

THE PUTNAM COUNTY LEGISLATURE

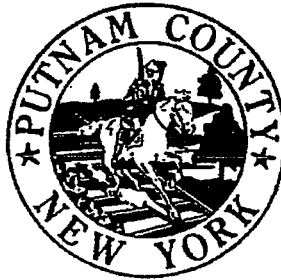
40 Gleneida Avenue

Carmel, New York 10512

Phone (845) 808-1020 • Fax (845) 808-1933

putcoleg@putnamcountyny.gov

Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
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AGENDA

HEALTH, SOCIAL, EDUCATIONAL & ENVIRONMENTAL COMMITTEE MEETING
TO BE HELD IN ROOM 318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NEW YORK 10512

Chairwoman Montgomery, Legislators Addonizio & Russo

Wednesday

6:00PM

May 13, 2026

1. Pledge of Allegiance
2. Roll Call
3. Discussion / Approval - Resolution Of Support for Harriet Tubman Underground Railroad Byway - Presentation by Sage Hamilton-Hazarika of Harriet Tubman Byway Organization
4. Discussion- Address Food Insecurity in Putnam County - Putnam County Agencies, Community Partners and Local Food Pantries
5. Update- Status of ARPA Funds Appropriated for Mental Health and Contract With People USA
6. Approval - Budgetary Amendment 26A033 - OSR - Insurance Recovery For Damaged Auto
7. Approval - DSS / Youth Bureau - Reapply for NYS Governor's Traffic Safety Committee Highway Safety Grant (No Match Grant)
8. Approval - Budgetary Amendment 26A039 - DSS - Record 2026-2027 NYS Rental Supplement Program Award
9. Approval - Budgetary Amendment 26A041 - DSS - Adjust Mental Health State Aid Levels, Subcontractors COLA
10. Approval – Budgetary Amendment 26A042 - DSS - Adjust Mental Health State Aid Levels, Subcontractor CoveCare

11. Other Business

12. Adjournment

#3.

Mary Dechiaro

From:
Sent:
To: Mary Dechiaro
Subject: FW: Resolution Template for Putnam County Legislature (re: Harriet Tubman Byway)

On Wed, Apr 1, 2026 at 1:38 PM Sage Hamilton-Hazarika <sage@tubmanbywayny.org> wrote:

Good afternoon,

I am writing today to request that Putnam County adopt a Resolution of Support for the Harriet Tubman Underground Railroad Byway in New York State, which will traverse through your municipality.

My colleagues and I are also looking forward to the opportunity to make in-person presentations at upcoming Putnam County Legislative or Committee Meetings about this scenic byway initiative and answering any questions about its resolution requirements.

The Harriet Tubman Underground Railroad Byway's Phase 1 (Auburn, NY to Niagara Falls, NY) was recently completed. Our Byway team and local stakeholders secured resolutions from all municipalities within the Phase 1 jurisdictions, and have submitted a Corridor Management Plan to the New York State Department of Transportation (NYSDOT). Bills are currently in the Senate ([S9057](#)) and Assembly ([A10194](#)) for Phase 1 with the objective of having the Byway Phase 1 signed into law by June 2026. We are now securing resolutions from municipalities in Phase 2, which spans from Manhattan to Albany (through Putnam County) and on to Auburn - connecting Phase 1 and Phase 2 to establish the full 550-mile route.

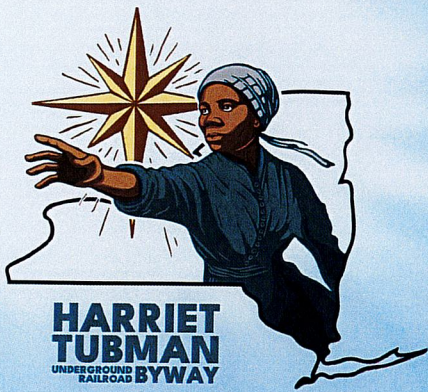
We kindly request the resolution be presented and passed at your next possible applicable committee meeting. I'm happy to attend an appropriate meeting

Enclosed, you'll find the Draft Resolution and a Phase 2 information sheet. Here's a link to a Google Map version of the route (the route is the purple line).

<https://www.google.com/maps/d/edit?mid=1jzL3GAWV-9mb9DrIDMR0XK8kFiAzTwY&usp=sharing>

--
Sage Hamilton Hazarika
Byway Administration Team
C: 347 575 4609
Harriet Tubman Underground Railroad
Proposed New York Byway
www.tubmanbywayny.org





HARRIET TUBMAN UNDERGROUND RAILROAD BYWAY (HTURB PHASE 1 & 2)

*Sharing Authentic Stories of Harriet Tubman, the
Underground Railroad, and Freedom Seekers in New York*

FREQUENTLY ASKED QUESTIONS

What is a Scenic Byway?

- ➔ A Scenic Byway is a state (or national) roadway recognized for its intrinsic qualities. Designation helps protect these routes and promotes tourism.

Why is this Harriet Tubman Underground Railroad Byway significant?

- ➔ As a vehicle for education, preservation, and economic growth, the Harriet Tubman Underground Railroad New York Byway fosters community pride, enhances residents' quality of life, preserves its historic and natural assets, inspires visitors to be agents of change, and elevates the authentic stories of Freedom Seekers on their journey to freedom by providing exceptional and inclusive experiences along its eventual border-to-border route.

What are the other benefits of designation?

- ➔ Affords access to grants and funding for byway marketing, tourism development, and stewardship
- ➔ Provides a northern connector to ultimately join from Maryland to Canada.
- ➔ Increased tourism leads to economic growth, improved infrastructure, new experiences and events, and enhanced community pride

Where is the proposed Harriet Tubman Underground Railroad Byway?

- ➔ HTURB PHASE 1 spans 173.17 miles with 22 documented resources demonstrating the significance of Harriet Tubman and the Underground Railroad in New York:
- ➔ A segment of 3.37 miles in Auburn, Harriet Tubman's chosen hometown
- ➔ A segment traversing 169.8 miles through Seneca, Ontario, Wayne, Monroe, Orleans, Erie, and Niagara Counties

Why is this Phase 1 of the Byway designation?

- ➔ Byway designation requires the creation of a corridor management plan (CMP) and resolutions of support from all municipalities involved. Phase 1 of the byway travels through eight counties (incl. corresponding cities, towns, and villages) that passed the required resolutions for the byway.
- ➔ Upon Phase 1 designation, organizers will work to secure resolutions from remaining jurisdictions so the byway will be a contiguous border-to-border route between NYC and Niagara Falls, ending at the location where Freedom Seekers, including Harriet Tubman, crossed the international border to freedom in Canada.

Together, let's celebrate and commemorate New York's distinctive heritage of Harriet Tubman, the Underground Railroad, and Freedom Seekers through the designation of a state byway enjoyed by current and future generations of our state's residents and travelers.



SECURE MUNICIPAL SUPPORT FOR THE HARRIET TUBMAN UNDERGROUND RAILROAD BYWAY (HTURB PHASE 2)

Sharing Authentic Stories of Harriet Tubman, the Underground Railroad, and Freedom Seekers in New York

THE HARRIET TUBMAN UNDERGROUND RAILROAD BYWAY INITIATIVE REQUIRES MUNICIPAL RESOLUTIONS TO BECOME ELIGIBLE FOR STATE DESIGNATION!

65 municipalities in 8 counties passed resolutions of support for the Phase 1 byway designation

79 municipalities in 14 counties have passed resolutions of support for Phase 2's full border-to-border byway.

Key residents, and organizations have submitted letters of support for the byway, including the NAACP, New York Canal Corporation, New York State Tourism Industry Association, and local tourism bureaus (i.e Visit Buffalo Niagara, Visit Rochester and Tour Cayuga).

