

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)**

- 6a. Approval – Budgetary Amendment (25A096) – Finance Department – Account For American Rescue Plan Act (ARPA)**

**PROTECTIVE SERVICES COMMITTEE
(Chairman Jonke, Legislators Addonizio & Birmingham)**

- 6b. Approval – Budgetary Amendment (25A110) – Putnam County Sheriff’s Office Personnel Transport Van- Utilize Federally Seized Asset Forfeiture Funds**
- 6c. Approval – Fund Transfer (25T358) – Putnam County Sheriff’s Office- Corrections- Purchase Evac Smoke/Fire Hoods Model E900**
- 6d. Approval - Fund Transfer (25T363) – Putnam County Sheriff’s Office- Corrections- Purchase Bullet Proof Vests**
- 6e. Approval – Fund Transfer (25T365) – Putnam County Sheriff’s Office- Corrections- Purchase Safety Restraint Chair**

**PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Gouldman)**

- 6f. Approval – Fund Transfer (25T384) – Department of Social Services – Administrative Services Increase Overtime**
- 6g. Approval – Amendment of the Putnam County Employee Health Insurance Contribution Rate- County Executive’s Employee Health Insurance Contribution Review Committee**
- 6h. Approval – Local Law Establishing The 2026 Salary Of Certain Elected Officials Serving For Fixed Terms**
- 6i. Approval - Local Law Establishing The 2026 Salaries Of Certain Appointed Officers Serving For Fixed**
- 6j. Approval – Financial Disclosure List For The Year 2026 Filing Recommended By The Putnam County Personnel Officer Pursuant To Code Section 55-7**

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Russo)

- 6k. Approval – Budgetary Amendment (25A102) – County Historian- Purchase William S. Pelletreau’s “History of Putnam County”**
- 6L. Approval – Budgetary Amendment (25A105) – Health Department – Early Learning Center (ELC) – Staffing for Universal Pre- Kindergarten**
- 6m. Approval – Budgetary Amendment (25A106) – Health Department – Early Learning Center (ELC) – Special Education Itinerant Services Provided**
- 6n. Approval – Budgetary Amendment (25A112) – Department Mental Health, Social Services, and Youth Bureau – Mental Health Budget – Opioid Settlement Trust Funds**
- 6o. Approval – Budgetary Amendment (25A113) – Department Mental Health, Social Services, and Youth Bureau – Mental Health Budget – Adjusted State Aid Levels**
- 6p. Approval – Fund Transfer (25T398) – Health Department – Early Intervention – Itinerant Services**
- 6q. Approval – Fund Transfer (25T400) – Health Department – Pre-School – Parent Travel**
- 6r. Approval – Fund Transfer (25T401) – Health Department – Pre-School – Special Education**
- 6s. Approval – Fund Transfer (25T403) – Health Department – Pre-School – Care at Private Institution**
- 6t. Approval – Fund Transfer (25T412) – Department of Social Services – Day Care**
- 6u. Approval – Fund Transfer (25T413) – Department of Social Services – Day Care and Committee on Special Education**
- 6v. Approval – Fund Transfer (25T414) – Department of Social Services –Committee on Special Education**
- 6w. Approval – Fund Transfer (25T415) – Department of Social Services –Payments to Recipients Safety Net**
- 6x. Approval –Appointments – Putnam County Board of Health**
- 6y. Approval – Lead Agency/ SEQRA Determination/Putnam County Solid Waste Management Plan**

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)**

- 6z. Approval – Budgetary Amendment (25A108) – Finance – donation from Preserve Putnam County -Restoration of Sybil Ludington Statue**
- 6aa. Approval – Budgetary Amendment (25A111) – Finance – Putnam Golf Course Contracts**
- 6bb. Approval – Grant Application/Office For Senior Resources/New York State Department Of Transportation FTA Section 5310 Grant Program**
- 6cc. Approval - Notice Of Intent To Act As Lead Agency For SEQR Review/ Donald B. Smith Campus Site Improvements**
- 6dd. Approval - Notice Of Intent To Act As Lead Agency For SEQR Review/Tilly Foster Farm Conservation Easement Amendment**
- 6ee. Approval –Support/ Approve Continuing the Putnam County Parking and Transfer Program and the Intercity Bus/ Mass Transportation Joint Service Agreement to Operate the Croton Falls Commuter Shuttle and Park & Ride Facilities**
- 6ff. Approval – Grant Application/ Community Resiliency, Economic Sustainability, And Technology Program /Sybil Ludington Statue Restoration Project**
- 6gg. Approval – Authorizing The Implementation, And Funding In The First Instance 100% Of The Federal-Aid And State-Aid Eligible Costs, Of A Transportation Federal-Aid and/or State-Aid Transportation Project And Appropriating Funds - Culvert Replacement Program PIN 8762.97**
- 6hh. Approval – Adoption SEQRA Negative Declaration/ Approval Lease Agreement/ Approval Land Use Zoning Exemption For The Facility (E911 Tower)**
- 6ii. Approval – Request the New York State Legislature prepare and introduce the necessary alienation legislation that would enable the County of Putnam to transfer Town of Philipstown- Parkland TM # 83.14-1-10, 83.14-1-11, and 83.14-1-15; to Hudson Highlands Land Trust for E911 Tower -Planning Department**
- 6jj. Approval – Transfer Of Certain Real Property Owned By The County Of Putnam To Hudson Highlands Trust (E911 Tower)**

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislators Birmingham & Ellner)**

- 6kk. Approval/ Re-Appointments & Appointment / Putnam County Industrial Development Agency Board**

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

6LL. Approval – Budgetary Amendment (25A107) – Bureau of Emergency Services- Flooring and Dispatcher Overtime (Reviewed by the Personnel and Physical Services Committees)

6mm. Approval – Budgetary Amendment (25A109) – Department of I.T. & G.I.S –New Phone System- Utilizing Microsoft Teams

6nn. Approval - Budgetary Amendment (25A114) – Finance – Legal Aid Society – Indigent Legal Services

6oo. Approval - Budgetary Amendment (25A115) – Sheriff’s Office –Purchase Microwaves – Correctional Facility- Inmate Commissary Funds

6pp. Approval - Budgetary Amendment (25A116) – Sheriff’s Office –Purchase Televisions – Correctional Facility- Inmate Commissary Funds

6qq. Approval - Budgetary Amendment (25A118) – Sheriff’s Office – Purchase Two Senior Office Assistant Stations – Correctional Facility – T-Commission Reserve Funds

6rr. Approval - Budgetary Amendment (25A119) – Sheriff’s Office – Purchase Eight Security Cameras – Correctional Facility – T-Commission Reserve Funds

6ss. Approval - Budgetary Transfer (25T432) – Finance – Public Information Officers Stipends – Subcontingency

7. Other Business

8. Recognition of Public on Agenda Items

9. Recognition of Legislators

10. Adjournment

Proclamation

Putnam Valley High School Varsity Cheer Team

WHEREAS, the hard work, sportsmanship and talent of the Putnam Valley High School Varsity Cheer Team led them to reclaim the Class C New York State Game Day Championship on Sunday November 9, 2025 at Hudson Community College; and

WHEREAS, the Putnam Valley High School Varsity Cheer Team, coached by Head Coach Kelly Wilson and Assistant Coaches Nicole D'Addona and Joseph D'Addona, delivered an outstanding performance to bring the state title back to Putnam Valley; and

WHEREAS, the Putnam Valley High School Varsity Cheer Team went undefeated throughout both the regular season and post-season, demonstrating incredible dedication, teamwork and spirit; now therefore so be it

RESOLVED, that Putnam County Executive and Putnam County Legislature hereby recognize the dedication and commitment of each Cheerleader and coach of the Putnam Valley High School Varsity Cheer Team, leading to this well-deserved accomplishment! Let's go Valley!

Kevin Byrne, Putnam County Executive

Amy Sayegh, Chair, Putnam County Legislature

Proclamation

Recognizing Diane Schonfeld

WHEREAS, Diane began working in the Legislative Office in 2003 and remained a dedicated member of the Legislative Staff for over two decades. Throughout her tenure, she held various positions which provided her a comprehensive understanding of the office, making her transition into each new role seamless; and

WHEREAS, in 2012 Diane was appointed Clerk of the Legislature and remained a consistent support to each co-worker and Legislator she worked with. She served as a guide to newly elected Legislators, helping them through the onboarding process and each step of the way after. She has truly been an invaluable resource for not only the Legislators but for many colleagues in the County; and

WHEREAS, Diane's unwavering professionalism and thoroughness established her as a dutiful leader while her approachable nature and warm sense of humor made working alongside her both rewarding and enjoyable; now therefore be it

RESOLVED, that the Putnam County Legislature and Putnam County Executive hereby thank Diane Schonfeld for her dedicated service to not only the Legislature, but Putnam County as a whole. We congratulate her on her well-deserved retirement and wish her all the best!

Kevin Byrne, Putnam County Executive

Amy Sayegh, Chair, Putnam County Legislature

Roll 12.2.25

#4

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday April 1, 2025 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Sayegh who requested Legislator Birmingham lead in the Pledge of Allegiance and Legislator Crowley lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Russo, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present.

PROCLAMATIONS

Chairwoman Sayegh recognized Legislator Gouldman who presented the "Alcohol Awareness" proclamation to Commissioner of Social Services Sara Servadio, Executive Director, Prevention Council of Putnam Kristin McConnell and Dual Recovery Coordinator Lauren Johnson.

APRIL 2025 AS ALCOHOL AWARENESS MONTH

WHEREAS, alcohol is the most commonly used addictive substance in the United States. 28.8 million adults ages 18 and older suffer from a diagnosable Alcohol Use Disorder; and

WHEREAS, underage alcohol presents an enormous public health issue and alcohol is the most prevalently used substance among children and adolescents. Annually, approximately 3,602 youth under the age of 21 die from motor vehicle crashes, other unintentional injuries, homicides, and suicides that involve underage drinking; 140,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and

WHEREAS, negative health, social, and economic problems result from the use of alcohol by youth. Underage alcohol use is a causal factor in a host of serious problems, including traumatic injury, violent and property crime, high-risk sexual activity, Fetal Alcohol Syndrome, alcohol poisoning, and need for treatment for Alcohol Use Disorder; and

WHEREAS, the 2024 Prevention Needs Assessment Survey reports that 34% of Putnam 12th graders have used alcohol in the past thirty days; and

WHEREAS, young people who begin drinking before the age of 15 are four times more likely to develop Alcohol Use Disorder than those who begin drinking at age 21; and

WHEREAS, over 7.5 million children live in a household where at least one parent is dependent on or has misused alcohol; and

WHEREAS, alcohol-related problems cost America \$249 billion in lost productivity, absenteeism, healthcare costs, crime, and family-related problems; and

WHEREAS, the typical American will see 100,000 beer commercials before they turn 18; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2025 as Alcohol Awareness Month and along with the Putnam County Department of Mental Health, Carmel Communities That Care Coalition and all

prevention, treatment and recovery providers in Putnam County; all residents are encouraged to increase their awareness of substance use disorders and the risks associated with underage drinking; all residents are encouraged to make referrals for low-threshold supportive services for any concerns of underage alcohol use or alcohol misuse.

Chairwoman Sayegh recognized Legislator Jonke who presented the “Autism Acceptance” proclamation to Commissioner of Social Services Sara Servadio, Coordinator for Individuals with Disabilities Dana Touponse, Individuals from the Arc Mid-Hudson Thomas McCarthy and Peter Ballantine, Arc Mid-Hudson Regional Director David Zoller, Individual from Community Based Services Erin Hayes, and Interarts Program Coordinator Taylor Martin.

APRIL AS AUTISM ACCEPTANCE MONTH

WHEREAS, Autism Spectrum Disorder (ASD) is a neurodevelopmental difference affecting 1 in 36 children and 1 in 45 adults in the United States today; and

WHEREAS, individuals with autism are integral members of our communities, contributing their talents, insights, and passions to all aspects of society; and

WHEREAS, the focus should shift from mere awareness to genuine acceptance and inclusion, recognizing the inherent worth and dignity of all individuals with autism; and

WHEREAS, understanding and respecting neurodiversity fosters a more inclusive and equitable society, where differences are celebrated and embraced; and

WHEREAS, fostering inclusive environments requires ongoing education, advocacy, and collaboration among individuals, families, educators, healthcare professionals, employers, and policymakers; and

WHEREAS, April provides a dedicated time to celebrate the achievements and contributions of people with Autism, and to address the challenges they may face; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature do hereby proclaim April 2025 as Autism Acceptance Month and that during this month, we reaffirm our commitment along with local service providers, schools and organizations to:

- **Promote equality and Inclusion by actively working to remove barriers and creating equitable opportunities for autistic individuals in all aspects of life.**
- **Foster understanding and acceptance by promoting education and awareness via events like the Putnam County Autism Awareness Walk.**
- **Advocate for accessibility by supporting and implementing accessible environments and resources that meet the diverse needs of autistic individuals.**

Chairwoman Sayegh recognized Legislator Addonizio who presented the “Child Abuse Prevention” proclamation to Commissioner of Social Services Sara Servadio, and Program Director Child Advocacy Center Marla Behler.

APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; and

WHEREAS, the Child Advocacy Center of Putnam County, the Department of Social Services Child Protective Services, Child Welfare Services, Legal Division, and Safe Harbour Putnam County are deeply committed to serving child abuse victims and their families with sensitivity, understanding, and compassion and providing services necessary to help healing begin; and

WHEREAS, the Child Advocacy Center of Putnam County, the Department of Social Services Child Protective Services, Child Welfare Services, Legal Division, and Safe Harbour Putnam County especially this month should be commended and recognized for working with schools, faith communities, civic organizations, law enforcement, and the business community to implement prevention programs to ensure the physical, mental, and emotional health and well-being of the children of Putnam County; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2025 as Child Abuse Prevention Month in Putnam County and acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment.

Chairwoman Sayegh recognized Legislator Russo who presented the "Donate Life" proclamation to Putnam County Clerk Michael Bartolotti, and LiveOnNY representative Senior Director, Community & Government Affairs Scott Wohl.

APRIL 2025 AS DONATE LIFE MONTH

WHEREAS, through their membership in the New York State Association of Counties (NYSAC), New York's Counties have come together to collectively support several important causes; and

WHEREAS, in New York State there are approximately 7,881 people waiting for an organ transplant which represents the third highest need in the nation; and there are an estimated 500 New Yorkers that die every year while waiting for an organ transplant; and

WHEREAS, a single individual's donation of the heart, lungs, liver, kidneys, pancreas, and small intestine can save up to eight lives; donation of tissue can save and heal the lives of up to 75 others; and

WHEREAS, organ, eye, and tissue donation are life-giving and healing acts recognized worldwide as expressions of compassion to those in need; and

WHEREAS, New York State's County governments play a key role in raising awareness of the need for organ, eye, and tissue donation through the interactions County officials have with the public with regard to this subject through local DMV offices, local boards of elections, departments of health, naturalization ceremonies, and veterans' programs; and

WHEREAS, such interactions by Putnam County officials with the public provide opportunities for the provision of information on how individuals can help their fellow New Yorkers by signing up as organ and tissue donors; and

WHEREAS, the Putnam County Clerk's Office, through its Department of Motor Vehicles, wishes to promote the month of April 2025 as "Donate Life Month" in Putnam County and calls on residents to join the New York State Donate Life Registry; now, therefore, be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby proclaim the month of April 2025 as "Donate Life Month" in Putnam County and encourage County departments involved in providing information on organ and tissue donations and enrolling residents in the New York State Donate Life Registry to engage in

activities throughout the month to increase the number of organ and tissue donors and promote awareness of the need for organ and tissue donations in Putnam County.

Chairwoman Sayegh recognized Legislator Crowley who presented the “Healthy Teen Brain” proclamation to Commissioner of Social Services Sara Servadio, Executive Director, Prevention Council of Putnam Kristin McConnell, and Dual Recovery Coordinator Lauren Johnson.

APRIL 20, 2025 AS HEALTHY TEEN BRAIN DAY

WHEREAS, our youth are our greatest joy and our hope for the future so it is necessary for us to support them in making safe and healthy decisions, while creating a supportive environment that safeguards their future; and

WHEREAS, the majority of our youth are making very healthy and safe decisions to remain marijuana-free and providing leadership in their schools and communities to help other youth remain marijuana-free; and

WHEREAS, there is strong objective evidence that marijuana is harmful to the adolescent brain, with the potential to cause distorted perceptions, difficulty with thinking and problem solving, disrupted learning and memory, and impaired reaction time, attention span, judgment, balance and coordination; and

WHEREAS, it is with special pleasure that we join with the youth and adult leaders of the Carmel Communities That Care Coalition in celebrating “Healthy Teen Brain Day” to applaud and support our youth who are making healthy decisions; and

WHEREAS, on behalf of the residents of Putnam County, we are pleased and proud to join all associated with the inception of “Healthy Teen Brain Day” and urge all residents to acknowledge this very important day; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 20, 2025 to be Healthy Teen Brain Day in Putnam County and proudly join my fellow residents in marking this very special occasion.

Chairwoman Sayegh recognized Legislator Birmingham who presented the “National Library Week” proclamation to the Directors and Trustees of Putnam County Libraries. Mahopac Library Trustee Members Joseph Montuori, Nancy Di Maggio, and Marie Stahl. Brewster Library Trustee Kathleen Catalano, Putnam Valley Director Amina Chaudhri, Patterson Library Director Stephanie Harrison, Patterson Library Trustee George Disbrow, Kent Public Library Vice President Ava Rogers and Trustee Member Jessica McMath.

NATIONAL LIBRARY WEEK 2025

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can explore new ideas and be drawn to new possibilities; and

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and lifelong learning; and

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive; and

WHEREAS, libraries partner with schools, businesses, and organizations, connecting the dots to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community; and

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success; and

WHEREAS, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime; and

WHEREAS, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression; and

WHEREAS, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all; and

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “Drawn to the Library”; now there be it

RESOLVED, that the Putnam County Legislature and Putnam County Executive proclaim April 6–12, 2025, as National Library Week. During this week, we encourage all residents to visit their library, explore its resources, and celebrate all the ways that the library draws us together as a community.

Chairwoman Sayegh recognized Legislator Montgomery who read the “National Telecommunicators’ Week” proclamation.

APRIL 13 – 19, 2025 AS NATIONAL TELECOMMUNICATORS’ WEEK

WHEREAS, the Putnam County 911 Center answered 83,201 calls for help and dispatched Fire, EMS, and Police agencies more than 24,000 times during 2024; and

WHEREAS, emergencies can occur at any time that require police, fire, or emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our police officers, firefighters, and emergency medical services personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Putnam 911 communications center; and

WHEREAS, Emergency Service Dispatchers are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Emergency Service Dispatchers are the single vital link for our police officers, firefighters, and emergency medical services by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, Emergency Service Dispatchers of the Putnam 911 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim the week of April 13th through April 19th, 2025, to be National Telecommunicators’ Week in Putnam County, in honor of the men and women whose diligence and professionalism keep our County and its citizens safe.

Chairwoman Sayegh read the “Peers Influence Peers Partnership” proclamation.

APRIL 2025 AS PEERS INFLUENCE PEERS PARTNERSHIP MONTH

WHEREAS, the use of alcohol and illegal drugs cause serious health, social, and educational problems for our young people; and one in four high school girls will suffer from an abusive relationship before they graduate; and

WHEREAS, it has been empirically proven that substance abuse is significantly involved in the three leading causes of death for young people – car crashes, homicides, and suicides – and is also a major factor in school dropouts, violence, and vandalism as well as HIV/AIDS, teenage pregnancy, rapes, and sexual assaults; and

WHEREAS, the recent upturns in drug and alcohol usage, as documented in state and national surveys, show that we must target effective prevention strategies at key population groups, such as middle and high school students; and

WHEREAS, the Peers Influence Peers Partnership has demonstrated a great deal of initiative and sophistication in developing proactive media messages against dating and domestic violence as well as alcohol and other drug use; and

WHEREAS, that work, which has been aired through numerous schools and cable TV systems throughout our state, has won praise from many authorities; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby recognize April 2025 as Peers Influence Peers Partnership Month in hope that this declaration and a joint effort of all agencies and authorities to encourage young people to help others by encouraging them to live safe and healthy lives, may one day rid our children and their children’s children of the scourge of drug and alcohol abuse.

Chairwoman Sayegh recognized Legislator Ellner who presented the “Teen Driver Safety Awareness” proclamation to Undersheriff Thomas Lindert.

APRIL 2025 AS TEEN DRIVER SAFETY AWARENESS MONTH

WHEREAS, statistics and experience demonstrate that the greatest danger to our youth in Putnam County, and throughout our country, are the dangers posed from traffic crashes; and

WHEREAS, highway crash statistics inform us that although teen drivers make up only 7% of the driving population, they comprise 11% of the injury related automobile crashes; and

WHEREAS, the leading cause of accidental deaths to our youthful population throughout the United States are automobile accidents; and

WHEREAS, analysis shows us that the reasons for teen overrepresentation in injury related automobile crashes include: driver inexperience, excessive speed, unnecessary risk taking, inattentive driving, and use of alcohol and drugs; and

WHEREAS, in Putnam County, we have too often experienced a tragedy with the death of a teen driver at the wheel. Many of these deaths have occurred during the spring and summer months with a high incidence rate during the period leading up to prom season; and

WHEREAS, all accidents are preventable and crash rates can be lowered through the use of education and awareness programs through the use of our school systems, law enforcement programs and youth services organizations such as Boy Scouts, Girl Scouts,

Junior RTC programs, the Civil Air Patrol, and the Putnam County Sheriff's Office Cadet Program just to name a few; and

WHEREAS, these programs work best when there is a period set aside for local government at every level, our school districts and churches, synagogues, and youth service organizations coming together to provide these educational programs; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim April 2025 as Teen Driver Safety Awareness Month in Putnam County. We encourage all levels of government, our school districts, law enforcement, our churches and synagogues, our youth service organizations and all the citizens of Putnam County to support programs that promote teen driver safety awareness in Putnam County, thereby protecting one of our most precious resources, our children and grandchildren.

Item #4 – Correspondence

- a) County Auditor was duly noted.

There was no activity during this reporting period.

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Gouldman)

Item #5a – Approval – Budgetary Transfer (25T052) – Real Property – Temporary was next. Chairwoman Sayegh recognized Legislator Jonke, Chairman of the Personnel Committee. On behalf of the members of the Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #90

APPROVAL – BUDGETARY TRANSFER (25T052) – REAL PROPERTY – TEMPORARY

WHEREAS, the Director of Real Property is requesting a budgetary transfer (25T052) to transfer funding from a vacant Senior Office Assistant line to the Temporary line for the extension of a Part-Time Clerk through the end of the year; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Appropriations:		
10135500 51094	Temporary	14,463

Decrease Appropriations:		
10135500 51000 (105)	Pers. Serv – Sr. Office Assistant	14,463

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – To Be Determined

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5b – Approval – Budgetary Transfer (25T053) – Social Services – Reclassification – Temporary Youth Aid to Part-Time Youth Program Specialist was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #91

APPROVAL – BUDGETARY TRANSFER (25T053) – SOCIAL SERVICES – RECLASSIFICATION – TEMPORARY YOUTH AID TO PART-TIME YOUTH PROGRAM SPECIALIST

WHEREAS, the Commissioner of Social Services has requested a reclassification of a Temporary Youth Aid position to a Part-Time Youth Program Specialist; and

WHEREAS, this position will continue to work 28 hours per week with additional responsibilities including but not limited to coordinating the Youth Forum, Youth Business Market and the Youth Council Program; and

WHEREAS, to support the increase, funds are being transferred from the vacant Youth Program Specialist line, and excess Temporary funds directly related to this reclassification; and

WHEREAS, said reclassification will be effective 4/01/25; and

WHEREAS, the Commissioner of Finance has prepared budgetary transfer (25T053) to account for this reclassification; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10731000 51000 (105)	Pers. Serv. – Youth Program Specialist	22,874
10731000 51000 10114 (105)	Pers. Serv. – Youth Program Specialist	<u>15,249</u>
		38,123

Decrease Appropriations:

10731000 51000 10114 (103)	Personnel Services Vacant – Youth Program Specialist	6,529
10087000 51000 (103)	Personnel Services Vacant – Youth Program Specialist	4,353
10731000 51094	Temporary	9,578
10731000 51094 10114	Temporary	8,437
10087000 51094	Temporary	<u>9,226</u>
		38,123

2025 Fiscal Impact – 0 –
2026 Fiscal Impact \$20,648

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5c – Approval – Budgetary Transfer (25T056) – Social Services – Pay Differential – Coordinator of Child Support was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #92

APPROVAL – BUDGETARY TRANSFER (25T056) – SOCIAL SERVICES – PAY DIFFERENTIAL – COORDINATOR OF CHILD SUPPORT

WHEREAS, the Commissioner of Social Services has requested a Pay Differential related to backfill the Coordinator of Child Support role during its vacancy from 01/01/25 – 02/24/25; and

WHEREAS, this will compensate a current Child Support Specialist I for their efforts in management and execution of tasks and responsibilities to that of the Coordinator of Child Support; and

WHEREAS, in coordination with the Personnel Officer and Payroll, a two-grade adjustment plus 2% was assumed for compensation for this PuMa title (\$4.0654 per hour); and

WHEREAS, to support the increase, funds are being utilized from a vacant Account Clerk II position; and

WHEREAS, the Commissioner of Finance has prepared budgetary transfer (25T056) to account for this request; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10108000 51091	Pay Differential	975.00
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Decrease Appropriations:

10108000 51000 (107)	Pers. Serv. – Account Clerk II	975.00
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**PROTECTIVE SERVICES COMMITTEE
(Chairman Jonke, Legislators Addonizio & Birmingham)**

Item #5d – Approval – Grant Application – Social Services – Sheriff’s Office - Bureau of Justice Assistance (BJA) FY2025 Connect and Protect: Law Enforcement Behavioral Health Response Program was next. Chairwoman Sayegh recognized Legislator Jonke, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

RESOLUTION #93

**APPROVAL – GRANT APPLICATION – SOCIAL SERVICES – SHERIFF’S OFFICE -
BUREAU OF JUSTICE ASSISTANCE (BJA) FY2025 CONNECT AND PROTECT: LAW
ENFORCEMENT BEHAVIORAL HEALTH RESPONSE PROGRAM**

WHEREAS, Section 5-1(D)(1) of the Putnam County Code requires Legislative approval of all grant applications and renewals that require County matching funds; and

WHEREAS, the Department of Social Services, Mental Health in conjunction with the Putnam County Sheriff’s Office requested permission to apply for the Bureau of Justice Assistance (BJA) FY25 Connect and Protect: Law Enforcement Behavioral Health Response Program grant; and

WHEREAS, said funding would support the Police & Mental Health Co-Response Team (CRT) daily operations to co-respond routine and emergency calls for service involving individuals in emotional, behavioral, and psychiatric crises; and

WHEREAS, the anticipated award ceiling is up to \$550,000; and

WHEREAS, the anticipated period of performance duration is 36 months, and upon approval will go into effect October 1, 2025; and

WHEREAS, in years one (1) and two (2) there is a County match of 20% and a 60% County match in year three (3); and

WHEREAS, the grant application deadline is April 3, 2025; and

WHEREAS, the Protective Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Department of Social Services, Mental Health in conjunction with the Putnam County Sheriff’s Office is authorized to apply for a grant from the U.S. Department of Justice, Office of Justice Programs for the BJA FY25 Connect and Protect: Law Enforcement Behavioral Health Response Program.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)**

Item #5e – Approval – Budgetary Transfer (25T064) – Putnam Arts Council – County Contribution – Subcontingency was next. Chairwoman Sayegh recognized Legislator Birmingham, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislator Birmingham explained about the positive discussion during the Rules Committee meeting in March regarding what the Putnam Arts Council provides on behalf of the people of Putnam County. He explained that these funds are used to fund cultural and artistic events throughout the County. He explained that the Putnam Arts Council reviews and chooses from the many applicants who offer programs that will enrich our culture here in Putnam County. He stated during the discussion at the Committee meeting, everyone agreed that the Putnam Arts Council provides a great service for us in helping to distribute these funds. He explained that there were other legitimate concerns which were aired during the meeting. He stated that he was happy to support this transfer for these very worthy arts programs, and he looked forward to supporting this program in the future.

Legislator Montgomery clarified that there was no misuse of funding. She explained that the funds were granted and vetted extensively. She stated that \$13,993 was distributed between approximately eight (8) to 12 organizations throughout the County. She thanked the Putnam Arts Council for attending all the meetings since October of 2024 to educate individuals on what the funding is used for. She provided statistics on the benefits that the Arts provides to communities throughout New York State. She stated that she was happy to support this funding for the Putnam Arts Council. She stated that they deserved more funding because she believed that what we get back as a community is far more than \$13,993.

Chairwoman Sayegh stated that this amount was approved in the budget process last year. She explained that this funding has been provided to the Putnam Arts Council for years, who then provides small grant amounts to Arts organizations throughout the County. She provided the names of some of the organizations who have received this grant funding.

RESOLUTION #94

APPROVAL – BUDGETARY TRANSFER (25T064) – PUTNAM ARTS COUNCIL – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, by Resolution #274 of 2024, the Putnam County Legislature placed the Community Grant funding portion of the County Contribution for the Putnam Arts Council in the amount of \$13,993 into subcontingency; and

WHEREAS, after discussion at the Rules, Enactments & Intergovernmental Relation Committee meetings held on February 19, 2025, the Commissioner of Finance forwarded a budgetary amendment (25T064) to move \$13,993 from subcontingency back into the Putnam Arts Council line; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

25091000 54950	County Contribution – Putnam Arts Council	13,993
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Decrease Appropriations:

10199000 54996	Subcontingency – Outside Agencies	13,993
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Addonizio, Legislator Ellner & Russo)**

Item #5f – Approval – Budgetary Amendment (25A025) – Social Services – Opioid Settlement Trust Monies – RFP 07-2024 was next. Chairwoman Sayegh recognized Legislator Addonizio, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

Legislator Montgomery stated that this is a sad way to receive funding, on the back of the crisis that has devastated our country. Luckily the funding we are using in Putnam County is working and our statistics have dropped. She believed the organizations in our County that have been utilized to address the opioid epidemic were by far the best in the world. She understands that it is a vigorous process of how the funds are distributed, but she believed it needed to be changed to have some Legislative oversight in the future.

RESOLUTION #95

APPROVAL - BUDGETARY AMENDMENT (25A025) - SOCIAL SERVICES - OPIOID SETTLEMENT TRUST MONIES - RFP 07-2024

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A025) to utilize up to \$613,175 of the Opioid Settlement Trust Monies pursuant to RFP-07-2024 to fund the agency's evidence-based programs and strategies for preventing opioid misuse, opioid overdose, and connecting those to care and harm reduction services to abate the opioid epidemic in Putnam County; and

WHEREAS, this budgetary amendment would allow for an award to each provider and the award would not exceed the respective amount; and

WHEREAS, the award of the RFP is contingent upon Legislative approval of this budgetary amendment and proposers have not yet been notified; and

WHEREAS, once approved, and award notification will be issued and contractual terms and conditions, within the requirements of the RFP, will be negotiated separately with each proposer; and

WHEREAS, Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10431000 54646 10212	MH LGU – Contracts	151,500
10431000 54646 10213	MH LGU – Contracts	129,000
10431000 54646 10215	MH LGU – Contracts	49,900
10431000 54646 10216	MH LGU – Contracts	108,458
10431000 54646 10230	MH LGU – Contracts	<u>174,317</u>
		613,175

Increase Estimated Revenues:

10431000 54646 10212	MH LGU – Opioid Settlement	151,500
10431000 54646 10213	MH LGU – Opioid Settlement	129,000
10431000 54646 10215	MH LGU – Opioid Settlement	49,900
10431000 54646 10216	MH LGU – Opioid Settlement	108,458
10431000 54646 10230	MH LGU – Opioid Settlement	<u>174,317</u>
		613,175

2023 Fiscal Impact – 0 –
2024 Fiscal Impact – 0 –

BY POLL VOTE: ALL A YES. CARRIED UNANIMOUSLY.

Item #5g – Approval – Budgetary Transfer (25T063) – Social Services – Contracts – Resource Center for Accessible Living (RCAL) was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

RESOLUTION #96

APPROVAL – BUDGETARY TRANSFER (25T063) – SOCIAL SERVICES – CONTRACTS – RESOURCE CENTER FOR ACCESSIBLE LIVING (RCAL)

WHEREAS, the Commissioner of Social Services has requested a budgetary transfer (25T063) to utilize funding received from the Office of Children & Family Services (OCFS) under 24-OCFS-LCM-28 to contract with the Resource Center for Accessible Living (RCAL) for the purpose of management of Representative Payee; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

10102000 54646 10169	Contracts	6,587
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Decrease Appropriations:

10102000 54989 10169	Miscellaneous	6,587
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact - \$13,800

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5h – Approval – Appointment – Putnam County Board of Health was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

Legislator Addonizio thanked Ms. Burdick for her commitment and service.

Chairwoman Sayegh thanked all of our volunteers.

RESOLUTION #97

APPROVAL – APPOINTMENT – PUTNAM COUNTY BOARD OF HEALTH

RESOLVED, that Theresa A. Burdick be appointed to the Putnam County Board of Health, for a six (6) year term, said term to expire on December 31, 2030; and be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)**

Item #5i – Approval - Budgetary Amendment (25A023) – Planning – NYSDOT Urban Master Agreement Contract K007559 – MEP Funding was next. Chairwoman Sayegh recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #98

APPROVAL - BUDGETARY AMENDMENT (25A023) – PLANNING – NYSDOT URBAN MASTER AGREEMENT CONTRACT K007559 – MEP FUNDING

WHEREAS, by Resolution #306 of 2024, the Putnam County Legislature approved the Department of Planning, Development & Public Transportation’s recently executed NYSDOT Urban Master Agreement – Supplements for Transportation Related Projects Contract #K007559, which is attached to said resolution; and

WHEREAS, while much of the funding has already been accounted for as the State 10% match to our Section 5307 funding, there is new Modernization & Enhancement Program (MEP) funding for Public Transit that requires a budgetary amendment; and

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (25A023) to account for this new MEP funding for various Transit Facility Rehabilitation Projects, account line 52009, totaling \$551,037 which is 100% State funding with no local impact; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it **RESOLVED**, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Appropriations:

55997000 53000 52009	Capital Exp – Transit Facility Rehab	551,037
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Increase Estimated Revenues:

55997000 435974 52009	State Aid – MEP Funding	551,037
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5j – Approval – Budgetary Amendment (25A024) – Soil & Water Conservation District – Performance Measures – Part C Funds was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

Legislator Montgomery made a motion to amend the resolution and decrease it by \$8,000 by taking out the Education & Training. She stated that this position is already in the budget and is given education and training. She did not believe there was enough information in the backup regarding the need for the Education & Training amount.

There was no second. Motion fails.

Legislator Crowley made a motion to table the \$8,000 to bring it back to Committee for further discussion.

Chairwoman Sayegh questioned Counsel if the motion should be to divide the question.

Senior Deputy Attorney Conrad Pasquale stated that it would make sense to divide that portion.

Legislator Crowley made a motion to divide the question; seconded by Legislator Montgomery.

Chairwoman Sayegh clarified that the motion to divide would remove the \$8,000.

Legislator Crowley said, “yes.”

Chairwoman Sayegh called for a Roll Call Vote to separate the \$8,000.

By Roll Call Vote to Divide the Question: All Ayes. Carried Unanimously. Motion Carries.

Chairwoman Sayegh stated that there are two (2) resolutions to consider; one (1) for \$8,000 and the second for \$35,000.

Legislator Crowley made a motion to table the \$8,000 back to Committee for further information and discussion; seconded by Legislator Montgomery.

By Roll Call Vote: All Ayes. Carried Unanimously.

Legislator Montgomery stated that there is a perception that the \$20,000 from General Contingencies pertains to a raise for the Soil & Water Manager. She stated that it is not a raise. The Soil & Water Manager received a raise last year and based on Part C Funding rules, we are allowed to use some of the Part C Funding towards salary. She stated that, although she does not like the idea of it, we agreed to do it and this is money that can go a long way towards projects that our farmers would be interested in.

Chairwoman Sayegh called for a Roll Call Vote on the remaining \$35,000.

RESOLUTION #99

APPROVAL – BUDGETARY AMENDMENT (25A024) – SOIL & WATER CONSERVATION DISTRICT – PERFORMANCE MEASURES – PART C FUNDS

WHEREAS, the Soil & Water Conservation Board voted to utilize Performance Measures funding in the amount of \$43,000 held in the Soil & Water Conservation District Trust Fund Account “Part C”; and

WHEREAS, \$8,000 will be used for Education and Outreach Initiatives, \$15,000 for a Culvert Inspection Camera, and \$20,000 for annual contribution towards Soil & Water Salary; and

WHEREAS, the Putnam County Soil & Water District Manager has requested a budgetary amendment (25A024) to account for this distribution; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10,874,500	54640	S&W – Education & Training	8,000	TABLED
10874500	52680	S&W – Other Equipment	15,000	
10199000	54980	General Contingencies	<u>20,000</u>	
			<u>43,000</u>	
			35,000	

Increase Estimated Revenues:

10874500	439105	S&W – Performance Measures – Part C	<u>43,000</u>	
			35,000	

2025 Fiscal Impact (\$20,000)

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5k – Approval – Budgetary Transfer (25T062) – DPW – Close Out Capital Projects was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

Legislator Russo thanked DPW for all their hard work.

RESOLUTION #100

APPROVAL – BUDGETARY TRANSFER (25T062) – DPW – CLOSE OUT CAPITAL PROJECTS

WHEREAS, the Commissioner of the Department of Public Works has requested a budgetary transfer (25T062) to close out various CP Projects and transfer funds to the Capital Project Reserve for future projects; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it RESOLVED, that the following budgetary transfer be made:

CAPITAL FUND:

Decrease Appropriations:

55197000 531907 51509	CP1907 – Carmel Friendship Center	146,721.57
55197000 532312 51509	CP2312 – Board of Elections	17,426.51
55197000 532314 51509	CP2314 – Fire Training Center	114.77
55197000 532405 51509	CP2405 – New Court House Boiler	<u>143,474.48</u>
		307,737.33

Increase Appropriations:

55197000 53000 51509	County Facility Reserve	307,737.33
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislators Birmingham & Ellner)**

Item #5L – Approval – Budgetary Amendment (25A022) – Tourism – Decrease in I Love NY Funding was next. Chairwoman Sayegh recognized Legislator Gouldman, Chairman of the Economic Development & Energy Committee. On behalf of the members of the Committee, Legislators Birmingham and Ellner, Legislator Gouldman moved the following:

Legislator Montgomery stated that this is \$9,192 that was allocated by the I Love NY program and the funding can only be used for advertising outside of the County. She stated that there are other funds in the Tourism budget that can be used for other things. She did not agree with taking over \$9,000 out of the money that can be used for other things like the support she has previously requested such as garbage removal or support for tourism because we are becoming increasingly popular.

RESOLUTION #101

APPROVAL – BUDGETARY AMENDMENT (25A022) – TOURISM – DECREASE IN I LOVE NY FUNDING

WHEREAS, New York State reduced the amount awarded to Putnam County for the I Love NY Program by \$9,192.00; and

WHEREAS, the Director of Tourism has requested a budgetary amendment (25A022) to transfer the County's matching portion (\$9,192.00) of I Love NY funds into the Advertising line; and

WHEREAS, the Economic Development & Energy Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:		
10641000 54664	Tourism – Advertising	9,192
Decrease Appropriations:		
10641000 54328	Tourism – I Love New York	18,384
Decrease Estimated Revenues:		
10641000 437151	Tourism – State Aid – I Love NY	9,192
	2025 Fiscal Impact – 0 –	
	2026 Fiscal Impact – 0 –	

BY POLL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR MONTGOMERY. MOTION CARRIES.

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

Item #5m – Approval – Budgetary Amendment (24A139) – Finance - Year End Journal Entry #3 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #102

APPROVAL – BUDGETARY AMENDMENT (24A139) – FINANCE - YEAR END JOURNAL ENTRY #3

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (24A139) for the third Year End Journal Entry for the year ending December 31, 2024; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:	
SEE ATTACHED SHEET	4,026,461
Increase Estimated Revenues:	
SEE ATTACHED SHEET	7,090,495

Decrease Estimated Revenues:
SEE ATTACHED SHEET

3,064,034

2024 Fiscal Impact – 0 –
2025 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5n – Approval – Budgetary Amendment (25A026) – Social Services – Adoption and Legal Guardianship Incentive Funds for Local Departments of Social Services (LDSSs) Recruitment Activities was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #103

APPROVAL – BUDGETARY AMENDMENT (25A026) – SOCIAL SERVICES – ADOPTION AND LEGAL GUARDIANSHIP INCENTIVE FUNDS FOR LOCAL DEPARTMENTS OF SOCIAL SERVICES (LDSSS) RECRUITMENT ACTIVITIES

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A026) to amend the 2025 DSS Budget to include Putnam County’s Adoption and Legal Guardianship Incentive Funds for Local Departments of Social Services (LDSSs) Recruitment Activities allocation provided by the Office of Children and Family Services (OCFS) for the purpose of foster/adoptive parent and legal guardianship recruitment activities to increase permanency outcomes; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10102000 51093 10229	Overtime	10,750
10102000 54329 10229	Promotional Materials	7,505
10102000 54410 10229	Supplies & Materials	2,800
10102000 54664 10229	Advertising	3,120
10102000 58002 10229	Social Security	825
		<u>25,000</u>

Increase Revenue:

10102000 446101 10229	Adm Social Services	25,000
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5o – Approval – Rescind Resolution #74 of 2025 and Approve Revised Budgetary Transfer (25A027) – Finance – Civil Service Employee’s Association, Inc. (CSEA) Contract Settlement was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

Legislator Crowley thanked everyone involved in negotiating all the contract settlements.

RESOLUTION #104

APPROVAL – RESCIND RESOLUTION #74 OF 2025 AND APPROVE REVISED BUDGETARY TRANSFER (25A027) – FINANCE – CIVIL SERVICE EMPLOYEE’S ASSOCIATION, INC. (CSEA) CONTRACT SETTLEMENT

WHEREAS, by Resolution #74 of 2025, the Putnam County Legislature approved the Commissioner of Finance’s request for a budgetary transfer (25T032) to provide funding for the 2025 salary and benefit costs pursuant to the ratified contract settlement between Putnam County and the Civil Service Employee’s Association, Inc. (CSEA); and

WHEREAS, the Commissioner of Finance has requested that Resolution #74 of 2025 be rescinded in order to amend and correct certain account numbers; and

WHEREAS, the Commissioner of Finance has provided budgetary amendment (25A027) to adjust these accounts appropriately; and

WHEREAS, the Audit & Administration has reviewed and approved the rescinding of Resolution #74 of 2025 and the amended budgetary amendment (25A027); now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Appropriations:

10116500 51000	Personnel Services	24,084.00
10116500 58002	Social Security	1,843.00
10131000 51000	Personnel Services	31,735.00
10131000 58002	Social Security	2,426.00
10134500 51000	Personnel Services	10,874.00
10134500 58002	Social Security	832.00
10135500 51000	Personnel Services	6,697.00
10135500 58002	Social Security	513.00
10141000 51000	Personnel Services	31,102.00
10141000 58002	Social Security	2,379.00
10141100 51000	Personnel Services	39,866.00
10141100 58002	Social Security	3,051.00
10142000 51000	Personnel Services	4,700.00
10142000 58002	Social Security	360.00
10143000 51000	Personnel Services	11,672.00
10143000 58002	Social Security	892.00
10146000 51000	Personnel Services	8,638.00
10146000 58002	Social Security	660.00
10149000 51000	Personnel Services	18,020.00
10149000 58002	Social Security	1,378.00
10168000 51000	Personnel Services	26,001.00
10168000 58002	Social Security	1,989.00
10296000 51000	Personnel Services	7,733.00

10296000 58002	Social Security	592.00
10314000 51000	Personnel Services	79,401.00
10314000 58002	Social Security	6,073.00
10398900 51000	Personnel Services	90,401.00
10398900 58002	Social Security	6,916.00
12401000 51000	Personnel Services	201,876.00
12401000 58002	Social Security	15,442.00
10405900 51000	Personnel Services	26,810.00
10405900 58002	Social Security	2,051.00
10511100 51000	Personnel Services	64,862.00
10511100 58002	Social Security	4,963.00
10120000 51000	Personnel Services	286,198.00
10120000 58002	Social Security	21,895.00
22071000 51000	Personnel Services	10,397.00
22071000 58002	Social Security	795.00
10629300 51000	Personnel Services	17,682.00
10629300 58002	Social Security	1,353.00
10651000 51000	Personnel Services	5,471.00
10651000 58002	Social Security	419.00
10677200 51000	Personnel Services	94,875.00
10677200 58002	Social Security	7,261.00
10677400 51000	Personnel Services	41,338.00
10677400 58002	Social Services	3,162.00
10677500 51000	Personnel Services	7,938.00
10677500 58002	Social Security	608.00
10677700 51000	Personnel Services	26,286.00
10677700 58002	Social Security	2,010.00
10677800 51000	Personnel Services	1,577.00
10677800 58002	Social Security	121.00
10677900 51000	Personnel Services	6,047.00
10677900 58002	Social Security	463.00
10711000 51000	Personnel Services	52,718.00
10711000 58002	Social Security	4,032.00
10731000 51000	Personnel Services	17,806.00
10731000 58002	Social Security	1,361.00
10751000 51000	Personnel Services	2,948.00
10751000 58002	Social Security	226.00
10802000 51000	Personnel Services	27,429.00
10802000 58002	Social Security	2,098.00
		<u>1,381,346.00</u>

Decrease Appropriations:

10199000 54980	Contingency	1,381,346.00
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COUNTY ROAD:

Increase Appropriations:

10511000 51000	Personnel Services	117,065.00
10511000 58002	Social Security	8,952.00
		<u>126,017.00</u>

Increase Estimated Revenues:		
02021310 427161	Use of Fund Balance	126,017.00

ROAD MACHINERY:

Increase Appropriations:		
10513000 51000	Personnel Services	40,353.00
10513000 58002	Social Security	<u>3,087.00</u>
		43,440.00

Increase Estimated Revenues:		
03021310 427161	Use of Fund Balance	43,440.00

2025 Fiscal Impact - \$1,550,803
 2026 Fiscal Impact - TBD

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5p – Approval – Write Off Delinquent Real Property Taxes – Town of Patterson Tax Map #4.-1-68 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #105

APPROVAL – WRITE OFF DELINQUENT REAL PROPERTY TAXES – TOWN OF PATTERSON TAX MAP #4.-1-68

WHEREAS, the property identified as Patterson tax map parcel 4.-1-68 has accrued delinquent real property taxes dating from 2002-2008; and

WHEREAS, on June 7, 2010 the Putnam County Commissioner of Finance foreclosed and took Deed to Patterson tax map parcel 4.-1-68;

WHEREAS, the property identified as Patterson tax map parcel 4.-1-68 is a property that was deleted from the tax roll as it was determined to be part of Patterson tax map # 5.-1-9;

WHEREAS, the Legislature has determined that there is no practical method to enforce the collection of delinquent tax liens arising thereafter against the parcel; now therefore be it

RESOLVED, that the Putnam County Legislature approves that these delinquent real property taxes be written off; and be it further

RESOLVED, that the Commissioner of Finance is authorized to write-off any and all taxes on said parcel.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5q - Approval – Write Off Delinquent Real Property Taxes – Town of Patterson Tax Map #999.-99-102 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #106

APPROVAL – WRITE OFF DELINQUENT REAL PROPERTY TAXES – TOWN OF PATTERSON TAX MAP #999.-99-102

WHEREAS, the property identified as Patterson tax map parcel 999.-99-102 has accrued delinquent real property taxes dating from 2014-2024; and

WHEREAS, on August 17, 2023 the Putnam County Commissioner of Finance foreclosed and took Deed to Patterson tax map parcel 999.-99-102; and

WHEREAS, the property identified as Patterson tax map parcel 999.-99-102 is an abandoned agricultural property deemed “not to exist” and cannot be identified; and

WHEREAS, the Legislature has determined that there is no practical method to enforce the collection of delinquent tax liens arising thereafter against the parcel; now therefore be it

RESOLVED, that the Putnam County Legislature approves that these delinquent real property taxes be written off; and be it further

RESOLVED, that the Commissioner of Finance is authorized to write-off any and all taxes on said parcel.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5r - Approval – Write Off Delinquent Real Property Taxes – Town of Putnam Valley Tax Map #73.8-1-52 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #107

APPROVAL – WRITE OFF DELINQUENT REAL PROPERTY TAXES – TOWN OF PUTNAM VALLEY TAX MAP #73.8-1-52

WHEREAS, the property identified as Putnam Valley tax map parcel 73.8-1-52 has accrued delinquent real property taxes dating from 2008-2014; and

WHEREAS, on May 10, 2023, the Putnam County Commissioner of Finance foreclosed and took Deed to Putnam Valley tax map parcel 73.8-1-52; and

WHEREAS, the property identified as Putnam Valley tax map parcel 73.8-1-52 was placed in Roll Section 8, “Wholly Exempt” in 2017; and

WHEREAS, the Legislature has determined that there is no practical method to enforce the collection of delinquent tax liens arising thereafter against the parcel; now therefore be it

RESOLVED, that the Putnam County Legislature approves that these delinquent real property taxes be written off; and be it further

RESOLVED, that the Commissioner of Finance is authorized to write-off any and all taxes on said parcel.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5s – Approval – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028 was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

Legislator Crowley believed that if there was any discount, it should be for the residents in the form of reducing property taxes or to the towns in which they reside. She was not in favor of reducing the sales tax for the people who visit the County.

Legislator Crowley made a motion to amend the ¾% increase to 1%; seconded by Legislator Gouldman.

Legislator Jonke stated that he would vote against the motion to amend. He stated that he has been involved in taxation in Putnam County since 1988. He explained that property taxes have increased steadily every year whether it is the school, county or town tax rate. He always believed that if we had the chance to put money back in the pockets of our residents, we should do it. He stated that there is a surplus of funds that allow us to do that. He believed that a ¼ percent reduction in sales tax was a step in the right direction. He did not believe that we should take money from our constituents when we do not need it. He believed that the original resolution was fair to our residents. He explained that through his initiative, we cut property taxes by reducing the levy for the last two (2) years by \$500,000 each year. He believed that we still have room to cut more property tax. He believed there was no reason why we could not do both.

Legislator Addonizio stated that the Legislature has been committed to responsible financial management keeping the tax levy down for the past three (3) years, even when we had the option to raise it under New York State standards. Since 2023 there has been no Putnam County Sales tax on clothing and shoes under \$110. She believed if we implemented a sales tax reduction on commodities the anticipated revenue from clothing and shoes is not a factor, as they are already exempt from the sales tax.

Legislator Crowley stated that this ¼% cut in sales tax revenue would equate to approximately \$5 million and it is not going back to all the taxpayers. It also benefits anyone that shops in Putnam County. She stated that if we give back to local municipalities for their infrastructure, they will not have to up their tax levy for their local taxpayers. She explained areas in the County’s budget that would possibly increase. She explained how the Commissioner of Finance was also not comfortable with reducing the sales tax. She believed that the responsible thing to do was to give back to the people who reside and own property in the County.

Legislator Montgomery stated that this has been discussed, and we have received input from our Village Mayors and Town Supervisors supporting the temporary 1% increase and the sharing of sales tax revenue. She explained how we have continued to see an increase in sales tax revenue over the years. She stated that in those years she stated that she voted against the sales tax increase because it was not being shared with the towns. She stated that the municipalities are the ones that hold the burden of generating the sales tax revenue. They pick up the garbage, provide and pay for the EMTs that respond to people falling off a mountain or on a sidewalk. She stated that we have received repeated requests from local leaders and constituents for support in managing the increased burden on services such as; waste management, emergency response, and infrastructure maintenance. She stated that our municipalities receive no direct

relief. They work on budgets that are small compared to the County's \$200 million dollar budget. She stated that she would be voting in favor of the 1% increase.

Legislator Gouldman explained that this has been discussed many times. He agreed that we should cut taxes. He stated that this Legislative body has cut taxes recently, on clothing and footwear up to \$110 which was effective as of March 1, 2024, until March 1, 2026. He stated that at the February Audit Committee meeting the Commissioner of Finance stated that as February, approximately \$1.5 million has been saved by consumers. He stated that this was the first meaningful sales tax cut that we made in Putnam County. He stated that over the past 15 years, Putnam County has traditionally used sales tax revenue to lessen property taxes. He stated that everyone he speaks with throughout the whole County, not just in Putnam Valley, say that their property taxes are too high. No one ever says that sales tax is too high. He stated that in a recent survey, 72% responded stating that they wanted lower property taxes. He stated that school taxes are the largest percentage of the tax bill. He believed that we are paying too much in taxes to live in New York. He believed the County could be at risk if we did not extend the 1% sales tax. He proceeded to mention areas of the budget that could increase in the next few years such as; union contracts, health insurance, along with costs passed down to us from New York State. He stated that the Commissioner of Finance believed that it would be irresponsible for us to reduce the 1% sales tax extension. He explained that $\frac{1}{4}\%$ reduction in the 1% extension would equate to \$5 million less in sales tax revenue. He stated that he would prefer lowering property tax for the residents and giving some money back to the towns for infrastructure issues.

Legislator Birmingham stated that he would be voting against the amendment for a 1% extension. He stated that as Legislator Montgomery mentioned, some of us over the last 20 years have gone back and forth on this issue. He stated that when this was first put forward in 2005, he was on this Legislature. He stated that it went from 3% to 3.5%. He stated that in 2007 they asked for an additional $\frac{1}{2}\%$ to bring us to 4%. He explained the 2008 financial crisis when the County started losing sales tax revenue. He stated that he was on this Legislature when the County Executive gave us a 40% tax increase budget. He stated that there were tough choices back then, and yes, he voted to keep the 1% sales tax extension because he knew we could not survive with a real property tax increase of 40%. He stated that now we are sitting on top of the largest fund balance budget ratio this County has ever seen. He stated that we have an unrestricted fund balance of \$134 million. He stated that our budget is huge at approximately \$205 million. He stated that half of that amount is unrestricted fund balance. He believed that we could do everything that Legislator Gouldman would like to do with respect to lowering real property taxes for the County taxpayers. He explained that the County Executive mentioned in the State of the County Address that he would be pushing for the largest property tax decrease that this County has ever seen. He stated that he is in favor of that along with the tax exemption on clothing and footwear under \$110.00. He stated that what we are talking about now is merely going down from 1% additional sales tax to .75%. He stated that amount equals approximately \$5.3 million. He agrees that it is a lot of money, but it goes directly back to the Putnam taxpayers whether they are residents or individuals coming to our County paying sales tax. He stated that if we were a County that had a regional mall or people coming from a distance to spend a lot on retail items, he might take a different position on this. He knows there is tourism which enriches sales tax dollars, but he did not think it was on a scale that would render his proposal to go to the .75% irrelevant. He stated that in 2024 we received \$7 million more than we budgeted. He stated that this $\frac{1}{4}\%$ reduction would have been paid for by the excess

sales tax revenue received. He believed that reducing the sales tax extension from 1% to .75% was a modest step. It sends a message that we want to relieve Putnam County's tax burden.

Legislator Russo stated she firmly believes in reducing the sales tax burden to our residents, however, the proposal to cut Putnam County's sales tax from 4% to 3.75% is not the right approach. She stated that while a ¼% might seem like a small reduction the financial consequences to our County could be severe. She stated that last year, sales tax revenue accounted for \$79 million in our County budget. She stated that by reducing the rate by just ¼% would take millions of dollars out of the County's budget, money that funds essential services, infrastructure maintenance, and social programs. She stated that the reality is that sales tax is not just paid for by Putnam County residents. It is also collected from those visitors coming to the County. She believed the sales tax extension is one of the fairest ways to generate revenue without placing an additional strain on local homeowners. She believed in cutting taxes when it provides meaningful relief, but she has yet to hear from a single resident who couldn't make a purchase because of our current sales tax rate. She stated that in contrast, she has heard from many struggling under the weight of property taxes and school taxes. She stated that if we are serious about tax relief, she believed that we should focus on reducing the property tax which directly impacts homeownership and affordability. She stated that another debate surrounding sales tax revenue is whether the County should begin sharing it with towns and villages, something Putnam County has never done before. She stated that while she understands the desire to provide additional resources for local governments, she was cautious about simply opening the flood gates for increased spending. She stated that if we decide to share sales tax revenue, it should be done responsibly. She stated that towns and villages should be required to specify how the funds will be used, ensuring the money leads to actual tax relief for the residents rather than growing government budgets. She stated that before making a major financial commitment, we must first navigate uncertain fiscal waters, including the threat of recession, potential renegotiation of employee medical benefits, and the year over year cost of our union contracts.

Chairwoman Sayegh stated that the discussion tonight is to ask the State to approve the extension of Putnam County's sales tax for an additional three (3) years. She stated that there is an amendment before us to bring it to 4%. She stated that this in no way affects the towns' ability to petition the County for sales tax sharing. She explained that in the future if the County Executive or Legislature wanted to share sales tax, she looked forward to reviewing a proposed plan with input from the public. She stated that tonight we are discussing the tax rate. She stated that she has always been in favor of the full 1% increase to help offset property taxes. She explained that at the State of the County Address, the County Executive stated that County government has consistently cut taxes, driving the property tax rate to its lowest levels in 18 years. She stated that she was proud, as a Legislator, to be part of a team over the last several years that has helped to lower the burden of property tax for our Putnam County homeowners. She stated that County property taxes are less than 10% of the total property tax bill. She stated that the majority of that bill is from the school districts. She stated that the County Executive also stated that reducing the cost of living helps everyone and the middle class is still paying too much for their necessities. She stated that she would agree with both of those statements. She stated that she would be in favor of reducing the sales tax percentage by asking the State to extend the sales tax rate of .75% an amount equal to our surrounding counties of Dutchess County and Orange County. She

stated that it lowers the sales tax burden and puts money back in the pockets of our hardworking taxpayers. She stated that was the reason she voted in the past to reduce taxes on gas prices during the previous administration, and why she voted in favor of eliminating tax on clothing and footwear under \$110.00. She believed that we could do better for our taxpayers by continuing to keep property taxes low, helping lower the sales tax burden, curb spending and make government more efficient. She stated that those who want to collect more tax dollars have their hands in the pockets of the taxpayer, and they are deciding how to spend your hard-earned paycheck. These politicians are not only planning on how to spend it but are fighting tooth and nail for it and telling you that it is for your own benefit. She stated to beware of politicians telling you that the sky is falling and all hell will break loose if we cut taxes.

Legislator Montgomery respectfully clarified Legislator Russo's statement that we never shared sales tax before was not true. She explained that there was a resolution approved in 2022 which Legislators Sayegh, Jonke, Addonizio, Gouldman and her supported wholeheartedly. She stated that the towns and villages used the funding for infrastructure projects. She believed that the County Executive would veto the .75% and we would not have the votes to override it. She believed we were missing a good opportunity to make amends, come together and unite the Legislature, Administration and the towns and villages.

Legislator Birmingham believed this would be one (1) of two (2) votes. He explained that it sends a formal message to our State representatives, whether it is 1% or .75%, to increase our sales tax from 3% to some higher number. Once they do that, they'll come up with bill numbers, and it will come back to us again to approve the bill in its final form. He explained if a resolution gets vetoed it returns to the status quo which is 3% after November 30, 2025. We would not get the 1% or .75% unless the Legislature overrides the veto with six (6) votes.

Legislator Crowley stated that if the resolution gets vetoed, the State has the ability return to the 1%.

Legislator Birmingham and Chairwoman Sayegh did not believe that was the case.

Legislator Montgomery explained that the ¼% equates to approximately \$5 million which could make a big difference for the towns and villages.

Chairwoman Sayegh called for a Roll Call Vote on the motion to amend to have 4% County Sales Tax.

By Roll Call Vote: Four Ayes – Legislators Crowley, Gouldman, Montgomery and Russo. Five Nays – Legislators Addonizio, Birmingham, Ellner, Jonke and Chairwoman Sayegh. Motion Fails.

Chairwoman Sayegh called for a Roll Call Vote on the motion to have 3.75% County Sales Tax.

By Roll Call Vote: Six Ayes – Legislators Addonizio, Birmingham, Ellner, Jonke, Montgomery and Chairwoman Sayegh. Three Nays – Legislators Crowley, Gouldman and Russo. Motion Carries.

Legislator Montgomery made a motion to reconsider the resolution just passed and rescind it; seconded by Legislator Gouldman.

She stated that Robert's Rules states that if you vote yes on a resolution, you can make a motion to reconsider the resolution.

Chairwoman Sayegh called for a Roll Call Vote to reconsider the resolution and then stated that there should be discussion first.

Legislator Jonke stated that if we rescind this we end up at zero with no resolution.

Legislator Montgomery stated that her next motion would be to introduce another resolution.

Legislator Birmingham stated that since the resolution was passed by a veto proof majority of six (6) to three (3), he would be voting in the negative to rescind it.

Chairwoman Sayegh called for a Roll Call Vote on the motion to rescind the resolution.

By Roll Call Vote: Four Ayes – Legislators Crowley, Gouldman, Montgomery and Russo. Five Nays – Legislators Addonizio, Birmingham, Ellner, Jonke and Chairwoman Sayegh. Motion Fails.

Legislator Montgomery made a motion to reconsider her vote; seconded by Legislator Gouldman. She asked that the Clerk record her vote to the original resolution as "no".

Legislator Birmingham posed a question to the Senior Deputy County Attorney Pasquale. He stated that we finished a vote on Item #5s by a veto proof majority, then a subsidiary motion was made to reconsider that vote, which was graciously entertained by the Chair. He stated that it was voted down. He stated that we are now two (2) resolutions outside of Item #5s. He stated that he has never heard of a motion to change a vote that late in the game.

Senior Deputy County Attorney Pasquale believed that it would be at the discretion of the Chair.

Chairwoman Sayegh requested that the Clerk change Legislator Montgomery's vote to "no" on that resolution.

RESOLUTION #108

APPROVAL - PUTNAM COUNTY'S REQUEST FOR THE COUNTY SALES TAX RATE TO BE ESTABLISHED AT A RATE OF 3.75% FOR THE PERIOD FROM DECEMBER 1, 2025 THROUGH NOVEMBER 30, 2028

WHEREAS, in accordance with Chapter 113 of the Laws of 2011 and pursuant to Resolution #41 of 2011, Resolution #88 of 2013 and Resolution #38 of 2015, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of September 1, 2007, through November 30, 2017; and

WHEREAS, in accordance with Resolution #27 of 2017, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2017, through November 30, 2019, however, the State of New York subsequently extended that increase through November 30, 2020; and

WHEREAS, in accordance with Resolution #68 of 2020, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2020, through November 30, 2023; and

WHEREAS, by Resolution #46 of 2023, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2023, through November 30, 2026, however, the State of New York subsequently only extended that increase through November 30, 2025, which authorization is about to expire; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature hereby support and request the introduction and passage of legislation authorizing Putnam County's sales tax rate to be increased from three percent (3.0%) to three and three-quarters percent (3.75%) for the period from December 1, 2025, through November 30, 2028; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature.

BY ROLL CALL VOTE: FIVE AYES. FOUR NAYS – LEGISLATORS CROWLEY, GOULDMAN, MONTGOMERY AND RUSSO. MOTION CARRIES.

Item #6 – Other Business

Item #6a - Approval – Resolution of the Putnam County Legislature Urging the State of New York to Recognize Emergency Medical Services as an Essential Service and to Enact Legislation to Ensure the Sustainability of EMS Providers through Funding, Reimbursement Reform, and other Support Measures – Proposed by Legislator Montgomery was next.

Chairwoman Sayegh asked if there was a motion to add Item #6a on the agenda as other business.

Legislator Montgomery made a motion to add Item #6a; seconded by Legislator Birmingham.

By Roll Call Vote: All Ayes. Carried Unanimously.

Legislator Montgomery believed that it was important for us to act on this now while the State was still negotiating the budget. She believed there were eight (8) bills in the State package to make EMS essential. She stated that Emergency Medical Services is not essential in New York State. She proceeded to read some of the services the bills provide which are listed in the resolution. She stated that this package has been fully vetted by the New York State Association of Counties. She

stated that the resolution lets the State know that we support these bills, and that we believe in making EMS essential for the hard working first responders in our County and everywhere throughout the State.

Legislator Birmingham echoed what Legislator Montgomery said. He stated that these bills have appeared before the State Legislature before in some form or another. Each one of them has received bipartisan support. Unfortunately, he believed it was a timing issue in Albany why some of them did not get passed last year. He stated that it was his understanding that they would be reintroducing these important bills that will give recognition to our first responders and emergency service individuals. He stated that he would be supporting this resolution, and he believed that anything we could do to help them help us was well worth it.

Legislator Gouldman stated that EMS service is one of the most essential services we have in Putnam County and throughout the Country. He stated that they are a critical component of Public Health and Safety and yet they are not officially recognized at this time. He stated that he was in support of this resolution.

Chairwoman Sayegh stated that there is also additional material for Item #6a.

Legislator Gouldman made a motion to accept the additional material for this item; seconded by Legislator Crowley. All in favor.

Legislator Birmingham explained that it was a memorandum we received today from Legislator Montgomery.

Chairwoman Sayegh asked if there was a motion to move the resolution.

Legislator Montgomery made a motion to approve the following; seconded by Legislator Russo.

RESOLUTION #109

APPROVAL - RESOLUTION OF THE PUTNAM COUNTY LEGISLATURE URGING THE STATE OF NEW YORK TO RECOGNIZE EMERGENCY MEDICAL SERVICES AS AN ESSENTIAL SERVICE AND TO ENACT LEGISLATION TO ENSURE THE SUSTAINABILITY OF EMS PROVIDERS THROUGH FUNDING, REIMBURSEMENT REFORM, AND OTHER SUPPORT MEASURES

WHEREAS, Emergency Medical Services (EMS) providers across the state are in crisis due to rising costs, high demand for complex services, and a lack of sustainable funding; and

WHEREAS, counties are increasingly being asked to fill growing gaps in EMS services but lack the statutory authority, resources, and flexibility to develop county-wide or publicly funded EMS programs; and

WHEREAS, EMS is a critical component of public health and safety, yet it is not officially recognized as an essential service under state law, limiting funding opportunities and structural support; and

WHEREAS, EMS services are subject to the same escalating costs as the broader healthcare industry, placing financial strain on municipalities that operate or contract for EMS services; and

WHEREAS, local governments seeking to collaborate on regional EMS services are hindered by current law, which prohibits counties and municipalities from creating joint taxing districts for EMS; and

WHEREAS, several legislative proposals have been introduced in the New York State Legislature to address these challenges, including:

- S4020C (Mayer) / A3392C (Otis): Relates to emergency medical services; establishes a special district for the financing and operation of general ambulance services; provides for a statewide comprehensive emergency medical system plan.
[NYSenate.gov](http://www.nysenate.gov)
- A34 (Eachus) / S31 (Comrie): Provides that the Thruway Authority shall issue permits for ambulances and fire vehicles for toll exemptions. <https://www.nysenate.gov/search/legislation?type=bill&printno=S31&status=all&sponsor=all&committee=all>
- S1123 (Oberacker) / A1064 (Angelino): Provides an income tax credit to volunteer firefighters and members of a volunteer ambulance corps in good standing up to \$2,500.
<https://www.nysenate.gov/search/legislation?type=bill&printno=S31&status=all&ponsor=all&committee=all>
- A516 (Woerner): Provides an income tax credit to volunteer firefighters and members of volunteer ambulance corps in good standing up to \$1,200; requires such members to be in good standing for a minimum of five years and maintain continued eligibility. <https://nyassembly.gov/leg/?bn=A00516&term=2025>
- S3768 (Sanders) / A2442 (Hevesi): Allows for reimbursement of transportation costs for emergency care without prior authorization by the social services official, including emergency medical transportation by an ambulance service certified under article 30 of the public health law; authorizes the commissioner of health to establish a reimbursement methodology to ensure providers are reimbursed.
[NYSenate.gov](http://www.nysenate.gov)
- A1309 (Paulin): Authorizes collaborative programs for community paramedicine services as part of the hospital-home care-physician collaboration program. https://nyassembly.gov/leg/?default_fld=%0D%0At&leg_video=&bn=A1309&term=2025&Summary=Y
- S1515 (May): Removes EMS services from the real property tax cap, allowing local municipalities to expand and support their local EMS services. <https://www.nysenate.gov/legislation/bills/2025/S1515> [New York State Association of Counties](http://www.nyassembly.gov)
- A288 (Barrett): Repeals the provision of law that volunteer firefighters and ambulance workers who receive a real property tax exemption for service may not receive the income tax credit for such service. <https://nyassembly.gov/leg/?bn=A00288&term=2025>

NOW, THEREFORE, BE IT RESOLVED, that the Putnam County Legislature strongly urges the New York State Legislature to pass these legislative measures to address the critical needs of EMS providers, ensure financial sustainability, and protect public health and safety; and be it further

RESOLVED, that the Putnam County Legislature calls on Governor Kathy Hochul and the New York State Legislature to formally designate EMS as an essential service

and provide the necessary funding and support to sustain these vital services; and be it further

RESOLVED, that the Clerk of the Legislature shall forward certified copies of this resolution to Governor Kathy Hochul, Speaker of the Assembly Carl Heastie, Senate Majority Leader Andrea Stewart-Cousins, Putnam County's representatives in the New York State Senate and Assembly, and any other relevant officials as deemed necessary, urging immediate action to support EMS sustainability; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b - Approval – Resolution Establishing a Sales Tax Revenue Sharing Mechanism Between Putnam County and the Towns and Villages Within the County – Proposed by Legislator Montgomery was next.

Chairwoman Sayegh asked if there was a motion to add this item to the agenda as other business.

Legislator Birmingham stated that he has a conflict on this item. He explained that his firm, which he is a partner of, represents the Town of Kent and the Villages of Brewster and Cold Spring. He stated that he would recuse himself on any participation on this item, whether to add it to the agenda or discuss it. He stated that he would excuse himself from the room and ask that the Clerk to get him when this item is done.

Legislator Montgomery made a motion to add this item to the agenda; seconded by Legislator Russo.

By Roll Call Vote: Four Ayes – Legislators Crowley, Gouldman, Montgomery and Russo. Four Nays – Legislators Addonizio, Ellner, Jonke and Chairwoman Sayegh. One Recusal – Legislator Birmingham. Motion Fails.

APPROVAL – RESOLUTION ESTABLISHING A SALES TAX REVENUE SHARING MECHANISM BETWEEN PUTNAM COUNTY AND THE TOWNS AND VILLAGES WITHIN THE COUNTY

WHEREAS, Putnam County recognizes the importance of supporting its towns and villages to promote economic stability and enhance local services; and

WHEREAS, the County collects sales tax revenues pursuant to New York State Tax Law and retains these revenues to fund county operations; and

WHEREAS, the County desires to establish a revenue-sharing mechanism to distribute a portion of sales tax revenue exceeding budgeted projections to the towns and villages within Putnam County; and

WHEREAS, this initiative will provide additional financial resources to municipalities for local programs, infrastructure improvements, and other essential services; now, therefore, be it

RESOLVED, that Putnam County shall allocate 50% of all annual sales tax revenues collected that exceed the amount budgeted for that fiscal year to be distributed among the towns and villages within the County; and be it further

RESOLVED, that such funds shall be distributed to the municipalities on a proportional basis, calculated according to population or another equitable formula as

determined by the County Legislature in consultation with the County Executive and municipal leaders; and be it further

RESOLVED, that the Commissioner of Finance shall review and certify the total sales tax revenues collected at the close of each fiscal year and determine the amount eligible for distribution; and be it further

RESOLVED, that the County Executive, in coordination with the Commissioner of Finance, shall ensure timely and transparent disbursement of funds to the participating towns and villages; and be it further

RESOLVED, that this resolution shall take effect starting January 1, 2026 and be subject to annual review by the County Legislature and the County Executive to ensure its effectiveness and fairness.

Legislator Montgomery tried to present an other business item requesting that the application period be rescinded regarding petitions for inclusion into the Agricultural District to allow farmers to submit inclusion applications.

Legislator Birmingham stated that we are on public comment right now and the Legislators will have the opportunity to speak after public comment. He stated that during public comment the person states their name, the town in which they reside, and the agenda item they are referring to.

Item #7 – Recognition of Public on Agenda Items

Steve Clorifilla, Resident of Mahopac, stated he would like to comment on agenda Item #5e- Budgetary Transfer (25T064) - Putnam Arts Council - County Contribution - Subcontingency. He explained he was concerned with giving taxpayer money away to private groups. He believed that young families and seniors were having difficulties affording to live in Putnam County. He explained that this is leading to people leaving Putnam County and moving to places that offer lower taxes. He explained the Legislature was giving taxpayer funds to a group that re-granted the money and gave it to organizations who are opposed to the values of the vast majority in this County. He explained that the regranted money was given to groups that were demonstrating in front of the Court House that he heard were disrespecting police officers. He stated he does not want his tax money frivolously given to such groups and he proceeded to further elaborate on his concerns.

Senior Deputy County Attorney Pasquale recommended that, due to the late hour already, a time limit could be implemented.

Chairwoman Sayegh stated that she would not implement a time limit, however, she asked if everyone could keep their comments brief to allow everyone the opportunity to speak.

