 1 Enhanced Softphone Bundle 1 CommandPost with dock and 27" monitor ESInet Interface Module (EIM) SMS Licenses Call Detail Records Licenses Advanced Operations Licenses Direct PSAP Interconnect Licenses Instant Recall Recorder Module and Licensing Analytics Standard Licenses Servers, routers, switches, firewalls, networking hardware as designed System Spares (hardware) Extended warranties All items noted under this bundle at remaining sites	\$1,000.00	EA	\$721,119.31
495	09000-02000	SERVICES AND IMPLEMENTATION BUNDLE Below items are related to Host A: Project Management Implementation Configuration Cutover Coaching Training Remote Monitoring and Patch Management Managed Detection & Response (MDR) Maintenance All items noted under this bundle at remaining sites	\$1,000.00	EA	\$495,135.16
					\$1,216,254.47

7.2 Putnam County Backup at Sheriff's Office PSAP – Side B

VESTA® 9-1-1

Qty.	Part No.	Description	Contract Unit Price	U/M	Contract Ext Price
		VESTA® 9-1-1 HARDWARE, LICENSES, AND WARRANTIES BUNDLE Below items are related to Host B: 4 Workstations with 27" monitors ESInet Interface Module (EIM) SMS Licenses Call Detail Records Licenses Advanced Operations Licenses Direct PSAP Interconnect Licenses Instant Recall Recorder Module and Licensing Analytics Standard Licenses Servers, routers, switches, firewalls, networking hardware as designed System Spares (hardware) Extended warranties			Included
		SERVICES AND IMPLEMENTATION BUNDLE Below items are related to Host B: Project Management Implementation Configuration Cutover Coaching Training Remote Monitoring and Patch Management Managed Detection & Response (MDR) Maintenance			Included

Section 8

Pricing

8.1 VESTA 9-1-1 Solution

Summary - 5 YEAR			
VESTA 911			
Hardware, Licenses, Warranties Bundle			\$721,119.31
Services and Implementation Bundle			\$495,135.16
	VESTA 9-1-1		\$1,216,254.47
Discount for orders received by 12/15/2025			-\$68,654.47
	Total		\$1,147,600.00

*** Quote is valid until December 15, 2025**

MSI is proposing its standard pricing in a format designed to clearly illustrate compliance with the SFY 2025 Next Generation 911 (NG911) Grant Program.

8.2 Payment Terms

Total Contract value selected from the above purchased options is **\$1,147,600.00.**

Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. If Customer has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

Milestone	Milestone Detail	Percentage
1	Completion of Contract Execution	25%
2	Shipment of Equipment	60%
3	Installation of Equipment at Customer Site	10%
4	Final Acceptance	5%

Motorola shall make partial shipments of equipment and will request payment upon shipment of such equipment. In addition, Motorola shall invoice for installations completed on a site-by-site basis or when professional services are completed, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and

overall system package. Overdue invoices will bear simple interest at the maximum allowable rate by state law.

Due to significant market and tariff volatility, as well as fluctuations in the cost of energy and raw materials including, but not limited to, steel, copper, finished wood, and concrete, Motorola Solutions reserves the right to equitably adjust the contract price, completion schedule, and/or contract requirements. Additionally, Motorola Solutions reserves the right to apply a fuel surcharge to quoted freight rates based on the prevailing diesel cost at the time of shipment.

Section 9

Contractual Documentation

This offer is subject to the terms and conditions of Rockland County Empire Procure Connect (EPC) Contract, RCO-RC-EPC-2024-010. Pricing will remain valid until December 15, 2025. The Putnam County Bureau of Emergency Services may accept this proposal by issuing a purchase order referencing the Rockland County Empire Procure Connect (EPC) Contract, RCO-RC-EPC-2024-010.

#6e

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL - BUDGETARY AMENDMENT (25A099)/ SHERIFF'S OFFICE - POLICE
TRAFFIC SAFETY GRANT PROGRAM**

WHEREAS, on August 25, 2025, the NYS Governor's Traffic Safety Committee awarded the Putnam County Sheriff's Office \$24,000 to participate in the statewide Police Traffic Services (PTS) Grant Program; and

WHEREAS, the goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injuries and fatalities; and

WHEREAS, said grant term is from October 1, 2025 to September 30, 2026, and any unused fund as of December 31, 2025 will be rolled over to the 2026 budget; and

WHEREAS, the Putnam County Acting Sheriff has requested a budgetary amendment (25A099) to account for said grand award; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

17311002 443893 10021	Sheriff Patrol – Police Traffic Services Grant	19,500
17311002 443899 10024	Sheriff Patrol – Buckle Up Grant	<u>4,500</u>
		24,000

17311002 10021	Sheriff Patrol – Police Traffic Services Grant	
51093	Overtime	13,500
52180	Other Equipment	5,300
54640	Training & Education – PTS	700

17311002 10024	Sheriff Patrol – Buckle Up Grant	
51093	Overtime	<u>4,500</u>
		24,000

2025 Fiscal Impact – 0 –

2025 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

Fall - 11-5-25

ccAll
Audit 10/23

Reso

#6e

WILLIAM J. CARLIN, JR.
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 17, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2025 OCT 17 PM 3:33
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, D, dated February 14, 2010, I am advising you of the following request to amend the PC Sheriff's 2025 budget.

