

THE PUTNAM COUNTY LEGISLATURE

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Daniel G. Birmingham *Chairman*
William Gouldman *Deputy Chair*
Diane Trabulsy *Clerk*



Nancy Montgomery	Dist. 1
William Gouldman	Dist. 2
Toni E. Addonizio	Dist. 3
Laura E. Russo	Dist. 4
Jake D'Angelo	Dist. 5
Thomas Regan Jr.	Dist. 6
Daniel G. Birmingham	Dist. 7
Amy E. Sayegh	Dist. 8
Erin L. Crowley	Dist. 9

AGENDA AUDIT & ADMINISTRATION COMMITTEE MEETING TO BE HELD IN ROOM #318 PUTNAM COUNTY OFFICE BUILDING CARMEL, NY 10512

Members: Chairwoman Crowley and Legislators Regan & Russo

Monday 5:30pm August 24, 2026

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Correspondence – County Auditor**
 - a. Sales Tax Report**
 - b. Board In Revenue Report**
 - c. Transfer/Revenue Report**
 - d. Contingency/Subcontingency Report**
- 4. Correspondence – Commissioner of Finance**
 - a. FYI – Overtime/Temporary Report**
 - b. Approval – Budgetary Amendment 26A067 – Health Dept. – Early Learning Center 4410 Designation (Also reviewed in Health – Item #6)**
 - c. Approval – Budgetary Amendment 26A068 – DPW – Insurance Recovery – Guardrail Repair (Also reviewed in Physical – Item #9)**
- 5. Approval for Signature – Fund Transfer 26T180 – Golf Course and Tilly's Table – Insurance Expenses**
- 6. Approval – Fund Transfer 26T201 – Health Dept. – Early Intervention Care at Private Institutions (Also reviewed under Other Business in Health – Item #7a)**

- 7. Approval – Fund Transfer 26T206 – Dept. of General Services – Chargeback Vehicle Leasing**
- 8. Approval – Authorization for Legislators to Attend September New York State Association of Counties Conference**
- 9. FYI – Guardrail and Property Damage Report**
- 10. Other Business**
- 11. Adjournment**

#3a
Audit 8/24/200

Sales Tax	2014		2015		2018		2019		2020		2021		2022		2023		2024		2025		2026		2026 vs 2025
	\$		\$		\$																		
January	3,910,113		4,117,955		4,699,597		4,966,930		5,536,978		4,810,372		6,071,784		6,673,020		7,112,139		7,785,254		7,540,922		(244,331)
February	3,270,383		3,234,919		4,062,844		4,228,841		4,573,894		4,483,277		5,047,591		5,979,925		6,138,980		5,833,205		5,767,652		(65,554)
March	5,708,091		4,670,041		5,383,664		5,792,011		5,949,514		8,065,989		8,250,002		7,952,761		7,642,006		5,854,261		7,649,728		1,795,467
April**	4,077,701		4,248,878		4,696,971		4,674,670		3,538,226		5,264,056		6,424,074		6,652,126		6,581,464		7,624,148		6,566,928		(1,057,221)
May	5,793,860		6,075,331		6,807,221		7,425,730		5,011,290		7,975,256		9,113,026		10,361,506		8,845,599		9,291,972		10,350,771		1,058,799
June	4,053,988		3,621,035		4,182,456		4,557,885		5,146,439		6,789,670		4,685,857		5,311,513		5,512,815		5,058,035		6,016,768		958,733
July	4,320,542		4,558,502		4,835,632		5,266,612		4,871,906		6,094,635		6,393,098		6,737,854		7,635,468		6,068,354		8,282,395		2,214,041
August	4,179,098		4,312,904		4,815,929		5,368,556		4,918,555		6,017,886		6,254,546		6,609,400		6,963,785		7,707,350				
September	5,997,983		5,347,273		7,067,806		7,331,396		9,125,106		8,508,962		8,459,469		9,682,066		8,395,971		9,133,480				
October	4,179,344		4,311,976		4,840,611		5,244,815		4,917,403		5,730,039		6,397,048		6,520,201		6,701,109		6,145,938				
November*	4,513,878		4,190,564		4,715,091		4,959,534		4,492,906		5,514,058		6,265,506		6,722,976		6,853,597		6,094,776				
December	5,881,014		5,264,022		7,037,269		6,186,904		8,678,973		8,798,537		8,601,579		9,246,964		6,878,953		9,465,077				
Year to date Actual	\$ 55,885,996		\$ 53,953,400		63,145,092		66,003,884		66,761,192		78,052,738		81,963,580		88,450,310		85,261,887		86,061,851		52,175,164		4,659,934
Annual Budget	\$ 55,885,996		\$ 53,953,400		63,145,092		66,003,871		65,705,798		61,765,294		65,000,000		76,060,632		78,150,000		79,319,718		83,500,000		
DISTRIBUTION OF SALES TAX																							
Town of Carmel																							
Town of Kent																					406,414		
Town of Patterson																					156,146		
Town of Philipstown																					139,696		
Town of Putnam Valley																					87,405		
Town of Southeast																					142,371		
Village of Brewster																					188,222		
Village of Cold Spring																					30,358		
Village of Nelsonville																					24,039		
PAID TO DATE																					7,553		
																					1,182,204		

BOARD IN REVENUE

[illegible]