Linda Harris, Town of Carmel Resident, stated she will also be discussing agenda Item #5e. She stated during the Rules, Enactments, Intergovernmental Relations Committee Meeting on March 17, 2025, she was falsely accused of spitting on a cop during a cease fire rally on June 22, 2024. She explained during the March 17th meeting how poor behavior was displayed by both sides at the rally. She explained how this accusation has caused her emotional distress. She further detailed her concerns regarding three of her accusers.

Brett Yarris, Carmel Hamlet Resident, stated he would like to comment on agenda Item #5s - Putnam County's Request for County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028. He explained that the \$5.3 million in savings would amount to approximately \$35 - \$40 a year in savings per taxpayer. He stated where he lives there was a proposal for a water treatment plan that would add \$944 to his property taxes. In tandem, he addressed agenda Item #6b - Resolution Establishing Sales Tax Revenue Sharing Mechanism Between Putnam County and the Towns and Villages within the County, stating that the ability to share sales tax with the towns and villages would significantly lower his property taxes and would save him hundreds of dollars. He stated people have come out to share how they feel about these two (2) crucial issues. He believed the people were demanding better, being a community standing together stating they deserve leadership that puts policy and people over politics and party.

Jocelyn Apicella, Town of Philipstown Resident, stated she will be addressing agenda Item #5j - Budgetary Amendment (25A024) - Soil & Water Conservation District - Performance Measures - Part C Funds. She recommended the Legislature look at appropriate uses for Part C funding which is used for soil restoration and management.

Stacy Dumont, Town of Patterson Resident, thanked the Legislature for supporting Arts in Putnam County.

Adriana Wise, Resident of Carmel, stated she would like to discuss agenda Items #5e - Budgetary Transfer (25T064) - Putnam Arts Council - County Contribution - Subcontingency, and #5s - Putnam County's Request for County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028. She believed that Item 5e, was a political and divisive issue from what she witnessed this evening. She stated now that the funds for the Putnam Arts Council were approved, she requested that the Putnam Arts Council be accountable to the Legislature with their choice of projects and events. She believed there should be a mechanism in place that ensures people from all political parties are represented. She stated on the topic of agenda Item 5s, she understands the Legislature's argument that by increasing local taxes they can lower property taxes. She heard that property taxes have been lowered for the past two (2) years, however that has not been her experience. She stated that she has experienced the highest property tax increases over the past two (2) years.

Tina Franzetti, Resident of Mahopac, stated she would like to discuss agenda Item #5e - Budgetary Transfer (25T064) - Putnam Arts Council - County Contribution - Subcontingency. She stated that she is the bookkeeper for the Putnam Arts Council. She explained that there are mechanisms in place, and they work for the Legislature. She briefly explained the review process and when it is finished the information is brought to the Legislature who then votes on whether or not to approve it. She explained that the Legislature spoke to them about certain things that the Putnam Arts Council should change, and they agreed to do it because they work for the Legislature.

Joey Mancuso, Resident of Putnam Valley, Owner of Big Red Barn Farm, questioned if she is allowed to address agenda Item #6 - Other Business that was not included on the agenda.

Chairwoman Sayegh said, "no."

Ms. Mancuso asked where she is allowed to express her opinions.

Chairwoman Sayegh stated if she has any questions on specific topics, she can email them to the Legislature at putcoleg@putnamcountyny.gov or call the Legislative Office at 845-808-1020.

Kaitlyn McKenna, Resident of Mahopac, requested to ask the Legislature some questions.

Chairwoman Sayegh stated this is a public comment session and it is not a discussion with the Legislature. She stated the public has the ability to comment on specific agenda items, however, there are rules for the Legislature that they must follow.

Ms. McKenna stated the public should have the ability to speak without being shut down.

Christian Russo, Town of Putnam Valley Councilman, stated he will be addressing agenda Item #5s - Putnam County's Request for County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025. He stated we are at a very uncertain time regarding federal funding. He believed that lowering sales tax by .25% could be devastating. He believed that the \$5.3 million in sales tax revenue could be shared with the towns. He stated that Commissioner of Finance Michael Lewis advised against this sales tax percentage decrease.

Andrew Wulken, Town of Putnam Valley Resident, discussed a proclamation that occurred at the beginning of the meeting. He believed that the Legislature's decisions were harming the farming community.

Maddy Sanson, Town of Putnam Valley Resident and affiliate of the Big Red Barn Farm, voiced her disappointment at how this meeting was conducted. She questioned why the Legislature wanted to limit farms.

Chairwoman Sayegh asked for comments to be limited to agenda items only. She explained that to be fair to the Legislature, we have not said anything about farms this evening. She stated that nobody is being denied the ability to farm in Putnam County.

Town of Putnam Valley Supervisor Jackie Annabi stated she would like to discuss agenda Item #5j – Budgetary Amendment (25A024) – Soil & Water Conservation District – Performance Measures – Part C Funds. She stated the Part C funds are to fund the salary for the person holding the soil and water position that runs the Agricultural District. She questioned when the Legislature was going to review the Agricultural District criteria from Resolution #139 from 2007.

Chairwoman Sayegh stated that we were not speaking about inclusion of the Agricultural District.

Dan Honovich, Town of Patterson Resident, explained that his farm also provides services for people with disabilities. He explained his disappointment on how the public was not allowed to speak on subjects that do not pertain to agenda items.

Crystal Stowell, Town of Putnam Valley Resident, referenced the proclamation about Alcohol Awareness. She stated one of the statements made during the presentation of this proclamation was that alcohol is one of the top substances that affects children. She stated that a substance that should be studied more is sugar. She stated local farms help to combat processed foods. She stated the local foods are extremely important and if local farms are shut down then they will not have food security. She stated that New York State Agriculture & Markets made a statement that the inclusion period can be changed by the Legislature even if the inclusion period has already started.

Senior Deputy County Attorney Conrad Pasquale clarified that correspondence from the State was received that stated once the application inclusion period starts, it cannot be changed.

Joyce Picone, Director of the Putnam Arts Council and Town of Carmel Resident, stated she would like to comment on agenda Item #5e - Budgetary Transfer (25T064) - Putnam Arts Council - County Contribution – Subcontingency. She explained that the \$13,000 in funds that have been provided to the Putnam Arts Council amounts to about \$0.15 per resident in their taxes. She explained that they monitor how the funds are utilized, and there is a very strict process that occurs when administering grants.

Village of Cold Spring Mayor Kathleen Foley stated it was questioned earlier in the meeting how the County will oversee the towns and villages spending of the sales tax sharing. She explained that the Village of Cold Spring has a budget of approximately \$3.8 million that is used for police, fire, recreation, water, roadways, and facilities. She stated the County is hoarding funds and the funds the County has were raised in the towns and villages. She stated the County's constituents are also the towns and villages constituents. She stated the towns and villages need the Legislature's help with funding for infrastructure.

At this time the fire alarm went off, members of the public were evacuated and the Chairwoman ended the meeting.

Item #8 - Recognition of Legislators

There being no further business, at 9:45 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Ellner. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday April 1, 2025 7:00 P.M.

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

PROCLAMATIONS

Alcohol Awareness Month

Autism Acceptance Month

Child Abuse Prevention Month

Donate Life Month

Healthy Teen Brain Day – April 20, 2025

National Library Week

National Telecommunicators' Week – April 13-19, 2025

Peers Influence Peers Partnership Month

Teen Driver Safety Awareness Month

4. Correspondence
 - a) County Auditor

5. Pre-filed resolutions:

**PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Gouldman)**

- 5a. Approval – Budgetary Transfer (25T052) – Real Property – Temporary**
- 5b. Approval – Budgetary Transfer (25T053) – Social Services – Reclassification – Temporary Youth Aid to Part-Time Youth Program Specialist**
- 5c. Approval – Budgetary Transfer (25T056) – Social Services – Pay Differential – Coordinator of Child Support**

**PROTECTIVE SERVICES COMMITTEE
(Chairman Jonke, Legislators Addonizio & Birmingham)**

- 5d. Approval – Grant Application – Social Services – Sheriff’s Office - Bureau of Justice Assistance (BJA) FY2025 Connect and Protect: Law Enforcement Behavioral Health Response Program**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)**

- 5e. Approval – Budgetary Transfer (25T064) – Putnam Arts Council – County Contribution – Subcontingency**

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Addonizio, Legislator Ellner & Russo)**

- 5f. Approval – Budgetary Amendment (25A025) – Social Services – Opioid Settlement Trust Monies – RFP 07-2024**
- 5g. Approval – Budgetary Transfer (25T063) – Social Services – Contracts – Resource Center for Accessible Living (RCAL)**
- 5h. Approval – Appointment – Putnam County Board of Health**

PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)

- 5i. Approval - Budgetary Amendment (25A023) – Planning – NYSDOT Urban Master Agreement Contract K007559 – MEP Funding
- 5j. Approval – Budgetary Amendment (25A024) – Soil & Water Conservation District – Performance Measures – Part C Funds
- 5k. Approval – Budgetary Transfer (25T062) – DPW – Close Out Capital Projects

ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislators Birmingham & Ellner)

- 5L. Approval – Budgetary Amendment (25A022) – Tourism – Decrease in I Love NY Funding

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

- 5m. Approval – Budgetary Amendment (24A139) – Finance - Year End Journal Entry #3
- 5n. Approval – Budgetary Amendment (25A026) – Social Services – Adoption and Legal Guardianship Incentive Funds for Local Departments of Social Services (LDSSs) Recruitment Activities
- 5o. Approval – Rescind Resolution #74 of 2025 and Approve Revised Budgetary Transfer (25A027) – Finance – Civil Service Employee’s Association, Inc. (CSEA) Contract Settlement
- 5p. Approval – Write Off Delinquent Real Property Taxes – Town of Patterson Tax Map #4.-1-68
- 5q. Approval – Write Off Delinquent Real Property Taxes – Town of Patterson Tax Map #999.-99-102
- 5r. Approval – Write Off Delinquent Real Property Taxes – Town of Putnam Valley Tax Map #73.8-1-52
- 5s. Approval – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028
- 6. Other Business

- 6a. Approval – Resolution of the Putnam County Legislature Urging the State of New York to Recognize Emergency Medical Services as an Essential Service and to Enact Legislation to Ensure the Sustainability of EMS Providers through Funding, Reimbursement Reform, and other Support Measures – Proposed by Legislator Montgomery**
- 6b. Approval – Resolution Establishing a Sales Tax Revenue Sharing Mechanism Between Putnam County and the Towns and Villages Within the County – Proposed by Legislator Montgomery**
- 7. Recognition of Public on Agenda Items**
- 8. Recognition of Legislators**
- 9. Adjournment**

Full
12/2/25

4

**SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
HELD IN THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Thursday April 24, 2025 6:00 P.M.

The meeting was called to order at 6:04 P.M. by Chairwoman Sayegh who requested that Legislator Jonke lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Gouldman, Addonizio, Russo, Ellner, Jonke, Birmingham, Crowley, and Chairman Sayegh were present. Legislator Montgomery was absent.

Legislator Crowley made a motion to add a public comment section to the agenda items after debate but before voting allowing each member of the public who wishes to speak once for a period of 3 minutes; Seconded by Legislator Russo. All in favor.

Item #4 – Enter Into the Book of Proceedings – Veto of Resolution #108 of 2025 – County Sales Tax Rate to be Established at a Rate of 3.75% was next.

Chairwoman Sayegh stated the Veto of Resolution #108 of 2025 is entered into the Book of Proceedings.

Item #5 – Reconsideration – Vetoed Resolution #108 of 2025 – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028 was next.

Legislator Birmingham made a motion to reconsider Vetoed Resolution #108 of 2025; seconded by Legislator Jonke.

Legislator Crowley stated she reached out to both the Outside Auditors and Bond Counsel. She read a response she received from Bond Counsel. She stated there are also five (5) letters from supervisors and towns that she would like to discuss, and she believed that it was a poor decision not to work towards a compromise.

Legislator Gouldman questioned why any Legislators would support the reduction in the sales tax rate. He stated by supporting the sales tax reduction you are not listening to the people of Putnam County because a recent survey of residents concluded that 72% of respondents wanted lower property taxes and 19% stated they would like a portion of the sales tax revenue to be distributed to the towns. He stated every town supervisor and village mayor in Putnam County, except for one, has passed a resolution supporting the sales tax compromise. He stated the County recently settled four (4) union contracts, and the Commissioner of Finance Michael Lewis stated this will cost approximately \$2 million over the next year. He stated the Putnam County employee health insurance will increase over the next three (3) years. He stated there are also economic factors outside of Putnam County that we cannot control such as inflation, interest rates, tariffs, and federal government budget cuts. He stated they received a letter from the Secretary of Transportation that stated the United States Department of Transportation distributed

substantial financial assistance to many projects throughout the country including Putnam County, however, if Governor Hochul does not change congestion pricing by May 21, 2025, this funding will be lost. He stated the projected short fall that will occur in New York State is approximately \$6.2 billion in 2027 and \$7.1 billion in 2028 and because of these uncertainties by reducing the sales tax rate can put the County in a vulnerable situation budget wise. He stated the Commissioner of Finance Michael Lewis stated lowering the County's sales tax rate is not fiscally responsible. He stated that as mentioned by Legislator Crowley, our Bond Counsel stated that any action that requires the County to deplete its resources by not ensuring adequate revenue sources would not be consistent with best practices and would not be advisable. He stated sales tax is paid by non-residents and residents. He stated he would prefer to lower property taxes and give funding back to the towns. He stated that he would be voting no on this resolution.

Legislator Jonke addressed Legislator Gouldman's question pertaining to why any Legislators would vote for this reduction in sales tax. He stated the County is holding a significant amount of money in fund balance which is the taxpayer's money. He stated that the County would be collecting more sales tax revenue next year. He expressed his opinion that it is not a good idea to take money from taxpayers when there is a surplus. He stated when he first voted for the sales tax extension in 2017, the unassigned fund balance was \$15.8 million and now it is \$90 million. He stated the total fund balance in 2017 was \$39.7 million and currently it is \$100 million over that amount. He stated sales tax is collected on phone bills, gas purchases, electric bills, retail purchases, car purchases, and more. He stated there has been a dramatic increase in sales tax revenue due to the Wayfair litigation settlement, as well as massive inflation over the past few years. He stated he is voting yes for the 3.75% tax rate. He stated there has been misinformation about the County giving some money back to the State, and this was incorrect. He believed it was time to take a step in the right direction and allow our taxpayers to keep their money by giving them the relief. He believed there was no reason why we could not lower the sales tax rate as well as provide a property tax reduction. However, the greatest beneficiaries of property tax reductions were utility companies and New York City. He stated that the resident's property tax is light compared to the school taxes. He stated there is no reason to continue accumulating money in the fund balance.

Legislator Russo stated the Legislators were elected by the people to make sound and lawful decisions. She stated these decisions should be fiscally responsible and grounded in long-term stability for Putnam County. She stated the resolution to reduce the sales tax in Putnam County from 4% to 3.75% would result in a loss of approximately \$5.3 million in revenue which she believed would result in serious consequences. She stated this reduction would ultimately force the County to increase their reliance on property taxes. She stated we cannot be spending down the County's savings account on capital projects, union contracts, health insurance and expect to continue to have a large fund balance. She stated there have been some opinions that said maintaining the fund balance is gluttony. She believed this perspective failed to acknowledge that the cost of operating expenditures had significantly increased. She stated that many town highway Superintendents and Department of Public Works (DPW) representatives have spoken about the rising cost of materials and equipment over the past few years. She believed the fund balance had appropriately increased with the rising costs. She stated prior to when she took office, the Legislature had made progress on easing the tax burden on the residents, bringing it to its lowest rate in nearly two (2) decades. She stated this was due to the strong economy and competitive sales tax rate that allows us to fund essential services without overburdening homeowners. She stated there is a historic opportunity

that has been presented to us, a compromise supported unanimously by every town supervisor and village mayor in the County. She stated that local government would receive a share of sales tax revenue to address infrastructure issues that directly affect our residents. She believed that in overriding this veto they would be ignoring the voices of the local leaders and risk shifting more of the tax burden back to property owners. She stated she would not vote to override County Executive Byrne's veto. She supported putting the residents first as well as funding the communities fairly.

Legislator Birmingham stated he would be voting to override this veto. He stated we are sitting on the largest budget to fund balance ratio we ever had. He stated the nonrestricted fund balance is approximately \$134 million out of a \$205 million budget. He believed there was room to make meaningful but not a significant reduction in sales tax. He stated he represented District #7 which has the poorest census tracts in Putnam County. He stated sales tax falls upon people who can least afford it and when he voted on things like this, he thinks about all the people including the people who are affected by this the most. He believed the reduced sales tax percentage could make a difference for some of these people. He believed we should strike a balance. He did not think giving $\frac{1}{4}\%$ of sales tax back, which was approximately \$5.3 million, was an obscene amount when looking at a fund balance of over \$134 million non-restricted funds, particularly when the County Executive mentioned in the State of the County Address his proposal of giving the largest real property tax cut in the 2026 budget. He explained that he would be his strongest advocate of that proposal. He believed that Legislators Gouldman, Crowley, and Russo brought up good points regarding the uncertainty about how outside factors may affect the County. He explained that he has been in public service for approximately 40 years and over the years he has seen many ups and downs including recessions. He stated he viewed this $\frac{1}{4}\%$ decrease as meaningful for the people who truly need it. He stated he has been told about a large real property tax decrease but also, he has heard that there is too much doubt about the economic forecast. He questioned which one it was. He stated he was glad there will be public comment at this meeting, and he respected people who have a different opinion than him.

Legislator Ellner stated he did not appreciate the fact that people were not treating the sales tax reduction as well as a property tax reduction as mutually exclusive events. He believed that both could be done. He stated he would vote for a property tax reduction if one was proposed. He stated we are not addressing the question of whether County Government spending was out of control. He stated that we currently have the largest budget in the history of Putnam County. He believed that \$11 million of that budget increase was one-time capital projects. He stated this was not the County's money, it was the residents' money. He stated his personal county tax bill was approximately 12% of the school district bill. He stated that he would vote to override the veto. He believed that the Legislature had lost the ability to agree to disagree, which he believed only created problems.

Chairwoman Sayegh stated she would also vote to override the veto. She explained that, as mentioned by Legislator Gouldman, there were unknown future spending increases for capital projects, insurance premiums, or contracts. She stated these were not undesignated funds and they were budgeted for each year to account for those unknowns. She stated that those were not included in the \$90 million undesignated fund balance which was made up of taxpayer money. She stated we were not stopping sales tax from occurring and the minimal .25% reduction would be meaningful to many residents. She stated this was not the government's money, it was the people's money. She stated that

we were not depleting the \$90 million undesignated fund balance, we were just slowing down the revenue received and keeping the money in the pockets of the people.

Legislator Addonizio stated there were two (2) public misconceptions, one (1) was that the County was giving back \$5 million a year to the State. She stated that this was not true. She clarified that the topic we were discussing at this meeting tonight had nothing to do with sharing sales tax revenue with the municipalities.

Legislator Crowley stated she did have some concerns about this topic. She stated the Outside Auditors have not yet responded and given the Legislature a fiscal report on what were designated and undesignated funds for this year. She stated the Legislators were elected by the people and that was who we represent. She stated there was a poll and it was concluded by this poll that people wanted the funds given back in property tax. She stated the compromise to raise the sales tax to 4%, which historically every Legislature had voted for, could provide several benefits. She believed it would strengthen the towns' ability to improve infrastructure without property taxes increasing and would provide stable and sustainable revenue for the towns. She stated if the sales tax rate decreases the towns will lose the critical funding needed which may lead to budget shortfalls or force the local government to raise property taxes. She stated over 70% of residents were in support of the proposal. She stated the proposed sales tax revenue sharing with equal distribution ensures that the revenue generated allows smaller towns and villages to benefit from this revenue which helps address disparities in resources between different areas in the County. She stated addressing the sales tax rather than that the property taxes would have a minimal impact on the taxpayers. She stated sales tax is considered less of a burden for homeowners because it is distributed to all consumers including visitors to the County. She stated slightly increasing the sales tax can encourage local economic activity, spread the tax burden fairly, help ensure the County's infrastructure, services can support residents and visitors, and help avoid cuts to essential services. She stated that a well-maintained infrastructure is important when it comes to attracting new businesses, residents, and investments in Putnam County. She stated this proposed increase in sales tax to 4% will help keep Putnam County financially responsible and support the needs of the community. She stated she would be voting no on the 3.75% sales tax rate.

Legislator Jonke clarified that he supported sharing sales tax and ARPA funding with the municipalities in the past. He explained that he was talking about how much sales tax revenue we were collecting. He clarified that he has not said anything about sharing or not sharing sales tax with the municipalities. He stated that the County Executive conducted a survey which he believed was not scientific. He stated the survey allowed him to vote five (5) times. He questioned how vetoing a sales tax cut was tax relief. He stated he was concerned that we have too much of the taxpayer's money and we need to stop taking funds from them.

Legislator Addonizio explained that the proposal to share sales tax revenue with the towns and villages that was brought forward by County Executive Byrne would be to share 1/9th of 1% of the sales tax revenue. She stated that each municipality would receive a minimum of \$50,000 in local tax relief. She clarified that the topic being discussed did not pertain to sharing sales tax revenue, which Legislator Jonke mentioned that we were not opposed to.

Legislator Birmingham requested that the audience refrain from raising their voices. He stated he would like to hear what they have to say.

Richard Othmer, Town of Kent Highway Superintendent, stated he spoke with Town of Kent Supervisor, Jaime McGlasson. He stated that since 2020 the cost of paving a mile of a road increased by approximately \$50,000 and the cost of highway infrastructure went up approximately 46%. He stated that the Town of Kent does not have a tax base and they are 70% New York City Watershed. He stated they keep receiving regulations from the Department of Environmental Conservation (DEC) and the Department of Environmental Protection (DEP) without any funding. He stated the \$240,000 would allow them to pave approximately four (4) miles of roads and the Town of Kent has approximately 216 miles of roads. He mentioned the increased costs associated with purchasing equipment. He stated this funding would mean a lot to them. He stated although the Town of Kent has a few stores and restaurants, they do not have a town center, therefore, they have no way to collect tax. He explained that without sales tax revenue sharing from the County the issues needing to be addressed by the towns would come out of the residents' pockets.

Chairwoman Sayegh explained that the sales tax sharing topic is a completely different issue. She explained that they were talking about the reconsideration of the vetoed resolution of the 3.75% sales tax. She explained that when the sales tax sharing resolution comes before us, we will have discussion on it at that time.

John Van Tassel, Town of Philipstown Supervisor, stated he encouraged the Legislators to leave the sales tax at 4% and to consider the possibility of sharing it with the towns and villages. He stated that the five (5) Legislators who voted against this, keep bringing up that they have an enormous fund balance and that it should go back to the public. He stated that there is a formula in place to allow the County to share the sales tax. He explained that it would be an enormous bonus for their budget. He stated that the Legislature was very generous in helping his town with an unforeseen water issue. He asked the Legislators to do the same again. He stated at the last meeting Legislator Birmingham stated that he believed in the 3.75% as well as the sales tax sharing.

Jackie Annabi, Town of Putnam Valley Supervisor, stated even though they said the sharing of the sales tax has nothing to do with the reconsideration of the veto, the way she understood this was that the 4% sales tax was combined with the sales tax revenue sharing resolution. She explained that paving, water issues, and other factors like this are funded by property taxes. She stated if the Legislature really wants to lower the property taxes that they should keep the sales tax at 4% and share the sales tax revenue with the towns and villages. She explained that having a high fund balance could harm the County's bond rating. She proceeded to read a letter she sent to the Legislators.

Andrew Jarrett, Village of Brewster resident, believed if the sales tax percentage was lowered, then another source of income would need to be found. He stated there is no reason to lower the sales tax when there are many people from the community who are asking the Legislature to leave it the same. He stated that it was previously mentioned in the meeting that County spending needed to be controlled, however, he believed they were not overspending if they still have excess funds. He stated he would be more concerned if the excess funds were smaller but since there is an excess the Legislature should be looking for a way to utilize this money. He stated he was asking that the Legislature keep the sales tax at 4% so they do not have to worry about not having enough funding later on. He stated the County should find things they can utilize the funds for. He explained that a comment was made about people buying an \$80,000 car. He believed that people buying an \$80,000 car were probably not worried about saving \$200. He believed that \$200 was

not going to stop them from buying an \$80,000 vehicle. He explained over the last year he had found more reasons not to trust some of the Legislators, and he was very disappointed about this. He stated he felt that every time he gets up in front of the Legislature to speak, he gets ignored and he was very disappointed in the Legislative Body. He stated he did believe the sales tax sharing was tied to keeping the sales tax at 4% because if they lower or raise the sales tax then it would lead to the towns receiving more or less funding.

Judith Farrell, Town of Philipstown Council Member, stated she supported the sales tax revenue sharing compromise. She believed there was a lot needed in the towns and villages where this funding could make a huge difference. She thanked the Legislature for holding this public comment session but urged them to listen to the people's statements. She stated the sales tax sharing would mean more to the residents than the small amount of relief they would receive from cut in sales tax. She explained that providing relief for the towns and villages had been discussed for years and this was a unique and historic opportunity for the County to provide this. She requested the Legislature to urgently act on this because she believed there would be cuts coming to all the funding and grants that the County received in the next few years.

John Maasik, Town of Philipstown resident, stated he was appointed to the Philipstown Parks and Recreation Commission over a decade ago. He advocated for the continuation of the sales tax percentage that was in place. He stated it would be important for the County to share the surplus sales tax to improve infrastructure. He stated in Philipstown they have a Recreation Center that was donated to them, but they had to continuously make improvements to it. He explained that the town has not been able to make any substantial improvements to it with the funds they have based on their tax base. He explained that it would really be appreciated if the County could share the sales tax revenue with the towns. He stated during Covid the building was also used county wide because it was identified by the Red Cross to be used as a shelter, therefore, by improving this building it would benefit not only the community but also the entire County. He believed this would only be possible if the sales tax was extended to 4%.

Legislator Addonizio stated the County fund balance surplus sharing program with the towns and villages is an agenda item for the Audit & Administration Committee Meeting on April 28th.

Pat Sheehy, Carmel Hamlet resident, stated she attended Legislative Meetings since the early 1980s. She explained around 2007 the County tried to raise the sales tax to match the sales tax rate of the surrounding areas. She stated it took years for the County to accomplish the sales tax increase because the Governor and State Legislators were opposed to raising sales tax. She believed if the County lowers the sales tax by .25% then they would decrease the revenue the County receives by approximately \$5.3 million. She stated this revenue amount will fluctuate from year to year and if the County wanted to raise the sales tax percentage back to 4% later on, it would be more difficult to get the State Legislature and the Governor to approve the sales tax increase. She questioned why there was a push this year to reduce the sales tax by .25%. She explained that residents would save approximately \$25 per year, which was approximately \$.48 per week which she believed would not make a significant difference. She stated for several years she had asked for revenue sharing specifically with the water and sewer district in the Carmel Hamlet. She believed it was the special districts that truly support the revenue coming in because without the districts they would not have the stores and restaurants in the town. She stated the property owners were paying to support the infrastructure that brings in

the revenue. She stated this revenue helped create the \$90 million surplus that the County was hoarding. She believed it would be beneficial to the residents if this surplus was returned or at least shared.

Stacy Tompkins, Town of Putnam Valley Board Member, thanked the Legislature for putting the sales tax revenue sharing on the agenda for the upcoming Audit and Administration Committee Meeting. She explained that the Legislators have the ability to change their minds and they should listen to the people and what they want.

Ned Rouch, Town of Philipstown resident, explained there were a lot of tourists who visit the town, and these tourists shop and spend money which ultimately helps people living in the Town and the County. He stated reducing the sales tax would reduce the amount the tourists contribute to the Town and County.

Kathleen Foley, Village of Cold Spring Mayor, explained that the minimum of \$50,000 on the compromise was equivalent to the majority of the County Tourism Office's budget. She stated she was glad they were discussing the sharing of surplus at the Audit & Administration Committee Meeting on Monday, but she believed it was cowardly to talk about it on Monday and not have it on the agenda tonight. She explained that the sales tax sharing is calculated by population and Cold Spring is only going to receive about \$50,000 which will only pay for garbage clean up. She stated this is an embarrassing amount of money that we are begging you to share. She explained that for her budget she is not allowed to hoard money like the County does. She stated she would take the funds and utilize it but believed it was a small amount. She believed the County should spend the money on infrastructure and roads to make people's lives better. She stated the towns know what their communities need better than the Legislature. She stated the reason they got where they are is because County Executive Byrne was willing to sit down with the town supervisors and have a conversation with them. She stated the towns and villages have been asking for sales tax sharing for years until they finally received \$5 million through the share the growth instance in 2022. She stated this had many compliance issues and was not very convenient for the Legislature. She questioned if the Legislature could provide a preview of what was going to be discussed at the Audit & Administration Committee Meeting on Monday. She proceeded to read the letter she sent to the Legislature.

Sherry Howard, Town of Putnam Valley resident, stated she would like to speak on behalf of Nick Durante, Town of Southeast Supervisor and proceeded to read a statement from him. He explained his absence from this meeting, as well as last week's conference, was due to pre-scheduled commitments made weeks in advance of these dates. He stated he had not significantly contributed to this matter because he was still evaluating the advantages and disadvantages of a sales tax reduction versus a property tax reduction and which option would benefit residents more. He explained he had not heard any solid sales tax revenue estimates but understood it was particularly challenging to estimate sales tax revenue accurately. He stated he supported the supervisors and County Executive Byrne's stance that the current tax rate should be maintained, and that property tax should be reduced. He stated the towns' budgets are being strained and any sales tax sharing assistance the County could offer for projects within the towns would be appreciated.

Christian Russo, Town of Putnam Valley Councilman, also read a letter on behalf of Village of Brewster Mayor James Schoenig, dated April 23rd to the Putnam County Legislature. He

stated he was in support of allocating sales tax revenue directly to towns and villages. He explained that it was becoming extremely difficult to stay under the New York State tax cap and these funds would help Putnam County communities that struggle to fund their budgets and help ease the burden to deliver essential services for our residents, such as; infrastructure projects, improvements in parks and public safety, among others. He understood the proposal to reduce the sales tax rate is being considered, but he was concerned that reinstating the sales tax back to 4% in the future could prove difficult should the need arise. He explained that visitors from outside of the County would also benefit from the sales tax reduction which would diminish the advantage for Putnam County residents.

Jaime McGlasson, Town of Kent Supervisor, stated she was not aware the public was going to be able to speak, and she had already sent a letter to the Legislature. She proceeded to read the letter. She urged the Legislature to support a fair and proven solution by maintaining the current sales tax rate and returning a portion of that revenue to local governments. She explained that due to a small commercial tax base, the Town of Kent does not have large reserves. She stated that the town relied almost entirely on property taxes which place a heavy burden on residents. She explained that within this funding, essential projects such as paving road, updates for parks, and supporting their newly formed emergency services department would either go undone or require significant increases in taxes for residents. She believed that the sharing of sales tax revenue was fair and directly benefited the people that live here. She believed that together we could build a stronger and more affordable future for Putnam County.

Jake D'Angelo, Town of Carmel resident, stated he listened to the press conference held by the town supervisors and read their joint letter. He believed the main message was to preserve the County tax rate and give the towns and villages their fair share. He stated this proposal gives the residents real relief. He believed that if the Legislature did veto this tonight the public would hold them accountable for putting their future at risk.

Chairwoman Sayegh requested that the letters which were read this evening could be emailed to putcoleg@putnamcountyny.gov.

Legislator Birmingham stated he would like to go over the mechanics of the resolution they have before them tonight. He believed that the vote to override would fail. He stated this is a two-step process and first step was the vote that occurred earlier in the month where the County Legislature and the County Executive request the State to extend or lower the tax rate. He stated after that a bill is created in both the Assembly and the Senate and then the State resolutions are sent back to Putnam County. He stated both of those resolutions are currently not with the County Legislature. He stated currently there is a Senate bill that was introduced a few days ago and it has not received any committee action but there is no companion bill in the Assembly yet. He stated the Senate bill is for the whole 1%. He predicted that the vote tonight would fail and the Legislature would receive the New York State bills to vote on. He read the resolved clause of the resolution before them to override the veto.

Legislator Addonizio stated that she wanted to make a motion to table the agenda item.

Chairwoman Sayegh explained that we were currently discussing and voting on agenda item #5 to consider overriding the veto.

Legislator Crowley clarified that there was currently a bill in the Senate which includes sharing the sales tax revenue with the towns.

Legislator Birmingham stated that inclusion was not mentioned in the bill that he read.

Chairwoman Sayegh called for a Roll Call Vote on the resolution to override the veto.

By Roll Call Vote: Five Ayes – Legislators Addonizio, Birmingham, Ellner, Jonke and Chairwoman Sayegh. Three Nays - Legislators Crowley, Gouldman and Russo. Legislator Montgomery was absent. Motion Failed.

RECONSIDERATION – VETOED RESOLUTION #108 of 2025 - PUTNAM COUNTY'S REQUEST FOR THE COUNTY SALES TAX RATE TO BE ESTABLISHED AT A RATE OF 3.75% FOR THE PERIOD FROM DECEMBER 1, 2025 THROUGH NOVEMBER 30, 2028

RESOLVED, that the County Executive's veto of Resolution #108 of 2025, to establish the County Sales Tax Rate of 3.75% for the period from December 1, 2025 through November 30, 2028, after Legislative reconsideration, is hereby overridden.

Item #6 – Approval – Putnam County's Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2027 was next.

Legislator Addonizio made a motion to table agenda item #6; Seconded by Legislator Jonke.

Legislator Birmingham stated agenda item #6 was a resolution to go to a 3.75% tax rate for a period of two (2) years instead of three (3) years. He stated this is a different resolution that was vetoed by County Executive Byrne. He stated he is voting to table this because of a technical issue needing the Clerk to sign this resolution.

Legislator Jonke reiterated what Legislator Birmingham mentioned and stated the Clerk was away and he did not believe they could get her signature quickly enough to get it to the County Executive Byrne within three (3) days.

Chairwoman Sayegh explained that another Special Full meeting would be scheduled when the Legislators could be present.

Legislator Gouldman believed this meeting tonight should have been scheduled when Legislator Montgomery could have been present.

Chairwoman Sayegh called for a Roll Call Vote on the motion to table this resolution.

By Roll Call Vote: All Ayes. Legislator Montgomery was absent. Motion Carries.

APPROVAL - PUTNAM COUNTY'S REQUEST FOR THE COUNTY SALES TAX RATE TO BE ESTABLISHED AT A RATE OF 3.75% FOR THE PERIOD FROM DECEMBER 1, 2025 THROUGH NOVEMBER 30, 2027

WHEREAS, in accordance with Chapter 113 of the Laws of 2011 and pursuant to Resolution #41 of 2011, Resolution #88 of 2013 and Resolution #38 of 2015, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of September 1, 2007, through November 30, 2017; and

WHEREAS, in accordance with Resolution #27 of 2017, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2017, through November 30, 2019, however, the State of New York subsequently extended that increase through November 30, 2020; and

WHEREAS, in accordance with Resolution #68 of 2020, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2020, through November 30, 2023; and

WHEREAS, by Resolution #46 of 2023, the Putnam County Legislature approved the introduction and passage of legislation for the continued authorization of Putnam County's sales tax to be increased from three percent (3%) to four percent (4%) for the period of December 1, 2023, through November 30, 2026, however, the State of New York subsequently only extended that increase through November 30, 2025, which authorization is about to expire; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature hereby support and request the introduction and passage of legislation authorizing Putnam County's sales tax rate to be increased from three percent (3.0%) to three and three-quarters percent (3.75%) for the period from December 1, 2025, through November 30, 2027; and be it further

RESOLVED, that the Clerk of the Putnam County Legislature is hereby directed to forward a copy of this Resolution to our State representatives in the State Legislature as well as the Governor and leadership of our State Legislature.

There being no further business, at 7:35 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Jonke. All in favor.

Respectfully submitted by Aubrey Dall, PILOT Intern

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**AGENDA
SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
TO BE HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Thursday April 24, 2025 6:00 P.M.

- 1. Pledge of Allegiance**
- 2. Legislative Prayer**
- 3. Roll Call**
- 4. Enter Into the Book of Proceedings – Veto of Resolution #108 of 2025 – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028**
- 5. Reconsideration – Vetoed Resolution #108 of 2025 – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2028**
- 6. Approval – Putnam County’s Request for the County Sales Tax Rate to be Established at a Rate of 3.75% for the Period from December 1, 2025 through November 30, 2027**
- 7. Adjournment**

Full 12-2-25

#4

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday September 2, 2025 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Sayegh who requested Legislator Russo lead in the Pledge of Allegiance. Chairwoman Sayegh led in a moment of silence for the Legislative Prayer in memory of the recent passing of our Sheriff, Kevin McConville. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Russo, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present.

PROCLAMATIONS

Chairwoman Sayegh recognized Legislator Birmingham who presented the "Hunger Action Month" proclamation to Senior Public Affairs Officer with Regional Food Bank Barry Lewis, and Representatives from Putnam CAP and Brewster Food Pantry.

RECOGNIZING SEPTEMBER 2025 AS HUNGER ACTION MONTH

WHEREAS, the Regional Food Bank and its 1,000 partners provide vital hunger relief services to our most vulnerable neighbors; and

WHEREAS, Putnam County shall work with hunger relief organizations to make New York hunger-free by supporting access to three healthy meals a day for our residents in need; and

WHEREAS, there are 8,720 people who are food insecure in Putnam County, with 1,260 children who do not have access to the food they need to thrive; now therefore be it

RESOLVED, that the Putnam County Legislature and Putnam County Executive do hereby proclaim the month of September 2025 to be Hunger Action Month and urge all citizens of Putnam County to take cognizance of this event and participate fittingly in its observance.

Chairwoman Sayegh recognized Legislator Addonizio who presented the "National Recovery Month" proclamation to Putnam County Dual Recovery Coordinator Lauren Johnson.

NATIONAL RECOVERY MONTH – SEPTEMBER 2025

WHEREAS, behavioral health is an essential part of everyone's overall wellness; and

WHEREAS, strategies for the prevention of mental health and substance use disorders work, treatment is effective, and people successfully recover; and

WHEREAS, preventing and actively addressing mental health and substance use disorders is essential to achieving healthy lifestyles as defined by each person. Recovery of individuals helps improve their own health, the health of their loved ones, and of the entire community; and

WHEREAS, we must normalize help seeking behaviors for everyone, and encourage the implementation of preventive measures, recognize the signs of distress, and support others in need in seeking treatment and recovery support services; and

WHEREAS, to help more people achieve and sustain long-term recovery, the Putnam County Executive and the Putnam County Legislature invite all residents of Putnam County to participate in National Recovery Month; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim September 2025 as *National Recovery Month* and together with the Putnam County Department of Mental Health, Friends of Recovery Putnam, and the Prevention Council of Putnam encourage all Putnam County residents to observe this month with appropriate programs, activities, and ceremonies to support this year's *Recovery Month*.

Chairwoman Sayegh recognized Legislator Jonke who presented the "Sheriff's Week" proclamation to Putnam County Acting Sheriff Brian Hess.

RECOGNIZING SHERIFF'S WEEK – SEPTEMBER 14-20, 2025

WHEREAS, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in Putnam County throughout our history, having been established in the State's first constitution in 1777 and continued in every succeeding Constitution, and having been one of the original Constitutional offices upon the founding of our County; and

WHEREAS, despite changes in its function, status, and powers during its long history, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing heritage, and continued to be an essential component of our criminal justice community; and

WHEREAS, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement and corrections agency, manned by well-trained police officers and correctional officers using state-of-the-art technology and applying the latest and most advanced theories and practices in the fields of law enforcement and corrections; and

WHEREAS, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of "Keeper of the Peace," and extend into many facets of public service, beyond law enforcement and corrections, to include providing security in our courts, dispatching emergency services, and handling civil process for our courts; and

WHEREAS, as a Constitutionally empowered Office directly responsible to the People, the ancient Office of Sheriff remains, even today, responsive and accountable to the public it serves; and

WHEREAS, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriffs play in our modern criminal justice system; now therefore be it

RESOLVED, that the Putnam County Executive and Putnam County Legislature do recognize the important services provided to the citizens of this County by the Putnam County Sheriff's Department, and do hereby proclaim September 14-20, 2025 to be Sheriffs' Week in Putnam County.

Chairwoman Sayegh recognized Legislator Montgomery who presented the “Recognizing the Putnam County Youth Bureau & Haldane School District on their Youth-Led 9/11 Memorials” proclamation to Youth Bureau Executive Director Janeen Cunningham and Alex Romero from Brewster High School and Maxwell Sanders from Haldane High School.

**RECOGNIZING THE PUTNAM COUNTY YOUTH BUREAU &
HALDANE SCHOOL DISTRICT ON THEIR YOUTH-LED 9/11 MEMORIALS**

WHEREAS, On September 11, 2001, the peace and security of our Nation was shattered by terrorist attacks that killed nearly 3,000 innocent people. Nineteen terrorists hijacked four commercial airplanes, crashing them into both the north and south towers of the World Trade Center in New York City, the United States Pentagon in Virginia, and in the pristine fields of Shanksville, Pennsylvania; and

WHEREAS, although the terrorists’ goal was to tear at the fabric of our nation, arising from the very ashes of that tragedy came a remarkable spirit of unity, compassion, and determination that will never be forgotten. Many brave individuals tirelessly participated in an extraordinarily difficult and dangerous rescue and recovery effort, in some cases voluntarily putting their own well-being at risk. Each year the anniversary of the attacks is a sacred day both in Putnam County and throughout the country as citizens honor the memory of all who were lost on that day; and

WHEREAS, the Putnam County Youth Bureau recognizes the importance of introducing this tradition to the younger members of our community. The Youth Bureau will host their 5th Annual Youth-Led 9/11 Memorial where youth volunteers will commemorate the 24th anniversary of the September 11, 2001 attacks on our country by reading aloud the names of all who lost their lives on that day. This year the Putnam County Youth Bureau, in partnership with Haldane School District, expands its reach by synchronizing youth-led memorials on both sides of the county in honor of our fallen heroes; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby recognize the efforts of the Putnam County Youth Bureau and Haldane School District and encourage residents of Putnam County to participate in the Youth-Led 9/11 Memorials. The public is invited to attend the memorial at the Putnam County Bureau of Emergency Services while the memorial at Haldane School District will be limited to students, faculty, and community officials.

Item #4 – Acceptance of Minutes – Regular Mtg – August 5, 2025

The minutes were accepted as submitted.

Item #5 – Correspondence

a) County Auditor

There was no activity during this reporting period.

Item #6 – Pre-filed resolutions:

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)**

Item #6a - Approval – Budgetary Amendment (25A067) – DPW – ADA Improvements – County Office Building Ramp was next. Chairwoman Sayegh recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #211

APPROVAL – BUDGETARY AMENDMENT (25A067) – DPW – ADA IMPROVEMENTS – COUNTY OFFICE BUILDING RAMP

WHEREAS, by and through the State of New York and the Office of Senator Peter Harkham, the County had the opportunity to apply for a State and Municipal (SAM) Crest Grant in the amount of \$50,000 administered by the Dormitory Authority of the State of New York (DASNY) for installation of an ADA compliant ramp at the County Office Building (COB); and

WHEREAS, there were no matching funds required, and the purpose of the grant funds was to subsidize the costs associated with the Project; and

WHEREAS, by Resolution #282 of 2023, the Putnam County Legislature approved the Planning Department’s submission of its application for said SAM Crest Grant; and

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (25A067) to adjust the capital budget to fund the COB ADA Compliant Ramp project funded by the SAM Crest Grant; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 53000 52519	ADA Improvements – COB Ramp	50,000
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Increase Estimated Revenues:

55197000 435971 52519	State Aid – CREST Grant	50,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6b - Approval - Conveyance of a Certain County Property to the Village of Cold Spring Pursuant to Chapter 31 of the Putnam County Code (Quitclaim Deed) was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

Legislator Birmingham stated that although he thinks this is a very worthy project, his firm has a limited role advising the Village of Cold Spring under bond counsel matters. He stated that he would abstain from the vote for that reason.

Legislator Montgomery thanked the Law Department and Department of General Services for seeing this through. She stated that this resolution is critical for the Village

of Cold Spring. She explained that village sits between the Hudson River and very steep terrain making stormwater management essential in protecting homes, businesses and the Hudson River. She explained that this is just one (1) of a couple of steps that need to be taken care of in this particular area. She stated that we are enabling the Village Highway Department to properly maintain stormwater outfall, helping to prevent flooding and pollution. She believed this was a great example of a County and Village partnership by protecting the character and safety of our community.

RESOLUTION #212

APPROVAL - CONVEYANCE OF A CERTAIN COUNTY PROPERTY TO THE VILLAGE OF COLD SPRING PURSUANT TO CHAPTER 31 OF THE PUTNAM COUNTY CODE (Quitclaim Deed)

WHEREAS, by tax deed the County of Putnam acquired title to certain parcel located in the Village of Cold Spring designated as Tax Map No. 48.8-1-25 (the "Parcel"); and

WHEREAS, the Village of Cold Spring the ("Village"), through the Cold Spring Highway Superintendent, has requested that the County convey the Parcel to the "Village" so that the "Village" may use said Parcel for the purpose of maintaining a stormwater outfall structure; and

WHEREAS, Putnam County Code § 31-8 permits such a conveyance when it is for public use and in the best interests of the County; and

WHEREAS, the Putnam County Legislature has determined that conveying the Parcel to the Village of Cold Spring Highway Department for the purposes of maintaining a stormwater outfall structure will constitute a public use and be in the best interests of the County; now therefore be it

RESOLVED, that the Parcel, designated as Tax Map No. 48.8-1-25 be conveyed to the Village of Cold Spring to be used for public use; and be it further

RESOLVED, that the County Executive is authorized to sign a quitclaim deed to the Parcel conveying it to the Village of Cold Spring after approval of the County Attorney, Commissioner of Finance and Director of Real Property Tax Services; and be it further

RESOLVED, that said quitclaim deed shall reserve to the County an interest, whereby the subject parcel shall revert to the County in the event that it is used for other than a public purpose and benefit; and be it further

RESOLVED, that the County Attorney is hereby authorized to take whatever action is necessary in order to effectuate this Resolution; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR BIRMINGHAM. MOTION CARRIES.

Item #6c – Approval – Putnam County’s Proposed Vulnerability Assessment and Climate Adaptation Plan was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

Legislator Ellner explained that currently the County, with help from Legislator Montgomery, is bronze certified in the NYS DEC Climate Smart Communities

Certification Program. He stated that the next step would be silver.

Legislator Montgomery thanked Legislator Ellner. She stated that she cannot take credit for any of the work, she could take credit for being a thorn in someone's side. She thanked our Planning Department, the Climate Smart Task Force members, and the leadership of Hudson Valley Regional Council Executive Director Carla Castillo who was a wonderful resource. She explained the recent court ruling that was freezing \$16 billion in climate related grants from the federal government. She believed that it was more important than ever that we now leverage every opportunity while it is available.

Chairwoman Sayegh echoed Legislator Montgomery's comments. She stated that this was absolutely a team effort. She thanked all of our hardworking employees involved in this program.

RESOLUTION #213

APPROVAL - PUTNAM COUNTY'S PROPOSED VULNERABILITY ASSESSMENT AND CLIMATE ADAPTATION PLAN

WHEREAS, Putnam County pledged to take part in and has become bronze certified in the NYS DEC Climate Smart Communities Certification Program that includes as an action item the preparation of a Vulnerability Assessment and Climate Adaptation Plan; and

WHEREAS, free technical assistance is available to support the development of these documents (PE7 Action: Climate Vulnerability Assessment and PE7 Action: Climate Adaptation Plan) from the Hudson Valley Regional Council (HVRC) through a NYS DEC Climate Smart Communities Coordinator Services contract; and

WHEREAS, the Climate Smart Task Force, comprised of municipal officials and environmental volunteer community leaders, will collaborate with HVRC in the development of a combined Vulnerability Assessment and Climate Adaptation Plan, review drafts, and provide valuable feedback on iterations that result in final draft; and

WHEREAS, the Climate Smart task force will provide an opportunity for public input and comment on the draft report; and

WHEREAS, the Climate Smart task force will present a summary of the vulnerability results and adaptation plan to the County legislature for consideration of adoption; now therefore be it

RESOLVED, that the County Executive, together with the Putnam County Legislature, support the County's undertaking of the combined Vulnerability Assessment and Climate Adaptation Plan; and be it further

RESOLVED, that the County Executive, together with the Putnam County Legislature, supports, approves and authorizes the Department of Planning, Development and Public Transportation to submit these documents to the NYS DEC Office for Climate Change for consideration of points toward Climate Smart Communities certification for Putnam County; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6d - Approval – Grant Application – State and Municipal (SAM) Facilities Grant Program – Putnam County Veterans Memorial Park Accessible – Inclusive Playground

was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #214

APPROVAL - GRANT APPLICATION - STATE AND MUNICIPAL (SAM) FACILITIES GRANT PROGRAM - PUTNAM COUNTY VETERANS MEMORIAL PARK ACCESSIBLE - INCLUSIVE PLAYGROUND

WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County ("the County") matching funds shall notify the Putnam County Legislature ("the Legislature") of the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a State and Municipal ("SAM") Crest Grant in the amount of \$100,000 administered by the Dormitory Authority of the State of New York ("DASNY") to retrofit the Putnam County Veterans Memorial Park playground into an accessible, inclusive playground; and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and

WHEREAS, there is no matching fund requirement by the County to accept the SAM Crest grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County's submission, by the Department of Planning, Development and Public Transportation, of its application for a \$100,000 grant administered through DASNY and awarded by the SAM Crest Facilities Grant Program for the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislator Birmingham & Ellner)**

Item #6e – Approval – Designation – County of Putnam – Tourist Promotion Agency was next. Chairwoman Sayegh recognized Legislator Gouldman, Chairman of the Economic Development & Energy Committee. On behalf of the members of the Committee, Legislators Birmingham & Ellner, Legislator Gouldman moved the following:

Legislator Montgomery explained to the public that the County receives funding from New York State for the I Love NY funding program which can only be used for promotion outside of Putnam County. She explained that while we are promoting tourism in Putnam County, some areas are overrun with tourism. She explained that she has reached out to New York State on this and would love to have the opportunity to utilize some of that money to support tourism, such as using it for garbage removal.

RESOLUTION #215

APPROVAL - DESIGNATION - COUNTY OF PUTNAM - TOURIST PROMOTION AGENCY

WHEREAS, pursuant to Sections 162 and 163 of the New York State Economic Development Law, the Putnam County Legislature may designate any not-for-profit corporation or other non-profit organizations, associations, or agencies as the Tourist Promotion Agency of the County of Putnam and authorize such agency to make application for and receive grants for the purposes specified in the New York State Tourism Promotion Act; and

WHEREAS, the County of Putnam previously designated itself as the Tourist Promotion Agency for Putnam County; and

WHEREAS, the County of Putnam has established a Department of Tourism and appointed a Director of Tourism for the purposes of promoting tourism throughout Putnam County; and

WHEREAS, as the lead agency in the promoting of Putnam County, the County of Putnam is qualified to be designated as the Tourist Promotion Agency for Putnam County; now therefore be it

RESOLVED, that the Putnam County Legislature hereby designates the County of Putnam as the Tourist Promotion Agency for the County of Putnam; and be it further

RESOLVED, that this designation shall be effective immediately upon adoption and shall remain in effect until December 31, 2026; and be it further

RESOLVED, that the Putnam County Legislature approves and authorizes the Tourist Promotion Agency to make application for and receive grants for the purpose specified in the New York State Tourism Promotion Act.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)**

Item #6f - Approval – Budgetary Transfer (25T220) – Outside Agency – Garrison Arts Center – County Contribution – Subcontingency was next. Chairwoman Sayegh recognized Legislator Birmingham, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislator Birmingham explained how contract agencies were very important to our County government. He explained that they provide services and activities for the people of Putnam County that would probably need to be done at a higher cost if the County provided these services. He thanked all of our contract agencies.

Legislator Jonke stated that his objection to this was that Garrison Arts Center was not an agency that received County funding in the past. He explained that there was \$75,000 placed in subcontingency in the budget last year. He explained that he saw a letter that was sent to one (1) of the outside agencies that received level funding. He explained that the letter basically told the agencies that the County Executive placed \$75,000 in subcontingency and if anyone felt they deserved an increase should go before the Legislature with their request. He believed that the \$75,000 in funding was reserved for those agencies that received level funding from 2025 to 2026. He stated that he would only be voting against this because of that reason. He did not hear anything during last year's budget process, or saw anything written, that the intent of the subcontingency money was for an outside agency that had never been funded by Putnam County before.

Legislator Birmingham stated that two (2) of us were not here last year for those discussions. However, he was in favor of this and will be voting to support it. He did not believe that we should allow ourselves as Legislators to be limited by a prior Legislature, in fact, we are allowed to change it by a majority vote. He stated that we are in September now, and he believed that instead of these funds sitting idle in the County's budget, he believed this was a worthy expenditure.

Legislator Crowley echoed Legislator Birmingham's sentiments. She stated that past practice is not always the best way to do things. She believed it was important that we are allowing new agencies to come before us, and these funds have been sitting there since last year, which she believed was not helping anyone. She believed it was important to help these small not-for-profits that are providing a lot of help to people in the community in more ways than we know.

Legislator Montgomery expressed her appreciation for taking these budget transfers into consideration. She also appreciated her earlier deliberations regarding this with Legislator Jonke and the healthy conversation they had about his concerns. She explained how there was a time when nothing was funded in her district, or very little, along with any requests that she brought forward being denied which is not being done anymore. She believed the Garrison Arts Center was serving a purpose that maybe the County cannot serve. She explained that the County has a recreation program that does not get carried over to the west side of the County. She explained how there was a year when seven (7) young individuals overdosed in her town and in reaction to that she started a program that funded a drug resource coordinator. She then advocated for six (6) years to get County funding for this organization, which was finally received last year. She explained that we must fund new organizations as our County changes and develops new needs.

Chairwoman Sayegh stated that she is very familiar with the non-profit world and the grant process. She stated that there are so many wonderful organizations here in Putnam County and she knows how important these agencies are to everyone. She stated that in looking at last year's budget, this particular agency did not receive County funding from the County Executive or in the past. She explained that they are asking for funding to replace the gas boiler. She believed that agencies provide contractual services that the County could not otherwise provide. She viewed their request as a grant process and not a request for contractual services by an outside agency. She stated that for this reason she would not support this particular transfer.

Legislator Montgomery explained two (2) memorandums that she sent, one (1) on July 22nd and the other on August 25th. She stated that the need changed and the request of \$10,000 was to expand its efforts to make programs more financially accessible through tuition assistance for older adults and ADA accessibility. She stated that it was not for a boiler. She explained how the request changed because of grant funding that was lost for this purpose.

RESOLUTION #216

APPROVAL – BUDGETARY TRANSFER (25T220) – OUTSIDE AGENCY – GARRISON ARTS CENTER – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, when the 2025 Tentative Budget was presented to the Putnam County Legislature, \$75,000 was placed in subcontingency for Outside Agencies for the Legislature to distribute in the 2025 fiscal year; and

WHEREAS, Legislator Nancy Montgomery has requested budgetary transfer (25T220) recommending that \$10,000 be allocated from subcontingency to the Garrison Arts Center; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Appropriations:

25877000 54950	County Contribution – Garrison Arts Center	10,000
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Decrease Appropriations:

10199000 54996	Subcontingency – Outside Agencies	10,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: SEVEN AYES. TWO NAYS – LEGISLATORS JONKE & CHAIRWOMAN SAYEGH. MOTION CARRIES.

Item #6g - Approval – Budgetary Transfer (25T245) – Outside Agency – CAREERS Support Solutions – County Contribution – Subcontingency was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislator Addonizio explained that CAREERS Support Solutions has been placing disabled individuals in employment programs for decades. She stated some of the things they do such as; providing workforce readiness, job placements, resume writing, and learning skills. She stated that they are empowering individuals to achieve responsible and meaningful employment in Putnam County.

RESOLUTION #217

APPROVAL – BUDGETARY TRANSFER (25T245) – OUTSIDE AGENCY – CAREERS SUPPORT SOLUTIONS – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, by Resolution #200 of 2025, the Putnam County Legislature approved a request to provide CAREERS Support Solutions with an additional \$15,000 from the funding placed in subcontingency in the 2025 budget for outside agencies; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Appropriations:

25648000 54950	CAREERS Support Solutions County Contribution	15,000
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Decrease Appropriations:		
10199000 54996	Subcontingency – Outside Agencies	15,000

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6h - Approval – Budgetary Transfer (25T249) – Veterans Service Agency – Putnam County’s Row of Honor – Flag & Pole Set Purchase was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

RESOLUTION #218

APPROVAL – BUDGETARY TRANSFER (25T249) – VETERANS SERVICE AGENCY – PUTNAM COUNTY’S ROW OF HONOR – FLAG & POLE SET PURCHASE

WHEREAS, the Director of Putnam County’s Veterans Service Agency has requested a budgetary transfer (25T249) to purchase 500 US Flags and 500 Fiberglass Pole Sets for the continuation of Putnam County’s Row of Honor; and

WHEREAS, the Veterans Service Agency has allocated \$4,000 towards this purchase and is requesting additional funding of \$17,950 to complete the purchase; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Appropriations:		
10651000 54410	Supplies & Materials	18,950

Decrease Appropriations:		
10651000 54512	Loyalty Day	1,000

Decrease Contingency:		
10199000 54980	General Contingencies	17,950

2025 Fiscal Impact – \$17,950
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6i - Approval – Budgetary Transfer (25T250) – Outside Agency – Boscobel – County Contribution – Subcontingency was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislator Birmingham explained that during the Rules Committee meeting, a representative from Boscobel explained that they are going through a reconstruction process and they, within safety parameters, will have the facility open so people can see the actual restoration process.

Legislator Jonke stated that for the same reasons he voted against the funding for the Garrison Arts Center, he would be voting against this too. He stated that this was an agency that was not previously funded in the budget. He believed the subcontingency funding should be reserved for the existing contracts that we have.

Chairwoman Sayegh stated that she differs on this and supports the request for funding. She stated that she knows they have not received funding in the past, but what she looked at was the contract for outside agencies during the budget last year. She stated that they requested funding to help with Rev 250. She stated that they have been working hand-in-hand with our Historian.

RESOLUTION #219

APPROVAL – BUDGETARY TRANSFER (25T250) – OUTSIDE AGENCY – BOSCOBEL – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, when the 2025 Tentative Budget was presented to the Putnam County Legislature, \$75,000 was placed in subcontingency for Outside Agencies for the Legislature to distribute in the 2025 fiscal year; and

WHEREAS, Legislator Nancy Montgomery has requested budgetary transfer (25T250) recommending that \$10,000 be allocated from subcontingency to Boscobel House & Gardens; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

25878000 54950	County Contribution – Boscobel	10,000
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Decrease Estimated Appropriations:

10199000 54996	Subcontingency – Outside Agencies	10,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY – LEGISLATOR JONKE. MOTION CARRIES.

Item #6j - Approval – Budgetary Transfer (25T251) – Outside Agency – Second Chance Foods – County Contribution – Subcontingency was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislator Birmingham stated that there are pockets of poverty and food insecurity in Putnam County. He stated that this \$10,000 will go to Second Chance Foods as a contract agency and will work with our County departments to not only provide food for individuals that need it, but as we learned during the Rules Committee meeting, there is a lot of administrative work as well. He stated that this will help defray some of those costs and serve a County purpose.

Legislator Addonizio stated that she was proud to support the approval of this budgetary transfer. She stated that food insecurity is a reality right here in Putnam County and many people do not realize that. She stated that during the COVID Pandemic she witnessed this growing need and had the opportunity to partner with Second Chance Foods. She stated that five (5) years later, she was proud to say, this partnership still continues, and we are still providing food every Wednesday at the Mount Carmel Baptist Church. She stated that Second Chance Foods now serves over 370 Putnam County residents.

Chairwoman Sayegh stated that during the budget process Second Chance Foods was funded, but not for the amount requested. She stated that this \$10,000 would bring them up to their requested amount of \$30,000. She stated that they provide food for people all over the County, including our Veterans Home. She stated that they provide a wonderful service and she was proud to support this request.

RESOLUTION #220

APPROVAL – BUDGETARY TRANSFER (25T251) – OUTSIDE AGENCY – SECOND CHANCE FOODS – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, when the 2025 Tentative Budget was presented to the Putnam County Legislature, \$75,000 was placed in subcontingency for Outside Agencies for the Legislature to distribute in the 2025 fiscal year; and

WHEREAS, Legislator Nancy Montgomery has requested budgetary transfer (25T251) recommending that \$10,000 be allocated from subcontingency to Second Chance Foods; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

25876000 54950	County Contribution – 2nd Chance Foods	10,000
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Decrease Estimated Appropriations:

10199000 54996	Subcontingency – Outside Agencies	10,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

AUDIT & ADMINISTRATION COMMITTEE

(Chairwoman Sayegh, Legislators Birmingham & Crowley)

Item #6k - Approval – Budgetary Amendment (25A063) – Sheriff – Social Services – Grant Award – Police & Mental Health Co-Response Team – Vehicle Leasing was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #221

APPROVAL – BUDGETARY AMENDMENT (25A063) – SHERIFF – SOCIAL SERVICES – GRANT AWARD – POLICE & MENTAL HEALTH CO-RESPONSE TEAM – VEHICLE LEASING

WHEREAS, on November 2, 2023, the County received a grant award in the amount of \$400,000 for the implementation of a Police and Mental Health Co-Response Team; and

WHEREAS, the grant required no County matching funds; and

WHEREAS, said grant is 100% federally funded (CFDA 16.710) and administered by the United States Department of Justice (USDOJ) – Office of Community Oriented Policing Services (COPS), and runs from October 1, 2023, through September 30, 2025; and

WHEREAS, by Resolution 239 of 2023, the Putnam County Legislature approved budgetary amendment (23A071) pertaining to said grant award; and

WHEREAS, the Putnam County Sheriff has requested budgetary amendment (25A063) to recognize available grant funding remaining for Vehicle Leasing; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

13311000 54210 10211	Co-Response Team Grant	
	Vehicle Leasing	14,700

Increase Revenue:

13311000 444900 10211	Co-Response Team Grant	14,700
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6L - Approval – Budgetary Amendment (25A065) – Sheriff’s Office – Reimbursement – NYS Sheriff’s Association – BCI Overtime – Drug Recognition Expert (DRE) Philadelphia Field Certification was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

Legislator Crowley believed that it was important that we now have two (2) DREs in Putnam County. She believed it was something we needed to invest in and continue to invest in.

Chairwoman Sayegh stated that a DRE is a Drug Recognition Expert. She stated that in this day and age when marijuana is a legal substance that you cannot test for, it comes down to a Drug Recognition Expert to identify people on drugs.

RESOLUTION #222

APPROVAL – BUDGETARY AMENDMENT (25A065) – SHERIFF’S OFFICE – REIMBURSEMENT – NYS SHERIFF’S ASSOCIATION – BCI OVERTIME – DRUG RECOGNITION EXPERT (DRE) PHILADELPHIA FIELD CERTIFICATION

WHEREAS, the Putnam County Sheriff’s Office has received reimbursement from the New York State Sheriff’s Association for a Putnam County Sheriff’s Bureau of Criminal Investigations (BCI) Deputy Sheriff Instructor services at the Drug Recognition Expert (DRE) Philadelphia Field Certification from May 18, 2025 through May 24, 2025; and

WHEREAS, this was a grant through the NYS Governor’s Traffic Safety Committee for fund assistance to attend DRE school; and

WHEREAS, the Putnam County Sheriff requested a budgetary amendment (25A065) to account for said grant funding requesting that it be used to increase BCI’s Overtime line; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:		
32311000 427701	Sheriff BCI – Unclassified	3,855.36
Increase Expenses:		
32311000	Sheriff BCI	
51093	Overtime	3,581.38
58002	Social Security	<u>273.98</u>
		<u>3,855.36</u>

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6m - Approval – Budgetary Amendment (25A068) – Sheriff’s Office – Carmel Central School District - Two Additional School Resource Officers (SRO) was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

Legislator Birmingham requested a roll call vote on this. He stated that a few years ago his firm acted as bond counsel for this school district. He stated that, out of abundance of caution, he would abstain from this vote.

Legislator Crowley stated at the Audit Committee meeting she asked Captain Shepperly several questions. She stated that he has not yet provided the line-by-line item she requested and Commissioner Carlin stated that there was a \$65,000 impact. She stated that she knows there is a need for the SROs, and she has been in contact with the Law Department. She was told that the contracts are rolled over. She hoped that in this year's budget moving forward she would like to see the breakdown of the SRO budgets. She stated that she will be supporting this budgetary and hoped that we would have backup information next time.

Legislator Addonizio stated that she fully supported the request for two (2) additional School Resource Officers. She stated that this is about protecting and ensuring the safety of our students and staff. She stated that when we support these programs we are investing in the protection and wellbeing of our children.

Legislator Ellner stated that the Carmel School District is paying 100% of the cost.

RESOLUTION #223

APPROVAL – BUDGETARY AMENDMENT (25A068) – SHERIFF’S OFFICE – CARMEL CENTRAL SCHOOL DISTRICT - TWO ADDITIONAL SCHOOL RESOURCE OFFICERS (SRO)

WHEREAS, the Carmel Central School District has requested consideration for Two (2) additional School Resource Officers (SRO) to be added to their contract in 2025; one (1) for Carmel High School and the second for George Fischer Middle School; and

WHEREAS, the Putnam County Sheriff has requested a budgetary amendment (25A068) to accommodate this request and to create these Two (2) New SRO positions; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

16311000 51000 (119)	Personnel Services	31,643
16311000 51000 (120)	Personnel Services	31,643
16311000 58001	Retirement	12,866
16311000 58002	FICA	4,841
16311000 58004	Workers Compensation	932
16311000 58006	Dental	1,138
16311000 58008	Health Insurance	16,955
16311000 58009	Vision	136
		<u>100,154</u>

Increase Estimated Revenues:

16311000 422609	SRO – Carmel CSD	100,154
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR BIRMINGHAM. MOTION CARRIES.

Item #6n - Approval - Budgetary Amendment (25A069) – Finance – Legal Aid Society – Indigent Legal Services was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #224

APPROVAL - BUDGETARY AMENDMENT (25A069) – FINANCE – LEGAL AID SOCIETY – INDIGENT LEGAL SERVICES

WHEREAS, the Interim Commissioner of Finance has requested a budgetary amendment (25A069) to account for recently completed agreement between the NYS Office of Indigent Legal Services and Putnam County; and

WHEREAS, the County acts as a pass through for these funds; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

25117000 54950	Legal Aid Society	197,860
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Increase Estimated Revenues:

25117000 430251	State Aid – Indigent Legal Services	197,860
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6o - Approval – Bond Resolution – Authorizing the Redemption of Certain Outstanding Serial Bonds was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

Chairwoman Sayegh explained that we are redeeming several bonds that will save the taxpayers a lot of money.

Legislator Ellner stated that this was brought to us by the Commissioner of Finance. He stated that the reason this is being done is that the Internal Revenue Service (IRS) has changed some of the things they refer to as Safe Harbor Rules. He stated that there are restrictions that are placed on County properties. He stated that by paying these off we will alleviate these restrictions.

Legislator Montgomery acknowledged that this resolution is financially sound. It allows the County to redeem certain outstanding bonds ahead of schedule. She stated that in

doing so it removes the IRS Safe Harbor restrictions that limit how we contract with private vendors operating facilities financed with taxpayer bonds. She stated that the goal is to give the County more flexibility to negotiate a potentially more profitable or performance-based contract with a future vendor. She stated that in some cases this is a great thing, however, she had a discomfort of what this signals. She stated that we are strategically reshaping public finance policy, not to reduce debt or to invest in the good of the public, but to allow government own property to be run more like a private business. She did not believe governments role was to become a landlord for profit, or to navigate around IRS rules just to enhance private contracting terms. She noted that despite previous requests she still has not been provided with basic financial information regarding the golf course. She believed that if we are using public funds to buy our way out of federal restrictions, the public deserves to know what we have spent so far, what we are earning, and what we expect to earn in the future. She stated that it was difficult to cast a fully confident vote in favor of a measure like this without all the transparency we have been asking for. She stated that she will reluctantly vote in favor of this redemption because she believes government should be flexible in how it structures public private partnerships. However, she wanted the record to reflect that she supports this with caution, concern, and the continuing expectation that this Legislature be given full financial disclosure before decisions of this magnitude are made.

Chairwoman Sayegh stated that this is a common model that Westchester County has done as far as the Safe Harbor Rules. She stated that they have golf courses where a private vendor who comes in and runs the facilities. She stated that this relieves the County of liability and puts that on the vendor not the taxpayer. She explained that it also pays down the debt for the County which is good for the taxpayers and the County's bond rating. She explained that both the Interim Commissioner of Finance and previous Commissioner of Finance were fully in support of this. She explained that we could get rid of the responsibility of the golf course by selling it back to New York City for \$1.00. She believed this resolution preserves the County's open space, provides recreation at the golf course for our taxpayers, and it relieves the County of liability. She stated that she would support this resolution.

RESOLUTION #225

EXTRACT OF MINUTES

**Meeting of the County Legislature of
the County of Putnam, New York**

September 2, 2025

* * *

A regular meeting of the County Legislature of the County of Putnam, New York, was held in said County on September 2, 2025, at 7:00 o'clock P.M. (Prevailing Time).

The following Legislators were present: Addonizio, Birmingham, Crowley, Ellner, Goldman, Jonke, Montgomery, Russo and Chairwoman Sayegh.

There were absent: None

Also present: Diane Schonfeld, Clerk of the Legislature

* * *

Legislator Sayegh offered the following resolution and moved its adoption:

**RESOLUTION OF THE COUNTY OF PUTNAM, NEW YORK
ADOPTED SEPTEMBER 2, 2025, AUTHORIZING THE
REDEMPTION OF CERTAIN OUTSTANDING SERIAL BONDS OF
SAID COUNTY, AND RESOLVING OTHER MATTERS RELATIVE
THERETO.**

WHEREAS, the County of Putnam, New York (the "County") has heretofore duly issued \$11,060,000 aggregate principal amount of Public Improvement Refunding Serial Bonds - 2015, such bonds dated April 15, 2015 and maturing in annual installments in each of the years 2015 to 2031, both inclusive (the "Outstanding Bonds"), as more fully described therein; and

WHEREAS, the Outstanding Bonds were authorized pursuant to a refunding bond resolution dated February 4, 2015 and were issued to refund all or a portion of the principal balance of the \$16,208,000 Public Improvement (Serial) Bonds, 2007 (the "2007 Refunding Bonds"), as more fully described therein; and

WHEREAS, the 2007 Refunding Bonds were authorized pursuant to various bond resolutions dated August 6, 2005, July 5, 2006, December 2, 2003 and December 5, 2006 (collectively, the "Bond Resolutions") to finance parking lot paving, construction of a new central County Courthouse, highway infrastructure and road construction and acquisition of MacGregor Golf Course; and

WHEREAS, the Outstanding Bonds were authorized, issued, sold and delivered subject to the right of the County to redeem the Outstanding Bonds maturing on or after January 15, 2027, as a whole or in part in principal amounts of \$5,000 or integral multiples thereof, on January 15, 2026, or on any date thereafter at par, plus accrued interest to the date of redemption; and

WHEREAS, this Resolution has been reviewed by the Audit and Administration Committee; and

WHEREAS, the County Legislature of the County hereby finds and determines that it is in the best interest of the County to use lawfully available funds of the County to redeem prior to maturity the Outstanding Bonds on the date and in the manner hereinafter provided and in accordance with the requirements prescribed therefor and a notice of

redemption of such Outstanding Bonds shall be given as provided in the Bond Resolutions;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY LEGISLATURE OF THE COUNTY OF PUTNAM, NEW YORK, AS FOLLOWS:

Section 1. The County Legislature of the County hereby authorizes the redemption of the Outstanding Bonds on January 15, 2026 or such other date as may be determined by the Commissioner of Finance pursuant to Section 2 of this Resolution.

Section 2. Attached to this Resolution as Exhibit "A" and made a part hereof for all purposes, is a copy of the draft Notice of Redemption for the Outstanding Bonds in substantially final form with such changes and additions approved by the Commissioner of Finance, the chief fiscal officer of the County. The Commissioner of Finance, the County's municipal advisor, the County's bond counsel are hereby authorized to take all actions necessary to call for the redemption of such Outstanding Bonds, including finalizing the Notice of Redemption and sending all notices of such redemption required by the documents authorizing the issuance of the Outstanding Bonds. The Commissioner of Finance is further authorized to determine the timing of the redemption of the Outstanding Bonds and the delivery of the notice once all requirements of this Resolution for such redemption have been satisfied; provided that such notice in all events is to be given by the time and in the manner required in the Bond Resolutions and other documents authorizing the issuance of the Outstanding Bonds.