Increase Revenues:

17311002	443893	10021	Sheriff Patrol - Police Traffic Services Grant	\$ 19,500.00
17311002	443899	10024	Sheriff Patrol - Buckle Up Grant	4,500.00 /
				<u>\$ 24,000.00</u>
17311002		10021	Sheriff Patrol - Police Traffic Services Grant	
	51093		Overtime	\$ 13,500.00
	52180		Other Equipment	5,300.00
	54640		Training & Education - PTS	700.00
17311002		10024	Sheriff Patrol - Buckle Up Grant	
	51093		Overtime	\$ 4,500.00 /
				<u>\$ 24,000.00</u>

2025 Fiscal Impact - 0
2026 Fiscal Impact - 0

The Sheriff has been awarded \$24,000 by the Governor's Traffic Safety Committee to participate in the statewide 2025-26 Police Traffic Services Program. This resolution is required to fund the lines. The grant term is October 1, 2025 to September 30, 2026. Any unused funds as of December 31, 2025 will be rolled over to the 2026 budget.

25A099

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date	Chairperson Audit/Designee: \$0 - \$10,000.00
------	---

Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00
------	---



PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



BRIAN M. HESS
SHERIFF (ACTING)

JAMES T. MENTON
UNDERSHERIFF



October 17, 2025

William J. Carlin, Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Carlin:

I am advising you of the following request to amend the 2025 Putnam County Sheriff's Department budget:

Increase Revenues:

17311002 443893 10021: Sheriff Patrol	: Police Traffic Services	\$19,500
17311002 443899 10024: Sheriff Patrol	: Buckle Up	\$ 4,500

Increase Appropriations:

17311002 51093 10021: Sheriff Patrol	: Overtime: Police Traffic Services	\$13,500
17311002 52180 10021: Sheriff Patrol	: Other Equipment: PTS	\$ 5,300
17311002 54640 10021: Sheriff Patrol	: Education&Training: PTS	\$ 700
17311002 51093 10024: Sheriff Patrol	: Overtime: Buckle Up	\$ 4,500

This request is based on an award letter (attached hereto) between the Putnam County Sheriff's Office (PCSO) and NYS Governor's Traffic Safety Committee, Police Traffic Services Program, for the purpose of receiving reimbursable costs incurred by the PCSO

Thank you for your attention to this matter.

Brian M. Hess
A/Sheriff

JUSTIN O'CONNOR
Director



Department of Motor Vehicles

(518) 474-0972
Fax: (518) 473-8946

GOVERNOR'S TRAFFIC SAFETY COMMITTEE 6 EMPIRE STATE PLAZA • ALBANY, NY 12228

August 25, 2025

Claire Pierson
Deputy Sheriff
Putnam County Sheriff's Office
3 County Center
Carmel, NY 10512-1323

Re: PTS-2026-Putnam Co SO -00149-(040)
Police Traffic Services
T007429
CFDA #: 20.600
EFFECTIVE DATE: October 1, 2025

Dear Deputy Sheriff Claire Pierson:

On behalf of the Governor's Traffic Safety Committee, I am pleased to notify you that the Putnam County Sheriff's Office has been awarded a total of \$24,000 to participate in the statewide Police Traffic Services Program. Our goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes. A breakdown of your grant award amount is as follows:

Category	Award Amount
Seat Belt Mobilization Enforcement	\$4,500
Regular PTS Enforcement	\$13,500
Other Than Personal Services	\$6,000
Grand Total	\$24,000

Before incurring any project related expenses, login to eGrants to review your approved budget as it may have been reduced or otherwise changed from what was requested. Crucial documents regarding your grant, the claims process, equipment, and other grant related topics can be found by visiting <https://trafficsafety.ny.gov/highway-safety-grant-program#grant-award>.

Attached to this email are the contract and a signatory page with instructions. Please follow the instructions to facilitate the prompt processing of your contract. The contract will only be effective after the Signature page has been signed by the County, City, Town, or Village, and notarized, then returned to, and signed by, the New York State Governor's Traffic Safety Committee.

Please note the following requirement:

Payment for claims submitted under this grant award shall be rendered electronically in accordance with the Office of the State Comptroller's procedures and practices governing electronic payment unless payment by paper check is expressly authorized by the head of the State Agency, in his or her sole discretion after the Contractor establishes extenuating circumstances requiring payment by paper check.