*Revenue includes US Marshalls

#3b
Acht 8/24/20

2026 Transfer/Revenue Report - July

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7	26A058	TANF	10067000	54647		SUB CONTRACTORS	102,187.00	D	TANF FUNDING SYEP
2026	7	26A058	TANF	10067000	446123		TANF	102,187.00	C	TANF FUNDING SYEP
2026	7	26T165	Health - Rabies	11024000	54314		POSTAGE	1,000.00	D	NEEDED FOR POSTAGE
2026	7	26T165	Health - Rabies	11024000	54330		MEDICAL SUPPLIES	1,000.00	C	NEEDED FOR CO-PAYS & DEDUCTIBL
2026	7	26T165	Health - Rabies	11024000	54330		MEDICAL SUPPLIES	1,000.00	C	NEEDED FOR POSTAGE
2026	7	26T165	Health - Rabies	11024000	54488		RABIES	1,000.00	D	NEEDED FOR CO-PAYS & DEDUCTIBL
2026	7	26T166	OEOP CAC	22070000	54640		EDUCATION AND TRAINING	679.00	C	REAPPROPRIATE FUNDS
2026	7	26T166	OEOP CAC	22070000	52110		FURNITURE AND FURNISHINGS	69.99	D	PURCHASE CORNER SHELF
2026	7	26T166	OEOP CAC	22070000	54640		EDUCATION AND TRAINING	69.99	C	REAPPROPRIATE FUNDS
2026	7	26T166	OEOP CAC	22070000	52130		COMPUTER EQUIPMENT	679.00	D	PURCHASE TABLET PAPER-PRO
2026	7	26T166	OEOP CAC	22070000	54640		EDUCATION AND TRAINING	319.00	C	REAPPROPRIATE FUNDS
2026	7	26T166	OEOP CAC	22070000	52130		COMPUTER EQUIPMENT	319.00	D	PURCHASE COLOR PRINTER
2026	7	26T168	Legislature	10101001	54311		PRINTING AND FORMS	2,119.00	C	PURCHASE 2 MICROPHONES

#3C
AUG 8/24/26

YEAR PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026 7 26T168	Legislature	10101001	52140		AUDIO VISUAL EQUIPMENT	2,119.00	D	PURCHASE 2 MICROPHONES
2026 7 26T169	Legislature	10101001	52110		FURNITURE AND FURNISHINGS	3,354.00	D	REPLACE BROKEN DESK
2026 7 26T169	Legislature	10101001	54989		MISCELLANEOUS	3,354.00	C	REPLACE BROKEN DESK
2026 7 26T171	DSS	10101000	51093		OVERTIME	408.00	C	OVERTIME - SNAP CASE SCANNING
2026 7 26T171	DSS Food Stamps	10107000	51093		OVERTIME	408.00	D	OVERTIME - SNAP CASE SCANNING
2026 7 26T172	Board of Elections	10145000	52180		OTHER EQUIPMENT	250.00	D	BOD PRINTER CART
2026 7 26T172	Board of Elections	10145000	54311		PRINTING AND FORMS	250.00	C	BOD PRINTER CART
2026 7 26T173	DSS Overhead	10120000	54410		SUPPLIES AND MAT	250.00	D	STANDS
2026 7 26T173	DSS Overhead	10120000	54989		MISCELLANEOUS	250.00	C	STANDS
2026 7 26T174	Sheriff - Communications	13311000	52130		COMPUTER EQUIPMENT	20,000.00	D	MINI PC'S-MERLIN CORE CAMERA F
2026 7 26T174	Sheriff - Communications	13311000	54783		LICENSING SOFTWARE	20,000.00	C	MINI PC'S-MERLIN CORE CAMERA F
2026 7 26T175	Health - Epidemiology	21401003	54311		PRINTING AND FORMS	3,000.00	D	HPV PRINTED MATERIALS
2026 7 26T175	Health - Epidemiology	21401003	54646		CONTRACTS	3,000.00	C	HPV PRINTED MATERIALS
2026 7 26T176	JD and PINS	10612300	54989		MISCELLANEOUS	500.00	D	TO FUND INCENT/SUPPORTS

YEAR PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7 26T176	JD and PINS	10612300	54646		CONTRACTS	500.00	C	TO FUND INCENT/SUPPORTS
2026	7 26T177	Health - Rabies	11024000	54182		CONSULTANTS	500.00	D	SPECIMEN PREP RABIES TESTING
2026	7 26T177	Health - Rabies	11024000	54147		VETERINARIAN SERVICES	500.00	C	SPECIMEN PREP RABIES TESTING
2026	7 26T178	OEOP CAC	22070000	52130		COMPUTER EQUIPMENT	36.42	D	PRICE CHANGE HP PRINTER
2026	7 26T178	OEOP CAC	22070000	54310		OFFICE SUPPLIES	36.42	C	PRICE CHANGE HP PRINTER
2026	7 26T179	OEOP CAC	22070000	54329		PROMOTIONAL MATERIALS	193.00	D	PROMOTIONAL MAT'L
2026	7 26T179	OEOP CAC	22070000	54410		SUPPLIES AND MAT	193.00	C	PROMOTIONAL MAT'L
2026	7 26T181	OEOP CAC	22070000	52130		COMPUTER EQUIPMENT	167.29	D	PURCHASE COMP/EQUIP
2026	7 26T181	OEOP CAC	22070000	54410		SUPPLIES AND MAT	167.29	C	FUNDS TO COVER EXPENSES
2026	7 26T182	Health - EHS	12401000	54510		MACHINE MAINTENANCE	100.00	C	TABLET NEW ENVIR HEALTH AIDE
2026	7 26T182	Health - EHS	12401000	52130		COMPUTER EQUIPMENT	100.00	D	TABLET NEW ENVIR HEALTH AIDE
2026	7 26T185	OEOP Crime Victims	22071000	52180		OTHER EQUIPMENT	46.43	C	TO COVER FURNITURE PURCHASE
2026	7 26T185	OEOP Crime Victims	22071000	52110		FURNITURE AND FURNISHINGS	46.43	D	TO COVER FURNITURE PURCHASE
2026	7 26T186	Board of Elections	10145000	54675		TRAVEL	100.00	C	4 BOD CARTS