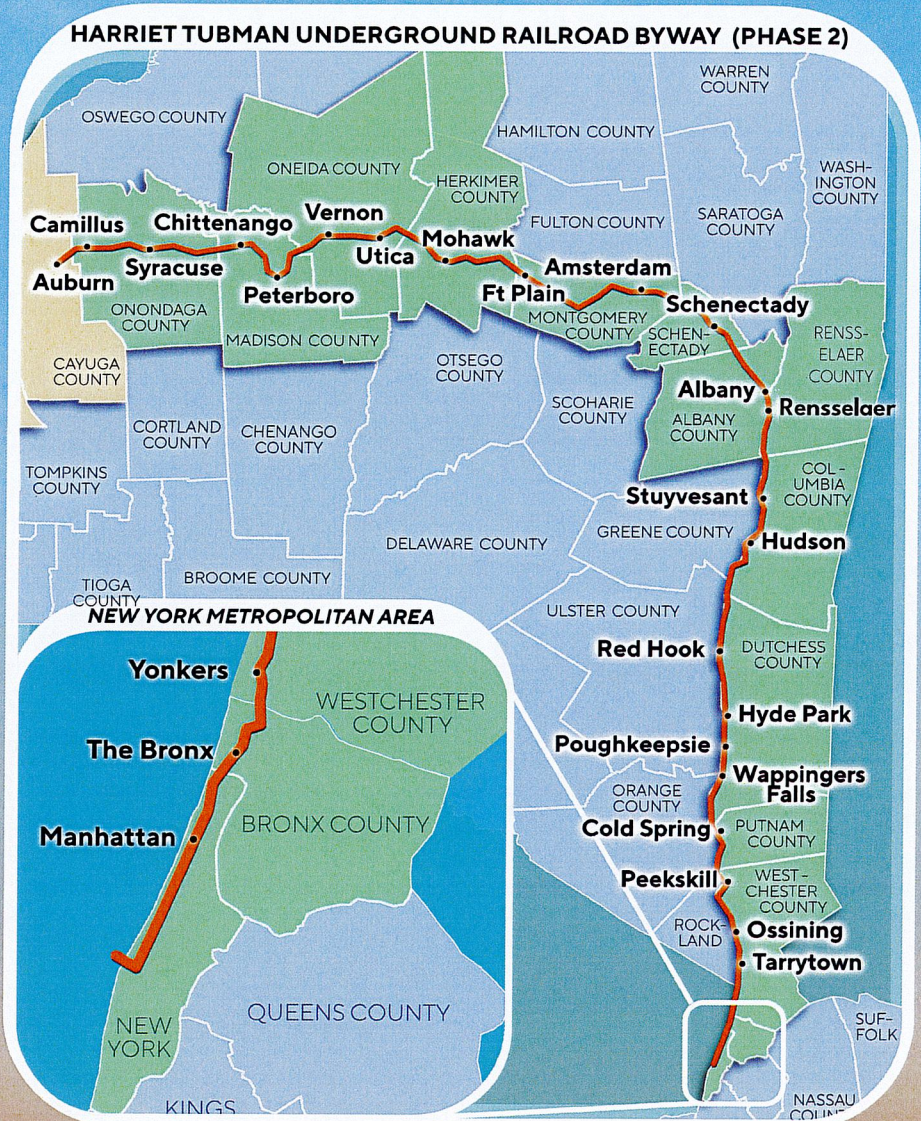
More than \$550,000 has been invested through National Heritage Areas, Federal and State Grant funding, and local tourism bureaus to build support and create necessary documents for designation.

Our goal is to submit a 550 mile border-to-border Corridor Management Plan once Phase 1 is designated.

LEARN AND SHARE :

 tubmanbywayny.org

 @tubmanbywayny



WHY DESIGNATE THE BYWAY?

Recognize and Preserve Historic Significance • Boost Local Economic Development • Foster Community Pride • Promote Tourism to New York. • Celebrate NY's Unique Cultural Heritage.

We need your support! Share your commitment letter at info@tubmanbywayny.org

Together, let's celebrate and commemorate New York's distinctive heritage of Harriet Tubman, the Underground Railroad, and Freedom Seekers through the designation of a state byway enjoyed by current and future generations of our state's residents and travelers.

Resolution for Harriet Tubman Underground Railroad New York Scenic Byway Nomination
and Corridor Management Plan Adoption by Putnam County

WHEREAS, the historic qualities of the Harriet Tubman Underground Railroad New York Scenic Byway, as described in the corridor management plan, and the surrounding areas have been appreciated and celebrated for over a century by the residents of New York State, as well as tourists, historians, artists, authors, and other visitors to the region; and it is this unique combination of the journeys of Harriet Tubman and those Freedom Seekers who traveled on the Underground Railroad that create the special sense of place that is vital in telling the New York story of the human desire for freedom and the historic sites they utilized during their journey to emancipation; and

WHEREAS, the Steering Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, composed of representatives of 22 municipalities along the proposed scenic byway route, committed to working cooperatively to protect and promote the historic, scenic, recreational, and economic well-being of the 550-mile Corridor throughout the state and agreed to pursue the nomination of the Harriet Tubman Underground Railroad New York Scenic Byway; and

WHEREAS, under the leadership of the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee, each of the 22 counties contributed to the development of this corridor management plan by encouraging public participation, confirming the vision and goals, and leading individual meetings of the Collaborative; and

WHEREAS, the Steering Committee of the Harriet Tubman Underground Railroad New York Scenic Byway, consisting of relatives of Harriet Tubman, descendants of Freedom Seekers, Harriet Tubman and/or Underground Railroad historians, representatives from state and federal agencies, has strengthened the historic integrity, representation, and the principles of the corridor management plan; and

WHEREAS, in the process of developing this corridor management plan, the Harriet Tubman Underground Railroad New York Scenic Byway Steering Committee has strengthened the bonds of inter-municipal cooperation, and the involved entities envision further benefit through scenic byway designation including sustained collaborative progress, increased funding opportunities for recommendations identified in the plan, enhanced partnerships with agencies responsible for the stewardship of resources along and adjacent to the byway route, and an improved visitor experience that interprets and promotes the corridor's intrinsic qualities and resources; and

NOW, THEREFORE, BE IT RESOLVED, that the Putnam County Legislature supports the designation of the Harriet Tubman Underground Railroad New York Scenic Byway which includes programs for stewardship and enhancement of the historic scenic byway and guidance to manage future activities along its corridor; and

BE IT FURTHER RESOLVED, that the Putnam County Legislature confirms that they will abide by and follow all existing New York State and Federal laws and regulations that are applicable to this resolution and..."

BE IT FURTHER RESOLVED, that the Putnam County Legislature will work in partnership with the other municipalities along the Harriet Tubman Underground Railroad New York Scenic Byway and local and regional stakeholders in order to support future Byway programs, economic development, marketing, and collaborate with these interested entities to explore opportunities for cooperation to realize the Scenic Byway goals.

2026 MAY -4 PM 4: 08
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

#4

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MEMORANDUM

DATE: May 5, 2026

TO: Kevin Byrne
Putnam County Executive

CC: Sara Servadio
Commissioner, Department of Social Services

FROM: Nancy Montgomery *Nancy A. Montgomery*
Chairwoman, Health, Social, Educational & Environmental Committee

RE: Clarification and Accounting of Emergency Food Insecurity Funding (Resolution #304 of 2025)

I am writing to follow up on my November 12, 2025 memorandum and your response dated November 18, 2025 regarding the \$150,000 in emergency food insecurity funding authorized by the Putnam County Legislature under Resolution #304 of 2025.

I appreciate your response and the information provided regarding the role of United Way Westchester, Cornell Cooperative, and Putnam Community Action Partnership (CAP)S. In looking for a continued update, several key questions remain unresolved regarding the actual distribution and impact of these funds.

As you know, during the November 5, 2025 Full Legislative Meeting, it was stated that these funds would support all food pantries across Putnam County. To ensure transparency, accountability, and alignment with the Legislature's intent, I respectfully request clarification on the following:

1. Total Funds Expended and Remaining Balance

- What portion of the \$150,000 has been expended and to what organizations?
- What amount, if any, remains unspent or encumbered?

2. Distribution of Funds

- Please provide a detailed accounting of how funds were distributed, including:
 - Amounts allocated to United Way, CAP and Cornell Cooperative
 - Amounts distributed onward to each individual food pantry.

3. Method of Distribution

- Your response indicates that funding was administered through a reimbursement model for expenditures incurred during a limited timeframe. Please confirm whether funds were distributed on a reimbursement basis only. If so, what guidance was provided to participating agencies and food pantries regarding eligibility, timing, and submission of expenses?

4. Access and Participation

- How many food pantries ultimately received funding under this program?
- Were any food pantries unable to access funding due to the reimbursement structure or timing limitations?

5. Contracts and Administrative Structure

- Were any direct contracts established between Putnam County and individual food pantries as discussed as a possibility during the Nov 5, 2025 meeting?
- If not, was consideration given to a more direct distribution model to ensure equitable and timely access to funds?

6. Current Status of Funds

- Your memo indicates that unspent funds may remain encumbered for future need.
 - Please clarify the current status and intended use of any remaining funds.

This information remains unclear and is important as the Health, Social, Educational and Environmental Committee will be convening a meeting on May 13, 2026 with participation from food pantries across Putnam County. Again, a continued update on this data in advance will allow for a more informed and productive discussion, grounded in a clear understanding of how these emergency resources were administered and where gaps may remain.

My goal is to ensure that the Legislature has a complete and accurate accounting of these funds, and that we are fully supporting the organizations on the front lines of addressing food insecurity in our communities.

Thank you for your attention to this matter. I would appreciate receiving this information as soon as possible

THE PUTNAM COUNTY LEGISLATURE
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Carmel, New York 10512
(845) 808-1020 Fax (845) 808-1933

Amy E. Sayegh *Chairwoman*
Greg E. Ellner *Deputy Chair*
Diane Trabulsy *Clerk*



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Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: November 12, 2025

TO: Kevin Byrne
Putnam County Executive

CC: Sara Servadio
Commissioner, Department of Social Services

FROM: Nancy Montgomery *Nancy A. Montgomery*
Putnam County Legislator, District #1

RE: Detailed Breakdown of Emergency Food Insecurity Funding

At the November 5, 2025 meeting of the Putnam County Legislature, Resolution #304 was adopted, authorizing a fund transfer of \$150,000 from the County's General Contingency line to address food insecurity within Putnam County as a result of the ongoing federal shutdown and the corresponding lapse in Supplemental Nutrition Assistance Program (SNAP) benefits.

As reflected in the resolution, the funds were distributed among existing contracted service agencies, including United Way of Westchester and Putnam, Cornell Cooperative Extension, and Putnam Community Action Partnership. During discussion at the November 5th Full Legislative Meeting, the United Way Chief Impact Officer indicated that resources allocated to the United Way would reach all 11 food pantries throughout Putnam County. Please note that there are only 10 pantries listed on our website.

