

THE PUTNAM COUNTY LEGISLATURE

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Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsky *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Jake D'Angelo	Dist. 5
Thomas Regan, Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday

February 3, 2026

7:00 P.M.

1. Pledge of Allegiance

2. Legislative Prayer

3. Roll Call

PROCLAMATIONS

RECOGNIZING FEBRUARY 11, 2026, AS 211 DAY

4. Acceptance of Minutes - Full Meeting October 7, 2025

5. Correspondence

- a) County Auditor**
- b) Enter into the Book of Proceedings - County Executive's Veto of Resolution #388 of 2025**

6. Pre-filed resolutions:

PROTECTIVE SERVICES COMMITTEE
(Chairman Regan, Legislators Addonizio & Montgomery)

- 6a. Approval – Confirmation - Appointment Commissioner Of The Bureau Of Emergency Services**
- 6b. Approval - No Match - Grant Application - Bureau of Emergency Services/ New York State Homeland Security and Emergency Services - Combined FY2024, 2025 & 2026 Emergency Services IP Network (ESInet) Readiness Grant Program**
- 6c. Approval - Budgetary Amendment (26A005) –Sheriff’s Office – Donation from the Matthew Marks Charitable Trust**

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Crowley, Legislators Regan & Russo)

- 6d. Approval - Budgetary Amendment (25A125) – Finance – Year End Journal Entry #2**
- 6e. Approval – Budgetary Amendment (25A126) – Finance Department – Account For American Rescue Plan Act (ARPA)**
- 6f. Approval – Budgetary Transfer (26A001) – Department of Mental Health, Social Services, and Youth Bureau– Amend 2026 DSS budget to included Putnam County’s Safe Harbour Allocation**
- 6g. Approval - Budgetary Amendment (26A002) –Department of Mental Health, Social Services, and Youth Bureau- Youth Bureau – Adjusted State Aid Levels**
- 6h. Approval – Budgetary Amendment (26A003) – Sheriff’s Office – Reallocate Positions In The Sheriff’s Department**
- 6i. Approval – Budgetary Transfer (26T002) – Commissioner of Finance – Fund a Social Services Admin. Caseworker Position Inadvertently Omitted from the 2026 Budget**
- 6j. Approval - Write Off Delinquent Real Property Taxes – Town of Southeast – Commissioner of Finance**

**6k. Approval - Correction of Real Property Taxes – Town of Carmel –
Commissioner of Finance**

**6L. Approval - Authorizing the Filing of an Application for a State Assistance
from the Household Hazardous Waste (HHW) State Assistance Program
and Signing of the Associated State Master Grant Contract, Under the
Appropriate Laws of New York State**

7. Other Business

**a) Approval – Appointment - Budget & Finance Committee Representative
- Capital Projects Committee (tabled from Org Mtg pending Committee
Assignments)**

8. Recognition of Public on Agenda Items

9. Recognition of Legislators

a) Discussion Re: Resolution #5 of 2026 – Adoption of Legislative Calendar

10. Adjournment



Recognizing February 11, 2026 as 211 Day

WHEREAS, every day, residents and visitors contact 211 to access free and confidential crisis and emergency counseling, disaster assistance, food, healthcare and insurance assistance, stable housing and utility payment assistance, employment services, veteran services and childcare and family services; and

WHEREAS, 211 provides expert, caring help by listening, identifying underlying problems and connecting people in need with resources and services in their community that improve their lives; and

WHEREAS, 211 meets real needs in real time, and in 2025, 211 centers across the United States provided 15 million referrals through calls, texts, chats and emails, helping millions of people access life-changing support. Locally, 211 experienced a 5% increase in interactions across the four regions served compared to 2024, rising from 695,000 to 725,000. In Putnam County, 211 handled thousands of requests for financial assistance to help prevent evictions and ensure the continued availability of water and electricity for the most vulnerable residents, as well as more than 400 calls addressing mental health needs and providing critical assistance; and

WHEREAS, 211 tackles root causes of a client's problem by identifying the underlying issue and connecting them with a wide range of available resources that meet their needs- not just the one that prompted the call, text, or email; and

WHEREAS, 211 has its "finger on the pulse" of our community's greatest needs, providing health and human service trend data to local community planners; and

WHEREAS, 211 makes the social services ecosystem more efficient by ensuring people in need are connected to community services that can help them; now be it therefore

RESOLVED, the Putnam County Legislature and County Executive hereby proclaim February 11, 2026 as 211 Day in Putnam County.

Kevin Byrne, Putnam County Executive

Amy Sayegh, Legislator District #8

Feb. - Full
mtg.

Accept:

#4

REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512

Tuesday October 7, 2025 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Chairwoman Sayegh who requested Legislator Ellner lead in the Pledge of Allegiance and Legislator Ellner lead in the Legislative Prayer. Upon roll call, Legislators Montgomery, Gouldman, Addonizio, Russo, Ellner, Jonke, Birmingham, Crowley and Chairwoman Sayegh were present.

PROCLAMATIONS

Chairwoman Sayegh recognized Legislator Addonizio who presented the "Honoring Putnam County Sheriff Kevin J. McConville" proclamation.

HONORING PUTNAM COUNTY SHERIFF KEVIN J. MCCONVILLE

WHEREAS, in his capacity as Sheriff, Kevin J. McConville served the County of Putnam with integrity, dedication, and compassion, exemplifying the most impactful characteristics of a public servant; and

WHEREAS, a lifelong resident of Cold Spring, Kevin J. McConville cherished the community where he was raised. He and his wife Janice settled into the house he grew up in to raise their three children and have since been blessed to welcome their grandchildren into that very house. His generational ties to Cold Spring and Putnam County ignited his determination to contribute to the place he loved and respected so much. Serving as Sheriff gave him the opportunity to apply his comprehensive background and expertise in law enforcement within the County he cared for so dearly; and

WHEREAS, Sheriff Kevin J. McConville worked tirelessly to maintain and enhance public and school safety for his fellow residents of Putnam County. His more than 30-year career with the Metropolitan Transportation Authority Police Department provided him with extensive experience in the field of law enforcement as he seized every opportunity to serve in various capacities and departments, ultimately retiring as Chief. Throughout his career, he recognized the power of teamwork and initiated collaborations with other law enforcement agencies to provide the highest level of safety and protection. This vital tool is something he brought with him into the position of Sheriff, fostering partnerships with local agencies to bring the maximum level of response and protection to Putnam County; and

WHEREAS, Kevin J. McConville was truly a pillar of this community. A youth sports coach, he was personally invested in the success of our youngest generation. He was also a member of multiple local organizations, providing his time and assistance where he could for the overall enhancement of Putnam County; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature hereby thank Kevin J. McConville for his sincere dedication to Putnam County. We honor his diligent service to his fellow residents. May he rest in peace.

Chairwoman Sayegh recognized Legislator Crowley who presented the “Domestic Violence Awareness Month” proclamation. Executive Director of the Putnam Northern Westchester Women’s Resource Center Piaget Solpiaget and Putnam County Probation Director John Osterhout were present to accept the proclamation.

DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, Domestic Violence is an epidemic affecting individuals in every community including Putnam County, regardless of age, economic status, sexual orientation, gender, race, religion, or nationality; and

WHEREAS, 1 in 3 women and 1 in 4 men are victims of some form of physical violence by an intimate partner; and

WHEREAS, in 2024 the Putnam Northern Westchester Women’s Resource Center (WRC) answered 560 Hotline calls from victims; and

WHEREAS, WRC staff accompanied 40 victims to the Putnam County Sheriff, Court, District Attorney, Probation; and

WHEREAS, since its opening in 2022 the Special Victim Unit, a joint project of the Women’s Resource Center and the Putnam County Sheriff’s Department has so far provided safe space for more than 55 adult victims to meet with law enforcement and victim advocates following a domestic violence and/or sexual assault incident; and

WHEREAS, the Women’s Resource Center, the Putnam County Department of Probation, Sheriff’s Department, District Attorney, Child Advocacy Center, and the Department of Social Services work tirelessly together to end domestic violence; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature do hereby proclaim October 2025 as “Domestic Violence Awareness Month” in Putnam County.

Chairwoman Sayegh recognized Legislator Russo who presented the “National Fire Prevention Week” proclamation.

NATIONAL FIRE PREVENTION WEEK

WHEREAS, Putnam County is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, the majority of fire deaths in North America happen at home, where people often feel safest; and

WHEREAS, the 2025 Fire Prevention Week theme, “Fire Knows No Boundaries – Plan and Protect Together!”, reminds us that fire safety is a shared responsibility across households, neighborhoods, and communities; and

WHEREAS, Fire Prevention Week 2025 works to educate everyone about simple but important actions they can take to keep themselves and those around them safe from fire, including:

- Installing and maintaining working smoke alarms in every bedroom, outside each separate sleeping area, and on every level of the home;
- Creating and practicing a home fire escape plan with two ways out of every room;
- Keeping exits clear and knowing how to assist others who may need help escaping;

- Staying alert while cooking and never leaving stovetops unattended;

WHEREAS, the dedicated members of fire departments across the nation including Putnam County are joined by firefighters, safety advocates, educators, and agencies who work tirelessly to raise public awareness about fire safety and prevention; now therefore be it

RESOLVED, that the Putnam County Executive and the Putnam County Legislature, do hereby proclaim the week of October 5–11, 2025 as National Fire Prevention Week in the County of Putnam and remind the citizens to make sure to install and test smoke alarms in your home.

Chairwoman Sayegh recognized Legislator Birmingham who presented the “National Substance Use Prevention Month” proclamation. Dual Recovery Coordinator with the Putnam County Department of Mental Health Lauren Johnson and Prevention Council Executive Director Kristen McConnell were present to accept the proclamation.

NATIONAL SUBSTANCE USE PREVENTION MONTH

WHEREAS, Putnam County youth are negatively impacted by substance use with outcomes spanning from diminished academic achievement to socioemotional and safety concerns. The consequences are profound and can lead to a diagnosable Substance Use Disorder. Yet, there are evidence-based ways for our community to reduce risks and prevent negative outcomes. This month, we pay tribute to all those working to prevent substance use in our communities, and we rededicate ourselves to building a safer community, utilizing data-driven, and person-centered prevention efforts for all Putnam County residents; and

WHEREAS, by increasing awareness and reducing stigma associated with substance use, we can prevent use before it starts and increase access to supports and services; and

WHEREAS, all residents can play a role in preventing substance use. Parents and caregivers can help by talking to their kids about the dangers of substances, both legal and illegal and can also be aware of the example they set with their own behaviors. Community coalitions comprised of school personnel, law enforcement, behavioral health professionals, faith leaders, local government and community members gather together to address substance use in their communities; and

WHEREAS, we observe National Substance Use Prevention Month, let us help to address the stigma faced by those with Substance Use Disorder by mindfully labeling our recognition as “Substance Use Prevention Month” paying particular attention to preventing and delaying onset of any substance use, and reducing negative outcomes; now therefore be it

RESOLVED, That the Putnam County Executive and Putnam County Legislature do hereby proclaim October 2025 as Substance Use Prevention Month. The Putnam County Department of Mental Health, the Prevention Council of Putnam, CoveCare Center and all substance use support services in Putnam County encourage all residents to increase their awareness of Substance Use Disorder, the dangers of substance use, the success of evidence-based prevention programs and to actively support and encourage referrals for services.

Item #4 – Correspondence
a) County Auditor

Other Business Items: #6a & #6b - Chairwoman Sayegh made a motion to go out of order and address the Other Business Items #6a & #6b; Seconded by Legislator Ellner. All in favor.

**Other Business Item #6a Chairwoman Sayegh made a motion to accept for discussion
Other Business Item #6a – Litigation Settlement; Seconded by Legislator Crowley. All in favor.**

Item #6a – Approval/ Litigation Settlement/Arben Group, LLC v. County of Putnam was next.

APPROVAL/ LITIGATION SETTLEMENT/ARBEN GROUP, LLC V. COUNTY OF PUTNAM

WHEREAS, on July 12, 2023, Plaintiff Arben Group, LLC commenced action by Summons and Verified Complaint against the County of Putnam in Supreme Court, Putnam County (Grossman, J.) alleging that after Plaintiff entered into a May 24, 2021 contract with Putnam County for services involving certain road reconstruction and bridge repairs in Putnam Valley known as the Peekskill Hollow Road Bridge and Roadway Improvements project, the County's alleged actions and omissions thereafter including delays, defective design, non-payments, misrepresentations, cardinal changes and project mismanagement, were alleged to constitute a material breach of the contract resulting in monetary damages to Plaintiff; and

WHEREAS, Plaintiff sought recovery for monetary damages in an undetermined amount as well as costs, disbursements, attorney's fees, and pre-judgment and post-judgment interest; and

WHEREAS, after the County's insurer, the New York Municipal Insurance Reciprocal (NYMIR) declined to provide coverage on various grounds, the County retained outside counsel with extensive experience and expertise in construction litigation, the Harris Beach law firm, (Darius Chazifedah, Esq.), to defend the County's interests in this matter; and

WHEREAS, since action was commenced by Plaintiff in July 2023, such litigation has been aggressively handled by the Harris Beach law firm including their filing a Verified Answer pleading Counterclaims, commencing a third-party action for breach of contract against Plaintiff and submitting claims against the surety on behalf of Putnam County; and

WHEREAS, at the conclusion of extensive pretrial discovery including depositions and following private mediation between the parties and multiple court conferences in connection therewith, the parties recently arrived at a settlement value for this case of one million six hundred thousand (\$1,600,000.00) dollars; and

WHEREAS, Plaintiff agreed to a settlement with the County, subject to the Legislature's approval, in which the County agreed to pay Plaintiff the total sum of one million six hundred thousand (\$1,600,000.00) dollars in full and final settlement of all claims asserted in this action; and

WHEREAS, the County's outside counsel, Darius Chazifedah, Esq., has, following consultation with the County Attorney and multiple conferences with various

representatives of the County, recommended the aforementioned settlement as an alternative to trial; and

WHEREAS, outside counsel for the County of Putnam has in fact settled the matter with Plaintiff for the sum of one million six hundred thousand (\$1,600,000.00) dollars, and Plaintiff shall execute the required Release which, upon formal approval by the Legislature will be filed with the Court, thereby discontinuing this matter, and allowing Plaintiff to receive his settlement payment in the agreed upon amount; and

WHEREAS, the aforementioned settlement is in the public interest and avoids the costs of further litigation, eventual trial and possible appeal, additional attorney's fees and costs and the risk of a high verdict following trial; now therefore be it

RESOLVED, that the proposed settlement of this matter for the sum of one million six hundred thousand (\$1,600,000.00) dollars is hereby approved.

RESOLVED, that the County Executive is hereby authorized to sign any required settlement documents on behalf of the County including a Settlement Agreement and Release with respect thereto.

Other Business Item #6b: Chairwoman Sayegh made a motion to accept for discussion
Other Business Item #6b – Budgetary Amendment (25A095) - Litigation Settlement;
Seconded by Legislator Crowley. All in favor.

Item #6b – Approval - Budgetary Amendment (25A095) - Litigation Settlement - Arben Group, LLC v. County of Putnam was next.

APPROVAL - BUDGETARY AMENDMENT (25A095) - LITIGATION SETTLEMENT - ARBEN GROUP, LLC V. COUNTY OF PUTNAM

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A095) to fund a legal settlement for Arben Group, LLC v. County of Putnam; and

WHEREAS, the Putnam County Legislature has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10193000 54933	Judgements & Claims	1,600,000
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Increase Estimated Revenues:

10131000 427115	Judgements & Settlements Reserve	1,600,000
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2025 Fiscal Impact – 1,600,000

2026 Fiscal Impact – 0 –

7:17pm: Legislator Birmingham made a motion to go into Executive Session to discuss a Litigation matters (Items #6a & 6b) with Counsel; Seconded by Chairwoman Sayegh. All in favor.

7:51pm: Chairwoman Sayegh made a motion to come out of Executive Session; Seconded by Legislator Birmingham. All in favor.

Chairwoman Sayegh stated no action was taken in Executive Session.

Legislator Jonke made a motion to table items #6a and #6b to a Special Full Meeting on Tuesday, October 14, 2025, at 5:30p.m. Seconded by Legislator Ellner.

Chairwoman Sayegh called for a Roll Call Vote.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5 – Pre-filed resolutions:

**HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE
(Chairwoman Addonizio, Legislators Ellner & Russo)**

Item #5a - Approval – Budgetary Amendment (25A072) – Social Services – NYS Rental Supplement Program was next. Chairwoman Sayegh recognized Legislator Addonizio, Chairwoman of the Health, Social, Educational & Environmental Committee. On behalf of the members of the committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

RESOLUTION #229

APPROVAL – BUDGETARY AMENDMENT (25A072) – SOCIAL SERVICES – NYS RENTAL SUPPLEMENT PROGRAM

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A072) to amend the 2025 DSS budget to include Putnam's NYS Rental Supplement Program allocation (25-LCM-04) received from the Office of Temporary and Disability Assistance (OTDA) in the amount of \$100,000; and

WHEREAS, the allocation will provide vital rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10120000 54647 10198	NYS Rental Supplement Program	
	Subcontractors	100,000

Increase Estimated Revenues:

10120000 436101 10198	NYS Rental Supplement Program	
	DSS Administration – Revenue	100,000

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5b - Approval – Budgetary Amendment (25A077) – Social Services – Family Centered Case Management Grant – Correct Funding Source was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

RESOLUTION #230

APPROVAL – BUDGETARY AMENDMENT (25A077) – SOCIAL SERVICES – FAMILY CENTERED CASE MANAGEMENT GRANT - CORRECT FUNDING SOURCE

WHEREAS, by Resolution #162 of 2025, the Putnam County Legislature approved an amendment to the 2025 DSS Budget to include the Family-Centered Case Management Services allocation (24-LCM-07) received from the Office of Temporary and Disability Assistance (OTDA) in the amount of \$165,385; and

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A077) to correct the funding source of this 100% Federally funded program; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

10101000 446101	Admin Social Services – Federal Aid	
10233	Family Centered Caseload Mgmt Grant	165,385

Decrease Revenues:

10101000 436101	Admin Social Services – State Aid	
10233	Family Centered Caseload Mgmt Grant	165,385

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5c - Approval – Budgetary Amendment (25A081) – Health Department – JUUL Labs, Inc. Settlement Disbursements was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

RESOLUTION #231

APPROVAL – BUDGETARY AMENDMENT (25A081) – HEALTH DEPARTMENT – JUUL SETTLEMENT DISBURSEMENTS

WHEREAS, in 2023, the Attorney General secured a settlement with JUUL Labs, Inc. that included funds totaling more than \$112.7 million; and

WHEREAS, the allocation for Putnam County totaled \$511,067.37; and

WHEREAS, the Public Health Director requested a budgetary amendment (25A081) to record JUUL Settlement disbursements for the first three (3) payments Putnam County received totaling \$191,650.26; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

21401000 54210 10236	Vehicle Leasing – JUUL Settlement	9,750
21401000 54320 10236	Food – JUUL Settlement	2,500
21401000 54329 10236	Promotional Materials – JUUL Settlement	2,500
21401000 54410 10236	Supplies & Materials – JUUL Settlement	2,500
21401000 54646 10236	Contracts – JUUL Settlement	174,200
21401000 55870 10236	Chargeback Auto Ins. – JUUL Settlement	<u>200</u>
		<u>191,650</u>

Increase Revenues:

21401000 427351 10236	JUUL Settlement Revenue	191,650
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5d - Approval – Budgetary Amendment (25A082) – Social Services – 2024 Opioid Settlement Award was next. On behalf of the members of the Health, Social, Educational & Environmental Committee, Legislators Ellner and Russo, Legislator Addonizio moved the following:

RESOLUTION #232

APPROVAL – BUDGETARY AMENDMENT (25A082) – SOCIAL SERVICES – 2024 OPIOID SETTLEMENT AWARD

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A082) to amend the 2025 budget to include funds applicable to the 2024 Opioid Settlement Award to People, USA; and

WHEREAS, the Health, Social, Educational & Environmental Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

10431000 427350 10212	MH LGU Opioid Settlement Monies People USA – Total Revenue	37,542
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Increase Appropriations:

10431000 54646 10212	MH LGU Contracts Opioid – People
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USA – Total Appropriations 37,542

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)

Item #5e - Approval – Budgetary Amendment (25A073) – Veterans Service Agency – Peer to Peer Program was next. Chairwoman Sayegh recognized Legislator Birmingham, Chairman of the Rules, Enactments & Intergovernmental Relations Committee. On behalf of the members of the Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

RESOLUTION #233

APPROVAL – BUDGETARY AMENDMENT (25A073) – VETERANS SERVICE AGENCY – PEER TO PEER PROGRAM

WHEREAS, Putnam County has been notified by the NYS Office of Mental Health that additional funding for the Veterans Peer to Peer Support Pilot Program has been awarded to the Putnam County Veterans Service Agency for SFY24-25; and

WHEREAS, these funds are to assist Veterans suffering from post-traumatic stress syndrome or other related combat stress disorders through individual and small group peer-to-peer counseling methods; and

WHEREAS, the funds are available for the period of April 1, 2025 through December 31, 2025; and

WHEREAS, the Department of Social Services, Mental Health has requested a budgetary amendment (25A073) to account for these funds; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

10651000 437895 10105 Veterans Peer to Peer Program 4,038

Increase Appropriations:

10651000 54646 10105 Veterans Peer to Peer Program – Contract 4,038

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5f - Approval – Budgetary Amendment (25T306) - Outside Agency - Hudson Valley Shakespeare – County Contribution – Subcontingency was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee,

Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

RESOLUTION #234

APPROVAL – BUDGETARY TRANSFER (25T306) – OUTSIDE AGENCY – HUDSON VALLEY SHAKESPEARE – COUNTY CONTRIBUTION – SUBCONTINGENCY

WHEREAS, when the 2025 Tentative Budget was presented to the Putnam County Legislature, \$75,000 was placed in subcontingency for Outside Agencies for the Legislature to distribute in the 2025 fiscal year; and

WHEREAS, Legislator Nancy Montgomery has requested budgetary transfer (25T306) recommending that \$2,900 be allocated from subcontingency to Hudson Valley Shakespeare; and

WHEREAS, the Rules, Enactments & Intergovernmental Relations Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

25879000 54950	Hudson Valley Shakespeare	
	County Contribution	2,900

Decrease Estimated Appropriations:

10199000 54996	Subcontingency – Outside Agencies	2,900
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY - LEGISLATOR JONKE. MOTION CARRIES.

Item #5g - Approval – Appointment – Putnam County Board of Electrical Examiners was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

RESOLUTION #235

APPROVAL – APPOINTMENT – PUTNAM COUNTY BOARD OF ELECTRICAL EXAMINERS

RESOLVED, that the following be appointed to the Putnam County Board of Electrical Examiners:

Thomas Moccio, Town of Carmel, as PC Code Section 145-6(D1) Master Electrician Representative, to fill an unexpired three (3) year term; said term to expire December 31, 2025.

And be it further RESOLVED, that this appointment comply with any requirements to file

an Oath of Office pursuant to the New York State Public Officers' Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5h - Authorization for Intermunicipal Agreement with Westchester County to Organize and Implement Activities under the Workforce Innovation and Opportunity Act (WIOA) was next. On behalf of the members of the Rules, Enactments & Intergovernmental Relations Committee, Legislators Ellner and Gouldman, Legislator Birmingham moved the following:

Legislation Birmingham stated that he would be abstaining, as his firm represents one of the parties.

RESOLUTION #236

AUTHORIZATION FOR INTERMUNICIPAL AGREEMENT WITH WESTCHESTER COUNTY TO ORGANIZE AND IMPLEMENT ACTIVITIES UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

WHEREAS, on July 22, 2014, the Workforce Innovation and Opportunity Act ("WIOA") was signed into law as the successor to the Workplace Investment Act, requiring the establishment of Local Workforce Development Boards ("LWDBs"); and

WHEREAS, pursuant to WIOA §107(c)(1)(B), the Westchester County Executive and the Putnam County Executive are defined as "Chief Elected Officials" ("CEO") that may "execute an agreement that specifies the respective roles of the individual chief elected officials" concerning appointment of members of the LWDBs and in carrying out any other responsibilities assigned to such officials; and

WHEREAS, the Westchester County Executive and the Putnam County Executive, after receiving approval from their respective governing bodies entered into an intermunicipal agreement in 2015 (the "2015 IMA") in which Westchester and the County agreed to organize and implement activities pursuant to WIOA, as part of their request for initial designation of the Westchester-Putnam Workforce Development Area, which would cover Westchester County (exclusive of the City of Yonkers) and Putnam County; and

WHEREAS, the above reference 2015 IMA expired on June 30, 2020. A subsequent intermunicipal agreement between the County and Westchester to continue to organize and implement programs and activities in accordance with WIOA (the "2020 IMA") for continued designation of Westchester-Putnam Workforce Development Area as a Local Workforce Development Area ("LWDA") to cover Westchester County (exclusive of the City of Yonkers) and Putnam County was approved by Westchester and the County's respective governing bodies; and

WHEREAS, the above referenced 2020 IMA expired on June 30, 2025. Westchester's Board of Legislators has authorized its County Executive to enter into a new intermunicipal agreement (the "IMA") with the County to continue to organize and implement activities pursuant to WIOA in order to maintain the designation of Westchester-Putnam Workforce Development Area, as a LWDA, as required by WIOA to cover Westchester (exclusive of City of Yonkers) and the County; and

WHEREAS, the new IMA shall commence on July 1, 2025, and continue until either, (a) both the County and Westchester act to rescind the IMA; (b) federal or state authority ceases for the Westchester-Putnam Workforce Development Area to serve as the local implementation means for job-training programs; or (c) June 30, 2030, whichever comes first; now therefore be it

RESOLVED, County Executive Kevin M. Byrne is hereby authorized to enter into a new IMA with Westchester pursuant to which the County and Westchester will agree to continue to organize and implement activities pursuant to WIOA, in order to maintain the designation of Westchester-Putnam Workforce Development Area, which will cover Putnam County and Westchester County (exclusive of the City of Yonkers); and be it further

RESOLVED, that this Resolution take effect immediately.

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR BIRMINGHAM. MOTION CARRIES.

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Gouldman)

Item #5i - Approval – Fund Transfer (25T232) – Health Department – Health Education Overtime was next. Chairwoman Sayegh recognized Legislator Jonke, Chairman of the Personnel Committee. On behalf of the members of the Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #237

APPROVAL – FUND TRANSFER (25T232) – HEALTH DEPARTMENT – HEALTH EDUCATION OVERTIME

WHEREAS, the Public Health Director has requested a fund transfer (25T232) to cover Nursing & Health Education Overtime for the remainder of 2025; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

21401000 51000 (26113)	Pers Serv – Health Ed Assistant Public Health Educator (Bilingual)	5,000
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Increase:

21401000 51093	Health Ed – Overtime	5,000
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5j - Approval – Fund Transfer (25T235) – Health Department – Nursing Overtime was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #238

APPROVAL – FUND TRANSFER (25T235) – HEALTH DEPARTMENT – NURSING

OVERTIME

WHEREAS, the Public Health Director has requested a fund transfer (25T235) to cover Nursing Overtime for the remainder of 2025; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease:

11401000 51000 (11116)	Public Health Nurse Vacancy	20,000
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Increase:

11401000 51093	Nursing – Overtime	20,000
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5k - Approval – Budgetary Transfer (25T277) – Social Services – Overtime & On-Call Budget Lines per Ratification of CSEA Contract Resolution #73 of 2025 was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #239

APPROVAL – BUDGETARY TRANSFER (25T277) – SOCIAL SERVICES – OVERTIME & ON-CALL BUDGET LINES PER RATIFICATION OF CSEA CONTRACT RESOLUTION #73 OF 2025

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (25T277) to increase funding Overtime and On-Call budget lines to reflect the CSEA Contract Settlement, Resolution #73 of 2025; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Appropriations:

10102000 51093	DSS Admin Services – Overtime	17,500
10102000 51098	DSS Admin Service – On Call Pay	58,200
		75,700

Decrease Appropriations:

10199000 54980	Contingency	75,700
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2025 Fiscal Impact – 75,700
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5L - Approval – Budgetary Transfer (25T283) – Finance – Payout Accruals & Unemployment Insurance was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #240

APPROVAL – BUDGETARY TRANSFER (25T283) – FINANCE – PAYOUT ACCRUALS & UNEMPLOYMENT INSURANCE

WHEREAS, the Commissioner of Finance has requested a budgetary transfer (25T283) to provide for the vacation payouts of employees, adjust the Commissioner of Finance Salary, and to provide funding for Unemployment Insurance through the end of 2025; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

GENERAL FUND:

Increase Estimated Appropriations:

10101001 51000 (110)	Pers. Serv. – Legislative Clerk	22,132
10101001 58002	FICA	1,693
10131000 51000 (101)	Pers. Serv. – Comm. of Finance	16,480
10131000 51000 (101)	Pers. Serv.	2,564
10131000 58002	FICA	1,457
10311000 51000 (102)	Pers. Serv. – Undersheriff	17,683
10311000 58002	FICA	1,353
10905000 58050	Unemployment Expense	<u>71,000</u>
		134,362

Decrease Estimated Appropriations:

10141000 51000 (105)	Pers. Serv. – Records Clerk/Typist	21,261
10141100 51000 (118)	Pers. Serv. – MV Cashier (SS)	17,492
10143000 51000 (110)	Pers. Serv. – Sr. Pers. Specialist	24,000
10168000 51000 (109)	Pers. Serv. – Deputy Director IT/GIS	30,000
10314000 51000 (132)	Pers. Serv. – Probation Officer I	21,776
10314000 51000 (133)	Pers. Serv. – Probation Officer I	<u>19,833</u>
		134,362

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5m - Approval – Fund Transfer (25T285) – Emergency Services – Overtime was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #241

APPROVAL – FUND TRANSFER (25T285) – EMERGENCY SERVICES – OVERTIME

WHEREAS, the Commissioner of Emergency Services has requested a fund transfer (25T285) to cover E911 Dispatch Overtime for the remainder of 2025; and WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

Decrease: 13398900 54520 **E911 Phone Equipment** 90,000

Increase: 13398900 51093 **Overtime** 90,000

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5n - Approval – Fund Transfer (25T286) – Health Department – Temporary was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #242

APPROVAL – FUND TRANSFER (25T286) – HEALTH DEPARTMENT – TEMPORARY

WHEREAS, a Senior Public Health Program Assistant will be retiring; and
WHEREAS, this position is crucial to the development of all mandated Nursing
Programs, Policies and Procedures, including Communicable Disease, Rabies and
Maternal Child Health; and

WHEREAS, the Public Health Director has requested a fund transfer (25T286) to hire said retiree back as a Temporary employee for 17.5 hours per week to assist with appropriate succession planning, orienting their replacement to the position in the immunization program and to continue her work in the many other nursing division programs; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it

Increase:		
11401000 51094	Nursing – Temporary	5,950
11401000 58002	Nursing – FICA	<u>460</u>
		6,410

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5o - Approval – Fund Transfer (25T288) – Sheriff’s Office – Reclassification – Civil Division – Office Assistant to Principal Account Clerk was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

Legislator Crowley stated that she would be abstaining due to her husband’s employment in the Sheriff’s office.