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7 26T186	Board of Elections	10145000	52180		OTHER EQUIPMENT	1,680.00	D	4 BOD CARTS
2026	7 26T186	Board of Elections	10145000	54386		MEALS	880.00	C	4 BOD CARTS
2026	7 26T186	Board of Elections	10145000	54311		PRINTING AND FORMS	700.00	C	4 BOD CARTS
2026	7 26T187	Consumer Affairs	106661000	54664		ADVERTISING	700.00	C	TRANSFER TO FURNITURE
2026	7 26T187	Consumer Affairs	106661000	52110		FURNITURE AND FURNISHINGS	700.00	D	TRANSFER FROM ADVERTISING
2026	7 26T189	Health Admin	10401000	54510		MACHINE MAINTENANCE	100.00	C	PURCHASE MONITOR
2026	7 26T189	Health Admin	10401000	52130		COMPUTER EQUIPMENT	100.00	D	PURCHASE MONITOR
2026	7 26T190	OSR	10677200	54310		OFFICE SUPPLIES	1,500.00	C	COVER POSTAGE SENIOR GUIDE
2026	7 26T190	OSR	10677200	54314		POSTAGE	1,500.00	D	COVER POSTAGE SENIOR GUIDE
2026	7 26T191	BCI	32311000	54330	10158	MEDICAL SUPPLIES	528.00	C	CORRECT PLACEMENT OF FUNDS
2026	7 26T191	BCI	32311000	54330		MEDICAL SUPPLIES	528.00	D	CORRECT PLACEMENT OF FUNDS
2026	7 26T192	Health Admin	10401000	51094		TEMPORARY	4,971.00	C	TEMP ASS'T PUBLIC HEALTH EDUCA
2026	7 26T192	Health Admin	10401000	58002		SOCIAL SECURITY	381.00	C	TEMP ASS'T PUBLIC HEALTH EDUCA
2026	7 26T192	Health - Education State	21401000	51094		TEMPORARY	4,971.00	D	TEMP ASS'T PUBLIC HEALTH EDUCA

YEAR	PER REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7 26T192	Health - Education State	21401000	58002		SOCIAL SECURITY	381.00	D	TEMP ASS'T PUBLIC HEALTH EDUCA
2026	7 26T193	Early Learning	10296001	54646		CONTRACTS	375.00	C	FINGERPRINTING
2026	7 26T193	Early Learning	10296001	54989		MISCELLANEOUS	375.00	D	FINGERPRINTING
2026	7 26T194	Mental Health Legal	10431000	54989		MISCELLANEOUS	70.00	C	FOR PROCESS SRVR FEE
2026	7 26T194	Mental Health Legal	10431000	54682		SPECIAL SERVICES	70.00	D	FOR PROCESS SRVR FEE
2026	7 26T195	OEOP Crime Victims	22071000	54410		SUPPLIES AND MAT	75.00	C	TRANSFER TO 54313 COVER BOOKS
2026	7 26T195	OEOP Crime Victims	22071000	54313		BOOKS AND SUPPLEMENTS	75.00	D	COVER BOOKS PURCHASE
2026	7 R#199/26	Finance	10131000	51000		PERSONNEL SERVICES	3,336.14	C	RECLAS ACCT CLK TO SR ACCT CLK
2026	7 R#199/26	Finance	10131000	51000		PERSONNEL SERVICES	3,336.14	D	RECLAS ACCT CLK TO SR ACCT CLK
2026	7 R#201/26	Contingency	10199000	54980		CONTINGENCY	75,000.00	C	COUNTY PARK & FIRE TRAIN CENT
2026	7 R#201/26	To Road	10990100	59020		TRANSFER TO CAPITAL	75,000.00	D	COUNTY PARK & FIRE TRAIN CENT
2026	7 R#201/26	Capital Projects	55197000	428601	51509	TRANSFER FROM OTHER FUND	75,000.00	C	COUNTY PARK & FIRE TRAIN CENT
2026	7 R#201/26	Capital Projects	55197000	532602	51509	COUNTY PARK & FIRE TRAINING CENTER ACCESS CONTROL	75,000.00	D	COUNTY PARK & FIRE TRAIN CENT
2026	7 R#202/26	Capital Projects	55112000	53000	52606	CAPITAL EXPENDITURES	618,608.52	D	CHIPS 2026