TrafficSafety.ny.gov



Outlook

Re: 2026 Police Traffic Services (PTS) Grant

From Claire Pierson <Claire.Pierson@putnamcountyny.gov>

Date Fri 10/17/2025 10:54 AM

To Danielle Mahoney <Danielle.Mahoney@putnamcountyny.gov>; Kristin VanTassel
<Kristin.VanTassel@putnamcountyny.gov>

Cc Susanne Galya <Susanne.Galya@putnamcountyny.gov>; Peter Vigilio <Peter.Vigilio@putnamcountyny.gov>

All,

The breakdown for billing against the grant is as follows:

Seat Belt Enforcement (BUNY) - \$4,500 allotted strictly for overtime reimbursement for that enforcement campaign

Regular PTS Enforcement - \$13,500 allotted for overtime incurred for speed week details, operation safe stop, distracted driving enforcement, etc.

Other than Personal Services - \$6,000, of which \$5,300 has been designated for equipment (purchase of 2 radar units for a total of \$5,210.00) and \$700.00 has been designated for training (possibly used for a Traffic Safety conference).

Let me know if you need any further information from me.

Thanks,
Claire

Deputy Claire Pierson

Putnam County Sheriff's Office

3 County Center

Carmel, NY 10512

(845)808-4300 x42432



From: Danielle Mahoney <Danielle.Mahoney@putnamcountyny.gov>

Sent: Thursday, October 16, 2025 2:52 PM

To: Kristin VanTassel <Kristin.VanTassel@putnamcountyny.gov>; Claire Pierson



855 E. Collins Blvd.
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800- STALKER
Inside Sales Partner: Lisa Gaetz
+1-972-801-4875
lisa.gaetz@stalkerradar.com

Quote
2112643

Page 1 of 2
Date: 10/07/2025

Reg Sales Mgr: Dan Doyle
+1-972-398-3780
dand@stalkerradar.com

Effective From: 10/07/2025

Valid Through: 01/05/2026

Lead Time: 55 working days

Bill To:	Customer ID: 017860	Ship To:	FedEx Ground
Putnam Co Sheriffs Office 3 County Ctr Carmel, NY 10512-1323	Accounts Payable	Putnam Co Sheriffs Office 3 County Ctr Carmel, NY 10512-1323	Sergeant Peter Vigilio

Grp	Qty	Package	Description	Wrrnty/Mo	Price	Ext Price
1	2	805-0022-00	Dual - 2 Antenna Radar System	36	\$2,481.00	\$4,962.00
Ln	Qty	Part Number	Description		Price	Ext Price
1	2	200-0998-50*	Dual Enhanced Counting Unit, 1.5 PCB, ARM Processor			\$0.00
2	2	200-1571-00	Dual SL Modular OSC Display			\$0.00
3	4	200-1468-00	Dual DSR Ka Antenna			\$0.00
4	2	200-0920-00	Dual SL Remote Control w/Screw Latch			\$0.00
5	2	200-0769-00	25 MPH/40 KPH KA Tuning Fork			\$0.00
6	2	200-0770-00	40 MPH/64 KPH KA Tuning Fork			\$0.00
7	2	200-0243-00	Counting/Display Tall Mount			\$0.00
8	2	200-0244-00	Antenna Dash Mount			\$0.00
9	2	200-0245-00	Antenna Tall Deck Mount			\$0.00
10	2	200-0648-00	Display Sun Shield			\$0.00
11	2	155-2591-08	8 Foot Antenna Cable, IP67			\$0.00
12	2	155-2591-20	20 Foot Antenna Cable, IP67			\$0.00
13	2	200-0622-00	VSS Cable Kit			\$0.00
14	2	200-0820-00	Dual Manual Kit			\$0.00
15	2	006-0096-00	Fan Noise Suppression Addendum - Dual SL			\$0.00
16	2	005-1468-00	Dual Certified Package			\$0.00
18	2	060-1000-36	36 Month Warranty			\$0.00
19	2	006-0147-00	Certificate of Accuracy, Stalker Dual/DSR/SII/2X			\$0.00
20	2	035-0372-00	Hard Case w/Shipping Box, Dash Mount Radar		\$124.00	\$248.00
Group Total						\$5,210.00

Product	\$5,210.00	Sub-Total:	\$5,210.00
Discount	\$0.00	Sales Tax 0%	\$0.00
		Shipping & Handling:	\$0.00
Payment Terms: Net 30 days		Total: USD	\$5,210.00

