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Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Approval/ Fund Transfer (25T408) Office for Senior Resources – November Benefit for SNAP Recipients**
- 5. Adjournment**

#4

Committee Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg _____
Seconded By _____ Special Mtg Nov. 10, 2025 - Mon.

**APPROVAL/ FUND TRANSFER (25T408) OFFICE FOR SENIOR RESOURCES –
NOVEMBER BENEFIT FOR SNAP RECIPIENTS**

WHEREAS, the Director of Office for Senior Resources (OSR) requested Fund Transfer (25T408) to fund supermarket gift cards for SNAP recipients who did not receive their November benefit; and

WHEREAS, OSR in collaboration with the County's Department of Social Services, Mental Health and Youth Bureau will administer the gift cards; and

WHEREAS, the Special Full Meeting of the Legislature has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following transfer be made:

Decrease:

10677500 54646 Contracts 50,000

Increase:

10677500 54989 Miscellaneous 50,000

2025 Fiscal Impact - 0-

2025 Fiscal Impact - 0-

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

Special
Full
Nov. 10, '25 Reso
#4

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

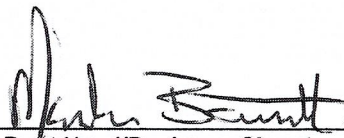
TO: Commissioner of Finance
FROM: Marlene Barrett
DEPT: Office for Senior Resources
DATE: 11/06/2025

I hereby request approval for the following amendment of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# NAME	AMOUNT	PURPOSE
10677500-54646 Contracts	10677500-54989 Miscellaneous	\$50,000.00	To purchase gift cards for SNAP recipients who did not receive their November benefit
		<u>\$50,000.00</u>	

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00


Dept Head/Designee Signature

2025 NOV - 6 PM 4:10
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY
11/06/2025

AUTHORIZATION: (Electronic Signatures)

Date	Commissioner of Finance/Designee:	\$ 0 - \$5,000.00
Date	County Executive/Designee:	\$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee:	\$ 0 - \$10,000.00
Date	Audit & Administration Committee:	\$10,000.01 - \$25,000.00

25T408

Kathleen Scheidt

From: Edward Benes
Sent: Thursday, November 6, 2025 11:11 AM
To: Kathleen Scheidt
Subject: Budget Transfer - Gift Cards

Kathleen,

Please process a budget transfer of \$50,000 from 10677500-54646 Contracts to 10677500-54989 Misc. This is for the purchase of grocery store gifts cards for senior citizen SNAP recipients who are not receiving those benefits in November 2025.

Thanks,



Edward Benes III

Fiscal Manager • Putnam County Office for Senior Resources

PHONE | 845.808.1700 EXT.47123 • FAX | 845.808.1942 • WEBSITE | PUTNAMCOUNTYNY.COM

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**PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE**

To: Diane Trabulsy
Clerk of the Legislature

Cc: Amy Sayegh, Chair
Putnam County Legislature

William Carlin
Finance Commissioner

Sara Servadio
Department of Social Services and Mental Health Commissioner

Marlene Barrett
Director, Office for Senior Resources

Compton Spain
County Attorney

From: Kevin M. Byrne
County Executive

A handwritten signature in blue ink, appearing to be "K. Byrne", is written over a blue oval stamp.

Date: November 6, 2025

Re: Letter of Necessity, Office for Senior Resources (OSR) food-assistance emergency program for Supplemental Nutrition Assistance Program (SNAP) recipients

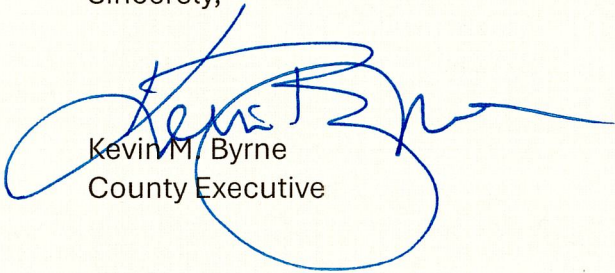
2025 NOV - 6 PM 4:11
LEGISLATURE
PUTNAM COUNTY
CARMEI, NY

In my previous Letter of Necessity dated October 31, my Administration outlined a budgetary framework of up to \$150,000 in emergency food-aid appropriations to be used in whole or in part for the balance of calendar year 2025. I appreciate and thank the Legislature for its willingness to address this budgetary transfer at its November Legislative Meeting in light of the ongoing federal government shutdown and its consequences for Putnam County's approximately 3,000 SNAP recipients, a third of whom are seniors in need.

Please accept this Letter of Necessity for the Legislature to initiate its consideration of an additional budgeted amount up to \$50,000 in state-provided funds (not County) to provide supermarket gift cards to senior SNAP recipients to be used at participating grocers and administered by the Putnam County Office for Senior Resources (OSR) according to current recipient lists maintained by our Department of Social Services, Mental Health and Youth Bureau (DSS). Name, SNAP eligibility status, and proof of residence are required. The gift cards are expected to be worth \$100 each to be used at the following participating retailers in Putnam County: Foodtown, Stop & Shop, ACME, and ShopRite. Alcohol and tobacco purchases are prohibited. This tentative plan was negotiated on November 5 with OSR, DSS, and the Finance Commissioner.

This Letter of Necessity therefore serves to formalize my request that the Legislature schedule a Special Legislative Meeting no later than Monday, November 10 to address the budgetary transfer of state funds outlined above.

Sincerely,



Kevin M. Byrne
County Executive

KMB:lr