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7	R#202/26	Capital Projects	55112000	435011	52606	STATE AID CONSOLIDATED HWY AID	618,608.52	C	STATE AID-CHIPS 2026
2026	7	R#210/26	Sheriff - Patrol	17311000	422601		DEPUTY OUTSIDE SERVICES	8,257.18	C	LAWLER TWN HALL EVENT OT REIMB
2026	7	R#210/26	Sheriff - Patrol	17311000	51093		OVERTIME	7,670.39	D	LAWLER TWN HALL EVENT OT REIMB
2026	7	R#210/26	Sheriff - Patrol	17311000	58002		SOCIAL SECURITY	586.79	D	LAWLER TWN HALL EVENT OT REIMB
2026	7	R#211/26	BCI	32311000	58002		SOCIAL SECURITY	52.89	D	NYS SH ASSOC. REIMB OT/SS EXP
2026	7	R#211/26	BCI	32311000	51093		OVERTIME	691.35	D	NYS SH ASSOC. REIMB OT/SS EXP
2026	7	R#211/26	BCI	32311000	427701		UNCLASSIFIED	744.24	C	NYS SH ASSOC. REIMB OT/SS EXP
2026	7	R#212/26	Sheriff	10311000	427151	10251	PROCEEDS OF SEIZED PROPERTY	65,000.00	C	2 MOTORCYCLES W F SEIZED ASSET
2026	7	R#212/26	Sheriff	10311000	52650	10251	MOTOR VEHICLES	60,000.00	D	2 MOTORCYCLES W F SEIZED ASSET
2026	7	R#212/26	Sheriff	10311000	54370	10251	AUTOMOTIVE	5,000.00	D	2 MOTORCYCLES W F SEIZED ASSET
2026	7	R#213/26	Legal Aid Society	25117000	54951	10224	ALT TO INCARCERATION	128,428.00	D	ATD / LEGAL AID SOCIETY
2026	7	R#213/26	Legal Aid Society	25117000	430890	10224	CRIMINAL JUSTICE DISCOVERY	128,428.00	C	ATD / LEGAL AID SOCIETY
2026	7	R#214/26	Corrections	10315000	430890	10253	CRIMINAL JUSTICE DISCOVERY	100,000.00	C	DASNY JAIL-TRANSP VEH/TRAILR
2026	7	R#214/26	Corrections	10315000	52650	10253	MOTOR VEHICLES	72,000.00	D	DASNY JAIL-TRANSP VEH/TRAILR

YEAR	PER	REF4	Org Description	ORG	OBJECT	PROJECT	Description	AMOUNT	DR/CR	COMMENT
2026	7	R#214/26	Corrections	10315000	52150	10253	MOTOR VEHICLES	10,000.00	D	DASNY JAIL- TRAILER
2026	7	R#214/26	Corrections	10315000	54370	10253	AUTOMOTIVE	18,000.00	D	DASNY JAIL- UPFITTING-STRIPING
2026	7	R#219/26	Health - Immun.	11025000	434011		ST AID PUBLIC HLTH	6,480.00	C	PCDOH SCHOOL FLU CLINICS 2026
2026	7	R#219/26	Health - Immun.	11025000	54330		MEDICAL SUPPLIES	18,000.00	D	PCDOH SCHOOL FLU CLINICS 2026
2026	7	R#219/26	Contingency	10199000	54980		CONTINGENCY	11,520.00	C	PCDOH SCHOOL FLU CLINICS 2026
2026	7	R#222/26	Second Chance	25876000	54950		COUNTY CONTRIBUTION	50,000.00	D	FRM SUBCONT TO FOOD INSECURITY
2026	7	R#222/26	Cornell Cooperative	25875000	54950		COUNTY CONTRIBUTION	100,000.00	D	FRM SUBCONT TO FOOD INSECURITY
2026	7	R#222/26	Contingency	10199000	54995		SUBCONTINGENCY LEGAL AID	150,000.00	C	FRM SUBCONT TO FOOD INSECURITY
								Debits		
								1,388,933.21		
								Credits		
								1,388,933.21		

#3d
Audit 8/24/26

2026 Contingency Report

		750,000.00
<u>Beginning Balance 1/1/26</u>		
Res132	PNW Women's Resource Center- receipt of funds	27,800.00

Subtotal General Contingency		<u>\$ 777,800.00</u>
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Deductions:

Res 33	Social Services-Caseworker	(115,300.00)
Res97	Sheriff - Principal Office Assistant	(9,290.00)
Res98	Assessment Clerk pt	(4,646.00)
Res100	District Attorney salary	(3,634.00)
Res131	CRT grant	(12,895.00)
Res139	Snow and Ice	(350,000.00)
Res201	Security and Access Control -Park & Fire Training Center	(75,000.00)
Res203	Railroad Station Maintenance	(16,742.00)
Res219	Flu Clinics	(11,520.00)

		(599,027.00)
Total		<u>\$ 178,773.00</u>

Proposed Deductions:

		0.00
Pending Balance 8/24/26		<u><u>\$178,773.00</u></u>

2026 Subcontingency Report

4981- Subcontingency

<u>Beginning Balance 1/1/26</u>	\$ 2,691.00
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Subtotal Subcontingency	\$ 2,691.00
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Deductions:

	0.00
Total	\$ 2,691.00

Proposed Deductions:

	0.00
Pending Balance 8/24/26	\$2,691.00

Note:

R= resolution

A= proposed budgetary amendment

2026 Subcontingency Report

4985- Maintenance & Repairs

Beginning Balance 1/1/26

\$ 45,000.00

Subtotal Subcontingency

\$ 45,000.00

Deductions:

26LT01	nails, paint, plumbing & cleaning supplies for buildings at Park	(10,000.00)
26LT02	nails, paint, plumbing & cleaning supplies for buildings at Tilly Foster	(10,000.00)
26LT03	nails, paint, plumbing & cleaning supplies for buildings at Park	(10,000.00)
26LT04	nails, paint, plumbing & cleaning supplies for buildings at Tilly Foster	(10,000.00)

(40,000.00)

Total

\$ 5,000.00

Proposed Deductions:

Pending Balance 8/24/26

\$5,000.00

2026 Subcontingency Report

4990- Subcontingency (Homeowner Tax Relief)

<u>Beginning Balance 1/1/26</u>	\$ 6,500,000.00
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Subtotal Subcontingency	\$ 6,500,000.00
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Deductions:

	0.00
Total	\$ 6,500,000.00

Proposed Deductions:

	0.00
Pending Balance 8/24/26	\$6,500,000.00

Note:

R= resolution

A= proposed budgetary amendment

2026 Subcontingency Report

4991- Subcontingency (Advertising Tourism)

<u>Beginning Balance 1/1/26</u>	\$ 20,000.00
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Subtotal Subcontingency	\$ 20,000.00
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Deductions:

