

**AUDIT & ADMINISTRATION COMMITTEE MEETING
HELD IN ROOM #318
PUTNAM COUNTY OFFICE BUILDING
CARMEL, NY 10512**

Members: Chairwoman Crowley and Legislators Regan & Russo

Monday 5:30pm August 24, 2026

The Meeting was called to order at 5:30pm by Chairwoman Crowley who requested Legislator Russo lead in the Pledge of Allegiance. Upon roll call Legislators Regan and Russo were present.

Item #3 – Correspondence – County Auditor

a. Sales Tax Report

Chairwoman Crowley read the sales tax numbers into the record.

- b. Board In Revenue Report – Duly Noted**
- c. Transfer/Revenue Report – Duly Noted**
- d. Contingency/Subcontingency Report – Duly Noted**

Item #4 – Correspondence – Commissioner of Finance

a. FYI – Overtime/Temporary Report – Duly Noted

b. Approval – Budgetary Amendment 26A067 – Health Dept. – Early Learning Center 4410 Designation (Also reviewed in Health – Item #6)

Chairwoman Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Russo. All in favor.

c. Approval – Budgetary Amendment 26A068 – DPW – Insurance Recovery – Guardrail Repair (Also reviewed in Physical – Item #9)

Chairwoman Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Regan. All in favor.

Item #5 – Approval for Signature – Fund Transfer 26T180 – Golf Course and Tilly's Table – Insurance Expenses

Chairwoman Crowley made a motion to approve Fund Transfer 26T180; Seconded by Legislator Regan. All in favor.

Item #6 – Approval – Fund Transfer 26T201 – Health Dept. – Early Intervention Care at Private Institutions (Also reviewed under Other Business in Health – Item #7a)

Legislator Regan requested clarification on the anticipated enrollment.

Acting Commissioner of Finance Alexandra Gordon stated the enrollment cannot be accepted without the line being funded.

Chairwoman Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Russo. All in favor.

Item #7 – Approval – Fund Transfer 26T206 – Dept. of General Services – Chargeback Vehicle Leasing

Chairwoman Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Regan. All in favor.

Item #8 – Approval – Authorization for Legislators to Attend September New York State Association of Counties Conference

Legislator Birmingham stated he is glad to see a majority of his colleagues will be attending the NYSAC Conference in September. He stated these conferences are very informational.

Chairwoman Crowley made a motion to pre-file the necessary resolution; Seconded by Legislator Russo. All in favor.

Item #9 – FYI – Guardrail and Property Damage Report – Duly Noted

Item #10 – Other Business – None

Item #11 – Adjournment

There being no further business at 5:44pm, Chairwoman Crowley made a motion to adjourn; Seconded by Legislator Russo. All in favor.

Respectfully Submitted by Deputy Clerk Beth Robinson.