RESOLUTION #243

APPROVAL – FUND TRANSFER (25T288) – SHERIFF’S OFFICE – RECLASSIFICATION – CIVIL DIVISION – OFFICE ASSISTANT TO PRINCIPAL ACCOUNT CLERK

WHEREAS, the Putnam County Acting Sheriff has requested a fund transfer (25T288) to cover costs associated with a reclassification of the vacant Office Assistant position to Principal Account Clerk position; and

WHEREAS, this Principal Account Clerk will work in the Civil Division and assist the Fiscal Manager; and

WHEREAS, the Personnel Committee and the Audit & Administration Committee have reviewed and approved said fund transfer; now therefore be it further

RESOLVED, that the following fund transfer be made:

Decrease:

10315000 51000 10102	Pers. Jail General	
	Senior Office Assistant	11,266
10315000 58002	Jail General – FICA	<u>862</u>
		<u>12,128</u>

Increase:

15311000 51000 10108	Pers. Sheriff Civil	
	Principal Account Clerk	11,266
15311000 58002	FICA	<u>862</u>
		<u>12,128</u>

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE ABSTENTION – LEGISLATOR CROWLEY. MOTION CARRIES.

Item #5p - Approval – Amend Policy for Nursing Mothers – New York Labor Law Section 206-c was next. On behalf of the members of the Personnel Committee, Legislators Addonizio and Gouldman, Legislator Jonke moved the following:

RESOLUTION #244

APPROVAL – AMEND POLICY FOR NURSING MOTHERS – NEW YORK LABOR LAW SECTION 206-C

WHEREAS, following the initial adoption of New York Labor Law Section 206-c, requiring employers to provide nursing mothers with a safe, clean, and private place to express breast milk during the workday Putnam County adopted an employee policy via the passage of Resolution 125 of 2023; and

WHEREAS, New York Labor Law Section 206-c was updated in June of 2024 to require paid breaks for nursing mothers to express breast milk at work; and

WHEREAS the current Putnam County Nursing Mothers Policy as currently written does not consider this legislative change; now therefore be it

RESOLVED that a new policy must be adopted; and be it further

RESOLVED that this resolution shall replace Resolution #125 of 2023; and be it further

RESOLVED, that this Resolution shall take effect immediately and shall be subject to renewal or continuation by Resolution and be it further

RESOLVED, that the Personnel Officer and the various County Department Heads are hereby directed to undertake such administrative acts and tasks as are necessary and proper such as the creation of policies and/or procedures to carry out the intention of this resolution.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5q - Approval – Confirmation – Appointment – Commissioner of Finance was next. On behalf of the members of the Personnel Committee, Legislators Addonizio & Gouldman, Legislator Jonke moved the following:

Legislator Sayegh thanked Commissioner William J. Carlin for serving as Commissioner of Finance while the County seeks a permanent Commissioner of Finance, and for all his years of experience.

RESOLUTION #245

APPROVAL – CONFIRMATION – APPOINTMENT - COMMISSIONER OF FINANCE

WHEREAS, County Executive Kevin M. Byrne has appointed William J. Carlin as Commissioner of Finance, pursuant to Article 4, Section 4.01 of the Putnam County Charter; and

WHEREAS, William J. Carlin possesses the requisite knowledge, experience, and qualifications to serve as the Commissioner of Finance for the County of Putnam; and

WHEREAS, the Personnel Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it

RESOLVED, that the Legislature hereby confirms the appointment of William J. Carlin as the Commissioner of Finance for the County of Putnam, pursuant to Article 4, Section 4.01 of the Putnam County Charter; and be it further

RESOLVED, that William J. Carlin shall serve at the pleasure of the County Executive in accordance with the terms of Section 4.01 of the Putnam County charter; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PROTECTIVE SERVICES COMMITTEE
(Chairman Jonke, Legislators Addonizio & Birmingham)

Item #5r - Approval – Budgetary Amendment (25A076) – Sheriff’s Office – Insurance Recovery was next. Chairwoman Sayegh recognized Legislator Jonke, Chairman of the Protective Services Committee. On behalf of the members of the Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

RESOLUTION #246

APPROVAL – BUDGETARY AMENDMENT (25A076) – SHERIFF’S OFFICE – INSURANCE RECOVERY

WHEREAS, the Putnam County Sheriff’s Office has requested a budgetary amendment (25A076) to recognize reimbursement from Allstate Insurance Company for an April 2025 Vehicle Accident Claim; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

14311000 426801	Sheriff Narcotics – Insurance Recoveries	13,645
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Increase Expenses:

14311000 54370	Sheriff Narcotics – Automotive	13,645
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5s - Approval – Budgetary Amendment (25A078) – Emergency Services – Fire Training Center was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

RESOLUTION #247

APPROVAL – BUDGETARY AMENDMENT (25A078) – EMERGENCY SERVICES – FIRE TRAINING CENTER

WHEREAS, the Commissioner of Emergency Services has requested a budgetary amendment (25A078) to fund concrete needed at the Fire Training Center; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10990100 59020	Transfer to Capital Fund	3,145
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Decrease Estimated Appropriations:

10398900 54410	Supplies & Materials	3,145
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CAPITAL FUND:

Increase Estimated Appropriations:

55197000 532314 51509	Fire Training Center	3,145
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Increase Estimated Revenues:

55197000 428601 51509	Transfer from General Fund	3,145
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5t - Approval – Budgetary Amendment (25A084) – Sheriff's Office – Insurance Recoveries was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

Legislator Crowley stated that she would recuse herself for the reason stated earlier, that her husband is an employee of the Sheriff's office.

RESOLUTION #248

APPROVAL – BUDGETARY AMENDMENT (25A084) – SHERIFF'S OFFICE – INSURANCE RECOVERIES

WHEREAS, the Putnam County Acting Sheriff has requested a budgetary amendment (25A084) to recognize reimbursement from State Farm Insurance Company for damages to a 2020 Ford Explorer in the Civil Division for an accident that occurred in July 2025; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

15311000 426801	Sheriff Civil – Insurance Recoveries	977.55
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Increase Expenses:

15311000 54370	Sheriff Civil – Automotive	977.55
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY ROLL CALL VOTE: EIGHT AYES. ONE RECUSAL – LEGISLATOR CROWLEY. MOTION CARRIES.

Item #5u - Approval – Budgetary Amendment (25A085) – Emergency Services – Hazard Mitigation Grant Program (HMGP) was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

Legislator Montgomery stated that she hopes to see all County communities and municipalities participate in a robust plan, as this is needed for recovery from the many recent storms and as there is no reimbursement from FEMA without hazard mitigation plans being submitted.

Chairwoman Sayegh stated that this grant has a \$25,000 match utilizing in-kind services and there is no fiscal impact to the County.

RESOLUTION #249

APPROVAL – BUDGETARY AMENDMENT (25A085) – EMERGENCY SERVICES – HAZARD MITIGATION GRANT PROGRAM (HMGP)

WHEREAS, by Resolution #109 of 2024, the Putnam County Legislature approved and authorized the Bureau of Emergency Services to apply for grant funding in the amount of \$150,000 through the New York State (NYS) Division of Homeland Security and Emergency Services (DHSES) for the Hazard Mitigation Grant Program (HMGP); and

WHEREAS, the Federal share is \$112,500 and the 25% matching County funds of \$37,500 will be met with in-kind services; and

WHEREAS, sub-recipient management costs can be submitted for reimbursement for an amount not to exceed \$7,500 at a 100% Federal share for a total Federal share of \$120,000 obligated for this project; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

10398900 54182 10106	Consultants	112,500
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Increase Estimated Revenues:

10398900 44389L 10106	State Aid	
	Hazardous Mitigation Grant	112,500

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5v - Approval – Budgetary Amendment (25A086) – Sheriff's Office – NYS Stop DWI Foundation Inc. – Drug Recognition Expert (DRE) Callouts – Overtime was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

Legislator Crowley stated that she is glad to see that the Sheriff's Department now has

two Drug Recognition Experts, as opposed to just one handling all the responsibilities of this role.

RESOLUTION #250

APPROVAL – BUDGETARY AMENDMENT (25A086) – SHERIFF’S OFFICE – NYS STOP DWI FOUNDATION INC. – DRUG RECOGNITION EXPERT (DRE) CALLOUTS – OVERTIME

WHEREAS, the Putnam County Sheriff’s Department has requested a budgetary amendment (25A086) to recognize reimbursement of Overtime from the NYS Stop-DWI Foundation Inc. for DRE Callouts and DWI Crackdowns for the Patrol Division; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

17311000 443890	Sheriff Patrol – Public Safety Other	650.20
17311000 422601	Sheriff Patrol – Deputy Outside Services	3,999.76
		4,649.96

Increase Expenses:

17311000	Sheriff Patrol	
51093	Overtime	4,319.51
58002	Social Security	<u>330.45</u>
		4,649.96

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5w - Approval – Budgetary Amendment (25A087) – Sheriff’s Office – NYS Sheriff’s Association – BCI Overtime Reimbursement was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

RESOLUTION #251

APPROVAL – BUDGETARY AMENDMENT (25A087) – SHERIFF’S OFFICE – NYS SHERIFF’S ASSOCIATION – BCI OVERTIME REIMBURSEMENT

WHEREAS, the Putnam County Acting Sheriff has requested a budgetary amendment (25A087) to account for reimbursement received from the NYS Sheriff’s Association for Instructor Services rendered at New Paltz College on May 28, 2025 to increase the Bureau of Criminal Investigation’s (BCI) Overtime line; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

32311000 427701	Sheriff BCI – Unclassified	632.52
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Increase Expenses:

32311000	Sheriff BCI	
51093	Overtime	587.57
58002	Social Security	<u>44.95</u>
		632.52

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5x - Approval – Continuation of the Community Engagement & Police Advisory Board was next. On behalf of the members of the Protective Services Committee, Legislators Addonizio and Birmingham, Legislator Jonke moved the following:

RESOLUTION #252

APPROVAL – CONTINUATION OF THE COMMUNITY ENGAGEMENT & POLICE ADVISORY BOARD

WHEREAS, Resolution #104 of 2021 established a Police Policy Advisory Board known as the “Community Engagement & Police Advisory Board” (CEPAB); and

WHEREAS, said Board was reestablished by Resolution #268 of 2022 and expired on December 31, 2023; and

WHEREAS, said Board was further reestablished by Resolution #195 of 2023 and Resolution # 213 of 2024 is set to expire on December 31, 2025; and

WHEREAS, the CEPAB members have requested the continuation of said Board via letter dated September 10, 2025; now therefore be it

RESOLVED, that unless extended by subsequent resolution, this Advisory Board shall be dissolved and terminate all activity on December 31, 2026, on which date the Advisory Board shall deposit all the records of its proceedings with the Clerk of the Legislature; and be it further

RESOLVED, that this Advisory Board shall inform the Legislature of its desire to continue its existence by a written request to the Clerk of the Legislature prior to the date this Advisory Board is scheduled to terminate.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)

Item #5y - Approval – Budgetary Amendment (25A079) – Planning Department – Unified Planning Work Program (UPWP) Funding Under New York Metropolitan Transportation Council (NYMTC) was next. Chairwoman Sayegh recognized Legislator Ellner, Chairman of the Physical Services Committee. On behalf of the members of the Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #253

**APPROVAL – BUDGETARY AMENDMENT (25A079) – PLANNING DEPARTMENT –
UNIFIED PLANNING WORK PROGRAM (UPWP) FUNDING UNDER NEW YORK
METROPOLITAN TRANSPORTATION COUNCIL (NYMTC)**

WHEREAS, the Commissioner of Planning has requested a budgetary amendment (25A079) to account for additional UPWP Funding under NYMTC awarded to Putnam County; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Appropriations:

10990100 59020	Transfer to Capital Fund	150,000
10199000 54980	Contingency	<u>137,461</u>
		<u>287,461</u>

Increase Revenues:

10802000 449895	UPWP 2025/26 – Federal Aid	287,461
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CAPITAL FUND:

Increase Appropriations:

55997000 53000 52308	UPWP – Capital Expenditures	150,000
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Increase Revenues:

55997000 428601 52308	UPWP 2025/26 – Federal Aid	150,000
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2025 Fiscal Impact (137,461)
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5z - Approval – Contract – Memorandum of Understanding (MOU) – Terry Hill Road / Route 311 Project was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

7:35pm: Legislator Ellner made a motion to go into Executive Session to consult with Legal Counsel due to confidentiality. Seconded by Legislator Birmingham. All in favor.

Chairwoman Sayegh called for a Roll Call Vote.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

7:51pm: Chairwoman Sayegh made a motion to come out of Executive Session; Seconded by Legislator Birmingham. All in favor.

Legislator Ellner made a motion to table this item to the next Special Full Meeting on October 14, 2025, so the confidentiality will be lifted.

Legislator Birmingham seconded and stated that this resolution and back-up was not posted to County website before this meeting and requested that the Law Department provide the most information possible to publish before meetings.

Senior Deputy County Attorney Heather Abissi confirmed.

Chairwoman Sayegh made a motion to Table Item #5z to the Special Full Meeting on October 14, 2025.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVAL – CONTRACT – MEMORANDUM OF UNDERSTANDING (MOU) – TERRY HILL ROAD / ROUTE 311 PROJECT

WHEREAS, Putnam County, through its Department of Public Works has determined that the intersection at Terry Hill Road and Route 311 would benefit from improvements consistent with and to accommodate the current traffic volume and patterns; and

WHEREAS, L.I.S.E., LLC a private developer, is seeking to improve the area in furtherance of its development project and accordingly supports this material improvement to the Terry Hill and Route 311 intersection to better accommodate the current traffic volume and patterns; and

WHEREAS, in consideration of the County's contribution for capital improvements and L.I.S.E., LLC's contribution toward right-of-way acquisition and design planning, the Administration, in accordance with applicable State and local law, has entered into negotiations with L.I.S.E., LLC; and

WHEREAS, the Putnam County Law Department has prepared and the County Executive and L.I.S.E., LLC have executed a memorandum of understanding setting forth the terms of engagement between the parties, which is annexed hereto as Schedule "A"; and

WHEREAS, the Putnam County Law Department has also prepared a contract between the County and L.I.S.E., LLC which is annexed hereto as Schedule "B"; and

WHEREAS, the County Executive has requested that the Putnam County Legislature approve such contract; now therefore be it

RESOLVED, that the Putnam County Legislature has reviewed the memorandum of understanding between the parties, and has reviewed the proposed contract, and has considered the benefit to the County in improving the County intersection at Terry Hill Rd and Route 311; and

RESOLVED, that the Putnam County Legislature approves the contract between the County of Putnam and L.I.S.E., LLC, which shall be in substantial conformance with the form attached hereto and made a part hereof as Schedule "B", and that the Putnam County Executive is authorized to execute said contract; and be it further

RESOLVED, that the County Attorney is authorized to take whatever legal action is necessary to effectuate this contract pursuant to its terms, which are approved herein.

Item #5aa - Approval – Budgetary Amendment (25A080) – DPW – Empire State Development Grant – Terry Hill Road Improvements was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

Chairwoman Sayegh made a motion to Table Item#5aa the same reasons as Item#5z; until confidentiality is lifted.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVAL – BUDGETARY AMENDMENT (25A080) – DPW – EMPIRE STATE DEVELOPMENT GRANT – TERRY HILL ROAD IMPROVEMENTS

WHEREAS, on July 17, 2025, the County Executive was notified by Empire State Development on the acceptance of Putnam County's County Infrastructure Grant Program (CIGP) application and to provide an update on the next steps in the Empire State Development's grant process; and

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A080) to account for the Empire State Development Grant and the agreement with L.I.S.E., LLC to fund up to \$100,000 in project right-of-way costs: and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

55197000 53000 52307	Terry Hill Road Improvements	100,000
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Increase Estimated Revenues:

55197000 435971 52307	State Aid – Empire State Dev. Grant	500,000
55197000 427050 52307	Contribution	100,000

Decrease Estimated Revenues:

05000 45710N 52307	Bond Proceeds	500,000
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2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

Item #5bb - Approval – Budgetary Amendment (25A088) – Soil & Water Conservation District – Cornell Cooperative Extension Tree Seedling Program – Part C Funds was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #254

APPROVAL – BUDGETARY AMENDMENT (25A088) – SOIL & WATER CONSERVATION DISTRICT – CORNELL COOPERATIVE EXTENSION TREE SEEDLING PROGRAM – PART C FUNDS

WHEREAS, the Putnam County Soil & Water Conservation District voted to approve \$8,000 in funding from the Soil & Water Conservation District Trust Fund Account "Part C" to support the 2025 Tree and Shrub Seedling Sale, to be administered in collaboration with Cornell Cooperative Extension of Putnam County; and

WHEREAS, the Commissioner of Finance provided a budgetary amendment (25A088) to account for this request; and

WHEREAS, the Physical Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it
RESOLVED, that the following budgetary amendment be made:

CAPITAL FUND:

Increase Estimated Appropriations:

10874500 54652	Tree Program	8,000
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Increase Estimated Revenues:

10874500 439106	Conservation Project	8,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5cc - Approval – Ratification of the 2025 Real Property Tax Sale was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #255

APPROVAL - RATIFICATION OF THE 2025 REAL PROPERTY TAX SALE

WHEREAS, on September 5, 2025, the County of Putnam held a public auction for its 2025 Real Property Tax Sale; and

WHEREAS, the County received bids on the parcels offered, as indicated by the listing attached hereto and made a part hereof as Schedule "A"; now therefore be it

RESOLVED, that the Putnam County Legislature, on behalf of the County of Putnam, hereby accepts the bid of the highest bidder on the parcels listed on the attached Schedule "A"; and be it further

RESOLVED, that the County Attorney is authorized to prepare a deed for each parcel to the highest bidder, said deed to be executed on behalf of the County by the County Executive; and be it further

RESOLVED, that upon delivery of the balance of the purchase price as indicated in the bid, along with the appropriate transfer tax, fees, and any property taxes due, as specified in the promulgated Terms and Conditions of the auction, the County Attorney is hereby authorized to deliver said deed to the highest bidder; and be it further

RESOLVED, that in the event any of the highest bidders fail to complete the transaction as specified in the promulgated Terms and Conditions of the auction, the County Attorney is authorized to complete the transaction with the second highest bidder in the same manner as set for the above.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5dd - Approval – Acceptance of Amendment B for 2024-2025 Snow and Ice Agreement with New York State was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #256

APPROVAL - ACCEPTANCE OF AMENDMENT B FOR 2024-2025 SNOW AND ICE AGREEMENT WITH NEW YORK STATE

WHEREAS, by Resolution #318 of 2019, the Putnam County Legislature approved the Agreement with the State of New York for Snow and Ice Removal; and

WHEREAS, under the terms of the Agreement, the County is responsible for clearing snow and ice from State Highways as designated by the Commissioner of Transportation of the State of New York (the "Commissioner"); and

WHEREAS, the Agreement was for a five year period commencing July 1, 2019 and was embodied in New York State Contract # D014871; and

WHEREAS, in order to more accurately reflect the 2024-2025 winter season's expenditures, an amendment to this Agreement ("Amendment B") has been proposed for said winter season based on revised estimated expenditures; and

WHEREAS, approval and acceptance of Amendment B will allow the processing of said reimbursement by New York State to Putnam County; now therefore be it

RESOLVED, that the Putnam County Legislature authorizes the County Executive to execute Amendment B, a copy of which is attached hereto.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5ee - Approval to Apply for New York State Roadway Departure Safety Action Plan (RwDSAP) Local call for Projects which Provides Federal Highway Safety Improvement Program Funds for the Stoneleigh Avenue/ Drewville Road Intersection Reconstruction Project (Pin 8761.97) in Putnam County was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #257

APPROVAL TO APPLY FOR NEW YORK STATE ROADWAY DEPARTURE SAFETY ACTION PLAN (RwDSAP) LOCAL CALL FOR PROJECTS WHICH PROVIDES FEDERAL HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDS FOR THE STONELEIGH AVENUE/ DREWVILLE ROAD INTERSECTION RECONSTRUCTION PROJECT (PIN 8761.97) IN PUTNAM COUNTY

WHEREAS, New York State Department of Transportation (NYSDOT) announced the local call for roadway departure projects included in the Statewide Roadway Departure Safety Action Plan (RwDSAP). The local call for Roadway Departure safety projects includes federal Highway Safety Improvement Program (HSIP) funds for systemic or "Hot Spot" roadway departure safety projects on local and county roads and streets which will fund up to 95% of project costs; and

WHEREAS, the County was invited to submit a proposal for consideration by NYSDOT in August 2025; and

WHEREAS, Putnam County ("the County") desires to submit a proposal to NYSDOT for consideration, namely, the Stoneleigh Avenue/ Drewville Road Intersection Reconstruction Project (PIN 8761.97) (the "Project"), of which a budget shortfall was recently identified in the amount of \$1,280,400; and

WHEREAS, the County, as the Municipality/Sponsor of the Project, desires to

accept the funds if County's request for funding is approved by New York State, by and through the RwDSAP Program, in the amount of \$1,280,400, of which the County would be responsible to contribute the local match of \$64,020; now therefore be it

RESOLVED, that the Putnam County Legislature hereby approves the aforesaid Project; and be it further

RESOLVED, that the Putnam County Legislature hereby authorizes the County to accept the funding if the application is approved by New York State, thereby reducing the total Project costs by said amount; and be it further

RESOLVED, that the County Executive, with the advice and assistance of the County Attorney, is authorized to finalize and execute a grant agreement upon approval of the Project proposal and presentment of said Agreement by NYSDOT; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5ff - Approval - Department of Public Works – Use of Capital Facility Reserve – (25CP05) (Walk-In Cooler & Associated Repairs at Putnam County Golf Course) was next. On behalf of the members of the Physical Services Committee, Legislators Crowley and Jonke, Legislator Ellner moved the following:

RESOLUTION #258

APPROVAL - DEPARTMENT OF PUBLIC WORKS – USE OF CAPITAL FACILITY RESERVE – (25CP05) (Walk-In Cooler & Associated Repairs at Putnam County Golf Course)

WHEREAS, the Commissioner of Public Works has proposed the use of \$50,000 from the Capital Facility Reserve to fund Project #25CP05 – Walk-In Cooler & Associated Repairs at Putnam County Golf Course; and

WHEREAS, the existing walk-in cooler used in support of ongoing activities at the Putnam County Golf Course has reached the end of its useful life; and

WHEREAS, in order to keep the cooler in service for as long as possible, DPW has continued to make numerous ongoing repairs, which are becoming more frequent and futile while the cooler's operational longevity is becoming less likely; and

WHEREAS, the Commissioner of Public Works is proposing to replace the existing cooler with a new, comparable unit; and

WHEREAS, once the existing unit is removed, DPW will need to repair the floor structure beneath it as the floor has fallen into a state of disrepair and structural improvements will be necessary to accommodate the new unit; and

WHEREAS, DPW will address these flooring improvements in-house to conserve costs; and

WHEREAS, the Physical Services Committee has reviewed and approved this request; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the expenditure of \$50,000 from the Capital Facility Reserve fund budget line 55197000 53000 51509 as follows:

25CP05 – Walk-In Cooler & Associated Repairs at Putnam County Golf Course

Project cost not to exceed \$50,000

BY ROLL CALL VOTE: EIGHT AYES. ONE NAY - LEGISLATOR MONTGOMERY. MOTION CARRIES.

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

Item #5gg - Approval – Budgetary Amendment (25A089) – Sheriff’s Office – Youth Overtime was next. On behalf of the members of the Audit & Administrative Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #259

APPROVAL – BUDGETARY AMENDMENT (25A089) – SHERIFF’S OFFICE – YOUTH OVERTIME

WHEREAS, the Putnam County Acting Sheriff has requested a budgetary amendment (25A089) to recognize reimbursement for services rendered to the School Districts in excess of the 2025 budget; and

WHEREAS, the funds are being requested to be applied to Overtime expense; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:

16311000 422601	Sheriff - Youth – Deputy Outside Serv	58,022
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Increase Expenses:

16311000 51093	Sheriff - Youth – Overtime	53,899
16311000 58002	Sheriff - Youth – Social Security	<u>4,123</u>
		58,022

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5hh - Approval – Budgetary Amendment (25A090) – County Clerk – Overtime and Furniture & Fixtures was next. On behalf of the members of the Audit & Administrative Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #260

APPROVAL – BUDGETARY AMENDMENT (25A090) – COUNTY CLERK – OVERTIME AND FURNITURE & FIXTURES

WHEREAS, the County Clerk requested a budgetary amendment (25A090) to fund Department of Motor Vehicles (DMV) Overtime and Furniture purchases through the end

of 2025 utilizing DMV revenues; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Appropriations:

10141100 51093	Overtime	15,000
10141100 52110	Furniture & Fixtures	<u>3,500</u>
		18,500

Increase Estimated Revenues:

10141100 412552	DMV Fees	18,500
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5ii - Approval – Budgetary Amendment (25A091) – Social Services – Mental Health State Aid was next. On behalf of the members of the Audit & Administrative Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #261

APPROVAL – BUDGETARY AMENDMENT (25A091) – SOCIAL SERVICES – MENTAL HEALTH STATE AID

WHEREAS, the Commissioner of Social Services has requested a budgetary amendment (25A091) to amend the 2025 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorization from the NYS Office of Mental Health dated 9/04/25; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Estimated Revenues:

10431000 434981 10115	MH LGU State Aid CIT Training	512
10431000 434981 10120	MH LGU MH State Aid Respite Serv.	555
10036000 434951	MH CSS Sub-Contract	2,167
10038000 434944	MH State Aid Enhancements/COLA	1,315
10039000 434947	MH Childrens Case Mgmt	
	MH State Aid CF	1,097
10040000 434981	MH Reinvestment MH State Aid	15,890
10041000 434981	CMHS Comm Performance MH State Aid	552
10042000 434981	CMHS C&F Family Support Serv	
	MH Sate Aid	6,476
10043000 434981	CMHS MNHL MH State Aid	5,029
10044000 434981	CMHS Ongoing Integrated Emplm	
	MH State Aid	1,050
10046000 434981	CMHS Kendras Law MH State Aid	154
10052000 434981	Contracted MH Svcs Pros MH State Aid	<u>48,990</u>

83,787

Increase Appropriations:

10431000 54646 10115	MH LGU Contracts – CIT Training	512
10431000 54646 10120	MH LGU Contracts – Respite Serv.	555
10036000 54647	MH CSS Sub-Contract	2,167
10038000 54647	MH State Aid Enhancements/COLA Sub-Contract	1,315
10039000 54647	MH Childrens Case Mgmt Sub Contractors	1,097
10040000 54647	MH Reinvestment Sub Contractors	15,890
10041000 54647	CMHS Comm Performance Sub Contractors	552
10042000 54647	CMHS C&F Family Support Svcs Sub Contractors	6,476
10043000 54647	CMHS MNHL Sub Contractors	5,029
10044000 54647	CMHS Ongoing Integrated Emplm Sub Contract	1,050
10046000 54647	CMHS Kendras Law Sub Contractors	154
10052000 54647	Contracted MH Svcs Pros Sub Contractors	48,990
		<u>83,787</u>

2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5jj - Approval – Budgetary Amendment (25A093) – DPW – Overtime was next.
On behalf of the members of the Audit & Administrative Committee, Legislators
Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #262

APPROVAL – BUDGETARY AMENDMENT (25A093) – DPW – OVERTIME

WHEREAS, the Commissioner of DPW has requested a budgetary amendment (25A093) provide funding for projected Overtime expenses through the end of 2025; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND:

Increase Estimated Appropriations:

10511100 51093	Overtime	40,000
10511100 58002	FICA	<u>3,060</u>
		<u>43,060</u>

Decrease Estimated Appropriations:

10511100 54755	Janitorial	13,060
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Increase Estimated Revenues:

10131000 428661	Transfer from Road Machinery Fund	30,000
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ROAD MACHINERY FUND:

Increase Estimated Appropriations:

03990100 59030	Transfer to General Fund	30,000
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Decrease Estimated Appropriations:

10513000 54540	Radio Communications	30,000
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2025 Fiscal Impact – 0 –

2026 Fiscal Impact – 0 –

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5kk - Approval - Resolution of the Legislature of the County of Putnam, Providing an Exemption from Sales and Compensating Use Taxes for Receipts from Retail Sales of, and Consideration given or Contracted to be given for, Certain Clothing and Footwear, Pursuant to the Authority of Article 29 of the Tax Law of the State of New York was next. On behalf of the members of the Audit & Administration Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #263

APPROVAL - RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF PUTNAM, PROVIDING AN EXEMPTION FROM SALES AND COMPENSATING USE TAXES FOR RECEIPTS FROM RETAIL SALES OF, AND CONSIDERATION GIVEN OR CONTRACTED TO BE GIVEN FOR, CERTAIN CLOTHING AND FOOTWEAR, PURSUANT TO THE AUTHORITY OF ARTICLE 29 OF THE TAX LAW OF THE STATE OF NEW YORK

Be it enacted by the Legislature of the County of Putnam, as follows:

SECTION 1. Subdivision (a) of section six of Resolution No. 85, of 1977, as amended, is amended by adding a new paragraph (19) to read as follows:

(19). Clothing and footwear described in paragraph (30) of subdivision (a) of section 1115 of the New York Tax Law.

SECTION 2. This resolution shall take effect March 1, 2026, and shall expire and be deemed repealed on March 1, 2027, and shall apply in accordance with applicable transitional provisions of the New York Tax Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Item #5LL - Approval – Appointment – Putnam County Plumbing & Mechanical Trades Board was next. On behalf of the members of the Audit & Administrative Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #264

APPROVAL – APPOINTMENT – PUTNAM COUNTY PLUMBING & MECHANICAL TRADES BOARD

RESOLVED, that the following be appointed to the Putnam County Plumbing & Mechanical Trades Board pursuant to Section 190-6(D):

Ferdy Guerra, Town of Southeast, as Section (D3) Citizen Representative, to fill the unexpired term of Master Plumber Stephen Alonge, said term to expire December 31, 2025.

And be it further

RESOLVED, that this appointment comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

#6. OTHER BUSINESS

Item #6c – Approval – Appointment Soil & Water Conservation District Board was next. On behalf of the members of the Audit & Administrative Committee, Legislators Birmingham and Crowley, Chairwoman Sayegh moved the following:

RESOLUTION #265

Legislator Montgomery stated there has been a lot of correspondence with the public since back in February 2025 regarding concerns of appointments to the Soil & Water Conservation District (SWCD) Board, and so to keep continuity and a functioning board, proposed to appoint Crystal Stowell. Legislator Montgomery stated that Crystal Stowell was on a list of recommendations from the SWDC Board to start on January 1, 2026, as David Vickery who is the appointed County Grange representative, will end his term on December 31, 2025.