	0.00
Total	\$ 20,000.00

Proposed Deductions:

	0.00
Pending Balance 8/24/26	\$20,000.00

Note:

R= resolution

A= proposed budgetary amendment

#C1a
Audit 8/24/20

Overtime - Temporary RECAP - 2026

As of: 8/7/2026

ORG DESCRIPTION	ORG	OBJECT	PROJECT	ACCT DESCRIPTION	2025 ACTUAL	2026 ORIGINAL BUDGET	2026 REVISED BUDGET	2026 ACTUAL	2026 AVAILABLE	2026 PERCENT
DPW - PARKS AND REC	10711000	51094		TEMPORARY	159,831.01	212,520.00	212,520.00	129,526.57	82,993.43	60.95
DPW COUNTY SNOW	10514200	51093		OVERTIME	414,541.75	285,000.00	465,000.00	400,425.93	64,574.07	86.11
DPW COUNTY SNOW	10514200	51094		TEMPORARY	10,581.00	27,000.00	27,000.00	17,190.00	9,810.00	63.67
DPW FACILITIES	10511100	51093		OVERTIME	76,025.84	55,000.00	55,000.00	38,489.95	16,510.05	69.98
DPW FACILITIES	10511100	51094		TEMPORARY	32,756.93	30,000.00	30,000.00	30,000.00	0.00	100.00
DPW STATE SNOW	10514400	51093		OVERTIME	41,656.31	75,000.00	75,000.00	57,571.20	17,428.80	76.76
DSS - INCOME MAINTENCE	10101000	51093		OVERTIME	23,291.95	30,000.00	29,592.00	24,074.66	5,517.34	81.36
DSS - INCOME MAINTENCE	10101000	51094		TEMPORARY	0.00	0.00	5,120.00	3,727.15	1,392.85	72.80
DSS - FOOD STAMPS	10107000	51093		OVERTIME	276.76	0.00	408.00	379.24	28.76	92.95
DSS - FOOD STAMPS	10107000	51094		TEMPORARY	18,500.00	22,100.00	25,514.00	16,603.44	8,910.56	65.08
EMERGENCY SERVICES - DISPATCH CTR	13398900	51093		OVERTIME	389,097.25	200,000.00	300,000.00	242,009.38	57,990.62	80.67
FINANCE	10131000	51093		OVERTIME	17,419.72	20,000.00	20,000.00	14,011.88	5,988.12	70.06
HEALTH - PRESCHOOL	10296000	51093		OVERTIME	5,127.94	2,500.00	10,000.00	9,992.97	7.03	99.93
HEALTH EARLY INTERVE	10405900	51093		OVERTIME	9,610.50	9,000.00	18,000.00	16,665.10	1,334.90	92.58
HEALTH EDUCATION STA	21401000	51093		OVERTIME	5,742.69	2,000.00	4,212.00	3,399.28	812.72	80.70
HEALTH EHS	12401000	51093		OVERTIME	62,905.93	42,000.00	39,000.00	29,998.36	9,001.64	76.92
MARINE PATROL LK OSC	17003000	51093		OVERTIME	26,691.79	30,000.00	30,000.00	18,762.13	11,237.87	62.54
OSR PERSONAL CARE SERVICES	10677500	51094		TEMPORARY	8,573.82	11,250.00	11,250.00	8,012.24	3,237.76	71.22
PURCHASING	10134500	51093		OVERTIME	6,058.38	5,200.00	5,200.00	4,717.10	482.90	90.71
SHRF CIVIL	15311000	51094		TEMPORARY	24,000.00	24,300.00	24,300.00	15,277.50	9,022.50	62.87
SHRF COMMUNITY AND Y	16311000	51093		OVERTIME	349,348.77	213,210.00	213,210.00	191,614.99	21,595.01	89.87
SHRF COMMUNITY SAFET	13311000	51093	10211	OVERTIME	11,672.49	15,000.00	20,551.00	16,083.37	4,467.63	78.26
SHRF SECURITY SERVIC	19005060	51094		TEMPORARY	55,845.00	59,760.00	59,760.00	37,192.50	22,567.50	62.24
SPECIAL PATROL OFFIC	16099000	51094		TEMPORARY	504,958.46	560,000.00	560,000.00	356,217.60	203,782.40	63.61
TRANSPORTATION PART	95630000	51094		TEMPORARY	20,888.00	10,000.00	10,000.00	6,864.00	3,136.00	68.64

ALEXANDRA GORDON.
Acting Commissioner of Finance



DEPARTMENT OF FINANCE

#0-Health-8-12-26
#4b-Audit-8-24-26
Full-9-1-26

#4b
Audit 8/24/26

August 5, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

26A067

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the Putnam County Department of Health's 2026 budget:

Increase Revenues:

10296002 432773	4410 Early Lrn Ctr COP – Education Transportation	<u>\$ 173,195</u>
-----------------	---	--------------------------

Increase Expenses:

10296002 52110	4410 Early Lrn Ctr COP – Furniture and Furnishing	\$ 2,000
10296002 54310	4410 Early Lrn Ctr COP – Office Supplies	\$ 500
10296002 54311	4410 Early Lrn Ctr COP – Printing and Forms	\$ 100
10296002 54313	4410 Early Lrn Ctr COP – Books and Supplements	\$ 300
10296002 54330	4410 Early Lrn Ctr COP – Medical Supplies	\$ 100
10296002 54414	4410 Early Lrn Ctr COP – Care at Private Institution	\$ 125,000
10296002 54640	4410 Early Lrn Ctr COP – Education and Training	\$ 300
10296002 54646	4410 Early Lrn Ctr COP – Contracts	\$ 16,600
10296002 54678	4410 Early Lrn Ctr COP – Leased Transportation	\$ 26,000
10296002 58002	4410 Early Lrn Ctr COP – FICA	<u>\$ 2,295</u>
		<u>\$ 173,195</u>

2026 Fiscal Impact – 0

2027 Fiscal Impact – 0

Please review and approve the attached budgetary amendment for the Early Learning Center “4410” designation that requires a different mix of faculty and staff to student ratio. This a new program that will be a small, focused group of students and this amendment will ensure that the Health Department provides programs that align with the approved use of funds.