In light of this, and the attached letter of necessity from the Putnam Valley Food Pantry, I respectfully request a detailed accounting of how these emergency funds are being distributed and administered to the 11 (10?) food pantries, including:

1. A list of the food pantries receiving support, including any corresponding dollar amounts distributed to each; and

2. The methodology or criteria used to determine allocations to the 11 (10?) food pantries; and
3. Any plans for continued coordination or distribution should the federal shutdown extend beyond November.

This information, consistent with the legislative intent of the November 5th fund transfer, will help ensure that the Legislature can maintain fiscal oversight, confirm that resources are reaching residents and families most impacted by the SNAP lapse, and enable Legislators to communicate specific information to the food pantries in their districts.

Thank you for your attention to this matter and for providing transparency in the administration of these critical emergency funds. I look forward to receiving this information at your earliest convenience.

Attachment

PUTNAM COUNTY LEGISLATURE

Resolution #298

Introduced by Legislator: Daniel Birmingham at a Special Meeting held on October 29, 2025.

Seconded by: Legislator Nancy Montgomery.

page 1

Finance Department

Subcontingency

Food Insecurity Program

10199000 54995

FROM:

TO:

0

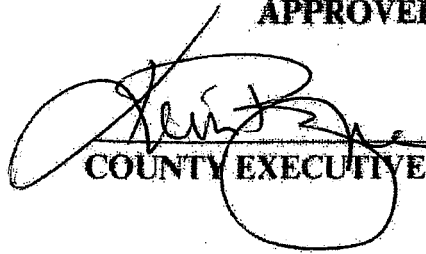
150,000

A DIFFERENCE OF: 150,000

Adjust fringes and revenue accordingly.

BY POLL VOTE: ALL AYES. CARRIED UNANIMOUSLY.

APPROVED

 11/6/25
COUNTY EXECUTIVE DATE

State of New York

ss:

County of Putnam

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on October 29, 2025.

Dated: November 3, 2025

Signed: 

Diane Trabulsy
Clerk of the Legislature of Putnam County

PUTNAM COUNTY LEGISLATURE

Resolution #304

Introduced by Legislator: Amy Sayegh at the Regular Full Meeting held on November 5, 2025.

Seconded by Legislator: Paul Jonke.

page 1

APPROVAL –FUND TRANSFER (25T390) – LEGISLATURE AND THE COUNTY EXECUTIVE – ADDRESS FOOD INSECURITY WITHIN PUTNAM COUNTY

WHEREAS, the Legislature and the County Executive requested fund transfer (25T390) to establish appropriations to assist Supplemental Nutrition Assistance Program (SNAP) eligible residents, due to the anticipated freeze in funding on November 1, 2025, directly related to the ongoing federal shutdown; and

WHEREAS, the fund transfer in the amount of \$150,000 will be applied to the 2025 budget lines of the existing contracted services the County has with several local and regional agencies to effectively allocate resources during the month of November and possibly beyond as the County navigates through the consequences of the federal shutdown; and

WHEREAS, the Full Meeting of the Legislature has reviewed and approved said fund transfer; now therefore be it

RESOLVED, that the following fund transfer be made:

GENERAL FUND

Increase Appropriations:

25880000 54950	United Way – County Contribution	75,000
25875000 54950	Cornell Cooperative Ext.-County Contribution	25,000
25645000 54950	Putnam Community Action – County Contribution	50,000
		<u>150,000</u>

Decrease Appropriations:

10199000 54980	General Contingencies	150,000
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2025 Fiscal Impact – \$150,000

2026 Fiscal Impact – 0 –

BY POLL VOTE: SEVEN AYES. LEGISLATORS ADDONIZIO & BIRMINGHAM WERE ABSENT. MOTION CARRIES.

APPROVED

State of New York

ss:

County of Putnam

Kim Payne 11/7/25
 COUNTY EXECUTIVE DATE

I hereby certify that the above is a true and exact copy of a resolution passed by the Putnam County Legislature while in session on November 5, 2025.

Dated: November 7, 2025

Signed: *Diane Trabulsi*

Diane Trabulsi
Clerk of the Legislature of Putnam County



Board of Directors
Billy Lee Crowder
Wayne Gabel
Mark Perez
Barry Pollack
Roni Rodman
Patricia Begley
Joe Szilva

Putnam County Legislature
40 Gleneida Ave.
Carmel, NY 10512

October 31, 2025

Dear Honorable Legislators,

The Putnam Valley Community Food Pantry located in the town of Putnam Valley currently services 150-175 families a week. We provide healthy and nutritious meals to those families who are experiencing food insecurity.

Due to the government shutdown and the halting of SNAP benefits to families in our area, we expect that the food pantry will see a significant increase in those needing food. Government funding of SNAP benefits being withheld will have a direct and significant impact on the health and welfare of our community.

We hear Putnam County has approved emergency funding and resources to help residents impacted by the SNAP funding lapse. The Putnam Valley Community Food Pantry would like to be considered for receiving partial allocation of the funds. This would ensure that we can provide our neighbors in need who are experiencing hardship at this time.

We seek your help in supporting us and your constituents that we serve on a weekly basis.

Respectfully yours,

A handwritten signature in cursive script that reads "Roni Rodman".

Roni Rodman
President
Putnam Valley Community Food Pantry

2025 NOV 12 AM 10:47
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Putnam Valley Community Food Pantry
337 Peekskill Hollow Road • Putnam Valley, New York 10579
www.putnamvalleyfoodpantry.org



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

MEMORANDUM

Date: November 18, 2025

To: Nancy Montgomery
Putnam County Legislator, District #1

Cc: Sara Servadio
Commissioner, Department of Social Services

From: Kevin M. Byrne
County Executive

Re: Detailed Breakdown of Emergency Food Insecurity Funding

Encl.: Participating Food-Pantry Listing

2025 NOV 18 PM 1:29
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Thank you for your correspondence of November 12.

I am in receipt of your questions regarding Resolution #304 of 2025 to address increased food insecurity needs brought about by the federal government shutdown. The resolution was approved by the Legislature earlier this month on November 5 and signed and approved by me upon receipt on November 7.

I sincerely appreciate your support for the resolution as well as all previous measures our County has taken to address food insecurity. The swift bipartisan response from County government is something our Federal and State government counterparts should be encouraged to emulate.

To address your specific questions more directly:

- The contracted agency United Way of Westchester and Putnam (“United Way”) has 10 affiliated food pantries it can currently legally partner with, all listed on the County website’s front page. The 11th entity is Putnam Community Action Partnership (CAP) of Brewster, which has a separate allocation for its food-pantry program. The list is attached for your convenience.

- Affiliated food pantries must adhere to United Way's proprietary requirements independent of standards or methodology established by the County. However, given the ostensible demand for food assistance in our County, this Administration is happy to propose Putnam Valley Community Food Pantry as an additional recipient pantry within United Way's scope of practice so it may receive additional support as well.
- There are no additional plans at this time to go beyond the funding for food insecurity already committed for the rest of 2025 from Resolution #304 and the \$150,000 included in the approved 2026 County Budget. And, as you know, the U.S. House of Representatives voted on November 12 to pass full-year funding for the Supplemental Nutrition Assistance Program, or SNAP, and President Trump signed the measure into law the same day. The legislation also included reimbursement funding for states such as New York that used contingency or emergency funding to cover SNAP benefits while the federal program remained frozen.

Earlier this week, this office also communicated with the agencies approved for funding through Resolution #304 to detail how the County will proceed in distributing funds for expenditures made to address food insecurity during the time of the Federal government shutdown. Seeing as the shutdown has already ended, it is our intention to reimburse expenditures up and till the end of November 14. This way any unspent funds may remain encumbered and available should we find ourselves in a similar situation with the Federal Government toward the end of this most recently passed and enacted federal resolution.

I hope that the above information helps address your concerns. Please feel encouraged to contact our office directly should you require any additional information or clarification.

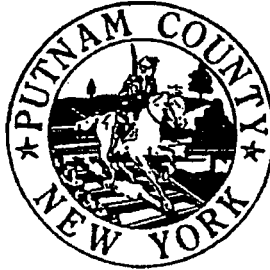
PUTNAM COUNTY FOOD PANTRY LOCATIONS

<u>Brewster</u>	Putnam CAP 121 Main Street 845-278-8021	Monday/Friday: 8:30-4:30 Wednesday: 8:30-6:30
	Brewster Community Food Pantry, Inc. 460 North Main Street 914-649-8002	Tuesday: 10-12 Thursday: 1-3
<u>Mahopac</u>	St. John's Church 235 East Lake Boulevard 845-628-2006	Friday: 10-12
<u>Putnam Valley</u>	Grace United Methodist Church 337 Peekskill Hollow Road 845-526-3788	Saturday: 10-11
<u>Carmel</u>	Gilead United Presbyterian Church 7 Church Street 845-225-4586	Friday: 10-12 Carmel/Kent residents ONLY (with proof). Call and leave a message with your name and telephone number.
	MCB Church 76 Gleneida Avenue 845-225-4255	Wednesday: 10-4
	Casa Servir 1118 N. Horsepound Rd. 914-229-8785	Thursdays: 5-7
<u>Cold Spring</u>	First Presbyterian Church of Philipstown 10 Academy Street 845-265-3220	Saturday: 9-10 Philipstown residents only; proof of residency needed
<u>Patterson</u>	Patterson Community Church 1062 Route 311 845-878-3961	Sunday: 11-12 2 nd /4 th Sunday: full distribution 1 st /3 rd Sunday: frozen meat and baked goods only
	New Life Christian Church 29 Marshall Court 845-278-9407	Tuesday: 10-1

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MEMORANDUM

DATE: April 15, 2026

TO: Kevin Byrne
Putnam County Executive

CC: Sara Servadio, Commissioner, Departments of Mental Health, Social Services & Youth Bureau
Rian Rodriguez, Public Health Director, Health Department
Marlene Barrett, Director, Office for Senior Resources
Kevin Monaghan, Deputy Director, Putnam County Office for Senior Resources
Jacqueline Annabi, Chief of Staff

FROM: Nancy Montgomery
Chair, Health, Social, Educational & Environmental Committee

RE: Health Committee Meeting – Food Insecurity Discussion and Request for Staff Participation

I am writing to inform you that the Health, Social, Educational & Environmental Committee will be holding a discussion on food insecurity in Putnam County at our upcoming meeting on Wednesday, May 13, 2026, at 6:00 p.m., and given the County's role in administering and coordinating services related to food insecurity, I respectfully request that the appropriate County personnel involved in these efforts attend and be prepared to participate in this discussion.