Legislator Montgomery made a motion to appoint Crystal Stowell to the SWCD Board.

Legislator Sayegh stated that a motion to accept other business was needed first.

Legislative Clerk, Diane Trabulsky, confirmed and that a supermajority is required.

Legislator Montgomery made a motion to accept other business. Legislator Sayegh called for a Roll Call Vote.

BY CALL VOTE: NINE AYES. MOTION CARRIES.

Legislator Montgomery again made a motion to appoint Crystal Stowell to the SWCD Board for a term starting on January 1, 2026.

Legislator Jonke questioned Senior County Deputy Attorney Heather Abissi if there is a vacancy on the Board.

Senior County Deputy Attorney Heather Abissi stated not to her knowledge.

Legislator Jonke stated that if there is no vacancy, then it cannot be filled.

Legislator Ellner stated that as a Board member, he is aware of a vacancy effective on December 31, 2025, when Mr. Vickery steps down, and discussion is seen on the recent SWDC meeting video, although written minutes are not yet available.

Legislator Jonke questioned why this matter can't go through the usual committee process.

Legislator Montgomery stated that correspondence about this has been shared since back in February 2025, and in her opinion, no one has done anything about it.

Legislator Jonke stated that this should go through committee and not just be brought forth here.

Legislator Ellner stated that this is a specific position to be filled based on the recommendation of the Grange, not advertised to the public, and that Mr. Vickery is currently their representative.

Legislator Jonke stated that he would like to hear what legal counsel has to say.

Chairwoman Sayegh stated she agrees on this matter going to committee and that Mr. Vickery should have the chance to speak.

Legislator Addonizio stated that waiting to do this would further delay the matter.

Legislator Montgomery stated that she has watched the SWDC Board Meetings where Mr. Vickery did make a statement that he would not seek another term, and she feels it is her responsibility to make sure that the matter is addressed.

Legislator Crowley stated that December is busy for SWDC Board, as filings are due and as they finally have a quorum, she wants them to have the people there they need to get things done.

Legislator Montgomery stated the SWCD Board is losing two members.

Legislator Ellner stated that it was difficult to fill the Board, and as a member he would recommend moving this forward for continuity.

Legislator Russo stated that as a Board member, she agrees and supports this.

Legislator Montgomery stated that she has followed Mr. Vickery's service to the Town of Philipstown and Board for many years and wants to continue with what he has established and thanked him for his service.

Legislator Jonke asked Senior Deputy County Attorney Heather Abissi to confirm that Mr. Vickery's was a Grange appointed position.

Deputy County Attorney Abissi responded that the position for discussion should have

been a Grange appointed position.

Legislator Montgomery stated that in her opinion, there was some confusion regarding whether Mr. Vickery was the Grange appointment or not, but regardless, he is the Grange Representative to the SWCD Board and that NY state law requires that there is a member of the Grange represented on the SWDC Board.

Legislator Jonke questioned if the Grange was inactive and then reinstated.

Senior Deputy Attorney Heather Abissi stated that there was some controversy whether the Grange constitutes a County Grange, but recently there was a statement from New York State designating them as the one County Grange, although they are in Putnam Valley. She stated that nominees must represent a cross-section of Putnam County, otherwise the Legislature can request further other nominees, should they feel that the total County is not fairly represented.

Carmel resident Brett Yarris, a member of the SWDC Board, stated that it was discussed at the most recent SWDC meeting that Mr. Vickery would be stepping down and that he wants to assure continuity moving forward. He stated that his concern is that there could be two or three SWDC Board members off the Board after the November elections and that he wants to assure that the good work they are doing for taxpayers continues.

Legislator Jonke questioned Mr. Yarris if this candidate, in his opinion, is the most qualified for the job.

Mr. Yarris confirmed that Crystal Stowell, the candidate, was on a list from the Grange that was narrowed down based on qualifications, and she attended many SWDC meetings as a member of the public and spoke to Mr. Vickery regarding the necessary preparation for this role.

Chairwoman Sayegh made a motion to accept the appointment of Crystal Stowell to the SWCD Board and called for a Roll Call Vote.

RESOLUTION #265

APPROVAL – APPOINTMENT - PUTNAM COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

WHEREAS, pursuant to §6 of the New York State Soil and Water Conservation Districts Law, each county Board of Supervisors (or Legislature) shall appoint a Soil and Water Conservation District Board of Directors composed of two Legislators, one farm bureau representative recommended from a list by the county farm bureau, one representative recommended from a list by the county grange, and a member “at-large” representing the public; and

WHEREAS, the law further provides that the County Grange representative shall be appointed from a list of nominees submitted by the County Grange; and

WHEREAS, the Putnam Valley Grange #841, in accordance with this provision, has formally submitted a list of nominees to the Putnam County Legislature dated June 13, 2025; and

WHEREAS, upon review of the list of nominees and recommendations of the County Grange; and

WHEREAS, the Legislature recognizes the importance of accurate representation of the County Grange in accordance with New York State law and values the Grange's historic and ongoing contributions to local agricultural, conservation, and environmental initiatives; and

WHEREAS, the Legislature determined that Crystal Stowell's strong academic background in environmental science and engineering, combined with her professional experience in environmental consulting and stakeholder engagement with agencies such as NYSDEC, NYCDEP, and the USEPA, make her well-qualified to serve as the Grange representative; and

WHEREAS, the current Grange representative, David Vickery, has indicated he will not be seeking reappointment, and the Legislature seeks to ensure continuity of representation and a smooth transition beginning in the next term; now therefore be it

RESOLVED, that the Putnam County Legislature hereby appoints Crystal Stowell as the Grange Representative to the Putnam County Soil and Water Conservation District Board, effective January 1, 2026; now therefore be it

RESOLVED, that this appointment shall fulfill the statutory requirement for representation by the local Grange as outlined in the New York State Soil and Water Conservation Districts Law; now therefore be it

RESOLVED, that the Clerk of the Legislature is directed to transmit a certified copy of this Resolution to the Putnam County Soil and Water Conservation District, the Putnam Valley Grange #841, and the New York State Soil and Water Conservation Committee; now therefore be it

RESOLVED, that these appointments comply with any requirements to file an Oath of Office pursuant to the New York State Public Officers Law.

BY ROLL CALL VOTE: NINE AYES. MOTION CARRIES.

Item #7- Recognition of Public on Agenda Items - None

Item # 8 - Recognition of Legislators

Legislator Montgomery stated that as the County is going into this budget season, she really appreciates the level of deliberation, collaboration and civil discourse of late across parties, achieved within the Legislature.

Legislator Ellner stated that as this budget season, he would like to thank his colleagues for their help, input and guidance, as it takes a tremendous amount of time to go through the preparation and discussions of the budget.

Legislator Russo stated that this will be her first budget season, and she appreciates the guidance, time and effort of the Legislature and others involved in the process. She stated that she attended the Suicide Prevention Walk outside the County building recently, which was well attended and shared that their hotline #988 is always available by call or text for anyone in need of immediate help. She stated that she attended the NYSAC conference this month and was humbled, honored and thankful that during one of the public sessions, Sheriff Juan Figueroa of Ulster County asked everyone to take a moment of silence in remembrance of Putnam County Sheriff Kevin McConville.

Legislator Sayegh stated that the Sybil Ludington statue restoration rally fundraiser is this Sunday and invited the public to attend.

Item #9 - Adjournment

There being no further business, at 8:06 P.M., Chairwoman Sayegh made a motion to adjourn; seconded by Legislator Ellner. All in favor.

Respectfully submitted by Administrative Assistant Mary Dechiaro.

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsky *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Greg E. Ellner	Dist. 5
Paul E. Jonke	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

**REGULAR MEETING
OF THE
PUTNAM COUNTY LEGISLATURE
TO BE HELD IN THE
HISTORIC COURTHOUSE
CARMEL, NEW YORK 10512**

Tuesday

October 7, 2025

7:00 P.M.

1. **Pledge of Allegiance**
2. **Legislative Prayer**
3. **Roll Call**

PROCLAMATIONS

Honoring Putnam County Sheriff Kevin J. McConville

Domestic Violence Awareness Month

National Fire Prevention Week – October 5th-11th, 2025

National Substance Use Prevention Month

4. Correspondence
 - a) County Auditor
5. Pre-filed resolutions:

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE (Chairwoman Addonizio, Legislators Ellner & Russo)

5a. **Approval – Budgetary Amendment (25A072) – Social Services – NYS Rental Supplement Program**

5b. **Approval – Budgetary Amendment (25A077) – Social Services – Family Centered Case Management Grant – Correct Funding Source**

- 5c. Approval – Budgetary Amendment (25A081) – Health Department – JUUL Labs, Inc. Settlement Disbursements
- 5d. Approval – Budgetary Amendment (25A082) – Social Services – 2024 Opioid Settlement Award

RULES, ENACTMENTS & INTERGOVERNMENTAL RELATIONS COMMITTEE
(Chairman Birmingham, Legislators Ellner & Gouldman)

- 5e. Approval – Budgetary Amendment (25A073) – Veterans Service Agency – Peer to Peer Program
- 5f. Approval – Budgetary Amendment (25T306) - Outside Agency - Hudson Valley Shakespeare – County Contribution – Subcontingency
- 5g. Approval – Appointment – Putnam County Board of Electrical Examiners
- 5h. Authorization for Intermunicipal Agreement with Westchester County to Organize and Implement Activities under the Workforce Innovation and Opportunity Act (WIOA)

PERSONNEL COMMITTEE
(Chairman Jonke, Legislators Addonizio & Gouldman)

- 5i. Approval – Fund Transfer (25T232) – Health Department – Health Education Overtime
- 5j. Approval – Fund Transfer (25T235) – Health Department – Nursing Overtime
- 5k. Approval – Budgetary Transfer (25T277) – Social Services – Overtime & On-Call Budget Lines per Ratification of CSEA Contract Resolution #73 of 2025
- 5L. Approval – Budgetary Transfer (25T283) – Finance – Payout Accruals & Unemployment Insurance
- 5m. Approval – Fund Transfer (25T285) – Emergency Services – Overtime
- 5n. Approval – Fund Transfer (25T286) – Health Department – Temporary
- 5o. Approval – Fund Transfer (25T288) – Sheriff's Office – Reclassification – Civil Division – Office Assistant to Principal Account Clerk
- 5p. Approval – Amend Policy for Nursing Mothers – New York Labor Law Section 206-c
- 5q. Approval – Confirmation – Appointment – Commissioner of Finance

PROTECTIVE SERVICES COMMITTEE
(Chairman Jonke, Legislators Addonizio & Birmingham)

- 5r. Approval – Budgetary Amendment (25A076) – Sheriff’s Office – Insurance Recovery**
- 5s. Approval – Budgetary Amendment (25A078) – Emergency Services – Fire Training Center**
- 5t. Approval – Budgetary Amendment (25A084) – Sheriff’s Office – Insurance Recoveries**
- 5u. Approval – Budgetary Amendment (25A085) – Emergency Services – Hazard Mitigation Grant Program (HMGP)**
- 5v. Approval – Budgetary Amendment (25A086) – Sheriff’s Office – NYS Stop DWI Foundation Inc. – Drug Recognition Expert (DRE) Callouts – Overtime**
- 5w. Approval – Budgetary Amendment (25A087) – Sheriff’s Office – NYS Sheriff’s Association – BCI Overtime Reimbursement**
- 5x. Approval – Continuation of the Community Engagement & Police Advisory Board**

PHYSICAL SERVICES COMMITTEE
(Chairman Ellner, Legislators Crowley & Jonke)

- 5y. Approval – Budgetary Amendment (25A079) – Planning Department – Unified Planning Work Program (UPWP) Funding Under New York Metropolitan Transportation Council (NYMTC)**
- 5z. Approval – Contract – Memorandum of Understanding (MOU) – Terry Hill Road / Route 311 Project**
- 5aa. Approval – Budgetary Amendment (25A080) – DPW – Empire State Development Grant – Terry Hill Road Improvements**
- 5bb. Approval – Budgetary Amendment (25A088) – Soil & Water Conservation District – Cornell Cooperative Extension Tree Seedling Program – Part C Funds**
- 5cc. Approval – Ratification of the 2025 Real Property Tax Sale**
- 5dd. Approval – Acceptance of Amendment B for 2024-2025 Snow and Ice Agreement with New York State**
- 5ee. Approval to Apply for New York State Roadway Departure Safety Action Plan (RwDSAP) Local call for Projects which Provides Federal Highway Safety Improvement Program Funds for the Stoneleigh Avenue/ Drewville Road Intersection Reconstruction Project (Pin 8761.97) in Putnam County**

5ff. **Approval - Department of Public Works – Use of Capital Facility Reserve – (25CP05) (Walk-In Cooler & Associated Repairs at Putnam County Golf Course)**

AUDIT & ADMINISTRATION COMMITTEE
(Chairwoman Sayegh, Legislators Birmingham & Crowley)

5gg. **Approval – Budgetary Amendment (25A089) – Sheriff’s Office – Youth Overtime**

5hh. **Approval – Budgetary Amendment (25A090) – County Clerk – Overtime and Furniture & Fixtures**

5ii. **Approval – Budgetary Amendment (25A091) – Social Services – Mental Health State Aid**

5jj. **Approval – Budgetary Amendment (25A093) – DPW – Overtime**

5kk. **Approval - Resolution of the Legislature of the County of Putnam, Providing an Exemption from Sales and Compensating Use Taxes for Receipts from Retail Sales of, and Consideration given or Contracted to be given for, Certain Clothing and Footwear, Pursuant to the Authority of Article 29 of the Tax Law of the State of New York**

5LL. **Approval – Appointment – Putnam County Plumbing & Mechanical Trades Board**

6. **Other Business**

7. **Recognition of Public on Agenda Items**

8. **Recognition of Legislators**

9. **Adjournment**

Michele Alfano- Sharkey
County Auditor

Francine Romeo
Deputy County Auditor



COUNTY AUDITOR

5a
County Office Building
40 Gleneida Avenue
Carmel, New York 10512
Main (845)808-1040
Fax (845)808-1900

TO: Putnam County Legislature
FROM: Michele Alfano-Sharkey
County Auditor (MAS)
DATE: January 28, 2026
RE: Refund of Taxes

This is the report for January 28, 2026, provided by Real Property Tax Law- Section 556, Paragraph (c).

There was no activity during this reporting period.



- Full 2/3/26
- Enter Cnty Exec Veto
of R/388 of 2025
5b

PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

TO: Diane Trabulsy, Clerk
Putnam County Legislature

FROM: Kevin M. Byrne
County Executive

CC: The Putnam County Legislature

DATE: January 23, 2026

RE: Veto of Local Law #388 of 2025

PUTNAM COUNTY
EXECUTIVE
CARMEL, NY
10:41 AM 1/23/2026

After careful consideration, including a series of in-person testimony and written comments submitted during the public hearings held on January 15, 2026, I am vetoing Resolution #388 of 2025.

Throughout the course of last year, multiple attempts were made by me and my office, both in person and through written correspondence, to engage legislative leadership, including the primary sponsor of this proposal and the minority member of the legislature, regarding the structure and implications of this legislation. Regrettably, those outreach efforts resulted in little to no substantive engagement in return, leaving only the resolution itself before me to consider.

At the public hearings, I echoed concerns raised by members of the public regarding the process and procedure by which this legislation was advanced and adopted. The record reflects that this proposal moved forward with limited public discussion, limited transparency, and noticeably without the participation of several legislators who were either absent or had not yet been sworn into office at the time of the vote.

Recognizing these deficiencies, I wrote to all members of the Legislature earlier this month encouraging their attendance and participation at the public hearing. At the time this resolution was brought to a vote, members of the incoming legislature — including newly elected Legislators D'Angelo and Regan who were sworn in just hours later — were conspicuously excluded from both the discussion and the vote that affects the entire legislative body. I believe it essential for all members of the legislature to hear public input, weigh the implications, and publicly state their positions before executive action is taken. I appreciate the participation of those legislators who engaged in this process, either in person or through written comment. The public record

from this hearing is clear. Concerns were raised not only by past and present elected officials, but also by everyday citizens from both major political parties. These concerns are centered on unnecessary cost, duplication of services, lack of transparency, and the divisive effect of embedding partisan legal representation into the structure of county government. As was noted by multiple individuals during the public hearing, the practice of a county legislature employing multiple partisan attorneys is extremely rare across New York State, and non-existent for counties near our size. Notably, one member of the public who had initially supported the legislation later contacted my office to acknowledge an error in his understanding of the proposal and subsequently expressly requested that I veto it.

As I shared during my own public comment at the hearing, I want to be abundantly clear: *I support amending the County Charter to provide the Legislature with a stronger form of independent counsel — through one attorney — that it can hire and remove at will.*

Again, I only *request that this same consideration for legal counsel be provided to the Executive Branch, as well.* As shared with members of the Legislature previously, under the current Charter, the County Executive does not have the same independent authority to appoint or remove the County Attorney, despite the fact that the County Attorney is the sole legal advisor to the County and provides legal services to both branches of government, including all executive departments and elected offices. In Putnam County, according to the Charter, legislative action is required not only for the appointment, but also the potential removal of the County Attorney. No other county in New York State operates under these restrictions, which improperly skew the balance of power and undermine the basic principles of checks and balances (see Bondi and Byrne veto messages).

There remains a constructive path forward. The Legislature should consider taking up a revised amendment that truly restores checks and balances while meeting the needs of the Legislature by strengthening its current access to independent legislative counsel. Alternatively, or subsequently, the Legislature could also take up Deputy Chairman Gouldman's idea and reconvene a Charter Review Commission to address these and other outstanding structural issues in a thoughtful, deliberative manner that respects both branches of government. Earlier this month, I submitted such a request to the Legislature for its consideration.

This veto is not a rejection of the legislative branch's desire for stronger independent legal services. It is a rejection of a flawed, divisive approach that was advanced without adequate transparency, participation, or consensus.

The residents of Putnam County deserve better, and they deserve to see all their elected officials publicly take positions on matters of this significance.

For all these reasons I hereby VETO Resolution #388 of 2025 and send it back to the Legislature for its reconsideration.

Enclosure:

Jan. 15, 2026 Public Hearing Minutes on Reso #388 of 2025
Oct. 1, 2024 Charter Amendment & 10/25/24 Byrne Veto Message
Sept. 2, 2008 Charter Amendment & 9/29/08 Bondi Veto Message
May 6, 2008 Charter Amendment & 5/29/08 Bondi Veto Message

PUTNAM COUNTY LEGISLATURE

Resolution #388

Introduced by Legislator: Amy Sayegh on behalf of the Special Rules, Enactments & Intergovernmental Relations at a Special Meeting held on December 31, 2025.

page 1

APPROVAL/ RE-ADOPTION OF A LOCAL LAW CHANGING THE CHARTER TO PROVIDE FOR A COUNSEL TO THE MAJORITY OF THE COUNTY LEGISLATURE AND A COUNSEL TO THE MINORITY OF THE COUNTY LEGISLATURE (Rescinded Reso#379 of 2025)

WHEREAS, the Legislature has determined to add Article 2, to the Putnam County Charter and is hereby amended by adding a new Section;

NOW THEREFORE, BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF PUTNAM AS FOLLOWS:

§ 2.11 Counsel to the Majority of the County Legislature and Counsel to the Minority of the County Legislature.

Section 1. The Legislature of the County of Putnam, New York hereby makes the following findings and determinations:

- (a) That the system of checks and balances inherent in the separation of powers of each branch of the government is vitally important to prevent the concentration of power in any one branch of government, thereby protecting individual liberties and preventing one branch of government from having supremacy over another; and
- (b) that in order for the County Legislature to have the capacity to prepare legislation independent of, as well as in cooperation with, the Executive Branch, the County Legislature hereby finds that given the separate branches of County Government, the County Legislature requires Counsel to the Legislature which is separate from and not dependent upon the approval and resources of the County Executive and Executive Branch; and
- (c) that the Putnam County Legislature hereby finds and determines that the interests and requirements of legislative responsibility and authority will be better served by the creation of a Counsel to the Majority of the County Legislature ("Majority Counsel") and a Counsel to the Minority of the County Legislature ("Minority Counsel"); and
- (d) that the Putnam County Legislature hereby determines that the interests and requirements of legislative responsibility and authority will be better served by such Majority Counsel and Minority Counsel providing advice and recommendations to the

State of New York
ss:
County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 31, 2025.

Dated: December 31, 2025

Signed: _____

Diane Trabulsy
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #388

Introduced by Legislator: Amy Sayegh on behalf of the Special Rules, Enactments & Intergovernmental Relations at a Special Meeting held on December 31, 2025.

page 2

majority members of the County Legislature and to the minority members of the County Legislature, respectively, in the drafting of legislation and otherwise and, as desired, in cooperation and consultation with the County Attorney and the Department of Law, provided that such cooperation shall not create or imply any supervisory authority of the County Attorney over such counsel because the role is internal to the legislature, and advisory in nature and therefore in no way contravenes County Law §501 or Article 8 of the Putnam County Code.

Section 2. Establishment.

Notwithstanding any other provisions of the County Charter, there is hereby established the positions of Counsel to the Majority of the County Legislature and Counsel to the Minority of the County Legislature to be appointed in the manner and have the powers as provided herein, and such positions shall be employees of the County Legislature and not of the Department of Law established under Article 8 of this Charter. Such positions will be selected by simple majority upon a vote of the Majority Party for the Counsel to the Majority, and simple majority upon a vote of the Minority Party for Counsel to the Minority. In the event that there are fewer than three members of the minority party, the selection will be made by the longest serving member of the minority party.

Section 3. Article 2, of the Putnam County Charter is hereby amended by adding a new Section to read as follows:

§ 2.11 Counsel to the Majority of the County Legislature and Counsel to the Minority of the County Legislature.

(a) The members of the County Legislature enrolled in the political party representing the largest number of County Legislators shall at the Organizational Meeting in January or as soon thereafter as practicable, and annually thereafter, appoint a Counsel to the Majority of the County Legislature. Such Counsel to the Majority shall be chosen by a simple majority upon a vote of the members of the Majority Party in the County Legislature. In the event of a vacancy in the office of Counsel to the Majority of the County Legislature, a replacement may be chosen thereafter by the same procedure.

(b) The members of the County Legislature enrolled in the political party representing the next largest number of County Legislators shall at the Organizational Meeting in

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 31, 2025.

Dated: December 31, 2025

Signed: _____

Diane Trabulsky
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #388

Introduced by Legislator: Amy Sayegh on behalf of the Special Rules, Enactments & Intergovernmental Relations at a Special Meeting held on December 31, 2025.

page 3

January or as soon thereafter as practicable, and annually thereafter, appoint a Counsel to the Minority of the County Legislature by a simple majority vote of the Minority Party. In the event that there are fewer than three members of the minority party, the selection will be made by the longest serving member of the minority party. In the event of a vacancy in the office of Counsel to the Minority of the County Legislature, a replacement may be chosen thereafter by the same procedure.

(c) Powers and duties of each of the Counsel to the Majority and Counsel to the Minority shall include:

- (1) Oversee the preparation of local laws, ordinances, acts and resolutions upon receipt of a request.**
- (2) Research problems related to the function, powers and duties of the County Legislature and its employees.**
- (3) Prepare written reports on the breadth and depth of the function, powers and duties of the County Legislature and its employees.**
- (4) As requested by any Legislator, attend full Legislative meetings, special meetings and committee meetings.**
- (5) Provide advice to the members of the County Legislature on Rules of Order and other procedural questions as they arise or as requested during Legislative meetings.**
- (6) Recommend procedures in connection with the implementation of policy for the County Legislature.**
- (7) Recommend and coordinate appropriate ways to communicate initiatives and policy of the County Legislature through media and other mechanisms.**
- (8) Perform a variety of related activities as required, not inconsistent with Section 501 of the County Law and the provisions of this Charter, and the Putnam County Code.**

(d) At the time of their appointments, and throughout their time in office, the Counsel to the Majority of the County Legislature and the Counsel to the Minority of the County Legislature shall be duly admitted to practice law in the State of New York.

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 31, 2025.

Dated: December 31, 2025

Signed: _____

Diane Trabulsy
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #388

Introduced by Legislator: Amy Sayegh on behalf of the Special Rules, Enactments & Intergovernmental Relations at a Special Meeting held on December 31, 2025.

page 4

(e) Independence and limitations.

The Counsel to the Majority and the Counsel to the Minority shall not be part of, supervised by, or subject to removal by the Department of Law or the County Attorney. Their functions shall be strictly advisory and legislative in nature. They shall not appear as attorneys of record for the County or in any court or administrative proceeding, nor represent the County in litigation or claims. Nothing herein shall affect the authority or responsibilities of the County Attorney under Article 8 of this Charter, including representation of the County and the Legislature in legal proceedings.

(f) Equal Compensation.

The positions of Counsel to the Majority and Counsel to the Minority shall be compensated at an equal rate, reflecting parity in qualifications, duties, and professional standing, and shall be commensurate with other legal positions in the County. Equal compensation is essential to ensure nonpartisan fairness, prevent political discrimination, and maintain the Legislature's commitment to equality and integrity in public employment.

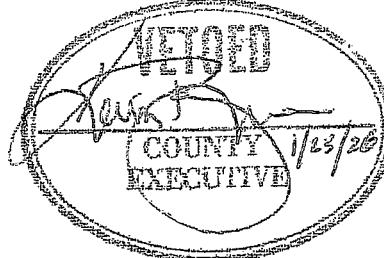
Section 4. Severability.

If any provision of this Local Law is held to be illegal or invalid for any reason by court of law, such illegality or invalidity shall not affect the remaining provisions hereof, but such provision shall be fully severable and this Local Law shall be construed and enforced as if such illegal or invalid provision had never been included.

Section 5. Pursuant to Section 34(5) of the Municipal Home Rule Law, this Local Law shall take effect sixty (60) days after its final enactment and is subject to permissive referendum.

BY ROLL CALL VOTE: SIX AYES. LEGISLATORS CROWLEY, GOULDMAN AND RUSSO WERE ABSENT. MOTION CARRIES.

State of New York
ss:
County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on December 31, 2025.

Dated: December 31, 2025

Signed: Diane Trabulsky

Diane Trabulsky
Clerk of the Legislature of Putnam County



PUTNAM COUNTY EXECUTIVE KEVIN M. BYRNE

MINUTES

PUBLIC HEARING
Putnam County Office Building
40 Gleneida Avenue, Room 102, Carmel, NY 10512
Thursday, January 15, 2026, at 3:30 PM

Public Hearing on Local Laws:

- APPROVAL/ RE-ADOPTION LOCAL LAW TO AMEND CHAPTER 25, ARTICLE VI, ENTITLED "TRANSPORTATION ADVISORY COUNCIL" (Rescinded Reso#377 of 2025) R#386
- APPROVAL/ RE-ADOPTION OF A LOCAL LAW CHANGING THE CHARTER TO PROVIDE FOR A COUNSEL TO THE MAJORITY OF THE COUNTY LEGISLATURE AND A COUNSEL TO THE MINORITY OF THE COUNTY LEGISLATURE (Rescinded Reso#379 of 2025) R#388

County Representatives Present: County Executive Kevin Byrne
Chief of Staff Jacqueline Annabi
Communications Director Chris Formisano
Confidential Secretary Lisa Ranghelli

The first hearing was called to order at 3:30 PM by County Executive Kevin Byrne.

Chief of Staff Jacqueline Annabi led the Pledge of Allegiance.

Director of Communications Chris Formisano read the public notice for Resolution #386.

- The floor was opened for public comments.
- No public comments were made, and no written comments were submitted.

Director of Communications Chris Formisano read the public notice for Resolution #388.

- The floor was opened for public comments.
- Public comments were made, and written comments were submitted.

The first hearing was adjourned at 4:00 PM.



**PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE**

MINUTES

PUBLIC HEARING
Putnam County Office Building
40 Gleneida Avenue, Room 102, Carmel, NY 10512
Thursday, January 15, 2026, at 5:00 PM

Public Hearing on Local Laws:

- APPROVAL/ RE-ADOPTION LOCAL LAW TO AMEND CHAPTER 25, ARTICLE VI, ENTITLED "TRANSPORTATION ADVISORY COUNCIL" (Rescinded Reso#377 of 2025) R#386
- APPROVAL/ RE-ADOPTION OF A LOCAL LAW CHANGING THE CHARTER TO PROVIDE FOR A COUNSEL TO THE MAJORITY OF THE COUNTY LEGISLATURE AND A COUNSEL TO THE MINORITY OF THE COUNTY LEGISLATURE (Rescinded Reso#379 of 2025) R#388

County Representatives Present: County Executive Kevin M. Byrne
Chief of Staff Jacqueline Annabi
Confidential Secretary Lisa Ranghelli

The first hearing was called to order at 5:00 PM by County Executive Kevin Byrne.

Chief of Staff Jacqueline Annabi led the Pledge of Allegiance.

Chief of Staff Jacqueline Annabi read the public notice for Resolution #386.

- The floor was opened for public comments.
- No public comments were made, and no written comments were submitted.

Chief of Staff Jacqueline Annabi read the public notice for Resolution #388.

- The floor was opened for public comments.
- Public comments were made, and written comments were submitted.

The first hearing was adjourned at 5:53 PM.

PUTNAM COUNTY LEGISLATURE

Resolution #215

Introduced by Legislator: Toni Addonizio on behalf of the Rules, Enactments & Intergovernmental Relations Committee at a Regular Meeting held on October 1, 2024.

page 1

APPROVAL - LOCAL LAW TO AMEND THE CHARTER OF PUTNAM COUNTY BY AMENDING ARTICLE 8, SECTION 8.01 ENTITLED "DEPARTMENT OF LAW – COUNTY ATTORNEY"

Be it enacted by the Legislature of the County of Putnam as follows:

Section 1.

Section 8.01 of the Charter of the County of Putnam is hereby amended to read as follows:

§ 8.01 – Department of Law – County Attorney

There shall be a Department of Law under the direction of a County Attorney who shall be appointed by the County Executive, subject to confirmation by the County Legislature. At the time of his or her appointment, and throughout his or her term of office, the County Attorney shall be and remain duly licensed and entitled to practice law in the State of New York. He or she shall be appointed on the basis of his or her legal experience and other qualifications for the responsibilities of his or her office. The County Attorney may be removed by the County Executive, subject to a two-thirds vote of concurrence by the County Legislature. The County Attorney may also be removed by the County Legislature by a two-thirds vote of the Legislature, however, this provision shall not be applicable to the County Attorney serving at the time this law takes effect. The County Attorney shall not engage in any private practice nor be employed by any private law firm or other governmental entity in his or her field of expertise of employment. This restriction on employment by the County Attorney shall not be applicable to the County Attorney serving at the time this law takes effect.