Section 3. Pursuant to Article 7 of the Putnam County Charter, the County Legislature has control of the financial affairs of the County and pursuant to Article 5 of the Putnam County Code has appropriation authority. The Commissioner of Finance is hereby authorized to transfer available funds of the County, as necessary, to redeem the Outstanding Bonds prior to maturity. The County is hereby authorized and directed to cause notice of such call for redemption to be given in the name of the County in the manner and within the time provided in the Outstanding Bonds and in Section 53 of the Local Finance Law. Notice of such call for redemption shall be given by mailing such notice to the registered holder not more than sixty (60) days nor less than thirty (30) days prior to such date. Notice of redemption having been given as aforesaid, the Outstanding Bonds so called for redemption shall, on the date for redemption set forth in such call for redemption, become due and payable, together with interest to such redemption date, and interest shall cease to be paid thereon after such redemption date.

Section 4. The Commissioner of Finance and all other officers, employees and agents of the County, and each of them, shall be and they are hereby expressly authorized, empowered and directed from time to time and at any time to do and perform all such acts and things, including giving any notices as may be required by the County's continuing disclosure obligations, if any, with respect to the Outstanding Bonds and all other instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Resolution or the Bond Resolutions authorizing the Outstanding Bonds.

Section 5. If any provision of this Resolution or the application thereof to any circumstance shall be held to be invalid, the remainder of this Resolution and the application thereof to other circumstances shall nevertheless be valid, and this governing body hereby declares that this Resolution would have been enacted without such invalid provision.

Section 6. This Resolution shall take effect immediately upon its approval of the County Executive and the Clerk of the County Legislature.

* * *

The adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

AYES: NINE – Legislators Addonizio, Birmingham, Crowley, Ellner, Gouldman, Jonke, Montgomery, Russo and Chairwoman Sayegh.

NOES: NONE

The resolution was declared adopted.

CERTIFICATE

I, Diane Schonfeld, Clerk to the County Legislature of the County of Putnam, State of New York, HEREBY CERTIFY that the Resolution No. 225-2025 contained in the foregoing annexed extract from the minutes of a meeting of the County Legislature of said County of Putnam duly called and held on September 2, 2025, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said County Legislature and is a true, complete and correct copy thereof and of the whole of said original Resolution, which was duly adopted by the County Legislature of the County of Putnam on September 2, 2025 and approved by the County Executive on [_____] , 2025.

IN WITNESS WHEREOF, I have hereto set my hand and have hereunto affixed the corporate seal of said County of Putnam this ____ day of _____, 2025.

Diane Schonfeld
Clerk of the County Legislature

EXHIBIT "A"

NOTICE OF REDEMPTION

NOTICE IS HEREBY GIVEN that the County of Putnam, New York (the "County") has called for redemption on [January 15, 2026] (the "Redemption Date") all of the outstanding aggregate principal amount of the \$11,060,000 Public Improvement Refunding Serial Bonds – 2015, dated April 15, 2015 maturing on January 15 in the years 2027 through 2031 (the "Outstanding Bonds"), at par plus accrued interest to the Redemption Date

The Outstanding Bonds are as follows:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP Number</u>
2027	\$ 870,000	5.000%	746639WL3
2028	915,000	5.000	746639WM1
2029	955,000	2.750	746639WN9
2030	980,000	2.875	746639WP4
2031	1,005,000	3.000	746639WQ2

NOTICE IS HEREBY FURTHER GIVEN that the Outstanding Bonds maturing after the Redemption Date shall be presented and surrendered for payment as aforesaid on the Redemption Date at the Office of the Clerk of the County of Putnam, the fiscal agent of the County for the Outstanding Bonds.

NOTICE IS HEREBY FURTHER GIVEN that interest on the Outstanding Bonds shall cease to be paid after the Redemption Date.

Under the provisions of the Jobs and Growth Relief Reconciliation Act of 2003, paying agents making payments of interest or principal on municipal securities may be obligated to withhold a 28% tax from remittance to individuals who have failed to furnish the paying agent with a valid taxpayer identification number. Owners of the Outstanding Bonds who wish to avoid the imposition of the tax should submit certified taxpayer identification numbers when presenting the Outstanding Bonds for payment.

The County shall be responsible for the selection or use of the CUSIP identification numbers printed herein or on the Outstanding Bonds nor is any representation made as to the correctness of any CUSIP identification number shown herein or printed on the Outstanding Bonds. Said CUSIP identification numbers are included solely for the convenience of the holders.

Dated: _____, 2025

COUNTY OF PUTNAM, NEW YORK

Item #6p - Approval – Budgetary Amendment (25A070) – Bond Resolution - Authorizing the Redemption of Certain Outstanding Serial Bonds was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #226

APPROVAL – BUDGETARY AMENDMENT (25A070) – BOND RESOLUTION - AUTHORIZING THE REDEMPTION OF CERTAIN OUTSTANDING SERIAL BONDS

WHEREAS, the Interim Commissioner of Finance has requested a budgetary amendment (25A070) to transfer the callable bond reserve to the debt service fund; and
WHEREAS, this reserve will be utilized in the 2026 Debt Service Budget to pay off the remaining bonds as per the adopted Bond Resolution; and
WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it
RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59057 Transfer to Debt Service Fund 4,725,000

Increase Estimated Revenues:

10131000 427114 Use of Callable Bond Reserve 4,725,000

DEBT SERVICE FUND:

Decrease Estimated Revenues:

V9710000 427161 Use of Fund Balance 4,725,000

Increase Estimated Revenues:

V9710000 428601 Transfer from General Fund 4,725,000

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #6q - Approval – Budgetary Amendment (25A075) – DPW – Capital Project 52511 – Myrtle Avenue @ Route 6N – Garage Roof Repair was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #227

APPROVAL – BUDGETARY AMENDMENT (25A075) – DPW – CAPITAL PROJECT 52511 – MYRTLE AVENUE @ ROUTE 6N – GARAGE ROOF REPAIR

WHEREAS, the Capital Project Committee approved \$350,000 for a 2025 Capital Project 52511 – Myrtle Avenue @ Route 6N Garage Roof Replacement; and

WHEREAS, by Resolution #146 of 2025, the Putnam County Legislature approved a request for additional funding of \$200,000 to advertise this project for bid so that the roof, currently in poor condition, can be replaced with some immediacy; and

WHEREAS, when bids were received on 8/20/25, the low bid was substantially higher than the Engineer's estimate; and

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (25A075) for additional funding of \$139,315 to adjust the Capital Budget to proceed with the bid award and to fund the cost of the project scheduled to begin late summer/early fall of 2025; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59020	Transfer to Capital Fund	139,315
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Increase Estimated Revenues:

10131000 427112	Use of Capital Project Reserve	139,315
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CAPITAL FUND:

Increase Estimated Appropriations:

55197000 53000 52511	Roof Repair – Rte 6N & Myrtle Ave.	139,315
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Increase Estimated Revenues:

55197000 428601 52511	Transfer from General Fund	139,315
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2025 Fiscal Impact \$139,315

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #7 – Other Business

There was no other business submitted to the meeting.

Item #8 – Recognition of Public on Agenda Items

Nicholas Kuvach, Town of Putnam Valley Resident stated wanted to speak about Item #6f – Approval – Budgetary Transfer (25T220) – Outside Agency – Garrison Arts Center – County Contribution – Subcontingency. He stated that unless he was mistaken the vote on that was close. He stated that, as a resident of this County for 35 years, he has

utilized resources available at the Garrison Arts Center. He stated that he travels halfway across the County to get there and knows of people who have traveled even further. He believed that the Garrison Arts Center was certainly worthy of this funding. He stated that with Item #8 – Recognition of Public on Agenda Items, he believed it would be nice if this was at the beginning of the meeting so that he could make the argument in support of the Garrison Arts Center before a vote is taken.

Chairwoman Sayegh clarified that a full discussion of these items takes place during the Committee meetings. She stated that if there is something on this agenda that was not discussed during a Committee meeting, we voted to allow discussion.

Brett Yarris, Hamlet of Carmel Resident stated that he wanted to address Item #6g – Approval – Budgetary Transfer (25T245) – Outside Agency – CAREERS Support Solutions – County Contribution – Subcontingency. He stated that he was happy to see a unanimous vote in favor of this. He explained his strong support for the special needs community. He also addressed Item #6m – Approval – Budgetary Amentment (25A068) – Sheriff’s Office – Carmel Central School District – Two Additional School Resource Officers (SRO). He thanked the late Sheriff McConville for his involvement in this, and Acting Sheriff Brian Hess for pushing it forward and keeping it going. He stated that he has children in the Carmel School District, along with neighbors having children in George Fischer Middle School and the Carmel High School. He voiced his concern about current behavioral issues in George Fischer Middle School. He was glad to see that the Legislature approved of this request.

Karl Rohde, Director of Putnam County Veterans Service Agency addressed Item #6h – Approval – Budgetary Transfer (25T249) – Veterans Service Agency – Putnam County’s Row of Honor – Flag & Pole Set Purchase. He thanked the Legislature for voting in favor of this request. He stated that they will be replacing all the flags.

Nicholas Kuvach questioned how a citizen could access a copy of the Vulnerability Assessment and Climate Adaptation Plan related to Item #6c.

Chairwoman Sayegh suggested sending an email to the Legislature with that request and we will find out if it could be forwarded.

Martha Elder, Executive Director of Second Chance Foods and Town of Kent Resident, thanked the Legislature for their support.

Jennifer Carlquist, Executive Director of Boscobel House and Gardens, shared her appreciation for the Legislature’s support of Item #6i for Boscobel. She stated that we are Putnam County’s most visited site, and we are pleased to serve lifelong learners from Pre-K through Senior years. She stated that the request before them pertained to Rev 250, the 200th Anniversary of the American Revolution and specifically programs for local school children. She stated that they serve 80 local schools in a 30-minute radius from Boscobel.

Sean Conway, President of the Board at the Garrison Arts Center and Town of Philipstown Resident, thanked the Legislature for supporting their budget request in Item #6f. He thanked Legislator Montgomery for her advocacy. He invited everyone to attend the Garrison Arts Center Riverside Craft Festival, Saturday and Sunday, October 4th & 5th.

Item #9 – Recognition of Legislators

Legislator Crowley stated that September 11th forever changed New York and deeply touched families here in Putnam County. She stated that September 11th ceremonies will be held throughout the County, beginning at 8:30 a.m. with events organized by the Youth Bureau, Brewster Fire Department, Patterson Fire Department, Putnam Valley Town Park, Haldane in Cold Spring, Mahopac VFW, and many more, concluding with the 7:00 p.m. event at Cornerstone Park. She stated that it has been 24 years since that tragic day, yet its impact is still deeply felt. She encouraged individuals to attend a ceremony so that we never forget.

Legislator Montgomery thanked the Legislature for their consideration and their approval of the funding for the outside agencies. She stated that although these requests were modest, she believed they would do a lot to serve our residents and strengthen our community. She also commented on the back-to-school season and shared her childhood memories of the excitement of going back to school. She also shared memories of her own children starting school, the feeling of hope for them, and the vulnerability and anxiety that came with putting them on the bus. She spoke about school shootings and believed that we owe it to the children and teachers to make sure schools are sanctuaries, not battlegrounds. She was grateful for the meaningful action of our Department of Social Services and the Sheriff's Office for their investment in mental health. She hoped that we could make the same effort in promoting gun safety for our students and community. She stated that no parent should feel vulnerable on the first day of school and no child should have to wonder if their classroom is safe.

Legislator Addonizio stated that the passing of Sheriff Kevin McConville is a profound loss for Putnam County. She stated that he was a dedicated public servant who led with strength and integrity for our community. His unwavering commitment to the safety and wellbeing of our residents leaves a lasting legacy. She extended her deepest condolences to his family and asked that we honor his memory by continuing his example of service and dedication to the people of Putnam County.

Legislator Gouldman wished all the children a wonderful school year. He reminded everyone to drive carefully. He stated that Saturday, September 20th is Putnam Valley Town Day, which is being held at the Putnam Valley Town Park, 156 Oscawana Lake Road, from 2:00 – 9:00 pm. He encouraged everyone to attend.

Legislator Jonke stated that less than two (2) weeks ago we lost our Putnam County Sheriff Kevin McConville. He stated that he was a friend to everyone and cared about everyone's safety in Putnam County. He extended condolences to his family. He hoped that Acting Putnam County Sheriff Brian Hess could carry on Sheriff McConville's tradition and the good work that he set as an example. He stated that we also lost an icon in the Town of Southeast, John Dunford, who passed away at the age of 80 years old. He worked at NYSEG for many years and was the Village of Brewster Mayor from 1977 – 1979, and former Republican Election Commissioner in Putnam County. He served on the Southeast Town Board, and one (1) term as Supervisor from 2003 – 2007. Legislator Jonke stated that last month he was critical of the County Executive for the unceremonious termination of the former Commissioner of Finance. He mentioned that he sent a 19-page document to the County Executive approximately two (2) months ago and has not yet been given the courtesy of a response. He explained that his questions

in the correspondence were addressed by the County Executive in a newspaper article. He proceeded to comment on the specific statements made by the County Executive in the article.

Chairwoman Sayegh explained that with the start of the school year, she reminded everyone that it was against the law to pass a school bus when their red lights are flashing, and the arm is out. She also reminded everyone to pull over for emergency response vehicles.

Legislator Ellner explained that a new law has taken effect pertaining to cell phone use in schools. He explained that in the Carmel School District all students will have to place their phone in a pouch which gets magnetically locked so no students will have access to their phones upon entering school until dismissal.

There being no further business, at 8:14 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislators Ellner and Montgomery. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Schonfeld *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday September 2, 2025 **7:00 P.M.**

1. Pledge of Allegiance
2. Legislative Prayer
3. Roll Call

PROCLAMATIONS

Recognizing September 2025 as Hunger Action Month

National Recovery Month – September 2025

Recognizing Sheriff's Week – September 14-20, 2025

**Recognizing the Putnam County Youth Bureau &
Haldane School District on their Youth-Led 9/11 Memorials**

4. Acceptance of Minutes – Regular Mtg – August 5, 2025
5. Correspondence
 - a) County Auditor
6. Pre-filed resolutions:

**PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)**

- 6a. Approval – Budgetary Amendment (25A067) – DPW – ADA Improvements – County Office Building Ramp

- 6b. **Approval - Conveyance of a Certain County Property to the Village of Cold Spring Pursuant to Chapter 31 of the Putnam County Code (Quitclaim Deed)**
- 6c. **Approval – Putnam County’s Proposed Vulnerability Assessment and Climate Adaptation Plan**
- 6d. **Approval – Grant Application – State and Municipal (SAM) Facilities Grant Program – Putnam County Veterans Memorial Park Accessible – Inclusive Playground**

**ECONOMIC DEVELOPMENT & ENERGY COMMITTEE
(Chairman Gouldman, Legislator Birmingham & Ellner)**

- 6e. **Approval – Designation – County of Putnam – Tourist Promotion Agency**

**RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)**

- 6f. **Approval – Budgetary Transfer (25T220) – Outside Agency – Garrison Arts Center – County Contribution – Subcontingency**
- 6g. **Approval – Budgetary Transfer (25T245) – Outside Agency – CAREERS Support Solutions – County Contribution – Subcontingency**
- 6h. **Approval – Budgetary Transfer (25T249) – Veterans Service Agency – Putnam County’s Row of Honor – Flag & Pole Set Purchase**
- 6i. **Approval – Budgetary Transfer (25T250) – Outside Agency – Boscobel – County Contribution – Subcontingency**
- 6j. **Approval – Budgetary Transfer (25T251) – Outside Agency – Second Chance Foods – County Contribution – Subcontingency**

**AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)**

- 6k. **Approval – Budgetary Amendment (25A063) – Sheriff – Social Services – Grant Award – Police & Mental Health Co-Response Team – Vehicle Leasing**
- 6L. **Approval – Budgetary Amendment (25A065) – Sheriff’s Office – Reimbursement – NYS Sheriff’s Association – BCI Overtime – Drug Recognition Expert (DRE) Philadelphia Field Certification**
- 6m. **Approval – Budgetary Amendment (25A068) – Sheriff’s Office – Carmel Central School District - Two Additional School Resource Officers (SRO)**

- 6n. Approval - Budgetary Amendment (25A069) – Finance – Legal Aid Society – Indigent Legal Services**
- 6o. Approval – Bond Resolution – Authorizing the Redemption of Certain Outstanding Serial Bonds**
- 6p. Approval – Budgetary Amendment (25A070) – Bond Resolution - Authorizing the Redemption of Certain Outstanding Serial Bonds**
- 6q. Approval – Budgetary Amendment (25A075) – DPW – Capital Project 52511 – Myrtle Avenue @ Route 6N – Garage Roof Repair**
- 7. Other Business**
- 8. Recognition of Public on Agenda Items**
- 9. Recognition of Legislators**
- 10. Adjournment**

Full 12.2.25

#4

**SPECIAL MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
CALLED BY THE CLERK AT THE REQUEST OF THE CHAIRWOMAN
HELD IN ROOM #318 OF THE
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512**

Monday September 29, 2025 5:30 P.M.

The meeting was called to order at 5:33 P.M. by Chairwoman Sayegh who requested that Legislator Montgomery lead in the Pledge of Allegiance and Legislator Addonizio lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Russo, Jonke, Crowley and Chairwoman Sayegh were present. Legislators Ellner and Birmingham were absent.

Item #4 – Approval – Appointment – Legislative Clerk was next.

Chairwoman Sayegh explained that this is an approval for Diane Trabulsy to be appointed Legislative Clerk effective October 2, 2025, to fill an unexpired term upon Diane Schonfeld's retirement.

Legislator Jonke congratulated Diane Schonfeld on her well deserved retirement. He stated that it was a pleasure to work with her these past nine (9) years. He stated that it has also been a pleasure working with Diane Trabulsy, and he congratulated her on this well-deserved appointment.

Legislator Addonizio echoed Legislator Jonke's sentiments. She stated that she has worked with Diane Schonfeld for the past 11 years. She stated that she was always very helpful and knowledgeable, and it was a pleasure to work with her. She congratulated Diane Trabulsy and expressed her happiness that she would be moving into this position.

Legislator Montgomery stated that it seems like yesterday that she became a Legislator. She stated that it has been seven (7) years, and she remembers the first day she came into the Legislature, Diane Schonfeld was so welcoming and provided her with all the tools she needed to do this job, and she continued to do so throughout these seven (7) years. She stated that there is a lot that goes into understanding the job of a Legislator. She thanked Diane for sharing her knowledge while always protecting the County by following the law. She believed that her shoes were hard to fill, and she could not think of anyone better to fill them than Diane Trabulsy. She stated that she was really happy that we have someone, with a great peaceful practice too as a fellow yoga teacher, to help us along.

Legislator Montgomery questioned what needed to be done upon the expiration of this term.

Chairwoman Sayegh explained that Diane Trabulsy would be appointed for a full three (3) year term at the December Year End meeting of the Legislature.

Legislator Gouldman stated that 22 years working in the Legislature is a long time, and it has been a pleasure working with Diane Schonfeld for the last 11 years. He stated that this is a wonderful milestone and expressed his happiness for her and he thanked her for her support. He stated that it has also been great working with Diane Trabulsy, and he looked forward to working with her in her new role as Clerk.

Legislator Crowley thanked Diane Schonfeld for the past two (2) years and 10 months she has been a Legislator for her guidance and education. She wished her a wonderful retirement enjoying her children and grandchildren.

Legislator Russo thanked Diane Schonfeld for everything she did, and congratulated Diane Trabulsy for stepping into her new role. She wished both of them the best of luck.

Chairwoman Sayegh thanked Diane Schonfeld for all her years of dedication and support in the Legislature. She stated that when a new Legislator comes in it is probably like an internship in our first year and Diane was the best teacher to mentor, help us find our footing, and help us understand what we were doing. She stated that she was a pleasure to work with and a great leader of this wonderful support team in the Legislative Office. She stated that we would miss her but looked forward to seeing her again. She stated that Diane has really accounted for succession in the office, having a great team behind her stepping up to the next level, making it really easy for us as Legislators to put our faith in Diane Trabulsy who has been with the Legislature for the last 21 years.

RESOLUTION #228

APPROVAL – APPOINTMENT – LEGISLATIVE CLERK

RESOLVED, that Diane E. Trabulsy be appointed, effective as of October 2, 2025, to fill an unexpired term, to the position of Legislative Clerk, with all the rights, privileges and duties of the Office as set forth in the Putnam County Charter, as permitted by law for the balance of a three-year term period ending December 31, 2025; and be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. LEGISLATORS BIRMINGHAM & ELLNER WERE ABSENT. MOTION CARRIES.

There being no further business, at 5:43 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Crowley. All in favor.

Respectfully submitted by Diane Schonfeld, Clerk.

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



COUNTY AUDITOR

Fuel mg
12/2/25
County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

5a

TO: Putnam County Legislature

FROM: Michele Alfano-Sharkey
County Auditor *(MAS)*

DATE: November 24, 2025

RE: Refund of Taxes

This is the report for November 24, 2025, provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.

#6a

Committee Mtg Rules Mtg. Resolution # _____
 Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
 Seconded By _____ Special Mtg _____

BUDGETARY AMENDMENT (25A096) – FINANCE DEPARTMENT – ACCOUNT FOR AMERICAN RESCUE PLAN ACT (ARPA)

WHEREAS, Commissioner of Finance has requested Budgetary Amendment (25A096) to account for American Rescue Plan Act (ARPA) Spending through September 30, 2025; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment:

Increase Appropriations:

10990100 59020 50245	Transfer to Capital Fund - ARPA	149,594
10990100 59020 51622	Transfer to Capital Fund - ARPA	11,412
10990100 59020 52420	Transfer to Capital Fund - ARPA	500,078
10990100 59020 51914	Transfer to Capital Fund - ARPA	1,450,384
10990100 59020 52202	Transfer to Capital Fund - ARPA	40,378
10990100 59020 52225	Transfer to Capital Fund - ARPA	120,176
10990100 59020 52227	Transfer to Capital Fund - ARPA	15,623
10990100 59020 52405	Transfer to Capital Fund - ARPA	254,617
10990100 59020 52228	Transfer to Capital Fund - ARPA	77,907
10990100 59020 52224	Transfer to Capital Fund - ARPA	91,476
10990100 59020 51601	Transfer to Capital Fund - ARPA	85,284
10990100 59020 52214	Transfer to Capital Fund - ARPA	63,916
10990100 59020 52215	Transfer to Capital Fund - ARPA	80,092

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

10990100 59020 52217	Transfer to Capital Fund - ARPA	542,570
10990100 59020 52219	Transfer to Capital Fund - ARPA	542,500
		<hr/> 4,026,007

Increase Estimated Revenues:

10131000 449898 50245	Fed Aid – ARPA	149,594
10131000 449898 51622	Fed Aid – ARPA	11,412
10131000 449898 52420	Fed Aid – ARPA	500,078
10131000 449898 51914	Fed Aid – ARPA	1,450,384
10131000 449898 52202	Fed Aid – ARPA	40,378
10131000 449898 52225	Fed Aid – ARPA	120,176
10131000 449898 52227	Fed Aid – ARPA	15,623
10131000 449898 52405	Fed Aid – ARPA	254,617
10131000 449898 52228	Fed Aid – ARPA	77,907
10131000 449898 52224	Fed Aid – ARPA	91,476
10131000 449898 51601	Fed Aid – ARPA	85,284
10131000 449898 52214	Fed Aid – ARPA	63,916
10131000 449898 52215	Fed Aid – ARPA	80,092
10131000 449898 52217	Fed Aid – ARPA	542,570
10131000 449898 52219	Fed Aid – ARPA	542,500
		<hr/> 4,026,007

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc All
Rules - NOV
Audit - NOV
Full Dec
Reso
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - 25A096
Date: October 8, 2025

2025 OCT 22 PM 2:45
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

Increase Estimated Appropriations:

10990100 59020 50245	Transfer to Capital Fund - ARPA	149,594
10990100 59020 51622	Transfer to Capital Fund - ARPA	11,412
10990100 59020 52420	Transfer to Capital Fund - ARPA	500,078
10990100 59020 51914	Transfer to Capital Fund - ARPA	1,450,384
10990100 59020 52202	Transfer to Capital Fund - ARPA	40,378
10990100 59020 52225	Transfer to Capital Fund - ARPA	120,176
10990100 59020 52227	Transfer to Capital Fund - ARPA	15,623
10990100 59020 52405	Transfer to Capital Fund - ARPA	254,617
10990100 59020 52228	Transfer to Capital Fund - ARPA	77,907
10990100 59020 52224	Transfer to Capital Fund - ARPA	91,476
10990100 59020 51601	Transfer to Capital Fund - ARPA	85,284
10990100 59020 52214	Transfer to Capital Fund - ARPA	63,916
10990100 59020 52215	Transfer to Capital Fund - ARPA	80,092
10990100 59020 52217	Transfer to Capital Fund - ARPA	542,570
10990100 59020 52219	Transfer to Capital Fund - ARPA	542,500
		<hr/>
		4,026,007

Increase Estimated Revenues:

10131000 449898 50245	Fed Aid - ARPA	149,594
10131000 449898 51622	Fed Aid - ARPA	11,412
10131000 449898 52420	Fed Aid - ARPA	500,078
10131000 449898 51914	Fed Aid - ARPA	1,450,384
10131000 449898 52202	Fed Aid - ARPA	40,378
10131000 449898 52225	Fed Aid - ARPA	120,176
10131000 449898 52227	Fed Aid - ARPA	15,623
10131000 449898 52405	Fed Aid - ARPA	254,617
10131000 449898 52228	Fed Aid - ARPA	77,907
10131000 449898 52224	Fed Aid - ARPA	91,476
10131000 449898 51601	Fed Aid - ARPA	85,284

10131000 449898 52214	Fed Aid - ARPA	63,916
10131000 449898 52215	Fed Aid - ARPA	80,092
10131000 449898 52217	Fed Aid - ARPA	542,570
10131000 449898 52219	Fed Aid - ARPA	<u>542,500</u>
		4,026,007 ✓

Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is required to account for ARPA spending through September 30, 2025.
Please forward to the appropriate committee.

Approved : : _____
Kevin M, Byrne, County Executive

#66

Committee Mtg – **Protective Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A110) – PUTNAM COUNTY SHERIFF’S OFFICE- PERSONNEL TRANSPORT VAN - UTILIZE FEDERALLY SEIZED ASSET FORFEITURE FUNDS

WHEREAS, Sheriff has requested Budgetary Amendment (25A110) to use Federally Seized Asset Forfeiture funds to purchase a Personnel Transport Van; and

WHEREAS, the Personnel Transport Van would be used to transport Sheriff’s Department Personnel in many different scenarios when needed such as, to details, assignments, personnel staging areas, active police calls, critical incidents, Special Response Team (SRT), planned tactical deployments and serve as a warming or temporary shelter area for civilians displaced during emergencies; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment:

Increase Estimated Revenues:

17311000 427151 10102 Sheriff’s Road Patrol -SRT Proceeds of Seized Assets 100,000

Increase Estimated Appropriations:

17311000 52650 10102 Sheriff’s Road Patrol -SRT Motor Vehicles 100,000

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov - Protective
 Nov - Audit
 Dec - Full
 cc: All
 RCO

WILLIAM J. CARLIN, JR.
 CPA
 Commissioner Of Finance



SHEILA M. BARRETT
 First Deputy Commissioner Of Finance

ALEXANDRA GORDON
 Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

November 7, 2025

Ms. Diane Trabulsy, Clerk
 Putnam County Legislature
 40 Gleneida Avenue
 Carmel, NY 10512

2025 NOV - 7 PM 2:06
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following to amend the 2025 Putnam County Sheriff Department's budget.

Increase Estimated Revenues:
 17311000.427151.10102 Sheriff Road Patrol – SRT \$100,000
 Proceeds of Seized Assets

Increase Estimated Appropriations:
 17311000.52650.10102 Sheriff Road Patrol - SRT \$100,000
 Motor Vehicles
 2025 Fiscal Impact -0-
 2026 Fiscal Impact -0-

Sheriff Hess requests the Use of Federally Seized Asset Forfeiture funds to purchase a personnel transport van to be used for transporting Sheriff's Department Personnel to special events, details and assignments, moving personnel from staging areas to active police calls or critical incidents, supporting Special Response Team (SRT) warrant operations and planned tactical deployments and serving as a warming or temporary shelter area for civilians displaced during emergencies. Any unused funds from these purchases will be deposited back into the Sheriff's Federal Seized Asset Revenue Account.

AUTHORIZATION:

- Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
- Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000
- Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00 **25A110**
- Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

MEMORANDUM

TO: William Carlin
Commissioner of Finance

FROM: James Menton
Undersheriff, Putnam County

Cc: Brian Hess
Sheriff, Putnam County

RE: Request for Use of Seized Asset Funds to Purchase Personnel Transport Van

DATE: November 7, 2025

Good Afternoon Commissioner Carlin,

The Putnam County Sheriff's Office respectfully requests approval to utilize approximately \$100,000 from seized asset funds for the purchase of a personnel transport van.

This vehicle will be an essential addition to our operational fleet, providing enhanced flexibility and support across multiple mission areas. The van will be used for:

- Transporting members of the Sheriff's Office to special events, details, and assignments;
- Moving personnel from staging areas to active police calls or critical incidents;
- Supporting Special Response Team (SRT) warrant operations and planned tactical deployments; and
- Serving as a warming or temporary shelter area for civilians displaced from their homes or vehicles during emergencies.

Your consideration of this request is greatly appreciated. Please let us know if any additional documentation or budgetary details are required to support this submission.

Respectfully,
James Menton
Undersheriff, Putnam County

cc: Brian Hess, Sheriff
Putnam County Sheriff's Office

#6c

Committee Mtg – **Protective Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T358) – PUTNAM COUNTY SHERIFF’S OFFICE-
CORRECTIONS- PURCHASE SIX (6) NEW EVAC SMOKE/FIRE HOODS MODEL
E900**

**WHEREAS, Acting Sheriff has requested Fund Transfer (25T358) to fund the
purchase of six (6) new Evac Smoke/Fire Hood Model E900 for Corrections; and**

**WHEREAS, the Protective Services Committee and the Audit &
Administration Committee have reviewed and approved said fund transfer; now
therefore be it**

RESOLVED, that the following fund transfer:

Decrease:

10315000 54319 Jail General: Clothing Cleaners 1,359

Increase:

10315000 52180 Jail General: Other Equipment 1,359

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Reso

CC All
→ Prot - NON
Audit - NOV
Full - Dec.

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Undersheriff J. Menton

DEPT: Corrections

DATE: October 17, 2025

I hereby request approval for the following transfer of funds:

FROM	TO	AMOUNT	PURPOSE
ACCOUNT#/NAME 10315000.54319 (Jail General: Clothing Cleaners)	ACCOUNT #/NAME 10315000.52180 (Jail General: Other Equipt.)	\$1,359.00	Purchase (6) new Evac Smoke/Fire Hood Model E900
Total		\$1,359.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$__0__
2026 Fiscal Impact \$__0__

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

2025 OCT 22 PM 2:45
LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

25T358

P-1

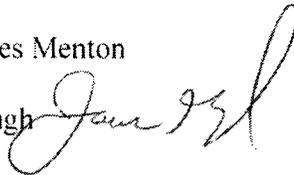
Putnam County Sheriff's Department

Inter - Office Memorandum

Date: October 16, 2025

To: Sheriff Brian Hess
Attn: Undersheriff James Menton

From: Captain James Greenough



Subject: BUDGET LINE TRANSFER

Request the following funding and budget transfers:

Reduce 10315000.54319 Clothing Cleaners by \$1,359.00
Increase 10315000.52180 Other Equipment by \$1,359.00

These funds will be used to purchase six new Evac Smoke/Fire Hood model E900. These are air protection system for Officer's to use in case of Fire and are needed for evacuating Inmates during smokey conditions.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
LT _____
LT _____
CAPT _____
US  _____
SHERIFF _____

25T358



Elmridge Protection
 1200 Clint Moore Rd. Unit 15
 Boca Raton, Florida 33487
 United States (561) 244-8337

Quote

Valid Until: 12/16/25
 Quote Number : 5061
 Date Created: 10/16/25 03:53 PM

BILL TO:
Putnam County Sheriff's Office
Michael Villani
3 County Center
Carmel
NY
10512

SHIP TO:
Putnam County Sheriff's Office
Michael Villani
3 County Center
Carmel
NY
10512

Please Email your Purchase Orders to sales@ElmridgeProtection.com

Account Name: **Putnam County Sheriff's Office**
 Contact Name: **Michael Villani**
 Contact Phone: 845-225-5255x42316
 Contact Email: michael.villani@putnamcountyny.gov
 Account Manager: Sadna O'Connell

Quote Stage: **Delivered**
 Bid Number:

S.No.	Product Details	Qty	Price	Total
1	iEvac Smoke/Fire Hood E900	6	\$ 220.00	\$ 1,320.00
2	Shipping	1	\$ 38.75	\$ 38.75

Sub Total \$ **1,358.75**
 Tax \$ 0.00
Grand Total \$ 1,358.75

Terms and Conditions

ERRORS IN THIS QUOTE ARE SUBJECT TO CORRECTION
 Net 30
 Ships UPS Ground Ex Works Florida
 iEvac Smoke/Fire Hood E900 List price \$225.00; discounted price \$220.00 for Putnam County Sheriff's Office

25T358

#6ad.

Committee Mtg – **Protective Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T363) – PUTNAM COUNTY SHERIFF’S OFFICE-
CORRECTIONS- PURCHASE BULLET PROOF VESTS**

WHEREAS, Acting Sheriff has requested Fund Transfer (25T363) to fund the purchase of Bullet Proof Vests for Corrections Department; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer:

Decrease:

10009000 52180	Jail Transport: Other Equipment	500
10011000 54770	Jail Maintenance: Misc. Small Tools	700
10315000 51099	Jail Gen: Clothing Allowance	100
10315000 54311	Jail Gen: Printing & Forms	2,666
10315000 54319	Jail Gen: Clothing Cleaners	153
10315000 54330	Jail Gen: Medical Supplies	151
		<hr/>
		4,270

Increase:

10315000 52180	Jail Gen: Other Equipment	4,270
-----------------------	----------------------------------	--------------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc All
→ Prot
Audit - Nov
Full - Dec.*

RCSO

TO: Commissioner of Finance

FROM: Undersheriff James T. Menton

DEPT: Corrections

DATE: October 20, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10009000.52180 (Jail Transport: Other Equipt.<\$5k)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 500.00	Purchase Bullet Proof Vests
10011000.54770 (Jail Maint.:Misc.Sm.Tools<\$100)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 700.00	Purchase Bullet Proof Vests
10315000.51099 (Jail Gen: Clothing Allowance)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 100.00	Purchase Bullet Proof Vests
10315000.54311 (Jail Gen: Printing & Forms)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$2,666.00	Purchase Bullet Proof Vests
10315000.54319 (Jail Gen: Clothing Cleaners)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 153.00	Purchase Bullet Proof Vests
10315000.54330 (Jail Gen: Medical Supplies)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 151.00	Purchase Bullet Proof Vests
Total		\$4,270.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$ 0

2026 Fiscal Impact \$ 0

Department Head Signature/Designee

Date

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 OCT 22 PM 2:44

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T363

P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: October 16, 2025

To: Sheriff Brian Hess
Attn: Undersheriff James Menton

From: Captain James Greenough 

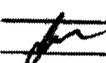
Subject: BUDGET LINE TRANSFER

Request the following funding and budget transfers:

- Reduce 10009000.52180 Other Equipment by \$500.00
- Reduce 10011000.54770 Miscellaneous Small Tools Under \$100 by \$700.00
- Reduce 10315000.51099 Clothing Allowance by \$100.00
- Reduce 10315000.54311 Printing and Forms by \$2,666.00
- Reduce 10315000.54319 Clothing Cleaners by \$153.00
- Reduce 10315000.54330 Medical Supplies by \$151.00
- Increase 10315000.52180 Other Equipment by \$4,270.00

These funds will be used to purchase four new Bullet Proof Vests for new members hired this year. The previous dedicated money was used to purchase new vest for newly hired members and for current Corrections members whose vests have expired (every 5 years). Half of these cost, will be returned to the County from a Bullet Proof Vest Grant. The funds from previous vest purchases haven't been credited to the Corrections Accounts as of this time which would have been used to purchase these additional vests.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
LT _____
LT _____
CAPT _____
US  _____
SHERIFF _____

25T363

#6e.

Committee Mtg – **Protective Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL FUND TRANSFER (25T365) – PUTNAM COUNTY SHERIFF’S OFFICE-
CORRECTIONS- PURCHASE SAFETY RESTRAINT CHAIR**

**WHEREAS, Acting Sheriff has requested Fund Transfer (25T365) to fund the
of purchase a Safety Restraint Chair for Corrections; and**

**WHEREAS, the Protective Services Committee and the Audit &
Administration Committee have reviewed and approved said fund transfer; now
therefore be it**

RESOLVED, that the following fund transfer:

Decrease:		
10011000 52180	Jail Maintenance: Other Equipment	2,980
10315000 54313	Jail Gen: Books & Supplements	1,502
10315000 54330	Jail Gen: Medical Supplies	72
		<hr/>
		4,554
Increase:		
10315000 52180	Jail Gen: Other Equipment	4,554

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

cc All
Pro +
Audit

RESO

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Undersheriff James T. Menton
DEPT: Corrections
DATE: October 20, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10011000.52180 (Jail Maint.:Other Equipt.<\$5k)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$2,980.00	Purchase Safety/ Restraint Chair
10315000.54313 (Jail Gen: Books&Supplements)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$1,502.00	Purchase Safety/ Restraint Chair
10315000.54330 (Jail Gen: Medical Supplies)	10315000.52180 (Jail Gen:Other Equipt.<\$5k)	\$ 72.00	Purchase Safety/ Restraint Chair
Total		\$4,554.00	

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$ 0
2026 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 OCT 22 PM 2:43

25T365

P-1

Putnam County Sheriff's Department

Inter - Office Memorandum

Date: October 16, 2025

To: Sheriff Brian Hess
Attn: Undersheriff James Menton

From: Captain James Greenough *James Greenough*

Subject: **BUDGET LINE TRANSFER**

Request the following funding and budget transfers:

- Reduce 10011000.52180 Other Equipment by \$2,980.00
- Reduce 10315000.54313 Books and Supplements by \$1,502.00
- Reduce 10315000.54330 Medical Supplies by \$72.00
- Increase 10315000.52180 Other Equipment by \$4,554.00

These funds will be used to purchase a new Safety/ Restraint Chair to replace one which has broken. The original chair is more than 20 years old.

RECEIVED AND FORWARDED FOR ACTION

SGT _____
LT _____
LT _____
CAPT _____
US *JH* _____
SHERIFF _____

25T365

BobBarker®

7925 Purfoy Rd, Fuquay-Varina NC 27526

Customer Service: 1-800-334-9880 Fax: 800-322-7537
Private Management Customer Service: 888-708-5012

Quote

#EST0150942

9/26/2025

Ship To

RFB-0010959
Putnam Cnty Corr Factly
3 County Ctr
Carmel
NY 10512-1323
United States

Bill To

RFB-0010959
Putnam Cnty Corr Factly
3 County Ctr
Carmel
NY 10512-1323
United States

TOTAL

\$4,553.46

Expires: 11/10/2025

Expires	Requestor	Sales Rep	Customer
11/10/2025	PUTNY1 : Michael Villani	Cynthia Nokland	PUTNY1

Quantity	Item	Customer Price	UOM	Extended Price
1	ZSG-CORRECTIONAL SureGuard SafetyRestraintChair - Law Enforcement & Corrections	\$4,553.46	EA	\$4,553.46

Note: If your item includes the DSC in the description, availability is limited due to product discontinuation and is not returnable. Note: If your item ships directly from the manufacturer, the item is not returnable.

When placing your order, please refer to this quote number.

BBC reserves the right to evaluate and change pricing if quantities are adjusted and/or if this quote expiration date has passed. We also reserve the right to reevaluate pricing based on market conditions.
Fed I.D. # 56-1558062

Subtotal	\$4,553.46
Shipping Cost	\$0.00
Handling Cost	\$0.00

Tax Total \$0.00

Total \$4,553.46



EST0150942

25T365

#6f.

Committee Mtg – Personnel Mtg Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T384) – DEPARTMENT OF SOCIAL SERVICES
– ADMINISTRATIVE SERVICES INCREASE OVERTIME**

**WHEREAS, the Commissioner of Department of Social Services (DSS) has requested a Fund Transfer (25T384) to fund the overtime line in DSS – Administrative Services overtime for the remainder of 2025; and
WHEREAS, this request is a result of increased caseloads; and
WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it
RESOLVED, that the following fund transfer:**

Decrease:
10102000 51000 10132 DSS Administrative Services
 Personnel Services-Caseworker 19,290

Increase:
10102000 51093 DSS Administrative Services
 Overtime 19,290

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST**

*cc All
Pers-pol.
Audit-rov.
Full-dec*

*cc. All
Reso*

TO: Commissioner of Finance
FROM: Sheila Barrett, First Deputy Commissioner of Finance
DEPT: Finance
DATE: October 29, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10102000.51000.10132 DSS Administrative Services Personnel Services <i>Caseworker</i>	10102000.51093 DSS Administrative Services Overtime	\$19,290.00	Fund Overtime Line for remainder of 2025 due to increased case- loads

25T384

Total \$19,290.00

**LEGISLATURE
PUTNAM COUNTY
CARMEL, NY**
2025 OCT 30 PM 3:04

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$ 0

Department Head Signature/Designee Date

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T384

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

October 24, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2025 Budgetary Amendment

The Department of Social Services is seeking approval to amend the 2025 DSS budget to increase Overtime within the Services Unit encompassing Adult Protective Services, Child Protective Services, and Child Welfare Services. Due to the increase in caseload and severity of cases requiring field staff, additional funds are requested to compensate Caseworkers, Senior Caseworkers, and Supervisors when working after hours to assess the safety of children. Additionally, overtime is necessary for the purpose of recruitment and retention of foster parents at local community events on the weekends allowing staff to have a table to engage with prospective foster parents.

To support the increase, funds are being utilized from a vacant Caseworker position within the Services Unit (CWS).

Increase Appropriations:

10102000	SS PROGRAM ADMN SVCS	
51093	OVERTIME	\$19,290

Decrease Appropriations:

10102000	SS PROG ADMN CHILD SPT CLTN	
51000 (132)	PERSONNEL SERVICES	\$19,290

Fiscal Impact (25)	- 0 -
Fiscal Impact (26)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

2025 SALARY ANALYSIS POSITION #601002132

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau
Nicolle McGuire, Deputy Commissioner of Social Services and Youth Bureau

#69.

Committee Mtg – Personnel Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL – AMENDMENT OF THE PUTNAM COUNTY EMPLOYEE HEALTH INSURANCE CONTRIBUTION RATE

WHEREAS, public sector recruitment and retention has been a severe challenge for government employers across New York State; and

WHEREAS, Putnam County has experienced this challenge and has evaluated several alternatives to address these concerns; and

WHEREAS, one identified area of concern relative to recruitment relates to the high cost of employee health insurance contributions, most particularly during the initial few years of employment with the County; and

WHEREAS, to address this particular concern, the County Executive established a Putnam County Employees Health Insurance Review Committee (Committee) to evaluate Putnam County’s employee contribution rates relative to other Hudson Valley area County employers; and

WHEREAS, the Committee consisted of five members made up of 2 Putnam County retirees, 2 current Putnam County employees (1 union and 1 management) and 1 member of the public; and

WHEREAS, the Committee reached an overwhelming consensus regarding the following items that:

- **The current highest employee contribution rate of 30% was too high. (This is the percentage that most new hires pay during their first 3 years of employment)**
- **The greatest burden of high employee contribution rates falls on entry level positions (which are also the lowest paid positions in the county union agreement structures); and**

WHEREAS, the Committee presented the County Executive with several options that were considered reasonable, fiscally informed, fair and regionally competitive which also gave full consideration to the taxpayers as well as the dedicated Putnam County employees; and

WHEREAS, the County Executive based his option selection on the above cited considerations, as well; and

WHEREAS, the County administrative team initiated and engaged in negotiations with the Civil Service Employees Association (CSEA), Putnam County Sheriff’s Employees Association (PCSEA), Putnam Management Association (PuMA), and the Putnam County Sheriff’s Department Police Benevolent Association (PBA) unions to arrive at an agreement with each of the

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

above unions on the maximum employee health insurance contribution rate of 17%; and

WHEREAS, four Memoranda of Agreement (MOA) were reached and signed by these county employee unions and are attached hereto; now therefore be it

RESOLVED, that the Putnam County Legislature hereby ratifies the Employee Health Insurance Contribution Memorandum of Agreement for each of the county employee unions cited above; and be it further

RESOLVED, that the highest employee health insurance contribution rate shall not exceed 17% as it would apply to Management/Confidential employees; and be it further

RESOLVED, that the new employee contribution rates for affected employees be effective as soon as practicable after approval by the County Legislature.



Fall
mtg
12-2-25 #69

PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

September 11, 2025

Ms. Diane Schonfeld, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Schonfeld,

With the County facing recruitment and retention issues, I directed the formation of an Employee Health Insurance Contribution Review Committee (Committee). As you are aware, the Committee met over the course of several months and presented their conclusions which reflected several options for my consideration. I selected the option that I felt was considered reasonable, fiscally informed, fair and regionally competitive which also gave full consideration to the taxpayers as well as the dedicated Putnam County employees. I then presented this final recommendation to all four unions represented in Putnam County (CSEA, PBA, PCSEA, and PuMA).

After meeting with the four unions and their representatives, agreements have been reached regarding revised employee health-insurance contributions.

Attached please find a draft resolution to be considered by the Legislature for ratification at the next appropriate committee meeting. Also attached please find signed copies of the Memoranda of Agreement signed by union leadership. A summation of the Committee's findings is also enclosed back-up.

Personnel Officer Paul Eldridge is prepared to present this matter to the Legislature. Representatives from the Employee Health Insurance Contribution Review Committee will be encouraged to attend and participate as well.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin M. Byrne", written over a circular stamp.

Kevin M. Byrne
County Executive

cc: James Burpoe, Deputy County Executive
William Carlin, Commissioner of Finance
Paul Eldridge, Personnel Officer
Members of the "Blue Ribbon" Employee Health Insurance Contribution Review Committee

2025 SEP 11 PM 3:56
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Enclosures: Draft Resolution on Health Insurance Contributions
MOAs for respective collective-bargaining units
Summation of Committee's findings

MEMORANDUM OF AGREEMENT

By and Between the

County of Putnam

and the

CSEA, Local 1000 AFSCME, AFL-CIO

Putnam County Unit #8150

Putnam County Local 840

WHEREAS, the County of Putnam (“County”) and the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, Putnam County Unit #8150, Putnam County Local 840 (“CSEA”) are signatories to a Collective Bargaining Agreement for the term January 1, 2024 through December 31, 2028; and

WHEREAS, the County Executive appointed the Putnam County Employee Insurance Review Committee whose purpose was to recommend reasonable, fiscally informed, fair and regionally competitive employee health insurance contribution rates; and

WHEREAS, based upon a review of the recommendations from the Committee and in order to enhance recruitment and retention countywide, the County requested that County Unions engage in negotiations to modify the premium contributions from employees in the respective bargaining units; and

WHEREAS, Article IX of the Collective Bargaining Agreement between the County and CSEA provides for employee contributions towards health insurance; and

WHEREAS, the parties engaged in good faith negotiations to address the County’s concerns regarding recruitment and retainment as they pertain to health insurance contributions.

NOW, AS AND FOR A MEMORANDUM OF AGREEMENT, the parties hereto agree as follows:

8/27/25

1. Article IX, Section 8.1 of the Collective Bargaining Agreement shall be modified to provide as follows:

Effective as soon as practicable after approval of the herein Memorandum of Agreement by the Putnam County Legislature, employees shall contribute towards health insurance as follows:

	County	Employee
Start – 12 th Year	83%	17%
13 th Year – 15 th Year	85%	15%
16 th Year +	90%	10%

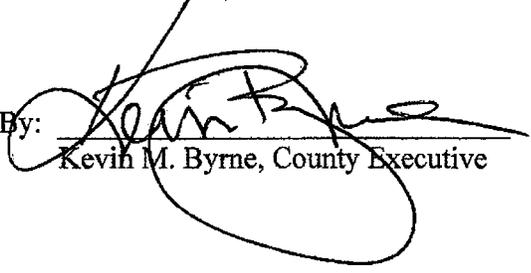
2. Upon ^{ninety (90)}~~sixty (60)~~ days notice to the Union, the County may revert back to the premium contribution levels contained in the 2024-2028 Collective Bargaining Agreement based upon exigent circumstances as determined in the sole discretion of the County Executive. If the County reverts to the prior contract, such reversion shall be at the same time for all bargaining units.

3. Upon request, the County will meet and confer with the Union within the ^{ninety (90)}~~sixty (60)~~ day time period prior to reverting to the prior levels.

4. All other provisions of the Collective Bargaining Agreement shall remain unchanged.

5. This Memorandum of Agreement is subject to approval by the Putnam County Legislature.

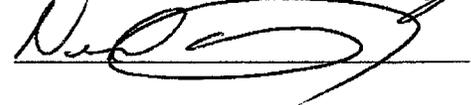
COUNTY OF PUTNAM

By: 

Kevin M. Byrne, County Executive

**CSEA, LOCAL 1000 AFSCME, AFL-CIO
PUTNAM COUNTY UNIT #8150,
PUTNAM COUNTY LOCAL 840**

By: 

By: 

8/27/25

By:  _____

Dated: August 29, 2025

Dated: August 29, 2025

MEMORANDUM OF AGREEMENT

By and Between the

County of Putnam, Putnam County Sheriff

and the

*Putnam County Sheriff's
Employees Association, Inc.*

WHEREAS, the County of Putnam, Putnam County Sheriff ("County") and the Putnam County Sheriff's Employees Association, Inc. ("PCSEA") are signatories to a Collective Bargaining Agreement for the term January 1, 2024 through December 31, 2028; and

WHEREAS, the County Executive appointed the Putnam County Employee Insurance Review Committee whose purpose was to recommend reasonable, fiscally informed, fair and regionally competitive employee health insurance contribution rates; and

WHEREAS, based upon a review of the recommendations from the Committee and in order to enhance recruitment and retention countywide, the County requested that County Unions engage in negotiations to modify the premium contributions from employees in the respective bargaining units; and

WHEREAS, Article 5 of the Collective Bargaining Agreement between the County and PCSEA provides for employee contributions towards health insurance; and

WHEREAS, the parties engaged in good faith negotiations to address the County's concerns regarding recruitment and retainment as they pertain to health insurance contributions.

NOW, AS AND FOR A MEMORANDUM OF AGREEMENT, the parties hereto agree as follows:

1. Article 5.B. of the Collective Bargaining Agreement shall be modified to provide as follows:

8/27/25

Effective as soon as practicable after approval of the herein Memorandum of Agreement by the Putnam County Legislature, employees shall contribute towards health insurance as follows:

	County	Employee
Start - 11 th Year	83%	17%
12 th Year - 14 th Year	85%	15%
15 th Year +	90%	10%

2. Upon ^{ninety (90)}~~sixty (60)~~ days notice to the Union, the County may revert back to the premium contribution levels contained in the 2024-2028 Collective Bargaining Agreement based upon exigent circumstances as determined in the sole discretion of the County Executive. If the County reverts to the prior contract, such reversion shall be at the same time for all bargaining units.

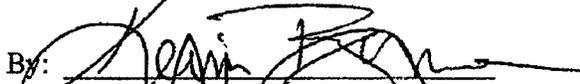
3. Upon request, the County will meet and confer with the Union within the ^{ninety (90)}~~sixty (60)~~ day time period prior to reverting to the prior levels.

4. All other provisions of the Collective Bargaining Agreement shall remain unchanged.

5. This Memorandum of Agreement is subject to approval by the Union membership and the Putnam County Legislature.

**COUNTY OF PUTNAM AND
PUTNAM COUNTY SHERIFF**

**PUTNAM COUNTY SHERIFF'S
EMPLOYEES ASSOCIATION, INC.**

By: 
Kevin M. Byrne, County Executive

By: 
Brian M. Hess, Acting Sheriff

By: 

By: 

By: 

Dated: August 29, 2025

Dated: August 29, 2025

9/2/25

MEMORANDUM OF AGREEMENT

By and Between the

County of Putnam

and the

Putnam Management Association

WHEREAS, the County of Putnam (“County”) and the Putnam Management Association (“PuMA”) are signatories to a Collective Bargaining Agreement for the term January 1, 2024 through December 31, 2028; and

WHEREAS, the County Executive appointed the Putnam County Employee Insurance Review Committee whose purpose was to recommend reasonable, fiscally informed, fair and regionally competitive employee health insurance contribution rates; and

WHEREAS, based upon a review of the recommendations from the Committee and in order to enhance recruitment and retention countywide, the County requested that the County Unions engage in negotiations to modify the employee premium contributions provided in the respective bargaining units; and

WHEREAS, Article IX of the Collective Bargaining Agreement between the County and PuMA provides for employee contributions towards health insurance; and

WHEREAS, the parties engaged in good faith negotiations to address the County’s concerns as they pertain to health insurance contributions.

NOW, AS AND FOR A MEMORANDUM OF AGREEMENT, the parties hereto agree as follows:

1. Article IX.1 of the Collective Bargaining Agreement shall be modified to provide as follows:

9/2/25

Effective as soon as practicable after approval of the herein Memorandum of Agreement by the Putnam County Legislature, employees shall contribute towards health insurance as follows:

Anyone hired prior to April 11, 2006

County	Employee
90%	10%

Anyone hired after April 11, 2006

County	Employee
83%	17%

2. Upon ninety (90) days notice to the Union, the County may revert back to the premium contribution levels contained in the 2024-2028 Collective Bargaining Agreement based upon exigent circumstances as determined in the sole discretion of the County Executive. If the County reverts to the prior contract, such reversion shall be at the same time for all bargaining units.

3. Upon request, the County will meet and confer with the Union within the ninety (90) day time period prior to reverting to the prior levels.

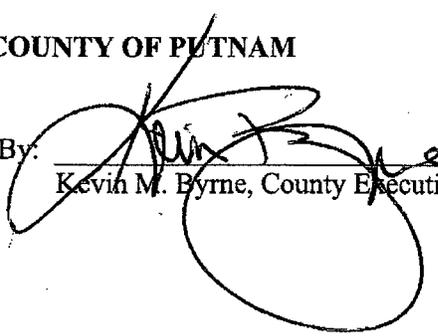
4. All other provisions of the Collective Bargaining Agreement shall remain unchanged.

5. This Memorandum of Agreement is subject to approval by the Union membership and the Putnam County Legislature.

COUNTY OF PUTNAM

PUTNAM MANAGEMENT ASSOCIATION

By:


Kevin M. Byrne, County Executive

By:


Amanda Hanaburgh

By: _____

8/27/25

MEMORANDUM OF AGREEMENT

By and Between the

County of Putnam, Putnam County Sheriff

and the

*Putnam County Sheriff's
Police Benevolent Association, Inc.*

2025 SEP 15 PM 2:14
LEGISLATIVE
PUTNAM COUNTY
CARMEL, IN

WHEREAS, the County of Putnam, Putnam County Sheriff ("County") and the Putnam County Sheriff's Department Police Benevolent Association, Inc. ("PBA") are signatories to the Collective Bargaining Agreement for the term January 1, 2023 through December 31, 2027; and

WHEREAS, the County Executive appointed the Putnam County Employee Insurance Review Committee whose purpose was to recommend reasonable, fiscally informed, fair and regionally competitive employee health insurance contribution rates; and

WHEREAS, based upon a review of the recommendations from the Committee and in order to enhance recruitment and retention countywide, the County requested that County Unions engage in negotiations to modify the premium contributions from employees in the respective bargaining units; and

WHEREAS, Article 6 of the Collective Bargaining Agreement between the parties provides for employee contributions towards health insurance; and

WHEREAS, the parties engaged in good faith negotiations to address the County's concerns regarding recruitment and retainment as they pertain to health insurance contributions.

NOW, AS AND FOR A MEMORANDUM OF AGREEMENT, the parties hereto agree as follows:

1. Article 6.B. of the Collective Bargaining Agreement shall be modified to provide as follows:

8/27/25

Effective as soon as practicable after approval of the Memorandum of Agreement by the Putnam County Legislature, employees shall contribute towards health insurance as follows:

	County	Employee
Start – 4 th Year	83%	17%
5 th Year – 8 th Year	85%	15%
9 th Year – 12 th Year	95%	5%
13 th Year +	100%	0%

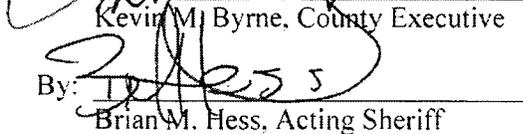
2. Upon ninety (90) days notice to the Union, the County may revert back to the premium contribution levels contained in the 2023-2027 Collective Bargaining Agreement based upon exigent circumstances as determined in the sole discretion of the County Executive. If the County reverts to the prior contract, such reversion shall be at the same time for all bargaining units.

3. Upon request, the County will meet and confer with the Union within the ninety (90) day time period prior to reverting to the prior levels.

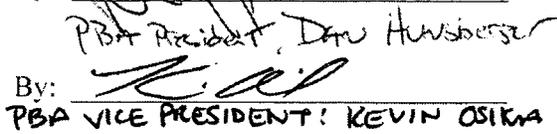
4. All other provisions of the Collective Bargaining Agreement shall remain unchanged.

5. This Memorandum of Agreement is subject to approval by the Union membership and the Putnam County Legislature.

**COUNTY OF PUTNAM AND
PUTNAM COUNTY SHERIFF**

By: 
Kevin M. Byrne, County Executive
By: 
Brian M. Hess, Acting Sheriff

**PUTNAM COUNTY SHERIFF'S
DEPARTMENT POLICE BENEVOLENT
ASSOCIATION, INC.**

By: 
PBA President, Dan Hunsberger
By: 
PBA VICE PRESIDENT: KEVIN OSIKA

By: _____

Dated: September 12, 2025

Dated: September 12, 2025

CONFIDENTIAL

Employee Insurance Contribution Rates: Regional Comparisons and Potential Models

Putnam County Employee Insurance Review Committee

June 2025

Process

Convene Committee

- Personnel briefing for committee
- Finance briefing for committee
- Define purpose
- Outline process

JANUARY 2025

FEBRUARY – MARCH – APRIL 2025

Prioritize and Review

- Gather and assess contribution rates and models for a regional comparison
- Request and review fiscal impact of potential models
- Incorporate findings to determine committee recommendation for current employee contribution rates

MAY-JUNE 2025

Advise

- Present Current Employee Contribution Rate recommendations to County Executive

Purpose Statement

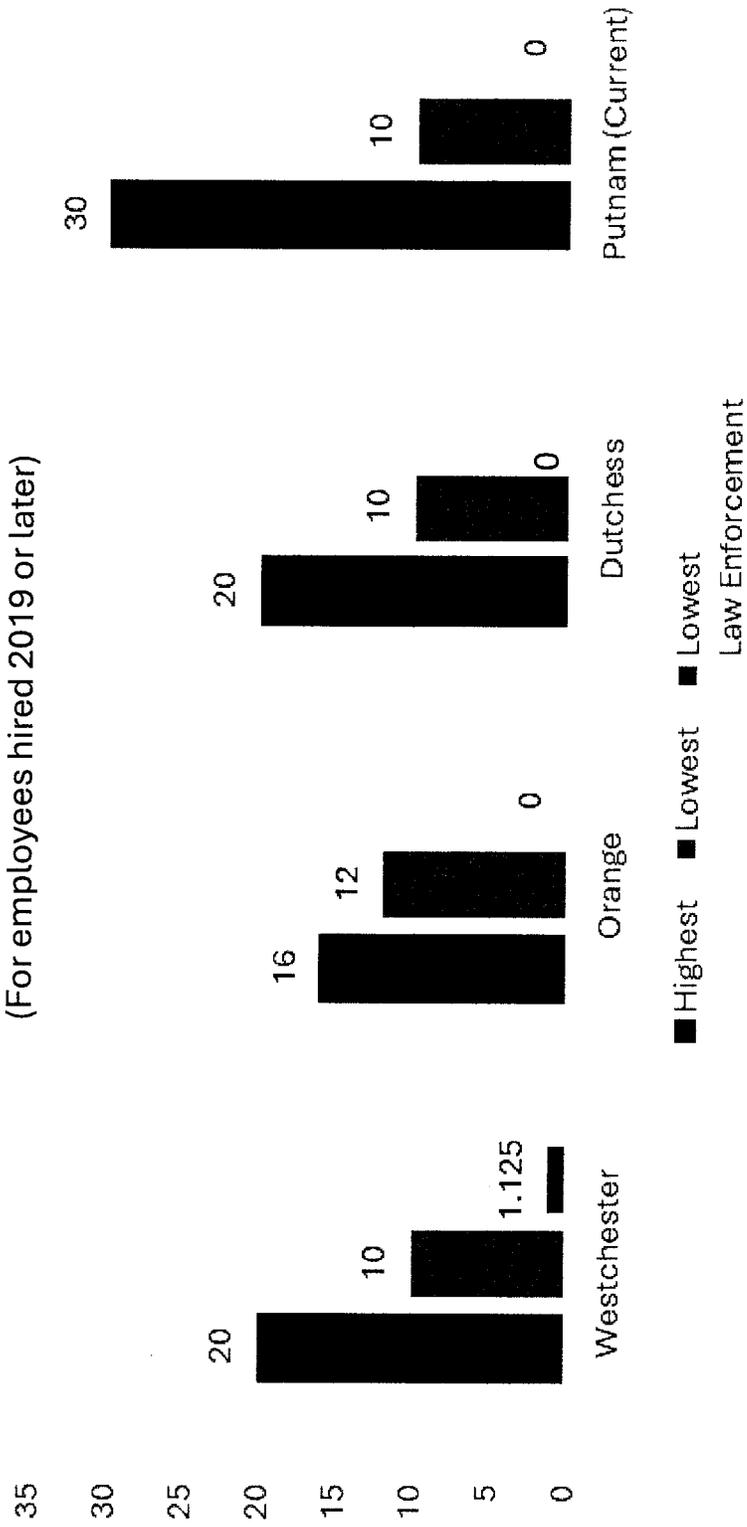
The Putnam County Employee Insurance Review Committee will recommend reasonable, fiscally-informed, fair, and regionally competitive employee health insurance contribution rates.

This will be achieved by conducting a thorough review of employee and retiree contribution rate options with full consideration for the taxpayer as well as the dedicated

Putnam County employees.

Employee Insurance Contribution Rates Regional Comparison of Range

(For employees hired 2019 or later)



Employee Insurance Contribution Rate Review

**Current:
70/30%**

**Current
Budget:
\$11,536,826**

85/15%

Additional workforce investment: \$988,774

Total Projected: \$12,525,600

Increase: 8.6%

83/17%

Additional workforce investment: \$864,703

Total Projected: \$12,401,529

Increase: 7.5%

82/18%

Additional workforce investment: \$802,668

Total Projected: \$12,339,494

Increase: 7.0%

80/20%

Additional workforce investment: \$678,597

Total Projected: \$12,215,423

Increase: 5.9%

**80/20; 82/18;
85/15***

Additional workforce investment: \$804,641

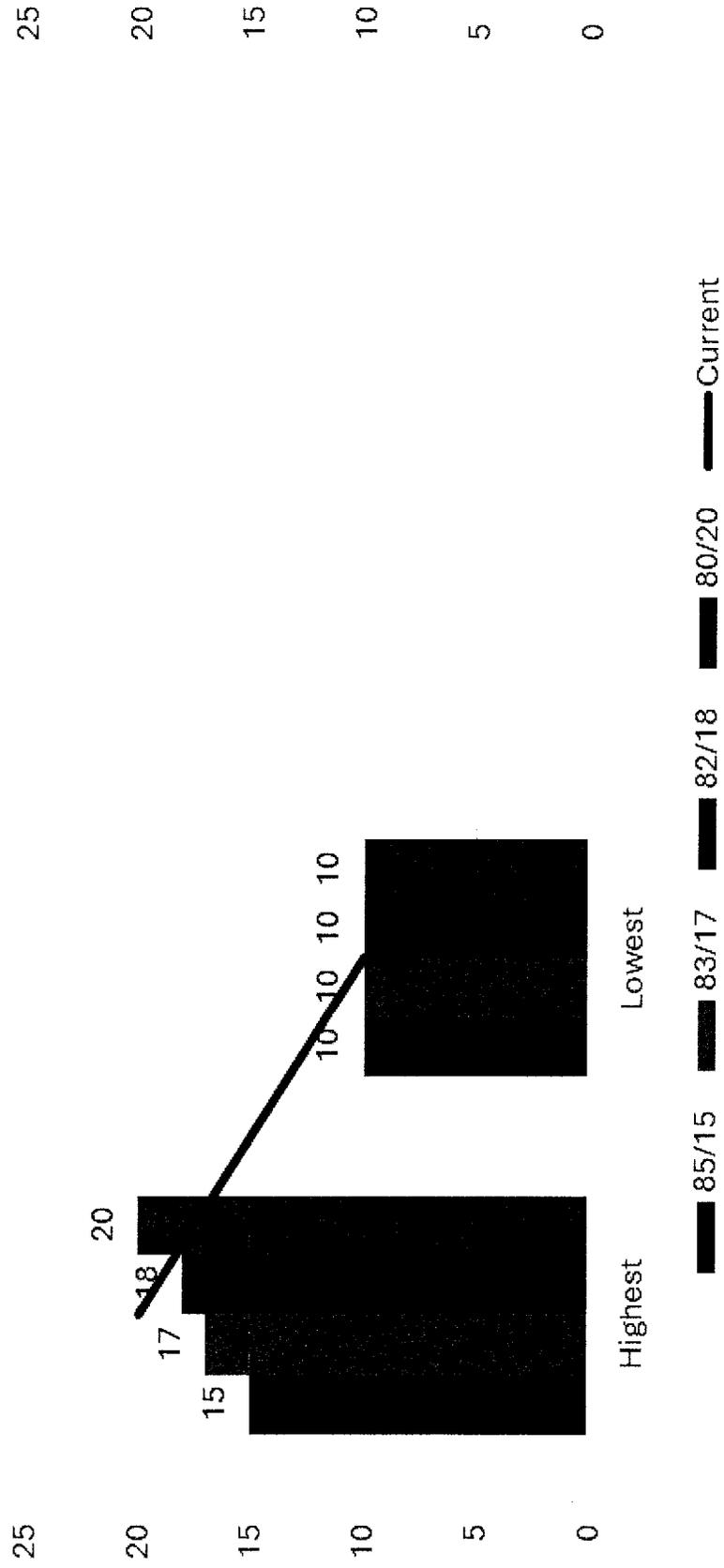
Total Projected: \$12,341,467

Increase: 7.0%

- All scenarios include impact on projected costs for adjustments to contribution rates of all active employees' current plan selections as well as 53 vacancies at the highest cost family NYSHIP plan.
- All modeled adjustments exclusively apply to employees with current contributions that exceed the proposed employee contribution rate. Employee contributions that are equal to or less than the proposed rate will remain the same.
- Budget and projections do not include retiree health insurance costs (approximately \$8 million).

*Maintains more contribution rate tiers than other scenarios. For example: 30% will go to 20%, 25% will go to 18, 20% will go to 15%.

Employee Insurance Contribution Rates Putnam Models: Proposed and Current



Potential Considerations



#6h

Committee Mtg – Personnel Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

A LOCAL LAW ESTABLISHING THE 2026 SALARY OF CERTAIN ELECTED OFFICIALS SERVING FOR FIXED TERMS

BE IT ENACTED BY THE PUTNAM COUNTY LEGISLATURE AS FOLLOWS:

Section 1.

Section 201 of the County Law and Municipal Home Rule Law Section 24 (2)(h) requires that salary increases of fixed term officers shall be established by Local Law, subject to permissive referendum.

Section 2.

The annual salary of the hereinafter designated County Officers elected for a fixed term is hereby set at the following amounts effective January 1, 2026:

Kevin Byrne.....	\$181,303
Putnam County Executive	
Michael Bartolotti.....	\$156,963
Putnam County Clerk	
John Bourges.....	\$48,173
Putnam County Coroner	
Wendy Erickson.....	\$48,173
Putnam County Coroner	
Michael Nesheiwat.....	\$48,173
Putnam County Coroner	
Nancy Montgomery.....	\$48,173
Putnam County Legislator	
William Gouldman.....	\$48,173
Putnam County Legislator	

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Toni Addonizio.....	\$48,173
Putnam County Legislator	
Laura Russo.....	\$48,173
Putnam County Legislator	
Daniel Birmingham.....	\$48,173
Putnam County Legislator	
Amy Sayegh.....	\$48,173
Putnam County Legislator	
• Additional Stipend for Legislature Chairperson.....	\$12,044

Section 3.

THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE AND IS SUBJECT TO PERMISSIVE REFERENDUM.

#6i

Committee Mtg - Personnel Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

A LOCAL LAW ESTABLISHING THE 2026 SALARIES OF CERTAIN APPOINTED OFFICERS SERVING FOR FIXED TERMS

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 201 of the County Law and Municipal Home Rule Law, Section 24 (2)(h) requires that certain salary increases of fixed term officers be established by Local Law, subject to permissive referendum.

Section 2.

The annual salaries of the hereinafter designated County Officers appointed for a fixed term are hereby set at the following amounts effective January 1, 2026:

Paul Eldridge.....	\$163,358
Personnel Officer	
Sara Servadio.....	\$170,428
Commissioner, Social Services/ Mental Health/ Youth Bureau	
Patricia McLoughlin.....	\$113,093
Director of Real Property Tax Services	
Rian Rodriguez.....	\$159,650
Public Health Director	
Kelly Primavera.....	\$112,710
Commissioner, Board of Elections	
Catherine Croft.....	\$112,710
Commissioner, Board of Elections	
Michele Alfano-Sharkey.....	\$150,000
County Auditor	

Section 3.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

**THIS LOCAL LAW SHALL TAKE EFFECT FORTY-FIVE DAYS AFTER ITS PASSAGE
AND IS SUBJECT TO PERMISSIVE REFERENDUM.**

#62

Committee Mtg – Personnel Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

**APPROVAL/ FINANCIAL DISCLOSURE LIST FOR THE YEAR 2026 FILING
RECOMMENDED BY THE PUTNAM COUNTY PERSONNEL OFFICER PURSUANT TO
CODE SECTION 55-7**

WHEREAS, Section 55-7 of the Code of Putnam County requires that the Legislature annually by resolution determine which officers and employees of Putnam County are required to comply with the disclosure requirements of Chapter 55 of the County’s Code; and

WHEREAS, pursuant to Section 55-7 of the Putnam County Code, the County Personnel Officer has submitted his recommendations for officers and employees subject to the County’s Financial Disclosure Reporting requirements indicating which officers and employees must file the Policy Form and which officers and employees must file the Advisory Form; and

WHEREAS, the Putnam County Legislature has reviewed and recommends the adoption of said recommendation of the Personnel Officer; now therefore be it

RESOLVED, that the Putnam County Legislature hereby determines that those officers and employees of Putnam County delineated on the annexed list recommended by the Putnam County Officer of Personnel are required to comply with the disclosure requirements contained in Chapter 55 of the Code of Putnam County by filing the designated disclosure form as contained in the recommendation.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Financial Disclosures Required for 2026
 Calendar Year 2025 Informaton

Addit 2

cc: all
 Dec. FEM

Revised

Department or Agency	Title	A or P
Agriculture & Farmland Protection Board	All Members	P
Board of Elections	Commissioner	P
Board of Elections	Deputy Commissioner	P
Board of Electrical Examiners	All Members	P
Board of Ethics	All Members	P
Board of Health	All Members	P
Bureau of Emergency Services	Commissioner of Emergency Services	P
Bureau of Emergency Services	Deputy Commissioner of Emergency Services	P
Bureau of Emergency Services	Director of Emergency Management	P
Bureau of Emergency Services	Director of Emergency Medical Services	P
Community Services Board	All Members	A
Consumer Affairs/Weights & Measures/Trades & Licens.	Director	P
County Clerk	Assistant Records Management Officer	P
County Clerk	County Clerk	P
County Clerk	Deputy County Clerk	P
County Clerk	First Deputy County Clerk	P
County Clerk - Motor Vehicle Division	Deputy County Clerk	P
County Coroner	Coordinator of Coroners	P
County Coroner	Coroner	P
County Executive's Office	Chief of Staff	P
County Executive's Office	County Executive	P
County Executive's Office	Deputy County Executive	P
County Executive's Office	Director of Communications	P
County Executive's Office	Director of Compliance & Intergovernmental Relations	P
County Historian's Office	County Historian	P
County Legislature	Audit Manager	P
County Legislature	Chair, County Legislature	P
County Legislature	Clerk to the Legislature	P
County Legislature	County Auditor	P
County Legislature	Deputy Clerk to the Legislature	P
County Legislature	Deputy County Auditor	P
County Legislature	Legislator	P
Department of General Services	Commissioner	P
Department of Public Works	Commissioner of DPW	P
Department of Public Works	Deputy Commissioner of DPW	P
Department of Public Works	Park Superintendent	P
Department of Public Works	Supervisor, Maintenance & Construction	P
Department of Public Works	Supervisor, Planning & Design	P
District Attorney's Office	Assistant District Attorney	P
District Attorney's Office	Assistant District Attorney -Appeals	P
District Attorney's Office	Assistant District Attorney -Bureau Chief	P
District Attorney's Office	Chief Assistant District Attorney	P
District Attorney's Office	District Attorney	P
District Attorney's Office	First Assistant District Attorney	P
Emergency Services Safety Advisory Board	All Members	A
East of Hudson Watershed Conservation Board	All Members/Directors	P

2025 NOV 17 AM 10:58
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Financial Disclosures Required for 2026
Calendar Year 2025 Informaton

Department or Agency	Title	A or P
Finance Department	Commissioner of Finance	P
Finance Department	Deputy Commissioner of Finance	P
Finance Department	First Deputy Commissioner of Finance	P
Health Department	Director of Environmental Health Services	P
Health Department	Medical Consultant	P
Health Department	Pre-School Program Manager	P
Health Department	Public Health Director	P
Health Department	Senior Fiscal Manager	P
Home Improvement Board	All Members	P
IT/GIS	Director of IT/GIS	P
Law Department	County Attorney	P
Law Department	Deputy County Attorney	P
Law Department	First Deputy County Attorney	P
Law Department	Risk Manager	P
Law Department	Senior Deputy County Attorney	P
Mental Health	Commissioner of Mental Health	P
Mental Health	Director of Mental Health	P
Office for Individuals with Disabilities	Coord., Office for Individuals with Disabilities	P
Office for Senior Resources	Deputy Director, Office for Senior Resources	P
Office for Senior Resources	Director, Office for Senior Resources	P
Office for Senior Resources	Fiscal Manager	P
Office for Tourism	Director	P
Personnel Department	Deputy Personnel Officer	P
Personnel Department	Personnel Officer	P
Personnel Department	Principal Personnel Specialist	P
Planning & Development	Commissioner of Plan., Devel. & Public Transp.	P
Planning & Development	Deputy Commissioner of Plan., Devel. & Public Tr.	P
Plumbing Board	All Members	P
Probation Department	Probation Director	P
Purchasing & Central Services	Asset Manager	P
Purchasing & Central Services	Director of Purchasing & Central Services	P
Putnam County Industrial Development Agency	All Members	P
Real Property Tax Services	Director, Real Property Tax Services	A
Region 3 Fish & Wildlife Management Board	Member, Putnam County Representative	A
Region 3 Forest Practice Board	Member, Putnam County Representative	P
Sheriff's Department	Civil Division Captain	P
Sheriff's Department	Corrections Captain	P
Sheriff's Department	Corrections Lieutenant	P
Sheriff's Department	Criminal Investigations Captain	P
Sheriff's Department	Fiscal Manager	P
Sheriff's Department	Operations Captain	P
Sheriff's Department	Road Patrol Captain	P
Sheriff's Department	Sheriff	P
Sheriff's Department	Undersheriff	P
Social Services Department	Commissioner of Social Services	P
Social Services Department	Coordinator, Child Support Enforcement Unit	P

Financial Disclosures Required for 2026
Calendar Year 2025 Informaton

Department or Agency	Title	A or P
Social Services Department	Coordinator, IT & Staff Development	P
Social Services Department	Coordinator, Medicaid/Long Term Care	P
Social Services Department	Deputy Commissioner of Social Services & Youth Bureau	P
Social Services Department	Director, Child Advocacy Center	P
Social Services Department	Director of Children & Family Services	P
Social Services Department	Director of Eligibility	P
Social Services Department	Fiscal Manager	P
Soil & Water Conservation District Board	All Members	P
Traffic Safety Board	All Members	A
Transportation Advisory Council	All Members	A
Veterans' Memorial Park Advisory Board	All Members	A
Youth Board	All Members	A
Youth Bureau	Youth Director	P
Youth Bureau	Deputy Youth Director	P

Note: A=Advisory P=Policy

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

FYI
Full Mtg.
#6j

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: November 13, 2025

TO: Kevin Byrne
County Executive

CC: Paul Eldridge
Personnel Officer

FROM: Paul Jonke
Chairman, Personnel Committee 

RE: Financial Disclosure List Changes

Last evening the Personnel Committee reviewed and approved the Financial Disclosure List for the Year 2026. During review of this item, Personnel Officer Eldridge mentioned a few changes that were necessary and a request was made for a list of all changes made for 2026.