This discussion is being convened in response to recent developments impacting food access across the county, including the non-renewal of federal USDA supported funding that had previously supported programs such as the Meals on Main Street partnership with Cornell Cooperative Extension. While not a County-run program, this initiative played a meaningful role in distributing fresh, locally sourced food - totaling approximately \$1.4 million - within our region.

As a result of these changes, local food pantries and service providers are already reporting increased demand, particularly among seniors, homebound residents, and communities with limited transportation access.

At the same time, Putnam County allocated funding in late 2025 to address food insecurity, along with additional funds included in the 2026 budget that have not yet been distributed. As the Legislature considers how best to support ongoing needs, it is important that we hear directly from both community partners and County departments engaged in this work.

The purpose of this discussion will be to:

- Review the current state of food insecurity across Putnam County
- Understand the impacts of recent funding and program changes
- Identify gaps in services, including geographic and population-specific needs
- Discuss existing programs and interagency coordination
- Gather input on how County resources can be most effectively deployed

Your partnership in ensuring that relevant departments are represented is appreciated, as their insight will be valuable to informing both immediate and long-term policy decisions.

Thank you for your attention to this matter.

Attachment

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April 14, 2026

To: Putnam County Community Partners
Sent Via Email

Subject: Invitation: Putnam County Food Security Discussion - May 13 Health Committee Meeting

Dear Putnam County Community Partners,

I am reaching out to invite you to participate in an important conversation regarding food security in Putnam County.

Recent changes at the federal level - including the non-renewal of key USDA-supported funding - have had real impacts locally. One example is the suspension of the Meals on Main Street service in parts of Putnam. Though not a Putnam County Government program, Meals on Main Street had previously provided significant access to fresh, locally sourced food through a partnership with Cornell Cooperative Extension. This program alone supported the distribution of approximately \$1.4 million in food across our region.

As many of you are already seeing firsthand, these changes are creating gaps - particularly for seniors, homebound residents, and communities with limited transportation access.

At the same time, Putnam County has allocated resources to support food insecurity efforts, including funding approved in late 2025 (documents attached), and additional funds set aside in the 2026 budget that have not yet been distributed.

Before making decisions about how these resources should be used, it is critical that we hear directly from those doing this work every day.

You are invited to join us at the next Putnam County Health Committee Meeting:

Wednesday, May 13, 2026, at 6:00 PM
County Offices, 40 Gleneida Avenue, Carmel, NY
Legislative Meeting Room #318

This discussion will focus on:

- The current state of food insecurity across Putnam County
- Impacts of recent funding cuts and program changes
- Gaps in services, including geographic and population-specific needs

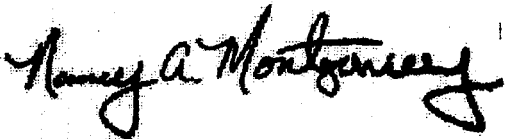
- Existing programs and partnerships
- Ideas and recommendations for how County resources can best support your work

We also welcome input from organizations providing related services, including meal delivery, senior support, and other food access programs.

Your perspective is essential. Whether you see increased demand, shifts in need, or have ideas for solutions, we want to hear from you.

If you are unable to attend but would like to share input, please feel free to reach out directly. Thank you for the work you do every day to support our community. I look forward to continuing this conversation together and working toward meaningful solutions.

With appreciation,

A handwritten signature in black ink that reads "Nancy A. Montgomery". The signature is written in a cursive style with a large, prominent "N" and "M".

Nancy Montgomery
Putnam County Legislator, District 1
Chair, Health, Social, Educational & Environmental Committee
Nancy.Montgomery@putnamcountyny.gov

Attachment

THE PUTNAM COUNTY LEGISLATURE

40 Gleneida Avenue

Carmel, New York 10512

Phone (845) 808-1020 • Fax (845) 808-1933

putcoleg@putnamcountyny.gov

5.

Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Jake D'Angelo	Dist. 5
Thomas Regan Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

MEMORANDUM

DATE: May 7, 2026

TO: Kevin M. Byrne
County Executive

CC: Sara Servadio
Commissioner, Department of Social Services

FROM: Nancy Montgomery
Chair, Health, Social, Educational & Environmental Committee

RE: Standing Attendance Request for Health Committee Meetings – Discuss Status of ARPA Funds Appropriated for Mental Health and Contract With People USA

I respectfully request that you, or a designated representative, and Commissioner Servadio attend the next Health Committee Meeting on May 13th at 6:00 p.m. to provide an update on the status of the ARPA (American Rescue Plan Act) Funds appropriated for mental health and the status of the contract with People USA.

Thereafter, the status of APRA funding allocated to mental health and the contract with People USA will be a standing Health Committee agenda item, where monthly updates are respectfully requested either in person or in writing in the interest of transparency, until resolved.

Please confirm your attendance with the Legislative Office.

Thank you for your consideration.

WILLIAM J. CARLIN, JR., C.P.A.
Commissioner Of Finance



CC: All Health Reso
Audit
SHEILA BARRETT
First Deputy Commissioner of Finance

ALEXANDRA GORDON
Deputy Commissioner of Finance

#6a

DEPARTMENT OF FINANCE

April 23, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2026 Budget for the Office for Senior Resources:

2026 MAY -7 AM 9:39
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Increase Revenues:

10677900 426801 OSR General – Insurance Recoveries \$ 3,170.57

Increase Expenses:

10677900 54370 OSR General – Automotive \$ 3,170.57

2026 Fiscal Impact - 0
2027 Fiscal Impact - 0

This amendment is required to cover the cost of repairing one of the automobiles in OSR that was damaged in an accident.

AUTHORIZATION:

Date Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00

Date County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0 - \$10,000.00 **26A033**

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

Allstate Insurance – ck# 270182351 - \$3,170.57

JOHN B. CHERICO
First Deputy County Attorney

ANNA M. DIAZ
Senior Deputy County Attorney

KATHERINE L. McNEAL
Senior Deputy County Attorney



C. COMPTON SPAIN
County Attorney

DEPARTMENT OF LAW

HEATHER M. ABISSI
Senior Deputy County Attorney

SARAH E. ENGLISH
Deputy County Attorney

MAT C. BRUNO, SR
Risk Manager

TO: William Carlin, Commissioner of Finance
FROM: Mat C. Bruno, Sr., Manager Risk & Compliance
DATE: March 4, 2026
RE: Vehicle Accident Claim Reimbursement

A handwritten signature in black ink, appearing to be "Mat C. Bruno, Sr.", written over the "FROM:" line of the memo.

Enclosed please find Allstate check # 2770182351 in the amount of \$3170.57 representing payment for the 2015 Jeep Compass, involved in the accident listed below.

Accident Number	Date of Accident	Damage	Reimbursement	Ins. Co	Employee Driver
18	10/16/25	\$3522.86	\$3170.57	Allstate	

Thank you.

MCB/da
Enc.

48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903*
**This office will not accept service via facsimile*



Allstate Insurance Company - Claims Payment Processing
P.O. Box 660636 , Dallas, TX 75265 , United States



0000116448 0003687 001 001 00



PUTNAM COUNTY
40 GLENEIDA AVE
CARMEL NY 10512-1705

02/24/2026

PUTNAM COUNTY,

ENCLOSED PLEASE FIND PAYMENT IN THE AMOUNT OF \$3,170.57 FOR YOUR ISSUING PAYMENT FOR 90% OF ORIGINAL ESTIMATE \$3,522.86

PLEASE REFERENCE CLAIM DETAILS BELOW.

CLAIM NUMBER: 0808789648
DATE OF LOSS: 10/16/2025
INSURED:

In payment for Property Damage Liability for Date of Loss 10/16/2025 .

ALLSTATE INSURANCE COMPANY
1-800-255-7828

0000020260224003687ZCT02001001003823
CCHK0000020260224003687ZCT02CCP

0000116448 CCCPZCTRI P001/001 S0003687

Great! Mat Bruno was asking for a line to deposit the check. I will advise 10677900-54370

Thanks,



Edward Benes III

Fiscal Manager • Putnam County Office for Senior Resources

PHONE | 845.808.1700 EXT.47123 • FAX | 845.808.1942 • WEBSITE | PUTNAMCOUNTYNY

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Sheila Barrett <sheila.barrett2@putnamcountyny.gov>
Sent: Wednesday, March 4, 2026 11:08 AM
To: Edward Benes <Edward.Benes@putnamcountyny.gov>
Subject: RE: Vehicle Repair Reimbursement Check

Yes.