Section 2.

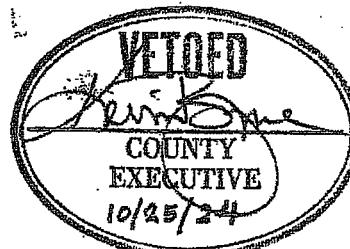
This Local Law shall take effect on January 1, 2027 and is subject to permissive referendum.

BY ROLL CALL VOTE: SIX AYES. THREE NAYS – LEGISLATORS CROWLEY, GOULDMAN & MONTGOMERY. MOTION CARRIES.

State of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on October 1, 2024.

Dated: October 4, 2024

Signed: Diane Schonfeld

Diane Schonfeld
Clerk of the Legislature of Putnam County



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

To: Diane Schonfeld, Clerk
Putnam County Legislature

CC: The Putnam County Legislature

FROM: Kevin M. Byrne
County Executive 

DATE: October 25, 2024

RE: Veto of Local Law # 215 of 2024 which proports to Amend the Charter of Putnam County By Amending Article 8, Section 8.01 Entitled "Department of Law-County Attorney"

Please be advised that I am vetoing Local Law number 215 of 2024 ("Local Law") which seeks to weaken the County Attorney, the Law Department, and to undermine the authority of the County Executive.

This Local Law is fatally flawed because it contravenes the New York State Municipal Home Rule Law. This Local Law would allow the County Legislature to remove the County Attorney for any reason, or no reason at all without the consent or concurrence of the County Executive. This Local Law would divest the authority of the County Executive who is the only elected official presently with the authority to initiate the removal of a County Attorney without specific justification. That power is conferred upon the Executive by the Putnam County Charter. The implementation of this Local Law would allow the Legislature to fire the County Attorney at will. The required Mandatory Referendum providing the citizens of Putnam County the opportunity to vote on this change is absent from this Local Law.

This Local Law was born of retaliation and is the ill-advised response to the County Attorney's lawful reporting of a Legislator's conflict of interest to the County Ethics Board. When this Local Law was passed, a Legislator who was the primary subject of the pending ethics complaint, and, who repeatedly recused herself from votes, and at times, discussions related to this legislation, inexplicably did not recuse herself from the vote on October 1, 2024, and, in fact, cast the deciding vote on this Local Law without explanation.

For all the reasons stated above, I hereby VETO Local Law number 215 of 2024.

PUTNAM COUNTY LEGISLATURE

Resolution #257

Introduced by Legislator: Daniel G. Birmingham on behalf of the Rules, Enactments & Intergovernmental Relations Committee at the Regular Meeting held on September 2, 2008.

page 4

"The County Executive has the power to remove the County Attorney, subject to a 2/3 vote of the Legislature. Should the Legislature be given the same power?"

Section 4. Authorization of the Legislative Clerk.

The Clerk of the Legislature is hereby authorized to take all actions necessary to lawfully submit this Resolution to the qualified voters within the County of Putnam for their approval or disapproval at a regular election.

Section 5. Effective Date

This law shall take effect immediately upon filing in the office of the Secretary of State if it is approved by an affirmative vote of the qualified electors of the County of Putnam voting upon a proposition for its approval at the next general election in conformity with the provisions of Section 34 of the NEW YORK MUNICIPAL HOME RULE LAW. After approval by the electorate, this law, as well as any other law converted into a mandatory referendum pursuant to Section 34(4) of the NEW YORK MUNICIPAL HOME RULE LAW, by a vote of the County Legislature may only be amended, modified, repealed or altered by enactment of any appropriate Charter law subject to mandatory referendum in accordance with prevailing law.

BY POLL VOTE: ALL AYES. MOTION CARRIED UNANIMOUSLY.

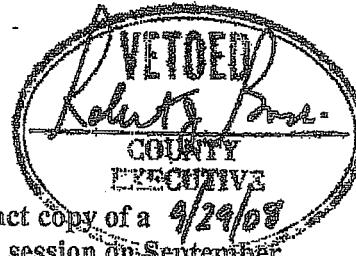
Vote:
State Of New York
ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a 4/29/08 resolution passed by the Putnam County Legislature while in session on September 2, 2008.

Dated: September 4, 2008
Signed: M. Chris Marrone

M. Chris Marrone
Clerk Of The Legislature Of Putnam County



RECEIVED
PUTNAM COUNTY EXECUTIVE
2008 SEP 29 PM 4:53

Robert J. Bondi
PUTNAM COUNTY EXECUTIVE
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 225-3641

John G. Tully
Deputy County Executive

September 29, 2008



Lisa M. Denig
Chief of Staff

Mrs. Chris Marrone, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, New York 10512

RE: Veto of Resolution #257 of 2008 which amends Article 8 of the Putnam County Charter Relative to the Department of Law

Dear Mrs. Marrone:

Please be advised that I am vetoing Resolution #257 of 2008, which directly relates to the removal of the County Attorney by the Legislature.

As you are already aware, I previously vetoed Resolution #172 of 2008 which related to the County Attorney's representation of the two separate branches of County government. I did so on the grounds that it would effectively deny the County Executive adequate counsel, that it would require unnecessary expenditures of taxpayer funds, and that it would deny the County Executive the unhampered ability to exercise all of the powers granted to him or her under the law.

Resolution #257 now provides that where the County Attorney violates the provisions of Section 8.05 of the County Code, which were amended via Resolution #172 of 2008, provisions which I vehemently disagreed with, then it may simply decide to remove the County Attorney upon its own motion. Such a change to the Charter would severely impede the County Executive's ability to obtain representation of his or her own choosing. For instance, where the Legislature removes a County Attorney on its own motion, the County Executive is placed in the unenviable position of having to appoint a new individual to the post and to hope that the Legislature agrees with his or her next choice so as to insure that he or she is confirmed by the Legislature. As such, the County Executive is effectively precluded from ever having the ability to appoint and obtain counsel of his own choosing.

The provisions of Resolution #257 of 2008 would require the County Attorney to obtain a majority vote of the Legislature to confirm his or her appointment, and would require that he or she obtain the continuing, daily approval of the Legislature in order to remain in that position. Thus, the County Attorney would feel the pressure to continuously please the members of the Legislature, thereby placing the position of County Attorney squarely within the Legislature's control and jurisdiction. The effect of such evolution of the position would, once again, be to deny the County Executive the representation of counsel.

As the Legislature erodes the County Charter little by little, it loses sight of the delicate balancing of powers

among the Legislative and Executive branches of government. As such, it is my fervent belief that a universal review of the Charter and, more specifically, of the powers and duties of the various officials and departments within the structure of County government, should occur.

For the reasons stated above, I must respectfully veto Resolution #257.

Sincerely,



Robert J. Bondi
County Executive

RJB/ed

PUTNAM COUNTY LEGISLATURE

Resolution #283

Introduced by Legislator: Sam Oliverio, Jr. at the Special Meeting held on September 29, 2008.

Seconded by: Legislator Tamagna.

page 1

RESOLVED, that the County Executive's veto of Resolution #257 of 2008, after Legislative reconsideration, is hereby overridden.

BY ROLL CALL VOTE: ALL AYES. LEGISLATORS BIRMINGHAM & INTRARY WERE ABSENT.

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on September 29, 2008.

Dated: September 29, 2008

Signed: M. Chris Marrone

M. Chris Marrone
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #172

Introduced by Legislator: Daniel G. Birmingham on behalf of the Rules, Enactments & Intergovernmental Relations Committee at the Regular Meeting held on May 6, 2008
Seconded by Legislator: Sam Oliverio, Jr.

page 1

**APPROVAL/LOCAL LAW/AMEND ARTICLE 8 OF THE PUTNAM COUNTY
CHARTER/SECTION 8.05 ENTITLED "DEPARTMENT OF LAW-CONFLICTS"**

Be it enacted by the County Legislature of the County of Putnam as follows:

Section 1.

Section 8.05 of the Putnam County Charter is hereby amended to read as follows:

§ 8.05 Conflicts.

Whenever the interests of the County Executive and the Legislature are inconsistent, the County Attorney shall represent the interests of the Legislature. In such event, nothing herein shall be construed to deny the County Executive access to obtaining legal counsel at county expense. The County Attorney shall comply with any and all lawful and permissible resolutions which may be adopted by the Legislature. If said resolution is vetoed by the County Executive, the County Attorney shall represent the Legislature only where the veto is overridden. If the override fails, the County attorney shall represent the will of the County Executive.

Section 2.

This local law shall take effect immediately.

BY POLL VOTE: ALL AYES. LEGISLATOR MCGUIGAN WAS ABSENT.

Vote:

State Of New York

ss:

County of Putnam



I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on May 6, 2008.

Dated: May 8, 2008

Signed: M. Chris Marrone

M. Chris Marrone
Clerk Of The Legislature Of Putnam County

PUTNAM COUNTY EXECUTIVE
CARMEL, NY
2008 MAY 29 PM 3:50

Robert J. Bondi
PUTNAM COUNTY EXECUTIVE
40 Gleneida Avenue
Carmel, New York 10512
Tel. (845) 225-3641

John G. Tully
Deputy County Executive

Lisa M. Denig
Chief of Staff



May 29, 2008

Mrs. Chris Marrone, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, New York 10512

RE: Veto of Resolution #172 of 2008 which Amends Article 8 of the Putnam County Charter Relative to the Department of Law

Dear Mrs. Marrone:

Please be advised that I am vetoing Resolution #172 of 2008, which directly relates to the representation of the County Executive and the Legislature by the County Attorney.

First, as indicated in my correspondence to you of April 15, 2008, any amendment of the Charter requiring the County Attorney to represent the Legislature in the event of a conflict between it and the County Executive would result in the complete absence of representation for the County Executive. The Legislature must surely recognize the fact that it cannot deny the County Executive adequate counsel, but that the proposed change to Article 8 of the Charter would do exactly that. The County Executive would therefore be required to obtain legal assistance from a private law firm, thereby resulting in a significant additional cost to the County. Such a requirement is completely unnecessary when the Legislature already employs an attorney at a significant salary.

If the County Executive is going to be forced to retain outside counsel in the event of a conflict between he or she and the Legislature, then the budget will be severely and negatively impacted. At a time where the County is in such a devastating and perilous financial situation, the passage of such an amendment is not only irresponsible, but it is an utter failure to satisfy the Legislature's fiduciary obligations to the taxpayers of this County.

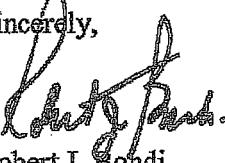
Second, the County Attorney's Office has historically provided legal assistance and support to the County Executive's Office. Just as the Legislature turns to its legislative counsel on a daily basis for legal guidance, so too does the County Executive utilize the resources of the Department of Law. The County Executive's Office does not employ an attorney on staff, while the Legislature does. It is counter-intuitive to require the County Executive to expend additional funds to obtain adequate legal counsel, while the Legislature need only rely on an existing resource.

Chris Marrone, Clerk of the Legislature
May 29, 2008
Page 2

Third, I would also like to reiterate a concern articulated in my April 15, 2008 letter to you regarding the County Attorney's representation of other departments. Specifically, if the Legislature is going to require the County Attorney to represent the Legislature in the event of a conflict between it and the County Executive, then it should likewise require the County Attorney to represent the Legislature in the event of a conflict between it and any other head of a County Department. In such case, the individual department head would be forced to obtain outside legal counsel, thereby resulting in a significant added cost to the County. To single out the County Executive without adopting corresponding changes to the Charter for all other County departments is tantamount to discrimination.

In short, the Legislature cannot lawfully use its authority to divest the County Executive's office of its right to obtain legal representation as a way of preventing the County Executive from disagreeing with the Legislature's position on a particular matter. The County Executive must be given the unhampered ability to exercise all of the powers granted to him or her under the law.

For the reasons stated above, I must respectfully veto Resolution #172.

Sincerely,

Robert J. Bondi
County Executive

RJB/ed

PUTNAM COUNTY LEGISLATURE

Resolution #211

Introduced by Legislator: Tony Hay at a Special Meeting held on June 23, 2008.
Seconded by Legislator: Daniel G. Birmingham.

page 1

OVERRIDE/COUNTY EXECUTIVE'S VETO/RESOLUTION #172 OF 2008

RESOLVED, that the County Executive's veto of Resolution #172 of 2008, after Legislative reconsideration, is hereby overridden.

BY ROLL CALL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

Vote:

State Of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on June 23, 2008.

Dated: June 24, 2008

Signed: M. Chris Marone

M. Chris Marone
Clerk Of The Legislature Of Putnam County

Committee: Protective Resolution # _____
Introduced By _____ Regular Mtg: Tues., Feb 3, 2026
Seconded By _____ Special Mtg

Reso
#6a

**APPROVAL - CONFIRMATION/ APPOINTMENT COMMISSIONER OF THE
BUREAU OF EMERGENCY SERVICES**

WHEREAS, at the direction of the County Executive, a selection committee was formed consisting of key members of our county government and numerous representatives from our first responder community to interview the most outstanding candidates for appointment to the position of Commissioner of the Bureau of Emergency Services; and

WHEREAS, following this process, County Executive Kevin M. Byrne has appointed James Oster as Commissioner of the Bureau of Emergency Services, subject to a vote of two-thirds (2/3) confirmation of the County Legislature, pursuant to Article 12, Section 12.20 of the Putnam County Charter; and

WHEREAS, James Oster has been serving as Interim Commissioner of the Bureau of Emergency Services since December 1, 2025, pursuant to N.Y.S. Alternative County Government Law Section 202(3); and

WHEREAS, James Oster possesses the requisite knowledge, experience, and qualifications to serve as the Commissioner of the Bureau of Emergency Services for the County of Putnam; and

WHEREAS, the Protective Services Committee of the Putnam County Legislature considered and approved this appointment; now therefore be it

RESOLVED, that the Legislature hereby confirms the appointment of James Oster as the Commissioner of the Bureau of Emergency Services for the County of Putnam, pursuant to Article 12, Section 12.20 of the Putnam County Charter; and be it further

RESOLVED, that this appointment shall comply with the requirements to file an Oath of Office pursuant to the New York State Public Officers Law.



CC - All
Feb. 1998
Protective

#

2026 JAN 15 PM 12:31

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

Date: January 15, 2026

To: Diane Trabulsky
Clerk, Putnam County Legislature

From: Kevin M. Byrne
County Executive

Re: Appointment of Commissioner of the Bureau of Emergency Services

Please be advised that I have appointed James G. Oster as the Commissioner of the Bureau of Emergency services subject to confirmation by a two-thirds (2/3) vote of the Putnam County Legislature in accordance with Article 12, Section 12.20 of the Putnam County Charter. Mr. Oster has been serving as Interim Commissioner of the Bureau of Emergency Services since December 1, 2025 pursuant to N.Y.S. Alternative County Government Law Section 202(3).

At the direction of my office, a selection committee comprised of key members of county government and representatives from the county's first responder community was convened to interview and evaluate candidates for appointment to the position of Commissioner of the Bureau of Emergency Services upon Commissioner Lipton's retirement.

Mr. Oster possesses the requisite knowledge, experience and qualifications, including that in the administration of emergency service efforts to serve as the Commissioner of the Bureau of Emergency Services for Putnam County. Mr. Oster has had a long career in service to safety in the County. His firsthand experience in various first responder roles as a volunteer firefighter, EMT and then in the Kent Police Department for over twenty years provides essential knowledge needed to oversee emergency service for the County. Mr. Oster's leadership in the Kent P.D. as well as with the County's Emergency response team gives him the extensive experience needed to successfully lead the Bureau.

I respectfully ask that the appointment of Mr. Oster be placed on the agenda for the next appropriate Legislative Committee meeting with the intention that the position be voted on during the next full legislative meeting thereafter. Attached is Mr. Oster's resume and application for your review.

Thank you in advance for your attention to this matter.

Cc: Paul Eldridge, Personnel Officer
Adrienne Iasoni, Deputy Personnel Officer

Committee: Protective
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6b

APPROVAL/ NO MATCH - GRANT APPLICATION/ BUREAU OF EMERGENCY SERVICES/ NEW YORK STATE HOMELAND SECURITY AND EMERGENCY SERVICES/ COMBINED FY2024, 2025 & 2026 EMERGENCY SERVICES IP NETWORK (ESINET) READINESS GRANT PROGRAM

WHEREAS, Section 5-2 (E) of the Putnam County Code provides that an applicant of any grant application that does not require any County matching funds shall notify the Putnam County Legislature of the submission of a grant application. In the event the Legislature objects to such grant application, the applicant shall withdraw it forthwith; and

WHEREAS, Section 5-1 (D) of the Putnam County Code provides in the case where time is of the essence and Legislative approval before submission is not possible, that an application be made and shall be furnished to the Legislature for consideration; and

WHEREAS, the Commissioner of the Bureau of Emergency Services (BES) has requested permission to apply for grant funding through the Combined FY2024, 2025 & 2026 Emergency Services IP Network (ESInet) Readiness Grant Program; and

WHEREAS, the funding would be used to support the ongoing communications project; and

WHEREAS, this grant with an application deadline of November 12, 2025, which was adhered to by the Commissioner of BES, requires no matching funds on the part of the County; and

WHEREAS, the period of performance for contracts supported by the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program funds will be a total of five (5) years beginning 1/1/2026 and ending on 12/31/2030, with the possibility of an extension based on need; and

WHEREAS, the Protective Services Committee has reviewed and approved of this grant application; now therefore be it

RESOLVED, that the Putnam County Legislature approves and authorizes the Putnam County Bureau of Emergency Services to apply for a grant under the New York State Homeland Security and Emergency Services/ Combined FY2024, 2025 & 2026 Emergency Services IP Network (ESInet) Readiness Grant Program.

ROLL CALL VOTE	YES	NO	YES	NO	YES	NO
Legislator Addonizio						
Legislator Crowley						
Legislator D'Angelo						
Legislator Gouldman						
Legislator Montgomery						
Legislator Regan						
Legislator Russo						
Legislator Sayegh						
Chairman Birmingham						



CC-A11
- Protective
- Fire-Tech



PUTNAM COUNTY BUREAU OF EMERGENCY SERVICES

Kevin M. Byrne
County Executive

James G. Oster
Commissioner of Emergency Services

J. Ralph Falloon
Deputy Commissioner of Emergency Services

Robert Cuomo
Director of Emergency Medical Services

MEMORANDUM

To: Thomas Regan Jr., Chair, Protective Services
From: James G. Oster, Commissioner
Re: January Protective Services Meeting
Date: January 20, 2026

I would like to add the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program to the January Protective Services agenda.

This grant is being used to support our ongoing communications project. There are no matching funds required for this Grant.

The information package is attached.

Thank you.

2025 JAN 21 AM 11:06
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY



Homeland Security and Emergency Services

Combined SFY2024, 2025 & 2026 Emergency Services IP Network (ESInet) Readiness Grant Program

Grant Guidelines and Application Kit

Application Deadline: November 12, 2025 by 5:00pm

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I. Introduction

The NYS Division of Homeland Security and Emergency Services (DHSES) is making \$40 million¹ in State funding available to help prepare all NYS counties for Next Generation 911 (NG911) call capabilities supported through a robust Emergency Services IP Network (ESInet). The purpose of this grant is to solicit proposals for the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program. The Grant allows counties to receive State support for eligible expenses related to the creation and operation of a fiber-optic cable-based network for public safety answering points (PSAPs). Specifically, counties are encouraged to make improvements in their outside networks (owned or leased) that will prepare them for the connection to the State ESInet in a diverse and hardened manner.

The State Budget appropriated \$40 million in grants to support improvements in State ESInet readiness.

II. Eligibility

All New York State counties and New York City (herein named “applicants”) will receive funding through this program via a noncompetitive process. Under the ESInet Readiness Grant Program, the five boroughs which comprise New York City [Bronx, Kings, Queens, New York, and Richmond] are considered a single applicant.

III. Allocations

The \$40 million in funding for the ESInet Readiness Grant Program will be distributed among all eligible applicants that have submitted a complete application. Applicants who do not provide a complete application may risk a delay in the contracting process.

Applicants will receive an allocation of \$689,655 in State grant funding to support the build-out and/or sustainment of their ESInet capabilities.

The final authority to administer this grant program rests with DHSES, including amendments or modifications to these guidelines, award distribution, and/or the amount available for award distribution.

The period of performance for contracts supported by the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program funds will be a total of five (5) years, beginning on 1/1/2026 and ending on 12/31/2030, with the possibility of an extension based on need. Please note that expenditures submitted for reimbursement must be incurred during this period of performance in order to be paid.

¹ \$40 million in total available funding is being sourced from SFY2024 (\$20 million), SFY2025 (\$10 million) and SFY2026 (\$10 million)

IV. Grant Objectives

DHSES has identified the following objective for the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program:

- 1) To support the creation and operation of fiber-optic cable-based emergency services IP networks (ESInets) for public safety answering points (PSAPs) according to the current NENA i3 standard.

Standards and Guidelines

Eligible applicants must comply with the following standards and guidelines listed below, as applicable:

- **New York Statewide Communications Interoperability Plan (SCIP)**
The most recent copy of NYS SCIP can be found at:
[Plans, Policies, and Guidelines | Division of Homeland Security and Emergency Services \(ny.gov\)](https://www.dos.ny.gov/divisions/homeland-security-and-emergency-services/Plans-Policies-and-Guidelines)
- **New York State 911 Standards**
The New York State 911 minimum standards found in Chapter LX of Title 21 of the New York Codes, Rule and Regulations, accessible [via this link](#) or via <https://dos.ny.gov/state-register>.
- **FCC Task Force on Optimal PSAP Architecture**
See the Task Force on Optimal PSAP Architecture Report at
<https://www.fcc.gov/document/fcc-releases-tfopa-final-report>
Supplemental Report:
https://transition.fcc.gov/pshs/911/TFOPA/TFOPA_WG3_Supplemental_Report-120216.pdf .
- **National Plan for Migrating to IP-Enabled 911 Systems**
The National 911 Office website provides information on the development of optimal 911 services. This information can be found at
<https://www.911.gov/assets/A-National-Plan-for-Migrating-to-IP-Enabled-911-Systems-1638566124.pdf>.

Any new technology (such as equipment, software, interfaces, data management, etc.) purchased under the Grant must comply with the standards and guidelines listed below, as applicable:

- **National Emergency Number Association (NENA) Standards**
 - NENA i3 Standard for NG911: NENA-STA-010.3f-2021 (or current version). This standard provides key technical guidelines for the implementation of NG911 systems. The NENA Standards can be found at www.nena.org.

- NENA Standard for Emergency Incident Data Object: NENA-STA-021.1-2021 (or current version). There are many Functional Elements (FEs) within an NG911 system that are used to process emergency calls. Some of these FEs may be within a specific agency, in another agency or elsewhere in an Emergency Services IP Network (ESInet). In many cases, an emergency call is related to, or results in the creation of an “Incident” as defined in NENA STA-010.2-2016[3]. As public safety communication center personnel process emergency calls for service and their associated incidents, new information about the incidents is obtained. There are many sources available to communication center personnel for obtaining new incident information during call handling, incident creation, dispatch, incident monitoring, and post incident analysis processes. Newly gathered information, as well as changes in incident status, must often be passed on to other FEs, other involved agencies, and frequently to non-emergency entities authorized to receive emergency incident information. As agencies and regions move forward with implementing NG911 and IP based emergency communications systems, it is critical that adherence to a standardized, non-proprietary format for exchanging incident information between disparate manufacturers’ systems is used within one or more public safety agencies, and with other incident stakeholders.
- **Organization for the Advancement of Structural Information Standards (OASIS)**
For Data Standards refer to OASIS at www.oasis-open.org.

V. Authorized Program Expenditures

A. Permissible Costs

Permissible costs include, but are not limited to:

- Fiber-optic infrastructure that directly support 911 call delivery (additional capacity may also be built in conjunction, e.g. such as dark fiber strands in new cables);
- Network equipment (including routers, switches, firewalls, network management and monitoring) that directly support 911 call delivery;
- Construction costs related to installation of fiber-optic networks that directly support 911 call delivery;
- Construction of redundant network entrance facilities that directly support 911 call delivery;
- Network connectivity between PSAPs (e.g. within a county, between primary and backup, between counties) when used for 911 call delivery;
- Design/consultant services for the construction of fiber-optic infrastructure and/or redundant entrance facilities that directly support 911 call delivery;
- Backup power systems that support networks for 911 call delivery.

B. Costs Not Permissible

Costs that are not permissible include, but are not limited to:

- Salaries;
- Maintenance to existing systems that do not directly support the delivery of 911 Calls;
- Land mobile radio subscriber equipment;
- Call handling equipment or call handling equipment maintenance;
- Computer Aided Dispatch;
- Land Mobile Radio consoles;
- Furniture;
- New construction costs, except those as part of construction of network facilities or network entrance facilities associated with this grant.

VI. Application Format and Content

A. Required Application Format: Grant applications MUST be submitted via the automated E-Grants System operated by DHSES. The system allows an agency to complete an application electronically and submit it online using a secure portal. If upon reading this RFA you are interested in completing a grant application, and you have not previously been registered to use the DHSES E-Grants system, your agency will need to register and be assigned a username and password. The Registration Request Form to use the E-Grants system is available at the following link:

<https://www.dhses.ny.gov/e-grants>

A detailed tutorial on how to use the E-Grants system for ESInet Readiness Grant submissions can be found on the DHSES Grants webpage at the following link: <https://www.dhses.ny.gov/state-funded-programs#interoperable-and-emergency-communications-grants>. It will guide you in a step-by-step process through the E-Grants application submission.

B. Required Application Content: All applicants must complete the ESInet Readiness Grant Program Application Worksheet. The worksheet must be completed in its entirety before the submission due date, including the general information, and data aggregation sections of the application with all supporting requested documentation. **Incomplete applications will not be accepted.**

The required ESInet Readiness Grant Program Application Worksheet will collect the following information from applicants:

- The applicant must identify the two connection points where they would receive (handoff) incoming NG911 calls – e.g. the physical network locations

where the ESInet would deliver 911 calls to the county's Call Handling Equipment. Note that this may or may not be the same physical location as a PSAP, dependent on the county's network architecture. At these locations, list:

- Types of services available (fiber, copper, microwave) and service provider names (e.g. Verizon, Frontier, FirstLight, etc.) at each of these locations;
- Identifying if the service into the location is above or below ground, and whether entry points into the building are diverse.
- If able, provide any additional information on existing fiber services, such as the direction/destination of the fiber-optic cables after they reach the street.
- Identify any known vulnerabilities or previous issues related to networks and 911 call delivery, such as a critical pole that has been hit by trucks turning into a driveway, primary and backup PSAPs served from the same central office building, etc.
- If the county contains secondary PSAPs, the county must identify how the 911 calls are delivered from the primary to the secondary PSAP. For example, does the county provide an internal network, is the call transferred through the legacy 911 tandems, etc.
- For the county primary PSAP, the county must identify their 911 call failover process. If the 911 trunks are down and/or busy, where do 911 calls automatically get directed to (without manual intervention)?
- Proposed Budget: Applicants must list each project within the budget in order of priority (Project #1 being most critical, etc.) based on the submission of the budget details in the "Budget" tab of E-Grants, as well as the Application Worksheet. For each project, applicants must select a project title, provide a project description and outline proposed expenditures within the allowable *NYS Budget Category*. There is no cap on the number of projects that may be submitted, but the total request for the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program should align with the noncompetitive allocation amount of \$689,655. The total costs identified in the budget plans will be reviewed for reasonable and necessary expenses, and whether they align with the objectives of this grant.

The Grant instructions and "Frequently Asked Questions" received during an application period are available on the DHSES website: <https://www.dhses.ny.gov/state-funded-programs#interoperable-and-emergency-communications-grants>

After the successful submission of an application, the E-Grants system will email a notification of receipt to the Primary Point of Contact and Signatory Point of Contact email address listed in the application. Please refer to the E-Grants tutorial for more details on this process.

VII. Timeline and Checklist of Required Documents

- Applications are due to DHSES by **5:00pm on November 12, 2025**.
- Applications must be submitted via E-Grants and include the completed Application Worksheet as an attachment.
- Complete applications must include answers to all questions listed in the application. Please note that information that is unclear or missing may result in a delay of the award process.
- Applicant can attach documents to an application if they would like to provide additional explanations of their projects.

VIII. Award of Funds and Vendor Responsibility

Final grant award determinations are made by DHSES. DHSES will issue award letters to successful applicants and enter reimbursement-based grant contracts with awardees.

By law, State contracting entities may only award contracts to responsible vendors. A responsible vendor must have:

- the integrity to justify the award of public dollars; and
- the capacity to perform the requirements of the contract fully.

IX. Administration of Grant Contracts

DHSES will negotiate and develop a grant contract with the awardee based on the contents of the awardee's submitted application and the intent of the grant program as outlined in this RFA. The grant contract is subject to approval by the NYS Office of the Attorney General and the Office of the State Comptroller before grant funding may be disbursed to reimburse project expenses.

The period of performance for contracts supported by the Combined SFY2024, 2025 & 2026 ESInet Readiness Grant Program funds runs from 1/1/2026 to 12/31/2030 with

the possibility of an extension based on demonstrated need.

Although the contract format may vary, the contract will include such standard terms and conditions included in DHSES grant contracts (available for review on the DHSES website at <http://www.dhses.ny.gov/grants>).

A. Issuing Agency

This RFA is issued by DHSES, which is responsible for the requirements specified herein and for the evaluation of all applications.

B. Filing an Application

Grant applications must be submitted via the automated DHSES E-Grants System. The system allows an agency to complete an application electronically and submit it over the Internet using a secure portal. If, upon reading this RFA, you are interested in completing a grant application and you have not previously been registered to use the DHSES E-Grants system, your agency will need to register and be assigned a username and password. The Registration Request Form can be found at the following Internet address: <https://www.dhses.ny.gov/e-grants>

A detailed tutorial on how to use the E-Grants system for ESInet Readiness Grant submission can be found on DHSES Grants webpage at the following Internet address <https://www.dhses.ny.gov/state-funded-programs#interoperable-and-emergency-communications-grants>. It will guide you in a step-by-step process through the E-Grants application submission.