Please forward to the appropriate committee.

AUTHORIZATION:

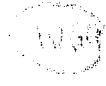
Date	Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
Date	County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
Date	Chairperson Audit/Designee: \$0 - \$10,000.00
Date	Audit & Administration Committee: \$10,000.01 - \$25,000.00

26A067



MEMORANDUM

TO: Alexandra Gordon, Acting Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager 

DATE: August 5, 2026

RE: Budgetary Amendment

Please review and approve this Budgetary Amendment for 4410 ELC. This Amendment will ensure that we provide programs which align with the approved uses of the funds.

Increase Revenue: 10296002.432773 \$173,195.00
4410 ELC- Ed and Transportation Handicap Child 3 to 5

Total Increase Revenue **\$173,195.00**

Increase Expense: 10296002.52110
4410 ELC-Furniture \$ 2,000.00

Increase Expense: 10296002.54310
4410 ELC-Office Supplies \$ 500.00

Increase Expense: 10296002.54311
4410 ELC-Printing & Forms \$ 100.00

Increase Expense: 10296002.54313
4410 ELC-Books and Supplements \$ 300.00

Increase Expense: 10296002.54330
4410 ELC-Medical Supplies \$ 100.00

Increase Expense: 10296002.54414
4410 ELC-Care at Private Institution \$125,000.00

Increase Expense: 10296002.54640
4410 ELC-Education & Training \$ 300.00

Increase Expense: 10296002.54646
4410 ELC-Contracts \$ 16,600.00

Increase Expense: 10296002.54678
4410 ELC-Leased Transportation \$ 26,000.00

Increase Expense: 10296002.58002
4410 ELC-FICA \$ 2,295.00

Total Increase Expense **\$173,195.00**

Total Fiscal Impact **(0.00)**

Furniture

Tables and chairs for students, desks and chairs for staff.

Office Supplies

Markers, pens, whiteboards, copy paper.

Books and Supplements

Educational materials for students.

Medical Supplies

First Aid kit items.

Care at Private Institution

Eight children at \$31,056 per child x .50% (1 semester of the program) = \$124,224 (Starting in September 2026).

Contracts

Rent for building, build out costs.

ALEXANDRA GORDON
Acting Commissioner of Finance



#9 - Dep. 8.13.26
tuck + 8.24.26
Full 9.1.26

Reso

#4C
AUCH 8/24/26

DEPARTMENT OF FINANCE

August 5, 2026

Ms. Diane Trabulsy, Clerk
Putnam County Legislature
40 Gleneida Avenue
Carmel, NY 10512

2026 AUG - 6 AM 8:55
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Dear Ms. Trabulsy,

Pursuant to Code Section 5-1, A dated February 14, 2010, I am advising you of the following request to amend the 2026 Department of Public Works budget:

Increase Revenues:

10511000 426801	DPW Rd/Bridges – Insurance Recoveries	<u>\$ 4,443.60</u>
------------------------	--	---------------------------

Increase Expenses:

10511000 54647	DPW Rd/Bridges – Sub-Contractors	<u>\$ 4,443.60</u>
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2026 Fiscal Impact - 0
2027 Fiscal Impact - 0

This amendment is needed to recognize an insurance recovery payment received for guardrail repair. A check in the amount of \$4,793.60 was received from Progressive Insurance in 2024 of which \$350 was applied to DPW's revenue line 11511000 426801 to offset a collection fee charge. The balance, \$4,443.60, was placed in deferred revenue for future use. The department respectfully requests that these funds be made available to them for use this year.

AUTHORIZATION:

_____ Date	_____ Commissioner of Finance/Designee: Initiation by \$0 - \$5,000.00
---------------	---

_____ Date	_____ County Executive/Designee: Authorized for Legislative Consideration \$5,000.01 - \$10,000.00
---------------	---

_____ Date	_____ Chairperson Audit/Designee: \$0 - \$10,000.00	26A068
---------------	--	---------------

_____ Date	_____ Audit & Administration Committee: \$10,000.01 - \$25,000.00
---------------	--

Progressive Casualty Insurance Company – ck # 6006519292 - \$4,793.60

C. COMPTON SPAIN
County Attorney

JOHN B. CHERICO
First Deputy County Attorney

ANNA M. DIAZ
Sr. Deputy County Attorney



CONRAD J. PASQUALE
Sr. Deputy County Attorney

CONOR McKIERNAN
Sr. Deputy County Attorney

MAT C. BRUNO, SR.
Risk Manager

DEPARTMENT OF LAW

MEMORANDUM:

TO: Michael Lewis, Finance
FROM: Mat C Bruno, Risk Manager
DATE: January 9, 2024
RE: Property Damage Reimbursement

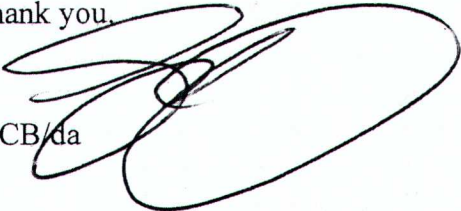
Enclosed please find Progressive check # 6006519292, dated 1/04/2024, in the amount of \$4793.60 made payable to Putnam County representing payment for the property damage claim below:

Claim Number	Date of Accident	Reimbursement	Ins. Co	Driver
232564772	7/28/2023	\$4793.60	Progressive	

Please credit the Department of Public Works for this payment.