Respectfully, I request said list be submitted to the Legislature prior to this being considered by the Full Legislature at its December 2, 2025 Meeting. Thank you.

ADDITIONS AND DELETIONS FROM 2025 TO 2026

Response - FYI - part 8# 6j
Full mtg. 12.2.25

Department of General Services	Commissioner	P	added
Department of Public Works	Fiscal Manager	P	deleted
District Attorney's Office	Assistant District Attorney -Appeals	P	added
District Attorney's Office	Assistant District Attorney -Bureau Chief	P	added
Health Department	Commissioner of Health	P	deleted
Health Department	Medical Consultant	P	added
Health Department	Pre-School Program Manager	P	added
Health Department	Public Health Director	P	added
Mental Health	Deputy Commissioner of Mental Health	P	deleted
Office for Persons with Disabilities	Coord., Office for People with Disabilities	P	title and dept name change
Office for Individuals with Disabilities	Coord., Office for Individuals with Disabilities	P	change
Office for Senior Resources	Fiscal Manager	P	added
Personnel Department	Senior Personnel Specialist	P	deleted
Planning & Development	Director of Transportation	P	deleted
Sheriff's Department	Fiscal Manager	P	added
Social Services Department	Coordinator, Child Advocacy Center	P	deleted
Social Services Department	Director, Child Advocacy Center	P	added

2025 NOV 17 AM 10:58
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

Health 11-17-25
Audit 11-20-25
Full 12-2-25
CC: All
Reso



WILLIAM J. CARLIN
Commissioner of Finance

SHEILA BARRETT
First Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

October 23, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2025 OCT 29 AM 9:43
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Schonfeld,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2025 County Historian's budget.

Increase Estimated Revenues:

10751000 426551 Minor Sales and Other \$250

Increase Appropriations:

10751000 54313 Books for Supplements \$250

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Your approval is requested for the Budgetary Amendment of the County Historian's budget to purchase William S. Pelletreau's "History of Putnam County", at cost, no tax, for release on the County Historian's shopping website as a public service for the community.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

25A102

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Jennifer Cassidy
DEPT: Putnam County Historian's Office
DATE: October 22, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
Minor Sales Other 10751000 426551	Books & Supplements 10751000 54313	250.00	Funds needed for purchase of William S. Pelletreau's "History of Putnam County" (at cost, no tax) for resale on County Historian's shopping website as a public service for community. Thank you!

20_25 Fiscal Impact \$ 0

20_26 Fiscal Impact \$ 0


 Department Head Signature/Designee Date 10/22/25

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

*Landmarks Preservation Society of Southeast
P.O. Box 308, Brewster, NY 10509*

10/21/2025

INVOICE

10 Pelletreau History of Putnam County Books @\$25 each
Total Due: \$250.00

Please make payable to: Landmarks Preservation Society of
Southeast

Thank you.

#6L

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A105) – HEALTH DEPARTMENT – EARLY LEARNING CENTER (ELC) – STAFFING FOR UNIVERSAL PRE-KINDERGARTEN

WHEREAS, the Public Health Director has requested a budgetary amendment (25A105) to amend the 2025 Health Department’s budget for the Early Learning Center (ELC) relating to classroom staffing for Universal Pre-Kindergarten Children to be reimbursed by the Carne School District; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

10296001 423101 Contributions from School Districts 50,000

Increase Appropriations:

10296001 54646 Early Learning Center- Contracts 50,000

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

RIAN RODRIGUEZ, MPH
PUBLIC HEALTH DIRECTOR



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

MEMORANDUM

TO: William Carlin, Interim Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*
DATE: November 3, 2025
RE: **Budgetary Amendment**

Please review and approve the Budgetary Amendment as regards to the Early Learning Center (ELC) and upon approval, please forward to the Legislative Committee.

Increase Revenue: 10296001-423101 \$50,000
Contributions from School Districts

Total Revenue **\$50,000**

Increase Expense: 10296001-54646 \$50,000
ELC-Contracts

Total Expense **\$50,000**

Fiscal Impact **\$ 0.00**

These expenses from Home Therapy Association (HTA) for classroom Staffing for Universal Pre-Kindergarten (UPK) children will be reimbursed by Carmel School District.

WAO: mb

#6m.

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A106) – HEALTH DEPARTMENT – EARLY LEARNING CENTER (ELC) – SPECIAL EDUCATION ITINERANT SERVICES PROVIDED

WHEREAS, the Public Health Director has requested a budgetary amendment (25A106) to amend the 2025 Health Department’s budget for the Early Learning Center (ELC) relating to Special Education Itinerant Services (SEIT) provided; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:		
10296001 432773	ELC-Educ and Trans Hndcp Child 3 to 5	29,750
Decrease Estimated Revenues:		
10296000 432773	ELC-Educ and Trans Hndcp Child 3 to 5	29,750
Increase Estimated Appropriations:		
10296001 54414	ELC-Care at Private Institutions	50,000
Decrease Estimated Appropriations:		
10296000 54441	ELC-Itinerant Services	50,000

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov - Audit Nov - Health
Dec - Full
cc: all

RCSO

WILLIAM J. CARLIN, JR.
CPA
Commissioner Of Finance



SHEILA M. BARRETT
First Deputy Commissioner Of Finance

ALEXANDRA GORDON
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

November 4, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following **2025** budgetary amendment to amend the Early Learning Center budget.

Increase Estimated Revenues:

10296001 432773 ELC – Edu and Trans Hndcp Child 3 to 5 \$29,750

Decrease Estimated Revenues:

10296000 432773 ELC – Edu and Trans Hndcp Child 3 to 5 \$29,750

Increase Estimated Appropriations:

10296001 54414 ELC – Care at Private Institutions \$50,000

Decrease Estimated Appropriations:

10296000 54441 ELC – Itinerant Services \$50,000

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

This request to amend the 2025 Health Department budget for the Early Learning Center (ELC) relating to Special Education Itinerant Services (SEIT) provided.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00 **25A106**

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

2025 NOV - 6 PM 1:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

RIAN RODRIGUEZ, MPH
PUBLIC HEALTH DIRECTOR



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

MEMORANDUM

TO: William Carlin, Interim Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager *WAO*
DATE: November 3, 2025
RE: **Budgetary Amendment**

Please review and approve the Budgetary Amendment as regards to the Early Learning Center (ELC) and upon approval, please forward to the Legislative Committee.

Increase Revenue: 10296001-432773	\$29,750
ELC – Edu and Trans Hndcp Child 3 to 5	
Decrease Revenue: 102960000-432773	<u>(\$29,750)</u>
Preschool – Edu and Trans Hndcp Child 3 to 5	
Total Revenue:	<u>\$0.00</u>
Increase Expense: 10296001-54414	\$50,000
ELC – Care at Private Institutions	
Decrease Expense: 10296000-54441	<u>(\$50,000)</u>
Preschool – Itinerant Services	
Total Expense:	<u>\$0.00</u>
Fiscal Impact	<u>\$ 0.00</u>

These are expenses for Special Education Itinerant Services (SEIT) which are being provided at the Early Learning Center.

WAO: mb

#6n

Committee Mtg – Health Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A112) – DEPARTMENT MENTAL HEALTH, SOCIAL SERVICES, AND YOUTH BUREAU – MENTAL HEALTH BUDGET – OPIOID SETTLEMENT TRUST FUNDS

WHEREAS, the Commissioner of Mental Health, Social Services, and Youth Bureau has requested a budgetary amendment (25A112) to amend the 2025 Mental Health budget to properly allocate agency awards pursuant to RFP-10-2025 utilizing up to \$351,223 of the Opioid Settlement Trust Funds; and

WHEREAS, the funds will be rolled over and awards will be effective January 1, 2026; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10431000 54646 10212	Contracts – Opioid – People USA	64,850
10431000 54646 10213	Contracts – Opioid – Cove Care Center	34,200
10431000 54646 10214	Contracts – Opioid – St. Christopher’s Inn	42,000
10431000 54646 10215	Contracts – Opioid – Green Chimneys	49,900
10431000 54646 10216	Contracts – Opioid – Prevention Council	75,000
10431000 54646 10230	Contracts – Opioid – Mental Health Assoc.	85,273
		<hr/> 351,223

Increase Estimated Revenues:

10431000 427350 10212	Use of Settlement Funds – People USA	64,850
10431000 427350 10213	Use of Settlement Funds – Cove Care Center	34,200
10431000 427350 10214	Use of Settlement Funds – St. Christopher’s Inn	42,000
10431000 427350 10215	Use of Settlement Funds – Green Chimneys	49,900
10431000 427350 10216	Use of Settlement Funds – Prevention Council	75,000
10431000 427350 10230	Use of Settlement Funds – Mental Health Assoc.	85,273
		<hr/> 351,223

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov. Health
Dec. Full

CE 11
RESO

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance
Re: Budgetary Amendment - **25A112**
Date: November 10, 2025

KJC

2025 NOV 12 AM 9:57
LEGISLATURE
PUTNAM COUNTY
CARMEL, IN

At the request of the Commissioner of MH, DSS & Youth, the following budgetary amendment is required.

Increase Estimated Appropriations:

10431000 54646 10212	Contracts - Opiod - People USA	64,850
10431000 54646 10213	Contracts - Opiod - Cove Care Center	34,200
10431000 54646 10214	Contracts - Opiod - ST Christopher's Inn	42,000
10431000 54646 10215	Contracts - Opiod - Green Chimneys	49,900
10431000 54646 10216	Contracts - Opiod - Prevention Council	75,000
10431000 54646 10230	Contracts - Opiod - Mental Health Assn	85,273
		<u>351,223</u>

Increase Estimated Revenues:

10431000 427350 10212	Use Of Settlement Funds - People USA	64,850
10431000 427350 10213	Use of Settlement Funds- Cove Care Center	34,200
10431000 427350 10214	Use of Settlement Funds - ST Christopher's	42,000
10431000 427350 10215	Use of Settlement Funds - Green Chimneys	49,900
10431000 427350 10216	Use of Settlement Funds- Prevent Council	75,000
10431000 427350 10230	Use of Settlement Funds- MH Association	85,273
		<u>351,223</u>

Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is required to utilize Opiod Settlement Funds as per the attached request. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

November 5, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Service and Youth Bureau

SUBJECT: 2025 Opioid Settlement Budgetary Amendment

Your approval is requested to amend the 2025 Department of Mental Health budget to properly allocate agency awards pursuant to RFP-10-2025 utilizing up to \$351,223 of the Opioid Settlement Trust Funds. Funds will be rolled over into 2026 and awards will be effective January 1, 2026.

Increase Estimated Revenues:

10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10212	OPIOID - PEOPLE USA	\$64,850
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10213	OPIOID - COVE CARE CENTER	\$34,200
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10214	OPIOID - ST CHRISTOPHER'S INN	\$42,000
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10215	OPIOID - GREEN CHIMNEYS	\$49,900
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10216	OPIOID - PREVENTION	\$75,000
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10230	OPIOID - MENTAL HEALTH ASSOCIATION	\$85,273
	Total Estimated Revenues	\$351,223

Increase Appropriations:

10431000		MH LGU	
54646		CONTRACTS	
	10212	OPIOID – PEOPLE USA	\$64,850
10431000		MH LGU	
54646		CONTRACTS	
	10213	OPIOID – COVE CARE CENTER	\$34,200
10431000		MH LGU	
54646		CONTRACTS	
	10214	OPIOID - ST CHRISTOPHER'S INN	\$42,000
10431000		MH LGU	
54646		CONTRACTS	
	10215	OPIOID – GREEN CHIMNEYS	\$49,900
10431000		MH LGU	
54646		CONTRACTS	
	10216	OPIOID – PREVENTION	\$75,000
10431000		MH LGU	
54646		CONTRACTS	
	10230	OPIOID – MENTAL HEALTH ASSOCIATION	\$85,273
Total Appropriations			\$351,223

Fiscal Impact (25) - 0 -
Fiscal Impact (26) - 0 -

Thank you for your time and consideration of this request.

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau
Paul Tang, Director of Department of Mental Health

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

November 4, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Service and Youth Bureau

SUBJECT: 2026 Opioid Settlement Budgetary Amendment

Your approval is requested to amend the 2026 Department of Mental Health budget to properly allocate agency awards pursuant to RFP-10-2025 utilizing up to \$351,223 of the Opioid Settlement Trust Funds.

Increase Estimated Revenues:

10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10212	OPIOID - PEOPLE USA	\$64,850
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10213	OPIOID - COVE CARE CENTER	\$34,200
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10214	OPIOID - ST CHRISTOPHER'S INN	\$42,000
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10215	OPIOID - GREEN CHIMNEYS	\$49,900
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10216	OPIOID - PREVENTION	\$75,000
10431000	MH LGU	
427350	OPIOID SETTLEMENT MONIES	
10230	OPIOID - MENTAL HEALTH ASSOCIATION	\$85,273
	Total Estimated Revenues	\$351,223

Increase Appropriations:

10431000 MH LGU

54646		CONTRACTS	
10431000	10212	OPIOID – PEOPLE USA	\$64,850
54646		CONTRACTS	
10431000	10213	OPIOID – COVE CARE CENTER	\$34,200
54646		CONTRACTS	
10431000	10214	OPIOID - ST CHRISTOPHER'S INN	\$42,000
54646		CONTRACTS	
10431000	10215	OPIOID – GREEN CHIMNEYS	\$49,900
54646		CONTRACTS	
10431000	10216	OPIOID – PREVENTION	\$75,000
54646		CONTRACTS	
10431000	10230	OPIOID – MENTAL HEALTH ASSOCIATION	\$85,273
Total Appropriations			\$351,223
Fiscal Impact (26)		- 0 -	
Fiscal Impact (27)		- 0 -	

Thank you for your time and consideration of this request.

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau
Paul Tang, Director of Department of Mental Health

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: smiccio@people-usa.org

Steve Miccio, CEO
People USA
102 Fulton Avenue, Suite A
Poughkeepsie, NY 12603

RE: RFP-10-2025 – NOTICE OF INTENT TO AWARD

Mr. Miccio:

This is to inform you Putnam County intends to award your agency funding under the above RFP, pending Legislative approval.

After a complete technical and budgetary review of your submission, the evaluation committee has recommended that funding in the amount of \$64,850.00 would be consistent with the County's overall intent for this funding source for 2026.

The following items were approved and funded as follows:

Peer Navigator Salary:	\$37,500.00
Peer Navigator Fringe:	\$12,000.00
Project Manager Salary:	\$11,250.00
Project Manager Fringe:	\$3,600.00
Travel	\$500.00

Proposed expenses that were not deemed to be in line with your overall proposed goals or with Putnam County's goals were omitted. Marketing materials, Prevention Group Materials, and the AED of Respite Services were not deemed a priority by the evaluation committee. The EHR was not deemed a priority based on the stated objectives.

Should you wish to provide a response regarding the committee's recommended funding allocation and their reasonings therefore, please do so in writing to my attention no later than Monday, November 3, 2025.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, Commissioner, Department of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: etoth@covecarecenter.org

Eric A. Toth, LMSW, MBA, CEO
CoveCare Center
1808 Route 6
Carmel, NY 10512

RE: RFP-10-2025 – NOTICE OF INTENT TO AWARD

Mr. Toth:

This is to inform you Putnam County intends to award your agency funding under the above RFP, pending Legislative approval.

After a complete technical and budgetary review of your submission, the evaluation committee has recommended that funding in the amount of \$34,200.00 would be consistent with the County's overall intent for this funding source for 2026.

The following items were approved and funded as follows:

Executive Staff Direction/Coordination	\$15,000.00
Total Fringe:	\$4,200.00
Training Center Training Costs	\$15,000.00

The executive staff direction/coordination and total fringe costs were approved. The training center training costs were reduced based on prior years' expenses in this budget line. The review committee awarded this cycle's funding with the intention of creating opportunity for sustainability for the approved costs.

Should you wish to provide a response regarding the committee's recommended funding allocation and their reasonings therefore, please do so in writing to my attention no later than Monday, November 3, 2025.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, Commissioner, Department of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: apistone@atonementfriars.org

Mr. Alfonso Pistone, CEO
St. Christopher's Inn, Inc.
21 Franciscan Way, PO Box 150
Garrison, NY 10524

Re: RFP-10-2025 – NOTICE OF INTENT TO AWARD

Mr. Pistone:

This is to inform you that Putnam County intends to award your agency its full funding ask under the above RFP, pending Legislative approval.

We will be in touch upcoming to discuss next steps.

Should you have any questions, please feel free to contact me.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, MA, Commissioner, Dept of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

St. Christopher's Inn Awarded Funding

Psychotherapist (0.38 FTE)	\$40,000.00
Indirect Costs	\$2,000.00
<hr/>	
Total Award	\$42,000.00

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: cgrubman@greenchimneys.org

Ms. Carol Grubman, Manager of Foundation & Corporate Relations
Green Chimneys Children's Services
400 Doansburg Road, Box 719
Brewster, NY 10509

Re: RFP-10-2025 -- NOTICE OF INTENT TO AWARD

Ms. Grubman:

This is to inform you that Putnam County intends to award your agency its full funding ask under the above RFP, pending Legislative approval.

We will be in touch upcoming to discuss next steps.

Should you have any questions, please feel free to contact me.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, MA, Commissioner, Dept of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

Green Chimneys Awarded Funding

Program Administrative Costs	\$30,000.00
Direct Program Services	\$9,600.00
Flex Funds in support of service goals & objectives	\$5,300.00
<u>Transportation</u>	<u>\$5,000.00</u>
 Total Award	 \$49,900.00

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: info@preventioncouncilputnam.org

Kristin McConnell, M.S., Executive Director
The Prevention Council of Putnam
67 Gleneida Avenue
Carmel, NY 10512

RE: RFP-10-2025 -- NOTICE OF INTENT TO AWARD

Ms. McConnell:

This is to inform you Putnam County intends to award your agency funding under the above RFP, pending Legislative approval.

After a complete technical and budgetary review of your submission, the evaluation committee has recommended that funding in the amount of \$75,000.00 would be consistent with the County's overall intent for this funding source for 2026.

The following items were approved and funded as follows:

Prevention Specialist (0.6 FTE):	\$45,484.00
Prevention Specialist Fringe:	\$19,200.00
Administrative Costs:	\$10,316.00

Proposed expenses that were not deemed to be in line with your overall proposed goals or with Putnam County's goals were omitted or reduced. Due to the high fringe rate compared to other applicants, the Prevention Specialist Salary allocation had to be reduced due to the overall program funding available. The Administrative Costs were in turn reduced but an allocation of more than 15% was awarded.

Should you wish to provide a response regarding the committee's recommended funding allocation and their reasonings therefore, please do so in writing to my attention no later than Monday, November 3, 2025.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, Commissioner, Department of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

JOHN TULLY
Director



KEVIN M. BYRNE
County Executive

PURCHASING

October 29, 2025

VIA EMAIL TO: aherde@mhaputnam.org

Ms. Alice Herde, Director
The Mental Health Association in Putnam County, Inc.
1822 Route 6
Carmel, NY 10512

Re: RFP-10-2025 – NOTICE OF INTENT TO AWARD

Ms. Herde:

This is to inform you that Putnam County intends to award your agency its funding under the above RFP, pending Legislative approval.

After a complete technical and budgetary review of your submission, the evaluation committee has recommended that funding in the amount of \$85,273.00 would be consistent with the County's overall intent for this funding source for 2026.

The following items were approved and funded as follows:

Peer Salary:	\$60,000.00
Fringe Benefits:	\$15,000.00
Equipment & Supplies:	\$6,573.00
Insurance:	\$2,500.00
Internet/Landline:	\$1,200.00

Proposed expenses that were not deemed in line with your overall proposed goals or with Putnam County's goals were omitted or reduced. The proposed budget for equipment and supplies was not deemed a priority by the review committee and was therefore reduced.

Should you wish to provide a response regarding the committee's recommended funding allocation and their reasonings therefore, please do so in writing to my attention no later than Monday, November 3, 2025.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "John Tully".

John Tully
Director

cc: Sara Servadio, MA, Commissioner, Dept of Mental Health, Social Services & Youth Bureau

PUTNAM COUNTY OFFICE BUILDING
COUNTY OF PUTNAM ~ 40 GLENEIDA AVENUE ~ ROOM 105 ~ CARMEL, NY 10512
(845) 808-1088

#600.

Committee Mtg – Health Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A113) – DEPARTMENT MENTAL HEALTH, SOCIAL SERVICES, AND YOUTH BUREAU – MENTAL HEALTH BUDGET – ADJUSTED STATE AID LEVELS

WHEREAS, the Commissioner of Mental Health, Social Services, and Youth Bureau has requested a budgetary amendment (25A113) to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the recent State Aid authorizations from the NYS Office of Mental Health (OMH) dated 09/29/2025 and 10/31/2025; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10034000 54647	Subcontractors – MH Supported Housing	13,397
10037000 54647	Subcontractors – MH INTV Case Mgmt.	7,841
10038000 54647	Subcontractors – MH COLA	21
		<hr/>
		21,259

Increase Estimated Revenues:

10034000 434903	Subcontractors – MH Supported Housing	13,397
10037000 434946	Subcontractors – MH INTV Case Mgmt.	7,841
10038000 434944	Subcontractors – MH COLA	21
		<hr/>
		21,259

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov. Health
Dec. Full

cc: 41/
Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

LEGISLATURE
PUTNAM COUNTY
CARNEL, NY

2025 NOV 12 AM 9:47

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - **25A113**
Date: November 10, 2025

At the request of the Commissioner of MH, DSS & Youth, the following budgetary amendment is required.

Increase Estimated Appropriations:

10034000 54647	Subcontractors - MH Supported Housing	13,397
10037000 54647	Subcontractors - MH INTV Case Mgmt	7,841
10038000 54647	Subcontractors - MH COLA	21
		<hr/>
		21,259

Increase Estimated Revenues:

10034000 434903	Subcontractors - MH Supported Housing	13,397
10037000 434946	Subcontractors - MH INTV Case Mgmt	7,841
10038000 434944	Subcontractors - MH COLA	21
		<hr/>
		21,259

Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is adjust Mental Health State Aid levels as per the attached request. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

November 5, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2025 Budgetary Amendment

Your approval is requested to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorizations from the NYS Office of Mental Health (OMH) dated 09/29/2025 and 10/31/2025. Supporting documentation attached.

Increase Estimated Revenues:

10034000	MH SUPPORTED HOUSING	
434903	MH ST AID SUPPORTED HOUSING	\$13,397
10037000	MH INTV CASE MGMT	
434946	MH ST ADULT CASE MG	\$7,841
10038000	MH STATE AID ENHANCEMENTS/COLA	
434944	MH ST AID ENHANCE COLA	\$21
	Total Revenue	\$21,259

Increase Appropriations:

10034000	MH SUPPORTED HOUSING	
54647	SUB CONTRACTORS	\$13,397
10037000	MH INTV CASE MGMT	
54647	SUB CONTRACTORS	\$7,841
10038000	MH STATE AID ENHANCEMENTS/COLA	
54647	SUB CONTRACTORS	\$21
	Total Appropriations	\$21,259

Fiscal Impact (25) - 0 -

Fiscal Impact (26) - 0 -

Thank you for your time and consideration of this request.

Attachments:

SUMMARY OF COUNTY BUDGET ACCOUNTS – OMH / OASAS

OMH Attachment A – Funding Source Allocation Table – Amendment 8

OMH Attachment A – Funding Source Allocation Table – Amendment 9

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

November 5, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2025 Budgetary Amendment

Your approval is requested to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorizations from the NYS Office of Mental Health (OMH) dated 09/29/2025 and 10/31/2025. Supporting documentation attached.

Increase Estimated Revenues:

10034000	MH SUPPORTED HOUSING	
434903	MH ST AID SUPPORTED HOUSING	\$13,397
10037000	MH INTV CASE MGMT	
434946	MH ST ADULT CASE MG	\$7,841
10038000	MH STATE AID ENHANCEMENTS/COLA	
434944	MH ST AID ENHANCE COLA	\$21
	Total Revenue	\$21,259

Increase Appropriations:

10034000	MH SUPPORTED HOUSING	
54647	SUB CONTRACTORS	\$13,397
10037000	MH INTV CASE MGMT	
54647	SUB CONTRACTORS	\$7,841
10038000	MH STATE AID ENHANCEMENTS/COLA	
54647	SUB CONTRACTORS	\$21
	Total Appropriations	\$21,259

Fiscal Impact (25) - 0 -

Fiscal Impact (26) - 0 -

Thank you for your time and consideration of this request.

Attachments:

SUMMARY OF COUNTY BUDGET ACCOUNTS – OMH / OASAS

OMH Attachment A – Funding Source Allocation Table – Amendment 8

OMH Attachment A – Funding Source Allocation Table – Amendment 9

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau



Attachment A
Funding Source Allocation Table
 County Code: 40 County Name: Putnam
 Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
 Printed By : L6884KNW
 Page : 1 of 6

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Local Assistance	001A	GS	\$63,416	\$0	\$63,416	\$63,820	\$0	\$63,820	
Remarks									
An increase of \$1,212 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$404 and the full annual value is \$1,616.									
Community Support Services	014	GS	\$116,974	\$0	\$116,974	\$117,720	\$0	\$117,720	
Remarks									
An increase of \$2,238 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$746 and the full annual value is \$2,984.									
Adult ACT State Aid	034J	GS	\$337,359	\$0	\$337,359	\$339,510	\$0	\$339,510	
Remarks									
An increase of \$6,453 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$2,151 and the full annual value is \$8,604.									
Integrated Supp Emp	037	GS	\$54,866	\$0	\$54,866	\$55,216	\$0	\$55,216	
Remarks									
An increase of \$1,050 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$350 and the full annual value is \$1,400.									
PROS State Aid	037P	GS	\$220,407	\$0	\$220,407	\$180,400	\$0	\$180,400	



Attachment A
Funding Source Allocation Table
County Code: 40 County Name: Putnam
Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
 Printed By : L6884KHW
 Page : 2 of 6

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
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Remarks

Effective 7/1/25, the PROS funding structure has been redesigned and Putnam County's funding has been re-based mid-year as a result. Putnam County's total PROS State Aid funding: Calendar Year 2025 is \$13,1682 and should be reported as follows: \$53,422 under program code 6340, \$0 under program code 7340, \$66,710 under program code 8350, and \$11,550 under program code 7330. For more information regarding individual provider funding, please contact your field office representative.

Effective 1/1/2025, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2025 funding changes are: PFCS PROSper / CoveCare Center PROSper SA \$31,942 Voc \$50,750 (SA program code 6340; Voc program code 8350).

One time funding of \$88,725 represents the total 2025 PROS Viability funding. The funding for each provider is: Putnam Family & Comm Ser MH \$88,725 to be recorded on Program (6340

Dwyer Veteran P2P

038F	GS	\$201,722	\$0	\$201,722	\$203,008	\$0	\$203,008	
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Remarks

An increase of \$3,858 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$1,286 and the annual value is \$5,144.

Quarterly Allocation of \$48,100 (FAV \$192,400) in the SFY 24-25 Enacted Budget for the period of 4/1/2024-3/31/2025, will be used for the Veteran Peer to Peer Support Service Program for veterans. The provider should use the program code 0690 on all OMH financial reporting documents.

Clinical Infrastructure-Adult

039P	GS	\$65,590	\$0	\$65,590	\$66,008	\$0	\$66,008	
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Remarks

An increase of \$1,254 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$418 and the full year value is \$1,672.

CMHS Kids COVID Relief Funds

044C	F	\$0	\$0	\$0	\$0	\$0	\$0	
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Clinical Infrastructure-C&F

046A	GS	\$81,691	\$0	\$81,691	\$82,212	\$0	\$82,212	
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Attachment A
Funding Source Allocation Table
County Code: 40 County Name: Putnam
Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
 Printed By : L6884KNW
 Page : 3 of 6

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds	
Remarks										
			An increase of \$1,563 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$521 and the full annual value is \$2,084.							
Community Support Programs-C&F	046L	GS	\$338,562	\$0	\$338,562	\$340,722	\$0	\$340,722		
Remarks										
			An increase of \$6,476 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$2,159 and the full annual value is \$8,636.							
Supported Housing	078	GS	\$2,552,243	\$0	\$2,552,243	\$2,552,246	\$0	\$2,552,246	78	
Prior Year Liability	122P	GS	\$0	\$0	\$0	\$0	\$0	\$0		
Expanded Community Support Adult	142A	GS	\$289,705	\$0	\$289,705	\$291,552	\$0	\$291,552		
Remarks										
			An increase of \$5,541 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$1,847 and the annual value is \$7,388.							
Suicide Prevention & Crisis Services	164	GS	\$150,000	\$0	\$150,000	\$0	\$0	\$0		
Trans. Mgmt. Kendra's	170B	GS	\$8,074	\$0	\$8,074	\$8,124	\$0	\$8,124		
Remarks										
			An increase of \$154 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$51 and the full annual value is \$204.							
MGP Admin Kendra's	170C	GS	\$2,655	\$0	\$2,655	\$2,672	\$0	\$2,672		



Attachment A
Funding Source Allocation Table
 County Code: 40 County Name: Putnam
 Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
 Printed By : L6884KNW
 Page : 4 of 6

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>	
Remarks										
			An increase of \$51 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$17 and the full annual value is \$68.							
Article 28&31 Closure Re-Invest. (Adult)	175A	GS	\$29,083	\$0	\$29,083	\$29,268	\$0	\$29,268		
Remarks										
			An increase of \$555 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$185 and the full annual value is \$740.							
Com. Reinvestment	200	GS	\$832,905	\$0	\$832,905	\$838,215	\$0	\$838,215		
Remarks										
			An increase of \$15,930 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$5,310 and the full annual value is \$21,240.							
Supported Housing - Workforce RIV Commissioner's Perf.	200C 400	GS GS	\$0 \$28,858	\$0 \$0	\$0 \$28,858	\$0 \$29,041	\$0 \$0	\$0 \$29,041		
Remarks										
			An increase of \$552 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$184 and the full annual value is \$735.							
Health Home	570	GS	\$63,338	\$0	\$63,338	\$60,724	\$0	\$60,724		



Attachment A
Funding Source Allocation Table
County Code: 40 County Name: Putnam
Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
 Printed By : L6884KNW
 Page : 5 of 6

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
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Remarks

An increase of \$1,154 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$385 and the full value is \$1,154.

Effective 4/1/25 quarterly reduction of \$3,000 (FAV: \$12,000) reflects the removal of Health Home Care Management Service Dollars from Putnam County's FSC 570 funding as management of this funding is being transitioned back to NYS OMH.

Kids Health Home Care Management	570K	GS	\$57,345	\$0	\$57,345	\$57,712	\$0	\$57,712	
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Remarks

An increase of \$1,097 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$366 and the full value is \$1,097.

Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Personnel Services Enhancements	965S	GS	\$84,131	\$21	\$84,152	\$84,664	\$28	\$84,692	

Remarks

Addition of \$21 reflects alignment of 2025 965S funding with the revised Minimum Wage increase and associated TII funding. The annual value of the 2025 minimum wage increase is \$520 The annual value of the 2025 TII increase (effective 4/1/25) is \$2,160.

An increase of \$1,599 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$533 and the full value is \$1,599.

The SFY 25 Enacted Budget included funding for increases to minimum wage, effective 1/1/2025.

Quarterly allocation of \$1,374 for MW effective 1/1/2024, for a quarterly annualized value of \$1,374

Grand Total:			\$5,578,924	\$21	\$5,578,945	\$5,402,834	\$28	\$5,402,862	
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**Office of
Mental Health**

Aid to Localities Financial System

Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2025 Amendment: 8 - 9/29/2025 9:47:48 AM

Print Date : 10/01/2025 04:25 PM
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Attachment A
Funding Source Allocation Table
 County Code: 40 County Name: Putnam
 Year: 2025 Amendment: 9 - 10/31/2025 1:16:25 PM

Print Date : 11/04/2025 02:38 PM
 Printed By : L6884KNW
 Page : 1 of 6

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
Local Assistance	001A	GS	\$63,416	\$0	\$63,416	\$63,820	\$0	\$63,820	
Remarks									
An increase of \$1,212 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$404 and the full annual value is \$1,616.									
Community Support Services	014	GS	\$116,974	\$0	\$116,974	\$117,720	\$0	\$117,720	
Remarks									
An increase of \$2,238 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$746 and the full annual value is \$2,984.									
Adult ACT State Aid	034J	GS	\$337,359	\$0	\$337,359	\$339,510	\$0	\$339,510	
Remarks									
An increase of \$6,453 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$2,151 and the full annual value is \$8,604.									
Integrated Supp Emp	037	GS	\$54,866	\$0	\$54,866	\$55,216	\$0	\$55,216	
Remarks									
An increase of \$1,050 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$350 and the full annual value is \$1,400.									
PROS State Aid	037P	GS	\$220,407	\$0	\$220,407	\$180,400	\$0	\$180,400	



Attachment A
Funding Source Allocation Table
County Code: 40 County Name: Putnam
Year: 2025 Amendment: 9 - 10/31/2025 1:16:25 PM

Print Date : 11/04/2025 02:38 PM
 Printed By : L6884KNW
 Page : 2 of 6

<u>Funding Source</u>	<u>Code</u>	<u>Type</u>	<u>Prior Letter Allocation</u>	<u>Allocation Changes Since Prior Letter</u>	<u>Revised Current Fiscal Year Allocation</u>	<u>Annualized Value from Prior Letter</u>	<u>Annualized Value Changes from Prior Letter</u>	<u>Fiscal Year Revised Annualized Value</u>	<u>Beds</u>
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Remarks

Effective 7/1/25, the PROS funding structure has been redesigned and Putnam County's funding has been re-based mid-year as a result. Putnam County's total PROS State Aid funding: Calendar Year 2025 is \$13,168,200 and should be reported as follows: \$5,342,200 under program code 6340, \$0 under program code 7340, \$6,671,000 under program code 8350, and \$1,155,000 under program code 7330. For more information regarding individual provider funding, please contact your field office representative.

Effective 1/1/2025, PROS Residual State Aid and PROS Vocational Initiative funding recalculated based upon monthly census data reported in CAIRS. CY 2025 funding changes are: PFCS PROSper / CoveCare Center PROSper SA \$31,942 Voc \$50,750 (SA program code 6340; Voc program code 8350).

One time funding of \$88,725 represents the total 2025 PROS Viability funding. The funding for each provider is: Putnam Family & Comm Ser MH \$88,725 to be recorded on Program Code 6340

Dwyer Veteran P2P

038F	GS	\$201,722	\$0	\$201,722	\$203,008	\$0	\$203,008	\$203,008	
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Remarks

An increase of \$3,858 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$1,286 and the annual value is \$5,144.

Quarterly Allocation of \$48,100 (FAV \$192,400) in the SFY 24-25 Enacted Budget for the period of 4/1/2024-3/31/2025, will be used for the Veteran Peer to Peer Support Service Program for veterans. The provider should use the program code 0690 on all OMH financial reporting documents.

Clinical Infrastructure-Adult

039P	GS	\$65,590	\$0	\$65,590	\$66,008	\$0	\$66,008	\$66,008	
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Remarks

An increase of \$1,254 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$418 and the full year value is \$1,672.

CMHS Kids COVID Relief Funds

044C	F	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
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Clinical Infrastructure-C&F

046A	GS	\$81,691	\$0	\$81,691	\$82,212	\$0	\$82,212	\$82,212	
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Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2025 Amendment: 9 - 10/31/2025 1:16:25 PM

Print Date : 11/04/2025 02:38 PM
 Printed By : L6884KNW
 Page : 3 of 6

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
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Remarks

An increase of \$1,563 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$521 and the full annual value is \$2,084.

Community Support Programs-C&F 046L GS \$338,562 \$0 \$338,562 \$340,722 \$0 \$340,722

Remarks

An increase of \$6,476 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$2,159 and the full annual value is \$8,636.

Supported Housing 078 GS \$2,552,243 \$13,397 \$2,565,640 \$2,552,246 \$17,859 \$2,570,105 78

Remarks

An increase of \$75 per bed is being applied to 78 Standard SH beds in Putnam county and represents a stipend increase, effective 4/1/25. The 4/1/25 - 12/31/25 value of this increase is \$4,388. The full annual value of this increase is \$5,850.

An increase of \$154 per bed is being applied to 78 Standard SH beds in Putnam county and represents a 2.6% TII, effective 4/1/25. The 4/1/25 - 12/31/25 value of this increase is \$9,009. The full annual value of this increase is \$12,012.

Prior Year Liability 122P GS \$0 \$0 \$0 \$0 \$0 \$0

Expanded Community Support Adult 142A GS \$289,705 \$289,705 \$289,705 \$291,552 \$0 \$291,552

Remarks

An increase of \$5,541 represents 3 quarters (4/1/25 thru 12/31/25) of the approved 2.6% COLA/TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$1,847 and the annual value is \$7,388.

Suicide Prevention & Crisis Services 164 GS \$150,000 \$0 \$150,000 \$0 \$0 \$0

Trans. Mgmt. Kendra's 1708 GS \$8,074 \$8,074 \$8,074 \$8,124 \$0 \$8,124



Attachment A
Funding Source Allocation Table
 County Code: 40 County Name: Putnam
 Year: 2025 Amendment: 9 - 10/31/2025 1:16:25 PM

Print Date : 11/04/2025 02:38 PM
 Printed By : L6884KNW
 Page : 5 of 6

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Remarks									
Addition of \$9,234 reflects HHCIM service dollar funding being added back to Putnam County's 570 SAL. This funding is inclusive of the 2.6% TII that took effect 4/1/25. The full annual value is \$12,312.									
An increase of \$1,154 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$385 and the full value is \$1,154.									
Effective 4/1/25 quarterly reduction of \$3,000 (FAV: \$12,000) reflects the removal of Health Home Care Management Service Dollars from Putnam County's FSC 570 funding as management of this funding is being transitioned back to NYS OMH.									
Kids Health Home Care Management	570K	GS	\$57,345	\$0	\$57,345	\$57,712	\$0	\$57,712	
Remarks									
An increase of \$1,097 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$366 and the full value is \$1,097.									
Funding Reduction/COLA	965	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Personnel Services Enhancements	965S	GS	\$84,152	\$0	\$84,152	\$84,692	\$0	\$84,692	
Remarks									
Addition of \$21 reflects alignment of 2025 965S funding with the revised Minimum Wage increase and associated TII funding. The annual value of the 2025 minimum wage increase is \$2,160.									
An increase of \$1,599 represents 3 quarters (4/1/25 through 12/31/25) of the approved 2.6% TII increase for fiscal year 2025, effective 4/1/25. The quarterly value is \$533 and the full value is \$1,599.									
The SFY 25 Enacted Budget included funding for increases to minimum wage, effective 1/1/2025.									
Quarterly allocation of \$1,374 for MW effective 1/1/2024, for a quarterly annualized value of \$1,374									
Grand Total:			\$5,578,945	\$22,631	\$5,601,576	\$5,402,862	\$30,171	\$5,433,033	



**Office of
Mental Health**

Aid to Localities Financial System

Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2025 Amendment: 9 - 10/31/2025 1:16:25 PM

Print Date : 11/04/2025 02:38 PM

Printed By : L6884KWW

Page : 6 of 6

#6p.

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – FUND TRANSFER (25T398) – HEALTH DEPARTMENT – EARLY INTERVENTION – ITINERANT SERVICES

WHEREAS, the Public Health Director has requested a fund transfer (25T398) to cover the increase in children from 215 in 2024 to 225 in 2025; and WHEREAS, New York State recently increased rates by 5% per units billed; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:
10405900 54417 Early Intervention – Evaluations 40,000

Increase:
10405900 54441 Early Intervention – Itinerant Services 40,000

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov-Audit Nov-Health
Dec-Full

ReSO

cc: all

COUNTY OF PUTNAM

FUND TRANSFER REQUEST #56

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: November 4, 2025

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 NOV -6 PM 1:37

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10405900-54417 Early Intervention – Evaluations	10405900-54441 Early Intervention – Itinerant Services	\$40,000
Total:		\$40,000

PURPOSE:

Slight increase in children from 215 in 2024 to 225 in 2025. Additionally, NYS recently increased rates by 5% per units billed.

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T398

#69

Committee Mtg – **Health Mtg** _____ Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – FUND TRANSFER (25T400) – HEALTH DEPARTMENT – PRE-SCHOOL PARENT TRAVEL

**WHEREAS, the Public Health Director has requested a fund transfer (25T400) to cover the increase in Parents Driving Children to School; and
WHEREAS, in 2024 - 30 parents were driving their children to school; and
WHEREAS, in 2025 – 37 parents were driving their children to school; and
WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it**

RESOLVED, that the following fund transfer be made:

Decrease:

10296000 54678 Pre-School Leased Transportation 10,000

Increase:

10296000 54670 Pre-School – Non – Employee Travel 10,000

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Nov-Audit Nov-Health
DC-Full

Rc50

cc:all

COUNTY OF PUTNAM

FUND TRANSFER REQUEST #59

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: November 4, 2025

2025 NOV -6 PM 1:37
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54678 Pre-School – Leased Transportation	10296000-54670 Pre-School – Non-Employee Travel	\$10,000
	Total:	\$10,000

PURPOSE:
37 parents driving children to school in 2025. In 2024 30 parents were driving their children to schools.

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T400

Nov - Audit

Nov - Health
Dec. full

cc. 411
Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST #60

TO: Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager

DEPT: Health

DATE: November 4, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54441 Pre-School – Itinerant Services	10296000-54113 Pre-School – Excessive School Dist. Admin	\$120,000
	Total:	\$120,000

2025 NOV -6 PM 1:37
 LEGISLATURE
 PUTNAM COUNTY
 CARMEL, NY

PURPOSE:

These expenses are the districts billing for Pre-School Special Education. The number of children receiving services in 2024 was 583. In 2025 it increased by 59 children to 642. The charge per child went from \$708 in 2024 to \$752 in 2025. 642 children X \$752 = \$482,784

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T401

#60s.

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – FUND TRANSFER (25T403) – HEALTH DEPARTMENT – PRE-SCHOOL – CARE AT PRIVATE INSTITUTION

WHEREAS, the Public Health Director has requested a fund transfer (25T403) to cover Pre-School Care at Private Institution; and
WHEREAS, in 2024 the original budgeted amount was \$6,000,000 and the 2024 total expenses were \$7,400,000, due to multiple rate increases and number of children at schools increased by 15 students; from 105 to 120; and
WHEREAS, in 2025 the line was budgeted at \$7,000,000 as the number of children at schools had leveled off; and
WHEREAS, the rate changes continually increase and they anticipate needing more money in this line; and
WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it
RESOLVED, that the following fund transfer be made:

Decrease:

10296000 54441	Pre-School - Itinerant Services	100,000
10296000 54678	Pre-School - Leased Transportation	30,000
10405900 54474	Early Intervention – Care at Private Inst.	<u>40,000</u>
		170,000

Increase:

10296000 54414	Pre-School – Care at Private Inst.	170,000
-----------------------	---	----------------

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

NOV - Audit NOV - Health
DEC - Full

cc: All
ReSO

COUNTY OF PUTNAM

FUND TRANSFER REQUEST #80

TO: Commissioner of Finance
FROM: William A. Orr, Jr., Senior Fiscal Manager
DEPT: Health
DATE: November 5, 2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT
10296000-54441 Pre-School – Itinerant Services	10296000-54414 Pre-School – Care at Private Institution	\$100,000
10296000-54678 Pre-School – Leased Transportation	10296000-54414 Pre-School – Care at Private Institution	\$30,000
10405900-54414 Early Interven – Care at Private Inst	10296000-54414 Pre-School – Care at Private Institution	\$40,000
Total:		\$170,000

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 NOV -6 PM 1:37

PURPOSE:

In 2024 the total expenses were \$7,400,000. We had originally budgeted \$6,000,000. This was the year we had multiple rate increases and children at schools increased by 15 students; from 105 to 120. At the time of preparing the budget for 2025 we were aware of the increase in children at schools but not to the extent of the 15 additional children. In 2025 we budgeted \$7,000,000, children at schools had leveled off and we anticipate needing more money in this line. Rate changes continually increase.

2025 Fiscal Impact \$ 0.00

2026 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T403

#61

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T412) – DEPARTMENT OF SOCIAL SERVICES
– DAY CARE**

WHEREAS, the Commissioner of Department of Social Services, Mental Health and the Youth Bureau requested a fund transfer (25T412) to cover projected Day Care costs through 12/31/2025; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10607000 54471 Day Care 90,000

10607000 54670 Travel Non-Employee 15,000

**10610900 54433 Emergency Assist. For Families
Title IVE Federally Participating 80,000**

185,000

Increase:

10605500 54471 Day Care 185,000

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

2025

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Dept of Social Services

DATE: 11/5/2025

Health - Nov.
Assist - Nov.
Fund - Dec

cc: All
Reso

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10607000 54471 (Day Care)	10605500 54471 (Day Care)	\$90,000.00	To reallocate funds to cover projected costs through 12/31/25
10607000 54670 (Travel Non Employee)	10605500 54471 (Day Care)	\$15,000.00	
10610900 54433 (EAF IVE FP)	10605500 54471 (Day Care)	\$80,000.00	

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY
NOV - 7 AM 11:51

Emergency Assistance for Families
Title IVE Federally Participating

TOTAL: \$185,000.00

2025_ Fiscal Impact \$ 0 0
2026_ Fiscal Impact \$ 0 0

Kristen Wunner 11/6/25
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date	Chairperson Audit /Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T412

#60.

Committee Mtg – **Health Mtg** _____ Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T413) – DEPARTMENT OF SOCIAL SERVICES
– DAY CARE AND COMMITTEE ON SPECIAL EDUCATION**

WHEREAS, the Commissioner of Department of Social Services, Mental Health and the Youth Bureau requested a fund transfer (25T413) to cover projected Day Care and Committee on Special Education costs through 12/31/2025; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10610900 54435	Emergency Assistance For Families Child Welfare/Foster Care	550,000
10610900 54495	Payments To Recipients	25,000
10610900 54436	Emergency Assist. For Families Child Welfare/Foster Care JD PNS	245,000
10611900 54415	Adoptive Subsidy Federally Non-Participating	20,000
		840,000

Increase:

10605500 54471	Day Care	575,000
10611900 54114	Committee on Spec. Educ.	265,000
		840,000

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

2025

NOV - Health
NOV - Audit
Dec - Full

cc: All
Reso

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: Commissioner of Finance
FROM: Kristen Wunner
DEPT: Dept of Social Services
DATE: 11/5/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10610900-54435 (EAF CW FC) <i>Emergency Assistance for Families child welfare Foster Care</i>	10605500-54471 (Day Care)	\$550,000.00	To reallocate funds to cover projected costs through 12/31/25
10610900-54495 (Payments To Recipients)	10605500-54471 (Day Care)	\$25,000.00	
10610900-54436 (EAF CW FC JP PINS) <i>Emergency Assistance for Families child welfare Foster Care JP Pins</i>	10611900-54114 (Comm. On Spec. Educ.)	\$245,000.00	
10611900-54415 (Adoptive Subsidy FNP) <i>FNP: Federally Non-Participating</i>	10611900-54114 (Comm. On Spec. Educ.)	\$20,000.00	
TOTAL:		\$840,000.00	

2025_ Fiscal Impact \$ 0 0
2026_ Fiscal Impact \$ 0 0

2025 NOV - 7 AM 11:51
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Kristen Wunner 11/6/25
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date	Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00
Date	Chairperson Audit /Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T413

#Gov.

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T414) – DEPARTMENT OF SOCIAL SERVICES
– COMMITTEE ON SPECIAL EDUCATION**

WHEREAS, the Commissioner of Department of Social Services, Mental Health and the Youth Bureau requested a fund transfer (25T414) to cover projected Committee on Special Education costs through 12/31/2025; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

10611900 54416	Adoptive Subsidy Federally Participating	10,000
10611900 54420	Foster Care Federally Non-Participating	200,000
10612300 54414	Care At Private Institution	200,000
		410,000

Increase:

10611900 54114	Committee on Spec. Educ.	410,000
-----------------------	---------------------------------	----------------

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

2025

NOV - Health
NOV - Audit
DEC - Fall

cc: All
RCSO

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Dept of Social Services

DATE: 11/5/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10611900 54416 (Adoptive Subsidy FP)	10611900 54114 (Committee On Spec Educ)	\$10,000.00	To reallocate funds to cover projected costs through 12/31/25
10611900 54420 (Foster Care FNP)	10611900 54114 (Committee On Spec Educ)	\$200,000.00	
10612300 54414 (Care At Priv. Institution)	10611900 54114 (Committee On Spec Educ)	\$200,000.00	

FP = Federally Participating

FNP = Federally Non Participating

TOTAL: \$410,000.00

2025 Fiscal Impact \$ 0

2026 Fiscal Impact \$ 0

2025 NOV - 7 AM 11:52
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

K. Wunner 11/6/25
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T414

#6w

Committee Mtg – Health Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

**APPROVAL – FUND TRANSFER (25T415) – DEPARTMENT OF SOCIAL SERVICES
– PAYMENTS TO RECIPIENTS SAFETY NET**

WHEREAS, the Commissioner of Department of Social Services, Mental Health and the Youth Bureau requested a fund transfer (25T415) to cover projected Payments To Recipients Safety Net costs through 12/31/2025; and WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

<u>Decrease:</u>		
10610900 54493	Payments To Recipients	120,000
10610900 54495	Payments To Recipients - EAF (Emergency Assist. for Families)	<u>85,000</u> 205,000
<u>Increase:</u>		
10614000 54493	Payments To Recipients Safety Net	205,000

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

2025

NOV - Health
NOV - Audit
DEC - Full

cc: All
RCO

COUNTY OF PUTNAM

FUND TRANSFER REQUEST

TO: Commissioner of Finance

FROM: Kristen Wunner

DEPT: Dept of Social Services

DATE: 11/5/2025

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# /NAME	TO ACCOUNT# /NAME	AMOUNT	PURPOSE
10610900 54493 (Payments To Recipients)	10614000 54493 (Payments To Recipients SN) <i>*sn = Safety Net</i>	\$120,000.00	To reallocate funds to cover projected costs through 12/31/25
10610900 54495 (Payments To Recipients) <i>EAF</i> <i>Emergency Assistance For Families</i>	10614000 54493 (Payments To Recipients SN) <i>*sn = Safety Net</i>	\$85,000.00	
TOTAL:		\$205,000.00	

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY
2025 NOV - 7 AM 11:52

2025_ Fiscal Impact \$ 0 0
2026_ Fiscal Impact \$ 0 0

Krunner 11/6/25
Department Head Signature/Designee Date

AUTHORIZATION: (Electronic Signature)

Date Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit /Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

25T415

#60x

Committee Mtg – **Health Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – APPOINTMENTS – PUTNAM COUNTY BOARD OF HEALTH

RESOLVED, that the following be Appointed to the Putnam County Board of Health:

Dr. Michael Nesheiwat, appointed to fill a vacant seat with an unexpired six (6) year term, said term to expire December 31, 2026.

Shelby Luce appointed to fill a vacant seat with an unexpired six (6) year term, said term to expire December 31, 2025.

And be it further

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

RIAN RODRIGUEZ, MPH
PUBLIC HEALTH DIRECTOR



cc All
Health

KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

Memorandum

To: Amy Sayegh, Chairperson of the Legislature

From: Dr. Daniel Doyle, Board of Health President

cc: Kevin Byrne, County Executive;
Rian Rodriguez, MPH; Director of Health
Savannah Usher, MPH, Recording Secretary to the Board of Health

Subject: Appointment of Board of Health members

Date: 10/22/2025

2025 OCT 23 AM 10:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

On behalf of the board of health, I submit this request for the Legislature's consideration of the following appointments to the Board of Health:

1. **Dr. Michael J. Nesheiwat** – To fill the **vacant seat** on the Board of Health previously held by Kristin McConnel which will conclude 12/31/2026.
2. **Ms. Shelby Luce** – To **resume the unexpired term** previously held by **Dr. Michael Schoolman**, which will conclude on 12/31/2025.

Both candidates were interviewed by the Board of Health and received unanimous support for their appointments. The Board was highly impressed by their qualifications, experience, and commitment to advancing public health within our community.

To support these candidates, enclosed are their résumés and letters of intent to serve on the Board.

We respectfully request that the Legislature take the necessary steps to formally appoint Dr. Nesheiwat and Ms. Luce to the Board of Health.

Please let me know if additional documentation or information is required.

#6y.

Committee Mtg – Health Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL/ LEAD AGENCY/ SEQRA DETERMINATION/PUTNAM COUNTY SOLID WASTE MANAGEMENT PLAN

WHEREAS, the Putnam County Legislature is considering the adoption of a Solid Waste Management Plan for the County of Putnam (hereinafter the “Updated Plan”), which is currently being revised and updated to cover the ten-year period from 2025 to 2034; and

WHEREAS, the Updated Plan will not involve the construction of any Material Recovery Facilities or Transfer Stations within Putnam County; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act (“SEQRA”) and the Regulations promulgated thereunder (“6 NYCRR Part 617”); and

WHEREAS, potential involved and/or interested agencies have been identified in connection with the proposed action; and

WHEREAS, a full Environmental Assessment Form (EAF) has been prepared for the proposed action, along with supporting documentation, which is attached hereto and made a part hereof; and

WHEREAS, the Putnam County Legislature, after review of the 6 NYCRR Part 617, finds that the proposed action is a Type I Action; now therefore be it

RESOLVED, that the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA and will conduct a coordinated SEQRA environmental review of the proposed action; and be it further

RESOLVED, that this Resolution shall take effect immediately.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Putnam County's Local Solid Waste Management Plan, 2025-2034		
Project Location (describe, and attach a general location map): Putnam County, New York		
Brief Description of Proposed Action (include purpose or need): Preparation and adoption of an updated Solid Waste Management Plan (SWMP) for the County of Putnam.		
Name of Applicant/Sponsor: Putnam County Legislature		Telephone: 845-808-1020
		E-Mail: putcoleg@putnamcountyny.gov
Address: 40 Gleneida Avenue		
City/PO: Carmel	State: NY	Zip Code: 10512
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No or Village Board of Trustees		
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYC Department of Environmental Protection - Stormwater PERmit	1/2026
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	County Legislature	
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYS Department of Environmental Conservation - SWMP Approval/ Permit	1/2026
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<ul style="list-style-type: none"> • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s):	

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s):	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
 If Yes, what is the zoning classification(s) including any applicable overlay district?
 N/A - County-wide Plan _____

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
 If Yes,
 i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? N/A _____

b. What police or other public protection forces serve the project site?
 N/A _____

c. Which fire protection and emergency medical services serve the project site?
 N/A _____

d. What parks serve the project site?
 N/A _____

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? N/A _____

b. a. Total acreage of the site of the proposed action? _____ N/A acres
 b. Total acreage to be physically disturbed? _____ N/A acres
 c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ N/A acres

c. Is the proposed action an expansion of an existing project or use? Yes No
 i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
 If Yes,
 i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
 ii. Is a cluster/conservation layout proposed? Yes No
 iii. Number of lots proposed? _____
 iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No
 i. If No, anticipated period of construction: _____ N/A months
 ii. If Yes:
 • Total number of phases anticipated _____
 • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 • Anticipated completion date of final phase _____ month _____ year
 • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

- Do existing sewer lines serve the project site? Yes No
- Will a line extension within an existing district be necessary to serve the project? Yes No

 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:

- How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
- Describe types of new point sources. _____
- Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 - If to surface waters, identify receiving water bodies or wetlands: _____
 - Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:

- Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

- Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

- Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:

- Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
- In addition to emissions as calculated in the application, the project will generate:
 - _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 - _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 - _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 - _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 - _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
 - _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

i. During Construction:		ii. During Operations:	
• Monday - Friday:	_____ N/A	• Monday - Friday:	_____ N/A
• Saturday:	_____ N/A	• Saturday:	_____ N/A
• Sunday:	_____ N/A	• Sunday:	_____ N/A
• Holidays:	_____ N/A	• Holidays:	_____ N/A

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration: _____</p>
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: _____</p>
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p>
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p>
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): N/A

ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site. N/A

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	N/A	N/A	N/A
• Forested	N/A	N/A	N/A
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	N/A	N/A	N/A
• Agricultural (includes active orchards, field, greenhouse etc.)	N/A	N/A	N/A
• Surface water features (lakes, ponds, streams, rivers, etc.)	N/A	N/A	N/A
• Wetlands (freshwater or tidal)	N/A	N/A	N/A
• Non-vegetated (bare rock, earth or fill)	N/A	N/A	N/A
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: N/A

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:
N/A

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No

- If yes, cite sources/documentation: N/A

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:
N/A

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site N/A

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained: _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____

 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No
 If Yes:
 i. Species and listing (endangered or threatened): _____

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No
 If Yes:
 i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site N/A

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____

*Doc. Prep: Audit cc: All
See. Fred Reso*

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - **25A108**
Date: November 6, 2025

At the request of the Commissioner of Finance, the following budgetary amendment is required.

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 53000 52522 Sybil Statue Renovation 10,000

Increase Estimated Revenues:

55197000 427051 52522 Outside Donations 10,000

Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Resolution is required to adjust the capital budget to account for a donation from Preserve Putnam County to fund the restoration of the Sybil Ludington Statue as per the letter enclosed. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

2025 NOV - 7 AM 11:36
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



PRESERVE PUTNAM COUNTY

THE SOCIETY FOR THE PRESERVATION OF
PUTNAM COUNTY ANTIQUITIES AND GREENWAYS, INC.



October 29, 2025

Dear Commissioner of Finance,

We are delighted to support the restoration of the Sybil Ludington statue. Enclosed please find our contribution toward this important effort.

George Whipple
Whipple Foundation for the Preservation
of Putnam County.

Business Office
Preservation Services

12 Main Street, Suite 303
250 Old Stone Road

Brewster, NY 10509
Garrison, NY 10524

#6000

Committee Mtg – **Physical Mtg** _____ Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A111) – FINANCE – PUTNAM GOLF COURSE CONTRACTS

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A111) to fund the account for projected golf course activity through the end of the year; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10085000 54646	Contracts – Putnam Golf Course	100,000
10085000 54646 10149	Contracts – Putnam Golf Course F & B	250,000
		350,000

Increase Estimated Revenues:

10085000 424011	Interest & Earnings	49,000
10085000 424011 10149	Interest & Earnings	30,000
10085000 420031	Income – Putnam Golf Course	51,000
10085000 420031 10149	Income – Putnam Golf Course F & B	220,000
		350,000

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

cc:AJ

Nov. Prep
Audit
Jc. Full

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance
Re: Budgetary Amendment - **25A111**
Date: November 10, 2025

KJC

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2025 NOV 12 AM 9:45

At the request of the Commissioner of Finance, the following budgetary amendment is required.

GENERAL FUND:

Increase Estimated Appropriations:

10085000 54646	Contracts - Putnam Golf Course	100,000
10085000 54646 10149	Contracts - Putnam Golf Course F & B	<u>250,000</u>
		350,000 ✓

Increase Estimated Revenues:

10085000 424011	Interest & Earnings	49,000
10085000 424011 10149	Interest & Earnings	30,000
10085000 420031	Income - Putnam Golf Course	51,000
10085000 420031 10149	Income - Putnam Golf Course F & B	<u>220,000</u>
		350,000 ✓

Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Resolution is required to fund account for projected golf course activity through the end of the year. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

#666

Committee Mtg – **Physical Mtg** _____ Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL/GRANT APPLICATION/OFFICE FOR SENIOR RESOURCES/NEW YORK STATE DEPARTMENT OF TRANSPORTATION FTA SECTION 5310 GRANT PROGRAM

WHEREAS, when County matching funds are required Section 5-1(D)(1) of the Putnam County Code requires the Legislature to approve all grant applications and subsequent renewals thereof prior to submission for all applications requiring County matching funds; and

WHEREAS, this Section also provides that in the case when time is of the essence and Legislature approval before submission is not possible, the Legislature shall be furnished the grant application for consideration by the next Full Legislature meeting; and

WHEREAS, the Putnam County Office for Senior Resources is seeking approval for a grant in the amount of \$736,586.00 under the New York State Department of Transportation FTA Section 5310 Grant Program which requires a County matching fund of \$147,317.20; and

WHEREAS, this application submission is due by December 5, 2025 which may not be in a timely manner for approval of the Full Legislature; and

WHEREAS, this grant application was considered and approved by the Health, Social, Educational & Environmental Committee of the Putnam County Legislature at its November 17, 2025 meeting; now therefore be it

RESOLVED, that the Putnam County Legislature approves retroactively the application of the Office Senior Resources for a \$736,586.00 grant under the New York State Department of Transportation FTA Section 5310 Grant Program.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh



MEMORANDUM

DATE: November 5, 2025
TO: Honorable Toni Addonizio
Chair of Health, Social, Educational & Environmental Committee
CC: Diane Trabulsy
Clerk to the Legislature
FROM: Marlene Barrett *MB*
Director
RE: OSR 2025-2026 Grant Application for FTA Section 5310 Funding

2025 NOV - 6 PM 3: 19
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

The Office for Senior Resources (OSR) is seeking approval from the Legislature to apply for a grant to provide funding through the 2025-2026 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program for the purchase of six (6) buses to replace an aging fleet and to purchase a route assistance software program to enhance the efficiency of our transportation services.

It is our intent to apply for funding for these buses and a software program at a total cost of \$736,586.00. This grant will cover 80% of the cost or \$589,268.80. The county will be required to match at 20% of the cost or \$147,317.20.

Item	Estimated Cost	Federal Assistance Requested (80%)	Applicant (County) Share (20%)
Buses (6 @ \$121,031 ea.)	\$726,186.00	\$580,948.80	\$145,237.20
Software Program	\$ 10,400.00	\$ 8,320.00	\$ 2,080.00
Total	\$736,586.00	\$589,268.80	\$147,317.20

The application submission deadline is December 5, 2025. A draft copy of the grant application is attached for your review. It is respectfully requested that this matter be placed on the agenda of the Health, Social, Educational & Environmental Committee scheduled for Monday, November 17th. I intend to attend this meeting to provide any needed overview of this application.

Thank you for your consideration.



Department of Transportation

2025 - 2026 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Application

General Overview

Please consult the 2025 FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Guidance and Application Instructions to review the specific eligibility requirements prior to beginning the Application. The Application is designed to facilitate program eligibility determinations based on the program requirements described in the Guidance.

Application Information Requirements

Information necessary to submit a complete Application includes:

- Application Completed and Signed/Submitted Electronically
- Public Notice Affidavit
- Title VI Plan
- Independent Cost Estimate (ICE) for Non-OGS Capital Requests (If Applicable)
- Incidental Use Request (If Applicable)
- Indirect Cost Approval or Support Documentation (If Applicable)
- Third-Party Lease and Service Agreements (If Applicable)
- Smart Growth Questionnaire (If Applicable)
- Other supporting documentation as necessary

Completing the Application

The Application is an Adobe PDF-fillable form. To start, save a copy of the form to your computer. Open the saved form to start entering the requested information. Web browsers such as Apple Safari, Google Chrome and Mozilla may have their own non-Adobe PDF readers set as the default reader. To use one of these browsers, change the default PDF viewer setting to Adobe Reader. Internet Explorer is no longer compatible. Use Adobe Acrobat Standard or Pro to maximize the functionality in the form. Adobe Reader will also work for most functions. Please be sure to enable the form if necessary.

Please use the "Tab" function as you navigate through the form to ensure questions are answered in the correct order. As responses to questions are provided, portions of the application that do not apply will become blank. Therefore, please take care when answering questions to ensure the correct questions appear relative to your project/application needs. Applicants shall be required to complete all required fields as they appear in the application. **Required fields are designated by a preceding asterisk (*).**

Submitting Completed Application to NYSDOT

The completed Application and any required information described above, must be submitted no later than **November 3, 2025** to: 5310MobilityApplications@dot.ny.gov. To facilitate the submission of the Application, you may want to zip any large files prior to attaching them as the limit on overall file size is approximately 20MB.

Questions regarding this Application may be directed to: 5310MobilityApplications@dot.ny.gov.



PART A: APPLICANT INFORMATION

*Legal Agency/Business Name: Putnam County

DBA Name: Office for Senior Resources * Entity Type: Government Authority, Certification/Board Resolution

*Complete the following Table. Click on the check box to attach any required documents: [checked]

Table with 5 columns: SFS Vendor ID No., Federal ID No., Unique Entity ID, and two empty columns. Row 1: 1000002443, 14-6002759, empty, empty, empty.

*Applicant Location Area: NYMTC-Mid-Hudson South TCC Includes Rural funding? No

Applicant Primary Contact Information:

Salutation: Mrs. *First Name: Marlene *Last Name: Barrett

*Title: Director

*Address 1: 110 Old Route 6, Bld. 3

Address 2:

*City: Carmel *State: NY *Zip Code: 10512 *Phone No: (845) 808-1700

*Email Address: marlene.barrett@putnamcountyny.gov *Web Address: www.putnamcountyny.gov/osr

[checked] Check here if contracting address and contact address are the same. If not, please provide the contracting address below:

PART B: PRIMARY PURPOSE/SYSTEM DESCRIPTION

In the space provided, briefly describe your agency's mission and services. Space is limited to the visible area:

*Agency Mission Statement: The Putnam County Office for Senior Resources (OSR) coordinates and administers programs and services for older residents. Its primary focus is developing long-term care initiatives that meet the needs of older adults and support their caregivers.

*Services currently provided: The Office for Senior Resources (OSR) promotes the independence, health, and well-being of older adults and caregivers in Putnam County through a wide range of programs, including case management, nutrition, transportation (including on-demand medical transportation), home care, caregiver support, and wellness initiatives.

*PRIMARY COUNTY BEING SERVED: Click in the box for scroll bar. Putnam

*Service Area(s): List the Village/Town/City Served. Carmel, Kent (Lake Carmel), Patterson, Southeast, Village of Brewster, Mahopac, Mahopac Falls, Village of Cold Spring, Village of Nelsonville, Philipstown, Garrison, Putnam Valley

*Describe service delivery methods, including resources:

OSR offers an array of transportation services designed to support older adults throughout Putnam County. Rides are provided for medical appointments for individuals who no longer drive and are not eligible for Medicaid. In addition, door-to-door transportation is available to all four Friendship Centers for participation in the nutrition program, grocery shopping, retail trips, and recreational or social activities. These services help bridge gaps in areas where public transportation is limited by offering accessible, community-based alternatives.

*Number of staff dedicated to transportation services in your organization:

*What phrase best describes membership or registration requirements for your organization's program?

*What phrase best describes any religious, religious institution/organization affiliation your organization or organization's name has:

Describe the membership/registration requirements or any religious affiliations:

Registration is required of an older adult (60+) to receive services such as congregate meals, participate in recreation or fitness classes, home delivered meals, case management, and medical transportation. Caregiver Support Services also require registration for counseling and case management.

PART C: CONSUMER DEMOGRAPHICS

*Working across the rows, enter data in the table below. Percentages calculate based on information entered. Data must be obtained from a recognized source.

*Data source(s) used to determine demographic information:

Age Groups Served	Service Area Population	Percent	Number of Consumers Served	Percent of Consumers Served	Number of Disabled Served	Percent of Disabled Served
Under 5 years of age	4427	5%	0	0%	0	0%
5 to 19 years of age	15379	16%	0	0%	0	0%
20 to 44 years of age	30208	31%	0	0%	0	0%
45 to 59 years of age	21185	22%	136	5%	5	2%
60 to 74 years of age	18930	19%	998	35%	74	33%
Over 75 years of age	7931	8%	1741	61%	147	65%
Total	98060	100%	2875	100%	226	100%

PART D: PROJECT FUNDING REQUEST

*Briefly describe the overall project. Include planned use of funding for which you are applying. Space is limited to the visible area.

The Office for Senior Resources (OSR) is seeking funding to replace six aging buses in our current fleet and to purchase routing software that will enhance the efficiency of our transportation services. These vehicles and technology upgrades are essential to ensuring the continued safe and reliable transportation of older adults throughout Putnam County. Replacing high-mileage vehicles will help prevent service disruptions due to mechanical failures and reduce the costly repairs often associated with older buses. In addition, implementing new routing software will allow us to optimize routes, improve scheduling, and potentially expand our capacity to serve more residents. This project will strengthen our ability to provide consistent, dependable, and cost-effective transportation for those who rely on our services.

*Check the box(es) in the Table corresponding to the funding for which you are applying, and complete the Table. Funding choice(s) determine the Application Parts to be completed. Continue application by going to the next applicable section.

Funds Applying for:	Required Part(s):	Estimated Project Costs	Federal Assistance Requested	Applicant Share	Project Start Date	Project End Date
<input checked="" type="checkbox"/> Capital: Vehicle	E1	\$ 726,186.00	\$ 580,948.80	\$ 145,237.20	01/01/2026	01/01/2031
<input checked="" type="checkbox"/> Capital: Other Capital	E1a	\$ 10,400.00	\$ 8,320.00	\$ 2,080.00	01/01/2026	01/01/2031
<input type="checkbox"/> Operating Assistance (OA)	E2	\$ 0.00	\$ 0.00	\$ 0.00		
<input type="checkbox"/> Mobility Management	E3	\$ 0.00	\$ 0.00	\$ 0.00		
Total:		\$ 736,586.00	\$ 589,268.80	\$ 147,317.20		

PART E1: PROJECT INFORMATION - Capital Vehicle

Leave this Part blank if you did not apply for Capital Vehicle Assistance.