Vehicle Information:
2025 Dodge Durango
NY State contract PC70500



855 E. Collins Blvd.
Richardson, TX 75081
Phone: 972-398-3780
Fax: 972-398-3781

National Toll Free: 1-800-STALKER

Inside Sales Partner: Lisa Gaetz
+1-972-801-4875
lisa.gaetz@stalkerradar.com

Quote

2112643

Page 2 of 2
Date: 10/07/2025

Reg Sales Mgr: Dan Doyle
+1-972-398-3780
dand@stalkerradar.com

Effective From: 10/07/2025

Valid Through: 01/05/2026

Lead Time: 55 working days

Bill To:	Customer ID: 017860	Ship To:	FedEx Ground
Putnam Co Sheriffs Office		Putnam Co Sheriffs Office	
3 County Ctr	Accounts Payable	3 County Ctr	Sergeant Peter Vigilio
Carmel, NY 10512-1323		Carmel, NY 10512-1323	

This Quote or Purchase Order is subject in all respects to the Terms and Conditions detailed at the back of this document. These Terms and Conditions contain limitations of liability, waivers of liability even for our own negligence, and indemnification provisions, all of which may affect your rights. Please review these terms and Conditions carefully before proceeding.

#6f

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL – BUDGETARY AMENDMENT (25A100) – DPW – RISK MANAGER –
VEHICLE ACCIDENT CLAIM REIMBURSEMENT – INSURANCE RECOVERIES**

WHEREAS, the Risk Manager has requested a budgetary amendment (25A100) to recognize reimbursement of \$5,185 from New York Municipal Insurance Reciprocal to cover an invoice from Auto Craft Body & Collision for storage fees on a 2024 Nissan Armada from June 2, 2025 - July 25, 2025; and

WHEREAS, the Commissioner of DPW has requested these funds to remit payment; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

03 10513000 426802	DPW Road Machinery–Insurance Recoveries Auto	5,185
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Increase Expenses:

03 10513000 54370	DPW Road Machinery–Automotive	5,185
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

WILLIAM J. CARLIN, JR.
Commissioner Of Finance



DEPARTMENT OF FINANCE

cc: H1
(Letter of Necessity) Reso.
Audit: 10-23-25
Fall - Nov. 5th
#6f

SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

October 20, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2025 OCT 21 AM 11:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1,A dated February 14, 2010, I am advising you of the following request to amend the Department of Public Works' 2025 Budget.

Increase Revenues:

03 10513000 426802 DPW Road Machinery – Insurance Recoveries Auto \$5,185.00

Increase Expenses:

03 10513000 54370 DPW Road Machinery – Automotive \$5,185.00

2025 Fiscal Impact - 0
2026 Fiscal Impact - 0

The County received a check from New York Municipal Insurance Reciprocal to cover an invoice from Auto Craft Body & Collison for storage fees on a 2024 Nissan Armada. This amendment is required for DPW to remit payment.

AUTHORIZATION:

Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00	
Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00	
Date	Chairperson Audit/Designee: \$0 - \$10,000.00	25A100
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00	

New York Municipal Insurance Reciprocal – Check 000150230 - \$5,185.00

40 GLENEIDA AVENUE ~ CARMEL, NEW YORK 10512 ~ Tel (845) 808 - 1075 ~ Fax (845) 808 - 1910

JOHN B. CHERICO
First Deputy County Attorney

ANNA M. DIAZ
Senior Deputy County Attorney



HEATHER M. ABISSI
Senior Deputy County Attorney

MAT C. BRUNO, SR.
Risk Manager

LOWELL R. SIEGEL
Deputy County Attorney

C. COMPTON SPAIN
County Attorney

DEPARTMENT OF LAW

MEMORANDUM

TO: William Carlin, Commissioner of Finance
FROM: Mat C. Bruno, Sr., Manager Risk & Compliance
DATE: September 30, 2025
RE: Vehicle Accident Claim Reimbursement

A handwritten signature in black ink, appearing to be "M. Bruno", is written over the "FROM:" line of the memorandum.

Enclosed please find NYMIR check # 0000150230 in the amount of \$5185.00 representing payment for storage fees on a 2024 Nissan Armada involved in the accident listed below.

Accident Number	Date of Accident	Damage	Reimbursement	Ins. Co	Employee Driver
8	06/02/25	\$5185.00	\$5185.00	NYMIR	Evan Delfs

Thank you.

MCB/da
Enc.

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903*
**This office will not accept service via facsimile*

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 9/23/2025

CHECK NO. 0000150230

Description	Check Amount
Claim No: PUTN-2025-010-001, Commercial Automobile Collision, Invoice No: Claimant: Putnam County DOL: 6/2/2025, 2024 nissan armada storage bill CHECK TOTAL	\$5,185.00
	\$5,185.00