Thank you.

MCB/da



48 GLENEIDA AVENUE, CARMEL, NEW YORK 10512

Tel. (845) 808-1150 / Fax (845) 808-1903*
*This office will not accept service via facsimile

Progressive
PO Box 2930
Clinton, IA 52733-2930

PROGRESSIVE®

511095 17791 1 MB 0.561 CMBPI01D 066 017791

Page 1 of 1

PUTMAN COUNTY LAW DEPARTMENT
ATTN FARMER MILLS 2023-80
48 GLENEIDA AVE
CARAMEL, NY 10512



ADVICE FOR PAYMENT 6006519292

Payee: PUTMAN COUNTY	Payment Date	01/04/2024
	Total Payment Amount	\$4,793.60
	Total Number of Invoices	1

If you have any questions regarding this payment, please call us at 1-800-274-4499.

Details

Claim Number: 232564772		Name: PUTMAN COUNTY,		Date of Loss: 07/28/2023		Invoice Number: 121574927		Company: Progressive Direct Insurance Company	
Type	Description	*Coverage	Reference	Identifier	Service Dates	Deductible	Payment Amount		
Repair	Estimate	PD	N/A	GUARDRAIL	N/A	\$0.00	\$4,793.60		

Total Payment Amount

\$4,793.60

***Full Description of Coverage:**

PD - Property Damage Liability

PROGRESSIVE
PO BOX 2930
CLINTON, IA 52733-2930

PROGRESSIVE®

PUTMAN COUNTY LAW DEPARTMENT
ATTN FARMER MILLS 2023-80
48 GLENEIDA AVE
CARAMEL, NY 10512

DRAFT NUMBER: 6006519292

AMOUNT:

\$*****4,793.60

ISSUE DATE: January 4, 2024

Form Z721 (06/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

COUNTY OF PUTNAM
FUND TRANSFER REQUEST

Audit. 8/24/26
519

#5

TO: Commissioner of Finance

FROM: Alexandra Gordon

DEPT: Finance

DATE: 8/04/2026

I hereby request approval for the following transfer of funds:

FROM ACCOUNT#/NAME	TO ACCOUNT #/NAME	AMOUNT	PURPOSE
10085000-54646 (DPW Golf/Contracts)	10085000-54800 (DPW Golf/Insurance)	\$11,000.00	To fund insurance accounts needed to cover expenses
10084000-54410-10137 (DPW Tilly's Table/Supplies & Materials)	10085000-54800-10137 (DPW Tilly's Table/Insurance)	<u>\$2,000.00</u> \$13,000.00	incurred by the golf course and Tilly Foster Farm/Tilly's Table. See attached Brown & Brown invoice

SIGNATURES NOT NEEDED – THEY WILL BE AUTHORIZED VIA COMPUTER SYSTEM

2025 Fiscal Impact \$_0_
2026 Fiscal Impact \$_0_

2026 AUG -4 PM 3:40
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Department Head Signature/Designee Date

AUTHORIZATION:

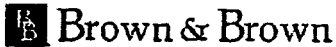
Date Commissioner of Finance/Designee: Initiation and \$0-\$5,000.00

Date County Executive/Designee: \$5,000.01 - \$10,000.00

Date Chairperson Audit/Designee: \$0-\$10,000.00

→ _____
Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T 180



Mail payment to:
Brown & Brown Insurance Services, Inc.
P.O. Box 745845
Atlanta, GA 30374-5845

Overnight payment to:
Brown & Brown Insurance Services, Inc.
Lockbox 745845
6000 Feldwood Road
College Park, GA 30349

To Pay Online: bbrownhudsonvalley.epeypolicy.com

Putnam County DBA Putnam National Golf Course
Tilly Foster Farm - Tilly's Table
48 Gleneida Ave., Law Dept.
Carmel, NY 10512

INVOICE

Customer	Putnam County DBA Putnam National Golf Course
Address	172038
Date	07/02/2026
Phone	(845)628-4500
Page	1 of 1

Invoice #	\$ 32,859.00
Invoice #	Invoice#25485570
Invoice #	S1842347

Thank You

Please detach and return with payment

Customer: Putnam County DBA Putnam National Golf Course

Invoice #	Date	Transaction	Description	Amount
25485570	08/01/2026	Installment	Policy #S1842347 01/01/2026-01/01/2027 Selective Insurance Group / Selective Way Insurance Company Package - Premium audit Package - Renew policy Crime - Renew policy Inland Marine - Renew policy	1,907.00 30,583.00 20.00 349.00
#12130				
15% → 10085000 54800				
25% → 10084000 54800				
10/37 \$ 24,644.25				
10/37 \$ 8,214.75				
				Total
				\$ 32,859.00

Thank You

Please Remit Payment Upon Receipt

info@bbhvins.com

07/02/2026

26T180

cc All
#7a-Health 8/12/26
Audit 8/24/26

**COUNTY OF PUTNAM
FUND TRANSFER REQUEST # 188**

TO: Commissioner of Finance

FROM: William A. Orr, Jr., Senior Fiscal Manager

DEPT: Health

DATE: August 7, 2026

#60
Audit 8/24/26

I hereby request approval for the following transfer of funds:

FROM ACCOUNT # / NAME	TO ACCOUNT # / NAME	AMOUNT	PURPOSE
10405900-54417 Early Intervention- Evaluations	10405900-54414 Early Intervention- Care at Private Institutions	\$60,000.00	
10405900-54417 Early Intervention- Evaluations	10405900-54483 Early Intervention- Assistive Tech	\$ 3,000.00	

2026 AUG 11 PM 3:51
LEGISLATURE
PUTNAM COUNTY
GARNETT, KY

This transfer is required to fund Early Intervention Care at Private Institutions, including school-based services and Special Education Itinerant Services (SEIS). At the beginning of the year, no children were receiving these services; however, four children are currently enrolled. By September 2026, we anticipate an increase to nine children, resulting in additional costs that must be supported through this fund transfer.