1. Select anticipated use(s) for the grant award:

Continue Existing Service(s)

2. Select main objective for the proposed project:

Increase alternatives to public transportation that assist 5310 program's intended population

3. Describe how the proposed project addresses the Section 5310 program objective selected above:

This project directly supports the Section 5310 program objective of increasing alternatives to public transportation for older adults and individuals with disabilities. By replacing six aging buses and implementing new routing software, the Office for Senior Resources (OSR) will enhance the reliability and efficiency of its door-to-door transportation services. Although public transportation is available in parts of Putnam County, access remains limited due to fixed routes that serve only certain

4. Identify all unmet needs the proposed project seeks to address:

The proposed project seeks to address several unmet transportation needs within Putnam County: (1) Lack of Service Coverage: The western part of the county currently has no access to daily public transportation, leaving many older adults and individuals with disabilities without reliable mobility options. (2) Need for Better Route Coordination: Current routes are limited in flexibility. Implementing routing software will improve coordination, reduce travel times, and increase overall service efficiency. (3) Unique Demographics and Population

5. Why are the current services provided in your service area insufficient to meet the needs identified above?

Current transportation services can be improved upon to better meet the needs of older adults across Putnam County. Without routing software, coordination and route optimization are challenging, which limits our ability to serve a greater number of residents efficiently. In addition, our aging fleet increases the risk of service interruptions and costly repairs, potentially affecting reliability and consistency.

6. Will requested vehicle(s) ever transport consumers under the age of 21 to or from a school?

No

7. Does your organization operate exclusive school transportation service?

No

7a. Describe school services:

n/a

8. Is your organization exempt from the school bus restriction as permitted under 49 CFR 605?

No

Attach Exemption

9. Is your organization currently regulated by NYSDOT as a "Contract or Common Carrier"?

No

10. Will vehicles be maintained under NYSDOT Operating Authority?

No

NYSDOT Operating Authority No:

Provide explanation:

n/a

11. Who will your organization serve with the vehicles?

Provide explanation including any individual fare charges:

Before use of our transportation service, an eligible resident must register first and be put on a route by the Transportation Coordinator. There is no fee to use this service, rather a client can give an anonymous voluntary contribution that goes back into the program.

PART E1: SUPPORTING DOCUMENTS: VEHICLE REQUEST(S)

*Attach current Fleet Inventory including year, make, model, passenger capacity, mileage and condition.

*Attach current maintenance plan review

List other Grant fund(s) source(s):

To request up to six (6) vehicles, complete the Table below. Where applicable, enter numbers only- no commas. Prices will be automatically generated, and totaled, based on Lot(s) selected. Although boxes expand to fit descriptions, do not exceed the space provided.

Lot Tab after selection	Extended Price	Purpose	Fuel	Replacement Vehicle Model year	Replacement Vehicle Make/Model/Type	Replacement Vehicle VIN	Replacement Vehicle Mileage	Other Grant Funds	Amount of Other Grant Funds
G	\$ 121,031	Replacement	Gas	2019	E450 Phoenix	1FDFE4FS2KDC07332	77,949	No	
G	\$ 121,031	Replacement	Gas	2019	E450 Phoenix	1FDFE4FS0KDC07331	75,481	No	
G	\$ 121,031	Replacement	Gas	2019	E450 Phoenix	1FDFE4FS2KDC04608	71,480	No	
G	\$ 121,031	Replacement	Gas	2019	E450 Phoenix	1FDFE4FS8KDC07318	69,418	No	
G	\$ 121,031	Replacement	Gas	2019	E450 Phoenix	1FDFE4FS4KDC07333	51,755	No	
G	\$ 121,031	Replacement	Gas	2021	E350	1FDEE3FK6MDC40648	52,355	Yes	\$ 61,293
Total	\$ 726,186								\$ 61,293.42

PART E1a: PROJECT INFORMATION - OTHER CAPITAL

Leave this Part blank if you did not apply for Other Capital Assistance.

1. Select anticipated use(s) for the grant award:

2. Select main objective for the proposed project:

3. Describe how the proposed project addresses the Section 5310 program objective selected above:

The proposed project supports the Section 5310 objective by improving service efficiency through route assistance software. This technology will optimize routes, reduce vehicle wear and fuel costs, and allow the program to serve more clients without increasing expenses, ultimately expanding transportation access for older adults and individuals with disabilities.

4. Identify all unmet needs the proposed project seeks to address:

The proposed project seeks to address unmet needs including inefficient route planning, limited-service coverage, particularly in less densely populated areas, and the inability to accommodate additional clients due to scheduling and resource constraints. Implementing route assistance software will improve coordination, reduce vehicle downtime, and enhance the program's capacity to serve more residents effectively across the county.

5. Why are the current services provided in your service area insufficient to meet the needs identified above?

The county's public transportation system operates as an on-demand, contracted service; therefore, any routing software they may use does not align with or meet the specific needs of how our program is structured and operated. Implementing dedicated route assistance software will allow us to optimize routes, expand service coverage, and better meet the growing transportation needs of older adults and individuals with disabilities throughout the county.

6. For Software/Hardware Purchases, explain how the use of this equipment would improve service and how it complements other services in the Community.

The use of route assistance software will improve service by streamlining trip scheduling and route planning, resulting in more efficient transportation operations. This technology will reduce travel time, fuel consumption, and vehicle wear, allowing staff to focus more on client service and safety. By optimizing routes, the program can serve additional clients without increasing costs. The software also complements existing community transportation services by enhancing coordination and reducing overlap with other providers, ensuring that older adults

7. For non-OGS vehicle Purchases, explain how the use of this equipment would improve service and how it complements other services in the Community.

n/a

8. For Shop Equipment or other Maintenance Purchases, explain if these assets will be owned and operated by the applicant or leased to an operator. If leased, please attach the planned lease agreement with the application.

n/a

9. For Facilities and Pedestrian improvements, please identify how the project benefits will be allocated to the target population.

n/a

PART E1a: SUPPORTING DOCUMENTS: OTHER CAPITAL REQUEST(S)

*Attach the Independent cost estimate (ICE) for this purchase and the planned procurement methodology

*Attach proposed maintenance plan for the Federally Funded Asset

For up to seven (7) Other Capital Requests, complete the Table below. Where applicable, enter numbers only - no commas.

Describe	Physical Address of Asset	Unit Cost	Qty	Total Cost	Purpose	Age	Federal Share	Local Match
Computer Software	110 Old Rt.6 Carmel, NY	650.00	16	\$ 10,400.00	New	0.00	\$ 8,320.00	\$ 2,080.00
Select One				\$ 0.00	Select One		\$ 0.00	\$ 0.00

Total				\$ 10,400.00			\$ 8,320.00	\$ 2,080.00
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PART E1b: SMART GROWTH THRESHOLD QUESTIONS

Complete Part E1b only if you have indicated in Part D that you are requesting Other Capital Assistance. If your answer to the first question is "Yes" you will also have to complete questions 2-4.

1. *Does your request for Capital Assistance include funds for bus shelters or facilities? Yes No
2. Is any part of the proposed project outside of the Transit Sponsor's owned property? Yes No
3. Is the project likely to affect surface or groundwater; impact air quality; or affect historic or archeological resources? Yes No
4. Is this a new project which has not been included in the Transit Sponsor's regular planning process? Specifically, a project not yet discussed or coordinated with state, local, or federal government agencies and is not included in municipal or regional planning plans? Yes No

An affirmative response to one or more of the Smart Growth Questions requires submission of the [Smart Growth Screening Tool](#) with this Application.

PART E2: PROJECT INFORMATION - Operating Assistance

Leave this Part blank if you did not apply for Operating Assistance.

1. Select anticipated use(s) for the grant award:

Select One

2. Select main objective for the proposed project:

Select One

3. Describe how the proposed project addresses the Section 5310 program objective selected above:

4. Identify all unmet needs the proposed project seeks to address:

5. Why are the current services provided in your service area by public or private transit providers insufficient to meet the needs identified above?

6. Will service be operated by the Applicant? 6a. Percentage of the equipment be owned by the lessee or private operator:

7. Describe how the project will be operated by a lessee or private operator under contract with the Applicant:

PART E2 SUPPORTING DOCUMENTS: OPERATING ASSISTANCE

Select a response from the drop-down boxes, then enter data in the shaded cells to complete the Operating Assistance Project Cost Table.

Section	Operating Assistance Project Costs	Amount
<input type="checkbox"/> Attach Detailed Budget	Total Project Operating Expenses	\$ 0.00
Fare Box and Other Revenue	Select One	\$ 0.00
	Sub-Total	\$ 0.00
	Net Project Costs	\$ 0.00
Total Other FTA Matching Funds	Select One	\$ 0.00
	Sub-Total Other FTA Funds	\$ 0.00
	Net Project Costs Less FTA Funds	\$ 0.00
Applicant Non-FTA Matching Share	Select One	\$ 0.00
	Matching Share Amount Sub-Total	\$ 0.00
	Net Project Cost Less Local Funds	\$ 0.00
Request	Eligible 5310 Federal Share Award Maximum	\$ 0.00
	Federal Share	\$ 0.00

PART E3: PROJECT INFORMATION - MOBILITY MANAGEMENT

Leave this Part blank if you did not apply for Mobility Management.

1. Select anticipated use(s) for the grant award:

Select One

2. Select main objective for the proposed project:

Select One

3. Describe how the proposed project addresses the Section 5310 program objective selected above:

4. Identify all unmet needs the proposed project seeks to address:

5. Why are the current services provided insufficient to meet the needs identified above?

6. What efforts will the Applicant undertake to leverage funds from other sources to implement/provide/sustain these services?

PART E3 SUPPORTING DOCUMENTS: MOBILITY MANAGEMENT/RELATED PROGRAM COSTS

Complete the Mobility Management Project Cost Tables by entering Expenses in the shaded cells.

Section	Mobility Management Project Costs	Amount	
Personnel Services <input type="checkbox"/> Attach Duties Descriptions	Expenses - Salary		
	Administrative	\$ 0.00	
	Mobility Management	\$ 0.00	
	Support Staff	\$ 0.00	
	Other	\$ 0.00	
	Sub-Total	\$ 0.00	
	Expenses - Fringe Benefits		
	Fringe Benefits	\$ 0.00	
	Sub-Total	\$ 0.00	
	Expenses - Travel		
	Staff Travel Allowance	\$ 0.00	
	Sub-Total	\$ 0.00	
	Total Personnel Services		\$ 0.00
	Support	Expenses - Support	
Outreach Services		\$ 0.00	
Facility Costs		\$ 0.00	
Other Support Costs		\$ 0.00	
Total Support		\$ 0.00	
Total Mobility Management Costs		\$ 0.00	

Complete the Mobility Management Project Cost Tables by entering Matching Fund(s) information in the shaded cells.

Section	Local Matching Share Contribution	Amount
	Total Mobility Management Costs	\$ 0.00
Matching Share Contribution	Local Matching Share Contribution	
	Select One	\$ 0.00
	Matching Share Amount Sub-Total	\$ 0.00
	Net Project Cost Less Local Funds	\$ 0.00
	Eligible 5310 Federal Share Award Maximum	\$ 0.00
	Federal Share	\$ 0.00

PART F: PERFORMANCE MEASURES

The following Performance Measures are established in the FTA Section 5310 Program. Complete each portion as it applies to this Application. These Performance Measures will be included in Schedule B of the Contract if awarded funds.

***For All Requests:**

Briefly describe the efforts made to coordinate services with Human Services or other agencies in your geographic area. Include a statement regarding the impact on budgets and efficiencies/innovations obtained or planned (space is limited to visible area):

The Office for Senior Resources continues to coordinate closely with the Putnam County Department of Planning, Development and Public Transportation to supplement access in transportation services for older adults. In collaboration with Putnam County Rapid Transit and Paratransit, we work to provide alternative transportation options that enable older adults to travel throughout the community to essential destinations such as medical appointments, grocery stores, and social activities. While these partnerships have enhanced coordination and expanded service options, a key limitation remains that Putnam County transportation serves only a small portion of the county. To sustain and improve service delivery, we have relied on funding through past 5310 grants and capital project allocations to maintain and replace our aging fleet, a necessary but increasingly costly effort. These collaborative approaches continue to promote efficiency and innovation in service delivery, while maximizing the use of available funding sources to meet the growing transportation needs of older residents and individuals with disabilities.

For Vehicle and/or Operating Assistance Requests:	Measure	Current 5310	New 5310
Number of vehicles used to provide seniors and persons with disabilities service	Number	7	6
Number of seniors and persons with disabilities needing wheelchair positions	Annually	3	3
Vehicle miles traveled	Annually		
Vehicle miles	Daily Average	48.00	50.00
One-way trips provided to seniors and persons with disabilities	Annual Number		
Number of Riders per trip	Average		
Round-Trip length (miles)	Average		
Normal number of days vehicles in operation	Weekly		
Normal hours of vehicle operation	Daily		
Normal hours of vehicle operation	Annually		

Other Capital or Physical Improvements: Describe any changes or additions to transportation facilities, sidewalks, technology and/or vehicles that impact the availability of transportation services as a result of a project implemented in the current reporting year.

During the current reporting year, several initiatives enhanced the availability of transportation services. Putnam County Transit launched an on-demand microtransit service providing shared rides based on passenger requests. The service, available in Southeast, Patterson, and Carmel, offers greater flexibility and serves all paratransit riders with wheelchair accessible vehicles. Through grant funding from NYSOFA, OSR continued to expand its GoGoGrandparent program, which offers a set number of free rides to preregistered older adults who attest to being low-income with no available transportation. +

Numbers of Consumers in targeted population anticipated to be served annually by this improvement:

147

Mobility Management: Select up to six (6) performance measures from the following categories in the Table which will be used to measure success. The Performance Objective boxes will expand to fit, however, please do not exceed the space limits of this page.

Category	Performance Objective	Measure	Quarterly Target Attainment
Select One			

PART G: CIVIL RIGHTS, EQUAL EMPLOYMENT OPPORTUNITY AND TITLE VI REQUIREMENTS

Refer to the FTA guidance regarding Civil Rights and the NYSDOT information and technical guidance for service providers. Regarding your Civil Rights program, answer the following questions for the past three (3) years. Provide explanations as required.

*1. Has any investigation, lawsuit, or complaint alleging discrimination been filed against the applicant or any subrecipient?

No

[Empty text box for explanation]

*2. Have any Civil Rights Compliance Review Activities or investigations been conducted?

No

[Empty text box for explanation]

3. Regarding your Equal Employment Opportunity (EEO) Program, if in Part B you indicated 50 or more staff are dedicated to Transportation Services.

Attach your EEO Plan, or the timeline by which you will meet the requirement for a plan prior to award.

Attach Title VI Plan

PART H: PUBLIC PARTICIPATION AND COORDINATION REQUIREMENTS

*Please check the box to submit the required documentation with your Application as described below.

Copy of Public Notice paid advertisement(s)

List of the private bus and taxi companies; public transportation operators; and human service agencies to whom Notice was sent.

*Is your comment period complete?

No

*Date comment period ended or will end:

11/13/2025

*Did you receive any comments, proposals, or other communication in response to your Notice?

No

Describe:

No comments received at the time of submission.

PART I: LOCALLY DEVELOPED, COORDINATED PUBLIC TRANSIT HUMAN SERVICES TRANSPORTATION PLAN

*Name/Title of Plan:

*Plan Date: *Date Plan last modified/updated:

*Indicate if projects applied for are derived from a locally developed Public Transit-Human Service Transportation Plan, compliant with FTA Circular FTA C 9070 .1 G.

*Coordinated plan page number(s) that support application: Page(s) Through

Or list pages separately, e.g. 1,4, 6, 8:

Coordination with Other Organizations: From the drop down boxes, select up to six (6) areas of coordination and coordination activities performed To add or delete rows, use the buttons. The Performance Objective boxes will expand to fit, however, please do not exceed the space limits of this page.

Attach Formal Agreements

Area of Coordination	Coordination Activity	Coordinating Agency/Organization Name	Formal Agreement
Title IIIB Older Americans	Trips	Putnam County Office for Senior Resources	No
Local Public Transit System	Trips	Putnam Area Rapid Transit (PART)	No
Local Public Transit System	Trips	Putnam County On-Demand/Microtransit services/Paratransit	No
Developmental Disabilities	Referrals	Putnam ARC	No
Developmental Disabilities	Referrals	Hudson Valley Cerebral Palsy Association	No
Other: Older Adults Transport	Other: Ride Coordination	GoGoGrandparents	No

PART J: APPLICANT AFFIRMATIONS, CERTIFICATIONS AND ASSURANCES

*Select One:

Section 5307 Direct Recipients only: Check the appropriate box below

- My Certifications and Assurances documents are previously signed and on file. I will complete the Affirmation of Applicant.
- I have not previously signed the 2025 FTA Certifications and Assurances and/or have not selected #11. I will complete the sections below.

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these Certifications and Assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes and regulations, and follow applicable Federal directives, and comply with the certifications and assurances as selected below, to be applicable to each application made to the Federal Transit Administration (FTA) in Federal Fiscal Year 2025, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent the Applicant.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute.

Federal Fiscal Year 2025 Certifications and Assurances for Transit Assistance Programs: For the purposes of this Application, all Applicants MUST comply with the following Certifications and Assurances: <https://www.transit.dot.gov/funding/grantee-resources/certifications-and-assurances/certifications-assurances>

1. Certifications And Assurances Required Of Every Applicant
3. Tax Liability And Felony Convictions
4. Private Sector Protections
5. Transit Asset Management Plan
11. Enhanced Mobility Of Seniors And individuals With Disabilities Programs

*Checking this box signifies your intent to comply with all of the above listed provisions. FTA intends that these certifications and assurances should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2025 .

Applicants may wish to include one or more of the following Categories of Certifications and Assurances by selecting one or more of the choices from the list below. To select more than one, click on one choice then, use the Control or Shift keys to select others. To select all of these additional provisions, check here:

- | | |
|--------------------------|---|
| <input type="checkbox"/> | 6. Rolling Stock Buy America Reviews And Bus Testing |
| <input type="checkbox"/> | 7. Urbanized Area Formula Grants Program |
| <input type="checkbox"/> | 10. Grants For Buses And Bus Facilities And Low Or No Emission Vehicle Deployment Grant Program |
| <input type="checkbox"/> | 12. State Of Good Repair Grants |
| <input type="checkbox"/> | 14. Alcohol And Controlled Substances Testing |
| <input type="checkbox"/> | 16. Demand Responsive Service |
| <input type="checkbox"/> | 17. Interest And Financing Costs |

Affirmation of Applicant

Has your organization been a previous recipient of FTA funds?

Yes

The Applicant certifies and assures NYSDOT that the project(s) submitted in this application is/are derived from the Locally Developed Public Transit-Human Service Transportation Plan, compliant with Federal Transit Administration Circular FTA C 9070. 1G. Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

By signing this application, you are certifying that all information and data on this application are true and correct to the best of your knowledge and belief and are supported by your records.

*Applicant Signature

Marlene Barrett

Digitally signed by Marlene Barrett
Date: 2025.10.30 13:40:58 -04'00'

PART K: FTA CERTIFICATIONS AND ASSURANCES, ATTORNEY AFFIRMATION

Part K is not required if you have indicated in Part J that you have the Affirmation on file, or are a 5307 Direct Recipient.

AFFIRMATION OF APPLICANT'S ATTORNEY

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated at the link above. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant. I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Attorney Signature

PART L: Certification to Restrictions on Lobbying

AFFIRMATION OF APPLICANT'S ATTORNEY

By signing below, Applicant certifies that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance For New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Modifications have been made to the clause pursuant to Section 10 of the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.]
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section A 3801, et seq., apply to this certification and disclosure, if any.

Applicant Signature **Marlene Barrett**

Digitally signed by Marlene Barrett
Date: 2025.10.30 13:41:46 -04'00'

PART M: SUBMITTING THE APPLICATION

Save the Application using the following naming convention that includes your Applicant name and description, for example, "Human Service Agency X 5310 App 2025 ". Print a copy for your records.

To submit: Email 5310MobilityApplications@dot.ny.gov with the Application as an attachment. Attach additional documents as needed. Consider zipping your file or sending in multiple emails if over 20mb. Please use your agency name in the email subject line, followed by "2025 5310 Application Submission". Send the email to complete the Application submission process.

#600

Committee Mtg – Physical Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

**APPROVAL/ NOTICE OF INTENT TO ACT AS LEAD AGENCY FOR SEQR REVIEW/
DONALD B. SMITH CAMPUS SITE IMPROVEMENTS**

WHEREAS, the Putnam County Department of Public Works is proposing to construct various improvements to the site parking lot pavement, sidewalks, parking accommodations, site circulations and drainage located at 110 Old Route 6 in the Town of Carmel, Putnam County, New York; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act (“SEQRA”) and the Regulations promulgated thereunder (“6 NYCRR Part 617”); and

WHEREAS, potential involved and/or interested agencies have been identified in connection with the proposed action; and

WHEREAS, a short Environmental Assessment Form (EAF) has been prepared for the proposed action; and

WHEREAS, the Putnam County Legislature, after review of the 6 NYCRR Part 617, finds that the proposed action is an Unlisted Action; now therefore be it

RESOLVED, that the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA and will conduct a coordinated SEQRA environmental review of the proposed action.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project: Putnam County Donald B. Smith Campus Site Improvements				
Project Location (describe, and attach a location map): 110 Old RT 6, Carmel, NY				
Brief Description of Proposed Action: The applicant proposes to construct various improvements to the site parking pavement, sidewalks, parking accommodations, site circulations and drainage.				
Name of Applicant or Sponsor: Putnam County Legislature		Telephone: 845-808-1020 E-Mail: putcoleg@putnamcountyny.gov		
Address: 40 Gleneida Ave				
City/PO: Carmel		State: NY	Zip Code: 12508	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYCDEP			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		11.9 acres		
b. Total acreage to be physically disturbed?		3.4 acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		11.9 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): Institutional				
<input type="checkbox"/> Parkland				

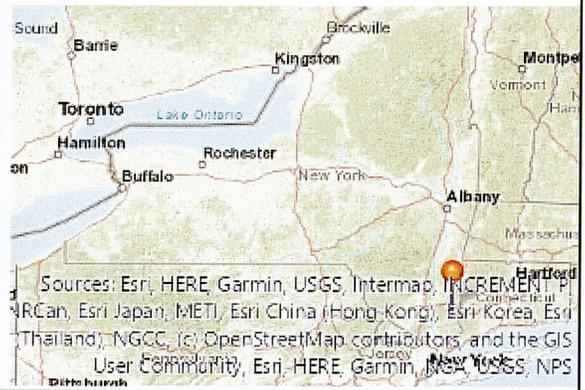
5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ No change to existing water supply.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ No change to existing water connection.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?		<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?		<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Northern Long-eared Bat	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: <hr/> Stormwater will be collected by new drain inlets and piping and will be conveyed to new infiltration practices on site.	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: Site code:34 0031 Class: P- Potential Containments	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong-Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, Esri, HERE, Garmin, IBM, USGS, NPS

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 15 [Threatened or Endangered Animal - Name]	Northern Long-eared Bat
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

#6dd

Committee Mtg – Physical Mtg Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL/ NOTICE OF INTENT TO ACT AS LEAD AGENCY FOR SEQR REVIEW/TILLY FOSTER FARM CONSERVATION EASEMENT AMENDMENT

WHEREAS, Putnam County and the Watershed Agricultural Council (“WAC”) wish to amend the Deed of Conservation Easement covering the Tilly Foster Farm (WAC Property #600), located on NYS Route 312 in the Town of Southeast, Putnam County, New York; and

WHEREAS, The County and WAC are proposing that the boundary lines of the existing Municipal Acceptable Development Area (MADA) be enlarged and that a new Acceptable Development Area (ADA) be created along the northern boundary of the MADA and along a certain portion of the road frontage of NYS Route 312; and

WHEREAS, the foregoing will result in the MADA being increased by 2.828 acres and the ADA area be increased by 0.628 acres; and

WHEREAS, in exchange, the County will add approximately 131 acres of presently unencumbered adjacent land to the Tilly Foster Farm, to be covered by the Deed of the Conservation Easement, which will be divided into Farm Area (FA) and Resource Protection Area (RPA), of which the RPA area will be 23.591 acres; and

WHEREAS, said property is undeveloped and contains a watercourse that flows directly into the NYC Middle Branch Reservoir; and

WHEREAS, no construction or physical alterations to the property will occur from the proposed action; and

WHEREAS, the proposed action is subject to review under the State Environmental Quality Review Act (“SEQRA”) and the Regulations promulgated thereunder (“6 NYCRR Part 617”); and

WHEREAS, potential involved and/or interested agencies have been identified in connection with the proposed action; and

WHEREAS, a short Environmental Assessment Form (EAF) has been prepared for the proposed action; and

WHEREAS, the Putnam County Legislature, after review of the 6 NYCRR Part 617, finds that the proposed action is an Unlisted Action; now therefore be it

RESOLVED, that the Putnam County Legislature hereby declares its intent to act as the Lead Agency under the procedures and requirements of SEQRA and will conduct a coordinated SEQRA environmental review of the proposed action.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

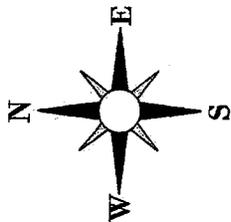
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Tilly Foster Farm Conservation Easement Amendment			
Project Location (describe, and attach a location map): Tilly Foster Farm, 100 Route 312, Brewster, New York			
Brief Description of Proposed Action: The proposed action involves the amendment of the Tilly Foster Farm conservation easement (WAC Property #600). The County is proposing that the boundary lines of the existing Municipal Acceptable Development Area (MADA) be enlarged and that a new Acceptable Development Area (ADA) be created along the northern boundary of the MADA and along a certain portion of the road frontage of NYS Route 312. The MADA will be increased by 2.828 acres and the ADA area by 0.628 acres. In exchange, the County will add approximately 131 acres of presently unencumbered adjacent land to the Tilly Foster Farm, to be covered by the Deed of the Conservation Easement. This added property will be divided into Farm Area and Resource Protection Area (RPA), of which the RPA area will be 23.591 acres. This property is undeveloped and contains a watercourse that flows directly into the NYC Middle Branch Reservoir. No construction or physical alterations to the property will occur from the proposed action.			
Name of Applicant or Sponsor: Putnam County Legislature		Telephone: 845-808-1020 E-Mail: putcoleg@putnamcountyny.gov	
Address: 40 Gleneida Avenue			
City/PO: Carmel		State: NY	Zip Code: 10512
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Attorney General			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		134.456 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		321.37 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input checked="" type="checkbox"/> Other(Specify): NYC Reservoir			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ NYC Middle Branch Reservoir _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? Northern Long-Eared bat	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Petnam County Legislature</u> Date: _____ Signature: _____ Title: <u>Chairwoman of The Petnam County Legislature</u>		





ADDITION TO MADA "A"
AREA = 19,209 S.F. ±
0.44 AC ±

EXISTING MADA "A"
(SEE NOTE)

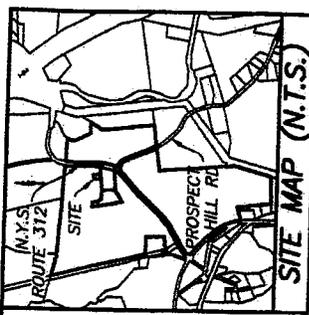
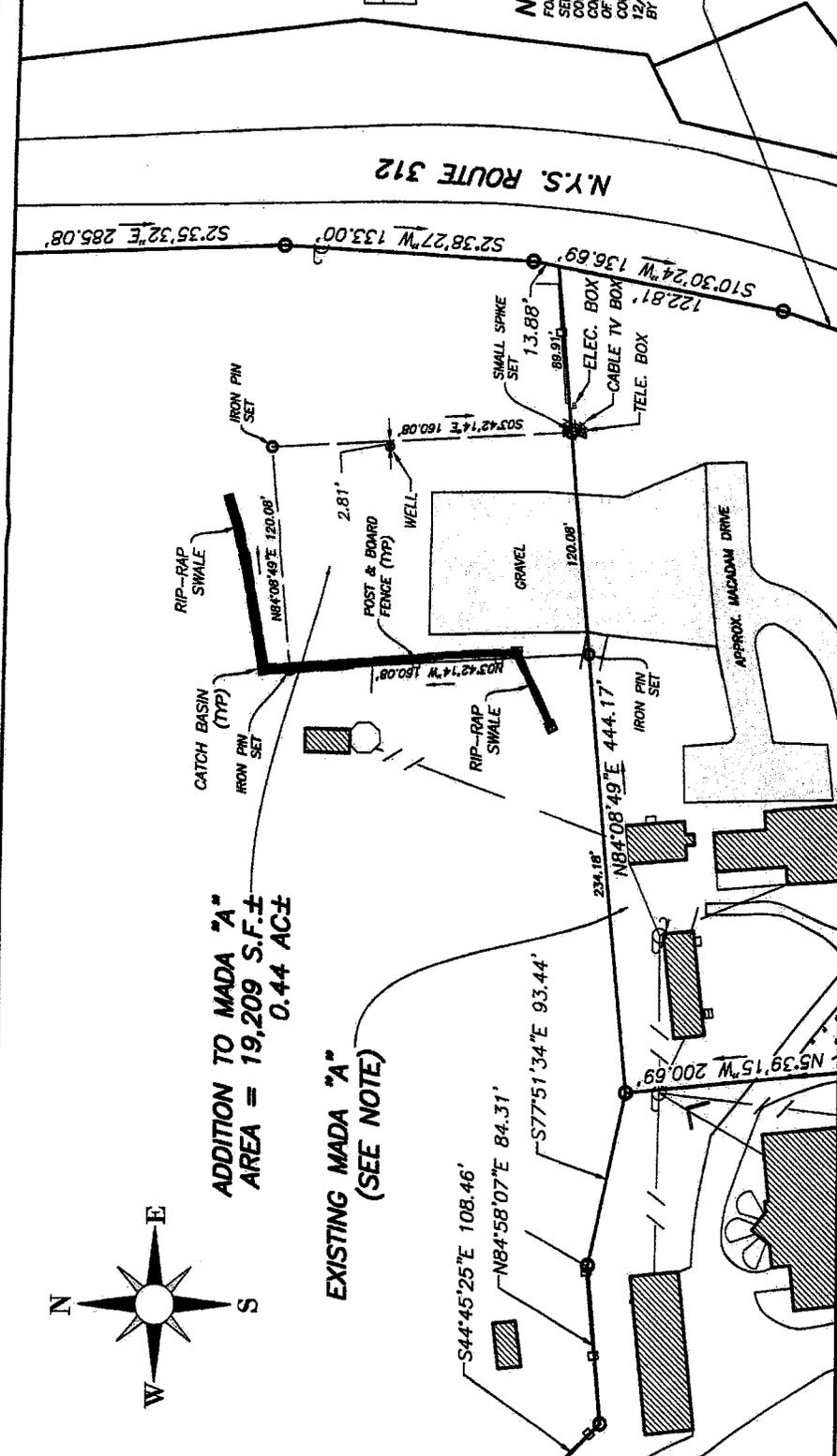


TABLE OF AREAS

PARCEL	OLD AREA	NEW AREA
MADA "A"	104,039 S.F. ± 2.388 AC ±	123,247 S.F. ± 2.828 AC ±

NOTE:

FOR COMPLETE DESCRIPTION OF ORIGINAL MADA "A" SEE MAP ENTITLED "THE WATERSHED AGRICULTURAL CONSULTATION EASEMENT SURVEY IN THE MATTER OF ACQUIRING EASEMENTS ON THE LANDS OF THE COUNTY OF PUTNAM, SHEET 2 OF 4, DATED 12/9/06 AND LAST REVISED ON 7/20/06, PREPARED BY TERRY BERGENDORFF COLLINS, P.L.S.



REVISIONS

DATE	DESCRIPTION	BY
3/16/18	ADD NOTE	DM
3/27/18	IRON PINS SET	DM

AMENDMENT TO THE MADA "A"

PREPARED FOR
PUTNAM COUNTY HIGHWAY DEPARTMENT
 BEING A PORTION OF
TILLY FOSTER FARM
 SITUATE IN
PUTNAM CO., N.Y.
DECEMBER 21, 2017

TOWN OF SOUTHEAST
SCALE: 1" = 60'

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CERTIFICATIONS INDICATED HEREON SIGNIFY THIS SURVEY WAS PREPARED IN ACCORDANCE WITH THE ETHICS AND STANDARDS OF PRACTICE FOR LAND SURVEYS ADOPTED BY THE NEW YORK STATE ASSOCIATION OF PROFESSIONAL LAND SURVEYORS, INC. CERTIFICATIONS SHALL RUN ONLY TO THE PERSON FOR WHOM THIS SURVEY WAS PREPARED AND ON HIS BEHALF TO THE TITLE CO. AND LENDING INSTITUTION LISTED HEREON. CERTIFICATIONS ARE NOT VALIDABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.

Terry Bergendorff Collins
TERRY BERGENDORFF COLLINS
 52 STARR WOOD ROAD
 BREWSTER NEW YORK 10509
 P:845.278.4261 F:845.278.6838
 WWW.TERRYBERGENDORFFCOLLINS.COM

#6ee

Committee Mtg – Physical Mtg _____ Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

SUPPORT/APPROVE CONTINUING THE PUTNAM COUNTY PARKING AND TRANSFER PROGRAM AND THE INTERCITY BUS/MASS TRANSPORTATION JOINT SERVICE AGREEMENT TO OPERATE THE CROTON FALLS COMMUTER SHUTTLE AND PARK & RIDE FACILITIES

WHEREAS, the County of Putnam and the New York State Department of Transportation entered into a Federal Aid Municipal Service Contract for the Putnam County Parking and Transfer Program encompassed by New York State Contract No. C017679 dated October 2, 2002, together with Supplemental Agreement Nos. 1, 2, 3 and 4 dated October 1, 2004, January 1, 2007, November 13, 2009, June 22, 2018 respectively, which have all now expired; and

WHEREAS, the County of Putnam and the New York State Department of Transportation entered into an Intercity Bus/Mass Transportation Joint Service Agreement in connection with the Putnam County Parking and Transfer Program, formerly Project ID Number 8822.84.12A, and Putnam County Croton Falls Commuter Shuttle, formerly Project ID Number 8822.44.12H, collectively Comptroller’s Contract No. D035345 and Supplemental Agreement Nos. 1 through 5 dated August 10, 2016, November 24, 2017, June 22, 2018, and February 4, 2020 respectively, which have all now expired; and

WHEREAS, the County of Putnam and the New York State Department of Transportation entered into Supplemental Agreement No.1 to the Intercity Bus/Mass Transportation Joint Service Agreement No. C040127, formerly Project ID Number 8823.88, dated July 6, 2021, Contract No. C040392, formerly Project ID Number 8824.13, dated January 1, 2022, and subsequently Supplemental Agreement No. 1 dated January 1, 2023, which has now expired; and

WHEREAS, the County of Putnam and the New York State Department of Transportation continue their combined efforts to improve and enhance transportation services in Putnam County, such services provided by and through the Putnam Area Rapid Transit (PART) system, and includes, without limitation, expanding and/or making connections to the regional transit services network, as set forth in the Intercity Bus/Mass Transportation Joint Service Agreement No. C041573, collectively Project ID Number 8824.14, attached hereto as Schedule “A” and Schedule “B”, which is fully executed and in effect January 1, 2025 through December 31, 2025; and

WHEREAS, the County of Putnam transportation system’s continued operation of the Croton Falls Commuter Shuttle between Mahopac and Croton Falls will continue to improve, enhance, and expand transportation services in Putnam County in support of the aforesaid collaborative efforts between the County of Putnam and the New York State Department of Transportation; and

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

WHEREAS, the Putnam County Legislature, together with the County Executive, recommends and approves the continuation of the Putnam County Parking and Transfer Program and Putnam County transportation system to operate the Croton Falls Commuter Shuttle, as aforesaid; now, therefore, be it

RESOLVED, that the County of Putnam be and is hereby authorized to enter into the Intercity Bus/Mass Transportation Joint Service Supplemental Agreement No. 1 to C041573, attached hereto as Schedule "A," with the New York State Department of Transportation for the maintenance of the Park and Ride Lots in Putnam County and payment for passenger transfers between PART and other commuter transportation systems, as well as for the operation of the Croton Falls Commuter Shuttle, collectively Project ID Number 8824.14; and be it further

RESOLVED, that payments made to the County of Putnam under the Intercity Bus/Mass Transportation Joint Service Supplemental Agreement No. 1 to C041573 between the County of Putnam and the New York State Department of Transportation for the Putnam County Parking and Transfer Program shall not, except as otherwise may hereafter be agreed to between Putnam County and New York State, exceed \$287,000 in monthly or quarterly reimbursements for the period of January 1, 2026 through December 31, 2026, with a total contract amount of \$750,000; and be it further

RESOLVED, that payments made to the County of Putnam under the Intercity Bus/Mass Transportation Joint Service Agreement No. C041573 between Putnam County and New York State for the operation of the Park & Ride facilities for the period January 1, 2026 through December 31, 2026 or such period as otherwise may be agreed to between Putnam County and New York State, are not to exceed \$52,000 and be it further

RESOLVED, that payments to the County of Putnam under the Intercity Bus/Mass Transportation Joint Service Agreement No. C041573 between Putnam County and New York State for Marketing and Promotion for the period January 1, 2026 through December 31, 2026 or such period as otherwise may be agreed to between Putnam County and New York State up to \$33,000 and Connecting Services will be reimbursed up to \$3,000, and be it further

RESOLVED, that the Putnam County Legislature authorizes the County Executive, or his/her duly appointed designee, to take such actions and execute such documents as may be necessary and appropriate to effectuate the intents and purposes set forth above.

Sponsor: **Putnam Moves Shuttle**

PIN: **8824.14** BIN: _____

Comptroller's Contract No. **C041573**

Supplemental Agreement No. **1**

Date Prepared: **10/2/25** By: **KL**

Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 1 to C041573 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State")
and

Putnam County (the Sponsor)

Acting by and through the **County Executive, Kevin M. Byrne**
with its office at **40 Gleneida Avenue, 3rd Floor, Carmel, NY 10512.**

This amends the existing Agreement between the parties in the following respects only:

Amends a previously adopted Schedule A by (check as applicable):

- amending a project description
- amending the contract end date
- amending the scheduled funding by:
 - adding additional funding (check and enter the # phase(s) as applicable):
 - adding phase _____ which covers eligible costs incurred on/after / /
 - adding phase _____ which covers eligible costs incurred on/after / /
 - increasing funding for a project phase(s)
 - adding a pin extension
 - change from Non-Marchiselli to Marchiselli
 - deleting/reducing funding for a project phase(s)
 - other (_____)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility)

Amends a previously adopted Agreement by replacing the Appendix A dated October 2019 with the Appendix A dated June 2023.

Amends a previously adopted Agreement by adding:

- Appendix B M/WBE/SDVOB.
- Retention Exhibit.
- Other: _____

Amends the text of the Agreement as follows (insert text below):

Sponsor: **Putnam Moves Shuttle**

PIN: **8824.14** BIN: _____

Comptroller's Contract No. **C041573**

Supplemental Agreement No. **1**

Date Prepared: **10/2/25** By: **KL**

Initials

Press F1 for instructions in the blank fields:

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

STATE OF NEW YORK

)ss.:

COUNTY OF _____

On this _____ day of _____, 20____ before me personally came _____ to me known, who, being by me duly sworn did depose and say that he/she resides at _____; that he/she is the _____ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the _____ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on _____ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

Notary Public

APPROVED FOR NYSDOT:

**APPROVED AS TO FORM:
STATE OF NEW YORK ATTORNEY GENERAL**

BY: _____

For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: _____
Assistant Attorney General

Date: _____

COMPTROLLER'S APPROVAL:

By: _____
For the New York State Comptroller
Pursuant to State Finance Law ' 112

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 8824.14

OSC Contract #: <u>C041573</u>	Contract Start Date: <u>1/1/2025</u> <small>(mm/dd/yyyy)</small> Contract End Date: <u>12/31/2026</u> <small>(mm/dd/yyyy)</small> <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
Purpose:	<input type="checkbox"/> Original Standard Agreement <input checked="" type="checkbox"/> Supplemental Schedule A No. 1
Agreement Type:	<input checked="" type="checkbox"/> Locally Administered Municipality/Sponsor (Contract Payee): Putnam County _____ Other Municipality/Sponsor (if applicable): <input type="checkbox"/> State Administered <i>List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.</i> <input type="checkbox"/> Municipality: _____ % of Cost share <input type="checkbox"/> Municipality: _____ % of Cost share <input type="checkbox"/> Municipality: _____ % of Cost share
Authorized Project Phase(s) to which this Schedule applies:	<input type="checkbox"/> PE/Design <input type="checkbox"/> ROW Incidentals <input type="checkbox"/> ROW Acquisition <input type="checkbox"/> Construction/CI/CS
Work Type: OTHER (See Footnotes)	County (If different from Municipality): Putnam
<i>(Check, if Project Description has changed from last Schedule A):</i> <input type="checkbox"/>	
Project Description: A mobility program that includes bus service and park & ride facilities in Putnam County	
Marchiselli Eligible <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

A. Summary of Participating Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.*

PIN Fiscal Share	"Current" or "Old" entry indicator	Funding Source (Percentage)	TOTAL Costs	FEDERAL Funds	STATE Funds	LOCAL Funds	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
8824.14.421	Current	STP (80%)	\$750,000.00	\$600,000.00	\$150,000.00	\$0.00	\$0.00
	Old		\$375,000.00	\$300,000.00	\$75,000.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$750,000.00	\$600,000.00	\$150,000.00	\$ 0.00	\$ 0.00

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*												
<p>Task 1 Core Bus Operations The County will operate an intercity/inter-municipal comprehensive bus service within Putnam County, NY, which will include connections to destinations in surrounding areas outside the County. The service will meet the goals and objectives of the County and the NYSDOT and be consistent with recommendations of the County's Transportation Task Force and other stakeholders to the extent feasible.</p> <p>The precise routes and schedules of the service will be mutually agreed upon between the County and NYSDOT and be publicly available and distributed in appropriate formats (e.g., paper and electronic) and written languages.</p> <p>The service and vehicles shall be in compliance with and operated/maintained in accordance with the Transportation and Vehicle & Traffic Laws of the State of New York, applicable Federal motor vehicle safety standards, applicable safety rules, and regulations governing motor carriers of passengers. In addition, the County shall maintain optimized operations using innovative and cost effective service techniques to best serve the customers including but not limited to using appropriately sized vehicles commensurate with ridership demand, which will be fully climate controlled and offer a generally accepted comfortable ride.</p>	<p>Payment of the unfunded operating deficit by NYSDOT to the Contractor will be made on a reimbursement basis monthly or quarterly and not to exceed \$287,000 with the operating deficit as total operating cost minus farebox revenues, STOA and the required local match as shown below.</p> <p style="text-align: center;">Compensation Summary:</p> <table border="1" data-bbox="495 451 706 1102"> <tr> <td>January 1, 2026 through December 31, 2026</td> <td></td> </tr> <tr> <td>Predicted Total Operating Cost:</td> <td>\$330,000</td> </tr> <tr> <td>Less Predicted Farebox:</td> <td>-\$ 10,000</td> </tr> <tr> <td>Less Predicted STOA:</td> <td>-\$30,000</td> </tr> <tr> <td>Less Predicted Local Match:</td> <td>-\$3,000</td> </tr> <tr> <td>Predicted Operating Deficit:</td> <td>\$287,000</td> </tr> </table> <p>In support of any payment requests submitted for this task, the County will report expenses and revenues, as well as its required contribution of a local match to STOA, which is estimated to be at least \$ 3,000.</p> <p>Any modification to services, operations, or fares requires mutual agreement between the County and the NYSDOT and shall not be unreasonably denied. Modifications that result in cost savings will reduce the cost to the State in an amount equal to or greater than the total cost reduction or may be reinvested in other work tasks upon mutual agreement. Any increase in services will be permitted and may be included in the calculation of total operating costs, which may determine the state reimbursement to the Contractor contingent on available funding and the service expansion having prior NYSDOT approval.</p>	January 1, 2026 through December 31, 2026		Predicted Total Operating Cost:	\$330,000	Less Predicted Farebox:	-\$ 10,000	Less Predicted STOA:	-\$30,000	Less Predicted Local Match:	-\$3,000	Predicted Operating Deficit:	\$287,000	<p>\$287,000</p>
January 1, 2026 through December 31, 2026														
Predicted Total Operating Cost:	\$330,000													
Less Predicted Farebox:	-\$ 10,000													
Less Predicted STOA:	-\$30,000													
Less Predicted Local Match:	-\$3,000													
Predicted Operating Deficit:	\$287,000													

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 2 Marketing and Promotion The County and/or service operator will promote the bus service using all appropriate opportunities (e.g., radio, TV, websites/online, social media, and print advertising); leveraging 'earned' media opportunities, attendance at employer 'transportation days' and conferences; dissemination of literature on-board buses as well as other venues. The marketing plan and strategy shall be mutually agreed upon and any information that lists, cites, or references NYSDOT or the State of New York in any way, <u>requires</u> prior NYSDOT approval and coordination.</p>	<p>Reimbursement from the State will be made monthly or quarterly from a Payment Request Form or State Voucher and will include supported documentation of receipts and other forms of documentation for all expenses paid.</p>	<p>\$33,000</p>
<p>Task 3 Disposition of Farebox & Revenue The County/operator shall be deemed a trustee and agent with respect to the receipt of all Operating revenues (e.g., 'Farebox' including but not limited to: cash fare, multi-trip, monthly, MTA Metro-North Railroad's Uniticket and any other forms of revenue such as advertising) raised from the operation of this bus service as specified under this contract. As such, the County/operator, will collect, receive, hold and administer revenue, notably the farebox as well as set fare structure in accordance to FTA requirements. As an incentive to increase ridership, the Contractor shall keep 100% of the farebox revenue above the predicted amount indicated in Task 1. All fare prices/costs and strategies shall be in concurrence with NYSDOT. Where actual revenues go to the County, in the case of Agency sponsored discounts, (e.g., Social Services, or MTA Metro-North Railroad Uniticket) the County will provide an accounting of the revenue the County or Agency sponsor received and is attributable to each run of passenger service. Operating revenues will be segregated and reported by key components of the service.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>
<p>Task 4 Connecting Services To encourage passenger travel throughout the regional transit system, the County will provide discounted or free transfer fares to the extent possible to any passenger connecting from the Putnam County operated system (e.g., "PART, "Putnam Moves", etc.) to either the Westchester County operated system ("The Bee Line"), or the Housatonic Area Regional Transit ("HART") system, etc. The County will also reasonably cooperate or directly participate with or in other programs and services (e.g., Guaranteed Ride Program) to facilitate travelers' transit needs.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$3,000</p>

Project Duration: January 1, 2026 through December 31, 2026

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 5 Performance Monitoring The County will take all practical and necessary measures to ensure that the service is operated in a professional, customer friendly manner. This will require regular and unannounced random field inspections followed by any and all warranted corrective measures including County imposed penalties. Inspections will include: on-time performance; vehicle cleanliness; vehicle signs; driver courtesy; safe operation of vehicle; parking availability and efficiency of vehicle operation at park and ride lots; cleanliness; safety; maintenance of bus terminals; coordination of connections with other buses and modes of transportation; handling of passenger complaints and suggestions; communications directly to the public or through mass media; sale of all fare instruments, among other routine and non-routine aspects of operating and overseeing a regional bus service.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>
<p>Task 6 Reporting The County will provide ridership reports on a quarterly basis on or before the 15th day of the subsequent quarter, in a format mutually agreeable to NYSDOT. The reports will detail ridership per trip/run, ridership per day, summarize the average ridership on a daily and monthly basis, and include monthly and yearly trend comparison.</p> <p>Service interruptions including but not limited to severe lateness, missed and non-completed trips are to be reported timely in accordance with a mutually agreeable communication plan, which will include protocols to notify impacted agencies and the traveling public.</p> <p>In addition to quarterly ridership reports, with each payment request, the County will submit financial and operational reports including but not limited to the following:</p> <ul style="list-style-type: none"> • Operating costs, (due annually) • Passenger and other operating revenue received, • Other operating subsidies received, • Number of vehicle trips per day, • Vehicle hours / miles traveled (revenue & deadhead), • Missed trips, non-completed trips, and lateness, • Vehicle / Passenger Accident & Incident Reports • Operational problems and issues inconsistent with intended delivery of services • Annual reports will accompany the final payment application. <p>The Contractor, throughout the contract period, will meet all reasonable requests to meet with the State and operator and to provide summary reports, at least one of which will be an annual report, to be submitted no later than 45 days after the contract term.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 7. Provision of Park & Ride facilities</p> <p>In direct collaboration with NYSDDOT, the County will continue to develop, provide, and operate park and ride facilities primarily to serve and promote bus services operations. The facilities shall be open and available to the traveling public 24 hours per day, 365 days per year (operational exceptions may apply), and operated on a 'first-come, first-served' basis with no preference given to place of residence or intended mode of travel.</p> <p>The park & ride facilities can be located on property owned and operated by the County, local municipality, private entity or any combination thereof but must be contractually dedicated to the intended use which will include all provisions for safe, efficient, and attractive operations. The facility and its use must comply with all applicable laws, ordinances, and regulations as well as all NYSDDOT parameters and fully accessible and in compliance with the American with Disabilities Act. The lot location, characteristics, and features are subject to the approval of NYSDDOT.</p> <p>This work task shall include all activities necessary to ensure that the park & ride lots and appurtenances are maintained in a state of good repair and that the facilities are proper, safe, and adequately serve the needs of the traveling public. These activities may include but are not necessarily limited to the following: All reasonable pavement maintenance activities (e.g., timely removal of snow, ice, as well as other hazardous and objectionable materials, minor surface/pothole repairs, minor paving, seal coating, pavement striping/markings or curb repairs), law and operation enforcement, maintenance of drainage ways and structures, sign maintenance, garbage collection, lighting, landscaping, minor fence, and removal of abandoned or otherwise unwelcome vehicles or debris.</p>	<p>Reimbursement from the State will be made monthly or quarterly from a Payment Request Form or State Voucher and will include supported documentation of receipts and other forms of documentation for all expenses paid.</p>	<p>\$52,000</p>
TOTAL:		\$375,000

*Amounts may be redistributed between tasks upon mutual agreement of the Contractor and NYSDDOT.

Intercity Bus/Mass Transportation Joint Service Agreement

Comptroller's Contract No. C041573

This Agreement is made this **1st Day of January, 2025** by and between:

The New York State Department of Transportation, ("NYSDOT"),
Having its principal office at 50 Wolf Road, Albany, New York 12232;
and,
Putnam County, NY (the "Contractor"),
Having its principal place of business at **40 Gleneida Avenue, 3rd Floor, Carmel, NY 10512**
Acting by and through the **County Executive, Kevin M. Byrne**

W I T N E S S E T H:

WHEREAS, The United States has provided for the apportionment of Federal aid funds to the State for the purpose of providing federal financial assistance for surface transportation projects to be administered by the States pursuant to the appropriate sections of Title 23 U.S. Code as administered by the Federal Highway Administration (FHWA); and

WHEREAS, the Governor of the State has designated the NYSDOT to receive and administer federal funds under this Surface Transportation Flexible Program Funding; and

WHEREAS, NYSDOT is authorized by Transportation Law §14 to assist in the operation of transportation facilities and services in the State, including mass transit facilities and services; and

WHEREAS, Transportation Law §14-g (added by Chapter 626 of the Laws of 1982) authorizes NYSDOT, subject to the concurrence of the Director of the Budget, to enter into joint service agreements on behalf of the State with any intercity bus company, the federal government, any other State agency or instrumentality, public authority or municipality for the purpose of providing, maintaining and improving intercity bus passenger service or local or commuter services provided by an intercity bus company; and

WHEREAS, Transportation Law §18-b provides for a Statewide Mass Transportation Operating Assistance ("STOA") program for the purpose of making payments toward the operating expenses of public transportation systems inclusive of any person, firm, or corporation performing "intercity bus passenger service" (as defined in section 14-g) serving two or more counties in New York State, which is under contract with NYSDOT pursuant to section 14-g; and

WHEREAS, State Finance Law §88-a provides for a supplemental state operating assistance program for systems receiving aid under the Section 18-b STOA program; and,

WHEREAS, Chapter 329, 330 and 331 of the Laws of 1991 relating to the establishment of the New York State Dedicated Highway and Bridge Trust Fund permits the use of the Fund for transportation related activities.

Documents Forming the Agreement. This Agreement shall consist of this document, and the following attached appendices, and any laws, rules, regulations and procedures referred to herein.

Schedule A	Project Funding
Schedule B	Work Program
Appendix A	Standard Clauses for New York State Contracts
Appendix A-1	Supplemental Title VI Provisions (Civil Rights Act)
Appendix B	Federal Clauses

Now, therefore, the parties agree as follows:

1. *Contractor Provision of Mass Transportation/Intercity Bus Services.*

1.1 The Contractor now provides mass transportation services, also constituting intercity bus passenger services, and agrees to continue to do so during the duration of this agreement. Specifically, the Contractor agrees to provide the mass transportation services agreed upon by NYSDOT and the Contractor and described in Schedule B attached hereto. Such service shall be provided in accordance with publicly posted schedules and the Contractor is responsible for marketing and promoting the bus service.

1.2 The Contractor shall provide and maintain the service levels described in Schedule B throughout the term of this Agreement. Stops along the route shall be made in accordance with published schedules available to the public and serve as the definitive route and stop description. The Contractor shall maintain the capacity to provide such service by having available back-up equipment of similar type in the event of vehicle breakdown or other unforeseen disruption of service.

1.3 Although the Contractor may adjust its schedule times on route segments without prior written authorization, in order to most efficiently and economically meet travel demand, it may not add to the maximum number of runs operated per day to be used in the calculation of payments until the Contractor submits to NYSDOT an amendment to Schedule B and obtains written NYSDOT approval of such service level changes. The Contractor may not reduce the number of runs operated per day below minimum level specified in Schedule B unless the Contractor submits to NYSDOT an amended Schedule B and obtains written NYSDOT approval prior to making such service level changes.

1.4 When a request to amend Schedule B is received by NYSDOT, it shall have a period of 45 days in which to respond to the Contractor. If no response is sent at the end of that period, the revision requested by the Contractor will be considered to have been approved by NYSDOT, provided the request does not necessitate an increase in the maximum payable amount and/or the maximum amount of mass transportation operating assistance payable hereunder.

1.5 If such request from a Contractor is to eliminate its last service to any community, to reduce its frequency of service to fewer than one round trip daily, or to add new service (defined as an extension of one or more route terminus on an existing route, or an entirely new route), such request shall be accompanied by substantiating financial and ridership data to show why this route, or portion thereof, should no longer be operated, should be operated at such reduced frequency, or should be eligible to receive operating assistance. Such data shall show revenues, expenses, and subsidies received, allocated to the service in question, for each of the preceding two years, (for requests to eliminate or reduce frequencies of existing services); and, if applicable, a pro forma for the subsequent two years. Ridership data, for existing routes, should be based on a recent two-

year period, and must show origin and destination of all passengers carried between route termini, as specified on the Contractor's Schedule B. For new services, the Contractor should provide a reasonable estimate of ridership, along with the methodology used to determine projected ridership. The 45-day response period shall not begin until such data is complete.

1.6 The Contractor shall post a service change or service discontinuation notice, approved by NYSDOT, in any vehicle used to provide service for this agreement 45 days in advance of the effective date of any service change or discontinuation.

1.7 NYSDOT may require that a public hearing be held in conjunction with any of the above requests for amendment or Schedule B. In the event of a public hearing or hearings, NYSDOT shall respond to the amendment request within a period of 90 days from the conclusion of the last public hearing.

1.8 The Contractor may at any time run additional service (subject to its operating authority) without any costs and/or revenue relating thereto being taken into account in connection with any NYSDOT funding hereunder.

2. *General Operating Requirements Applicable to the Contractor.*

The Contractor shall perform or act in accordance with the following:

2.1 At all times, the Contractor agrees to comply with all applicable local, State, and Federal laws and regulations, including those pertaining to interstate and intrastate bus line operation and bus transportation. These include, but are not limited to: the Statewide Rules and Regulations of NYSDOT pursuant to the Transportation Law, Motor Vehicle Law or Title 17 of the NYCRR as related to State Mass Transportation Operating Assistance, the Public Transportation Safety Board, Traffic & Safety, and Operating Authority; Title 15 of the NYCRR as related to licensing; Article 19A of the Vehicle and Traffic Law, and vehicle registration requirements. NYSDOT or the State shall not be responsible, nor shall this contract be construed to authorize or waive, any violation by the Contractor of such laws or regulations.

2.2 Vehicles used by the Contractor in this service shall be generally known in the bus industry to adequately serve the contracted operations and be appropriately sized to serve the ridership demand, which will be fully climate controlled and offer a accepted comfortable ride unless otherwise authorized by NYSDOT. The Contractor shall inform NYSDOT's Designated Representative (See Section 10) monthly, or more frequently if directed by NYSDOT, by mail, of the occurrence of trips not made or trips made with vehicles not conforming to this specification.

2.3 The Contractor shall maintain the vehicles in accordance with the manufacture's specifications and shall keep the exterior and interior of vehicles reasonably clean. All vehicles shall have fully functioning air conditioning and heating systems. The public portion of passenger terminal facilities provided by the Contractor for the subject services shall also be kept reasonably clean by the Contractor. The Contractor's employees and representatives shall present a neat appearance and conduct themselves in a courteous, professional and efficient manner.

2.4 The Contractor shall provide accessible service when requested. The Americans with Disabilities Act (ADA) requires a wheelchair lift equipped bus to be made available along the designated intercity bus route upon 48 hours notice provided by the passenger. A vehicle on-demand approach is acceptable. Route deviation beyond the designated intercity bus route is not required for intercity bus service. However, the Contractor, at its discretion, may provide route deviation on an equitable basis to all passengers and communities along the route.

3. *Penalties and Liquidated Damages.*

Penalties and liquidated damages may be assessed by NYSDOT for unauthorized substitutions, poor vehicle condition, breakdowns, missed stops, failure to adhere to schedule and inspection Out-of-Service (OOS) rates exceeding NYSDOT standards. NYSDOT's Designated Representative shall make the determination to assess liquidated damages based upon company records, field investigations and/or passenger complaints. Any penalties or liquidated damages assessed shall be withheld from quarterly STOA payments. Documented circumstances beyond the Contractor's control, such as weather, construction, or traffic congestion/accidents, shall not be subject to liquidated damages.

3.1 *Trips Missed or Not Completed:* In addition to any other penalty prescribed by statute or by the rules and regulations of NYSDOT, where more than 1.2% of a Contractor's minimum contracted one-way trips per quarter are not operated, no operating assistance will be credited or provided for the trips not operated, and the following penalties may be imposed in addition:

3.1.1 Over 1.2% and up to 2.5% of trips missed, an amount equal to all the revenue vehicle miles not run multiplied by the current mileage formula rate, will be noted and subtracted from the amount of next payment to the operator.

3.1.2 Over 2.5%, an amount equal to two times all the revenue vehicle miles not run multiplied by the actual mileage factor, will be subtracted from the next operating assistance payment to the operator.

3.2 *Use of Non-Conforming Vehicles:* In addition to any other penalty prescribed by statute, or by the rules and regulations of NYSDOT, where more than 2.5% of a Contractor's contracted trips per quarter submitted for STOA are performed by non-conforming vehicles, the following reductions in operating assistance may be made:

3.2.1 Over 2.5% and up to 5% of trips performed with non-conforming vehicles, all the trips so operated will receive assistance at 65% of the current mileage formula rate and 80% of the current passenger formula rate.

3.2.2 Over 5% of trips performed with non-conforming vehicles, all the trips so operated will receive assistance at 45% of the current revenue vehicle mile formula rate and 80% of the current passenger formula rate.

3.3 *Missed Stops or Failure to Adhere to Schedule Times:* The Contractor shall make a good faith effort to serve all scheduled stops and serve those stops on-time. Service shall be considered on-time if the bus arrives no later than 15 minutes after the scheduled arrival time of the published schedule and not later than five minutes prior to the scheduled departure of connecting service. No bus shall depart a scheduled stop before the scheduled departure time or miss a scheduled stop. The Contractor may be subject to liquidated damages of \$100 per incident when over 5% of the quarterly scheduled stops are missed and/or arrived at 15 minutes beyond the published arrival time or less than 5 minutes prior to the scheduled departure of a connecting service.

3.4 *Vehicle Breakdown:* In the event of a vehicle breakdown and the wait for a substitute bus exceeds 90 minutes from the time of breakdown, NYSDOT may assess liquidated damages of \$500 per occurrence.

3.5 *Vehicles & Condition:* In the event the Contractor's vehicles are found not to be in compliance with the Section 2 of this agreement, NYSDOT may assess liquidated damages of up to \$200 per day for the first 5 days and up to \$500 per day thereafter.

3.6 The Department's policy for Inspection Out-of-Service (OOS) rates is equal to or less than 10%. The Contractor agrees to perform necessary maintenance to adhere to this standard. Penalties for non-compliance with the OOS standard are described in the Table 1 below. The Operator Identification Number(s) (ID's) will be used to determine the OOS rate for each carrier. NYSDOT's Office of Safety & Security Services shall be responsible for maintaining OOS data and certifying OOS rates.

TABLE 1: Review Period is January - December		
Amount of Funds withheld will be the greater of:		
For OOS Rates between:	Minimum	Maximum Percent of Authorized Project Amount
> 10% and <= 15%	\$2,500	2%
> 15%	\$5,000	5%

3.7 NYSDOT may waive the penalties and/or liquidated damages, at its sole discretion, if the operator has: (i) Notified the NYSDOT Designated Representative through monthly service reports (or as otherwise directed by NYSDOT) as required hereunder; and, (ii) Provided acceptable reasons for the missed or not completed trips, use of non-conforming vehicles, missed stops, failure to adhere to the schedule times, excessive passenger wait times due to vehicle breakdown, and/or poor vehicle condition.

3.8 Nothing contained in this section shall be deemed to act as a forgiveness or permission to the Contractor to violate any statute, regulation, or order of NYSDOT in any respect. The penalties hereunder do not replace or substitute for any order, sanction, disallowance, penalty or liability that the Contractor may incur as a result of any such violation.

3.9 If the Contractor finds it necessary to change fare levels applicable to services described in Schedule B, the Contractor agrees to provide NYSDOT with at least forty-five (45) days advance written notice prior to the effective date of implementing any fare increase, except for services where another bus company under jurisdiction of federal authority raises fares on directly competing services. In such cases, only one day advanced notice is required for fare increases up to the level charged on the competing services. The Contractor will provide written notice to NYSDOT prior to implementing any fare decreases.

4. *Records.*

The Contractor shall maintain all accounting records in compliance with the applicable rules and regulations of NYSDOT of the State of New York in accordance with Article 7, Title 17 NYCRR and shall file all periodic statements and reports as may be requested by NYSDOT of the State of New York. NYSDOT and the State Comptroller, or their representatives, shall have the power to audit and examine the accounts, books, documents and papers of the Contractor, and any of its affiliated interests pursuant to Section 190 of the Transportation Law.

5. *Recovery of Overpayments.*

Any overpayment shall be repaid by the Contractor to NYSDOT, together with interest on the amount of the overpayment based on the tax underpayment rate established by the Department of Taxation and Finance.

6. *Termination Prior to End of Contract Term.*

This agreement may be terminated by NYSDOT, or by the Contractor, upon 90 days written notice to the other party. In such event the term of this agreement shall end following the 90th day after

the date of mailing of such notice. Should the contract termination result in an orderly shut down of the service provided by the Contractor, the Contractor shall post a service discontinuation notice, approved by NYSDOT, in all vehicles used to provide the service 45 days before the service ends.

7. *Exculpation/Indemnification.*

7.1 *Exculpation.* NYSDOT's responsibilities and obligations are as specifically set forth in this contract, and neither NYSDOT nor any of its officers or employees shall be responsible or liable, nor shall the Contractor assert, make, or join in any claim or demand against NYSDOT, its officers or employees, for any damages or other relief based on any alleged failure of NYSDOT, its officers or employees, to undertake or perform any act, or for undertaking or performing any act, which is not specifically required or prohibited by this agreement.

7.2 *Indemnification.* The Contractor itself shall, and shall require its vendors or subcontractors who perform work contemplated by this agreement to, protect, indemnify and save harmless the Contractor and the State of New York, its officers and employees from and against any and all liabilities, liens, losses, claims, damages, judgments, penalties, causes of action, interest, costs and expenses (including, without limitation, court costs, attorney's fees and expenses) or imposed upon or incurred by or asserted against the Contractor, the State of New York or any officer or employee thereof resulting from, arising out of or relating to and, without limitation by enumeration, all other claims or demands of every character occurring or in anywise incident to, in connection with or arising directly or indirectly out of, this Agreement or the Contractor's or such vendor's or subcontractor's performance of this Agreement or the services required by this Agreement.

8. *Insurance.* Contractor agrees to procure and maintain without direct cost to the State except as noted during the pendency of this Agreement, insurance of the kinds and in amounts hereinafter provided by insurance companies authorized to do business in the State of New York or, if Contractor is a municipality that self-insures, an endorsement for such self insurance covering all operations under this Agreement whether performed by it or sub-contractors. Before commencing the work, Contractor shall furnish to NYSDOT a certificate or certificates, in a form satisfactory to NYSDOT, showing compliance with this section, which certificate or certificates, shall provide that such insurance shall not be changed or canceled until thirty (30) days written notice has been given to NYSDOT. The kinds and amounts of insurance required are as follows:

8.1 Policy covering the obligations of Contractor in accordance with the provisions of Chapter 41, Laws of 1914, as amended, known as the Worker's Compensation Law, and also by the provisions of Article 9 of the Worker's Compensation Law known as the Disability Benefits Law, and this Agreement shall be void and of no effect unless Contractor procures such policy and maintains it until final acceptance of all work described herein;

8.2 Comprehensive General Liability Insurance insuring Contractor and, as additional insureds, NYSDOT and its employees with respect to all operations under this Agreement by Contractor, including in such coverage any omissions and supervisory acts of the State and its employees. Policies of personal injury liability insurance of the types hereinafter specified, each with a combined single limit of \$1 million per occurrence/\$2 million aggregate for all damages arising out of personal injury, including death at any time resulting therefrom, sustained by one person in any one accident and, subject to that limit for each person, all damage arising out of bodily injury, including death at any time resulting therefrom, sustained by two or more persons in any one accident, damages arising out of injury to or destruction of property in any one accident and, subject to that limit per accident, for all damages arising out of injury to or destruction of property during the policy period.

8.3 Automobile Liability and Property Damage Insurance. Subject to the same required level of coverage set forth in §8.2 above, a policy covering the use in connection with the work covered by this Agreement of all owned, not owned and hired vehicles bearing or, under the circumstances under which they are being used required by New York State law to bear, license plates.

8.4 Limits for Transportation Services. If the services under this Agreement include public transportation or common Contractor services, the minimum insurance levels otherwise required by subsections 8.2 and 8.3 are hereby increased to \$5 million per occurrence/ \$10 million aggregate.

9. Notices.

9.1. All notices permitted or required hereunder shall be in writing and shall be transmitted either:

- (a) via certified or registered United States mail, return receipt requested;
- (b) by facsimile transmission;
- (c) by personal delivery;
- (d) by expedited delivery service; or
- (e) by e-mail.

Such notices shall be addressed as follows or to such different addresses as the parties may from time-to-time designate:

Notice Addressees		
Contractor:	Putnam County, New York	State of New York Department of Transportation
Name:	Kevin M. Byrne	Sandra D. Jobson, RA, RLA, AICP
Title:	County Executive	Regional Planning and Program Manager
Address:	40 Gleneida Avenue, 3 rd Floor Carmel, NY 10512	Eleanor Roosevelt State Office Building 4 Burnett Boulevard Poughkeepsie, NY 12603
Telephone:	(845) 808-1001	(845) 431-5723
Facsimile:	(845) 808-1901	(845) 431-7923
E-Mail:		Sandra.Jobson@dot.ny.gov

9.2. Any such notice shall be deemed to have been given either at the time of personal delivery or, in the case of expedited delivery service or certified or registered United States mail, as of the date of first attempted delivery at the address and in the manner provided herein, or in the case of facsimile transmission or email, upon receipt.

9.3. The parties may, from time to time, specify any new or different address in the United States as their address for purpose of receiving notice under this Agreement by giving fifteen (15) days written notice to the other party sent in accordance herewith. The parties agree to mutually designate individuals as their respective representatives for the purposes of receiving notices under this Agreement. Additional individuals may be designated in writing by the parties for purposes of implementation and administration/billing, resolving issues and problems and/or for dispute resolution.

10. *Force Majeure*. The obligations of the parties hereunder shall be subject to force majeure (which shall include riots, floods, accidents, acts of God and other causes or circumstances beyond the control of the party claiming such force majeure as an excuse for non-performance) but only so long as, and to the extent that, such force majeure shall prevent the performance of the obligation or portion thereof so affected.

11. *No Assignment without NYSDOT Consent.* The Contractor shall not assign this agreement or any interests herein without first obtaining NYSDOT's written consent thereto, which consent shall not be unreasonably withheld or delayed.

11.1 the Contractor shall not enter into or continue a separate agreement with any authority, county, city, or Indian tribe in New York State under the statewide mass transportation operating assistance program without first obtaining NYSDOT's written consent thereto.

11.2 All the covenants and obligations of the parties hereto shall bind their successors and assigns, and any document assigning same will incorporate language whereby the assignee will specifically accept and assume all such covenants and obligations.

12. *No Waiver.* Forbearance or indulgence by NYSDOT in any regard whatsoever shall not constitute a waiver of any covenant, requirement or condition to be performed by the Contractor and until complete performance by the Contractor of such covenant or condition, NYSDOT shall be entitled to invoke any remedy available to it under this agreement or by law or in equity despite such forbearance or indulgence.

13. *Entire Agreement.* This agreement and the appendices identified herein constitute the entire agreement and it shall not be amended, altered or changed except by a written agreement signed by all of the parties hereto.

14. *Independent Contractor.* The relationship of the Contractor to the State is that of an independent contractor, and the Contractor, in accordance with its status as such contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as nor claim to be an officer or employee of the State by reason hereof and that it will not, by reason hereof, make any claim, demand or application to or for any right or privilege applicable to an officer or employee of the State, including, but not limited to workers compensation coverage, retirement membership or credit.

15. This agreement shall be construed in accordance with and covered by the laws of the State of New York. All appendices attached hereto are an integral part of this agreement and the provisions set forth in the appendices bind the parties hereto to the same extent as if such provisions had been set forth in their entirety in the main body of this agreement. Nothing expressed or implied herein shall give or be construed to give to any person, firm, or corporation other than the Contractor and NYSDOT any legal or equitable right, remedy or claim under or in respect to this agreement. Neither this agreement nor any of the terms hereof may be terminated, amended, supplemented, waived or modified orally, but only by an instrument in writing, signed by NYSDOT and the Contractor unless a provision hereof expressly permits either of the parties to effect termination, amendment, supplementation, waiver or modification hereunder, in which event such action shall be taken in accordance with the terms of such provision.

16. *Term of Agreement.* Unless otherwise terminated hereunder, the term of this Agreement shall be for a period commencing **January 1, 2025**, and ending **December 31, 2025**. NYSDOT may, before the expiration of the term of this Agreement, notify the Contractor in writing that NYSDOT elects to extend the term of Agreement subject to the availability of funds therefore for a period of one year or

such other period determined by NYSDOT. In such event the term of this Agreement shall be extended for the period provided in NYSDOT's Notice of Extension at the rate or rates and for the services described in the then current NYSDOT-approved Exhibit A.

16.1 Subject to the stated term hereof above cited, this agreement shall remain in effect so long as funding authorizations are in effect and funds are made available pursuant to the laws controlling such authorizations and availabilities. However, if such authorizations or availabilities lapse and are not renewed, continued or reenacted, as to funds encumbered or available and to the extent of such encumbrances or availabilities, this agreement shall remain in effect for the duration of such encumbrances or availabilities. Although the liquidity of encumbrances or the availability of funds may be affected by budgetary hiatuses, a federal or State budgetary hiatus will not by itself be construed to lapse this agreement, provided any necessary federal or State appropriations or other funding authorizations therefore are eventually enacted.

17. This Agreement shall be deemed executory only to the extent that funds are made available therefore

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

Municipality/Sponsor:

By: [Signature]

NAME

Title: Chair, UC Legislature

Municipality/Sponsor Attorney (If applicable)

By: [Signature]

Clinton G. Johnson, Esq.
Printed Name

Title: Ulster County Attorney

STATE OF NEW YORK

)ss.:

COUNTY OF Ulster

On this 1st day of April, 2025 before me personally came Peter Chiswell to me known, who, being by me duly sworn did depose and say that he/she resides at Kingston, New York; that he/she is the Chairman of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the Legislature of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on February 18, 2025 and which a certified copy is attached and made a part hereof; and that he/she signed his name thereto by like order.