C. Reserved Rights

The issuance of this RFA and the submission of a response or the acceptance of such response by DHSES does not obligate DHSES in any manner. DHSES reserves the right to:

1. Reject any and all applications received in response to this RFA,
2. Withdraw the RFA at any time at DHSES' sole discretion,
3. Make an award under the RFA in whole or in part,
4. Disqualify any applicant whose conduct and/or application fails to conform to the requirements of the RFA,
5. Disqualify applicants due to untimely submission of any requested supporting documentation,
6. Seek clarifications and revisions of the applications,
7. Use application information obtained through site visits, management interviews and the State's investigation of an applicant's qualifications, experience, ability or financial standing, and any material or information submitted by the applicant in response to DHSES' request for clarifying

information in the course of evaluation and/or selection under the RFA,

- 8. Prior to the application opening, direct applicants to submit application modifications addressing subsequent RFA amendments,
- 9. Prior to the application opening, amend the RFA specifications to correct errors or oversights, or to supply additional information, as it becomes available,
- 10. Make amendments and/or alter funding levels of any recipient based on any new information discovered that would have originally affected the scoring,
- 11. Waive or modify minor irregularities in applications received after prior notification to the applicant,
- 12. Adjust or correct cost figures with the concurrence of the applicant if errors exist and cannot be documented to the satisfaction of DHSES and the State Comptroller,
- 13. Change any of the scheduled dates,
- 14. Eliminate any mandatory, non-material specifications that cannot be complied with by all the prospective applicants,
- 15. Waive any requirements that are not material,
- 16. Negotiate with successful applicants within the scope of the RFA in the best interests of the State,
- 17. Conduct contract negotiations with the next responsible applicant, should DHSES be unsuccessful in negotiating with the selected applicant,
- 18. Utilize any and all ideas submitted in the applications received,
- 19. Unless otherwise specified in the RFA, every offer is firm and not revocable for a period of 60 days from the application opening,
- 20. Require clarification at any time during the application process and /or require correction of arithmetic or other apparent errors for the purpose of assuring a full and complete understanding of an applicant's proposal and/or to determine an applicant's compliance with the requirements of this RFA,
- 21. Award grants based on geographic or regional considerations to serve the best interests of the State,
- 22. Terminate, renew, amend or renegotiate contracts with recipients at the discretion of DHSES,
- 23. Periodically monitor the applicant's performance in all areas mentioned above, in addition to the activities in the contract,
- 24. Revoke funds awarded to an applicant, or enforce any available sanction against any applicant, who materially alters the activities or is in material noncompliance under the grant award, or who does not implement an approved project within 60 days of the final contract approval,
- 25. Not fund any application that fails to submit a clear and concise work plan and/or budget,
- 26. Consider all applications and documentation submitted as State agency records subject to the New York State Freedom of Information Law (Public Officers Law, Article 6). Any portion of the application that an applicant believes constitutes proprietary or critical infrastructure information entitled to confidential handling, as an exception to the Freedom of Information Law, must be clearly and specifically designated in the application,

27. Recipients and sub-recipients funded through this program agree to provide DHSES, upon request at any time during the life of the grant contract, such cooperation and information deemed necessary by DHSES to ascertain: (1) the nature and extent of any threats or hazards that may pose a risk to the recipient or sub-recipient; and (2) the status of any corresponding recipient or sub-recipient plans, capabilities, or other resources for preventing, protecting against, mitigating, responding to, and recovering from such threats or hazards;
28. Funded recipients and sub-recipients agree to attend and participate in any DHSES-sponsored conferences, training, workshops or meetings (excluding those identified by DHSES as voluntary) that may be conducted, by and at the request of DHSES, during the life of the grant contract; and,
29. DHSES reserves the sole discretion to increase or decrease the total funding available for this program at any time, resulting in more or fewer applications funded under this RFA.

DHSES may exercise the foregoing rights at any time without notice and without liability to any responding applicant or any other party for its expenses incurred in preparation of responses hereto or otherwise. All costs associated with responding to this RFP will be at the sole cost and expense of the Applicant.

D. Terms of the Contract

Any resulting contract or agreement for more than \$50,000 from this RFA will be effective only upon approval by both the NYS Office of the Attorney General and the State Comptroller. Any resulting contract for \$50,000 and under from this RFA will be effective upon signature of both parties.

E. Payment and Reporting Requirements of Grant Recipients

Standard Cost Reimbursement Contract

Each successful applicant must enter a standard cost reimbursement contract with DHSES. Such contract will include this RFA, the successful applicant's proposal, any attachments or exhibits, the standard clauses required by the NYS Attorney General for all State contracts, and any other attachments or exhibits required by DHSES. Although the contract format may vary, the contract will include standard terms, conditions, clauses, information, rights, and responsibilities as can be found on the DHSES website, including:

- APPENDIX A – Standard Clauses for New York State Contracts
- APPENDIX A-1 – Agency Specific Clauses
- APPENDIX B – Budget
- APPENDIX C – Payment and Reporting Schedule
- APPENDIX D – Work plan/Special Conditions

For purposes of this RFA, these terms and conditions are incorporated by reference and the applicant must agree to the inclusion of all these terms and conditions in any resulting grant contracts as part of the application submission. Copies of the standard terms and conditions included in DHSES grant contracts are available for review on the DHSES website at <https://www.dhses.ny.gov/grant-reporting-forms>. Payments will be made subject to proper documentation and compliance with reimbursement procedures and all other contractual requirements.

Procurements

Applicants must follow and comply with all procurement procedures under General Municipal Law 5-A and/or any other state regulations applicable to these funds and will be subject to monitoring by DHSES to ensure compliance.

Contracting with Small and Minority Firms, Women's Business Enterprises

Pursuant to New York State Executive Law Article 15-A, DHSES recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified minority and women-owned business enterprises (MWBE) and the employment of minority group members and women in the performance of DHSES contracts. Minority and women-owned business enterprises can be readily identified on the directory of certified businesses at: <https://ny.newnycontracts.com/>.

For purposes of this solicitation, applicants and subcontractors are hereby notified that the State of New York has set an overall goal of **30% for MWBE participation** or more, **15% for Minority-Owned Business Enterprises (MBE)** participation and **15% for Women-Owned Business Enterprises (WBE)** participation, based on the current availability of qualified MBEs and WBEs for your project needs.

Further, pursuant to Article 15 of the Executive Law (the "Human Rights Law"), all other State and Federal statutory and constitutional non-discrimination provisions, the Applicant and subcontractors will not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, citizenship or immigration status, sexual orientation, gender identity or expression, military status, age, disability, predisposing genetic characteristic, marital status, familial status, or domestic violence victim status, and shall also follow the requirements of Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

Use of Service-Disabled Veteran-owned Business Enterprises in Contract Performance

Article 3 of Veterans' Services Law acknowledges that Service-Disabled Veteran-Owned Businesses (SDVOBs) strongly contribute to the economics of

the State and the nation. As defenders of our nation and in recognition of their economic activity in doing business in New York State, Grant recipients are strongly encouraged and expected to consider SDVOBs in the fulfillment of the requirements of the contract. Such partnering may be as vendors, contractors, subcontractors, suppliers, protégés, or other supporting roles. SDVOBs can be readily identified on the directory of certified businesses at <https://online.ogs.ny.gov/SDVOB/search>.

Applicants need to be aware that all authorized users of this contract will be strongly encouraged to the maximum extent practical and consistent with legal requirements of the applicable laws to use responsible and responsive SDVOBs in purchasing and utilizing commodities, services, and technology that are of equal quality and functionality to those that may be obtained from non-SDVOBs. Furthermore, bidders/proposers are reminded that they must continue to utilize small, minority and women-owned businesses consistent with current State Law. Utilizing SDVOBs in State contracts will help create more private sector jobs, rebuild New York State's infrastructure, and maximize economic activity to the mutual benefit of the contractor and its SDVOB partners. SDVOBs will promote the recipient's optimal performance under the contract, thereby fully benefiting the public-sector programs that are supported by associated public procurements.

Public procurements can drive and improve the State's economic engine through promotion of the use of SDVOBs by its contractors. The State, therefore, expects awardees to provide maximum assistance to SDVOBs in their contract performance. The potential participation by all kinds of SDVOBs will deliver great value to the State and its taxpayers.

For purposes of this solicitation, applicants and subrecipients are hereby notified the State of New York has set an overall goal of 6% for SDVOB participation or more.

Grant recipients will report on actual participation by each SDVOB during the term of the contract to DHSES per the policies and procedures set by DHSES.

Sexual Harassment Prevention

Applicants must submit a certification with their bid stating that Applicant has a policy addressing sexual harassment prevention and that applicant provides sexual harassment training to all its employees on an annual basis that meets the Department of Labor's model policy and training standards. Bids that do not contain this certification will not be considered for awards; provided, however, that if Applicant cannot make the certification, the Applicant may provide a statement with its bids detailing the reasons why the certification cannot be made.

Worker's Compensation and Disability Benefits Insurance Coverage

Applicants must provide evidence of appropriate workers' compensation and disability insurance coverage, or proof of a legal exemption, prior to being awarded a contract. Failure to do so will result in the rejection of the application.

Iran Divestment Act: The Iran Divestment Act of 2012 (Act), Chapter 1 of the 2012 Laws of New York, added section 165-a to the State Finance Law effective April 12, 2012. The Act is available at: <https://ogs.ny.gov/iran-divestment-act-2012>.

The Act imposes limitations on "persons" that are determined to be engaged in investment activities in the Iranian energy sector, as defined in the Act. Under the Act, the Commissioner of the Office of General Services (OGS) is required to develop and maintain a list of "persons" who are engaged in "investment activities in Iran." Once an entity appears on the prohibited entities list, it will be considered a non-responsive bidder/offerer and prohibited from entering into contracts with the State or local governments. This list is available at: <https://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>.

By submitting a response to this RFA or by assuming the responsibility of a contract awarded hereunder, the applicant (or any assignee) certifies that it will not utilize on such contract any entity that is identified on the prohibited entities list.

During the term of the contract, should DHSES receive information that a person is in violation of the above-referenced certification, DHSES will offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, DHSES shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the contractor in default.

DHSES reserves the right to reject any bid or request for assignment for an entity that appears on the prohibited entities list prior to the award of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the prohibited entities list after contract award.

Vendor Responsibility

State Finance Law §163(9)(f) requires a State Agency to make a determination that an Applicant is responsible prior to awarding that Applicant a State contract which may be based on numerous factors, including, but not limited to the Applicants: (1) financial and organizational capacity; (2) legal authority to do business in this State; (3) integrity of the owners, officers, principals, members, and contract managers; and (4) past performance of the Applicant on prior government contracts. Thereafter, Recipients/Contractors shall at all times during the Contract term remain responsible. The Recipients/Contractor agrees,

if requested by the Commissioner of DHSES, or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial capacity. DHSES requires that vendors file the required Vendor Responsibility Questionnaire online via the New York State VendRep System. To enroll in and use the New York State VendRep System, see the VendRep System, see the VendRep System Instructions available at: http://www.osc.state.ny.us/vendrep/info_vrsystem.htm or go directly to the VendRep system online at <https://onlineservices.osc.state.ny.us>. Vendors must provide their New York State Vendor Identification Number when enrolling. To request assignment of a Vendor ID or for VendRep System assistance, contact the Office of the State Comptroller's Help Desk at 866- 370-4672 or 518-408-4672 or by email at ITServiceDesk@osc.state.ny.us. Vendors opting to complete and submit a paper questionnaire can obtain the appropriate questionnaire from the VendRep website http://www.osc.state.ny.us/vendrep/forms_vendor.htm or may contact the Office of the State Comptroller's Help Desk for a copy of the paper form. Applicants will also be required to complete and submit a Vendor Responsibility Questionnaire prior to contracting.

1) Suspension of Work for Non-Responsibility:

The Commissioner of DHSES or his or her designee, in his or her sole discretion, reserves the right to suspend any or all activities under the Contract, at any time, when he or she discovers information that calls into question the responsibility of the Recipient. In the event of such suspension, the Recipients/Contractor will be given written notice outlining the particulars of such suspension. Upon issuance of such notice, the Contractor must comply with the terms of the suspension order. Contract activity may resume at such time as the Commissioner of DHSES or his or her designee issues a written notice authorizing the resumption of performance under the Contract.

2) Termination for Non-Responsibility:

Upon written notice to the Recipients/Contractor, and a reasonable opportunity to be heard by appropriate DHSES officials or staff, the Contract may be terminated by the Commissioner of DHSES or his or her designee at the Contractor's expense where the Recipients/Contractor is determined by the Commissioner of DHSES or his or her designee to be non-responsible. In such event, the Commissioner of DHSES or his or her designee may complete the contractual requirements in any manner he or she may deem advisable and pursue legal or equitable remedies for breach. Sub-recipients shall at all times during the Contract term remain responsible. The Sub- recipient agrees, if requested by the Commissioner of DHSES, or his or her designee, to present evidence of its continuing legal authority to do business in New York State, integrity, experience, ability, prior performance, and organizational and financial

capacity.

Satisfactory Progress

Satisfactory progress toward implementation includes but is not limited to, executing contracts and submitting payment requests in a timely fashion; retaining consultants; or completing plans, designs, reports, or other tasks identified in the work program within the time allocated for their completion.

DHSES may recapture awarded funds if satisfactory progress is not being made on the implementation of a grant project.

F. General Specifications

By submitting the application, the Applicant attests that:

- 1) Applicant's signatory contact person has express authority to submit on behalf of the applicant's agency,
- 2) Submission of an application indicates the applicant's acceptance of all conditions and terms contained in this document, including Appendices A- 1 and C, and all other terms and conditions of the award contract,
- 3) The application and any resulting grant, if awarded, must adhere to, and be in full compliance with any, resulting contract(s), and relevant federal and State policies and regulations or be subject to termination; and
- 4) Any not-for-profit recipients or subrecipients are required to be prequalified, prior to contract execution, by the State of New York upon application submission through the New York State Grants Gateway (<https://grantsgateway.ny.gov>).
- 5) If your organization is not currently doing business with NYS, you will need to submit a Substitute W-9 form to obtain a NYS Vendor ID. The form is available on the Office of the State Comptroller website at: http://www.osc.state.ny.us/vendor_management/forms.htm.
- 6) Contract Changes - Contracts with Recipients/Contractors may be executed, terminated, renewed, increased, reduced, extended, amended, or renegotiated at the discretion of the Commissioner of DHSES, in light of a Recipient's/Contractor's performance, changes in project conditions, or otherwise.
- 7) Records – Recipients/Contractors must keep books, ledgers, receipts, work records, consultant agreements and inventory records pertinent to the project; and in a manner consistent with DHSES contractual provisions and mandated guidelines.
- 8) Liability - Nothing in the contract between DHSES and the Sub-recipients shall impose liability on the State of New York or DHSES for injury incurred during the performance of approved activities or caused by use of equipment purchased with grant funds.
- 9) Reports - A provider agency shall submit to the DHSES reports in a format and time schedule specified in the grant contract, which shall include a description of the program efforts undertaken during the report period and the

current status of the project.

- 10) Tax Law Section 5-a Certification – In accordance with section 5-a of the Tax Law, sub-recipients will be required, prior to the approval of any contract awarded as a result of this RFA, to certify that it and its affiliates, subcontractors, and subcontractors' affiliates have registered with the New York State Tax Department for the purpose of collection and remittance of sales and use taxes. In order to trigger this certification requirement, a Sub-recipient or its affiliates, subcontractor, or subcontractors' affiliates must have made more than \$300,000 in sales of tangible personal property or taxable services to location within New York State and the contract must be valued in excess of \$15,000. Certification will take the form of a completed Tax Form ST-220.
- 11) Standard Contract Provisions - Grant contracts executed as a result of this RFA process will be subject to the standard clauses for New York State Contracts as referenced herein and as located at: <https://ogs.ny.gov/procurement/appendix>
- 12) Compliance with Procurement Requirements - The applicant shall certify to DHSES that all applicable statutory and contractual procurement procedures were followed and complied with for all procurements.

G. Special Conditions

New York State Emergency Management Certification and Training Program

- 1. Participation in, and successful completion of, the New York State Emergency Management Certification and Training Program (EMC Training Program) is a mandatory requirement under this Contract and a condition of funding. The EMC Training Program will be made available to, and required for, DHSES-specified county and city government officials in order to ensure a consistent emergency management preparedness and response strategy across the State. Attendee substitutions, except as expressly approved by DHSES, shall not be permitted or deemed to be in compliance with this requirement.
- 2. To fulfill the EMC Training Program requirement of the Contract and in order to be eligible for funding under this Contract, Contractors must arrange for DHSES-specified Contractor employees to receive and acknowledge receipt of EMC Training no later than 180 days after execution of this Contract. Copies of the training certificates for each required participant must be submitted to DHSES upon execution of the Contract, or, in the event that training is scheduled, but not yet complete, the Contractor will be required to submit a signed statement indicating the scheduled future dates of attendance, and no later than thirty (30) days after the training is complete, forward such training certificates to DHSES. Continued compliance with the EMC Training Program also requires an annual refresher training of one day per 365 day-cycle from the date of initial training for previously trained individuals if such person remains employed by the Contractor and fulfilling the same functions as he or she fulfilled during the initial training. Should a new employee be designated to

serve in the DHSES-specified positions, then he or she must come into compliance with the EMC Training Program requirements not later than 180 days after taking office.

3. Contractors must commit to active participation in a DHSES Annual Capabilities Assessment as a condition of funding. Active participation includes making reasonable staff, records, information, and time resources available to DHSES to perform the Annual Capabilities Assessment and meet the objectives and goals of the program. Recipients must be aware that the process of conducting a DHSES Annual Risk Assessment is an ongoing process and requires a continued commitment on the part of the Contractor to ensure that it is effective.
4. All recipients and sub-recipients funded through this program agree to provide DHSES, upon request at any time during the life of the grant contract, such cooperation and information deemed necessary by DHSES to ascertain: (1) the nature and extent of any threats or hazards that may pose a risk to the recipients or sub-recipients; and (2) the status of any corresponding recipients or sub-recipients plans, capabilities, or other resources for preventing, protecting against, mitigating, responding to, and recovering from such threats or hazards.
5. Additionally, pursuant to Article 26 of the NYS Executive law, DHSES is authorized to undertake periodic drills and simulations designed to assess and prepare responses to terrorist acts or threats and other natural and man-made disasters. Funded recipients and sub-recipients agree to attend and participate in any DHSES-sponsored conferences, training, workshops or meetings (excluding those identified by DHSES as voluntary) that may be conducted, by and at the request of DHSES, during the life of the grant contract.
6. Failure to comply with any of the requirements, as listed above, may result in sanctions up to and including the immediate suspension and/or revocation of the grant award.
7. Pursuant to Section 163(9)(c) of the State Finance Law, any unsuccessful Bidder may request a debriefing regarding the reasons that the Bid submitted by the Bidder was not selected for award. Requests for a debriefing must be made within 15 calendar days of notification by DHSES that the Bid submitted by the Bidder was not selected for award. An unsuccessful Bidder's written request for a debriefing shall be submitted to DHSES Director of Grants Program Administration. The debriefing shall be scheduled within 10 business days of receipt of the written request by DHSES or as soon as practicable under the circumstances.

X. Questions

Questions regarding the Combined SFY2024, 2025 & 2026 Emergency Services IP Network (ESInet) Readiness Grant Program should be directed to the following email address: Grant.Info@dhsses.ny.gov. To the degree possible, each inquiry should cite the Grant Guidelines section and paragraph to which it refers. Updates and frequently asked questions will be posted online at <https://www.dhsses.ny.gov/state-funded-programs>. Please check the website frequently for updates.

Edward Gordon

From: Heidi Zatkovich
Sent: Wednesday, January 21, 2026 9:20 AM
To: Putnam Co Legislature
Cc: James Burpoe; Lisa Ranghelli
Subject: Protective Services Committee Meeting
Attachments: combined-sfy2024-2025-2026-esinet-readiness-grant-guidelines-final.pdf; MEMO-01202026134529.pdf

Good morning,

Please see attached memo for the January Protective Services Committee Meeting.

Thank you,
Heidi



Heidi Zatkovich

Confidential Secretary to the Commissioner • Putnam County Bureau of Emergency Services
112 Old Route 6, Carmel, NY 10512
PHONE | 845.808.4000. ext. 41109 • WEBSITE | PUTNAMCOUNTONY.COM/PCBES
PUTNAM COUNTY GOVERNMENT NEW YORK

Committee: Protective
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6c

**APPROVAL – BUDGETARY AMENDMENT (26A005) –SHERIFF’S OFFICE –
DONATION FROM THE MATTHEW MARKS CHARITABLE TRUST**

WHEREAS, the Sheriff's Office has received a generous donation in the amount of \$1,000 from Jack Bankowsky and Matthew Marks, from the Matthew Marks Charitable Trust; and

WHEREAS, the Putnam County Sheriff has requested budgetary amendment (26A005) to account for this donation; and

WHEREAS, the Protective Services Committee and the Audit & Administration Committee have reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Increase Revenues:		
10311000 427050	Sheriff Admin – Gifts and Donations	\$1,000
Increase Appropriations:		
10311000 54329	Sheriff Admin – Promotional Materials	\$1,000
2026 Fiscal Impact – 0 –		
2027 Fiscal Impact – 0 –		

ROLL CALL VOTE	YES	NO
Legislator Addonizio		
Legislator Crowley		
Legislator D'Angelo		
Legislator Gouldman		
Legislator Montgomery		
Legislator Regan		
Legislator Russo		
Legislator Sayegh		
Chairman Birmingham		

WILLIAM J. CARLIN, JR.
Commissioner Of Finance



CC: All
Protective 1-26-2026
Audit
Trull
SHEILA BARRETT
First Deputy Commissioner of Finance
ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

January 20, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A, dated February 14, 2010, I am advising you of the following request to amend the PC Sheriff's 2026 budget.

Increase Revenues:

10311000 427050	Sheriff Admin – Gifts and Donations	<u>\$ 1,000.00</u>
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Increase Appropriations:

10311000 54329	Sheriff Admin – Promotional Materials	<u>\$ 1,000.00</u>
----------------	---------------------------------------	--------------------

2026 Fiscal Impact - 0
2027 Fiscal Impact - 0

This amendment recognizes a 2025 donation received by the PC Sheriff's Department from Matthew Marks and Jack Bankowsky.

26A005

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Matthew Marks Charitable Trust ~ 12.17.25 Check # 414 ~ \$1,000.



PUTNAM COUNTY SHERIFF'S OFFICE

Three County Center
Carmel, New York 10512
(845) 225-4300



BRIAN M. HESS
SHERIFF

JAMES T. MENTON
UNDERSHERIFF

January 12, 2026

3026

Mr. William Carlin
Commissioner of Finance
County Office Building
40 Gleneida Avenue
Carmel, N.Y. 10512

Dear Commissioner Carlin:

Check #414 in the amount of \$1,000

From: MATTHEW MARKS CHARITABLE TRUST

Please apply to the corresponding accounts:

Increase Revenues:

10311000 427051	Sheriff Administration-Gifts & Donations	\$1,000.00
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Increase Appropriations:

10311000 54329	Sheriff – Promotional Materials	\$1,000.00
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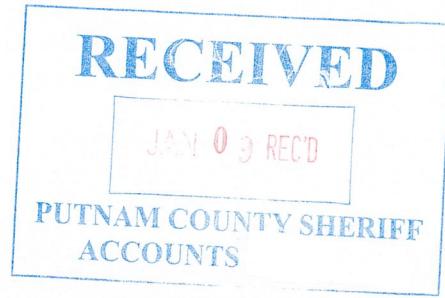
2026 Fiscal Impact -0-
2027 Fiscal Impact -0-

This amendment recognizes funds presented to the Putnam County Sheriff's Department, from Jack Bankowsky and Matthew Marks, from the Matthew Marks Charitable Trust, to use at our discretion.

Sincerely

Brian M. Hess
Sheriff

Matthew Marks Charitable Trust
523 W 24th Street
New York, NY 10011



Putnam County Sheriff's Department
3 County Center
Carmel, NY 10512

December 17, 2025

To Whom It May Concern,

Please find a contribution in the amount of \$1,000 enclosed. It is a donation from **Jack Bankowsky and Matthew Marks** from the Matthew Marks Charitable Trust.

Kindly send a receipt dated in 2025 to the address above, attention Jane Denton. Feel free to call Jane Denton at 212-243-0200 with any questions.

Best wishes,

Matthew Marks Charitable Trust

Committee: Audit Mtg. Resolution # _____
Introduced By _____ Regular Mtg: Tues., Feb 3, 2026
Seconded By _____ Special Mtg

Reso
#6d.

APPROVAL – BUDGETARY AMENDMENT (25A125) – FINANCE – YEAR END JOURNAL ENTRY #2

WHEREAS, the Commissioner of Finance has requested a budgetary amendment (25A125) for the second Year End Journal Entry for the year ending December 31, 2025; and

WHEREAS, further entry(s) will follow as more information becomes available during the year end closing process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

GENERAL FUND	
Increase Estimated Appropriations:	
SEE ATTACHED SHEET	3,491,283.45
Decrease Estimated Appropriations:	
SEE ATTACHED SHEET	877,625.00
Increase Estimated Revenues:	
SEE ATTACHED SHEET	4,070,122.45
Decrease Estimated Appropriations:	
SEE ATTACHED SHEET	1,456,464.00
ROAD FUND	
Increase Estimated Appropriations:	
SEE ATTACHED SHEET	316,646.00
Decrease Estimated Revenues:	
SEE ATTACHED SHEET	308,748.00
Increased Estimated Revenues:	
SEE ATTACHED SHEET	7,898.00
ROAD MACHINERY FUND	
Increase Estimated Appropriations:	
SEE ATTACHED SHEET	19,148.00

Increase Estimated Revenues:	
SEE ATTACHED SHEET	19,148.00
DEBT SERVICE FUND:	
Increase Estimated Revenues:	
SEE ATTACHED SHEET	24,500.00
Decrease Estimated Revenues:	
SEE ATTACHED SHEET	24,500.00
CAPITAL PROJECTS FUND	
Increase Estimated Appropriations:	
SEE ATTACHED SHEET	620,457.79
Decrease Estimated Appropriations:	
SEE ATTACHED SHEET	2,856,185.89
Increase Estimated Revenues:	
SEE ATTACHED SHEET	6,047,012.21
Decrease Estimated Revenues:	
SEE ATTACHED SHEET	8,282,740.31

2025 Fiscal Impact – 0 –
2026 Fiscal Impact – 0 –

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



cc: All
Audit - 1-26-2026 Reso
Full.

KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

2026 JAN 21 AM 11: 10

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

To: Diane Trabulsky, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *kjc*
Re: Budgetary Amendment - 25A125
Date: January 19, 2026

At the request of the Commissioner of Finance, the following budgetary amendment is required.

GENERAL FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 3,491,283.45

Decrease estimated appropriations:

SEE ATTACHED SHEET 877,625.00

Increase estimated revenues:

SEE ATTACHED SHEET 4,070,122.45

Decrease estimated revenues:

SEE ATTACHED SHEET 1,456,464.00

ROAD FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 316,646.00

Decrease estimated appropriations:

SEE ATTACHED SHEET 308,748.00

Increase estimated revenues:

SEE ATTACHED SHEET 7,898.00

ROAD MACHINERY FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 19,148.00

Increase estimated revenues:

SEE ATTACHED SHEET 19,148.00

DEBT SERVICE FUND:

Increase estimated revenues:

SEE ATTACHED SHEET 24,500.00

Decrease estimated revenues:

SEE ATTACHED SHEET 24,500.00

CAPITAL PROJECTS FUND:

Increase estimated appropriations:

SEE ATTACHED SHEET 620,457.79

Decrease estimated appropriations:

SEE ATTACHED SHEET 2,856,185.89

Increase estimated revenues:

SEE ATTACHED SHEET 6,047,012.21

Decrease estimated revenues:

SEE ATTACHED SHEET 8,282,740.31

Fiscal Impact - 2025 - \$ 0

Fiscal Impact - 2026 - \$ 0

This Resolution is required to record year end journal entry #2 as per the attached spreadsheet.