Sheila Barrett
First Deputy Commissioner of Finance
Putnam County
40 Gleneida Avenue
Carmel, New York 10512

-
Phone: (845) 808-1075 X49320
Fax: (845) 808-1910

From: Edward Benes <Edward.Benes@putnamcountyny.gov>
Sent: Wednesday, March 4, 2026 11:05 AM
To: Sheila Barrett <sheila.barrett2@putnamcountyny.gov>
Subject: Re: Vehicle Repair Reimbursement Check

Sheila,

My apologies, I assumed the vehicle was fixed already. However, the vehicle has not been repaired. Would this check be applied to our Automotive Repair expense line?

Thanks,



Edward Benes III

Fiscal Manager • Putnam County Office for Senior Resources

PHONE | 845.808.1700 EXT.47123 • FAX | 845.808.1942 • WEBSITE | [PUTNAMCOUNTYNY](#)

PUTNAM COUNTY GOVERNMENT NEW YORK

"Empowering Putnam County through dedicated service."

From: Sheila Barrett <sheila.barrett2@putnamcountyny.gov>

Sent: Wednesday, March 4, 2026 9:34 AM

To: Edward Benes <Edward.Benes@putnamcountyny.gov>

Subject: RE: Vehicle Repair Reimbursement Check

Good morning,

Were the repairs completed in 2025?

Sheila

Sheila Barrett
First Deputy Commissioner of Finance
Putnam County
40 Gleneida Avenue
Carmel, New York 10512

Phone: (845) 808-1075 X49320

Fax: (845) 808-1910

From: Edward Benes <Edward.Benes@putnamcountyny.gov>

Sent: Wednesday, March 4, 2026 8:29 AM

To: Sheila Barrett <sheila.barrett2@putnamcountyny.gov>

Subject: Vehicle Repair Reimbursement Check

Good morning,

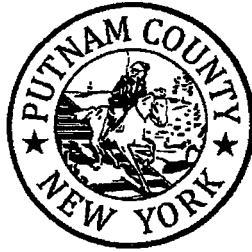
Mat Bruno from Risk received a \$3,000 check to cover the repair costs of an OSR vehicle hit in October. What line should this be deposited to? I'm guessing either an accrual account for FY 2025 or a reimbursement for prior year expenses in 2026. Please advise.

Thanks,

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner SS & YB



Non-matching Rese
May → Health

#7

DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

March 27, 2026

TO: Diane Trabulsy, Legislative Clerk

FROM:  Sara Servadio, Commissioner of the Departments of Mental Health, Social Services, and Youth Bureau

SUBJECT: NYS Governor's Traffic Safety Committee – Highway Safety Grant

The Putnam County Youth Bureau seeks to apply for funding from the New York State Governor's Traffic Safety Committee – Highway Safety Grant for the 2027 federal fiscal year. Funds are used to support our Putnam County Teen and Young Adult Driving Safety Program. This program serves to reduce the number of fatal/personal injuries, speed-related, and impaired crashes amongst young drivers, ages 16 to 20. The highway safety grant from the Governor's Traffic Safety Committee requires no matching funds, and all costs in the approved budget are fully reimbursed. This one-year contract is now up for renewal and upon approval, will go into effect October 1, 2026. Funding will be requested to cover:

- Salaries and Fringe for one full-time Youth Program Specialist
- Printing and Forms
- Office Supplies
- Equipment
- Training, travel and other program related costs

2026 APR - 6 PM 4:31
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Thank you for your time and consideration of this request.

cc: Nicolle McGuire, Deputy Commissioner of Social Services and Youth Bureau
Janeen Cunningham, Putnam County Youth Bureau Director
Kristen Wunner, Fiscal Manager of Mental Health, Social Services, and Youth Bureau

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE McGUIRE
Deputy Commissioner



YOUTH BUREAU

JANEEN CUNNINGHAM
Executive Director

KIMBERLY REALBUTO
Deputy Director

TO: Sara Servadio
Commissioner of Social Services, Mental Health and Youth Bureau

FROM: Janeen Cunningham
Youth Bureau Director *Jkc*

DATE: March 26, 2026

RE: Reapply for the Highway Safety Grant

The Putnam County Youth Bureau seeks to reapply for the highway safety grant from the Governor's Traffic Safety Committee (GTSC) for the 2027 federal fiscal year. This grant will directly fund the Youth Bureau's highway safety program titled the "Putnam County Teen and Young Adult Driving Safety Program," which serves to reduce the number of fatal/personal injury, speed-related, and impaired crashes amongst young drivers ages 16 to 20. Initiatives contained in this comprehensive project include Youth Court, Peer-led Educational Presentations, SIDNE trainings, community supports, and the Parents As Driving Partners campaign.

The highway safety grant from Governor's Traffic Safety Committee requires no matching funds, and all costs in the approved budget are fully reimbursed. The application is due Wednesday, May 1st, 2026. The project year will run from October 1st, 2026, to September 30th, 2027.

Applying for this grant would mark the sixth time the Youth Bureau has applied, and Putnam County remains the only municipality in New York State whose Youth Bureau has a traffic safety grant. The Putnam County Youth Bureau's aim is to continue to support youth who will soon be driving, young drivers, and young adults while contributing to cohesive initiatives with our county and the Hudson Valley region.

DONALD B. SMITH COUNTY GOVERNMENT CAMPUS
110 Old Route Six ~ Building Three ~ Carmel, New York 10512
(845) 808-1600 ~ Fax (845) 808-1907

Potential Budget for GTSC Highway Safety Grant FFY 2027

Personal Services

Youth Program Specialist

Salary Amount: \$81,177.00

Fringe Amount: \$38,973.00

Total: \$120,150.00

Commodities

Office Supplies: \$1,500.00

Printing & Forms: \$15,000.00

Total: \$16,500.00

Travel: In State

Local Travel and Conferences/Training Sessions: \$4,000.00

Total: \$4,000.00

Equipment

Roadster Pedal Kart: \$1,250.00

iPad Pro: \$1,250.00

Total: \$2,500.00

Other Costs

Professional Memberships: \$250.00

Youth trainings, seminars, and workshops: \$3,000.00

ProCreate App for iPad: \$25.00

iPad Case/Protective Equipment: \$100.00

Total: \$3,375.00

Total Other Than Personal Services: \$26,375.00

Grand Total: \$146,525.00



Department of Motor Vehicles

KATHY HOCHUL
Governor

MARK J.F. SCHROEDER
Commissioner

MARY TANNER-RICHTER
Deputy Commissioner for
Traffic Safety and Investigations

March 11, 2026

To All Traffic Safety Partners:

Do you have a problem with speeders on your roadways? Worried about vulnerable road users navigating busy streets? Concerned about impaired drivers plaguing your neighborhoods? The Governor's Traffic Safety Committee (GTSC) is inviting passionate New Yorkers like yourself to turn those problems, worries, concerns (or other traffic safety woes) into life-saving action by applying for grant funding through New York's Highway Safety Grant Program. GTSC is pleased to announce the opening of the 2027 traffic safety grant application period. We are looking for both innovative and tried and true initiatives to make our roads safer for all and advance our goal of ending roadway violence and achieving zero roadway deaths and serious physical injuries. From small towns to urban neighborhoods, these grants offer support to community leaders with real solutions to identifiable problems where they are needed most.

New York's Highway Safety Grant Program is data driven. Using statewide data¹, three program areas stand out with the greatest number of fatalities/serious physical injuries: speeding, impaired driving, and motorcycles. But those are just three out of the eighteen program areas.² GTSC recognizes each community is unique, and the program area(s) of greatest concern locally may not mirror the statewide top three. Because of this, applicants are encouraged to use both local data and statewide data to support the initiative(s) for which grant funding is being sought.

Even small ideas can grow into powerful programs. Every informed driver, every protected pedestrian or cyclist, starts with someone willing to step forward. If you have an idea that could prevent crashes, protect vulnerable road users, or strengthen safety in your community, GTSC wants to hear from you. Past projects have included: youth-led safe-driving campaigns, creative and widespread road user safety messaging, and targeted high visibility enforcement initiatives designed to remove dangerous drivers from our roads. All applicants are encouraged to review GTSC's 2025 Annual Report, available on its website, for a sample of the types of grants funded.

Four important notes:

1. All grant applications are due by 11:59pm on May 1, 2026.
2. All applicants must implement and attest to having a Gender-Based Violence and the Workplace policy³.
3. GTSC and the New York State Police are excited to announce the Empire State Law Enforcement Traffic Safety (ESLETS) Conference will be joining with the NYS Highway Safety Symposium starting with this October's Highway Safety

¹ Statewide traffic safety data is available on the Traffic Safety Statistical Repository (TSSR) at <https://www.itsmr.org/traffic-safety-statistical-repository/>.

² For the complete list of traffic safety program areas, visit GTSC's website at: <https://trafficsafety.ny.gov/safety-topics>.

³ Or provide a certified statement indicating why they cannot meet this requirement.

Symposium taking place in Lake Placid October 19th through October 22nd, 2026, so make sure to include additional funding requests in your grant applications to cover the cost of registration and lodging for this Conference.