ERIC V. STOCK
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01ST0219880
Qualified in Ulster County
Commission Expires April 5, 2026

NOTARY PUBLIC

[Signature]

APPROVED FOR NYSDOT:

BY: [Signature]

For the Commissioner of Transportation Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

Date: MAY 05 2025

APPROVED AS TO FORM:

STATE OF NEW YORK ATTORNEY GENERAL

BY: _____

Assistant Attorney General

COMPTROLLER'S APPROVAL:

APPROVED
DEPT. OF AUDIT & CONTROL

May 16 2025
Chris Richards

BY: _____

For the New York State Comptroller Pursuant to State Finance Law §112
FOR THE STATE COMPTROLLER

SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 8824.14

OSC Contract #: <u>C041573</u>	Contract Start Date: <u>1/1/2025</u> (mm/dd/yyyy) Contract End Date: <u>12/31/2025</u> (mm/dd/yyyy) <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
Purpose: <input checked="" type="checkbox"/> Original Standard Agreement <input type="checkbox"/> Supplemental Schedule A No.	
Agreement Type: <input checked="" type="checkbox"/> Locally Administered <input type="checkbox"/> State Administered	Municipality/Sponsor (Contract Payee): Putnam County Other Municipality/Sponsor (if applicable): <small>List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.</small> <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share <input type="checkbox"/> Municipality: % of Cost share
Authorized Project Phase(s) to which this Schedule applies: <input type="checkbox"/> PE/Design <input type="checkbox"/> ROW Incidentals <input type="checkbox"/> ROW Acquisition <input type="checkbox"/> Construction/CI/CS	
Work Type: OTHER (See Footnotes)	County (If different from Municipality): Putnam
<small>(Check, if Project Description has changed from last Schedule A):</small> <input type="checkbox"/>	
Project Description: A mobility program that includes bus service and park & ride facilities in Putnam County	
Marchiselli Eligible <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

A. Summary of Participating Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

PIN Fiscal Share	"Current" or "Old" entry indicator	Funding Source (Percentage)	TOTAL Costs	FEDERAL Funds	STATE Funds	LOCAL Funds	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
8824.14.421	Current	STP (80%)	\$375,000.00	\$300,000.00	\$75,000.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
. . .	Current		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CURRENT COSTS:			\$375,000.00	\$300,000.00	\$75,000.00	\$ 0.00	\$ 0.00

Project Duration: January 1, 2025 through December 31, 2025

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*												
<p>Task 1 Core Bus Operations The County will operate an intercity/inter-municipal comprehensive bus service within Putnam County, NY, which will include connections to destinations in surrounding areas outside the County. The service will meet the goals and objectives of the County and the NYSDOT and be consistent with recommendations of the County's Transportation Task Force and other stakeholders to the extent feasible.</p> <p>The precise routes and schedules of the service will be mutually agreed upon between the County and NYSDOT and be publicly available and distributed in appropriate formats (e.g., paper and electronic) and written languages.</p> <p>The service and vehicles shall be in compliance with and operated/maintained in accordance with the Transportation and Vehicle & Traffic Laws of the State of New York, applicable Federal motor vehicle safety standards, applicable safety rules, and regulations governing motor carriers of passengers. In addition, the County shall maintain optimized operations using innovative and cost effective service techniques to best serve the customers including but not limited to using appropriately sized vehicles commensurate with ridership demand, which will be fully climate controlled and offer a generally accepted comfortable ride.</p>	<p>Payment of the unfunded operating deficit by NYSDOT to the Contractor will be made on a reimbursement basis monthly or quarterly and not to exceed \$287,000 with the operating deficit as total operating cost minus farebox revenues, STOA and the required local match as shown below.</p> <p style="text-align: center;">Compensation Summary:</p> <table border="1" data-bbox="487 462 706 1113"> <tr> <td>January 1, 2025 through December 31, 2025</td> <td></td> </tr> <tr> <td>Predicted Total Operating Cost:</td> <td>\$330,000</td> </tr> <tr> <td>Less Predicted Farebox:</td> <td>-\$ 13,000</td> </tr> <tr> <td>Less Predicted STOA:</td> <td>-\$27,000</td> </tr> <tr> <td>Less Predicted Local Match:</td> <td>-\$3,000</td> </tr> <tr> <td>Predicted Operating Deficit:</td> <td>\$287,000</td> </tr> </table> <p>In support of any payment requests submitted for this task, the County will report expenses and revenues, as well as its required contribution of a local match to STOA, which is estimated to be at least \$ 3,000.</p> <p>Any modification to services, operations, or fares requires mutual agreement between the County and the NYSDOT and shall not be unreasonably denied. Modifications that result in cost savings will reduce the cost to the State in an amount equal to or greater than the total cost reduction or may be reinvested in other work tasks upon mutual agreement. Any increase in services will be permitted and may be included in the calculation of total operating costs, which may determine the state reimbursement to the Contractor contingent on available funding and the service expansion having prior NYSDOT approval.</p>	January 1, 2025 through December 31, 2025		Predicted Total Operating Cost:	\$330,000	Less Predicted Farebox:	-\$ 13,000	Less Predicted STOA:	-\$27,000	Less Predicted Local Match:	-\$3,000	Predicted Operating Deficit:	\$287,000	<p>\$287,000</p>
January 1, 2025 through December 31, 2025														
Predicted Total Operating Cost:	\$330,000													
Less Predicted Farebox:	-\$ 13,000													
Less Predicted STOA:	-\$27,000													
Less Predicted Local Match:	-\$3,000													
Predicted Operating Deficit:	\$287,000													

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 2 Marketing and Promotion The County and/or service operator will promote the bus service using all appropriate opportunities (e.g., radio, TV, websites/online, social media, and print advertising); leveraging 'earned' media opportunities, attendance at employer 'transportation days' and conferences; dissemination of literature on-board buses as well as other venues. The marketing plan and strategy shall be mutually agreed upon and any information that lists, cites, or references NYSDOT or the State of New York in any way, <u>requires</u> prior NYSDOT approval and coordination.</p>	<p>Reimbursement from the State will be made monthly or quarterly from a Payment Request Form or State Voucher and will include supported documentation of receipts and other forms of documentation for all expenses paid.</p>	<p>\$33,000</p>
<p>Task 3 Disposition of Farebox & Revenue The County/operator shall be deemed a trustee and agent with respect to the receipt of all Operating revenues (e.g., 'Farebox' including but not limited to: cash fare, multi-trip, monthly, MTA Metro-North Railroad's Uniticket and any other forms of revenue such as advertising) raised from the operation of this bus service as specified under this contract. As such, the County/operator, will collect, receive, hold and administer revenue, notably the farebox as well as set fare structure in accordance to FTA requirements. As an incentive to increase ridership, the Contractor shall keep 100% of the farebox revenue above the predicted amount indicated in Task 1. All fare prices/costs and strategies shall be in concurrence with NYSDOT. Where actual revenues go to the County, in the case of Agency sponsored discounts, (e.g., Social Services, or MTA Metro-North Railroad Uniticket) the County will provide an accounting of the revenue the County or Agency sponsor received and is attributable to each run of passenger service. Operating revenues will be segregated and reported by key components of the service.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>
<p>Task 4 Connecting Services To encourage passenger travel throughout the regional transit system, the County will provide discounted or free transfer fares to the extent possible to any passenger connecting from the Putnam County operated system (e.g., "PART, "Putnam Moves", etc.) to either the Westchester County operated system ("The Bee Line"), or the Housatonic Area Regional Transit ("HART") system, etc. The County will also reasonably cooperate or directly participate with or in other programs and services (e.g., Guaranteed Ride Program) to facilitate travelers' transit needs.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$3,000</p>

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 5 Performance Monitoring The County will take all practical and necessary measures to ensure that the service is operated in a professional, customer friendly manner. This will require regular and unannounced random field inspections followed by any and all warranted corrective measures including County imposed penalties. Inspections will include: on-time performance; vehicle cleanliness; vehicle signs; driver courtesy; safe operation of vehicle; parking availability and efficiency of vehicle operation at park and ride lots; cleanliness; safety; maintenance of bus terminals; coordination of connections with other buses and modes of transportation; handling of passenger complaints and suggestions; communications directly to the public or through mass media; sale of all fare instruments, among other routine and non-routine aspects of operating and overseeing a regional bus service.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>
<p>Task 6 Reporting The County will provide ridership reports on a quarterly basis on or before the 15th day of the subsequent quarter, in a format mutually agreeable to NYSDOT. The reports will detail ridership per trip/run, ridership per day, summarize the average ridership on a daily and monthly basis, and include monthly and yearly trend comparison. Service interruptions including but not limited to severe lateness, missed and non-completed trips are to be reported timely in accordance with a mutually agreeable communication plan, which will include protocols to notify impacted agencies and the traveling public. In addition to quarterly ridership reports, with each payment request, the County will submit financial and operational reports including but not limited to the following:</p> <ul style="list-style-type: none"> • Operating costs, (due annually) • Passenger and other operating revenue received, • Other operating subsidies received, • Number of vehicle trips per day, • Vehicle hours / miles traveled (revenue & deadhead), • Missed trips, non-completed trips, and lateness, • Vehicle / Passenger Accident & Incident Reports • Operational problems and issues inconsistent with intended delivery of services • Annual reports will accompany the final payment application. <p>The Contractor, throughout the contract period, will meet all reasonable requests to meet with the State and operator and to provide summary reports, at least one of which will be an annual report, to be submitted no later than 45 days after the contract term.</p>	<p>Any cost of this task is fundamentally included in the Task 1 amount.</p>	<p>\$0</p>

Schedule B

Tasks and Allocation of Responsibilities
Putnam Moves Shuttle Network

Project Duration: January 1, 2025 through December 31, 2025

Contractor: Putnam County, NY
Project Name: Putnam Moves Shuttle Network
PROJECT ID Number (PIN): 8824.14
OSC Contract Number: C041573

CONTRACTOR RESPONSIBILITIES	METHOD & BASIS FOR COMPENSATION	AMOUNT*
<p>Task 7. Provision of Park & Ride facilities</p> <p>In direct collaboration with NYSDOT, the County will continue to develop, provide, and operate park and ride facilities primarily to serve and promote bus services operations. The facilities shall be open and available to the traveling public 24 hours per day, 365 days per year (operational exceptions may apply), and operated on a 'first-come, first-served' basis with no preference given to place of residence or intended mode of travel.</p> <p>The park & ride facilities can be located on property owned and operated by the County, local municipality, private entity or any combination thereof but must be contractually dedicated to the intended use which will include all provisions for safe, efficient, and attractive operations. The facility and its use must comply with all applicable laws, ordinances, and regulations as well as all NYSDOT parameters and fully accessible and in compliance with the American with Disabilities Act. The lot location, characteristics, and features are subject to the approval of NYSDOT.</p> <p>This work task shall include all activities necessary to ensure that the park & ride lots and appurtenances are maintained in a state of good repair and that the facilities are proper, safe, and adequately serve the needs of the traveling public. These activities may include but are not necessarily limited to the following: All reasonable pavement maintenance activities (e.g., timely removal of snow, ice, as well as other hazardous and objectionable materials, minor surface/pothole repairs, minor paving, seal coating, pavement striping/markings or curb repairs), law and operation enforcement, maintenance of drainage ways and structures, sign maintenance, garbage collection, lighting, landscaping, minor fence, and removal of abandoned or otherwise unwelcome vehicles or debris.</p>	<p>Reimbursement from the State will be made monthly or quarterly from a Payment Request Form or State Voucher and will include supported documentation of receipts and other forms of documentation for all expenses paid.</p>	<p>\$52,000</p>
TOTAL:		\$375,000

*Amounts may be redistributed between tasks upon mutual agreement of the Contractor and NYSDOT.

#6ff

Committee Mtg – **Physical Mtg** _____ Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL/ GRANT APPLICATION/ COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM /SYBIL LUDINGTON STATUE RESTORATION PROJECT

WHEREAS, Section 5-2(E) of the Putnam County Code provides that an applicant of any grant application that does not require local Putnam County (“the County”) matching funds shall notify the Putnam County Legislature (“the Legislature”) prior to the submission of a grant application and, further, if the Legislature objects to such grant application, the applicant shall not apply for said grant; and

WHEREAS, by and through the State of New York and the Office of Senator Peter Harckham, the County has the opportunity to apply for a Community Resiliency, Economic Sustainability, and Technology Program (CREST) grant in the amount of \$50,000 administered by the Dormitory Authority of the State of New York (“DASNY”) for the restoration of the Sybil Ludington Statue; and

WHEREAS, the purpose of the grant funds is to subsidize the costs associated with the Project; and

WHEREAS, there is no matching fund requirement by the County to accept the CREST grant for the Project; now therefore be it

RESOLVED, that the Legislature authorizes and approves the County’s submission, by the Department of Planning, Development and Public Transportation, of its application for a \$50,000 grant administered through DASNY and awarded by the Community Resiliency, Economic Sustainability, and Technology (CREST) Program for the Project; and be it further

RESOLVED, that this resolution shall take effect immediately.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

CHAIR
ENVIRONMENTAL CONSERVATION

COMMITTEES
ALCOHOLISM AND SUBSTANCE USE DISORDERS
CRIME VICIMS, CRIME AND CORRECTIONS
INSURANCE
RULES
TRANSPORTATION
VETERANS, HOMELAND SECURITY
AND MILITARY AFFAIRS

**THE SENATE
STATE OF NEW YORK**



PETER B. HARCKHAM
SENATOR, 40TH DISTRICT

ALBANY OFFICE
315 LEGISLATIVE OFFICE BUILDING
ALBANY, NEW YORK 12247
(518) 455-2340

DISTRICT OFFICE
1 PARK PLACE
SUITE 302
PEEKSKILL, NEW YORK 10566
(914) 241-4600

October 24, 2025

Dear Grantee,

I am pleased to inform you that the Sybil Ludington project has been allocated \$50,000 through the Community Resiliency, Economic Sustainability, and Technology (CREST) Capital Reimbursement Grant Program to be used towards the Sybil Ludington project.

This allocation recognizes your organization's potential to significantly contribute to community resiliency, economic sustainability, and technological advancement.

To move forward with the formal application and approval process, please follow the steps outlined below.

1. Required Documentation

To submit along with your completed Preliminary Application (PA), please provide the following mandatory supporting documents:

Project-Specific Documents

- Vendor quotes or bids for the project
- A detailed project description
- Project deed or lease agreement
- A signed letter confirming your organization will cover any project costs that exceed the allocated amount

Organizational Documents

- CHAR 500 form
- 990 Form
- List of Board Members
- Completed Church and State Declaration (template attached)
- Letter outlining that you are in good standing with the IRS (template attached)

2. Review and Approval Process

1. The Senate Finance Committee will first review your PA and supporting documents for completeness and eligibility.
2. Once approved by the Committee, your application will be forwarded to the Dormitory Authority of the State of New York (DASNY) for further due diligence and project activation.

CHAIR
ENVIRONMENTAL CONSERVATION

COMMITTEES
ALCOHOLISM AND SUBSTANCE USE DISORDERS
CRIME VICIMS, CRIME AND CORRECTIONS
INSURANCE
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VETERANS, HOMELAND SECURITY
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**THE SENATE
STATE OF NEW YORK**



PETER B. HARCKHAM
SENATOR, 40TH DISTRICT

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(914) 241-4600

3. Project Activation and Contract

Upon final approval from DASNY, the following steps will occur:

- Project Identification Number (PIN): DASNY will assign a PIN and send your organization a due diligence package with detailed instructions and additional required paperwork.
- Grant Disbursement Agreement (GDA): After obtaining all necessary governmental approvals, DASNY will send two copies of the GDA to your organization.
- Commencing Work: Once both copies of the GDA are signed and returned, your organization is formally in contract with the state. You may then begin incurring eligible project costs and submitting reimbursement requests.

Important Note on Reimbursement

It is strongly advised that you DO NOT begin your project or incur costs until you have executed the contract with the state through DASNY. CREST grants are reimbursement-based. This means your organization must pay project costs upfront and request reimbursement from DASNY later.

We are excited about the impact your project will have and are committed to supporting you throughout this process. If you have any questions or need assistance, please contact Sarah Perez at Perezs@nysenate.gov or (518) 455-2340.

Congratulations on your allocation. We look forward to working with you to bring your project to life.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter B. Harckham', written in a cursive style.

Senator Pete Harckham
SD 40

#699

Committee Mtg – Physical Svcs. Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID AND/OR STATE-AID TRANSPORTATION PROJECT AND APPROPRIATING FUNDS - CULVERT REPLACEMENT PROGRAM PIN 8762.97

WHEREAS, a Project for the Putnam County Culvert Replacement Program in the Towns of Patterson and Carmel, PIN 8762.97 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Putnam will design, let and construct the Project; and

WHEREAS, Putnam County desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the costs of preliminary engineering, right-of-way incidentals, right-of-way acquisition, construction, construction inspection and construction supervision; now therefore be it

RESOLVED, that the County Legislature hereby approves the above-subject Project; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes Putnam County to pay in the first instance 100% of the federal and non-federal share of the cost of preliminary engineering, right-of-way incidental, right-of-way acquisition, construction, construction inspection and construction supervision work for the Project or portions thereof; and be it further

RESOLVED, that the sum of \$2,900,000 is hereby appropriated and made available to cover the cost of participation in the above phases of the Project; and be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceed the amount appropriated above, the Putnam County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Putnam County Executive thereof; and be it further

RESOLVED, that the Putnam County Executive be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or State-Aid on behalf of Putnam County with the New York State Department of Transportation in connection with the advancement or approval of the Project an providing for the administration of the Project and the municipality's first instance funding of project costs arid permanent funding of the local share of federal aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that in addition to the Putnam County Executive, the following

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Legislator Addonizio
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Legislator Birmingham
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Legislator Crowley
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Legislator Ellner
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Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

municipal titles: Commissioner of the Department of Public Works, Deputy Commissioner of the Department of Public Works, Supervisor of Planning & Design & Commissioner of Finance are also authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, this Resolution shall take effect immediately.

#6hh

Committee Mtg – Physical Svcs. Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL/ ADOPTION SEQRA NEGATIVE DECLARATION/ APPROVAL LEASE AGREEMENT/ APPROVAL LAND USE ZONING EXEMPTION FOR THE FACILITY (E 911 Tower)

WHEREAS, the Town of Philipstown is the owner of the property located at 50 Fishkill Road, Cold Spring, New York (“Property”); and

WHEREAS, the County desires to use a portion of the Property for the installation of a 120 foot cellular monopole tower with the associated equipment shelter, backup generators and telecommunications equipment; and

WHEREAS, the County, working with Motorola, desires to use a portion of the Property to install the support structure and compound area necessary to accommodate the emergency telecommunications coverage needs of various County Emergency Service Departments; and

WHEREAS, the County and Motorola desire to enter into a public private partnership with the Town of Philipstown by entering into a lease agreement (“Agreement”), a copy of which is attached hereto as Schedule “A”, for the purpose of constructing the monopole tower and supporting equipment (the “Facility”), with County emergency service antennas located thereon all of which shall be situated on or within the lease parcel; and

WHEREAS, the property is subject to a conservation easement with the Open Space Institute (“OSI”), of whom the County has worked closely with to receive authorization/ approval to construct the Facility thereon; and

WHEREAS, the Facility will provide and facilitate wireless telecommunication services essential for responding to accidents, natural disasters and for reporting medical emergencies and other dangers such as potential criminal activity; and

WHEREAS, the installation of a wireless communications facility and the approval of lease agreement thereof has been determined to be a SEQR Unlisted Action in accordance with the 6 NYCRR Part 617; and

WHEREAS, in accordance with the requirements of SEQRA, a full Environmental Assessment form (“EAF”), along with a natural resources inventory including wetlands and endangered species, a Federal Aviation Administration (“FAA”) aeronautical evaluation, a geotechnical evaluation, an antenna site Federal Communications Commission (“FCC”) RF justification report, a Phase II environmental site assessment, and a visual resource evaluation were prepared to describe the potential environmental impacts associated with the project; and

WHEREAS, that unless otherwise objected to, the Putnam County Legislature previously declared, pursuant to Resolution #227 of 2024, their intent to serve as “lead agency” in accordance with 6 NYCRR Part 617.2; and

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Legislator Addonizio
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Legislator Birmingham
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Legislator Crowley
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Legislator Ellner
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Legislator Gouldman
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Legislator Jonke
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Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

WHEREAS, the Putnam County Department of Planning on behalf of the Putnam County Legislature, circulated said notice to serve as lead agency along with the full EAF and above noted supporting documentation to all involved and/ or interested agencies on October 15, 2024 for the required minimum thirty (30) day period; and

WHEREAS, the Putnam County Legislature has received no objection with respect to its intent to act as lead agency with respect to the implementation of SEQRA, and therefore, assumes Lead Agency status herein with respect to this project; and

WHEREAS, based upon a careful review of the action as a whole, of the EAF, supporting documents and of the criteria set forth in 6 NYCRR Part 617.7(c), and after considering all of the public input that has been received, the Putnam County Legislature, as Lead Agency, has determined that the project will not result in any significant adverse environmental impacts; and

WHEREAS, it is recognized under New York State Law that counties are accorded certain "immunity" from local zoning regulations; and

WHEREAS, the leading New York Court of Appeals decision, Matter of County of Monroe v City of Rochester, 72 N.Y. 2d 338, 533 N.Y.S. 2d 702 ("Monroe"), establishes the balancing of the interests" approach for determining whether a project should be accorded immunity from local zoning regulations; and

WHEREAS, Monroe permits the County to determine whether or not it is in the public interest to subject a particular project serving governmental interests to local zoning; and

WHEREAS, Monroe discusses the following nine (9) factors for consideration when balancing the interest of the public and the governmental entity:

- 1) The nature and scope of the instrumentality seeking immunity;
- 2) The encroaching governmental entity's legislative grant of authority;
- 3) The kind of function or land use involved;
- 4) The effect local land use regulation would have upon the enterprise concerned;
- 5) Alternative locations for the facility in less restrictive zoning areas;
- 6) The impact upon legitimate local interest;
- 7) Alternative methods of providing the proposed improvement;
- 8) The extent of the public interest to be served by the improvements; and
- 9) The intergovernmental participation in the project development process and an opportunity to be heard; and

WHEREAS, the County has analyzed each of the foregoing considerations to determine whether the Facility should be exempt from the local municipal zoning regulations and has determined that the Facility as proposed, should be exempt from such zoning regulations; now therefore be it

RESOLVED, that after duly noticed public hearings upon the evidence adduced there as, it is found and determined that based upon a review of the foregoing considerations, the Putnam County Legislature has adopted the following findings of fact:

1) Pursuant to Section 3 of New York State County Law, the County is a municipal corporation of the State of New York. Among other things, the County provides emergency and public safety protection to its residents. For example, the County operates an EMS department pursuant to Section 223-b of New York State County Law and a Sheriff's department pursuant to Article 17 of New York State County Law. Such departments rely heavily on wireless communications to protect the public health, safety and welfare. Reliable wireless communications are a critical resource that is necessary for the County to provide emergency and public safety protection. Therefore, the County is purely public in nature and is a governmental entity that provides an essential public service.

2) The Facility will be located within the municipal border of the Village of Nelsonville/Town of Philipstown ("Village" and "Town") and within the County of Putnam. Pursuant to Section 215 of the New York State County Law, the County has the authority to enter into a lease agreement with the Town. Pursuant to Section 3 of the New York State County Law, the County is a municipal corporation comprising the inhabitants within its boundaries and formed for the purpose of exercising such powers and discharging such duties of local government and administration of public affairs as may be imposed or conferred upon it by law.

3) The function or land use that is contemplated by the County under the lease agreement is a wireless communications facility (the "Facility"). The Facility will consist of a 120-foot cellular monopole tower with the associated equipment shelter, backup generators and telecommunications equipment. The County, working with Motorola, desires to use a portion of the Town-owned Property to install the support structure and compound area necessary to accommodate the emergency telecommunications coverage needs of various County Emergency Service Departments. The Facility will serve the public interest in that it allows the County public service and emergency service entities the ability to effectively communicate through the County E911 network. The Facility will also offer the general public and the County emergency service entities a wireless communications alternative particularly well suited for responding to accidents, natural disasters and for reporting medical emergencies and other dangers such as potential criminal activity.

4) Imposing local land use regulations on the proposed Facility would have the effect of unreasonably delaying an essential public need for immediate and effective emergency response and reliable wireless communications. It is the public policy of the United States "to make available so far as possible, to all people of the United State a rapid, efficient, nationwide and world-wide wire and radio communication service with adequate facilities at reasonable charges, for the purpose of national defense, for the purpose of promoting safety of life and property through the use of wire and radio communication...[.]" 47 U.S.C §151. The project will also further the goals and objectives established by Congress under the federal Telecommunications Act of 1996. The federal Telecommunications

Act of 1996 is “an unusually important legislative enactment,” establishing national public policy in favor of encouraging “rapid deployment of new telecommunications technologies (emphasis supplied).” *Reno v. ACLU*, 521 U.S. 844, 17 S. Ct.2329, 2337-38, 138 L.Ed.2d 874 (1997). The federal Telecommunications Act of 1996 builds upon the regulatory framework for commercial mobile (radio) services which Congress established in 1993. Indeed, since 1993, it has been the policy of the United States “to foster the growth and development of mobile services that, by their nature, operate without regard to state lines as an integral part of the national telecommunication infrastructure.” H.R. Rep. No. 103-111, 103dCong., 1st sess 260 (1993) (emphasis added). In 1999, Pub. L 106-81, 113 Stat. 1286 (the “911 Act”). The “911 Act” empowered the FCC to develop the regulations to make wireless 911 services available to all Americans. The express purpose of the Act, as articulate by Congress, was “to encourage and facilitate the prompt deployment throughout the United State of seamless, ubiquitous, and reliable end-to-end infrastructure for communications, including wireless communications, to meet the Nation’s public safety and other communications need” (emphasis added).

5) There are no alterative locations for the Facility in less restrictive zoning areas as such facilities are permitted in all Town zoning districts by conditional use permit. Moreover, the proposed location for the Facility at the subject Property is ideal in order to minimize aesthetic impacts to the greatest extent feasible based on the large size of the property and distance from neighboring uses, as demonstrated by the Visual Resource Evaluation. The Property already supports municipal operations and therefore, the location of the Facility on Town property will not be detrimental to the community. By siting the Facility at the proposed location, the County can ensure that there is adequate infrastructure in place for the location of emergency communication antennas. Moreover, the Facility is part of an overall County wide wireless communications network. The location of the Facility fits within the existing County wide network and remedies gaps in service that currently hamper emergency services communications.

6) The Facility will not have an adverse environmental or other impact on the public because the Facility will be sited on an existing town highway yard’s salt shed which has previous site disturbance. The Facility will benefit the public interest by providing essential services and by producing revenue for the County, while also providing critical infrastructure for County emergency wireless communications and public utility commercial wireless services and will be sited to minimize any potential adverse environmental impacts. The Facility will comply with all structural standards and will not adversely affect the health, safety or general welfare of the public. The Facility will not cause any harmful interference with the frequencies of any radio, television, telephone or other uses. The Facility will have no impact on pedestrian or vehicular traffic since the proposed use is unmanned requiring infrequent maintenance visits of approximately one per month. The Facility will not produce any smoke, gas, odor, heat, dust, noise above ambient levels, fumes, vibrations or flashing lights; the Facility will not generate solid

waste, wastewater or sewage, will not require water supply or waste disposal, and will not attract insects, vermin or other vectors. Any human exposure to electromagnetic energy from the Facility even under “worst case” conditions, will be several orders of magnitude below the exposure limits established by the FCC, the American National Standards Institute, the Institute of Electronic and Electrical Engineers, the National Council on Radiation Protection and Measurements, and the New York State Department of Health. The Facility will not impact any wetlands and will not be located within any wetland buffers.

7) Due to the topography of the County, the proposed height of the Facility is necessary to provide reliable wireless communications services in the local area and support collocation thereby discouraging the proliferation of towers.

8) The Facility will protect and promote the public interest in that it will serve and benefit the entire community by providing the infrastructure necessary to offer the public a wireless telecommunications services essential for protecting public health, safety, and welfare, including the provision of enhance 911 services.

9) The zoning exemption contemplated by this resolution shall apply and extend to the commercial public utility antennas and related equipment located on or associated with the Facility consistent with the decision of the New York State Court of Appeals in the Matter of Crown Communication New York Inc., 4 N.Y.3d 159 (2005).

10) The Agreement with the Town is to utilize a portion of the Property for the installation of a 120-foot cellular monopole tower with the associated equipment shelter, backup generators and telecommunications equipment. The Town will benefit from the ability to place its communications equipment on the Facility. Moreover, the public private partnership will result in the County not being required to expend significant resources on the lease of property necessary for tower and supporting infrastructure.

11) The County Legislature has reviewed the Agreement and has conducted a public hearing. All Involved/ Interested Agencies, including the Village of Nelsonville and Town of Philipstown in which the Facility is located, have been notified of the proposal and offered the opportunity to comment; and be it further

RESOLVED, that the Putnam County Legislature designates itself as “Lead Agency” in this matter, as defined in 6 NYCRR Part 617.2(u); and be it further

RESOLVED, that the Putnam County Legislature as “Lead Agency”, hereby determines that the project will not have any significant adverse environmental impacts; and be it further

RESOLVED, that a Draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Putnam County Legislature, as "Lead Agency" hereby issues a Negative Declaration in connection with the project, a copy of which is attached hereto as Schedule "B", and be it further

RESOLVED, that the Agreement terms are agreeable to the County; and be it further

RESOLVED, that the Putnam County Legislature approves the Agreement between the County and Town of Philipstown, in the document attached hereto and made a part hereof as Schedule "A", and that the Putnam County Executive is authorized to execute said Agreement, and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate the Agreement between the County and Town in the manner approved herein; and be it further

RESOLVED, that based upon the foregoing balancing of interest, it is not in the public interest to subject the Facility to local zoning land use regulations.

SCHEDULE "A"

WIRELESS COMMUNICATIONS SITE LEASE AGREEMENT

THIS WIRELESS COMMUNICATIONS SITE LEASE AGREEMENT (this “Lease” or “Agreement”), is made and entered into as of this ____ day of _____, 2025 (the “Execution Date”), by and between the COUNTY OF PUTNAM, a New York municipal corporation having its principal offices at 40 Gleneida Avenue, Carmel, New York 10512 (hereinafter referred to as the “LESSEE”), and TOWN OF PHILIPSTOWN, a municipal corporation, having its principal offices at 238 Main Street in Cold Spring (hereinafter referred to as the “LESSOR”). Each of LESSOR and LESSEE is individually referred to herein as a “Party,” and collectively as the “Parties.”

SECTION 1: RECITALS

WHEREAS, LESSOR is the owner of a certain parcel of land located on Route 301 in the Village of Nelsonville, known as the Town of Philipstown Highway Facility, designated as Tax Map No. 38.14-1-28 (the “Property”); and

WHEREAS, LESSEE is a provider of emergency services and desires to lease from LESSOR approximately two thousand six hundred (2,600) square feet of the Property, as shown on the site plan (the “Site Plan”) attached hereto and incorporated herein as **Exhibit “A”**, (the “Leased Premises”) to construct a radio transmission tower facility for LESSEE’s non-commercial use, to support said emergency services, and such non-commercial use of its subtenants and licensees (collectively, “Licensees”), which facility includes a telecommunications tower, building(s), radio transmitting and receiving antennas, communications equipment, and related cables, wires, conduits, air conditioning equipment and other appurtenances (the “Telecommunications Facilities”); and

WHEREAS, LESSOR is willing to lease to LESSEE, and LESSEE is willing to lease from LESSOR, the Leased Premises upon the terms and conditions set forth in this Lease.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the LESSOR and LESSEE hereby agree as follows:

SECTION 2: LEASED PREMISES AND PERMITTED USE

LESSOR hereby leases the Leased Premises to LESSEE, more particularly described in **Exhibit “A”**, attached, for the construction, operation, maintenance, repair and/or replacement of the Telecommunications Facilities for the transmission and reception of emergency services communications and signals (the “Permitted Use”). The parties agree that the Telecommunications Facilities shall be consistent with the Site Plan. The parties further acknowledge and agree that the leased premises is subject to a certain conservation easement (“Easement”), incorporated herein as **Exhibit “B”**, held by Open Space Institute Land Trust, Inc. (“OSI”), that LESSEE’s use must be consistent with the terms of said conservation easement, and that LESSOR and LESSEE shall not use the premises for commercial purposes.

SECTION 3: CONDITION PRECEDENT

It shall be a condition precedent to the formation of this Lease that LESSOR shall obtain from OSI an amendment of the Easement permitting on the Property such uses as contemplated

herein, including explicitly authorizing the Property to be used for “telecommunications towers” and/or “radio towers” and “emergency services.” It shall be deemed that no Agreement exists between the parties unless and until the condition precedent is satisfied, irrespective of whether the document itself is fully executed, and satisfaction of such condition shall be strictly interpreted.

SECTION 4: TERM

The “Initial Term” of this Lease will be thirty-five (35) years from the Execution Date and shall automatically renew for up to six (6) additional terms of five (5) years each (each, a “Renewal Term”) unless LESSEE notifies LESSOR of its intention not to renew prior to the commencement of the succeeding Renewal Term. The Initial Term and each successive Renewal Term is referred to herein as the “Term.”

SECTION 5: RENT

Rent shall be One Dollar (\$1.00) due (1) for the Initial Term, on the Execution Date; and (2) for Renewal Terms, upon the first of the month immediately succeeding the end of the prior Term.

SECTION 6: COMPLIANCE WITH LAW

(A) LESSEE shall, at its expense, comply with all applicable present and future federal, state and local laws, ordinances, rules and regulations (including, but not limited to, laws and ordinances relating to health, safety, radio frequency emissions, and radiation, and Federal Aviation Administration (“FAA”) approval of the tower that is a part of the Telecommunications Facilities) (the “Tower”) in connection with the use, operation, maintenance, construction and/or installation of the Telecommunications Facilities on the Premises.

(B) LESSOR hereby agrees that the portion of the Property on which the Leased Premises are located is hereby released from the restrictions set forth in any deed restrictions or conservation easement limiting the use of the Property (the “Deed Restrictions”) beyond the aforementioned conservation easement held by OSI.

SECTION 7: LESSOR’S USE OF PREMISES

The Parties agree that LESSOR, with the prior written approval of LESSEE, which shall not be unreasonably withheld, shall have the right, at LESSOR’s sole cost, to place and operate certain equipment owned by LESSOR on the Telecommunications Facilities, provided that same does not interfere with LESSEE’s equipment and/or operations. LESSEE shall, in consultation with LESSOR, determine the location and placement of LESSOR’s equipment on the Telecommunications Facilities.

SECTION 8: LESSEE IMPROVEMENTS AND REMOVAL

(A)(1) Prior to commencing construction of the Telecommunications Facilities on the Leased Premises, LESSEE shall submit plans and specifications for all improvements that conform to the requirements of the following paragraph (the “Plans and Specifications”) to LESSOR for LESSOR’s written approval, such approval not to be unreasonably withheld, conditioned, or delayed. No improvement, construction, installation or alteration shall be commenced until the Plans and Specifications have been approved by LESSOR and all necessary

Governmental Approvals have been issued. Notwithstanding the foregoing, LESSOR shall be deemed to have approved the Plans and Specifications if it fails to respond in writing to LESSEE within sixty (60) days following LESSOR's receipt of same.

(A)(2) The Plans and Specifications shall be drawn to scale and show: (i) the proposed location of antennas, equipment shelter or pad, driveway and parking areas; (ii) the proposed landscape plan; (iii) the proposed type and height of fencing; (iv) the proposed color of all structures, including fencing; (v) the proposed type of construction material for all structures, including fencing, and (vi) any other details that LESSOR may reasonably request.

(A)(4) LESSOR agrees and acknowledges that: (i) the Telecommunications Facilities and all of the equipment, fixtures and property of LESSEE that are a part thereof shall remain the personal property of LESSEE whether or not said items are deemed to constitute fixtures and/or attachments to real property under applicable law; and (ii) LESSEE shall have the right to remove the same at any time during the Term of this Agreement.

(B)(1) At LESSOR's request, LESSEE shall remove the Telecommunications Facilities (excluding the tower foundation, underground utilities and footings) within ninety (90) days following the expiration or earlier termination of this Lease (the "Removal Period"). Such removal shall be done in a workmanlike and careful manner and without interference or damage to any other equipment, structures or operations on the Property owned by LESSOR or its lessees. Notwithstanding the foregoing, if, LESSEE requests permission not to remove all or a portion of the Telecommunications Facilities and LESSOR consents to such non-removal in writing, title to the affected Facilities shall automatically transfer to LESSOR and shall be the sole and entire property of LESSOR, and LESSEE shall be relieved of all removal obligations in connection therewith.

(B)(2) Upon removal of the improvements (or portion thereof) as provided above in subpart (1), LESSEE shall restore the affected area of the Premises to substantially the same condition as existed prior to the installation of LESSEE's improvements, excluding the tower foundation, underground utilities, and footings, reasonable wear, tear and casualty loss.

(B)(3) All costs and expenses for the removal and restoration to be performed by LESSEE pursuant to subparts (1) and (2) above shall be borne by LESSEE, and LESSEE shall hold LESSOR harmless from any portion thereof.

(B)(4) Any claims related to the condition of the Premises must be presented by LESSOR in writing to LESSEE within ninety (90) days after LESSEE's removal of the Telecommunications Facilities or LESSOR shall be deemed to have irrevocably waived any and all such claims.

SECTION 9: ACCESS

LESSOR and its agents shall have the right to enter the Premises at reasonable times to examine and inspect the Premises; *provided, however*, that LESSOR provides prior telephonic notice to LESSEE, via Thomas C. Lannon, Sr., Director of IT & GIS, at: (845) 808-1800, or such other number as may be designated by LESSEE from time to time during the Term, and LESSOR shall not have any right to enter the interior of any building or other structure on the Premises that houses telecommunications equipment. LESSEE shall have the right to ingress and egress over the Property to access the Premises twenty-four (24) hours a day, seven (7) days

a week, *provided, however*, that neither LESSEE nor its agents, employees or contractors interfere with LESSOR's operations on the Property or the Premises, as authorized by the Communications License Agreement between the Parties pursuant to which LESSOR will locate and operate certain LESSOR-owned equipment on the tower.

SECTION 10: INDEMNIFICATION

(A) LESSEE agrees to indemnify, defend and hold harmless LESSOR, its officers, directors, employees, contractors and agents from and against any and all injury, death, loss, damages, or liabilities (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs at all levels) which arise out of LESSEE'S use and occupancy of the Site and/or Property, or LESSEE'S breach of any provision of this Agreement. This indemnity does not apply to any claims arising from the negligence or intentional misconduct of the LESSOR, its employees, agents or independent contractors.

(B) LESSOR agrees to indemnify, defend and hold harmless LESSEE, its officers, directors, employees, contractors and agents from and against any and all injury, death, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs at all levels) which arise out of LESSOR'S use and occupancy of the Site and/or Property, or LESSOR'S breach of any provision of this Agreement. This indemnity does not apply to any claims arising from the negligence or intentional misconduct of the LESSEE, its employees, agents or independent contractors.

(c) The indemnity obligations under this Section will survive termination of this Agreement.

SECTION 11: INSURANCE

(A) To the maximum extent permitted under their respective insurance policies, the parties agree that the insurers shall have no right to recovery or subrogation against either LESSOR or LESSEE (including employees and other agencies) with respect to the standard fire insurance policy carried by each party for any and all losses covered by such insurance.

(B) LESSOR shall maintain adequate comprehensive general liability and property liability insurance or self-insure in accordance with New York law. LESSEE shall, at its own cost and expense, provide the following insurance coverage, name the LESSOR as an additional insured thereunder, and provide a certificate of insurance confirming such coverage to LESSOR:

(1) Worker's Compensation and Employer's Liability Policy, covering operations in New York State.

(2) Comprehensive General Liability Policy, with limits of no less than \$1,000,000/\$2,000,000 Bodily Injury and Property Damage, and including coverage for:

- (a) Products/completed operations
- (b) Independent contractors
- (c) Explosive, collapse and underground losses
- (d) Contractual liability
- (e) Broad form property damage liability; and

(f) Personal injury.

(C) Property Damage Policy providing replacement cost for all of LESSEE's equipment located on the Leased Premises.

(E) Certificates shall provide that at least thirty (30) days written notice, by mail, prior to cancellation or expiration be given to LESSOR.

SECTION 12: UTILITIES

(A) LESSOR hereby grants to LESSEE, at LESSEE's sole cost and expense, the right to install, and, to the extent applicable, improve, upgrade, and modify the existing utilities at the Leased Premises (including, without limitation, telephone service and electricity). LESSEE shall, to the extent reasonably practicable, install separate meters or sub-meters, as the case may be, for utilities used in the operation of the Telecommunications Facilities on the Leased Premises.

(B) As partial consideration for the Rent paid by LESSEE under this Agreement, LESSOR hereby grants to LESSEE and the servicing utility companies a nonexclusive right of way over and across the Property as necessary for the construction, installation, running, servicing and maintenance of electrical power and other utilities necessary to serve the Telecommunication Facilities. Upon LESSEE's request, LESSOR agrees to promptly execute any and all documents necessary to evidence the rights granted to LESSEE pursuant to this paragraph including, without limitation, right-of-way and easement documents, and further grants to LESSEE an irrevocable power of attorney to execute, on LESSOR's behalf, any and all such documents.

SECTION 13: DEFAULT

(A) In the event that LESSEE fails to perform any obligation under this Lease and such failure continues for a period of sixty (60) days following written notice from LESSOR, then LESSOR shall have the right to pursue any remedies available to it at law or in equity, including but not limited to, the right to terminate this Lease. Except as otherwise provided in this Lease, if a breach cannot reasonably be cured by Lessee within such sixty (60) day period, this lease may not be terminated. If Lessee commences action to cure the breach within such sixty (60) day period and proceeds with due diligence, in good-faith, to fully cure the breach, then no default shall exist hereunder, provided that such efforts to cure are diligently pursued and completed within ninety (90) days (or as otherwise extended by LESSOR). The following will be deemed a breach by LESSOR and a default of this Agreement: (i) Lessor's failure to provide access to the Site as required by this Agreement within twenty-four (24) hours after written notice of such failure or (ii) Lessor's failure to cure an interference problem as required by Section 9 of this Agreement after written notice of such failure. In addition to the foregoing, except to the extent a shorter cure period is specified under this Agreement, it shall also be a LESSOR default, in the event that Lessor fails to perform any term or condition of this Agreement within thirty (30) days following receipt of written notice from Lessee. In the event that such cure cannot be reasonably completed within such thirty (30) day period and if Lessor commences the cure within such thirty (30) day period and proceeds with due diligence, in good-faith, to fully cure the breach, then no default shall exist hereunder, provided that such efforts to cure are diligently pursued and completed within sixty (60) days (or as otherwise extended by Lessee). In the event of an

uncured Lessor default, Lessee shall have the right to pursue any remedies available to it at law or in equity, including but not limited to, the right to terminate this Agreement. Except with regard to any indemnity obligation under this Agreement, neither Party shall be liable to the other, or any of their respective agents, representatives, or employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

(B) The provisions of this Section 11 shall survive the expiration or termination of this Agreement.

SECTION 14: WAIVER BY LESSOR OR LESSEE LIMITED

If either the LESSOR or LESSEE waives or fails to enforce any of their rights under the Lease, this does not mean that any other rights under the Lease are waived. Further, if the LESSOR or LESSEE waives or fails to enforce any of their rights under a specific paragraph of the Lease, such waiver or failure to enforce such rights is limited to the specific instance in question and is not a waiver of any later breaches of such paragraph.

SECTION 15: WAIVER OF JURY TRIAL

The LESSOR and LESSEE both waive their right to a jury trial in any action or proceeding between the parties upon or connected with this lease, either directly or indirectly. However, under the law, either party may enforce their right to a jury trial in any action for personal injury or property damage.

SECTION 16: INVALIDITY OR ILLEGALITY OF PART OF LEASE

If any part of this Lease is invalid or illegal, then only that part shall be void and have no effect. All other parts of the Lease shall remain in full force and effect.

SECTION 17: PERSONS BOUND BY LEASE

It is the intent of the parties that this Lease shall be binding upon the LESSOR and LESSEE and upon any parties who may in the future succeed to their interests.

SECTION 18: CAPTIONS FOR PARAGRAPHS OF LEASE

The captions of the various paragraphs of this Lease are for convenience and reference purposes only. They are of no other effect.

SECTION 19: QUIET ENJOYMENT

LESSOR covenants and agrees that LESSEE, upon paying rent and performing all of their other covenants, duties and obligations hereunder, may peaceably have, hold and enjoy the demised premises during the term of this Lease, subject only to the specific terms and conditions contained in this Lease, the OSI Easement and its amendments, and the exhibits attached hereto.

SECTION 20: CONDEMNATION

If all or any part of the Premises, or if all or any part of the Property underlying the telecommunications tower or providing access to the Premises is taken by eminent domain or

other action by governmental authority(s) of appropriate jurisdiction (each, an "Act of Condemnation"), and if, in LESSEE's sole discretion, such an Act(s) of Condemnation renders the Premises unusable for the permitted use set forth in Section 3 hereof, then LESSEE shall have the right to immediately terminate this Agreement upon written notice to Lessor, and all Rent obligations (except those that accrued prior to the effective date of termination) shall cease. If LESSEE elects not to terminate this Agreement following an Act of Condemnation, then this Agreement shall continue unaffected. In the event of an Act of Condemnation (whether in whole or in part), LESSEE shall be entitled to pursue and receive the award related to the telecommunications tower and any equipment and/or infrastructure owned or constructed by LESSEE that is related thereto. The terms set forth in this Section 11 shall survive the expiration or earlier termination of this Agreement.

SECTION 21: FORCE MAJEURE

Notwithstanding any other provision of this Lease, if LESSEE'S performance of this Lease or of any obligation hereunder is interfered with, delayed, restricted or prevented, in whole or in part, by reason of an event of Force Majeure (as defined below), then LESSEE, upon giving notice to LESSOR, shall be excused from such performance to the extent and for the duration of such interference, delay, restriction or prevention, and the term of this Lease and any other time periods set forth herein shall continue and be extended for a like period of time. "Force Majeure" means any act or condition beyond the reasonable control of LESSEE, whether or not similar to the matters or conditions herein specifically enumerated, and includes: acts of God or the elements (including fire, earthquake, explosion, flood, epidemic or any other casualty or accident); strikes, lock outs or other labor disputes; delays in transportation; inability to secure labor or materials in the open market; inability to sell electricity at commercially reasonable prices in the open market; transmission system power failure or power surge; war, terrorism, sabotage, civil strife or other violence; acts or failures to act of LESSOR; the failure of any governmental authority to issue any permit, entitlement, approval or authorization within a reasonable period of time after an application for the same has been submitted; the effect of any law, proclamation, action, demand or requirement of any government agency or utility; or litigation contesting all or any portion of the right, title and interest of LESSOR in the Property and/or of LESSEE under this Lease.

SECTION 22: SURRENDER

LESSEE shall, on the last day of the term hereof, or upon any earlier termination of this Lease, or upon any reentry by LESSOR upon the demised premises pursuant to the terms contained herein or otherwise, surrender and deliver up the demised premises in substantially the same condition existing at the completion of construction of the Tower into the possession and use of the LESSOR.

SECTION 23: NOTICES

All notices required or otherwise arising out of this Lease must be in writing and served by registered mail, postage prepaid, return receipt requested, addressed to the party to receive such notice at its address set forth above or at such other address as it may hereafter designate by notice given in a like manner. Every notice, demand, request or other communication hereunder shall be deemed to have been given or served at the time mailed.

SECTION 24: NO ORAL CHANGE

This Lease contains the entire agreement between the parties and cannot be changed or terminated orally, but may be modified or amended only by an instrument in writing signed by the party to be charged thereunder.

SECTION 25: AUTHORITY TO EXECUTE LEASE

The County Executive of the County of Putnam has executed this Lease pursuant to a Resolution adopted by the Putnam County Legislature, at a meeting thereof held on the ____ day of _____, 2025. The honorable KEVIN BYRNE, whose signature appears hereafter is duly authorized and empowered to execute this Lease and enter into same on behalf of the County of Putnam.

The Town Supervisor of the Town of Philipstown has executed this Lease pursuant to a Resolution adopted by the Philipstown Town Board, at a meeting hereof held on the ____ day of _____, 2025. The honorable JOHN VAN TASSEL, whose signature appears hereafter is duly authorized and empowered to execute this Lease and enter into same on behalf of the Town of Philipstown.

SECTION 26: COUNTERPARTS:

This Lease has been executed in two (2) counterpart originals, each of which shall be deemed an original and all of which shall constitute one and the same Lease.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement in Carmel, New York, on the date hereinabove set forth.

READ & APPROVED:

THE COUNTY OF PUTNAM:

C. COMPTON SPAIN, County Attorney

KEVIN BYRNE, County Executive

Date: _____

Date: _____

TOWN OF PHILIPSTOWN

JOHN VAN TASSEL, Town Supervisor

DATE: _____

ACKNOWLEDGMENT OF THE COUNTY OF PUTNAM:

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the _____ day of _____, 2025, before me the undersigned personally appeared KEVIN BYRNE personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

ACKNOWLEDGMENT OF TOWN OF PHILIPSTOWN

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

On the _____ day of _____, 2025, before me the undersigned personally appeared JOHN VAN TASSEL, personally known to me or proved to me on the basis of satisfactory evidence to the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

EXHIBIT "A"



Proposed location for a 120' self-supporting tower along with supporting equipment including 12' X 10' shelter, diesel generator and connection to utilities.

Putnam County, through Motorola, is proposing to erect a 120' tower along with supporting equipment at the above noted location. All designs to be submitted to and approved by the Town of Philipstown.

Location was initially selected due to the existing salt shed. It was proposed to locate equipment at the top of the structure or use the structure to assist with the support of the tower. Motorola has determined that insufficient data exists to determine if the structure could support the tower and therefore proposes a self supporting structure. The location will still prove to be beneficial.

Tower is to be used for emergency communications equipment only. Putnam County will not lease any space on the tower to any other agency without permission from the Town of Philipstown and will conform to any preexisting easements on the property. The Town of Philipstown may utilize space on the tower and within the shelter providing said space is available and will not adversely impact the overall operation of the emergency communications equipment

EXHIBIT "B"

(File)

cc: T.S. ✓
ED
Rogers
Mayor Maronolo

J. Martens

OPEN SPACE
I N S T I T U T E

October 8, 1999

William Mazzuca, Supervisor
Town of Philipstown
238 Main Street
Cold Spring, NY 10516

Re: Relocation of Philipstown Town Highway Department Facilities

Dear Supervisor Mazzuca:

I am writing to authorize the Town to present plans for the above project, which contemplates the use of property presently held by OSI's affiliate the Beaverkill Conservancy, to the Philipstown and Nelsonville Planning Boards.

As explained to you recently by Dan Luciano, OSI's Board of Trustees has not yet approved the conveyance of the property in question to the Town. Such approval will be contingent on the Town obtaining Planning Board approval and addressing any concerns raised by the public.

Thank you and if you have any questions, please call me at (518) 478-0910.

Sincerely,

Joseph J. Martens

Joseph J. Martens
President

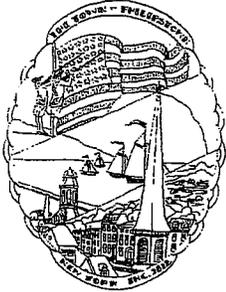
c: D. Luciano

*Luca
10/12/99
J. Martens
10/13/99*

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TOWN OF PHILIPSTOWN

238 Main St. P.O. Box 155 Cold Spring, NY 10516



WILLIAM MAZZUCA, SUPERVISOR

(845) 265-3329

TINA M. MERANDO
TOWN CLERK AND TAX COLLECTOR

EDWARD W. DOYLE
TOWN ATTORNEY

DAVID BROWER, COUNCILMAN
BETTY BUDNEY, COUNCILWOMAN
RICHARD SHEA, COUNCILMAN
AL HOSMER, COUNCILMAN

August 17, 2004

Mr. Paul Elconin
Mid-Hudson Steward
1350 Broadway, Room 201
New York, New York 10018-7799

RE: Baseline Documentation for Conservation Easement on Tax ID# 38.1-1-3, Town of Philipstown, Putnam County, New York

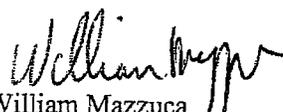
Dear Mr. Elconin:

The Town of Philipstown owns property (formerly TAX ID#38.1-1-3, now TM#38.14-1-28) (the "Property"), which encumbered by a conservation easement granted to Open Space Conservancy, Inc. on February 18, 2004.

The Town Board of Philipstown has reviewed the contents of the "Conservation Easement Binder" prepared by Open Space Conservancy, Inc. for such property dated August 2004.

By signing below, we affirm that the documentation (photographs, maps, forms) contained in the Conservation Easement Binder accurately reflects the conditions of the property as of the date of my signature below.

Sincerely,


William Mazzuca
Supervisor
Town of Philipstown

WM:tm

cc: Roger Chirico
Edward W. Doyle
file

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CONSERVATION EASEMENT BINDER

Philipstown Highway Garage
Fishkill Road
Philipstown, Putnam County
Grantor: Town of Philipstown

August 2004



OPEN SPACE
CONSERVANCY, INC

Open Space Conservancy, Inc.
1350 Broadway, Room 201
New York, NY 10018-7799
(212) 629-3981

Open Space Conservancy Conservation Easement Binder

Philipstown Highway Garage

<u>√</u>	BASELINE DATA REPORT (BDR FORM, EASEMENT, MAPS, PHOTOS (LABELED AND KEYED TO MAP))
—	PROPERTY OWNERSHIP HISTORY
<u>√</u>	CURRENT OWNER CONTACT INFORMATION
—	TAX MAPS
<u>√</u>	SURVEY MAPS
—	TOPOGRAPHIC MAP (on survey)
<u>√</u>	DIRECTIONS TO PROPERTY
—	MONITORING INSPECTION REPORTS
—	CORRESPONDENCE WITH LANDOWNER
—	VIOLATION DOCUMENTATION (W/PHOTOS)
—	DEED
—	ADD'L PHOTOGRAPHS, DATED AND KEYED TO MAP
—	OTHER (LIST)

**Open Space Conservancy
Baseline Documentation Report:
Philipstown Highway Garage**

Date of Report: August 16, 2004

I. Vital Property Statistics

1. Property Name: *Philipstown*
2. Property Location: *Fishkill Road (County Route 10), Philipstown, Putnam County*
3. Directions: *Route 301 to Fishkill Road to Highway Garage*
4. Easement Grantor: *Town of Philipstown*
5. Grantor Contact Information: *Town of Philipstown, 238 Main Street PO Box 155, Cold Spring, NY 10516 Contact: Roger Cherico, Highway Superintendent 845-265-3530*

6. Geographic, ecological, scenic or historic characteristics:

Geographic: *3.708 acres (total). Easement encumbers 2.591 acres.*

Ecological: *Property has been used as highway department facility for many years, and therefore ecological value is minimal.*

Scenic: *Property is highly visible from Fishkill Road.*

7. Existing uses, man-made structures, and improvements: *See attached report prepared by Tim Miller, Assoc.*

II. Summary of Conservation Easement

1. Legal Information:

County Tax Parcel Numbers: 38.14-1-28

Conservation easement execution date: 2/18/2004

Conservation Easement filing date
(with the Clerk of Putnam County):

Clerk's Recording Number:

Liber/Page:

Town: Philipstown

2. Specific Restrictions

- a) Subdivision *Section 3.3*
- b) Structures/Construction *Section 3.2*
- c) Tree Cutting/Timber Harvesting *Section 3.5*
- d) Plantings *Section 5.3*
- e) Other

III. Transaction History

A 2.591 acre portion of the OSC "Lonestar" property was used by the Town of Philipstown Highway Dept. for many years for storing equipment and materials. In 2004, OSC donated this portion of the property to the Town subject to this easement.

IV. Financial Information

1. Method of acquisition & funding source (Wallace, JV, other):
2. If value of rights were appraised, give before and after values:
3. Endowment (\$ amount):

VI: Attachments:

1. Ground Photograph keyed to base map *Photos taken May 27, 2003 by Tim Miller, Associates*
2. Survey Map w/topo
3. Copy of Recorded Easement Instrument
4. Aerial Photo 2001 DOQQ
5. Other

CONSERVATION EASEMENT

This Conservation Easement is granted on this 18th day of February, 2004, by

THE TOWN OF PHILIPSTOWN,

a Municipal Corporation with offices at 238 Main Street, P.O. Box 155, Cold Spring, New York 10516 (the "Grantor"), to

OPEN SPACE CONSERVANCY, INC.,

a New York Not-For-Profit corporation with a principal place of business at c/o Open Space Institute, Inc., 1350 Broadway, Room 201, New York, New York, 10018 (the "Grantee").

WITNESS THAT:

WHEREAS, The Grantor is the owner in fee of approximately 2.591 acres of property (the "Property") in the Village of Nelsonville, Town of Philipstown, Putnam County, New York described in Exhibit A attached hereto; and

WHEREAS, the Property is currently used, and has historically been used, for Town Highway Department purposes; and

WHEREAS, the Grantor and the Grantee desire to limit and restrict the future use of the Property as set forth herein; and

WHEREAS, the Grantee is a "qualified conservation organization", as defined by the Internal Revenue Code, and accepts the responsibility of enforcing the terms of this Conservation Easement and upholding its conservation purposes;

NOW, THEREFORE, in consideration of the foregoing, and the mutual promises and covenants set forth herein, the Grantor voluntarily grants and conveys to the Grantee, and the Grantee voluntarily accepts, a perpetual Conservation Easement over the Property, an immediately vested interest in real property defined by Article 49, Title 3, of the New York Environmental Conservation Law ("ECL"), of the nature and character described in this Conservation Easement and to the extent hereinafter set forth.

1. General Provisions

1.1 Grant of Easement. Grantor grants and conveys to Grantee, and Grantee takes and accepts, a perpetual conservation easement (the "Conservation Easement") over the Property, an immediately vested interest in real property defined by ECL Article 49, of the nature and character described in this Conservation Easement and to the extent set forth herein.

1.2 Purpose. The purpose of this Conservation Easement is to maintain the current use of the Property for municipal highway department purposes, and to prohibit other uses of the Property unless such uses receive the prior written approval of the Grantee. As used in this Conservation Easement, the term "municipal highway department purposes" shall include the following activities undertaken by a municipal corporation: the storage, maintenance and repair of vehicles and equipment; the storage of road maintenance materials; the maintenance, repair, and/or in-kind replacement of existing structures used in connection with such purposes; and, subject to Grantee's prior written approval when required, the construction of new structures to be used in connection with such purposes. Existing structures and conditions on the Property have been documented in a Baseline Data Report in the possession of Grantor and Grantee.

1.3 Implementation. This Conservation Easement shall be implemented by limiting and restricting the use and development of the Property in accordance with the provisions set forth herein.

2. Reserved Rights of Grantor. The Grantor reserves for itself and its successors in interest with respect to the Property all rights with respect to the Property, including, without limitation, the right of exclusive use, possession and enjoyment of the Property, and the right to sell, transfer, lease, mortgage or otherwise encumber the Property, as owner, subject to the restrictions and covenants set forth herein.

3. Restrictions Applicable to the Property. Grantor shall not perform, nor knowingly allow others to perform, any act on or affecting the Property that is inconsistent with the covenants set forth below. Grantor also authorizes the Grantee to enforce these covenants in the manner described below. However, unless otherwise specified, nothing in this Conservation Easement shall require the Grantor to take any action to restore the condition of the Property after any Act of God or other event over which Grantor had no control. Grantor understands that nothing in this Conservation Easement relieves Grantor of any obligation or restriction on the use of the Property imposed by law.

3.1 Use. The Property shall be used solely for municipal highway department purposes as defined herein. Any other use shall require the prior written approval of the Grantee.

3.2 Construction of Buildings and Other Structures. No new building, structure, or other man-made improvement shall be built without the Grantee's prior written approval. Existing structures may be repaired, maintained, and/or replaced in-kind and in the same location without Grantee's prior written approval, provided that the resulting "footprint" of such structures does not exceed 125% of the original footprint.

3.3 Subdivision. The Property shall not be subdivided without the prior written approval of Grantee. This shall not preclude minor lot line revisions with adjoining landowners not exceeding 10% of the size of the Property, which shall not require Grantee's prior written approval.

3.4 Mining. No quarry, gravel pit, surface or subsurface mining or drilling, or other mining, drilling or blasting activities shall be permitted on or under the Property.

3.5 Cutting and Clearing Trees. No cutting or removing of trees shall be permitted except to remove those trees and limbs that are fallen, dead, diseased or dangerous, or to provide for the construction of structures permitted under this Conservation Easement.

3.6 Trash. No dumping or storage of ashes, non-composted organic waste, sewage, garbage, abandoned vehicles or appliances, or any toxic or offensive material shall be allowed on the Property.

3.7 Health and Safety Measures. Notwithstanding any other restriction contained herein, the Grantor may take such actions with respect to the Property (or any relevant part thereof) as are necessary to protect the health, safety and/or welfare of the public and the persons using the Property; provided that if any such action is contrary to a restriction contained herein, the action shall be limited to the minimum variation necessary to afford the required protection. If notice would otherwise be required under this Conservation Easement to undertake such action, or if the action would otherwise violate any restriction contained herein, notice of the action shall be given to Grantee as soon as practicable, but the required action may be taken whether or not such notice has yet been given.

4. Additional Covenants and Provisions:

4.1 Existing Conditions; Baseline Data Report. By its execution of this Conservation Easement, Grantee acknowledges that Grantor's historical and present uses of the Property are compatible with the purposes of this Conservation Easement. In order to evidence the present condition of the Property (including both natural and man-made features) so as to facilitate future monitoring and enforcement of this Conservation Easement, a Baseline Data Report, including photographs, describing such condition at the date hereof, shall be prepared and subscribed by both parties, and a copy thereof shall be kept on file by Grantor in the Town Clerk's Office and by Grantee in its main offices.

4.2 Enforcement. Grantee may enforce this Conservation Easement in law or equity, including, without limitation, pursuant to the provisions of Article 49, Title 3, of the ECL, against any or all the owners of the Property or any part thereof. If there is a violation, or threatened violation, of this Conservation Easement, Grantee shall notify the party in violation or threatening the violation, who shall, in the case of an existing violation, promptly cure the violation by (a) ceasing the same or (b) restoring the Property to the condition before such violation, or (c) both; or, in the case of a threatened violation, refrain from the activity that would result in the violation. If a violation continues for more than ninety (90) days after notice is given, or at any time if the violation or a threatened violation threatens immediate and irreparable harm, Grantee may seek immediate injunctive relief and shall have the right, but not the obligation, to correct it by direct action as well as by pursuing all other available legal remedies, and if

a violation is determined to have occurred, the Grantor shall reimburse Grantee for all expenses, including reasonable attorney's fees, incurred in enforcing this Conservation Easement and curing the violation. Failure to enforce any restriction or covenant herein shall in no event be deemed a waiver of a right to do so thereafter as to the same violation or breach or as to one occurring prior or subsequent thereto. Any action brought hereunder must be commenced within two (2) years of any such alleged violation.

4.3 Limits of Owner Liability. Any other provision of this Conservation Easement to the contrary notwithstanding, no owner of the Property or any portion thereof shall not have any liability of any kind to Grantee for any damage or change to the Property or any portion thereof caused by any other owner or owners, or for any other actions or events beyond her, his or its control.

4.4 Amendment. This Conservation Easement may be amended upon the written consent of Grantee and Grantor. Any such amendment shall be consistent with the basic purposes of this Conservation Easement. Any such amendment that does not comply with ECL Article 49 shall be void and of no force or effect.

4.5 Approvals In Writing. Any approval or other form of consent or permission required or permitted to be given by Grantee under this Conservation Easement shall only be effective if in writing and duly executed on behalf of Grantee.

4.6 Encumbrance by Conservation Easement. Any subsequent conveyance, including, without limitation, transfer, lease or mortgage of the Property, or any portion thereof, shall be subject to this Conservation Easement, and any deed or other instrument evidencing or effecting such conveyance shall contain language substantially as follows:

"This [conveyance, lease, mortgage, easement, etc.] is subject to a Conservation Easement which runs with the land and which was granted to Open Space Conservancy, Inc. by instrument dated _____, and recorded in the office of the Putnam County Clerk at Liber ___ of Deeds at Page ___."

The failure to include such language in any deed or instrument shall not affect the validity or applicability of this Conservation Easement to such property.

4.7 Taxes and Assessments. Each owner of the Property shall pay all taxes and assessments lawfully assessed against the Property or portion owned by such owner, who shall provide receipted tax bills to Grantee upon request.

4.8 Assignment. This Conservation Easement may be assigned by Grantee, provided, however, that an assignment may be made only to a not-for-profit conservation corporation, government agency, or otherwise as provided in Article 49, Title 3, of the ECL. Grantee shall give Grantor at least forty-five (45) days' advance written notice of any such assignment.

4.9 Notices. Any notice required or desired to be given under this Conservation Easement shall be in writing and shall be deemed given when received or rejected, and shall be addressed as follows: if to Grantor or Grantee, at the addresses set forth above; if to a subsequent owner, at the address of the Property. Either party can change the address to which notices are to be sent by duly giving notice pursuant to this paragraph.

4.10 Severability. Invalidation of any provision of this Conservation Easement by court judgment, order, statute, or otherwise shall not affect any other provisions, which shall be and remain in force and effect.

4.11 Binding Effect. The provisions of this Conservation Easement shall run with the Property in perpetuity and shall bind and be enforceable against the Grantor and all future owners, and any party entitled to possession or use of the Property or any portion thereof, while such party is the owner or entitled to possession or use thereof. As used in this Conservation Easement, the term "owner" includes the owner of any beneficial equity interest in the Property or any portion thereof; the term "Grantor" includes the original Grantor, its successors and assigns, all future owners of all or any portion of the Property, and any party entitled to possession or use thereof; and the term "Grantee" includes the original Grantee and its successors and assigns. Notwithstanding the foregoing, upon any transfer of title, the transferor shall cease being a Grantor or owner for purposes of this Conservation Easement and shall have no further responsibility or liability hereunder for acts done or conditions arising thereafter, but the transferor shall remain liable for earlier acts and conditions.

4.12 Liability; Indemnification. Grantee has no affirmative obligations relating to the maintenance of the Property. Grantee shall not be responsible for injuries or damage to persons or property in connection with Grantee's administration and/or enforcement of this Conservation Easement or otherwise with respect to the condition of the Property, provided that the foregoing shall not absolve Grantee of any liabilities it might otherwise have, independent of this Agreement, for negligently, wrongfully or directly, without the participation or consent of the owner, causing any dangerous condition to come into existence on the Property. Except in the last-described instance, Grantor agrees to indemnify and hold Grantee harmless from any and all costs, claims or liability, including reasonable attorneys' fees, arising from any personal injury, accidents, negligence or damage relating to the Property, or any claim thereof. In the foregoing instance of the Grantee negligently, wrongfully or directly, without the participation or consent of the owner, causing any dangerous condition to come into existence on the Property, Grantee agrees to hold Grantor harmless from any and all costs, claims or liability, including reasonable attorneys' fees, arising from any personal injury, accident, negligence, or damage relating to the Property, or any claim thereof.

5. Further Covenants and Provisions.

5.1 Inspection. The Grantee and its duly authorized representatives shall have the right to enter the Property at reasonable times, in a reasonable manner, and after

giving reasonable notice, to inspect for compliance with the terms of this Conservation Easement.

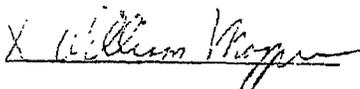
5.2 Extinguishment: If a subsequent unexpected change in the conditions surrounding the Property make impossible or impractical the continued use of the Property for conservation purposes and results in the extinguishment of this Conservation Easement, then upon the subsequent sale, exchange or involuntary conversion by the Grantor (unless State law provides that the Grantor is entitled to the full proceeds therefrom without regard to the terms of this Conservation Easement) the Grantee shall be entitled to that portion of the proceeds equal to the proportionate value that the conservation restrictions hereby created at the date hereof bears to the value of the Property as a whole at the date hereof, provided, however, that to the extent any new improvements have been constructed on the Property since the date of this Conservation Easement which add value to the Property, Grantor shall first be compensated out of the proceeds of the sale for the fair market value of such improvements (as of the date of such sale, exchange, or conveyance) before the remaining proceeds are divided in the manner herein provided. Grantee agrees to use its share of such proceeds in a manner consistent with the conservation purposes of this Conservation Easement.

5.3 Visual screening; sign. Grantor shall plant and maintain vegetation in accordance with a plan prepared by Badey & Watson dated November 4, 2003 and updated December 29, 2003, copies of which are in the possession of the parties. Such planting shall be completed within six (6) months of the date of this Conservation Easement, provided, however, that in the area of a salt storage shed to be constructed in the future on the Property, such planting shall be completed within six (6) months of completion of construction. Grantor shall also erect within six (6) months of the date of this Conservation Easement and maintain a sign in a prominent location on the Property that shall inform visitors of the donation of the Property by OSC to the Town. OSC and the Town shall consult each other regarding the design, size, text and location of such sign.

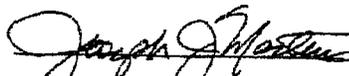
IN WITNESS WHEREOF, the parties have executed this instrument this 18th day of February, 2004.

Grantor:
TOWN OF PHILIPSTOWN

Grantee:
OPEN SPACE CONSERVANCY, INC.

X 

By: WILLIAM MALZUCA
Title: SUPERVISOR



By: Joseph J. Martens
Title: President

Attachments: Exhibit A (Property Description)

Exhibit A

ALL that certain parcel of land situate in the Village of Nelsonville, Town of Philipstown, County of Putnam and State of New York that is a portion of the parcel described in Schedule P-3 of Exhibit A, which describes the lands that were heretofore conveyed by SMG Associates to Beaverkill Conservancy, Inc., now known as Open Space Conservancy, Inc., by that certain deed dated October 15, 1993 and recorded in the Putnam County Clerk's Liber 1215 of deeds at page 324, that is bounded and described as follows:

BEGINNING at the point on the northwesterly line of Fishkill Road where it is met by the line dividing the lands herein described, on the northeast from lands now or formerly of the Town of Philipstown, on the southwest, which point occupies coordinate position

N 521,630.03 (y)
E 608,256.69 (x)

of the New York State Coordinate System, East Zone and which point is distant 358.13 feet measured northeasterly along the said northwesterly line of Fishkill Road from another point thereon where it is intersected by the northeasterly exterior line of the lands of the City of New York, Catskill Aqueduct.

THENCE from the said point of beginning, along lands now or formerly of the Town of Philipstown, the following courses:

N 58°21'59" W 200.00 feet
S 19°00'21" W 204.31 feet
S 24°56'06" W 12.53 feet
S 10°02'06" W 23.84 feet and
S 18°42'46" W 11.18 feet

to an iron pipe marking the corner common among the lands now being described on the northwest, the said lands now or formerly of the Town of Philipstown on the northeast, lands now or formerly of Warren on the southeast and lands now or formerly of Lyons, on the southwest. Thence along the said Lyons lands

N 68°01'12" W 127.20 feet

to the point that occupies coordinate position

N 521,543.94 (y)

E 607,888.89 (x)

of the New York State Coordinate System, East Zone and bears N 20°06'00" E 3.7 feet from a concrete monument. Thence through the lands so conveyed to Beaverkill Conservancy, Inc., the following courses:

N 20°06'00" E 180.10 feet to a concrete monument,

N 28°00'00" E 170.20 feet to a concrete monument,

N 38°27'00" E 193.30 feet to a concrete monument, and

S 70°05'00" E 232.98 feet

passing through a concrete monument at 179.92 feet to another point on the northwesterly line of Fishkill Road. Thence southwesterly along the said northwesterly line of Fishkill Road

S 21°00'00" W 7.30 feet and

S 20°20'00" W 318.35 feet

to the point or place of beginning, containing 2.591 acres, more or less.

LAW OFFICES
EDWARD W. DOYLE
DOYLE BUILDING
1010 PARK STREET
P.O. BOX 150
PEEKSKILL, N.Y. 10566

CHARLES E. DOYLE (1913-1989)
CHARLES E. DOYLE, JR. (OF COUNSEL)

AREA CODE 914
737-0020

December 5, 2003

Daniel G. Luciano, Esq.
Open Space Institute
307 Hamilton Street, 3rd Floor
Albany, NY 12210

Re: Philipstown from OSI – Highway Garage Property

Dear Dan:

Enclosed please find "Philipstown Highway Department Baseline Survey Report" bearing date in the upper right hand corner "revised October 31, 2003". This was adopted by the Town Board at their meeting on December 4.

The Town Board and Highway Superintendent Chirico are working on a Landscape Plan and salt shed design for your approval.

Many thanks.

Sincerely yours,


Edward W. Doyle, Esq.

Encl.

cc: Supervisor and Town Board
Roger Chirico, Highway Superintendent
Mr. Tim Miller

2L:TP:Hwy Garage Property – from OSI

Philipstown Highway Department Baseline Survey Report

Introduction

By request of the Town of Philipstown, Tim Miller Associates prepared this baseline data report of the Philipstown Highway Department property, located on the west side of Fishkill Road in the Village of Nelsonville, Town of Philipstown, Putnam County, New York. A walk-through of the site was completed on May, 27, 2003 to document existing conditions and improvements. All field notes and photo locations were transferred to a survey map, included as Figure 1. Site photographs are included as Photo sets 1 through 8.