AUTO CRAFT BODY & COLLISION

INVOICE

146 HILL AND DALE RD
CARMEL NY 10512
Phone: 845-225-4565
Email: auto@autocraftbody.com

DATE 7/25/2025
INVOICE # 7374
CUSTOMER ID PUTNAM COUNTY
DUE DATE UPON RECEIPT

TOW/STORAGE

CUSTOMER INFO

PUTNAM COUNTY

2024 NISSAN ARMADA
EQUIPMENT TRAILER

DESCRIPTION	TAXED	AMOUNT
VEHICLE 2024 NISSAN ARMADA		
DATE STORAGE BEGINS 6/2/2025		
DATE STORAGE ENDS 7/25/2025		
STORAGE DAILY RATE = 95/DAY		5,130.00
CRASH WRAP		55.00
<i>Yacht - Nissan</i> <i>CV</i>		

Subtotal	5,185.00
Taxable	-
Tax rate	8.375%
Tax due	-
Other	-
TOTAL \$	5,185.00

OTHER COMMENTS

Make all checks payable to
AUTO CRAFT BODY & COLLISION

If you have any questions about this invoice, please contact
[845-225-4565]

Thank You For Your Business!

(Letter of Necessity)

CC: All
Accelit: 10-23-25

THOMAS FEIGHERY
COMMISSIONER OF PUBLIC WORKS



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

MEMORANDUM

2025 OCT 21 AM 11:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

TO: Amy Sayegh, Chair of The Putnam County Legislature

FROM: Thomas Feighery, Commissioner of Public Works

CC: Bill Carlin, Commissioner of Finance
Sheila Barrett, First Deputy Commissioner of Finance
Joe Bellucci, Deputy Commissioner of Public Works
Diane Schonfeld, Legislative Clerk
Diane Trabulsy, Legislative Deputy Clerk
Michele Sharkey, County Auditor

DATE: October 20, 2025

RE: AMEND ROADS MACHINERY OPERATING BUDGET ACCOUNTS

Please accept this memorandum as a Letter of Necessity for the Legislature to consider the enclosed budgetary amendment. This budgetary amendment will allow for the Department of Public Works to proceed with payment for the storage fees associated with a County vehicle involved in an accident. This fee will be offset with insurance revenues resulting from the County's claim and the associated enclosed backup information.

69.

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A103) – DPW - COMMISSIONER OF FINANCE - CORRECT BUDGET LINES ON RESOLUTION #262 OF 2025

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A103) to correct budget lines on Resolution #262 of 2025 to provide funding for projected Overtime expenses through the end of 2025 in DPW; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

COUNTY ROAD FUND:

Increase Estimated Appropriations:

10511000 51093	DPW – County Road - Overtime	40,000
10511000 58002	DPW – County Road - FICA	<u>3,060</u>
		43,060

Decrease Estimated Appropriations:

02990100 59030	Transfer to General Fund	43,060
----------------	--------------------------	--------

GENERAL FUND:

Decrease Estimated Appropriations:

10511100 51093	DPW – Facilities - Overtime	40,000
10511100 58002	DPW – Facilities - FICA	<u>3,060</u>
		43,060

Decrease Estimated Revenues:

10131000 428551	Transfer from Road Fund	43,060
-----------------	-------------------------	--------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: Sheila M. Barrett, First Deputy Commissioner of Finance
Re: Budgetary Amendment - 25A103
Date: October 22, 2025

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Rec'd 10.22.25 04:25 PM

At the request of the Commissioner of Finance, the following budgetary transfer is required.

COUNTY ROAD FUND:

Increase Estimated Appropriations:

10511000.51093	DPW - County Road - Overtime	40,000
10511000.58002	DPW - County Road - FICA	3,060

Decrease Estimated Appropriations:

02990100.59030	Transfer to General Fund	43,060
----------------	--------------------------	--------

GENERAL FUND:

Decrease Estimated Appropriations:

10511100.51093	DPW - Facilities - Overtime	40,000
10511100.58002	DPW - Facilities - FICA	3,060

Decrease Estimated Revenues:

10131000.428551	Transfer from Road Fund	43,060
-----------------	-------------------------	--------

Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is required to correct budget lines on Resolution #262.

Approved:

Kevin M. Byrne
County Executive

(Unref Necessity Audit)

CC: A/V
Audit 10.23.25
Nov - Full

#69.

PUTNAM COUNTY LEGISLATURE

Resolution #262

Introduced by Legislator: Amy Sayegh on behalf of the Audit & Administration Committee at a Regular Meeting held on October 7, 2025.

page 1

APPROVAL – BUDGETARY AMENDMENT (25A093) – DPW – OVERTIME

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (25A093) provide funding for projected Overtime expenses through the end of 2025; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10511100 51093	Overtime	40,000
10511100 58002	FICA	3,060
		<u>43,060</u>

Decrease Estimated Appropriations:

10511100 54755	Janitorial	13,060
----------------	------------	--------

Increase Estimated Revenues:

10131000 428661	Transfer from Road Machinery Fund	30,000
-----------------	-----------------------------------	--------

ROAD MACHINERY FUND:

Increase Estimated Appropriations:

03990100 59030	Transfer to General Fund	30,000
----------------	--------------------------	--------

Decrease Estimated Appropriations:

10513000 54540	Radio Communications	30,000
----------------	----------------------	--------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

State of New York

ss:

County of Putnam

COUNTY EXECUTIVE

DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on October 7, 2025.