Approved:

Kevin M, Byrne
County Executive

FD	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
01	10010000	510000		PERSONNEL SERVICES	6,643				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10010000	51092		COMP TIME PAYOUT	2,411				ADJUST TO ACTUAL
01	10010000	51096		HOLIDAY PAY	7,500				ADJUST TO ACTUAL
01	10011000	52180		OTHER EQUIPMENT	1,359				ADJUST TO ACTUAL
01	10014000	58008		HEALTH INSURANCE	1,700				ADJUST TO ACTUAL
01	10033000	51000		PERSONNEL SERVICES	12,224				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10085000	54646	10149	CONTRACTS	61,310				ADJUST TO ACTUAL
01	10087000	51000	10184	PERSONNEL SERVICES	5,726				ADJUST TO ACTUAL
01	10101001	58008		HEALTH INSURANCE	18,493				ADJUST TO ACTUAL
01	10104000	51000		PERSONNEL SERVICES	34,750				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10106000	51000		PERSONNEL SERVICES	2,890				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10106000	58002		FICA	222				ADJUST TO ACTUAL
01	10110000	51000		PERSONNEL SERVICES	5,771				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10116000	51000		PERSONNEL SERVICES	6,384				ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	10116000	58002		SOCIAL SECURITY	500				ADJUST TO ACTUAL
01	10118500	58008		HEALTH INSURANCE	8,388				ADJUST TO ACTUAL
01	10123000	51000		PERSONNEL SERVICES	5,402				ADJUST TO ACTUAL
01	10123000	58008		HEALTH INSURANCE	1,591				ADJUST TO ACTUAL
01	10131000	51000		PERSONNEL SERVICES	18,471				ADJUST TO ACTUAL
01	10131000	54989		MISCELLANEOUS	7,246				ADJUST TO ACTUAL
01	10990100	59020		TRANSFER TO CAPITAL FUND	1,350,221.37				ADJUST TO ACTUAL
01	10131000	449898		FED AID ARPA	73,073.85				ADJUST TO ACTUAL
01	10131000	449898		FED AID ARPA	69,162.23				ADJUST TO ACTUAL
01	10135500	51000		PERSONNEL SERVICES	330				ADJUST TO ACTUAL
01	10135500	58002		SOCIAL SECURITY	687				ADJUST TO ACTUAL
01	10136200	54910		TAX ADVERTISING AND EXPENSE	3,080				ADJUST TO ACTUAL
01	10141000	51000		PERSONNEL SERVICES	3,913				ADJUST TO ACTUAL
01	10146000	51000		PERSONNEL SERVICES	7,013				ADJUST TO ACTUAL
01	10146000	58008		HEALTH INSURANCE	10,085				ADJUST TO ACTUAL
01	10149000	51000		PERSONNEL SERVICES	9,372				ADJUST TO ACTUAL
01	10161000	54631		ELECTRIC	56,242				ADJUST TO ACTUAL
01	10198000	54759		SPECIAL DISTRICT TAXES	4,000				ADJUST TO ACTUAL
01	10199000	54980		CONTINGENCY	105,091				ADJUST TO ACTUAL
01	10200000	58008		HEALTH PLANS	364				ADJUST TO ACTUAL
01	10296000	51093		OVERTIME	763				ADJUST TO ACTUAL
01	10296000	54414		PRE K - CARE AT PRIVATE INSTITUTION	35,000				INCREASED SPECIAL EDUCATION ITINERANT SERVICES
01	10296000	54414		PRE K - CARE AT PRIVATE INSTITUTION	140,000				INCREASED SPECIAL EDUCATION ITINERANT SERVICES - ELC
01	10296000	54417		PRE K - EVALUATIONS	35,000				INCREASED SPECIAL EDUCATION ITINERANT SERVICES
01	10296000	54441		EI - LEASED TRANSPORTATION	75,000				ADJUST FOR INCREASE HOME SERVICES
01	10296000	54678			39,000				ADJUST FOR INCREASE HOME SERVICES

FD	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
01	10296000	432773		STATE AID - PRE KAGED 3-5			83,300		
01	10296001	52110		ELC - ITINERANT SERVICES				11,000	INCREASED SPECIAL EDUCATION ITINERANT SERVICES - ELC
01	10296001	54310		ELC - ITINERANT SERVICES				6,000	ADJUST FOR TEACHER ASSISTANT COSTS - ELC
01	10296001	54414		ELC - ITINERANT SERVICES					ADJUST FOR TEACHER ASSISTANT COSTS - ELC
01	10296001	54414		ELC - CARE AT PRIVATE INSTITUTION					ADJUST FOR TEACHER ASSISTANT COSTS - ELC
01	10296001	54646		ELC - ITINERANT SERVICES					ADJUST FOR TEACHER ASSISTANT COSTS - ELC
01	10296001	54678		ELC - ITINERANT SERVICES					ADJUST FOR TEACHER ASSISTANT COSTS - ELC
01	10296001	432773		ELC - ED & TRANSPORTATION HAND CHILD					ADJUSTED SPECIAL EDUCATION ITINERANT SERVICES
01	10311000	58008		HEALTH INSURANCE					ADJUST TO ACTUAL
01	10315000	51096		HOLIDAY PAY					ADJUST TO ACTUAL
01	10315001	58008	10032	HEALTH INSURANCE					ADJUST TO ACTUAL
01	10315001	51000	10032	PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10315001	51096		HOLIDAY PAY					ADJUST TO ACTUAL
01	10315001	58002	10032	SOCIAL SECURITY					ADJUST TO ACTUAL
01	10398900	58008		HEALTH INSURANCE					ADJUST TO ACTUAL
01	10401000	51000		PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10405900	51000		HOLIDAY PAY					ADJUST TO ACTUAL
01	10405900	54483		SOCIAL SECURITY					ADJUST TO ACTUAL
01	10405900	54678		EI - ASSISTIVE TECH					ADJUST TO ACTUAL
01	10405900	51000		EI - LEASED TRANSPORTATION					ADJUST FOR INCREASE HOME SERVICES
01	10431000	51000		PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10431000	58002		SOCIAL SECURITY					ADJUST TO ACTUAL
01	10431000	58002	10211	SOCIAL SECURITY					ADJUST TO ACTUAL
01	10431000	58008	10206	HEALTH INSURANCE					ADJUST TO ACTUAL
01	10431000	58008	10211	HEALTH PLANS					ADJUST TO ACTUAL
01	10511100	51000		PERSONNEL SERVICES					ADJUST TO PROJECTION
01	10511100	51093		FACILITIES - OVERTIME					ADJUST TO PROJECTION
01	10564000	54950		RR STATION MAINTENANCE					ADJUST FOR YEAR END ACCRUAL
01	10651000	58008		HEALTH INSURANCE					ADJUST TO ACTUAL
01	10661000	51000		PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10677200	51093		OVERTIME					ADJUST TO ACTUAL
01	10677400	51000		PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10677500	51000		PERSONNEL SERVICES					ADJUST TO PROJECTION
01	10677500	58008		HEALTH INSURANCE					ADJUST TO PROJECTION
01	10711000	51094		TEMPORARY - PARKS					ADJUST TO PROJECTION
01	10711000	58002	10114	FICA - PARKS					ADJUST TO PROJECTION
01	10731000	51000	10114	PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10731000	58002	10114	SOCIAL SECURITY					ADJUST TO ACTUAL
01	10751000	51000		PERSONNEL SERVICES					ADJUST TO ACTUAL
01	10906000	58061		HEALTH INSURANCE RETIREES					ADJUST TO ACTUAL
01	10990100	59020	51509	TRANSFER TO CAPITAL FUND					ADJUST TO ACTUAL
								73,073.85	

FD	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
01	10990100	59020	52216	TRANSFER TO CAPITAL FUND	69,162.23	270	105,091		ADJUST TO ACTUAL
01	10990100	59020		TRANSFER TO CAPITAL FUND					ADJUST TO ACTUAL
01	12022000	51094		TEMPORARY		1,760			ADJUST TO ACTUAL
01	12401000	51093		OVERTIME					ADJUST TO ACTUAL
01	12401000	58007		LIFE INSURANCE		9,365			ADJUST TO ACTUAL
01	12401002	51000	10050	PERSONNEL SERVICES		3,853			ADJUST TO ACTUAL
01	12401002	58002	10050	SOCIAL SECURITY		276			ADJUST TO ACTUAL
01	12401003	51000	10056	PERSONNEL SERVICES		3,229			ADJUST TO ACTUAL
01	12401003	58002	10056	SOCIAL SECURITY		157			ADJUST TO ACTUAL
01	13311000	51093		OVERTIME		701			ADJUST TO ACTUAL
01	13398900	51094		TEMPORARY		313			ADJUST TO ACTUAL
01	14398900	54989		MISCELLANEOUS		880			ADJUST TO ACTUAL
01	163311000	51000		PERSONNEL SERVICES		6,763			ADJUST TO ACTUAL
01	163311000	51093		OVERTIME		87,219			ADJUST TO ACTUAL
01	163311000	51096		HOLIDAY PAY		10,500			ADJUST TO ACTUAL
01	163311000	58002		SOCIAL SECURITY		6,378			ADJUST TO ACTUAL
01	170303000	51093		OVERTIME		170			ADJUST TO ACTUAL
01	17311000	51093		OVERTIME		2,250			ADJUST TO ACTUAL
01	17311000	51099		CLOTHING ALLOWANCE		286			ADJUST TO ACTUAL
01	17311000	58002		FICA		172			ADJUST TO ACTUAL
01	17311000	58008		HEALTH INSURANCE		14,300			ADJUST TO ACTUAL
01	17311000	422601		DEPUTY OUTSIDE SERVICES					ADJUST TO ACTUAL
01	17311000	58002	10024	SOCIAL SECURITY		279			ADJUST TO ACTUAL
01	21401000	51000		PERSONNEL SERVICES		39,206			ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
01	21401000	58002		SOCIAL SECURITY		640			ADJUST TO ACTUAL
01	22070000	51000		PERSONNEL SERVICES		4,186			ADJUST TO ACTUAL
01	22070000	58002		SOCIAL SECURITY		233			ADJUST TO ACTUAL
01	25117000	54950		COUNTY CONTRIBUTION					ADJUST TO ACTUAL
01	25117000	54951	10224	LEGAL AID - AID TO DEFENSE GRANTS		279,535			ADJUST FOR PASS THROUGH GRANTS
01	25117000	422011		REF - PRIOR YR EXPENDITURES					ADJUST TO ACTUAL
01	25117000	430251		STATE AID - ILSF					ADJUST FOR PASS THROUGH GRANTS
01	25117000	430890	10224	STATE AID -LEGAL AID - AID TO DEFENSE		100,000			ADJUST TO ACTUAL
01	25117100	54125		LEGAL SERVICES					ADJUST TO ACTUAL
01	25117100	430251		18B REIMBURSEMENT					ADJUST TO ACTUAL
01	26401001	51000	10066	PERSONNEL SERVICES		9,395			ADJUST TO ACTUAL
01	26401001	58008	10205	HEALTH PLANS		700			ADJUST TO ACTUAL
01	32311000	51090		CANINE STIPEND		1,848			ADJUST TO ACTUAL
01	32311000	51093	10165	OVERTIME		549			ADJUST TO ACTUAL
01	32311000	54682		SPECIAL SERVICES		500			ADJUST TO ACTUAL
01	32311000	58008		HEALTH INSURANCE		2,707			ADJUST TO ACTUAL

FDF	ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE		DECREASE		COMMENTS
					ESTIMATED APPROPNS	ESTIMATED APPROPNS	ESTIMATED REVENUES	ESTIMATED REVENUES	
01	32311000	427701		UNCLASSIFIED			500		ADJUST TO ACTUAL
01	10131000	424011		INTEREST & EARNINGS			3,341,951.37		ADJUST TO PROJECTION
					3,491,283.45	877,625.00	4,070,122.45	1,456,464.00	
02	10511000	51000		PERSONNEL SERVICES			159,691		ADJUST TO ACTUAL
02	10511000	58004		WORKERS COMPENSATION			52,790		ADJUST TO ACTUAL
02	10511000	58008		HEALTH INSURANCE			96,267		ADJUST TO ACTUAL
02	10514200	51093		OVERTIME			62,378		ADJUST TO PROJECTION - SNOW REMOVAL OT
02	10514200	54410		SUPPLIES & MATERIALS			235,725		ADJUST TO PROJECTION - SALT
02	10514200	58002		FICA			2,010		ADJUST TO ACTUAL
02	10514200	58008		HEALTH INSURANCE			10,829		ADJUST TO ACTUAL
02	10514400	58008		HEALTH INSURANCE			1,343		ADJUST TO ACTUAL
02	10514400	54410		SUPPLIES & MATERIALS			4,361		ADJUST TO PROJECTION - SALT
02	10514400	427161		USE OF FUND BALANCE			316,646	7,898	
					308,748		7,898		
03	10513000	51000		PERSONNEL SERVICES			19,148		ADJUST TO ACTUAL - CSEA CONTRACT SETTLEMENT
03	03021310	427161		USE OF FUND BALANCE			19,148		ADJUST TO ACTUAL
					19,148		19,148		
10	V9710000	424011		INTEREST EARNINGS			24,500		ADJUST TO PROJECTION
10	V9710000	427161		USE OF FUND BALANCE			24,500		ADJUST TO PROJECTION
					24,500		24,500	24,500	
05	05000	457101		2019 BOND PROCEEDS				1,327,500.00	RECLASSIFY TO PROPER ACCOUNT
05	05000	45710K		2020 BOND PROCEEDS				1,327,500.00	RECLASSIFY TO PROPER ACCOUNT
05	53097000	428651		TRANSFER FROM DEBT SERVICE FUND				800,000.00	RECLASSIFY TO PROPER ACCOUNT
05	53097000	428601		TRANSFER FROM GENERAL FUND				100,000.00	RECLASSIFY TO PROPER ACCOUNT
05	55197000	437897		STATE AID CREST GRANT - ID # 27359					RECORD CREST GRANT
05	55197000	428601		TRANSFER FROM GENERAL FUND				100,000.00	RECORD CREST GRANT
05	58760000	53000		FEMA - MILL BRIDGE				100,000.00	TO CLOSE ACCOUNT
05	58760000	445971		FEMA - MILL BRIDGE				221,340.07	TO CLOSE ACCOUNT
					50369		50369	221,340.07	RECLASSIFY TO PROPER ACCOUNT

FD ORG	OBJECT	PROJECT	DESCRIPTION	INCREASE ESTIMATED APPROPS	DECREASE ESTIMATED APPROPS	INCREASE ESTIMATED REVENUES	DECREASE ESTIMATED REVENUES	COMMENTS
05 58760000 445971	50369	FEMA REPAIRS	NEW FREEDOM GRANT	2,330.87		221,340.07		RECLASSIFY TO PROPER ACCOUNT TO CLOSE ACCOUNT
05 55997000 53000	51218	NEW FREEDOM GRANT	NEW FREEDOM GRANT		4,976.87		2,330.87	RECLASSIFY TO PROPER ACCOUNT TO CLOSE ACCOUNT
05 55997000 428601	51218	MAYBROOK BIKEWAY	MAYBROOK BIKEWAY			4,976.87		RECLASSIFY TO PROPER ACCOUNT RECLASSIFY TO PROPER ACCOUNT
05 55997000 53000	50330	MAYBROOK BIKEWAY	MAYBROOK BIKEWAY					RECORD INTEREST ON WQUIP FUNDS
05 55997000 428601	50330	EOH FUNDS - WATER QUALITY	EOH FUNDS - WATER QUALITY	214,232.52		214,232.52		RECORD INTEREST ON WQUIP FUNDS
05 58989000 53000	50344	EOH FUNDS - WATER QUALITY	EOH FUNDS - WATER QUALITY					BUDGET CELL TOWER INCOME
05 58989000 423891	50344	RADIO PROJECT	RADIO PROJECT	179,908.33		179,908.33		BUDGET CELL TOWER INCOME
05 53097000 53000	51601	RENT INCOME - CELL TOWERS	RENT INCOME - CELL TOWERS					ADJUST TO PROJECTION
05 53097000 424400	51601	PEEKSKILL HOLLOW ROAD - PIN 8757.48	PEEKSKILL HOLLOW ROAD - PIN 8757.48	1,076,221.49		1,173,900.00		ADJUST TO PROJECTION
05 55197000 53000	50245	STATE AID -PHR- PIN 8757.48	STATE AID -PHR- PIN 8757.48			674,933.05		ADJUST TO PROJECTION
05 55197000 435971	50245	FEDERAL AID -PHR- PIN 8757.48	FEDERAL AID -PHR- PIN 8757.48				710,275.91	ADJUST TO ACTUAL
05 05000 445971	50245	2014 BOND PROCEEDS					3,565,000.00	ADJUST TO ACTUAL
05 05000 45710E	50245	2023 BOND PROCEEDS						ADJUST TO ACTUAL
05 55197000 45710N	50245	INTERFUND - PHR - PIN 8757.48		1,350,221.37		27,198.46		TO CLOSE OUT
05 58989000 53000	51713	SEWER DISTRICT CREATION				27,198.46		TO CLOSE OUT
05 58989000 428601	51713	SEWER DISTRICT CREATION					551,037.00	ADJUST TO ACTUAL
05 55997000 435974	52009	STATE AID - MEP					778,058.00	ADJUST TO ACTUAL
05 55997000 445894	52009	FED AID - CARES ACT -CRRSA						ADJUST TO ACTUAL
05 55997000 53000	52009	TRANSIT FACILITY - PROJECT 52009					10,000.00	TO CLOSE OUT
05 55197000 435971	52005	STATE AID - TRANSIT GRANT					90,000.00	TO CLOSE OUT
05 55197000 445971	52005	FEDERAL AID - TRANSIT GRANT						TO CLOSE OUT
05 55197000 53000	52005	TIP PROJECT MGMT PROJECT 52005				100,000.00		TO CLOSE OUT
05 55197000 435971	52205	STATE AID - TRANSIT GRANT					10,000.00	TO CLOSE OUT
05 55197000 445971	52205	FEDERAL AID - TRANSIT GRANT					90,000.00	TO CLOSE OUT
05 55197000 53000	52205	TIP PROJECT MGMT PROJECT 52205						TO CLOSE OUT
				100,000.00				
						6,047,012.21		8,282,740.31
				2,856,185.89				
				620,457.79				

Committee: Audit Mtg. Resolution # _____
 Introduced By _____ Regular Mtg: Tues., Feb 3, 2026
 Seconded By _____ Special Mtg _____

Reso
#6e

**APPROVAL - BUDGETARY AMENDMENT (25A126) – FINANCE DEPARTMENT –
 ACCOUNT FOR AMERICAN RESCUE PLAN ACT (ARPA)**

WHEREAS, Commissioner of Finance has requested Budgetary Amendment (25A126) to account for American Rescue Plan Act (ARPA) Spending through December 31, 2025; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment:

Increase Estimated Appropriations:

10990100 59020 52419	Transfer to Capital Fund - ARPA	31,039.00
10990100 59020 50245	Transfer to Capital Fund - ARPA	79,196.34
10990100 59020 52420	Transfer to Capital Fund - ARPA	381,490.00
10990100 59020 52220	Transfer to Capital Fund - ARPA	102,698.85
10990100 59020 52224	Transfer to Capital Fund - ARPA	20,597.02
10990100 59020 52405	Transfer to Capital Fund - ARPA	422,571.19
10990100 59020 52416	Transfer to Capital Fund - ARPA	178,981.32
10990100 59020 51601	Transfer to Capital Fund - ARPA	926,725.61
10990100 59020 52215	Transfer to Capital Fund - ARPA	28,524.83
10990100 59020 52228	Transfer to Capital Fund - ARPA	15,815.00
		2,187,639.16

ROLL CALL VOTE	YES	NO	YES	NO	YES	NO
Legislator Addonizio						
Legislator Crowley						
Legislator D'Angelo						
Legislator Gouldman						
Legislator Montgomery						
Legislator Regan						
Legislator Russo						
Legislator Sayegh						
Chairman Birmingham						

Increase Estimated Revenues:

10131000 449898 52419	Fed Aid – ARPA	31,039.00
10131000 449898 51622	Fed Aid – ARPA	79,196.34
10131000 449898 52420	Fed Aid – ARPA	381,490.00
10131000 449898 51914	Fed Aid – ARPA	102,698.85
10131000 449898 52202	Fed Aid – ARPA	20,597.02
10131000 449898 52225	Fed Aid – ARPA	422,571.19
10131000 449898 52227	Fed Aid – ARPA	178,981.32
10131000 449898 52405	Fed Aid – ARPA	926,725.61
10131000 449898 52228	Fed Aid – ARPA	28,524.83
10131000 449898 52224	Fed Aid – ARPA	15,815.00
		<hr/>
		2,187,639.16

2025 Fiscal Impact – 0 –**2026 Fiscal Impact – 0 –**

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



CC: All
Jan-Audit
Feb-Field
RESC
KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsky, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 25A126
Date: January 14, 2026

2026 JAN 15 AM 10:12
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

At the request of the Commissioner of Finance, the following budgetary amendment is required.

Increase Estimated Appropriations:

10990100 59020 52419	Transfer to Capital Fund - ARPA	31,039.00
10990100 59020 50245	Transfer to Capital Fund - ARPA	79,196.34
10990100 59020 52420	Transfer to Capital Fund - ARPA	381,490.00
10990100 59020 52220	Transfer to Capital Fund - ARPA	102,698.85
10990100 59020 52224	Transfer to Capital Fund - ARPA	20,597.02
10990100 59020 52405	Transfer to Capital Fund - ARPA	422,571.19
10990100 59020 52416	Transfer to Capital Fund - ARPA	178,981.32
10990100 59020 51601	Transfer to Capital Fund - ARPA	926,725.61
10990100 59020 52215	Transfer to Capital Fund - ARPA	28,524.83
10990100 59020 52228	Transfer to Capital Fund - ARPA	15,815.00
		2,187,639.16

Increase Estimated Revenues:

10131000 449898 52419	Fed Aid - ARPA	31,039.00
10131000 449898 50245	Fed Aid - ARPA	79,196.34
10131000 449898 52420	Fed Aid - ARPA	381,490.00
10131000 449898 52220	Fed Aid - ARPA	102,698.85
10131000 449898 52224	Fed Aid - ARPA	20,597.02
10131000 449898 52405	Fed Aid - ARPA	422,571.19
10131000 449898 52416	Fed Aid - ARPA	178,981.32
10131000 449898 51601	Fed Aid - ARPA	926,725.61
10131000 449898 52215	Fed Aid - ARPA	28,524.83
10131000 449898 52228	Fed Aid - ARPA	15,815.00
		2,187,639.16

Fiscal Impact - 2025 - \$ 0
Fiscal Impact - 2026 - \$ 0

This Resolution is required to account for ARPA spending through December 31, 2025.
Please forward to the appropriate committee.

Approved : _____
Kevin M. Byrne, County Executive

Committee: Audit 11/16
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6F

**APPROVAL - BUDGETARY TRANSFER (26A001) – COMMISSIONER OF
DEPARTMENT OF MENTAL HEALTH, SOCIAL SERVICES, AND YOUTH
BUREAU– AMEND 2026 DSS BUDGET TO INCLUDED PUTNAM COUNTY’S
SAFE HARBOUR ALLOCATION**

WHEREAS, the Putnam County Commissioner of Department of Mental Health, Social Services, and Youth Bureau requested budgetary amendment (26A001) to amend the 2026 DSS budget to include Putnam County's Safe Harbour allocation for the purpose and plan approved by the NYS Office of Children and Family Services (OCFS);

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer; now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10058000 54646 Subcontractors – Safe Harbour 16,949

Increase Estimated Revenues:

10058000 436101 State Aid – Safe Harbour 16,949

2026 - Fiscal Impact – 0 –

2027 - Fiscal Impact – 0 –

ROLL CALL VOTE	YES	NO	YES	NO	YES	NO
Legislator Addonizio						
Legislator Crowley						
Legislator D'Angelo						
Legislator Gouldman						
Legislator Montgomery						
Legislator Regan						
Legislator Russo						
Legislator Sayegh						
Chairman Birmingham						

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

JAN - Audit
Feb 3 Full.

Reso
cc: All

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsky, Legislative Clerk

From: William J. Carlin, Jr., Interim Commissioner of Finance *WJC*

Re: Budgetary Amendment - **26A001**

Date: January 2, 2026

At the request of the Commissioner of MH, DSS & Youth, the following budgetary amendment is required.

Increase Estimated Appropriations:

10058000 54646	Subcontractors - Safe Harbour	16,949
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Increase Estimated Revenues:

10058000 436101	State Aid - Safe Harbour	16,949
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Fiscal Impact - 2026 - \$ 0

Fiscal Impact - 2027 - \$ 0

This Resolution is adjust DSS State Aid levels as per the attached request.
Please forward to the appropriate committee.

Approved :
Kevin M. Byrne, County Executive

2026 JAN 14 AM 11:42
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



**DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU**

MEMORANDUM

December 11, 2025

TO: William Carlin, Commissioner of Finance

FROM:  Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2026 Budgetary Amendment

Your approval is requested to amend the 2026 DSS budget to include Putnam's Safe Harbour allocation for the purpose of contracting with a provider to address the needs of trafficked and commercially sexually exploited children and youth in accordance with Putnam's Safe Harbor project plan approved by the NYS Office of Children and Family Services (OCFS).

Increase Estimated Revenue:

10058000	SAFE HARBOR	
436101	ADM SOCIAL SERVICES	\$16,949
	Total Estimated Revenues	\$16,949

Increase Appropriations:

10058000	SAFE HARBOR	
54646	CONTRACTS	\$16,949
	Total Appropriations	\$16,949
	Fiscal Impact (26)	- 0 -
	Fiscal Impact (27)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

25-OCFS-LCM-17-R1 Municipal Safe Harbour: NY Allocations for Program Year 2026

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau
Nicolle McGuire, Deputy Commissioner of Social Services and Youth Bureau



Office of Children and Family Services

Kathy Hochul
Governor

52 WASHINGTON STREET
RENSSELAER, NY 12144

DaMia Harris-Madden, Ed.D., MBA, M.S.
Commissioner

Local Commissioners Memorandum

Transmittal: 25-OCFS-LCM-17-R1 (**Revised, November 28, 2025**)

To: Local Departments of Social Services Commissioners

Issuing Division of Youth Development and Partnerships for Success

Division/Office: Bureau of Youth Development and Well-Being

Date: R1: November 28, 2025. Original publication date: August 4, 2025

Subject: Municipal Safe Harbour: NY Allocations for Program Year 2026

Contact Division of Youth Development and Partnerships for Success:

Person(s): humantrafficking@ocfs.ny.gov or 518-474-9879

Attachments: Appendix A: *Municipal Safe Harbour: NY Allocations, 2026 (Revised)*

Appendix B: *Safe Harbour: NY Allowable Use of Funds, 2026*

Appendix C: *Safe Harbour: NY Resources and Commitments, 2026*

Appendix D: *Safe Harbour: NY 2026 Budget Template*

R1: This Local Commissioners Memorandum (LCM) was revised and reissued on November 28, 2025, to update the amounts for select counties.

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to inform local departments of social services (LDSSs) about funding for the Safe Harbour: NY program for program year January 1, 2026 – December 31, 2026.

II. Background

Safe Harbour: NY program funds are intended to support all youth identified as trafficked, sexually exploited, or being at risk up to the age of 21. A youth's eligibility for services or support funded through Safe Harbour: NY is not contingent on any demographic factors or other personal characteristics such as immigration status, the source of the referral, or the youth's involvement in child welfare or juvenile justice system(s).

Each LDSS is required to submit to the New York State Office of Children and Family Services (OCFS) planning documents including the Sexually Exploited and Trafficked Youth section in the child and family services plan (CFSP) and the Safe Harbour: NY program budget. The Sexually Exploited and Trafficked Youth section of the CFSP will serve as the Safe Harbour: NY program plan. The Safe Harbour: NY budget must be submitted to OCFS using the template attached to this LCM by uploading it in the CFSP.

Plans are informed by an assessment of local need as well as guidance provided by OCFS, including but not limited to the [Blueprint for Building a Child Welfare Response to Commercially Sexually Exploited and Trafficked Youth \(Blueprint\)](#). The Blueprint, and many other resources, can be found on the OCFS website at <https://ocfs.ny.gov/programs/human-trafficking/>.

Additional details about completing the CFSP can be found in 24-OCFS-LCM-15, Guidelines for Preparing the County Child and Family Services Annual Plan, and within resource documents embedded within the CFSP portal. The CFSP portal can be accessed at <https://countyplans.ocfs.ny.gov/log-in/>.

III. Program Implications

Each LDSS is required to submit to OCFS an assessment of local need and plan for how Safe Harbour: NY funds will be leveraged to meet those needs via the Sexually Exploited and Trafficked Youth section of the CFSP, due November 1, 2025. The program budget will be submitted to OCFS as an upload in the CFSP portal using Appendix D: *Safe Harbour: NY 2026 Budget Template*.

The 2025 CFSP submission will be used for the 2026 Safe Harbour program year. Approval of the Safe Harbour program plan and budget for program year 2026 will be communicated by the approval of 2025 Sexually Exploited and Trafficked Youth section in the CFSP.

IV. Allocation Methodology

Allocations are issued as preliminary. OCFS retains the ability to evaluate programming and spending throughout the program year. Underspent or unclaimed funds are subject to redistribution to other LDSSs based on demonstrated need.

County allocations are included in Attachment A. All counties receive equal funding for program year 2026. When a county opts not to accept its allocation, those funds are offered to other counties in the same Empire State Development region.

V. Claiming

Safe Harbour expenditures must be separately identified and claimed through the RF-17 claim package for special project claiming. The costs must be first identified on the RF-2A claim package as F17 functional costs and reported in the F17 column on the *Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries* (LDSS-923) and the Schedule D, *DSS Administrative Expenses Allocation and Distribution by Function and Program* (LDSS-2347). After final acceptance of the RF-2A claim package, the individual project costs are then reported under the project label "Safe Harbor 2026" on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A).

Salaries, fringe benefits, staff counts, and central services costs must be directly entered on the RF-17 Worksheet, *Distribution of Allocated Costs to Other Reimbursable Programs* (LDSS-4975A), while overhead costs are automatically brought over from the RF-2A, Schedule D, and distributed based upon the proportion of the number of staff assigned to this project. Employees not working all their time on this project must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs must be reported with the appropriate object of expense(s) on the Summary-Administrative (page 1), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

Program costs must be reported as object of expense 37 - Special Project Program Expense on the Summary - Program (page 2), *Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs* (LDSS-923-B).

Total project costs, including all costs regardless of state reimbursement, must be reported on the LDSS-4975, *Monthly Statement of Special Project Claims Federal and State Aid (RF-17)*, as 100% state share excluding central services costs, which are local share. Local districts will be reimbursed up to their approved allocation.

To receive reimbursement, claims for eligible "Safe Harbour 2026" expenditures for the period January 1, 2026, through January 31, 2027, must be final accepted in the Automated Claiming System (ACS) by March 31, 2027.

Further instructions for completing time studies, the LDSS-923 and Schedule D, and the RF-17 claim package can be found in Chapters 4, 7, and 18, respectively, of the *Fiscal Reference Manual* (FRM), Volume 3. The FRM is available online at <https://intranet.otda.ny.gov/bfdm/finance/>.

/s/ Nina Aledort, Ph.D.

Issued by:

Name: Nina Aledort, Ph.D.

Title: Deputy Commissioner

Division/Office: Division of Youth Development and Partnerships for Success



Office of Children and Family Services

Appendix A: Municipal Safe Harbour: NY Allocations, 2026 (Revised)

DISTRICT	CY 2026 ALLOCATION
Albany	\$16,949
Allegany	\$16,949
Broome	\$16,949
Cattaraugus	\$16,949
Cayuga	\$22,599
Chautauqua	\$16,949
Chemung	\$16,949
Chenango	\$16,949
Clinton	\$16,949
Columbia	\$16,949
Cortland	\$22,599
Delaware	\$16,949
Dutchess	\$16,949
Erie	\$16,949
Essex	\$16,949
Franklin	\$16,949
Fulton	\$16,949
Genesee	\$16,949
Greene	\$16,949
Hamilton	\$16,949
Herkimer	\$16,949
Jefferson	\$16,949
Lewis	\$16,949
Livingston	\$16,949
Madison	\$0
Monroe	\$16,949
Montgomery	\$16,949
Nassau	\$16,949
Niagara	\$16,949
Oneida	\$16,949
Onondaga	\$22,598

DISTRICT	CY 2026 ALLOCATION
Ontario	\$16,949
Orange	\$16,949
Orleans	\$16,949
Oswego	\$16,949
Otsego	\$16,949
Putnam	\$16,949
Rensselaer	\$16,949
Rockland	\$16,949
St. Lawrence	\$16,949
St. Regis	\$16,949
Saratoga	\$16,949
Schenectady	\$16,949
Schoharie	\$16,949
Schuyler	\$16,949
Seneca	\$16,949
Steuben	\$16,949
Suffolk	\$16,949
Sullivan	\$16,949
Tioga	\$16,949
Tompkins	\$16,949
Ulster	\$16,949
Warren	\$16,949
Washington	\$16,949
Wayne	\$16,949
Westchester	\$16,949
Wyoming	\$16,949
Yates	\$16,949
New York City	\$16,958
Rest of State	\$983,042
Statewide	\$1,000,000



Office of Children and Family Services

Appendix B: Safe Harbour: NY Allowable Use of Funds, 2026

Target Population:

Services for sexually exploited children created in each target county pursuant to the Safe Harbour for Exploited Children Act are to be made available to *all* children who have been commercially sexually exploited (CSEC). This is inclusive of all youth, irrespective of gender identity or sexual orientation, up to age 21. Youth are eligible for Safe Harbour: NY funded supports whether they are identified voluntarily; as a condition of an adjournment in contemplation of dismissal issued in criminal court or through procedures or diversion services associated with the Family Court Act (diversion services, child welfare, juvenile delinquency, etc.); or a referral from a local social services agency.¹

Fiscal Requirements:

- The **program year** is January 1 – December 31, 2026. All Safe Harbour funds must be expended by January 31, 2027, and all claims must be final accepted in the Automated Claiming System by March 31, 2027. These deadlines are firm; unspent funds will be lost and may impact future funding.
- Claims must be in alignment with the OCFS-approved program plan and budget.
- Allocations are issued as preliminary. OCFS retains the ability to evaluate programming and spending throughout the program year. Underspent and unclaimed funds are subject to redistribution to other counties based on demonstrated need.