The subject property is comprised of a 1.117 acre parcel currently owned by the Town of Philipstown, and a 2.591 acre parcel owned by the Open Space Institute. The Open Space Institute (OSI) has approved a land donation of the larger parcel to the Town of Philipstown subject to a conservation easement to be held by OSI that will restrict the site to municipal highway department uses. The subject site is adjoined to the south by a one-family residential property, and to the east by Fishkill Road.

Description of the Property

Philipstown Parcel

The Philipstown parcel is a 1.117 acre, rectangular property currently occupied by the Philipstown Highway Department. This parcel is adjoined by a single-family residence to the south, Fishkill Road to the east, and the OSI parcel (described below) to the north and west. This parcel contains an asphalt paved parking area along the east side bordering Fishkill Road, with heavy trucks in the southeast quadrant and automobiles in the northeast quadrant. The parcel contains two structures: an office trailer north of the site's Fishkill Road entrance, and a two-story metal frame building situated directly to the west. A fuel pump island is located in the paved area between the two structures.

To the west of the truck parking, a dirt road circles up and around the two-story building. Site grade rises abruptly in the western half of the site, apparently due to fill material. The higher areas, accessible by the dirt road behind the two-story structure, include a scrap metal pile, two sand piles, and a wood debris pile. Residential property directly south of the site becomes increasingly wooded further west from Fishkill Road.

OSI Parcel

The OSI parcel is a 2.591 acre, L-shaped property adjoining the Philipstown parcel to the north and west. Adjoining the OSI parcel to the north and west are wooded lands also owned by OSI, and a small wooded section to the south is privately owned.

This property is used by the Town Highway Department for miscellaneous materials storage, truck and other heavy machinery storage, and vehicle parking. The parcel includes six, concrete, open-ended bins containing sand, asphalt and salt piles. The southern end of this parcel contains tractors, loaders, and other heavy equipment storage. The west and northwestern perimeters are lined with miscellaneous materials storage, including drainage pipes, salt pallets, concrete block, wood debris, and a metal trailer container. The northeast quadrant of the parcel contains an asphalt driveway, bordered by plow storage, salt piles, and

hitch trailer parking, that winds around to the lower portion of the site adjoining Fishkill Road to the east. This lower elevation area in the northeast quadrant of the site contains additional vehicular parking.

OSI property to the north and west of this parcel is comprised of rocky, wooded land rising up in elevation to the west. Photographs were taken from three angles at each of the elevation markers delineating the OSI parcel's western boundary (see Photo Sets #1 through #4).

Attachments

Figure 1: Site Features & Photo Locations

Photo Set #1 (photos 1,2,3)

Photo Set #2 (photos 4,5,6)

Photo Set #3 (photos 7,8,9)

Photo Set #4 (photos 10,11,12)

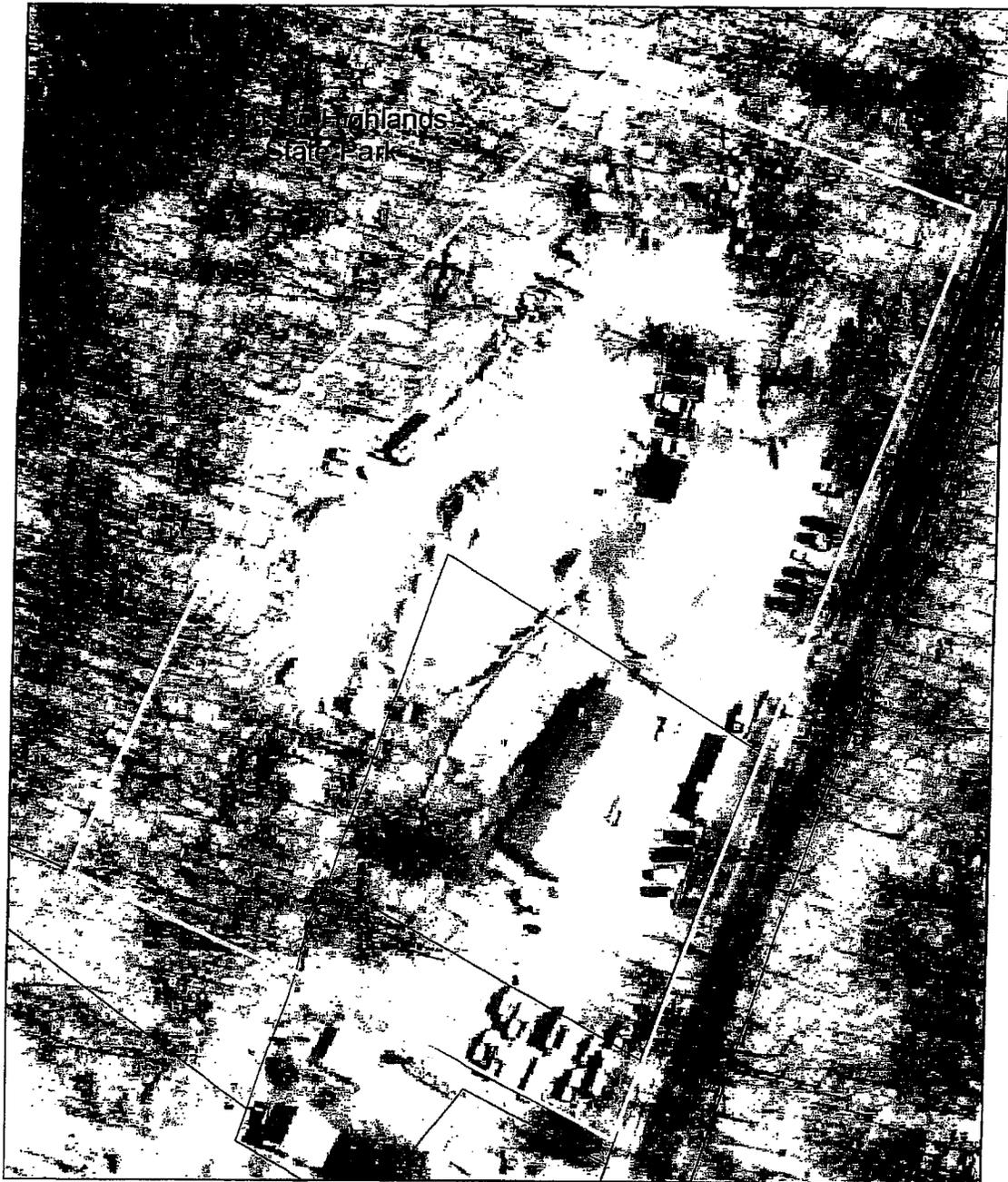
Photo Set #5 (photos 13,14,15)

Photo Set #6 (photos 16,17,18)

Photo Set #7 (photos 19,20,21)

Photo Set #8 (photos 22,23)

Philipstown Highway Garage



Approximate outline of
restricted property

0 50 100
Feet

Scale 1:1000
2001 DOQQ



OPEN SPACE
CONSERVANCY, INC.



Photo #1



Photo #2



Photo #3

Photo Set #1
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY
Source: TMA
Date: 05/27/03



Photo #4



Photo #5



Photo #6

Photo Set #2
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY

Source: TMA
1 05/27/03

Tim Miller Associates, Inc., 10 North Street, Cold Spring
3W York 10516 (845) 265-4400 Fax (845) 265-4418



Photo #7

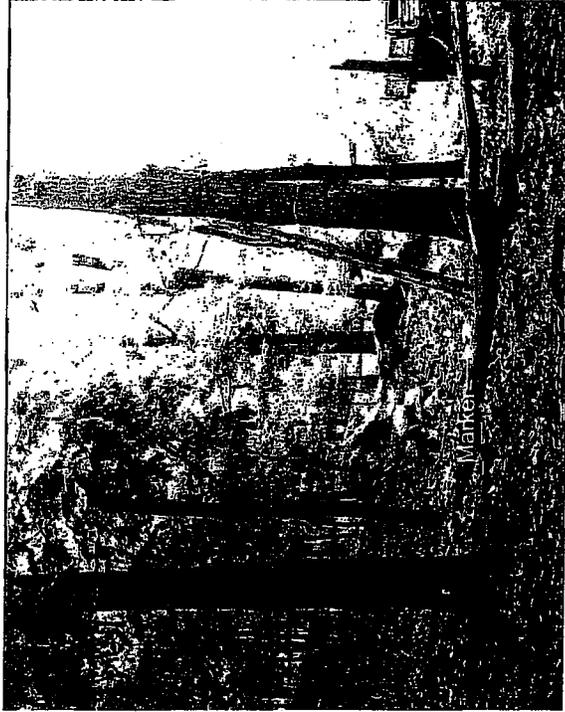


Photo #8



Photo #9

Photo Set #3
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY

Source: TMA
05/27/03

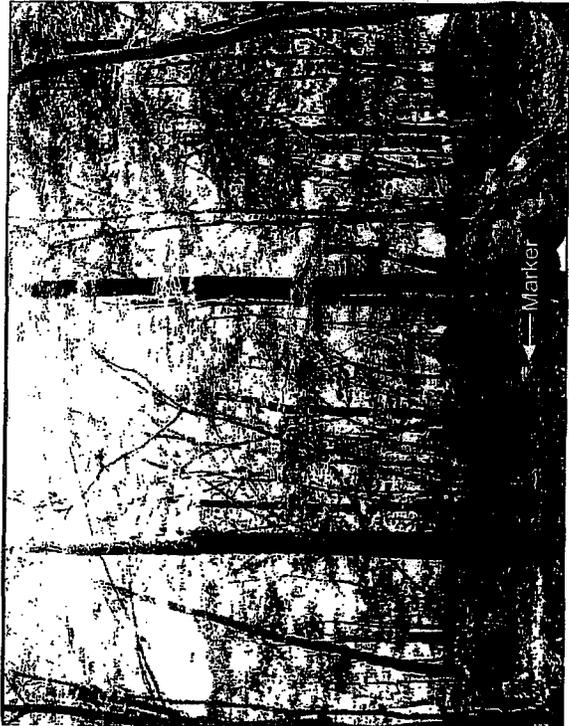


Photo #10



Photo #11



Photo #12

Photo Set #4
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY
Source: TMA
Date: 05/27/03

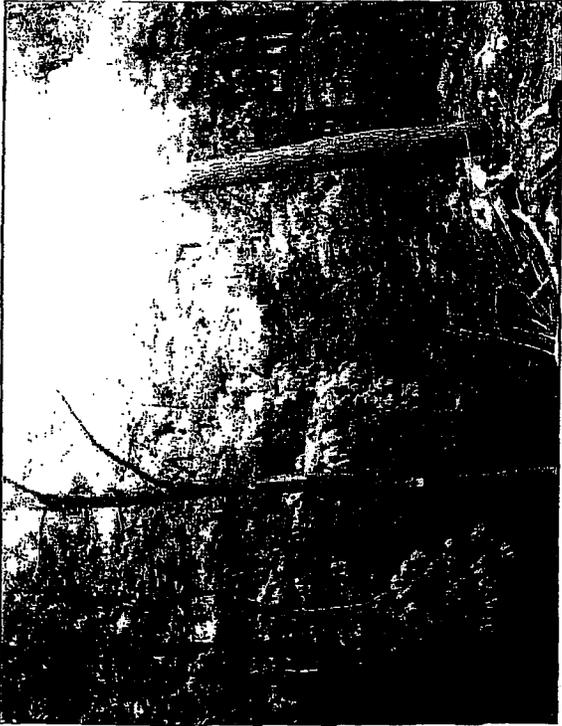


Photo #13



Photo #14



Photo #15

Photo Set #5
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY
Source: TMA
Date: 05/27/03



Photo #16



Photo #17



Photo #18

Photo Set #6
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY
Source: TMA
Date: 05/27/03



Photo #19



Photo #20



Photo #21

Photo Set #7
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY

Source: TMA
Date: 05/27/03



Photo #22



Photo #23

File 9031 - 05/29/03

Photo Set #8
Philipstown Highway Department Baseline Survey
Town of Philipstown, Putnam County, NY
Source: TMA
Date: 05/27/03

Tim Miller Associates, Inc., 10 North Street, Cold Spring, New York 10516 (845) 265-4400 Fax (845) 265-4418

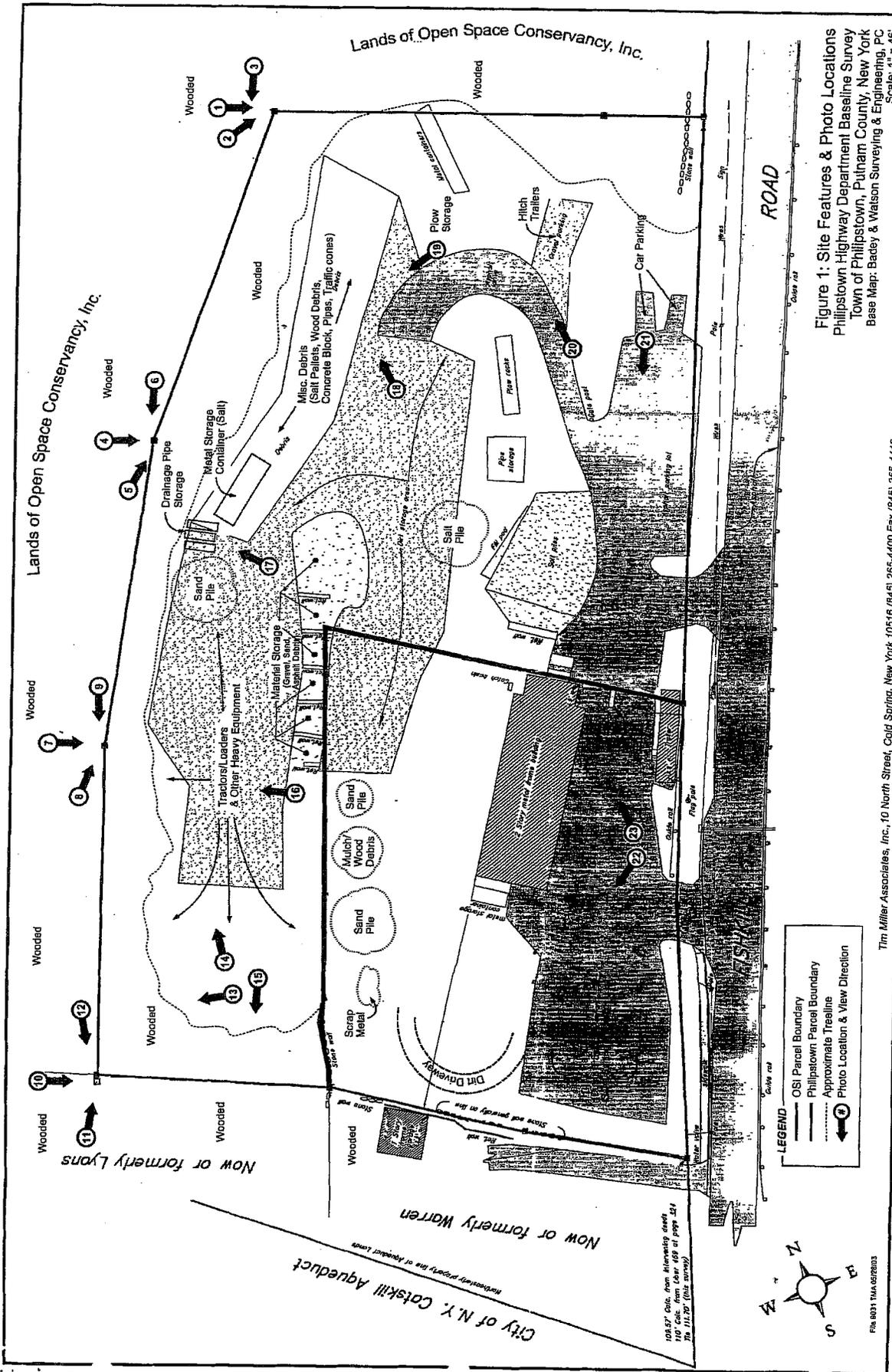


Figure 1: Site Features & Photo Locations
 Philipstown Highway Department Baseline Survey
 Town of Philipstown, Putnam County, New York
 Base Map: Badesy & Watson Surveying & Engineering, PC
 Scale: 1" = 46'

Tim Miller Associates, Inc., 10 North Street, Cold Spring, New York 10516 (914) 265-4400 Fax (914) 265-4418

10537, City, from Intersecting street
 100' C&G from (see 459 of page 54)
 Th 111.79' (this survey)

City of N.Y. Catskill Aqueduct
 Not necessarily property line or aqueduct line
 Now or formerly Warren

Now or formerly Lyons

SCHEDULE "B"

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Putnam County Legislature, acting as Lead Agency, has determined that the Proposed Action described below will not have a significant effect on the environment and that a Draft Environmental Impact Statement will not be prepared.

Name of Action: Proposed installation of a 120 foot cellular monopole tower with the associated equipment shelter, backup generators and telecommunications equipment at a Town of Philipstown property located at 50 Fishkill Road, Cold Spring, New York.

Status: Type I
 Unlisted

Conditioned Negative Declaration: Yes
 No

Coordinated Review: Yes
 No

Description of Action: The Proposed Action consists of the County and Motorola entering into a public private partnership with the Town of Philipstown via a lease agreement for the purpose of constructing the monopole tower and supporting equipment with County emergency service antennas located thereon all of which shall be situated on or within the lease parcel. The property is subject to a conservation easement through Open Space Institute ("OSI"), of whom the County has worked closely with to receive authorization/ approval to construct the Facility thereon. The action also includes a determination whether the proposal should be immune from local zoning regulations as the facility is located on Town-owned property.

Location: The proposed project is located at 50 Fishkill Road, Cold Spring, NY, known as the Philipstown Highway Department facility.

Reasons Supporting This Determination:

Based upon a review of the short Environmental Assessment Form (EAF), the Visual Resource Evaluation, the RF Exposure Compliance Report, the FAA Certification, the Structural Certification, the Plans, the lease terms, the letters of need from the County, and other documents submitted and testimony made at the public hearings in connection with the lease to allow the construction of antenna support structure, the Putnam County Legislature, as Lead Agency, has compared the proposed action with the Criteria for Determining Significance in 6 NYCRR

617.7(c), and found that:

- 1) The Proposed Action will not have a significant adverse environmental impact as a result of physical changes to the leasehold site. *The project site is previously disturbed and will require minimal site work.*
- 2) The Proposed Action will not have a significant adverse environmental impact on unique or unusual land forms found on the site. *No tree removal is anticipated.*
- 3) The Proposed Action will not have a significant adverse environmental impact on any water body designated as protected. *The facility will not be located in any wetlands or wetland buffer areas.*
- 4) The Proposed Action will not have a significant adverse environmental impact on any non-protected existing or new body of water.
- 5) The Proposed Action will not have a significant adverse environmental impact on surface or groundwater quality or quantity. *All necessary erosion and sediment control measures will be implemented. Moreover, the facility will not be located in any wetlands or wetland buffer areas.*
- 6) The Proposed Action will not have a significant adverse environmental impact as a result of altered drainage flow or patterns, or surface water runoff.
- 7) The Proposed Action will not have a significant adverse environmental impact on air quality.
- 8) The Proposed Action will not have a significant adverse environmental impact on any threatened or endangered species. *None are located in the area of the proposed facility.*
- 9) The Proposed Action will not have a significant adverse environmental impact on non-threatened or non-endangered species.
- 10) The Proposed Action will not have a significant adverse environmental impact on agricultural land resources.
- 11) The Proposed Action will not have a significant adverse environmental impact on aesthetic resources, as evidenced by the Visual Resource Evaluation. *Based on the location of the facility at an existing non-residential County-owned property, and the design of the slender monopole, potential visual impact from the few locations where it will be visible will be minimal. In addition, the antenna support structure contemplated under the proposed Lease will not require FAA lighting and or marking, and thus will not result in a significant adverse impact.*

- 12) The Proposed Action will not have a significant adverse environmental impact on any site or structure of historic, prehistoric or paleontological importance.
- 13) The Proposed Action will not have a significant adverse environmental impact on the quantity or quality of existing or future open spaces or recreational opportunities.
- 14) The Proposed Action will not have a significant adverse environmental impact on the quantity or quality of a critical environmental area (CEA) established pursuant to 6 NYCRR Part 617.14(g).
- 15) The Proposed Action will not have a significant adverse environmental impact on existing transportation systems.
- 16) The Proposed Action will not have a significant adverse environmental impact on the community's sources of fuel or energy supply.
- 17) The Proposed Action will not have a significant adverse environmental impact as a result of objectionable odors, noise, or vibration.
- 18) The Proposed Action will not have a significant adverse environmental impact on the public health and safety. *An RF Exposure Report submitted in connection with the proposed Lease confirms that the antenna support structure contemplated under the proposed Lease even when fully occupied and operating will meet FCC guidelines for radio frequency exposure in accordance with Federal law.*
- 19) The Proposed Action will not have a significant adverse environmental impact on the character of the existing community for the reasons described above in relation to the aesthetic impact and safety impact.
- 20) The proposed action will not result in changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together results in a substantial adverse impact on the environment.
- 21) When analyzed with two or more related actions, the proposed action will not have a significant impact on the environment and when considered cumulatively, will not meet one or more of the criteria under 6 NYCRR 617.7(c).
- 22) The Putnam County Legislature has considered reasonably related long-term, short-term, direct and indirect and cumulative impacts, including simultaneous or subsequent actions.

The Lead Agency has relied upon the Environmental Assessment Form, a Radio Frequency

Compliance Report prepared by Tectonic, and a Phase II environmental analysis and Visual Analysis prepared by Tectonic, the plans and a structural certification prepared by Motorola, the correspondence and testimony related to the need for the proposed use particularly for public safety, and a prepared FAA certification from Motorola, in preparing this document.

Lead Agency: Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Contact Person: Barbara Barosa, Commissioner
Putnam County Department of Planning, Development and Public
Transportation
841 Fair Street
Carmel, NY 10512

Telephone Number: (845) 878-3480

A copy of this notice has been filed with:

Town of Philipstown
P.O. Box 155
Cold Spring, NY 10516

Village of Nelsonville
258 Main Street
Nelsonville, NY 10516

New York State Department of Environmental Conservation
Attn: Regional Director
21 South Putt Corners
New Paltz, NY 12561

New York State Department of Environmental Conservation
Attn: Commissioner
625 Broadway
Albany, NY 12233

#600

Committee Mtg –Physical Svcs. Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL/ REQUEST THE NYS LEGISLATURE PREPARE AND INTRODUCE THE NECESSARY ALIENATION LEGISLATION THAT WOULD ENABLE THE COUNTY OF PUTNAM TO TRANSFER TOWN OF PHILIPSTOWN- PARKLAND TM # 83.14-1-10, 83.14-1-11, AND 83.14-1-15; TO HUDSON HIGHLANDS LAND TRUST FOR E911 TOWER

WHEREAS, the Town of Philipstown is owner in fee of approximately 2.591 acres of land situate in the Village of Nelsonville, Town of Philipstown, Putnam County, State of New York identified as Tax Map No. 38.14-1-28 (the "Property"); and

WHEREAS, the Town granted to Open Space Conservancy, Inc., now known as Open Space Institute Land Trust, Inc., a conservation easement dated February 18, 2004, and recorded in the Putnam County Clerk's Office at Liber 1660, Page 25 ("Conservation Easement") encumbering the Property; and

WHEREAS, the Conservation Easement sets forth as it purpose to "maintain the current use of the Property for municipal highway department purposes, and to prohibit other uses of the Property unless such use receives the prior written approval of the Grantee; and

WHEREAS, the County desires to construct and operate a non-commercial 120-foot tall radio transmission tower and supporting structures (hereinafter the "Facility"), on the Property for the purpose of enhancing critical emergency communications in the Town of Philipstown and surrounding area, which communications are currently severely limited; and

WHEREAS, the Town is willing to allow the County to construct and operate the Facility on the Property for the said purpose; and

WHEREAS, the County has demonstrated that the most appropriate location for the Facility in the Town of Philipstown and surrounding area is on the Property; and

WHEREAS, the language of the Conservation Easement does not permit the construction and operation of the proposed Facility; and

WHEREAS, the Town and County have requested an amendment to the Conservation Easement to allow the Property to be used for the purpose of

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

constructing, leasing and operating the Facility on the Property; and

WHEREAS, OSILT agrees that enhancing area-wide emergency communications is an essential municipal and county function and that use of a portion of the Property for the Facility satisfies a critical public need; and

WHEREAS, to offset the construction of the Facility both the Town and County have agreed to transfer municipally owned parcels of land totaling approximately 18 acres to HHLT to become part of the land trust's Canopus Creek Preserve; and

WHEREAS, HHLT is a land trust accredited by the Land Trust Accreditation Commission and conserves land throughout the Hudson Highlands of New York State, including land situated in the Town of Philipstown, Putnam County, New York; and

WHEREAS, OSILT's Board of Trustees has approved amending the Conservation Easement to allow the construction, operation and leasing of the Facility on the Property because of the important public need and that 18 acres of land to be donated to HHLT to become part of HHLT's Canopus Creek Preserve; and

WHEREAS, the County parcels to be conveyed to HHLT total approximately 4.63 acres and are designated and described as Town of Philipstown TM # 83.14-1-7, 83.14-1-10, 83.14-1-11, and 83.14-1-15; and

WHEREAS, three (3) of those parcels, Town of Philipstown TM # 83.14-1-10, 83.14-1-11, and 83.14-1-15, were previously designated as public parkland; now therefore be it

RESOLVED, that the Putnam County Legislature does hereby request the New York State Legislature to prepare and introduce the necessary alienation legislation that would enable the County of Putnam to transfer Town of Philipstown TM # 83.14-1-10, 83.14-1-11, and 83.14-1-15; to HHLT; and be it further

RESOLVED, that the Putnam County Legislature hereby directs its Clerk to transmit copies of this Resolution to each member of the New York State Legislature that represents any portion of the County of Putnam and to the Speaker of the State of New York Assembly and to the Majority Leader of the New York State Senate.

#6JJ

Committee Mtg -Physical Svcs. Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL/TRANSFER OF CERTAIN REAL PROPERTY OWNED BY THE COUNTY OF PUTNAM TO HUDSON HIGHLANDS TRUST (E911 Tower)

WHEREAS, the Town of Philipstown owns certain property in the Village of Nelsonville Putnam County, New York, which is used as a Highway Department Garage; and

WHEREAS, the County of Putnam and the Town of Philipstown propose to construct an emergency communications tower on the said property; and

WHEREAS, the said property is subject to a conservation easement held by the Open Space Conservatory, Inc., now known as the Open Space Institute Land Trust, Inc. (hereinafter OSILT); and

WHEREAS, the conservation easement does not currently permit construction of an emergency communications tower on the said property; and

WHEREAS, in consideration for waiving the restrictions of the conservation easement and allowing the emergency communications tower to be built on said property, OSILT has requested that certain parcels of vacant real property owned by the County of Putnam (Tax Lots Section 8.14, Block 1, Lots 7, 10, 11 & 15) and that certain parcels of vacant real property owned by the Town (Tax Lots Section 83.14, Block 1, Lots 4, 5, 6, 8, 9, 12, 13, 14, 16, 17, 18, 19, & 20), amounting in total to approximately 18.4 acres, be conserved in perpetuity through transfer of title of those lots to the Hudson Highlands Trust ("HHLT") as an extension of its adjacent Canopus Creek Preserve; and

WHEREAS, the Legislature has reviewed the parcels at issue that are owned by the County of Putnam and finds that they do not serve any present or intended future municipal use except for green space, and may be declared surplus; now therefore be it

RESOLVED, that the Putnam County Legislature hereby declares the lots owned by the County of Putnam, identified by tax map identification numbers 83.14-1-7, 83.14-1-10, 83.14-1-11, and 83.14-1-15 to be surplus; and be it further

RESOLVED, that transfer of title of the said lots to HHLT constitutes fair and adequate consideration for waiver of the restrictions of the conservation easement on the Town's aforesaid property to allow for construction of the proposed emergency communications tower; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes the County Executive to enter into a Memorandum of Understanding with OSILT, HHLT and the Town providing for the waiver of the restrictions of the conservation easement on the Town's aforesaid property to allow for construction of the proposed emergency communications tower, and the transfer of title to the

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

aforesaid lots to HHLT, a copy of which is attached hereto as Exhibit "A"; and be it further

RESOLVED, that pursuant to Section 31-8(B) of the Putnam County Code, the Putnam County Legislature approves the transfer of the lots identified by tax map numbers 83.14-1-7, 83.14-1-10, 83.14-1-11, and 83.14-1-15 to HHLT; and be it further

RESOLVED, that said transfer shall be subject to and conditioned upon the County obtaining all necessary and required legislation and approvals as may be required for the alienation of public parkland; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes the County Executive to execute a deed or deeds for transfer of title to said lots to HHLT, appropriate recording documents, and any and all documents necessary to effectuate the terms of this resolution; and be it further

RESOLVED, that the aforementioned lots shall be conveyed to HHLT in an "as is" condition by Quitclaim deed; and be it further

RESOLVED, that the Putnam County Attorney is authorized to take whatever legal action is necessary to effectuate the transfer as herein approved; and it be it further

RESOLVED, that this Resolution shall take effect immediately.

Philip
Field
Raso

RESOLUTION

APPROVAL/TRANSFER OF CERTAIN REAL PROPERTY OWNED BY THE COUNTY OF PUTNAM TO HUDSON HIGHLANDS TRUST

WHEREAS, the Town of Philipstown owns certain property in the Village of Nelsonville Putnam County, New York, which is used as a Highway Department Garage; and

WHEREAS, the County of Putnam and the Town of Philipstown propose to construct an emergency communications tower on the said property; and

WHEREAS, the said property is subject to a conservation easement held by the Open Space Conservatory, Inc., now known as the Open Space Institute Land Trust, Inc. (hereinafter OSILT); and

WHEREAS, the conservation easement does not currently permit construction of an emergency communications tower on the said property; and

WHEREAS, in consideration for waiving the restrictions of the conservation easement and allowing the emergency communications tower to be built on said property, OSILT has requested that certain parcels of vacant real property owned by the County of Putnam (Tax Lots Section 8.14, Block 1, Lots 7, 10, 11 & 15) and that certain parcels of vacant real property owned by the Town (Tax Lots Section 83.14, Block 1, Lots 4, 5, 6, 8, 9, 12, 13, 14, 16, 17, 18, 19, & 20), amounting in total to approximately 18.4 acres, be conserved in perpetuity through transfer of title of those lots to the Hudson Highlands Trust ("HHLT") as an extension of its adjacent Canopus Creek Preserve; and

WHEREAS, the Legislature has reviewed the parcels at issue that are owned by the County of Putnam and finds that they do not serve any present or intended future municipal use except for green space, and may be declared surplus; now, therefore be it

RESOLVED, that the Putnam County Legislature hereby declares the lots owned by the County of Putnam, identified by tax map identification numbers 83.14-1-7, 83.14-1-10, 83.14-1-11, and 83.14-1-15 to be surplus; and be it further

RESOLVED, that transfer of title of the said lots to HHLT constitutes fair and adequate consideration for waiver of the restrictions of the conservation easement on the Town's aforesaid property to allow for construction of the proposed emergency communications tower; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes the County Executive to enter into a Memorandum of Understanding with OSILT, HHLT and the Town providing for the waiver of the restrictions of the conservation easement on the Town's aforesaid property to allow for construction of the proposed emergency communications tower, and the transfer of title to the aforesaid lots to HHLT, a copy of which is attached hereto as Exhibit "A"; and be it further

RESOLVED, that pursuant to Section 31-8(B) of the Putnam County Code, the Putnam County Legislature approves the transfer of the lots identified by tax map numbers 83.14-1-7, 83.14-1-10, 83.14-1-11, and 83.14-1-15 to HHTL; and be it further

RESOLVED, that said transfer shall be subject to and conditioned upon the County obtaining all necessary and required legislation and approvals as may be required for the alienation of public parkland; and

RESOLVED, that the Putnam County Legislature hereby authorizes the County Executive to execute a deed or deeds for transfer of title to said lots to HHLT, appropriate recording documents, and any and all documents necessary to effectuate the terms of this resolution; and be it further

RESOLVED, that the aforementioned lots shall be conveyed to HHLT in an "as is" condition by Quitclaim deed; and be it further

RESOLVED, that the Putnam County Attorney is authorized to take whatever legal action is necessary to effectuate the transfer as herein approved; and it be it further

RESOLVED, that this Resolution shall take effect immediately.

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into this ___ day of _____ 2025, by and between the TOWN OF PHILIPSTOWN ("TOWN"), the COUNTY OF PUTNAM ("COUNTY"), HUDSON HIGHLANDS LAND TRUST, INC. ("HHLT") and OPEN SPACE INSTITUTE LAND TRUST, INC. ("OSILT" and together with Town, County and HHLT, the "Parties") for the purposes of establishing the Parties understanding and expectations with respect to the siting and construction of an emergency communications tower and supporting facilities on land owned by the Town.

RECITALS

WHEREAS, the TOWN is owner in fee of approximately 2.591 acres of land situate in the Village of Nelsonville, Town of Philipstown, Putnam County, State of New York identified as Tax Map No. 38.14-1-28 (the "Property"); and

WHEREAS, the TOWN uses the Property for a municipal highway department garage; and

WHEREAS, the TOWN granted to Open Space Conservancy, Inc., now known as Open Space Institute Land Trust, Inc., a conservation easement dated February 18, 2004, and recorded in the Putnam County Clerk's Office at Liber 1660, Page 25 ("Conservation Easement") encumbering the Property; and

WHEREAS, the Conservation Easement sets forth as its purpose to "maintain the current use of the Property for municipal highway department purposes, and to prohibit other uses of the Property unless such use receives the prior written approval of the Grantee.

WHEREAS, the COUNTY desires to construct and operate a non-commercial 120-foot tall radio transmission tower and supporting structures (building(s), radio transmitting and receiving antennas, communications equipment, and related cables, wires, conduits, air conditioning equipment and other appurtenances (hereinafter the "Emergency Telecommunications Facilities")), on the Property for the purpose of enhancing critical emergency communications in the Town of Philipstown and surrounding area, which communications are currently severely limited; and

WHEREAS, the TOWN is willing to allow the COUNTY to construct and operate the said non-commercial 120-foot-tall radio transmission tower and supporting

structures on the Property for the said purpose; and

WHEREAS, the COUNTY through Motorola Solutions, the proposed developer and lessee of the Emergency Telecommunications Facilities, has demonstrated that the most appropriate location for the radio transmission tower in the Town of Philipstown and surrounding area is on the Property; and

WHEREAS, the language of the Conservation Easement does not permit the construction and operation of the proposed Emergency Telecommunications Facilities; and

WHEREAS, the TOWN and COUNTY have requested an amendment to the Conservation Easement to allow the Property to be used for the purpose of constructing, leasing and operating the Emergency Telecommunications Facilities on the Property; and

WHEREAS, OSILT agrees that enhancing area-wide emergency communications is an essential municipal and county function and that use of the Property for the Emergency Telecommunications Facilities satisfies a critical public need; and

WHEREAS, the TOWN and COUNTY both agree that use of the Emergency Telecommunications Facilities will be restricted to public, non-commercial use and that any commercial use of the Emergency Telecommunications Facilities will be prohibited;

WHEREAS, to offset the construction of the Emergency Telecommunications Facilities both the TOWN and COUNTY have agreed to transfer municipally owned parcels of land totaling approximately 18.4 acres to HHLT to become part of the land trust's Canopus Creek Preserve;

WHEREAS, HHLT is a land trust accredited by the Land Trust Accreditation Commission and conserves land throughout the Hudson Highlands of New York State, including land situated in the Town of Philipstown, Putnam County, New York;

WHEREAS, OSILT's Board of Trustees has approved amending the Conservation Easement to allow the construction, operation and leasing of the non-commercial Emergency Telecommunications Facilities on the Property because of the important public need and that 18 acres of land to be donated to HHLT to become part of HHLT's Canopus Creek Preserve;

NOW THEREFORE, the TOWN, the COUNTY, HHLT and OSILT agree as follows:

1. OSILT will work with the TOWN to finalize and record an amended conservation easement substantially in the form attached hereto as Appendix A, which amended conservation easement will permit the construction, operation and leasing of the non-commercial Emergency Telecommunications Facilities on the Property. OSILT and the TOWN anticipate recording the amended conservation easement by December 31, 2025.

2. Conditional upon execution of the amended conservation easement, the TOWN and the COUNTY will enter into an license agreement for maintenance of the Emergency Telecommunications Facilities by the COUNTY on the Property substantially in the form attached hereto as Appendix B.

3. The Parties will execute the Indemnity and Hold Harmless Agreement attached hereto as Appendix C by December 31, 2025.

4. The TOWN agrees to donate to HHLT and HHLT agree to accept from the TOWN the following town-owned parcels identified by the tax map numbers:

83.14-1-4
83.14-1-5
83.14-1-6
83.14-1-8
83.14-1-9
83.14-1-12
83.14-1-13
83.14-1-14
83.14-1-16
83.14-1-17
83.14-1-18
83.14-1-19
83.14-1-20

The above identified parcels are to be transferred to HHLT as soon as possible, but no later than January 31, 2026.

5. The COUNTY agrees to donate to HHLT and HHLT agrees to accept from the COUNTY the following county-owned parcels identified by the tax map numbers:

83.14-1-7
83.14-1-10
83.14-1-11
83.14-1-15

The above identified county-owned parcels are to be transferred to HHLT as soon as the COUNTY completes the alienation process with the New York State Legislature applicable to lands previously dedicated as parkland. The Parties acknowledge that the conveyance of the County owned parcels is subject to parkland alienation approval by the New York State Legislature.

6. Pending completion of the parkland alienation process with the New York State Legislature, the COUNTY and HHLT agree to enter into a revocable license agreement for those parcels identified in Paragraph 5, above, substantially in the form attached hereto as Appendix D. Under the terms of the revocable license agreement, the COUNTY shall allow HHLT to manage the four county-owned parcels as if those parcels were owned in fee by HHLT, including the regulation of hunting consistent with HHLT policy. In the event that the requisite parkland alienation process is disapproved for any reason precluding the transfer of those parcels identified in Paragraph 5, above, the parties agree that the County and HHLT shall continue said revocable license agreement which shall automatically renew annually, unless and until HHLT notifies the COUNTY of its intention not to renew same prior to the commencement of a succeeding renewal term.

7. The COUNTY agrees to reimburse OSILT for the costs and expenses incurred by OSILT for its involvement with amending the Conservation Easement and administering the donation of land between the TOWN, COUNTY and HHLT. For such costs and expenses to be reimbursable, OSILT must provide documentation of same to the COUNTY. The COUNTY agrees to reimburse OSILT for all documented costs and expenses by April 30, 2026.

8. This MOU may be executed in counterparts (and delivered by facsimile or electronically scanned copy), which shall be binding as of the date written below, and, when delivered, both of which shall constitute one and the same instrument.

9. This MOU shall be governed by the laws of the State of New York.

IN WITNESS WHEREOF, the TOWN, the COUNTY and OSILT have executed this MOU by their duly authorized representatives as of the date first listed above.

TOWN OF PHILIPSTOWN
A New York municipal corporation

By: _____
Its:

**HUDSON HIGHLANDS
LAND TRUST, INC.**
a New York not-for-profit
corporation

By: _____
Its:

COUNTY OF PUTNAM

By: _____
Its:

**OPEN SPACE INSTITUTE
LAND TRUST, INC.**
a New York not-for-profit
corporation

By: _____
Its:

APPENDIX A

APPENDIX B

APPENDIX C

APPENDIX D

AMENDMENT TO CONSERVATION EASEMENT

[Emergency Communications Tower - Philipstown Highway Department Garage]

This AMENDMENT TO CONSERVATION EASEMENT is made this ___ day of _____, 2025, between the Town of Philipstown, a New York municipal corporation with offices at 238 Main Street, Cold Spring, New York 10516 and Open Space Institute Land Trust, Inc. (formerly known as "Open Space Conservancy, Inc."), a New York not-for-profit corporation, having a principal place of business at 1370 Broadway, Fifth Floor, New York, New York 10018 (hereinafter referred to as the "Grantee").

WITNESSETH:

WHEREAS, Grantor is owner in fee of approximately 2.591 acres of land situate in the Village of Nelsonville, Town of Philipstown, Putnam County, State of New York identified as Tax Map No. 38.14-1-28 (the "Property"); and

WHEREAS, Grantor granted to Grantee a conservation easement dated February 18, 2004, and recorded in the Putnam County Clerk's Office at Liber 1660, Page 25 ("Conservation Easement") encumbering the Property; and

WHEREAS, the Conservation Easement sets forth as its purpose to "maintain the current use of the Property for municipal highway department purposes, and to prohibit other uses of the Property unless such use receive the prior written approval of the Grantee. As used in this Conservation Easement, the term 'municipal highway department purposes' shall include the following activities undertaken by a municipal corporation: the storage, maintenance, and repair of vehicles and equipment; the storage of road maintenance materials; the maintenance, repair, and/or in-kind replacement of existing structures used in connection with such purposes"; and

WHEREAS, Grantor and Putnam County desire to construct and operate a non-

commercial 120-foot tall radio transmission tower and supporting structures (building(s), radio transmitting and receiving antennas, communications equipment, and related cables, wires, conduits, air conditioning equipment and other appurtenances (hereinafter the "Emergency Telecommunications Facilities")), on the Property as shown on Exhibit A attached hereto for the purpose of enhancing critical emergency communications in the Town of Philipstown and surrounding area, which communications are currently severely limited; and

WHEREAS, Putnam County through Motorola Solutions, the proposed developer and lessee of the Emergency Telecommunications Facilities, has demonstrated that the most appropriate location for the radio transmission tower in the Town of Philipstown and surrounding area is on the Property; and

WHEREAS, Grantor has requested an amendment to the Conservation Easement to allow the Property to be used for the purpose of constructing, leasing and operating the Emergency Telecommunications Facilities on the Property; and

WHEREAS, Grantee agrees that enhancing area-wide emergency communications is an essential municipal and county function and that use of the Property for the Emergency Telecommunications Facilities satisfies a critical public need; and

WHEREAS, Grantor and Putnam County both agree that use of the Emergency Telecommunications Facilities will be restricted to public, non-commercial use and that any commercial use of the Emergency Telecommunications Facilities will be prohibited;

NOW, THEREFOR, in consideration of the foregoing and the mutual covenants contained herein, the parties agree to amend the Conservation Easement as follows:

- (1) The second sentence of Paragraph 1.2 of the Conservation Easement shall be amended as follows:

As used in this Conservation Easement, the term "municipal highway

department purposes" shall include the following activities undertaken by a municipal corporation: the storage, maintenance, and repair of vehicles and equipment; the storage of road maintenance materials; the maintenance, repair, and/or in-kind replacement of existing structures used in connection with such purposes; and the construction, lease and operation of non-commercial Emergency Telecommunication Facilities with a radio transmission tower that shall not exceed 120-feet in height.

(2) Except as herein amended, the Conservation Easement remains unmodified and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this instrument this ____ day of _____, 2025.

GRANTOR

TOWN OF PHILIPSTOWN

By: _____

Name:

Title:

GRANTEE

OPEN SPACE INSTITUTE LAND TRUST, INC.

By: _____

Name:

Title:

Exhibits: Exhibit A (Tower Location Map)

ACKNOWLEDGEMENTS

STATE OF NEW YORK)
) ss:
COUNTY OF)

On the ___ day of _____, in the year 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared Jared Sandberg personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
) ss:
COUNTY OF)

On the ___ day of _____, in the year 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared Jared Sandberg personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

WIRELESS COMMUNICATIONS SITE LEASE AGREEMENT

THIS WIRELESS COMMUNICATIONS SITE LEASE AGREEMENT (this “Lease” or “Agreement”), is made and entered into as of this ____ day of _____, 2025 (the “Execution Date”), by and between the COUNTY OF PUTNAM, a New York municipal corporation having its principal offices at 40 Gleneida Avenue, Carmel, New York 10512 (hereinafter referred to as the “LESSEE”), and TOWN OF PHILIPSTOWN, a municipal corporation, having its principal offices at 238 Main Street in Cold Spring (hereinafter referred to as the “LESSOR”). Each of LESSOR and LESSEE is individually referred to herein as a “Party,” and collectively as the “Parties.”

SECTION 1: RECITALS

WHEREAS, LESSOR is the owner of a certain parcel of land located on Route 301 in the Village of Nelsonville, known as the Town of Philipstown Highway Facility, designated as Tax Map No. 38.14-1-28 (the “Property”); and

WHEREAS, LESSEE is a provider of emergency services and desires to lease from LESSOR approximately two thousand six hundred (2,600) square feet of the Property, as shown on the site plan (the “Site Plan”) attached hereto and incorporated herein as **Exhibit “A”**, (the “Leased Premises”) to construct a radio transmission tower facility for LESSEE’s non-commercial use, to support said emergency services, and such non-commercial use of its subtenants and licensees (collectively, “Licensees”), which facility includes a telecommunications tower, building(s), radio transmitting and receiving antennas, communications equipment, and related cables, wires, conduits, air conditioning equipment and other appurtenances (the “Telecommunications Facilities”); and

WHEREAS, LESSOR is willing to lease to LESSEE, and LESSEE is willing to lease from LESSOR, the Leased Premises upon the terms and conditions set forth in this Lease.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the LESSOR and LESSEE hereby agree as follows:

SECTION 2: LEASED PREMISES AND PERMITTED USE

LESSOR hereby leases the Leased Premises to LESSEE, more particularly described in **Exhibit “A”**, attached, for the construction, operation, maintenance, repair and/or replacement of the Telecommunications Facilities for the transmission and reception of emergency services communications and signals (the “Permitted Use”). The parties agree that the Telecommunications Facilities shall be consistent with the Site Plan. The parties further acknowledge and agree that the leased premises is subject to a certain conservation easement (“Easement”), incorporated herein as **Exhibit “B”**, held by Open Space Institute Land Trust, Inc. (“OSI”), that LESSEE’s use must be consistent with the terms of said conservation easement, and that LESSOR and LESSEE shall not use the premises for commercial purposes.

SECTION 3: CONDITION PRECEDENT

It shall be a condition precedent to the formation of this Lease that LESSOR shall obtain from OSI an amendment of the Easement permitting on the Property such uses as contemplated

herein, including explicitly authorizing the Property to be used for “telecommunications towers” and/or “radio towers” and “emergency services.” It shall be deemed that no Agreement exists between the parties unless and until the condition precedent is satisfied, irrespective of whether the document itself is fully executed, and satisfaction of such condition shall be strictly interpreted.

SECTION 4: TERM

The “Initial Term” of this Lease will be thirty-five (35) years from the Execution Date and shall automatically renew for up to six (6) additional terms of five (5) years each (each, a “Renewal Term”) unless LESSEE notifies LESSOR of its intention not to renew prior to the commencement of the succeeding Renewal Term. The Initial Term and each successive Renewal Term is referred to herein as the “Term.”

SECTION 5: RENT

Rent shall be One Dollar (\$1.00) due (1) for the Initial Term, on the Execution Date; and (2) for Renewal Terms, upon the first of the month immediately succeeding the end of the prior Term.

SECTION 6: COMPLIANCE WITH LAW

(A) LESSEE shall, at its expense, comply with all applicable present and future federal, state and local laws, ordinances, rules and regulations (including, but not limited to, laws and ordinances relating to health, safety, radio frequency emissions, and radiation, and Federal Aviation Administration (“FAA”) approval of the tower that is a part of the Telecommunications Facilities) (the “Tower”) in connection with the use, operation, maintenance, construction and/or installation of the Telecommunications Facilities on the Premises.

(B) LESSOR hereby agrees that the portion of the Property on which the Leased Premises are located is hereby released from the restrictions set forth in any deed restrictions or conservation easement limiting the use of the Property (the “Deed Restrictions”) beyond the aforementioned conservation easement held by OSI.

SECTION 7: LESSOR’S USE OF PREMISES

The Parties agree that LESSOR, with the prior written approval of LESSEE, which shall not be unreasonably withheld, shall have the right, at LESSOR’s sole cost, to place and operate certain equipment owned by LESSOR on the Telecommunications Facilities, provided that same does not interfere with LESSEE’s equipment and/or operations. LESSEE shall, in consultation with LESSOR, determine the location and placement of LESSOR’s equipment on the Telecommunications Facilities.

SECTION 8: LESSEE IMPROVEMENTS AND REMOVAL

(A)(1) Prior to commencing construction of the Telecommunications Facilities on the Leased Premises, LESSEE shall submit plans and specifications for all improvements that conform to the requirements of the following paragraph (the “Plans and Specifications”) to LESSOR for LESSOR’s written approval, such approval not to be unreasonably withheld, conditioned, or delayed. No improvement, construction, installation or alteration shall be commenced until the Plans and Specifications have been approved by LESSOR and all necessary

Governmental Approvals have been issued. Notwithstanding the foregoing, LESSOR shall be deemed to have approved the Plans and Specifications if it fails to respond in writing to LESSEE within sixty (60) days following LESSOR's receipt of same.

(A)(2) The Plans and Specifications shall be drawn to scale and show: (i) the proposed location of antennas, equipment shelter or pad, driveway and parking areas; (ii) the proposed landscape plan; (iii) the proposed type and height of fencing; (iv) the proposed color of all structures, including fencing; (v) the proposed type of construction material for all structures, including fencing, and (vi) any other details that LESSOR may reasonably request.

(A)(4) LESSOR agrees and acknowledges that: (i) the Telecommunications Facilities and all of the equipment, fixtures and property of LESSEE that are a part thereof shall remain the personal property of LESSEE whether or not said items are deemed to constitute fixtures and/or attachments to real property under applicable law; and (ii) LESSEE shall have the right to remove the same at any time during the Term of this Agreement.

(B)(1) At LESSOR's request, LESSEE shall remove the Telecommunications Facilities (excluding the tower foundation, underground utilities and footings) within ninety (90) days following the expiration or earlier termination of this Lease (the "Removal Period"). Such removal shall be done in a workmanlike and careful manner and without interference or damage to any other equipment, structures or operations on the Property owned by LESSOR or its lessees. Notwithstanding the foregoing, if, LESSEE requests permission not to remove all or a portion of the Telecommunications Facilities and LESSOR consents to such non-removal in writing, title to the affected Facilities shall automatically transfer to LESSOR and shall be the sole and entire property of LESSOR, and LESSEE shall be relieved of all removal obligations in connection therewith.

(B)(2) Upon removal of the improvements (or portion thereof) as provided above in subpart (1), LESSEE shall restore the affected area of the Premises to substantially the same condition as existed prior to the installation of LESSEE's improvements, excluding the tower foundation, underground utilities, and footings, reasonable wear, tear and casualty loss.

(B)(3) All costs and expenses for the removal and restoration to be performed by LESSEE pursuant to subparts (1) and (2) above shall be borne by LESSEE, and LESSEE shall hold LESSOR harmless from any portion thereof.

(B)(4) Any claims related to the condition of the Premises must be presented by LESSOR in writing to LESSEE within ninety (90) days after LESSEE's removal of the Telecommunications Facilities or LESSOR shall be deemed to have irrevocably waived any and all such claims.

SECTION 9: ACCESS

LESSOR and its agents shall have the right to enter the Premises at reasonable times to examine and inspect the Premises; *provided, however*, that LESSOR provides prior telephonic notice to LESSEE, via Thomas C. Lannon, Sr., Director of IT & GIS, at: (845) 808-1800, or such other number as may be designated by LESSEE from time to time during the Term, and LESSOR shall not have any right to enter the interior of any building or other structure on the Premises that houses telecommunications equipment. LESSEE shall have the right to ingress and egress over the Property to access the Premises twenty-four (24) hours a day, seven (7) days

a week, *provided, however*, that neither LESSEE nor its agents, employees or contractors interfere with LESSOR's operations on the Property or the Premises, as authorized by the Communications License Agreement between the Parties pursuant to which LESSOR will locate and operate certain LESSOR-owned equipment on the tower.

SECTION 10: INDEMNIFICATION

(A) LESSEE agrees to indemnify, defend and hold harmless LESSOR, its officers, directors, employees, contractors and agents from and against any and all injury, death, loss, damages, or liabilities (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs at all levels) which arise out of LESSEE'S use and occupancy of the Site and/or Property, or LESSEE'S breach of any provision of this Agreement. This indemnity does not apply to any claims arising from the negligence or intentional misconduct of the LESSOR, its employees, agents or independent contractors.

(B) LESSOR agrees to indemnify, defend and hold harmless LESSEE, its officers, directors, employees, contractors and agents from and against any and all injury, death, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs at all levels) which arise out of LESSOR'S use and occupancy of the Site and/or Property, or LESSOR'S breach of any provision of this Agreement. This indemnity does not apply to any claims arising from the negligence or intentional misconduct of the LESSEE, its employees, agents or independent contractors.

(c) The indemnity obligations under this Section will survive termination of this Agreement.

SECTION 11: INSURANCE

(A) To the maximum extent permitted under their respective insurance policies, the parties agree that the insurers shall have no right to recovery or subrogation against either LESSOR or LESSEE (including employees and other agencies) with respect to the standard fire insurance policy carried by each party for any and all losses covered by such insurance.

(B) LESSOR shall maintain adequate comprehensive general liability and property liability insurance or self-insure in accordance with New York law. LESSEE shall, at its own cost and expense, provide the following insurance coverage, name the LESSOR as an additional insured thereunder, and provide a certificate of insurance confirming such coverage to LESSOR:

(1) Worker's Compensation and Employer's Liability Policy, covering operations in New York State.

(2) Comprehensive General Liability Policy, with limits of no less than \$1,000,000/\$2,000,000 Bodily Injury and Property Damage, and including coverage for:

- (a) Products/completed operations
- (b) Independent contractors
- (c) Explosive, collapse and underground losses
- (d) Contractual liability
- (e) Broad form property damage liability; and

(f) Personal injury.

(C) Property Damage Policy providing replacement cost for all of LESSEE's equipment located on the Leased Premises.

(E) Certificates shall provide that at least thirty (30) days written notice, by mail, prior to cancellation or expiration be given to LESSOR.

SECTION 12: UTILITIES

(A) LESSOR hereby grants to LESSEE, at LESSEE's sole cost and expense, the right to install, and, to the extent applicable, improve, upgrade, and modify the existing utilities at the Leased Premises (including, without limitation, telephone service and electricity). LESSEE shall, to the extent reasonably practicable, install separate meters or sub-meters, as the case may be, for utilities used in the operation of the Telecommunications Facilities on the Leased Premises.

(B) As partial consideration for the Rent paid by LESSEE under this Agreement, LESSOR hereby grants to LESSEE and the servicing utility companies a nonexclusive right of way over and across the Property as necessary for the construction, installation, running, servicing and maintenance of electrical power and other utilities necessary to serve the Telecommunication Facilities. Upon LESSEE's request, LESSOR agrees to promptly execute any and all documents necessary to evidence the rights granted to LESSEE pursuant to this paragraph including, without limitation, right-of-way and easement documents, and further grants to LESSEE an irrevocable power of attorney to execute, on LESSOR's behalf, any and all such documents.

SECTION 13: DEFAULT

(A) In the event that LESSEE fails to perform any obligation under this Lease and such failure continues for a period of sixty (60) days following written notice from LESSOR, then LESSOR shall have the right to pursue any remedies available to it at law or in equity, including but not limited to, the right to terminate this Lease. Except as otherwise provided in this Lease, if a breach cannot reasonably be cured by Lessee within such sixty (60) day period, this lease may not be terminated. If Lessee commences action to cure the breach within such sixty (60) day period and proceeds with due diligence, in good-faith, to fully cure the breach, then no default shall exist hereunder, provided that such efforts to cure are diligently pursued and completed within ninety (90) days (or as otherwise extended by LESSOR). The following will be deemed a breach by LESSOR and a default of this Agreement: (i) Lessor's failure to provide access to the Site as required by this Agreement within twenty-four (24) hours after written notice of such failure or (ii) Lessor's failure to cure an interference problem as required by Section 9 of this Agreement after written notice of such failure. In addition to the foregoing, except to the extent a shorter cure period is specified under this Agreement, it shall also be a LESSOR default, in the event that Lessor fails to perform any term or condition of this Agreement within thirty (30) days following receipt of written notice from Lessee. In the event that such cure cannot be reasonably completed within such thirty (30) day period and if Lessor commences the cure within such thirty (30) day period and proceeds with due diligence, in good-faith, to fully cure the breach, then no default shall exist hereunder, provided that such efforts to cure are diligently pursued and completed within sixty (60) days (or as otherwise extended by Lessee). In the event of an

uncured Lessor default, Lessee shall have the right to pursue any remedies available to it at law or in equity, including but not limited to, the right to terminate this Agreement. Except with regard to any indemnity obligation under this Agreement, neither Party shall be liable to the other, or any of their respective agents, representatives, or employees for any lost revenue, lost profits, loss of technology, rights or services, incidental, punitive, indirect, special or consequential damages, loss of data, or interruption or loss of use of service, even if advised of the possibility of such damages, whether under theory of contract, tort (including negligence), strict liability or otherwise.

(B) The provisions of this Section 11 shall survive the expiration or termination of this Agreement.

SECTION 14: WAIVER BY LESSOR OR LESSEE LIMITED

If either the LESSOR or LESSEE waives or fails to enforce any of their rights under the Lease, this does not mean that any other rights under the Lease are waived. Further, if the LESSOR or LESSEE waives or fails to enforce any of their rights under a specific paragraph of the Lease, such waiver or failure to enforce such rights is limited to the specific instance in question and is not a waiver of any later breaches of such paragraph.

SECTION 15: WAIVER OF JURY TRIAL

The LESSOR and LESSEE both waive their right to a jury trial in any action or proceeding between the parties upon or connected with this lease, either directly or indirectly. However, under the law, either party may enforce their right to a jury trial in any action for personal injury or property damage.

SECTION 16: INVALIDITY OR ILLEGALITY OF PART OF LEASE

If any part of this Lease is invalid or illegal, then only that part shall be void and have no effect. All other parts of the Lease shall remain in full force and effect.

SECTION 17: PERSONS BOUND BY LEASE

It is the intent of the parties that this Lease shall be binding upon the LESSOR and LESSEE and upon any parties who may in the future succeed to their interests.

SECTION 18: CAPTIONS FOR PARAGRAPHS OF LEASE

The captions of the various paragraphs of this Lease are for convenience and reference purposes only. They are of no other effect.

SECTION 19: QUIET ENJOYMENT

LESSOR covenants and agrees that LESSEE, upon paying rent and performing all of their other covenants, duties and obligations hereunder, may peaceably have, hold and enjoy the demised premises during the term of this Lease, subject only to the specific terms and conditions contained in this Lease, the OSI Easement and its amendments, and the exhibits attached hereto.

SECTION 20: CONDEMNATION

If all or any part of the Premises, or if all or any part of the Property underlying the telecommunications tower or providing access to the Premises is taken by eminent domain or

other action by governmental authority(s) of appropriate jurisdiction (each, an "Act of Condemnation"), and if, in LESSEE's sole discretion, such an Act(s) of Condemnation renders the Premises unusable for the permitted use set forth in Section 3 hereof, then LESSEE shall have the right to immediately terminate this Agreement upon written notice to Lessor, and all Rent obligations (except those that accrued prior to the effective date of termination) shall cease. If LESSEE elects not to terminate this Agreement following an Act of Condemnation, then this Agreement shall continue unaffected. In the event of an Act of Condemnation (whether in whole or in part), LESSEE shall be entitled to pursue and receive the award related to the telecommunications tower and any equipment and/or infrastructure owned or constructed by LESSEE that is related thereto. The terms set forth in this Section 11 shall survive the expiration or earlier termination of this Agreement.

SECTION 21: FORCE MAJEURE

Notwithstanding any other provision of this Lease, if LESSEE'S performance of this Lease or of any obligation hereunder is interfered with, delayed, restricted or prevented, in whole or in part, by reason of an event of Force Majeure (as defined below), then LESSEE, upon giving notice to LESSOR, shall be excused from such performance to the extent and for the duration of such interference, delay, restriction or prevention, and the term of this Lease and any other time periods set forth herein shall continue and be extended for a like period of time. "Force Majeure" means any act or condition beyond the reasonable control of LESSEE, whether or not similar to the matters or conditions herein specifically enumerated, and includes: acts of God or the elements (including fire, earthquake, explosion, flood, epidemic or any other casualty or accident); strikes, lock outs or other labor disputes; delays in transportation; inability to secure labor or materials in the open market; inability to sell electricity at commercially reasonable prices in the open market; transmission system power failure or power surge; war, terrorism, sabotage, civil strife or other violence; acts or failures to act of LESSOR; the failure of any governmental authority to issue any permit, entitlement, approval or authorization within a reasonable period of time after an application for the same has been submitted; the effect of any law, proclamation, action, demand or requirement of any government agency or utility; or litigation contesting all or any portion of the right, title and interest of LESSOR in the Property and/or of LESSEE under this Lease.

SECTION 22: SURRENDER

LESSEE shall, on the last day of the term hereof, or upon any earlier termination of this Lease, or upon any reentry by LESSOR upon the demised premises pursuant to the terms contained herein or otherwise, surrender and deliver up the demised premises in substantially the same condition existing at the completion of construction of the Tower into the possession and use of the LESSOR.

SECTION 23: NOTICES

All notices required or otherwise arising out of this Lease must be in writing and served by registered mail, postage prepaid, return receipt requested, addressed to the party to receive such notice at its address set forth above or at such other address as it may hereafter designate by notice given in a like manner. Every notice, demand, request or other communication hereunder shall be deemed to have been given or served at the time mailed.

SECTION 24: NO ORAL CHANGE

This Lease contains the entire agreement between the parties and cannot be changed or terminated orally, but may be modified or amended only by an instrument in writing signed by the party to be charged thereunder.

SECTION 25: AUTHORITY TO EXECUTE LEASE

The County Executive of the County of Putnam has executed this Lease pursuant to a Resolution adopted by the Putnam County Legislature, at a meeting thereof held on the ____ day of _____, 2025. The honorable KEVIN BYRNE, whose signature appears hereafter is duly authorized and empowered to execute this Lease and enter into same on behalf of the County of Putnam.

The Town Supervisor of the Town of Philipstown has executed this Lease pursuant to a Resolution adopted by the Philipstown Town Board, at a meeting hereof held on the ____ day of _____, 2025. The honorable JOHN VAN TASSEL, whose signature appears hereafter is duly authorized and empowered to execute this Lease and enter into same on behalf of the Town of Philipstown.

SECTION 26: COUNTERPARTS:

This Lease has been executed in two (2) counterpart originals, each of which shall be deemed an original and all of which shall constitute one and the same Lease.

IN WITNESS WHEREOF, the parties have executed this Lease Agreement in Carmel, New York, on the date hereinabove set forth.

READ & APPROVED:

THE COUNTY OF PUTNAM:

C. COMPTON SPAIN, County Attorney

Date: _____

KEVIN BYRNE, County Executive

Date: _____

TOWN OF PHILIPSTOWN

JOHN VAN TASSEL, Town Supervisor

DATE: _____

EXHIBIT "A"

EXHIBIT "B"

LICENSE AND LAND MANAGEMENT AGREEMENT

This LICENSE AND LAND MANAGEMENT AGREEMENT ("Agreement") is dated _____ 2025, and is by and between COUNTY OF PUTNAM, a New York municipality ("COUNTY") and HUDSON HIGHLANDS LAND TRUST, INC., a New York not-for-profit corporation ("HHLT").

RECITALS

WHEREAS, the COUNTY is the owner of approximately __ acres in the Town of Philipstown, Putnam County, New York identified as tax map numbers 83.14-1-7; 83.14-1-10; 83.14-1-11; and 83.14-1-15 (hereinafter the "Premises") and as depicted on the map attached hereto as Exhibit A; and

WHEREAS, HHLT is a land conservation organization that protects and preserves the natural resources and scenic beauty of the Hudson Highlands region of New York State, where the Appalachian Mountains cross the Hudson River; and

WHEREAS, the Premises is directly adjacent to the Canopus Creek Preserve, a nature preserve that is owned and stewarded by HHLT; and

WHEREAS, HHLT desires to manage and steward the Premises in anticipation of the COUNTY donating the Premises in fee to HHLT upon completion of the alienation process with the New York State legislature;

NOW THEREFORE, in consideration of the mutual covenants contained herein, the COUNTY and HHLT agree as follows:

1. The COUNTY hereby grants HHLT a revocable, nonexclusive license for HHLT to manage and steward the Premises for natural resource protection purposes on the terms and conditions set forth below.
2. The term of this Agreement shall be one (1) year, commencing on _____ and shall automatically renew annually, unless and until HHLT notifies the COUNTY of its intention not to renew same prior to the commencement of a succeeding renewal term.
3. It is understood by both parties that this Agreement will terminate upon a fee

transfer of the Premises to HHLT from the COUNTY.

4. HHLT agrees that it shall manage the Premises in accordance with HHLT's management plan for Canopus Creek Preserve.
5. HHLT shall post the Premises.
6. The COUNTY agrees to defend, indemnify and hold harmless HHLT as well as its officers, trustees, employees, agents and servants from any and all liability claims, causes of action, suits, damages and judgments whatsoever arising from personal injury, death or property damages or any other losses associated with or arising from the public's use of the Premises.
7. HHLT agrees to defend, indemnify and hold harmless the County as well as its officers, trustees, employees, agents and servants from any and all liability claims, causes of action, suits, damages and judgments whatsoever arising from personal injury, death or property damages or any other losses associated with or arising from the public's use of the Premises.
8. The COUNTY agrees to maintain a policy of public liability insurance in the minimum sum of one million dollars per individual and three million dollars per occurrence. The COUNTY shall name HHLT as an additional insured on said coverage and provide proof of such coverage prior to HHLT managing and stewarding the Premises.
9. HHLT agrees to maintain a policy of liability insurance in accordance with the requirements set forth in Exhibit C, which policy shall name the County as an additional insured as follows:

County of Putnam
48 Gleneida Ave.
Carmel, NY 10512
Attn: Risk Manager – Mat Bruno / Law Dept.
10. In the event that either party determines that the other party has violated any provision of this Agreement, the notifying party shall give written notice of same to the other party. Thereafter, the notified party shall have seven (7) days from receipt of said notice in which to cure said violation. If the violation has not been cured within seven (7) days, the party providing the notice may terminate this Agreement.
11. This Agreement may not be assigned by HHLT.

12. This Agreement may not be amended except in writing and signed by both parties.
13. Any notices to be sent pursuant to this Agreement shall be sufficient if set forth in writing and delivered by hand or by certified mail or by overnight delivery service such as Federal Express and shall be deemed good and appropriate service. Notices shall be sent to the address set forth below:

COUNTY:

Putnam County Office of IT & GIS
110 Old Route 6
Building 3
Carmel, NY 10512

With copy to:
Putnam County Law Department
48 Gleneida Ave.
Carmel, NY 10512

HHLT:

Hudson Highlands Land Trust, Inc.
20 Nazareth Way
Garrison, NY 10524
Attn: Carrie Hilpert, Director of Conservation

14. Each party represents that it has been duly authorized to enter into and to execute this Agreement.
15. The parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be signed by both parties; each counterpart shall be deemed an original instrument as against any party who has signed it.

[SIGNATURE PAGE FOLLOWS]

The parties are signing this Agreement on the date stated in the introductory clause.

COUNTY OF PUTNAM
A New York municipality

By: _____
Its:

HUDSON HIGHLANDS LAND TRUST, INC.

By: _____
Its:

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

Between

THE COUNTY OF PUTNAM as INDEMNITOR

and

THE TOWN OF PHILIPSTOWN as INDEMNITOR/INDEMNITEE,

and

**OPEN SPACE INSTITUTE, INC. and OPEN SPACE INSTITUTE LAND TRUST,
INC. as INDEMNITEES**

This agreement to defend, indemnify and hold harmless ("Agreement") is made as of the ___ day of October, 2025 by the COUNTY OF PUTNAM, NEW YORK ("County" and "Indemnitor") and TOWN OF PHILIPSTOWN, a New York municipal corporation ("Philipstown" and "Indemnitor/Indemnitee") and OPEN SPACE INSTITUTE, INC. ("OSI") a New York not-for-profit corporation organized under the laws of the State of New York having a principal place of business at 1350 Broadway, Suite 201, New York, New York 10018 and OPEN SPACE INSTITUTE LAND TRUST, INC. ("OSILT"), a supporting organization of OSI within the meaning of Section 509(a)(3) of the Internal Revenue Code of 1986, as amended (together "OSI Indemnitees").

WHEREAS, Philipstown is the owner in fee of approximately 2.591 acres of land in the Village of Nelsonville, Town of Philipstown, Putnam County, New York (the "Property") depicted on Exhibit A attached hereto; and

WHEREAS, the Property is encumbered with a conservation easement granted by Philipstown to Open Space Conservancy, Inc. dated February 18, 2004, and recorded on March 4, 2004 in the Putnam County Clerk's Office at Liber 1660, Page 25 (hereinafter "Conservation Easement"), which Conservation Easement is now held by OSILT; and

WHEREAS, the County wishes to construct an emergency communications tower on the Property; and

WHEREAS, Philipstown is willing to grant an easement to the County for construction of the said emergency communications tower on the Property provided the County indemnifies and holds harmless Philipstown for any claims arising from the construction, maintenance and use of the tower; and

WHEREAS, Philipstown and the County have asked OSILT to allow an emergency communications tower to be constructed, used and maintained on the Property; and

WHEREAS, the Conservation Easement does not currently permit construction of an emergency communications tower; and

WHEREAS, OSILT, Philipstown and the County have determined that amending the Conservation Easement to allow for the construction, use and maintenance of an emergency communications tower is in the public interest given the lack of reliable emergency communications in the vicinity of the Property and larger regional area; and

WHEREAS, as an inducement for OSILT to amend the Conservation Easement to allow for the construction, use and maintenance of the emergency communications tower on the Property, Philipstown and the County have agreed to indemnify and hold OSI Indemnitees harmless from any claims arising therefrom;

Now therefore, in consideration of One and 00/100 Dollar (\$1.00) and other good and valuable consideration, the parties hereto agree as follows:

1. Indemnification.

1.1 Subject to the terms and conditions set forth in Section 3 (Indemnification Procedures), Philipstown and the County shall defend, indemnify and hold OSI Indemnitees harmless from any and all claims, liabilities, expenses and causes of action, including reasonable attorneys' fees, that may be asserted against OSI Indemnitees for whatever cause or reason arising out of amending the Conservation Easement, including personal injury, wrongful death or property damage whether or not caused by negligence of the County and/or Philipstown.

1.2 Subject to the terms and conditions set forth in Section 3 (Indemnification Procedures), the County shall defend, indemnify and hold Philipstown harmless from any and all claims, liabilities, expenses and causes of action, including reasonable attorneys' fees, that may be asserted against Philipstown for whatever cause or reason arising out of the construction, use, and maintenance of the emergency communications tower on the Property, including personal injury, wrongful death or property damage whether or not caused by negligence of the County.

2. Representations and Warranties. Indemnitors represent and warrant that: (a) they have the full power and authority to execute and deliver this Agreement and to perform its obligations hereunder; the execution, delivery and performance of this

Agreement by Indemnitors have been duly and validly authorized; and all requisite action has been taken by Indemnitors to make this Agreement valid and binding upon Indemnitors, enforceable in accordance with its terms; (b) Indemnitors' execution of, and compliance with, this Agreement are in the ordinary course of business of Indemnitors and will not result in the breach of any term or provision of the charters of Indemnitors or result in the breach of any term or provision of, or conflict with or constitute a default under or result in the acceleration of any obligation under, any agreement, indenture or loan or credit agreement or other instrument to which Indemnitors are parties, or result in the violation of any law, rule, regulation, order judgment or decree to which Indemnitors are subject; (c) Indemnitors do not believe, nor do they have any reason or cause to believe, that they cannot perform each and every covenant contained in this Agreement; (d) No approval, authorization, order, license or consent of, or registration or filing with, any governmental authority or other person, and no approval, authorization or consent of any other party is required in connection with this Agreement; (e) This Agreement constitutes a valid, legal and binding obligation of Indemnitors, enforceable against them respectively in accordance with the terms hereof.

3. Indemnification Procedures.

3.1 Notice of Third-Party Claims. If any action shall be brought against Indemnitees based upon any of the matters for which Indemnitees are indemnified hereunder, Indemnitees shall as soon as practicable, but no later than ten (10) business days before defendants' answer or appearance in such action is due, notify Indemnitors in writing thereof (a "Claim Notice"). Indemnitees' failure to provide a Claim Notice to Indemnitors under this Section 3.1 does not relieve Indemnitors of any liability that Indemnitors may have to Indemnitees, but in no event shall Indemnitors be liable for any losses or amounts that result from a delay in providing a Claim Notice. Each Claim Notice must contain a description of the third-party claim and the nature and amount of the related claim, action or damages (to the extent that the nature and amount are known at the time). Indemnitees shall furnish promptly to Indemnitors copies of all papers and official documents received in respect to any action or request for indemnification.

3.2 Indemnitors Control of Defense. Indemnitors shall assume control of the defense, appeal, or settlement of any third-party claim that is reasonably likely to give rise to an indemnification claim under Section 1 (Indemnification) (an "Indemnified

Claim") by sending written notice of the assumption to Indemnites within 14 business days after the receipt of a Claim Notice to acknowledge responsibility for the defense of such Indemnified Claim and undertake, conduct, and control, through reputable independent counsel of its own choosing (which Indemnites shall find reasonably satisfactory) and at Indemnitors 's sole cost and expense, the settlement or defense thereof.