Dated: October 9, 2025

Signed:

Diane Trabulsi
Clerk of the Legislature of Putnam County

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: COMMISSIONER OF FINANCE

FROM: THOMAS FEIGHERY, COMMISSIONER OF DPW

DEPT: DPW

DATE: September 23, 2025

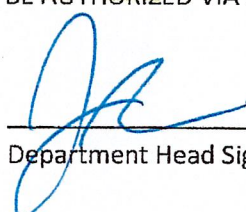
I hereby request approval for the following transfer of funds: 2025

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
01 10511100 54755 JANITORIAL	02 10511000 51093 OVERTIME	\$10,000	TO PROPERLY ALLOCATE AND COVER OVERTIME EXPENSES THRU END OF YEAR
01 10511100 54755 JANITORIAL	02 10511000 58002 FICA	\$3,060	
03 10513000 54540 RADIO COMM	02 10511000 51093 OVERTIME	\$30,000 \$43,060	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$_0__

2026 Fiscal Impact \$_0__



Department Head Signature/Designee

9/23/25

Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

(Letter of Necessity)

CC: AV
Audit 10.23.25
Fall Nov. 5th

WILLIAM J. CARLIN, JR. CPA
Commissioner Of Finance



KEVIN M. BYRNE
Putnam County Executive

DEPARTMENT OF FINANCE

2025 OCT 22 PM 4:25
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MEMORANDUM

Date: October 22, 2025

To: Amy Sayegh, Chair of The Putnam County Legislature

From: Sheila Barrett, First Deputy Commissioner of Finance *SVB*

Cc: Michele Alfano-Sharkey, County Auditor
William J. Carlin, Jr., Commissioner of Finance
Diane Trabulsy, Legislative Clerk

Please accept this memorandum as a Letter of Necessity for the Legislature to consider Budgetary Amendment 25A103. This Budgetary Transfer corrects the typographical errors in 25A093/Resolution #262. The budget line is currently in the negative by \$25,526.21.

I appreciate your help in getting this transfer considered for the Audit Committee Meeting to be held on Thursday, October 23, 2025.

6h

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T319) – SOCIAL SERVICES –
REAPPROPRIATE FUNDS FOR AGREEMENT WITH SHERIFF’S OFFICE**

WHEREAS, the Commissioner of Social Services has requested fund transfer (25T319) to reappropriate funds to correct the budget line for their agreement with the Sheriff’s Office; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10431000 54646 10115	MH Contracts	26,240
-----------------------------	---------------------	---------------

Increase:

10431000 55646 10115	MH Chargeback Contracts	25,440
10431000 54989 10115	MH Miscellaneous	800
		26,240

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

Acedel
10-23-25 Reso
CA: A11

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Kristen Wunner
DEPT: Department of Mental Health & Social Services
DATE: September 29, 2025

#6h

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10431000.54646.10115 MH Contracts	10431000.55646.10115 MH Chargeback Contracts	\$25,440.00	Reappropriate funds to correct Budget Line for agreement with
10431000.54646.10115 MH Contracts	10431000.54989.10115 MH Miscellaneous	\$ 800.00	Sheriff's Office

TOTAL: \$26,240.00

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact -\$0-
2026 Fiscal Impact -\$0-

Kristen Wunner 9/30/25
Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2025 OCT 14 PM 1:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

J23 | 25T319

25T319

Committee Mtg _____ Resolution # _____
 Introduced By _____ Regular Mtg _____
 Seconded By _____ Special Mtg _____

**APPROVAL – SEMI-ANNUAL MORTGAGE TAX REPORT/ APRIL 1, 2025 THROUGH
 SEPTEMBER 30, 2025**

WHEREAS, upon receipt of approval of the Semi-Annual Report showing the amounts to be credited to each district of the County of the money collected during the period April 1, 2025 through September 30, 2025 from the New York State Department of Taxation and Finance, the Putnam County Audit and Administration Committee reviewed and hereby forwards same to the Putnam County Legislature; now therefore be it

RESOLVED, that pursuant to Section 261 of the Tax Law, the Putnam County Legislature issues tax warrants for the payment to the respective districts of the amounts so credited and authorizes and directs the Commissioner of Finance to make a payment of said amounts to the respective district in accordance with the report as follows:

Town of Carmel	\$ 581,411.86
Town of Kent	224,647.02
Town of Patterson	192,505.93
Town of Philipstown	
Village of Cold Spring	16,592.64
Village of Nelsonville	4,727.65
Town Outside	198,270.54
Town of Putnam Valley	223,381.72
Town of Southeast	
Village of Brewster	9,026.25
Town Outside	<u>297,570.47</u>
Total	\$1,748,134.08

 Legislator Addonizio

 Legislator Birmingham

 Legislator Crowley

 Legislator Ellner

 Legislator Gouldman

 Legislator Jonke

 Legislator Montgomery

 Legislator Russo

 Chairwoman Sayegh

William J. Carlin
Commissioner of Finance



TRISH McLOUGHLIN
County Director- Real Property

cc All
Audit - 10/23
Reso

Full
11.5.