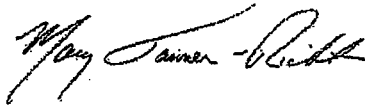
4. The next New York State Child Passenger Safety Technical Conference will be held at The Oncenter Convention Center in Syracuse, NY on May 24-26, 2027. Child Passenger Safety (CPS) grantees may apply for funding to cover registration fees, mileage/tolls, and meals not provided at the conference.

Application procedures and general application information as well as Not-for-Profit requirements are available on GTSC's website. If you have any questions, we encourage you to contact GTSC at 518-474-5111 and speak with one of our knowledgeable Highway Safety Program Representatives.

Effective traffic safety programs require innovative, data-driven initiatives with collaboration among local, state and federal partners. Your continued dedication to traffic safety is critical to us reaching our goal of ending roadway violence.

As always, stay safe and keep fighting the good fight.

Sincerely,

A handwritten signature in cursive script, appearing to read "Mary Tanner-Richter".

Mary Tanner-Richter

Deputy Commissioner for Traffic Safety and Investigations

New York State Department of Motor Vehicles

COMMISSIONER OF FINANCE
WILLIAM J. CARLIN



CC: All
Health - 5.13.26
Audit - 5.21.26
Fall - 6.2.26
COUNTY EXECUTIVE
KEVIN M. BYRNE

Reso
#8.

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 26A039
Date: April 28, 2026

At the request of the DSS Fiscal Manager, the following budgetary amendment is required.

General Fund:

Increase estimated appropriations:

10120000 54647 10198 NYS Rental Supplement Program 100,000
Subcontractors

Increase estimated revenues:

10120000 436101 10198 NYS Rental Supplement Program 100,000
DSS Administration - Revenue

Fiscal Impact - 2026 - \$0

Fiscal Impact - 2027 - \$0

This Resolution is necessary to record the 2026-2027 New York State Rental Supplement Program award. Please forward to the appropriate committee.

Approved:

Kevin M. Byrne
County Executive

2026 MAY -5 PM 4: 03
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

April 23, 2026

TO: William Carlin, Commissioner of Finance

FROM: *KW* Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: DSS 2026 Budgetary Amendment

Your approval is requested to amend the 2026 DSS budget to include Putnam's **2026-2027 New York State Rental Supplement Program** allocation provided by the Office of Temporary and Disability Assistance (OTDA) for the purpose of providing vital rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing.

Increase Estimated Revenue:

10120000	SS PROGRAM ADMN OVHD	
436101	ADM SOCIAL SERVICES	\$100,000
10198	NYS RENTAL SUPPLEMENT PROGRAM	
	Total Estimated Revenues	\$100,000

Increase Appropriations:

10120000	SS PROGRAM ADMN OVHD	
54647	SUB CONTRACTORS	\$100,000
10198	NYS RENTAL SUPPLEMENT PROGRAM	
	Total Appropriations	\$100,000

Fiscal Impact (26) - 0 -


Fiscal Impact (27) - 0 -

Thank you for your time and consideration of this request.

Attachments:

DONALD B. SMITH COUNTY GOVERNMENT CAMPUS ~ BLDG. # 2
110 OLD ROUTE SIX ~ CARMEL, NEW YORK 10512 (845) 808-1500 FAX (845) 225-8635
MEDICAID UNIT FAX (845) 225-0947
YOUTH BUREAU (845) 808-1600

26-LCM-06 – 2026-2027 New York State Rental Supplement Program Allocations

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau
Nicolle McGuire, Deputy Commissioner of Social Services and Youth Bureau



Local Commissioners Memorandum

Section 1

Transmittal:	26-LCM-06
To:	Social Services District Commissioners
Issuing Division/Office:	Employment and Income Support Programs
Date:	April 20, 2026
Subject:	2026-2027 New York State Rental Supplement Program Allocations
Contact Person(s):	Temporary Assistance Bureau (518) 474-9344 pabureauhousingprograms@otda.ny.gov
Attachments:	Attachment A – 2026-2027 Rental Supplement Allocations

Section 2

I. Purpose

The New York State Fiscal Year 2025-2026 Budget appropriates \$100 million to provide rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status. The purpose of this Local Commissioners Memorandum (LCM) is to notify Rest of State (ROS) social services districts (districts) of the option to participate in the New York State Rental Supplement Program (RSP) for the 2026-2027 program year. Additionally, this guidance provides the 2026-2027 RSP allocations and general program information. Districts choosing to participate in the RSP must have a Rental Supplement Program Plan on file which details the intended use of their allocation for each program year and includes an adjusted fair market rent (FMR) chart for the new fiscal year.

II. Background

The RSP was established to provide vital rental assistance to individuals and families, regardless of immigration status, who are experiencing homelessness or are facing an imminent loss of housing. The RSP is available to individuals and families both with and without children. Districts may choose to retain their allocation and use district mechanisms (e.g., direct administration or transfer of funds to county agencies) to operate this program or may delegate the administration of this program, in full or in part, to another public agency, contractor or non-profit organization.

III. Program Implications

A. Program Activities and Services

OTDA has combined each district's prior RSP plans into one document per district which includes current FMR rates and updated plans were disseminated to districts individually in advance of this LCM. Districts choosing to participate in the 2026-2027 RSP **must** confirm receipt of their updated plan and notify OTDA if there are any changes to their plan, or confirm that there are no changes, **as soon as possible, but no later than 5/4/2026**. It is expected that services will continue for eligible households transitioning into the 2026-2027 program cycle without interruption. OTDA is available to assist districts who would like insight ascertained from districts with programs functioning effectively and/or at full capacity. RSP supplements shall be made available in accordance with district plans, as long as certain minimum eligibility requirements are established as outlined in this LCM.

Supplements provided through the RSP will not be part of the standard of need pursuant to Social Services Law §131-a for individuals or families applying for or in receipt of Public Assistance (PA), and therefore would not be considered by ABEL when computing financial eligibility for PA. When computing a budget for a PA recipient who is receiving an RSP supplement, the shelter cost not covered by the RSP, or any other program, must be entered into the budget unless the supplement covers the entire shelter cost. In addition, RSP supplements shall not be subject to recoupment or repayment unless there is a determination that the application submitted was fraudulent, or otherwise identified as ineligible, and the application should not have been approved.

B. Program Eligibility and Program Requirements

While districts have flexibility regarding the development of a local RSP, the governing statute outlines some minimum requirements for participant eligibility as follows:

- Eligible participants are individuals and/or families, both with and without children, who are experiencing homelessness or facing an imminent loss of housing, regardless of immigration status;
- Household income shall be no more than 50% of area median income (AMI) at the time of application based on location and household size, with initial priority given to households who earn no more than 30% of AMI;
- Rental supplement amounts shall be set at 85% of local FMR values with a district option to pay up to 100% of FMR using local funds;
- At least 50% of the supplements shall be allocated for households who are currently in a shelter or experiencing homelessness at the time of application, unless sufficient demand does not exist for such households within the district;
- A household's financial contribution will be limited to 30% of their household's total earned and/or unearned income;
- Supplements are to be provided until a household's total monthly rent is 30% or less than their total monthly income, at which point the housing will be considered affordable for the individual/family and the supplement will end; and
- Receipt of PA is not a requirement for determining eligibility for the RSP.

Additionally, districts must make sure they have policies and procedures in place to:

- Establish that the supplement recipient is the primary tenant (e.g., require a lease or other documentation);
- Establish the rent obligation of the supplement recipient and how contributions from individuals outside the household will be taken into consideration;
- Take reasonable steps to prevent the duplication of benefits;
- Ensure arrears and security deposits are limited and are only utilized for households eligible for ongoing supplement payments;
- Establish a process for handling fraudulent applications, including a procedure for recouping funds, if necessary; and
- Establish a process for reviewing and considering appeals of applications that are denied or vouchers that are reduced or ended.

RSP Plans must provide a comprehensive outline of each district's proposed program and must address, at minimum, the following:

- Specific details regarding how eligibility for a rental supplement will be determined as well as any target populations identified;
- The process for handling modifications (moves, rent increases, changes in household composition, etc.).
- All forms and/or notices, including any new or updated forms and/or notices. If the form/notice that will be used to facilitate the application and determination process has not yet been developed, a description of this form/notice may be provided. When households requesting a supplement do not meet the criteria set forth in the district's plan, the denial/closing letter must support the decision by explaining the criteria and the district's decision that the household does not meet such criteria. An award letter must be provided to both the tenant and landlord and must detail the amount approved to be paid on a monthly basis, months/term included and any applicable tenant protections resulting from receipt of the RSP; and
- An explanation of whether there will be any health and safety standards that must be adhered to prior to paying rental supplements at a specific location.

Eligibility is determined based on a household's current monthly income at the time of application. Applications are to be accepted on a first-come, first-served basis according to the eligibility parameters set forth at the local level. Districts must establish a recertification process, including the length of the local recertification period, but recertifications shall occur at least annually.

While arrears and security deposits can be paid in limited instances, RSP funds are intended to be used for ongoing rent supplement payments and as such, eligibility determinations must be based on the household's need for ongoing rental supplements. Though PA eligibility is not a factor in determining eligibility for the RSP, operators are encouraged to refer RSP applicants for assistance applying for applicable benefit programs, such as PA, Home Energy Assistance Program (HEAP), Supplemental

Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI).

Notifications regarding eligibility determinations (e.g., approvals, denials, and closings) must be maintained in the case record for a minimum of six years following submission of the final expenditure report.