3.3 Indemnites' Obligations Regarding Indemnitors' Control of Defense. If Indemnitors assume control of the defense under Section 3.2 (Indemnitors Control of Defense) Indemnites:

- a) shall fully cooperate with Indemnitors in connection therewith; and
- b) may employ, at any time, separate counsel to represent it; provided, that Indemnites are solely responsible for the costs and expenses of any such separate counsel.

3.4 Indemnites Control of Defense. Notwithstanding anything to the contrary in Section 3 (Indemnification Procedures), Indemnites may defend an Indemnified Claim with counsel of its own choosing and without the Indemnitors 's participation if:

- a) the Indemnified Claim is one for which Indemnites properly gave Indemnitors a Claim Notice under Section 3.1 (Notice of Third-Party Claims), and Indemnitors fails to assume the defense;
- b) the Indemnified Claim seeks only an injunction or other equitable relief against Indemnites; or
- c) Indemnites reasonably believe:
 - i. that there are one or more legal or equitable defenses available to it that are different from or in addition to those available to Indemnitors; and
 - ii. counsel for Indemnitors could not adequately represent the interest of Indemnites because such interest could be in conflict with those of Indemnitors; or
 - iii. such action or proceeding involves, or could have a material effect on, any material matter beyond the scope of the indemnification or defense obligations of Indemnitors.

3.5 Indemnitors 's Obligations Regarding Indemnites 's Control of Defense. If Indemnites assume control of the defense under Section 3.4 (Indemnites Control of Defense), Indemnitors shall:

- a) reimburse Indemnitees for the reasonable costs properly incurred in defending against the Indemnified Claim (including reasonable attorneys' fees and expenses);
- b) reimburse Indemnitees within 21 business days after written notice from Indemnitees of itemized costs incurred, up to the date of such notice; and
- c) remain responsible to Indemnitees for any losses indemnified under Section 1 (Indemnification).

3.6 Settlement of Indemnified Claims by Indemnitors. Indemnitors shall give prompt written notice to Indemnitees of any proposed settlement of an Indemnified Claim. Indemnitors may not settle or compromise any indemnification-related claim or consent to the entry of any indemnification-related judgment without Indemnitees' s prior written consent, which Indemnitees shall not unreasonably withhold, condition, or delay, unless such settlement, compromise, or consent:

- a) includes an unconditional release of Indemnitees from all liability arising out of such claim;
- b) does not contain any admission or statement suggesting any wrongdoing or liability on behalf of Indemnitees; and
- c) does not contain any equitable order, judgment, or term (other than the fact of payment or the amount of such payment) that in any manner affects, restrains, or interferes with the business of Indemnitees.

3.7 Settlement of Indemnified Claims by Indemnitees. Indemnitees may not settle or compromise any claim or consent to the entry of any judgment regarding which it is seeking indemnification hereunder without the prior written consent of Indemnitors, which Indemnitors shall not unreasonably withhold, condition or delay, unless:

- a) if the Indemnified Claim is one for which Indemnitees properly gave Indemnitors a Claim Notice under Section 3.1 (Notice of Third-Party Claims), and Indemnitors fails to assume the defense of the Indemnified Claim under Section 3.2 (Indemnitors Control of Defense); and
- b) such settlement, compromise, or consent:
 - i. includes an unconditional release of Indemnitors from all liability arising out of such claim;
 - ii. does not contain any admission or statement suggesting any wrongdoing or liability on behalf of Indemnitors; and

- iii. does not contain any equitable order, judgment, or term (other than the fact of payment or the amount of such payment) that in any manner affects, restrains, or interferes with the business of Indemnitors.

4. **Miscellaneous.**

4.1 **Modification.** This Agreement may not be modified, amended, revised, revoked, terminated, changed or varied in any way whatsoever except by the express terms of a writing signed by the parties hereto.

4.2 **Notice Requirements.** All notices, requests, consents, claims, demands, waivers and other communications hereunder (each, a "Notice") shall be in writing and shall be deemed to have been given (a) when delivered by hand (with written confirmation of receipt); (b) when received by the addressee if sent by a nationally recognized overnight courier (receipt requested); or (c) on the third day after the date mailed, by certified or registered mail (in each case, return receipt requested, postage pre-paid). Notices must be sent to the respective parties at the following addresses (or at such other address for a party as shall be specified in a Notice given in accordance with this Section 4.2):

If to County of Putnam:

Putnam County Law Department
48 Gleneida Ave
Carmel Hamlet, NY 10512
Email: compton.spain@putnamcountyny.gov
Attention: C. Compton Spain, County Attorney

If to Town of Philipstown:

Town Supervisor Town Hall
238 Main Street
Cold Spring, New York 10516 Email: supervisor@philipstown.com

If to Open Space Institute, Inc.:

1370 Broadway
5th Floor
New York, New York 10018
Attention: Jeffrey P. LeJava, Associate General Counsel
jlejava@osiny.org

If to Open Space Institute Land Trust, Inc.:
1370 Broadway
5th Floor
New York, New York 10018
Attention: Jeffrey P. LeJava, Associate General Counsel
jlejava@osiny.org

4.3 Heading. The headings in this Agreement are for reference only and shall not affect the interpretation of this Agreement.

4.4 Force Majeure. No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's control, including, without limitation: (a) acts of God; (b) flood, fire, earthquake, epidemic, or explosion; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order or law; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) action by any governmental authority; [and] (g) national or regional emergency; [(h) strikes, labor stoppages or slowdowns, or other industrial disturbances; [(i) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (j) other similar events beyond the reasonable control of the affected party. The party suffering a Force Majeure Event shall give notice within 14 days of the Force Majeure Event to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized.

[SIGNATURE PAGE FOLLOWS]

In Witness Whereof, the parties hereto have executed this Agreement on the date first written above.

TOWN OF PHILIPSTOWN
A New York municipal corporation

By: _____
Its:

COUNTY OF PUTNAM
New York

By: _____
Its:

OPEN SPACE INSTITUTE, INC.

By: _____
Its:

**OPEN SPACE INSTITUTE
LAND TRUST, INC.**

By: _____
Its:

cc All
Phys

Edward Gordon

From: Barbara Barosa
Sent: Friday, November 7, 2025 12:38 PM
To: Diane Trabulsy; Edward Gordon
Cc: Thomas Lannon; Andrew Negro <anegroesq@gmail.com>; County Executive; Matthew Covucci
Subject: Resolution - Transfer to HHLT for Philipstown E911 Tower
Attachments: Transfer to HHLT Reso Schedule A - Emergency Communications Tower MOU (FINAL).docx; MOU Appendix A - Philipstown Highway Garage CE Amendment (FINAL).docx; MOU Appendix B - Philipstown-Putnam County Wireless Communications Lease (Final).docx; MOU Appendix C - Putnam County-HHLT License & Land Management Agreement (FINAL).docx; MOU Appendix D - County_Town_OSI Indemnity Agreement (FINAL).docx

Attached please find a proposed Resolution and supporting documentation respectfully requested to be placed on the next Physical Services Meeting agenda for the Legislature’s review/consideration.

Thank you,
Barbara



Barbara Barosa, AICP
Commissioner ● Department of Planning, Development & Public Transportation ●
PHONE | 845.878-3480 ● WEBSITE | PUTNAMCOUNTYNY.COM
PUTNAM COUNTY NEW YORK GOVERNMENT
"Empowering Putnam County through dedicated service."

#60K R

Committee Mtg –Economic Dev. Mtg Resolution # _____
Introduced By _____ Regular Mtg: Full Mtg - December 2, 2025
Seconded By _____ Special Mtg _____

APPROVAL/ RE-APPOINTMENTS AND APPOINTMENT/ PUTNAM COUNTY INDUSTRIAL DEVELOPMENT AGENCY BOARD

RESOLVED, that the following be Re-Appointed to the Putnam County Industrial Development Agency:

Edward P. Cooke, Town of Carmel, for a three (3) year term; from January 1, 2026, to expire December 31, 2028.

William Nulk, Town of Kent, for a three (3) year term; from January 1, 2026, to expire December 31, 2028.

RESOLVED, that the following be Appointed to the Putnam County Industrial Development Agency:

James Hartford, Town of Philipstown, appointed to fill an unexpired three (3) year term, said to expire December 31, 2025 and be appointed to the three (3) year term; from January 1, 2026 to expire December 31, 2028.

And be it further

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh



with ECD

Putnam County Industrial Development Agency
2 Route 164
Patterson, NY 12563
(o) 845 808-1031 www.putnamida.com

October 29, 2025

William Gouldman, Chairman
Economic Development & Energy Committee, Putnam County Legislature
Putnam County Office Building, 3rd Floor
40 Gleneida Avenue
Carmel, NY 10512

Re: Appointments of Putnam County Industrial Development Agency Board Members

Dear Chairman, Gouldman:

Please be aware of the need for the Legislature to approve resolutions appointing the following people to the Putnam County Industrial Development Agency Board.

Please note that under the enabling NY State legislation an IDA Board Member is said to retain his/her position until replaced. We consider it important and appropriate for the Putnam County Legislature to confirm our continuing appointments as we move forward with a full seven-member Board. We have established a staggered schedule arrangement of three-year appointments to help assure a continuing base of experience with IDA history and procedures.

Please confirm the following two re-appointment terms from January 1, 2026 to December 31, 2028:

Edward P. Cooke, Town of Carmel – first appointed, August, 2018

William Nulk, Town of Kent – first appointed, May, 2016

Please confirm **new member, James Hartford**, Town of Phillipstown, to a term from November 1, 2025 to December 31, 2028: (Please see Biography Info attached)

If you have any concerns or questions regarding this request, please contact me by reply to this email william.nulk@putnamida.com : or by phone: (c) 845 721-9216.

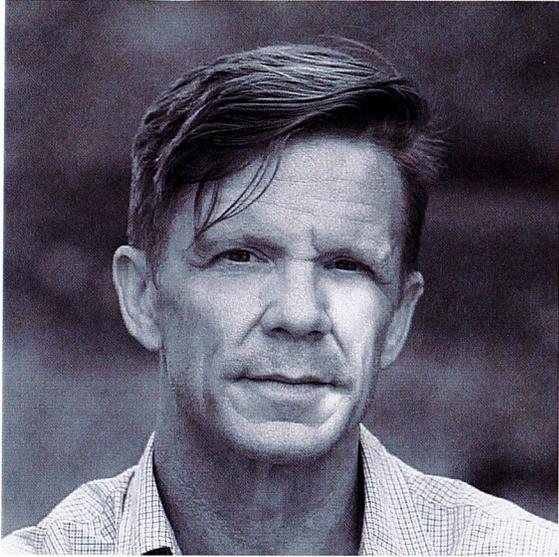
Thank you for your assistance with this matter.

Best regards,

Putnam County Industrial Development Agency
Bill Nulk, Chairman
Putnam County IDA

Cc: Attn: Diane Schonfeld, Clerk of the Legislature

2025 OCT 29 PM 2:45
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



JAMES HARTFORD

Principal/Architect, CPHC

FULL BIO

AIA, LEED AP, PHIUS CERTIFIED CONSULTANT (CPHC)

Partner James Hartford's work is rooted in technical expertise and design sensibility. In addition to his excellent design skills, he contributes his building envelope expertise and leads the sustainable design process for each of the firm's projects. He is currently working on several Passive building projects that range from single family retrofits, multi-unit urban row house retrofits, and an organic hard cider mill in the Catskills.

James is the founder and the past President of Phius Alliance US- Hudson Valley Chapter. In that capacity James has brought Certified Passive Builder (CPHB) instruction to Newburgh, NY, and Certified Passive Consultant training to Schenectady, NY with significant funding from NYSERDA. These programs were the first of their kind in Upstate NY.

Prior to joining River Architects, James was a Project Architect with Rogers Marvel Architects and James Gainfort AIA Architect, where he contributed to award winning renovation and rehabilitation projects such as the Pratt Institute School of Architecture, Carnegie Hall, the Governor's and Admiral's Houses on Governors Island, and the Brooklyn Museum Entrance Reconstruction & Water Fountain Project.

James earned his Master of Architecture from the University of Buffalo and a Bachelor of Arts in English and Fine Arts from the University of Albany. He has studied abroad in Germany and in England and has taught upper level design studios at Kyonggi University's Graduate School of Architecture in Seoul, South Korea.

[Listen to an interview with James on the Professional Confessionals podcast.](#)

#6LL

Committee Mtg –**Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY AMENDMENT (25A107) – BUREAU OF EMERGENCY SERVICES (BES) - FLOORING AND DISPATCHER OVERTIME

WHEREAS, the Acting Commissioner of Bureau of Emergency Services requested a Budgetary Amendment (25A107) to fund the improvement to the flooring in the lobby of the BES and cover Dispatcher Overtime for the remainder of 2025; and

WHEREAS, the Personnel, Physical Services and Audit & Administration Committees have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59020	Transfer to Capital Fund	25,000
13398900 51093	Overtime	84,000
13398900 58002	FICA	6,426
		<u>115,426</u>

Decrease Estimated Appropriations:

10398900 54710	Maintenance & Repairs	25,000
10199000 54980	Contingency	90,426
		<u>115,426</u>

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 532201 51509	CP - Flooring	25,000
-----------------------	---------------	--------

Increase Estimated Revenues:

55197000 428601 51509	Transfer From General Fund	25,000
-----------------------	----------------------------	--------

2025 Fiscal Impact – 90,426 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



NOV - Pers.
NOV - Prep
NOV - Audit
De-Full
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

cc: All
Reso

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - 25A107
Date: November 6, 2025

2025 NOV - 7 AM 11:17
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Bureau of Emergency Services , the following budgetary amendment is required.

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59020	Transfer to Capital Fund	25,000
13398900 51093	Overtime	84,000
13398900 58002	Fica	6,426
		<hr/>
		115,426

Decrease Estimated Appropriations:

10398900 54710	Maintenance & Repairs	25,000
10199000 54980	Contingency	90,426
		<hr/>
		115,426

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 532201 51509	CP - Flooring	25,000
-----------------------	---------------	--------

Increase Estimated Revenues:

55197000 428601 51509	Transfer From General Fund	25,000
-----------------------	----------------------------	--------

Fiscal Impact - 2025 - \$ 90,426
Fiscal Impact - 2026 - \$ 0

This Resolution is required to fund improvements to the Bureau of Emergency Services flooring and address Dispatcher Overtime through the end of the year. Please forward to the appropriate committee.

Approved : : _____
Kevin M, Byrne, County Executive

Personnel
Physical

25A107



PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES



Kevin M. Byrne
County Executive

Robert A. Lipton
Commissioner of Emergency Services

J. Ralph Falloon
Deputy Commissioner of Emergency Services

Christopher E. Shields
Director of Emergency Management

Robert Cuomo
Director of Emergency Medical Services

MEMORANDUM

To: William Carlin, Commissioner of Finance
From: Ralph Falloon, Acting Commissioner
Re: 911 Dispatch Center Overtime/BES Lobby Floor
Date: November 6, 2025

The 911 Dispatch Center's overtime budget line 13398900 51093 will soon be exhausted. We are requesting \$84,000 to cover overtime for the remainder of 2025.

In 2026 the Bureau of Emergency Services lobby floor will be replaced. Please transfer \$25,000 from budget line 10398900 54710 to the appropriate Capital Projects budget line.

Thank you.

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



Nov - Audit
Dec - Full
CC: All
RESO
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

2025 NOV 10 AM 11:34
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*
Re: Budgetary Amendment - 25A109
Date: November 7, 2025

At the request of the Director of I.T. & G.I.S. , the following budgetary amendment is required.

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59020 Transfer to Capital Fund 178,970

Decrease Estimated Appropriations:

10199000 54980 Contingency 178,970

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 53000 52523 County Wide Telephone System 178,970

Increase Estimated Revenues:

55197000 428601 52523 Transfer From General Fund 178,970

Fiscal Impact - 2025 - \$ 178,970

Fiscal Impact - 2026 - \$ 0

This Resolution is required to fund the implementation of a new phone system utilizing Microsoft Teams, as per the attached correspondence. Please forward to the appropriate committee.

Approved : : _____
Kevin M, Byrne, County Executive

William Carlin

From: Thomas Lannon
Sent: Thursday, November 6, 2025 5:00 PM
To: William Carlin
Cc: Eileen Hurlie
Subject: Request for funding
Attachments: Nextiva_PutnamCounty_CPO-632897.pdf

Bill

As discussed, we are hoping to implement a new phone system utilizing Microsoft Teams. This upgrade from our current seamless communication by enabling employees to stay connected through their computers, mobile devices, or tradition and integration offered by Teams will support a more agile and responsive workforce, enhancing internal collaboration and there are three phases of this project.

1. Onetime costs for implementation **\$128,748**
 - a. New equipment (phones and headsets) \$47,300
 - b. Operation Equipment (Bridges, fax adaptors, gateways) \$7,169
 - c. Shipping fees for equipment \$2,985
 - d. Service Delivery Charges (Implementation) \$26,294
 - e. Contractor on-site and remote services (\$40,000)
2. Annual Recurring telephone costs **(101,958 Annually)**
 - a. Dial tone, Teams integration, and phone number charges)
 - b. Currently paying approximately \$112,800 Annually
 - c. Payable monthly and fluctuates dependent on phone usage
 - d. Subject to change
3. Annual Recurring Microsoft costs **(\$50,220 Annually)**
 - a. Additional licensing is required to use the phone service within Teams
 - b. This an overestimate, we will get firm pricing once we are ready to implement

In reference to the above information, I am asking for funding for the one-time costs, \$128,748 that will be incurred this year to consider funding the costs of the Microsoft Licensing, \$50,220 as this would be due immediately as an annual payment. Thank you for your consideration.

Tom

Thomas C. Lannon, Sr.

Director of I.T. & G.I.S.

Putnam County Office of IT & GIS

110 Old Route 6

Building 3

Carmel, NY 10512

(845) 808 - 1800

Fax (845) 808 - 1810

thomas.lannon@putnamcountyny.gov

#6nn

Committee Mtg –**Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL - BUDGETARY AMENDMENT (25A114) – FINANCE – LEGAL AID SOCIETY – INDIGENT LEGAL SERVICES

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A114) to fund mandated Legal Services to indigent persons pursuant to County Law; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

2511700 54125	Legal Services – 18B	200,000
----------------------	-----------------------------	----------------

Increase Estimated Revenues:

2511700 430251	State Aid – ILSF	100,000
-----------------------	-------------------------	----------------

Decrease Estimated Appropriations:

10199000 54980	Contingency	100,000
-----------------------	--------------------	----------------

**2025 Fiscal Impact – \$100,000 –
2026 Fiscal Impact – 0 –**

Legislator Addonizio

Legislator Birmingham

Legislator Crowley

Legislator Ellner

Legislator Gouldman

Legislator Jonke

Legislator Montgomery

Legislator Russo

Chairwoman Sayegh

WILLIAM J. CARLIN, JR.
COMMISSIONER OF FINANCE



CC: All Audit Reso
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Schonfeld, Legislative Clerk
From: William J. Carlin, Jr., Interim Commissioner of Finance
Re: Budgetary Amendment - **25A114**
Date: November 13, 2025

At the request of the Interim Commissioner of Finance, the following budgetary amendment is required.

Increase Estimated Appropriations:

25117100 54125 Legal Services - 18B 200,000

Increase Estimated Revenues:

25117100 430251 State Aid - ILSF 100,000

Decrease Estimated Appropriations:

10199000 54980 Contingency 100,000

Fiscal Impact - 2025 - \$ 100,000

Fiscal Impact - 2026 - \$ 0

This Resolution is required to fund Mandated Legal Services to indigent persons pursuant to County Law. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

2025 NOV 13 PM 3:33
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

#600

Committee Mtg – **Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL - BUDGETARY AMENDMENT (25A115) – SHERIFF’S OFFICE –
PURCHASE MICROWAVES – CORRECTIONAL FACILITY- INMATE COMMISSARY
FUNDS**

**WHEREAS, the Sheriff has requested a budgetary amendment (25A115) to
use the Inmate Commissary Account to fund the purchase of microwaves for use
by the inmates in the Correctional Facility; and**

**WHEREAS, the Audit & Administration Committee has reviewed and
approved said budgetary amendment; now therefore be it**

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10010000 427701 Sheriff-Jail Food - Unclassified 989.05

Increase Appropriations:

10010000 52170 Sheriff-Jail Food – Kitchen Equipment 989.05

**2025 Fiscal Impact – 0–
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Audit
New
Dec Full

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

2025 NOV 20 AM 10:44
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

November 17, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **25A115** which was submitted for approval:

Increase Revenue:
10010000 427701

Sheriff-Jail Food - Unclassified **\$ 989.05**

Increase Appropriations:
10010000 52170

Sheriff-Jail Food - Kitchen Equipment **\$ 989.05**

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Sheriff Hess has authorized the use of Inmate Commissary Account funds to purchase microwaves for use by the inmates in the Correctional Facility. He respectfully requests this amendment to his 2025 budget be approved so the purchase can be completed.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County Correctional Facility Inmate Commissary Acct check # 1018 ~ \$989.05 held in Sheriff's department pending amendment approval.



BRIAN M. HESS
SHERIFF (ACTING)

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



JAMES T. MENTON
UNDERSHERIFF



October 30, 2025

William J. Carlin, Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Carlin:

I have authorized the expenditure of Inmate Commissary Account Funds to purchase Microwaves for the Incarcerated Individuals of the Correctional Facility.

Accordingly, enclosed find check #1018 in the amount of nine hundred eighty-nine and 05/100 dollars (\$989.05). It is respectfully requested that \$989.05 be placed into Munis budget line #10010000, account code #52170, so that the purchase can be completed.

Please ensure that the necessary information is provided to the legislature to meet the seven (7) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,

Brian Hess
A/Sheriff



Get a \$50 Amazon Gift Card instantly upon approval for Amazon Visa

Current Total: \$989.05
Savings: - \$50.00
Cost After Savings: \$939.05

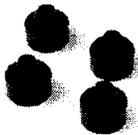
Learn more

Your order qualifies for FREE delivery.
Choose this option at checkout.

Subtotal (5 items): \$989.05

Proceed to checkout

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825

\$15⁹⁹

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FREE Shipping on orders over \$35 shipped by Amazon

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Extra Capacity Hangin...
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\$37⁹⁹ (\$0.63/count)

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IZLIF Coffee Bar...
91

\$36⁹⁹

Get it as soon as Monday, Nov 3

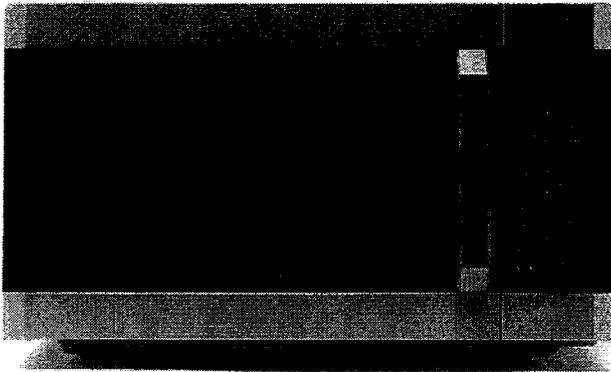
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Add to cart

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4.4

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300+ bought in past month

\$197⁸¹

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Get \$60 off instantly: Pay \$137.81 upon approval for the Amazon Store Card.

Size: 1.6 Cu. Ft

0.7 Cu. Ft

0.9 Cu. Ft

1.1 Cu. Ft

1.2 Cu. Ft

1.3 Cu. Ft

1.6 Cu. Ft

2.2 Cu. Ft

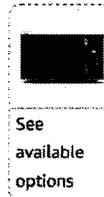
Color: Stainless Steel



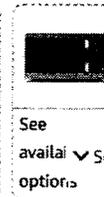
\$197.81



See available options



See available options



See available options



See available options

Brand	Farberware
Product	19.2"D x 21.8"W x 12.9"H
Dimensions	12.9"H
Color	Stainless Steel
Capacity	1.6 Cubic Feet
Special Feature	Child Safety Lock

▾ See more



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\$197⁸¹

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Quantity: 1

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- **CONVENIENT MICROWAVE:** Prepare quick and easy meals in a snap with our powerful microwave. It packs 1100 of output power and features a range of settings for press-and-go speed.
- **POWERFUL SETTINGS:** This microwave has ten power levels with multi-stage cooking. You can fully customize your cooking with six one-touch options, including popcorn, potato, and pizza. Defrost by weight or by time settings to make quick work of any task.
- **PERFECT SIZE:** Measuring 1.6 cu ft, this microwave is the ideal small-space solution that offers full-sized cooking in a compact space. It features an easy-to-clean interior and exterior and is perfect for the home or office.
- **ALL YOU NEED:** This microwave has a clear LED display with a kitchen timer and clock that lets you easily keep track of time. Easy-to-view interior lighting lets you keep an eye on your dish, and a child safety lock adds additional security.
- **FARBERWARE:** From weeknight favorites to family feasts they'll never forget, Farberware helps today's families craft the meals that make memories and bring everyone together.

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\$151¹⁶

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Ships from: Amazon

Sold by: Amazon Resale

Add to List

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GE GCST11X1WSS Microwave O...

4.2 324

\$175⁰⁰

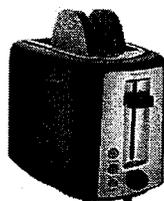
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Sponsored

Frequently bought together



+



This item: Farberware 1.6 Cu. Ft. Countertop Microwave Oven – 1100 Watts Power, Smart Sens...
\$197⁸¹

Amazon Basics 2 Slice Toaster, With 6 Browning Settings, Extra Wide Slots For Bagels and Spec...
\$23¹⁹

Total price: \$221.00

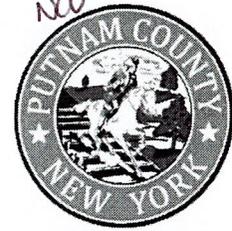
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**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



cc: All
Audit
NOV

**BRIAN M. HESS
SHERIFF (ACTING)**

**JAMES T. MENTON
UNDERSHERIFF**



TO: Amy E. Sayegh, Chairwoman

FROM: A/Sheriff Brian M. Hess

SUBJECT: Letter of Necessity, Inmate Commissary Account Funds for Televisions and Microwaves

2025 NOV 20 AM 10:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

This letter is being sent as a request, to place on the November 20th, 2025 Audit meeting agenda, to amend the Putnam County Sheriff's Correctional Facility 2025 budget. The request is for the expenditure of Inmate Commissary Account Funds to purchase Televisions and Microwaves for the Incarcerated Individuals of the Correctional Facility. This purchase is needed due to the continuous and heavy usage creating a shorter useful life.

We look forward to a favorable response.

Sincerely,

Brian M. Hess
A/Sheriff

Cc: Diane Trabulsy, Legislative Clerk
Michele Sharkey, Auditor

25A115
25A116

#60PP

Committee Mtg – **Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL - BUDGETARY AMENDMENT (25A116) – SHERIFF’S OFFICE –
PURCHASE TELEVISIONS – CORRECTIONAL FACILITY- INMATE COMMISSARY
FUNDS**

**WHEREAS, the Sheriff has requested a budgetary amendment (25A116) to
use the Inmate Commissary Account to fund the purchase of televisions for use by
the inmates in the Correctional Facility; and**

**WHEREAS, the Audit & Administration Committee has reviewed and
approved said budgetary amendment; now therefore be it**

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10315000 427701 Sheriff-Jail - Unclassified 1,315.30

Increase Appropriations:

10315000 52140 Sheriff-Jail – Audio Visual Equipment 1,315.30

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Audit Nov
Dec Full

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 17, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2025 NOV 20 AM 10:44
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **25A116** which was submitted for approval:

<u>Increase Revenue:</u>		
10315000 427701	Sheriff-Jail - Unclassified	<u>\$1,315.30</u>
<u>Increase Appropriations:</u>		
10315000 52140	Sheriff-Jail - Audio Visual Equipment	<u>\$1,315.30</u>

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Sheriff Hess has authorized the use of Inmate Commissary Account funds to purchase televisions for use by the inmates in the Correctional Facility. The Sheriff respectfully requests this amendment to his 2025 budget be approved so the purchase can be completed.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County Correctional Facility Inmate Commissary Acct check # 1017 ~ \$1,315.30 held in Sheriff's department pending amendment approval.



BRIAN M. HESS
SHERIFF (ACTING)

**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



JAMES T. MENTON
UNDERSHERIFF



October 30, 2025

William J. Carlin, Jr.
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

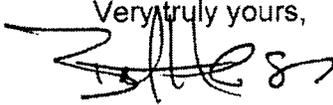
Dear Commissioner Carlin:

I have authorized the expenditure of Inmate Commissary Account Funds to purchase Televisions for the Incarcerated Individuals of the Correctional Facility.

Accordingly, enclosed find check #1017 in the amount of one thousand three hundred fifteen and 30/100 dollars (\$1,315.30). It is respectfully requested that \$1,315.30 be placed into Munis budget line #10315000, account code #52140, so that the purchase can be completed.

Please ensure that the necessary information is provided to the legislature to meet the seven (7) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,

Brian Hess
A/Sheriff



Get a \$50 Amazon Gift Card instantly upon approval for Amazon Visa

Current Total: \$1,315.30
Savings: - \$50.00
Cost After Savings: \$1,265.30

Learn more

Subtotal (7 items): \$1,315.30

Proceed to checkout

Customers who shopped for Samsung 32-Inch Smart LED TV Bundle – Full HD 1080... also shopped for:

 SAMSUNG 32-Inch...
1,078
\$177⁹⁹
Get it as soon as **Monday, Nov 3**
FREE Shipping by Amazon
[Add to cart](#)

 SAMSUNG Samsung 32-Inch Sm...
8
\$167⁹⁹
Get it **Nov 4 - 5**
FREE Shipping
Only 1 left in stock - orde...
[Add to cart](#)

 SAMSUNG SAMSUNG 32-inch Class LED Smart FHD TV...
3,578
1 offer from \$189⁹⁹
[See all buying options](#)

 SAMSUNG 32 inch HD...
6
-26% \$169⁹⁹
Typical: \$229.00
Get it as soon as **Friday, Oct 31**
FREE Shipping by Amazon
[Add to cart](#)

 SAMSUNG Samsung UN32H5000F 32 inch Class H5000F...
23
-16% \$124⁹⁹
New Price: \$147.99
FREE Shipping

Electronics

Shop LG Electronics (TV)

Sponsored

Electronics > Television & Video > Televisions > LED & LCD TVs



Samsung 32-Inch Smart LED TV Bundle – Full HD 1080p, HDR, Bluetooth, w/ 12 Month CPS Protection, AUX HDMI Cable, and Screen Cleaning with Microfiber Cloth.

Visit the Samsung Store
4.2 38 ratings
50+ bought in past month

-5% \$187.90
List Price: \$197.99

Get \$60 off instantly: Pay \$127.90 upon approval for the Amazon Store Card.

Display Size: 32 Inches

32 Inches	40 Inches
\$187.90	\$237.99
\$197.99	

Click to see full view

Product Energy Guide

- Screen Size** 32 Inches
- Brand** Samsung
- Display Technology** LED
- Resolution** 1080p
- Refresh Rate** 60 Hz
- Special Feature** Bezel-Less Design, Built-In Speaker
- Included Components** Power Cable
- Connectivity Technology** Bluetooth, HDMI, USB, Wi-Fi
- Aspect Ratio** 16:9
- Product Dimensions** 38.9"D x 4.6"W x 23.1"H

^ See less

About this item

- 1080p Full HD resolution for vibrant and detailed image quality
 - Clear Motion Rate 120 for smoother motion during fast scenes
 - Dolby Digital Plus and DTS Premium Sound deliver immersive audio
 - Dual HDMI and USB ports for easy multimedia connectivity
 - Exclusive Bundle: Includes 12 Month CPS Protection Plan, UAX HDMI 2.0 Cable, and Screen Cleaner with Microfiber Cloth
- > See more product details

Report an issue with this product or seller

\$187.90

FREE delivery November 4 - 5.
Details

Delivering to Newyork 10001 - Update location

In Stock

Quantity: 7

Add to Cart

Buy Now

Ships from Electronic Express

Sold by Electronic Express

Returns 30-day refund/replacement

Payment Secure transaction

Add a Protection Plan:

- 2-Year Protection Plan for \$18.99
- 3-Year Protection Plan for \$26.99
- Complete Protect: One plan covers all eligible past and future purchases for \$16.99/month

Add to List

Sponsored

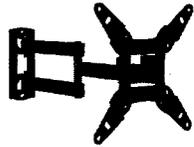


Sponsored

Frequently bought together



+



Total price: \$204.88

Add both to Cart

These items are shipped from and sold by different sellers. Show details

This item: Samsung 32-Inch Smart LED TV Bundle – Full HD 1080p, HDR, Bluetooth, w/ 12... \$187⁹⁰

Pipishell Full Motion TV Monitor Wall Mount Bracket Swivel Tilt Extension Rotation for Echo Sh... \$16⁹⁸

4 stars and above Sponsored



Westinghouse 32-inch Smart TV, HD Xumo TV with Voice Remote, Flat Screen Television... 301 -23% \$114⁹⁹ List: \$149.99



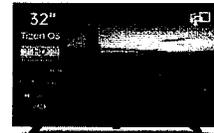
KTC 32 Inch 4K Smart Monitor with Google TV System UHD 3440x2560P Hey... 1,999 \$299⁹⁹



KTC 32 Inch 4K Smart Monitor with Google TV System 3840 * 2160P Netflix Licensed Ty... 2,937 -18% \$246⁹⁹ List Price \$299.99 Ends in 06:57:19

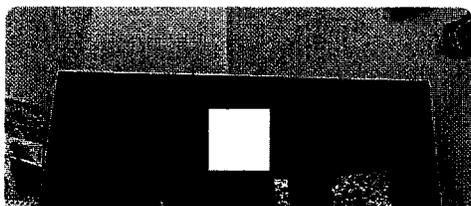


FPD 32-inch Smart TV Google TV HD 720p with Google Play and Google Cast Built-in, H... 540 -25% \$119⁹⁹ Typical: \$159.99



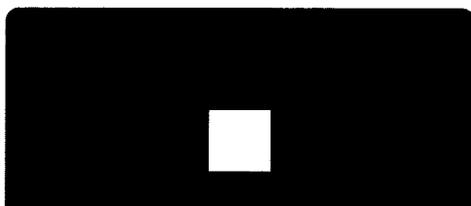
FPD 32 Inch Smart TV, Tizen OS Compatible with Samsung TV Plus, 720p HD WiFi Televi... 153 \$149⁹⁹ Save \$39.00 with coupon

Videos for similar products



0:25

Samsung 32-Inch Smart LED TV Bundle ♦ HD 720p, HDR, 8 \$167⁹⁹



0:58

SAMSUNG 32-Inch Class Full HD F6000 Smart TV (2025 Model) HDR, 1,078 \$177⁹⁹



Samsung 32-Inch Smart TV (2025) 1,0 \$147⁹⁹

Important information

Visible screen diagonal

32" / 82 cm

Top Brand: Samsung

Highly Rated

100K+ customers rate items from this brand highly

Trending

100K+ orders for this brand in past 3 months

Low Returns

Customers usually keep items from this brand

Product Description

Experience vibrant clarity and stunning visuals with the Samsung 1080p Slim LED TV. Perfect for smaller spaces or secondary viewing rooms, this compact television delivers full HD resolution with Samsung's renowned LED technology, enhancing every scene with brilliant detail. The Clear Motion Rate minimizes blur, making it ideal for watching fast-paced sports or action-packed movies. With a sleek, minimalist frame, the design integrates seamlessly into any room while maximizing screen real estate. Multiple HDMI inputs let you connect your favorite media players, gaming consoles, or soundbars for a complete entertainment experience. **This premium bundle includes essential accessories to elevate your setup from day one:** a high-speed UAX HDMI 2.0 cable for optimal digital connectivity, a screen cleaner with microfiber cloth for maintenance-free clarity, and a 12-month CPS warranty (EW1250) to protect your investment. **Bundle Includes:**

- Samsung UN32F6000 32-Inch 1080p Slim LED TV
- 1-Year CPS Enhanced Protection Plan
- 6ft UAX HDMI 2.0 Cable
- Screen Cleaner with Microfiber Cloth

Ports:

- HDMI x2
- USB
- Component In
- Composite In

What's in the box

- Power Cable

Product information

Technical Details

Brand Name	Samsung
Product Dimensions	38.9 x 4.6 x 23.1 inches
Special Features	Bezel-Less Design, Built-In Speaker
Standing screen display size	32 Inches
Aspect Ratio	16:9

Additional Information

ASIN	B0FCZTCJXN
Customer Reviews	4.2 38 ratings 4.2 out of 5 stars
Best Sellers Rank	#16,167 in Electronics (See Top 100 in Electronics) #123 in LED & LCD TVs
Date First Available	June 12, 2025

Warranty & Support

Amazon.com Return Policy: **Amazon.com Voluntary 30-Day Return Guarantee:** You can return many items you have purchased within 30 days following delivery of the item to you. Our Voluntary 30-Day Return Guarantee does not affect your legal right of withdrawal in any way. You can find out more about the exceptions and conditions here.

Product Warranty: For warranty information about this product, please click [here](#)

Feedback

Would you like to tell us about a lower price?

Videos

Help others learn more about this product by uploading a video!

Upload your video

Brands in this category on Amazon

CC: Call Audit NCU



PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300



BRIAN M. HESS
SHERIFF (ACTING)

JAMES T. MENTON
UNDERSHERIFF



TO: Amy E. Sayegh, Chairwoman
FROM: A/Sheriff Brian M. Hess

2025 NOV 20 AM 10:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

SUBJECT: Letter of Necessity, Inmate Commissary Account Funds for Televisions and Microwaves

This letter is being sent as a request, to place on the November 20th, 2025 Audit meeting agenda, to amend the Putnam County Sheriff's Correctional Facility 2025 budget. The request is for the expenditure of Inmate Commissary Account Funds to purchase Televisions and Microwaves for the Incarcerated Individuals of the Correctional Facility. This purchase is needed due to the continuous and heavy usage creating a shorter useful life.

We look forward to a favorable response.

Sincerely,

Brian M. Hess
A/Sheriff

Cc: Diane Trabulsy, Legislative Clerk
Michele Sharkey, Auditor

25A115
25A116

#699

Committee Mtg – **Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL - BUDGETARY AMENDMENT (25A118) – SHERIFF’S OFFICE –TWO SENIOR OFFICE ASSISTANT STATIONS – CORRECTIONAL FACILITY- T - COMMISSION RESERVE FUNDS

WHEREAS, the Sheriff has requested a budgetary amendment (25A118) to use the T – Commission Reserve funds to purchase two (2) Senior Office Assistant Stations – Correctional Facility; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10315000 426605 Jail – Inmate T-Comm Use of Reserve 12,272.03

Increase Appropriations:

10315000 52610 Jail – Furniture & Furnishings 12,272.03

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

ADDITIONAL
DEC FULL RESO

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 18, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2025 NOV 20 AM 10:44
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **25A118** which was submitted for approval:

Increase Revenue:

10315000 426605 Jail - Inmate T Comm Use of Reserve \$ 12,272.03

Increase Appropriations:

10315000 52610 Jail - Furniture & Furnishings \$ 12,272.03

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Sheriff Hess has authorized the use of T-commission Reserve funds to purchase two senior office assistant stations to be used in the Sheriff's office and Correctional Facility. The Sheriff respectfully requests this amendment to his 2025 budget be approved so the purchase can be completed.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

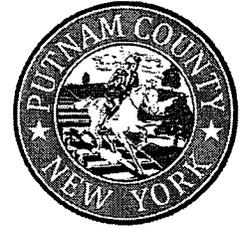
Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County T-Commission Reserve Account check # 1016 ~ \$12,272.03 held in Sheriff's department pending amendment approval.



PUTNAM COUNTY
 OFFICE OF THE SHERIFF
 AND
 CORRECTIONAL FACILITY
 THREE COUNTY CENTER
 CARMEL, NEW YORK 10512
 845-225-4300



BRIAN M. HESS
 SHERIFF (ACTING)

JAMES T. MENTON
 UNDERSHERIFF



November 2, 2025

Mr. William Carlin
 Commissioner of Finance
 County Office Building
 40 Gleneida Avenue
 Carmel, NY 10512

Dear Commissioner Carlin:

I have authorized the expenditure of Inmate T-Commission Funds to purchase 2 Senior Office Assistant Stations to be used at the Sheriff's Office and Correctional Facility. They are replacing old equipment, which is old, antiquated and in need of replacement.

Accordingly, enclosed find check #1016 in the amount of twelve thousand two hundred seventy-two and 03/100 dollars (\$12,272.03). It is respectfully requested that \$12,187.85 of said funds be placed into Munis budget line #10315000, account code #52140, so that the purchase can be completed.

52614

Please ensure that the necessary information is provided to the legislature to meet the seven (7) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,

Brian Hess
 Sheriff

Quote

Number: Q204446



Interior Innovations
 1641 East Genesee Street
 Syracuse New York 13210

orders@iicontractfurniture.com
 FEIN: 47-3870041

Date : 31 Oct 2025
 Expiration Date : 31 Dec 2025
 Reference# : Office of the Sheriff & Corrections
 Sales person : John Granato
 Contract # : HON NYS Contract PC70167
 Terms: : Net 30

Bill To
COUNTY OF PUTNAM
 40 Gleneida Ave.-1st Floor-Room 105
 Carmel NY 10512

 Ship To
 COUNTY OF PUTNAM
 3 County Center
 Carmel NY 10512

#	Item & Description	Qty	Rate	Amount
Senior Office Assistant - Two Workstations & Chairs				
1	HON Please refer to Final Presentation Drawings Dated 10/29/2025 Station 1 - Pushed into the closet void to increase floor space. Station 2 U Shaped Desk. See all material finishes on page 3 Please see itemized pricing on SQKJ5000577-1 - 10/31/2025	1.00	10,572.03	10,572.03
Inside Delivery				
2	Interior Innovations Services Receive Deliver and install Two Workstations & Chairs. The office is located on the ground floor with best access through the front doors of the building.	1.00	1,700.00	1,700.00
			Sub Total	12,272.03
			Total	\$12,272.03

Notes

Ideas Today for a Better Experience Tomorrow

Purchase Order should be made out to:
Cueva Contract dba Interior Innovations
1641 East Genesee St.
Syracuse, NY 13210

FEIN: 47-3870041 NYS Vendor: 1100152048

Terms & Conditions

ORDERING

We require either a purchase order and/or signed quote form as indication of order placement and your approval to proceed with our purchasing process.

CANCELLATIONS

All orders are considered firm and cannot be cancelled except by written consent from the manufacturers. We reserve the right to assess a cancellation fee on any approved cancellations.

PAYMENT TERMS

All orders require a 50% deposit for customers with credit terms with Interior Innovations, before your order can be placed. The remaining balance is due Net 30 of the invoice date. Some exceptions may apply but we will inform you of any payment terms in advance of your order being placed. Credit Cards are accepted at a 3% upcharge.

Sales & Use Taxes

In jurisdictions where Interior Innovations has an established sales & use tax registration, Interior Innovations will charge any applicable taxes on all orders per the rate and requirements of the local jurisdiction. A verifiable and applicable tax exemption or resale certificate is required by the receiving customer if the customer claims exemption from sales tax on any orders. Exemption or resale certificates must be received prior to the order being invoiced for taxes to be excluded. In jurisdictions where Interior Innovations does not have a sales & use tax registration and therefore does not collect sales tax, the customer is responsible for collecting and remitting all applicable sales and use taxes directly to its taxing authority.

WARRANTY

All products sold by Interior Innovations will assume the manufacturer's stated warranty. Manufacturer warranty information is available through your Interior Innovations representative.

RETURNS/SHIPPING/DAMAGES/DELAYS

We do not accept any returns or exchanges on custom and special-order furniture. We cannot return furniture that has been assembled or is not in the original manufacturer packaging. At the time of delivery or installation of your order the delivery/installation manifest is signed, which tells us that your order has been received in good condition any therefore damage claims may be denied. We strongly suggest you inspect the merchandise before the manifest is signed. If there is damage or discrepancy on your order, the customer should file a claim immediately with the Interior Innovations representative. We will repair/replace to your satisfaction. Any damage claims must be reported within the first 24 hours of delivery /installation.

If there is a specific time period when you may not be able to accept delivery, please let us know when you place your order. Items stored for more than 30 days will be subject to a storage fee.



PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300

cc: all
Audit
Nov.



BRIAN M. HESS
SHERIFF (ACTING)



JAMES T. MENTON
UNDER SHERIFF

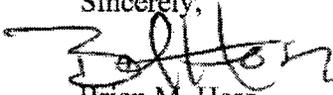
NOV 20 AM 10:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

TO: Amy E. Sayegh, Chairwoman
FROM: A/Sheriff Brian M. Hess

SUBJECT: Letter of Necessity, T-Commission Funds for (2) Sr. Office Assistant Stations and (8) security cameras for the Correctional Facility.

This letter is being sent as a request, to place on the November 20th, 2025 Audit meeting agenda, to amend the Putnam County Sheriff's Correctional Facility 2025 budget. The request is for the expenditure of T-Commission Funds to purchase (2) Senior Office Assistant Stations, replacing old equipment that is old, antiquated and in need of replacement which pose a hazard and safety concern. It is also a request to purchase eight security cameras for the Correctional Facility to replace older, less efficient cameras as well as add surveillance to new locations for secured and increased safety.

We look forward to a favorable response.

Sincerely,

Brian M. Hess
A/Sheriff

Cc: Diane Trabulsy, Legislative Clerk
Michele Sharkey, Auditor

25A118
25A119

#6rr

Committee Mtg – **Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

**APPROVAL - BUDGETARY AMENDMENT (25A119) – SHERIFF’S OFFICE –
PURCHASE EIGHT SECURITY CAMERAS – CORRECTIONAL FACILITY – T-
COMMISSION RESERVE FUNDS**

WHEREAS, the Sheriff has requested a budgetary amendment (25A119) to use the T – Commission Reserve funds to purchase eight (8) security cameras for the Correctional Facility; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenue:

10315000 426605 Jail – Inmate T-Comm Use of Reserve 27,513.93

Increase Appropriations:

10315000 52140 Jail – Audio Visual Equipment 27,513.93

**2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –**

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

Acht
Nov
Dec Full

Reso

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

November 18, 2025

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

2025 NOV 20 AM 10:44
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following budgetary amendment **25A119** which was submitted for approval:

Increase Revenue:
10315000 426605

Jail - Inmate T Comm Use of Reserve **\$ 27,513.93**

Increase Appropriations:
10315000 52140

Jail - Audio Visual Equipment **\$ 27,513.93**

2025 Fiscal Impact -0-
2026 Fiscal Impact -0-

Sheriff Hess has authorized the use of T-commission Reserve funds to purchase eight security cameras for the Correctional Facility. Six will replace older less efficient cameras, and two will provide security surveillance to two new locations in the facility. The Sheriff respectfully requests this amendment to his 2025 budget be approved so the purchase can be completed.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

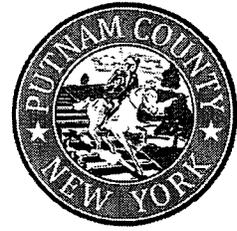
Date _____ Chairperson Audit/Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

Putnam County T-Commission Reserve Account check # 1015 ~ \$27,513.93 held in Sheriff's department pending amendment approval.



**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



**BRIAN M. HESS
SHERIFF (ACTING)**

**JAMES T. MENTON
UNDERSHERIFF**



October 30, 2025

Mr. William Carlin
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, NY 10512

Dear Commissioner Carlin:

I have authorized the expenditure of Inmate T-Commission Funds to purchase 8 Cameras to be at the Sheriff's Office and Correctional Facility. Two of the Cameras will be placed in new locations for the Sheriff's Main Hallway covering the lobby to civil to the Bureau of Criminal Investigations Hallway. The other six Cameras will be upgraded Cameras for the two big housing units in the Correctional Facility and in the Kitchen. These cameras are replacing older cameras which are difficult to see and are some of the original cameras put in when the system was first put in.

Accordingly, enclosed find check #1015 in the amount of twenty-seven thousand five hundred thirteen and 93/100 dollars (\$27,513.93). It is respectfully requested that \$27,225.93 of said funds be placed into Munis budget line #10315000, account code #52680, so that the purchase can be completed.

52140

Please ensure that the necessary information is provided to the legislature to meet the seven (7) day notice for committee action.

Thank you for your attention to this matter.

Very truly yours,

Brian Hess
Sheriff

25A119



Prepared For

PUTNAM COUNTY - 1123690 - Carmel, NY - Putman County add/ change out of CCTV

Phone:

Prepared By

Securitas Technology Corporation
3800 Tabs Drive Uniontown, OH 44685
Phone: 1-855-331-0359

Tracy McCue
Sr Account Executive Regional Enterprise
Phone: (914) 447-3060
tracy.mccue@securitases.com

Project Site

PUTNAM COUNTY - 1123690
3 COUNTY CENTER
Carmel ,NY ,10512-1323
Phone:

Proposal based on the walkthrough for installation, cabling and wire.

(1) 180 cameras for **civil hallway**

(1) fixed dome to shoot down hallway at **sherifs admin**

Both of these go to the switch in the IT room – central command – changing out to 48 port switch

Fiber POE plus and move existing patch panel to crawl space storage above general population area

mount and provide a wall mount for the switch above general population area

East wing general population

3 cameras ----(2) fixed (1) 180 --- vandal proof domes- add to switch in crawl space

West wing general population

(2) fixed vandal proof domes --- add to switch in crawl space

Kitchen

(1) dual lens camera ceiling mounted vandal proof domes ---- add to switch in main IT room

Install, mount, program, focus and test

Qualifications/Exclusions

- All work to be performed by non-union labor, during normal business hours.
- 110 power/network drops by others
- Patching and painting not included
- IP Addresses
- Work to be done in a continuous effort

1 .Proposal Schedules

Material Schedule :

Material Line Items

Manufacturer	Part Number	Qty	Unit Price	Total Price
American Dynamics Illustra Flex Ifs16-M10-Bt03 4 Megapixel Network Camera	IFS16-M10-BT03	1	\$1,452.94	\$1,452.94
American Dynamics ILL FLEX4 2MP OUTDOOR MINIDOME	IFS02-D12-OIB4	1	\$443.07	\$443.07
American Dynamics ILL FLEX4 2MP OUTDOOR MINIDOME	IFS02-D12-OIB4	2	\$443.07	\$886.14
American Dynamics Illustra Flex Ifs16-M10-Bt03 4 Megapixel Network Camera	IFS16-M10-BT03	1	\$1,417.49	\$1,417.49
American Dynamics ILL FLEX4 2MP OUTDOOR MINIDOME	IFS02-D12-OIB4	2	\$443.07	\$886.14
American Dynamics American Dynamics Illustra Flex4 10MP IR Dual Sensor Camera	IFS10-M10-OIA4	1	\$1,048.62	\$1,048.62
CISCO 48 Port, Managed, 48 x 10/100/1000 (PoE+) + 4 SFP	CBS350-48P-4X-NA	1	\$2,442.11	\$2,442.11
				Group Subtotal:
				\$8,576.51
Freight and Handling:				\$695.41
				Material Schedule Subtotal:
				\$9,271.92

Labor Schedule

Categories	Extended Sell
Project Supervision	\$1,408.00
I.T.	\$1,600.00
Labor Schedule Subtotal:	
\$3,008.00	

Subcontracting & Cable Schedule

Categories	Qty	Unit	Price
2 men installation cable and installation			\$13,150.68
lift rental and insurance			\$2,083.33

Additional Cables and Locks:

SubContracting & Cable
Schedule Subtotal:

\$15,234.01

2 .Purchase Investment Summary

Total:

\$27,513.93

*Prices quoted do not include Sales or Use tax. Applicable Sales and Use tax will be added to the quoted prices.

Billing Terms:

100% Upon completion of Installation. Payment Terms: Due Upon Receipt.

This Proposal is valid for 30 days, unless revoked earlier by Securitas Technology.

Tariff Price Provision:

The parties acknowledge and agree that the imposition of tariffs has or may cause disruption in the supply chain and/or cause price increases. These may be imposed with little or no notice. To account for this possibility, the parties agree that the following provision shall supersede and control over any conflicting provision contained in the contract or Master Services Agreement between the parties.

Securitas Technology may, upon notice to Client (email notice shall be sufficient), increase the prices herein to account for any increase in the prices Securitas Technology pays for the products, hardware, equipment, or other goods referenced herein that occur between the date of this proposal and the date such products, hardware, equipment, or other goods are delivered to Client. Client agrees to pay such increased prices in accordance with the payment terms set forth herein.

Thank you for the opportunity to provide this proposal. Please sign, date and return the proposal in its entirety to
Email: tracy.mccue@securitates.com

Please issue any Purchase Order or other contract documents to Securitas Technology Corporation

Client Expected Completion Date:

This Agreement shall not become binding on Securitas Technology Corporation until approved and accepted by
Securitas Technology Corporation management as provided below.

Seller:

Buyer:

Securitas Technology Corporation

Company

Trade, partnership or corporate name if different
from above.

3 Westchester Plaza

Elmsford NY10523

Address

Address

Tracy McCue, Sr Account Executive Regional Enterprise

Account Representative Name & Title

Name & Title

Securitas Technology Corporation Management

Authorized Signature Date

Securitas Technology Corporation Date

Management Signature

Terms and Conditions

1. **GENERAL** - This document and all pages or other items attached hereto, (hereinafter called the Document, Contract, Agreement or Proposal) will constitute a contract between Securitas Technology Corporation (hereinafter STC) and the Buyer (as listed on the attached) when accepted by STC. If the Buyer issues an order instead of executing this Document and said order references this Document, then this Document shall be deemed to have been signed by the Buyer and any of the terms or provisions of the Buyer's order which are in any way inconsistent with or in addition to the terms and conditions in this contract shall not be binding on either party unless accepted in writing by STC's authorized representatives. Buyer acknowledges and agrees that it has read, understands and agrees to all of the terms and conditions in this Document and agrees to purchase, license, or lease all of the equipment and/or services described herein at the prices and payment terms contained herein. STC's Proposal is valid for a period of thirty (30) days from the date of the Proposal.

2. **DELIVERY** - Delivery quoted was based on the best information available from the manufacturers and/or STC's current inventory at the time of Proposal. STC is not responsible for any delays in shipments from manufacturers or changes in STC's inventory level between time of Proposal and receipt of order or signed Contract from the Buyer. Delivery and/or completion dates are based upon prompt receipt of any and all necessary documents from Buyer. Shipments are scheduled after acceptance of an order in accordance with Buyer's requirements. Unless specifically stated to the contrary, however, where existing priorities and schedules prevent strict compliance with requested delivery dates, orders are entered as close as possible to the requested date and Buyer is advised of deviations, if any, in the shipping or completion schedule. STC reserves the right to make delivery in installments. STC shall not be liable for delays or failure in delivery, manufacture or completion or for any other default by reason of any occurrence or contingency beyond its reasonable control. IN SUCH EVENT, BUYER AGREES THAT NO REMEDY (INCLUDING, BUT NOT LIMITED TO, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR LOST PROFITS, LOST SALES, INJURY TO PERSON OR PROPERTY OR ANY OTHER CAUSE) SHALL BE AVAILABLE TO IT. All shipments will be FOB point of origin. Freight charges will be at Buyer's expense and will be added to the price contained herein.

3. **ACCEPTANCE, TRANSFER OF TITLE, RISK OF LOSS, AND DELIVERY AND INSTALLATION DATES.** This Section 3 applies to all items other than services provided to Buyer hereunder. A. **ACCEPTANCE:** Buyer shall be deemed to have accepted the items provided hereunder according to the following: (i) For delivery and installation orders for equipment ("D&I Orders"), Buyer's acceptance will occur upon substantial completion of installation of the item or beneficial use. At STC's request, Buyer will execute a written acknowledgment of the installation date(s) for all of the items transferred under such D&I Order; or (ii) For shipped Orders, Buyer's acceptance will occur upon delivery of the equipment and/or software to Buyer, which for purposes of acceptance will be deemed to have occurred when the items are shipped from STC's shipping point to a Buyer's location, which for software may occur by physical shipment, electronic delivery or notice to Buyer that the software is available for download. B. **TRANSFER OF TITLE AND RISK OF LOSS:** Title, risk of loss, and the right to use the equipment will pass to Buyer upon Buyer's acceptance thereof according to Subsection A above. Notwithstanding the foregoing, under no circumstances will title to any software be transferred hereunder.

4. **PRICES** - The prices stated are exclusive of any transportation charges (except as covered in Section 2 above), insurance, and federal, state, municipal or other government tax, including sales and use taxes, now or hereinafter imposed upon the production, storage, sale, transportation or use of the products described herein. Such taxes or other charges applied directly to the sale hereunder shall be paid by the Buyer, or in lieu thereof the Buyer shall provide an exemption certificate acceptable to the authorities. By ruling of New York State and New York City sales tax authorities, all lease payments are fully taxable, as they include rental and use of the equipment, use of loaner equipment, parts, etc.

5. **PAYMENT** - Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off: A. **EQUIPMENT AND INSTALLATION** - Thirty percent (30%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed Net ten (10) days from invoice date. B. **RECURRING SERVICES** - Billed in advance. **OVERDUE INVOICES** - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the

maximum rate permitted by law, (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late.

6. **INSTALLATION** - Buyer is to provide 110V AC at all outdoor camera locations, monitoring and/or control locations, and/or other locations specified. Where possible, STC utilizes low voltage equipment; as a result, wiring is not required (by code) to be placed inside conduit. Any conduit required by Buyer is at additional cost. If air plenum ceilings exist, code requires the use of conduit or plenum approved cable. The installation price in the Proposal is based on non-air plenum ceilings (i.e., no conduit or plenum approved cable), unless otherwise stated herein. If conduit or plenum approved cable is required, it will be at Buyer's expense, above and beyond installation price quoted. Unless otherwise indicated in the Proposal, Buyer is to provide trenching where necessary for cable runs. If aerial runs are required and Buyer-owned poles are available, STC will utilize them when possible and permissible. Public utility poles cannot be used as they are proprietary to the public utility companies. Any poles necessary to complete aerial runs will be provided and set by Buyer at Buyer's expense, unless otherwise stated in Proposal. STC's Proposal for installation includes all cable, connectors, ties and other necessary hardware, unless otherwise stated in Proposal or covered herein. Buyer understands and agrees that no subcontract labor, materials, and/or special equipment (i.e., skylift bucket truck) are included in Proposal unless so stated and, if necessary, will be at the Buyer's additional expense. Unless otherwise indicated in Proposal, all installation work will be performed by non-union technical personnel. If Buyer-provided lighting is insufficient for an adequate video picture, Buyer will provide additional lighting at Buyer's own expense.

7. **DRAWINGS, PROPRIETARY INFORMATION** - A. **Drawings.** Buyer shall provide STC with an electronic version of drawings for the performance of the Services. Buyer shall provide STC to-scale AUTOCAD drawings in electronic format. If Buyer cannot provide these drawings, an additional charge may accrue for STC to create drawings necessary for the completion of the Services. **PROPRIETARY INFORMATION.** Any drawings, specifications, equipment lists, and all information provided by STC herein (partial or complete) as instruments of service are and shall remain the property of STC whether the project for which they are made is executed or not. Drawings, specifications, equipment lists, etc. shall be returned to STC on demand or at the end of the project unless specifically purchased from STC or authorized in writing by STC. They are not to be used on other projects or extensions to this project, or to obtain other bids, except by agreement in writing and with appropriate compensation to STC. They are not to be reproduced in whole or part without written consent.

8. **AUDIO/VIDEO EQUIPMENT** - If the equipment purchased or leased from STC contains audio monitoring or video equipment, state and federal law requires public notice of the use of this equipment. Buyer will use such equipment in accordance with all applicable laws.

9. **BONDING** - Unless otherwise agreed upon and included in writing in the proposal, STC will not provide a performance or bid bond in connection with the equipment or services covered in this Contract.

10. **OWNERSHIP OF SOFTWARE AND HARDWARE CONTAINING SOFTWARE** - Any computer application program and/or documentation (collectively "Software") that is provided by STC under this agreement is owned by STC or one of its original equipment manufacturers and is protected by United States and international copyright laws and international treaty provisions. Any breach of this agreement will automatically terminate Buyer's right to use this Software, and Buyer is obligated to immediately return such Software to STC. Buyer may not copy the Software for any reason other than per the dictates of any end user software license agreement. Buyer may not reverse-engineer, disassemble, decompile or attempt to discover the source code of any Software. Buyer acknowledges that any breach of this section shall result in irreparable injury to STC for which the amount of damages would be unascertainable. Therefore, STC may, in addition to pursuing any and all remedies provided by law, seek an injunction against Buyer from any court having jurisdiction, restraining any violation of this section.

11. **TERMINATION AND CHANGE MANAGEMENT** - A. A contract may be terminated by the Buyer only if agreed to in writing by STC. If STC agrees to termination, it will be subject to additional conditions and termination charges as follows: If any equipment covered by the Proposal has been delivered and/or installed, payment for said equipment and/or installation will be due in full. If equipment has yet to be delivered, the Proposal may be terminated only if agreed to by the manufacturer and Buyer shall pay either a 25%-of-retail-price restocking charge or manufacturer's percentage restocking applied to the retail price, whichever is higher, plus all freight charges. Buyer also shall pay on demand any other associated charges necessary to protect STC from loss. B. **Change Management.** Either party may initiate a change by advising the other party in writing of the change believed to be necessary. As soon thereafter as

practicable. STC shall prepare and forward to Buyer a cost estimate for the adjustment to the price, and a schedule impact of the change, and any effect on STC's ability to comply with any of its obligations under this Agreement, including warranties and guarantees. Buyer shall advise STC in writing of its approval or disapproval of the change. If Buyer approves the change, STC shall perform the Services as changed. If Buyer disapproves, the proposed change may be referred to senior management of the Parties.

12. **LIMITED WARRANTY AND INDEMNIFICATION** - Buyer acknowledges that STC has not represented, warranted, or guaranteed that the equipment sold or leased herein will prevent any loss by burglary, hold-up, fire, or otherwise, or that the equipment will in all cases provide the protection for which it is installed or intended. Nor has STC made any representations, guarantees, or warranties to third parties that the equipment will prevent any such loss or provide them with protection. The parties agree that STC is only selling or leasing equipment and is not undertaking to be an insurer for the Buyer or any third parties against loss, injury, or damage that may result to the person or property of the Buyer or to the person or property of others. Buyer agrees to assume all risk for loss, injury, or damage to the person or property of Buyer arising from or pertaining to the use, possession, operation, or installation of the equipment. Buyer also agrees to indemnify STC and hold STC harmless from any and all claims, costs, expenses, damages, and liabilities of third parties, including attorney's fees, arising from or pertaining to the use, possession, operation, or installation of equipment. Buyer further agrees to defend, protect, and indemnify STC for any damage or loss suffered by STC as a result of Buyer's breach of any term or condition herein. The Buyer's agreement to indemnify and hold STC harmless will continue for as long as the equipment is in use and extends to all claims of third parties, including claims based on intentional conduct, active or passive negligence, or strict or product liability on the part of the STC, its agents, servants, or employees. STC warrants that the equipment provided will conform to its associated documentation under normal use and operating conditions for a period of ninety (90) days from the date of acceptance. If, during this warranty period, any of the equipment or parts are defective or malfunction, they will be repaired or replaced, at STC's sole option, free of charge. Warranty repair is done 8am - 5 pm Monday through Friday, excluding holidays. This warranty will not apply if the damage or malfunction occurs, through no fault of STC, while the system is in the possession of the Buyer, or because the system has been adjusted, added to, altered, abused, misused or tampered with by the Buyer, or otherwise operated or used contrary to the operating instructions. If inspection by STC fails to disclose any defect covered by this limited equipment warranty, the equipment will be repaired or replaced at Buyer's expense and STC's regular service charges will apply. STC is not the manufacturer or developer of any equipment, software, or products sold, leased, or provided hereunder, nor is it the designer of record of any system installed hereunder. STC's design efforts are limited to providing the intended results of the design efforts of others. STC will indemnify and hold harmless the Buyer from any judgments obtained by third parties based on claims of bodily injury to third parties, or direct damage to the tangible property of third parties, to the extent caused by the wrongful or negligent acts of STC, its officers, directors, agents or employees and occurring while STC employees are performing service on equipment at Buyer's site.

13. **DISCLAIMER OF WARRANTIES - WITH THE EXCEPTION OF THE WARRANTIES SET FORTH HEREIN, STC MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, THAT THE SYSTEM OR SERVICE SUPPLIED MAY NOT BE COMPROMISED, OR THAT THE SYSTEM OR SERVICE WILL IN ALL CASES PROVIDE THE PROTECTION FOR WHICH IT IS INTENDED. IN NO EVENT WILL STC, ITS EMPLOYEES, AGENTS OR REPRESENTATIVES BE RESPONSIBLE FOR CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES OF ANY NATURE WHATSOEVER. STC MAKES NO WARRANTIES CONCERNING ANY EQUIPMENT OR DEVICES ATTACHED TO BUYER'S SYSTEM UNLESS SUCH EQUIPMENT OR DEVICES WERE ORIGINALLY PURCHASED AND INSTALLED UNDER THIS AGREEMENT.**

14. **INFRINGEMENT INDEMNIFICATION** - If STC has received from the manufacturers of the Software and/or systems STC installed hereunder an agreement to indemnify and/or defend any claim or suit or proceeding brought against STC based on a claim that the sale, use or transfer of any system is an infringement of any third party's patent or property rights, then STC shall indemnify Buyer and defend Buyer against all such claims to the extent (and only to the extent) such an indemnity and/or defense is provided by the pertinent (system) manufacturers.

15. **LIMITED LIABILITY** - UNDER NO CIRCUMSTANCES SHALL EITHER PARTY BE LIABLE IN ANY WAY FOR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOST BUSINESS OR PROFITS, WHETHER OR NOT FORESEEABLE AND WHETHER OR NOT BASED IN BREACH OF

WARRANTY, CONTRACT, OR NEGLIGENCE OR OTHERWISE IN CONNECTION WITH THE MANUFACTURE, USE OR SALE OF THE PRODUCTS OR SERVICES PROVIDED HEREUNDER. NOTWITHSTANDING THE FOREGOING IF FOR ANY REASON EITHER PARTY IS FOUND TO BE LIABLE, IN NO EVENT SHALL SUCH PARTY'S LIABILITY EXCEED THE GREATER OF THE AMOUNT PAID UNDER THIS AGREEMENT OR \$75,000.

16. **OTHER - Governing Law:** This Agreement shall be governed by the laws of the State of New York and shall be construed in accordance therewith. Any disputes shall be tried in a court of competent jurisdiction in the State of New York. If any provision of this Agreement is declared by any arbitrator or court of competent jurisdiction to be invalid for any reason, such invalidity shall not affect the remaining provisions which shall be fully severable and the Agreement shall be construed and enforced as if such invalid provisions had never been included. For tracking of equipment covered by leases and service contracts as well as tracking of warranty on purchased equipment STC may attach an STC sticker and/or bar code label to the equipment prior to delivery. If the equipment is not covered by a lease or service contract and you do not want the stickers attached, STC must be advised at time of ordering. Buyer represents that it is not subject to any economic or trade sanctions and will immediately notify STC if it becomes subject to such sanctions, in which event STC shall be entitled to immediately terminate this Agreement.

17. **ELECTRONIC SIGNATURE LAW** - The parties agree that Buyer's request in any form to receive items, whether by fax, e-mail or other tangible or nontangible means, shall be sufficient to subject any such items delivered pursuant to such request or otherwise produced or delivered to Buyer, to the terms of this Document. Any requirement of a further signed writing to make such a request a binding obligation of Buyer, or to subject any such items is expressly waived by Buyer. The parties agree that application of a cursive or facsimile signature and transmittal of an electronic copy of this Document or other ordering document shall be sufficient to bind each party to the terms of this Document, and that an electronic reproduction of this agreement or other ordering documents shall be given the same legal effect as a written document signed by a party. THIS PROPOSAL IS PROVIDED TO BUYER IN RESPONSE TO BUYER'S REQUEST FOR EQUIPMENT AND/OR SERVICES FROM STC AND IS SUBJECT TO ANY LIMITATIONS SPECIFIED BY BUYER (e.g. BUDGET CONSTRAINTS, LIMITED AREAS OF COVERAGE, ETC). BUYER UNDERSTANDS AND AGREES THAT NO WARRANTY OR GUARANTEE CAN BE MADE THAT A SECURITY SYSTEM WILL PROVIDE COMPLETE PROTECTION FROM ANY LOSS BY BURGLARY, HOLDUP, FIRE, OR OTHERWISE, AND NO SUCH GUARANTEE OR WARRANTY IS PROVIDED HEREIN. THE STC TERMS AND CONDITIONS (THE "TERMS AND CONDITIONS") ARE ATTACHED TO THIS PROPOSAL AND ARE INCORPORATED HEREIN BY THIS REFERENCE, AND BUYER HAS READ THE SAME AND THE REMAINING PARTS OF THIS PROPOSAL. IN CASE OF ANY CONFLICT BETWEEN ANY PROCEEDING PORTION OF THIS PROPOSAL AND THE TERMS AND CONDITIONS, THE TERMS AND CONDITIONS SHALL CONTROL. This Document constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior agreements with respect thereto, whether written or oral. This Document may only be modified in a writing executed by both parties.



**PUTNAM COUNTY
OFFICE OF THE SHERIFF
AND
CORRECTIONAL FACILITY
THREE COUNTY CENTER
CARMEL, NEW YORK 10512
845-225-4300**



CC: All Audit NCU

**BRIAN M. HESS
SHERIFF (ACTING)**



**JAMES T. MENTON
UNDERSHERIFF**

NOV 20 AM 10:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

TO: Amy E. Sayegh, Chairwoman
FROM: A/Sheriff Brian M. Hess

SUBJECT: Letter of Necessity, T-Commission Funds for (2) Sr. Office Assistant Stations and (8) security cameras for the Correctional Facility.

This letter is being sent as a request, to place on the November 20th, 2025 Audit meeting agenda, to amend the Putnam County Sheriff's Correctional Facility 2025 budget. The request is for the expenditure of T-Commission Funds to purchase (2) Senior Office Assistant Stations, replacing old equipment that is old, antiquated and in need of replacement which pose a hazard and safety concern. It is also a request to purchase eight security cameras for the Correctional Facility to replace older, less efficient cameras as well as add surveillance to new locations for secured and increased safety.

We look forward to a favorable response.

Sincerely,

Brian M. Hess
A/Sheriff

Cc: Diane Trubulsky, Legislative Clerk
Michele Sharkey, Auditor

25A118
25A119

#655

Committee Mtg –**Audit & Admin. Mtg** Resolution # _____
Introduced By _____ Regular Mtg: **Full Mtg - December 2, 2025**
Seconded By _____ Special Mtg _____

APPROVAL – BUDGETARY TRANSFER (25T432) – FINANCE – PUBLIC INFORMATION OFFICERS STIPENDS – SUBCONTINGENCY

WHEREAS, the Commissioner of Finance requested budgetary transfer (25T432) to allocate for the three (3) Public Information Officer (PIO) Stipends from subcontingency ; and

WHEREAS, the Personnel Committee discussed and requested said action; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10398900 51000 (121)	PIO Stipend	2,500
10398900 51000 (122)	PIO Stipend	2,500
10398900 51000 (123)	PIO Stipend	2,500
10398900 58002	FICA	<u>572</u>
		8,072

Decrease Estimated Appropriations:

10199000 54987	Sub Contingency	8,072
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

- _____
Legislator Addonizio
- _____
Legislator Birmingham
- _____
Legislator Crowley
- _____
Legislator Ellner
- _____
Legislator Gouldman
- _____
Legislator Jonke
- _____
Legislator Montgomery
- _____
Legislator Russo
- _____
Chairwoman Sayegh

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



*Audit - Nov
Full-Dec*
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE
Reso
CC: AF

DEPARTMENT OF FINANCE

MEMORANDUM

2025 NOV 18 PM 2:50
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Transfer - **25T432**
Date: November 17, 2025

At the request of the Personnel Committee, the following budgetary transfer is recommended.

Increase Estimated Appropriations:

10398900 51000 (121)	PIO Stipend	2,500
10398900 51000 (122)	PIO Stipend	2,500
10398900 51000 (123)	PIO Stipend	2,500
10398900 58002	FICA	572
		<u>8,072</u>

Decrease Estimated Appropriations:

10199000 54987	Sub Contingency	8,072
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Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is required to allocate the three Public Information Officer Stipends from subcontingency as per the attached memorandum. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue
Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsky *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: November 13, 2025

TO: Kevin Byrne County Executive
Amy Sayegh Chairwoman, Audit & Administration Committee

CC: William Carlin
Commissioner of Finance

FROM: Paul Jonke
Chairman, Personnel Committee 

RE: Public Information Officer Stipends

Last evening the Personnel Committee discussed the stipends for the three (3) Public Information Officers which are currently in subcontingency. It was the consensus of the Committee and Legislators present that these funds be released.

Respectfully, I request Commissioner of Finance Carlin prepare the appropriate transfer to be included on the November 20, 2025 Audit & Administration Committee Meeting agenda. Please be aware that the agenda for the Audit Committee Meeting will be published tomorrow, Friday November 14, 2025.

Thank you for your attention to this request.