Allowable Expenses:

Counties receiving Safe Harbour: NY funds are charged with developing a service system to meet the needs of these youth. Allowable expenses to support this effort include but are not limited to the following:

1. Hiring a Safe Harbour coordinator who will provide leadership in developing and implementing program goals and objectives. (Fringe benefits are capped at 30% unless the coordinator is a local department of social services [LDSS] employee).
2. Providing case assessment and referral services through a multidisciplinary team approach, including the utilization of Child Advocacy Centers/Multidisciplinary Teams, to interview youth and develop case plans to meet their needs.
3. Supporting the salary of per diem and other staff at community agencies that meet the needs of CSEC and at-risk youth, including staff of Runaway and Homeless Youth programs.
4. Creating or further developing a critical team to address the issue of the sexual exploitation of children on a community-wide basis.
5. Providing intensive case planning to meet the needs of sexually exploited youth, including but not limited to food, clothing, age-appropriate leadership development and recreational opportunities, transportation, purchase of items to meet emergency needs, disposable cell phones, etc.

¹ See SSL §447-b(2).



Office of Children and Family Services

6. Providing safe long- and short-term housing, including the use of respite or runaway and homeless youth beds where appropriate.
7. Developing and promoting community awareness campaigns about the sexual exploitation and trafficking of youth, including information on the identification and referral to services through community events or other methods of disseminating information (such materials must be approved by OCFS before they are published).
8. Maintenance of a county website regarding sexually exploited youth and/or Safe Harbour.
9. Providing supportive services to non-offending family members of trafficked and exploited youth so they are best equipped to support their youth.
10. Travel to participate in appropriate human trafficking trainings, conferences, and stakeholder meetings.
11. Partnering with other counties in the region to share information and develop a regional approach to bring awareness, training, and services.
12. LDSSs may contract with local partner agencies; however, to be successful, LDSSs must remain engaged in ongoing program planning and implementation.

Non-Permissible Expenses:

Expenses that **cannot** be purchased using Safe Harbour funds include but are not limited to the following:

1. Administrative overhead costs, for example, rent/property leasing, standard utility usage, including electric and power costs, janitorial services, etc.
2. Staff fringe benefits exceeding 30% unless program staff are LDSS employees.
3. Developing a local hotline for CSEC (contact OCFS to learn about existing hotlines to meet this need).
4. Public awareness materials and program brochures that have not received prior approval from OCFS.
5. Food and refreshments for adults at meetings and trainings (some exceptions may apply; contact OCFS for more details).
6. Other expenses are at the discretion of OCFS.

Please contact (humantrafficking@ocfs.ny.gov) with additional questions on funding and spending.



Office of Children and Family Services

Appendix C: Safe Harbour: NY Resources and County Commitments 2026

OCFS is pleased to fund partner counties to develop a system response to commercially sexually exploited children (CSEC) and youth who have been trafficked or are at risk of being trafficked. To support the development and implementation of these programs, OCFS offers several resources and has several expectations of county partners.

The following resources are available to all counties:

- [Responding to Commercially Sexually Exploited and Trafficked Youth: A Blueprint for Systems of Care in New York State](#): Practical guidance in developing comprehensive, sustainable system interventions to best meet the needs of trafficked and exploited youth.
- [Responding to Commercially Sexually Exploited and Trafficked Youth: A Handbook for Child Serving Professionals](#): Practical guidance for professionals working directly with trafficked, exploited, and at-risk youth.
- [New York State Processes Related to notifications of Victims of Human Trafficking INF \(17-OCFS-INF-03\)](#).
- [Requirements to Identify, Document, Report, and Provide Services to Child Sex Trafficking Victims ADM \(15-OCFS-ADM-16\)](#) and associated tools and FAQ documents: An OCFS policy directive that must be followed by OCFS, local departments of social services (LDSSs), and relevant voluntary agency staff.
- Sample flow charts to illustrate potential referral processes for youth who are and are not subject to [15-OCFS-ADM-16](#).
- Optional [Initial Trafficking Interview Tool for Youth \(OCFS-2715\)](#) and corresponding training in the Human Services Learning Center (HSLC) site.
- [Sex Trafficking Allegation \(19-OCFS-ADM-11\)](#).
- Several free trainings are available on the [HSLC](#), including [Human Trafficking/Commercial Sexual Exploitation of Children: An Overview and Using the Initial Trafficking Interview Tool for Youth](#).
- Free training videos on a wide variety of topics are available on the OCFS Human Trafficking [YouTube playlist](#).
- Fast facts, palm cards, and other technical assistance documents are available for counties to reference and distribute from this OCFS website: <https://ocfs.ny.gov/programs/human-trafficking/resources-professionals.php>
- Information about the EMPOWER model for youth in foster care and have been trafficked or are at risk: <https://ocfs.ny.gov/programs/human-trafficking/empower-programs.php>
- A shared mailbox or general inquires is available: humantrafficking@ocfs.ny.gov. **Note:** Please do not send any urgent case matters or case-identifying information to this mailbox.

Counties who receive Safe Harbour: NY funds are committed to meet the following expectations:

- Under the leadership of the LDSSs, counties with Safe Harbour funds will develop or utilize the following:



Office of Children and Family Services

- An existing critical team to lead the development of a countywide system response to commercially sexually exploited children and trafficked and at-risk youth (Safe Harbour program). *It is strongly recommended that programs use the Blueprint to guide the work of the critical team.*
- An asset map and needs assessment related to services that can support youth who have experienced CSEC and human trafficking in a survivor-centered, trauma-responsive manner.
- Standardized tools, including those included in 15-OCFS-ADM-16, to screen and assess youth for CSEC and human trafficking experiences.
- Referral pathways to ensure trafficked, exploited, and at-risk youth will be provided an appropriate service response.
- Public awareness campaigns and/or outreach initiatives to contact trafficked, exploited, and at-risk youth. (Note: All public awareness materials require OCFS approval before they may be published with OCFS funds.)
- Offer training opportunities to LDSSs and community-based providers on identifying and providing specialized services to youth who have experienced CSEC and human trafficking.
 - OCFS offers Train-the-Trainer opportunities to capacitate local partners to deliver trainings locally.
 - Youth engagement specialists are available at each OCFS regional office to deliver free training on human trafficking to child welfare professionals.
- Partner counties are further committed to the following:
 - Participate in regional Safe Harbour meetings (as applicable).
 - Participate in OCFS's statewide annual conferences.
 - Submit, at OCFS's request, details regarding program spending and claims.
 - Provide a program plan and proposed budget at the beginning of each funding year.
 - Provide a report on its progress at the end of each funding year using the provided template.
 - Respond to OCFS requests for additional information.
- Collect data on all youth identified as commercially sexually exploited, trafficked, or at risk by Safe Harbour: NY-funded agencies in the county, and report this data to OCFS quarterly using the provided template.
 - Data is due to the humantrafficking@ocfs.ny.gov mailbox according to the following schedule:
 - Q1: data from January 1 – March 31 (Due 4/22/26)
 - Q2: data from April 1 – June 30 (Due 7/21/26)
 - Q3: data from July 1 – September 30 (Due 10/20/26)
 - Q4: data from October 1 – December 31 (Due 1/19/27)

For more information about Safe Harbour: NY, please contact
humantrafficking@ocfs.ny.gov.

Appendix D: Safe Harbour: NY 2026 Budget Template

County : _____

Contact Name: _____

Contact Email: _____

Personnel Services	Amount \$	Notes
Personnel Services (project staff, salaries)		
Fringe (max 30%)		
Other (explain)		
Total Personnel Services	\$0.00	
Other Than Personnel Services		
Contracted Services (Include contractor and services provided in notes column.)		
Public Awareness Campaign (development and publishing)		
Printing (program materials, etc.)		
Office Supplies		
Equipment and Technology		
Wraparound funds/client assistance (food, clothing, hygiene products, transportation phones, fee-for-service care, etc.)		
Staff Training and Development		
Staff Travel (to attend trainings, etc.)		
Other (Explain in notes column)		
Total Other Than Personnel Services	\$0.00	
Total	\$0.00	

Committee: Audit Meeting Resolution # _____
Introduced By _____ Regular Mtg: Tues., Feb 3, 2026
Seconded By _____ Special Mtg _____

Reso
#6g

APPROVAL – BUDGETARY AMENDMENT (26A002) –DEPARTMENT OF MENTAL
HEALTH, SOCIAL SERVICES, AND YOUTH BUREAU- YOUTH BUREAU –
ADJUSTED STATE AID LEVELS

WHEREAS, the Commissioner of Mental Health, Social Services, and Youth Bureau has requested a budgetary amendment (26A002) to amend the 2026 Youth Bureau's budget to reflect adjusted State Aid levels; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment be made:

Decrease Estimated Revenues:

10731000 438201 State Aid Youth Programs 52,938
10731000 438201 10182 State Aid Youth Programs (sports) 16,132

Increase Estimated Revenues:

10731000 438202	Coordinated Youth	20,228
10731000 438203 10114	OCFS – Mentoring	10,000
10731000 438651	School Based Prev YDDP	2,070
10731000 43889A	Youth Forum	1,500
10087000 438201	State Aid – Youth	15,060
10088000 438762	State Aid – Pegasus	4,080
		52,938

10731000 43889G	State Aid – Municipal Recreation	9,410
10731000 438205 10182	State Aid Youth Programs (sports)	16,132

Increase Estimated Appropriations:

10731000 54647 Youth Bureau – Subcontractors 9.410

2026 Fiscal Impact – 0 –
2027 Fiscal Impact – 0 –

TA-OKed
M.S.

CC: All
Jan Audit → Reso

WILLIAM J. CARLIN, JR, CPA
Commissioner Of Finance



SHEILA M. BARRETT
First Deputy Commissioner Of Finance

ALEXANDRA GORDON
Deputy Commissioner Of Finance

DEPARTMENT OF FINANCE

January 1, 2026

Ms. Diane Trabulsky, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsky,

Pursuant to Code Section 5-1, B dated February 14, 2010, I am advising you of the following to amend the 2026 Youth Bureau's budget.

2026 JAN 13 PM 3:43
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Decrease Estimated Revenues:

10731000.438201	State Aid Youth Programs	\$ 52,938
10731000.438201.10182	State Aid Youth Programs (sports)	16,132

Increase Estimated Revenues:

10731000.438202	Coordinated Youth	\$ 20,228
10731000.438203.10114	OCFS – Mentoring	10,000
10731000.438651	School Based Prev YDDP	2,070
10731000.43889A	Youth Forum	1,500
10087000.438201	State Aid – Youth	15,060
10088000.438762	State Aid – Pegasus	<u>4,080</u>
		\$ 52,938

10731000.43889G	State Aid – Municipals Recreation	9,410
10731000.438205.10182	State Aid Youth Programs (sports)	16,132

Increase Estimated Appropriations:

10731000.54647	Youth Bureau - Subcontractors	\$ 9,410
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2026 Fiscal Impact -0-
2027 Fiscal Impact -0-

26A002

Reallocate budget lines at the request of the Executive Director of the Youth Bureau.

AUTHORIZATION:

Date _____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **26A002**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



JANEEN CUNNINGHAM
Executive Director

KIMBERLY REALBUTO
Deputy Director

YOUTH BUREAU

MEMORANDUM

TO: Sheila Barrett

FROM: Janeen Cunningham *OPC*

DATE: 11/24/25

RE: 2026 Budgetary Adjustment for State Aid Youth Bureau

Decrease Revenues:

			2026
10731000	438201	St Aid Youth Programs	52,938.00
10731000	438201	10182 St Aid Youth Programs (sports)	16,131.60

Increase Revenues:

10731000	438202	Coordinated Youth	20,228.00
10731000	438203	10114 OCFS -Mentoring	10,000.00
10731000	438651	School Based Prev YDDP	2,070.00
10731000	43889A	Youth Forum	1,500.00
10731000	43889G	State Aid-Municipals Rec.	9,410.30
10087000	438201	St. Aid-Youth Court	15,060.00
10088000	438762	St. Aid Pegasus	4,080.00

ADD A NEW BUDGET LINE FOR:

St. Aid Admin.

10731000	10182	St Aid Youth Sports Admin.	16,131.60
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Increase Expense:

10731000	54647	Subcontractors	9,410.30
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2026 Fiscal Impact **\$0.00**

Committee: Health Mfg.
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6h

**APPROVAL - BUDGETARY AMENDMENT (26A003) – SHERIFF’S OFFICE –
REALLOCATE POSITIONS IN THE SHERIFF’S DEPARTMENT**

WHEREAS, The Putnam County Sheriff has requested Budgetary Amendment (26A003) to reallocate positions in the Sheriff's Department to meet the operational needs of the Sheriff; and

WHEREAS, five additional positions will be reflected in the Road Patrol Budget, while the Bureau of Criminal Investigation division budget will reflect three less positions and the Narcotics budget will reflect two less positions. There will be no change in the total amount of employees; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary amendment; now therefore be it

RESOLVED, that the following budgetary amendment:

Increase Estimated Appropriations:

14311000 51000 (111)	Personnel Services – Deputy Sheriff	129,904
Narcotics Division	Criminal Investigator	
14311000 51000 (112)	Personnel Services – Deputy Sheriff	129,904
Narcotics Division	Criminal Investigator	
17311000 51000 (119)	Personnel Services – Deputy Sheriff	58,624
Road Patrol		
17311000 51000 (131)	Personnel Services – Deputy Sheriff	99,969
Road Patrol		
17311000 51000 (136)	Personnel Services – Deputy Sheriff	112,783
Road Patrol		
17311000 51000 (145)	Personnel Services – Deputy Sheriff	110,108
Road Patrol		
17311000 51000 (157)	Personnel Services – Deputy Sheriff	127,744
Road Patrol	Seargent	
17311000 58001	Retirement	192,259
Road Patrol		
17311000 58002	FICA	58,831

ROLL CALL VOTE	YES	NO
Legislator Addonizio		
Legislator Crowley		
Legislator D'Angelo		
Legislator Gouldman		
Legislator Montgomery		
Legislator Regan		
Legislator Russo		
Legislator Sayegh		
Chairman Birmingham		

Road Patrol

1,020,126**Decrease Estimated Appropriations:**

14311000 51000 (103)	Personnel Services – Deputy Sheriff	58,624
Narcotics Division		
14311000 51000 (105)	Personnel Services – Deputy Sheriff	99,969
Narcotics Division		
14311000 51000 (107)	Personnel Services – Deputy Sheriff	112,783
Narcotics Division		
14311000 51000 (109)	Personnel Services – Deputy Sheriff	110,108
Narcotics Division		
14311000 58001	Retirement	95,371
Narcotics Division		
14311000 58002	FICA	29,184
Narcotics Division		
32311000 51000 (106)	Personnel Services –	140,963
Bureau Criminal Invest.	Senior Criminal Investigator	
32311000 51000 (111)	Personnel Services – Deputy Sheriff	129,904
Bureau Criminal Invest.	Criminal Investigator	
32311000 51000 (113)	Personnel Services – Deputy Sheriff	129,904
Bureau Criminal Invest.	Criminal Investigator	
32311000 58001	Retirement	100,193
Bureau Criminal Invest.		
32311000 58002	FICA	30,658
Bureau Criminal Invest.		

1,037,661**Decrease Estimated Revenues:**

10131000 427705	Vacancy Control Factor	17,535
-----------------	------------------------	--------

2026 Fiscal Impact – 0 –**2027 Fiscal Impact – 0 –**



DEPARTMENT OF FINANCE

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

2026 JAN 13 PM 3:43

MEMORANDUM

To: Diane Trabulsky, Legislative Clerk

From: William J. Carlin, Jr., Commissioner of Finance *WJC*

Re: Budgetary Amendment - 26A003

Date: January 12, 2026

At the request of the Sheriff, the following budgetary amendment is required.

Increase estimated appropriations:

14311000 51000 (111) <i>Narcotics</i>	Personnel Services	Dep Sheriff Cr. Inv.	129,904
14311000 51000 (112) <i>Narcotics</i>	Personnel Services	Dep Sheriff Cr. Inv	129,904
17311000 51000 (119) <i>Road</i>	Personnel Services	Deputy Sheriff	58,624
17311000 51000 (131) <i>Road</i>	Personnel Services	Deputy Sheriff	99,969
17311000 51000 (136) <i>Road</i>	Personnel Services	Deputy Sheriff	112,783
17311000 51000 (145) <i>Road</i>	Personnel Services	Deputy Sheriff	110,108
17311000 51000 (157) <i>Road</i>	Personnel Services	Deputy Sheriff Sergeant	127,744
17311000 58001 <i>Road</i>	Retirement		192,259
17311000 58002 <i>Road</i>	FICA		58,831
			1,020,126

Decrease estimated appropriations:

14311000 51000 (103) <i>Narcotics</i>	Personnel Services	Deputy Sheriff	58,624
14311000 51000 (105) <i>Narcotics</i>	Personnel Services	Deputy Sheriff	99,969
14311000 51000 (107) <i>Narcotics</i>	Personnel Services	Deputy Sheriff	112,783
14311000 51000 (109) <i>Narcotics</i>	Personnel Services	Deputy Sheriff	110,108
14311000 58001 <i>Narcotics</i>	Retirement		95,371
14311000 58002 <i>Narcotics</i>	FICA		29,184
32311000 51000 (106) <i>BCI</i>	Personnel Services	Si. Crim Inv.	140,963
32311000 51000 (111) <i>BCI</i>	Personnel Services	Dep. Sheriff Cr. Inv.	129,904
32311000 51000 (113) <i>BCI</i>	Personnel Services	Dep. Sheriff Cr. Inv	129,904
32311000 58001 <i>BCI</i>	Retirement		100,193
32311000 58002 <i>BCI</i>	FICA		30,659
			1,037,661

Decrease estimated revenues:

10131000 427705	Vacancy Control Factor	17,535
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Fiscal Impact - 2026 - \$0
Fiscal Impact - 2027 - \$0

This Resolution is necessary to reallocate positions in the Sheriff's Department to meet the operational needs of the Sheriff. Five additional positions will be reflected in the Road Patrol Budget, while the Bureau of Criminal Investigation division budget will reflect three less positions and the Narcotics budget will reflect two less positions. There will be no change in the total amount of employees.

Approved:

Kevin M. Byrne
County Executive

Committee: Audit Mtg
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#61

APPROVAL – BUDGETARY TRANSFER (26T002) – COMMISSIONER OF FINANCE – FUND A SOCIAL SERVICES ADMIN. CASEWORKER POSITION INADVERTENTLY OMITTED FROM THE 2026 BUDGET

WHEREAS, the Putnam County Commissioner of Finance requested budgetary transfer (26T002) to provide funding for a Caseworker position that was inadvertently omitted from the 2026 budget process; and

WHEREAS, the Audit & Administration Committee has reviewed and approved said budgetary transfer: now therefore be it

RESOLVED, that the following budgetary transfer be made:

Increase Estimated Appropriations:

10101000 51000 (601001101)

Caseworker – Social Svcs. Admin. 64,871

10101000 58001

Retirement 6.003

10101000 58002

FICA **4.963**

10101000 58004

Workers Compensation 665

10101000 58006

Workers Compensation 365
Dental 2,065

10101000 58008

Dental Health 36 491

10101000 58009	Health	35,151
	Vision	242
		115,300

Decrease:

Decrease:
10199000 54980

Contingency 115 300

2026 - Fiscal Impact - \$115,300

2026 - Fiscal Impact - \$115,300

TA-OKed
M.S.

CC: ALI

JAN-Audit → Rec 50

WILLIAM J. CARLIN, Jr. CPA
Commissioner Of Finance



KEVIN M. BYRNE
PUTNAM COUNTY EXECUTIVE

DEPARTMENT OF FINANCE

2026 JAN 13 PM 3:43

LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

MEMORANDUM

To: Diane Trabulsky, Legislative Clerk

From: William J. Carlin, Jr., Commissioner of Finance *kgc*

Re: Budgetary Transfer - 26T002

Date: January 1, 2026

At the request of the Commissioner of Finance, the following budgetary transfer is required.

Increase estimated appropriations:

10101000 51000 (601001101)	Caseworker Social Services Admin.	64,871
10101000 58001	Retirement	6,003
10101000 58002	FICA	4,963
10101000 58004	Workers Compensation	665
10101000 58006	Dental	2,065
10101000 58008	Health	36,491
10101000 58009	Vision	242
		115,300

Decrease:

10199000 54980	Contingency	115,300
----------------	-------------	---------

Fiscal Impact - 2026 - \$ 115,300

Fiscal Impact - 2027 - \$ 115,300

This budgetary transfer will provide funding for a caseworker position that was inadvertently omitted from the 2026 Budget process. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

26T002

Committee: Audit Mtg. Resolution # _____
Introduced By _____ Regular Mtg: Tues., Feb 3, 2026
Seconded By _____ Special Mtg _____

Reso

#6j

APPROVAL- WRITE OFF DELINQUENT REAL PROPERTY TAXES – TOWN OF SOUTHEAST – COMMISSIONER OF FINANCE

WHEREAS, the property identified as Southeast Tax Map Parcel 67.12-1-37 has accrued delinquent real property taxes dating from 2019 and 2020; and

WHEREAS, on December 22, 2022, the Town of Southeast acquired Deed to Southeast Tax Map Parcel 67.12-1-37 and 67.16-1-34; and

WHEREAS, the property identified as Southeast Tax Map Parcel 67.12-1-37 was placed in Roll Section 8, "Wholly Exempt" in 2023; and

WHEREAS, the Legislature has determined that there is no practical method to enforce the collection of delinquent tax liens arising thereafter against the parcel; now therefore be it

RESOLVED, that the Putnam County Legislature approves that these delinquent real property taxes be written off; and be it further

RESOLVED, that the Commissioner of Finance is authorized to write-off any and all taxes on said parcel and chargeback the school district and town per Real Property Tax Law.

WILLIAM J. CARLIN, JR.
Commissioner of Finance



cc All
Audit
Reso

SHEILA M. BARRETT
*First Deputy Commissioner of
Finance*

ALEXANDRA GORDON
Deputy Commissioner of Finance

DEPARTMENT OF FINANCE

MEMORANDUM

To: Diane Trabulsky, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *wjc*
RE: Write Off Delinquent Real Property Taxes – Town of Southeast
Date: January 14, 2026

Please find enclosed a Resolution requesting the authorization for the Commissioner of Finance to write off delinquent taxes on a parcel in the Town of Southeast deemed to now be Roll Section 8.

Approved:

Kevin Byrne
County Executive

2026 JAN 20 PM 12:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

WHEREAS, the property identified as Southeast tax map parcel 67.12-1-37 has accrued delinquent real property taxes dating from 2019 and 2020; and

WHEREAS, on December 22, 2022, the Town of Southeast acquired Deed to Southeast tax map parcel 67.12-1-37 and 67.16-1-34;

WHEREAS, the property identified as Southeast tax map parcel 67.12-1-37 was placed in Roll Section 8, "Wholly Exempt" in 2023;

WHEREAS, the Legislature has determined that there is no practical method to enforce the collection of delinquent tax liens arising thereafter against the parcel;

RESOLVED, that the Putnam County Legislature approves that these delinquent real property taxes be written off; and be it further

RESOLVED, that the Commissioner of Finance is authorized to write-off any and all taxes on said parcel and chargeback the school district and town per Real Property Tax Law.

Committee: Audit Mtg
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6K.

**APPROVAL - CORRECTION OF REAL PROPERTY TAXES – TOWN OF
CARMEL – COMMISSIONER OF FINANCE**

WHEREAS, the property identified as Carmel Tax Map Parcel 44.14-2-1, a portion was partially taken by eminent domain by Putnam County and the portion retained by Paul Bushell taxes were accessed in error; and

WHEREAS, the dwelling on the exiting property was demolished prior to taxable status, thus the correction by the Town of Carmel Assessor; and

WHEREAS, Putnam County is in the process of acquiring the existing portion of the property from Paul Bushell, however, taxes will need to be reduced prior to closing; now therefore be it

RESOLVED, that the Putnam County Legislature approves that correction real property taxes be addressed; and be it further

RESOLVED, that the Commissioner of Finance is authorized to make said corrections per Real Property Tax Law.

ROLL CALL VOTE	YES	NO
Legislator Addonizio		
Legislator Crowley		
Legislator D'Angelo		
Legislator Gouldman		
Legislator Montgomery		
Legislator Regan		
Legislator Russo		
Legislator Sayegh		
Chairman Birmingham		

WILLIAM J. CARLIN, JR.
Commissioner of Finance



DEPARTMENT OF FINANCE

CC:All
(HRG necessary) Reso
Audit - 1-28-26)
SHEILA M. BARRETT
First Deputy Commissioner of Finance
Full
2/3/26

ALEXANDRA GORDON
Deputy Commissioner of Finance

MEMORANDUM TO: Putnam County Legislature

MEMORANDUM FROM: William J. Carlin, Jr. *KJC*
Commissioner of Finance

DATE: January 23, 2026

REFERENCE: **Correction to 82 Fair St, Carmel tax map # 44.14-2-1**

Please consider this letter of necessity to add the correction of taxes (RP-554) to the agenda for Wednesday, January 28, 2026. A portion of the above property was partially taken by eminent domain by Putnam County. The existing portion was retained by Paul Bushell and taxes were accessed in error. The dwelling on the existing property was demolished prior to taxable status, thus the correction by the Town of Carmel Assessor. Putnam County is in the process of acquiring the existing portion of the property from Paul Bushell, however, taxes will need to be reduced prior to closing.

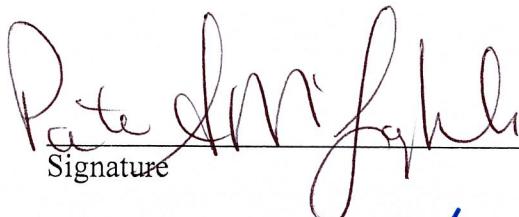
2026 JAN 23 PM 2:31
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

ROUTING & APPROVAL LIST

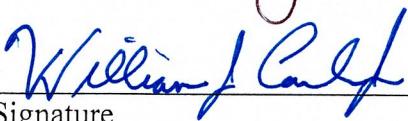
Cover Sheet for Correction of Assessment Rolls & Tax Rolls

Corrections (RP-554) Or Refunds (RP-556) in the Amount of \$2,500 or Above

Supporting Documents are Attached. All Undersigned please **Approve** and **Date**

 1/14/26
Signature Date

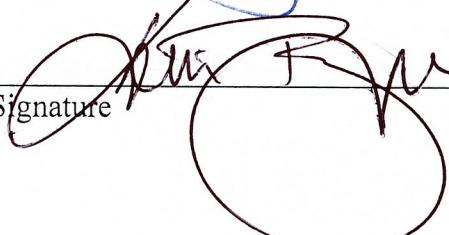
DIRECTOR OF REAL PROPERTY
TAX SERVICES

 1/15/26
Signature Date

COMMISSIONER OF FINANCE

 1/16/26
Signature Date

DEPARTMENT OF LAW

 1/21/26
Signature Date

COUNTY EXECUTIVE

Signature Date

COUNTY AUDITOR

Signature Date

CLERK OF THE BOARD OF LEGISLATORS

Signature Date

DIRECTOR OF REAL PROPERTY
TAX SERVICES

Signature Date

COMMISIONER OF FINANCE

DATE: 01/14/2026

NAME	Paul Bushell	TOWN :	Carmel
ADDRESS:	82 Fair Street	SCHOOL:	Carmel Central Schools
	Carmel, NY 10512	TAX MAP #	44.14-2-1

Pursuant to Real Property Tax Law §554 as defined, Error in essential fact has occurred on this parcel.
Dwelling on property was demolished prior to the taxable status date.

Tax Jurisdiction:	Amount Billed	Corrected Tax	Correction Amt.
2024 Town	3,180.35	71.63	3,108.72
2025 Town	3,294.57	70.74	3,223.83
2024 County	793.82	15.44	778.38
2025 County	813.85	15.44	798.41
2023/24 School	6,800.66	138.10	6,662.56
2024/25 School	6,983.21	132.51	6,850.70
Total	21,866.46	443.86	21,422.60

THIS APPLICATION IS: APPROVED X DENIED _____

SIGNATURE

Paul M. Bushell
County Director
1/14/26



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554

(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Paul E. Bushell, Frances K Camillieri (deceased)		Location of property (street address) 82 Fair St	
Mailing address of owners (number and street or PO box) 156 Barrett Hill Rd	City, town, or village Mahopac	State NY	ZIP code 10541
Daytime contact number 914 548 3299	Evening contact number 44.14-2-1	City, town, or village Carmel	State NY
Account number (as appears on tax bill) 314410	ZIP code 10512		
Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)		Amount of taxes currently billed 3180.35	
Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.			

I hereby request a correction of tax levied by Town of Carmel for the year(s) 2024
(County, city, village, etc.)