C. Allocations

A total of \$100 million is available annually to support the RSP. While all funding is subject to legislative enactment each year, continued funding support for the RSP is expected. The program year 2026-2027 RSP district allocations are listed in Attachment A and were determined based on each district's relative share of PA households as of March 31, 2022, as well as the distribution of renter households under 30% of the local AMI, based on the US Census Bureau 2015-19 Public Use Microdata Sample. RSP allocations may be adjusted in future award years based on factors including statewide utilization and ongoing local rental supplement needs.

D. Reporting Requirements

As part of their participation in the RSP, districts must keep data about each household that participates in the RSP from the point of application throughout participation in the program and must submit RSP reports on a quarterly basis. These quarterly reports are utilized to compile the annual report required by RSP legislation. In addition, on time reporting allows districts and the State to answer questions, many required by the RSP legislation, about how the RSP is being implemented in each district and to inform future programs to support those in need of housing in New York State.

While OTDA is not requiring districts to submit household-level data at this time, OTDA has provided a template with the household-level data elements that are required to complete the RSP reports. Districts may consider utilizing this optional household-level tracker as it is helpful with compilation and completion of the mandatory report.

OTDA provided a reporting instrument to districts who participated in the 2025-2026 RSP, and this instrument is unchanged. 2026-2027 RSP reports are due on or before July 10, 2026 (for the period April 1, 2026, through June 30, 2026); October 10, 2026 (for the period July 1, 2026, through September 30, 2026); January 10, 2027 (for the period October 1, 2026, through December 31, 2026); and April 10, 2027 (for the period January 1, 2027, through March 31, 2027). RSP reports must be submitted quarterly as long as there are still clients receiving a supplement through this program.

Districts and/or program operators, as applicable, are required to provide OTDA or its designees access to the program records during the course of the project. RSP projects will be monitored by OTDA on a regular basis and may include onsite visits as well as regular telephone contact and/or case reviews. The goal of monitoring is to ensure the terms of the RSP are being met in accordance with State legislation. In addition, monitoring enables OTDA to provide technical assistance, where necessary, to assist the district and/or program operator to meet the overall intent of the RSP. It is the

responsibility of the district to monitor any and all subcontracts. Districts must ensure the confidentiality of records concerning project participants.

IV. Reimbursement Structure and Allowable Costs

Allocations for the 2026-2027 RSP will be made immediately available to participating districts retroactive to April 1, 2026, to prevent any interruption in supplement payments for eligible households currently enrolled in the 2025-2026 RSP. Release of this LCM constitutes an approval of each district's 2026-2027 allocation and as such RSP payments for eligible supplements should not be suspended year to year. District allocations will be paid as claims are submitted to substantiate payment.

RSP funding is made available for districts to provide vital rental assistance to eligible households and as such, it is expected that a minimum of 85% of the funds will be used toward rental supplements including, in limited instances, rental arrears and security deposits. Districts are reminded that rental arrears and security deposits may be provided in limited instances, as long as the household is eligible and receiving an ongoing, monthly rental supplement in accordance with the guidelines outlined herein. OTDA has set a 15% spending limitation on administrative costs.

Agencies should limit the amount of administrative costs necessary to operate the RSP to maximize both the amount of funds available to pay rental supplements and the number of households enrolled. The use of RSP funds for administrative purposes must be directly related to the provision of rental supplements to eligible individuals and families.

For districts opting to assign all or a portion of their RSP allocation to another public agency, contractor or local nonprofit organization, districts will be held liable for assigned funds not used in a manner consistent with the purpose of the RSP allocation.

Districts are required to submit all claims for reimbursement through the Automated Claiming System (ACS) regardless of whether they elect to operate the program in-house or transfer the administration to another entity. RSP claims must be for expenditures from April 1, 2026, through March 31, 2027, and must be submitted in a timely manner.

V. Claiming Instructions

Expenditures for RSP should be claimed through the RF-17 claim package for special project claiming in the Automated Claiming System (ACS) for the month(s) that the expenditures were made. These costs are first identified on the RF-2A claim package as F17 functional costs and reported in the F17 column on the LDSS-923 "Cost Allocation Schedule of Payments Administrative Expenses Other Than Salaries" and the LDSS-2347 Schedule D DSS Administrative Expenses Allocation and Distribution by Function and Program" (Schedule D). After final accepting the RF-2A, the individual project costs are then reported under the project label **Rental Supplement Program 2627** on the RF-17.

Salaries, fringe benefits, staff counts, and central services costs are directly entered on the LDSS-4975A "RF17 Worksheet, Distribution of Allocated Costs to Other Reimbursable Programs" while overhead costs are automatically brought over from the Schedule D and distributed based upon the proportion of the number of staff assigned to this project.

Employees not working all their time for RSP must maintain time studies to support the salary and fringe benefit costs allocated to the program.

Non-salary administrative costs are reported with the appropriate object of expense code(s) on page 1 of the LDSS-923B "Summary - Administrative Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs".

Program costs are reported as object of expense code 37 (Special Project Program Expense) on page 2 of the LDSS-923B "Summary - Program Schedule of Payments for Expenses Other Than Salaries for Other Reimbursable Programs".

Total project costs are reported on the LDSS-4975 "Monthly Statement of Special Project Claims Federal and State Aid (RF-17)" as 100% state share excluding central services costs which are local share. Actual reimbursement will be based upon each district's allocation.

Claims for the period April 1, 2026, through March 31, 2027, must be final accepted in ACS by July 1, 2027.

For further instructions relating to completing time studies, the LDSS-923, LDSS-923B, and Schedule D, and the RF-17 claim package are found in Chapters 4, 7, and 18, respectively of the Fiscal Reference Manual (FRM) Volume 3. The FRMs are available online at: <https://intranet.otda.ny.gov/bfdm/finance/>.

Claiming Contact:

Regions 1-5: Justin Gross at: 518-474-7549 or otda.sm.Field_Ops.I-IV@otda.ny.gov.

VI. Necessary Action

Districts who elect to receive this funding must have an updated 2026-2027 RSP Plan. Each district will receive an individualized RSP Plan that has been updated for 2026-2027 in advance of this LCM. Districts are encouraged to submit changes to RSP Plans, or confirm that no changes are required, as soon as possible, but no later than 5/4/2026. Districts opting to participate in RSP for the first time in 2026-2027 must contact OTDA to begin the process of developing a 2026-2027 plan. OTDA staff will provide resources and support as needed. While it is understood that time is needed to develop and implement a new RSP program, it is expected that districts participating in the 2026-2027 RSP will provide rental supplements during the 2026-2027 program year.

In order to expedite the review and approval of RSP Plans for districts who operated during the 2025-2026 program year, OTDA provided each district with a version of their RSP Plan that includes updated FMR charts and previously submitted information. Districts must note any changes to their Plans by highlighting or italicizing the changes on this version of RSP Plan. A complete 2026-2027 RSP Plan package will be sent to participating districts, including the reporting template.

Issued By:

Name: Paula Cook

Title: Acting Deputy Commissioner

Division/Office: Employment and Income Supports/Office of Temporary and Disability Assistance

Attachment A

District	2026-2027 Rental Supplement Program Allocation
New York City	\$67,922,380
Albany	\$1,125,750
Allegany	\$120,210
Broome	\$899,827
Cattaraugus	\$282,026
Cayuga	\$268,767
Chautauqua	\$645,332
Chemung	\$290,178
Chenango	\$139,789
Clinton	\$240,580
Columbia	\$129,741
Cortland	\$141,026
Delaware	\$121,902
Dutchess	\$727,515
Erie	\$3,874,658
Essex	\$100,000
Franklin	\$164,265
Fulton	\$116,749
Genesee	\$143,394
Greene	\$116,986
Hamilton	\$100,000
Herkimer	\$154,406
Jefferson	\$402,505
Lewis	\$100,000
Livingston	\$190,065
Madison	\$120,038
Monroe	\$3,035,181
Montgomery	\$154,608
Nassau	\$2,028,294
Niagara	\$742,819
Oneida	\$857,846
Onondaga	\$1,916,038
Ontario	\$256,173
Orange	\$920,321
Orleans	\$144,298
Oswego	\$432,808
Otsego	\$125,940
Putnam	\$100,000
Rensselaer	\$497,493
Rockland	\$713,032
St. Lawrence	\$309,135
Saratoga	\$322,466
Schenectady	\$536,305
Schoharie	\$100,000
Schuyler	\$100,000
Seneca	\$100,000
Steuben	\$325,926
Suffolk	\$2,640,308
Sullivan	\$240,957
Tioga	\$124,850
Tompkins	\$461,767
Ulster	\$494,918
Warren	\$126,379
Washington	\$131,444
Wayne	\$193,050
Westchester	\$3,029,553
Wyoming	\$100,000
Yates	\$100,000

CC: #11

Reso

COMMISSIONER OF FINANCE
WILLIAM J. CARLIN



COUNTY EXECUTIVE
KEVIN M. BYRNE

~~Health - may~~
audit - may
Full - June

9.

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *wjc*
Re: Budgetary Amendment - **26A041**
Date: April 28, 2026

At the request of the Commissioner of MH, DSS & Youth, the following budgetary amendment is required.