2026 Fiscal Impact \$ 0.00

2027 Fiscal Impact \$ 0.00

Department Head Signature/Designee Date

AUTHORIZATION: (Electronic signatures)

Date Commissioner of Finance / Designee: Initiated by: \$0 - \$5,000.00

Date County Executive / Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date Chairperson Audit / Designee: \$0 - \$10,000.00

Date Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T201



PUTNAM COUNTY EXECUTIVE
KEVIN M. BYRNE

To: Diane Trabulsy
Clerk of the Legislature

CC: Daniel G. Birmingham, Chair
Putnam County Legislature

Alexandra Gordon
Acting Commissioner of Finance

William A. Orr, Jr.
Fiscal Manager, Department of Health

FROM: Kevin M. Byrne
County Executive

DATE: August 11, 2026

RE: Letter of Necessity, Early Intervention Budgetary Amendment

2026 AUG 11 PM 3:49
LEGISLATURE
PUTNAM COUNTY
CARMEL, NY

Please accept this Letter of Necessity for the Legislature to consider for approval of a Budgetary Amendment for processing and payment of bills for Early Intervention Care at Private Institutions at the request of William Orr, Health Department Fiscal Manager at the upcoming Health Committee meeting scheduled for August 12, 2026.

More specifically, these bills need to be paid by the end of the month requiring this item to be considered at Wednesday's meeting. Further, it is my understanding that the Early Intervention Program has recently experienced an increase of the number of children in its programs, therefore, necessitating the transfer.

Fiscal Manager Orr will be available to answer any questions associated with this request.

Thank you for your prompt attention to this matter.

**COUNTY OF PUTNAM
2026
FUND TRANSFER REQUEST**

*Audit: 8-24-26 RESO
Full - 9-1-26*

*#7
Audit 8/24/26*

TO: Commissioner of Finance

FROM: John Tully - Commissioner

DEPT: DGS

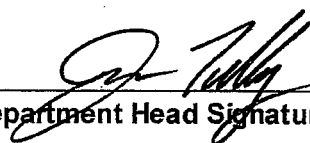
DATE: 8/10/26

I hereby request approval for the following transfer of funds:

FROM ACCOUNT# / NAME	TO ACCOUNT# / NAME	AMOUNT	PURPOSE
10677400 55210 200.00 (OSR NUTRITION)	10677200 55210 200.00 (OSR SR SERV)	200.00	COVER CHGBK VEHICLE LEASING
10677400 55210 1,000.00 (OSR NUTRITION)	10677500 55210 1,000.00 (OSR PRS CR)	1,000.00	COVER CHGBK VEHICLE LEASING
10401000 55210 300.00 (HEALTH ADMIN)	11401000 55210 300.00 (HEALTH NURSING)	300.00	COVER CHGBK VEHICLE LEASING
12401000 55210 10118 300.00 (HEALTH EHS PERFORM)	12401000 55210 300.00 (HEALTH EHS)	300.00	COVER CHGBK VEHICLE LEASING
32311000 55210 42,300.00 (SHERIFF BCI)	14311000 55210 7,300.00 (SHERIFF NARC)	7,300.00	COVER CHGBK VEHICLE LEASING
	10311000 55210 35,000.00 (SHERIFF ADMIN)	35,000.00	COVER CHGBK VEHICLE LEASING
10661000 55210 4,400.00 (CONSUMERS)	10146000 55210 1,000.00 (RECORDS)	1,000.00	COVER CHGBK VEHICLE LEASING
	10161000 55210 3,200.00 (PURCHASING)	3,200.00	COVER CHGBK VEHICLE LEASING
	10168000 55210 200.00 (IT)	200.00	COVER CHGBK VEHICLE LEASING
10149000 55210 100.00 (DPW)	10123000 55210 100.00 (COUNTY EXEC)	100.00	COVER CHGBK VEHICLE LEASING
TOTAL		48,600.00	TOTAL 48,600.00 ✓

20_25 Fiscal Impact \$ 0

20_26 Fiscal Impact \$ 0


Department Head Signature/Designee 8/11/26
Date

AUTHORIZATION: (Electronic signatures)

Date _____ Commissioner of Finance/Designee: Initiated by: \$0 - \$5,000.00

Date _____ County Executive/Designee: Authorized for Legislative Consideration: \$5,000.01 - \$10,000.00

Date _____ Chairperson Audit /Designee: \$0 - \$10,000.00

Date _____ Audit & Administration Committee: \$10,000.01 - \$25,000.00

26T206

#8
Add 8/24/20

APPROVAL – AUTHORIZATION – LEGISLATORS TO ATTEND SEPTEMBER NEW YORK STATE ASSOCIATION OF COUNTIES CONFERENCE

WHEREAS, five (5) Legislators have requested permission to attend the New York State Association of Counties Conference to be held in Syracuse, New York in September 2026 for registration and lodging total expenditure of approximately \$1,113 per person; and

RESOLVED, that the Putnam County Legislature authorizes five (5) Legislators to attend the New York State Association of Counties Conference to be held in Syracuse, New York in September 2026.

**August 24, 2026
Audit Meeting**

9. FYI – Guardrail and Property Damage Report