Signature of applicant Paul E Bushell Date 11-27-25

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>11/28/25</u>	Period of warrant for collection of taxes <u>NA</u>
Last day for collection of taxes without interest <u>NA</u>	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Paul E. Bushell</u>	Date <u>12/10/25</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of CARMEL who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution

(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes currently billed 3180.35	Corrected tax 71.63
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

**COUNTY OF PUTNAM & TOWN OF CARMEL
2024 COUNTY & TOWN TAXES**

* For Fiscal Year 01/01/2024 to 12/31/2024

* Warrant Date 12/19/2023

Bill No. 001603
Sequence No. 999
Page No. 1 of 1

MAKE CHECKS PAYABLE TO:

Kathleen S. Krauss
Receiver of Taxes
Town of Carmel
PO Box 887, Mahopac, NY 10541
(845) 628-1500

CARMEL TOWN HALL
60 McAlpin Ave., Mahopac, NY
Mon - Fri, 8:30 am - 4:30 pm
Saturdays In January, 9am-12pm
Sat - (1/6, 1/13, 1/20, 1/27)

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

TO PAY IN PERSON

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

372000 44.14-2-1

Address: 82 Fair St

Town of: Carmel

School: Carmel Central

NYS Tax & Finance School District Code:

210 - 1 Family Res **Roll Sect. 1**

Parcel Dimensions: 100.00 X 150.00

Account No. 314410

Bank Code

Estimated State Aid: TOWN 140,362

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

325,000

The Uniform Percentage of Value used to establish assessments in your municipality was:

100.00

The assessor estimates the Full Market Value of this property as of July 1, 2022 was:

325,000

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>	<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>
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PROPERTY TAXES

<u>Taxing Purpose</u>	<u>Total Tax Levy</u>		<u>% Change From Prior Year</u>	<u>Taxable Assessed Value or Units</u>	<u>Rates per \$1000 or per Unit</u>	<u>Tax Amount</u>
County Tax	46,212,312		-1.0	325,000.00	2.442536	793.82
Town Tax	25,424,387		2.7	325,000.00	4.127679	1,341.50
Sch Relevy						7,422.24
Ambulance #1	TOTAL	262,700	5.2	325,000.00	.178023	57.86
Carmel Fire	TOTAL	264,000	-2.8	325,000.00	.919612	298.87
Reed Library	TOTAL	342,396	9.7	325,000.00	.215073	69.90
Carmel Refuse Pail	UNITS			1.00	453.135900	453.14
Sewer #2 O&m	UNITS			1.70	240.003100	408.01
Sewer #2a Cap	UNITS C			0.25	100.286900	25.07
Carmel Water #2	TOTAL C	1,603,422	6.3	325,000.00	1.618461	526.00
Full Payment by January 31st, No Penalty						
Installment Options, see back, Option 2						
Pay Online Here: www.ci.carmel.ny.us						

Property description(s): 02100000030080000000 00100000015000000000 21-3-8

<u>PENALTY SCHEDULE</u>	<u>Penalty/Interest</u>	<u>Amount</u>	<u>Total Due</u>	TOTAL TAXES DUE	\$11,396.41
Due By:	01/31/2024	0.00	11,396.41	11,396.41	
	02/29/2024	113.96	11,396.41	11,510.37	
	03/31/2024	227.93	11,396.41	11,624.34	
	04/30/2024	341.89	11,396.41	11,738.30	

Apply For Third Party Notification By: 11/15/2024

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2024 COUNTY & TOWN TAXES
RECEIVER'S STUB**

Bill No. 001603

372000 44.14-2-1

Bank Code

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

<u>Pay By:</u>	<u>01/31/2024</u>	<u>0.00</u>	<u>11,396.41</u>	<u>11,396.41</u>
	02/29/2024	113.96	11,396.41	11,510.37
	03/31/2024	227.93	11,396.41	11,624.34
	04/30/2024	341.89	11,396.41	11,738.30

**TOTAL TAXES DUE
\$11,396.41**

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:41 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St - 2024 & 25 Town Tax corrections
Attachments: Town 2025.pdf; Town 2024.pdf

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Good Afternoon Trish,
As we've previously discussed, attached please find Tax Roll Correction Applications for the 2024 and 2025 Town of Carmel tax years for tax map 44.14-2-1.

Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

From: rhite@hodb.com <rhite@hodb.com>
Sent: Monday, December 1, 2025 5:23 PM
To: Paleo,Christopher <chp@townofcarmelny.gov>
Subject: RE: Tax Roll Corrections for 82 Fair St - 2024 & 25 Town Tax corrections

Chris.

Attached are pdf copies of the signed forms for the Townl Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,

Bob Hite

Robert S. Hite
HITE & BEAUMONT, P.C.



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554

(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Paul E. Bushell, Frances K Camillieri (deceased)		Location of property (street address) 82 Fair St	
Mailing address of owners (number and street or PO box) 156 Barnett Hill Rd		City, town, or village Carmel	
City, village, or post office Mahopac	State NY	ZIP code 10541	State NY
Daytime contact number 914 548 3299	Evening contact number	ZIP code 10512	
Tax map number of section/block/lot; Property identification (see tax bill or assessment roll) 44.14-2-1		Amount of taxes currently billed 3294.57	
Account number (as appears on tax bill) 314410		Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.	

I hereby request a correction of tax levied by Town of Carmel for the year(s) 2025
(County, city, village, etc.)

Signature of applicant Paul E. Bushell Date 11-27-25

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>11/28/25</u>	Period of warrant for collection of taxes <u>MA</u>
Last day for collection of taxes without interest <u>12/10/25</u>	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Paul E. Bushell</u>	Date <u>12/10/25</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of CARMEL who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution

(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error

Error in essential fact

Unlawful Entry

Amount of taxes currently billed 3294.57	Corrected tax 70.74
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
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**COUNTY OF PUTNAM & TOWN OF CARMEL
2025 COUNTY & TOWN TAXES**

* For Fiscal Year 01/01/2025 to 12/31/2025

* Warrant Date 12/19/2024

Bill No. 001615
Sequence No. 990
Page No. 1 of 2

MAKE CHECKS PAYABLE TO:

Kathleen S. Kraus
Receiver of Taxes
Town of Carmel
PO Box 887, Mahopac, NY 10541
(845) 628-1500

CARMEL TOWN HALL
60 McAlpin Ave., Mahopac, NY
Mon - Fri, 8:30 am - 4:30 pm
Saturdays In January, 9am-12pm
(1/4, 1/11, 1/18, 1/25)

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

TO PAY IN PERSON

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

372000 44.14-2-1

Address: 82 Fair St

Town of: Carmel

School: Carmel Central

NYS Tax & Finance School District Code:

210 - 1 Family Res Roll Sect. 1

Parcel Dimensions: 100.00 X 150.00

Account No. 314410

Bank Code

Estimated State Aid: TOWN 140,362

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

347,800

The Uniform Percentage of Value used to establish assessments in your municipality was:

100.00

The assessor estimates the Full Market Value of this property as of July 1, 2023 was:

347,800

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>	<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>
------------------	--------------	--------------------	----------------------------	------------------	--------------	--------------------	----------------------------

PROPERTY TAXES

<u>Taxing Purpose</u>	<u>Total Tax Levy</u>	<u>% Change From Prior Year</u>	<u>Taxable Assessed Value or Units</u>	<u>Rates per \$1000 or per Unit</u>	<u>Tax Amount</u>
County Tax	46,212,312	0.0	347,800.00	.234004	813.85
Town Tax	26,437,405	4.0	347,800.00	.4119954	1,432.92
Sch Relevy 24/25					7,621.47
Ambulance #1	TOTAL	284,700	347,800.00	.193631	67.34
Carmel Fire	TOTAL	268,000	347,800.00	.870264	302.68
Reed Library	TOTAL	379,516	347,800.00	.226506	78.78
Carmel Refuse Pail	UNITS		1.00	449.640288	449.64
Sewer #2 O&m	UNITS		1.70	240.284108	408.48
Sewer #2a Cap	UNITS C		0.25	99.996485	25.00
Carmel Water #2	TOTAL C	1,593,422	347,800.00	1.523085	529.73

Full Payment by January 31st, No Penalty

Installment Options, See Back, Option 2

Pay Online Here: www.ci.carmel.ny.us

Property description(s): 02100000030080000000 00100000015000000000 21-3-8

<u>PENALTY SCHEDULE</u>	<u>Penalty/Interest</u>	<u>Amount</u>	<u>Total Due</u>
-------------------------	-------------------------	---------------	------------------

Due By:

Apply For Third Party Notification By: 11/15/2025

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2025 COUNTY & TOWN TAXES
RECEIVER'S STUB**

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

Pay By:

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

Bill No. 001615

372000 44.14-2-1

Bank Code

TOTAL TAXES DUE

\$11,729.89

**** Prior Taxes Due ****

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:41 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St - 2024 & 25 Town Tax corrections/
Attachments: Town 2025.pdf; Town 2024.pdf

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Good Afternoon Trish,

As we've previously discussed, attached please find Tax Roll Correction Applications for the 2024 and 2025 Town of Carmel tax years for tax map 44.14-2-1.

Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

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Sent: Monday, December 1, 2025 5:23 PM
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Subject: RE: Tax Roll Corrections for 82 Fair St - 2024 & 25 Town Tax corrections

Chris.

Attached are pdf copies of the signed forms for the Townl Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,

Bob Hite

Robert S. Hite
HITE & BEAUMONT, P.C.



Application for Corrected Tax Roll

Part 1 – General Information: To be completed in duplicate by the applicant:

Names of owners			
Paul E. Bushell, Frances K Camillieri (deceased)			
Mailing address of owners (number and street or PO box)		Location of property (street address)	
156 Barrett Hill Rd		82 Fair St	
City, village, or post office	State	ZIP code	City, town, or village
Mahopac	NY	10541	Carmel
Daytime contact number	Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)	
914 548 3299		44.14-2-1	
Account number (as appears on tax bill)		Amount of taxes currently billed	
314410		793.82	
Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.			

I hereby request a correction of tax levied by Putnam County for the year(s) 2024
(County, city, village, etc.)

Signature of applicant Paul E. Bushell Date 11-27-25

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received	Period of warrant for collection of taxes
<u>11/28/25</u>	<u>NA</u>
Last day for collection of taxes without interest	Recommendation
<u>11/28/25</u>	<input checked="" type="checkbox"/> Approve application <input type="checkbox"/> Deny application
Signature of official	Date
<u>Paul E. Bushell</u>	<u>12/10/25</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of CARMEL who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution

(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error

Error in essential fact

Unlawful Entry

Amount of taxes currently billed	Corrected tax
<u>793.82</u>	<u>15.44</u>
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason):

Signature of chief executive officer, or official designated by resolution	Date
--	------

**COUNTY OF PUTNAM & TOWN OF CARMEL
2024 COUNTY & TOWN TAXES**

* For Fiscal Year 01/01/2024 to 12/31/2024

* Warrant Date 12/19/2023

Bill No. 001603
Sequence No. 999
Page No. 1 of 1

MAKE CHECKS PAYABLE TO:

Kathleen S. Krauss
Receiver of Taxes
Town of Carmel
PO Box 887, Mahopac, NY 10541
(845) 628-1500

CARMEL TOWN HALL
60 McAlpin Ave., Mahopac, NY
Mon - Fri, 8:30 am - 4:30 pm
Saturdays In January, 9am-12pm
Sat - (1/6, 1/13, 1/20, 1/27)

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

372000 44.14-2-1

Address: 82 Fair St

Town of: Carmel

School: Carmel Central

NYS Tax & Finance School District Code:

210 - 1 Family Res Roll Sect. 1

Parcel Dimensions: 100.00 X 150.00

Account No. 314410

Bank Code

Estimated State Aid: TOWN 140,362

325,000

100.00

325,000

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

The Uniform Percentage of Value used to establish assessments in your municipality was:

The assessor estimates the Full Market Value of this property as of July 1, 2022 was:

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate
-----------	-------	-------------	---------------------	-----------	-------	-------------	---------------------

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Change From Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
County Tax	46,212,312	-1.0	325,000.00	2.442536	793.82
Town Tax	25,424,387	2.7	325,000.00	4.127679	1,341.50
Sch Relevy					7,422.24
Ambulance #1	TOTAL	262,700	325,000.00	.178023	57.86
Carmel Fire	TOTAL	264,000	325,000.00	.919612	298.87
Reed Library	TOTAL	342,396	325,000.00	.215073	69.90
Carmel Refuse Pail	UNITS		1.00	453.135900	453.14
Sewer #2 O&m	UNITS		1.70	240.003100	408.01
Sewer #2a Cap	UNITS C		0.25	100.286900	25.07
Carmel Water #2	TOTAL C	1,603,422	325,000.00	1.618461	526.00

Full Payment by January 31st, No Penalty

Installment Options, see back, Option 2

Pay Online Here: www.ci.carmel.ny.us

Property description(s): 0210000030080000000 0010000015000000000 21-3-8

PENALTY SCHEDULE	Penalty/Interest	Amount	Total Due	TOTAL TAXES DUE	\$11,396.41
Due By:					
01/31/2024	0.00	11,396.41	11,396.41		
02/29/2024	113.96	11,396.41	11,510.37		
03/31/2024	227.93	11,396.41	11,624.34		
04/30/2024	341.89	11,396.41	11,738.30		

Apply For Third Party Notification By: 11/15/2024

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2024 COUNTY & TOWN TAXES
RECEIVER'S STUB**

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

Bill No. 001603

372000 44.14-2-1

Bank Code

Pay By:	01/31/2024	0.00	11,396.41	11,396.41	
	02/29/2024	113.96	11,396.41	11,510.37	
	03/31/2024	227.93	11,396.41	11,624.34	
	04/30/2024	341.89	11,396.41	11,738.30	

TOTAL TAXES DUE
\$11,396.41

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:43 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St- County Tax corrections
Attachments: County 2024.pdf; County 2025.pdf

PUTNAM COUNTY NOTICE

THIS EMAIL IS FROM AN EXTERNAL SENDER! DO NOT click links, DO NOT open attachments, DO NOT forward if you were not expecting this email or if it seems suspicious in any way! REMEMBER: NEVER provide your user ID or password to anyone for any reason!

Good Afternoon Trish,

As we've previously discussed, attached please find Tax Roll Correction Applications for the 2024 and 2025 Putnam County tax years for tax map 44.14-2-1.

Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

From: rhite@hodb.com <rhite@hodb.com>
Sent: Monday, December 1, 2025 5:25 PM
To: Paleo,Christopher <chp@townofcarmelny.gov>
Subject: RE: Tax Roll Corrections for 82 Fair St- County Tax corrections

Chris.

Attached are pdf copies of the signed forms for the County Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,

Bob Hite

Robert S. Hite
HITE & BEAUMONT, P.C.



Department of Taxation and Finance
Office of Real Property Tax Services

RP-554

(12/19)

Application for Corrected Tax Roll

Part 1 – General Information: To be completed in duplicate by the applicant.

Names of owners Paul E. Bushell, Frances K Camillieri (deceased)			
Mailing address of owners (number and street or PO box) 156 Barrett Hill Rd		Location of property (street address) 82 Fair St	
City, village, or post office Mahopac	State NY	ZIP code 10541	City, town, or village Carmel
Daytime contact number 914 548 3299	Evening contact number 44.14-2-1	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)	
Account number (as appears on tax bill) 314410		Amount of taxes currently billed \$13.85	
Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.			

I hereby request a correction of tax levied by **Putnam County** for the year(s) **2025**
(County, city, village, etc.)

Signature of applicant
Paul E. Bushell Date **11-27-25**

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 11/28/25	Period of warrant for collection of taxes WA
Last day for collection of taxes without interest 12/31/25	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official Paul E. Bushell	Date 12/10/25

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of **CARMEL** who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution

(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error

Error in essential fact

Unlawful Entry

Amount of taxes currently billed 813.85	Corrected tax 15.44
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____	
---	--

Signature of chief executive officer, or official designated by resolution	Date
--	------

**COUNTY OF PUTNAM & TOWN OF CARMEL
2025 COUNTY & TOWN TAXES**

* For Fiscal Year 01/01/2025 to 12/31/2025

* Warrant Date 12/19/2024

Bill No. 001615
Sequence No. 990
Page No. 1 of 2

MAKE CHECKS PAYABLE TO:

Kathleen S. Kraus
Receiver of Taxes
Town of Carmel
PO Box 887, Mahopac, NY 10541
(845) 628-1500

CARMEL TOWN HALL
60 McAlpin Ave., Mahopac, NY
Mon - Fri, 8:30 am - 4:30 pm
Saturdays In January, 9am-12pm
(1/4, 1/11, 1/18, 1/25)

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

TO PAY IN PERSON

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

372000 44.14-2-1

Address: 82 Fair St

Town of: Carmel

School: Carmel Central

NYS Tax & Finance School District Code:

210 - 1 Family Res Roll Sect. 1

Parcel Dimensions: 100.00 X 150.00

Account No. 314410

Bank Code

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

Estimated State Aid: TOWN 140,362

347,800

The Uniform Percentage of Value used to establish assessments in your municipality was:

100.00

The assessor estimates the Full Market Value of this property as of July 1, 2023 was:

347,800

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate
-----------	-------	-------------	---------------------	-----------	-------	-------------	---------------------

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Change From Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
County Tax	46,212,312	0.0	347,800.00	2.340004	813.85
Town Tax	26,437,405	4.0	347,800.00	4.119954	1,432.92
Sch Relevy 24/25					7,621.47
Ambulance #1	TOTAL	284,700	347,800.00	.193631	67.34
Carmel Fire	TOTAL	268,000	347,800.00	.870264	302.68
Reed Library	TOTAL	379,516	347,800.00	.226506	78.78
Carmel Refuse Pail	UNITS		1.00	449.640288	449.64
Sewer #2 O&m	UNITS		1.70	240.284108	408.48
Sewer #2a Cap	UNITS C		0.25	99.996485	25.00
Carmel Water #2	TOTAL C	1,593,422	347,800.00	1.523085	529.73

Full Payment by January 31st, No Penalty

Installment Options, See Back, Option 2

Pay Online Here: www.ci.carmel.ny.us

Property description(s): 02100000030080000000 00100000015000000000 21-3-8

PENALTY SCHEDULE	Penalty/Interest	Amount	Total Due
Due By:			

Apply For Third Party Notification By: 11/15/2025

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2025 COUNTY & TOWN TAXES
RECEIVER'S STUB**

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

Bill No. 001615
372000 44.14-2-1
Bank Code

Pay By:

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

**TOTAL TAXES DUE
\$11,729.89**
**** Prior Taxes Due ****

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:43 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St- County Tax corrections
Attachments: County 2024.pdf; County 2025.pdf

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Good Afternoon Trish,

As we've previously discussed, attached please find Tax Roll Correction Applications for the 2024 and 2025 Putnam County tax years for tax map 44.14-2-1.

Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor

Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

From: rhite@hodb.com <rhite@hodb.com>
Sent: Monday, December 1, 2025 5:25 PM
To: Paleo,Christopher <chp@townofcarmelny.gov>
Subject: RE: Tax Roll Corrections for 82 Fair St- County Tax corrections

Chris.

Attached are pdf copies of the signed forms for the County Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,

Bob Hite

Robert S. Hite
HITE & BEAUMONT, P.C.



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554

(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Paul E. Bushell, Frances K Camillieri (deceased)					
Mailing address of owners (number and street or PO box) 156 Barrett Hill Rd	Location of property (street address) 82 Fair St				
City, village, or post office Mahopac	State NY	ZIP code 10541	City, town, or village Carmel	State NY	ZIP code 10512
Daytime contact number 914 548-3299	Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 44.14-2-1			
Account number (as appears on tax bill) 314410		Amount of taxes currently billed 6800.66			
Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.					

I hereby request a correction of tax levied by Carmel Central School District for the year(s) 2023-2024
(County, city, village, etc.)

Signature of applicant <u>Paul E Bushell</u>	Date <u>11-27-25</u>
---	-------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>11/28/25</u>	Period of warrant for collection of taxes <u>N/A</u>
Last day for collection of taxes without interest <u>N/A</u>	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Paul E. Bushell</u>	Date <u>12/10/25</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of CARMEL who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution

(insert number or date, if applicable)

Application approved (mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes currently billed 6800.66	Corrected tax 138.10
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

2023/2024 CARMEL CENTRAL SCHOOL TAXES

* For Fiscal Year 07/01/2023 to 06/30/2024

* Warrant Date 08/21/2023

Bill No. 000360
Sequence No. 221
Page No. 1 of 1

MAKE CHECKS PAYABLE TO:

KATHLEEN S. KRAUS
RECEIVER OF TAXES
P O BOX 887
MAHOPAC, NY 10541
845-628-1500

Carmel Town Hall
60 McAlpin Ave, Mahopac NY
Mon-Fri 8:30am-4:30pm Sept-Oct
Saturdays - September 9am-12pm
Saturdays (9/9 9/16 9/23 9/30)

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

TO PAY IN PERSON

SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT

372000 44.14-2-1

Address: 82 Fair St

Town of: Carmel

School: Carmel Central

NYS Tax & Finance School District Code: 089

210 - 1 Family Res Roll Sect. 1

Parcel Dimensions: 100.00 X 150.00

Account No. 314410

Bank Code

Estimated State Aid: SCHL 37,227,960

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

325,000

The Uniform Percentage of Value used to establish assessments in your municipality was:

100.00

The assessor estimates the Full Market Value of this property as of July 1, 2022 was:

325,000

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate
-----------	-------	-------------	---------------------	-----------	-------	-------------	---------------------

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Change From Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
Town Of Carmel					
School Tax	101,399,438	1.9	325,000.00	20.925098	6,800.66
FULL PAYMENT DUE 9/30/23 *OR*					
1ST HALF DUE BY 9/15/23 TO RECEIVER OF TAXES					
2ND HALF DUE BY 3/15/24 TO COMMISSIONER OF FINANCE					

**Online payment options available at www.ci.carmel.ny.us **					
4% Partial Pay Fee					272.03

Property description(s): 02100000030080000000 00100000015000000000 21-3-8

PENALTY SCHEDULE	Penalty/Interest	Amount	Total Due	TOTAL TAXES DUE	\$6,800.66
Due By: 09/15/2023		3,536.34	3,536.34		
03/15/2024		3,536.35	3,536.35		

Apply For Third Party Notification By: 07/15/2024

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

2023/2024 CARMEL CENTRAL SCHOOL TAXES RECEIVER'S STUB

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

Bill No. 000360
372000 44.14-2-1
Bank Code

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

Pay By: 09/15/2023
03/15/2024

3,536.34
3,536.35

TOTAL TAXES DUE
\$6,800.66

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:40 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St - School Tax
Attachments: School 23-24.pdf; School 24-25.pdf

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Good Afternoon Trish,
As we've previously discussed, attached please find Tax Roll Correction Applications for the 23/24 and 24/25 school tax years for tax map 44.14-2-1.

Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

From: rhite@hodb.com <rhite@hodb.com>
Sent: Monday, December 1, 2025 5:22 PM
To: Paleo,Christopher <chp@townofcarmelny.gov>
Subject: RE: Tax Roll Corrections for 82 Fair St - School Tax

Chris.

Attached are pdf copies of the signed forms for the School Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,



Application for Corrected Tax Roll

RP-554

(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Paul E. Bushell, Frances K Camillieri (deceased)		Location of property (street address)	
Mailing address of owners (number and street or PO box) 156 Barrett Hill Rd		City, town, or village State ZIP code	
City, village, or post office Mahopac	State NY	ZIP code 10541	City, town, or village State ZIP code
Daytime contact number 914 548 3299	Evening contact number	Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 44.14-2-1	
Account number (as appears on tax bill) 314410		Amount of taxes currently billed 6983.21	
Reasons for requesting a correction to tax roll: Dwelling on property was demolished prior to the taxable status date as part of a road improvement project on Fair St. The contractor did not apply for a demolition permit and the assessor was not aware that the building had been razed. This is considered an Error in essential fact, and the application is to remove past due taxes on the property that should not have been levied.			

I hereby request a correction of tax levied by Carmel Central School District for the year(s) 2024-2025.
(County, city, village, etc.)

Signature of applicant Paul E. Bushell Date 11-27-25

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <u>11/28/25</u>	Period of warrant for collection of taxes <u>N/A</u>
Last day for collection of taxes without interest <u>12/10/25</u>	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <u>Pete D. Mychaluk</u>	Date <u>12/10/25</u>

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of CARMEL who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution _____:

Application approved (mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes currently billed 6983.21	Corrected tax 132.51
Date notice of approval mailed to applicant	Data order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

2024/2025 CARMEL CENTRAL SCHOOL TAXES

* For Fiscal Year 07/01/2024 to 06/30/2025

* Warrant Date 08/13/2024

Bill No. 000361
Sequence No. 218
Page No. 1 of 1

<u>MAKE CHECKS PAYABLE TO:</u>	<u>TO PAY IN PERSON</u>	<u>SWIS S/B/L ADDRESS & LEGAL DESCRIPTION & CK DIGIT</u>
KATHLEEN S. KRAUS RECEIVER OF TAXES P O BOX 887 MAHOPAC, NY 10541 845-628-1500	Carmel Town Hall 60 McAlpin Ave, Mahopac NY Mon-Fri 8:30am-4:30pm Sept-Oct Saturdays - September 9am-12pm Saturdays (9/7 9/14 9/21 9/28)	372000 44.14-2-1 Address: 82 Fair St Town of: Carmel School: Carmel Central NYS Tax & Finance School District Code: 089 210 - 1 Family Res Roll Sect. 1 Parcel Dimensions: 100.00 X 150.00 Account No. 314410 Bank Code
Camillieri Frances Bushell Paul E 82 Fair St Carmel, NY 10512		

PROPERTY TAXPAYER'S BILL OF RIGHTS

The Total Assessed Value of this property is:

347,800

The Uniform Percentage of Value used to establish assessments in your municipality was:

100.00

The assessor estimates the Full Market Value of this property as of July 1, 2023 was:

347,800

If you feel your assessment is too high, you have the right to seek a reduction in the future. A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and on-line: www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Full Value Estimate	Exemption	Value	Tax Purpose	Full Value Estimate

PROPERTY TAXES

<u>Taxing Purpose</u>	<u>Total Tax Levy</u>	<u>% Change From Prior Year</u>	<u>Taxable Assessed Value or Units</u>	<u>Rates per \$1000 or per Unit</u>	<u>Tax Amount</u>
Town Of Carmel					
School Tax	101,399,438	0.0	347,800.00	20.078245	6,983.21
*****	*****	*****	*****	*****	*****
Full Payment Due 9/30/24, No Penalty					
Installment Options, See Back, Option 2					
Pay Online Here: www.ci.carmel.ny.us					
4% Partial Pay Fee					279.33

Property description(s): 02100000030080000000 00100000015000000000 21-3-8

<u>PENALTY SCHEDULE</u>	<u>Penalty/Interest</u>	<u>Amount</u>	<u>Total Due</u>	<u>TOTAL TAXES DUE</u>	<u>\$6,983.21</u>
Due By: 09/15/2024		3,631.27	3,631.27		
03/15/2025		3,631.27	3,631.27		

Apply For Third Party Notification By: 07/15/2025

Taxes paid by _____ CA CH

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**2024/2025 CARMEL CENTRAL SCHOOL TAXES
RECEIVER'S STUB**

Town of: Carmel
School: Carmel Central
Property Address: 82 Fair St

Bill No. 000361
372000 44.14-2-1
Bank Code

Camillieri Frances
Bushell Paul E
82 Fair St
Carmel, NY 10512

Pay By: 09/15/2024 3,631.27 3,631.27
03/15/2025 3,631.27 3,631.27

**TOTAL TAXES DUE
\$6,983.21**

Patricia McLoughlin

From: Paleo,Christopher <chp@townofcarmelny.gov>
Sent: Tuesday, December 2, 2025 1:40 PM
To: Patricia McLoughlin
Cc: Mike Dean; Bob Hite
Subject: FW: Tax Roll Corrections for 82 Fair St - School Tax
Attachments: School 23-24.pdf; School 24-25.pdf

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Please be sure to note the amount of taxes still due on part 3 of each attachment.

Regards,

Christopher Paleo, SCA

Assessor
Town of Carmel
60 McAlpin Ave.
Mahopac, NY 10541
Phone: (845) 628-1500 x162

From: rhite@hodb.com <rhite@hodb.com>
Sent: Monday, December 1, 2025 5:22 PM
To: Paleo,Christopher <chp@townofcarmelny.gov>
Subject: RE: Tax Roll Corrections for 82 Fair St - School Tax

Chris.

Attached are pdf copies of the signed forms for the School Tax corrections.

Please let me know what the next step is.

Thanks again for all of your assistance.

Regards,

Committee: Audit Mtg.
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: **Tues., Feb 3, 2026**
Special Mtg _____

Reso
#6L.

APPROVAL - AUTHORIZING THE FILING OF AN APPLICATION FOR A STATE ASSISTANCE FROM THE HOUSEHOLD HAZARDOUS WASTE (HHW) STATE ASSISTANCE PROGRAM AND SIGNING OF THE ASSOCIATED STATE MASTER GRANT CONTRACT, UNDER THE APPROPRIATE LAWS OF NEW YORK STATE

WHEREAS, the State of New York provides financial aid for household hazardous waste programs; and

WHEREAS, Putnam County, herein called the MUNICIPALITY, has examined and duly considered the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a Contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein called the STATE, and the MUNICIPALITY be executed for such STATE Aid;

NOW THEREFORE BE IT RESOLVED by the Putnam County Legislature

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.
2. That the Commissioner of Health or his/her designee is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application, to sign the resulting contract if said application is approved by the STATE; and to provide such additional information as may be required.
3. That the MUNICIPALITY agrees that it will fund the entire cost of said household hazardous waste program and will be reimbursed by the State for share of such costs as indicated in the contract.
4. That two (2) certified copies of this Resolution be prepared and sent to the New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

ROLL CALL VOTE	YES	NO
Legislator Addonizio		
Legislator Crowley		
Legislator D'Angelo		
Legislator Gouldman		
Legislator Montgomery		
Legislator Regan		
Legislator Russo		
Legislator Sayegh		
Chairman Birmingham		

Committee: _____
Introduced By _____
Seconded By _____

Resolution # _____
Regular Mtg: Tues., Feb 3, 2026 - A
Special Mtg _____

Res # 4a.

APPOINTMENT - BUDGET & FINANCE COMMITTEE REPRESENTATIVE - CAPITAL PROJECTS COMMITTEE

WHEREAS, County Charter § 7.05 (B)(3) provides that there shall be a Capital Projects Committee consisting of various members including a designee of the Budget and Finance Committee; now therefore be it

RESOLVED, that William Gouldman be appointed as Budget & Finance Committee Representative to the County's Capital Projects Committee for a period of one (1) year, said term to expire on December 31, 2026.

ROLL CALL VOTE	YES	NO
Legislator Addonizio		
Legislator Crowley		
Legislator D'Angelo		
Legislator Gouldman		
Legislator Montgomery		
Legislator Regan		
Legislator Russo		
Legislator Sayegh		
Chairman Birmingham		

PUTNAM COUNTY LEGISLATURE

Resolution #5

Introduced by Legislator: Erin Crowley at the Organizational Meeting held on January 6, 2026.

Seconded by Legislator: Laura Russo

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Discussion
2/3/26
Full mtg.
#9a

ADOPTION OF LEGISLATIVE CALENDAR

WHEREAS, the Legislative Manual for the Legislature of the County of Putnam provides that annually the Legislative Calendar shall be adopted and promulgated by the Clerk of the Legislature, that the Legislature meets on the first Tuesday of each and every month thereof, except where noted; now therefore be it

RESOLVED, that the following schedule be adopted as to Regular Meeting dates of the Putnam County Legislature for the year 2026:

Tuesday	January 6, 2026
Tuesday	February 3, 2026
Tuesday	March 3, 2026
Tuesday	April 7, 2026
Tuesday	May 5, 2026
Tuesday	June 2, 2026
Tuesday	July 7, 2026
Tuesday	August 4, 2026
Tuesday	September 1, 2026
Tuesday	October 6, 2026
Wednesday	November 4, 2026
Tuesday	December 1, 2026 ;

subject to set committee groupings as agreed upon and approved by the respective committees at the February Full Meeting of the Legislature.

BY ROLL CALL VOTE: ALL AYES. MOTION CARRIES.

State of New York

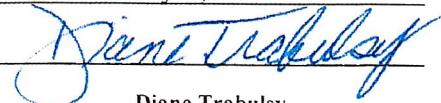
ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on January 6, 2026.

Dated: January 9, 2026

Signed:



Diane Trabulsky

Clerk of the Legislature of Putnam County