Increase Estimated Appropriations:

10038000 54647 Subcontractors - MH COLA 524

Increase Estimated Revenues:

10038000 434944 Subcontractors - MH COLA 524

Fiscal Impact - 2026 - \$ 0
Fiscal Impact - 2027 - \$ 0

This Resolution is adjust Mental Health State Aid levels as per the attached request. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

2026 APR 31 AM 9:35
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

April 27, 2026

TO: William Carlin, Commissioner of Finance

FROM: *KW* Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2026 Budgetary Amendment

Your approval is requested to amend the 2026 Mental Health budget to reflect adjusted State Aid levels to be passed through to provider agencies in accordance with the most recent State Aid authorization from the NYS Office of Mental Health (OMH) dated 3/9/2026. Supporting documentation attached.

Increase Estimated Revenues:

10038000	MH STATE AID ENHANCEMENTS/COLA	
434944	MH ST AID ENHANCE COLA	\$524
	Total Revenue	\$524


Increase Appropriations:

10038000	MH STATE AID ENHANCEMENTS/COLA	
54647	SUB CONTRACTORS	\$524
	Total Appropriations	\$524
	Fiscal Impact (26)	- 0 -
	Fiscal Impact (27)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

- SUMMARY OF COUNTY BUDGET ACCOUNTS – OMH / OASAS
- OMH Attachment A – Funding Source Allocation Table – 2026 Amendment 2

cc:  Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau



Aid to Localities Financial System

Attachment A

Funding Source Allocation Table

County Code: 40 County Name: Putnam

Year: 2026 Amendment: 2 - 3/9/2026 12:31:33 PM

Print Date : 03/11/2026 12:58 PM
Printed By : L6884KNW
Page : 1 of 2

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
Local Assistance	001A	GS	\$63,820	\$0	\$63,820	\$0	\$63,820	\$63,820	
Community Support Services	014	GS	\$117,720	\$0	\$117,720	\$0	\$117,720	\$117,720	
Adult Non-Medicaid Case Management	034A	GS	\$339,510	\$0	\$339,510	\$0	\$339,511	\$339,511	
Remarks									
Effective 1/1/2026, Putnam County's PC: 2720 funding has been transferred from FSC 034J to FSC 034A. The full annual value of the funding transferred to Putnam County's 034 A SAL is \$339,510.									
Adult ACT State Aid	034J	GS	\$0	\$0	\$0	\$0	\$0	\$0	
Remarks									
Effective 1/1/2026, Putnam County's PC: 2720 funding has been reduced from FSC 034J and transferred to FSC 034A. The full annual value of the funding transferred from Putnam county's 034J SAL to 034A SAL is \$339,510.									
Integrated Supp Emp	037	GS	\$55,216	\$0	\$55,216	\$0	\$55,216	\$55,216	
PROS State Aid	037P	GS	\$180,400	\$0	\$180,400	\$0	\$180,400	\$180,400	
Remarks									
Effective 1/1/26, the PROS Funding is being Rebased. The Total Annual Funding is \$180400. Please report the funding to the Program Codes as follows: \$74800 under program code 6340, \$0 under program code 7340, \$82500 under program code 8350, and \$23100 under program code 7330. For more information regarding individual provider funding, please contact your field office representative.									
Dwyer Veteran P2P	038F	GS	\$203,008	\$0	\$203,008	\$0	\$203,008	\$203,008	
Clinical Infrastructure-Adult	039P	GS	\$66,008	\$0	\$66,008	\$0	\$66,008	\$66,008	
CMHS Kids COVID Relief Funds	044C	F	\$0	\$0	\$0	\$0	\$0	\$0	
Clinical Infrastructure-C&F	046A	GS	\$82,212	\$0	\$82,212	\$0	\$82,212	\$82,212	
Community Support Programs-C&F	046L	GS	\$340,722	\$0	\$340,722	\$0	\$340,723	\$340,723	
Supported Housing	078	GS	\$2,570,105	\$0	\$2,570,105	\$0	\$2,570,108	\$2,570,108	78
Expanded Community Support Adult	142A	GS	\$291,552	\$0	\$291,552	\$0	\$291,552	\$291,552	
AOT/EVA Infrastructure	170A	GS	\$337,499	\$0	\$337,499	\$0	\$187,932	\$187,932	



Attachment A
Funding Source Allocation Table

County Code: 40 County Name: Putnam
Year: 2026 Amendment: 2 - 3/9/2026 12:31:33 PM

Print Date : 03/11/2026 12:58 PM
Printed By : L6884K/W
Page : 2 of 2

Funding Source	Code	Type	Prior Letter Allocation	Allocation Changes Since Prior Letter	Revised Current Fiscal Year Allocation	Annualized Value from Prior Letter	Annualized Value Changes from Prior Letter	Fiscal Year Revised Annualized Value	Beds
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Remarks

Allocation of \$140948 covers expenses retroactively to 4/1/25 for AOT/EVA Infrastructure. Please report under Program Code 2310.
 Effective 01/01/2026, allocation of \$8620 supports the one-time start up for the Enhanced Coordination for Assisted Outpatient Treatment/Enhanced Voluntary Agreements.
 Effective 01/01/2026, the annual funding of \$187,931 supporting the Enhanced Coordination for Assisted Outpatient Treatment/Enhanced Voluntary Agreements is being allocated to FSC 170A. Please report under Program Code 2310.

Trans. Mgmt. Kendra's	170B	GS	\$8,124	\$0	\$8,124	\$0	\$8,124	\$8,124	
MGP Admin Kendra's	170C	GS	\$2,672	\$0	\$2,672	\$0	\$2,672	\$2,672	
Article 28&31 Closure Re-invest. (Adult)	175A	GS	\$29,268	\$0	\$29,268	\$0	\$29,268	\$29,268	
Com. Reinvestment	200	GS	\$838,215	\$0	\$838,215	\$0	\$838,216	\$838,216	
Commissioner's Perf. Health Home	400	GS	\$29,041	\$0	\$29,041	\$0	\$29,005	\$29,005	
Kids Health Home Care Management	570	GS	\$73,036	\$0	\$73,036	\$0	\$73,036	\$73,036	
Personnel Services Enhancements	570K	GS	\$57,712	\$0	\$57,712	\$0	\$57,712	\$57,712	
	965S	GS	\$84,692	\$524	\$85,216	\$0	\$85,216	\$85,216	

Remarks

Effective 1/1/26, annual funding increase of \$524 supports the 1/1/26 minimum wage increase for Putnam county. More information to come from your local field office.

Grand Total:

\$5,770,532	\$524	\$5,771,056	\$0	\$5,621,459	\$5,621,459
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COMMISSIONER OF FINANCE
WILLIAM J. CARLIN



CO:AK
Health - 5.13.26
Audit - 5.21.26
Full - 6.2.26
COUNTY EXECUTIVE
KEVIN M. BYRNE

Reso

10.

MEMORANDUM

To: Diane Trabulsy, Legislative Clerk
From: William J. Carlin, Jr., Commissioner of Finance *WJC*
Re: Budgetary Amendment - 26A042
Date: April 28, 2026

At the request of the Commissioner of MH, DSS & Youth, the following budgetary amendment is required.

Increase Estimated Appropriations:

10030000 54647 Subcontractors - MH OASAS 142,073

Increase Estimated Revenues:

10030000 434884 Subcontractors - MH OASAS 142,073

Fiscal Impact - 2026 - \$ 0
Fiscal Impact - 2027 - \$ 0

This Resolution is adjust Mental Health State Aid levels as per the attached request. Please forward to the appropriate committee.

Approved : _____
Kevin M, Byrne, County Executive

2026 MAY -5 PM 4: 03
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

KEVIN BYRNE
County Executive

SARA SERVADIO
Commissioner

NICOLLE MCGUIRE
Deputy Commissioner



DEPARTMENTS OF MENTAL HEALTH
SOCIAL SERVICES AND YOUTH BUREAU

MEMORANDUM

April 27, 2026

TO: William Carlin, Commissioner of Finance

FROM: *KW* Kristen Wunner, Fiscal Manager of Department of Mental Health, Social Services, and Youth Bureau

SUBJECT: Mental Health 2026 Budgetary Amendment

Your approval is requested to amend the 2026 Mental Health budget to reflect the variance owed to Putnam Family & Community Services d/b/a CoveCare Center in result of the final revised OASAS 2020/2021 closeout. Initial closeout dated 4/15/24 determined a total recovery from PFCS of \$176,220 and was applied against 2024's quarterly advances. After an amended 2021 CFR was submitted by the agency, a secondary reconciliation was performed by OASAS. Final closeout dated 3/23/26 determined a total recovery from PFCS of \$34,147. Supporting documentation attached.

Increase Estimated Revenues:

10030000	OASAS CONTRACTED SVCS	
434884	PRIVATEOASAS ST LOCAL ASST	\$142,073
	Total Revenue	\$142,073

Increase Appropriations:

10030000	OASAS CONTRACTED SVCS	
54647	SUB CONTRACTORS	\$142,073
	Total Appropriations	\$142,073
	Fiscal Impact (26)	- 0 -
	Fiscal Impact (27)	- 0 -

Thank you for your time and consideration of this request.

Attachments:

OASAS 2020 / 2021 RECONCILIATION OF ADVANCES TO APPROVED STATE AID

cc: *S* Sara Servadio, Commissioner of Department of Mental Health, Social Services, and Youth Bureau

DONALD B. SMITH COUNTY GOVERNMENT CAMPUS ~ BLDG. #2
110 OLD ROUTE SIX ~ CARMEL, NEW YORK 10512 (845) 808-1500 FAX (845) 225-8635
MEDICAID UNIT FAX (845) 225-0947
YOUTH BUREAU (845) 808-1600