#6i

Memorandum

To: Hon. Amy E. Sayegh, Chairwoman
Putnam County Legislature
From: Patricia A. McLoughlin, Director of Real Property
Date: October 10, 2025
Subject: Mortgage Tax Apportionment of Payments – 4/1/2025 to 9/30/2025

2025 OCT 15 PM 3:26
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Town of Carmel	\$581,411.86
Town of Kent	\$224,647.02
Town of Patterson	\$192,505.93
Town of Philipstown	
Village of Cold Spring	\$16,592.64
Village of Nelsonville	\$4,727.65
Town Outside	\$198,270.54
Town of Putnam Valley	\$223,381.72
Town of Southeast	
Village of Brewster	\$9,026.25
Town Outside	\$297,570.47
Total	\$1,748,134.08

PM

Mortgage Tax Apportionment
2025 Final Assessment Roll Figures Total A/V
4/01/2025 to 9/30/2025

	Philipstown		\$	1,230,561,269	
	<u>Village of Cold Spring</u>	<u>Village of Nelsonville</u>	<u>Town of Philipstown</u>	<u>Totals</u>	
Total A/V	\$ 185,966,391	\$ 52,986,449	\$ 991,608,429	\$ 1,230,561,269	
Percentage	0.075561614	0.021529383	0.902909003	1.000000000	
Total Mtg. Tax	\$ 219,590.83	\$ 219,590.83	\$ 219,590.83		
Apportioned	\$ 16,592.64	\$ 4,727.65	\$ 198,270.54	\$ 219,590.83	
	Southeast		\$	4,712,593,345	
	<u>Village of Brewster</u>	<u>Town of Southeast</u>		<u>Totals</u>	
Total A/V	\$ 277,478,825	\$ 4,435,114,520		\$ 4,712,593,345	
Percentage	0.029440141	0.970559859		1.000000000	
Total Mtg. Tax	\$ 306,596.72	\$ 306,596.72			
Apportioned	\$ 9,026.25	\$ 297,570.47		\$ 306,596.72	
NOTE: For percentages of the Villages, the total Village AV is divided by the TOTAL Town AV, and this is then divided by 2, per Tax Law Section 261 on Payment Over & Distribution of Taxes, as Villages pay only 50% of the					
Town's overall Mortgage Tax.					

PART II

Distribution Statement
(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the

Credit Statement
(Column 6) This column is the net amount due to each tax district for which the Board of Supervisors shall issue its warrant or warrants.

MUNICIPALITY	2 Taxes Collected	3 *Additions	4 *Deductions	5 Taxes Adj. Corr	6 Amount Due Tax District
CARMEL	610,261.72	0.00	0.00	610,261.72	681,411.86
KENT	235,794.08	0.00	0.00	235,794.08	224,647.02
PATTERSON	202,058.14	0.00	0.00	202,058.14	192,505.93
PHILIPSTOWN	230,487.00	0.00	0.00	230,487.00	219,590.83
PUTNAM VALLEY	234,466.00	0.00	0.00	234,466.00	223,381.72
SOUTHEAST	321,810.16	0.00	0.00	321,810.16	306,596.72
Total Tax Districts: 6	1,834,877.10	0.00	0.00	1,834,877.10	1,748,134.08

*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers

NEW YORK STATE MORTGAGE TAX SEM-ANNUAL REPORT



COUNTY OF Putnam FOR THE PERIOD OF April 2025 THROUGH September 2025
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

TAX RATE: 0.9527254332

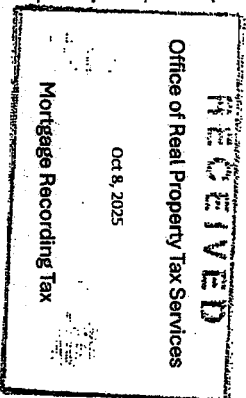
BASIC TAX DISTRIBUTED					TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
Months												
Oct												
Nov												
Dec												
Jan												
Feb												
Mar												
Apr	238,389.16	8.83	14,509.02	0.00	223,888.97	0.00	0.00	223,888.97	0.00	129,931.33	88,038.44	10,809.29
May	278,414.00	0.00	14,630.29	0.00	263,783.71	0.00	0.00	263,783.71	0.00	153,277.92	94,288.33	17,577.83
Jun	303,449.72	0.00	14,336.45	0.00	289,113.27	0.00	0.00	289,113.27	0.00	169,466.41	96,377.55	36,620.52
Jul	308,897.50	9.85	14,416.07	0.00	294,491.28	0.00	0.00	294,491.28	0.00	171,804.03	127,547.77	5,410.96
Aug	307,110.22	0.00	14,460.47	0.00	292,649.75	0.00	0.00	292,649.75	0.00	170,992.44	112,667.85	17,368.41
Sep	398,616.50	0.00	14,409.40	0.00	384,207.10	0.00	0.00	384,207.10	0.00	224,114.85	159,487.91	14,356.33
Totals	1,834,877.10	18.68	86,761.70	0.00	1,748,134.08	0.00	0.00	1,748,134.08	0.00	1,019,586.98	678,397.85	102,143.34

RECEIVED

Office of Real Property Tax Services

Oct 8, 2025

Mortgage Recording Tax



Recording Officer

William J. Carlini
Treasurer



PUTNAM COUNTY CLERK'S OFFICE

County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 808 ~1142
Fax (845) 225-3953

cc All
Audit
Oct. 23

Reso

MICHAEL C. BARTOLOTTI
County Clerk

JAMES J. MCCONNELL
First Deputy County Clerk

October 10, 2025

2025 OCT 10 AM 11:48
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

VIA HAND DELIVERY

Hon. Amy Sayegh, Chairwoman
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Re: Semi-Annual Mortgage Tax Report, April 1, 2025 through September 30, 2025

Dear Chairwoman Sayegh:

Enclosed you will find our Semi-Annual Mortgage Tax Report for the period from April 1, 2025 through September 30, 2025.

The report has been approved by the New York State Department of Taxation and Finance.

If you have any questions or concerns regarding this matter please do not hesitate to contact me. Thank you very much.

Sincerely,

A handwritten signature in dark ink, appearing to be "Michael C. Bartolotti".

Michael C. Bartolotti
Putnam County Clerk

MCB:jm

Enc. (2)



**Department of
Taxation and Finance**

Office of Real Property Tax Services Division

October 10, 2025

Tax Article: 11

Tax Type: Mortgage Recording

County: Putnam

Period: April 2025- September 2025

PUTNAM COUNTY CLERK
40 GLENEIDA AVENUE
CARMEL, NY 10512

Putnam County Clerk

OCT 10 2025

We approved your report.

We approved your Semiannual Form AU-202, *New York State Mortgage Tax Semiannual Report*, which we received on October 8th, 2025.

The net amount of \$1,748,134.08 due to the respective tax districts is approved. You may submit the report to your County Legislative Body for their action, pursuant to Tax Law §261.

Questions?

- Visit our website.
- Call George Muller at 518-486-6127



COUNTY OF Putnam
CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

FOR THE PERIOD OF April 2025 THROUGH September 2025

TAX RATE: 0.9527254332

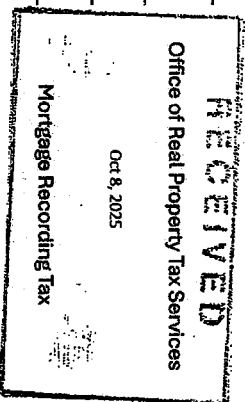
	BASIC TAX DISTRIBUTED				TREASURER			ALL OTHER TAXES DISTRIBUTED				
	1 Basic Tax Collected	2 Interest Received by Recording Officer	3 Recording Officer's Expense	4 Refunds or Adjustments	5 Amount Paid Treasurer (Col 1 + Col 2 - Col 3 - Col 4)	6 Interest Received by Treasurer	7 Treasurers Expense	8 Tax Districts Share (Col 5 + Col 6 - Col 7)	9 Local Tax	10 Additional Tax CNY	11 Special Assistance Fund	12 Special Additional Tax SONYMA
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Totals	1,834,877.10	18.68	86,761.70	0.00	1,748,134.08	0.00	0.00	1,748,134.08	0.00	1,019,586.98	678,397.85	102,143.34

RECEIVED

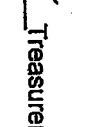
Office of Real Property Tax Services

Oct 8, 2025

Mortgage Recording Tax




Recording Officer


Treasurer

PART II

Distribution Statement
(Columns 1 through 5) The "taxes collected" shown in column 2 were produced by mortgages covering real property in the respective tax districts. Additions and deductions to make adjustments and correct errors are recorded in column 3 and 4, respectively. Authority for these additions and deductions is given by the orders of the Taxation Department noted on the

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PATTERSON	202,058.14	0.00	0.00	202,058.14	192,505.93
PHILIPSTOWN	230,487.00	0.00	0.00	230,487.00	219,590.83
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*See refund, adjustment and special adjustment orders of Commissioner of Taxation and Finance, case numbers